

**DEVELOPMENT PLAN REVIEW BOARD
MINUTES
September 8, 2011 at 8:30 A.M.
245 EAST BONITA AVENUE
CITY COUNCIL CONFERENCE ROOM, CITY HALL**

PRESENT

*Dan Coleman, Director of Development Services
Scott Dilley, Chamber of Commerce
Blaine Michaelis, City Manager
Krishna Patel, Director of Public Works
Jim Schoonover, Planning Commission*

ABSENT

*Emmett Badar, City Council
John Sorcinelli, Public Member at Large*

CALL TO ORDER

Jim Schoonover called the regular meeting of the Development Plan Review Board to order at 8:35 a.m. so as to conduct regular business in the City Council Conference Room.

HEARING ITEMS

DPRB Case No. 11-36

A request to approve an accessory residential caretaker unit at 1800 Sycamore Canyon Road (previously DPRB Case No. 04-64).

APN: 8665-001-004, 005

Zone: Single-Family 10,000 (RPD-10)

Guy Williams of ECS, Inc., applicant, was present

Assistant City Manager, Larry Stevens, stated that back on December 16, 2004, the DPRB approved a Use Determination for Specific Plan No. 25 which allows for an accessory residential caretaker unit in conjunction with approved grazing operations. The operations should comply with: a minimum lot size of twenty acres, maximum floor area of 2,000 sq. ft. of habitable residential space, occupancy shall be limited to the property owner, or an employee of the property owner, providing services to the associated grazing operation and approval in compliance with time limits to not exceed 3 years, which time may be extended with DPRB approval. He indicated that on December 13, 2007, a 3 year extension was granted which expired on January 12, 2011. A timely request for an additional extension was not made and

the approval expired. The applicant is submitting a request for an extension and noted that there are no additional improvements. He stated that the grazing operations (currently 4 cattle and 4 horses) and accessory residential caretaker unit will continue in existence and the property owner desires to re-establish said approval subject.

Eric Beilstein, Building Official, asked how long after does the extension expired when approved.

Mr. Stevens replied 3 years from approval date.

Mr. Patel recommended that the approval be set to January 2011 versus September 2011.

Mr. Stevens commented that the date preference will be up to the Board.

Mr. Coleman inquired about the annual report.

Mr. Stevens replied that it will be added with the last extension and also can be found internally within the department in Laserfiche.

Guy Williams, applicant, apologized for not applying in a timely manner for a 3 year extension.

Mr. Michaelis recommended being consistent with the January expired date and noted that the expiration will be on January 14, 2011.

MOTION: Moved by Blaine Michaelis, seconded by Scott Dilley to approve the 3 year extension, with January 2011 as the date of approval and January 2014 as the date of expiration.

Motion carried 5-0-2-0 (Badar and Sorcinelli Absent)

ADJOURNMENT

There being no further business the meeting was adjourned at 8:40 a.m. to the meeting of September 22, 2011 at 8:30 a.m.