

GROVE STATION



PRE-QUALIFICATION FORM

This Pre-Qualification Form is only for the purposes of preliminary self-qualifying and for use by the Agency to determine your eligibility to participate in the San Dimas Grove Station Program.

This Pre-Qualification Form does not establish, expressly or by implication that a potential applicant will be eligible for, or be approved for, an Agency deferred and/or lender first loan to purchase a unit.

PROGRAM ELIGIBILITY

Section 1: Household Composition

Enter the full name of all intended occupants of the unit who are 18 years of age or older. Please specify the relationship of the household members (spouse, children, etc.) Attach a separate sheet if necessary.

APPLICANT NAME:	SOCIAL SECURITY #:
Date of Birth:	Relationship: <i>Head of Household</i>
Present Address:	City, State, Zip:
Home Phone:	Cell/Alternate Phone:
Work Phone:	Email:

CO-APPLICANT NAME:	SOCIAL SECURITY #:
Date of Birth:	Relationship:
Present Address:	City, State, Zip:
Home Phone:	Cell/Alternate Phone:
Work Phone:	Email:

Please complete one line for each member of your household under 18 years of age.

	Name	Relationship	Date of Birth
1			
2			
3			
4			

Total number of household members under 18 years of age listed above: _____

Section 2: Gross Annual Household Income

Complete a separate line for each household member 18 years of age or older who is employed. Information provided will be verified with additional income documentation requests if your name is drawn and submitted to the program lender.

Name: _____

Wages (including tips, commissions, bonuses)	Social Security/Pensions (Annually)	Other Sources of Income (i.e. alimony, child support)	Estimated Annual Income

Name: _____

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Name: _____

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Name: _____

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Name: _____

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TOTAL ANNUAL GROSS HOUSEHOLD INCOME (as indicated above) _____

Section 3: Value of Assets

Checking Accounts	Savings Accounts	Retirement Accounts	Investments (Stocks, etc.)	Gift Funds Available
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Name: _____

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Name: _____

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Name: _____

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Name: _____

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Name: _____

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TOTALS

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APPROXIMATE AMOUNT AVAILABLE FOR DOWN PAYMENT AND CLOSING COSTS:

Section 4: Program Applicant Status

- Do all members (applicants and co-applicants) identified in Section 1 above currently reside in San Dimas?
There is a preference for applicants who live in San Dimas.) Yes _____ No _____
- If you answered yes to Item #1 above, how long? _____
- If you answered no, how many currently reside in San Dimas? _____
Applicant: _____ Co-Applicant: _____ Co-Applicant: _____
- Have any members of the household owned a principal residence during the previous three years?
Yes _____ No _____

Section 5: Demographic Data (optional – for statistical purposes only)



Are you a female Head of Household? Yes _____ No _____

Primary language spoken: _____

Does anyone in your household require wheelchair accessibility? Yes _____ No _____

Please explain: _____

Please indicate below ethnic and /or racial categories of the Head of Household. Select one from each column.

Ethnic

Racial Categories

- | | | | |
|------------------------------------|-------|--|-------|
| Spanish/Hispanic/Latino | _____ | American Indian/Alaska Native | _____ |
| Mexican/Mexican Am./Chicano | _____ | Asian | _____ |
| Puerto Rican | _____ | Black/African American | _____ |
| Cuban | _____ | Native Hawaiian/Other Pacific Islander | _____ |
| Other Spanish/Hispanic/Latino | _____ | White | _____ |
| <i>Print Group if other:</i> _____ | | | |
| No, not Spanish/Hispanic/Latino | _____ | American Indian or Alaska Native and White | _____ |
| | | Asian and White | _____ |
| | | Black or African American and White | _____ |
| | | American Indian or Alaska Native and | |
| | | Black or African American | _____ |
| | | Some other race | _____ |
| | | <i>Print race</i> _____ | |

Section 6: Documentation Submittal Request

The following items must be submitted with your Pre-Qualification Form in order to be processed. Please provide copies, not originals.

1. Last two (2) months of most current paycheck stubs
2. Tax Returns (State and Federal) for the last three years
3. Documentation displaying assets available for down payment and closing costs. If gift funds are to be obtained for down payment, please submit the Home Purchase Gift Letter included in this packet.
4. Copy of Driver's License or State ID (All applicants and co-applicants)

Section 7: Household Certification & Consent to Disclosure of Information

My household is interested in purchasing a home through the San Dimas Grove Station Program. I (we) have read the program summary and eligibility requirements and restrictions, and understand our obligation to provide documentation as requested in this pre-qualification form. I understand the information on this form will be used to determine eligibility to be placed in a drawing to select four (4) potential buyers and to establish a program wait list.

All information in this application is true and correct. I (we) understand that you will confirm the information and retain the application whether or not the application is approved. I (we) further understand that providing false representations herein constitutes an act of fraud and will invalidate this Pre-Qualification Form.

By signing below, I (we) authorize the San Dimas Housing Authority to verify all information submitted in this form, to order credit reports and to work with and receive information from the program lender on my/our behalf.

Applicant: _____	Co-Applicant: _____
Signature	Signature
_____	_____
Print or Type	Print or Type
_____	_____
Date	Date

Pre-Qualification Forms will be received and considered on a first come first served basis. Please submit your completed form to:

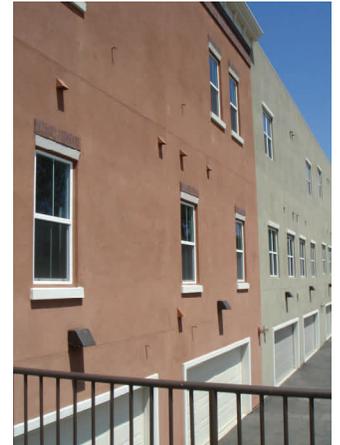
City of San Dimas
Housing Section
245 E. Bonita Avenue
San Dimas, CA 91773

An acknowledgement letter will be mailed upon receipt and processing of your completed Pre-Qualification form.

For more information, please visit our website at www.cityofsandimas.com or contact 909)394-6207 for more information.



GROVE STATION



**GROVE STATION
HOME PURCHASE GIFT LETTER
(TO BE COMPLETED ONLY IF GIFT FUNDS ARE BEING OBTAINED)**

To Whom It May Concern:

I/We _____ and _____ are interested in purchasing a Grove Station unit from the San Dimas Redevelopment Agency. It is my/our understanding that I/we am/are required to provide a minimum of five (5%) percent down payment toward the purchase price of said unit and will need additional funds to cover closing costs and reserves. It is also my/our understanding that gift funds applied toward down payment, closing costs and reserves are limited to ten (10%) percent of the purchase price.

This letter will confirm that I/We will be receiving a gift of funds of \$_____ to assist me/us with the purchase of this unit. These funds are a gift and do not require repayment to the donor(s).

The donor(s) of this gift of funds is/are _____ and _____ who is/are related to me/us as _____.

Applicant: _____ Date: _____

Co-Applicant: _____ Date: _____

As donors of a down payment assistance gift, I/We understand and acknowledge that these funds are a gift and that repayment is not required.

Donor: _____ Date: _____

Co-Donor: _____ Date: _____

