

City of San Dimas  
Golf Course Advisory Committee  
Meeting Minutes  
Thursday, July 20, 2006  
San Dimas Canyon Golf Course Clubhouse

**CALL TO ORDER**

The meeting was called to order at 7:38 a.m.

Present: Doug Aschenbrenner, San Dimas public member  
Don Green, San Dimas public member  
Robert Rodriguez, La Verne Councilmember  
Ron Ingels, La Verne alternate  
Curt Morris, San Dimas Mayor  
Sandy McHenry, San Dimas Councilmember

Blaine Michaelis, City Manager  
Theresa Bruns, Director of Parks and Recreation  
Brian Bode, SDCGC General Manager  
Trip Stevens, SDCGC Manager  
Susan D'Avirro, SDCG Catering Manager

**APPROVAL OF APRIL 20, 2006 MEETING MINUTES**

The minutes of April 20, 2006 were unanimously approved as written on a motion made by Green, seconded by Aschenbrenner.

**REVIEW OF MONTHLY REVENUE REPORTS FOR APRIL, MAY, AND JUNE**

Trip Stevens reported that June was a great tournament month. There was growth in rounds as well as revenues for the quarter. The pace of play has improved by approximately 20 minutes per round with the use of the GPS system.

**MANAGER'S REPORT**

**A. General Update**

Trip Stevens reported that the second quarter rounds exceeded the 2005 numbers by 4%, and that the revenues were up by 11%. He reported that course conditions continue to improve under the direction of the new Superintendent, Joe Lerma. Joe has been with American Golf for approximately 30 years. Construction of the restroom and ADA renovation project is underway and is expected to be completed in September.

## **B. 2005-2006 Capital Improvement Project Review and Update**

Brian Bode stated that the ADA accessibility project for the clubhouse restrooms, relocation of the cart staging area, and the addition of handicap parking is underway. A discussion was held regarding options for the concrete walkway that dips between the cart barn and the driving range. The project for the replacement of the maintenance building will be placed on hold considering the cost of the ADA project. It is hoped that the Clubhouse and parking lot landscaping project may be completed this year.

A discussion was held regarding the funding of capital improvement projects. Blaine Michaelis suggested that the committee might consider a five year budget to plan for larger projects. This would allow the set aside of funds for multiple years in order to accomplish large capital projects. The current ADA project is likely to over-expend the fund and a provision will be needed for a short term loan. Mayor Morris indicated that a request could be made of the City Council for the additional monies, and a loan note should be formalized with interest included in repayment. Mayor Morris inquired about the revenues deposited to the fund on an annual basis. Theresa Bruns responded that fiscal year revenues for 2003-04 totaled \$178,437; 2004-05 totaled \$165,822; and deposits to date for 2005-06 are \$167,815.

Future major projects include replacement of the maintenance building; installation of an irrigation system; drilling a water well; acquisition of property above the driving range and the tree farm.

### **ORAL COMMUNICATIONS**

Don Green mentioned that he has heard that golfers are having difficulty in turning the automatic scorer off on the cart system. Trip Stevens responded that ambassadors are being trained to assist golfers with this.

Ron Ingels reported that he has heard many positive comments regarding the GPS on the carts.

Susan D'Avirro stated that the banquet facility has had some issues with air conditioning but they are being addressed.

Don Green inquired about the priorities when there is a water shortage. Brian Bode responded that greens are watered first, then trees, fairways, and then rough, in that order of priority. Mayor Morris suggested the consideration of additional reservoir capacity to capture the canyon stream flow.

### **ADJOURNMENT**

The meeting was adjourned at 8:40 a.m.

Theresa Bruns  
Director of Parks and Recreation