



**MINUTES**  
**SPECIAL CITY COUNCIL MEETING**  
**TUESDAY, FEBRUARY 10, 2009, 5:00 P. M.**  
**CITY COUNCIL CONFERENCE ROOM**  
**245 E. BONITA AVE.**

---

**PRESENT:**

Mayor Curtis W. Morris  
Mayor Pro Tem Emmett Badar  
Councilmember Denis Bertone  
Councilmember John Ebner  
Councilmember Jeff Templeman

City Manager Blaine Michaelis  
City Attorney J. Kenneth Brown (arrived 5:48 p.m.)  
City Clerk Ina Rios  
Assistant City Manager of Community Development Larry Stevens (arrived 5:29 p.m.)  
Assistant City Manager Ken Duran  
Director of Development Services Dan Coleman  
Director of Public Works Krishna Patel  
Director of Parks and Recreation Theresa Bruns  
Finance Manager Barbara Bishop  
Public Works Superintendent John Campbell

**1. CALL TO ORDER**

Mayor Morris called the meeting to order at 5:06 p.m.

**2. ORAL COMMUNICATIONS**

(For anyone wishing to address the City Council on an item on this agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda.)

- a. Members of the Audience

There were no comments.

**3. STUDY SESSION**

- a. Mid-year 2008-09 budget review and Preliminary Report on 2009-10 City of San Dimas Budget.

City Manager Michaelis explained the purpose of the meeting.

Assistant City Manager Duran explained that in light of the state of the general economy and the State budget crisis, staff prepared a mid-year budget report to review revised revenue and expenditure projections for the current fiscal year. Staff also presented preliminary revenue commentary for fiscal year 2009-10 to help frame the preliminary budget discussions.

**Mid-Year Budget Report**

Assistant City Manager Duran reviewed General Fund revenues and expenditures and stated that it is estimated that the overall General Fund Revenue will meet budget and expenditures, excluding the open

space acquisition allocation, which are expected to come in slightly below budget. He added that the adopted budget had \$679,612 in excess revenue over expenditures, which provides a reserve. Staff continues to closely monitor revenues and expenditures. Mr. Duran stated that with the exception of Fund 30, Redevelopment Agency Fund, other Special Funds are projected to end the year with a positive fund balance. Staff is preparing the Fiscal Year 2009-10 with extremely cautious revenue projections in light of the state of the general economy.

Staff replied to Council's questions regarding vehicles license fees; major business sales tax; and property taxes. Staff will continue to monitor revenue and expenditures.

### **Administrative Services**

Assistant City Manager Duran highlighted the proposed programs for 2009-10. He stated that Governmental Access Channel will continue through a contract with the University of La Verne. The continued implementation of the newly imposed 1% PEG fee will be reviewed in June. Staff is exploring various methods to save costs on parking enforcement, insurance, and GIS. He reviewed programs that may result in increased costs including San Dimas Dial-A-Ride and Sheriff's Department contract.

City Manager Michaelis provided a brief update on the Walker House and stated the public open house is tentatively scheduled for Saturday, March 14, 2009 from 10:00 a.m. to 3:00 p.m.

### **Parks and Recreation Department**

Director Bruns stated that Parks and Recreation will continue to utilize available resources in order to effectively deliver services in Landscape Maintenance, Facilities, and Recreation. She highlighted major Facilities Maintenance projects, Landscape Maintenance projects, Recreation projects to be prioritized and completed, Parks and Recreation Commission project list, Golf Course Capital Improvement fund, Walker House funds, and projects in need of Council direction.

Director Bruns responded to Council's questions concerning the Martin House and said staff needs to determine space needs at other facilities for the Historical Society and Festival of Arts.

Councilmember Templeman was not in favor of putting in a BMX Bike Park on the Bonita Avenue/Cataract Street property, but suggested the Phase One Park be located at Pioneer Park. He inquired if permitting contractors to use the Bonita/Cataract property as a staging area is beneficial to the City.

Director of Public Works Patel cited savings in organizational and storage costs.

Director Bruns requested direction to move forward with the Bonita/Cataract landscape plan burm.

The City Council discussed options to set aside revenue for improvement of Parks.

### **Public Works Department**

Director Patel highlighted the major capital improvement projects completed in 2008-09 and stated that due to State budget issues, overall economy impact and uncertainty, staff will focus on a combination of projects that will be carried over from the current year into the new fiscal year 2009-2010. He stated that the Public Works Department will continue to manage its prime responsibilities of planning, designing, inspecting private street improvements and maintaining the public infrastructure within the right-of-way, including maintenance of vehicles and equipment. Director Patel outlined the constraints under the Stimulus Plan and said staff has submitted for filing prioritized projects in anticipation of receiving some funds.

The City Council discussed advantages and disadvantages of constructing a sidewalk on the east side of Puente; cost estimates; and location.

Director Patel highlighted projects carried to fiscal year 2009-10; major capital improvements projects; special projects; annual projects; equipment replacement; and projects to track for future consideration.

## **RECESS**

Mayor Morris recessed the study session at 6:52 p.m. to convene the regular City Council meeting in the Council Chambers. The study session reconvened at 9:41 p.m. in the City Council Conference Room.

## **Community Development Department**

Assistant City Manager of Community Development Stevens highlighted mid-year accomplishments to date, as well as pending projects and activities for the remainder of 08-09. He outlined projects to be prioritized and completed for 2008-09 and said requests for additional assistance may include recruitment of the Planning Manager which was tentatively placed on hold; contracted services for special projects including Downtown Specific Plan and General Plan update and Housing Element implementation and RKA for City Engineer.

In response to Council, Mr. Stevens stated that a staff member would be assigned to work on preliminary design, location, and costs for entry signs into the community; the additional analysis of the Gold Line Station includes the terminus station for San Dimas or Glendora.

City Manager Michaelis outlined discussion items for the meeting with Supervisor Antonovich and asked City Council if they wished to add topics to the agenda for discussion.

## **4. ADJOURNMENT**

Mayor Morris adjourned the meeting at 10.04 p.m. The next meeting is on Tuesday, February 10, 2009, 7:00 p.m.

Respectfully submitted,

---

Ina Rios, CMC, City Clerk