

CITY OF SAN DIMAS  
PARKS AND RECREATION COMMISSION  
MEETING MINUTES OF  
September 20, 2011  
City Council Chambers Conference Room

**CALL TO ORDER**

The regular meeting of the Parks and Recreation Commission was called to order by Chairperson Margis at 7:00 p.m.

**ROLL CALL**

Present:

John Margis, Chairperson  
Caryol Smith, Vice Chairperson  
Susan Davis  
Georgia Florentine  
Jose Martinez

Theresa Bruns, Parks and Recreation Director  
Leon Raya, Recreation Services Manager  
Karon De Leon, Facilities Manager  
John Ebner, City Councilmember

Absent:

Frank Neal, unexcused

**APPROVAL OF THE JULY 19, 2011 MEETING MINUTES**

COMMISSIONER SMITH MOVED TO APPROVE THE MINUTES OF THE JULY 19, 2011 MEETING AS SUBMITTED, SECONDED BY COMMISSIONER FLORENTINE AND APPROVED UNANIMOUSLY.

**ITEMS OF BUSINESS**

**A. Review of Recreation Special Events**

Director Bruns introduced Recreation Coordinator Erica Rodriguez, who provided a Power Point presentation reviewing the Parks and Recreation Department's city-wide special events. Coordinator Rodriguez informed the Commission about the importance of the department's many "partners" that play a major role in all of the events. The Power Point presentation provided an overview of the following events: 5K Run; Farmer's Market; Music in the Park; Movies in the Park; Western Days and Rodeo; Halloween Carnival; Holiday Extravaganza; Students in Government Day; Special Needs Dances; City Olympics; Family Festival and Egg Hunts; Bowser Bash; City Birthday BBQ; Family Campouts; Parent/Child Socials; Storytelling in the Park and San Dimas Day at the L.A. County Fair.

Commissioner Smith commented on how well received the "Bowser Bash" was by those in attendance. Director Bruns informed the Commission that a key to the success of the events has been collaboration of so many different groups, organizations, sponsorships, our great volunteer pool and community support.

Chairperson Margis recommended including the "Distinguished Service to Youth Awards" and suggested adding a link from the City's website to this presentation.

## **ORAL COMMUNICATION**

### **A. Director of Parks & Recreation**

#### **1. Update on Walnut Creek Habitat and Open Space**

Director Bruns reminded the Commission of the Walnut Creek Habitat and Open Space Community meeting on September 29 being held in the Community Building and encouraged them to attend.

Chairperson Margis suggested if anyone wants a comprehensive overview of the project, they should visit [www.watershedconservationauthority.org](http://www.watershedconservationauthority.org). Director Bruns briefly reviewed the workshop process reminding the commission that the Tzu Chi will be given a brief amount of time to provide information on their proposed development plan for their adjoining property. The commission was informed that approximately 900 notification postcards were sent to property owners and stakeholders regarding the workshop. Councilmember Ebner inquired if a sign had been posted at the property regarding the workshop. Director Bruns responded that she did not think so.

Director Bruns reported that the second community meeting for the Walnut Creek Habitat and Open Space has been scheduled for November 15, which will serve as the Parks and Recreation Commission Meeting for that month.

#### **2. Other**

Director Bruns informed the Commission that a joint meeting of the Parks and Recreation, Equestrian, and Planning Commissions was being planned to discuss trail connectivity in the northern foothills with the NJD Development. The meeting will probably be scheduled within the next few months.

#### **3. Calendar of Upcoming Events**

Manager Raya distributed the calendar of events through December, highlighting the 5K/1 Mile run on Saturday, September 24. He inquired if any of the commissioners would like to assist with judging the Halloween Carnival Costume Contest on October 31. Several Commissioners responded positively.

Manager Raya also encouraged attendance at the Holiday Extravaganza and the CPRS Holiday Cheer Luncheon in December.

### **B. Members of the Audience.**

None.

### **C. Members of the Commission**

Commissioner Smith – She informed everyone that the Friends of the San Dimas Dog Park participated in the Day at the Fair and they will be in the Western Days parade. Their email distribution has exceeded 3000 members. She also reported that the Bird and Butterfly habitat is doing wonderfully and she has identified 8 different species of butterflies in the area.

Commissioner Florentine – She asked about the Five Cities Marathon which she had seen in the paper. Staff confirmed that the organizer has cancelled the event.

Commissioner Martinez – He inquired about the City's participation in different social medias such as Twitter or Facebook. Director Bruns responded that the City has considered these, but at this time we are not utilizing them.

Chairperson Margis – He indicated that he would be attending the pre-bid meeting for the Poison Oak Trail Improvement Project on September 27. Director Bruns reported that the project is currently out to bid and bids will be opened October 11. The goal is to go to the City Council meeting on October 25 for approval and begin the project in early November.

**D. City Council Liaison**

Councilmember Ebner inquired if the “rest period” for the turf at the dog park had been scheduled for this year. Director Bruns indicated that it had not yet been scheduled. Commissioner Smith added that it was in the month of January this past winter. He inquired if the “no parking” areas along Horsethief Canyon Park entry road could be reviewed to possibly allow for parking. He encouraged everyone’s attendance at the Walnut Creek Habitat and Open Space community meeting. He informed everyone that an Olive Garden restaurant and a Panda Express have been approved at the Costco site.

**ADJOURNMENT**

THE COMMISSION ADJOURNED THE MEETING AT 7:50 P.M. to the November 15 Walnut Creek Habitat and Open Space Community Meeting.

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Karon DeLeon, Facilities Manager