



MINUTES
SPECIAL CITY COUNCIL MEETING
TUESDAY, MAY 10, 2011, 5:00 P. M.
PUBLIC CONFERENCE ROOM
245 E. BONITA AVE.

PRESENT:

Mayor Pro Tem Jeff Templeman
Councilmember Emmett G. Badar
Councilmember Denis Bertone
Councilmember John Ebner (Arrived 5:35 p.m.)

City Manager Blaine Michaelis
City Attorney J. Kenneth Brown
City Clerk Ina Rios
Assistant City Manager of Community Development Larry Stevens
Assistant City Manager Ken Duran
Director of Development Services Dan Coleman
Director of Parks and Recreation Theresa Bruns
Senior Engineer Shari Garwick
Finance Manager Barbara Bishop
Business License Steven Valdivia
Public Works Superintendent John Campbell

Chamber of Commerce
Karen Gaffney

San Dimas Sheriff's Station
Captain Don Slawson

ABSENT:

Mayor Curtis W. Morris
Director of Public Works Krishna Patel

1. CALL TO ORDER

Mayor Pro Tem Templeman called the meeting to order at 5:09 p.m.

2. ORAL COMMUNICATIONS

(For anyone wishing to address the City Council on an item on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. Speakers will be subject to a three-minute limit.)

a. Members of the Audience

1) Margie Green, Chairman, Chamber of Commerce, expressed her appreciation to Karen Gaffney, President/CEO, Chamber of Commerce, for a great job running everything smoothly in bringing the community and businesses together.

2) Karen Gaffney, President/CEO, Chamber of Commerce, presented a letter of request for continued funding from the City. She provided an overview of events and services of the past year and the proposed restructure of the organization. She said the Board is looking at different ways to improve services. The two staff members make sure the needs of the membership/community are met, and are in the process of restructuring the budget to show revenue and expenditures, and analyzing their marketing efforts. She will make a full presentation at the regular meeting.

Councilmember Bertone stated he will abstain when a vote is taken on funding for the Chamber. He said the relationship with the Chamber is very important to the City and he praised Karen Gaffney and Margie Green who are doing a great job.

3. STUDY SESSION

a. Discuss 2011-12 Budget for the City of San Dimas

City Manager Michaelis stated that the purpose of the study session is to review highlights of the Fiscal Year Budget which will be brought for Council approval on June 14, 2011. He said revenue projections are budgeted very conservatively.

General Fund:

Assistant City Manager Duran provided a general overview of the total budget and department budgets, and highlighted key points. He stated that including transfers in and transfers out, staff is presenting a balanced budget with approximately \$956,304 in general fund revenue over expenditures. He said the City is anticipating a loss of approximately \$900,000 in annual sales tax revenue due to the relocation of a sales tax generating business, and the budget includes setting aside funds for this economic uncertainty; the number of projects and purchases in the proposed budget is minimized; the budget also looks at a change in the overall contract provisions with the Sheriff's Department and addresses the proposed elimination of Redevelopment Agencies. Staff requested Council direction on proposed revenue source increases for the Citywide Landscape Parcel Tax, Business License fees, Planning and Engineering fees; the PEG fee, the overnight parking citation, and the cost recovery vehicle tow fee.

Mayor Pro Tem Templeman said he cannot justify the expenditure on alley reconstruction work when the community is in need of other projects such as park restrooms or street improvements.

In response to Mayor Pro Tem Templeman, Senior Engineer Garwick replied that street improvement projects on Gladstone, Lone Hill and Via Verde are budgeted for 2012.

City Manager Michaelis stated that the alley reconstruction project can be deferred and funds can be made available for street improvements in Via Verde or another major project.

In response to Councilmember Bertone, Director Bruns replied that funds are not budgeted for the Walnut Creek Park, however, the Rivers Mountain Conservancy allocated \$200,000 to cover the planning process. She said a community meeting will be scheduled to determine the park plan or viable uses for City-owned property and Water Conservation Authority property. Director Bruns noted that the consultant for the project is AHBE and as stakeholders, the City Council can be contacted for one-on-one interviews.

In response to Mayor Pro Tem Templeman, Assistant City Manager Stevens replied that as part of the entitlement process, an environmental impact report is required. He said they must first come up with a plan and are coordinating with the County of Los Angeles to facilitate the process. He added that it was staff's understanding that in-kind support services would be provided for the planning effort.

In response to Councilmember Badar, Mr. Stevens replied that by partnering with the Water Conservation Authority, it was easier to secure funds to acquire the property, and the City planned to be compatible and to coordinate with the WCA, but did not have any specific plan beyond that.

Public Safety:

City Manager Michaelis stated that staff carefully reviewed the contract provisions with the Sheriff's Department and compared per capita expenditures for public safety with surrounding contract cities. The study revealed that San Dimas pays 50% more than neighboring contract cities. Mr. Michaelis

highlighted revisions to the contract provisions that still meet all law enforcement needs in a cost efficient manner. Staff's recommendations included:

- 1) Making the change in the contract effective July 1, 2011.
- 2) Staff and San Dimas Station Command staff will monitor critical public safety statistics and needs to see if any adjustment is needed.
- 3) Regular reports will be provided to the Council regarding check points and if there is a need to increase service levels, staff has the flexibility to restore or adjust any provisions of the contract. If service levels are maintained and expectations met, the recommended level of service will be continued.

Councilmembers Badar and Bertone requested that the vote on this item be deferred until staff can submit a report comparing other cities' response time.

Administrative Services:

In response to Mayor Pro Tem Templeman, Assistant City Manager Duran replied that staff is proposing the addition of four part time Parking Enforcement Officers to provide additional shifts on weekends and to allow the full time Parking Enforcement Officer to devote more time to other duties. Mr. Duran added that the additional number of citations issued will offset the cost of the added positions.

Veterans Memorial:

Councilmember Ebner inquired if there are funds available in the Park Fund if the City Council approved the Veterans Memorial.

City Manager Michaelis replied that staff presented a balanced budget which does not include funds for any additional expenditures. However, if it is the desire of the Council to allocate funds for park improvements, staff would have to come back with a recommendation to allocate reserve funds.

Monument Sign:

Councilmember Badar said there has been a lot of discussion in the community about a monument sign in front of city hall. He asked if funds are available for a study of neighboring cities that have similar signs, cost estimates, and maintenance costs.

Mr. Stevens stated that staff would look at the technical form of regulation, not construction or operating costs, however, staff can contact cities that have those type of signs, a Sign Company, and get estimated costs if there is interest in doing that.

City Manager Michaelis said the approach is to wait until the audit is complete before funds can be reprogrammed to the various funds or projects, including community funding projects.

4. ADJOURNMENT

Mayor Pro Tem Templeman adjourned the meeting at 6:42 p.m. The next meeting is May 10, 2011, 7:00 p.m. in the Council Chambers.

Respectfully submitted,

Ina Rios, CMC, City Clerk