



DEVELOPMENT SERVICES DEPARTMENT  
TREE REMOVAL APPLICATION

**Instructions:** Please fill out all information as requested.  
Submittal requirements are listed below as "Submittal Requirements".

Tree Permit No. \_\_\_\_\_

**Location:** \_\_\_\_\_

**Applicant:** \_\_\_\_\_ **Phone:** (Res.) \_\_\_\_\_

**Address :** \_\_\_\_\_ ( Bus.) \_\_\_\_\_

**Reason for removal or relocation:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Submittal Requirements:**

**Developed Property**

- A. Site Plan: Indicate the location of all trees (including those to be removed) that identify trunk diameter and species.
- B. Replacement Plan: Show location, size, and species of the tree(s) to be planted upon removal/relocation.
- C. Photographs of the trees(s) to be removed or relocated.
- D. Technical report from a certified arborist (when deemed necessary).
- E. Homeowners Association Approval (if applicable)

**Undeveloped Property**

- A. Site Plan: Indicate location of all trees (including those to be removed) that identifies size, species, height, dripline and health.
- B. Photographs of the trees(s) to be removed or relocated.
- C. Technical report from a certified arborist (when deemed necessary).
- D. Any other information deemed necessary by the Director of Community Development.

Office Use Only