

CITY OF SAN DIMAS
PARKS AND RECREATION COMMISSION
MEETING MINUTES OF
November 15, 2011
City Council Chambers Conference Room

CALL TO ORDER

The regular meeting of the Parks and Recreation Commission was called to order by Chairperson Margis at 6:00 p.m.

ROLL CALL

Present:

John Margis, Chairperson
Caryol Smith, Vice Chairperson
Susan Davis
Georgia Florentine
Jose Martinez
Frank Neal
Amanda Avery

Theresa Bruns, Parks and Recreation Director
Leon Raya, Recreation Services Manager
Karon De Leon, Facilities Manager

Absent:

John Ebiner, City Councilmember

APPROVAL OF THE SEPTEMBER 20, 2011 MEETING MINUTES

COMMISSIONER DAVIS MOVED TO APPROVE THE MINUTES OF THE SEPTEMBER 20, 2011 MEETING AS SUBMITTED, SECONDED BY COMMISSIONER SMITH AND APPROVED UNANIMOUSLY.

Chairperson Margis introduced the new Youth Commissioner, Amanda Avery. Commissioner Avery provided a brief profile; each Commissioner and staff member introduced themselves.

ITEMS OF BUSINESS

A. Update on Walnut Creek Open Space Planning Process

Director Bruns provided a summary of the steps that have occurred in the planning process for the Walnut Creek Habitat and Open Space project. She reviewed the process of the last community meeting workshop and provided an overview of the community workshop meeting that was occurring tonight. She reminded the Commissioners of site location and that the Watershed Conservation Authority and the City are partners in this planning process. Director Bruns announced that the third community meeting will be hosted on January 12, 2012. At the January meeting the consultant firm will be presenting a report with their outcomes of the planning process and with a conceptual development plan. This report will include possible funding sources and costs for the plan. She encouraged the Commissioners to attend and participate in the workshops.

Member of the audience John Davis (a Planning Commissioner) inquired about who would make final decisions about the project development after the planning process was completed. Director Bruns responded that the Watershed Conservation Authority Board of Directors, the City Council and Los Angeles County would be working together to make those decisions.

ORAL COMMUNICATION

A. Director of Parks & Recreation

1. Joint Commission Meeting

Director Bruns announced that on December 7, 2011, a joint commission meeting will be conducted to review a trails study in the Northern Foothills in consideration of the Northern Foothills project. The City's engineer, RKA, will make the presentation to the Planning, Equestrian and Parks & Recreation Commissions.

2. Calendar of Upcoming Events

Director Bruns invited the commissioners to attend the annual California Parks and Recreation Society Holiday Luncheon hosted by San Dimas Parks and Recreation on December 7 at the San Dimas Canyon Golf Course.

Manager Raya distributed the calendar of events through January. He highlighted some of the upcoming activities and thanked the Commissioners that participated in the Halloween Costume Contest judging. Manager Raya also distributed a memorandum which invited the Commissioners to attend the Holiday Extravaganza on December 3.

B. Members of the Audience

None.

C. Members of the Commission

Chairman Margis: He indicated that he had attended the Heroes' Memorial unveiling on November 11 and that it was well attended and a nice event. He inquired if the City has plans to officially dedicate this land as a park. Director Bruns responded that this could be an agenda item for the next Commission meeting. He replied affirmatively to this response.

Commissioner Smith: She also attended the Heroes' Memorial unveiling and agreed it was a nice event.

Commissioner Neal: He announced that the City Council approved the Bicycle Master Plan and that he attended many events with his bicycle safety booth. He also commented that he is working to become a certified Cycling Instructor.

Commissioner Florentine: She commented that she thought that the City's Halloween event was fabulous.

D. City Council Liaison

None.

ADJOURNMENT TO WALNUT CREEK OPEN SPACE VISIONING WORKSHOP IN THE COMMUNITY BUILDING

AT 6:27 P.M.

Karon DeLeon, Facilities Manager