AGENDA

REGULAR CITY COUNCIL / REDEVELOPMENT AGENCY MEETING
TUESDAY, OCTOBER 25, 2011, 7:00 P. M.
SAN DIMAS COUNCIL CHAMBERS
245 E. BONITA AVENUE

CITY COUNCIL:
Mayor Curtis W. Morris
Mayor Pro Tem Jeff Templeman
Councilmember Emmett Badar
Councilmember Denis Bertone
Councilmember John Ebiner

1. CALL TO ORDER AND FLAG SALUTE

2. RECOGNITIONS

- Proclaim October 2011 as Fire Prevention Month

3. ANNOUNCEMENTS

- Halloween Carnival, Costume Contest and Haunted Hall on Monday, October 31, 2011
- Pui-Ching Ho, Library Manager, San Dimas Library
- San Dimas H.E.R.O.E.S. presentation of banner and certificate to Benjamin Schlabs, U. S. Army, and Aaron Jouvenat, U. S. Marines, recently discharged from active duty in the Armed Forces.
- Presentation to the City Council by Michael Cacciotti, South Coast Air Quality Management District Governing Board Member, Regarding Air Quality Issues and Funding Programs in the San Gabriel Valley.

4. ORAL COMMUNICATIONS (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or asked to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

a. Members of the Audience

5. CONSENT CALENDAR
(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council requests separate discussion.)

a. Resolutions read by title, further reading waived, passage and adoption recommended as follows:

(1) **RESOLUTION NO. 2011-51**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, CALIFORNIA, APPROVING CERTAIN DEMANDS FOR THE MONTH OF OCTOBER, 2011.

b. Approval of minutes for regular City Council meeting of October 11, 2011.

c. Award of Cash Contract No. 2011-08 - Poison Oak Trail Design/Build Improvements, to Bellfree Contractors, Inc. in the amount of $54,701.06 and a total budget of $60,171.017.

d. Approval of the City's Single Audit Report.

e. Approval of the City's Annual Independent Audited Financial Statements.

f. Lot Line Adjustment 11-01 462 / 508 N. Lone Hill Avenue (APN: 8383-009-068, 081 (Parcel 3A) & 8383-009-070, 071, 072 (Parcel 4A)), A request to realign a portion of the North property line of Parcel 3A to the south and to move the remaining 126 feet further north, in order to accommodate the development of a Panda Express drive-through restaurant on Parcel 4A.

g. Lot Line Adjustment 11-02 582 / 614 N. Lone Hill Avenue (APN: 8383-009-073, 074 (Parcel 5A) & 8383-009-075, 076 (Parcel 6A)), A request to realign a portion of the North property line of Parcel 5A to the south and to move the remaining 83 feet further north, in order to accommodate the development of an Olive Garden Restaurant on Parcel 5A.

END OF CONSENT CALENDAR

6. OTHER MATTERS

a. Year-End Report for San Dimas Dial-a-Cab and Get About Transportation Services

7. SAN DIMAS REDEVELOPMENT AGENCY

a. Oral Communications *(This is the time set aside for members of the audience to address the Board. Speakers are limited to three minutes.)*

b. Approval of minutes for October 11, 2011 meeting

c. Executive Director

d. Members of the Agency

8. ORAL COMMUNICATIONS

a. Members of the Audience *(Speakers are limited to five (5) minutes or as may be determined by the Chair.)*

b. City Manager

1) Schedule study session for 5:30 p.m. on November 8, 2011 to discuss public nuisance abatement and trends and issues in retail.

c. City Attorney

d. Members of the City Council

1) Appointment of Youth Member of Parks and Recreation Commission.

2) Discussion and direction of parking requirements or standards applicable to major shopping centers.

3) Councilmembers' report on meetings attended at the expense of the local agency.

4) Individual Members' comments and updates.

9. CLOSED SESSION

Recess to a City of San Dimas/Redevelopment Agency closed session:

a. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Pursuant to G.C. Section 54956.8)

Property:	121 North San Dimas Avenue
Negotiating Parties:	
For City:	Blaine Michaelis, City Manager; Ken Duran, Assistant City Manager; Ken Brown, City Attorney
For Concessionaire:	Arlene Anaya, Marsteller Investments LLC
Under Negotiation:	Discuss terms for Food Service Concessionaire Agreement

b. CONFERENCE WITH LABOR NEGOTIATOR (Pursuant to G.C. Section 54957.6)

City Representative:	Blaine Michaelis
Employee Group:	City of San Dimas Employees

c. Report on closed session items

10. ADJOURNMENT

The next meeting will be Tuesday, November 8, 2011, at 7:00 p.m.

AGENDA STAFF REPORTS: COPIES OF STAFF REPORTS AND/OR OTHER WRITTEN DOCUMENTATION PERTAINING TO THE ITEMS ON THE AGENDA ARE ON FILE IN THE OFFICE OF THE CITY CLERK AND ARE AVAILABLE FOR PUBLIC INSPECTION DURING THE HOURS OF 8:00 A.M. TO 5:00 P.M. MONDAY THROUGH FRIDAY. INFORMATION MAY BE OBTAINED BY CALLING (909) 394-6216. CITY COUNCIL MINUTES AND AGENDAS ARE ALSO AVAILABLE ON THE CITY'S HOME PAGE ON THE INTERNET: http://www.cityofsandimas.com/minutes.cfm.

SUPPLEMENTAL REPORTS: AGENDA RELATED WRITINGS OR DOCUMENTS PROVIDED TO A MAJORITY OF THE SUBJECT BODY AFTER DISTRIBUTION OF THE AGENDA PACKET SHALL BE MADE AVAILABLE FOR PUBLIC INSPECTION AT THE CITY CLERK'S OFFICE DURING NORMAL BUSINESS HOURS. [PRIVILEGED AND CONFIDENTIAL DOCUMENTS EXEMPTED]

POSTING STATEMENT: ON OCTOBER 21, 2011, A TRUE AND CORRECT COPY OF THIS AGENDA WAS POSTED ON THE BULLETIN BOARDS AT 245 EAST BONITA AVENUE (SAN DIMAS CITY HALL); 145 NORTH WALNUT AVENUE (LOS ANGELES COUNTY PUBLIC LIBRARY, SAN DIMAS BRANCH); AND 300 EAST BONITA AVENUE (UNITED STATES POST OFFICE); AT THE VONS SHOPPING CENTER (PUENTE/VIA VERDE) AND THE CITY'S WEBSITE AT WWW.CITYOFSANDIMAS.COM/MINUTES.CFM.

CITY OF San Dimas CALIFORNIA

Certificate of Recognition

Presented to

Benjamin Schlabs

U. S. Army

In deep appreciation of your extraordinary commitment and service to our nation and the citizens of San Dimas

MAYOR: Curtis W. Morris

October 25, 2011
Date

CITY OF San Dimas CALIFORNIA

Certificate of Recognition

Presented to

Aaron Jouvenat

U. S. Marines

In deep appreciation of your extraordinary commitment and service to our nation and the citizens of San Dimas

MAYOR: Curtis W. Morris

October 25, 2011
Date

RESOLUTION NO. 2011-51

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, CALIFORNIA, APPROVING CERTAIN DEMANDS FOR THE MONTH OF OCTOBER 2011

WHEREAS, the following listed demands have been audited by the Director of Finance; and

WHEREAS, the Director of Finance has certified as to the availability of funds for payment thereto; and

WHEREAS, the register of audited demands have been submitted to the City Council for approval.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of San Dimas does hereby approve Warrant Register: 10/31/2011; 138001 through 138134; in the amount of $720,948.23. (137517 through 138000 set aside for Prepaids.)

PASSED, APPROVED AND ADOPTED THIS 25th DAY OF OCTOBER 2011.

_____
Curtis W. Morris, Mayor of the City of San Dimas

ATTEST:

_____
Ina Rios, CMC, City Clerk

I HEREBY CERTIFY that the foregoing Resolution was adopted by vote of the City Council of the City of San Dimas at its regular meeting of October 25, 2011, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Ina Rios, CMC, City Clerk

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THE WARRANT DISBURSEMENT JOURNAL IS NOT AVAILABLE TO VIEW THROUGH LASERFICHE

A PAPER COPY IS AVAILABLE IN THE FINANCE DIVISION

MINUTES
REGULAR CITY COUNCIL
TUESDAY, OCTOBER 11, 2011, 7:00 P. M.
SAN DIMAS COUNCIL CHAMBERS
245 E. BONITA AVE.

PRESENT:
Mayor Curtis W. Morris
Mayor Pro Tem Jeff Templeman
Councilmember Emmett Badar
Councilmember Denis Bertone
Councilmember John Ebiner arrived
City Manager Blaine Michaelis
City Attorney J. Kenneth Brown
City Clerk Ina Rios
Assistant City Manager for Community Development Larry Stevens
Assistant City Manager Ken Duran
Director of Development Services Dan Coleman
Director of Public Works Krishna Patel
Director of Parks and Recreation Theresa Bruns
Associate Planner Kristi Grabow

1. CALL TO ORDER AND FLAG SALUTE

Mayor Morris called the meeting to order at 7:01 p.m. and led the flag salute.

2. PRESENTATIONS

- Pui-Ching Ho, Library Manager, San Dimas Library

Pui-Ching Ho, Library Manager, highlighted activities held at the Library including Preschool Story Time at 10:30 a.m. on Fridays; Teen Advisory Board Meeting at 12:00 p.m. on October 15, 2011, to gather input from innovative energetic teens grades 6-12; Thursday evening Book Club on October 20, 2011, at 6:30 p.m., reading books set in Los Angeles beginning with Toby Barlow's Sharp Teeth. She invited children to a special Halloween program on Saturday, October 29, at 3:00 p.m., to learn about spiders, lizards, snakes and a variety of bugs. Students grades Kindergarten to 12th grade are invited to enter the annual Bookmark Contest. This year's theme is Pictured Adventure – Read. Entry forms are available at the Library or online at www.colapublib.org. For detailed information, contact the Library at 909/599-6738.

- Mitchell Crawford, Chair, Chamber of Commerce, Western Days recap

Mitchell Crawford, Chair, Chamber of Commerce, reported that the Chamber had a very successful Western Days event, with 75 entries in the parade, various nonprofit business and crafters displays, and no public safety incidents. Mr. Crawford expressed his gratitude to the Mayor and Councilmembers for volunteering and for supporting their event. He thanked the many volunteers for their assistance and mentioned that the Bonita Corridor Merchants helped pick up no parking signs along Bonita Avenue after the parade.

Councilmember Bertone thanked Mr. and Mrs. Crawford for their service in organizing the event.

In response to Councilmember Badar, Mr. Crawford replied that Little Miss San Dimas can be brought to a City Council meeting to be introduced to the community.

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3. **ORAL COMMUNICATIONS** (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or asked to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

   a. Members of the Audience

1) Gary Enderle, San Dimas H.E.R.O.E.S., distributed fliers and invited the City Council and public to the Rotary Club's Pancake Breakfast on Saturday, October 15th, from 7:00-11:00 a.m. at Eastshore RV Recreation Village to raise funds for the H.E.R.O.E.S. Memorial project. Mr. Enderle said they anticipate Phase I of the project to be completed by November 11, 2011 and invited everyone to the unveiling ceremony at 3:30 p.m. He said approximately 210 pavers have been sold and the organization has raised $171,569.12 to date. Once Phase I is completed, Phase II will begin. He said the project is moving forward thanks to city staff, architect, and crews for their cooperation and assistance.

2) Kathryn Klasse, San Dimas High School, invited the City Council to the San Dimas homecoming parade on Friday, October 14, 2011 and said the high school game will be held at Charter Oak at 7:00 p.m. and the homecoming dance will be held at Pomona Fairplex.

4. **CONSENT CALENDAR**
   (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council requests separate discussion.)

It was moved by Councilmember Bertone, seconded by Councilmember Badar, and carried to accept, approve and act upon the consent calendar, as follows: (Councilmember Ebiner was not present.)

   a. Resolutions read by title, further reading waived, passage and adoption recommended as follows:

      (1) **Resolution No. 2011-50**, A Resolution of the City Council of the City of San Dimas Approving certain demands for the months of September and October, 2011.

   b. Approval of minutes for September 27, 2011 regular City Council meeting.

   c. Tax Sharing Resolutions approving and accepting negotiated exchange of property tax revenues resulting from annexation to County Sanitation District No. 21 (Annexation No. 713) one proposed single-family home on Puddingstone Drive.

   END OF CONSENT CALENDAR

5. **PLANNING/DEVELOPMENT SERVICES**

   a. Review of Development Plan Review Board's decision regarding removal of oak tree for DPRB Case No. 11-14, Precise Plan No. 11-02 and Tree Permit 11-25 (Olive Garden restaurant).

1) **RESOLUTION NO. 2011-44**, (Revision) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS APPROVING PRECISE PLAN NO. 11-02 AND DEVELOPMENT PLAN REVIEW BOARD CASE NO. 11-14, A REQUEST TO CONSTRUCT A 7,537 SQUARE FOOT SIT-DOWN RESTAURANT (OLIVE GARDEN) WITHIN THE CITRUS STATION (APN: 8383-009-073).

Associate Planner Grabow exhibited a Powerpoint presentation and reviewed the 4-2-1-0 decision of the Development Plan Review Board to remove all the oak trees at the Olive Garden project location. Planner Grabow reviewed the applicant's Arborist's evaluation and said city staff, the city arborist and Councilmember Bertone went onsite to review comments of the applicant's Arborist. Planner Grabow highlighted the pros and cons for preserving tree No. 4 and stated that revised Resolution No. 2011-44 reflects the decision of the Board to remove all the trees. In the event the City Council determines that the tree should be preserved, Planner Grabow offered a new condition to replace Condition No. 26 contained within Resolution No. 2011-44.

Councilmember Bertone stated that the developer, city staff, and the city arborist agree the oak tree is healthy and can be preserved. He recommended saving this one oak tree.

Assistant City Manager for Community Development Stevens stated that the developer indicated they could work with the tree as long as they were able to retain 129 parking spaces on site and the parking plan accommodates that number. He added that Costco representatives expressed concern about how the future retail building could be adversely affected by the tree preservation, but were willing to abide by the Board's decision.

In response to Councilmember Badar, Assistant City Manager Stevens replied that the landscape plan calls for twenty-six 36" box trees in the parking lot. He said to compensate for the loss of the trees, the developer upgraded the size of the trees to reach maturity sooner than a normal parking lot tree. He added that oak trees are relatively slow growers and are more sensitive with a drip line. He said a species of trees more suitable will be planted within the parking lot and the exact species and mix will be known when the landscape plan is submitted for review by the city arborist, city plan checker and city staff.

Mr. Stevens further responded to Councilmember Badar that a portion of the 5,000 square foot retail building is near the drip line, however, there is a possibility that there could be minor shifting of the building if the City Council decides to preserve the tree.

Mayor Pro Tem Templeman stated that the entire Costco project was developed with a well-thought out landscape plan placing trees in appropriate locations based on drainage issues. He does not support accommodating the retail building around an oak tree that may or may not survive.

Mayor Morris stated that the proposed parking plan falls below Olive Garden's company standards, however, they will abide with the decision of the Board. Mayor Morris stated he is in favor of a well-designed landscape plan for that location, and although he is in favor of preserving trees, if feasible, he does not support preserving an inappropriate parking lot tree at the wrong elevation.

Councilmember Ebiner felt the one oak tree was worth preserving and suggested that the entrance to the retail building be relocated to the eastern side of the building nearest to prime parking spaces.

Mayor Pro Tem Templeman noted that due diligence is necessary to comply with civil requirements to address water management on site. He supports the Board's decision.

Councilmember Badar indicated that oak tree No. 4 posed a problem for Olive Garden and Costco. He thanked representatives of Olive Garden for working with staff to come up with a compromise.

In response to Councilmember Bertone, Assistant City Manager Stevens replied that Resolution No. 2011-44 (revision) reflects the Board's decision and includes conditions allowing removal of the four trees. He stated that the staff report provides alternate condition No. 26 that can be substituted if it is determined to preserve the tree.

In response to Mayor Pro Tem Templeman, Assistant City Manager Stevens explained that the alternate condition gives the City Council the option of preserving the tree and was provided to facilitate a decision without experiencing further delay.

After the title was read, it was moved by Mayor Pro Tem Templeman, seconded by Councilmember Badar, to waive further reading and adopt **RESOLUTION NO. 2011-44**, (Revision) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS APPROVING PRECISE PLAN REVIEW 11-02 AND DEVELOPMENT PLAN REVIEW BOARD CASE NO. 11-14, A REQUEST TO CONSTRUCT A 7,537 SQUARE FOOT SIT-DOWN RESTAURANT (OLIVE GARDEN) WITHIN THE CITRUS STATION (APN: 8383-009-073).

Councilmember Ebiner expressed his disappointment that the sole tree was not being preserved and said he would not vote in favor of the motion.

The motion carried by the following vote:

AYES:	Councilmembers Badar, Templeman, Morris
NOES:	Councilmembers Bertone, Ebiner
ABSENT:	None
ABSTAIN:	None

6. SAN DIMAS REDEVELOPMENT AGENCY

Mayor Morris recessed the regular meeting at 7:44 p.m. to convene a meeting of the San Dimas Redevelopment Agency Board of Directors. The regular City Council meeting reconvened at 7:45 p.m..

7. ORAL COMMUNICATIONS

a. Members of the Audience *(Speakers are limited to five (5) minutes or as may be determined by the Chair.)*

1) Susie Crawford stated she appreciates everything the City Council and city staff do for the citizens, however, she inquired if the oak trees that line San Dimas Avenue sidewalks were subject to replacement because they are not getting protection of the drip line and mulch.

b. City Manager

City Manager Michaelis reminded the public that the *Call the Mayor* show would be broadcast live on Thursday, October 13, at 7:00 p.m. He said the Mayor would appreciate telephone calls, but as a convenience, the program can also be reached by email at askthemayor@cityofsandimas.com

City Manager Michaelis reminded the City Council of the Homecoming Parade at 3:00 p.m. on Friday.

c. City Attorney

City Attorney Brown announced the City Council/Staff Retreat on Monday, October 17, 2011, and said there will be extensive discussion on Redevelopment project updates.

d. Members of the City Council

1) Councilmembers' report on meetings attended at the expense of the local agency.

There were no meetings attended at the expense of the local agency.

2) Individual Members' comments and updates.

1) Mayor Pro Tem Templeman thanked Caryol Smith and her spouse who installed a fence line to protect plants on the sidewalk area from dogs participating in the Western Days Parade.

2) Mayor Pro Tem Templeman would appreciate a response to Bonnie Ackerman's letter related to a parking issue at Emeritus Assisted Living.

8. ADJOURNMENT

Mayor Morris adjourned the meeting at 7:55 p.m. The next meeting is on Monday, October 17, 2011, 5:00 p.m. for the Fall City Council/Staff Retreat in the Council Chambers Conference Room. Mayor Morris further invited the community to attend a special Joint meeting of the City Council and Planning Commission to discuss the Sign Ordinance. The joint meeting will be held in the Community Building at 6:00 p.m. on Wednesday, October 19, 2011.

In response to Mayor Pro Tem Templeman, Assistant City Manager Stevens reported that notification for the joint meeting consisted of a website notice, an article in the Chamber newsletter, and notifying various parties who appeared at the community forums, and/or Planning Commission and City Council meetings. Additionally, staff will be meeting with the Chamber Sub-Committee prior to the special joint meeting on Wednesday.

In response to Councilmember Badar, Assistant City Manager Stevens replied that real estate signs will be included in the discussion, however, staff is not looking to revise the Code as it pertains to residential real estate. He will notify Mr. Launchbaugh and ask him to invite residential realtors who might be interested in attending the meeting.

Respectfully submitted,

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Ina Rios, CMC, City Clerk

Agenda Item Staff Report

TO: Honorable Mayor and Members of City Council
For the Meeting of October 25, 2011

FROM: Blaine Michaelis, City Manager

INITIATED BY: Theresa Bruns, Director of Parks and Recreation

SUBJECT: Award of Cash Contract 2011-08, Poison Oak Trail Design/Build Improvements

SUMMARY

A request for the City Council to award Cash Contract 2011-08, Poison Oak Trail Design/Build Improvements for a total contract price of $54,701.06, and a total budget of $60,171.17, including contingency.

BACKGROUND

Sealed bids were received by the City Clerk's office and publicly opened on Tuesday, October 11, 2011 at 10:00 a.m., for Cash Contract 2011-08, Poison Oak Trail Design/Build Improvements.

The bid results were as follows:

		Base Bid	Bid Alt 1	Bid Alt 2
1.	Bellfree Contractors, Inc.	$ 68,227.16	28,391.10	6,056.40
2.	FS Construction	$ 84,350.00	34,650.00	7,800.00
3.	Donald Hays Trail Contractor	$ 90,622.35	47,250.00	10,200.00
4.	KKG, Inc.	$ 97,856.00	74,685.00	20,130.00
5.	Excavating Engineers, Inc.	$121,840.00	28,350.00	6,000.00
6.	Metrocell Construction, Inc.	$139,650.00	66,150.00	19,200.00
7.	4-Con Engineering, Inc.	$161,850.00	59,220.00	16,320.00
8.	G Coast Construction	$165,600.00	75,600.00	20,400.00

ANALYSIS

The scope of work for this project includes trail construction for a multi-use trail, including earthwork and grading, retaining wall construction, construction of a culvert crossing, installation of rail fencing and a picnic table. The project specifications included Deltalok retaining wall construction with two bid alternatives for rock wall construction. Choosing the rock wall alternatives brings the total bid to $54,701.06, and adding a 10%

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contingency puts the project budget at $60,171.17. The Engineer's estimate for this project was $100,000.

Project specifications provide for the contract documents to be returned to the City within 10 calendar days of the award of contract, for work to commence within 5 calendar days of the notice to proceed, and work to be completed within 30 calendar days of commencement of work.

Staff and the City Engineer have reviewed the bid proposal, bid bond and references provided by the low bidder, Bellfree Contractors, Inc., and have verified that the contractor's bid bond is assured by certified check, as required by Public Contract Code 20170. It was confirmed through the State Contractor's License Board that the contractor's license #530940 is current and active.

A total of $139,00.00 is allocated in the 2011-12 Community Park Development Fund budget, Fund 20, for this project. Seventy-five percent of the project funding is provided by a Los Angeles County Regional Park and Open Space District Competitive Trails Grant. In addition to funding the Poison Oak Trail improvement, the grant will provide for additional improvements at the hilltop picnic area above Horsethief Canyon Park, to be completed separately from this project. The Poison Oak Trail is an historic trail that once was used regularly, but is now only passable on foot. It will extend westerly from the Sycamore Canyon Trail to the fire road. It is narrow, over-grown and relatively difficult to find.

RECOMMENDATION

Staff recommends award of Cash Contract 2011-08, Poison Oak Trail Design/Build Improvements to Bellfree Contractors, Inc., for a total contract price of $54,701.06, and a total budget of $60,171.17.

Agenda Item Staff Report

TO: Honorable Mayor and Council Members
for the meeting of *October 25, 2011*

FROM: Blaine Michaelis, City Manager

INITIATED BY: Barbara Bishop, Finance/IS Manager

SUBJECT: Approval of the City's Single Audit Report

SUMMARY

The City's Single Audit Report is submitted for adoption by the City Council.

DISCUSSION

The Single Audit Act and Office of Management and Budget (OMB) Circular A-133, *Audits of State, Local Governments, and Non-Profit Organizations*, require entities that expend federal awards, equal to or in excess of $500,000 in a fiscal year, to have an audit performed in accordance with the Single Audit Act.

The total federal expenditures for fiscal year 2010-11 were $1,254,082 and therefore a Single Audit is required. Attached is your copy of the Single Audit Report for fiscal year ending June 30, 2011. In the Independent Auditor's opinion, the City of San Dimas complied, in all material respects, with the requirements that are applicable to each of its major federal programs and issued an **Unqualified** opinion on the presentation of the federal programs for fiscal year 2010-2011. There were no findings to report; therefore no corrective action plan is required.

RECOMMENDATION

It is recommended that the City Council accept and approve this Single Audit Report by minute action.

5.d

Agenda Item Staff Report

TO: Honorable Mayor and Council Members for the meeting of *October 25, 2011*

FROM: Blaine Michaelis, City Manager

INITIATED BY: Barbara Bishop, Finance/IS Manager

SUBJECT: Approval of the City's Annual Independent Audited Financial Statements

SUMMARY

The City's Annual Independent Audited Financial Statements are submitted for adoption by the City Council.

DISCUSSION

The attached are the City's Annual Independent Audited Financial Statements which must be approved by the City Council as the Annual Report. Prior to the City Council meeting the members of the Finance/Audit Committee; Mayor Curtis Morris, Councilman Jeff Templeman, City Manager Blaine Michaelis, Assistant City Manager Ken Duran and Finance/IS Manager Barbara Bishop are scheduled to meet with Richard Kikuchi, CPA and Bryan Gruber, CPA from Lance, Soll & Lunghard to discuss the annual audit and the financial statements.

Per the auditor's *Report on Internal Control Over Financial Reporting and On Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards,* they did not identify any deficiencies in internal control over financial reporting that they consider to be material weaknesses. Additionally, during the tests performed of compliance with certain provisions of laws, regulations, contracts, and grant agreements, the results of the tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards.*

The auditor concluded based upon the audit, that there was a reasonable basis for rendering an unqualified opinion that the City of San Dimas' financial statements for fiscal year ended June 30, 2011, are fairly presented in conformity with *Generally Accepted Accounting Principles (GAAP)* and present the results of the operations and financial position of the City for fiscal year 2010-11. As management we assert that to the best of our knowledge and belief, these financial statements are complete and reliable in all material respects.

The following is explanation for some of the major financial highlights found on pages 5 & 6 of the Management's Discussion and Analysis.

FINANCIAL HIGHLIGHTS

The City's net assets (including capital assets such as land, buildings, infrastructure and equipment) increased by $758,213 from $76,406,477 to $77,164,690 as a result of the 2010-11 operations.

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The total for all fund revenues was $32,118,211 and the cost of governmental activities was $30,564,431 (refer to p13 of financial statements for detail) resulting in an increase in net assets (cash surplus) of $1,553,780 for all funds. Transfers In and Transfers Out between funds are not shown as revenues and expenditures for financial statement presentation, but are recorded on the City books and for budget purposes as revenues and expenditures.

The General Fund as stated on the financial statements includes Fund 70 Equipment Rental Fund in the total. The General Fund Balance of $30,900,448 and is comprised of:

Fund Balance General Fund 01	$30,491,948
Fund Balance Equipment Rental Fund 70	$ 408,500
Total General Fund Balance	$30,900,448

The Un-Assigned General Fund Balance and Assigned Fund Balance which is used for budgeting purposes and represents the **cash position** of the funds, shows an ending balance or surplus of $14,052,559 for **Fund 01** and $408,500 for **Fund 70**. These amounts **do not** include the Non-Spendable General Fund Balances of $16,439,389 for loans owed to the General Fund from SDRA and the Golf Course. When those are factored in, the total General Fund Balance **01/70** is the $30,900,448 as stated above.

The financial statements include Budgetary Comparison Statements for the General Fund on page 21 the Golf Course Fund on page 22 and for all other special funds beginning on page 62. Total long term debt decreased by $1,482,887 during the current fiscal year. The key factor in this increase was due to the annual payments to principal and interest on bond issues.

RECOMMENDATION

It is recommended that the City Council accept and approve these statements as the Annual Report by minute action.

Agenda Item Staff Report

TO: Honorable Mayor and Members of City Council
For the Meeting of October 25, 2011

FROM: Blaine Michaelis, City Manager

INITIATED BY: Marco A. Espinoza, Associate Planner

SUBJECT: Lot Line Adjustment 11-01
462 / 508 N. Lone Hill Avenue (APN: 8383-009-068, 081 (Parcel 3A) & 8383-009-070, 071, 072 (Parcel 4A))
A request to realign a portion of the North property line of Parcel 3A to the south and to move the remaining 126 feet further north, in order to accommodate the development of a Panda Express drive-through restaurant on Parcel 4A.

BACKGROUND

Parcel 3A and 4A were developed as part of the Citrus Station for future uses permitted within Specific Plan No. 24, Area 1. Parcel 4A has been approved for a Panda Express drive-through restaurant. The restaurant owners are purchasing the property and would like the site to be self-sustaining in regards to parking even though the center has a shared parking agreement. The Lot Line Adjustment would accomplish the applicant's request.

The applicant is proposing to realign a portion the north property line of Parcel 3A south and to move the remaining 126 feet future north.

There are no minimum lot dimensions within Area 1and the Lot Line Adjustment will not negatively affect the feasibility of developing each of the lots with the allowable uses permitted within Specific Plan No. 24, Area 1.

Lot Line Adjustment 11-01 complies with 66412.d Map Act Exclusions of the Subdivision Map Act.

RECOMMENDATION

Staff recommends approval of Lot Line Adjustment 11-01.

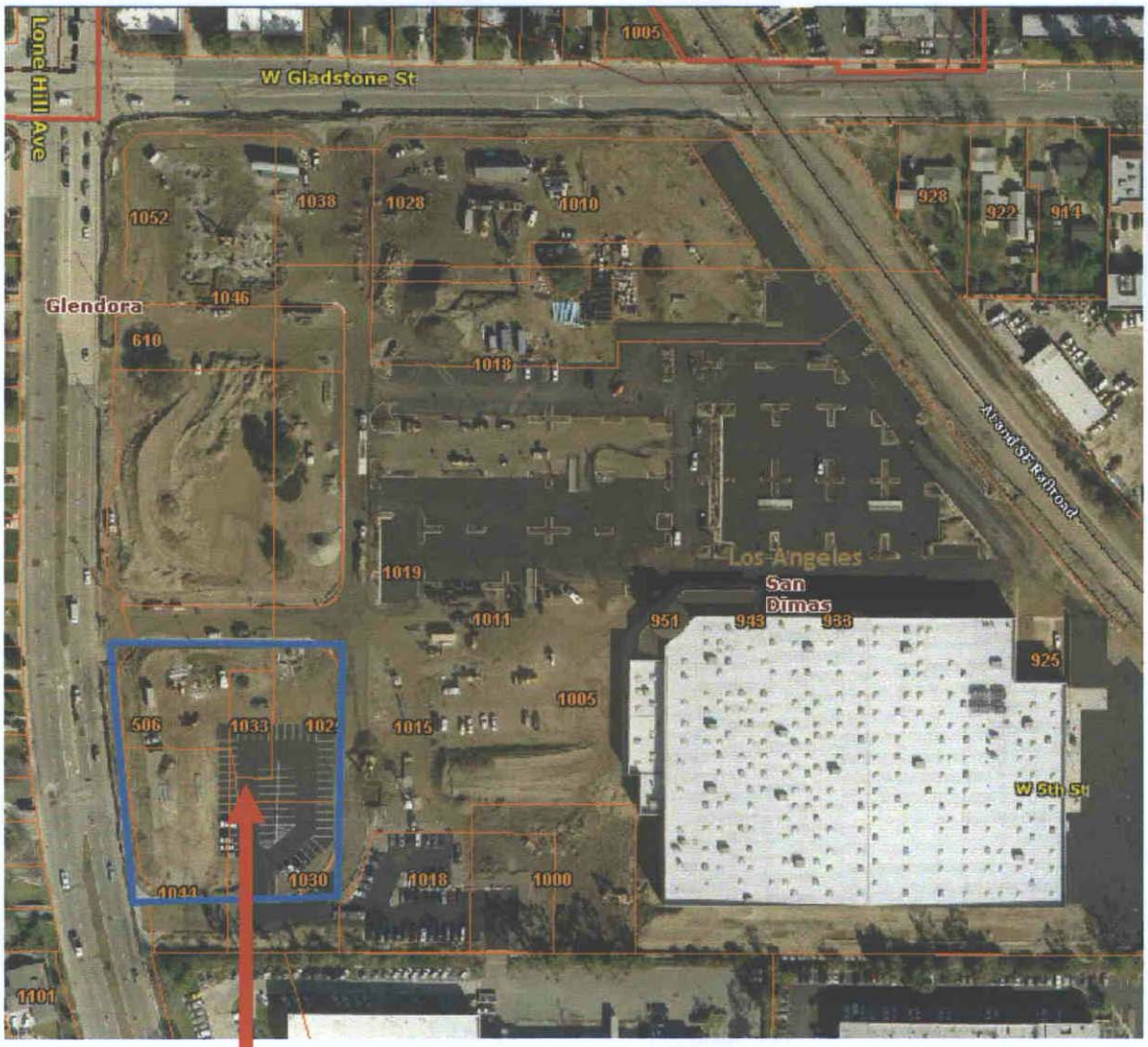
5.f

Respectfully Submitted,

Marco A. Espinoza
Associate Planner

Attachments: Aerial of Subjects sites
Proposed Lot Line Adjustment

Aerial of Subject Site



Subject Site (Parcel 5A and 6A)

COSTCO WHOLESALE CORPORATION

VP/ASSISTANT SECRETARY'S CERTIFICATE

I, Richard J. Olin, VP/Assistant Secretary of Costco Wholesale Corporation, a Washington corporation (the "Corporation"), hereby certify that the following resolution was adopted by the Board of Directors of the Corporation on **January 27, 2011**:

> **RESOLVED**, that any one of the Chairman, the Chief Executive Officer, the President, the Chief Financial Officer, any Executive or Senior Vice President, the Secretary, the Treasurer, or any Assistant Secretary of the Corporation is hereby authorized to execute any and all documents regarding the acquisition, leasing, sale or development of real property, including, without limitation, the execution of purchase agreements, deeds, escrow instructions, leases, closing statements, easements, deeds of dedication, restrictive covenants and construction agreements.

I further certify that said Resolution remains in full force and effect as of the date hereof.

Dated this 17TH day of AUGUST, 2011.

Richard J. Olin
VP/Assistant Secretary

RECORDING REQUESTED BY:
City of San Dimas

WHEN RECORDED MAIL TO:

City Clerk
City of San Dimas
245 East Bonita Avenue
San Dimas, CA 91773

SPACE ABOVE THIS LINE FOR RECORDER'S USE

Certificate of Compliance
Lot Line Adjustment
11-01

I/we, the undersigned owner(s) of record of the following described real property within the City of San Dimas, County of Los Angeles, hereby request to adjust our lot lines and request that the City of San Dimas to determine if said real property complies with the provisions of the Subdivision Map Act, (Sec. 66411 et seq., Government Code of the State of California) and any local subdivision ordinances of the City of San Dimas.

See attached Exhibit "A" for legal description and Exhibit "B" for plat.

PARCEL 3A:

Assessor's Parcel Number (APN): 8383-009-068, 081

Site Address: 520 N. Lone Hill Ave., San Dimas, CA 91773

Owner's Name(s): COSTCO WHOLESALE

Owner's Mailing Address: (for tax statements) 999 Lake Drive, Issaquah, WA 98027

Signature <*must be notarized*>

Signature <*must be notarized*>

(Notary to attach appropriate acknowledgement)

Note: Owners name(s) and signature(s) must match deeds- see instructions.
Corporation Note: Compliance with Corp Code Section 313 is required if the entity on whose behalf this document is signed is a corporation.

COSTCO WHOLESALE ACKNOWLEDGMENT

STATE OF WASHINGTON
COUNTY OF KING | ss.

On 8/17/11 before me, the undersigned notary public, personally appeared **Richard J. Olin** who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument, and acknowledged to me that he executed the same in his authorized capacity as **Vice President/Assistant Secretary**, and that by his signature on the instrument, the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing is true and correct.

WITNESS my hand and official seal.

Kathleen C. Hepworth
(Signature of Notary)

Kathleen C. Hepworth
(Legibly Print or Stamp Name of Notary)

Notary public in and for the state of Washington, residing at Issaquah, WA

My appointment expires 5/24/15

Certificate of Compliance
Lot Line Adjustment
11-01

PARCEL 4A:

Assessor's Parcel Number (APN):	8383-009-070, 071, 072
Site Address:	520 N. Lone Hill Ave., San Dimas, CA 91773
Owner's Name(s):	COSTCO WHOLESALE
Owner's Mailing Address (for tax statements)	999 Lake Drive, Issaquah, WA 98027

Signature *<must be notarized>*

Signature *<must be notarized>*

(Notary to attach appropriate acknowledgement)

Note: Owners name(s) and signature(s) must match deeds- see instructions.
Corporation Note: Compliance with Corp Code Section 313 is required if the entity on whose behalf this document is signed is a corporation.

COSTCO WHOLESALE ACKNOWLEDGMENT

STATE OF WASHINGTON
COUNTY OF KING | ss.

On 8/17/11 before me, the undersigned notary public, personally appeared **Richard J. Olin** who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument, and acknowledged to me that he executed the same in his authorized capacity as **Vice President/Assistant Secretary**, and that by his signature on the instrument, the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing is true and correct.

WITNESS my hand and official seal.

Kathleen C. Hepworth
(Signature of Notary)

Kathleen C. Hepworth
(Legibly Print or Stamp Name of Notary)

Notary public in and for the state of Washington
residing at Issaquah, WA
My appointment expires 5/24/15

KATHLEEN C. HEPWORTH
NOTARY PUBLIC
COMMISSION EXPIRES 05-24-15
STATE OF WASHINGTON

Certificate of Compliance
Lot Line Adjustment
 # 11-01

NOTICE

This certificate relates only to issues of compliance or noncompliance with the Subdivision Map Act and local ordinances enacted pursuant thereto. The parcel(s) described herein may be sold, leased, or financed without further compliance with the Subdivision Map Act or any local ordinance enacted pursuant thereto. Development of the parcel may require issuance of a permit or permits, or other grant or grants of approval.

DETERMINATION OF COMPLIANCE

I hereby certify that the two (2) parcels described above comply with the provisions of the Subdivision Map Act and local subdivision ordinances of the City of San Dimas, and may be sold, leased, financed, or transferred in full compliance with all applicable provisions of the Subdivision Map Act and local subdivision ordinances of the City of San Dimas.

By: _____

Dan Coleman
Director of Development Services *Date*
City of San Dimas

By: _____

Dominic C. Milano
City Engineer *Date*
City of San Dimas

State of California)
) ss
County of)

On _____ before me, _____ a Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature_____ (Seal)

My principal place of business is in:
My commission expires:

City of San Dimas

EXHIBIT "A"

LOT LINE ADJUSTMENT NO. 11- 01

(LEGAL DESCRIPTION)

OWNERS	EXISTING PARCELS APN	PROPOSED PARCELS REFERENCE NUMBER
COSTCO WHOLESALE	8383-009-068, 081	PARCEL 3A
COSTCO WHOLESALE	8383-009-070, 071, 072	PARCEL 4A

PARCEL 3A

THAT PORTION OF PARCEL 3 AND PARCEL 4 OF PARCEL MAP 61022, IN THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, PER MAP FILED IN BOOK 355, PAGES 48 THROUGH 55, INCLUSIVE, OF PARCEL MAPS IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SAID PARCEL 3; THENCE ALONG THE WESTERLY LINE OF SAID PARCEL 3 THE FOLLOWING TWO (2) COURSES:

1. NORTH 07°38'47" WEST 23.22 FEET TO THE BEGINNING OF A NON-TANGENT CURVE CONCAVE EASTERLY HAVING A RADIUS OF 2182.43 FEET, A RADIAL LINE TO SAID POINT BEARS SOUTH 80°04'20" WEST;

2. NORTHERLY ALONG SAID CURVE 140.86 FEET THROUGH A CENTRAL ANGLE OF 03°41'53" TO A POINT OF NON-TANGENCY, A RADIAL LINE TO SAID POINT BEARS SOUTH 83°46'13" WEST;

THENCE LEAVING SAID WESTERLY LINE, SOUTH 89°58'05" EAST 124.35 FEET; THENCE NORTH 09°09'37" WEST 14.19 FEET; THENCE SOUTH 89°58'05" EAST 126.84 FEET TO THE EASTERLY LINE OF SAID PARCEL 4; THENCE ALONG THE BOUNDARIES OF SAID PARCELS 3 AND 4 THE FOLLOWING THREE (3) COURSES:

1. SOUTH 00°01'55" WEST 92.45 FEET TO THE BEGINNING OF A CURVE CONCAVE NORTHWESTERLY HAVING A RADIUS OF 84.00 FEET;

2. SOUTHERLY, SOUTHWESTERLY AND WESTERLY ALONG SAID CURVE 131.95 FEET THROUGH A CENTRAL ANGLE OF 90°00'00";

3. NORTH 89°58'05" WEST 141.95 TO THE **POINT OF BEGINNING**.

HAVING AN AREA OF 38,911 SQUARE FEET OR 0.893 ACRES, MORE OR LESS.

PARCEL 4A

THAT PORTION OF PARCEL 3 AND PARCEL 4 OF PARCEL MAP 61022, IN THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, PER MAP FILED IN BOOK 355, PAGES 48 THROUGH 55, INCLUSIVE, OF PARCEL MAPS IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SAID PARCEL 3; THENCE ALONG THE WESTERLY LINE OF SAID PARCEL 3 THE FOLLOWING TWO (2) COURSES:

1. NORTH 07°38'47" WEST 23.22 FEET TO THE BEGINNING OF A NON-TANGENT CURVE CONCAVE EASTERLY HAVING A RADIUS OF 2182.43 FEET, A RADIAL LINE TO SAID POINT BEARS SOUTH 80°04'20" WEST;

2. NORTHERLY ALONG SAID CURVE 140.86 FEET THROUGH A CENTRAL ANGLE OF 03°41'53" TO THE **TRUE POINT OF BEGINNING**; A RADIAL LINE TO SAID POINT BEARS SOUTH 83°46'13" WEST;

THENCE LEAVING SAID WESTERLY LINE, SOUTH 89°58'05" EAST 124.35 FEET; THENCE NORTH 09°09'37" WEST 14.19 FEET; THENCE SOUTH 89°58'05" EAST 126.84 FEET TO THE EASTERLY LINE OF SAID PARCEL 4; THENCE ALONG THE BOUNDARIES OF SAID PARCELS 3 & 4 THE FOLLOWING FIVE (5) COURSES:

1. NORTH 00°01'55" EAST 75.48 FEET TO THE BEGINNING OF A CURVE CONCAVE SOUTHWESTERLY HAVING A RADIUS OF 44.50 FEET;

2. NORTHERLY, NORTHWESTERLY AND WESTERLY ALONG SAID CURVE 69.90 FEET THROUGH A CENTRAL ANGLE OF 90°00'00";

3. NORTH 89°58'05" WEST 217.89 FEET;

4. SOUTH 09°04'48" EAST 27.86 FEET THE BEGINNING OF A NON-TANGENT CURVE CONCAVE EASTERLY HAVING A RADIUS OF 2182.43 FEET, A RADIAL LINE TO SAID POINT BEARS SOUTH 86°34'34" WEST;

5. SOUTHERLY ALONG SAID CURVE 106.88 FEET THROUGH A CENTRAL ANGLE OF 02°48'21" TO THE **TRUE POINT OF BEGINNING.**

HAVING AN AREA OF 32,006 SQUARE FEET OR 0.735 ACRES, MORE OR LESS.

AS SHOWN ON EXHIBIT "B" ATTACHED HERETO AND BY THIS REFERENCE MADE A PART HEREOF.

LICENSED LAND SURVEYOR
JERRY L. USELTON
EXP. 12/31/11
LS 5347
STATE OF CALIFORNIA

8/19/2011

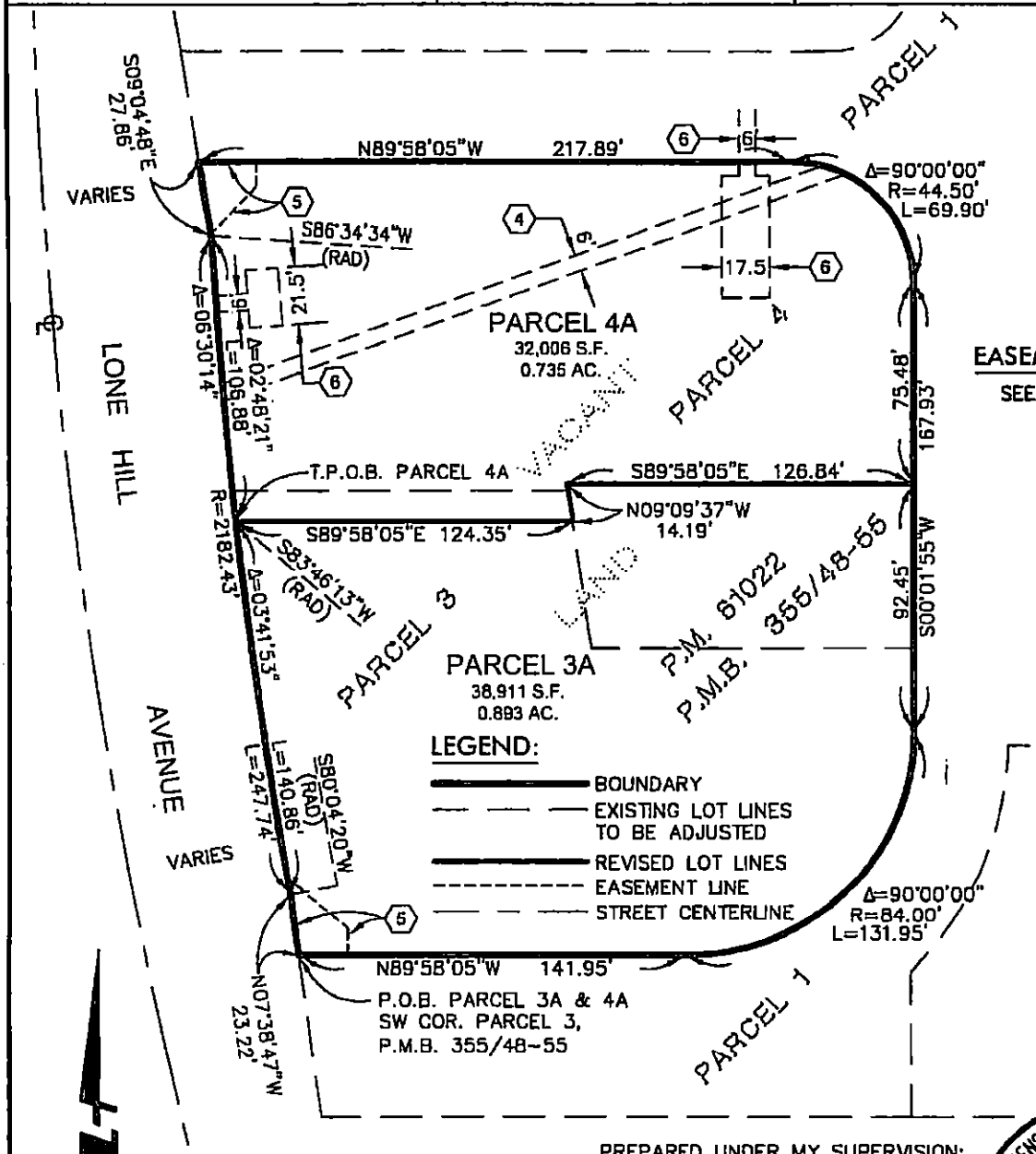
JERRY L. USELTON, L.S. No. 5347

CITY OF SAN DIMAS
EXHIBIT "B"

LOT LINE ADJUSTMENT NO. 11-01

NEW PARCELS

OWNERS OF RECORD	EXISTING PARCELS APN	PROPOSED PARCELS REFERENCE NO.
COSTCO WHOLESALE	8383-009-068, 081	PARCEL 3A
COSTCO WHOLESALE	8383-009-070, 071, 072	PARCEL 4A



EASEMENT NOTE:
SEE PAGE 4

LEGEND:
- BOUNDARY
- EXISTING LOT LINES TO BE ADJUSTED
- REVISED LOT LINES
- EASEMENT LINE
- STREET CENTERLINE

60' 0' 20' 40' 60'
GRAPHIC SCALE: 1" = 60'

PREPARED UNDER MY SUPERVISION:

8/18/2011
JERRY L. USELTON, L.S. 5347
LICENSE EXPIRES 12/31/11

LICENSED LAND SURVEYOR
JERRY L. USELTON
LS 5347
STATE OF CALIFORNIA

M:\MAPPING\156\64\LLA 2011-1\156064-LLA 2011-1-PAGES 3 TO 4.DWG (08-12-11)

CITY OF SAN DIMAS
EXHIBIT "B"

LOT LINE ADJUSTMENT NO. 11-01

NEW PARCELS

OWNERS OF RECORD	EXISTING PARCELS APN	PROPOSED PARCELS REFERENCE NO.
COSTCO WHOLESALE	8383-009-068, 081	PARCEL 3A
COSTCO WHOLESALE	8383-009-070, 071, 072	PARCEL 4A

EASEMENT NOTE:

1 AN EASEMENT FOR PIPES AND DITCHES AND INCIDENTAL PURPOSES, RECORDED IN BOOK 603, PAGE 202 AND IN BOOK 836, PAGE 119, BOTH OF DEEDS.
(THE LOCATION OF THE EASEMENT CANNOT BE DETERMINED FROM RECORD INFORMATION.)

2 AN EASEMENT IN FAVOR OF SAN DIMAS IRRIGATION COMPANY FOR PIPELINES AND INCIDENTAL PURPOSES, RECORDED IN BOOK 959, PAGE 170 AND IN BOOK 1004, PAGE 90, BOTH OF DEEDS.
(THE LOCATION OF THE EASEMENT CANNOT BE DETERMINED FROM RECORD INFORMATION.)

3 AN EASEMENT IN FAVOR OF ARTESIAN BELT WATER COMPANY FOR PIPELINES AND INCIDENTAL PURPOSES, RECORDED IN BOOK 1299, PAGE 128 AND IN BOOK 1575, PAGE 185, BOTH OF DEEDS.
(THE LOCATION OF THE EASEMENT CANNOT BE DETERMINED FROM RECORD INFORMATION.)

(4) AN EASEMENT IN FAVOR OF SAN DIMAS WATER COMPANY FOR WATERLINE AND INCIDENTAL PURPOSES, RECORDED APRIL 13, 1927 IN BOOK 6677, PAGE 62 OF OFFICIAL RECORDS.

(5) AN EASEMENT FOR PEDESTRIAN ACCESS AND INCIDENTAL PURPOSES SHOWN OR DEDICATED ON THE MAP OF PARCEL MAP 61022 RECORDED APRIL 1, 2008 AND ON FILE IN BOOK 355, PAGES 48 THROUGH 55 OF PARCEL MAPS.

(6) AN EASEMENT IN FAVOR OF SOUTHERN CALIFORNIA EDISON COMPANY FOR ELECTRICAL AND INCIDENTAL PURPOSES, RECORDED APRIL 17, 2008 AS INSTRUMENT NO. 20080665706 OF OFFICIAL RECORDS.

7 AN EASEMENT IN FAVOR OF SOUTHERN CALIFORNIA GAS COMPANY FOR PIPELINES AND CONDUITS, TOGETHER WITH METERING, MEASURING, REGULATING, CATHODIC PROTECTION, COMMUNICATIONS AND OTHER APPURTENANCES FOR THE TRANSPORTATION OF GAS, ENERGY, COMMUNICATIONS, PETROLEUM PRODUCTS AND OTHER SUBSTANCES AND TOGETHER WITH THE REASONABLE RIGHT OF INGRESS AND EGRESS TO AND FROM AND INCIDENTAL PURPOSES, RECORDED APRIL 21, 2008 AS INSTRUMENT NO. 20080693526 OF OFFICIAL RECORDS.
(THE LOCATION OF THE EASEMENT CANNOT BE DETERMINED FROM RECORD INFORMATION.)

Agenda Item Staff Report

TO: Honorable Mayor and Members of City Council
For the Meeting of October 25, 2011

FROM: Blaine Michaelis, City Manager

INITIATED BY: Marco A. Espinoza, Associate Planner

SUBJECT: Lot Line Adjustment 11-02
582 / 614 N. Lone Hill Avenue (APN: 8383-009-073, 074 (Parcel 5A) & 8383-009-075, 076 (Parcel 6A))
A request to realign a portion of the North property line of Parcel 5A to the south and to move the remaining 83 feet further north, in order to accommodate the development of an Olive Garden Restaurant on Parcel 5A.

BACKGROUND

Parcel 5A and 6A were developed as part of the Citrus Station for future uses permitted within Specific Plan No. 24, Area 1. Parcel 5A has been approved for an Olive Garden Restaurant. The restaurant owners are purchasing the property and would like the site to be self-sustaining in regards to parking even though the center has a shared parking agreement. The Lot Line Adjustment would accomplish the applicant's request.

The applicant is proposing to realign a portion the north property line of Parcel 5A to the south and to move the remaining 83 feet future north.

There are no minimum lot dimensions within Area 1 and the Lot Line Adjustment will not negatively affect the feasibility of developing each of the lots with the allowable uses permitted within Specific Plan No. 24, Area 1.

Lot Line Adjustment 11-02 complies with 66412.d Map Act Exclusions of the Subdivision Map Act.

RECOMMENDATION

Staff recommends approval of Lot Line Adjustment 11-02.

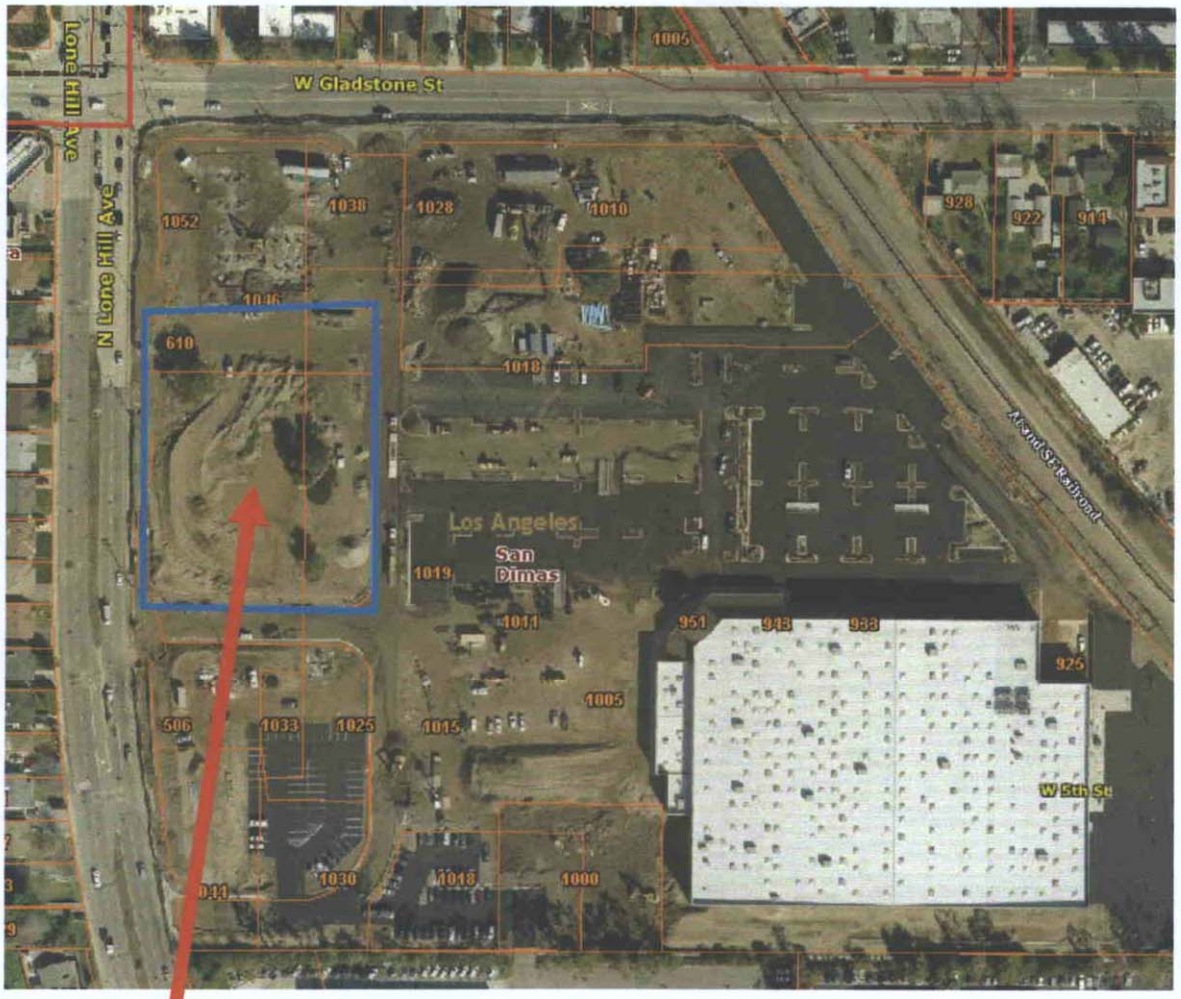
5.g

Respectfully Submitted,

Marco A. Espinoza
Associate Planner

Attachments: Aerial of Subjects sites
Proposed Lot Line Adjustment

Aerial of Subject Site



Subject Site (Parcel 5A and 6A)

COSTCO WHOLESALE CORPORATION

VP/ASSISTANT SECRETARY'S CERTIFICATE

I, Richard J. Olin, VP/Assistant Secretary of Costco Wholesale Corporation, a Washington corporation (the "Corporation"), hereby certify that the following resolution was adopted by the Board of Directors of the Corporation on **January 27, 2011**:

> **RESOLVED**, that any one of the Chairman, the Chief Executive Officer, the President, the Chief Financial Officer, any Executive or Senior Vice President, the Secretary, the Treasurer, or any Assistant Secretary of the Corporation is hereby authorized to execute any and all documents regarding the acquisition, leasing, sale or development of real property, including, without limitation, the execution of purchase agreements, deeds, escrow instructions, leases, closing statements, easements, deeds of dedication, restrictive covenants and construction agreements.

I further certify that said Resolution remains in full force and effect as of the date hereof.

Dated this 17th day of AUGUST, 2011.

Richard J. Olin
VP/Assistant Secretary

RECORDING REQUESTED BY:
City of San Dimas

WHEN RECORDED MAIL TO:

City Clerk
City of San Dimas
245 East Bonita Avenue
San Dimas, CA 91773

SPACE ABOVE THIS LINE FOR RECORDER'S USE

Certificate of Compliance
Lot Line Adjustment
11-02

I/we, the undersigned owner(s) of record of the following described real property within the City of San Dimas, County of Los Angeles, hereby request to adjust our lot lines and request that the City of San Dimas to determine if said real property complies with the provisions of the Subdivision Map Act, (Sec. 66411 et seq., Government Code of the State of California) and any local subdivision ordinances of the City of San Dimas.

See attached Exhibit "A" for legal description and Exhibit "B" for plat.

PARCEL 5A:

Assessor's Parcel Number (APN): 8383-009-073, 074

Site Address: 520 N. Lone Hill Ave., San Dimas, CA 91773

Owner's Name(s): COSTCO WHOLESALE

Owner's Mailing Address: (for tax statements) 999 Lake Drive, Issaquah, WA 98027

Signature *<must be notarized>*

Signature *<must be notarized>*

(Notary to attach appropriate acknowledgement)

Note: Owners name(s) and signature(s) must match deeds- see instructions.
Corporation Note: Compliance with Corp Code Section 313 is required if the entity on whose behalf this document is signed is a corporation.

COSTCO WHOLESALE ACKNOWLEDGMENT

STATE OF WASHINGTON
COUNTY OF KING | ss.

On 8/17/11 before me, the undersigned notary public, personally appeared **Richard J. Olin** who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument, and acknowledged to me that he executed the same in his authorized capacity as **Vice President/Assistant Secretary**, and that by his signature on the instrument, the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing is true and correct.

WITNESS my hand and official seal.

Kathleen C. Hepworth
(Signature of Notary)

Kathleen C. Hepworth
(Legibly Print or Stamp Name of Notary)

Notary public ~~in~~ and for the state of Washington,
residing at Issaquah, WA
My appointment expires 5/24/15

KATHLEEN C. HEPWORTH
COMMISSION EXPIRES
NOTARY
PUBLIC
05-24-15
STATE OF WASHINGTON

Certificate of Compliance
Lot Line Adjustment
11-02

PARCEL 6A:

Assessor's Parcel Number (APN):	8383-009-075, 076
Site Address:	520 N. Lone Hill Ave.. San Dimas, CA 91773
Owner's Name(s):	COSTCO WHOLESALE
Owner's Mailing Address (for tax statements)	999 Lake Drive, Issaquah, WA 98027

Signature *<must be notarized>*

Signature *<must be notarized>*

(Notary to attach appropriate acknowledgement)

Note: Owners name(s) and signature(s) must match deeds- see instructions.
Corporation Note: Compliance with Corp Code Section 313 is required if the entity on whose behalf this document is signed is a corporation.

COSTCO WHOLESALE ACKNOWLEDGMENT

STATE OF WASHINGTON
ss.
COUNTY OF KING

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I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing is true and correct.

WITNESS my hand and official seal.

Kathleen C. Hepworth
(Signature of Notary)

Kathleen C. Hepworth
(Legibly Print or Stamp Name of Notary)

Notary public in and for the state of Washington, residing at Issaquah, WA

My appointment expires 5/24/15

KATHLEEN C. HEPWORTH
NOTARY PUBLIC
STATE OF WASHINGTON
COMMISSION EXPIRES 5-24-15

Certificate of Compliance
Lot Line Adjustment
 # 11-02

NOTICE

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DETERMINATION OF COMPLIANCE

I hereby certify that the two (2) parcels described above comply with the provisions of the Subdivision Map Act and local subdivision ordinances of the City of San Dimas, and may be sold, leased, financed, or transferred in full compliance with all applicable provisions of the Subdivision Map Act and local subdivision ordinances of the City of San Dimas.

By:

_____

Dan Coleman
Director of Development Services *Date*
City of San Dimas

By:

_____

Dominic C. Milano
City Engineer *Date*
City of San Dimas

State of California)
) ss
County of)

On _____ before me, _____ a Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature_____ (Seal)

My principal place of business is in:
My commission expires:

City of San Dimas
EXHIBIT "A"

LOT LINE ADJUSTMENT NO. 11- 02
(LEGAL DESCRIPTION)

OWNERS	EXISTING PARCELS APN	PROPOSED PARCELS REFERENCE NUMBER
COSTCO WHOLESALE	8383-009-073, 074	PARCEL 5A
COSTCO WHOLESALE	8383-009-075, 076	PARCEL 6A

PARCEL 5A

THAT PORTION OF PARCEL 5 AND PARCEL 6 OF PARCEL MAP 61022, IN THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, PER MAP FILED IN BOOK 355, PAGES 48 THROUGH 55, INCLUSIVE, OF PARCEL MAPS IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SAID PARCEL 5; THENCE ALONG THE WESTERLY LINE OF SAID PARCEL 5 THE FOLLOWING THREE (3) COURSES:

1. NORTH 09°04'48" WEST 20.09 FEET TO THE BEGINNING OF A NON-TANGENT CURVE CONCAVE EASTERLY HAVING A RADIUS OF 1168.00 FEET, A RADIAL LINE TO SAID POINT BEARS SOUTH 87°54'42" WEST;

2. NORTHERLY ALONG SAID CURVE 99.45 FEET THROUGH A CENTRAL ANGLE OF 04°52'43";

3. NORTH 02°47'25" EAST 107.27 FEET;

THENCE LEAVING SAID WESTERLY LINE, SOUTH 87°12'35" EAST 71.05 FEET TO THE BEGINNING OF A NON-TANGENT CURVE CONCAVE SOUTHEASTERLY HAVING A RADIUS OF 10.00 FEET, A RADIAL LINE TO SAID POINT BEARS NORTH 55°23'40" WEST; THENCE NORTHEASTERLY ALONG SAID CURVE 6.25 FEET THROUGH A CENTRAL ANGLE OF 35°49'24" TO A POINT OF NON-TANGENCY, A RADIAL LINE TO SAID POINT BEARS NORTH 19°34'16" WEST; THENCE SOUTH 89°58'05" EAST 107.08 FEET; THENCE NORTH 00°01'55" EAST 61.90 FEET; THENCE SOUTH 89°58'05" EAST 83.50 FEET TO THE EASTERLY LINE OF SAID PARCEL 6; THENCE ALONG THE BOUNDARIES OF SAID PARCELS 5 AND 6 THE FOLLOWING THREE (3) COURSES:

1. SOUTH 00°01'55" WEST 259.12 FEET TO THE BEGINNING OF A CURVE CONCAVE NORTHWESTERLY HAVING A RADIUS OF 29.50 FEET;

2. SOUTHERLY, SOUTHWESTERLY AND WESTERLY ALONG SAID CURVE 46.34 FEET THROUGH A CENTRAL ANGLE OF 90°00'00";

3. NORTH 89°58'05" WEST 239.47 FEET TO THE **POINT OF BEGINNING**.

HAVING AN AREA OF 66,206 SQUARE FEET OR 1.520 ACRES, MORE OR LESS.

PARCEL 6A

THAT PORTION OF PARCEL 5 AND PARCEL 6 OF PARCEL MAP 61022, IN THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, PER MAP FILED IN BOOK 355, PAGES 48 THROUGH 55, INCLUSIVE, OF PARCEL MAPS IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SAID PARCEL 5; THENCE ALONG THE WESTERLY LINE OF SAID PARCEL 5 THE FOLLOWING THREE (3) COURSES:

1. NORTH 09°04'48" WEST 20.09 FEET TO THE BEGINNING OF A NON-TANGENT CURVE CONCAVE EASTERLY HAVING A RADIUS OF 1168.00 FEET, A RADIAL LINE TO SAID POINT BEARS SOUTH 87°54'42" WEST;

2. NORTHERLY ALONG SAID CURVE 99.45 FEET THROUGH A CENTRAL ANGLE OF 04°52'43";

3. NORTH 02°47'25" EAST 107.27 FEET TO THE **TRUE POINT OF BEGINNING**;

THENCE LEAVING SAID WESTERLY LINE, SOUTH 87°12'35" EAST 71.05 FEET TO THE BEGINNING OF A NON-TANGENT CURVE CONCAVE SOUTHEASTERLY HAVING A RADIUS OF 10.00 FEET, A RADIAL LINE TO SAID POINT BEARS NORTH 55°23'40" WEST; THENCE NORTHEASTERLY ALONG SAID CURVE 6.25 FEET THROUGH A CENTRAL ANGLE OF 35°49'24" TO A POINT OF NON-TANGENCY, A RADIAL LINE TO SAID POINT BEARS NORTH 19°34'16" WEST; THENCE SOUTH 89°58'05" EAST 107.08 FEET; THENCE NORTH 00°01'55" EAST 61.90 FEET; THENCE SOUTH 89°58'05" EAST 83.50 FEET TO THE EASTERLY LINE OF SAID PARCEL 6; THENCE ALONG THE BOUNDARIES OF SAID PARCELS 5 AND 6 THE FOLLOWING SIX (6) COURSES:

1. NORTH 00°01'55" EAST 42.67 FEET TO THE BEGINNING OF A CURVE CONCAVE SOUTHWESTERLY HAVING A RADIUS OF 14.50 FEET;

2. NORTHERLY, NORTHWESTERLY AND WESTERLY ALONG SAID CURVE 22.78 FEET THROUGH A CENTRAL ANGLE OF 90°00'00";

3. NORTH 89°58'05" WEST 248.45 FEET;

4. SOUTH 00°01'55" WEST 17.42 FEET TO THE BEGINNING OF A CURVE CONCAVE WESTERLY HAVING A RADIUS OF 1232.00 FEET;

5. SOUTHERLY ALONG SAID CURVE 59.31 FEET THROUGH A CENTRAL ANGLE OF 02°45'30";

6. SOUTH 02°47'25" WEST 42.73 FEET TO THE **TRUE POINT OF BEGINNING.**

HAVING AN AREA OF 26,378 SQUARE FEET OR 0.605 ACRES, MORE OR LESS.

AS SHOWN ON EXHIBIT "B" ATTACHED HERETO AND BY THIS REFERENCE MADE A PART HEREOF.

LICENSED LAND SURVEYOR
JERRY L. USELTON
EXP. 12/31/11
LS 5347
STATE OF CALIFORNIA

8/19/2011

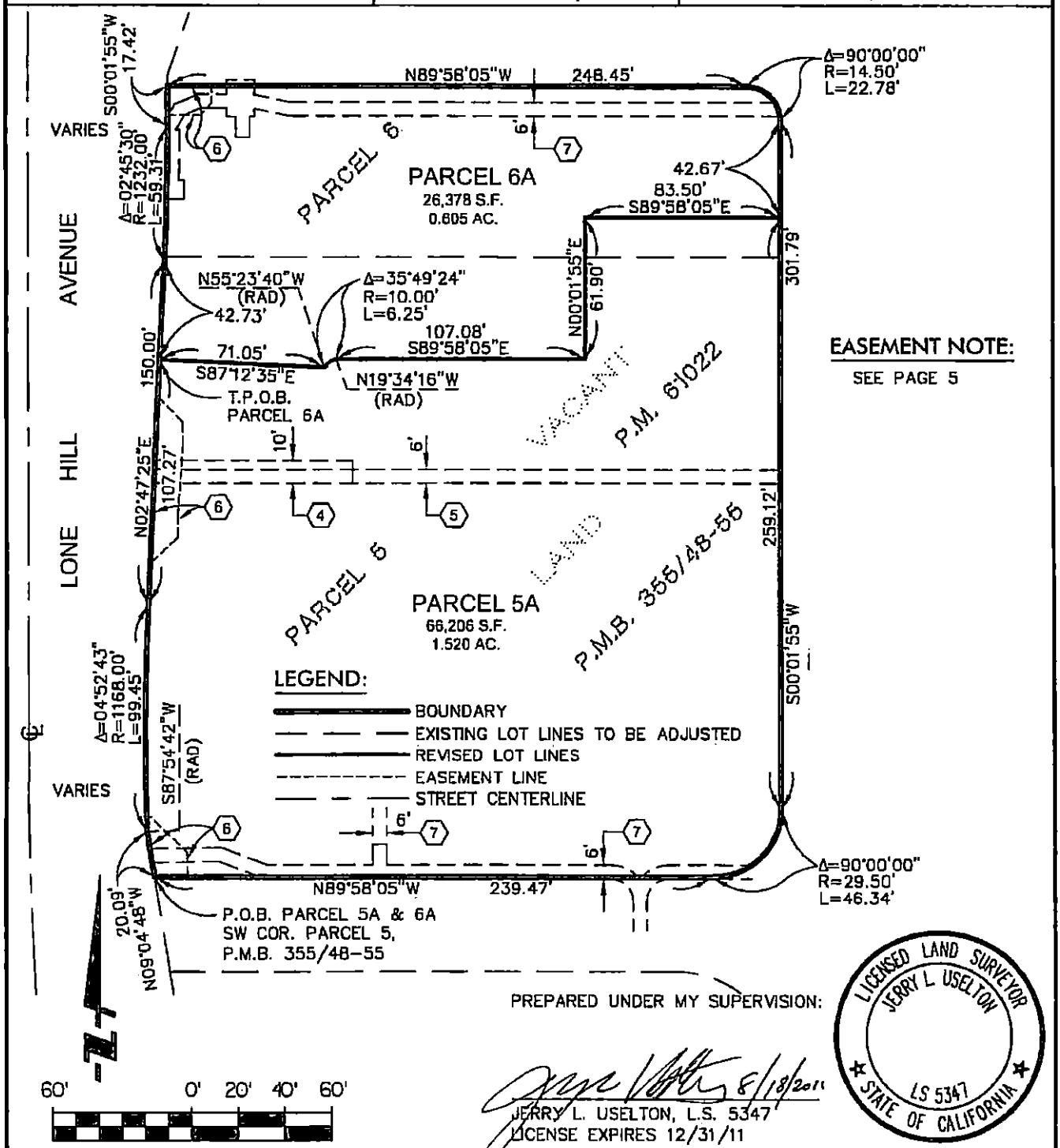
JERRY L. USELTON, L.S. No. 5347

CITY OF SAN DIMAS
EXHIBIT "B"

LOT LINE ADJUSTMENT NO. 11-02

NEW PARCELS

OWNERS OF RECORD	EXISTING PARCELS APN	PROPOSED PARCELS REFERENCE NO.
COSTCO WHOLESALE	8383-009-073, 074	PARCEL 5A
COSTCO WHOLESALE	8383-009-075, 076	PARCEL 6A



EASEMENT NOTE:

SEE PAGE 5

PREPARED UNDER MY SUPERVISION:

8/18/2011

JERRY L. USELTON, L.S. 5347
LICENSE EXPIRES 12/31/11

LICENSED LAND SURVEYOR
JERRY L. USELTON
LS 5347
STATE OF CALIFORNIA

M:\MAPPING\156\64\LLA 2011-2\156064-LLA 2011-2-PAGES 4 TO 5.DWG (08-12-11)

CITY OF SAN DIMAS
EXHIBIT "B"

LOT LINE ADJUSTMENT NO. 11-02

NEW PARCELS

OWNERS OF RECORD	EXISTING PARCELS APN	PROPOSED PARCELS REFERENCE NO.
COSTCO WHOLESALE	8383-009-073, 074	PARCEL 5A
COSTCO WHOLESALE	8383-009-075, 076	PARCEL 6A

EASEMENT NOTE:

1 AN EASEMENT FOR PIPES AND DITCHES AND INCIDENTAL PURPOSES, RECORDED IN BOOK 603, PAGE 202 AND IN BOOK 836, PAGE 119, BOTH OF DEEDS.
(THE LOCATION OF THE EASEMENT CANNOT BE DETERMINED FROM RECORD INFORMATION.)

2 AN EASEMENT IN FAVOR OF SAN DIMAS IRRIGATION COMPANY FOR PIPELINES AND INCIDENTAL PURPOSES, RECORDED IN BOOK 959, PAGE 170 AND IN BOOK 1004, PAGE 90, BOTH OF DEEDS.
(THE LOCATION OF THE EASEMENT CANNOT BE DETERMINED FROM RECORD INFORMATION.)

3 AN EASEMENT IN FAVOR OF ARTESIAN BELT WATER COMPANY FOR PIPELINES AND INCIDENTAL PURPOSES, RECORDED IN BOOK 1299, PAGE 128 AND IN BOOK 1575, PAGE 185, BOTH OF DEEDS.
(THE LOCATION OF THE EASEMENT CANNOT BE DETERMINED FROM RECORD INFORMATION.)

(4) AN EASEMENT IN FAVOR OF FRANK V.L. TOWNSEND AND GEORGE C. BOVEE FOR PUBLIC UTILITIES AND INCIDENTAL PURPOSES, RECORDED IN BOOK 6522, PAGE 296 OF OFFICIAL RECORDS.

(5) AN EASEMENT FOR SANITARY SEWER AND INCIDENTAL PURPOSES SHOWN OR DEDICATED ON THE MAP OF TRACT 9601 RECORDED JANUARY 5, 1927 AND ON FILE IN BOOK 134, PAGES 17 THROUGH 18 OF MAPS.

(6) AN EASEMENT FOR PEDESTRIAN ACCESS AND INCIDENTAL PURPOSES SHOWN OR DEDICATED ON THE MAP OF PARCEL MAP 61022 RECORDED APRIL 1, 2008 AND ON FILE IN BOOK 355, PAGES 48 THROUGH 55 OF PARCEL MAPS..

(7) AN EASEMENT IN FAVOR OF SOUTHERN CALIFORNIA EDISON COMPANY FOR ELECTRICAL AND INCIDENTAL PURPOSES, RECORDED APRIL 17, 2008 AS INSTRUMENT NO. 20080665706 OF OFFICIAL RECORDS.

8 AN EASEMENT IN FAVOR OF SOUTHERN CALIFORNIA GAS COMPANY FOR PIPELINES AND CONDUITS, TOGETHER WITH METERING, MEASURING, REGULATING, CATHODIC PROTECTION, COMMUNICATIONS AND OTHER APPURTENANCES FOR THE TRANSPORTATION OF GAS, ENERGY, COMMUNICATIONS, PETROLEUM PRODUCTS AND OTHER SUBSTANCES AND TOGETHER WITH THE REASONABLE RIGHT OF INGRESS AND EGRESS TO AND FROM AND INCIDENTAL PURPOSES, RECORDED APRIL 21, 2008 AS INSTRUMENT NO. 20080693526 OF OFFICIAL RECORDS.
(THE LOCATION OF THE EASEMENT CANNOT BE DETERMINED FROM RECORD INFORMATION.)

Agenda Item Staff Report

TO: Honorable Mayor and Members of City Council
For the Meeting of October 25, 2011

FROM: Blaine Michaelis, City Manager

INITIATED BY: Ken Duran, Assistant City Manager

SUBJECT: Year-End Report for San Dimas Dial-a-Cab and Get About Transportation Services

BACKGROUND

As the City Council is aware the City of San Dimas provides two different transportation services for San Dimas residents. The Get About Para transit service provides pre-scheduled rides for the elderly and disabled. The San Dimas Dial-a-Ride provides a 24/7 on-demand taxi service for not only elderly and disabled but the general public as well. Both services are managed by the Pomona Valley Transportation Authority (PVTA), a joint powers authority consisting of the cities of San Dimas, Pomona, La Verne and Claremont.

At the last PVTA Board of Directors meeting the PVTA staff presented year end service evaluation reports for all services including Get About and San Dimas Dial-a-Cab. Staff felt it would be informative to share those reports with the City Council and public. Attached are the entire reports of each service. In addition below is staffs summary and additional commentary on each report.

San Dimas Dial-a-Cab

In 2008 and 2009 ridership for San Dimas Dial-a-Cab doubled, significantly increasing the cost of the service to the point where the cost could not be sustained for the long haul. In 2010 the City Council approved a fare increase for the service in attempt to slow the ridership growth. In addition to the fare increase several other administrative adjustments were made. It appears that the changes moderated growth in ridership. In FY 2010-11 the service provided 20,990 rides, almost even with the prior year. The mix of riders has shifted slightly with seniors making up 62% of all riders and disabled, including wheelchair riders, accounted for 22%.

The total expense of the service last year was $306,299. The service is funded by a City contribution from Prop A local return funds, $206,410; fares collected,$31,139; and subregional matching funds from MTA, $306,299.

6.a

Ridership for the current year is projected to grow slightly over last year. Costs are projected be slightly higher due to rate increase and the slight growth. The City's Prop A contribution is budgeted at $271,000.

Get About

Get About provides services to residents of San Dimas, Pomona, La Verne and Claremont. Overall Get About experienced strong growth, however, San Dimas ridership has decreased slightly from 8,567 riders in 2009 to 7,645 riders last year. This probably is due to the growth in popularity of San Dimas Dial-a-Cab. San Dimas riders make up 6% of all rides.

The total overall expense of the Get About service was $2,344,245. The service is funded by a combination of fares, subregional matching funds and contributions from each of the four cities. Each Cities contribution is based upon their percentage of ridership. In San Dimas case our 6% of ridership resulted in a $123,303 contribution.

This past year Get About service was transitioned to a new service provider. The transition went very smooth with minimal service interruptions. The new contract provides for a reduction in cost. The new service provider also provides enhanced scheduling and reporting systems which will allow for much more detailed ridership information.

San Dimas' percentage share of riders is projected to remain the same this year with the amount of the City's contribution also remaining the same.

Other Services

PVTA is also introducing several new services this year. These services are all primarily funded by grants obtained by the PVTA.

- Community Connections Volunteer Driver Program – The target individuals for this service are residents who may need more personal assistance and have difficulty using Get About. The service matches these individuals with a volunteer driver who will use their personal vehicle to provide the trip. The driver is reimbursed a mileage stipend for the trip. The program is coordinated by Community Senior Services,
- One Step Over the Line – This program extends the eastern boundary of Get About service approximately 3 miles into San Bernadino County and also includes popular healthcare destinations such as Kaiser Hospital in Fontana, Loma Linda Hospital, San Antonia Hospital Upland and Kaiser Ontario. The extended trip does require an additional $2.00 fare.

Prop A Funds

Prop A funds are generated from a ½ cent sales tax collected in L. A. County. A portion of those funds are distributed to each City based upon a formula. The money can only be spent on mass transit or Para transit projects or services. Last year the City received $503,000. The three main services funded from these monies are Get About - $123,303, Dial-a-Cab - $206,410 and Recreation Trips - $65,000. The balance of the funds are used for administration of the services and maintenance of various park and ride lots and bus stops.

October 6, 2010

AGENDA
ITEM #5C

MEMORANDUM

To: Pomona Valley Transportation Authority

From: George L. Sparks, PVTA Administrator

Subject: Evaluation of San Dimas Dial-a-Cab FY2010

Recommended Action :

Receive and file the San Dimas Dial-a-Cab Service Evaluation for FY 2010

I. Primary Findings

After doubling in ridership in FY 2009, administrative actions taken in 2009 slowed ridership growth in 2010. Fare changes implemented in July are expected to further moderate ridership and program costs in FY 2011.

II. Service Summary

	FY 2007	FY 2008	FY 2009	FY 2010	+/- %
Ridership	10,558	11,032	21,705	**21,206**	-2.3%
Cost Per Pass.	$17.04	$16.16	$13.84	**$15.16**	+9.5%
Total Expense	$179,954	$178,230	$300,466	**$321,528**	+7.0%
No-Shows	3.3%	1.7%	.7%	**1.1%**	+57.0%
On-Time	95%	96%	99%	**99%**	0.0%
Complaints	4	6	1	**7**	+700%

Dial-a-Cab's ridership nearly doubled during FY 2009 which resulted in a $122,000 increase in costs. During 2009 and 2010, we made several administrative adjustments in terms of verifying eligibility and enforcing service area limitations. These measures appeared to have some impact. Ridership hit a high of 2162 in May 2009 the month the adjustments were put into effect. Ridership throughout FY 2010 never exceeded 1,921 in any month and ridership actually fell by 2% this year. The impact of the administrative actions can be seen in the make up of San Dimas riders.

Dial-a-Cab Riders
FY 2009 vs. FY 2010

	FY 2009	FY 2010	Change
Seniors	10,619	11,388	+769
Disabled	6,200	3,778	-2,422
Wheelchair Users	830	1,123	+292
General Public	4,056	3,212	-844
Total	**21,705**	**21,206**	**-499**

Dial-a-Cab costs rose by $21,000 in FY 2010 due to a cab rate increase of 9%. This year we were able to negotiate a 6% reduction in cab per passenger rates. This will result in estimated savings of $18,000 to San Dimas this year. In July a $0.50 increase in the fares for one-way trip was implemented. It is expected that this adjustment will serve to further moderate program's cost growth as well.

San Dimas Dial-a-Cab
Fares Effective July 2010

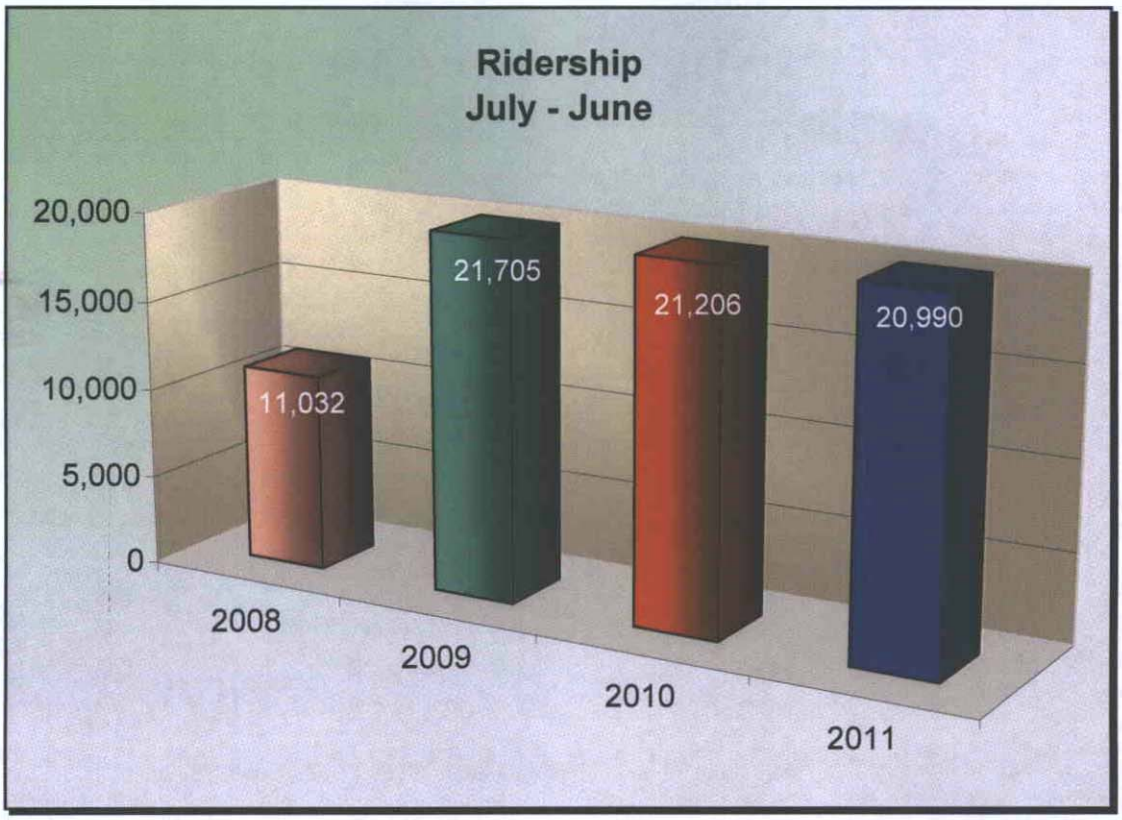
General Public (In-City)	$3.00
General Public (Out-of-City)	$4.50
Senior & Disabled (In-City)	$1.50
Senior & Disabled (Out-of-City)	$1.50

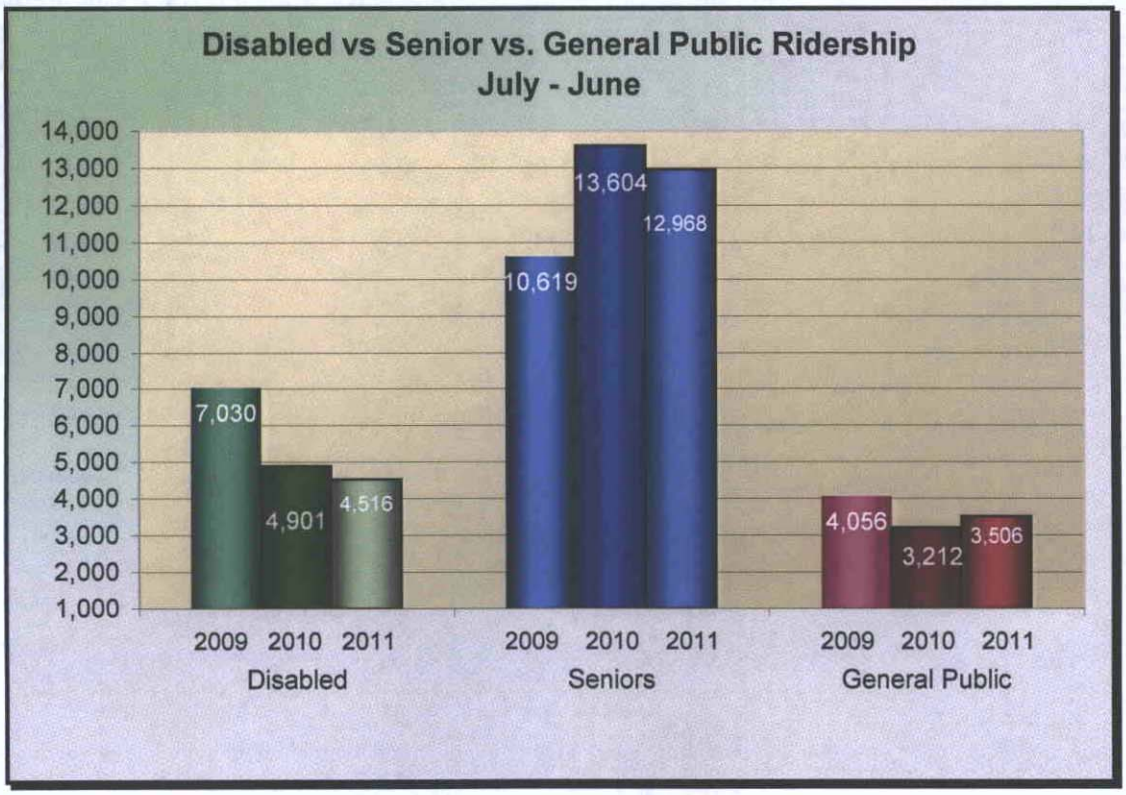
III. Service Evaluation Follow-Up

1. PVTA staff plans to perform a detailed review of changes to the Dial-a-Cab program after six months of operation under the new fare structure. This review will include a detailed analysis of changes in rider make up as well as destinations served. The review will make use of data generated by Yellow Cab's enhanced reporting system.

2. Based on the results of the service review, PVTA will develop service adjustment options for Dial-a-Cab.

San Dimas Dial-a-Ride





APPENDIX 3-C

October 12, 2011

AGENDA
ITEM 5A

MEMORANDUM

To: Pomona Valley Transportation Authority

From: George L. Sparks, PVTA Administrator

Subject: Get About Service Evaluation FY 2011

Recommended Actions

1. Receive and file FY 2011 Get About Service Evaluation

I. Primary Findings

A. Thanks to new van and cab service agreements and better management of cab use Get About has significantly improved its cost structure allowing it to carry almost 5,000 more riders while lowering overall cost by over $30,000 compared with FY 2010.

B. Get About has seen continuous strong growth in demand resulting in higher ridership and unmet demand at same peak period.

C. Growth in ridership in both Claremont and La Verne will cause their shares of Get About's cost to increase in the future.

II. FY 2011 Work Program

Work program activities in FY 2011 focused on insuring a smooth transition to a new service provider and implementing the enhanced scheduling and reporting systems. In FY 2012, staff plans to use the new reporting capabilities to provide the Board with a more detailed analysis of the Get About service in including rider profiles, travel patterns and trip purposes.

III. Comparison of Get About Operating Data - FY 2008 to FY 2011

Below is data from FY 2008 through FY 2011. This information provides a good picture of the major trends in Get About's performance over the last four years.

Operating Data	FY 2008	FY 2009	FY 2010	FY 2011	%+/-10-11
Ridership	116,242	120,831	122,883	**127,280**	+3.4%
Wheelchair Riders	19,572	22,533	24,718	**23,206**	-6.1%
Cost Per Pass.	$18.41	$18.33	$19.36	**$18.42**	-4.9%
Cost Per Hour	$70.17	$70.22	$77.64	**$72.43**	-6.7%

Service Quality	FY 2008	FY 2009	FY 2010	FY 2011	Standard
On Time	93%	94%	94%	**92%**	92%
No-Shows	4.4%	4.0%	5.1%	**4.4%**	<3%
Preventable Acc.	2	0	0	**0**	<4
Complaints	26	22	25	**26**	<25

A. Operating Performance

The most significant change in our operating performance in FY 2011 was our success in control service costs. The Get About cost per passenger declined by about 5% in FY 2011 and the cost per hour was reduced by 6.7%. Get About costs were down by $34,000 in FY 2011 while carrying over 4,000 more passengers. There were three factors that lead to this improvement, (1) a successful solicitation for a new primary service provider Tectrans results in annual savings of about $175,000 over the previous agreement, the full impact of these lower costs will show up in FY 2012 as the new rates will be in force for the entire year rather than the seven months of saving in fiscal FY 2011, (2) a new cab agreement with a 6% lower cost per passenger, (3) we were to shift more ridership volume from the cabs to our lower cost van service.

The ridership growth trend of the last several years for Get About continues. This year's ridership of over 127,000 trips was the highest in Get About's history exceeding the previous record year by nearly 4,000 passenger trips. Although trips by users of mobility devices is down by 1500 from last year's record level it remains nearly twice as high as rides by customers in mobility devices in FY 2004.

B. Service Quality

In terms of service quality on-time performance remains good at 92% and meets our service standard. For the third straight year there were no preventable accidents. We received 26 complaints which is one more than last year and one above our standard. Most complaints occurred around the service transition. Complaints have decreased in the later portion of the year but remain an area requiring further efforts. No-shows remain an area where more progress needs to be made.

C. Get About Ridership by City

	FY 2009	FY 2010	FY 2011	FY 10 Share	FY 11 Share
Claremont	16,718	17,299	**19,314**	14.1%	**15.2%**
La Verne	17,799	19,606	**20,972**	16.0%	**16.5%**
Pomona	77,747	78,514	**79,349**	63.9%	**62.3%**
San Dimas	8,567	7,464	**7,645**	6.1%	**6.0%**
	120,831	122,883	**127,280**	100%	**100%**

The last four years has seen significant growth in Get About use by the cities of Claremont and La Verne. Claremont's ridership has grown by 15% since FY 2009 and their share of Get About ridership has increased from 13.8% to 15.2%. La Verne's ridership has grown by 18% since FY 2009 and their ridership share has increased from 12.9% to 16.5%.

It is important to note that Pomona's ridership grew during the period as well but not at the rapid pace experienced by Claremont and La Verne. While gaining somewhat in ridership, Pomona has seen its share of total ridership decline from 66.9% to 62.3%. Because of the growth in popularity of San Dimas Dial-a-Cab, San Dimas has seen its Get About use decline by about 1,600 rides annually since FY 2009.

The growth in use of Get About by Claremont and La Verne means that these two cities share of the cost of Get About will increase as well. The impact of this change can be seen in the FY 2012 budget and will continue in FY 2013 where Claremont and La Verne can expect to see its Get About costs grow. This growth will be moderated by the savings achieved in overall Get About costs thanks to new service contracts.

D. Van Operations

	FY 2008	FY 2009	FY 2010	FY 2011	+/- %
Ridership	97,163	100,035	98,187	**104,831**	+6.8%
Pass Per Hr.	3.8	3.85	3.95	**3.85**	-2.3%
Cost Per Pass.	$14.52	$14.78	$15.19	**$14.49**	-4.6%
Cost Per Hr.	$55.09	$56.68	$60.04	**$55.90**	-6.9%
Service Hrs.	25,608	26,077	24,842	**27,176**	+9.4%
Expense	$1,410,687	$1,478,167	$1,491,471	**$1,519,213**	+1.9%

This year we were able to work with our contractors to increase ridership on the vans resulting in less use of the cabs. Van service increased by 2,200 hours and ridership grew by nearly 7%. While this caused van costs to rise, the increase was mitigated by lower contract rates and the lower use of cabs resulted in net savings to the service. The new contract with Tectrans allowed us to reduce the cost per hour for the van service by over $4 or 7%.

D. Cab Operations

	FY 2008	FY 2009	FY 2010	FY 2011	+/- %
Ridership	19,079	20,796	24,696	**22,449**	-9.1%
Cost Per Pass.	$20.71	$19.36	$21.19	**$19.94**	-5.9%
Expense	$395,094	$402,607	$523,425	**$447,553**	-14.5%

In FY 2011 we were able to reduce cab ridership increased by 9%. This combined with a contract rate reduction resulted in a 14% or $75,000 decrease in cab costs. A focus for FY 2011 was to moderate cab costs while maintaining the service levels. We focused on limiting cab use in Get About and increasing van ridership.

Service Evaluation Follow-Up for FY 2012

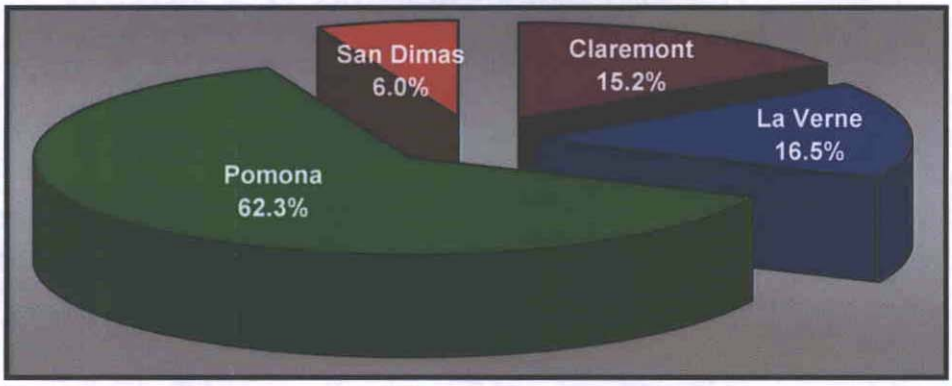
Staff is planning on undertaking the follow up activities detailed below:

1. Using the data generated by the new reporting system conduct a detailed analysis of trip purposes, travel activity analysis of trip purposes, travel activity by city, riders types, destinations served and travel patterns in Get About.

2. Staff plan to conduct rider surveys and other service monitoring activities in the Spring after installation of new systems.

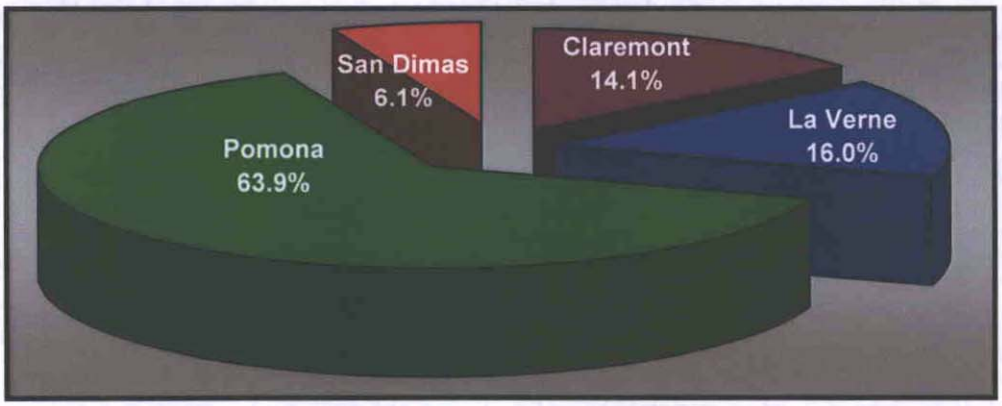
Get About

Ridership by City
FY 2011
Passengers = 127,280



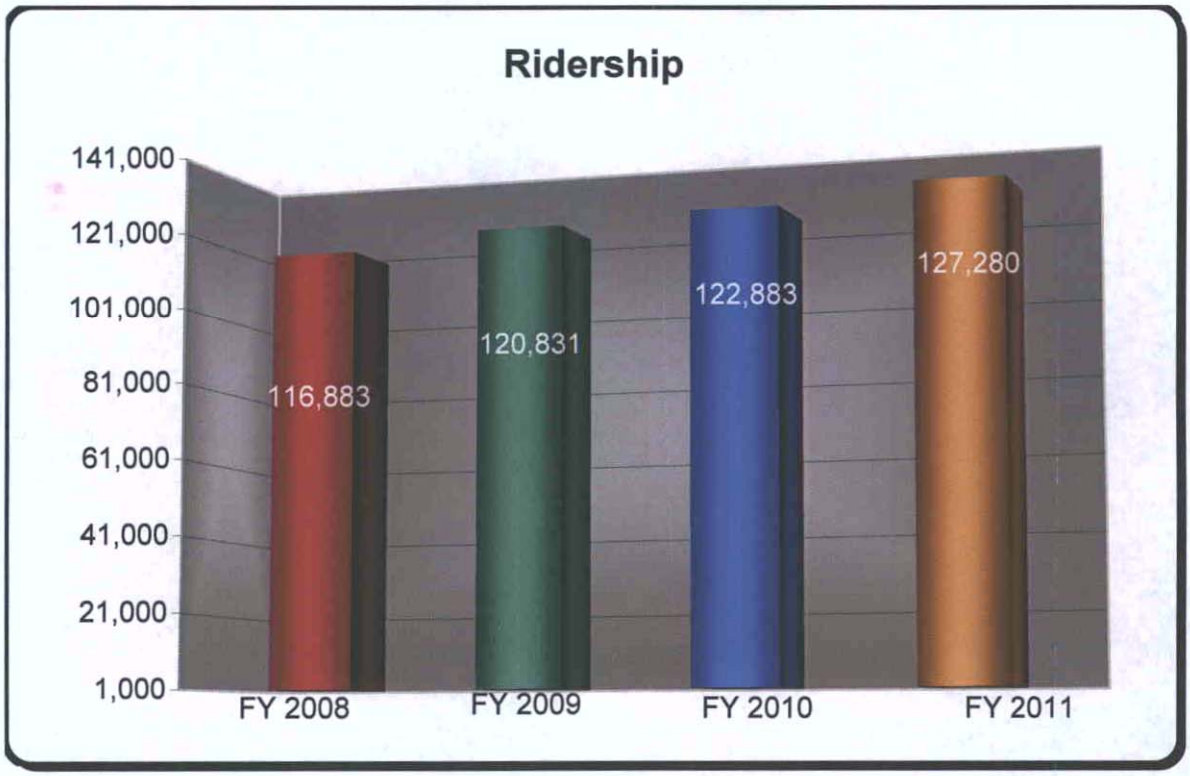
Claremont 19,314 ~ La Verne 20,972 ~ Pomona 79,349 ~ San Dimas 7,645

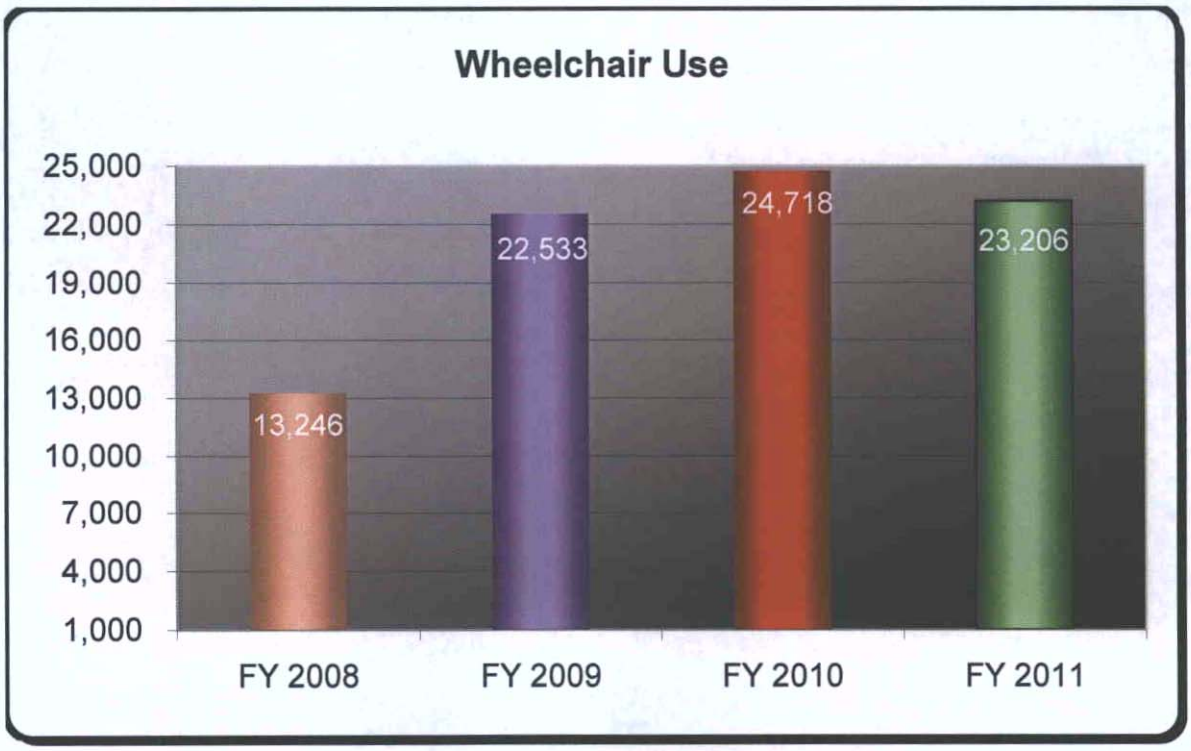
Ridership by City
FY 2010
Passengers = 122,883



Claremont 17,299 ~ La Verne 19,606 ~ Pomona 78,514 ~ San Dimas 7,464

Get About


Ridership
141,000
121,000
101,000
81,000
61,000
41,000
21,000
1,000
116,883
120,831
122,883
127,280
FY 2008
FY 2009
FY 2010
FY 2011


Wheelchair Use
25,000
22,000
19,000
16,000
13,000
10,000
7,000
4,000
1,000
13,246
22,533
24,718
23,206
FY 2008
FY 2009
FY 2010
FY 2011

MINUTES
SAN DIMAS REDEVELOPMENT AGENCY MEETING
TUESDAY, October 11, 2011
SAN DIMAS COUNCIL CHAMBERS
245 E. BONITA AVENUE

PRESENT:
Chairman Curtis W. Morris
Vice Chairman Jeffrey W. Templeman
Mr. Emmett G. Badar
Mr. Denis Bertone
Mr. John Ebiner
Executive Director Blaine Michaelis
Agency Attorney Ken Brown
Secretary Ina Rios
Assistant City Manager of Community Development Larry Stevens
Assistant City Manager Ken Duran
Director of Development Services Dan Coleman
Director of Public Works Krishna Patel
Director of Parks and Recreation Theresa Bruns

CALL TO ORDER

Chairman Morris called the meeting of the San Dimas Redevelopment Agency Board of Directors to order at 7:44 p.m.

ORAL COMMUNICATIONS *(This is the time set aside for members of the audience to address the Board. Speakers are limited to three minutes.)*

There were no comments.

APPROVAL OF MINUTES

It was moved by Mr. Templeman, seconded by Mr. Bertone, to approve the minutes of the September 27, 2011 meeting. The motion carried unanimously.

EXECUTIVE DIRECTOR

There were no comments.

MEMBERS OF THE AGENCY

There were no comments.

ADJOURNMENT

Chairman Morris adjourned the meeting at 7:45 p.m.

Respectfully submitted,

_____
Ina Rios, Secretary

7.b

Agenda Item Staff Report

TO: Honorable Mayor and Members of City Council
For the Meeting of October 25, 2011

FROM: Blaine Michaelis, City Manager

SUBJECT: Schedule for a Study Session November 8, 2011 5:30 pm

SUMMARY

We desire to schedule a Study Session November 8, 2011 at 5:30 pm to review the unfinished items from the Retreat Meeting October 17th:

Tools to address public nuisance abatement.
Trends and issues in retail.

The agenda item is to just confirm the date and time for the Study Session.

RECOMMENDATION

Confirm a Study Session for November 8, 2011 5:30 pm to discuss:

- *Tools to address public nuisance abatement.*
- *Trends and issues in retail.*

8.b.1

Agenda Item Staff Report

To: Honorable Mayor and Members of the City Council
For the meeting of October 25, 2011

From: Blaine Michaelis, City Manager

Initiated By: Theresa Bruns, Director of Parks and Recreation

Subject: Parks and Recreation Commission Youth Member Appointment

---

BACKGROUND

The youth member vacancy on the Parks and Recreation Commission was advertised and applications were solicited.

One application was received and the applicant was interviewed by the Director of Parks and Recreation.

RECOMMENDATION

Staff recommends appointment of Amanda Avery to the Parks and Recreation Commission for a one-year term.

Attachments:
- Commission Application

8.d.1

COMMISSIONER APPLICATION

CITY OF SAN DIMAS
COMMUNITY SERVICE OPPORTUNITY

245 E. Bonita Avenue San Dimas, CA 91773-3002 909/394-6209

PLEASE USE BLACK INK OR TYPE

Date 5/27/11 **Signature** Amanda Avery

Please check appropriate Commission, Committee, or Board:

Development Planning Review Board (DPRB)	☐	**Parks & Recreation Commission**	☒
Blue Line Committee	☐	**Planning Commission**	☐
Equestrian Commission	☐	**Public Safety Commission**	☐
Golf Course Committee	☐	**Senior Citizens Commission**	☐

1. PERSONAL DATA Please circle: Mr. Miss Ms. Mrs.

Name (Last, first, middle): Avery, Amanda R

e-mail add: aadance26@aol.com

Home Telephone: 626-331-0324

Area Code / Business Telephone:

Cell No.: 626-506-8482

Home Address (number and street): 1528 Avenida Loma Vista

City & Zip: San Dimas 91773

How long have you lived in San Dimas? 16 years

2. WORK EXPERIENCE

Describe your duties:

3. EDUCATION & TRAINING

Please comment on education and training as it may relate to your application for community service:

I will graduate high school in 2013. I am certified in CPR and AED use.

4. ADDITIONAL INFORMATION

Use the space to provide additional information as required by this application or to describe in greater detail any aspects of your experience or activities that are pertinent.

I have worked with many different organizations and communities.

5. REFERENCES

1. Name: Ms. Mendolia
Telephone Number: 909-702-3855
Address:
City

2. Name:
Telephone Number:
Address:
City

3. Name
Telephone Number:
Address:
City

6. COMMUNITY ACTIVITIES

List current activities and work back to when you first moved to San Dimas. Include all special projects and positions held in organizations, e.g., Pres., Sec., Treas., etc.

1. Name of Organization: ASB / Leadership
How long with this organization? 2yrs.
Offices held: Spirit Commissioner
Describe your responsibilities and accomplishments:

Decorate and cordinated upcoming events for Lone Hill Middle School.

2. Name of Organization: Key Club
How long with this organization? 3yrs
Offices held: Treasure

Organize fundraisers and money that the club earns.

3. Name of Organization:
How long with this organization?
Offices held:

Describe your responsibilities and accomplishments:

7. ESSAY (Please use additional sheets of paper if necessary.)

1. Why did you move to San Dimas?

I have lived in San Dimas ever since I was born.

2. If you could change anything in the City, what would it be?

If I could change something about San Dimas it would be the relationship between the schools and the community. I would like to see more community involvment and interaction at San Dimas schools. I feel that it is beneficial to both the community and the schools to be more involved with each other.

What can you contribute to and why are you interested in serving on the Commission(s) designated?

I am interested in being apart of the parks and recreation commision because I feel it is a good opportunity for me to relay information between the community and my school that is pertinent to both.