



AGENDA
REGULAR CITY COUNCIL /
REDEVELOPMENT AGENCY MEETING
TUESDAY, JUNE 8, 2010, 7:00 P. M.
SENIOR CITIZEN/COMMUNITY CENTER
MULTI-PURPOSE ROOM, 201 EAST BONITA AVENUE

**NOTE: RECEPTION AT 6:30 P.M. FOR DISTINGUISHED SERVICE TO YOUTH AWARD
RECIPIENTS IN SENIOR CITIZEN/COMMUNITY CENTER PATIO**

CITY COUNCIL:

Mayor Curtis W. Morris
Mayor Pro Tem John Ebner
Councilmember Emmett G. Badar
Councilmember Denis Bertone
Councilmember Jeff Templeman

1. CALL TO ORDER AND FLAG SALUTE

2. RECOGNITIONS

- RECOGNIZE DISTINGUISHED SERVICE TO YOUTH AWARD RECIPIENTS

3. ANNOUNCEMENTS

- 50th Anniversary Flashbacks
- Pui-Ching Ho, Librarian, San Dimas Library

4. ORAL COMMUNICATIONS (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or asked to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

- a. Members of the Audience

5. CONSENT CALENDAR

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council requests separate discussion.)

- a. Resolutions read by title, further reading waived, passage and adoption recommended as follows:

- (1) **RESOLUTION NO. 2010-27, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS APPROVING CERTAIN DEMANDS FOR THE MONTHS OF MAY AND JUNE, 2010.**

- (2) **RESOLUTION NO. 2010-28**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, CALIFORNIA, AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE CALIFORNIA STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR FUNDING UNDER THE CALHOME PROGRAM.

- b. Approval of minutes for regular City Council meeting of May 25, 2010 and Special City Council meeting of May 25, 2010.

END OF CONSENT CALENDAR

6. PUBLIC HEARINGS

(The following items have been advertised and/or posted. The meeting will be opened to receive public testimony.)

- a. Recommending the Assessment Rate be confirmed for District 1 (Boulevard, Tract 32818) and District 1, Annexation No. 3 (Northwoods, Tract 32841), pursuant to the Landscape and Lighting Act of 1972 and subject to the procedures and approval process of Section 4 of Article XIID of the California Constitution.

- 1) **RESOLUTION NO. 2010-30**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, CONFIRMING THE DIAGRAM AND ASSESSMENT FOR FISCAL YEAR 2010-2011 FOR OPEN SPACE DISTRICT NO. 1 (TRACT 32818, BOULEVARD DEVELOPMENT.)

- 2) **RESOLUTION NO. 2010-31**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, CONFIRMING THE DIAGRAM AND ASSESSMENT FOR FISCAL YEAR 2010-2011 FOR OPEN SPACE DISTRICT NO. 1, ANNEXATION NO. 3 (TRACT 32841, NORTHWOODS.)

7. OTHER MATTERS

- a. 2010-2011 Annual City Budget

- 1) Adoption of 2010-2011 Annual Capital and Operating Budget.

- 2) **RESOLUTION NO. 2010-32**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ADOPTING APPROPRIATIONS LIMIT FOR FY 2010-2011.

- b. Consider increase of Planning and Building and Engineering fees, and similar matters.

- 1) **RESOLUTION NO. 2010-33**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING AN INCREASE IN ENGINEERING AND PLANNING FEES.

- c. Approve request to advertise the Cataract and Bonita Landscape Improvement Project for public bid.

- d. Approve Concessionaire Agreement for Agency owned property at 121 North San Dimas Avenue with Marsteller Investments LLC dba Saffron.

- e. Update on San Dimas Canyon Golf Course regarding water rate increase issues.
- f. Safe Routes to School Funds for the Amelia Avenue from 5th Street to Gladstone Street Project.
 - 1) **RESOLUTION NO. 2010-29**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, CALIFORNIA, AUTHORIZING THE EXECUTION OF THE AUTHORIZATION/AGREEMENT SUMMARY BETWEEN THE STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION AND THE CITY OF SAN DIMAS THE APPROVED SAFE ROUTES TO SCHOOL FUNDS FOR THE AMELIA PROJECT FUNDS.
- g. AB 811 Energy Efficient Loan Program
 - 1) **RESOLUTION NO. 2010-34**, A RESOLUTION OF THE CITY COUNCIL OF SAN DIMAS, CALIFORNIA CONSENTING TO THE INCLUSION OF PROPERTIES WITHIN THE INCORPORATED AREA OF THE CITY IN THE LOS ANGELES COUNTY ENERGY PROGRAM TO FINANCE DISTRIBUTED GENERATION RENEWABLE ENERGY SOURCES AND ENERGY AND WATER EFFICIENCY IMPROVEMENTS, APPROVING THE REPORT SETTING FORTH THE PARAMETERS OF THE REFERENCED PROGRAM AND CERTAIN MATTERS IN CONNECTION THEREWITH.

8. SAN DIMAS REDEVELOPMENT AGENCY

- a. Oral Communications (This is the time set aside for members of the audience to address the Board. Speakers are limited to three minutes.)
- b. Public Hearing (*The following items have been advertised and/or posted. The meeting will be opened to receive public testimony.*)
 - 1) Adoption of 2015 Five Year Implementation Plan for its Creative Growth and Rancho San Dimas Redevelopment Project Areas. (Continued to June 22, 2010)
- c. Approval of minutes for May 25, 2010 meeting.
- d. Executive Director
 - 1) Annual determination by the Agency that administrative costs are necessary for the Low and Moderate Income Housing fund.
- e. Members of the Agency

9. SAN DIMAS PUBLIC FACILITIES FINANCING CORPORATION

- a. Oral Communications (This is the time set aside for members of the audience to address the Board. Speakers are limited to three minutes.)
- b. Approval of minutes of the May 25, 2010 meeting.

10. ORAL COMMUNICATIONS

- a. Members of the Audience (Speakers are limited to five-minutes or as may be determined by the Chair.)
- b. City Manager
 - 1) Update on City Hall, Civic Center, and Stanley Plummer expansion and renovation project.
- c. City Attorney
- d. Members of the City Council
 - 1) Councilmembers' report on meetings attended at the expense of the local agency.
 - 2) Individual Members' comments and updates.

11. ADJOURNMENT

The next meeting is on June 22, 2010, 7:00 p.m.

AGENDA STAFF REPORTS: COPIES OF STAFF REPORTS AND/OR OTHER WRITTEN DOCUMENTATION PERTAINING TO THE ITEMS ON THE AGENDA ARE ON FILE IN THE OFFICE OF THE CITY CLERK AND ARE AVAILABLE FOR PUBLIC INSPECTION DURING THE HOURS OF 8:00 A.M. TO 5:00 P.M. MONDAY THROUGH FRIDAY. INFORMATION MAY BE OBTAINED BY CALLING (909) 394-6216. CITY COUNCIL MINUTES AND AGENDAS ARE ALSO AVAILABLE ON THE CITY'S HOME PAGE ON THE INTERNET: <http://cityofsandimas.com>

SUPPLEMENTAL REPORTS: AGENDA RELATED WRITINGS OR DOCUMENTS PROVIDED TO A MAJORITY OF THE SUBJECT BODY AFTER DISTRIBUTION OF THE AGENDA PACKET SHALL BE MADE AVAILABLE FOR PUBLIC INSPECTION AT THE CITY CLERK'S OFFICE AT 245 EAST BONITA AVENUE DURING NORMAL BUSINESS HOURS. [PRIVILEGED AND CONFIDENTIAL DOCUMENTS EXEMPTED]

HEARING ASSISTANCE SYSTEM: HEARING ASSISTANCE IS AVAILABLE. PLEASE CONTACT THE CITY CLERK AT 909/394-6216 TO CHECK OUT A RECEIVER.

POSTING STATEMENT: ON JUNE 4, 2010, A TRUE AND CORRECT COPY OF THIS AGENDA WAS POSTED ON THE BULLETIN BOARDS AT 201 EAST BONITA AVENUE (SAN DIMAS SENIOR CITIZEN/COMMUNITY CENTER); 186 VILLAGE COURT (SAN DIMAS TEMPORARY CITY HALL); 145 NORTH WALNUT AVENUE (LOS ANGELES COUNTY PUBLIC LIBRARY, SAN DIMAS BRANCH); AND 300 EAST BONITA AVENUE (UNITED STATES POST OFFICE); AND AS A CONVENIENCE, AT THE VONS SHOPPING CENTER (PUENTE/VIA VERDE) AND THE CITY'S WEBSITE AT WWW.CITYOFSANDIMAS.COM.

W *HEREAS*, the City of San Dimas established the Distinguished Service to Youth Awards Program in 1977; and,

W *HEREAS*, the Parks and Recreation Commission annually solicits nominations from the community in order to recognize citizens who have demonstrated exceptional service to San Dimas youth, and to create awareness of the need for citizens to become involved in youth programs; and,

W *HEREAS*, the following honorees have been selected to receive the 2010 Distinguished Service to Youth Awards because they have rendered outstanding service to the youth of San Dimas; and,

W *HEREAS*, the recipients in the Volunteer Category, the J. Michael Dutton Memorial Service to Youth Award are: Rae Jean Caldarone, Leonard Hayes, Charles Warren, Salvador Rivera, and Susy Griffith and,

W *HEREAS*, the recipients in the Professional Category are: Edward Telarroja, Ron Sutton, Maria Rodriguez, Donna Heinemann and Janine Courville and,

W *HEREAS*, the recipients in the Group Category are: San Dimas Senior Citizens Club, Costco Wholesale and San Dimas Rodeo, Inc.

N *OW THEREFORE, BE IT RESOLVED*, I, Curtis Morris, Mayor of the City of San Dimas, John Ebiner, Mayor Pro Tem, Councilmembers, Denis Bertone, Jeff Templeman and Emmett Badar do hereby recognize and honor the recipients of the 2010 Distinguished Service to Youth Awards.

I *N WITNESS THEREOF*, I have hereunto set my hand and caused the Seal of the City of San Dimas to be affixed this 8th day of June, 2010.

RESOLUTION NO. 2010-27

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF SAN DIMAS, CALIFORNIA, APPROVING
CERTAIN DEMANDS FOR THE MONTHS OF
MAY AND JUNE 2010**

WHEREAS, the following listed demands have been audited by the Director of Finance;
and

WHEREAS, the Director of Finance has certified as to the availability of funds for
payment thereto; and

WHEREAS, the register of audited demands have been submitted to the City Council for
approval.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of San Dimas
does hereby approve Prepaid Warrant Register: 05/31/2010; 21183 through 21254; in the amount
of \$6,124,637.51; Warrant Register: 06/15/2010; 131427 through 131557; in the amount of
\$221,333.53.

PASSED, APPROVED AND ADOPTED THIS 8th DAY OF JUNE, 2010.

Curtis W. Morris, Mayor of the City of San Dimas

ATTEST:

Ina Rios, CMC, City Clerk

I HEREBY CERTIFY that the foregoing Resolution was adopted by vote of the City
Council of the City of San Dimas at its regular meeting of June 8, 2010, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Ina Rios, CMC, City Clerk

5A(1)



***THE WARRANT DISBURSEMENT
JOURNAL IS NOT AVAILABLE TO
VIEW THROUGH LASERFICHE***

***A PAPER COPY IS AVAILABLE IN THE
FINANCE DEPARTMENT***

SORRY FOR ANY INCONVENIENCES.

DOCUMENT IMAGING DEPT.



Agenda Item Staff Report

TO: Honorable Mayor and Members of City Council
For the Meeting of June 8, 2010

FROM: Blaine Michaelis, City Manager *BM*

INITIATED BY: Elisa Mitchell, Housing Coordinator

SUBJECT: Application for CalHome Owner-Occupied Rehabilitation Deferred Loan Grant

SUMMARY

The City Housing Section would like to apply for CalHome funding to continue and enhance our Owner-Occupied Housing Rehabilitation Deferred Loan Program. The CalHome Program will be requesting a grant of up to \$250,000 to be used over a 36 month period. This funding requires no match from the City and once utilized may be allocated in a reuse account that would be available for other housing programs in the City.

BACKGROUND:

The City was awarded \$500,000 in CalHome funds from the State of California Department of Housing and Community Development in October of 2007. This contract ends on June 30, 2011. By end of this contract we estimate being able to assist 18 households with deferred loans up to \$40,000. This application will allow the Housing Section to continue this successful program with loans up to \$60,000 and expand eligibility to cover deferred loans on mobile homes in our community.

RECOMMENDATION:

That the City Council adopt the attached Resolution No. 2010-28 authorizing the City Manager to submit applications for the Cal Home Grant Application for the City's Housing Rehabilitation Program, the allocation of funds and, if successful, execute grant agreements and any other documents necessary to secure the grant.

Respectfully Submitted,

Elisa Mitchell

Elisa Mitchell
Housing Coordinator

5 B (2)

RESOLUTION NO. 2010-28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE CALIFORNIA STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR FUNDING UNDER THE CALHOME PROGRAM

WHEREAS, the City of San Dimas, the State of California, wishes to apply for and receive an allocation of funds through the CalHome Program; and

WHEREAS, the California Department of Housing and Community Development (hereinafter referred to as "HCD") has issued a Notice of Funding Availability ("NOFA") for the CalHome program established by Chapter 84, Statutes of 2000 (SB 1656 Alarcon), and codified in Chapter 6 (commencing with Section 59650) of Part 2 of Division 31 of the Health and Safety Code (the "statute"). Pursuant to the statute, HCD is authorized to approve funding allocations utilizing monies made available by the State Legislature to the CalHome program, subject to the terms and conditions of the statute and the CalHome Program Regulations adopted by HCD on April 2004; and

WHEREAS, the City of San Dimas wishes to submit an application to obtain from HCD an allocation of CalHome funds in the amount of \$250,000.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAN DIMAS AS FOLLOWS:

Section 1. The City of San Dimas shall submit to HCD an application to participate in the CalHome Program in response to the NOFA issued on April 19, 2010 which will request a funding allocation for Owner-Occupied Home Rehabilitation Deferred Loans. This deferred loan will be city-wide as approved in our prior application to HCD. The loans will be up to \$60,000 and may be expanded to include the rehabilitation of mobile homes.

Section 2. If the application for funding is approved, the City of San Dimas hereby agrees to use the CalHome funds for eligible activities in the manner presented in the application as approved by HCD and in accordance with program regulations cited above. It also may execute any and all other instruments necessary or required by HCD for participation in the CalHome Program.

Section 3. The City of San Dimas authorizes Mayor, Executive Director, Housing Manager, or Finance Manager to execute in the name of the City of San Dimas, the application, the Standard Agreement, and all other documents required by HCD for participation in the CalHome Program, and any amendments thereto.

PASSED, APPROVED, AND ADOPTED THIS 8TH day of June, 2010.

Curtis W. Morris, Mayor of the City of San Dimas

ATTEST:

Ina Rios, CMC, City Clerk

I HEREBY CERTIFY that the foregoing Resolution was adopted by vote of the City Council of the City of San Dimas at its regular meeting of June 8, 2010, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Ina Rios, CMC, City Clerk



MINUTES
REGULAR CITY COUNCIL
TUESDAY, MAY 25, 2010, 7:00 P. M.
SENIOR CITIZEN/COMMUNITY CENTER
MULTI-PURPOSE ROOM, 201 E. BONITA AVENUE

COUNCIL:

Mayor Curtis W. Morris
Mayor Pro Tem John Ebner
Councilmember Emmett G. Badar
Councilmember Denis Bertone

City Manager Blaine Michaelis
City Attorney J. Kenneth Brown
City Clerk Ina Rios
Assistant City Manager of Community Development Larry Stevens
Assistant City Manager Ken Duran
Director of Public Works Krishna Patel
Director of Parks and Recreation Theresa Bruns

ABSENT:

Councilmember Jeff Templeman
Director of Development Services Dan Coleman

1. CALL TO ORDER AND FLAG SALUTE

Mayor Morris called the meeting to order at 7:05 p.m. and led the flag salute.

2. RECOGNITIONS

- Presentation to Engineering Intern Daniel Price who is leaving to join the U. S. Army

Public Works Director Patel praised Dan Price for his valuable service to the Public Works Department for the past three years and for his admirable decision to leave the City to join the United States Army. Director Patel provided a brief background on Dan's employment with the City and said Dan's aptitude, coupled with on-the-job training, allowed for the creation of an incredible system of interactive digital maps that will benefit the City for decades. Dan also worked with the Planning Department and will be missed by all his friends in the City Hall.

Mayor Morris presented a Certificate of Recognition to Engineering Intern Daniel Price as a small token of the City's appreciation for his years of service and wished him well in his new venture in the United States Army.

Daniel Price, Engineering Intern, thanked Mayor Morris and the City Council and said it was a pleasure working for the City and all he did was part of a team effort.

- Proclamation in memory of Officer Louis Pompei - presented to Captain Rob Castro, Glendora Police Department

Mayor Morris presented a Proclamation to Captain Rob Castro, Glendora Police Department, in honor of the 15th Anniversary of Glendora Police Officer Louis Pompei, who sacrificed his life attempting to stop an armed robbery in which a box boy was pistol whipped at a Von's Market in Via Verde. Mayor Morris invited attendance at a memorial celebration of life to be held at 6:00 p.m. on Wednesday, June 9, 2010, at Via Verde Park.

SL

Captain Rob Castro, Glendora Police Department, on behalf of the City of Glendora and Police Department, accepted the Proclamation and thanked the San Dimas Community for their support. He said Officer Pompei was not only his partner but his friend and he is grateful for the many opportunities to celebrate his life, particularly to build a memorial in Via Verde. He said Officer Pompei was laid to rest in his home city of Pennsylvania and the Park provides a location in the city where all members of the community can go to remember Officer Pompei.

3. ANNOUNCEMENTS

➤ 50th Anniversary Flashbacks

Bill Emerson, Representative, San Dimas Historical Society, reported that in 1972 Mayor Hooper announced that Oral Communications on the agenda would be scheduled between 7:30 p.m. to 8:30 p.m. to allow time for public hearings and other scheduled matters. On January 18, 1972, the State Historical Landmark Commission nominated San Dimas Hotel at 121 San Dimas Avenue, to the National Register of Historic Places Inventory. Also in 1972, the Kiwanis Club donated \$1500 worth of landscaping to create a mini park at the corner of Gladstone and San Dimas Canyon; the San Dimas Chamber of Commerce moved to its new location at 111 South Monte Vista, also known as the San Dimas Depot; the Cities of San Dimas and Pomona announced a dedication ceremony on May 1, for the opening of the Kellogg Interchange, known as I-10.

➤ Pui-Ching Ho, Librarian, San Dimas Library

Pui-Ching Ho, Library Manager, San Dimas Library, said the Book Party meets at 10:30 a.m. on Monday, June 7, 2010, and the book of the month is *The Hindi-Bindi Club*; she invited innovative, energetic teens, grades 6-12 to come to the Teen Advisory Board meeting on Saturday, June 19, 12:00 p.m. to promote Library programs to other teens; she encouraged signing up for the Summer Reading program starting June 19, with the incentive of earning prizes for reading; the Library is recruiting volunteers for the Summer reading program, ages 13-17. Applications are available at the Library Reference Desk and orientation will be held on Thursday, June 17, from 4:00-5:00 p.m. For more information on any program, call the Library at (909) 599-6738 or access their website www.co.la.publib.org.

4. ORAL COMMUNICATIONS (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or asked to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

a. Members of the Audience

1) **Sid Maksoudian** directed attention to a code enforcement issue with homeless at the Mercantile Building in the Downtown Corridor. In addition, he would like staff to be able to communicate with him.

2) **Gary Enderle** thanked the City Council for their continued support of the HEROES program. He reported there are approximately 70 banners in the City representing military personnel currently serving. He shared an email from an appreciative parent whose sons are serving their country overseas.

5. CONSENT CALENDAR

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)

It was moved by Mayor Pro Tem Ebner, seconded by Councilmember Badar, and carried by those present to accept, approve and act upon the consent calendar, as follows: Councilmember Templeman was absent.

- a. Resolutions read by title, further reading waived, passage and adoption recommended as follows:
 - (1) **RESOLUTION NO. 2010-21**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS APPROVING CERTAIN DEMANDS FOR THE MONTH OF MAY, 2010.
- b. Approval of minutes for regular meeting of May 11, 2010 and special meeting of May 11, 2010.
- c. Award of Cash Contract No. 2010-04, Sealcoat Project, to Champion Paving, in the amount of \$193,747.00.

END OF CONSENT CALENDAR

6. PUBLIC HEARINGS

(The following item has been advertised and/or posted. The meeting will be opened to receive public testimony.)

- a. Proposed issuance of Lease Revenue Bonds for the Civic Center Renovation and Expansion, Series 2010 (Bank Qualified) by the San Dimas Public Financing Authority.
 - 1) **RESOLUTION NO. 2010-22**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS AUTHORIZING AND APPROVING THE ISSUANCE OF LEASE REVENUE BONDS (CIVIC CENTER RENOVATION AND EXPANSION), SERIES 2010 (BANK QUALIFIED), IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$8,800,000 IN ONE OR MORE SERIES, AS TAX-EXEMPT BONDS, APPROVING THE FORM AND AUTHORIZING THE PREPARATION OF A PRELIMINARY OFFICIAL STATEMENT AND THE EXECUTION AND DELIVERY OF A FINAL OFFICIAL STATEMENT, A SITE AND FACILITY LEASE, A LEASE AGREEMENT, AN AGENCY AGREEMENT, A CONTINUING DISCLOSURE AGREEMENT AND A BOND PURCHASE AGREEMENT, AND AUTHORIZING OFFICIAL ACTIONS AND EXECUTION OF DOCUMENTS RELATED THERETO
 - 2) **RESOLUTION NO. 2010-23**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS IN CONNECTION WITH THE FINANCING OF CERTAIN CAPITAL IMPROVEMENTS AND DECLARING ITS INTENT TO REIMBURSE CERTAIN EXPENDITURES FROM TAX-EXEMPT OBLIGATIONS

City Manager Michaelis provided a brief overview on the proposals for the Civic Center renovation and expansion project and said the City Council authorized staff to enter into the necessary agreements with the Underwriter and Bond Counsel to complete the financing. Staff recommended that the City Council approve Resolution No. 2010-22 authorizing and approving the issuance of Lease Revenue Bonds (Civic Center Expansion), Series 2010 in an amount not to exceed \$8,800,000, and Resolution No. 2010-23 to allow reimbursement from bond proceeds for capital expenditures related to the project. He said representatives from Southwest Securities and Bond Counsel are available to respond to questions.

Mayor Morris opened the public hearing and invited comments from members of the public. There being no one wishing to speak, Mayor Morris closed the public hearing.

After the title was read, it was moved by Councilmember Bertone, seconded by Councilmember Badar, to waive further reading and adopt **RESOLUTION NO. 2010-22**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS AUTHORIZING AND APPROVING THE ISSUANCE OF LEASE REVENUE BONDS (CIVIC CENTER RENOVATION AND EXPANSION), SERIES 2010 (BANK QUALIFIED), IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$8,800,000 IN ONE OR MORE SERIES, AS TAX-EXEMPT BONDS, APPROVING THE FORM AND AUTHORIZING THE PREPARATION OF A PRELIMINARY OFFICIAL STATEMENT AND THE EXECUTION AND DELIVERY OF A FINAL OFFICIAL STATEMENT, A SITE AND FACILITY LEASE, A LEASE AGREEMENT, AN AGENCY AGREEMENT, A CONTINUING DISCLOSURE AGREEMENT AND A BOND PURCHASE AGREEMENT, AND AUTHORIZING OFFICIAL ACTIONS AND EXECUTION OF DOCUMENTS RELATED THERETO.

The motion carried by those present. Councilmember Templeman was absent.

City Manager Michaelis explained that Resolution No. 2010-23 would allow reimbursement from bond proceeds for capital expenditures related to the project should the city need to expend some money prior to the date the bond proceeds are delivered. He recommended the City Council adopt Resolution No. 2010-23.

After the title was read, it was moved by Councilmember Badar, seconded by Mayor Pro Tem Ebiner, to waive further reading and adopt **RESOLUTION NO. 2010-23**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS IN CONNECTION WITH THE FINANCING OF CERTAIN CAPITAL IMPROVEMENTS AND DECLARING ITS INTENT TO REIMBURSE CERTAIN EXPENDITURES FROM TAX-EXEMPT OBLIGATIONS.

The motion carried by those present. Councilmember Templeman was absent.

b. Setting the Special City-wide parcel tax for Fiscal Year 2010-2011.

1) **RESOLUTION NO. 2010-24**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, SETTING THE SPECIAL CITYWIDE PARCEL TAX FOR FISCAL YEAR 2010-2011 TO BE USED FOR LANDSCAPE MAINTENANCE PURPOSES.

Assistant City Manager Duran reported that in November 1997, voters approved Ordinance No. 1086 adopting a special parcel tax to be levied against properties in San Dimas to improve and maintain landscaping and trees in parkways, parks and other public areas. He said parcel tax collections do not cover the total cost for landscape maintenance, however, the Ordinance included an annual adjustment to reflect changes in the Consumer Price Index (CPI). Mr. Duran reviewed two options for Council consideration and recommended adoption of Option 2 of Resolution No. 2010-24 approving a 1.9% CPI increase.

Mayor Morris opened the public hearing and asked if anyone wished to speak regarding the citywide parcel tax approved by the voters in 1997.

1) In response to **Sid Maksoudian**, Mr. Duran replied that based on March 2010 CPI, the increase was 1.9%.

There being no one else wishing to speak, the public hearing was closed.

After the title was read, it was moved by Mayor Pro Tem Ebner, seconded by Councilmember Bertone, to approve Option two increasing the rate to reflect the change of the Consumer Price Index by 1.9% and to waive further reading and adopt **RESOLUTION NO. 09-24**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, SETTING THE SPECIAL CITYWIDE PARCEL TAX FOR FISCAL YEAR 2010-2011 TO BE USED FOR LANDSCAPE MAINTENANCE PURPOSES.

The motion carried by those present. Councilmember Templeman was absent.

7. OTHER MATTERS

a. Consider increase to Business License Fees.

- 1) **RESOLUTION NO. 2010-25**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, SETTING THE BUSINESS LICENSE FEES RATES FOR FISCAL YEAR 2010-11.

Assistant City Manager Duran reported that Ordinance No. 956 established fees for business licenses and allowed built-in automatic increases through 1993; as well as annual increases based on the Consumer Price Index (CPI) beginning in 1994. Staff recommended adoption of Resolution No. 2010-25, Option two, adjusting the business license fee rates for fiscal year 2010-11 by 1.9% CPI increase.

After the title was read, it was moved by Councilmember Bertone, seconded by Mayor Pro Tem Ebner, to approve Option two increasing the rate to reflect the change of the Consumer Price Index by 1.9% and to waive further reading and adopt **RESOLUTION NO. 2010-25**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, SETTING THE BUSINESS LICENSE FEES RATES FOR FISCAL YEAR 2010-11. The motion carried by those present. Councilmember Templeman was absent.

Councilmember Bertone said in conversation with the City Manager, it was determined that the City of San Dimas Business License fees are lower than surrounding cities. Mr. Bertone would like a survey of other cities' business license fees be brought to the Council in the future for discussion.

In response to Mayor Pro Tem Ebner, City Attorney Brown stated that the Ordinance allowed for built-in automatic increases based on CPI.

b. Consider continuation of the 1% PEG fee for public access support.

- 1) **RESOLUTION NO. 2010-26**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS SETTING THE PUBLIC ACCESS FEE FOR FISCAL YEAR 2010-2011 TO BE USED FOR PEG PURPOSES.

Assistant City Manager Duran reported that in September 2006, the Digital Infrastructure and Video Competition Act of 2006 (DIVCA) Law went into effect which allowed video service providers to obtain a state issued franchise to provide video services in a local community. DIVCA delegated certain limited rights to local authorities including adoption of an up to 1% PEG fee to be paid by all video subscribers to fund public access. In October 2008, the City Council adopted Ordinance No. 1183 establishing San Dimas rights under DIVCA. The enabling Ordinance requires the City Council to annually set the amount of the PEG fee. Staff recommended the City Council adopt Resolution No. 2010-26 approving the public access fee in the amount of 1% for fiscal year 2010-2011.

Mayor Pro Tem Ebner stated that in 2008 the contract with University of La Verne provided to continue a channel for government and education use, not public access. He thought restoring the public access portion of the channel would be beneficial to the community and asked staff to secure estimated costs to add that component to the contract.

After the title was read, it was moved by Councilmember Badar, seconded by Councilmember Bertone, to waive further reading and adopt **RESOLUTION NO. 2010-26**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS SETTING THE PUBLIC ACCESS FEE FOR FISCAL YEAR 2010-2011 TO BE USED FOR PEG PURPOSES. The motion carried by those present. Councilmember Templeman was absent.

8. SAN DIMAS REDEVELOPMENT AGENCY

Mayor Morris recessed the regular meeting at 8:04 p.m. to convene a meeting of the San Dimas Redevelopment Agency Board of Directors. The regular meeting reconvened at 8:08 p.m..

9. SAN DIMAS PUBLIC FACILITIES FINANCING AUTHORITY

Mayor Morris recessed the regular meeting at 8:08 p.m. to convene a meeting of the San Dimas Public Facilities Financing Authority Board of Directors. The regular meeting reconvened at 8:16 p.m..

10. ORAL COMMUNICATIONS

- a. Members of the Audience (Speakers are limited to five (5) minutes or as may be determined by the Chair.)

1) **Sid Maksoudian** thanked Public Works Director Patel for promptly resolving the issue on San Dimas Avenue. He congratulated the new Public Safety Commissioners and said Commissioners should be on watch for safety code violations and hazards.

- b. City Manager

There were no comments.

- c. City Attorney

There were no comments.

- d. Members of the City Council

- 1) Councilmembers' report on meetings attended at the expense of the local agency.

Mayor Morris reported that he and the Councilmembers attended the California Contract Cities Association 51st Annual Municipal Seminar in Indian Wells on May 13-16, 2010, and attended a mandated Ethics Session.

Councilmember Badar stated that legislators have different views of the raiding of local government dollars.

- 2) Individual Members' comments and updates.

a) Councilmember Badar commended the Equestrian Commissioners and volunteers that included students from various schools, who helped out at Horse Thief Canyon Park on Saturday.

b) Councilmember Bertone requested staff to create a Master Calendar of City events for public viewing.

11. CLOSED SESSION

Mayor Morris recessed at 8:30 p.m. to a Redevelopment Agency closed session pursuant to Government Code Section 54956.8:

a. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

Property: Concessionaire Agreement for Agency owned property at 121 North San Dimas Avenue

Negotiating Parties:

For Agency: Blaine Michaelis, City Manager/Executive Director, and J. Kenneth Brown, City/Agency Attorney; Ken Duran, Assistant City Manager

For Concessionaire: Marsteller Investments LLC, dba Saffron

Under Negotiation: Terms and conditions for concession agreement.

b. Report on closed session items.

There was no reportable action.

12. ADJOURNMENT

Mayor Morris adjourned at 9:05 p.m. in memory of Joe Templeman, a local painting contractor, who moved his family to San Dimas in 1950 and built the family home at 730 Walnut Avenue. Mr. & Mrs. Templeman left San Dimas in 1968 to build a home in Rancho Cucamonga and ultimately retired in Mexico before relocating to Bolivar, Missouri for their final years. He reached the age of 91 when he passed away on Sunday May 23, 2010.

The next meeting is 6:30 p.m. on June 8, 2010, Senior Citizen/Community Center Patio, for a reception for Distinguished Service to Youth Awards. Regular meeting at 7:00 p.m.

Respectfully submitted,

Ina Rios, CMC, City Clerk



MINUTES
SPECIAL MEETING OF
CITY COUNCIL/SAN DIMAS
REDEVELOPMENT AGENCY
TUESDAY, MAY 25, 2010, 5:30 P. M.
SENIOR CITIZEN/COMMUNITY CENTER
MEETING ROOM, 201 E. BONITA AVE.

PRESENT:

Mayor Curtis W. Morris
Mayor Pro Tem John Ebner (Arrived 5:55 p.m.)
Councilmember Emmett Badar
Councilmember Denis Bertone

City Manager Blaine Michaelis
City Attorney J. Kenneth Brown
City Clerk Ina Rios
Assistant City Manager of Community Development Larry Stevens
Assistant City Manager Ken Duran
Director of Public Works Krishna Patel
Director of Parks and Recreation Theresa Bruns
Landscape Manager Mark Rheude
Associate Planner Marco Espinoza

Bryce Carnehl, Landscape Architect, David Volz Design

ABSENT:

Councilmember Jeff Templeman
Director of Development Services Dan Coleman

1. CALL TO ORDER

Mayor Morris called the meeting to order at 5:32 p.m.

2. ORAL COMMUNICATIONS

(For anyone wishing to address the City Council on an item on this agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. Speakers are limited to three minutes or as may be determined by the Chair.)

- a. Members of the Audience

There were no comments.

3. STUDY SESSION

- a. Cataract and Bonita Landscape Improvement Project.

Director of Parks and Recreation Bruns stated that at the Council/Staff Retreat, staff was directed to move forward with the landscaping project at Cataract and Bonita Avenues and bring back a plan for consideration. She introduced Bryce Carnehl, Landscape Architect, with David Volz Design, who was contracted to design landscaping along the perimeter of the City's undeveloped property bounded by Cataract Avenue on the east, Bonita Avenue on the north and Acacia Street on the west. She said only two trees, a Carrotwood and a Carob Tree will be removed, leaving 33 trees and adding 36 additional trees to the project. She said Mr. Carnehl will present his plans and palette.

Bryce Carnehl, Landscape Architect, David Volz Design, explained the plan to create an 18-inch buffer from the sidewalk, for the vacant lot on Bonita Avenue. He said 70% California native plants will be utilized to minimize water use, pesticide application, and maintenance. 30% non-native, drought tolerant plants will be used to provide aesthetic benefits. He explained the irrigation system that was designed to meet the current water efficient landscape requirements.

Director Bruns stated that while working on the plan, Mr. Carnehl has taken into consideration the State Water Efficiency Ordinance and the City's adopted Water Efficiency Ordinance.

In response to Councilmember Badar, Director Bruns replied that the plan does not include landscaping the center flat area of the property.

In response to City Manager Michaelis, Assistant City Manager Stevens said the intent of the Specific Plan is to encourage buildings at the street front, rather than have the normal set back. He said it is possible that a significant portion of the landscape could be utilized with a future development project.

In response to Councilmember Bertone, Mr. Stevens replied that the last approved design included retail and a pedestrian arcade up against the street front.

At the request of City Manager Michaelis, Director Bruns summarized the project schedule and said the project is budgeted in the 2010-11 Budget and the bid process will start in June, award in July, and once the contract is awarded, it will take approximately six weeks for completion.

In response to Council, Mr. Michaelis stated that Mr. Garland, President of the California Street Hockey Association (CSHA), is contemplating utilizing the entire Bonita/Cataract property for his needs and other uses. Mr. Michaelis said Bravo Burgers has expressed interest in being considered by CSHA. He said Mr. Garland is still in need of financial investments and a progress report is expected within the next few weeks.

Councilmember Badar requested a status report on the ice rink development project be brought back to the City Council at the next meeting.

Councilmember Bertone stated his objections to expending funds for the landscaping project or to consider the ice arena. He made the motion to convert the entire property into a public park.

Mayor Morris suggested this item be placed on the agenda for consideration at the next meeting.

- b. Tree Ordinance - report on Staff administration since last update and discussion of potential changes and adjustments.

City Manager Michaelis commented that Councilmember Templeman would want to participate in discussions on the Tree Preservation Ordinance and suggested that staff review the issues and seek direction. He said this item will be brought back to the City Council for consensus.

Assistant City Manager Stevens said the Tree Preservation Ordinance was amended at the end of 2006 and staff believes that the implementation of the ordinance over the last two years demonstrates that permits are consistent with the Council's desire to accommodate 15-gallon trees. He said there was only one instance that a 24-inch box tree was required as a penalty provision when trees were removed without permits. Mr. Stevens stated that staff also specified certain findings be made to allow for reduction of replacement ratio and believes the amendments to the ordinance gave staff sufficient discretion to determine on a case-by-case basis appropriate replacement ratios.

In response to Council, Planning Associate Espinoza explained that as allowed by code, based on a request and an explanation for a reduction, staff visits the site and makes a determination that a reduction would be appropriate. He added that in the event of inappropriate plantings, the tree can be allowed to be removed under the finding of good forestry practices.

Mr. Stevens stated there are sufficient reasons that give people adequate opportunity to remove problem trees and flexibility to address permits. He said each circumstance will be evaluated before a permit can be issued.

In response to Councilmember Badar, Mr. Stevens replied that staff would consider the decision made by the Homeowners Association (HOA) and if a permit is issued to the homeowner to remove a tree in the private portion, it would still be subject to the applications of the CC&Rs. He stated that the HOA is responsible for a common area tree and staff would not move forward with the removal request unless it came from the HOA. Mr. Espinoza added that staff would not accept the application for a tree removal in a private area until documentation is received from the HOA.

Mr. Stevens highlighted the current exceptions from tree removal permits that include tree farms, trees in public rights-of-way, trees damaging public improvements, trees affecting public utilities, trees damaged by natural causes, dead trees and fruit trees. He said less than 25% of the applications received are for trees in the rear yard areas. He said it is staff's view that there is not a fee for tree removal applications, replacement ratio application has been fair, consistent and equitable, and staff would prefer to not treat backyard trees differently than other trees. He said if Council desires to change the requirements, the only solution is to create a backyard exemption.

Councilmember Badar stated that the community's perception is that San Dimas is very strict on the Tree Ordinance.

Mayor Pro Tem Ebner suggested the Tree Ordinance be amended to address heritage trees in the back yards.

Mayor Morris suggested using good forestry practices on the backyard. Landscape Manager Rheude stated that as an alternative to removing trees, homeowners can contact brokers to have trees moved.

Assistant City Manager Stevens remarked that heritage trees are not currently addressed in the Tree Preservation Ordinance and he inquired if the City Council is inclined to create a separate characterization or process to address heritage trees. He said the Ordinance can be amended to include an additional definition for heritage trees and/or create additional standards related to removal, pruning, trimming, and replacement ratios. He added that oak trees and trees which measure 10 inches or more in trunk diameter would be classified in this category and get special consideration.

In response to Mayor Pro Tem Ebner, Mr. Stevens replied that although there is an appeal process, there are no fees to be paid.

Assistant City Manager Stevens mentioned that some cities provide specific standards governing trimming by either requiring a permit for pruning and/or by limiting pruning to standards set forth by the National Arborists Association (NAA) or the International Society of Arborists (ISA). He said staff's view is that pruning requirements would be difficult to administer. He stated that the existing City standard is not specific and has only been applied in a few cases for extreme topping in commercial parking lots. He suggested there are some species of trees, such as oak trees or heritage trees, that could be addressed incorporating clear standards using the NAA and ISA standards.

Mayor Pro Tem Ebner was not in favor of issuing permits for pruning or trimming.

Mr. Stevens said there are three additional items that staff feels need to be addressed as code amendments to the Tree Preservation Ordinance. He said while a permit is required, there is no replacement requirement for the removal of dead, diseased or dying trees when part of a grove, commercial or residential planned development. He felt staff should have the option of evaluating the site to determine if a replacement was reasonable or appropriate consistent with other standards applied.

In response to Council, Mr. Stevens replied that the removal of four trees would trigger Development Plan Review Board review.

It was the consensus of the Council to amend the Tree Preservation Ordinance to consider some tree replacement where appropriate for the removal of four or more trees.

Assistant City Manager Stevens reported that existing regulations prohibit all fill or construction within the driplines of mature significant trees. He said there may be some circumstances where limited construction can be allowed without adversely affecting the tree. This should include an arborists report to ensure no adverse impacts. Mr. Stevens would also like to clarify appeal procedures in an amendment to the Ordinance. He said there is no urgency to amend the Ordinance.

Mr. Stevens mentioned that public outreach efforts are handled through brochures and handouts at the public counter and on the City's website, as well as advertisements in the community newsletter. He said the City Arborist conducts tree plantings and other related events in connection with the Tree City USA designation program and the Proposition 40 education grant could be utilized for training classes on proper tree maintenance.

The City Council praised staff for their efforts and suggested this item be brought back when Councilmember Templeman can participate.

4. ADJOURNMENT

Mayor Morris adjourned the meeting at 6:58 p.m. The next City Council meeting is Tuesday, May 25, 2010, 7:00 p.m.

Respectfully submitted,

Ina Rios, CMC, City Clerk



Agenda Item Staff Report

To: Honorable Mayor and Members of the City Council
For the meeting of June 8, 2010

From: Blaine Michaelis, City Manager

Initiated By: Theresa Bruns, Director of Parks and Recreation *TB*

Subject: Public Hearing regarding Open Space Maintenance District No. 1 (Tract 32818, Boulevard) and the Adoption of Resolution No. 2010-30

Summary

Conduct a Public Hearing and consider adopting Resolution No. 2010-30, confirming the assessment for fiscal year 2010-2011 for Open Space Maintenance District No. 1 (Tract No. 32818, Boulevard).

BACKGROUND

On April 27, 2010 the City Council adopted Resolution No. 2010-17 approving the Engineer's Report and declaring its intention to levy and collect an increased assessment for fiscal year 2010-2011 for Open Space Maintenance District No. 1 (Tract No. 32818 - Boulevard) and set a Public Hearing for June 8, 2010.

The Engineer's Report was prepared with the scope of work to include general landscape maintenance, water, and electricity, with an assessment increase of 1.9%, reflective of changes in the Consumer Price Index. The 2009-10 assessment rate was \$515.95 per parcel and the 2010-11 rate is \$525.75 per parcel, an increase of \$9.80 or 1.9%.

A notice of the public hearing was published and mailed to each property owner within the district.

RECOMMENDATION

Staff recommends that the City Council conduct a public hearing on the proposed assessment rate increase for Open Space Maintenance District No. 1, Boulevard. At the conclusion of the public hearing the City Council may adopt Resolution 2010-30 confirming the diagram and assessment for fiscal year 2010-2011 for Open Space Maintenance District No. 1, Boulevard (Tract 32818).

Attachments:

- Resolution No. 2010-30
- 2010-2011 Engineer's Report for Boulevard Open Space Maintenance District

602(1)

RESOLUTION NO. 2010-30

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS,
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, CONFIRMING THE DIAGRAM
AND ASSESSMENT FOR FISCAL YEAR 2010-2011 FOR OPEN SPACE DISTRICT NO. 1
(TRACT NO. 32818-BOULEVARD)

WHEREAS, the City Council of the City of San Dimas, County of Los Angeles, State of California, formed Landscape Maintenance District No. 1, pursuant to the Landscaping and Lighting Act of 1972, by adopting Resolution No. 77-57; and

WHEREAS, by Resolution No. 2010-17, adopted on April 27, 2010, the City Council approved the Engineer's Report which indicates the amount of the proposed assessments for the fiscal year 2010-2011, the district boundary, the assessment zones, and detailed description of improvements; and

WHEREAS, in said Resolution No. 2010-17, City Council did declare its intention to levy and collect an assessment increase within Open Space District 1, for fiscal year 2010-2011, and fixed the 8th day of June, 2010, at 7:00 p.m., as the date and time, and the San Dimas Council Chamber as the place for hearing any objections to the levy of the proposed assessment increase and, for the tabulation of assessment ballots; and

WHEREAS, notice of said hearing has been posted and published in accordance with law; and

WHEREAS, the said City Council has held said hearing, has afforded all interested persons the opportunity to hear and be heard, and has considered all oral statements and all written protests made or filed by any interested person, and has tabulated all assessment ballots.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAN DIMAS AS FOLLOWS:

1. The assessments, as shown in the Engineer's Report, a copy of which is attached hereto, are approved, and the adoption of this resolution constitutes the levy of said assessments for the 2010-2011 fiscal year.
2. The City Clerk of the City of San Dimas is hereby authorized and directed to file a certified copy of the diagram and assessments with the County Auditor of the County of Los Angeles no later than the 1st day of August, 2010.
3. The City Council hereby orders the annual maintenance program work as set forth in said resolution of intention to be done.

APPROVED AND ADOPTED this 8th day of June 2010.

MAYOR

ATTEST:

CITY CLERK

I HEREBY CERTIFY that the foregoing Resolution No. 2010-30 was adopted by vote of the City Council of the City of San Dimas at its regular meeting of June 8, 2010 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

CITY CLERK

CITY OF SAN DIMAS
OPEN SPACE MAINTENANCE DISTRICT NO. 1
(TRACT 32818, BOULEVARD DEVELOPMENT)

**ENGINEER'S REPORT
FISCAL YEAR 2010-2011**

SECTION 1. AUTHORITY FOR REPORT

This report is prepared pursuant to the order of the City Council of the City of San Dimas, and in compliance with the requirements of Article 4, Chapter 1, Landscaping and Lighting Act of 1972, and Article XIII D of the California Constitution.

SECTION 2. THE IMPROVEMENTS

The improvements consist of an irrigation system and landscaping within Lot 20 of Tract No. 32818, which was required to be installed by the developer and accepted for maintenance by the City. The plans and specifications for the landscaping are in conformance with the requirements of the conditions of approval of said Tract No. 32818, and City Standards. Reference is hereby made to the said plans and specifications for the exact location and nature of the landscape improvements. Said plans and specifications by reference are hereby made a part of this report, and are on file in the office of the City Engineer.

SECTION 3. DIAGRAM FOR THE ASSESSMENT DISTRICT

A copy of the assessment diagram is on file in the office of the City Engineer.

SECTION 4. ESTIMATE OF COSTS OF THE IMPROVEMENTS

The cost of the initial landscaping of Lot 20 of Tract 32818 was borne by the subdivider; therefore, all assessments relate to maintenance only.

Direct Maintenance Costs:

General Maintenance (by Contract)	\$	7,500
Utilities - Electrical	\$	250
Utilities - Water	\$	3,800
Irrigation Repair	\$	-
Total of Direct Maintenance Costs	\$	11,550

CURRENT ASSESSMENT: \$ 9,803 (\$515.95/parcel)

2010-11 ANNUAL ASSESSMENT: \$ 9,989 (\$525.75/parcel)

CITY OF SAN DIMAS \$ 1,561

The City will fund the unrealized balance based upon the approval of an annual adjustment to reflect changes in the Consumer Price Index to recuperate this balance over time, and to begin to develop a fund balance for future extraordinary expenses.

SECTION 5. ASSESSMENT

The following information regarding assessments to individual lots for the 2010-2011 Fiscal Year is contained herein and is to be levied on July 1, 2010. The net amount estimated to be assessed upon the assessable lands within the district is \$9,989 which is apportioned to all assessable lots shown on the attached Assessment Roll.

The landscape district was developed for the benefit and enjoyment of all properties included within the assessment district boundaries, and all parcels benefit equally from the improvements.

Respectfully submitted,



KRISHNA PATEL
DIRECTOR OF PUBLIC WORKS



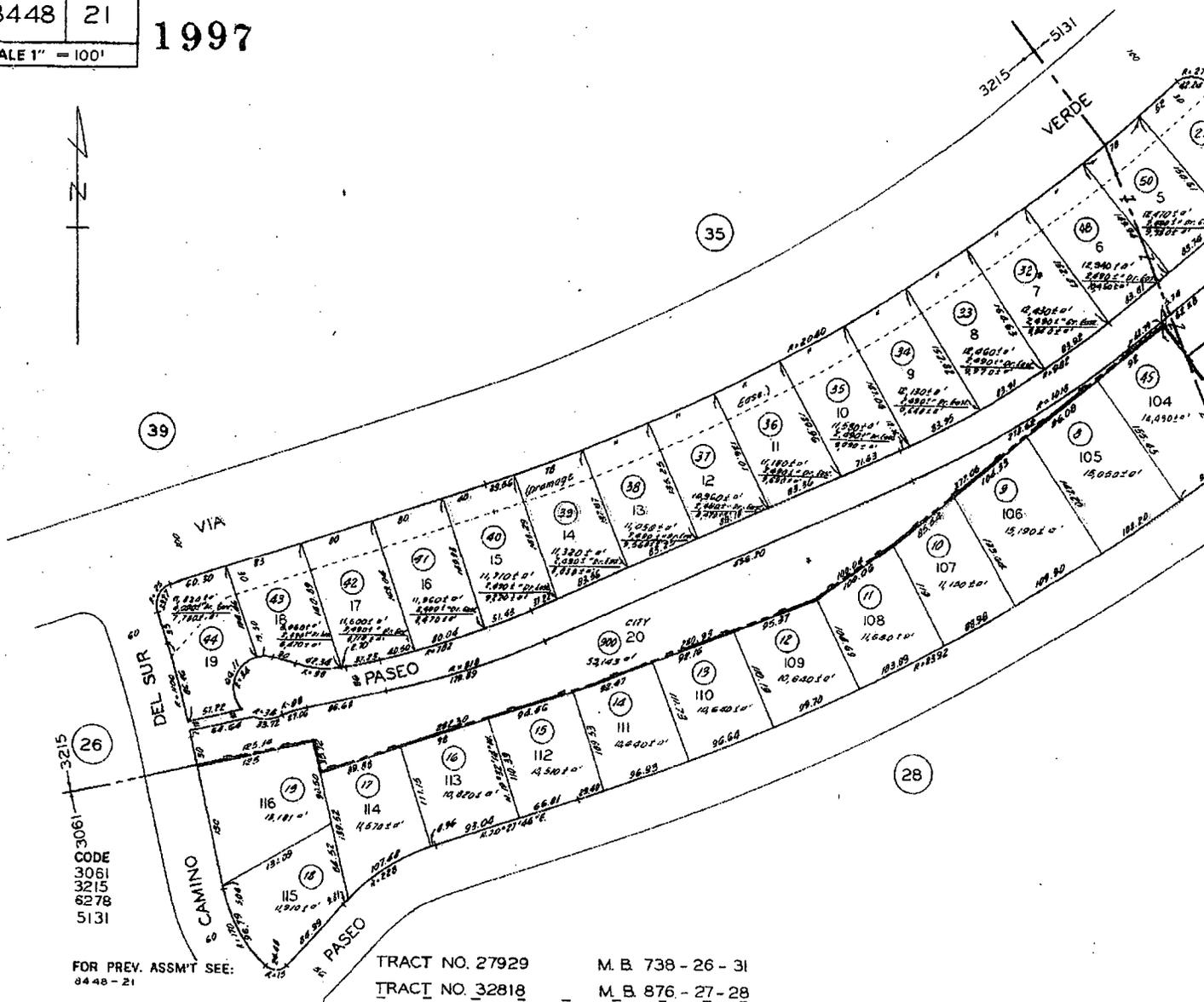
DOMINIC C. MILAND P.E.
CITY ENGINEER

CITY OF SAN DIMAS ASSESSMENT ROLL FOR					
OPEN SPACE MAINTENANCE DISTRICT NO. 1					
Boulevard					
ADDRESS	TRACT 32818, LOT NO.	ASSESSOR'S REFERENCE	2009-2010 ASSESSMENT	2010-2011 ASSESSMENT INCREASE	TOTAL 2010-2011 ASSESSMENT
1204 Via Verde	4	8448-021-027	515.95	9.80	525.75
1228 Via Verde	7	8448-021-032	515.95	9.80	525.75
1236 Via Verde	8	8448-021-033	515.95	9.80	525.75
1244 Via Verde	9	8448-021-034	515.95	9.80	525.75
1252 Via Verde	10	8448-021-035	515.95	9.80	525.75
1260 Via Verde	11	8448-021-036	515.95	9.80	525.75
1306 Via Verde	12	8448-021-037	515.95	9.80	525.75
1318 Via Verde	13	8448-021-038	515.95	9.80	525.75
1322 Via Verde	14	8448-021-039	515.95	9.80	525.75
1330 Via Verde	15	8448-021-040	515.95	9.80	525.75
1338 Via Verde	16	8448-021-041	515.95	9.80	525.75
1346 Via Verde	17	8448-021-042	515.95	9.80	525.75
1354 Via Verde	18	8448-021-043	515.95	9.80	525.75
1362 Via Verde	19	8448-021-044	515.95	9.80	525.75
1219 Paseo Dorado	1	8448-021-046	515.95	9.80	525.75
1203 Paseo Dorado	3	8448-021-047	515.95	9.80	525.75
1220 Via Verde	6	8448-021-048	515.95	9.80	525.75
1211 Paseo Dorado	2	8448-021-049	515.95	9.80	525.75
1212 Via Verde	5	8448-021-050	515.95	9.80	525.75
			9803.05	186.20	9989.25

8448 21

1997

SCALE 1" = 100'





Agenda Item Staff Report

To: Honorable Mayor and Members of the City Council
For the meeting of June 8, 2010

From: Blaine Michaelis, City Manager

Initiated By: Theresa Bruns, Director of Parks and Recreation *TB*

Subject: Public Hearing regarding Open Space Maintenance District No. 1, Annexation No. 3 (Tract 32841, Northwoods) and the Adoption of Resolution No. 2010-31

Summary

Conduct a Public Hearing and consider adopting Resolution No. 2010-31, confirming the assessment for fiscal year 2010-2011 for Open Space Maintenance District No. 1, Annexation No. 3 (Tract 32841, Northwoods).

BACKGROUND

On April 27, 2010 the City Council adopted Resolution No. 2010-18 approving the Engineer's Report and declaring its intention to levy and collect an assessment for fiscal year 2010-2011 for Open Space Maintenance District No.1, Annexation No.3 (Tract 32841, Northwoods) and set a Public Hearing for June 8, 2010.

The Engineer's Report was prepared with the scope of work to include general landscape maintenance, water, and electricity. No increase is proposed in the Assessment rate. The 2009-10 assessment rate was \$898.42 per parcel and the rate proposed for 2010-11 will remain at \$898.42 per parcel.

A notice of the public hearing was published and mailed to each property owner within the district.

RECOMMENDATION

Staff recommends that the City Council conduct a public hearing on the proposed assessment rate for Open Space Maintenance District No.1, Annexation No.3 (Tract 32841, Northwoods). At the conclusion of the Public Hearing the City Council may adopt Resolution No. 2010-31 confirming the diagram and assessment for fiscal year 2010-2011 for Open Space Maintenance District No.1, Annexation No.3 (Tract 32841, Northwoods).

Attachments:

- Resolution No. 2010-31
- 2010-2011 Engineer's Report for Northwoods Open Space Maintenance District

60(2)

RESOLUTION NO. 2010-31

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, CONFIRMING THE DIAGRAM AND ASSESSMENT FOR FISCAL YEAR 2010-2011 FOR OPEN SPACE MAINTENANCE DISTRICT NO. 1, ANNEXATION NO. 3 (TRACT NO. 32841-NORTHWOODS)

WHEREAS, the City Council of the City of San Dimas, County of Los Angeles, State of California, formed Open Space Maintenance District No. 1, Annexation No. 3, pursuant to the terms and provisions of the Landscaping and Lighting Act of 1972, by adopting Resolution No. 78-38; and

WHEREAS, by Resolution No. 2010-18, adopted on April 27, 2010, the City Council approved the Engineer's Report which indicates the amount of the proposed assessment for the fiscal year 2010-2011, the district boundary, the assessment zones, and detailed description of improvements; and

WHEREAS, in said Resolution No. 2010-18, City Council did declare its intention to levy and collect assessments within Open Space Maintenance District No. 1, Annexation No. 3 for fiscal year 2010-2011, and fixed the 8th day of June, 2010, at 7:00 p.m., as the date and time, and the San Dimas Council Chamber as the place for hearing any objections to the levy of the proposed assessment; and

WHEREAS, notice of said hearing has been posted and published in accordance with law; and

WHEREAS, the said City Council has held said hearing, has afforded all interested persons the opportunity to hear and be heard, and has considered all oral statements and all written protests made or filed by any interested person.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAN DIMAS AS FOLLOWS:

1. The assessments, as shown in the Engineer's Report, a copy of which is attached hereto, are approved, and the adoption of this resolution constitutes the levy of said assessments for the 2010-2011 fiscal year.
2. The City Clerk of the City of San Dimas is hereby authorized and directed to file a certified copy of the diagram and assessments with the County Auditor of the County of Los Angeles no later than the 1st day of August, 2010.
3. The City Council hereby orders the annual maintenance program work as set forth in said resolution of intention to be done.

APPROVED AND ADOPTED this 8th day of June 2010.

MAYOR

ATTEST:

CITY CLERK

I HEREBY CERTIFY that the foregoing Resolution No. 2010-31 was adopted by vote of the City Council of the City of San Dimas at its regular meeting of June 8, 2010 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

CITY CLERK

CITY OF SAN DIMAS
OPEN SPACE MAINTENANCE DISTRICT NO.1, ANNEXATION NO. 3
(TRACT 32841, NORTHWOODS DEVELOPMENT)

**ENGINEER'S REPORT
FISCAL YEAR 2010-2011**

SECTION 1 AUTHORITY FOR REPORT

This report is prepared pursuant to the order of the City Council of the City of San Dimas, and in compliance with the requirements of Article 4, Chapter 1, Landscaping and Lighting Act of 1972, and Article XIII D of the California Constitution.

SECTION 2 THE IMPROVEMENTS

The improvements consist of an irrigation system and landscaping of easements within Tract No. 32841, which was required to be installed by the developer and accepted for maintenance by the City. The plans and specifications for the landscaping are in conformance with the requirements of the conditions of approval of said Tract No. 32841, and City Standards. Reference is hereby made to the said plans and specifications for the exact location and nature of the landscape improvements. Said plans and specifications by reference are hereby made a part of this report, and are on file in the office of the City Engineer.

SECTION 3 DIAGRAM FOR THE ASSESSMENT DISTRICT

A copy of the assessment diagram is on file in the office of the City Engineer.

SECTION 4 ESTIMATE OF COSTS OF THE IMPROVEMENTS

The cost of the initial landscaping of Tract 32841 was borne by the subdivider; therefore, all assessments relate to maintenance only.

Direct Maintenance Costs:

General Maintenance (by Contract)	\$15,400
Utilities – Electrical	\$ 730
Utilities – Water	\$13,600
New Planting	\$ 410
Irrigation Repairs or Upgrades	\$ 4,000

Total of Direct Maintenance Costs: \$34,140

CURRENT ASSESSMENT:	\$34,140 (\$898.42/parcel)
2010-11 ANNUAL ASSESSMENT:	\$34,140 (\$898.42/parcel)

SECTION 5 ASSESSMENT

The following information regarding assessments to individual lots for the 2010-2011 Fiscal Year is contained herein and is to be levied on July 1, 2010. The net amount estimated to be assessed upon the assessable lands within the district is \$34,140, which is apportioned to all assessable lots shown on the attached Assessment Roll.

The landscape district was developed for the benefit and enjoyment of all properties included within the assessment district boundaries, and all parcels benefit equally from the improvements.

Respectfully submitted,



KRISHNA PATEL
DIRECTOR OF PUBLIC WORKS

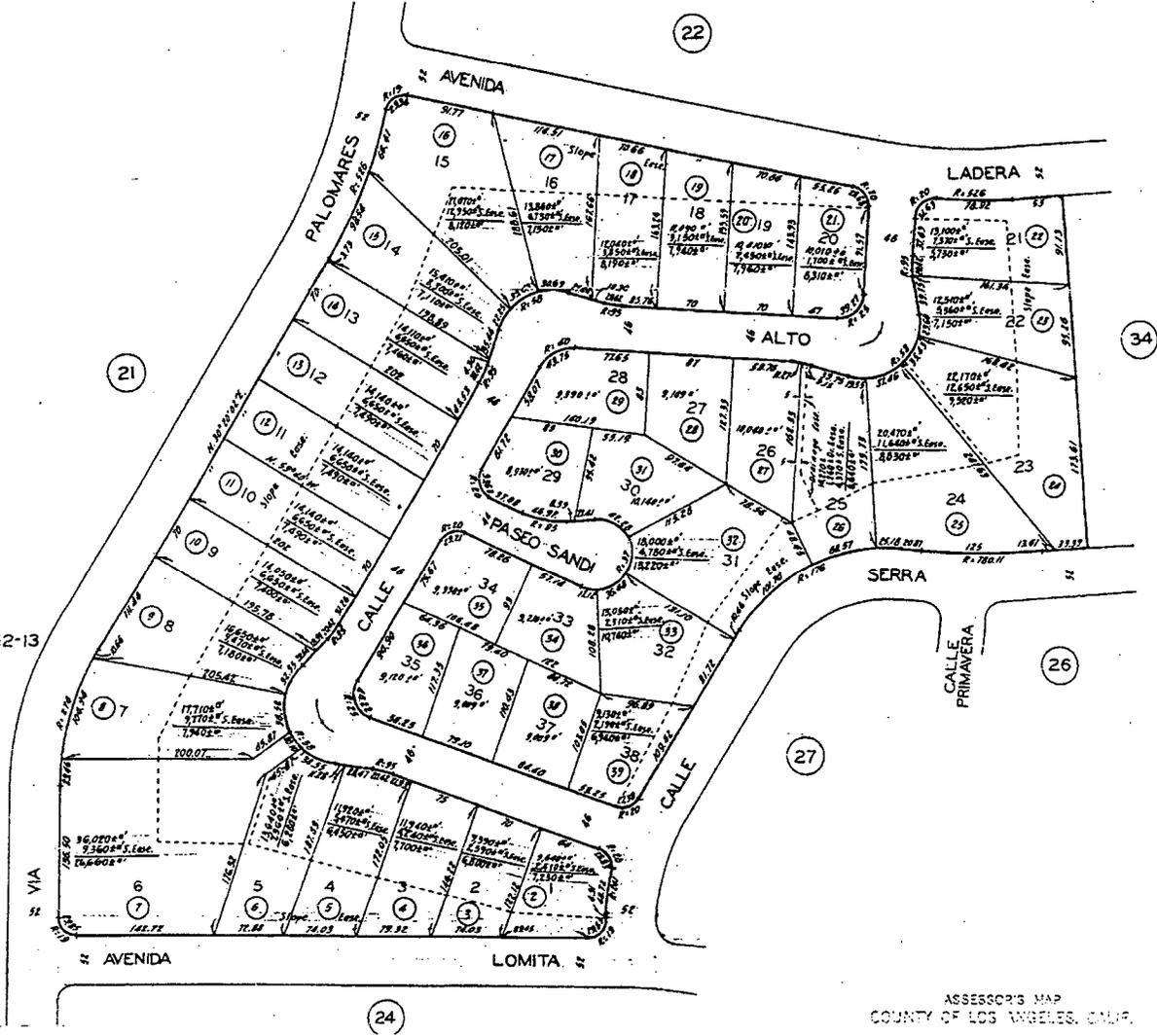


CITY ENGINEER P.E.

CITY OF SAN DIMAS ASSESSMENT ROLL FOR			
OPEN SPACE MAINTENANCE DISTRICT NO. 1, ANNEXATION No. 3			
Northwoods			
ADDRESS	TRACT 32841, LOT NO.	ASSESSOR'S REFERENCE	2010-2011 ASSESSMENT
1793 Calle Alto	1	8395-023-002	898.42
1789 Calle Alto	2	8395-023-003	898.42
1785 Calle Alto	3	8395-023-004	898.42
1781 Calle Alto	4	8395-023-005	898.42
1777 Calle Alto	5	8395-023-006	898.42
1773 Calle Alto	6	8395-023-007	898.42
1767 Calle Alto	7	8395-023-008	898.42
1765 Calle Alto	8	8395-023-009	898.42
1761 Calle Alto	9	8395-023-010	898.42
1757 Calle Alto	10	8395-023-011	898.42
1753 Calle Alto	11	8395-023-012	898.42
1749 Calle Alto	12	8395-023-013	898.42
1745 Calle Alto	13	8395-023-014	898.42
1741 Calle Alto	14	8395-023-015	898.42
1737 Calle Alto	15	8395-023-016	898.42
1733 Calle Alto	16	8395-023-017	898.42
1729 Calle Alto	17	8395-023-018	898.42
1725 Calle Alto	18	8395-023-019	898.42
1721 Calle Alto	19	8395-023-020	898.42
1719 Calle Alto	20	8395-023-021	898.42
1702 Calle Alto	21	8395-023-022	898.42
1706 Calle Alto	22	8395-023-023	898.42
1710 Calle Alto	23	8395-023-024	898.42
1714 Calle Alto	24	8395-023-025	898.42
1718 Calle Alto	25	8395-023-026	898.42
1722 Calle Alto	26	8395-023-027	898.42
1726 Calle Alto	27	8395-023-028	898.42
1730 Calle Alto	28	8395-023-029	898.42
1121 Paseo Sandi	29	8395-023-030	898.42
1113 Paseo Sandi	30	8395-023-031	898.42
1105 Paseo Sandi	21	8395-023-032	898.42
1102 Paseo Sandi	32	8395-023-033	898.42
1110 Paseo Sandi	33	8395-023-034	898.42
1118 Paseo Sandi	34	8395-023-035	898.42
1780 Calle Alto	35	8395-023-036	898.42
1784 Calle Alto	36	8395-023-037	898.42
1788 Calle Alto	37	8395-023-038	898.42
1792 Calle Alto	38	8395-023-039	898.42
			34,139.96

OPEN SPACE MAINTENANCE DISTRICT NO. 1, ANNEXATION NO. 3
(TRACT 32841, NORTHWOODS DEVELOPMENT)

M.B. 873-12-13



ASSESSOR'S MAP
COUNTY OF LOS ANGELES, CALIF.



Agenda Item Staff Report

TO: Honorable Mayor and Members of the City Council
For the Meeting of June 8, 2010

FROM: Blaine Michaelis, City Manager

INITIATED BY: Ken Duran, Assistant City Manager

SUBJECT: Fiscal Year 2010 - 2011 Budget Adoption

SUMMARY

Adoption of the 2010 - 2011 Annual Capital and Operating Budget
and associated Resolutions.

BACKGROUND

The City began this year's budget process in February with a City Council and Staff Study Session to establish preliminary budget priorities. City staff then developed departmental budgets including revising current year budget projections and making recommendations for the FY 2010 - 2011 budget which were then compiled into a draft budget. On May 11th the City Council conducted a study session to review the draft budget. Later that evening at the regular City Council meeting a public hearing was conducted to receive public input on the draft budget. The budget that is presented to you this evening represents a culmination of this five month process. It is essentially the same as the draft budget reviewed at your May 11th meeting with a few noted exceptions which are described below.

As a summary, the budget was developed very cautiously and conservatively because of the general state of the economy and reductions in some revenue sources. The total General Fund Revenues are \$18,348,117 million, approximately \$1.125 million decrease over last year. The total General Fund Expenditures are \$ 18,463,224 million. Including transfers in and transfers out

72(1)

of the General Fund there is \$151,000 in general fund revenue over expenditures thus creating a balance budget. General Fund Balance or Reserves will be \$11,927,687, which represents 65% of the General Fund expenditures. This is after the \$5.5 million was transferred to Fund 4 for the Civic Center renovation.

Listed below are the changes from the draft budget reviewed by Council on May 11th:

GENERAL FUND

- Some revisions were made to some general fund revenue sources to reflect more current actual receipts. Revisions resulted in a slight overall increase in projected revenue.

FUND 8 – LANDSCAPE PARCEL TAX

- Some budget expenditure adjustments were made. Overall, the budget remains balanced.

FUND 12 – INFRASTRUCTURE

- The budget reflects an increase of \$193,351 in the Safe Routes to School Grant for the Amelia Ave. project.

FUND 30 – REDEVELOPMENT AGENCY

- Carry over \$45,000 for Grove Station improvements to FY 10-11.
- Added \$35,000 next year to begin design portion of the Downtown Façade Assistance Program.
- Increased the amount of tax increment revenue transferred into the Agency due to an increase in actual receipts.

FUND 31 – TAX INCREMENT FUND

- Increase the amount of project tax increment based upon more up to date actual.
- Increase the amount of transfer out to Fund 30 and 34 due to increased increment.

FUND 40 – COPS GRANT

- The School District has committed to resume contributing their proportionate share of the School Resource Officer and Probation GAAP Program, therefore the budget reflects that contribution.

FUND 53 –GOLF COURSE

- Elimination of the water surcharge line items based upon current discussions with the lease operator on a different way to address the increase in water costs that still does not impact the City's financial contribution towards water.

RECOMMENDATION

1. Receive a brief summary presentation from staff on the budget.
2. Adopt the 2010 - 2011 Annual Capital and Operating Budget.
3. Adopt Resolution 2010 - 32 setting the 2010 - 2011 appropriations limit.

**FISCAL YEAR 2010 - 11
BUDGET NOTES**

GENERAL FUND REVENUES

Some of the City's significant revenue sources have experienced declines this past year, in particular sales tax and transient occupancy tax. General Fund revised revenue estimates for FY 09-10 are \$18,584,667, \$888,954 below the budget. With this in mind general fund revenue projections for next year are very conservative at \$18,348,117. In most case we are budgeting revenues at very similar levels to this year with no projected increase.

GENERAL FUND EXPENDITURES

The expenditures are carefully planned and General Fund expenditures for 2010 - 11 are budgeted to be \$18,463,224 approximately a \$200,000 decrease over last year's expenditures. In addition revised estimated expenditures for FY 09 - 10- are approximately \$600,000 below budget.

The budget does not include any employee salary or benefit increases.

CITY COUNCIL - 4110

The City Council budget includes salaries and expenses pertaining to the City Council. The budget reflects no increases over last year.

CITY MANAGER/CITY CLERK - 4120

The City Manager/City Clerk budget includes salaries and expenses for the City Manager, City Clerk and the Housing Division. In general the expenditures in this account are budgeted at similar levels as prior years with no significant changes with a few exceptions.

- Election Services - \$75,000 – Budget for the March 2011 General Municipal election. Costs include rental of voting and ballot counting equipment, supplies, County services and election worker stipends.
- Housing Intern - \$15,000 – Addition of part-time Housing Intern due to increase in housing programs. Position is funded through a transfer from the Housing Set Aside fund.

ADMINISTRATIVE SERVICES – 4150

The Administrative Services budget includes salaries and expenses for Administration, Finance, Parking Enforcement and Personnel. Line item expenses include items such as department personnel, professional services (auditors), employee enhancement programs. Most of the expenditures in this

account are budgeted at similar levels as prior years.

CITY ATTORNEY - 4170

The City contracts for City Attorney and City Prosecutor services.

- City Attorney - \$200,000 – Amount is down from the revised estimate for last year. Expense in 09-10 was higher due to legal services for special projects.
- City Prosecutor - \$55,000 – Increase due to use of the prosecutor for more code compliance cases.

GENERAL SERVICES - 4190

The General Services account provides for non-departmental general expenses such as insurance, office and computer supplies and maintenance, as well as, employee benefits. Budget highlights include:

- Insurance – The City is self-insured as a member of a self-insurance risk pool, the California Joint Powers Insurance Authority. This year the CJPIA changed the deposit funding model. The budget for General Liability and Workers comp reflect the deposit under the new model. General Liability - \$623,853 – The amount is the same as last year. Property Insurance - \$52,650 – The amount returns to historic levels. Environmental Liability – \$0 – FY 08-09 we paid the premium for a three year period. Workers Compensation - \$105,692 – This represents an 11% decrease over last year due to the new formula.
- Health Insurance and Optional Benefits – Budget amount \$1,036,680 – This is the budget for the City's cafeteria contribution for employee health, dental and vision insurance.
- Retiree Health Coverage - \$15,950 - The City provides \$100 per month per retiree for health insurance. There are currently 12 retirees receiving this benefit. The budget reflects the annual cost for this benefit.
- PERS Retirement Contribution – Budget amount \$999,925 – The employees continue to assist with the cost of the retirement plan by contributing 2.5% of their gross pay towards PERS. This year's budget amount reflects the employer rate of 13.048%, a .525% increase, and 4.5% for the portion paid by the City for its employees.
- Public Access Assistance - \$48,300 – This expense is for a portion of the contract with the University of La Verne for the management of the City's governmental access channel. The total amount of the contract is \$66,526, the balance is reflected in the Public Access Equipment line item. The Public Access Equipment budget is funded by the 1% PEG fee that was implemented in January 2009.

- Community Program Requests – A few years ago this line item was added to provide a source of funding for requests from community groups that come up throughout the year. Included in this budget again this year is \$5,000 for the hunger program provided by Hope Valley Projects.
- DOE Grant – Energy - \$150,200 last year – Expense for energy grant received last year. Expenses include energy strategy consultant, GHG inventory, Senior Center lighting retrofit and median island irrigation retrofit.

PUBLIC SAFETY - 4210

The Public Safety budget includes expenditures for contract law enforcement services provided by the Los Angeles County Sheriff's Department and animal control services provided by contract with the Inland Valley Humane Society. Budget highlights include:

- The Sheriff's contract budget includes a contract rate increase of 1.73%. The budget does not include any additional contract Sheriff's Department personnel. The Bonita Unified School District has historically contributed a portion of the funds necessary for the School Resource Officer (1/2) and the Probation Officer (GAAP) contract (1/4). Last year BUSD was unable to make the contribution. In order to retain those positions all of the School Resource Officer and a portion of the GAAP contract were funded from the COPS grant fund (Fund 41). Those positions are again reflected in the COPS grant budget, Fund 41 and the BUSD has committed to resume their proportionate share of funding.
 - 12 Patrol Deputies
 - 2 motorcycle deputies (last year we only paid for 1 deputy for part of the year due to Deputy out on injury)
 - 1 CAT team leader
 - 2 Special Assignment Officers (CAT Team)
 - 1 Team Sergeant
 - 2 Community Service Officers
 - 1 Law Enforcement Technician (Crime Prevention Officer)
 - 1 School Resource Officer (Budget in Fund 41 – COPS Grant)
- Animal Control Services – Budget amount \$115,828 – This is the third year of a three year agreement with the Inland Valley Humane Society (IVHS) to provide animal control services to the City. The budget includes the third year of a five year commitment towards their shelter renovation project.

RISK MANAGEMENT/LAW ENFORCEMENT - 4211

The Risk Management/Law Enforcement budget is a designated reserve fund for future law enforcement needs or for legal or claims liabilities not covered by the C.J.P.I.A. insurance pool. The budgeted reserve fund balance is \$2,964,997.

EMERGENCY SERVICES - 4212

The Emergency Services budget provides for emergency preparedness expenses and a contingency fund for expenses as a result of a disaster or emergency. The budgeted reserve fund balance is \$771,160. Budget highlights include:

- Emergency Services Intern - \$8,000 – The City has had discussions with the City of La Verne on sharing an intern to assist both cities with emergency preparedness. The budget is offset by the elimination of the Administration Intern position last year.
- Emergency Services/ Fire Mitigation Measures - Budget amount - \$50,000 - This amount is for continued post fire mitigation measures necessary due to the devastating Williams Fire in 2003. This item is carried over from prior years.

COMMUNITY DEVELOPMENT - 4308

The Community Development Department oversees Development Services, Building & Safety and Public Works facilitating interdepartmental coordination. The primary focus is long range planning projects, redevelopment and regional planning. For FY10-11 Staff is focusing on continuing completion of the long range project backlog with existing resources. Community Development is also responsible for Housing Element implementation coordinating various programs established for housing.

- Engineering Services – City Engineer – Budget amount - \$60,000 – Contract engineering services to assist with development and to provide City engineer services.
- Update General Plan – Budget amount - \$0 – This is a project that has been contemplated for a couple of years. Since this is project could be costly and is not an annual operating expense, last year the budget was set up to set aside \$250,000 in a designated reserve account. The annual budget will reflect the expenses anticipated in that given year and will be deducted from the reserve as an expense. This year's budget does not allocate any funds for the project.
- Downtown Planning – Budget amount - \$44,442– This is the multi year project to prepare a Downtown Specific Plan. The work by the consultant continued this past year and will be completed this year.

DEVELOPMENT SERVICES – 4309

The Development Services Department includes three functions: planning, building & safety and code enforcement. The Planning Division is responsible for long-term planning of the community, development review, subdivision review, environmental review, and providing staff support for Development Plan Review

Board, Planning Commission and City Council. The goal of the City's Code Compliance program is to promote and maintain a quality living environment for residents. City Codes are developed to promote the health, safety, and welfare of the public. The budget includes salaries and administrative expenses.

- Planning Manager - This position has been vacant, with recruitment "on hold", since November 2007. This position is not funded for this year.
- Planning Intern - The budget previously assumed two part-time interns of up to approximately 20 hours per week. Since March 2009 we have had a single part-time intern who has been able to work more than 20 hours a week. The budget reflects the change to a single intern position; however, the actual amount is not decreased.

BUILDING & SAFETY – 4311

The San Dimas Building and Safety Division is responsible for administering and enforcing the California Building Codes and the construction section of the San Dimas Municipal Code to ensure minimum standards to protect life and property. The main function of the Building and Safety Division is to help safeguard the public health, safety and general welfare through performing plan checks, inspections, record maintenance and disaster preparedness. The budget includes salaries and administrative expenses. There are no significant changes proposed in budget.

PUBLIC WORKS

The Public Works Department is comprised of two divisions: Administration/Engineering and Street Maintenance. The department is responsible for engineering design construction and maintenance of public works infrastructure: streets, traffic signals, sewers, storm drains, sidewalks, and other public works. The maintenance division also maintains City equipment and vehicles. Budget highlights include:

Administration/Engineering – 4310

- Engineering Plan Check Services – Budget amount \$5,000 - Continue with some contract plan check services to assist staff in time of peak work load.
- Project Management Services – Budget amount \$40,000 - Continue with the practice to contract for project management services to oversee City projects in time of peak work load. Reduction in budget amount due to reduced building activity.

Street Maintenance - 4341

- NPDES Program - Budget amount - \$50,000 (total of all sub-categories) - Costs to adhere to the requirements of the NPDES program. Ongoing requirements include new inspections, best management practices and reporting. \$27,500 reduction over last year.
- Vehicle Parking District Maintenance – Budget amount \$35,000 – Continued repairs to asphalt and concrete in the Downtown parking district lots.

Vehicle/Yard Maintenance - 4342

- Fuel & Oil – Budget amount - \$80,000 – This account is difficult to budget for due the tremendous swings in fuel prices the past few years. There was a slight reduction last year due to the drop in prices.
- Yard/Buildings Upgrades/Repairs – Budget amount - \$18,000 – Costs associated with capital repairs to the yard buildings including building painting, roof repairs and paving.

Traffic Control - 4345

- General Professional Services – Budget amount - \$42,000 – Contract street striping.
- Traffic Engineering Services – Budget amount - \$30,000 – Contract Traffic Engineer services.
- Special Department Supplies – Budget amount - \$40,000 – Paint costs for street striping consistent with last year.
- Street Sign Replacement – Budget amount \$42,000 – The last year of the five year program to replace approximately 1,100 street name signs throughout the City.

PARKS AND RECREATION

The Parks and Recreation Department is comprised of three divisions: Facilities, Landscape Maintenance and Recreation. The Facilities division is responsible for the maintenance, repair and equipment replacement of all public buildings. Additionally, the Facilities division supervises the operation of the Swim and Racquet Club. The Landscape Maintenance division is responsible for the maintenance of and landscaping in parks, parkways and medians. The installation and maintenance of all playground and athletic field equipment is also the responsibility of this division. The Recreation division is responsible for planning, organizing and conducting a comprehensive community recreation program for residents of all ages. The Parks and Recreation department is also responsible for the design and construction of City parks and recreation facilities. Improvements to Facilities, Civic Center, Senior Center, Parks and Swim and Racquet Club are appropriated in Fund 20. Budget highlights include:

Facilities – 4410

- Contract & General Maintenance – Budget amount \$23,000 – Ongoing maintenance of City facilities.
- Sycamore Canyon Equestrian Center House – Budget amount \$31,000 last year - \$15,000 this year. – Ongoing maintenance of the City owned house at Sycamore Canyon Equestrian Center. Increase due to the need to continue to pump the septic system pending the new sewer line.
- Holiday Decorations - \$7,700 last year – Unbudgeted expense authorized by the City Council.

Civic Center - 4411

- The expenses are for general maintenance of the Civic Center. General maintenance and utilities for Temporary City Hall are budgeted here. There is an overall reduction of \$58,000 due to the Civic Center renovation.

Senior Center – 4412

- The budget is for the general maintenance of the Senior Citizen/Community Center. Expenses are budgeted at similar levels to last year.

Park Maintenance – 4414

- Tree Partnership AQMD Grant - \$11,000 last year and \$1,200 this year. The City received a grant from AQMD for tree planting at Lone Hill Park and Gladstone School.
- Urban Forest Education Grant - \$26,076 – The City received a State grant for urban forest education. The money will be used to produce literature and provide classes and programs on tree care and management.

Median Island Maintenance 4415

- Expenses are budgeted at similar levels to last year except for a 1.9% CPI increase for the landscape maintenance contract.

Recreation 4420

Participation in recreation programs, in particular classes and excursions, dictate decreases or increases in expenses for those programs i.e. Recreation Leaders, Fee & Charge Personnel, Instructor Services and Fee & Charge Programs. This past year some programs have experienced increases while others experienced decreases. The overall budget is about the same as last year.

- Recreation Coordinator - Currently the Parks and Recreation Department budget includes two full-time and three part-time Recreation Coordinators. The proposal for fiscal year 2010-11 is to eliminate one part-time position which is currently vacant, and elevate one other position to full-time status. This will result in an overall budget reduction of approximately \$14,000. In addition to this personnel adjustment, recreation programs and staff will be re-aligned within the department for greater organizational efficiency.

Swim & Racquet Club – 4430

- This budget includes the staffing and maintenance and operations of the Swim and Racquet Club. Expenses are about the same levels as last year.

TRANSFERS OUT/LOANS

The budget includes several transfers out or loans from the General Fund to other Special Funds.

- Transfer from Reserve to Fund 4 – This reflects the transfer of \$5,500,000 from reserves to Fund 4 for the Civic Center renovation project.
- Transfer to Fund 12 Infrastructure Fund - \$548,620 – By prior Council policy the general fund transfers 10% of sales tax revenue to the Infrastructure Fund. Transfers for this past year and this year are down due to reduced sales tax revenue.
- Transfer to Fund 20 Park Development Fund - \$0 – Three years ago the budget was restructured to move all facilities and park capital improvement expenses to the Park Development Fund with the understanding that annually the General Fund would transfer the necessary funds to meet the Funds obligations. This year the transfer is not necessary because expenses are within the funds balance.
- Transfer to Fund 70 – Previous City Council policy was to transfer \$150,000 annually to the Equipment Replacement Fund. This budget continues with that practice.

SPECIAL FUNDS

Special Funds are established to provide expenditures for a specific purpose. Revenue obtained for these funds comes from a variety of sources and in most cases, by statute or policy restricts the use of the money.

FUND 02 - STATE GAS TAX

State Gas Tax revenue is statutorily restricted and can only be used for street maintenance, repair and construction. The amount of the annual revenue is projected to decrease slightly. Budget highlights include:

- Annual Pavement Preservation Program – Budget amount \$200,000 – Via Verde area, south of Via Verde Ave. Slurry seal and repairs. Total project cost is \$560,000 with additional funds budgeted in Funds 12, 73 and 74.
- Hazardous Sidewalk Repair – Budget amount \$70,000 – Continuation of the annual repair of hazardous sidewalk throughout the City as needed.
- Town Core Sidewalk Repair – Budget amount - \$10,000 – Continue with sidewalk repairs necessary due to sidewalk displacement in the town core area.
- Transfer to General Fund – Budget amount \$225,000 – The transfer reimburses the General Fund for personnel costs associated with eligible street improvement projects.

FUND 03 – WALKER HOUSE LLC

This Fund was set up last year for the Walker House LLC that was established for the tax credit program. This fund received revenue from the tax credit distribution. Annually it receives revenue generated from uses of the house and repayment of the loan from the Redevelopment Agency.

FUND 4 – CIVIC CENTER RENNOVATION

This fund has been created to show the expenses for the Civic Center renovation project. The fund has been set up to receive the \$5,500,000 general fund reserves that have been committed to the project. The \$7.5 million proceeds from the COP will also be held in this fund. Those two along with some transfers in from other restricted funds make up the funds available for the project. The project GMP construction expenses and the few additional expenses that are outside the GMP make up the expenses to the Fund. The first payments on the COP are also reflected in this Fund next year.

FUND 06 - SEWER EXPANSION

The Sewer Expansion fund receives revenue from private property connections to the public sewer fees, sewer maintenance and industrial waste reimbursement from the County.

- Sewer Master Plan Study – Budget amount \$25,000 – Program to develop a master plan of the sewer system to analyze capacities. The budgeted amount is for continued updates.
- Horsethief Canyon Park Sewer - \$60,000 – Project to extend the sewer line from the Park to Sycamore Canyon Equestrian Center as previously approved by Council.
- Transfer to City Hall Fund 4 - \$114,000 last year. Transfer to pay for a portion of the sewer connection associated with the Civic Center renovation project.

FUND 07 - CITY WIDE LIGHTING DISTRICT

The City Wide Lighting District receives revenue from a property tax assessment to be used exclusively for public lighting purposes. The money is used to maintain traffic signals and street lights, electricity, and special street light projects. Most of the expenditures are for ongoing maintenance and operations. Budget highlights include:

- Downtown Decorative Lighting – Budget amount \$120,000. The project is to continue to replace the street lights in the town core with nostalgic lights at the rate of two blocks per year.
- Street Light Electricity – Budget amount \$540,000 – This is the largest expenditure in this fund and continues to increase as electricity rates have increased.
- Transfer to City Hall Fund 4 - \$30,000 last year – Transfer to pay for a portion of the street lighting associated with the Civic Center renovation project.

FUND 08 - LANDSCAPE PARCEL TAX

This fund receives revenue from a voter approved property tax assessment. Per voter approval the money is used exclusively to maintain parks, parkways, medians, and trees. Annually the City Council has the authority to raise the amount of the assessment by the CPI. The revenue in the budget reflects the Council approved 1.9% CPI increase. The revenue generated by the assessment does not fully cover the entire cost of the landscape maintenance. The expenses for the City personnel performing landscape maintenance functions is now fully borne by the General Fund. Budget highlights include:

- Horsethief Canyon Park Maintenance – Budget amount \$95,000 – Contract maintenance for Horsethief Canyon Park. Additional maintenance expenditures are included in Fund 20 which is paid for from a County Grant. The amount of the grant funding reduces each year so a greater portion of the cost is being borne by Fund 8.
- Tree Replacement - Budget amount - \$10,000 - Continue to fund ongoing tree replacements throughout the City. This amount is reduced because of recent grants received for trees and fewer replacement needs.
- Sportsplex Maintenance – Budget amount \$34,600 – This represents the City's portion of the maintenance of the Sportsplex. The School District also pays a proportionate share.
- Contract Tree Maintenance – Budget amount \$200,000 – Continues with our ongoing tree trimming schedule. This amount has increased due to the addition of new trees over the past several years.
- Water - \$179,200 and \$38,400 – Water budgets are increase due to the anticipated rate increase from Golden State Water this year.

FUND 12 - INFRASTRUCTURE

This fund provides for capital improvement projects for the City's varied infrastructure. By Council policy 10% of sales tax revenue is transferred into this fund. In addition revenue also comes from grants for specific projects. Budget highlights include:

- Sycamore House Sewer - \$40,000 – Cost to connect Sycamore House to public sewer as previously approved by Council
- Annual Pavement Reservation - \$250,000 – Balance of the project is budgeted in Funds 2, 73 and 74.
- Alley n/o 1st, w/o Cataract – Budget amount \$125,000 – The continuation of alley reconstruction projects in the town core. This project is a carry over from last year.
- City Hall Expansion Architectural Design – \$57,016 - Cost of architectural services during civic center construction.
- Puddingstone and San Dimas Avenue Storm Drain Design – Budget amount \$30,000. Budget to design the storm drain at this intersection. This is a carry over project.
- Amelia/Gladsotne/5th Street Sidewalk – Budget amount \$776,000 – Project approved per prior Council direction to construct a sidewalk on the west side of Amelia Avenue. The City received a Safe Routes to Schools grant in the amount of \$676,641 for the project.
- TCH Rent - \$138,464. TCH Professional Services - \$31,500. Rent for temporary city hall and moving expenses to move back to City Hall.
- Knollwood Et Al - \$75,366 – Street improvements in the Tiberon area. Project is partially funded by Prop 1B funds. Additional funds are from Fund 74.
- Foothill Blvd. @ S.D. Wash - \$30,000 – Funds to begin the environmental document process. Actual project scheduled for spring 2013.
- Baseline/Cataract Storm Drain - \$375,000 – Carry over project from last year.

FUND 20 - COMMUNITY PARKS AND FACILITIES DEVELOPMENT

The Community Parks and Facilities Development fund will continue to receive some revenue from various state and county park grants, which can only be used for specific purposes. The parks and facilities capital improvement projects have been moved from the General Fund and Infrastructure fund in order to keep all parks and facilities projects within one fund. The transfer of funds from the General Fund is done on an as needed basis to fund the projects. This year a transfer from the General Fund is not necessary. Budget highlights include:

- Improvements to Facilities – Budget amount \$11,000 – Includes reapplying anti-graffiti coating to Pioneer Park restrooms and flooring at the Ladera Serra park building.

- Improvements to the Swim and Racquet Club - \$121,000 – Includes resurfacing racquetball court floors, replace the deck around the training pool, Jacuzzi modifications and carpet replacement.
- Park Signage - \$20,000 – Coating of the signs at all parks. This is a carry over project.
- Horsethief Canyon Park Poison Oak Trail – Budget amount - \$147,000 – The City has been awarded a County grant in the amount of \$118,000 for this project. The additional amount is the City's match. This is a carry over project.
- Playground Age Instruction Signs - \$24,000 – Addition of signs for age appropriateness for playground equipment to comply with standard requirements. This is a carry over project.
- Tennis Court Resurfacing Pioneer Park - \$5,000.

FUNDS 21, 22 AND 23 – OPEN SPACE DISTRICTS

The City is divided into three geographic areas for the purpose of the Open Space Districts. District #1 is the north and west area, District #2 is the east and District # 3 is the south. Each District receives revenue from the development of property within their respective Districts in the form of Quimby taxes. As there are no anticipated residential sub-divisions no new revenue is projected. Each District has a modest fund balance with the exception of Fund 23 which has no fund balance. There are no expenditures budgeted for this year in any of the Funds.

FUND 27, 28 AND 29 - CIVIC CENTER PARKING DISTRICT

The Civic Center Parking District was formed in 1997. The District encompasses the common space of the Puddingstone Shopping Center. This group of funds is set up to cover the maintenance and operations and bond payments associated with the parking district. Revenue for this fund is derived from property assessments of property owners of the center.

- Fund 27 - Maintenance and operations of common areas, i.e. parking lot and landscape areas, of the parking district. The Redevelopment Agency contributes to the fund to provide sufficient funds available for maintenance.
- Fund 28 - Bond principal and interest payments due annually.
- Fund 29 - A reserve fund for the bonds associated with the parking district.

FUND 30 - COMMUNITY REDEVELOPMENT AGENCY (CRA)

The CRA budget includes administrative expenses and expenses for redevelopment projects within the Redevelopment Project Area. Revenue received in this fund consists primarily of a transfer of property tax increment revenue from Fund 31 Tax Increment (\$2,232,735). This year's budget does not reflect a general fund loan as the budget is balanced. The Redevelopment Agency budget is significantly impacted by the FY 09 –10 \$2,085,522, and FY

10-11 \$428,968 State take away.

Major projects and budget highlights include:

- Administration – The administration budget is consistent with administrative expenses over the past few years. The largest expense is repayment of General Fund loans
- Walker House Loans – Last year the Agency received two loans for the Walker House. A \$5.5 million dollar loan from the General Fund and a \$1.5 million dollar loan from the Walker House LLC. Each loan is structured at a 5.5 % interest rate for 20 year term. The budget reflects annual loan payments on each of those loans.
- Wagon/Way finding signs – The Agency recently reviewed some design options for the wagon renovation and way finding signs. \$50,000 has been tentatively budgeted for the beginning of this project.
- Lowes Business Assistance – Budget amount \$50,000. Business assistance to Lowe's per the Disposition and Development Agreement. This is the final payment.
- Bonita/Cataract Improvements - \$92,000 – Funds for landscape improvements to the Agency owned property. Council recently gave direction to go forward with this project.
- Parking Lot Lease - \$185,000 last year - \$400,000 this year – Parking lot lease payment to Costco per the formula in the DDA. Last year was the first year of payments.
- Downtown Façade Assistance Program - \$35,000 – The budget includes \$35,000 for expenses for design for those property owners who want to avail themselves of the assistance program.

FUND 31 - CRA TAX INCREMENT

The Tax Increment fund receives revenue from property tax increment from the original project area and its three amended areas. Tax increment revenue is budgeted with no projected growth. The money is budgeted to pay CRA debt on 1998 Tax Allocation Bonds, transfer to Fund 30 CRA, Pass Through obligation to other taxing entities and Fund 34 20% Housing Set Aside Fund.

- Loan From 34 and SERAF Payment – This Fund shows the receipt of the loan from Fund 34 to make the SERAF payment. The Agency is only able to borrow from the Set Aside funds to make this payment in FY 09 – 10. The SERAF payment for FY 10-11 is paid entirely from Fund 31.
- Pass Through to Other Entities – The Agency has pass through obligations to pay other taxing entities. Due to adjustments for prior year obligations that were not paid, in FY 08 - 09 the Agency made a one time back payment of \$1,326,435. This severely restricted the amount that could be transferred to Fund 30 for the Redevelopment Agencies on-going operations. The Agency began budgeting for the annual Pass Trough obligation in FY 09 -10.

- Payback SB68 - \$417,000 – The Agency has five years to pay back the loan from the Set Aside funds. This is the first of those five years payments.
- Transfer to Fund 30 – Due to the SERAF take and need to pay back the Set Aside loan associated with it, the amount of tax increment transferred to Fund 30 is significantly reduced.

FUND 34 - CRA HOUSING SET-ASIDE

This fund provides for the Agency's Housing Set-Aside requirements. The fund has been accumulating a fund balance in anticipation of amassing funds to be used for low and moderate income housing projects. This year some of the anticipated projects have been impacted by the down turn in the housing market. The projects in this Fund are very much in flux. The other expense to this fund is debt service on the Monte Vista Apartment Bonds and operating expenses for the apartments. The Housing Set-Aside fund receives its primary revenue from the transfer from Fund 31 Tax Increment based upon the formula established by State law, principal and interest payments on out-going loans and rental fees from the senior apartments on Monte Vista and reimbursements from Charter Oak Mobile Home Park for park expenses.

- SB68 SERAF Loan – The amount of the loan is shown in the FY 09-10 revised estimate. The budget also shows \$417,000 as revenue for the first repayment towards the loan.
- Canyon Center Project – Budget amount \$\$2,684,000 – This amount reflects the prior commitment towards a contribution to the low and moderate income requirements of the project.
- Administrative Reimbursement - \$402,298 – Reimbursement to the General Fund for expenses, primarily staff salary. A review of the Administrative Services agreement for these expenses shows that the Housing Sat Aside fund should be reimbursing the General Fund for a greater share of personnel costs for staff administering the housing programs. The budget reflects an increase in this amount.

FUND 35, 36, & 37 - RANCHO SAN DIMAS/TAX INCREMENT/HOUSING SET-ASIDE

- This group of funds is associated with the Rancho San Dimas Project Area of the CRA. Fund 35 is set up for the maintenance and operation of Rancho San Dimas Project. Fund 36 is the Tax Increment fund; revenues are received from property tax increment. Fund 37 is the Rancho San Dimas fund to provide for housing set-aside requirements in the area. The main expenditures in these funds are payments for principal and interest on prior year loans from the General Fund and administration fees to the General Fund. Last year new Housing Element Implementation Programs were added to Fund 37 Housing Set-Aside. These programs are carried over this year.

FUND 40 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

This fund administers the City's CDBG Housing Rehabilitation programs. Revenue for this fund is from Federal Block Grants administered through the County to fund the programs listed. Entitlement revenue is down again this year. Therefore, there are no new programs proposed this year.

FUND 41 - CITIZEN'S OPTION FOR PUBLIC SAFETY (COPS)

This fund is for the administration of the State COPS grant. The program provides for supplemental money for law enforcement. The City will receive \$100,000 this year. The proposal is to utilize the funds to fund the School Resource Officer and a portion of the cost of the Probation Officer again this year, relieving those expenses from the General Fund. The budget reflects the contribution from BUSD for these two items.

FUND 42 - DEPARTMENT OF JUSTICE LAW ENFORCEMENT (DOJ)

This fund is for the administration of the Federal Department of Justice Law Enforcement grant that was awarded as part of the Federal Stimulus package. By previous action the Council approved using the grant funds for Directed Patrol. Little of these funds were used last year so they are being carried over for the same purpose.

FUND 53 - GOLF COURSE

The Golf Course fund receives revenue from the San Dimas Canyon Golf Course and club house leases. The ongoing expenditures are for utilities, audit services and incidental maintenance. The largest expense is for interest on prior loan payments to the City for the original acquisition of the golf course. The revenues and expenditures are consistent with prior years with the exception of water. Due to the loss of the water rights to the Malone Well, the cost of water for the golf course will increase significantly. The budget reflects a cap on the City's contribution towards water costs. The lease operator has proposed options to them to make up for any additional water expenses without having to impose the previously discussed surcharge.

FUND 70 - EQUIPMENT REPLACEMENT

By prior City Council policy, the primary source of ongoing revenue for this fund is in the form of an annual transfer from the General Fund. The past two years the General Fund transfer has been \$150,000. That amount is proposed for this year's budget. Significant capital equipment purchases include:

- Vehicles and Equipment Replacements – Budget amount \$38,800 –

- Includes replacement of one truck and a pesticide spray rig.
- Computer Equipment – Budget amount \$166,935 – Funds are budgeted for the replacement of all personal computers and some printers in conjunction with the move back to City Hall. The replacement schedule for the personal computers was actually a few years ago, however we put that off to coordinate with the city hall renovation.
- Computer Software – Budget amount - \$40,950 – The replacement with new personal computers will coincide with upgrades with new operating system and performance software. With the upgrades comes increased licensing fees. However, based upon some previous Council comments the exact platform and software decisions have not been determined
- City Hall Furniture Fixtures and Equipment - \$500,000 – The estimate for furniture, fixtures and equipment for the renovated City Hall is \$500,000. Staff is currently working with a furniture vendor and will have more refined cost estimates in the near future.

FUND 71 - AIR QUALITY MANAGEMENT DISTRICT (AQMD)

The revenue for this fund comes from a portion of the vehicle license fees allocated to air quality programs. The funds are governed by guidelines established by the Southern California Air Quality Management District and can only be used on expenditures that have a direct effect on improving air quality. Many of the proposed expenditures are consistent with last year. Budget highlights include:

- Code Enforcement/Building Inspectors Vehicles - Budget amount - \$15,588 - This is the cost of the annual leasing amount of 4 electric vehicles for City staff.
- Carb Compliance - \$50,000 – The City is required to modify three of its diesel vehicles to meet AQMD regulations. The cost of the modifications is \$50,000.

FUND 72 - PROP A TRANSIT

Revenue received in this fund is from a portion of sales tax within L.A. County. The money can only be used for mass transit and Para transit projects and services. Since Prop A taxes are a portion of the countywide sales tax, the amount of revenue has declined significantly.

- Dial-A-Cab – Budget amount \$280,000 – Expenditures for this City subsidized cab service has dramatically increased over the past two years due to increased ridership. The Council recently approved a fee adjustment which should impact the cost in the future.
- Get About Services – Budget amount \$123,303 – There is a decrease in cost due to decreased rider ship.

FUND 73 - PROP C TRANSIT

This fund receives revenue from a portion of sales tax within L.A. County. The use of the funds are similar to Prop A guidelines with the exception that Prop C funds can be used for street improvements to streets that support mass transit. Similar to Prop A revenues are reduced due to sales tax revenue down countywide. Budget highlights include:

- Administration of Programs - \$20,000 – This year we will begin reimbursing the General Fund administration of Prop C projects similar to what we have done with Prop A for some time.
- Pavement Preservation Zone B – Budget amount \$30,000. There are additional funds budgeted in Fund 2, 12 and 74.
- Foothill Blvd Rehab - \$75,000 – To make adjustments to Foothill Blvd. pavement from the prior reconstruction.
- Arrow Hwy/ Lone Hill Signal - \$60,000 – Part of the Costco mitigations to be coordinated with Glendora.

FUND 74 – MEASURE R TRANSIT

In November 2008 voters passed Measure R a ½ cent sales tax increase in Los Angeles County to finance new transportation projects and programs and accelerate many of those already in the pipeline. The increase in sales tax became effective July 1, 2009. Similar to Prop A and C funds the city receives an annual local share. The funds are restricted to use on transportation related programs and projects including street improvements.

- Pavement Preservation - \$100,000 – Additional funds are in Fund 2, 12, and 73.
- Knollwood Et Al - \$125,000 – Additional funds are in Fund 12.
- Eucla Railroad Crossing - \$55,000 – The business adjacent to this crossing is planning on improvements. If they go forward with their plans we will coordinate an improvement to the railroad crossing.

FUND 75 - LANDSCAPE MAINTENANCE

The revenue in this fund comes from assessments of homeowners in the Boulevard and Northwoods tracts to fund for the maintenance and operations of common landscape areas. There is a 1.9% CPI increase for the Boulevard District.

CITY OF SAN DIMAS
SCHEDULE 1: SUMMARY OF ESTIMATED ENDING BALANCES
AND TRANSACTIONS FOR FISCAL YEAR 2010-11

FUNDS	ESTIMATED BEGINNING 7/1/2010	ESTIMATED REVENUES 2010-11	TRANSFER IN 2010-11	TRANSFER OUT 2010-11	ESTIMATED EXPENDITURES 2010-11	ESTIMATED ENDING BAL 6/30/2011
01 General	11,776,624	18,348,117	964,970	698,620	18,463,224	11,927,867
02 Gas Tax	117,853	584,865	0	225,000	361,300	116,418
03 Walker House	312,189	144,045	0	5,000	125,760	325,474
04 City Hall/CB	11,234,000	0	0	0	11,097,562	136,438
06 Sewer	747,757	29,829	0	0	140,000	637,586
07 Lighting	1,186,950	939,357	0	95,000	883,650	1,147,657
08 L/S Parcel Tax	68,431	770,300	0	0	838,400	331
12 Infrastructure	1,251,860	1,515,090	548,620	0	2,112,109	1,203,461
20 Comm Park/Fac	291,206	163,000	0	0	393,500	60,706
21 Open Sp #1	265,978	0	0	0	0	265,978
22 Open Sp #2	35,938	0	0	0	0	35,938
23 Open Sp #3	0	0	0	0	0	0
27 CC Pkg Dist	0	14,264	6,766	0	21,030	0
28 CC Redemption	0	11,465	0	0	11,465	0
29 CC Reserve	5,743	0	0	827	0	4,916
30 CRA	17,531	564	2,232,735	145,334	2,105,496	0
31 Tax Increment	0	7,260,717	0	3,671,246	3,589,471	0
34 Housing	5,490,277	552,250	1,438,511	420,784	3,010,447	4,049,807
35 Rancho SD	(202,451)	0	70,889	30,659	64,016	(226,237)
36 Tax Increment	410	212,000	0	113,289	98,300	821
37 Set Aside	244,092	0	42,400	0	199,207	87,285
40 CDBG	0	235,763	0	78,152	157,611	0
41 COPS	24,733	223,500	0	0	244,600	3,633
42 DOJ Law Enf	30,659	0	0	0	30,659	0
53 Golf Course	0	490,000	0	0	490,000	0
70 Equip Repl	1,012,179	4,000	181,250	0	798,685	398,744
71 AQMD	103,859	45,074	0	2,230	82,268	64,435
72 Prop A	736,649	503,851	0	0	730,134	510,366
73 Prop C	411,042	418,237	0	0	420,000	409,279
74 Measure R	315	309,710	0	0	294,000	16,025
75 Open Space Mnt	(5,954)	44,129	0	0	42,050	(3,875)
TOTALS	35,157,870	32,820,127	5,486,141	5,486,141	46,804,944	21,173,053

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
GENERAL FUND 01				
UNASSIGNED FUND BALANCE	7,500,178	9,284,463	8,166,653	7,790,467
ASSIGNED FUND BALANCE CITY HALL	5,000,000	5,000,000	5,000,000	0
ASSIGNED FUND BALANCE RISK/LAW	2,964,997	2,964,997	2,964,997	2,964,997
ASSIGNED FUND BALANCE EMERG SRV	771,160	775,300	771,160	771,160
ASSIGNED FUND BALANCE GEN PLAN	0	250,000	0	250,000
TOTAL GENERAL FUND BALANCE	16,236,335	18,274,760	16,902,810	11,776,624
GENERAL FUND DETAIL OF REVENUES				
PROPERTY TAX (311)				
Secured Property (001)	2,171,823	2,255,720	2,152,210	2,150,000
Unsecured Property (002)	90,591	85,680	81,000	80,000
Interest & Redemptions (004)	160,395	89,250	155,000	120,000
Administrative Fees (059)	(91,807)	(94,350)	(97,098)	(98,000)
Sub-Total Property Tax	2,331,002	2,336,300	2,291,112	2,252,000
SALES TAX (312)				
Sales Tax (75%) General (001)	4,837,266	4,701,564	3,975,000	4,160,000
Sales Tax In-Lieu (25%) Triple Flip (002)	1,584,166	1,584,166	1,326,200	1,326,200
Sales Tax Prop 172 (103)	218,160	225,000	204,500	210,000
Sub-Total Sales Tax	6,639,592	6,510,730	5,505,700	5,696,200
FRANCHISE TAX (314)				
Franchise Tax/Disposal (001)	1,025,914	1,030,000	1,062,000	1,062,000
Franchise Tax/Electric (002)	369,629	372,000	360,393	360,000
Franchise Tax/Gas (003)	161,269	155,000	92,606	95,000
Franchise Tax/Cable Time Warner (004)	205,960	220,000	186,500	192,000
Franchise Tax/Cable Verizon (006)	77,377	70,000	116,000	119,000
Franchise Tax/Cable NextG (007)	8,916	7,500	9,965	9,965
Franchise Tax/Water (005)	122,536	125,000	124,944	127,500
Sub-Total Franchise Tax	1,971,601	1,979,500	1,952,408	1,965,465
OTHER TAXES (315-317)				
Business License Fees (315-001)	371,591	394,835	372,000	394,000
PEG Fee (315-003)	28,085	45,000	56,000	56,000
Transient Occupancy Tax (316-001/007)	656,951	690,000	648,000	670,000
Documentary Stamp (317-001)	88,880	77,500	93,000	85,000
Sub-Total Other Taxes	1,145,507	1,207,335	1,169,000	1,205,000
Total All Taxes	12,087,702	12,033,865	10,918,220	11,118,665
BUILDING & OTHER PERMITS (321)				
Building Permits (001)	218,000	72,000	177,000	120,000
Electrical Permits (002)	32,590	9,000	18,350	13,200
Mechanical Permits (003)	14,808	4,800	11,088	9,300
Plumbing Permits (004)	18,424	7,200	11,570	10,200
Grading Permits (005)	8,115	4,200	8,500	5,700
Sewer Permits (006)	1,965	480	1,100	900
Demolition Permits (007)	3,131	1,080	4,090	3,120
Pool Permits (009)	9,094	4,800	5,815	4,800
NPDES Plan Check (024)	900	1,000	4,400	1,000
Plan Checking Engineering (101)	5,000	1,000	7,500	7,500
Other Charges PW (102/103)	146	0	150	0
Maintenance of Permit Plans (104)	6,823	2,040	6,500	6,500
PW Building Plan Checking (121/122)	167,446	64,800	226,887	120,000
Sub-Total Building Permits	486,442	172,400	482,950	302,220

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
GENERAL FUND DETAIL OF REVENUES (CONTINUED)				
OTHER PERMITS (322)				
Street Permit Fees Engineering (001)	20,246	20,000	35,200	20,000
Annual Parking Permits (002)	14,908	15,000	15,000	15,000
Temporary Parking Permits (004)	139,397	150,000	130,000	135,000
Bingo Permits (003)	75	100	100	100
Sub-Total Other Permits	174,626	185,100	180,300	170,100
Total Building/Other Permits	661,068	357,500	663,250	472,320
FINES/PENALTIES & CITATIONS (331-332)				
Local Ord Violations (331-001)	129,811	110,000	125,000	120,000
Motor Vehicle Code Violations (331-003)	149,443	144,900	145,000	145,000
Miscellaneous Offenses/Litter (331-005/006)	4,210	3,350	5,500	5,000
Parking Citations (332-001)	218,670	250,000	230,000	210,000
Parking Bail (332-011)	157,154	150,000	130,000	130,000
Administrative Citations (332-015)	0	0	1,000	2,000
Total Fines & Penalties	659,288	658,250	636,500	612,000
USE OF MONEY & PROPERTY (341/397)				
Interest (341-001)	487,352	500,000	157,650	134,600
Building Rentals (341-002)	60,944	56,000	44,000	25,000
Adair Lease (341-006)	32,846	32,700	32,700	32,700
Network Cell Sites (341-022)	50,579	0	50,856	0
Interest Due from CRA Loans 30 (341-030)	458,433	448,041	448,041	437,076
Principal Due from CRA Loans 30 (397-030)	0	199,347	199,347	210,311
Interest Due Walker House Loan (341-500)	358,779	348,472	348,472	338,598
Principal Due Walker House Loan (397-500)	0	197,706	197,706	208,580
Interest Due from Rancho SD Loans 35 (341-035)	41,393	40,488	40,488	39,547
Principal Due from Rancho SD Loans 35 (397-035)	0	23,527	23,527	24,469
Interest Due from Golf Course Loans 53 (341-053)	354,066	391,700	326,841	349,000
Total Use of Money & Property	1,844,392	2,237,981	1,869,628	1,799,881
INTERGOVERNMENTAL (353/355)				
Motor Vehicle License Fees (353-001)	2,998,664	3,000,000	3,045,000	3,045,000
Homeowners Exemption (355-001)	20,391	20,400	20,400	20,400
Total Intergovernmental	3,019,055	3,020,400	3,065,400	3,065,400
STATE/FEDERAL/COUNTY GRANTS (356-359)				
Weather Based MWD Grant (356-001)	71,455	0	0	0
Senior Ctr In Step Prog USC Grant (356-002)	7,677	0	0	0
Used Oil Block Grant (356-460)	22,416	11,000	8,850	5,600
Tree Partnership AQMD Grant (358-005)	0	0	11,100	1,210
Urban Forest Ed Grant Prop 40 (358-008)	0	0	0	24,306
Vista Verde Rivers Cons Grant (358-014)	49,725	0	0	0
CA Seat Belt Grant (358-024)	10,908	0	0	0
Recycling Grant Mkt Sites (358-028)	9,709	9,709	5,000	5,000
Cal Home Rehab Grant (358-030)	125,600	0	0	0
DOE Grant-Energy/Sr Ctr Lgt (358-032)	0	0	150,200	0
U.S.D.A. Summer Lunch Program (359-110)	4,711	4,700	10,548	10,500
Total State & Federal Grants	302,201	25,409	185,698	46,616
CHARGES FOR CURRENT SERVICES (360)				
Zoning/Subdivision/Environmental Fees (001/004)	21,153	5,000	22,000	8,000
DPRB Fees (005)	18,228	11,000	12,785	12,000
Miscellaneous Planning Fees (006/008)	41,483	4,000	9,800	5,000
Public Hearing Notice Signs (009)	1,220	500	1,500	300
Total Charges for Current Services	82,084	20,500	46,085	25,300
CHARGES FOR ADMINISTRATIVE SERVICES (361)				
Administration of Prop A/C/Measure R (001)	139,036	129,050	135,000	169,000
Administration of Cal Home Grant (030)	0	0	2,850	2,850
Administration of Charter Oak Park (034)	175,000	175,000	250,000	250,000
Administration of Foothill Transit (640)	758	795	795	795
Total Charges for Administrative Services	314,794	304,845	388,645	422,645

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
GENERAL FUND DETAIL OF REVENUES (CONTINUED)				
CHARGES FOR SERVICES OTHER (363/364/365)				
Auto Impound Storage Fees (363-004)	11,520	10,700	12,000	11,500
Street/Sidewalk/PW Serv Chgs (364-001)	9,446	2,000	34,500	2,000
Juvenile Work Program Fees (364-002)	0	0	2,000	2,000
NPDES Inspection Fees (364-024)	0	100	0	0
Sale of Maps & Publications (365-001/006)	5,910	1,000	2,900	1,000
Total Charges for Services Other	26,876	13,800	51,400	16,500
RECREATION FEES & CHARGES (367)				
Fee & Charge Classes (001)	208,980	192,000	200,000	185,000
Excursion Fees (002)	76,423	86,600	60,000	86,600
Sports Fees (003)	52,798	63,000	55,000	66,500
Senior Programs (008)	16,912	15,200	15,500	12,800
Senior Boutique (009)	1,850	2,800	2,000	2,400
Special Events (010)	32,984	23,000	24,000	23,900
Kid's Fun Club (011)	73,229	57,000	70,000	57,000
Sports Field Use Fees (020)	26,038	34,700	28,000	34,800
Total Recreation Fees	489,214	474,300	454,500	469,000
SWIM & RACQUET CLUB FEES (368)				
Racquetball Fees (002)	9,755	8,000	8,500	9,000
Weight Room Fees (003)	9,661	11,000	9,000	9,000
Aerobics Fees (004)	4,897	4,600	5,200	5,000
Lap Swim Fees (005)	4,548	4,100	4,500	4,500
Annual Membership Fees (006)	47,750	60,000	50,000	55,000
Rental Resale Items (007)	353	200	350	300
Fitness Services (008)	1,625	1,500	200	1,000
Contract Classes (011)	4,940	4,500	4,500	5,000
Tiny Tots Exercise Fees (012)	75	0	0	0
Silver Sneakers Program (013)	25,322	26,000	30,000	28,000
Recreational Swim Fees (020)	8,428	9,800	8,300	9,000
Swimming Lesson Fees (021)	50,666	50,000	48,000	48,000
Aqua Aerobics Fees (027)	1,015	1,200	2,000	1,800
Junior Guard Program (028)	2,655	6,600	4,000	4,000
Summer Swim Team Fees (031)	5,830	6,700	6,000	6,000
Facility Rental Fees (040)	11,259	15,800	13,000	10,000
Vending Machine Commissions (041)	1,760	2,000	1,800	2,000
BUSD Contribution (100)	30,140	30,140	30,140	30,140
Total Swim & Racquet Club	220,679	242,140	225,490	227,740
REFUNDS/REIMBURSEMENTS/CONTRIBUTIONS (369/391/393/395)				
W/C/Disability Reimbursements (369-002/003)	97,579	25,000	6,726	5,000
WC/Gen Liab Refund (369-004)	10,139	0	0	0
Reimburse Legal Exp (369-007)	0	0	12,500	0
Investigation Reimb (369-011)	1,325	500	3,525	500
Mandated Costs (369-012)	0	0	0	20,000
Reimb RMC Vista Verde Exp (369-013)	0	56,081	32,950	19,500
Sale of Property/T-Shirts (391-001/003)	29	50	50	50
BUSD School Resource Officer Contr (393-005)	79,775	0	0	0
BUSD GAAP Contribution (393-006)	33,645	0	0	0
Time Warner Access Contribution (393-007)	5,000	0	0	0
50th Anniversary Contributions (393-010)	0	0	12,500	25,000
Sr Citizen Club Bingo Contribution (393-133)	3,000	3,000	3,000	1,500
Miscellaneous (395-010)	2,138	0	8,600	500
Total Ref/Reimbursements	232,630	84,631	79,851	72,050
SUB-TOTAL GENERAL FUND REVENUE	19,939,983	19,473,621	18,584,667	18,348,117

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
GENERAL FUND DETAIL OF REVENUES (CONTINUED)				
TRANSFERS IN FROM SPECIAL FUNDS (500)				
From Gas Tax Fund 02 (002)	200,000	200,000	200,000	225,000
From Walker House LLC 03 (003)	0	5,000	5,000	5,000
From Lighting District Fund 07 (007)	65,000	65,000	65,000	95,000
From CRA Fund 30 Admin Fees (030)	119,611	123,199	123,199	126,895
From Housing Fund 34 Admin Fees (034)	194,430	200,263	200,263	402,034
From Rancho SD Fund 35 Admin Fees (035)	28,899	29,766	29,766	30,659
From CDBG Fund 40 (040)	88,275	72,246	87,579	78,152
From AQMD Fund 71 (071)	0	2,365	0	2,230
Total Transfers	696,215	697,839	710,807	964,970
TOTAL GENERAL FUND REVENUE & TRFS	20,636,198	20,171,460	19,295,474	19,313,087
TOTAL AVAILABLE FUNDS	36,872,533	38,446,220	36,198,284	31,089,711

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
GENERAL FUND 01				
GENERAL FUND DETAIL OF EXPENDITURES				
01-4110 CITY COUNCIL				
101 Councilmembers	35,276	39,720	39,720	39,720
021 Travel & Meeting	12,500	20,000	20,000	20,000
033 Special Department Supplies	36	1,000	1,000	1,000
Total City Council	47,812	60,720	60,720	60,720
01-4120 CITY MANAGER				
101 City Manager (000)	201,365	203,540	203,540	206,277
101 City Clerk (002)	99,594	99,594	99,594	99,594
101 Housing Programs Manager (007)	107,314	108,802	108,802	109,810
101 Housing Coordinator (008)	64,909	65,908	65,908	66,532
102 Dept Asst/Dep-City Clerk PT (000)	38,935	36,840	39,900	39,900
102 Housing Intern PT (001)	0	0	0	15,000
102 Admin Sec/Dep City Clerk PT (002)	26,988	31,800	32,700	32,000
010 Legal Advertising	24,794	20,000	13,000	15,000
012 Car Allowance (1)	4,800	4,800	4,800	4,800
016 Publications & Dues	7,955	6,000	7,500	7,500
020 Election Services (001)	65,653	0	0	75,000
021 Travel & Meetings	7,988	6,000	6,500	6,500
033 Special Departmental Supplies	130	3,000	1,000	1,000
Total City Manager	650,425	586,284	583,244	678,913
01-4150 ADMINISTRATIVE SERVICES				
101 Assistant City Manager/Dir Adm Serv (004)	159,447	159,447	159,447	159,447
101 Finance/Information System Manager (005)	123,645	123,645	123,645	123,645
101 Information System Applications Analyst (007)	69,259	69,259	69,259	70,753
101 Senior Accounting Technician (2) (001)	118,832	122,199	122,199	124,857
101 Accounting Technician (2) (003)	105,290	105,412	105,412	105,412
101 Human Resources Specialist (008)	51,669	54,164	54,164	56,763
101 Parking Code Enforcement Officer (016)	56,213	58,238	58,238	58,554
102 Sr Office Assistant Reg PT (1) (004)	34,077	34,077	34,077	35,838
102 Office Assistant PT (1) (005)	14,773	20,495	20,495	20,495
102 Administrative Intern (009)	15,683	0	0	0
102 Parking Enforcement Officer PT (2) (016)	36,227	48,600	44,800	47,000
103 Overtime	124	100	100	100
010 Advertising	3,878	8,000	2,000	4,000
012 Car Allowance (1)	3,943	3,800	3,800	3,800
016 Publications & Dues	3,170	4,100	3,300	3,300
018 Printing	4,823	3,000	2,600	2,700
019 Rental Credit Card Terminal (001)	239	240	240	240
020 Professional Services	15,482	19,350	16,700	18,000
021 Travel & Meeting	2,213	3,700	3,300	3,400
038 Equipment	303	1,000	500	1,000
408 Annual Awards Dinner	12,166	9,300	9,000	10,600
424 Accident Prevention Program	7,447	7,000	7,000	7,500
430 Sick Leave Incentive Program	35,023	37,000	29,476	30,000
431 Productivity Program	6,403	6,000	8,000	6,500
433 Physical Examinations	1,223	2,500	1,000	1,200
434 Employee Training	6,002	12,000	8,500	10,000
435 Employee Assistance Program	3,850	4,200	4,200	4,200
Total Administrative Services	891,404	916,826	891,452	909,304
01-4170 CITY ATTORNEY				
020 Contract Legal Services (000)	188,027	200,000	245,000	200,000
020 Contract City Prosecutor (001)	74,549	41,200	52,200	55,000
Total City Attorney	262,576	241,200	297,200	255,000

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)				
01-4190 GENERAL SERVICES				
010 Chamber of Commerce (003)	50,000	50,000	50,000	50,000
010 Community Newsletter (004)	37,246	40,200	38,000	39,000
014 General Insurance (000)	548,993	623,853	624,894	623,853
014 Property Insurance (001)	24,859	26,102	51,624	52,650
014 Environmental Liability Insurance 3 Yrs (002)	17,651	0	0	0
015 Office Equipment Maintenance (000)	29,710	30,540	26,300	32,000
015 Computer Maintenance (002)	7,234	7,850	7,200	7,200
015 Telephone Maintenance (003)	7,762	11,600	10,500	10,000
016 Publications & Dues	25,882	26,725	25,800	25,800
017 Postage	21,524	25,180	17,500	17,500
018 Printing & Duplication	1,677	6,000	5,000	6,000
019 Rent of Property & Equipment	2,088	2,280	4,000	2,100
020 Professional Services Audit (000)	30,578	38,419	32,000	34,000
020 Computer Professional Services (002)	40,486	53,150	56,042	30,577
020 Document Imaging Professional Serv (004)	6,327	7,250	6,992	7,350
020 Tuition Assistance (005)	7,632	7,500	7,500	7,500
020 Public Access Contract Assistance (006)	31,203	58,000	52,800	48,300
020 Trustee SR CTR COP (014)	3,025	3,210	3,025	3,100
020 Utility Study Walnut Creek (017)	0	0	19,500	0
020 Utility Consultant (018)	16,314	5,000	4,100	1,000
020 Process Fees Credit Card Payments (019)	5,017	5,500	4,800	5,000
020 Special Projects Consultant (022)	600	10,000	0	2,000
020 Web Page Upgrades (025)	11,044	0	0	0
020 Recycling Grant - Mrkt Sites (028)	10,038	10,000	5,000	5,000
020 Community Program Requests (029)	13,000	15,000	6,000	5,000
020 Cal Home Single Fam Rehab (030)	125,864	0	0	0
020 DOE Grant-Energy/Sr Ctr Lgt (032)	0	0	150,200	0
022 City Cell Phones (003)	15,043	17,000	14,000	14,500
030 Office Supplies (000)	20,280	21,000	19,000	19,000
030 Computer Supplies (001)	17,793	15,000	17,500	23,000
030 Copier Supplies (003)	932	1,000	700	1,000
033 Special Department Supplies	13,363	8,500	9,500	9,000
038 Public Access Equipment (001)	21,950	32,000	20,000	25,000
041 Parking Permit Machine (001)	14,755	0	0	0
041 Walnut Creek Nature Preserve (504/506)	1,095,337	0	0	0
049 Debt Service/Sr Ctr Comm Bldg. (004)	184,775	183,245	183,245	186,045
200 PERS Contribution (4.5% + 13.048%) (001)	946,695	948,611	935,322	999,925
200 Health Insurance & Optional Benefits (002)	1,014,677	1,027,000	1,030,320	1,036,680
200 Deferred Comp Part Time Emp. (003)	5,279	5,800	5,363	5,363
200 Medicare Insurance (004)	74,590	73,751	74,551	74,617
200 Retiree Health Benefits (005)	15,951	15,950	15,950	15,950
200 Workers Comp Insurance (014)	125,369	118,884	118,884	105,692
200 Unemployment Insurance (016)	10,350	2,500	15,000	15,000
200 Long Term Disability/Life Ins (018)	88,923	90,000	92,114	92,285
200 Deferred Comp Match Program (019)	179,532	180,550	196,800	198,000
200 Cell Phone Allowance (020)	9,450	9,450	9,300	9,300
460 Used Oil Block Grant (041)	12,054	5,634	8,850	5,600
Total General Services	4,942,852	3,819,234	3,975,176	3,850,887
01-4210 PUBLIC SAFETY				
015 Maintenance of Equipment	4,584	4,000	2,000	3,000
018 Printing	1,434	1,500	6,200	6,200
Sub-Total M & O	6,018	5,500	8,200	9,200
020 District Attorney (003)	143	1,000	1,000	1,000
020 Helicopter Services (004)	0	2,000	500	1,000
020 General Law/Traffic/Enforcement-12 (006)	3,728,244	3,840,092	3,837,000	3,914,000
020 Community Services Officers-2 (008)	101,692	104,743	103,500	107,000

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
01-4210 PUBLIC SAFETY (CONTINUED)				
020 Law Enforcement Technician-1 (009)	77,076	79,389	79,200	80,800
020 Traffic Enforcement/Motors-2 (011)	323,551	432,335	359,280	440,000
020 Special Assignment Deputy-2 (012)	404,710	415,595	415,300	424,000
020 Liability Trust Fund (014)	300,072	313,120	157,000	212,000
020 Team Leader-1 (015)	209,871	215,573	216,000	220,000
020 Supplemental Sergeant (1) (016)	181,978	187,437	185,900	189,700
020 License Investigator (017)	645	1,500	1,500	1,500
020 Star Deputy (Holy Name of Mary) (019)	3,082	3,136	2,972	3,032
020 Project Sister (020)	2,400	2,400	2,400	2,400
020 School Resource Officer (021)	81,635	0	0	0
020 GAAP Contract (022)	36,000	33,560	32,400	33,000
020 DUI Check Point/Click It/Ticket Grants (023)	10,908	0	0	0
020 Code Red Notification System (026)	0	15,000	15,000	15,000
Sub-Total Contract Law	5,462,007	5,646,880	5,408,952	5,644,432
021 Travel & Meeting	455	2,000	1,000	1,000
022 Telephone/T1 Line	0	0	250	250
411 Parking Administration	18,949	19,500	19,400	20,000
412 Maintenance of Prisoners	418	1,000	500	500
413 Animal Control Services	122,350	112,350	112,350	115,828
413 IVHS Fac Improvements (001)	0	10,008	10,008	10,008
428 Crime Prevention	10,764	7,500	7,500	7,500
429 New Station Equipment (003)	15,469	0	0	0
Sub-Total Other Services	168,405	152,358	151,008	155,086
Total Public Safety	5,636,430	5,804,738	5,568,160	5,808,718
001-4211 RISK MANAGEMENT/LAW ENFORCEMENT				
014 Uninsured Claims (003)	1,500	5,000	2,000	2,000
Total Risk Management/Law Enforcement*	1,500	5,000	2,000	2,000
001-4212 EMERGENCY SERVICES				
102 Emergency Services Intern (001)	0	0	0	8,000
020 Emergency Services (001)	5,330	3,000	3,000	3,000
020 Radio Repairs (002)	1,332	1,500	500	1,000
020 Emergency Services Coordinator (005)	0	20,000	0	0
033 Emergency Supplies/Equipment	1,646	2,000	2,500	2,500
078 Emer Srv/Williams Fire/Mitigation Measures	17,332	50,000	25,000	50,000
Total Emergency Services*	25,640	76,500	31,000	64,500
01-4308 COMMUNITY DEVELOPMENT				
101 Assistant City Manager of Comm Dev (000)	175,393	175,394	175,394	175,394
101 Administrative Aide (2) (002)	109,009	114,227	114,227	117,108
012 Car Allowance (2)	3,000	3,000	3,000	3,000
016 Publications & Dues	983	1,500	1,200	1,500
018 Printing	18	2,000	500	1,000
018 Trails Map Printing (001)	0	5,000	3,100	0
020 Engineering Services - City Engineer (002)	55,103	60,000	60,000	60,000
020 Update General Plan 2 Years (004)	11,367	250,000	0	0
020 Contract Planning Assistance (007)	3,807	40,000	20,000	25,000
020 Downtown Planning (011)	152,690	0	20,000	44,442
021 Travel & Meeting	6,510	6,500	6,000	6,000
033 Special Departmental Supplies	82	2,000	500	1,500
Total Community Development	517,962	659,621	403,921	434,944

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)				
01-4309 DEVELOPMENT SERVICES				
101 Director of Development Services (000)	137,897	144,766	144,952	144,952
101 Planning Manager (014)	72,546	94,037	0	0
101 Associate Planner (3) (017)	204,861	212,810	223,156	226,780
101 Code Compliance Officer (2) (016)	117,847	120,036	103,837	117,380
101 Administrative Secretary (009)	52,071	52,071	52,071	52,071
101 Departmental Assistant (018)	46,909	46,909	46,909	46,909
102 Planning Intern PT (001)	7,158	28,308	16,856	25,850
103 Overtime	38	100	100	100
012 Car Allowance (5)	9,332	12,600	10,000	10,000
016 Publications & Dues	3,086	3,000	3,000	3,000
018 Printing & Duplicating	399	1,000	500	500
020 Contract Code Compliance Assistance (000)	0	1,500	2,000	2,000
020 Environmental Fees (001)	2,727	2,500	3,000	3,000
021 Travel & Meeting Staff/Comm (000/001)	10,179	15,000	11,000	10,000
033 Special Departmental Supplies	1,435	1,000	1,200	1,200
033 Spec Supp Public Hearing Notice Signs (001)	540	1,000	1,300	1,300
038 Furniture/Equipment for Staff (000)	218	0	0	0
Total Development Services	667,243	736,637	619,881	645,042
01-4310 PUBLIC WORKS ADMIN/ENG				
101 Director of Public Works (004)	148,062	148,062	148,062	148,062
101 Senior Engineer (010)	112,405	112,405	112,405	112,405
101 Associate Engineer (006)	87,139	87,140	88,693	90,217
101 Environmental Services Coordinator (003)	39,897	53,488	51,255	54,744
101 Public Works Inspector (007)	64,984	68,162	68,162	70,858
101 Administrative Secretary (009)	51,533	52,071	52,071	52,071
102 Engineering Intern (000)	32,862	33,573	37,573	33,686
102 Office Assistant PT (005)	22,429	22,658	24,658	24,015
103 Overtime	0	2,000	0	2,000
012 Car Allowance (4)	7,800	7,800	7,800	7,800
016 Publication & Dues	3,114	5,500	4,000	4,000
020 Conversion of Plans to Laserfiche	9,364	5,000	5,000	5,000
020 Engineering Plan Check Services (003)	95	10,000	1,000	5,000
020 Engineering Services - City Engineer (004)	1,553	5,000	5,000	5,000
020 Project Management Services (006)	19,162	55,000	55,000	40,000
020 ArcView Development/Training (007)	518	5,000	5,000	5,000
021 Travel & Meeting	5,148	6,000	5,000	6,000
022 Tablet PC's (5) Wireless Service (004)	2,999	0	0	0
029 Uniforms	278	600	600	600
033 Special Departmental Supplies	3,763	5,500	5,000	5,500
Total PW Admin/Eng	613,105	684,959	676,279	671,958
01-4311 BUILDING & SAFETY				
101 Building & Safety Superintendent (006)	117,888	118,256	118,256	120,629
101 Building Inspectors (2) (008)	146,567	148,597	148,597	148,597
101 Building Permit Technician (009)	53,152	54,539	54,638	54,638
101 Plans Examiner (010)	79,924	85,880	83,773	87,937
103 Overtime	0	1,000	500	500
012 Car Allowance (1)	3,000	3,000	3,000	3,000
016 Publications & Dues	1,964	4,000	2,200	2,500
018 Printing	486	1,500	650	700
020 Contract Plan Check (001)	27,075	20,000	33,000	30,000
020 Contract Inspector (002)	0	2,000	0	1,000
022 Tablet PC's (5) Wireless Serv (004)	0	3,000	2,700	3,000
021 Travel & Meeting	5,505	6,000	3,500	4,000
029 Uniforms	609	500	550	600
033 Special Departmental Supplies	1,123	2,000	150	200
Total Building & Safety	437,293	450,272	451,514	457,301

ANNUAL CAPITAL AND OPERATING BUDGET

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)				
01-4341 STREET MAINTENANCE				
101 PW Maintenance Superintendent (000)	102,142	104,518	104,518	104,518
101 PW Maintenance Supervisor (002)	77,944	77,943	77,944	77,944
101 Equipment Operator (3) (003)	160,447	162,390	162,390	162,390
101 Public Works Leadworker (004)	61,930	61,930	61,930	61,930
101 Street Maintenance Worker (2) (005)	99,041	100,598	100,598	101,577
103 Overtime (000)	3,338	7,000	8,000	7,000
103 Overtime Weekend Program (001)	11,781	15,000	15,000	15,000
103 Stand By Pay (002)	13,736	15,000	15,000	15,000
016 Publications & Dues	395	1,000	500	500
019 Equipment Rental Misc Projects (000)	2,088	5,000	5,000	5,000
020 Professional Services (000)	10,246	6,000	6,000	6,000
020 Graffiti Removal (003)	11,490	15,000	15,000	15,000
020 Downtown Boardwalk Maint (005)	19,787	20,000	20,000	25,000
020 Vehicle Parking District Maint (007)	24,900	20,000	10,000	35,000
021 Travel & Meeting	441	1,000	1,000	1,000
024 NPDES General (001)	10,248	10,000	10,000	11,000
024 NPDES SUSUMP Plan Checks (002)	4,768	6,000	6,000	6,000
024 NPDES Advertising (010)	5,120	8,000	8,000	6,000
024 NPDES Printing (018)	0	1,000	0	500
024 NPDES Professional Services (020)	21,277	25,000	25,000	20,000
024 NPDES Capital Outlay (041)	0	25,000	5,000	5,000
024 NPDES Legal Fees (502)	0	2,500	500	1,500
028 Hazardous Waste Disposal	7,089	10,000	10,000	10,000
029 Uniforms	3,232	4,000	4,000	4,000
033 Special Departmental Supplies (000)	58,717	60,000	60,000	60,000
Total Street Maintenance	710,157	763,879	731,380	756,859
01-4342 VEHICLE/YARD MAINTENANCE				
101 Equipment Mechanic (008)	53,393	53,393	53,393	53,393
103 Overtime	116	500	500	500
011 Vehicle/Equipment Parts & Supplies (000)	29,043	35,000	35,000	37,000
011 Vehicle/Equipment Fuel & Oil (001)	72,086	80,000	70,000	80,000
011 Sweeper Parts & Supplies (002)	19,694	30,000	30,000	30,000
011 Rental Program for Pool Vehicles (003)	2,228	3,000	3,000	3,000
016 Publication & Dues	0	200	200	200
020 Vehicle/Equipment Service & Repairs (001)	30,134	35,000	35,000	35,000
020 Yard Maintenance (003)	27,614	20,000	20,000	20,000
021 Travel & Meeting (000)	543	200	200	200
022 Electricity (001)	12,885	15,000	15,000	15,000
022 Gas (002)	674	1,000	1,000	1,000
022 Water (004)	3,794	4,000	4,000	4,000
031 Janitorial Supplies	1,953	3,000	3,000	3,000
033 Special Departmental Supplies (000)	18,693	18,000	18,000	18,000
033 Public Works Open House Spec Sup (001)	0	3,000	0	0
041 Yard Bldgs Upgrades/Repairs (011)	15,994	12,000	12,000	18,000
Total Vehicle/Yard Maintenance	288,844	313,293	300,293	318,293
01-4345 TRAFFIC CONTROL				
101 Public Works Leadworker (000)	61,930	61,930	61,930	61,930
101 Street Maintenance Worker (005)	53,329	53,329	53,329	53,329
103 Overtime	2,857	3,000	3,000	3,000
016 Publication & Dues	0	300	300	300
020 General Professional Services (000)	39,530	40,000	40,000	42,000
020 Traffic Engineering Services (001)	37,316	30,000	30,000	30,000
020 City Wide Speed Zone Study (002)	0	0	0	15,000
021 Travel & Meeting	271	1,000	1,000	1,000
033 Special Departmental Supplies	39,849	40,000	40,000	40,000
041 City Street Sign Replacement (000)	6,980	62,000	20,000	42,000
Total Traffic Control	242,062	291,559	249,559	288,559

ANNUAL CAPITAL AND OPERATING BUDGET

GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
01-4410 FACILITIES				
101 Director of Parks & Recreation (1/2) (000)	72,335	72,349	72,349	72,962
101 Facilities Manager (006)	109,809	109,810	109,810	109,810
101 Administrative Secretary (1/3) (003)	14,468	14,785	14,713	15,488
101 Facilities Maintenance Supervisor (005)	82,988	77,943	67,332	65,802
101 Facilities Maintenance Worker (3) (004)	122,678	147,558	119,902	150,617
102 Building Maintenance Aides PT (000)	63,130	78,005	70,000	70,944
103 Overtime	487	500	500	500
012 Car Allowance	2,400	2,400	2,400	2,400
015 Maintenance of Equipment	3,839	8,500	8,500	8,500
016 Publications & Dues	155	300	300	300
021 Travel & Meeting	735	800	800	800
022 Electricity (001)	40,691	36,000	40,000	40,000
022 Gas (002)	967	1,000	1,000	1,000
022 Telephone (003)	4,005	4,600	5,300	4,100
023 Contract & General Maintenance (000)	18,151	23,000	22,000	23,000
023 Maintenance Syc Cyn Ranch/House (922)	15,166	12,000	31,000	15,000
029 Uniforms	1,323	1,450	1,450	1,450
031 Janitorial Supplies	3,997	4,000	4,000	4,000
033 Special Departmental Supplies	2,964	6,000	6,000	6,000
036 Vandalism	2,922	1,500	1,500	1,500
041 Capital Outlay/Decorations/Fac Tools	3,307	3,000	3,000	3,000
041 Holiday Decorations (001)	0	0	7,700	0
Total Facilities	566,517	605,500	589,556	597,173
01-4411 CIVIC CENTER				
015 Maintenance of Equipment	29,699	34,000	34,600	12,000
019 Rent of Property/Equipment	0	400	400	400
022 Electricity (001)	73,126	71,500	71,500	72,000
022 Gas (002)	9,509	13,000	12,000	13,000
022 Telephone (003)	18,080	32,200	30,000	32,000
023 Contract & General Maintenance (000)	35,880	51,400	30,000	21,000
031 Janitorial Supplies	4,000	4,000	4,000	4,000
033 Special Departmental Supplies	2,966	5,200	5,200	5,200
036 Vandalism	705	1,000	1,000	1,000
041 Capital Outlay (000)	10,884	6,000	0	0
Total Civic Center	184,849	218,700	188,700	160,600
01-4412 SENIOR CENTER				
015 Maintenance of Equipment	13,620	15,100	15,100	15,300
022 Electricity (001)	22,664	24,300	24,000	24,300
022 Gas (002)	4,539	7,800	6,800	7,000
022 Telephone (003)	548	0	0	0
023 Contract & General Maintenance (000)	20,086	21,300	21,300	21,300
031 Janitorial Supplies	3,000	3,000	3,000	3,000
033 Special Departmental Supplies	1,276	3,700	3,700	3,500
036 Vandalism	835	1,000	1,000	1,000
041 Capital Outlay	6,911	7,000	7,000	7,000
Total Senior Center	73,479	83,200	81,900	82,400
01-4414 PARK MAINTENANCE				
101 Landscape Maint Manager (1/2) (000)	46,136	46,136	46,136	46,136
101 Landscape Maint Supervisor (1/2) (001)	36,314	36,315	36,315	36,962
101 Landscape Maintenance Worker (2) (002)	103,022	103,861	103,861	104,234
101 Municipal Arborist (1/2) (004)	35,429	35,429	35,429	36,076
103 Overtime	1,294	1,400	1,400	1,400
015 Maintenance of Equipment	612	2,000	2,000	2,000
016 Publications & Dues	1,013	1,400	1,200	1,200
018 Printing	463	500	500	500
020 Contract Equestrian Trail Maint (004)	31,454	33,200	33,000	33,200
020 Tree Partnership AQMD Grant (005)	0	0	11,100	1,210
020 Contract Pest Control (006)	465	6,000	5,000	6,000
020 Urban Forest Ed Grant Prop 40 (008)	0	0	0	26,076

ANNUAL CAPITAL AND OPERATING BUDGET

GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
01-4414 PARK MAINTENANCE CONTINUED				
021 Travel & Meetings	1,129	1,100	1,100	1,100
029 Uniforms	1,320	2,000	1,400	1,400
033 Special Departmental Supplies	7,981	6,800	6,800	6,500
041 Weather Based MWD Grant (001)	71,455	0	0	0
Total Park Maintenance	338,087	276,141	285,241	303,994
01-4415 MEDIAN & PARKWAY MAINTENANCE				
101 Landscape Maint Manager (1/2) (000)	46,136	46,136	46,136	46,136
101 Landscape Maint Supervisor (1/2) (001)	36,314	36,315	36,315	36,962
101 Landscape Maintenance Worker (3) (003)	135,281	142,106	141,034	146,039
101 Municipal Arborist (1/2) (004)	35,429	35,429	35,429	36,076
101 Equipment Operator (006)	57,300	57,300	57,300	57,300
103 Overtime	1,284	600	700	600
016 Publications & Dues	165	600	500	600
020 Contract Median Islands (002)	66,835	69,100	69,100	70,300
020 Median Island Renovations (009)	9,888	12,000	12,000	12,000
021 Travel & Meetings	584	800	800	700
022 Electricity (001)	6,566	6,000	7,400	7,000
022 Water (004)	99,135	102,000	105,000	130,000
029 Uniforms	904	1,100	1,100	1,100
033 Special Departmental Supplies	4,350	5,400	5,400	5,000
Total Parkways & Median Island Maint	500,171	514,886	518,214	549,813
01-4420 RECREATION				
101 Director of Parks & Recreation (1/2) (000)	72,335	72,349	72,349	72,962
101 Recreation Services Manager (001)	99,187	100,739	100,739	102,323
101 Administrative Secretary (2/3) (003)	29,377	30,017	29,870	31,447
101 Recreation Coordinator (3) (004)	118,878	121,500	121,500	169,992
101 Departmental Assistant (005)	46,909	46,909	46,909	48,060
101 Office Assistant Sr. Ctr (006)	34,933	36,594	36,594	37,419
102 Recreation Leaders PT (001)	35,620	33,084	33,084	33,885
102 Drill Team Instructor PT (003)	13,792	11,599	11,599	12,829
102 Receptionist Senior Ctr. PT (013)	18,361	19,394	19,394	21,110
102 Student Union Staff (014)	74,994	87,906	82,000	58,895
102 Office Assistant City Hall PT (015)	24,216	28,004	28,004	28,960
102 Fee & Charge Personnel PT (020)	96,654	119,702	115,000	121,860
102 Recreation Coordinator PT (021)	37,318	35,880	20,000	0
103 Recreation Overtime	246	0	0	0
012 Car Allowance (2)	5,400	5,700	5,700	6,000
013 Senior Ctr In Step Program USC Grant (002)	2,055	5,117	3,500	0
013 Senior Programs (003)	29,495	30,500	30,500	30,500
013 Senior Boutique (009)	1,647	2,800	1,800	2,000
016 Publications & Dues	845	985	990	1,150
018 Printing & Duplication	2,099	2,900	2,000	3,000
019 Rent of Property & Equipment	846	3,500	2,000	7,400
020 Instructor Services	142,091	135,000	142,500	127,646
021 Travel & Meeting	5,370	5,500	5,500	5,500
032 Maintenance & Repair Materials	0	200	200	200
033 Special Departmental Supplies	19,659	22,500	22,000	21,000
033 50th Anniversary Committee (001)	4,696	12,000	20,000	35,200
034 Fee & Charge Programs	101,436	111,800	111,000	109,100
034 Active Net Fees (020)	17,378	16,000	16,000	16,000
110 Summer Food Program	4,281	4,500	10,300	10,000
Total Recreation	1,040,118	1,102,679	1,091,032	1,114,438

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)				
01-4430 SWIM & RACQUET CLUB				
102 Aquatics Coordinator PT (007)	42,652	44,775	44,775	45,080
102 Maintenance Operator PT (001)	27,494	27,352	27,352	27,352
102 Supervising Lifeguard/Instr PT (002)	4,428	6,248	6,248	6,742
102 Senior Lifeguard PT (003)	6,084	11,747	10,000	11,670
102 Cashiers PT (004)	67,372	69,919	69,919	70,114
102 Lockerroom Attendants PT (005)	2,053	2,552	2,552	2,775
102 Lifeguards PT (006)	31,405	35,522	35,522	37,333
102 Building Maintenance Aide PT (009)	11,778	12,670	12,670	12,670
102 Instructors Personnel PT (020)	26,967	31,940	31,940	28,982
010 Advertising	763	3,000	3,000	3,000
012 Car Allowance (1)	523	575	575	575
015 Maintenance of Equipment	47,595	11,000	11,000	11,000
016 Publications & Dues	100	265	265	265
019 Rent of Property & Equipment	3,145	3,200	3,200	3,400
020 Professional Services	33,785	39,500	39,000	38,350
021 Travel & Meeting	705	900	900	900
022 Electricity (001)	54,485	56,000	54,000	56,000
022 Gas (002)	21,944	28,000	26,000	28,000
022 Telephone (003)	2,734	3,100	2,600	2,500
022 Water (004)	9,262	7,500	10,500	10,000
023 Contract & General Maintenance (000)	17,132	19,800	19,800	22,500
029 Uniforms	1,925	2,000	2,000	2,000
031 Janitorial Supplies	2,705	3,000	3,000	3,000
033 Special Departmental Supplies	22,018	22,300	22,300	23,200
041 Capital Outlay (041)	0	0	0	4,400
Total Swim & Racquet Club	439,054	442,865	439,118	451,808
SUB-TOTAL GENERAL EXPENDITURES	19,077,580	18,654,693	18,035,540	18,463,224
01-5000 Transfers Out/Loans				
099 Transfer to City Hall/CB Plz Fund 04 (004)	0	0	5,500,000	0
099 Transfer to Infra 12 10% Sales Tx/Trf (012)	642,143	628,573	530,120	548,620
099 Transfer to Park Dev Fund 20 (020)	100,000	206,000	206,000	0
099 Transfer Loan to Fund 30 (030)	0	0	0	0
099 Transfer to Equip Replacement 70 (070)	150,000	150,000	150,000	150,000
Total Transfers Out/Loans	892,143	984,573	6,386,120	698,620
GENERAL FUND EXPENDITURES/TRANSFERS	19,942,583	19,307,766	24,388,660	19,095,344
EXP FROM 4211/4212/4308 RESERVES/GEN PL *	27,140	331,500	33,000	66,500
TOTAL GENERAL FUND EXP/TRFS	19,969,723	19,639,266	24,421,660	19,161,844
FUND BALANCE DETAIL				
UNASSIGNED FUND BALANCE	8,166,653	10,128,157	7,790,467	7,941,710
ASSIGNED FUND BALANCE CITY HALL	5,000,000	5,000,000	0	0
ASSIGNED FUND BALANCE RISK/LAW	2,964,997	2,959,997	2,964,997	2,964,997
ASSIGNED FUND BALANCE EMERG SRV	771,160	718,800	771,160	771,160
ASSIGNED FUND BALANCE GEN PLAN	0	0	250,000	250,000
TOTAL ENDING GENERAL FUND BALANCE	16,902,810	18,806,954	11,776,624	11,927,867
TOTAL EXP/TRFS/AND FUND BALANCE	36,872,533	38,446,220	36,198,284	31,089,711

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
STATE GAS TAX FUND 02				
RESTRICTED FUND BALANCE	807,114	449,078	470,998	117,853
REVENUE				
Interest (341-001)	17,072	22,252	1,215	1,519
Gas Tax Section 2106 (358-003)	121,966	134,130	119,719	119,184
Gas Tax Section 2107 (358-004)	268,162	294,780	262,886	261,710
Gas Tax Section 2107.5 (358-005)	6,000	6,000	6,000	6,000
Gas Tax Section 2105 (358-014)	201,292	214,710	197,335	196,452
Total Revenue	614,492	671,872	587,155	584,865
Total Available Funds	1,421,606	1,120,950	1,058,153	702,718
EXPENDITURES				
Professional Services (4841-020-000)	1,317	950	1,300	1,300
5th Street Overlay Eucla/Amelia (4841-553-000)	10,000	250,000	254,000	0
Annual Pavement Preservation Zn G (4841-554-007)	658,449	260,000	260,000	200,000
Hazardous Sidewalk Repair (4841-559-001)	98,716	100,000	100,000	70,000
City Wide Pavement Maintenance (4841-559-005)	80,144	80,000	80,000	80,000
Town Core Sidewalk Repair (4841-559-007)	35,636	30,000	30,000	10,000
Foothill Blvd Rehabilitation (4841-661-000)	(134,000)	0	0	0
SD Ave/Foothill to Gladstone (4841-929-002)	346	200,000	15,000	0
Transfer to General Fund (5000-099-001)	200,000	200,000	200,000	225,000
Total Expenditures	950,608	1,120,950	940,300	586,300
RESTRICTED FUND BALANCE	470,998	0	117,853	116,418
Total Estimated Requirements and Restricted Fund Balance	1,421,606	1,120,950	1,058,153	702,718

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
WALKER HOUSE LLC FUND 03				
ASSIGNED FUND BALANCE	0	309,915	315,378	312,189
REVENUE				
Interest (341-001)	6,665	7,500	1,971	3,575
Rents/Concessions (341-002)	0	10,000	7,800	8,000
Interest Fr 30 for Loan (341-030)	82,500	80,001	80,001	77,378
Principal Fr 30 for Loan (397-030)	49,970	52,469	52,469	55,092
Utility Reimb (369-022)	0	31,000	0	0
Contributions (393-001)	0	0	2,572	0
Historic Tax Credits (393-030)	2,137,535	0	0	0
Total Revenue	2,276,670	180,970	144,813	144,045
Total Available Funds	2,276,670	490,885	460,191	456,234
EXPENDITURES				
Property Insurance (4410-014-000)	0	18,000	38,003	38,760
Maint of Equipment (4410-015-000)	0	13,290	13,000	15,000
Professional Services/Fees (4410-020-001)	311,292	7,500	19,029	11,000
Electricity (4410-022-001)	0	37,200	15,000	6,600
Gas (4410-022-002)	0	0	4,600	0
Telephone (4410-022-003)	0	1,800	2,500	2,400
Water (4410-022-004)	0	3,500	3,600	2,400
Maintenance of Grounds (4410-023-000)	0	18,100	17,000	16,000
Maintenance of Building (4410-023-001)	0	23,136	10,000	23,100
Janitorial Supplies (4410-031-000)	0	1,000	200	500
Spec Dept Supplies (4410-033-000)	0	5,000	5,000	5,000
Vandalism Expense (4410-036-000)	0	10,000	5,000	5,000
HVAC System (4410-041-000)	0	0	10,070	0
Loan to Walker House (4410-397-030)	1,650,000	0	0	0
Transfer to Fund 01 for Staff (5000-099-001)	0	5,000	5,000	5,000
Total Expenditures	1,961,292	143,526	148,002	130,760
ASSIGNED FUND BALANCE	315,378	347,359	312,189	325,474
Total Estimated Requirements and Assigned Fund Balance	2,276,670	490,885	460,191	456,234

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
CITY HALL/COMM BLDG/PLAZA FUND 04				
ASSIGNED FUND BALANCE	0	0	0	11,234,000
REVENUE				
Certificates of Participation Proceeds (397-001)	0	0	7,500,000	0
Transfer in From Fund 01 (500-001)	0	0	5,500,000	0
Transfer in From Fund 06 (500-006)	0	0	114,000	0
Transfer in From Fund 07 (500-007)	0	0	30,000	0
Transfer in From Fund 12 (500-012)	0	0	135,000	0
Total Revenue	0	0	13,279,000	0
Total Available Funds	0	0	13,279,000	11,234,000
EXPENDITURES (4411)				
Testing Services (020-000)	0	0	45,000	50,000
Fire Hydrant (041-001)	0	0	0	20,000
Stage Lift (041-002)	0	0	0	20,000
Interest on COPS (049-026)	0	0	0	337,562
Principal on COPS (049-027)	0	0	0	425,000
Construction Costs Initial GMP (603-001)	0	0	2,000,000	10,245,000
Construction Costs O/S GMP (603-002)	0	0	0	0
Total Expenditures	0	0	2,045,000	11,097,562
ASSIGNED FUND BALANCE	0	0	11,234,000	136,438
Total Estimated Requirements and Assigned Fund Balance	0	0	13,279,000	11,234,000

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
SEWER EXPANSION FUND 06				
ASSIGNED FUND BALANCE	1,012,719	1,003,547	1,004,928	747,757
REVENUES				
Industrial Waste/Co Reimb. (364-002)	22,865	18,000	15,000	15,000
Bonelli Sewer Maintenance (372-002)	8,205	7,829	7,829	7,829
Sewer Connection Fees (392-001)	8,911	15,000	9,000	7,000
Total Revenue	39,981	40,829	31,829	29,829
Total Available Funds	1,052,700	1,044,376	1,036,757	777,586
EXPENDITURES				
Industrial Waste Charges (4310-020-002)	34,397	30,000	35,000	35,000
Sewer Master Plan Study (4310-020-003)	0	75,000	125,000	25,000
Miscellaneous Sewer Projects (4841-604-000)	5,412	20,000	15,000	20,000
Horsethief Cyn Pk Sewer (4841-604-001)	0	0	0	60,000
Video & Repair Misc Swr Lines (4841-604-003)	7,963	0	0	0
Transfer to City Hall Fund 04 (5000-099-004)	0	0	114,000	0
Total Expenditures	47,772	125,000	289,000	140,000
ASSIGNED FUND BALANCE	1,004,928	919,376	747,757	637,586
Total Estimated Requirements and Assigned Fund Balance	1,052,700	1,044,376	1,036,757	777,586

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
CITY WIDE LIGHTING DISTRICT FUND 07				
RESTRICTED FUND BALANCE	906,313	973,462	1,090,100	1,186,950
REVENUES				
Property Taxes (311/313)	961,369	905,000	931,157	931,157
Homeowners Exemption (355-001)	8,250	8,211	8,200	8,200
Total Revenue	969,619	913,211	939,357	939,357
Total Available Funds	1,875,932	1,886,673	2,029,457	2,126,307
EXPENDITURES				
Prof Services Property Taxes (4341-020-002)	10,330	10,640	10,507	10,650
Street Lights Maintenance (4341-020-003)	23,022	30,000	30,000	35,000
Paint Street Light Poles (4341-020-004)	10,000	7,000	7,000	7,000
Street Light Electricity (4341-022-001)	493,246	525,000	525,000	540,000
Special Departmental Supplies (4341-033-000)	8,628	10,000	10,000	10,000
Downtown Decorative Lighting (4341-041-000)	46,279	120,000	0	120,000
Traffic Signal Painting (4345-020-000)	3,296	10,000	10,000	15,000
Traffic Signal Maintenance (4345-020-002)	56,959	105,000	80,000	75,000
Traffic Signal Upgrades (4345-020-003)	38,277	10,000	10,000	10,000
Accident Repair/Replacement (4345-020-006)	119	20,000	25,000	20,000
Speed Feedback Sign Maint (4345-020-007)	2,442	5,000	5,000	6,000
Traffic Signal Utilities (4345-022-001)	28,234	40,000	35,000	35,000
Transfer to General Fund 01 (5000-099-001)	65,000	65,000	65,000	95,000
Transfer to City Hall Fund 04 (5000-099-004)	0	0	30,000	0
Total Expenditures	785,832	957,640	842,507	978,650
RESTRICTED FUND BALANCE	1,090,100	929,033	1,186,950	1,147,657
Total Estimated Requirements and Restricted Fund Balance	1,875,932	1,886,673	2,029,457	2,126,307

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
LANDSCAPE PARCEL TAX FUND 08				
RESTRICTED FUND BALANCE	128,022	108,549	102,131	68,431
REVENUES				
BUSD Sportsplex Maint Reimb (369-020)	0	0	0	17,300
Assessments (371-098)	727,814	739,000	739,000	753,000
Total Revenue	727,814	739,000	739,000	770,300
Total Available Funds	855,836	847,549	841,131	838,731
EXPENDITURES				
PARK MAINTENANCE (4414)				
Eng Services/Consultant Assessments (020-000)	3,480	3,700	3,500	3,700
Contract Park Maintenance (020-001)	83,741	85,300	85,300	86,900
Sportsplex Maintenance (020-011)	34,010	17,000	17,000	34,600
Horsethief Canyon Park Maintenance (020-012)	75,579	95,000	95,000	95,000
Landscaping Improvements in Parks (020-015)	17,301	15,000	15,000	15,000
Irrigation Upgrades at Parks (020-016)	8,766	9,000	9,000	9,000
Electricity (022-001)	31,543	32,000	32,000	32,000
Telephone - Irrigation System (022-003)	2,508	2,600	2,600	2,600
Water (022-004)	145,965	140,000	140,000	179,200
Special Department Supplies (033-000)	27,139	28,000	28,000	25,000
Sub-Total Park Maintenance	430,032	427,600	427,400	483,000
PARKWAYS & TREES (4415)				
Contract Parkways (020-002)	11,350	10,000	10,000	10,100
Contract Pickup Areas/Miscellaneous (020-005)	8,311	8,500	8,400	8,500
Contract Pest Control (020-006)	0	6,000	6,000	6,000
Contract Tree Maintenance (020-008)	166,697	180,000	180,000	200,000
Tree Replacements (020-013)	41,564	35,000	35,000	10,000
Contract Weed Abatement (020-014)	5,385	10,000	12,000	14,000
Contract Planter Areas (020-015)	36,128	36,500	36,200	36,800
Trash Pick Up Parks & Parkways (020-019)	11,263	11,500	11,300	11,500
Electricity (022-001)	3,162	3,000	3,800	3,500
Telephone - Irrigation System (022-003)	485	800	600	600
Water (022-004)	19,649	30,000	22,000	34,400
Special Department Supplies (033-000)	19,679	20,000	20,000	20,000
Sub-Total Parkways & Trees	323,673	351,300	345,300	355,400
Total Expenditures	753,705	778,900	772,700	838,400
RESTRICTED FUND BALANCE	102,131	68,649	68,431	331
Total Estimated Requirements and Restricted Fund Balance	855,836	847,549	841,131	838,731

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
INFRASTRUCTURE FUND 12				
ASSIGNED FUND BALANCE	2,517,850	2,474,787	2,092,631	1,251,860
REVENUES				
Prop 1B Funding (358-003)	474,852	474,852	0	75,366
Rubberized Asphalt Grant (358-004)	117,745	0	0	0
Traffic Control Center County Grant (358-010)	0	242,000	242,000	0
Prop 42 Strts/Roads Trf Cong (358-042)	312,007	348,784	348,784	368,569
Bikeway TDA Grant/Interest (358-171)	0	32,263	32,263	32,263
Safe Routes to Schools Amelia Ave (358-616)	34,475	483,290	0	676,641
Safe Routes to Schools School Match (358-617)	0	0	20,000	0
Safe Rte to Schools Speed Feedback (358-618)	0	0	75,000	0
STPL - Federal Funds (359-002)	17,559	100,000	0	100,000
American Recovery Invest Act (359-003)	0	1,084,713	872,462	212,251
Gladstone Parking Lot Cont. (369-003)	126,053	0	0	0
Power Plant HTC Pk Metro Wtr (369-004)	0	0	1,407	0
Developer Participation Foothill/Baseline (369-005)	0	0	38,732	50,000
Trf from Fund 01 (10% Sales Tx/+Addl) (500-001)	642,143	628,573	530,120	548,620
Total Revenue	1,724,834	3,394,475	2,160,768	2,063,710
Total Available Funds	4,242,684	5,869,262	4,253,399	3,315,570
EXPENDITURES (4410/4430/4841)				
Sycamore House Sewer (4410-922-001)	0	0	0	40,000
Horse Trail Fencing (4410-929-002)	8,257	10,000	10,000	12,000
Fifth St Overlay (4841-553-000)	0	0	20,000	0
Annual Pavement Presv Zn G (4841-554-007)	0	300,000	300,000	250,000
S D Canyon Design Fthl/Romola (4841-602-003)	(5,664)	0	0	0
City Hall Exp - Architect/Design (4841-603-002)	414,536	245,000	265,514	57,016
City Hall - Soils Test/Hazard Mat (4841-603-003)	13,418	15,000	73,724	0
TCH Rent (4841-603-004)	0	0	86,540	138,464
TCH Tenant Improvements (4841-603-005)	0	0	23,000	0
TCH Professional Services (4841-603-006)	0	0	31,500	15,000
City Hall Renovation Prj Manager (4841-603-514)	145,116	367,000	295,285	0
Guard Rail Repairs (4841-616-003)	6,348	10,000	3,000	10,000
Safe Routes to Schools Match (4841-616-006)	34,475	40,000	15,000	0
Speed Hump Installation (4841-616-009)	0	15,000	10,000	15,000
Traffic Control Center Co Grant (4841-616-010)	0	180,000	187,000	21,000
Calle Serra Guard Rail (4841-616-011)	0	40,000	0	0
Briarwood/Wildwood/Pinewood (4841-616-012)	90,000	0	0	0
Knollwood Et Al Prop 1B Fupds (4841-616-013)	0	0	0	75,366
Slope Analysis Calle Serra/Man (4841-652-000)	1,369	2,500	2,500	0
Alley Design (4841-658-000)	13,543	30,000	30,000	30,000
Alley 3rd St NSE to Eucla (4841-658-009)	129,858	0	0	0
Alley n/o 1st w/o Cat/New Alley (4841-658-010)	0	125,000	125,000	125,000
Bonita Ave Traffic Signal FR 73 (4841-660-003)	253,175	0	0	0
Bonita Ave Beautification (4841-660-004)	12,000	0	0	0
Foothill Blvd Rehabilitation (4841-661-000)	(35,165)	0	0	0
Foothill Blvd @ SD Wash Env (4841-	0	0	0	30,000
Parking Lot Exchange Pl/1st (4841-668-007)	69,722	0	0	0
Wheelchair Ramps Various Loc (4841-691-004)	0	32,263	32,263	32,263
Comprehensive Sidewalk Eval (4841-692-001)	7,957	25,000	25,000	25,000
Puente Street Sidewalks (4841-692-005)	110,265	0	0	0
Relocate Wall/Security Gate at Yard (4841-693-003)	67,729	0	0	0
Yard Fuel Management System (4841-693-004)	9,205	0	0	0
Gladstone School Impr (4841-696-002)	158,094	0	0	0
Puente/Monte Vista L/S (4841-697-006)	0	0	20,500	0
Amelia/Gladstone/5th (4841-698-000)	28,220	600,000	25,000	776,000
Walnut Ave Et Al (4841-699-001)	565,548	700,000	0	0
Miscellaneous Storm Drain Rep (4841-813-003)	30,858	30,000	20,000	30,000
Baseline/Cataract Storm Drain (4841-813-005)	0	250,000	10,000	375,000

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
INFRASTRUCTURE FUND 12				
Puddingstone/SD Ave Strm Drain (4841-813-008)	7,450	30,000	20,000	30,000
SouthCliff Drainage Channel (4841-813-009)	0	35,000	0	0
Trf 4 Storm Drain Maint to Co (4841-814-000)	0	35,000	5,000	25,000
SD Ave Foothill to Gladstone (4841-929-002)	13,739	1,430,713	1,230,713	0
Transfer to City Hall Fund 04 (5000-099-004)	0	0	135,000	0
Total Expenditures	2,150,053	4,547,476	3,001,539	2,112,109
ASSIGNED FUND BALANCE	2,092,631	1,321,786	1,251,860	1,203,461
Total Est Req and Assigned Fund Balance	4,242,684	5,869,262	4,253,399	3,315,570

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
COMMUNITY PARKS & FACILITIES DEVELOPMENT FUND 20				
ASSIGNED FUND BALANCE	533,514	301,633	337,474	291,206
REVENUES				
Development Tax (319-001)	13,322	0	4,032	0
Prop A (92) Maintenance Entitlement (358-023)	45,000	45,000	45,000	45,000
Prop A (96) Grant Poison Oak Trail/Others (358-024)	0	118,000	0	118,000
Transfer In From Gen Fund 01 (500-001)	100,000	206,000	206,000	0
Total Revenue	158,322	369,000	255,032	163,000
Total Available Funds	691,836	670,633	592,506	454,206
EXPENDITURES (4410/4443)				
Trash Receptacles/Tables/Benches (041-006)	9,331	0	0	4,000
Improvements to Facilities (043-005)	12,959	25,000	18,000	11,000
Improvements to Civic Center (043-006)	0	29,200	7,100	0
Improvements to Senior Center (043-007)	0	15,000	0	0
Improvements to Swim & Racquet Club (043-008)	112,289	234,750	160,000	121,000
Park Signage (All Parks) (549-000)	0	20,000	0	20,000
Via Verde Park Patch DG Path (557-002)	12,100	0	0	7,500
Lone Hill Park Paint Irrg Shed/Shelter (601-001)	2,515	0	0	0
Lone Hill Park Irrigation (601-002)	0	30,000	29,000	0
Sportsplex Field Improvements (605-002)	1,112	8,000	9,000	4,000
Sportsplex Relamp Sportsfields (605-003)	9,457	0	500	0
Sportsplex Repl Light Contr/Pedestal (605-004)	21,024	0	0	0
Irrigation Improvements Medians (650-008)	4,979	0	0	0
Hardscape Imp Medians SD Ave/LH (650-009)	4,999	10,000	10,000	0
Banner Poles - Bonita/Starbucks (694-001)	1,882	0	0	0
Monte Vista Parking Lot Maint (694-002)	0	950	0	0
Ladera Serra Pk Barrier Post/Chain (923-003)	649	0	0	0
HTC Park Poison Oak Trail (927-001)	0	149,000	3,075	147,000
HTC Park Relamp Soccer Light (927-002)	2,741	0	0	0
Horsethief Cyn Pk Maint (927-003)	45,000	45,000	45,000	45,000
HTC Recondition Soccer Field (927-006)	61,868	0	0	0
HTC Electrical Pedestal @ Gazebo (927-008)	0	12,000	11,400	0
HTC Entry Gate Lg Dog Park (927-009)	721	0	0	0
Playground Age/Instruction Signs (937-002)	0	24,000	0	24,000
Pioneer Pk Security Light Repl (937-005)	3,261	0	425	0
Tennis Court Resurfacing PP (937-006)	27,420	0	0	5,000
Sidewalk Repair/Replace in Parks (937-016)	8,050	5,000	5,000	5,000
Loma Vista Pk Paint Shade Shelter (937-017)	500	0	0	0
Refurbish Park Marker Signs (937-018)	11,505	5,000	2,800	0
Total Expenditures	354,362	612,900	301,300	393,500
ASSIGNED FUND BALANCE	337,474	57,733	291,206	60,706
Total Estimated Expenditures and Assigned Fund Balance	691,836	670,633	592,506	454,206

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
OPEN SPACE DISTRICT #1 (NORTH & WEST) FUND 21				
ASSIGNED FUND BALANCE	210,510	210,510	210,510	265,978
<hr/>				
REVENUES				
Quimby Fees (319-002)	0	0	55,468	0
Total Revenue	0	0	55,468	0
<hr/>				
Total Available Funds	210,510	210,510	265,978	265,978
<hr/>				
EXPENDITURES (4410)				
Expenditures	0	0	0	0
Total Expenditures	0	0	0	0
<hr/>				
ASSIGNED FUND BALANCE	210,510	210,510	265,978	265,978
<hr/>				
Total Estimated Requirements and Assigned Fund Balance	210,510	210,510	265,978	265,978
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**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
OPEN SPACE DISTRICT #2 (EAST) FUND 22				
ASSIGNED FUND BALANCE	35,938	35,938	35,938	35,938
REVENUE				
Revenues	0	0	0	0
Total Revenue	0	0	0	0
Total Available Funds	35,938	35,938	35,938	35,938
EXPENDITURES (4410)				
Expenditures	0	0	0	0
Total Expenditures	0	0	0	0
ASSIGNED FUND BALANCE	35,938	35,938	35,938	35,938
Total Estimated Requirements and Assigned Fund Balance	35,938	35,938	35,938	35,938

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
OPEN SPACE DISTRICT #3 (SOUTH) FUND 23				
ASSIGNED FUND BALANCE	0	0	0	0
REVENUE				
Revenues	0	0	0	0
Total Revenue	0	0	0	0
Total Available Funds	0	0	0	0
EXPENDITURES				
Expenditures	0	0	0	0
Total Expenditures	0	0	0	0
ASSIGNED FUND BALANCE	0	0	0	0
Total Estimated Requirements and Assigned Fund Balance	0	0	0	0

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
CIVIC CENTER PARKING DISTRICT FUND 27				
RESTRICTED FUND BALANCE	2,480	0	3,475	0
REVENUE				
Maint & Admin Assessments (371-094)	13,516	13,890	13,890	14,264
Trf In From 29 Res Avail for M&O (500-029)	0	0	827	827
Transfer In Fund 30 Agency Supplement (500-030)	7,307	7,833	2,231	5,939
Total Revenue	20,823	21,723	16,948	21,030
Total Available Funds	23,303	21,723	20,423	21,030
EXPENDITURES				
Overall Maintenance (4801-561-020)	14,780	15,223	15,223	15,680
Water & Electricity (4801-561-022)	5,048	6,500	5,200	5,350
Total Expenditures	19,828	21,723	20,423	21,030
RESTRICTED FUND BALANCE	3,475	0	0	0
Total Estimated Requirements and Restricted Fund Balance	23,303	21,723	20,423	21,030

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
CC PARKING DISTRICT REDEMPTION FUND 28				
RESTRICTED FUND BALANCE	0	0	0	0
REVENUE				
Assessments (371-094)	12,457	11,961	11,961	11,465
Total Revenue	12,457	11,961	11,961	11,465
Total Available Funds	12,457	11,961	11,961	11,465
EXPENDITURES				
Bond Payments Interest (4120-026-000)	4,190	3,694	3,694	3,198
Bond Payments Principal (4120-027-000)	8,267	8,267	8,267	8,267
Total Expenditures	12,457	11,961	11,961	11,465
RESTRICTED FUND BALANCE	0	0	0	0
Total Estimated Requirements and Restricted Fund Balance	12,457	11,961	11,961	11,465

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
CC PARKING DISTRICT RESERVE FUND 29				
RESTRICTED FUND BALANCE	6,570	9,050	6,570	5,743
REVENUE	0	0	0	0
Total Revenue	0	0	0	0
Total Available Funds	6,570	9,050	6,570	5,743
EXPENDITURES				
Trf Res to 27 Avail for M&O (5000-099-027)	0	0	827	827
Total Expenditures	0	0	827	827
RESTRICTED FUND BALANCE	6,570	9,050	5,743	4,916
Total Estimated Requirements and Restricted Fund Balance	6,570	9,050	6,570	5,743

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
COMMUNITY REDEVELOPMENT AGENCY FUND 30				
ASSIGNED FUND BALANCE	(3,087,654)	0	(878,136)	17,531
REVENUES				
Cal Heritage Grant for Walker House (359-003)	50,000	0	0	0
CCHE Walker House Grant (359-004)	677,250	0	0	0
Refund SCW Constructions (369-567)	564	564	564	564
Reimb Fox Proj Strt Imp/Undergr (369-865)	82,600	0	6,552	0
Loan Transfer From 01 (397-001)	6,523,256	0	0	0
Loan Tax Credits From 03 (397-003)	1,650,000	0	0	0
Transfers In Fund 31 (500-031)	2,286,602	2,695,751	2,850,028	2,232,735
Total Revenue	11,270,272	2,696,315	2,857,144	2,233,299
Total Available Funds	8,182,618	2,696,315	1,979,008	2,250,830
EXPENDITURES				
ADMINISTRATION (4110/4120/4190/5000)				
Board Members (4110-101-000)	3,450	3,600	3,600	3,600
Publications & Dues (4120-016-000)	3,458	3,500	3,900	3,900
Legal Fees (4120-020-502)	24,946	50,000	28,000	33,000
Audit & Trustee Fees (4120-020-521)	22,317	23,450	23,000	23,650
Redevelopment Consultant (4120-020-523)	65,683	5,000	5,000	5,000
Travel & Meeting (4120-021-000)	455	0	0	500
Interest Payment to 01 for Loans (4120-026-000)	458,433	448,041	448,041	437,076
Principal Payment to 01 for Loans (4120-027-001)	188,954	199,347	199,347	210,311
Prop/Sales Tax Analysis (4190-020-004)	29,294	34,500	34,500	34,500
Admin Reimb/Trf to Fund 01 (5000-099-001)	119,611	123,199	123,199	126,895
Trf to E/R Fund 70 (5000-099-070)	0	0	0	12,500
Total Administration	916,601	890,637	868,587	890,932
WALKER HOUSE (4801-500)				
Cal Heritage Grant for Walker House (003)	50,000	0	0	0
Property Insurance (014)	14,244	0	0	0
Utilities (022)	12,588	0	0	0
Maintenance Bldgs/Grds (023)	6,360	0	0	0
Interest Payt on Walker House Loan to 01 (026)	358,779	348,472	348,472	338,598
Principal Payt on Walker House Loan to 01 (027)	187,399	197,706	197,706	208,580
Interest Payt on Walker House Loan to 03 (028)	82,500	80,001	80,001	77,378
Principal Payt on Walker House Loan to 03 (029)	49,970	52,469	52,469	55,092
Furnishings (041)	219,552	20,000	5,000	0
Legal Fees (502)	59,512	0	0	0
Construction (513)	3,996,490	0	0	0
Construction Management (514)	320,230	0	0	0
Misc Project Expense (515)	31,561	0	0	0
Sub-Total Walker House	5,389,185	698,648	683,648	679,648
MONTE VISTA PARKING LOT (4801-501)				
Parking Lot Operation of Acquired Property (506)	3,194	0	950	950
Sub-Total Monte Vista Parking Lot	3,194	0	950	950

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
COMMUNITY REDEVELOPMENT AGENCY FUND 30 (CONTINUED)				
PUDDINGSTONE CENTER (4801-561)				
Parking Assessments to Fund 27 (531)	1,283	1,321	1,321	1,361
Trf to Fund 27/28 CRA Supp (5000-099-027/028)	7,307	7,833	2,231	5,939
Sub-Total Puddingstone Project	8,590	9,154	3,552	7,300
DOWNTOWN/TOWN CORE (4801-562/563)				
Downtown Beautification (563-000)	0	25,000	0	0
Façade Improvement Study/Program (563-004)	3,675	15,000	26,105	35,000
Sub-Total Downtown/Town Core	3,675	40,000	26,105	35,000
SPECIFIC PLAN 24 PROJECT (4801-565)				
Operation of Acquired Property (506)	448	0	0	0
Parking Lot Lease (509)	0	375,000	185,000	400,000
Relocation/Goodwill/Settlement Costs (512)	72,100	0	0	0
Sub-Total Specific Plan 24 Project	72,548	375,000	185,000	400,000
MISCELLANEOUS PROJECTS (4801-547/566/865)				
Lowe's Business Assistance (566-525)	100,000	100,000	100,000	50,000
Wagon Entry Sign/Way Finding (566-541)	0	0	0	50,000
Bonita/Cataract Improvements (547-523)	11,200	85,000	3,500	92,000
Right of Way SD Ave (865-504)	275,000	0	0	0
Sub-Total Miscellaneous Projects	386,200	185,000	103,500	192,000
BONITA AVENUE/SAN DIMAS AVENUE (4841-668)				
Bonita Ave Bow Outs (4841-660-001)	6,280	0	0	0
Grove Station SD Underground/St Impr (668-001)	1,926,138	45,000	5,135	45,000
Bonita/San Dimas Street Design (668-005)	53,550	0	0	0
Bonita Ave Street Lights (668-006)	179,690	0	0	0
Parking Lot Exchange Pl/1st St (668-007)	115,103	0	85,000	0
Sub-Total Bonita Avenue/SD Avenue	2,280,761	45,000	90,135	45,000
Total Expenditures	9,060,754	2,243,439	1,961,477	2,250,830
ASSIGNED FUND BALANCE	(878,136)	452,876	17,531	0
Total Est. Exp. & Assigned Fund Balance	8,182,618	2,696,315	1,979,008	2,250,830

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
CRA TAX INCREMENT FUND 31				
RESTRICTED FUND BALANCE	244,024	0	(57,492)	0
Add SB68 SERAF Loan Fr 34 for St Payt (216-034)			2,085,552	
REVENUE				
Property Taxes Creative Growth (308)	1,113,932	1,089,929	1,320,062	1,333,262
Property Taxes Annex 76 (309)	1,405,376	1,343,523	1,446,214	1,460,676
Property Taxes Annex 84 (310)	2,473,657	918,790	2,659,233	2,686,936
Property Taxes Annex 98 (311)	1,942,272	1,800,000	1,694,736	1,779,843
HOX (355)	4,252	0	1,100	0
Total Revenue	6,939,489	5,152,242	7,121,345	7,260,717
Total Available Funds	7,183,513	5,152,242	9,149,405	7,260,717
EXPENDITURES				
Year 1 of 5 Payback SB68 to 34 (215-034)	0	0	0	417,110
County Admin Fee (4120-020-002)	116,995	250,000	177,000	119,000
City Pd PassThru Other Entities (4120-20-003)	1,216,064	250,000	299,125	300,000
Cnty Deduct PassThru Other Ent (4120-020-004)	1,385,105	0	1,390,000	1,400,000
Cnty Deduct PassThru AB1290 (4120-020-005)	254,424	0	255,000	260,000
SERAF State Payment (4120-020-026)	0	0	2,085,552	428,968
Debt Service 98 Tx Alloc Bonds (4120-099-000)	593,863	668,431	668,431	664,393
Transfer to CRA Fund 30 (5000-099-030)	2,286,602	2,695,751	2,850,028	2,232,735
Transfer to Low/Mod Fund 34 (5000-099-034)	1,387,952	1,288,060	1,424,269	1,438,511
Total Expenditures	7,241,005	5,152,242	9,149,405	7,260,717
RESTRICTED FUND BALANCE	(57,492)	0	0	0
Total Estimated Requirements and Restricted Fund Balance	7,183,513	5,152,242	9,149,405	7,260,717

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
CRA HOUSING SET-ASIDE FUND 34				
RESTRICTED FUND BALANCE	5,497,066	5,419,018	6,527,631	5,490,277
REVENUE				
Year 1 of 5 Payback SB68 SERAF (116-031)	0	0	0	417,110
Interest (341-001)	126,022	61,728	30,276	37,846
Interest/Pearman (341-021)	2,250	1,125	79,771	0
Mortgage Loan Payoffs (341-038)	26,359	75,000	5,000	5,000
Rent Monte Vista Place (341-045/062)	85,230	85,536	85,536	85,536
Charter Oak Mobile Home Park Reimb (369-864)	535,433	392,042	545,553	6,758
Transfer In/Set Aside From Fund 31 (500-031)	1,387,952	1,288,060	1,424,269	1,438,511
Total Revenue	2,163,246	1,903,491	2,170,405	1,990,761
Total Available Funds	7,660,312	7,322,509	8,698,036	7,481,038
EXPENDITURES (4120/4802/5000)				
Professional Services (4120-020-001)	8,358	0	0	0
Newsletter (4120-020-009)	2,977	2,200	2,450	2,500
Travel & Meeting (4120-021-000)	4,800	4,800	4,800	4,800
Monte Vista Apt Prop Insurance (4802-014-000)	3,327	3,494	9,388	9,575
Monte Vista Apt Prop Maint (4802-015-000)	32,967	20,000	16,000	20,000
Monte Vista Apt Prop Management (4802-020-001)	6,780	7,119	6,780	7,119
Monte Vista Apt Utilities (4802-022-001/006)	12,953	14,500	14,500	15,225
Monte Vista Apt Maint/Supplies (4802-033-001)	88	2,000	2,000	2,500
Housing Spec Supplies/Marketing (4802-033-002)	2,259	3,000	1,000	1,500
Canyon Center Project (4802-568-506)	0	0	0	2,684,000
Legal Fees (4802-851-502)	122,067	50,000	58,140	50,000
Johnstone Bldg Seismic Study (4802-853-000)	7,375	0	54,975	0
Monte Vista Apt Debt Service (4802-862-049)	198,867	206,358	206,358	206,470
Charter Oak Mobile Home Pk Ins (4802-864-014)	2,358	2,475	6,625	6,758
Charter Oak Mobile Home Pk Imp (4802-864-506)	533,075	389,567	538,928	0
Administrative Reimbursement (5000-099-001)	194,430	200,263	200,263	402,034
Transfer to E/R Fund 70 (5000-099-070)	0	0	0	18,750
Total Expenditures	1,132,681	905,776	1,122,207	3,431,231
Less SB68 SERAF Loan To 31 (116-031)	0	0	2,085,552	0
RESTRICTED FUND BALANCE	6,527,631	6,416,733	5,490,277	4,049,807
Total Est Req. & Restricted Fund Balance	7,660,312	7,322,509	8,698,036	7,481,038

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
CRA RANCHO SAN DIMAS FUND 35				
RESTRICTED FUND BALANCE	(169,166)	(174,837)	(180,283)	(202,451)
REVENUES				
Transfer From Rancho SD Fund 36 (500-036)	81,797	78,129	71,613	70,889
Total Revenues	81,797	78,129	71,613	70,889
Total Available Funds	(87,369)	(96,708)	(108,670)	(131,562)
EXPENDITURES				
Interest Payment to 01 on Loan (4120-026-000)	41,392	40,488	40,488	39,547
Principal Payment to 01 on Loan (4120-027-001)	22,623	23,527	23,527	24,469
Transfer Out to 01 Admin Fees (5000-099-001)	28,899	29,766	29,766	30,659
Total Expenditures	92,914	93,781	93,781	94,675
RESTRICTED FUND BALANCE	(180,283)	(190,489)	(202,451)	(226,237)
Total Estimated Requirements and Restricted Fund Balance	(87,369)	(96,708)	(108,670)	(131,562)

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
CRA RANCHO SD TAX INCREMENT FUND 36				
RESTRICTED FUND BALANCE	11,544	0	1,016	410
REVENUE				
Property Taxes (311)	212,019	130,629	212,000	212,000
Total Revenue	212,019	130,629	212,000	212,000
Total Available Funds	223,563	130,629	213,016	212,410
EXPENDITURES				
County Administration Fees (4120-020-002)	3,398	5,000	3,593	3,300
Cnty Deduct PassThru Other Ent (4120-020-004)	94,912	0	95,000	95,000
Transfer out to 35 (5000-099-035)	81,797	78,129	71,613	70,889
Transfer out to 37 (5000-099-037)	42,440	47,500	42,400	42,400
Total Expenditures	222,547	130,629	212,606	211,589
RESTRICTED FUND BALANCE	1,016	0	410	821
Total Estimated Requirements and Restricted Fund Balance	223,563	130,629	213,016	212,410

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
CRA RANCHO SD HOUSING SET ASIDE FUND 37				
RESTRICTED FUND BALANCE	286,407	281,707	306,692	244,092
REVENUE				
Transfer from 36 Rancho 20% Set Aside (500-036)	42,440	47,500	42,400	42,400
Total Revenue	42,440	47,500	42,400	42,400
Total Available Funds	328,847	329,207	349,092	286,492
EXPENDITURES				
Neighborhood Beautification (4802-852-512)	0	40,000	0	40,000
Single Family Rehab (4802-854-002)	22,155	75,000	75,000	0
Low Income Prop Maint Assist (4802-854-004)	0	5,000	0	0
Mixed Use Zones/HDR (4802-855-002)	0	25,000	0	25,000
Inclusionary Study/Ordinance (4802-855-003)	0	50,000	30,000	0
Homeless Programs (4802-855-004)	0	1,000	0	1,000
Rehab Program (4802-859-001)	0	133,207	0	133,207
Total Expenditures	22,155	329,207	105,000	199,207
RESTRICTED FUND BALANCE	306,692	0	244,092	87,285
Total Estimated Requirements and Restricted Fund Balance	328,847	329,207	349,092	286,492

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
COMMUNITY DEVELOPMENT BLOCK GRANT FUND 40				
RESTRICTED CARRY OVER FUND BALANCE	0	0	64,164	0
REVENUES				
Entitlements (359-047)	244,741	206,231	268,753	235,763
Total Revenue	244,741	206,231	268,753	235,763
Total Available Funds	244,741	206,231	332,917	235,763
EXPENDITURES				
Administration (4112-819-002)	0	2,500	0	2,500
Housing Rehabilitation (4112-820-821)	153,450	108,985	160,316	136,611
Sr Hsg Services Share Program (4112-850-000)	0	2,500	2,500	2,500
Lead Base Paint Assessment (4112-852-001)	3,015	20,000	20,000	16,000
Single Family Rehab Green Prog (4112-852-003)	0	0	62,522	0
Trf to Gen Fund 01/ Rehab (5000-099-001)	39,590	27,246	40,079	34,152
Trf to Gen Fund 01/Lead Base Pnt (5000-099-110)	4,916	5,000	5,000	4,000
Trf to Gen Fund 01/Sr Housing (5000-099-111)	23,787	22,500	22,500	22,500
Trf to Gen Fund 01/Admin (5000-099-112)	19,983	17,500	20,000	17,500
Total Expenditures	244,741	206,231	332,917	235,763
RESTRICTED FUND BALANCE	0	0	0	0
Total Estimated Requirements and Restricted Fund Balance	244,741	206,231	332,917	235,763

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
CITIZEN'S OPTION FOR PUBLIC SAFETY FUND 41				
RESTRICTED FUND BALANCE	217,438	151,574	176,622	24,733
REVENUES				
Interest (341-001)	4,652	6,150	511	500
COPS State Grant (358-210)	100,000	100,000	100,000	100,000
BUSD Reimbursement (369-002)	0	0	0	123,000
Total Revenue	104,652	106,150	100,511	223,500
Total Available Funds	322,090	257,724	277,133	248,233
EXPENDITURES				
Directed Patrol (4210-020-005)	8,399	0	6,000	0
We Tip (4210-020-019)	1,890	0	0	0
School Res Officer (4210-020-021)	75,000	208,000	208,000	212,200
Probation Cont. GAAP (4210-020-022)	25,000	33,000	32,400	32,400
Equipment (4210-038-002)	5,328	16,724	6,000	0
License Plate Reader Vech (4210-041-001)	29,851	0	0	0
Total Expenditures	145,468	257,724	252,400	244,600
RESTRICTED FUND BALANCE	176,622	0	24,733	3,633
Total Estimated Requirements and Restricted Fund Balance	322,090	257,724	277,133	248,233

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
DEPARTMENT OF JUSTICE LAW ENFORCEMENT FUND 42				
RESTRICTED FUND BALANCE	0	0	0	30,659
REVENUES				
JAG Stimulus (359-003)	0	35,659	35,659	0
Total Revenue	0	35,659	35,659	0
Total Available Funds	0	35,659	35,659	30,659
EXPENDITURES (4210)				
Directed Patrol (4210-020-005)	0	35,659	5,000	30,659
Total Expenditures	0	35,659	5,000	30,659
RESTRICTED FUND BALANCE	0	0	30,659	0
Total Estimated Requirements and Restricted Fund Balance	0	35,659	35,659	30,659

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
GOLF COURSE FUND 53				
ASSIGNED FUND BALANCE	0	0	0	0
REVENUES				
Golf Course Lease (341-002)	384,087	411,000	353,841	360,000
Restaurant Franchise (341-093)	134,574	135,000	125,000	130,000
Total Revenue	518,661	546,000	478,841	490,000
Total Available Funds	518,661	546,000	478,841	490,000
EXPENDITURES (4410)				
Professional Services Audit (020-000)	1,600	1,600	1,600	1,600
Travel & Meeting (021-000)	0	400	100	400
Electricity (022-001)	29,155	30,000	30,000	30,000
Gas (022-002)	6,343	6,200	5,000	6,000
Water (022-004)	95,087	108,000	108,000	95,000
Maintenance of Building (023-000)	23,086	6,100	6,300	6,000
Maintenance of Grounds (023-001)	0	2,000	1,000	2,000
Interest Expense to 01 on PY Loans (026-000)	363,390	391,700	326,841	349,000
Total Expenditures	518,661	546,000	478,841	490,000
ASSIGNED FUND BALANCE	0	0	0	0
Total Estimated Requirements and Assigned Fund Balance	518,661	546,000	478,841	490,000

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
EQUIPMENT REPLACEMENT FUND 70				
ASSIGNED FUND BALANCE	1,057,035	977,090	994,854	1,012,179
REVENUE				
Sale of Property (391-001)	4,414	1,500	2,525	1,500
Proposition A Fund 72 Equip Rental (394-013)	2,500	2,500	2,500	2,500
Transfer In From General Fund 01 (500-001)	150,000	150,000	150,000	150,000
Transfer In From 30 (500-030)	0	0	0	12,500
Transfer In From 34 (500-034)	0	0	0	18,750
Total Revenue	156,914	154,000	155,025	185,250
Total Available Funds	1,213,949	1,131,090	1,149,879	1,197,429
EXPENDITURES (4314)				
Utility Body Truck F450 (Unit #32) (039-002)	35,729	0	0	0
Utility Body Truck F450 (Unit #12) (039-003)	49,681	0	0	0
Utility Body Reg Cab F250 (Unit #65) (039-004)	0	23,000	23,000	0
Street Sweeper Rehab (039-011)	0	40,000	40,000	0
Utility Body Reg Cab F150 (039-018)	0	0	0	23,000
Truck Modifications Units #23/40 (039-019)	0	0	0	7,800
Chipper (039-042)	42,723	0	0	0
Sod Cutter (039-050)	3,997	0	0	0
Pesticide Spray Rig (039-051)	0	0	0	8,000
Computer Equipment (041-003)	11,520	28,850	15,000	166,935
Check Signer (041-005)	1,468	0	0	0
Automated PW/Bldg Insp System (041-010)	2,586	2,000	2,000	2,000
Equipment Council Chambers (041-012)	0	500	0	0
Computer Software & Licenses (041-014)	12,836	14,450	9,000	40,950
GIS/Annual Update/License (041-022)	45,060	14,260	18,700	20,000
Cal Sense Irrigation Control & Software (041-026)	13,495	30,000	30,000	30,000
City Hall - Furniture/Fixtures/Equip (041-035)	0	220,000	0	500,000
Total Expenditures	219,095	373,060	137,700	798,685
ASSIGNED FUND BALANCE	994,854	758,030	1,012,179	398,744
Total Estimated Requirements and Assigned Fund Balance	1,213,949	1,131,090	1,149,879	1,197,429

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
AQMD FUND 71				
RESTRICTED FUND BALANCE	128,200	136,897	136,293	103,859
REVENUE				
Interest (341-001)	193	288	458	474
AB2766 Entitlements (358-401)	42,890	44,032	43,750	44,600
Total Revenue	43,083	44,320	44,208	45,074
Total Available Funds	171,283	181,217	180,501	148,933
EXPENDITURES (4190)				
Maintenance Charging Stations (015-004)	212	200	200	200
SGVCOG Dues (016-000)	5,531	5,600	5,531	0
T1 Line Internet Host (020-002)	6,895	6,300	7,820	7,820
Web Page Host/Services (020-017)	6,740	8,200	8,160	8,160
Carb Compliance Units 5, 24, 26 (041-005)	0	0	0	50,500
Code Enf/Bldg Insp Vehicles (041-006)	15,612	15,588	15,588	15,588
Parking Enf Vehicles (041-007)	0	60,000	35,843	0
Web Page Upgrades (041-024)	0	10,000	3,500	0
Transfer to General Fund 01 (5000-099-001)	0	2,365	0	2,230
Total Expenditures	34,990	108,253	76,642	84,498
RESTRICTED FUND BALANCE	136,293	72,964	103,859	64,435
Total Estimated Requirements and Restricted Fund Balance	171,283	181,217	180,501	148,933

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
PROP A TRANSIT FUND 72				
RESTRICTED FUND BALANCE	1,035,103	966,667	925,151	736,649
REVENUE				
Prop A Taxes (312-002)	533,855	596,000	472,000	497,038
Interest (341-001)	19,022	28,738	4,811	6,013
Sr. Handicap Bus Buy down (395-006)	814	950	800	800
Total Revenue	553,691	625,688	477,611	503,851
Total Available Funds	1,588,794	1,592,355	1,402,762	1,240,500
EXPENDITURES				
Publications & Dues/SCVOG (4120-016-000)	5,531	5,670	5,532	11,131
Administration (4120-020-072)	112,066	106,300	108,000	110,000
Audit (4120-020-521)	2,200	2,200	2,200	2,200
Equipment Rental Fund 70 (4120-025-000)	2,500	2,500	2,500	2,500
Get About Vans (4125-041-001)	5,100	5,100	4,900	4,000
Get About Services (4125-433-000)	137,772	156,195	143,811	123,303
Recreational Transit (4125-434-000)	76,238	68,000	68,000	72,000
Sr. Handicap Bus Buy down (4125-442-000)	15,649	17,000	7,000	10,000
Dial A Cab (4125-445-000)	224,830	293,000	260,000	280,000
Park & Ride Maint/Pave Rehab (4125-453-002)	39,143	22,720	22,720	73,000
Depot Maintenance (4125-454-001)	20,435	21,450	21,450	22,000
Bus Stop Maintenance (4125-455-000)	22,179	42,500	20,000	20,000
Bus Pads (4125-455-001)	0	40,000	0	0
Total Expenditures	663,643	782,635	666,113	730,134
RESTRICTED FUND BALANCE	925,151	809,720	736,649	510,366
Total Estimated Requirements and Restricted Fund Balance	1,588,794	1,592,355	1,402,762	1,240,500

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
PROP C TRANSIT FUND 73				
RESTRICTED FUND BALANCE	618,730	728,637	916,427	411,042
REVENUE				
Prop C Taxes (312-003)	445,252	432,385	390,850	412,280
Interest (341-001)	20,549	20,844	4,765	5,957
Total Revenue	465,801	453,229	395,615	418,237
Total Available Funds	1,084,531	1,181,866	1,312,042	829,279
EXPENDITURES				
Administration of Prog (4120-020-073)	0	0	0	20,000
Pavement Management System (4841-041-001)	0	15,000	0	30,000
Pavement Preservation Zn B (4841-554-007)	152,245	100,000	100,000	10,000
Via Verde Cons Puente/Cov Hills (4841-557-001)	0	0	0	75,000
Foothill Blvd Rehabilitation (4841-661-000)	(223,476)	50,000	0	50,000
Bonita/Exchange/MV Bowouts (4841-666-002)	171,176	0	0	0
Bonita Ave/Walnut Video Detect (4841-666-003)	28,743	50,000	0	50,000
Bonita Ave/Cataract Intersection (4841-666-004)	12,640	0	0	0
Left Turn Phasing @ SD Ave (4841-690-008)	16,516	30,000	30,000	0
Bonita/SD Cyn Signal Modify (4841-690-010)	0	0	0	125,000
Arrow Hwy/Lonehill Med/Signal (4841-690-011)	0	0	0	60,000
SD Ave Design Gladstone/Fthl (4841-929-001)	10,260	0	0	0
SD Ave Gladstone/Fthl (4841-929-002)	0	800,000	711,000	0
SD Av/Glad/Fthl/SD Cy Video Det (4841-929-003)	0	60,000	60,000	0
Total Expenditures	168,104	1,105,000	901,000	420,000
RESTRICTED FUND BALANCE	916,427	76,866	411,042	409,279
Total Estimated Requirements and Restricted Fund Balance	1,084,531	1,181,866	1,312,042	829,279

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2007-08 ACTUAL	2008-09 ADOPTED BUDGET	2008-09 REVISED ESTIMATE	2009-10 ADOPTED BUDGET
MEASURE R TRANSIT FUND 74				
RESTRICTED FUND BALANCE	0	0	0	315
REVENUE				
Measure R Taxes (312-004)	0	189,903	189,903	309,210
Interest (341-001)	0	0	315	500
Total Revenue	0	189,903	190,218	309,710
Total Available Funds	0	189,903	190,218	310,025
EXPENDITURES				
Administration of Prog (4120-020-074)	0	0	0	14,000
Pavement Preservation Zn G (4841-554-007)	0	0	0	100,000
Knollwood Lane Et Al St Const (4841-616-013)	0	0	0	125,000
Eucla @ RR Xing n/o Bonita (4841-616-014)	0	0	0	55,000
San Dimas Avenue (4841-929-002)	0	0	189,903	0
Total Expenditures	0	0	189,903	294,000
RESTRICTED FUND BALANCE	0	189,903	315	16,025
Total Estimated Requirements and Restricted Fund Balance	0	189,903	190,218	310,025

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2008-09 ACTUAL	2009-10 ADOPTED BUDGET	2009-10 REVISED ESTIMATE	2010-11 ADOPTED BUDGET
OPEN SPACE MAINTENANCE FUND 75				
RESTRICTED FUND BALANCE BOULEVARD	(6,040)	(6,838)	(8,668)	(10,115)
RESTRICTED FUND BALANCE NORTHWOODS	2,288	2,376	4,253	4,161
TOTAL RESTRICTED FUND BALANCE	(3,752)	(4,462)	(4,415)	(5,954)
REVENUES				
Assessment Fee Blvd (371-001)	9,232	9,803	9,803	9,989
Assessment Fee Northwoods (371-003)	33,182	34,140	34,140	34,140
Total Revenue	42,414	43,943	43,943	44,129
Total Available Funds	38,662	39,481	39,528	38,175
EXPENDITURES				
BOULEVARD (4440)				
General Maintenance (020-000)	7,511	8,268	8,000	3,860
Electricity (022-001)	274	150	250	250
Water (022-004)	4,075	3,000	3,000	3,800
Sub-total Boulevard	11,860	11,418	11,250	7,910
NORTHWOODS (4443)				
General Maintenance (020-000)	14,676	16,902	16,902	15,400
Irrigation Repair (020-001)	2,625	5,000	5,000	4,000
Planting (020-002)	999	1,000	1,000	410
Electricity (022-001)	583	550	730	730
Water (022-004)	12,334	10,600	10,600	13,600
Sub-total Northwoods	31,217	34,052	34,232	34,140
Total Expenditures	43,077	45,470	45,482	42,050
RESTRICTED FUND BALANCE BOULEVARD	(8,668)	(8,453)	(10,115)	(8,036)
RESTRICTED FUND BALANCE NORTHWOODS	4,253	2,464	4,161	4,161
TOTAL RESTRICTED FUND BALANCE	(4,415)	(5,989)	(5,954)	(3,875)
Total Estimated Requirements and Restricted Fund Balance	38,662	39,481	39,528	38,175

RESOLUTION NO. 2010-32

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS
ADOPTING AN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2010-11
AND APPROPRIATE EXCESS REVENUES**

WHEREAS, the City Council of the City of San Dimas is authorized under the provisions of Article XIII B of the California Constitution to adopt an Appropriation Limit for fiscal year 2010-11; and

WHEREAS, implementation of Proposition 111 and SB88 (Chapter 60/90) modified the annual adjustment factors to be either the growth in California per capita personal income or the growth in nonresidential assessed valuation due to construction in the City; and,

WHEREAS, the growth of the California's per capita personal income applicable to the fiscal year 2010-11 Limit is -2.54% or a factor of .9746 and is less than the growth of non-residential assessed valuation due to new construction in the City; and

WHEREAS, the population factor under Proposition 111 is the change in population in the City or in the County; and

WHEREAS, the City's change in population provided by the State Department of Finance applicable to the fiscal year 2010-11 Limit is 0.55% or a factor of 1.0055 and is less than the County growth which is 0.83% or a factor of 1.0083; and

WHEREAS, the fiscal year 2009-10 Appropriations Limit of \$56,824,365 shall be used as the base toward calculating the Limit for fiscal year 2010-11; and

NOW, THEREFORE, the City Council does resolve to use the change in California per capita personal income and the City's population change to compute the Appropriations Limit for fiscal year 2010-11; and

NOW, THEREFORE, the City Council of the City of San Dimas does resolve that the Appropriations Limit for fiscal year 2010-11 shall be \$55,685,604; and there is hereby appropriated assigned fund balances of all revenues subsequently received by City funds in excess of the 2010-11 appropriations up to the Appropriations Limit in the following funds: 1, 2, 4, 6-8, 12, 20-23, 27-29, 40-42, 53, 70-75.

72(2)

Per Capita Personal Income Change:	-2.54%	=	0.9746 ratio
City Population Change	0.55%	=	1.0055 ratio
Ratio of Change	.9746 x	=	0.979960
Appropriations Limit 2009-10		=	\$56,824,365
Ratio of Change			x <u>0.979960</u>
Appropriations Limit 2010-11		=	\$55,685,604

APPROVED AND ADOPTED this 8th day of June, 2010.

Curtis W. Morris, Mayor of the City of San Dimas

ATTEST:

Ina Rios, CMC, City Clerk

I HEREBY CERTIFY that the foregoing Resolution was adopted by the City Council of the City of San Dimas at its regular meeting of June 8, 2010 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Ina Rios, CMC, City Clerk

Appropriations subject to Limit 2010-11

\$8,543,578



Agenda Item Staff Report

TO: Honorable Mayor and Members of City Council
For the Meeting of June 8, 2010

FROM: Blaine Michaelis, City Manager

INITIATED BY: Ken Duran, Assistant City Manager

SUBJECT: Planning and Engineering Fee Adjustments

SUMMARY

At the May 11, 2010 City Council Special Session, the City Council agreed to consider a cost of living increase to Planning and Engineering Fees. Per the request of City Council, Resolution 2010-33 is presented for Council review to effectuate the fee adjustments.

BACKGROUND

At the May 11, 2010 City Council Study session, the City Council agreed to consider a cost of living adjustment to development fees as well as engineering fees. The last fee increase was approved on May 27, 2008 through the adoption of Resolution No. 08-29. The fee increase from that year was based on the Consumer Price Index. Pursuant to Resolution No. 07-43 Section 6, commencing on July 1, 2008 and on July 1st of each succeeding year the engineering and planning fees may be increased by an amount equal to the increase in the Consumer Price Index for the period extending from April 1st of the previous year through March 31st of the current year. The Consumer Price Index for the period of April 1, 2009 to March 31, 2010 was 1.9%.

Pursuant to California Government Code Section 66016, an increase to certain fees for city services require adoption by City Council Resolution with the opportunity for public input. The engineering and planning zoning fees fall within this Government Code Section requirement. These fees are designed to recover the costs of the specific service provided by the City. In fact, under the Government Code the fees cannot exceed the actual cost of providing the service the fee is designed to cover.

7/6/10

In 2003, staff prepared a study analyzing the existing fees, and performed a survey comparing San Dimas fees with those of surrounding cities. The conclusion of the study was that San Dimas fees were well below the cost of providing the actual service that is intended by the fee and is also well below the fees of most of the surveyed cities. It should be noted that the last time the fees have been adjusted prior to 2008, was 2007, 2003 and in 1994.

At this time staff is proposing a 1.9% cost of living adjustment (rounded to the nearest dollar) to all the fees except those that are tied to actual costs. Staff recommends that the City Council approve the fees as described in Exhibit A pursuant to Resolution No. 2010-33.

ANALYSIS

Adjustments that were made in 2007 and again in 2008 still did not bring the fee up to full cost recovery. Prior to the adjustment in 2007, the cumulative consumer price index was 14.8%. Therefore, the 3.3% increase in 2008 and the 1.9% this year would increase the fees well below actual inflation and keep them below full cost recovery.

Exhibit "A" shows the existing fees and the proposed fees.

RECOMMENDATION

Staff recommends that the City Council Approve Resolution 2010-33 approving the new engineering and planning, zoning related fees based upon a cost of living adjustment of 1.9% and providing for an annual cost of living adjustment.

RESOLUTION NO. 2010-33

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING AN INCREASE IN ENGINEERING AND PLANNING FEES.

WHEREAS, the San Dimas Zoning Ordinance and the San Dimas Municipal Code provide that the City Council shall, from time to time, determine the fees to be paid in connection with the filing of matters relating to planning, zoning and engineering permits; and

WHEREAS, Government Code Section 66016 allows for a local agency to approve an increase in an existing fee or service charge by ordinance or resolution; and the fees must reflect the reasonable amount required to provide the service; and

WHEREAS, the City Council has determined that the new fees are below the actual costs of providing the various services, which are being addressed by the proposed fees:

NOW, THEREFORE, the City Council of the City of San Dimas does hereby resolve as follows:

Section 1. Resolution 08-29 is hereby repealed.

Section 2. The City of San Dimas hereby adopts the following fee schedule for filing and processing of applications in connection with planning, zoning, and related matters as shown in the following exhibits:

A. Exhibit "A" Planning, Zoning and Related Fees

Section 3. The City of San Dimas hereby adopts the following fee scheduling for filing and processing of applications in connection with engineering and related matters as shown in the following exhibit:

B. Exhibit "B" Engineering and Related Fees

Section 4. The fees adopted by this resolution may be reduced and Waived by the City Manager upon a written finding that application of the fee would result in severe economic hardship or would be detrimental to public health, safety, or welfare.

Section 5. The above fees shall become effective July 1, 2010.

Section 6. Commencing on July 1, 2011 and on July 1st of each succeeding year, the above fees may be increased by an amount equal to the increase in the Consumer Price Index for the period extending from April 1st of the previous year through March 31st of the current year.

APPROVED AND ADOPTED this 8th day of June, 2010.

Curtis W. Morris, Mayor of the City of San Dimas

ATTEST:

Ina Rios, CMC, City Clerk

I HEREBY CERTIFY THAT THE FOREGOING Resolution No. 2010-33 was adopted by vote of the City Council of the City of San Dimas at its regular meeting of June 8, 2010 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Ina Rios, CMC, City Clerk

EXHIBIT "A"

ENGINEERING AND RELATED FEES

	<u>Existing Fees</u>	<u>Proposed Fees</u>
<u>Section 1: Processing Fees</u>		
A. Plan Check Fee, including inspection based on valuation		
1. Up to \$10,000 value.....	7% of Value	7% of Value
2. \$10,000 to \$50,000 value.....	6% of Value	6% of Value
3. Over \$50,000 value.....	5% of Value	5% of Value
B. Drainage/Parking Lot..... <i>as calculated under item A for Storm Drain or drainage/parking lot improvements</i>		
C. NPDES - SUSMP/SWPPP	\$312.00 min. <i>or as calculated under item A for Storm Drain or drainage/parking lot improvements*</i>	\$318.00*
1. After the third plan check submittal actual costs charged per hour based on engineer's fee.....	\$131.00	\$134.00
D. Processing easements/deeds/legals ..	\$364.00	\$371.00
E. Traffic Study Review.....	actual costs + initial \$208 deposit	+\$212.00
F. Research (<i>Items requiring < 30 min. of research time, per 1.2 hr.</i>)....	\$42.00	\$ 43.00
G. Court Ordered Juvenile Community Service		
1. Initial Enrollment Fee + a, b, or c	\$32.00	\$ 33.00
2. Less than 20 hours	\$25.00	\$ 26.00
3. 30 hours or less	\$30.00	\$ 31.00
4. 30 to 100 hours	\$65.00	\$ 66.00
5. Over 100 hours	\$85.00	\$ 87.00

Section 2: Permit Fees (when plan check is not required)

A. Inspection permits, issuance fee.....	\$ 32.00	\$ 33.00
B. Per item fees		
1. Curb, curb and gutter, or curb drain.....	\$ 68.00	\$ 69.00
2. A.C. or P.C.C. paving	\$ 68.00	\$ 69.00
3. Drive approach (comm./industrial)	\$ 68.00	\$ 69.00
4. Excavation	\$ 68.00	\$ 69.00
5. Sidewalk.....	\$ 68.00	\$ 69.00
6. Utility company, repair cut <3'x4'	\$ 68.00	\$ 69.00
7. Utility company, new work.....	\$ 68 + \$2.25/LF <i>for trenching</i>	\$ 69.00
8. Sewer/storm drain laterals	\$ 68 + \$2.25/LF <i>for trenching</i>	\$ 69.00
9. Sewer connection fee.....	\$154.00	\$157.00
10. Miscellaneous items not above	\$ 68.00	\$ 69.00
C. Blanket Permit (no issuance fee)	\$ 68.00	\$ 69.00

Section 3: General Miscellaneous Fees

A. Revision of Approved Engineering Plans (per revision).....	\$158.00	\$161.00
B. Reinspection Fee (more than 3 visits for same item)	\$ 68.00	\$ 69.00
C. Penalty Fees (working without a permit).....	Twice normal fees	

Section 4: Special Permits

A. Trash dumpster in city right of way	\$ 32.00	\$ 33.00
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Section 5: Bonds

A. Faithful performance.....	100%	N/C
B. Labor and materials.....	50%	N/C
C. Survey monuments.....	\$500 + \$150 per lot	\$510+\$151

Section 6: Deposits

A. Trench (A.C. or P.C.C.).....	\$ 750.00	N/C
B. Excavation.....	\$ 750.00	N/C
Barricades.....	\$ 200.00	N/C
C. Curb.....	\$ 200.00	N/C
D. Curb and gutter.....	\$ 200.00	N/C
E. Drive approach.....	\$ 200.00	N/C
F. Sidewalk.....	\$ 200.00	N/C
G. Curb drain, 4" core.....	\$ 200.00	N/C
H. Curb drain, Box culvert.....	\$ 200.00	N/C

Section 7: Street Signs

A. Street signs (per installation).....	\$ 312.00	\$318.00
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Section 8: Reproduction Fees

A. Blueprint, per standard size sheet.....	\$ 4.00	N/C
B. Copy of City's traffic speed survey.....	\$ 7.00	N/C

Section 9: Emergency Response

A. Emergency Response.....	Actual costs	
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Note: Fees adopted by City Council Resolution Nos.: 76-43, 83-43, 89-89, 94-04, 03-29, 07-43, 08-29, 09-51, 10-24

EXHIBIT "A"

PLANNING, ZONING AND RELATED FEES

Description	Current Fee	Proposed Fee @ 1.9% CPI
Section 1: Zoning		
General Plan Amendment	\$375 Initial Review; Cost + Deposit	\$382 Initial Review; Cost + Deposit
Municipal Code Text Amendment	Cost + \$3,000 Deposit	Cost + \$3,000 Deposit
Zone Change	Cost + \$3,000 Deposit	Cost + \$3,000 Deposit
Specific Plan	Cost + \$3,000 Deposit	Cost + \$3,000 Deposit
Specific Plan Amendment	Cost + \$3,000 Deposit	Cost + \$3,000 Deposit
Conditional Use Permit	\$1072	\$1092
Variance	\$965	\$983
Minor Deviation	\$181	\$184
Precise Plan	\$536	\$546
Tree Removal Permit for Existing Single-Family	Cost + \$3,000 Deposit	Cost + \$3,000 Deposit
Tree Removal Permit for Other Existing	\$107	\$109
Tree Removal Permit for Development Project	\$269	\$274
Annexation	Cost + \$3,000 Deposit	Cost + \$3,000 Deposit
Development Agreement	Cost + \$3,000 Deposit	Cost + \$3,000 Deposit
Tentative Tract Map	\$1501 + \$54	\$1530 + \$55
Revision to Tentative Tract Map	\$1072 + \$54	\$1092 + \$55
Tentative Parcel Map	\$1341 + \$22/lot	\$1366 + \$22/lot
Revision to Tentative Parcel Map	\$857 + \$22/lot	\$873 + \$22/lot
Vesting Map	Cost + \$3,000 Deposit	Cost + \$3,000 Deposit
Lot Line Adjustment	\$644	\$656
Lot Combination/Merger	\$644	\$656
Certificate of Compliance	\$429	\$437
Section 2: Environmental		
Environmental Assessment (Initial Study)	\$215	\$219
Categorical Exemption (applicant requested filing)	\$36 + County Filing Fees	\$37 + County Filing Fees
Negative Declaration	\$81 + County Filing Fees + Fish & Game Fees	\$83 + County Filing Fees + Fish & Game Fees
Environmental Impact Report (EIR)	Actual Costs	Actual Costs
Mitigation Monitoring	Actual Costs	Actual Costs
Section 3: Director's Review		
Director of Development Services Review	\$81	\$83
Section 4: Development Plan Review Board (DPRB)		
Single-Family Residence <2,500 sq. ft.	\$198	\$202
Single-Family Residence ≥2,500 sq. ft.	\$644	\$656
Multiple-Family Residential	\$161 + \$22/unit	\$164 + \$22/unit
Commercial, Industrial Office <10,000 s.f.	\$429	\$437

Commercial, Industrial Office ≥10,000 s.f.	\$1072	\$1092
Classification of Use	\$107	\$109
Plot Plan for Tract Maps	\$81 + \$22/lot	\$83 + \$22/lot
Individual Signs	\$81	\$83
Sign Program	\$215	\$219
License & Permit Hearing Board	\$375	\$382
First Floor Office in CG Zone	\$107	\$109

Section 5: Miscellaneous

Temporary Use Permit (signs, banners)	\$10	\$10
Temporary Use Permit	\$81	\$83
Garage/Yard Sale Permit	\$0	\$0
Home Occupation Permit	\$22	\$22
Committee or Commission Referral	\$107	\$109
Appeals	\$107	\$109
Time Extensions	\$107	\$109

Section 6: Additional Provisions

1. Multiple Application Adjustment: When multiple applications are filed for simultaneous processing pursuant to Sections 1, 2 and 4 of this schedule, the fees can be reduced by 20 percent with the approval of the Director of Development Services. Said adjustment shall not apply to actual cost fees.
2. Affordable Housing Project Adjustment: The Director of Development Services is authorized to reduce or waive fees for affordable housing projects.
3. Outside Consultant Costs: When outside consultants (i.e., landscape, lighting, legal) are used for plan checking, inspections, document review/preparation and similar matters, the fees due for such services shall be the actual cost to the City plus 15 percent for City staff contract administration and coordination. The Director of Development Services shall establish a schedule of deposits for these services. When such services result in materials which have broader application than an individual project, the Director of Development Services may modify the fee.
4. Investigation Fee: When applications are filed for projects when the work has been done without prior approval, then the Director of Development Services may increase the fee not to exceed double the normally required fee.
5. Actual Costs Defined: Actual cost means all time and materials associated with reviewing and processing a particular application(s). Actual costs cases shall require written agreements which set forth conditions and terms related to the matter. Hourly rates shall be specified therein and shall be based on a schedule approved by the Director of Development Services.
6. Fees for Applications and Matter not specified in this Schedule: If a particular request, application, processing or related matter is not specified in this schedule, then the Director of Development Services, with the concurrence of the City Manager, may establish a reasonable fee for such services.



Agenda Item Staff Report

To: Honorable Mayor and Members of the City Council
For the study session of June 8, 2010

From: Blaine Michaelis, City Manager

Initiated By: Theresa Bruns, Director of Parks and Recreation *TB*

Subject: Cataract and Bonita Landscape Improvement Project

Summary

The Cataract and Bonita Landscape Improvement Project addresses the installation of landscaping along the perimeter of the City's undeveloped property at this location.

BACKGROUND

The project area for the Cataract and Bonita Landscape Improvement Project includes the perimeter of the undeveloped City property bounded by Cataract Avenue on the east, Bonita Avenue on the north and Acacia Street on the west.

The landscape area for the project totals 31,960 square feet, and the scope of work includes soil preparation and grading; irrigation and landscape installation. Currently there is a berm along the perimeter of the property with approximately 35 trees in place. Of the 35 trees, 2 are scheduled for removal, and the remaining 33 trees will be incorporated into the landscape plan. Thirty-six additional trees are scheduled to be planted.

The plant palette includes drought tolerant plants and trees, and has been designed to meet the current water efficient landscape requirements. The plan includes a design and installation of an irrigation system, as currently there is no irrigation at this location.

The proposed 2010-2011 budget includes a \$92,000 allocation in Fund 30 for this project. Should the project be approved for public bid it is anticipated that work could begin in August and take approximately six weeks for installation to be complete.

RECOMMENDATION

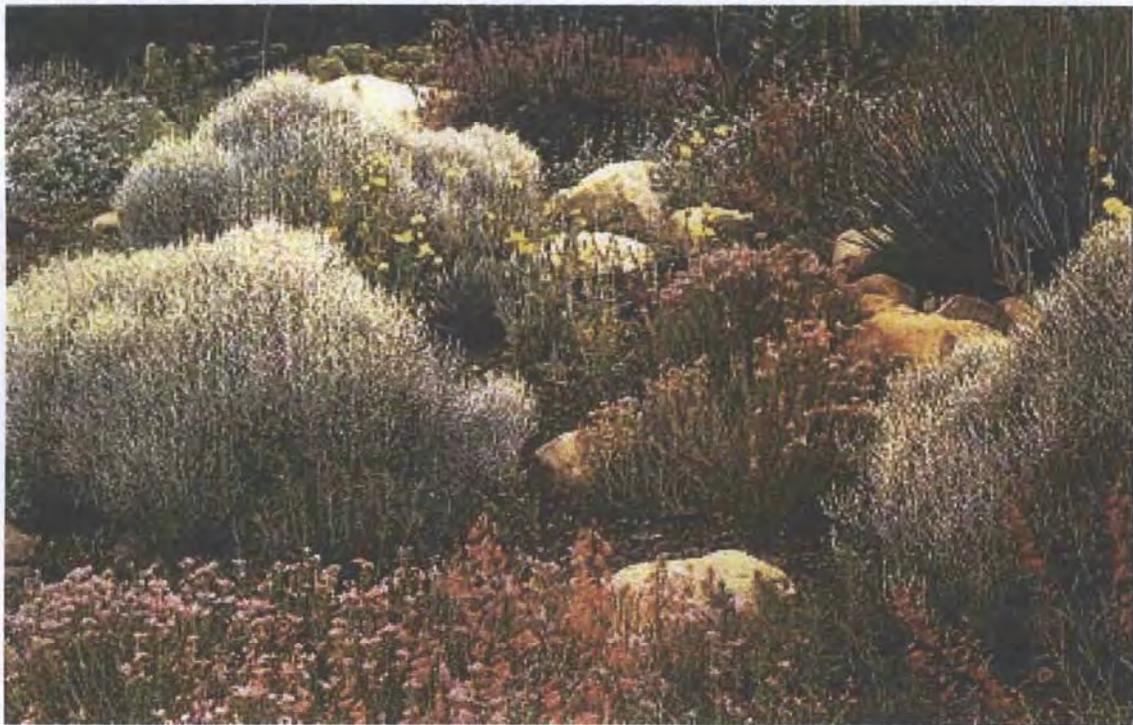
Approve the Cataract and Bonita Landscape Improvement Project to be advertised for public bid.

Attachments:

- Cataract and Bonita Landscape Improvement Project plant palette
- Cataract and Bonita Landscape Improvement Project plan

Cataract & Bonita Intersection Plant Palette

City of San Dimas



DVD



Cercis occidentalis
Western Redbud



Arbutus 'Marinia'
Strawberry Tree

Trees & Large Shrubs

DVD



Rhamnus californica 'Eve's Case'
Dwarf Coffee Berry



Eriogonum arborescens
Santa Cruz Island Buckwheat



Agave attenuate
Foxtail Agave

Shrubs & Perennials

DVD



Erigeron karvinskianus
Santa Barbara Daisy



Salvia clevelandii
Cleveland Sage



Mahonia repens
Trailing Oregon Grape

Shrubs & Perennials

DVD



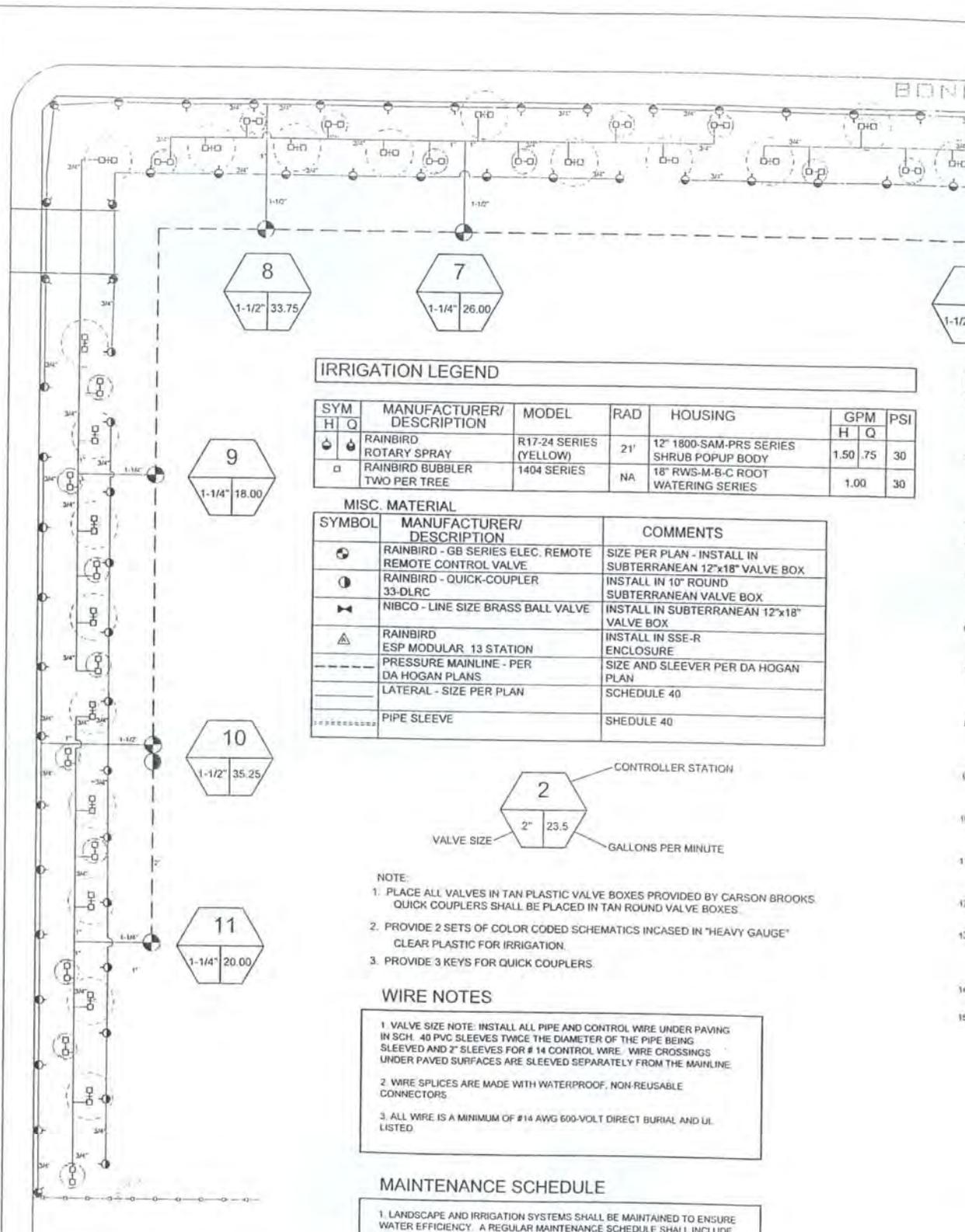
Arctostaphylos 'Emeral Caerpet'
Trailing Manzanita

Pennisetum setaceum 'Red Riding Hood'
Dwarf Red Fountain Grass



Shrubs & Perennials

DVD

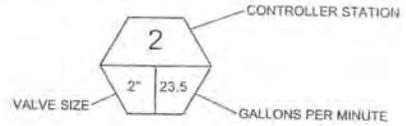


IRRIGATION LEGEND

SYM H Q	MANUFACTURER/ DESCRIPTION	MODEL	RAD	HOUSING	GPM		PSI
					H	Q	
⊙	RAINBIRD ROTARY SPRAY	R17-24 SERIES (YELLOW)	21'	12" 1800-SAM-PRS SERIES SHRUB POPUP BODY	1.50	.75	30
⊠	RAINBIRD BUBBLER TWO PER TREE	1404 SERIES	NA	18" RWS-M-B-C ROOT WATERING SERIES	1.00		30

MISC. MATERIAL

SYMBOL	MANUFACTURER/ DESCRIPTION	COMMENTS
⊙	RAINBIRD - GB SERIES ELEC. REMOTE REMOTE CONTROL VALVE	SIZE PER PLAN - INSTALL IN SUBTERRANEAN 12"x18" VALVE BOX
⊙	RAINBIRD - QUICK-COUPLER 33-DLRC	INSTALL IN 10" ROUND SUBTERRANEAN VALVE BOX
⊙	NIBCO - LINE SIZE BRASS BALL VALVE	INSTALL IN SUBTERRANEAN 12"x18" VALVE BOX
⊙	RAINBIRD ESP MODULAR 13 STATION	INSTALL IN SSE-R ENCLOSURE
---	PRESSURE MAINLINE - PER DA HOGAN PLANS	SIZE AND SLEEVER PER DA HOGAN PLAN
---	LATERAL - SIZE PER PLAN	SCHEDULE 40
.....	PIPE SLEEVE	SCHEDULE 40



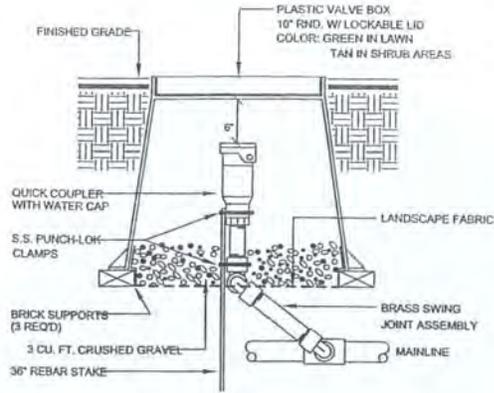
- NOTE:**
1. PLACE ALL VALVES IN TAN PLASTIC VALVE BOXES PROVIDED BY CARSON BROOKS. QUICK COUPLERS SHALL BE PLACED IN TAN ROUND VALVE BOXES.
 2. PROVIDE 2 SETS OF COLOR CODED SCHEMATICS INCASED IN "HEAVY GAUGE" CLEAR PLASTIC FOR IRRIGATION.
 3. PROVIDE 3 KEYS FOR QUICK COUPLERS.

WIRE NOTES

1. VALVE SIZE NOTE: INSTALL ALL PIPE AND CONTROL WIRE UNDER PAVING IN SCH. 40 PVC SLEEVES TWICE THE DIAMETER OF THE PIPE BEING SLEEVED AND 2" SLEEVES FOR # 14 CONTROL WIRE. WIRE CROSSINGS UNDER PAVED SURFACES ARE SLEEVED SEPARATELY FROM THE MAINLINE.
2. WIRE SPLICES ARE MADE WITH WATERPROOF, NON-REUSABLE CONNECTORS.
3. ALL WIRE IS A MINIMUM OF #14 AWG 600-VOLT DIRECT BURIAL AND UL LISTED.

MAINTENANCE SCHEDULE

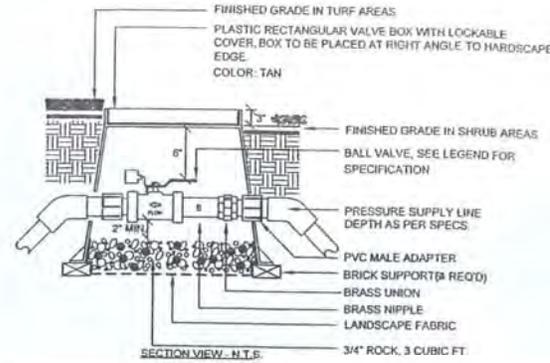
1. LANDSCAPE AND IRRIGATION SYSTEMS SHALL BE MAINTAINED TO ENSURE WATER EFFICIENCY. A REGULAR MAINTENANCE SCHEDULE SHALL INCLUDE BUT NOT BE LIMITED TO, CHECKING ADJUSTING, REPAIRING IRRIGATION EQUIPMENT, RESETTNG THE TIME CLOCKS MONTHLY, AERATING AND DETHATCHING TURF AREAS, REPLENISHING MULCH, FERTILIZING, PRUNING AND WEEDING ALL PLANTED AREAS.
2. WHENEVER POSSIBLE, REPAIR OF IRRIGATION EQUIPMENT SHALL BE DONE WITH ORIGINALLY SPECIFIED MATERIALS OR THEIR EQUIVALENTS.
3. PROGRAMMED IRRIGATION SHOULD ONLY OCCUR FROM 9 P.M. TO 9 A.M DURING THE SUMMER MONTHS.



NOTE:
HEAT BRAND LID AS
"QC" IN 2" LETTERS

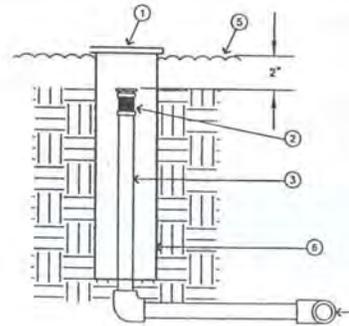
D QUICK COUPLER

NOTE:
HEAT BRAND LID AS
"BV" IN 2" LETTERS



NOTE:
BOX TO BE INSTALLED AS TO ALLOW FOR PROPER OPERATION OF BALL VALVE
INSTALL AT RIGHT ANGLE TO HARDSCAPE EDGE, INSTALL VALVE OFF-CENTER IN BOX.

C BALL VALVE



LEGEND

- ① DRAIN CAP
- ② RAINBIRD 1404 BUBBLER.
- ③ PVC RISER - SCH. 80
- ④ PVC LATERAL PER PLAN.
- ⑤ FINISH GRADE
- ⑥ 4" PERFORATED PIPE - FILL WITH PEA GRAVEL EACH PIPE IS TO BE 30" LONG.
CONTRACTOR TO PLACE (3) DEEP WATERING PIPES PER PALM and (2) PER TREE.

G BUBBLER

PROJECT LANDSCAPE AREA: = 31,960 SQUARE FEET
 MAXIMUM WATER BUDGET: = (ETO) (0.8) (AREA) (.62)
 = (55.1) (0.8) (31,960) (.62)
 = 873,454.02 (GALLONS/YEAR)

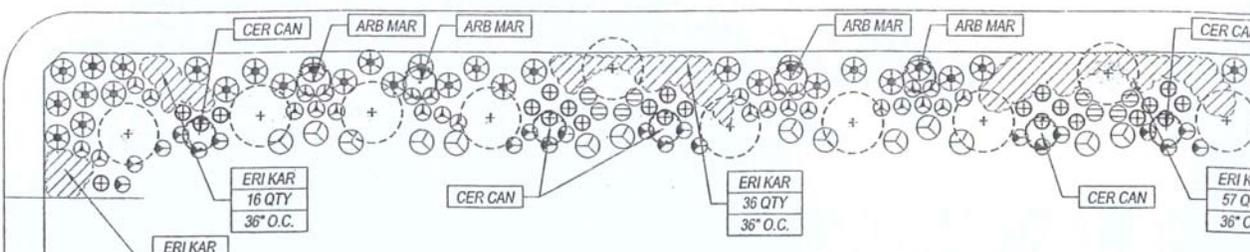
ESTIMATED WATER USE TURF: = (ETO) (KC) (AREA) (.62) / (IE)
 = (55.1) (.80) (0) (.62) / (.70)
 = 0 (GALLONS/YEAR)

ESTIMATED WATER USE SHRUBS: = (ETO) (KC) (AREA) (.62) / (IE)
 = (55.1) (.3) (31,960) (.62) / (.70)
 = 467,921.79 (GALLONS/YEAR)

TOTAL ESTIMATED WATER USE: = 467,921.79 (GALLONS/YEAR)
 25% RAINFALL: (10) (.25) (.6) (31,960) = -63,920.00 (GALLONS/YEAR)
 TOTAL = 404,001.79 (GALLONS/YEAR)

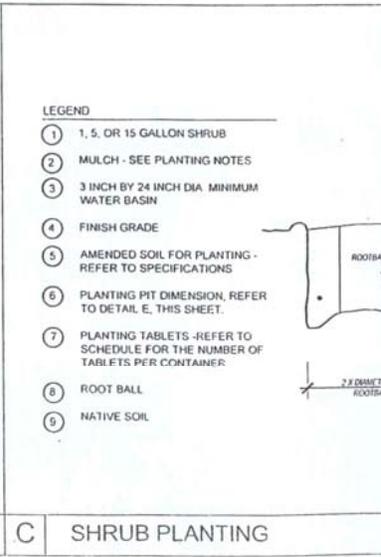
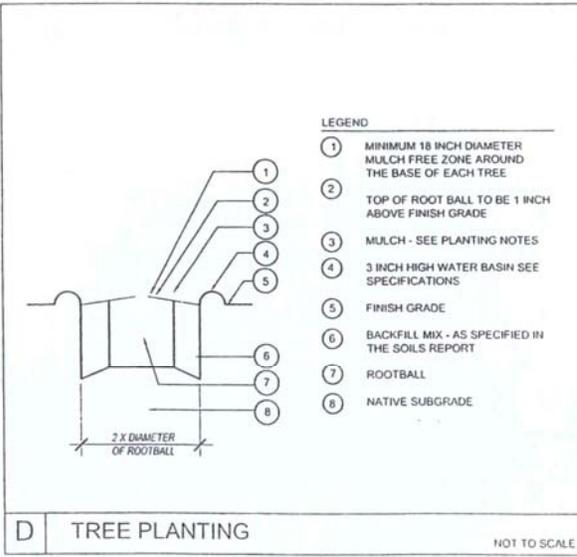
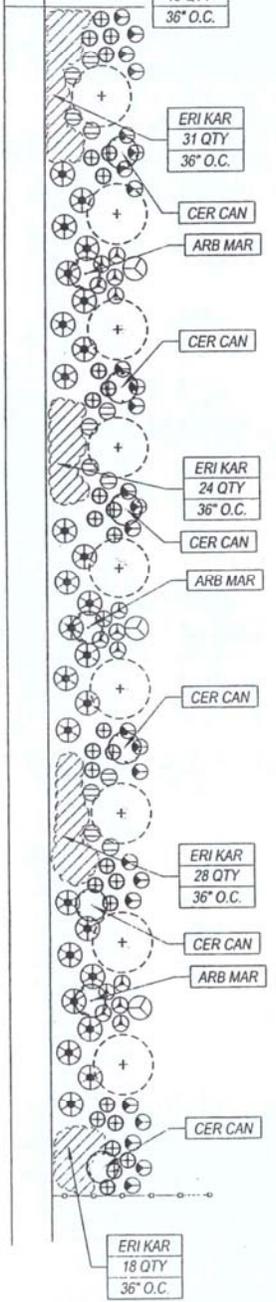
TOTAL LANDSCAPE AREA
 SQ. FT. OF TURF = 0
 SQ. FT. OF SHRUB = 31,960
 TOTAL AREA = 31,960





PLANTING NOTES

- All local, municipal, county and state laws, rules, and regulations governing or relating to any portion of this work are hereby incorporated into and made part of the project plans and specifications, and their provisions shall be carried out by the Contractor. Additionally, all work shall be done in accordance with the applicable sections of the latest edition of the APWA, Standard Specifications for Public Works Construction, ("Green Book"), and the project specifications.
- Whenever special requirements conflict on any subject matter, the Engineer, or his/her designated representative, will determine which special requirements and/or codes shall govern.
- The Contractor shall notify underground Service Alert of Southern California (Dig Alert) at least two (2) working days before digging, excavating, or construction. Phone 1-800-422-4333.
- The Contractor shall not proceed with construction as shown on the plans when it is obvious in the field that unknown obstructions, grade differences, or discrepancies in area configuration or sizes, or in dimensions exist that might not have been considered in engineering. Such obstructions, or differences, should be brought to the attention of the Engineer, or his designated representative. In the event this notification is not performed, the Contractor shall assume full responsibility for any revisions necessary and shall perform such revisions at his own expense.
- Finish grade all planting areas to achieve a minimum 2% drainage and smooth and even condition, making sure that no water pockets or irregularities remain in areas where infiltration grading and mounding does not occur. Remove and dispose of all surface stones, roots, weeds, debris, foreign materials, clogs, and rocks over (1) inch in diameter so that after conditioning and planting the grade is two inches (2") below adjacent hardscape except along curb cut areas. Contractor is to ensure smooth transition from existing to new grade.
- All inspections herein specified shall be made by the Engineer, or his/her designated representative. The Contractor shall request inspection at least 48 hours in advance of the time the inspection is required.
- All existing landscaped areas damaged during construction must be restored to their original condition at the Contractor's expense. Restoration of existing landscape areas shall be done to the satisfaction of the Engineer.
- All plant material shall be subject to the inspection and approval of designated representative, before planting. All plant material delivered on-site will be inspected for size and condition of root growth defects. Plants not approved are to be removed from the site into suitable plants. The Engineer reserves the right to reject entire lots of plants represented by defective samples. All plant material delivered to the site.
- Tree staking is as indicated per Planting Details.
- Final location of all plant material is subject to the approval of the Engineer.
- The Contractor is responsible for count verification and is to supply delineated GRAPHICALLY on plans.
- Maintenance shall begin immediately after inspection and acceptance by the Engineer, or his designated representative. Maintenance shall be performed for a period of ninety (90) days. Maintenance shall be performed per the project specifications.
- Supplemental hand watering may be required during the 90-day period to establish plant material.
- New trees shall be planted at least 24" from fence posts, curbs, and other structures unless directed otherwise by the Engineer.
- Place wood chip mulch in all planted areas at a depth of 3". Do not place within 6" dia. of any plant material. Contractor to provide sample mulch to Engineer prior to installation. Refer to specifications. Install a 1" in areas planted with Coloneaster dammeri.

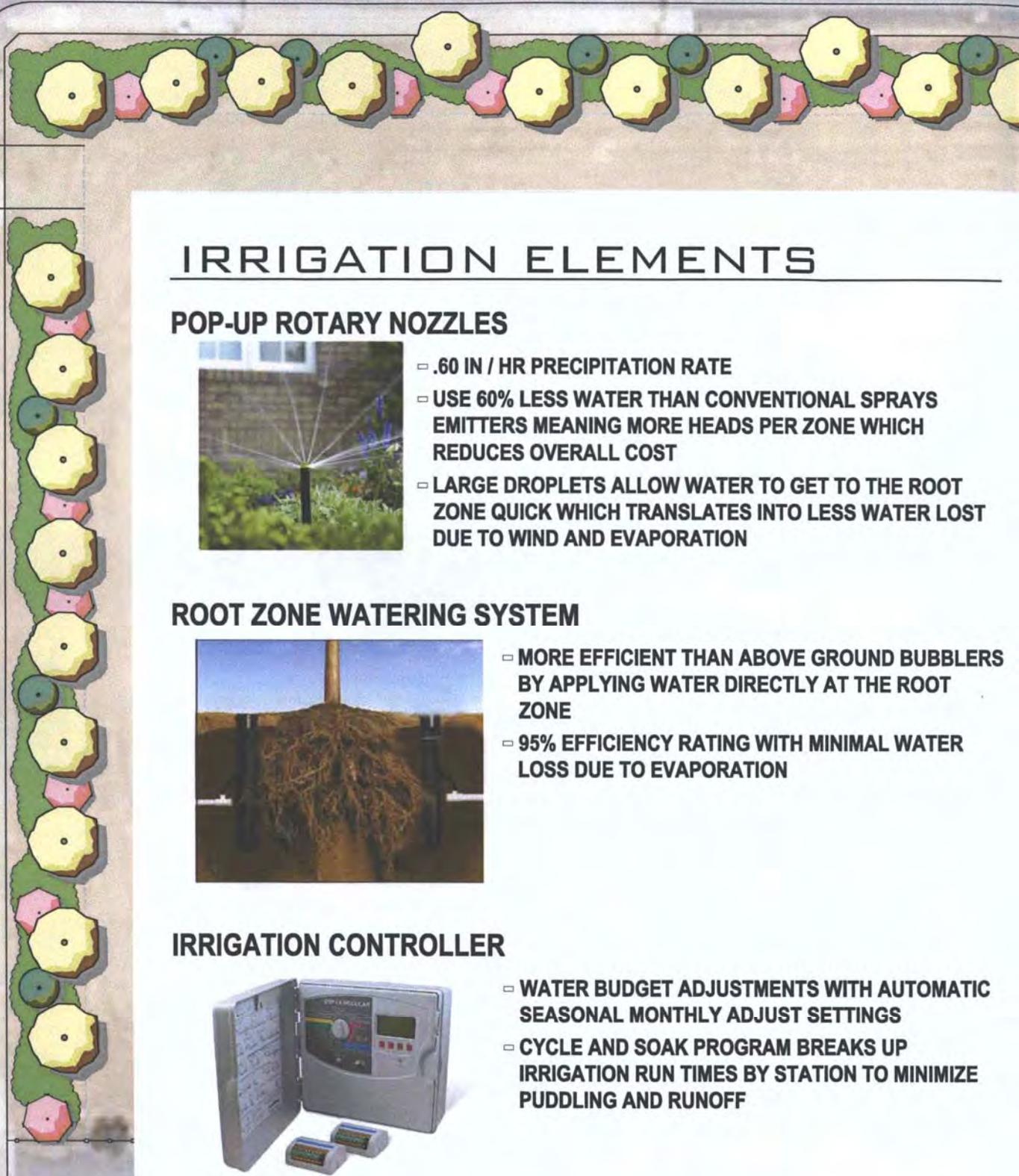


D TREE PLANTING

NOT TO SCALE

C SHRUB PLANTING





IRRIGATION ELEMENTS

POP-UP ROTARY NOZZLES



- .60 IN / HR PRECIPITATION RATE
- USE 60% LESS WATER THAN CONVENTIONAL SPRAYS EMITTERS MEANING MORE HEADS PER ZONE WHICH REDUCES OVERALL COST
- LARGE DROPLETS ALLOW WATER TO GET TO THE ROOT ZONE QUICK WHICH TRANSLATES INTO LESS WATER LOST DUE TO WIND AND EVAPORATION

ROOT ZONE WATERING SYSTEM



- MORE EFFICIENT THAN ABOVE GROUND BUBBLERS BY APPLYING WATER DIRECTLY AT THE ROOT ZONE
- 95% EFFICIENCY RATING WITH MINIMAL WATER LOSS DUE TO EVAPORATION

IRRIGATION CONTROLLER



- WATER BUDGET ADJUSTMENTS WITH AUTOMATIC SEASONAL MONTHLY ADJUST SETTINGS
- CYCLE AND SOAK PROGRAM BREAKS UP IRRIGATION RUN TIMES BY STATION TO MINIMIZE PUDDLING AND RUNOFF

CATARACT AND BONITA LAND

CITY OF SAN DIMAS

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Agenda Item Staff Report

TO: Honorable Mayor and Members of City Council
For the Meeting of June 8, 2010

FROM: Blaine Michaelis, City Manager *BM*

INITIATED BY: Ken Duran, Assistant City Manager

SUBJECT: Concessionaire Agreement between the Walker House Master Tenant, LLC and Marstellar Investments, dba Saffron.

BACKGROUND

In February 2008 the City sent out RFP's for a food service operator for the Walker House to over 50 restaurants and food service vendors including all restaurants in San Dimas. Three proposals were received in March 2008. After review of the proposals and interviews with the proponents staff entered into negotiations with Saffron. In August 2008 Staff presented proposed terms and conditions of a Concessionaire Agreement with Saffron to the City Council for consideration. Based upon the approved terms and conditions authorized by the City Council a Concessionaire Agreement between the Redevelopment Agency and Saffron was entered into in January 2009. In February 2009 the Agreement was assigned from the Agency to the Walker House Master Tenant LLC, the entity that was created as a result of the Tax Credit program.

Key components of the original agreement included:

- Term – The initial term was 12 months with a review after 9 months. There was a 5 year extension if the amended terms were agreed upon and then an additional 5 year option.
- Concessionaire Space – Primary concessionaire space was identified as all of the kitchen, main dining room, parlor and the veranda.
- Flex Space – Additional downstairs rooms, patio and upstairs conference room could be used by the concessionaire on a scheduled basis with an additional per use fee.
- Community Groups – The City and community groups would have use of the flex spaces for some special events, including use of the entire building and grounds, except for the kitchen, twice a year for the Festival of Arts art shows. There was also a strong emphasis on coordination and cooperation with the other users of the building.
- Building Maintenance – Concessionaire would be responsible for opening and closing of the building for daily use. Concessionaire was also

yd

responsible for routine custodial maintenance of the entire building common areas.

- **Fee Structure** – The fee structure was based upon a monthly base rent of \$2,000 to be deferred for the first 6 months, a quarterly percentage fee of gross revenues starting out at 2% and a fee schedule for use of the flex space areas.
- **Utilities** – Concessionaire is responsible for paying for the separately metered electricity for the downstairs, gas for the entire building, 50% of the water for the entire building, their own telephone service and refuse service.

Saffron began operating the food service in the Walker House in May 2009. Over the course of the operations there have been some operational adjustments by the Concessionaire including changes to the days and hours of operations, adjustments to menu, pricing and special events.

Last year Marstellar Investments, LLC, who was a financial investor in Saffron, assumed ownership of Saffron and all of its assets. The City began meeting with Reggie King, sole owner of Marstellar, and Arlene Anaya, Manager, in January of this year, which was 9 months from the initial agreement, to review operations and terms and conditions of an agreement renewal. A revised proposal was submitted by Saffron and has been reviewed by staff and presented to the Council in closed session on May 28th. The proposed Agreement before the Council this evening is based upon the proposal that was presented to Council and the Councils previous review and direction.

Most of the terms of the lease are the same as the existing agreement the following summarizes the changes:

- **Products and Services** – The existing agreement required that the previous owner was required to be involved in the operations of the concession service. Since the previous owner is no longer affiliated with the company this condition has been removed.
- **Food Service Space** – The space identified as primary for the concessionaire includes all of the downstairs and veranda. The downstairs rooms that were previously identified as flex space are now considered primary space. Flex space remains to be the patio and upstairs conference room. There still remains the condition to allow the city and community groups to use the flex space, including the use of the entire building, less the kitchen, for the Festival art shows if they choose to continue to hold the shows at the location.
- **Term** – The term is for 12 months without options to extend. There will be an evaluation of the operations and the lease at the end of 9 months.
- **Fee Structure** – The rent shall be based upon 3% gross revenue for all services. Based upon the business pro forma submitted by

Concessionaire that could equate to an average of \$1,400 per month. In addition there will be a \$250 per use charge for use of the patio.

- Utilities – Responsibility for utility payments would remain the same.

DISCUSSION

When the City and Saffron entered in to the original agreement there were many unknowns or questions. Among those were:

- It was a new facility with limited dining and banquet space. How would this impact a food service operation.
- It was a joint use facility requiring a food concessionaire to coordinate and cooperate with City and community use functions. At the time the full intention of occupancy and uses by other user groups was unknown.
- Costs of expenses such as utilities and maintenance were unknown.
- The state of the general economy was in decline causing uncertainty with the start up of a moderate to upscale food service.

For these and other reasons it was intentional that the initial term of the agreement was set for 12 months with a 9 month review to allow for an evaluation of the concessionaire operations and terms and conditions of the agreement. It was anticipated at that time that the terms and conditions for a renewal would be renegotiated based upon that 9 month experience.

There were several factors that impacted the food service operations during the first year.

- Originally the expectation was that the building would be available for occupancy in February. It was agreed to delay the food service occupancy until mid-May, after the April art show.
- The general economy worsened having a major impact on mid to up scale restaurants and corporate and private party bookings.
- The change in ownership and management of Saffron's provided for new opportunities.
- Uses of the building by community user groups have been an evolving process. There were delays in the occupancy of the building by both the Historical Society and Festival of Arts. Though there has been some good synergy with joint uses with the food service, i.e. the Second Storey Gallery, Museum and docent tours, more time is needed for the synergy to mature and be fully evaluated.

ANALYSIS

It was always the intention to review the food service operations and the terms of the agreement after 9 months, which is what has occurred over the past few months.

The food service operation has had its ups and downs during this first year, some of which are attributed to the factors described above. They struggled with finding their niche in this economy and entering in to a new service market, having to adjust their business model to rely less on private parties and making adjustments due to the limitations based upon the size and configuration of the building. During the past several months some of the previous service issues have improved as well as the number of guests and private party bookings have increased. Feedback we currently hear from the user groups and patrons is generally positive.

The most significant difference in the proposed extension agreement from the original is in the rate structure. The difference between the proposed 3% gross rent compared to the previous base rent, plus gross rent, plus additional use fee is significant. However, it appears that the previous rent structure was overly optimistic, especially based upon the declining economy. The 3% gross revenue is probably on the low side of market for an established restaurant but for a start up food service in a new venue is all that they can afford based upon there presented business pro forma.

The City essentially has two options based upon the proposal that is before them. The first is to renew the agreement with the proposed terms and conditions. The second is to not renew with Saffron and terminate the agreement and go through a process to solicit proposals with a new food service concessionaire.

RECOMMENDATION

One of the primary objectives the City has had with the restored Walker House was to make it accessible and used by the public. It was felt that providing a food service opportunity in the building would be one way to accomplish this objective. During this first year Saffron has experienced a number of obstacles which have been described previously. However, they have continued to be open for business and provide a quality product. Over the past several months they have made improvements and are receiving a general positive response from the community. Staff feels that there is an advantage to build on this momentum to allow for another 12 months of operation and then to evaluate the arrangement at that time. Though the rent amount is less than expected, if we chose to solicit new proposals there would be a significant amount of time to go through that process where there would not be a food service operation at the building, no rent generated and no other entity to offset the utility costs and no guarantee that a new operator would propose a higher rent.

Staffs recommendation is to approve of an Agreement renewal with Marstellar Investment LLC dba Saffron for 12 months under the terms and conditions described in the report and Agreement.

CONCESSIONAIRE AGREEMENT
BETWEEN
WALKER HOUSE MASTER TENANT, LLC
AND
MARSTELLER INVESTMENTS LLC, dba SAFFRON

This Agreement and entered in this ____ day of _____, 2010, by and between Walker House Master Tenant, LLC, a corporation, sometimes hereinafter referred to as "Master Tenant" and Marsteller Investments LLC, dba Saffron, sometimes hereinafter referred to as "Concessionaire."

RECITALS

- A. San Dimas Redevelopment Agency owns and restored the historic building, the Walker House (the "Facility") which is located at 121 North San Dimas Avenue, in the City of San Dimas. Exhibit A is a floor plan and site plan of the Facility and grounds.
- B. Agency has included in the restoration of the Facility, a fully developed, furnished and equipped restaurant style kitchen exhibit as provided in 5.1.
- C. In addition to the food concession use, the Facility shall be occupied and utilized from time to time by Community Groups as hereinafter defined and, because of its historic nature, shall be open to public visitation.
- D. In 2008 the Agency invited proposals from various persons and entities interested in and capable of managing a first class food concession operation.
- E. In January 2009 the Agency entered into a Concessionaire Agreement with Saffron Catering and Event Services.
- F. In February 2009 the Agreement was amended to reflect the transfer of the Agreement from San Dimas Redevelopment Agency to Walker House Master Tenant LLC, the corporation that was set up through the tax credit exchange program.
- G. In 2009 Marsteller Investments LLC, acquired Saffron and all of its assets.
- H. The original Agreement required a review and renegotiation of the terms of the Agreement prior to the initial 12 month term.
- I. Master Tenant desires to have Concessionaire continue to manage and operate the food concession and Concessionaire is willing to do so in accordance with the terms and conditions herein.

NOW THEREFORE, in consideration of the promises and mutual covenants set forth herein and for other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Master Tenant and Concessionaire agree as follows:

ARTICLE 1. DEFINITIONS

1.1 "Concession Services" as used in this Agreement are limited to food concession services, including lunch and dinner at a frequency to be mutually agreed upon by the Master Tenant and Concessionaire, and private functions.

1.2 "Flex Space" as used herein includes rooms 212/213 as well as the Patio and when used for Private Functions.

1.3 Community Groups as used herein means those organizations or groups which are located within the City and which are engaged in activities and programs that support the City and which the City Council has approved as being "Community Groups" for purposes of access to and use of the Facility.

1.4 "Primary Restaurant Space" as used herein means rooms 106, 118, 121, 123, 134, 135 and 136, collectively referred to as the "Kitchen"; rooms 107, 108, 110, 111, 112, 113, 114, 115 and 116 collectively referred to as the "Dining Room" and the veranda.

1.5 "Private Functions" as used herein means those uses of the facility, by individuals or organizations, where the general public is excluded from attendance, e.g., weddings, banquets, receptions, business meetings and similar events.

ARTICLE 2. USE AND MANAGEMENT OF FACILITY

2.1 Products And Services

The selection of Concessionaire was in part based on Concessionaire's experience and reputation for providing quality food and service. Concessionaire is provided flexibility in customizing menus, amenities, and prices according to the budgets of patrons and clientele in order to meet the separate needs of various customers. However, attached Exhibit "B" includes illustrative menus to serve as examples to demonstrate such variety, quality and pricing.

2.2 Booking Policies and Use Priorities.

The calendar of use and scheduling of the Patio, shall be the responsibility of Concessionaire. The City or Community Groups may use the Patio a minimum of six (6) days per year based upon an annual calendar submitted in November of each calendar year. Additional use of the Patio by the City or Community Groups may be available upon approval of the Concessionaire. In addition to the above described use by City or Community Groups the entire facility, with the exception of the "Kitchen", as defined in 1.4 above shall be available for use by the City or Community Groups for up to seven (7) days per year. In the first year of this Agreement those days shall be April ____, 2011 and October ____, 2010. In subsequent years the dates shall be scheduled one year in advance.

2.3 Non-Concession Areas.

Concessionaire acknowledges that other organizations will occupy various portions of the Facility and that the Facility will be generally open to the public. Concessionaire agrees to work cooperatively with these other organizations.

2.4 Building Custodian

Concessionaire shall be responsible for opening and closing of the building at predetermined days and times for general public use. The Master Tenant shall be responsible for opening and closing the building for community uses as allowed under Section 2.2 of this Agreement.

2.5 Nondiscrimination.

Concessionaire hereby warrants that no person will be barred from the use of facility because of race, sex, national origin, physical handicap, religious preference, or other non-discrimination criteria established by the State of California or the City.

ARTICLE 3. TERM

3.1 Initial Term.

The Term of this Agreement shall begin on June 1, 2010 ("Effective Date") and shall end at midnight on the May 31, 2011, unless the Term of the Agreement is sooner terminated or extended as provided herein. At the conclusion of the initial nine months there will be an evaluation of the Concessionaire's use and operations of the Facility.

ARTICLE 4. CONCESSION FEES

4.1 Fee Structure

For the use and occupancy of the Facility throughout the Term of this Agreement Concessionaire shall pay to Master Tenant; (i) a Quarterly Percentage Fee as provided in Section 4.1.1 below; and (ii) A Per Use Fee for the Patio area as provided in Section 4.1.4 below.

4.1.1 Quarterly Percentage Fee – Beginning upon the effective date of the Agreement and thereafter throughout the Term hereof, Concessionaire shall pay to Agency a Quarterly Percentage Fee. The Quarterly Percentage fee shall be equal to three percent (3%) of all "Gross Revenues" (as herein defined), and shall be payable within fifteen (15) days after the end of the calendar quarter in which those "Gross Revenues" that were used to calculate said Quarterly Percentage Fee accrued. The first Quarterly Percentage Fee payment shall be made with respect to the period commencing on the date set forth above and ending on the last day of the calendar quarter in which said day occurs. Thereafter, Quarterly Percentage Fee payments shall be based on full calendar quarters except for the past payment at the end of the Term, which may again be based on the partial quarter ending on the last day of the Term.

4.1.2.(a) – Gross Revenues – “Gross Revenues” as used herein shall mean all receipts; revenues; income; proceeds of sales and compensation for services of every kind arising from the operation of Restaurant and Catering Operations at the Facility or any portion thereof, and including without limitation those gross revenues arising from the operation of all restaurant, private party rentals located on or relative to the use of the Facility, calculated on a cash basis. Gross Revenues shall include any insurance proceeds, except insurance proceeds used to rebuild, replace, or refurbish the Facility, and/or any amount recovered in any legal action or proceedings or settlement, net attorney’s fees, thereof that represents compensation for the loss or reduction of Gross Revenues; provided, however, the Gross Revenues shall not include the following items:

- (i) All taxes collected as direct taxes from customers or in respect of any business conducted at the Facility to be paid to competent taxing authorities;
- (ii) Tips collected for payment to food and beverage service employees.

4.1.2.(b) – Statement of Gross Revenues: Records, Inspection and Audit. At the time specified in Section 9.B for the payment of the Quarterly Percentage Fee, Concessionaire shall deliver to Agency a true and accurate statement signed by Concessionaire showing the total Gross Revenues received during the preceding calendar quarter, and the amount of the Quarterly Percentage Fee being paid pursuant to this Agreement calculated on such Gross Revenues.

Concessionaire shall keep true and correct records of all Gross Revenues. The records to be kept shall include, but shall not be limited to , all sales slips, credit card receipts, house charge account receipts, reports and statements, unbilled accounting documents, ledgers, cash register tapes, sales tax returns, sales books, bank statements, and other records reasonably necessary to verify Gross Revenues. All records shall be kept at Concessionaires principal place of business for not less than three (3) years after delivery of the required quarterly report; provided that each party may inspect the reports upon reasonable notice at a reasonable time. In the event Agency wished to make any copies of the same, they shall be made by Concessionaire at Agency’s expense. No documents shall leave Concessionaires premises.

Agency shall have the right, during regular business hours and from time to time after giving reasonable notice, to do any or all of the following: to audit the records as provided above; to cause an audit of the records to be made; to make abstracts from the records; to make copies of any or all of the records. Concessionaire shall make all records specified in the notice available at the time specified in the notice, if reasonable, and at the place where the records are to be kept. All information, so obtained by the Agency shall be treated as confidential except in any litigation or arbitration proceedings between the parties and in any tax proceeding. All Concessionaire financial information so obtained by Agency, except for summaries of such information prepared by Agency, shall be treated as confidential, except as provided above.

If the audit discloses that the Gross Revenues were understated by more than three percent (3%) of the actual Gross Revenues, Concessionaire shall pay the cost of the

audit and investigation; otherwise, Agency shall bear the cost of such audit and investigation. If an audit or investigation reveals that the Gross Revenues have been misstated for any reason, the amount due shall be adjusted as appropriate, and the Party indebted, if any, shall, promptly after the correction, pay any difference for the period affected by said adjustment.

4.1.3 **Patio Space Rental** – The Patio shall be rented on a per use basis. Rental rate shall be \$250 per use of the patio

Patio Space Rental Fees shall be paid on a quarterly basis in the same time and manner as described in Section 4.1.2.

4.2 Late Charge: Miscellaneous

If Concessionaire fails to make any Fee payment within ten (10) days after the same is due, then Concessionaire shall pay to Agency an additional two and one-half percent (2.5%) of the amount of such Fees due as liquidated damages, it being agreed that such amount represents a reasonable estimate of the losses, costs and expenses (other than Agency's foregone interest on the Fees due, which shall accrue at the Default rate such payment is due until the date of payment) that Agency will suffer in such circumstances.

Acceptance of the Fees without the late charge will not constitute a waiver of Concessionaires default with respect to such nonpayment of the late-charge by Concessionaire, nor prevent Agency from exercising all other rights and remedies available under the Agreement. Agency's failure to require or collect the late charge in anyone or more instances shall not constitute a waiver of the right to collect subsequent late charges. The Fee shall be paid without deduction, abatement, offset, prior notice or demand.

All payments of Fees shall be made to Agency as they become due in lawful money of the United States of America at such place as shall be designated to Concessionaire by Agency in writing from time to time.

ARTICLE 5 ADDITIONS, ALTERATIONS, IMPROVEMENTS AND MANAGEMENT

5.1 Furnishings and Décor

The Agency shall provide fixed kitchen equipment and dining tables and chairs as described in Exhibit "C". Concessionaire shall be responsible to provide all other equipment and furniture necessary to operate the restaurant and private party rentals. Any additional furnishings and décor require pre-approval of the Agency to ensure it is consistent with the historical elements of the building.

5.2 Damage and Replacement of Furnishings and Décor

The Concessionaire at its own expense shall provide routine maintenance and repair of the kitchen equipment and furnishings as described in Exhibit "C".

Concessionaire shall be responsible for the replacement of any kitchen and furnishings during the term of the Agreement.

5.3 Upkeep and Maintenance of Concession Premises

Agency will be responsible for maintaining the structural elements of the building. The Agency shall establish a process for Concessionaire to submit service order requests for repairs to the building. The Agency shall complete service order requests in a reasonable timely manner. Concessionaire shall be responsible for routine custodial for the entire building. Custodial shall include cleaning of restrooms, emptying waste baskets and vacuuming. Agency shall maintain all landscape areas.

5.4 Permits and Licenses

Concessionaire must comply with the requirements of all City, County, State and Federal laws including but not limited to:

- City of San Dimas business license, building permits.
- City of San Dimas Conditional Use Permit
- County of Los Angeles Health Department permit for a food and beverage operation.
- County of Los Angeles Health Department food handler permits.
- California State Alcoholic Beverage Control Board Liquor license.
- California State Board of Equalization sellers permit.

5.5 Signs

The Agency shall develop a sign program for the facility. Concessionaire shall submit a request for placement of sign(s) prior to the construction or installation of any signs.

5.6 Cooperation with Other Tenants

Concessionaire shall provide a cooperative approach to coordinate the joint use of the building with local groups and the public. Concessionaire has agreed to be an ambassador for the Walker House and the with the events and uses of the building.

ARTICLE 6 UTILITIES

6.1 Utility Responsibilities

Concessionaire shall be responsible to pay for all gas, sewer, and refuse charges. The facility shall be separately metered for electricity. Concessionaire shall be responsible for paying the electricity charges for the first floor meter. The Agency and Concessionaire shall split the water costs 50/50 with Concessionaire responsible to pay their pro rata share when billed

ARTICLE 7. INSURANCE

7.1 Public Liability Insurance.

Concessionaire, commencing on the Effective Date and continuing throughout the Term hereof, unless earlier terminated, shall maintain, at no cost or expense to Agency, with a reputable and financially responsible insurance company acceptable to Agency, for the mutual benefit of Agency and Concessionaire, comprehensive broad form general public liability insurance against claims and liability for personal injury, death, or property damage arising from the use, occupancy, misuse or condition of the Facility, the improvements thereon, or any adjoining areas or ways, which insurance shall provide combined single limit protection of at least One Million Dollars (\$1,000,000) for bodily injury or death to one or more persons, and at least One Million Dollars (\$1,000,000) for property damage.

7.2 Policy Form, Content and Insurer.

All insurance required by the provisions of this Lease shall be carried only with responsible insurance companies licensed to do business in this state that are acceptable to Agency.

All such policies required by the provisions of this Lease shall be nonassessable and shall contain language to the effect that (i) the insurer waives the right of subrogation against Agency and Agency and against Agency's and Agency's Representatives, (ii) the policies are primary and noncontributing with any insurance that may be carried by Agency, (iii) the policies cannot be cancelled or materially changed except after thirty (30) days notice by the insurer to Agency and Agency and (iv) neither Agency nor Agency shall be liable for any premiums or assessments, except as provided elsewhere in this Lease.

Upon Concessionaire's execution and delivery of this Lease, Concessionaire shall deliver to Agency certificates of insurance evidencing the insurance coverages specified in this Article. Concessionaire shall thereafter deliver to Agency certificates of insurance evidencing the insurance coverages required by this Article upon renewal of any insurance policy. All policies shall name, Agency and its successors and assigns as an additional insured and shall have deductibility limits acceptable to Agency, in its reasonable discretion.

7.3 Indemnification.

Concessionaire shall indemnify, defend and hold Agency, Agency and their Representatives, and the property of Agency and Agency, including the Facility and any improvements thereon, free and harmless from any and all Losses and Liabilities resulting from the use, occupancy or enjoyment of the Facility by Concessionaire or any person thereon or holding under Concessionaire arising from any cause. The above indemnification includes, without limitation, any Losses and Liabilities arising by reason of:

(a) The death or injury of any person, including Concessionaire or any person who is an employee or agent of Concessionaire, or damage to or destruction of any property, including property owned by Concessionaire or by any person who is an employee or agent of Concessionaire, from any cause whatever while such person or property is in or on the Facility or in any way connected with the Facility or with any of the improvements or personal property on said premises;

(b) The death or injury of any person, including Concessionaire or any person who is an employee or agent of Concessionaire, or damage to or destruction of any property, including property owned by Concessionaire or any person who is an employee or agent of Concessionaire, caused or allegedly caused by either (i) the condition of the Facility or some improvement on said premises, or (ii) some act or omission on the Facility by Concessionaire or any person in, on, or about the Facility with the permission and consent of Concessionaire;

(c) Concessionaire's failure to perform any provision of this Lease or to comply with any applicable Governmental Restriction.

ARTICLE 8 TAXES

8.1 Taxes

Concessionaire shall pay and discharge before delinquency all taxes if any and assessments that may be levied during the term of this agreement as a result of Concessionaire's operations including any possessory interest tax obligation that may be assessed.

ARTICLE 9. ASSIGNMENT AND TRANSFER

9.1 Assignment and Transfer

Concessionaire shall not voluntarily or by operation of law assign, transfer, mortgage, sublet or otherwise transfer and encumber all or any part of Concessionaires interest in the Agreement. Master Tenant reserves the right to assign its interest in this Agreement to a third party which is created as part of Agency's participation in the Federal Historic Tax Credit Program.

ARTICLE 10. EXPIRATION; TERMINATION

10.1 Termination of Agreement:

Notwithstanding any provision of this Agreement to the contrary, this Agreement may be sooner terminated as follows:

10.1.1 In the event the Concessionaire should default in the performance of this Agreement, the Agency may terminate this

Agreement upon giving Concessionaire a thirty (30) day written notice of the default and upon the failure of the Concessionaire to reasonably remedy such breach within ninety (30) days of giving such notice, unless such breach cannot be completely corrected/cured within said 30 days, in which even the cure shall be immediately begun and expeditiously completed.

10.1.2 In addition, the Agency may terminate this Agreement on thirty (30) days written notice for any of the following reasons:

- (a) If a voluntary petition under any part of the Federal bankruptcy laws, or an action under present or future insolvency law or statute, is filed by Concessionaire, or petition is filed against Concessionaire, and Concessionaire hasn't cured the same in sixty (60) days.
- (b) If concessionaire shall voluntarily abandon, desert, vacate or discontinue all or part of its operation.
- (c) In the event of an emergency or natural catastrophe, which renders the premises unsafe or unavailable for the intended use, whether such conditions result from earthquake, fire, storm, explosion, flood, riot, civil commotion or otherwise.
- (d) Concessionaire willfully and deliberately commits and act or activity which is calculated to result in substantial damage to the Facility or its operations, or which are in direct or substantial interference with the premises.
- (e) Upon appointment of a receiver for Concessionaire or any assignment for benefit of creditors.
- (f) Failure of Concessionaire to maintain in full force and affect any insurance required by this Agreement.
- (g) Failure of Concessionaire to make required payments on their due date.

10.2 Fulfillment of Private Party Obligations

If the Agreement is terminated prior to the Term the Concessionaire shall have the right to fulfill any previously booked Private Parties scheduled up to six (6) months after the effective date of the termination.

ARTICLE 11. MISCELLANEOUS

11.1 Notices.

Any notice provided for herein shall be given by (i) personal service, (ii) Federal Express, Express Mail, or another like courier service, or (iii) registered or certified first class United States Mail, postage prepaid, returned receipt requested, addressed as follows:

If to Agency:

City of San Dimas
245 East Bonita Avenue
San Dimas, California 91773

and, If to Concessionaire:

Marsteller Investments LLC
Address on file

Any such notices shall be deemed received upon the earlier of (i) actual receipt or (ii) twenty- four (24) hours after being deposited with the courier service or the United States mail as provided above. The person and the place to which notices are to be mailed may be changed by either party by notice to the other.

11.2 Attorneys' Fees.

In the event that either Party brings any action or files any proceeding in connection with the enforcement of its respective rights under this Lease or as a consequence of any breach by the other Party of its obligations under this Lease, the prevailing Party in such action or proceeding shall be entitled to have its reasonable attorneys' fees and out-of-pocket expenditures paid by the losing Party.

11.3 Time of Essence.

Time is of the essence of each provision in this Lease.

City of San Dimas

MARSTELLER INVESTMENTS LLC, dba SAFFRON



Agenda Item Staff Report

To: Honorable Mayor and Members of the City Council
For the meeting of June 8, 2010

From: Blaine Michaelis, City Manager

Initiated By: Theresa Bruns, Director of Parks and Recreation *tb*

Subject: San Dimas Canyon Golf Course Update

Summary

Staff is working with American Golf Corporation to explore options for addressing increases in water rates as charged by Golden State Water Company.

BACKGROUND

Golden State Water Company has proposed a rate increase to the Public Utilities Commission that could impact the water rates for San Dimas Canyon golf course by as much as 54%. In an effort to cover the increase in water expense the Golf Course Advisory Committee approved a \$1.00 per round water surcharge to be used only for this purpose as recommended by staff at their April meeting. The Committee also requested that American Golf continue to conserve water, and to investigate other long-term water saving alternatives such as: irrigation design for greater efficiency; use of "smart controllers"; drought tolerant grasses; and increased reservoir storage capacity. It was also suggested that the availability of reclaimed water be researched.

Staff has been in discussion with American Golf Corporation as a result of the water surcharge proposal approved by the Golf Course Advisory Committee. American Golf requested consideration of other options to the water surcharge. Staff met with their representatives, and as a result of that meeting have placed the water surcharge on hold pending further discussion regarding long-term course operations and approaches to addressing the additional water expense.

Staff will continue to hold discussions with American Golf regarding their proposed options. Under consideration are such items as a lease extension in exchange for their covering the water expense above a baseline contribution from the City; creation of a Water Cost Savings Account to be funded through American Golf and City contributions; and adjustments to the minimum monthly rent rate paid by American Golf if the lease is extended. Also under consideration for long-term course operations is the potential for acquiring water rights for the surface water as supplied through the diversion dam; a feasibility study for access to reclaimed water; and the potential for property acquisition for course expansion.

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RECOMMENDATION

Staff recommends that the City Council:

1. Receive the staff report and provide staff with any immediate direction or response.
2. Appoint a subcommittee of the City Council to meet with staff to review the complete proposal from American Golf and prepare a City response; to meet with the Golf Course Advisory Committee; and to return to the full City Council with a recommended lease proposal.



Agenda Item Staff Report

To: Honorable Mayor and Members of the City Council
For the Meeting of June 8th, 2010

From: Blaine Michaelis, City Manager

Initiated by: Krishna Patel, Director of Public Works

Subject: **Safe Routes Resolution No. 2010-29, Approval of the Authorization/Agreement Summary with the State of California Transportation Department (Caltrans) and the City of San Dimas for the use of Safe Route to School Funds for the Amelia Avenue from 5th Street to Gladstone Street Project**

SUMMARY

City has received approvals and agreement from Caltrans and the Federal Highway Administration to proceed with the Amelia Avenue Safe Route to School Project. Therefore, Staff recommends City Council adopt the attached resolution which gives the City Manager and/or the Director of Public Works authorization to execute pertinent documents of the project for reimbursement of the Federal funds that will be utilized for the majority of the project construction costs.

BACKGROUND

In February 2007, Staff presented Council with three potential design alternatives to construct a five-foot asphalt concrete sidewalk and other related street improvements on Amelia Avenue in order to provide a safe walking path for students while preserving the ambiance and character of the curvilinear street. Other issues to consider included drainage, pavement maintenance, and preservation of several mature trees. After several design considerations including a wooden pathway which was deemed too expensive for this particular project, in April 2008 Council directed Staff to apply for a Safe Route to School (SR2S) grant to fund the Amelia Avenue Street Improvements (between Gladstone Street and Fifth Streets). This was after the Council selected an alternative that not only preserved some of Amelia Avenue's ambiance and character, but also improved vehicular and pedestrian safety. Together with improving the ongoing slope erosion and drainage issues, the 2008 preliminary estimate of cost was \$635,745, which included the retaining wall, sidewalks, curb ramps and guard rails, as well as contingencies. In order to present a competitive submittal, the City requested \$483,935, with the City to provide a 32% match of \$152,460.

The City was awarded the \$483,935 of SR2S funds in late 2008, and staff worked with a consultant to prepare the Caltrans environmental review submittal package, which was approved in July 2009. While waiting for Caltrans approval of the environmental, staff had begun working with affected utilities in an effort to move the process along as quickly as possible. Coordination with multiple utility agencies has been ongoing since this point, with staff diligently contacting affected agencies to obtain the necessary logistical information, authorizations, and relocation of any conflicting utilities.

7/8(1)

DISCUSSION

Upon approval in July 2009 of the environmental package, the City's design consultant proceeded with the final engineering drawings, plans, and specifications for the project. Caltrans required several changes to the project including expansion of the walkway width to six feet and extensive measures for oak tree protection. Additional complexities in design of the meandering walkway, cession design to preserve mature oak trees, retaining wall, soil conditions, line of sight, and stormdrain upgrades resulted in several revisions and delays in finalizing the design, in addition to an approximate 20% overall increase in project costs. The final Engineer's estimate of \$776,636 was submitted by staff in March 2010 for Caltrans' "Authorization to Proceed" final approval to start work.

During the project's pending final approval, staff became aware of potential additional monies available in the SR2S fund that the project could qualify for. Staff prepared a line by line detailed outline of the cost increase with specific reasons for each item. Staff also submitted an explanation for the decrease in proposed local match, which with the increase project costs, was going to result in a City cost of \$293,346 or 38% of the project. On May 19th, Caltrans and FHWA approved the request (Attachment A), increasing the project award by \$193,000 to \$676,646. This additional award decreased the City's share to just under \$100,000.

Staff is preparing the Bid Package and has outlined the following timeline for Council's consideration and approval.

June 9, 2010	<i>Notice of Inviting Bids</i>
June 17, 2010	<i>Community Outreach Meeting (to be held at the Walker House courtyard)</i>
June 29, 2010	<i>Bid Opening</i>
July 13, 2010	<i>Award Contract</i>
July 26, 2010	<i>Commence Construction</i>

To expedite the construction and to provide an adequate work area, including safety for workers on the project and ease of staging in the constrained project area, staff is requesting Council authorization to completely close Amelia Avenue from 5th Street to Gladstone Street for seven weeks (35 working days) during project construction, with partial closure (one lane) as necessary in addition to seven weeks.

RECOMMENDATION

Staff recommends the following:

- I) Adoption of the attached Safe Routes Resolution 2010-29 (Attachment B) which authorizes the City Manager and/or the Director of Public Works to execute in the name of the City of San Dimas all necessary applications, contract payment requests, agreements and amendments for the purpose of securing and expending the funds for Amelia Avenue from 5th Street to Gladstone Street Project.
- II) Authorization to close Amelia Avenue to all through traffic for six weeks and partial closure for the remainder of the project construction schedule and to proceed with the construction of the improvements as proposed.

Respectfully submitted,

Krishna Patel
Director of Public Works

Attachments:
A. Caltrans Authorization/Agreement Summary
B. Resolution 10-29

kp/lm 05-10-29

AUTHORIZATION / AGREEMENT SUMMARY

CALIFORNIA

FEDERAL AID PROGRAM
 DLA LOCATOR: 07-LA-0-SDMS
 PREFIX: SRTSL
 PROJECT NO: 5387(005)
 SEQ NO: 1
 EA: 07933219L
 AGENCY: SAN DIMAS
 ROUTE:
TIP DATA
 MPO: SCAG
 FSTIP YR: 09/10
 STIP REF:
 DISASTER NO:
 BRIDGE NO'S:

PROJECT LOCATION:
 AMELIA AVENUE FROM 5TH STREET TO GLADSTONE STREET IN THE CITY OF SAN DIMAS
TYPE OF WORK:
 CONSTRUCT ASPHALT SIDEWALK, RETAINING WALL
FED RR NO'S:
 PUC CODES:
 PROJ OVERSIGHT: EXEMPT FROM FHWA REVIEW
 ENV STATUS / DT: DELEG TO STATE SEC 6004 06/02/2009
 RW STATUS / DT: 0 03/02/2010
 INV RTE:
 BIG MP:
 END MP:

PREV AUTH / AGREE DATES:
 PE:
 RW:
 CON:
 SPR:
 MCS:
 OTH:

<u>PROG CODE</u>	<u>LINE NO</u>	<u>IMPV TYPE</u>	<u>FUNC SYS</u>	<u>URBAN AREA</u>	<u>URB/RURAL</u>	<u>DEMO ID</u>
LU20	30	21	M	LOS ANGELES	URBAN	

FUNDING SUMMARY

PHASE	PREV. OBLIGATION	PROJECT COST	FEDERAL COST	AC COST
PE	PREV. OBLIGATION	\$0.00	\$0.00	\$0.00
	THIS REQUEST	\$0.00	\$0.00	\$0.00
	SUBTOTAL	\$0.00	\$0.00	\$0.00
RAW	PREV. OBLIGATION	\$0.00	\$0.00	\$0.00
	THIS REQUEST	\$0.00	\$0.00	\$0.00
	SUBTOTAL	\$0.00	\$0.00	\$0.00
CON	PREV. OBLIGATION	\$0.00	\$0.00	\$0.00
	THIS REQUEST	\$697,481.00	\$676,646.00	\$0.00
	SUBTOTAL	\$697,481.00	\$676,646.00	\$0.00
TOTAL:		\$697,481.00	\$676,646.00	\$0.00

STATE REMARKS

05/12/2010 This E-76 is the Request for Authorization (RFA) to proceed with the Construction phase of this project. The City of San Dimas is the responsible agency. Authorized \$676,646 of LU20 federal funds for Construction by Contract. Construction Engineering was not requested and is not authorized. RV/NAA

FEDERAL REMARKS

AUTHORIZATION

AUTHORIZATION TO PROCEED WITH REQUEST: CON
 FOR: CONTRACT
 DOCUMENT TYPE: AAGR

PREPARED BY: CHU, KO-CHIN
 REVIEWED BY: VALLUVAN, RAJALINGAM
 AUTHORIZED BY: ABDIN, NAHED
 PROCESSED BY: HUEY, SHUN

ON 05/
 ON 05/
 ON 05/
 ON 05/
 ON 05/

LAST FHWA ELECTRONIC SIGNATURE EXECUTED BY: VENESHIA SMITH

RESOLUTION NO. 2010-29

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, CALIFORNIA, AUTHORIZING THE EXECUTION OF THE AUTHORIZATION/ AGREEMENT SUMMARY BETWEEN THE STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION AND THE CITY OF SAN DIMAS COVERING THE APPROVED SAFE ROUTES TO SCHOOL FUNDS FOR THE AMELIA PROJECT FUNDS

WHEREAS, in 2008, the City received notification that its application for Safe Routes to School was approved by the California Department of Transportation and the Federal Highway Administration; and;

WHEREAS, on April 29, 2010, the State approved the City's award of \$676,646 of Safe Routes to School funds for Amelia Avenue project from 5th Street to Gladstone Street [ESPL-5367(005)].

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN DIMAS, CALIFORNIA DOES HEREBY RESOLVE THAT:

SECTION 1. The City Manager and/or the Director of Public Works, are HEREBY AUTHORIZED AND EMPOWERED to execute in the name of the City of San Dimas all necessary applications, and agreements with the Department of Transportation, contracts, payment requests, agreements, and amendments hereto for the purposes of securing and expending Safe Routes to School funds and to implement and carry out the purposes specified in the funding guidelines.

SECTION 2. The City Council does approve the full closure of Amelia Avenue from 5th Street to Gladstone Street for six weeks of project construction and the partial closure for the remainder of the project as necessary;

PASSED, APPROVED AND ADOPTED this 8th day of June, 2010.

Curtis W. Morris, Mayor of the City of San Dimas

ATTEST:

Ina Rios, CMC, City Clerk

I HEREBY CERTIFY that the foregoing Resolution was adopted by the City Council of the City of San Dimas at its regular meeting of June 8, 2010, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Ina Rios, CMC, City Clerk



Agenda Item Staff Report

TO: Honorable Mayor and Members of City Council
For the Meeting of Tuesday June 8, 2010

FROM: Blaine Michaelis, City Manager

INITIATED BY: Community Development

SUBJECT: AB 811 - ENERGY EFFICIENT LOAN PROGRAM

SUMMARY

The County of Los Angeles is implementing a program where property owners in LA County can borrow money from the County to pay for energy efficient projects and repay the loan through their property tax bill.

BACKGROUND

Assembly Bill 811 was approved by the State Legislature and signed by the Governor on July 21, 2008. AB 811 authorizes local governments to provide financing to qualified property owners for the installation of energy and water efficiency improvements that are permanently fixed to their respective properties. Participating property owners repay the cost of the improvements through an assessment levied against their property which is payable in semi-annual installments on property tax bills and a lien is filed against the property as security. The assessment remains with the property should the owner transfer or sell it.

On May 25, 2010 the County of Los Angeles approved an AB 811 voluntary contractual assessment program, known as Los Angeles County Energy Program or LACEP, to finance the installation of such improvements within all areas of the County. For residents of incorporated areas to be eligible to participate, it is required that the City Council adopt a resolution of participation.

DISCUSSION

The LACEP intends to mitigate two barriers that often prevent property owners from implementing energy efficiency, water efficiency, and renewable energy projects: 1) It eliminates the need for property owners to pay out of pocket up-

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front costs for improvements; and 2) it establishes a loan obligation that is attached to the property and not to the individual borrower. LACEP is intended to facilitate a significant industry shift in the region toward a greater energy efficiency and renewable energy resource economy.

The County feels that AB 811 financing will be a catalyst in spurring the local economy by creating green home energy retrofit jobs and stimulating development of local manufacturing, distribution, research, and development activities. Energy retrofit improvements to existing properties in the County will allow property owners to reduce energy and water use as well as greenhouse gas emissions. At the same time, participants will reduce their ongoing costs for electricity, natural gas, and water and improve the comfort and safety of their home.

Potential benefits to property owners include:

- Up-front funding for improvements will be provided by the County, allowing many property owners who currently can't afford to make such investments the opportunity to upgrade their property.
- There currently may not be attractive private lending alternatives for many property owners to finance energy efficient, water efficient, or renewable energy improvements.
- Even if private lending alternatives exist, most private loans are due upon sale of the property, which may make it difficult for property owners to match the life of the repayment obligation with the useful life of the financed improvements. Under LACEP, the assessment obligation will transfer to the new property owner upon sale.
- The County feels that by virtue of countywide aggregation provided by LACEP, both residential and commercial properties will benefit from lower borrowing costs in the municipal bond market.

Benefits to the City include:

- The City's participation in LACEP is free.
- As in conventional assessment financing, the City is not obligated to repay the bonds issued by the County of Los Angeles or to pay the assessments levied on the participating properties.
- The County of Los Angeles handles all assessment administration, bond issuance, and bond administration functions. As a participant, the City can provide property owners with access to financing of energy efficient, water efficiency, and renewable energy improvements through LACEP – thereby helping to meet its local environmental economic development goals without committing staff time to design, implement, and administer the program.

The first phase of LACEP will fund improvements to residential properties. It is anticipated that loans to eligible residential applicants will begin disbursement after September 1, 2010. A subsequent phase of LACEP will fund improvements to non-residential (commercial) properties following full implementation of residential financing. County staff and consultants are currently working with commercial building and financial industry stakeholders to design the non-residential program. Future implementation of the non-residential phase of LACEP will not require any additional approvals from the City. At that time, all non-residential property owners within participating cities will be eligible to apply for voluntary contractual assessment financing from LACEP.

Property owners will have access to LACEP information through a variety of sources, including access to a comprehensive website that includes an online loan application process. Basic marketing and outreach material templates will be provided by the County at no charge for use by the City in its own promotion of the program within the community.

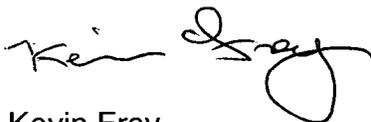
CONCLUSION

The attached resolution authorizes the County of Los Angeles to accept applications from owners of property within the City of San Dimas for financing of energy efficiency, water efficiency, and renewable energy improvements through LACEP. It also authorizes the County to conduct assessment proceedings and levy assessments against the property of participating owners within City boundaries. Finally, it authorizes miscellaneous related actions and makes certain findings and determinations required by law. The County of Los Angeles will undertake a judicial validation proceeding as part of its initiation of LACEP. The City can withdraw from LACEP at any time by passing a resolution rescinding the authorization.

RECOMMENDATION

It is recommended that the City Council adopt Resolution ##### authorizing the City of San Dimas to participate in the Los Angeles County Energy Program.

Respectfully Submitted,



Kevin Frey
Administrative Aide

Attachments: Resolution No. 2010-34

Exhibit A: County Report on the Los Angeles County Energy Program

RESOLUTION NO. 2010-34

A RESOLUTION OF THE CITY COUNCIL OF SAN DIMAS, CALIFORNIA CONSENTING TO THE INCLUSION OF PROPERTIES WITHIN THE INCORPORATED AREA OF THE CITY IN THE LOS ANGELS COUNTY ENERGY PROGRAM TO FINANCE DISTRIBUTED GENERATION RENEWABLE ENERGY SOURCES AND ENERGY AND WATER EFFICIENCY IMPROVEMENTS, APPROVING THE REPORT SETTING FORTH THE PARAMETERS OF THE REFERENCED PROGRAM AND CERTAIN MATTERS IN CONNECTION THEREWITH

WHEREAS, Chapter 29 of part 3 of division 7 of the California streets and highways code (the "Act") authorizes cities and counties to assist free and willing property owners in financing the installation of distributed generation renewable energy sources and energy and water efficiency improvements (the "Improvements") that are permanently fixed to residential, commercial, industrial or other real property through a contractual assessment program; and

WHEREAS, the Board of Supervisor (the "Board of Supervisors") of the County of Los Angeles, a political subdivision of the State of California (the "County"), has established a contractual assessment program named the Los Angeles County Energy Program ("LACEP") pursuant to the Act; and

WHEREAS, the parameters of LACEP are set forth in the Report attached hereto as Exhibit A (the "Report") and such Report has been prepared by the Director of Internal Services Department of the County, as program Administrator ("the Program Administrator"), pursuant to Section 5898.22 of the Act and approved by the board of Supervisors; and

WHEREAS, the Act authorizes the County to enter into contractual assessments with property owners located within incorporated cities only subsequent to the approval of the legislative body of the related city to participate in LACEP;

WHEREAS, the City of San Dimas desires to participate with the County in LACEP, under terms and conditions agreed to by San Dimas and the County, and provide for participation in LACEP by property owners located within City limits; and

WHEREAS, this Council of San Dimas has reviewed the report;

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the Council of the City of San Dimas as follows:

- Section 1. The recitals set forth hereinabove are true and correct in all respects.
- Section 2. This City Council finds and declares that properties in the City's incorporated area will be benefited by participation in LACEP.

- Section 3. This City Council ratifies the resolution adopted by the Board of Supervisors on April 6, 2010 declaring the Board of Supervisors' intention to order the implementation of contractual assessment program to finance Improvements pursuant to the act.
- Section 4. This City Council hereby approves the Report substantially in the form attached hereto as Exhibit A and finds and determines that changes to the parameters of LACEP that are not material in nature do not require the approval of this Council.
- Section 5. This City Council hereby approves the inclusion in LACEP of all the properties in the incorporated area within the City, as same may be amended through annexation from time to time, the acquisition, construction and installation within City limits of the Improvements set forth in the Report upon the request and agreement of the affected property owner, and the assumption of jurisdiction thereover by the County for the aforesaid purposes. The adoption of this Resolution by this City Council constitutes the approval by the City to participate in the LACEP and to take each and every action necessary or desirable for financing the Improvements, including the levying, collecting, and enforcement of the contractual assessments to finance the Improvements and the issuance of bonds secured by such contractual assessments.
- Section 6. The City Clerk is directed to file a certified copy of this Resolution with the Los Angeles County Office of Sustainability, located at 1100 North Easter Avenue, Los Angeles, California 90063.
- Section 7. City staff is authorized and directed to coordinate with the County, including the Program Administrator and County staff, to facilitate operation of LACEP. City staff is also authorized and directed to do all acts and things which may be required by this Resolution, or which may be necessary or desirable in carrying out LACEP as described in the Report, as may be amended from time to time, and approved by this Resolution, and all matters incidental thereto.

PASSED, APPROVED AND ADOPTED this 8th day of June, 2010.

Curtis W. Morris, Mayor of the City of San Dimas

ATTEST:

Ina Rios, CMC, City Clerk

I HEREBY CERTIFY that the foregoing Resolution was adopted by vote of the City Council of the City of San Dimas at its regular meeting of June 8, 2010, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Ina Rios, CMC, City Clerk



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

April 6, 2010

12

April 6, 2010

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Sachi A. Hama
SACHI A HAMA
EXECUTIVE OFFICER

SET: May 25, 2010 @ 9:30 a.m.

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

Dear Supervisors:

ADOPTION OF THE RESOLUTION OF INTENTION TO IMPLEMENT THE LOS ANGELES COUNTY ENERGY PROGRAM (ALL DISTRICTS) (3 VOTES)

SUBJECT

Adoption of the enclosed Resolution of Intention will initiate the formation of a voluntary contractual assessment program in accordance with California Assembly Bill 811 (AB 811), which was approved by the State Legislature and signed by the Governor on July 21, 2008. The program will provide financing to qualified property owners within the County of Los Angeles for the installation of energy and water efficiency improvements to their respective properties. Participating property owners will repay the cost of the improvements through an assessment levied against their property which is payable in semi-annual installments on property tax bills. Voluntary contractual assessments may be entered into by property owners in unincorporated areas of the County and in incorporated cities, subsequent to adoption of a resolution of participation in the Los Angeles County Energy Program by the legislative body of the incorporated city.

IT IS RECOMMENDED THAT YOUR BOARD:

Adopt the enclosed Resolution of Intention to approve the following items:

1. Find that the proposed project is exempt from the California Environmental Quality Act for the reasons stated in this letter and in the Resolution of Intention;
2. Declare your Board's intention to implement a contractual assessment program to finance the installation of distributed generation renewable energy sources and energy and water efficiency improvements within the County;
3. Direct the Internal Services Department (ISD) to prepare and file with your Board a Program Report pursuant to Section 5898.22 of the California Streets and Highways Code;

4. Ratify a written notice of the proposed program delivered to all providers of water, natural gas, or electric power within the boundaries of the County; and
5. Set a public hearing date of May 25, 2010, as provided for in the Resolution of Intention, and direct the Executive Officer of the Board to publish a notice of public hearing no later than 20 days before the date of the public hearing, pursuant to Section 6066 of the Government Code.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On July 21, 2008, the Governor signed AB 811 which, as amended, allows local governments to finance energy and water efficiency, and distributed generation renewable energy projects (collectively known as Improvements) that are permanently fixed to residential, commercial, industrial, or other real property. The financing is repaid through annual assessments on the property tax bill and a lien is filed against the property as security. The assessment remains with the property should the owner transfer or sell it. The Los Angeles County Energy Program (LACEP) is the contractual assessment program of the County under AB 811.

LACEP financing under AB 811 mitigates two key barriers that prevent property owners from implementing a greater number of energy projects: 1) it eliminates the need for property owners to pay up-front costs for improvements out of pocket, and 2) it establishes a loan obligation that is attached to the property and not to the individual borrower.

During the program's initial two year operating period, LACEP is expected to achieve 15,000 home energy retrofits, which have the potential to add \$150 million to the local economy. LACEP is intended to facilitate a significant industry shift in the region toward a greater energy efficient and renewable energy resource economy. The availability of AB 811 financing can be a catalyst in spurring the local economy by creating an estimated 1,600 "green" home energy retrofit jobs, and up to 1,000 ancillary jobs in areas, such as jobs training and workforce development, local manufacturing and distribution, and research and development.

Implementation of improvements to existing properties in the County will help the State and County reduce greenhouse gas emissions by 20,000 tons of carbon dioxide annually. Property owners can help achieve greenhouse gas reductions, reduce water and energy use, and, at the same time, save money by investing in improvements. Residents will have access to LACEP information through a variety of sources, including Environmental Service Center locations, online access, and community events.

LACEP will fund improvements to non-residential (e.g., commercial) properties after implementation of residential financing. ISD staff and consultants are working with commercial building and financial industry stakeholders to design the non-residential program. ISD staff and consultants will seek to address impediments to implementing retrofits in smaller commercial buildings (i.e., landlords are often reluctant to invest in buildings where tenants pay the utilities and the landlords do not see a direct savings, while tenants do not want to make long-term investments in buildings that they may occupy on a short-term basis).

A number of stakeholder groups are being engaged during the program design phase, including contractors, workforce development agencies, organized labor, building industry associations, home efficiency and solar equipment providers, property owner associations, County and city staff, the utility industry, and the mortgage and banking industry. Market research is being

conducted to develop an effective outreach campaign that will leverage the Whole House Retrofit programs being implemented by natural gas and electric utilities throughout California. LACEP outreach initiatives will be coordinated with Statewide efforts to provide consistent training for contractors, utilize existing credentialing and certification programs, and streamline the application process for participants.

The required program report will provide a summary of LACEP for the general public and cities considering participation. The program report will be completed and filed with your Board in advance of the public hearing to be held no sooner than 45 days following adoption of the attached Resolution of Intention (Attachment A).

A written notice of the proposed contractual assessment program (Attachment B) has been delivered to all public and private providers of water, natural gas, and/or electric power within the boundaries of the County of Los Angeles. This notice informs such providers that your Board intends to create the LACEP and will present an opportunity for comment at the public hearing to be held on May 25, 2010.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

By providing financing that may not otherwise be readily available to property owners, the County is promoting energy and water conservation, and the reduction of greenhouse gas emissions, which supports the County Strategic Plan Goal 1, Operational Effectiveness. This action also supports the County Strategic Plan Goal 3, Community and Municipal Services, by providing property owners a means to finance improvements that will result in utility cost-savings and improve their quality of life.

FISCAL IMPACT/FINANCING

In October 2009, your Board accepted the County's allocation of \$15.4 million in Energy Efficiency and Conservation Block Grant (EECBG) funding received under the American Recovery and Reinvestment Act (ARRA). The County has identified approximately \$12.2 million of this EECBG funding to support the implementation of its AB 811 program and related activities, including Environmental Service Centers and public information and outreach.

The County has applied for additional grant funding to support the AB 811 program development costs, marketing and incentives, and interest rate reductions for participating homeowners. ISD will continue to pursue grant opportunities as they are identified and will advise the Board of the status of these efforts.

A portion of the County's administrative costs (e.g., program management, application processing, etc.) will be paid by the property owners who voluntarily participate in this program. To fund the cost of the improvements, the County plans to obtain financing both from private lenders and through the issuance of bonds in the public capital markets. The County will make these funds available to qualifying property owners for allowable improvements. The debt incurred during this process will be repaid by assessments on the property tax bills and will not be an obligation of the County. In the event that the assessment is delinquent and property taxes remain unpaid, the County shall have the right to initiate foreclosure proceedings on the subject property. The foreclosure policy must take into consideration many factors and has yet to be finalized. Your Board's approval will be obtained for any such policy recommendation.

Since participation is voluntary, the property taxes for non-participating property owners are unaffected by the program.

The table below provides estimates for three typical retrofit improvement projects; including project costs, semi-annual assessment amounts, and utility bill savings. The case studies range from: 1) a basic retrofit with some additional easy to install measures, such as Energy Star bathroom fans, programmable thermostat, and energy efficient light fixtures to, 2) a basic retrofit with a heating and air conditioning system replacement to, 3) a basic retrofit that incorporates a solar photovoltaic power system. Available tax credits have not been included, but could result in additional savings.

TYPICAL HOME RETROFIT PROJECTS ANALYSIS	PROJECT COST	GROSS ASSESSMENT (AFTER INCENTIVES AND PROGRAM EXPENSES)	ESTIMATED ANNUAL ASSESSMENT	ESTIMATED ANNUAL UTILITY SAVINGS
Basic Retrofit (insulation, duct sealing, weather stripping, plus easy to install measures)	\$6,000	\$5,500	\$549	\$454
Basic Retrofit + HVAC Replacement (includes heating, ventilation, and air conditioning system)	\$15,000	\$13,200	\$1,317	\$681
Basic Retrofit + Solar Photovoltaic (PV)	\$25,500	\$20,020	\$1,997	\$1,549

Estimates do not include tax credits or the potential income tax impact of deductible interest. Results based on a "typical" L.A. County residence and project. Results will vary by home condition, location, etc. For this illustration, the examples assume a 9% interest cost and a 20 year term. Actual interest will depend on market rates.

The implementation of this program will have no impact on net County cost.

FACTS AND PROVISIONS/ LEGAL REQUIREMENTS

These proceedings are governed by Chapter 29 of Part 3 of Division 7 of the Streets and Highways Code of the State of California (Act). Pursuant to the Act, counties and cities are authorized to assist free and willing property owners in financing improvements that are permanently fixed to residential, commercial, industrial, or other real property through a voluntary contractual assessment program.

Pursuant to Section 5898.26 of the Act, your Board is required to hold a public hearing where the program report will be presented and all public comments regarding the proposed voluntary contractual assessment program will be heard and considered. The Executive Officer of the Board will cause the notice of public hearing to be published pursuant to Section 6066 of the Government Code.

ENVIRONMENTAL DOCUMENTATION

The proposed project is categorically exempt from the California Environmental Quality Act (CEQA). The project, to establish the Los Angeles County Energy Program, is a voluntary contractual assessment program to finance the installation of renewable energy sources, and energy and water efficiency improvements. The project meets the criteria set forth in Section 15308 of the State CEQA Guidelines and Class 8 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, in that it is an action taken by a regulatory agency, as authorized by State law, to ensure the maintenance, restoration, enhancement, or protection of the environment where the regulatory process involves procedures for protection of the environment. Therefore, the project is within a class of projects that has been determined not to have a significant effect on the environment. In addition, there are no cumulative impacts, unusual circumstances, or other limiting factors that would make the exemption inapplicable based on the project records.

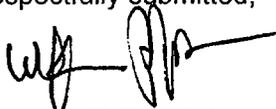
IMPACT ON CURRENT SERVICES (OR PROJECTS)

The implementation of the program will have no impact on current services. The program will reduce greenhouse gases, improve energy efficiency, and create jobs within the County.

CONCLUSION

Upon approval of the Resolution of Intention, it is requested that the Executive Officer of the Board return three originally executed copies of the adopted Resolution of Intention to the Chief Executive Office, Internal Services Department, and Treasurer and Tax Collector.

Respectfully submitted,



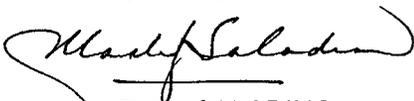
WILLIAM T FUJIOKA
Chief Executive Officer

Respectfully submitted,



TOM TINDALL
Director, Internal Services Department

Respectfully submitted,



MARK J. SALADINO
Treasurer and Tax Collector

WTF:TT:MS:ES:jj

Attachments

c: Assessor
County Counsel
Executive Officer, Board of Supervisors
Auditor-Controller

RESOLUTION OF THE BOARD OF SUPERVISORS OF
THE COUNTY OF LOS ANGELES DECLARING ITS
INTENTION TO ORDER THE IMPLEMENTATION OF
A CONTRACTUAL ASSESSMENT PROGRAM TO
FINANCE THE INSTALLATION OF DISTRIBUTED
GENERATION RENEWABLE ENERGY SOURCES
AND ENERGY AND WATER EFFICIENCY
IMPROVEMENTS

WHEREAS, Chapter 29 of Part 3 of Division 7 of the Streets and Highways Code of the State of California (the "Act") authorizes counties to assist free and willing property owners in financing the installation of distributed generation renewable energy sources and energy and water efficiency improvements (the "Improvements") that are permanently fixed to residential, commercial, industrial or other real property through a contractual assessment program; and

WHEREAS, the County of Los Angeles, a political subdivision of the State of California (the "County"), desires to authorize a contractual assessment program to finance the installation of the Improvements in an area that encompasses the entire County pursuant to the Act;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Los Angeles (the "Board of Supervisors") as follows:

Section 1. Determination of Public Interest. The Board of Supervisors hereby finds and determines that (a) it would be convenient, advantageous, and in the public interest to designate the entire area within the County, subject to the consent of any incorporated city therein as provided for under Section 3 hereof, as the area within which authorized County officials and property owners may enter into voluntary contractual assessments to finance the installation of Improvements pursuant to the Act; and (b) it is in the public interest for the County to finance the installation of Improvements pursuant to the Act.

Section 2. Identification of Improvements. The Board of Supervisors hereby declares that it proposes to make voluntary contractual assessment financing available to property owners within the County to finance the installation of Improvements, as set forth in further detail in the Report (herein defined) described in Section 10 below (the "Contractual Assessment Program").

Section 3. Identification of Boundaries. Voluntary contractual assessments may be entered into by property owners located within the territory of the County; provided that voluntary contractual assessments may be entered into by property owners located within incorporated cities only subsequent to the approval of the legislative body of the related city to participate in the Contractual Assessment Program.

Section 4. Proposed Financing Arrangements. The County may elect to finance all or a portion of the Contractual Assessment Program by one or more of the financing arrangements permitted under Section 5898.28 of the Act, including issuing or causing to be issued bonds pursuant to the Act, the principal and interest for which would be repaid by voluntary contractual assessments pursuant to the Contractual Assessment Program. The County

may but is not obligated to advance its own funds to finance work to be repaid through contractual assessments, and may but is not obligated to from time to time sell or cause to be sold bonds to reimburse itself for such advances. Financing through the Contractual Assessment Program will be available to property owners who satisfy certain eligibility requirements, including minimum property value-to-lien ratio and maximum total property loan-to-value ratio, as set forth in further detail in the Report.

Provision is hereby made for the issuance of improvement bonds pursuant to Division 10 (commencing with Section 8500) of the Streets and Highways Code of the State ("1915 Act"), insofar as the 1915 Act is not in conflict with the Act. Any bonds issued under the 1915 Act that are payable from contractual assessments shall be issued in one or more series, and the last installment of bonds shall mature a maximum of 39 years from the second day of September next succeeding 12 months from their date of issuance. Any bonds issued under the 1915 Act shall be serial bonds, term bonds or both, and shall bear interest at the rate or rates determined at the time of their sale, which rate shall not exceed twelve percent (12%) per annum, payable semiannually.

Section 5. Additional Provisions Relating to the Proposed Bonds. The provisions of Part 11.1 of the 1915 Act shall apply to the collection of assessments and advance retirement of bonds; provided, however, that except as otherwise provided in Part 11.1, Parts 8 and 11 of the 1915 Act shall apply.

It is the intention of the Board of Supervisors to create a special reserve fund for the bonds under Part 16 of the 1915 Act.

Pursuant to Section 8769 of the 1915 Act, the Board of Supervisors hereby determines and declares that the County will not obligate itself to advance available funds from the County treasury to cure any deficiency which may occur in the bond redemption fund to be created with respect to the bonds; provided, however, that this determination shall not prevent the County from, in its sole discretion, so advancing funds.

The bonds proposed to be issued in this Resolution may be refunded under Division 11.5 of the Streets and Highways Code of the State or other applicable laws permitting refunding of the bonds, upon the conditions specified by and at the determination of the Board of Supervisors and in accordance with the refunding provisions set forth in any bond indenture, trust agreement or other agreement to be executed in connection with the issuance of the bonds proposed to be issued in this Resolution; provided that any refunding bonds shall bear interest at the rate or rates of not to exceed twelve percent (12%) per annum, the maximum number of years to maturity thereof shall not exceed the maximum maturity of bonds being refunded and any adjustment to assessments resulting from the refunding will be done on a pro rata basis.

Pursuant to Section 8650.1 of the 1915 Act, the Board of Supervisors hereby determines that the principal amount of bonds maturing or becoming subject to mandatory prior redemption in each year shall be other than an amount equal to an even annual proportion of the aggregate principal amount of the bonds.

Section 6. Agreement with Other Public Agency, Regulated Public Utility or Mutual Water Company. The Board of Supervisors hereby declares its intention to enter into one or

more agreements with a public agency, regulated public utility or mutual water company if doing so will be in the public interest.

Section 7. Public Hearing. The Board of Supervisors hereby orders that a public hearing be held before the Board of Supervisors on May 25, 2010, at 9:30 a.m., Kenneth Hahn Hall of Administration, 500 West Temple Street, Room 381, Los Angeles, California 90012, for the purpose of allowing interested persons to the opportunity to comment upon, object to or present evidence with regard to the proposed contractual assessment program or any of its particulars.

The Board of Supervisors hereby orders the Clerk of the Board of Supervisors to publish a notice of public hearing pursuant to Section 5898.24 of the Act and Section 6066 of the Government Code once a week for two successive weeks. Such notice of public hearing shall be published twice in a newspaper that is published once a week or more often, with at least five days intervening between the respective notice publication dates, not counting such publication dates. The period of notice will commence upon the first day of publication and terminate at the end of the fourteenth day. The first publication shall occur not later than 20 days before the date of the public hearing.

Section 8. Consultations with County Auditor-Controller. The Board of Supervisors hereby directs the Chief Executive Officer and the Treasurer and Tax Collector to enter into consultations with the County Auditor-Controller in order to reach agreement on what additional fees, if any, will be charged to the County for incorporating the proposed contractual assessments into the assessments of the general taxes of the County on real property.

Section 9. Designation of Program Administrator. The Board of Supervisors hereby designates the Director of the Internal Services Department of the County as the Program Administrator for the Contractual Assessment Program (the "Program Administrator").

Section 10. Report. The Board of Supervisors directs the Program Administrator to prepare and file with the Board of Supervisors a report (the "Report"), at or before the time of the public hearing described in Section 7 above, pursuant to Section 5898.22 of the Act and containing all of the following:

(a) A map showing the boundaries of the territory within which voluntary contractual assessments are proposed to be offered, as set forth in Section 3 above.

(b) A draft contract (the "Contract") specifying the terms and conditions that would be agreed to by the County and a property owner within the voluntary contractual assessment area. The Contract may allow property owners to purchase directly the related equipment and materials for the installation of the authorized Improvements and to contract directly for the installation of such Improvements.

(c) A statement of County policies concerning voluntary contractual assessments including all of the following:

(1) Identification of types of Improvements that may be financed through the use of contractual assessments.

(2) Identification of a County official authorized to enter into voluntary contractual assessments on behalf of the County.

(3) A maximum aggregate dollar amount of voluntary contractual assessments.

(4) A method for setting requests from property owners for financing through voluntary contractual assessments in priority order in the event that requests appear likely to exceed the authorization amount.

(d) A plan for raising a capital amount required to pay for work performed pursuant to voluntary contractual assessments. The plan may include amounts to be advanced by the County through funds available to it from any source. The plan may include the sale of a bond or bonds or other financing relationship pursuant to Section 5898.28 of the Act. The plan shall include a statement of or method for determining the interest rate and time period during which contracting property owners would pay any assessment. The plan shall provide for any reserve fund or funds. The plan shall provide for the apportionment of all or any portion of the costs incidental to financing, administration, and collection of the voluntary contractual assessment program among the consenting property owners and the County.

(e) A report on the results of the consultations with County Auditor-Controller described in Section 8 above concerning the additional fees, if any, that will be charged to the County for incorporating the proposed voluntary contractual assessments into the assessments of the general taxes of the County on real property, and a plan for financing the payment of those fees.

Section 11. Notice to Water, Electric and Natural Gas Providers. The Board of Supervisors hereby ratifies the written notice of the proposed Contractual Assessment Program to all water, electric and natural gas providers within the boundaries of the County given by the County Office of Sustainability under the Internal Services Department pursuant to Section 5898.24(b) of the Act not less than 60 days prior to adoption of the resolution confirming the Report and certain matters attendant thereto.

Section 12. Contractual Assessments. Voluntary contractual assessments levied pursuant to the Act, and the interest and any penalties thereon, will constitute a lien against the lots and parcels of land on which they are made, until they are paid. Unless otherwise directed by the Board of Supervisors, the assessments shall be collected in the same manner and at the same time as the general taxes of the County on real property are payable, and subject to the same penalties and remedies and lien priorities in the event of delinquency and default.

Section 13. Notice of Exemption. The Board of Supervisors hereby determines that establishment of the Contractual Assessment Program is within a class of projects that has been determined not to have a significant effect on the environment in that it meets the criteria set forth in Section 15308 of the California Environmental Quality Act Guidelines and Class 8 of the

County's Environmental Document Reporting Procedures and Guidelines, Appendix G. In addition, the Board of Supervisors finds that there are no cumulative impacts, unusual circumstances, or other limiting factors that would make the exemption inapplicable based on the project records.

Section 14. Publication of Resolution. The Clerk to the Board of Supervisors is hereby ordered to cause this Resolution to be published pursuant to Section 5133 of the Streets and Highways Code of the State of California, not less than 10 days prior to the date of public hearing set forth in Section 7 above.

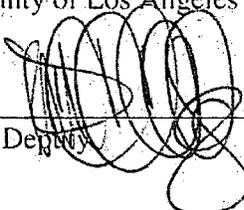
Section 15. Other Acts. The Chief Executive Officer, the Treasurer and Tax Collector, the Program Administrator, the Director of Public Works and their designees are hereby authorized and directed, jointly and severally, to do any and all acts and things and deliver any and all documents which they may deem necessary or advisable in order to effectuate the purposes of this Resolution and all matters incidental thereto, and any such actions previously taken by such officers are hereby ratified and confirmed.

Section 16. Effective Date. This Resolution shall be effective upon its adoption by the Board of Supervisors.

The foregoing Resolution of Intention was on the 6th day of April, 2010, adopted by the Board of Supervisors of the County of Los Angeles and ex-officio the governing body of all other special assessment and taxing districts, agencies and authorities for which said Board so acts.

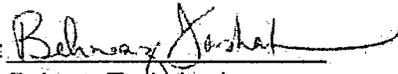


SACHI A. HAMAI
Executive Officer of the
Board of Supervisors of the
County of Los Angeles

By: 
Deputy

APPROVED AS TO FORM:

ANDREA SHERIDAN ORDIN
County Counsel

By: 
Behnaz Tashakorian
Deputy County Counsel

**NOTICE OF PUBLIC HEARING
COUNTY OF LOS ANGELES
PROPOSED RENEWABLE ENERGY AND ENERGY AND WATER EFFICIENCY
CONTRACTUAL ASSESSMENT PROGRAM
WITHIN THE TERRITORY OF THE COUNTY**

NOTICE IS HEREBY GIVEN that on May 25, 2010, at 9:30 a.m., at the regular meeting place of the Board of Supervisors of the County of Los Angeles (the "County"), Kenneth Hahn Hall of Administration, 500 West Temple Street (corner of Temple Street and Grand Avenue), Room 381, Los Angeles, California 90012, the County shall hold a public hearing to discuss the proposed formation of a renewable energy and energy and water efficiency contractual assessment program (the "Proposed Contractual Assessment Program") within the territory of the County, subject to a related city's approval of participation in the Proposed Contractual Assessment Program, where applicable, and to allow interested persons to comment upon, object to, or present evidence with regard to or inquire about the proposed program or any of its particulars.

On April 6, 2010, the County adopted a resolution approving the boundaries of the Proposed Contractual Assessment Program, declaring its intention to implement the Proposed Contractual Assessment Program, directing the preparation of a report on certain particulars of the Proposed Contractual Assessment Program (the "Report"), calling for a public hearing and approving certain matters related thereto. The purpose of the Proposed Contractual Assessment Program is to assist property owners in financing the installation of distributed generation renewable energy sources improvements, energy efficiency improvements and water efficiency improvements that are permanently fixed to residential, commercial, industrial or other real property, which financing will be secured by contractual assessments levied on such owner's lot or parcel. Assessments may be levied only with the free and willing consent of the affected owner of each lot or parcel.

At the above-referenced time and place all persons who are present will be afforded an opportunity to comment upon, object to, or present evidence with regard to the Proposed Contractual Assessment Program, the extent of the area proposed to be included within the Contractual Assessment Program, the terms and conditions of the draft contract with landowners, and the proposed financing provisions for the Contractual Assessment Program, all as set forth in the Report. A copy of the Report will be on file in the Board Executive Office at Kenneth Hahn Hall of Administration, 500 West Temple Street, Room 383, Los Angeles, California 90012. Inquiries regarding the hearing proceedings may be directed to the County Office of Sustainability of the Internal Services Department at 877-270-7781.

Dated: _____, 2010

Clerk of the Board of Supervisors of the
County of Los Angeles

By: _____
Deputy

ATTACHMENT B

NOTICE OF PROPOSED CONTRACTUAL ASSESSMENT PROGRAM COUNTY OF LOS ANGELES

Notice is hereby given pursuant to Section 5898.24(b) of the Streets and Highways Code of the State of California by the County of Los Angeles, a political subdivision of the State of California (the "County"), to all water, electric and natural gas providers within the boundaries of the County that on or about April 6, 2010 the Board of Supervisors of the County (the "Board of Supervisors") will consider a resolution declaring the County's intent to designate an area, which shall encompass the entire geographic territory within the boundaries of the County, within which the County and property owners within the County may enter into voluntary contractual assessments to finance the installation of distributed generation renewable energy sources and energy efficiency and water efficiency improvements that are permanently fixed to real property pursuant to Chapter 29 of Part 3 of Division 7 of the Streets & Highways Code of the State of California. Participation by property owners within an incorporated city will be subject to the related city's approval of participation in the proposed contractual assessment program. The Board of Supervisors is also expected to conduct a hearing on or about May 25, 2010 to afford all persons who are present an opportunity to comment upon, object to, or present evidence with regard to the proposed contractual assessment program, the extent of the area proposed to be included within the program, the terms and conditions of the draft contract between the County and certain property owners, or the proposed financing provisions. ***This notice is provided for information purposes only; no action is required to be taken by water, electric or natural gas providers.***

For additional information, please contact the County Office of Sustainability of the Internal Services Department at 877-270-7781.

Dated as of March 26, 2010

COUNTY OF LOS ANGELES, CALIFORNIA



Agenda Item Staff Report

DATE: June 8, 2010
TO: Chairman and Board members
FROM: Blaine Michaelis, Executive Director
SUBJECT: Adoption of the Agency's Five Year Implementation Plan

SUMMARY

The Agency publicly noticed a public hearing on the adoption of the Agency's 2010 – 2015 Five Year Implementation Plan. Staff is has not finalized the proposed plan. Therefore, staff recommends continuing the pubic hearing to June 22, 2010.

86(1)



**CITY OF SAN DIMAS
MINUTES
SAN DIMAS REDEVELOPMENT AGENCY MEETING
TUESDAY, MAY 25, 2010
SENIOR CITIZEN/COMMUNITY CENTER
MULTIPURPOSE ROOM, 201 E. BONITA AVENUE**

PRESENT:

Chairman Curtis W. Morris
Vice Chairman Denis Bertone
Mr. Emmett G. Badar
Mr. John Ebner
Executive Director Blaine Michaelis
Agency Attorney Ken Brown
Secretary Ina Rios
Assistant City Manager of Community Development Larry Stevens
Assistant City Manager Ken Duran
Director of Public Works Krishna Patel
Director of Parks and Recreation Theresa Bruns

ABSENT:

Mr. Jeffrey W. Templeman
Director of Development Services Dan Coleman

CALL TO ORDER

Chairman Morris called the meeting to order at 8:04 p.m.

ORAL COMMUNICATION (This is the time set aside for members of the audience to address the Board. Speakers are limited to three minutes.)

There were no comments.

APPROVAL OF MINUTES

It was moved by Mr. Bertone, seconded by Mr. Ebner, to approve the minutes of the May 11, 2010 meeting. The motion carried by those present; Mr. Templeman was absent.

EXECUTIVE DIRECTOR

- 1) Renewal of Administrative Agreement between the City and the Redevelopment Agency for personnel, equipment and facilities required for the operation of the Housing Set-Aside Fund.

Assistant Executive Director Duran recommended the renewal of the Administrative Agreement between the City and the Redevelopment Agency for utilization of city personnel, equipment and facilities for the operation of the Housing Set Aside Fund.

Mr. Bertone informed the public that renewal does not increase any fee or tax on the public.

It was moved by Mr. Bertone, seconded by Mr. Ebner, to approve renewal of the Administrative Agreement between the City and the Redevelopment to continue to provide the necessary support for the Housing Set-Aside Fund. The motion carried by those present; Mr. Templeman was absent.

8C

MEMBERS OF THE AGENCY

There were no comments.

ADJOURNMENT

Chairman Morris adjourned the meeting at 8:08 p.m.

Respectfully submitted,

Ina Rios, Secretary



Agenda Item Staff Report

TO: Honorable Chairman and SDRA Board Members
for the meeting of June 8, 2010

FROM: Blaine Michaelis, Executive Director SDRA

INITIATED BY: Barbara Bishop, Finance/IS Manager

SUBJECT: Low and Moderate Income Housing Fund

SUMMARY

Annual determination by the Agency that administrative costs for the Low and Moderate Housing fund are necessary.

BACKGROUND

As per Health and Safety Code Section 33334.3 (d), it is the intent of the Legislature that the Low and Moderate Income Housing Fund be used to the maximum extent possible to defray the costs of production, improvement and preservation of low and moderate income housing and that the amount of money spent for planning and general administrative activities associated with the development, improvement and preservation of that housing not be disproportionate to the amount actually spent for the costs of production, improvement or preservation of that housing.

The Agency is required per the above mentioned code to determine annually that the planning and administrative expenses are necessary for the production, improvement or preservation of low and moderate income housing.

RECOMMENDATION

Since, Section 33334.3 (d) of the Health and Safety Code specifies that annually an agency shall determine that these costs are necessary for low and moderate income housing purposes, it is recommended that the Agency through minute action, make a specific finding that planning and administrative costs for fiscal year 2010-11 are necessary for the production, improvement or preservation of low and moderate income housing.

8d(1)



CITY OF SAN DIMAS
MINUTES
SAN DIMAS PUBLIC FACILITIES FINANCING
CORPORATION
TUESDAY, MAY 25, 2010
SENIOR CITIZEN/COMMUNITY CENTER
MULTIPURPOSE ROOM, 201 E. BONITA AVENUE

PRESENT:

President Curtis W. Morris
Mr. Emmett Badar
Mr. Denis Bertone
Mr. John Ebner
Mr. Jeff Templeman

Secretary/Treasurer Blaine Michaelis
Attorney J. Kenneth Brown

CALL TO ORDER

President Morris called the meeting to order at 8:08 p.m.

ORAL COMMUNICATION (This is the time set aside for members of the audience to address the Authority. Speakers are limited to three minutes.)

There were no comments.

APPROVAL OF MINUTES

It was moved by Mr. Ebner, seconded by Chair Morris to approve the minutes of the May 11, 2010 meeting. The motion carried by those present; Mr. Templeman was absent.

MEMBERS OF THE AUTHORITY

- 1) Review Lease Revenue Bond financing in regard to the City Hall, Plaza, and Community Building renovation and expansion project.

RESOLUTION NO. 2010-02, A RESOLUTION OF THE SAN DIMAS PUBLIC FINANCING AUTHORITY APPROVING THE ISSUANCE OF LEASE REVENUE BONDS (CIVIC CENTER RENOVATION AND EXPANSION), SERIES 2010 (BANK QUALIFIED), IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$8,800,000, IN ONE OR MORE SERIES, AS TAX-EXEMPT BONDS, APPROVING THE FORM AND AUTHORIZING THE PREPARATION OF A PRELIMINARY OFFICIAL STATEMENT AND THE EXECUTION AND DELIVERY OF A FINAL OFFICIAL STATEMENT, A SITE AND FACILITY LEASE, A LEASE AGREEMENT, AN ASSIGNMENT AGREEMENT, AN AGENCY AGREEMENT, AN INDENTURE AND A BOND PURCHASE AGREEMENT; AND AUTHORIZING OFFICIAL ACTIONS AND EXECUTION OF DOCUMENTS RELATED THERETO

Secretary/Treasurer Michaelis stated this is the companion action with the City Council's consideration and adoption of City of San Dimas Resolution No. 2010-22 authorizing a Lease Revenue Bond Financing and adopting certain documents providing for the issuance of lease revenue bonds; and Resolution No. 2010-23 to allow reimbursement for capital expenditures from bond proceeds. He recommended that the Authority Board approve Resolution No. 2010-02 authorizing the approval for the issuance of Lease Revenue Bonds to finance a portion of the City Hall and Community Center renovation and expansion.

qb

In response to Mr. Ebner, Mr. Michaelis reassured him that the two parks were used as collateral only as a financial transaction and the parks will remain open as the property of the City.

After the title was read, it was moved by Mr. Badar, seconded by Mr. Ebner, to waive further reading and adopt RESOLUTION NO. 2010-02, A RESOLUTION OF THE SAN DIMAS PUBLIC FINANCING AUTHORITY APPROVING THE ISSUANCE OF LEASE REVENUE BONDS (CIVIC CENTER RENOVATION AND EXPANSION), SERIES 2010 (BANK QUALIFIED), IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$8,800,000, IN ONE OR MORE SERIES, AS TAX-EXEMPT BONDS, APPROVING THE FORM AND AUTHORIZING THE PREPARATION OF A PRELIMINARY OFFICIAL STATEMENT AND THE EXECUTION AND DELIVERY OF A FINAL OFFICIAL STATEMENT, A SITE AND FACILITY LEASE, A LEASE AGREEMENT, AN ASSIGNMENT AGREEMENT, AN AGENCY AGREEMENT, AN INDENTURE AND A BOND PURCHASE AGREEMENT, AND AUTHORIZING OFFICAL ACTIONS AND EXECUTION OF DOCUMENTS RELATED THERETO. The motion carried by those present; Mr. Templeman was absent.

Authority Attorney Brown stated that persons in the community had expressed interest in purchasing these bonds. He said information will be made available to those persons when the bonds come to market.

Mr. Michaelis said he is available to provide information to anyone interested in the purchase of tax exempt bonds in \$5,000 denomination.

ADJOURNMENT

President Morris adjourned the meeting at 8:16 p.m.

Secretary/Treasurer