



MINUTES
SPECIAL CITY COUNCIL MEETING
TUESDAY, MAY 11, 2004, 5:00 P. M.
CITY COUNCIL CONFERENCE ROOM
245 E. BONITA AVE.

PRESENT:

Mayor Curtis W. Morris (Arrived 5:23 p.m.)
Mayor Pro Tem Denis Bertone
Councilmember John Ebiner
Councilmember Sandy McHenry
Councilmember Jeff Templeman

City Manager Michaelis
City Clerk Rios
Assistant City Attorney Steres
Assistant City Manager Duran
Community Development Director Stevens
Public Works Director Patel
Parks and Recreation Director Duff
Finance Manager Herron
Planning Manager Hensley
Senior Engineer Garwick
P.W. Maintenance Superintendent John Campbell
Lt. Alicia Ault, L.A. County Sheriff Department

CALL TO ORDER

Mayor Pro Tem Ebiner called the meeting to order at 5:20 p.m.

ORAL COMMUNICATIONS

None

STUDY SESSION

- a. To consider a proposal for the redevelopment of the San Dimas Canyon Shopping Center.

This item was cancelled to allow the developer and owner to discuss property matters.

- b. Discuss 2004-05 Budget for the City of San Dimas

City Manager Michaelis explained the purpose of the meeting is to provide an overview of the proposed 2004-05 budget. He presented a narrative and summary of the 2004-05 budget per the staff report. He reported that Governor Schwarzenegger has proposed to support constitutional protections if municipalities agree to continue contributions to the state for an additional two years. Manager Michaelis said a League of California Cities special meeting would be held on Thursday, May 13, to submit a vote on whether or not to accept the Governor's proposal. Manager Michaelis provided a conservative

estimate of anticipated revenues and expenditures to allow adjustment to any new state fiscal challenges as well as any costs that may arise during the fiscal year. Manager Michaelis indicated the state's actions have limited the city's ability to increase personnel to meet increasing service needs, however, he proposed to hire temporary assistance and use technology to help process work loads.

Assistant City Manager Duran provided an overview of the Administrative Services and General Services budget. He stated that the maintenance and operations budgets maintain levels similar to last year. He described significant increases and new line items.

In response to Councilmembers' inquiry regarding the consultant fee for the expansion of city hall work areas, Mr. Duran indicated \$15,000 will cover the work space evaluation and recommendations for better utilization of existing space. Councilmember Templeman directed staff to ask two questions of the consultant: 1) Scope should include action if it is necessary to move a wall and 2) recommendations after the wall has been moved.

In response to Councilmember Templeman's request for an additional Parking Enforcement Officer, Lt. Ault reported that over 108 citations have been issued since the program kicked off.

Councilmember Templeman asked if the City Council was willing to fund a loan to the Committee/High School Boosters if they were unable to raise all the funds for the monument to be placed in front of the new Sheriff's Station. They wanted to coincide with the completion of the building.

Community Development Director Stevens gave a synopsis of the planning budget and proposed projects. He said the budget does not include establishment of the rental housing inspection program which is being evaluated.

In response to Councilmembers regarding the downtown plan, Director Stevens stated that John Sorcinelli was hired to provide a preliminary technical analysis to reconfigure benefits and detriments of stakeholders and take proactive action.

Public Works Director Patel reviewed highlights of the Building and Safety, Engineering, and Maintenance Divisions budget. He stated that Public Works will focus on carried over and major new projects to maintain a high level of service.

Mayor Pro Tem Ebner left the conference room at 6:24 p.m. and returned at 6:25 p.m.

To enhance customer service, reduce duplication of data entry tasks, and better track documentation, City Manager Michaelis said it is proposed to supplement and expand the existing software programs and use mobile computer devices. Councilmembers supported the use of technology enhancements to alleviate increased work loads.

For the street name sign replacement program, Councilmembers felt staff should consider user-friendly, legible characters.

In response to Mayor Pro Tem Ebner, Director Patel replied that lights would be added on the west side of San Dimas Avenue (Bonita Avenue to Railroad Crossing.)

Parks and Recreation Director Duff reported that the department continues to provide increasing levels of service to keep pace with additional maintenance and services without adding staff. She outlined the proposed capital improvements projects which included carry-overs, continued annual programs, and major maintenance projects.

Director Duff replied to Councilmember Templeman that they would look into refinishing the Council Chambers.

Mayor Morris expressed dissatisfaction with citywide tree pruning and suggested it would be worthwhile to spend more money to trim civic center trees.

ADJOURNMENT

The meeting was adjourned at 7:01 p.m. to the regular City Council meeting on May 11, 2004, 7:00 p.m.

Mayor of the City of San Dimas

ATTEST:

City Clerk