AGENDA

SPECIAL MEETING OF
SAN DIMAS CITY COUNCIL
TUESDAY, SEPTEMBER 14, 2010, 6:15 P. M.
SENIOR CITIZEN/COMMUNITY CENTER
201 E. BONITA AVE.

COUNCIL:
Mayor Curtis W. Morris
Mayor Pro Tem John Ebiner
Councilmember Emmett Badar
Councilmember Denis Bertone
Councilmember Jeff Templeman

1. **CALL TO ORDER**

2. **ORAL COMMUNICATIONS**
   (For anyone wishing to address the City Council on an item on this agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. Speakers are limited to three minutes or as may be determined by the Chair.)

   a. Members of the Audience

3. **STUDY SESSION PLANNING MATTERS**

   a. Tour of the San Dimas City Council Chambers to review proposed project.

4. **ADJOURNMENT**

   The next City Council meeting is Tuesday, September 14, 2010, 7:00 p.m.

AGENDA STAFF REPORTS: COPIES OF STAFF REPORTS AND/OR OTHER WRITTEN DOCUMENTATION PERTAINING TO THE ITEMS ON THE AGENDA ARE ON FILE IN THE OFFICE OF THE CITY CLERK AND ARE AVAILABLE FOR PUBLIC INSPECTION DURING THE HOURS OF 8:00 A.M. TO 5:00 P.M. MONDAY THROUGH FRIDAY. INFORMATION MAY BE OBTAINED BY CALLING (909) 394-6216. CITY COUNCIL MINUTES AND AGENDAS ARE ALSO AVAILABLE ON THE CITY'S HOME PAGE ON THE INTERNET: http://www.cityofsandimas.com/minutes.cfm.

POSTING STATEMENT: ON SEPTEMBER 10, 2010, A TRUE AND CORRECT COPY OF THIS AGENDA WAS POSTED ON THE BULLETIN BOARDS AT 201 EAST BONITA AVENUE (SAN DIMAS SENIOR CITIZEN/COMMUNITY CENTER); 186 VILLAGE COURT (SAN DIMAS TEMPORARY CITY HALL) 145 NORTH WALNUT AVENUE (LOS ANGELES COUNTY PUBLIC LIBRARY, SAN DIMAS BRANCH); 300 EAST BONITA AVENUE (UNITED STATES POST OFFICE); VONS SHOPPING CENTER (PUENTE/VIA VERDE) AND THE CITY'S WEBSITE AT www.cityofsandimas.com/minutes.cfm.

Agenda Item Staff Report

STUDY SESSION

TO: Honorable Mayor and Members of City Council
For the Meeting of September 14, 2010

FROM: Blaine Michaelis, City Manager

SUBJECT: Tour of the Council Chambers to visualize the proposed project

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The purpose of the study session is to take a trip over to the chambers to visualize the project one more time before the award of the bid to accomplish the work is decided. The project is to complete a more complete renovation of the council chambers – to use new and long lasting materials for the dais and tables, to more fully address dais ADA, improve the layout for staff and public presentations, to improve the audio visual elements of the chambers, and explore expanding the seating capacity of the room. The award of bid for this work will be on the council agenda later on this evening.

Decision points:

1. Should we increase the audience seating capacity from 72 to 80 fixed seats? We will mark out where the chairs would be for 80 seats and council can see how wide the isles and spacing between rows would be with 80 seats. Decision: should we stay at 72 seats or go to 80?

2. The plan is to have a solid low radius wall between the public and staff area. A solid wall is needed where the new ADA ramp is going on the north side, the recommendation is to continue that solid wall along the east or front section as well. Decision: should we proceed with the solid wall in place of the previous railing installation?

3. The recommendation is to install new paneling behind and along the dais and presentation walls of the chambers. The reason for the recommendation is because of the difficulty in refinishing 41 year old paneling that has an oil base finish in a way that would match the new dais paneling material. In addition, replacing the paneling provides for a new longer lasting product that utilizes the more effective installation methods used today. Decision: whether or not to take advantage of the benefits of installing new paneling as part of the project.

4. Bullet resistant material (bullet guard) built in the new dais. On the next page are some pictures – one to show what the material looks like before it is covered with finish wood, and another picture to show the application

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in the context of the Temecula city hall project. The decision is whether or not to proceed with the installation of the bullet guard feature.

Close up of the bullet guard material before it is covered by the finish wood work of the dais

Temecula's chambers showing the wall with the bullet guard material which will be covered by the dais finish wood work.

The bid results to complete the construction side of the additional council chambers renovation came in $840 under the cost estimate we discussed August 24th - including the installation of the bullet guard material. In other words the cost to do the work will be slightly less than what we talked about August 24th.

Cost estimates for the work to be bid:

$25,000	Rebuild entire dais – ADA compliant w/ solid surface top
$5,000	Move existing staff table in the circle w/ solid surface top
$5,000	Add staff table w/ solid surface top
$5,000	Renovate existing table w/ solid surface top
$3,500	Rebuild podium – ADA compliant w/ solid surface top
$15,750	Rebuild radius wood wall
$30,000	Rebuild/replace wood paneling
$2,800	Refurbish light valance and speaker box
$6,750	New acoustical panels
$4,500	Install bullet guard in dais
$103,300	**Total cost estimate for these specific items August 24th**
$102,460	**Bid for these specific items September 2, 2010**

If we go with 80 chairs and all recommended council chambers improvements, how much more money are we talking about?

Net Cost	
$5,030	80 chair option – cost of $23,280; original budget $18,250
$74,210	Wood work bid $102,460 plus work by other trades (electrician, AV company, demolition, etc.) $31,740 total cost of $134,210; original budget $60,000
$79,240	Total additional net cost of revised plan for the council chambers renovation

Where could the money come from for this work?

The total project budget includes contingencies to address additional project costs. Through August 31st, just over $2 million remains available in these contingency accounts. Even with anticipating future contingency needs in the project, staff feels comfortable recommending that the net cost for the council chambers upgrades can be absorbed within the contingency accounts for the project.