

City of San Dimas
Golf Course Advisory Committee
Meeting Minutes
Thursday, April 16, 2009
San Dimas Canyon Golf Course Clubhouse

CALL TO ORDER

The meeting was called to order at 7:35 a.m.

Present: Don Green, San Dimas public member
Emmett Badar, San Dimas Councilmember
Robert Rodriguez, La Verne Councilmember

Blaine Michaelis, City Manager
Theresa Bruns, Director of Parks and Recreation
Brian Bode, SDCGC General Manager
Trip Stevens, SDCGC Manager

APPROVAL OF JANUARY 15, 2009 MEETING MINUTES

The minutes of January 15, 2009 were unanimously approved as written.

REVIEW OF MONTHLY REVENUE REPORTS FOR JANUARY, FEBRUARY, AND MARCH

Trip Stevens reported that the first quarter of 2009 saw a slight decrease (-2.3%) in total revenue for the quarter. Food and beverage revenues remained relatively unchanged for the first quarter as compared to last year. Overall, American Golf is pleased with the quarter, as other courses in the region are reporting a 6% decrease.

MANAGER'S REPORT

A. General Update

Trip Stevens reported that tournament and catering sales continue to be key focus areas as well as a commitment to course conditions and customer service. They continue to receive positive feedback about the food and beverage operations. Course conditions and GPS on the carts continues to separate San Dimas Canyon from other local courses.

Mr. Stevens also reported American Golf continues to run newspaper ads and that internet reservations have picked up.

B. Capital Improvement Project Review and Update

Mr. Stevens distributed a report updating the progress of the 2009 capital improvement plan. He reported that bids have been received and plans have been drawn for the clarifier for the cart cleaning area.

Mr. Stevens presented the projects and their revised estimated expense, and Theresa Bruns reported on the previously approved CIP budget as follows:

PROJECT	REVISED ESTIMATE	APPROVED BUDGET
Clarifier	\$90,000	\$75,000
Gazebo	\$28,000	\$0
Fencing - hole 14 & maintenance yard	\$50,000	\$50,000
Monument entry sign	\$20,000	\$20,000
Driveway & Parking lot improvements	\$25,000	\$25,000
Cart Path holes 12-13	\$100,000	\$100,000
Teebox work holes 8, 12, 17	\$30,000	\$75,000
TOTAL	\$343,000	\$345,000

While the total budget versus revised estimates indicates a reduction in the CIP budget, an additional project was recommended.

DON GREEN MOVED TO APPROVE THE REVISED CAPITAL IMPROVEMENT PROJECT LIST AND BUDGET TO INCLUDE THE ADDITION OF THE GAZEBO AND A TOTAL BUDGET OF \$343,000, SECONDED BY ROBERT RODRIGUEZ, AND UNANIMOUSLY APPROVED.

ORAL COMMUNICATIONS

A. 2009 Green Fee Schedule

Staff reported that the San Dimas City Council approved the green fee rate increase.

Don Green reported that he has experienced discrepancies in the GPS systems by as much as 10-15 yards. Brian Bode asked that the cart numbers be reported as soon as that occurs so it may be corrected. Trip Stevens reported that additional yardage markers are scheduled to be installed or painted on sprinkler heads.

Robert Rodriguez reported that La Verne representation will be changing with one new Steve Johnson to serve as City Council representative and an alternate to be named.

ADJOURNMENT

The meeting was adjourned at 8:30 a.m. to July 16, 2009.