



**MINUTES**  
**SPECIAL CITY COUNCIL MEETING**  
**TUESDAY, MARCH 13, 2007, 6:15 P. M.**  
**CITY COUNCIL CONFERENCE ROOM**  
**245 E. BONITA AVE.**

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**PRESENT:**

Mayor Curtis W. Morris  
Mayor Pro Tem Jeff Templeman  
Councilmember Denis Bertone  
Councilmember John Ebner (arrived 6:21 p.m.)  
Council-Elect Emmett Badar

City Manager Michaelis  
City Attorney Brown  
City Clerk Rios  
Assistant City Manager Stevens  
Assistant City Manager Duran  
Director of Development Services Coleman  
Public Works Director Patel  
Parks and Recreation Director Bruns  
Planning Manager Hensley  
P.W. Superintendent Campbell

**ABSENT:**

Councilmember Sandy McHenry

**1. CALL TO ORDER**

Mayor Morris called the meeting to order at 6: 20 p.m.

**2. ORAL COMMUNICATIONS**

(For anyone wishing to address the City Council on an item on this agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda.)

- a. Members of the Audience

None

**3. STUDY SESSION**

- a. Department Directors' preliminary focus for 2007-08 City of San Dimas Budget.

City Manager Michaelis stated it would be necessary for him to leave at 6:30 p.m. to take a conference call. He said Councilmember McHenry was recovering from food poisoning and could not be in attendance tonight.

Mr. Michaelis said the purpose of the meeting is to welcome Council's thoughts on what could be considered for the budget.

Councilmember Bertone expressed concern that the city might not have enough law enforcement. He would also like to see neighborhood watch resurrected.

In response to Mayor Pro Tem Templeman, Captain Curtis said presently, there are two motor officers; but he has had discussion about adding another CAT member.

Mayor Pro Tem Templeman stated it would be worth considering to have a fourth CAT member to work as partners on surveillance. He added that cameras are also needed that could help the prosecutor provide reliable evidence in court.

Councilmember Ebner stated that for many years the City also had a beautification program that went hand in hand with neighborhood watch and thought it would be a good idea to consider bringing back a similar program.

In response to Councilmember Ebner, Assistant City Manager Stevens replied that plants were pre-ordered at cost and delivered to a street location for pick up on Saturday morning. He said dumpsters were available to facilitate debris pick up.

Mayor Morris expressed concern with the increase of approximately 25% in the liability trust fund for law enforcement.

Mayor Pro Tem Templeman felt deputies' crimes should not be the city's burden. Mayor Morris stated that those crimes fall under the liability trust fund.

Mayor Pro Tem Templeman suggested having a non-sworn member handle community related projects as well as neighborhood watch.

In response to Mayor Pro Tem Templeman, Assistant City Manager Duran replied that Overnight Parking Control Officers are averaging about 65 citations per night and there has been an increase in permit applications. He mentioned that Officer Hartung reviews every permit application and if necessary, conducts a physical inspection.

To keep the community beautiful and not pit neighbor against neighbor, Mayor Pro Tem Templeman suggested a more proactive and consistent code enforcement process, and suggested an article in the newsletter to inform residents.

In response to Mayor Pro Tem Templeman, Assistant City Manager Stevens suggested that for curb appeal maintenance issues, a general maintenance ordinance would be a better tool than a general property maintenance ordinance.

Mayor Morris said he would prefer having an administrative hearing process with an officer as an interim step before going to court on violations.

Councilmember Bertone left the conference at 6:42 and returned at 6:44 p.m.

Mr. Stevens outlined the code amendment process to create a hearing officer authority.

Councilmembers suggested allocating funds for architectural assistance to homeowners as well as a study session on the Canyon Center.

Mayor Morris said he, Mayor Pro Tem Templeman, and city staff had a meeting scheduled and would then meet with Developer Guy Williams to review and discuss a proposal from Tesco.

In response to Councilmember Ebner, Mr. Stevens said he is reasonably comfortable with the level of staffing; however, he expressed some concern that code enforcement staffing might not be adequate and he plans to present a proposal for adjustment.

Development Services Director Coleman suggested bringing in an additional plan check consultant while the plan checker was on vacation.

In response to Councilmember Bertone, Mr. Stevens stated that depending on the project, typically a time frame is quoted whether or not the project plans are in-house. However, he mentioned that the biggest problem is waiting for plans if they have gone to an outside plan checker; and if submittal is incomplete, they must go back for re-submittal. He added that if Inspectors have a backlog, Eric does inspections to avoid delay.

Mr. Stevens reported that 1) staff has appealed to SCAG to reduce the assigned RHNA allocation from 1,724 to 231; however, staff is not optimistic; 2) staff distributed a letter to be presented to L.A. County Planning Commission regarding Vista Verde Ranch project. Mr. Stevens said he and Councilmember Bertone would attend the Planning Commission meeting for the outcome.

Mayor Morris inquired if a third Councilmember could attend the meeting as a member of the public.

Mr. Stevens thought it was questionable, but said he would check with City Attorney Brown. He suggested that Mr. Badar could attend since he has not yet been sworn in as a Councilmember.

#### **4. ADJOURNMENT**

Mayor Morris adjourned the meeting at 7:01 p.m. The next meeting is February 27, 2007, 7:00 p.m.

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Curtis W. Morris, Mayor of the City of San Dimas

ATTEST:

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Ina Rios, CMC, City Clerk