



AGENDA
REGULAR CITY COUNCIL
TUESDAY, APRIL 10, 2012, 7:00 P. M.
SAN DIMAS COUNCIL CHAMBERS
245 E. BONITA AVENUE

CITY COUNCIL:

Mayor Curtis W. Morris
Mayor Pro Tem Jeff Templeman
Councilmember Emmett G. Badar
Councilmember Denis Bertone
Councilmember John Ebner

1. CALL TO ORDER AND FLAG SALUTE

2. RECOGNITIONS

- Proclaim May as Older Americans Recognition Month and recognize Linda Groth as the City's Older American honoree.
- Proclaim April 8-14, 2012 as National Library Week.

3. ANNOUNCEMENTS

- a. Pui-Ching Ho, Librarian, San Dimas Library
- b. Presentation of a \$5,000 Keep America Beautiful Grant from Waste Management for the Parks and Recreation Department Tree Management Program.
- c. Senior Citizens Club Annual Report

4. ORAL COMMUNICATIONS (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or asked to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

- a. Members of the Audience

5. CONSENT CALENDAR

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or audience requests separate discussion.)

- (2) Proposed 2012-2013 Assessment Rates for Open Space Maintenance Districts:
RESOLUTION NO. 2012-19, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING THE ENGINEER'S REPORT AND DECLARING ITS INTENTION TO LEVY AND COLLECT AN ASSESSMENT FOR FISCAL YEAR 2012-2013 PURSUANT TO THE LANDSCAPE AND LIGHTING ACT OF 1972 AND ARTICLE XIID OF THE CALIFORNIA CONSTITUTION, AND FIXING A TIME AND PLACE FOR A PUBLIC HEARING FOR HEARING OBJECTIONS FOR OPEN SPACE MAINTENANCE DISTRICT NO. 1 (TRACT 32818, BOULEVARD).
- (3) **RESOLUTION NO. 2012-20**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING THE ENGINEER'S REPORT AND DECLARING ITS INTENTION TO LEVY AND COLLECT AN ASSESSMENT FOR FISCAL YEAR 2012-13 PURSUANT TO THE LANDSCAPE AND LIGHTING ACT OF 1972 AND ARTICLE XIID OF THE CALIFORNIA CONSTITUTION, AND FIXING A TIME AND PLACE FOR A PUBLIC HEARING FOR HEARING OBJECTIONS FOR OPEN SPACE MAINTENANCE DISTRICT NO. 1, ANNEXATION NO. 3 (TRACT 32841, NORTHWOODS).
- (4) **RESOLUTION NO. 2012-21**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS ADOPTING A REVISED APPROPRIATIONS LIMIT FOR FISCAL YEAR 2011-12 AND APPROPRIATE EXCESS REVENUES.
- 5) **RESOLUTION NO. 2012-22**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, CALIFORNIA, ADOPTING THE PARS SECTION 457 FICA ALTERNATIVE RETIREMENT PLAN, REPLACING IN FULL THE CITY OF SAN DIMAS 3121 PART-TIME ALTERNATE TO SOCIAL SECURITY PLAN.
- b. Proclaim April 8-14, 2012 Safety Seat Checkup Week.
- c. Proclaim April 22-28, 2012 Week of the Young Child.

END OF CONSENT CALENDAR

6. PUBLIC HEARING

- a. Consider revised Tentative Parcel Map 65790, 405 W. Gladstone Street (APN: 8392-015-029), from its original approval. The number of lots remains the same; four lots. Categorically Exempt, Section 15332 in-fill development project class 32.
- 1) **RESOLUTION NO. 2012-23**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS APPROVING REVISED TENTATIVE PARCEL 65790, A REQUEST TO SUBDIVIDE ONE LOT (3.78 ACRES) INTO FOUR LOTS (35,190 SQ. FT. – 45,218 SQ. FT.) AT THE PROPERTY LOCATED AT 405 W. GLADSTONE STREET

7. OTHER MATTERS

- a. San Dimas HEROES Clydesdales Community Event on Friday, May 4, 2012 - consider authorization for street closure on Commercial Street and parade route.

8. ORAL COMMUNICATIONS

- a. Members of the Audience (Speakers are limited to five (5) minutes or as may be determined by the Chair.)
- b. City Manager
 - 1) Establish a revised date for the Spring City Council/Staff Retreat
Possible dates: Monday, April 30; Wednesday, April 25; Saturday, May 5
- c. City Attorney
- d. Members of the City Council
 - 1) Reorganization of City Council:
 - a) Appointment of Mayor Pro Tem
 - b) Confirm Commission, Committee and Organization representations and assignments.
 - 2) Councilmembers' report on meetings attended at the expense of the local agency.
 - 3) Individual Members' comments and updates.

9. ADJOURNMENT

The next meeting is at 6:30 p.m. on Tuesday, April 24, 2012, City Hall Lobby, for a reception for Distinguished Service to Youth Awards; Regular meeting at 7:00 p.m.

AGENDA STAFF REPORTS: COPIES OF STAFF REPORTS AND/OR OTHER WRITTEN DOCUMENTATION PERTAINING TO THE ITEMS ON THE AGENDA ARE ON FILE IN THE OFFICE OF THE CITY CLERK AND ARE AVAILABLE FOR PUBLIC INSPECTION DURING THE HOURS OF 8:00 A.M. TO 5:00 P.M. MONDAY THROUGH FRIDAY. INFORMATION MAY BE OBTAINED BY CALLING (909) 394-6216. CITY COUNCIL MINUTES AND AGENDAS ARE ALSO AVAILABLE ON THE CITY'S HOME PAGE ON THE INTERNET: <http://cityofsandimas.com/minutes.cfm>.

SUPPLEMENTAL REPORTS: AGENDA RELATED WRITINGS OR DOCUMENTS PROVIDED TO A MAJORITY OF THE SUBJECT BODY AFTER DISTRIBUTION OF THE AGENDA PACKET SHALL BE MADE AVAILABLE FOR PUBLIC INSPECTION AT THE CITY CLERK'S OFFICE AT 245 EAST BONITA AVENUE DURING NORMAL BUSINESS HOURS. [PRIVILEGED AND CONFIDENTIAL DOCUMENTS EXEMPTED]

POSTING STATEMENT: ON APRIL 6, 2012, A TRUE AND CORRECT COPY OF THIS AGENDA WAS POSTED ON THE BULLETIN BOARDS AT 245 E. BONITA AVENUE (SAN DIMAS CITY HALL); 145 NORTH WALNUT AVENUE (LOS ANGELES COUNTY PUBLIC LIBRARY, SAN DIMAS BRANCH); AND 300 EAST BONITA AVENUE (UNITED STATES POST OFFICE); AND AT THE VONS SHOPPING CENTER (PUENTE/VIA VERDE) AND THE CITY'S WEBSITE AT WWW.CITYOFSANDIMAS.COM/MINUTES.CFM.



AFFIDAVIT OF MAILING NOTICE

I, Ina Rios, City Clerk of the City of San Dimas, California, do hereby certify that a copy of the City Council April 10, 2012 Agenda and staff report regarding request for street closure and parade on May 4, 2012, was deposited in the United States Mail to the following on the 6th day of April, 2012:

San Dimas HEROES	
P.O.BOX 4216	
San Dimas, CA 91773	

Project description:

- a. San Dimas HEROES Clydesdales Community Event on Friday, May 4, 2012 - consider authorization for street closure on Commercial Street and parade route.

Said mailing was completed by placing a copy of said Agenda and Report in a sealed envelope, with postage prepaid, and depositing same in the U. S. Mail at 300 East Bonita Avenue, San Dimas, California 91773.

I declare under penalty of perjury that the foregoing is true and correct.

Dated at San Dimas, California, this 6TH day of April, 2012.



Ina Rios, CMC, City Clerk



CITY HALL, 245 EAST BONITA AVENUE
SAN DIMAS, CALIFORNIA 91773-3002

San Dimas HEROES
P. O. Box 4216
San Dimas, CA 91773



AFFIDAVIT OF MAILING NOTICE

I, Ina Rios, City Clerk of the City of San Dimas, California, do hereby certify that a copy of the City Council April 10, 2012 Agenda and staff report regarding Revised Tentative Parcel Map 06-02 (TPM 65790), was deposited in the United States Mail to the following on the 6th day of April, 2012:

Stan Stringfellow	
326 W. Arrow Highway	
San Dimas, CA 91773	

Project description:

Revised Tentative Parcel Map 06-02 (TPM 65790) to subdivide one lot into four lots at 405 West Gladstone Street; previous case: Tentative Parcel Map 06-02 (TPM 65790)

RESOLUTION NO. 2012-23, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS APPROVING REVISED TENTATIVE PARCEL 65790, A REQUEST TO SUBDIVIDE ONE LOT (3.78 ACRES) INTO FOUR LOTS (35,190 SQ. FT. – 45,218 SQ. FT.) AT THE PROPERTY LOCATED AT 405 W. GLADSTONE STREET.

Said mailing was completed by placing a copy of said Agenda and Report in a sealed envelope, with postage prepaid, and depositing same in the U. S. Mail at 300 East Bonita Avenue, San Dimas, California 91773.

I declare under penalty of perjury that the foregoing is true and correct.

Dated at San Dimas, California, this 6TH day of April, 2012.

Ina Rios, CMC, City Clerk



**245 E. Bonita Avenue
San Dimas, CA 91773**

Stan Stringfellow
326 W. Arrow Highway
San Dimas, CA 91773



**245 E. Bonita Avenue
San Dimas, CA 91773**



**245 E. Bonita Avenue
San Dimas, CA 91773**



RESOLUTION NO. 2012-18

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF SAN DIMAS, CALIFORNIA, APPROVING
CERTAIN DEMANDS FOR THE MONTHS OF
MARCH AND APRIL 2012**

WHEREAS, the following listed demands have been audited by the Director of Finance;
and

WHEREAS, the Director of Finance has certified as to the availability of funds for
payment thereto; and

WHEREAS, the register of audited demands have been submitted to the City Council for
approval.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of San Dimas
does hereby approve Prepaid Warrant Register: 03/31/2012; 22697 through 22778; in the amount
of \$822,351.04; Warrant Register: 04/16/2012; 139451 through 139574; in the amount of
\$138,344.48.

PASSED, APPROVED AND ADOPTED THIS 10th DAY OF APRIL 2012.

Curtis W. Morris, Mayor of the City of San Dimas

ATTEST:

Ina Rios, CMC, City Clerk

I HEREBY CERTIFY that the foregoing Resolution was adopted by vote of the City
Council of the City of San Dimas at its regular meeting of April 10, 2012, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Ina Rios, CMC, City Clerk

5.a.1



***THE WARRANT DISBURSEMENT
JOURNAL IS NOT AVAILABLE TO
VIEW THROUGH LASERFICHE***

***A PAPER COPY IS AVAILABLE IN THE
FINANCE DEPARTMENT***

SORRY FOR ANY INCONVENIENCES.

DOCUMENT IMAGING DEPT.



Agenda Item Staff Report

To: Honorable Mayor and Members of the City Council
For the meeting of April 10, 2012

From: Blaine Michaelis, City Manager

Initiated By: Theresa Bruns, Director of Parks and Recreation *TB*

Subject: Resolution No. 2012-19 Boulevard Open Space Maintenance District

Summary

Adoption of Resolution No. 2012-19 approves the Engineer's Report, declares the City Council's intent to levy and collect an assessment for fiscal year 2012-13, and fixes a time and place for a public hearing for Open Space Maintenance District No. 1, tract 32818, Boulevard.

BACKGROUND

The Boulevard Open Space Maintenance District was formed under the provisions of the Landscape and Lighting Act of 1972, Division 15, Part 2, of the Streets and Highways Code of the State of California. The Act further establishes procedures for the annual levy of assessments which includes the approval of an Engineer's Report and establishing a time and place for a public hearing.

In 2006 the property owners in the Boulevard Open Space Maintenance District approved by ballot measure an annual Consumer Price Index adjustment for future years not to exceed 7% as necessary to cover the costs of maintenance, including increases in the costs of materials, labor and utilities.

On February 28, 2012 the City Council adopted Resolution No. 2012-10 ordering the preparation of the Engineer's Report for the annual levy of assessment for Open Space Maintenance District No. 1 (Tract No. 32818, Boulevard) for fiscal year 2012-2013.

The Engineer's Report has been prepared with the scope of work to include general landscape maintenance, water, and electricity. No increase is proposed in the Assessment rate. The 2011-12 assessment rate was \$525.75 per parcel and the rate proposed for 2012-13 will remain at \$525.75 per parcel.

RECOMMENDATION

Staff recommends that the City Council adopt Resolution No. 2012-19, thus approving the Engineer's Report and declaring intent to levy and collect an assessment for fiscal year 2012-13, and establishes a Public Hearing for May 22, 2012, for Open Space Maintenance District No. 1, tract 32818, Boulevard.

Attachments:

- Resolution No. 2012-19
- Engineer's Report for Fiscal Year 2012-2013 for Open Space Maintenance District No.1, tract 32818, Boulevard

RESOLUTION NO. 2012-19

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING THE ENGINEER'S REPORT AND DECLARING ITS INTENTION TO LEVY AND COLLECT AN ASSESSMENT FOR FISCAL YEAR 2012-13 PURSUANT TO THE LANDSCAPE AND LIGHTING ACT OF 1972 AND ARTICLE XIID OF THE CALIFORNIA CONSTITUTION, AND FIXING A TIME AND PLACE FOR A PUBLIC HEARING FOR HEARING OBJECTIONS FOR OPEN SPACE MAINTENANCE DISTRICT NO. 1 (TRACT 32818, BOULEVARD)

WHEREAS, The San Dimas City Council formed Open Space Maintenance District No. 1, under Resolution No. 77-57 pursuant to the terms and provisions of the "Landscaping and Lighting Act of 1972," being Division 15, Part 2, of the Streets and Highways Code of the State of California; and

WHEREAS, the San Dimas City Council proposes the continued maintenance of landscaping improvements within said district for Fiscal Year 2012-2013; and

WHEREAS, the City Council of the City of San Dimas finds that the levy of an assessment at the same amount as last year is exempt from the procedure and approval process of Section 4 of Article XIID of the California Constitution pursuant to Section 5(b) of Article XIID, and

WHEREAS, the amount of the assessment may be less than the amount to pay for the cost of maintaining the landscaping in the District in future years, and therefore could be adjusted following an advertised public hearing to reflect changes in the Consumer Price Index not to exceed 7% as approved by the district ballot election on June 27, 2006.

WHEREAS, an Engineer's Report, as required by law, has been presented to and approved by the City Council of the City of San Dimas which provides for the levied assessment at the same rate as last year for the District, and

NOW, THEREFORE, the City Council of the City of San Dimas, County of Los Angeles, State of California, does resolve as follows:

1. The City Council proposes to levy and collect an assessment to maintain improvements within Open Space Maintenance District No.1, (Tract No. 32818) for Fiscal Year 2012-13

2. The scope of the maintenance work includes the maintenance and restoration of landscaping improvements, including irrigation, pruning, pest control, fertilization, weed control, drainage system, major tree trimming, and miscellaneous related work within said district.

3. The Engineer's Report calls for a total of \$9,989.25 to be collected for Fiscal Year 2012-2013 resulting in a yearly assessment per parcel of \$525.75, which is the same assessment rate as adopted for Fiscal Year 2011-2012

4. Future year cost of maintenance of the improvements, including increases in cost of materials, labor and utilities, will cause the amount of the annual assessment to be increased by an amount that will not exceed changes in the Consumer Price Index.

5. The City Council, by this resolution, hereby approves the Engineer's Report which indicates the amount of the proposed assessments, the district boundary, assessment zones, and detailed description of improvements. A copy of said report is on file in the office of the City Clerk.

6. That the 22nd of May, 2012, at the hour of 7:00 p.m., in the San Dimas City Council Chambers, 245 East Bonita Avenue, San Dimas, California, is hereby set as the Public Hearing where any and all persons having any objection to the levy of the proposed assessment may appear and show cause why said work should not be done or carried out in accordance with this resolution of intention. The City Council will consider all oral and written protests.

APPROVED AND ADOPTED this 10th day of April, 2012.

MAYOR

ATTEST:

CITY CLERK

I HEREBY CERTIFY that the foregoing Resolution No. 2012-19 was adopted by vote of the City Council of the City of San Dimas at its regular meeting of April 10, 2012 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

CITY CLERK

CITY OF SAN DIMAS
OPEN SPACE MAINTENANCE DISTRICT NO. 1
(TRACT 32818, BOULEVARD DEVELOPMENT)

**ENGINEER'S REPORT
FISCAL YEAR 2012-2013**

SECTION 1. AUTHORITY FOR REPORT

This report is prepared pursuant to the order of the City Council of the City of San Dimas, and in compliance with the requirements of Article 4, Chapter 1, Landscaping and Lighting Act of 1972, and Article XIII D of the California Constitution.

SECTION 2. THE IMPROVEMENTS

The improvements consist of an irrigation system and landscaping within Lot 20 of Tract No. 32818, which was required to be installed by the developer and accepted for maintenance by the City. The plans and specifications for the landscaping are in conformance with the requirements of the conditions of approval of said Tract No. 32818, and City Standards. Reference is hereby made to the said plans and specifications for the exact location and nature of the landscape improvements. Said plans and specifications by reference are hereby made a part of this report, and are on file in the office of the City Engineer.

SECTION 3. DIAGRAM FOR THE ASSESSMENT DISTRICT

A copy of the assessment diagram is on file in the office of the City Engineer.

SECTION 4. ESTIMATE OF COSTS OF THE IMPROVEMENTS

The cost of the initial landscaping of Lot 20 of Tract 32818 was borne by the subdivider; therefore, all assessments relate to maintenance only.

Direct Maintenance Costs:

General Maintenance (by Contract)	\$	3,860
Utilities - Electrical	\$	275
Utilities - Water	\$	3,600
Irrigation Repair	\$	-
Total of Direct Maintenance Costs	\$	7,735

CURRENT ASSESSMENT:	\$	9,989	(\$525.75/parcel)
2012-13 ANNUAL ASSESSMENT:	\$	9,989	(\$525.75/parcel)

2012-13 Fund Balance \$2,254

Prior Fund Balance (\$5,874)
Ending Fund Balance (\$3,620)

The City has funded an unrealized balance over time based upon the approval of an annual adjustment to reflect changes in the Consumer Price Index to eventually recuperate this balance over time, and to then begin to develop a fund balance for future extraordinary expenses.

SECTION 5. ASSESSMENT

The following information regarding assessments to individual lots for the 2012-2013 Fiscal Year is contained herein and is to be levied on July 1, 2012. The net amount estimated to be assessed upon the assessable lands within the district is \$9,989 which is apportioned to all assessable lots shown on the attached Assessment Roll.

The landscape district was developed for the benefit and enjoyment of all properties included within the assessment district boundaries, and all parcels benefit equally from the improvements.

Respectfully submitted,

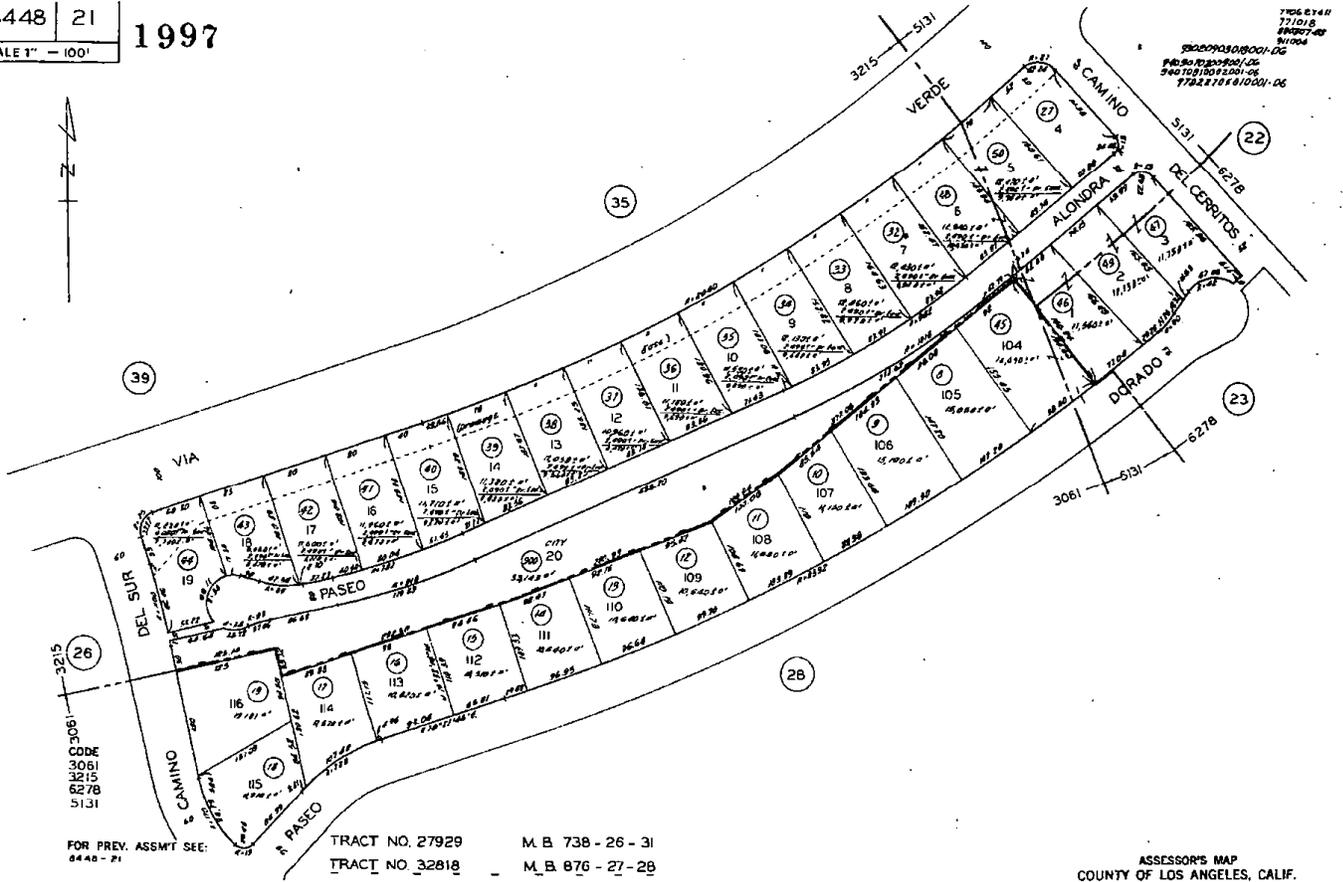


KRISHNA PATEL
DIRECTOR OF PUBLIC WORKS

P.E.

8448 | 21
SCALE 1" = 100'

1997



FOR PREV. ASSMT SEE:
8448 - 21

TRACT NO. 27929 M. B. 738 - 26 - 31
TRACT NO. 32818 M. B. 876 - 27 - 28

ASSESSOR'S MAP
COUNTY OF LOS ANGELES, CALIF.

CITY OF SAN DIMAS ASSESSMENT ROLL FOR			
OPEN SPACE MAINTENANCE DISTRICT NO. 1			
Boulevard			
ADDRESS	TRACT 32818, LOT NO.	ASSESSOR'S REFERENCE	2011-2012 ASSESSMENT
1204 Via Verde	4	8448-021-027	525.75
1228 Via Verde	7	8448-021-032	525.75
1236 Via Verde	8	8448-021-033	525.75
1244 Via Verde	9	8448-021-034	525.75
1252 Via Verde	10	8448-021-035	525.75
1260 Via Verde	11	8448-021-036	525.75
1306 Via Verde	12	8448-021-037	525.75
1318 Via Verde	13	8448-021-038	525.75
1322 Via Verde	14	8448-021-039	525.75
1330 Via Verde	15	8448-021-040	525.75
1338 Via Verde	16	8448-021-041	525.75
1346 Via Verde	17	8448-021-042	525.75
1354 Via Verde	18	8448-021-043	525.75
1362 Via Verde	19	8448-021-044	525.75
1219 Paseo Dorado	1	8448-021-046	525.75
1203 Paseo Dorado	3	8448-021-047	525.75
1220 Via Verde	6	8448-021-048	525.75
1211 Paseo Dorado	2	8448-021-049	525.75
1212 Via Verde	5	8448-021-050	525.75
			9989.25



Agenda Item Staff Report

To: Honorable Mayor and Members of the City Council
For the meeting of April 10, 2012

From: Blaine Michaelis, City Manager

Initiated By: Theresa Bruns, Director of Parks and Recreation *yfb*

Subject: Resolution No. 2012-20 Northwoods Open Space Maintenance District

Summary

Adoption of Resolution No. 2012-20 approves the Engineer's Report, declares the City Council's intent to levy and collect an assessment for fiscal year 2012-13 at the same rate as last year, and fixes a time and place for a public hearing for Open Space Maintenance District No. 1, Annexation No. 3, tract 32841, Northwoods.

BACKGROUND

The Northwoods Open Space Maintenance District was formed under the provisions of the Landscape and Lighting Act of 1972, Division 15, Part 2, of the Streets and Highways Code of the State of California. The Act further establishes procedures for the annual levy of assessments which includes the approval of an Engineer's Report and establishing a time and place for a public hearing.

On February 28, 2012 the City Council adopted Resolution No. 2012-11 ordering the preparation of the Engineer's Report for the annual levy of assessment for Open Space Maintenance District No. 1, Annexation No. 3 (Tract No. 32841, Northwoods) for fiscal year 2012-2013.

The Engineer's Report has been prepared with the scope of work to include general landscape maintenance, water, and electricity. No increase is proposed in the Assessment rate. The 2011-12 assessment rate was \$898.42 per parcel and the rate proposed for 2012-13 will remain at \$898.42 per parcel.

RECOMMENDATION

Staff recommends that the City Council adopt Resolution No. 2012-20, thus approving the Engineer's Report and declaring intent to levy and collect an assessment for fiscal year 2012-13, and establishes a Public Hearing for May 22, 2012, for Open Space Maintenance District No. 1, Annexation No. 3, tract 32841, Northwoods.

Attachments:

- Resolution No. 2012-20
- Engineer's Report for Fiscal Year 2012-2013 for Open Space Maintenance District No.1, Annexation No. 3, tract 32841, Northwoods

RESOLUTION NO. 2012-20

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING THE ENGINEER'S REPORT AND DECLARING ITS INTENTION TO LEVY AND COLLECT AN ASSESSMENT FOR FISCAL YEAR 2012-13 PURSUANT TO THE LANDSCAPE AND LIGHTING ACT OF 1972 AND ARTICLE XIID OF THE CALIFORNIA CONSTITUTION, AND FIXING A TIME AND PLACE FOR A PUBLIC HEARING FOR HEARING OBJECTIONS FOR OPEN SPACE MAINTENANCE DISTRICT NO. 1 ANNEXATION NO. 3 (TRACT 32841, NORTHWOODS)

WHEREAS, The San Dimas City Council formed Open Space Maintenance District No. 1, Annexation No. 3 under Resolution No. 78-38 pursuant to the terms and provisions of the "Landscaping and Lighting Act of 1972," being Division 15, Part 2, of the Streets and Highways Code of the State of California; and

WHEREAS, the San Dimas City Council proposes the continued maintenance of landscaping improvements within said district for Fiscal Year 2012-2013; and

WHEREAS, the City Council of the City of San Dimas finds that the levy of an assessment at the same amount as last year is exempt from the procedure and approval process of Section 4 of Article XIID of the California Constitution pursuant to Section 5(b) of Article XIID, but any proposed increase in the assessment to be levied for the district is subject to the procedures and approval process of Section 4 of Article XIID of the California Constitution; and

WHEREAS, an Engineer's Report, as required by law, has been presented to and approved by the City Council of the City of San Dimas which provides for the levied assessment at the same rate as last year for the District; and

NOW, THEREFORE, the City Council of the City of San Dimas, County of Los Angeles, State of California, does resolve as follows:

1. The City Council proposes to levy and collect an assessment to maintain improvements within Open Space Maintenance District No.1, Annexation No. 3 (Tract No. 32841) for Fiscal Year 2012-13.
2. The scope of the maintenance work includes all labor, material, and equipment to spray and weed-whip weeds, shrub shearing and tree skirting, culvert clearing, irrigation inspection and trash pick-up three times in the year within said district.
3. The Engineer's Report calls for a total of \$34,139.96 to be collected for Fiscal Year 2012-2013 resulting in a yearly assessment per parcel of \$898.42, which is the same assessment rate as adopted for Fiscal Year 2011-2012.

4. The City Council, by this resolution, hereby approves the Engineer's Report which indicates the amount of the proposed assessments, the district boundary, assessment zones, and detailed description of improvements. A copy of said report is on file in the office of the City Clerk.

5. That the 22nd of May, 2012, at the hour of 7:00 p.m., in the San Dimas City Council Chambers, 201 East Bonita Avenue, San Dimas, California, is hereby set as the Public Hearing where any and all persons having any objection to the levy of the proposed assessment may appear and show cause why said work should not be done or carried out in accordance with this resolution of intention. The City Council will consider all oral and written protests.

APPROVED AND ADOPTED this 10th day of April, 2012.

MAYOR

ATTEST:

CITY CLERK

I HEREBY CERTIFY that the foregoing Resolution No. 2012-20 was adopted by vote of the City Council of the City of San Dimas at its regular meeting of April 10, 2012 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

CITY CLERK

CITY OF SAN DIMAS
OPEN SPACE MAINTENANCE DISTRICT NO.1, ANNEXATION NO. 3
(TRACT 32841, NORTHWOODS DEVELOPMENT)

**ENGINEER'S REPORT
FISCAL YEAR 2012-2013**

SECTION 1 AUTHORITY FOR REPORT

This report is prepared pursuant to the order of the City Council of the City of San Dimas, and in compliance with the requirements of Article 4, Chapter 1, Landscaping and Lighting Act of 1972, and Article XIII D of the California Constitution.

SECTION 2 THE IMPROVEMENTS

The improvements consist of an irrigation system and landscaping of easements within Tract No. 32841, which was required to be installed by the developer and accepted for maintenance by the City. The plans and specifications for the landscaping are in conformance with the requirements of the conditions of approval of said Tract No. 32841, and City Standards. Reference is hereby made to the said plans and specifications for the exact location and nature of the landscape improvements. Said plans and specifications by reference are hereby made a part of this report, and are on file in the office of the City Engineer.

SECTION 3 DIAGRAM FOR THE ASSESSMENT DISTRICT

A copy of the assessment diagram is on file in the office of the City Engineer.

SECTION 4 ESTIMATE OF COSTS OF THE IMPROVEMENTS

The cost of the initial landscaping of Tract 32841 was borne by the subdivider; therefore, all assessments relate to maintenance only.

Direct Maintenance Costs:

General Maintenance (by Contract)	\$15,400
Utilities – Electrical	\$ 880
Utilities – Water	\$13,500
New Planting	\$ 0
Irrigation Repairs or Upgrades	\$ 4,360

Total of Direct Maintenance Costs:	\$34,140
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CURRENT ASSESSMENT:	\$34,140 (\$898.42/parcel)
2012-13 ANNUAL ASSESSMENT:	\$34,140 (\$898.42/parcel)

SECTION 5 ASSESSMENT

The following information regarding assessments to individual lots for the 2012-2013 Fiscal Year is contained herein and is to be levied on July 1, 2012. The net amount estimated to be assessed upon the assessable lands within the district is \$34,140, which is apportioned to all assessable lots shown on the attached Assessment Roll.

The landscape district was developed for the benefit and enjoyment of all properties included within the assessment district boundaries, and all parcels benefit equally from the improvements.

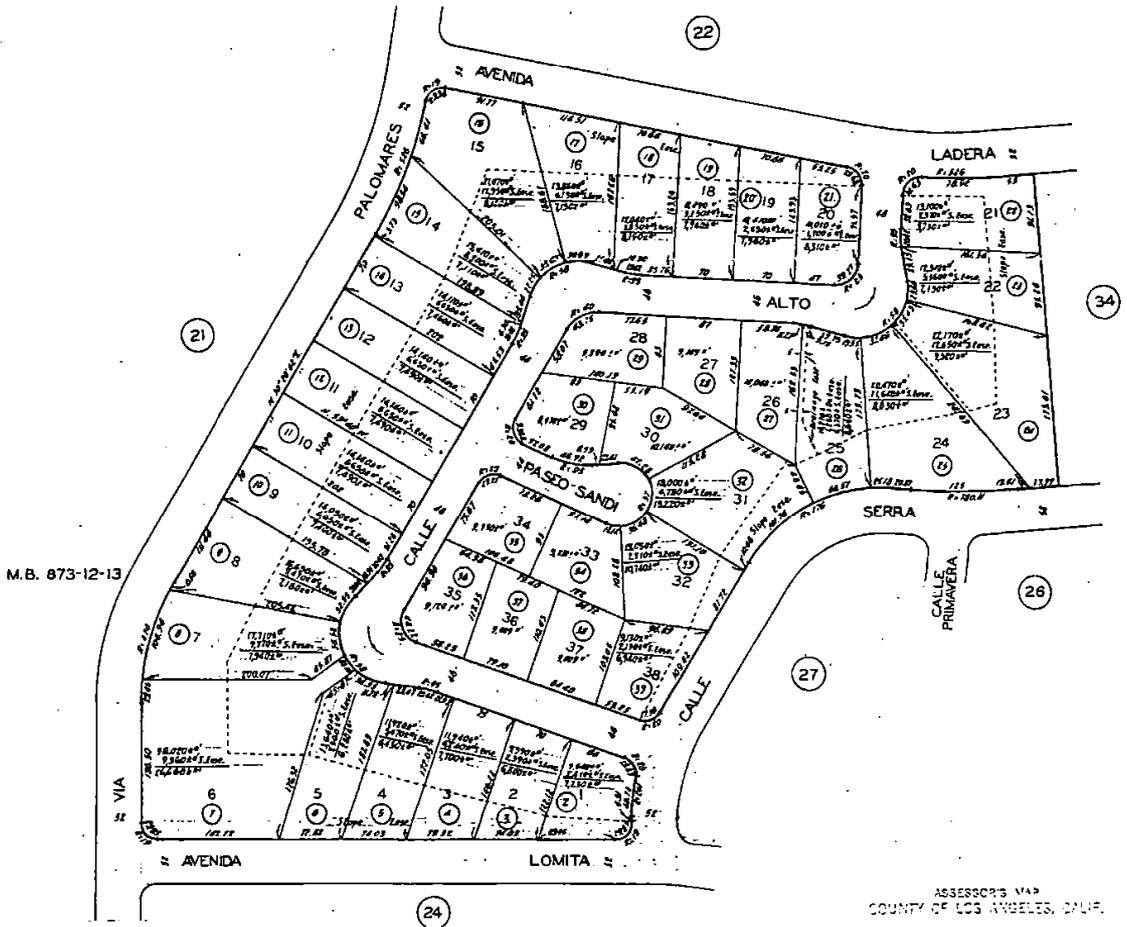
Respectfully submitted,



KRISHNA PATEL
DIRECTOR OF PUBLIC WORKS

P.E.

OPEN SPACE MAINTENANCE DISTRICT NO. 1, ANNEXATION NO. 3
(TRACT 32841, NORTHWOODS DEVELOPMENT)



CITY OF SAN DIMAS ASSESSMENT ROLL FOR			
OPEN SPACE MAINTENANCE DISTRICT NO. 1, ANNEXATION No. 3			
Northwoods			
ADDRESS	TRACT 32841, LOT NO.	ASSESSOR'S REFERENCE	2011-2012 ASSESSMENT
1793 Calle Alto	1	8395-023-002	898.42
1789 Calle Alto	2	8395-023-003	898.42
1785 Calle Alto	3	8395-023-004	898.42
1781 Calle Alto	4	8395-023-005	898.42
1777 Calle Alto	5	8395-023-006	898.42
1773 Calle Alto	6	8395-023-007	898.42
1767 Calle Alto	7	8395-023-008	898.42
1765 Calle Alto	8	8395-023-009	898.42
1761 Calle Alto	9	8395-023-010	898.42
1757 Calle Alto	10	8395-023-011	898.42
1753 Calle Alto	11	8395-023-012	898.42
1749 Calle Alto	12	8395-023-013	898.42
1745 Calle Alto	13	8395-023-014	898.42
1741 Calle Alto	14	8395-023-015	898.42
1737 Calle Alto	15	8395-023-016	898.42
1733 Calle Alto	16	8395-023-017	898.42
1729 Calle Alto	17	8395-023-018	898.42
1725 Calle Alto	18	8395-023-019	898.42
1721 Calle Alto	19	8395-023-020	898.42
1719 Calle Alto	20	8395-023-021	898.42
1702 Calle Alto	21	8395-023-022	898.42
1706 Calle Alto	22	8395-023-023	898.42
1710 Calle Alto	23	8395-023-024	898.42
1714 Calle Alto	24	8395-023-025	898.42
1718 Calle Alto	25	8395-023-026	898.42
1722 Calle Alto	26	8395-023-027	898.42
1726 Calle Alto	27	8395-023-028	898.42
1730 Calle Alto	28	8395-023-029	898.42
1121 Paseo Sandi	29	8395-023-030	898.42
1113 Paseo Sandi	30	8395-023-031	898.42
1105 Paseo Sandi	21	8395-023-032	898.42
1102 Paseo Sandi	32	8395-023-033	898.42
1110 Paseo Sandi	33	8395-023-034	898.42
1118 Paseo Sandi	34	8395-023-035	898.42
1780 Calle Alto	35	8395-023-036	898.42
1784 Calle Alto	36	8395-023-037	898.42
1788 Calle Alto	37	8395-023-038	898.42
1792 Calle Alto	38	8395-023-039	898.42
			34,139.96



Agenda Item Staff Report

TO: Honorable Mayor and Council Members
for the meeting of *April 10, 2012*

FROM: Blaine Michaelis, City Manager

INITIATED BY: Barbara Bishop, Finance/IS Manager

SUBJECT: Adoption of **Revised** Appropriations Limit for Fiscal Year 2011-12

SUMMARY

*The Appropriation Limit for Fiscal Year 2011-12 has been **revised** and therefore a new Resolution NO. 2012-21 is required to be adopted.*

DISCUSSION

Annually with the adoption of the City's annual budget, the calculation for the Appropriations Limit is adopted by Resolution. The Appropriation Limit for fiscal year 2011-12 was adopted with Resolution NO. 2011-32 on June 14, 2011 along with the Annual Budget for 2011-12. During the interim audit a slight error was discovered in the Appropriations worksheet used to calculate the change in the limit from year to year. The prior year Appropriation Limit was multiplied using the percentage (%) symbol in the formula; and it should have been multiplied by the converted factor of the ratio of change.

The net result once the formula was fixed is that the correct Appropriation Limit for Fiscal Year 2011-2012 should have been listed as \$57,208,884 on the Appendix in the annual budget (not \$56,257,693). The worksheet has been reviewed with our City Auditors and the correction to the calculation has been fixed.

To comply with Generally Accepted Accounting Principles it is necessary to adopt a **Revised** Resolution with the correct amount for the Appropriations Limit for Fiscal Year 2011-2012; in order for the correct total to move forward for calculation and adoption of the new Appropriations Limit for 2012-2013 with the new Budget in June 2012.

RECOMMENDATION

It is recommended that the City Council adopt Resolution NO. 2012-21 adopting the Revised Appropriation Limit for Fiscal Year 2011-2012.

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RESOLUTION NO. 2012-21

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS
ADOPTING A REVISED APPROPRIATIONS LIMIT FOR FISCAL YEAR 2011-12
AND APPROPRIATE EXCESS REVENUES**

WHEREAS, the City Council of the City of San Dimas is authorized under the provisions of Article XIII B of the California Constitution to adopt an Appropriation Limit for fiscal year 2011-12; and

WHEREAS, implementation of Proposition 111 and SB88 (Chapter 60/90) modified the annual adjustment factors to be either the growth in California per capita personal income or the growth in nonresidential assessed valuation due to construction in the City; and

WHEREAS, the growth of the California's per capita personal income applicable to the fiscal year 2011-12 Limit is 2.51% or a factor of 1.0251 and is less than the growth of non-residential assessed valuation due to new construction in the City; and

WHEREAS, the population factor under Proposition 111 is the change in population in the City or in the County; and

WHEREAS, the City's change in population provided by the State Department of Finance applicable to the fiscal year 2011-12 Limit is 0.22% or a factor of 1.0022 and is less than the County growth which is 0.38% or a factor of 1.0038; and

WHEREAS, the fiscal year 2010-11 Appropriations Limit of \$55,685,604 shall be used as the base toward calculating the Limit for fiscal year 2011-12; and

NOW, THEREFORE, the City Council does resolve to use the change in California per capita personal income and the City's population change to compute the Appropriations Limit for fiscal year 2011-12; and

NOW, THEREFORE, the City Council of the City of San Dimas does resolve that the Appropriations Limit for fiscal year 2011-12 shall be \$57,208,884; and there is hereby appropriated assigned fund balances of all revenues subsequently received by City funds in excess of the 2011-12 appropriations up to the Appropriations Limit in the following funds: 1, 2, 4, 6-8, 12, 20-23, 27-29, 40-42, 53, 70-75.



Agenda Item Staff Report

TO: Honorable Mayor and Members of City Council
For the meeting of *April 10, 2012*

FROM: Blaine Michaelis, City Manager *BM*

INITIATED BY: Barbara Bishop, Finance Manager

SUBJECT: Adopt Resolution 2012-22 *Public Agency Retirement Services (PARS) Section 457 FICA Alternative Retirement Plan*

SUMMARY

Adopt Resolution 2012-22 Public Agency Retirement Services (PARS) Section 457 FICA Alternative Retirement Plan, replacing in full the City of San Dimas 3121 Part-time alternate to Social Security Plan, effective with the employee earnings beginning April 15, 2012.

BACKGROUND

In 1991 the City entered into an agreement with Lincoln National Financial Group to handle the deferred compensation plan for part-time hourly employees not eligible for PERS and in lieu of Social Security. Effective with the payroll beginning April 15, 2012, Lincoln National Financial Group will discontinue the Deferred Comp Retirement Plan #3121 for Part Time Employees as the plan is no longer cost effective for their company.

Public Agency Retirement Services (PARS) Section 457 FICA Alternative Retirement Plan is available to the City and its employees and qualifies under California Government Code Sections 53215-53224 and 20000, OBRA 90 Section 11332, IRC Sections 3121 (b) (7) (F) and 457 and meets the meaning of the term "retirement system" as given by Section 218(b) (4) of the Federal Social Security Act. With the adoption of Resolution 2012-22 the City will begin the process of replacing the Lincoln National Financial Group plan with Public Agency Retirement Services (PARS). The transfer of all the current employee funds with Lincoln National Financial Group to the new plan will be handled and administered by PARS and the current rates of contributions to the plan between employer and employee will remain the same.

RECOMMENDATION

It is recommended that the City Council adopt **Resolution 2012-22** Public Agency Retirement Services (PARS) Section 457 FICA Alternative Retirement Plan effective April 15, 2012.

Respectfully Submitted,
Barbara Bishop
Finance/IS Manager

5.6.5

RESOLUTION NO. 2012-22

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS,
CALIFORNIA, ADOPTING THE PARS SECTION 457 FICA ALTERNATIVE
RETIREMENT PLAN, REPLACING IN FULL THE CITY OF SAN DIMAS 3121
PART-TIME ALTERNATE TO SOCIAL SECURITY PLAN**

WHEREAS, it was determined to be in the best interest of the City of San Dimas ("City") and its employees to adopt the Lincoln Financial Group 3121 Part-time Alternate to Social Security Plan ("Prior Plan"), for its employees not eligible for membership in the California Public Employees' Retirement System ("CalPERS").

WHEREAS, effective April 10th, 2012 or as soon as administratively feasible the City desires to terminate its relationship with Lincoln Financial Group for administrative and investment services related to the Prior Plan and Trust.

WHEREAS, Public Agency Retirement Services ("PARS") has made a 457 FICA Alternative Retirement Plan available to the City and its employees and qualifies under California Government Code Sections 53215-53224 and 20000, OBRA 90 Section 11332, IRC Sections 3121 (b) (7) (F) and 457 and meets the meaning of the term "retirement system" as given by Section 218(b) (4) of the Federal Social Security Act.

WHEREAS, the City desires to amend and restate the Prior Plan and desires to appoint PARS as Trust Administrator and Record-keeper and U. S. Bank as Trustee for the amended and restated City of San Dimas PARS 457 FICA Alternative Retirement Plan ("Plan") effective April 10th, 2012.

NOW THEREFORE, BE IT RESOLVED THAT:

1. The City Council of the City of San Dimas, pursuant to the City's authority to amend the existing plan, does hereby adopt the City of San Dimas PARS 457 FICA Alternative Retirement Plan (the "Plan") and Trust as the city's alternate to Social Security Plan, replacing the existing Prior Plan in full, effective April 10th, 2012;
2. The City Council hereby appoints PARS as Trust Administrator and Record-keeper effective April 10th, 2012.
3. The City Council hereby terminates Lincoln Financial Group as Trust Administrator and Record-keeper effective April 10th, 2012.

4. The City Council hereby authorizes the liquidation and transfer of plan assets to U.S. Bank as soon as administratively feasible;
5. The City Council hereby appoints the Assistant City Manager, or his/her successor or his/her designee as the City's Plan Administrator for the Plan;
6. The City's Plan Administrator is hereby authorized to implement the Plan, execute the PARS legal documents on behalf of the City and to take whatever additional actions are necessary to maintain the City's participation in PARS and to maintain compliance of any relevant regulation issued or as may be issued; therefore, authorizing him/her to take whatever additional actions are required to administer the City's PARS Plan.

PASSED, APPROVED AND ADOPTED THIS 10th DAY OF April 2012.

Curtis W. Morris, Mayor of the City of San Dimas

ATTEST:

Ina Rios, CMC, City Clerk

I HEREBY CERTIFY that the foregoing Resolution was adopted by vote of the City Council of the City of San Dimas its regular meeting of April 10, 2012 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Ina Rios, CMC, City Clerk

AGREEMENT FOR ADMINISTRATIVE SERVICES

This Agreement for Administrative Services ("Agreement") is made this 15th day of April, 2012, between Phase II Systems, a corporation organized and existing under the laws of the State of California, doing business as Public Agency Retirement Services (hereinafter "PARS") and the City of San Dimas ("Agency").

WHEREAS, Agency has adopted the City of San Dimas PARS Section 457 FICA Alternative Retirement Plan (the "Plan") effective April 15, 2012, in conjunction with the PARS Trust Document ("PARS Trust"), and is desirous of retaining PARS, as Trust Administrator to the PARS Trust, to provide administrative services;

WHEREAS, by written resolution and pursuant to Sections 1.1 and 2.1 of the PARS Trust, the Agency's governing body has appointed by position or title a Plan Administrator to act on its behalf in all matters relating to the Plan and PARS Trust ("Plan Administrator");

WHEREAS, pursuant to Section 3.3 of the PARS Trust, the Agency has the power to delegate certain duties related to the Plan, and PARS accepts those duties pursuant to the terms contained in the Agreement, and that this Agreement represents the entire delegation of duties to PARS from the Agency with regards to the Plan;

WHEREAS, PARS accepts the terms of this Agreement with the understanding by the Agency and Plan Administrator that PARS does not hold custody of any assets of the Plan, and does not have any independent authority or discretion for the investment, distribution or escheatment of Plan assets without the express consent of, and direction from the Plan Administrator.

NOW THEREFORE, THE PARTIES AGREE:

1. **Services.** PARS will provide the services pertaining to the Plan as described in the exhibit attached hereto as "Exhibit 1A" ("Services") in a timely manner, subject to the further provisions of this Agreement.
2. **Fees for Services.** PARS will be compensated for performance of the Services as described in the exhibit attached hereto as "Exhibit 1B".
3. **Payment Terms.** Payment for the Services will be remitted directly from Plan assets unless the Agency chooses to make payment directly to PARS. In the event that the Agency chooses to make payment directly to PARS, it shall be the responsibility of the Agency to remit payment directly to PARS based upon an invoice prepared by PARS and delivered to the Agency. If payment is not received by PARS within thirty (30) days of the invoice delivery date, the balance due shall bear interest at the rate of 1.5% per month. If payment is not received from the Agency within sixty (60) days of the invoice delivery date, payment plus accrued interest will be remitted directly from Plan assets, unless PARS has previously received written communication disputing the subject invoice that is signed by a duly authorized representative of the Agency.

4. **Fees for Services Beyond Scope.** Fees for services beyond those specified in this Agreement will be billed to the Agency at the rates indicated in the PARS standard fee schedule in effect at the time the services are provided and shall be payable as described in Section 3 of this Agreement. Before any such services are performed, PARS will obtain prior Agency authorization and provide the Agency with written notice of the subject services, terms, and an estimate of the fees therefore.
5. **Information Furnished to PARS.** PARS will provide the Services contingent upon the Agency providing PARS the information specified in the exhibit attached hereto as "Exhibit 1C" ("Data"). It shall be the responsibility of the Agency to certify the accuracy, content and completeness of the Data so that PARS may rely on such information without further audit. It shall further be the responsibility of the Agency to deliver the Data to PARS in such a manner that allows for a reasonable amount of time for the Services to be performed. Unless specified in Exhibit 1A, PARS shall be under no duty to question Data received from the Agency, to compute contributions made to the Plan, to determine or inquire whether contributions are adequate to meet and discharge liabilities under the Plan, or to determine or inquire whether contributions made to the Plan are in compliance with the Plan or applicable law. In addition, PARS shall not be liable for non performance of Services if such non performance is caused by or results from erroneous and/or late delivery of Data from the Agency. In the event that the Agency fails to provide Data in a complete, accurate and timely manner and pursuant to the specifications in Exhibit 1C, PARS reserves the right, notwithstanding the further provisions of this Agreement, to terminate this Agreement upon no less than ninety (90) days written notice to the Agency.
6. **Suspension of Contributions.** In the event contributions are suspended, either temporarily or permanently, prior to the complete discharge of PARS' obligations under this Agreement, PARS reserves the right to bill the Agency for Services under this Agreement at the rates indicated in PARS' standard fee schedule in effect at the time the services are provided, subject to the terms established in Section 3 of this Agreement. Before any such services are performed, PARS will provide the Agency with written notice of the subject services, terms, and an estimate of the fees therefore.
7. **Plan Distributions.** The Plan Administrator is responsible for notifying PARS of any Participant's eligibility for a distribution, and PARS accepts the Plan Administrator's contractual delegation of distribution processing and certain escheatment responsibilities. PARS is entitled to rely on, and is under no duty whatsoever to audit the efficacy of the Agency's procedures for identifying an employee's change-in-status or eligibility for a distribution.
8. **Non-Contribution Reports.** PARS prepares and submits a periodic Non-Contribution report to the Plan Administrator which includes all Participants who have received no new contributions for a period of time, as specified by the Plan Administrator. PARS is not obligated by law or otherwise to provide a Non-Contribution report and this report in no way obligates PARS to generate distributions

without specific instruction from the Agency's Plan Administrator as outlined in Section 7.

9. **Escheatment of Unclaimed Accounts.** PARS will administer the escheatment of Participant accounts which are deemed unclaimed pursuant to applicable state and federal laws, under the conditions further described in the provisions of this Agreement. It is acknowledged by the Agency and Plan Administrator that any escheatment duties that PARS has arise only as a result of contractual, not statutory, obligations that PARS accepts as a delegatee of the Plan Administrator, as contained in this Agreement. For the purposes of determining the timing of distributability under any unclaimed property law, a Participant account becomes "payable or distributable" as of the date on which the Plan Administrator notifies PARS, in an acceptable form of notification, of a change-in-status together with the proper authorization to commence the distribution process.
10. **Records.** Throughout the duration of this Agreement, and for a period of five (5) years after termination of this Agreement, PARS shall provide duly authorized representatives of Agency access to all records and material relating to calculation of PARS' fees under this Agreement. Such access shall include the right to inspect, audit and reproduce such records and material and to verify reports furnished in compliance with the provisions of this Agreement. All information so obtained shall be accorded confidential treatment as provided under applicable law.
11. **Confidentiality.** Without the Agency's consent, PARS shall not disclose any information relating to the Plan except to duly authorized officials of the Agency, subject to applicable law, and to parties retained by PARS to perform specific services within this Agreement. The Agency shall not disclose any information relating to the Plan to individuals not employed by the Agency without the prior written consent of PARS, except as such disclosures may be required by applicable law.
12. **Independent Contractor.** PARS is and at all times hereunder shall be an independent contractor. As such, neither the Agency nor any of its officers, employees or agents shall have the power to control the conduct of PARS, its officers, employees or agents, except as specifically set forth and provided for herein. PARS shall pay all wages, salaries and other amounts due its employees in connection with this Agreement and shall be responsible for all reports and obligations respecting them, such as social security, income tax withholding, unemployment compensation, workers' compensation and similar matters.
13. **Indemnification.** PARS and Agency hereby indemnify each other and hold the other harmless, including their respective officers, directors, employees, agents and attorneys, from any claim, loss, demand, liability, or expense, including reasonable attorneys' fees and costs, incurred by the other as a consequence of PARS' or Agency's, as the case may be, acts, errors or omissions with respect to the performance of their respective duties hereunder. However nothing contained herein shall result in any liability express or implied on behalf of PARS for any plan inadequacies, negligent plan administration or any claim and/or loss arising out of

such plan inadequacies and/or negligent plan administration by any plan and/or trust administrator prior to the retention of PARS as the Trust Administrator pursuant to the terms and conditions of this Agreement.

14. **Compliance with Applicable Law.** The Agency shall observe and comply with federal, state and local laws in effect when this Agreement is executed, or which may come into effect during the term of this Agreement, regarding the administration of the Plan. PARS shall observe and comply with federal, state and local laws in effect when this Agreement is executed, or which may come into effect during the term of this Agreement, regarding Plan administrative services provided under this Agreement.
15. **Applicable Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of California. In the event any party institutes legal proceedings to enforce or interpret this Agreement, venue and jurisdiction shall be in any state court of competent jurisdiction.
16. **Force Majeure.** When a party's nonperformance hereunder was beyond the control and not due to the fault of the party not performing, a party shall be excused from performing its obligations under this Agreement during the time and to the extent that it is prevented from performing by such cause, including but not limited to: any incidence of fire, flood, acts of God, acts of terrorism or war, commandeering of material, products, plants or facilities by the federal, state or local government, or a material act or omission by the other party.
17. **Ownership of Reports and Documents.** The originals of all letters, documents, reports, and data produced for the purposes of this Agreement shall be delivered to, and become the property of the Agency. Copies may be made for PARS but shall not be furnished to others without written authorization from Agency.
18. **Designees.** The Plan Administrator of the Agency, or their designee, shall have the authority to act for and exercise any of the rights of the Agency as set forth in this Agreement, subsequent to and in accordance with the written authority granted by the Governing Body of the Agency, a copy of which writing shall be delivered to PARS. Any officer of PARS, or his or her designees, shall have the authority to act for and exercise any of the rights of PARS as set forth in this Agreement.
19. **Notices.** All notices hereunder and communications regarding the interpretation of the terms of this Agreement, or changes thereto, shall be effected by delivery of the notices in person or by depositing the notices in the U.S. mail, registered or certified mail, return receipt requested, postage prepaid and addressed as follows:
 - (A) To PARS: PARS; 4350 Von Karman Avenue, Suite 100, Newport Beach, CA 92660; Attention: President
 - (B) To Agency: City of San Dimas; 245 East Bonita Avenue, San Dimas, CA 91773; Attention: Assistant City ManagerNotices shall be deemed given on the date received by the addressee.

20. **Term of Agreement.** This Agreement shall remain in effect for the period beginning April 15, 2012 and ending June 30, 2015 ("Term"). This Agreement will continue unchanged for successive twelve month periods following the Term unless either party gives written notice to the other party of the intent to terminate prior to ninety (90) days before the end of the Term.
21. **Amendment.** This Agreement may not be amended orally, but only by a written instrument executed by the parties hereto.
22. **Entire Agreement.** This Agreement, including exhibits, contains the entire understanding of the parties with respect to the subject matter set forth in this Agreement. In the event a conflict arises between the parties with respect to any term, condition or provision of this Agreement, the remaining terms, conditions and provisions shall remain in full force and legal effect. No waiver of any term or condition of this Agreement by any party shall be construed by the other as a continuing waiver of such term or condition.
23. **Attorneys Fees.** In the event any action is taken by a party hereto to enforce the terms of this Agreement the prevailing party herein shall be entitled to receive its reasonable attorney's fees.
24. **Counterparts.** This Agreement may be executed in any number of counterparts, and in that event, each counterpart shall be deemed a complete original and be enforceable without reference to any other counterpart.
25. **Headings.** Headings in this Agreement are for convenience only and shall not be used to interpret or construe its provisions.
26. **Effective Date.** This Agreement shall be effective and control the obligations and duties of the parties hereto as of the date first above written.

AGENCY:

BY: _____
 TITLE: Assistant City Manager
 DATE: _____

PARS:

BY: _____
 TITLE: _____
 DATE: _____

EXHIBIT 1A
SERVICES

PARS will provide the following services for the City of San Dimas PARS 457 FICA Alternative Retirement Plan:

1. Plan Installation Services:

- (A) Meeting with appropriate Agency personnel to discuss plan provisions, implementation timelines, benefit communication strategies, data reporting and contribution submission requirements;
- (B) Providing the necessary analysis and advisory services to finalize these elements of the Plan;
- (C) Providing the documentation needed to establish the Plan for review by Agency legal counsel, which must be reviewed and approved by the Agency, as demonstrated by the execution of this Agreement prior to the commencement of PARS services.

2. Plan Administration Services:

- (A) Monitoring the receipt of Plan contributions made by the Agency to the trustee of the PARS Trust ("Trustee"), based upon information received from the Agency and the Trustee;
- (B) Performing periodic accounting of Plan assets, including the allocation of employer and employee contributions, distributions, investment activity and expenses (if applicable) to individual Participant accounts, based upon information received from the Agency and/or Trustee;
- (C) Acting as ongoing liaison between the Participant and the Agency in regard to distribution payments, which shall include use by the Participants of toll-free telephone communication to PARS;
- (D) Coordinating the processing of Participant distribution payments pursuant to authorized written Agency certification of distribution eligibility, authorized direction by the Agency, the provisions further contained in this Agreement, and the provisions of the Plan;
- (E) Directing Trustee to make Participant distribution payments, pursuant to the Agency authorization provisions in this Agreement, and producing required tax filings regarding said distribution payments;
- (F) Notifying the Trustee of the amount of Plan assets available for further investment and management, or, the amount of Plan assets necessary to be liquidated in order to fund Participant distribution payments;
- (G) Coordinating actions with the Trustee as directed by the Plan Administrator within the scope this Agreement;
- (H) Preparing and submitting a periodic Non-Contribution report which includes all Participants who have received no new contributions for a period of time as specified by the Plan Administrator, unless directed by the Agency otherwise. PARS is not

obligated by law or otherwise to provide a Non-Contribution report and this report in no way obligates PARS to generate distributions without specific instruction from the Agency Plan Administrator as outlined in Section 7 of this Agreement;

- (I) Preparing and submitting a monthly report of Plan activity to the Agency, unless directed by the Agency otherwise;
 - (J) Preparing and submitting an annual report of Plan activity to the Agency;
 - (K) Preparing individual annual statements and mailing in bulk to the Agency, unless directed by the Agency otherwise;
 - (L) Coordinating and preparing any changes to the Plan, Trust, and other associated legal documents required by federal and state agencies for review by Agency legal counsel.
3. PARS is not licensed to provide and does not offer tax, accounting, legal, investment or actuarial advice.

EXHIBIT 1B
FEES FOR SERVICES

1. PARS will be compensated for performance of Services, as described in Exhibit 1A based upon the following schedule:

(A) A distribution fee equal to \$20.00 per terminated Participant ("Distribution Fee"), which shall be deducted solely from the terminating Participant's account or paid by the Agency.

Distribution Fee Payment Option (Please select one option below):

- Distribution Fee shall be paid solely from the terminating Participant's account.
- Distribution Fee shall be paid by the Agency.

(B) An annual asset fee paid by the Agency or from Plan Assets based on the following schedule ("Asset Fee"):

<u>For Plan Assets from:</u>			<u>Annual Rate:</u>
\$1	to	\$500,000	2.00%
\$500,001	to	\$2,500,000	1.50%
\$2,500,001	to	\$5,000,000	1.25%
\$5,000,001	to	\$10,000,000	1.00%
\$10,000,001	and	above	0.75%

Annual rates are prorated and paid monthly. The annual Asset Fee shall be calculated by the following formula [Annual Rate divided by 12 (months of the year) multiplied by the Plan asset balance at the end of the month within each asset range]. Asset based fees are subject to a \$400.00 monthly minimum. If the Asset Fee is taken from Plan Assets, the total Asset Fees due in a given month shall be allocated proportionately among Participants of the Agency's Plan in that month, based on account balance. Trustee and Investment Management Fees are not included. The monthly minimum is subject to an automatic cost-of-living increase of 2% per year commencing the 1st of the month following the Term as defined in Section 20 above.

Annual Asset Fee Payment Option (Please select one option below):

- Annual Asset Fee shall be invoiced and paid by the Agency.
- Annual Asset Fee shall be paid from Plan Assets.

(C) A fee equal to the out of pocket costs charged to PARS by an outside contractor for formatting contribution data on to a suitable magnetic media, charged only if the contribution data received by PARS from the Agency is not on readable magnetic media ("Data Processing Fee").

EXHIBIT 1C
DATA REQUIREMENTS

PARS will provide the Services under this Agreement contingent upon receiving the following information:

1. Contribution Data – transmitted to PARS by email or on an IBM formatted disk (360K, 1.2 MB or 1.44 MB) in ASCII code or Excel formats containing the following items of employee information related to the covered payroll period:
 - (A) Agency name
 - (B) Employee’s legal name
 - (C) Employee’s social security number
 - (D) Payroll date
 - (E) Employer contribution amount
 - (F) Employee contribution amount
2. Distribution Data – written Plan Administrator’s (or authorized Designee’s) direction to commence distribution processing, which contains the following items of Participant information:
 - (A) Agency name
 - (B) Participant’s legal name
 - (C) Participant’s social security number
 - (D) Participant’s address
 - (E) Participant’s phone number
 - (F) Participant’s birthdate
 - (G) Participant’s condition of eligibility
 - (H) Participant’s effective date of eligibility
 - (I) Signed certification of distribution eligibility from the Plan Administrator, or authorized Designee
3. Executed Legal Documents:
 - (A) Certified Resolution
 - (B) Plan Document
 - (C) Trust Agreement
 - (D) Trustee Investment Forms
4. Other information pertinent to the Services as reasonably requested by PARS.

W *HEREAS, the number one preventable cause of death and injury of children and young adults is the automobile collision; and*

W *HEREAS, more than 90 child passengers under fifteen are killed and more than 10,000 injured in automobile collisions in California each year; and*

W *HEREAS, 71% of small children killed in crashes would be alive today if they had been properly restrained in child safety seats; and*

W *HEREAS, 45% of injuries to child occupants ages four to eight could be prevented with the use of booster seats; and*

W *HEREAS, more than 90% of child safety seats are used incorrectly; and*

W *HEREAS, California's child safety seat usage rate reached a record high of 95% in 2010, up from 90.9% in 2009; and*

W *HEREAS, the State of California requires that all occupants be properly restrained in safety seats or safety belts with children in the back seat until at least age six or 60 pounds; and*

W *HEREAS, the State of California requires all occupants of motor vehicles to be buckled up correctly on every ride; and*

W *HEREAS, SafetyBeltSafe U.S.A. has been dedicated for more than 30 years to protecting children from injury or death while being transported in a motor vehicle.*

N *OW, THEREFORE, I, Mayor Curtis W. Morris, Mayor Pro Tem Jeffrey Templeman and Councilmembers Emmett Badar, Denis Bertone, and John Ebiner, do hereby proclaim April 15-21, 2012, Safety Seat Checkup Week,*

I *N WITNESS WHEREOF, I, Curtis W. Morris, have hereunto set my hand and caused the seal of the City of San Dimas to be affixed this April 10, 2012.*

Curtis W Morris

Mayor

Ina Rin

Attest _____

City Clerk

5.6

W hereas, the City of San Dimas and other local organizations, in conjunction with the National Association for the Education of Young Children, are celebrating the "Week of the Young Child", April 22-28, 2012; and

W hereas, by calling attention to the need for high-quality early childhood services for all children and families within our community, these groups hope to improve the quality and availability of such services; and

W hereas, the future of our community depends on the quality of the early childhood experiences provided to young children today; and

W hereas, high-quality early childhood services represent a worthy commitment to our children's future.

N ow Therefore, Be It Resolved, I, Mayor Curtis Morris, Mayor Pro Tem Jeffrey Templeman, Councilmembers Emmett Badar, Denis Bertone and John Ebiner, do hereby proclaim the week of April 22-28, 2012 as the:

"WEEK OF THE YOUNG CHILD"

I n Witness Thereof, I have hereunto set my hand and caused the Seal of the City of San Dimas to be affixed this 10th day of April 2012.

Curtis Morris

Mayor

Ina Din

Attest _____

City Clerk

5.c



Agenda Item Staff Report

TO: Honorable Mayor and Members of City Council
For the Meeting of April 10, 2012

FROM: Blaine Michaelis, City Manager

INITIATED BY: Marco A. Espinoza, Associate Planner

SUBJECT: Revised Tentative Parcel Map 06-02 (TPM 65790)
Subdivide One Lot into Four Lots
405 West Gladstone Street
Previous Case: Tentative Parcel Map 06-02 (TPM 65790)

SUMMARY

The applicant previously submitted Tentative Parcel Map 06-02 (TPM 65790) which was to subdivide one lot into four lots. The four lots would range from 39,000 – 42,140 square feet. The intended future use of the lots will be for single-family residences with the possibility for horse keeping.

After much discussion and added conditions of approval, the City Council approved the parcel map with four lots at their February 12, 2007 meeting.

The applicant on his own accord has now revised the map to address many of the issues originally discussed by Staff and change the street access of two of the lots. The applicant is still requesting to subdivide one lot into four and the lots are about the same size.

On February 15, 2012, the Planning Commission reviewed the revised map and voted to recommend approval of the revised map to the City Council.

Staff recommends the City Council Approve Revised Tentative Parcel Map 65790

6.A.1

BACKGROUND

The subject property is located at 405 W. Gladstone Street between Amelia and San Dimas Avenue on the north side of the street. The northeast corner of the site extends to the intersection of Chaparral and Cody Road. The applicant, Stan Stringfellow, is proposing to subdivide an existing lot into four lots. The following are the proposed lot sizes:

Lot No. 1	45,218 sq. ft.
Lot No. 2	35,190 sq. ft.
Lot No. 3	42,140 sq. ft.
Lot No. 4	42,140 sq. ft.

In the previous request Lot No.1 was 41,308 sq. ft. and Lot No. 2 was 39,100 sq. ft.; Lots 3 and 4 are still the same size.

The site currently has two abandoned houses and other various accessory buildings that would be demolished as part of the grading for the subdivision.

On October 4, 2011, Staff presented the revised map to the Equestrian Commission. The Committee discussed the vehicular and horse access to the lots and the horse trail on Cody and Chaparral Roads. The Commission recommend that Lots 3 and 4 have access off the private driveway too since the corrals are proposed in the rear of the lots. The Commission felt that the revised map helped alleviate some of their initial concerns regarding the steepness of the driveway for Lots 1 and 2 for the horse trailers.

On October 6, 2011, Staff presented the revised map to the Environmental / Subdivision Review Committee. The Committee discussed the following:

1. The new access to all the lots off the corner of Cody Road and Chaparral Road.
2. The abandonment of vehicular access from Gladstone Street.
3. The reduction of proposed grading and retaining walls compared to the original map.
4. Equestrian access along the proposed private driveway as discussed by the Equestrian Commission.

The Committee determined that the revised map was better than the previous map but had some reservations with the usability and circulation of Lots 1 and 2, but did not recommend the applicant modify the map to combine the lots.

On February 15, 2012, the Planning Commission reviewed and approved the revised map against Staff's recommendation to have the applicant revise the map to eliminate one of the proposed lots (Lot 1 or Lot 2). Staff felt that by reducing the map to three lots would be the best development option and reduce the issues of concern discussed in the analysis portion of the Staff Report. The

By vacating the vehicular access off of Gladstone Street for Lots 1 and 2, the amount of grading and the construction of a number of high retaining walls are no longer necessary. Previously the construction of the shared driveway for these lots was what was requiring extensive retaining walls and a significant amount of grading. An additional benefit to vacating the access is the preservation of a number of trees within Lot No.1 that were previously scheduled for removal due to the grading and walls.

Lots 3 and 4 are considered predominately flat but are lower in grade than the surrounding developed properties. The applicant is proposing to fill in both lots to about the same elevation as the surrounding properties. The south to north grade change within each of the lots will be a gradual six feet.

Because of the amount of grading proposed for the shared driveway for Lots 1 and 2 of the previously approved parcel map, several retaining crib walls were proposed. The crib walls are retaining walls that are generally constructed of shaped concrete layers of open cells that are filled with earth to retain earth in steep areas (see photo example below). The applicant was proposing one of these walls for about 200 linear feet along the west property line at 6 feet high. The issue with this wall was that the property to the west is lower than the proposed driveway, so the wall would have been visible from off-site. The crib wall is no longer proposed due to the new grading plan and any new retaining walls will be standard split face retaining walls.



Example of a crib wall

TREE REMOVAL

In the previous proposal the applicant submitted a tree survey, inventory and arborist report for the site. The arborist report identified 117 trees, of which only 11 were to remain. The majority of the trees are on Lots 1 and 2 where much of the grading and retaining walls were proposed.

In the revised map the applicant has reduced the number of trees proposed for removal which has increased the number preserved. The applicant will be preserving 29 trees, all which are on Lots 1 and 2. All the trees proposed for preservation are on hillsides which will help minimize the initial concern of removing a large number of trees from the hillside causing a negative visual effect.

There are four Oak Trees within Lot 1 that Staff feels may be able to be preserved. This cannot be completely determined until the retaining walls are staked during the grading phase of the project, Staff will add a condition that these be preserved if possible; the tree in question are Nos. 48, 49, 52, and 66.

There also two additional trees that Staff would like to preserve, if possible; tree Nos. 6 and 7 which are also Oaks. These trees are on Lot 3 and are shown within the proposed house pad. The house plans are currently under review; the intent would be that the residence be built away from the Oaks or a least built around the trees. Staff will add a condition to try to preserve the Oak trees by redesigning the layout of the residence.

LANDLOCKED LOT 1 AND 2

In the original proposal Lot 2 was landlocked (i.e. the Lot did not touch a public street). Access to Lot 2 was via a driveway and easement through the middle of Lot 1 to Gladstone Street.

Because of the steep slope across Lot 1, it was not possible to create Lot 2 as a Flag Lot that would have a separate access to Gladstone Street. Nor is it possible to provide access to Lot 2 from the north end of the property, as it would require either Lot 3 or 4 to be reduced below the 150 foot minimum lot width requirement.

In the revised map the applicant has not changed the property line configurations, keeping Lot 2 landlocked, but due to the change of the access, Lot 1 is now also considered landlocked. Staff understands that change to the access for the lots will reduce the grading, retaining walls and removal of trees but at the same time Lots 1 and 2 now do not comply with the intent of the Code in the way of street frontage.

The intent of the Municipal Code is for residential properties to have direct access to public rights-of-way. One example of this is in Chapter 18.24.040.C.1 of the San Dimas Municipal Code where in addressing minimum lot width it states:

Width. Except as hereafter otherwise set forth, each lot shall have the following minimum width, measured at each and every point between two boundaries at either side of the lot which are perpendicular or

approximately perpendicular to a public right-of-way upon which the lot has frontage or to which the lot has access:

and it continues:

The minimum width of a flag lot may be reduced to twenty feet, provided that this minimum width shall pertain solely to that portion of the flag lot upon which is located the right-of-way connecting the remainder of the flag lot to a public right-of-way

The intent for newly created lots is that the minimum lot sizes will be based on the relationship to a public right-of-way. In addition to the issue of compliance with the intent of the Municipal Code, landlocked parcels create access problems by the presence of easement access rather than owned access. Also, landlocked parcels are part of poor subdivision design.

When the original map was approved the City Council and Planning Commission felt that a precedence had already been set with the adjacent properties and approving the map with the four lots would not have a negative effect to the community. During the review of the revised map the Planning Commission reiterated their previous comments on the established precedence of the landlocked properties.

Staff understands the Planning Commission and City Council's comments regarding the existing precedence; therefore, Staff is no longer requesting that the applicant amend the revised map to show three lots instead of four.

ACCESS

Vehicular: The existing lot can be accessed by two ways:

1. Off of Gladstone Street and;
2. Off of the corner of Cody and Chaparral Roads.

On the previous map Lots 1 and 2 would be accessed off Gladstone Street; Lots 3 and 4 would have access off a shared driveway from Cody Road. The access to Lot 2 was awkward because it bisected Lot 1. Proper access to the property would be through a flag lot configuration; however, based on lot width requirements and existing topography this arrangement was not possible.

On the revised map the vehicular access has changed for Lots 1 and 2. The revised access is off a shared driveway from Chaparral and Cody Roads at the north east corner of the property. The driveway runs parallel along the east property line of Lot 3, then diagonal through the middle of Lot 2 to reach Lot 1.

The new vehicular access has significantly reduced the need for grading and retaining walls which were issues of concern in the original submittal.

Equestrian: In the previous map since there is not an equestrian trail on Gladstone Street nor is there adequate space to construct one, the applicant proposed the following:

- Equestrian access for Lot 1 through a 10-foot wide easement running along the west side yard property line of Lot 2 which leads to a 10-foot wide easement on Lot 3.
- Lot 2 would have the same access to the easement on Lot 3 to get to the horse trails on Cody and Chaparral Road.

The applicant has revised the equestrian access to Lots 1 and 2 via a 10-foot wide easement that runs along the shared driveway. The easement will be constructed of polymer disintegrated granite and will be fenced off, separating it from the driveway. Lots 3 and 4 will also have the ability to access the easement through the rear of their properties or through the front.

Providing access to horse trails for all the lots is required based on the City Council adopted Resolution No. 00-66 which addresses the City's concern of retaining adequately sized lots for equestrian properties to reasonably accommodate horse keeping.

Environmental:

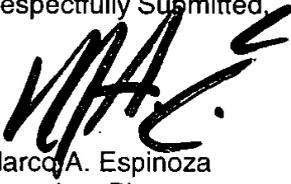
The Planning Division Staff has determined that the project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) and the City's CEQA Guidelines. The project qualifies under as a Class 32 exemption under State CEQA Guidelines Section 15332 In-Fill Development Project and there is no substantial evidence that the project may have a significant effect on the environment.

CONCLUSION AND RECOMMENDATION

The applicant's revised map has significantly helped reduce many of the above mentioned concerns that were originally discussed during the approval process of the map. The issue of the landlocked lots with access easements has been addressed due to the established precedence seen on the adjacent lots.

Staff and the Planning Commission recommend the City Council approve revised Tentative Parcel Map 65790 and associated Resolution 2012-23.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'M.A.E.' with a stylized flourish at the end.

Marcq A. Espinoza
Associate Planner

Attachments:

Appendix A -
Exhibit A-

General Information
PC Minutes Dated Feb. 15, 2012

APPENDIX A

GENERAL INFORMATION

Applicant: Stan Stringfellow
326 W. Arrow Highway
San Dimas, CA. 91773

Owner: Mark Hollander
1291 Indian Hill Blvd.
Claremont, CA 91711

Location: 405 West Gladstone Street, San Dimas, CA. 91773

General Plan: Single-Family Very Low (0.2 – 3)

Surrounding Land Use and Zoning

North: Single family residential – Single-Family Agriculture 16,000

South: Single family residential – Specific Plan 3

East: Single family residential – Single-Family Agriculture 16,000

West: Single family residential – Single-Family Agriculture 16,000

Legal Notice: A legal notice was published in the Inland Valley Daily Bulletin; posted at City Hall, the Library, Post Office and Via Verde Shopping Center; and was mailed to property owners within 300 feet of the project on March 30, 2012.

Environmental: The Environmental Review Committee reviewed the project and recommended Categorically Exempt, Section 15332 In-Fill Development Project Class 32.

3. **CONSIDERATION OF REVISED TENTATIVE PARCEL MAP 65790** – A request to revise the Tentative Map from its original approval, to change the street access for Lots 1 and 2 from Gladstone Street to Chaparral Road. The number of lots will remain the same at four, located at 405 W. Gladstone Street. (APN: 8392-015-029)

Staff report presented by **Associate Planner Marco Espinoza** who stated the applicant had previously submitted for subdivision of the property under TPM 06-02 to subdivide the one parcel into four lots. Staff's recommendation at that time was to reduce the number of lots to three to reduce grading, the number of tree removals and to eliminate the landlocked parcel to comply with code requirement and good planning practice. After discussion by the City Council, the project was approved as a four lot subdivision. Since then the tentative map has been revised to address issues raised by Staff and to change street access. The applicant is once again proposing four lots.

The subject property is located at 405 W. Gladstone, and the northeast corner is at the intersection of Cody and Chaparral Roads. There are currently several abandoned buildings on site that will be demolished as part of the project. The revised map has been reviewed by the Equestrian Commission, who recommended that Lots 3 and 4 take access off the private driveway. They also felt the revised map alleviates the steepness of Lots 1 and 2 for horse trailer access. The Environmental/Subdivision Committee also reviewed the revised map, and while they had concerns about the circulation of Lots 1 and 2, they did not recommend combining the lots.

This property is in the Single-Family Agricultural zone, and in 2000 the City Council adopted a policy by Resolution setting standards for subdivision. All of the proposed lots meet the minimum requirements of the policy. He went over the chart outlining the differences in cut and fill from the previous map and the revised map and stated that by vacating access from Gladstone Street, there was no longer a need for the high retaining walls for the driveways. Another issue was the number of trees proposed for removal. The applicant's arborist report identified 117 trees on site and the previous proposal would only retain 11 trees. The majority of trees to be removed were on Lots 1 and 2 on the southern portion, but with the deletion of the driveways from the south, they can now preserve 29 trees. Additionally, there are four oak trees on Lot 1 that Staff feels might be eligible for preservation, but that can't be determined until the location of the new walls are staked in the grading process. Staff would like to see a condition that would initially call for preservation of the oaks until a determination can be made on site. There are also two oak trees on Lot 3 that are currently shown within the proposed house pad. Staff would like to see the house pad relocated or the house built around them.

Associate Planner Espinoza stated previously vehicular access was a concern. The revised map has access to Lots 1 and 2 from a shared driveway at the northeast corner of the property, crossing Lot 2 to access Lot 1. The equestrian trail is along the new driveway for easier access. While on the previous map only Lot 2 was landlocked, in the revised map both Lots 1 and 2 will be landlocked. This is still a concern of Staff's because not only does the code encourage lots to take direct access from the street, it is also poor planning practice to create landlocked parcels. In rectifying one issue in regards to the grading, another has been created by increasing the number of landlocked parcels. Staff is recommending the elimination of Lot 2 to reduce the number of lots to three and utilizing the driveway from Gladstone where possible, and direct the applicant to bring back a revised map.

Commissioner Ensberg stated the map has been improved by the reduction in grading and tree removals, and felt the issue of having four lots has already been decided so did not understand why Staff was going back to trying to reduce the number of lots.

Associate Planner Espinoza stated three lots was Staff's original recommendation based on the intent of the code, and in that respect no changes have been made to address the landlocked parcels; thus they are recommending a reduction in the number of lots. In response to Commissioner Davis, he stated technically Lot 4 might be considered landlocked as well but it was felt the existing driveway provided access.

Chairman Schoonover stated the sign says it is a private road, and asked if it was a street or a driveway, and would the developer have to do something to utilize that access.

Associate Planner Espinoza stated it is a private driveway with easements maintained by the property owners. That is one of the access issues created with landlocked parcels in that there will need to be access easements and maintenance agreements recorded to take care of that driveway in the future.

Chairman Schoonover stated there may need to be an account created to deposit money into for future maintenance of the driveway and horse trail access. He felt access to Lots 3 and 4 for horse trailers would be difficult.

Associate Planner Espinoza stated there will be an elbow installed which will increase the radius for both driveways. The new driveway will be 20 feet wide, with a 10 foot equestrian trail adjoining the paved driveway. The existing driveway will be increased to 20 feet also.

Commissioner Davis stated it appeared there is a 20 foot change in elevation from the street to the lot pad.

Commissioner Bratt stated he is concerned about the driveway situation because repairs or repaving can be very costly for four homeowners to bear all the costs and felt they were inviting a huge problem down the road, though he also felt that accessing Gladstone was not reasonable.

Commissioner Rahi asked if instead of a private driveway if there had been any consideration given to extending Chaparral Road to Gladstone and dedicating it to the City.

Associate Planner Espinoza stated that idea was reviewed by RKA and it was determined that continuing the street to Gladstone was not viable. Staff has also had three different homeowners contact the City in the last few days stating they would be opposed to an access from Gladstone to Chaparral.

Chairman Schoonover opened the meeting for public hearing. Addressing the Commission was:

Stan Stringfellow, 326 W. Arrow Highway, Applicant, stated the original map approved in 2007 had a difficult and dangerous access to Gladstone, so they redesigned the map to improve safety. With the change in access and elimination of the previous grading, they have been able to relocate the house pad on Lot 1 which makes the development less congested, as well as relocating the equestrian trail to the side of the access easement. The addition of the knuckle will provide better access to Cody and Chaparral. In regards to the issue of the landlocked

parcels, he read from the resolution approved by the City Council in 2007 that cited the project was consistent with the General Plan and land use, and meets all the requirements of the SF-A 16,000 zone. He stated having landlocked parcels was not uncommon in this area, and felt this issue has already been addressed by the City Council. He also felt the access to the north was a safer alternative since the traffic has increased on Gladstone with the opening of Costco. In regards to the trees, he would agree to try and preserve the four oak trees as identified by Staff; however it may be more difficult to preserve the other two oak trees as that whole area will be raised 3-5 feet from current grade and it may require construction of a retaining wall around the drip line to save them. He objected to the phrase "if possible" because anything can be possible with the right amount of money, but in this case he felt it was impractical and would be very costly and time consuming to save the two trees. He felt the Commission should permit removal of the two oaks and leave the house where proposed, or if they wanted the trees preserved, to allow the house to be relocated to the south and restrict equestrian use on the lot and any construction that would adversely impact entrance to the lot.

Stan Stringfellow, Applicant, requested the Commission approve the following revisions to TPM 69750:

- Access to Lots 1 and 2 through a reciprocal access easement across the easterly boundary of Lot 3 and elimination of the Gladstone access;
- Relocation of the equestrian trail as shown on the revised Map, revised conceptual grading and retaining wall plans, and revised location and orientation of the building envelopes for Lots 1 and 2;
- Approve Staff's recommendation to make efforts to save trees 48, 49, 52 and 66 by redesigning the retaining wall and allowing some possible wall height increases, and approve removal of trees 6 and 7; or if not, to approve relocation of the building envelope to the south portion of Lot 3 with the house facing east and restrict the lot use;
- All other revisions as proposed in Revised Tentative Parcel Map 69750.

Commissioner Ensberg asked why this property has not been developed when approval was granted in 2007.

Stan Stringfellow, Applicant, stated he is not the current owner and there were issues with the economy, but was in the process of purchasing the property from them.

Commissioner Bratt stated he was concerned about the access to all the properties and asked what Mr. Stringfellow had in mind for maintaining the driveways.

Stan Stringfellow, Applicant, felt an access easement would create a way to handle it. He has spoken to one of the property owners to the west in regards to how the existing driveway will be impacted when the northern portion is widened to 20 feet, but that is still to be determined. He stated all of this will be disclosed up front in the deed to new buyers.

Commissioner Rahi asked if it had been considered making the extension of Chaparral a public cul-de-sac.

Stan Stringfellow, Applicant, stated this option had been reviewed but it would require a significant amount of grading and would create four lots back to back, which is not an ideal layout. He felt the current configuration is the best layout for the properties and will sell in this market.

Owner, 443 W. Gladstone, stated he preferred this revision with the entrance from Chaparral and not Gladstone, and was glad they were saving more trees. They currently have a maintenance easement on the existing driveway between three properties, and two homeowners maintain it now without any problems.

Don Davies, 713 Cataract, had concerns about drainage from his property as it currently drains to the west and wanted to know if that was going to change. He also had questions about the setback of the driveway from the property line, if two-story homes were going to be built, and what a casita is. He also felt the driveway should be concrete to limit maintenance on it.

Associate Planner Espinoza stated Mr. Davies' property is adjacent to Lots 2 and 3, and the intent was to have Lot 3 drain towards Chaparral and Cody. The flow from his property cannot be blocked and it will be accommodated. The setback of the driveway appears to be two feet from the property line. The applicant is proposing one-story houses on Lots 3 and 4, and per the Code, they are showing on the map where horse corrals can be located, but they do not have to be built. These lots are large enough to possibly have a second unit on them, but there are limitations on the size and who can live there.

Stan Stringfellow, Applicant, stated they will be addressing all the drainage issues in the construction documents. Currently they are not proposing to build the casitas; they just wanted to show where they could be located on the map in relation to the corrals. There are significant setback issues relative to horse keeping, which is another reason why he would like to be able to remove the two oak trees on Lot 3 so that they could meet all the setback requirements.

Mark Rief, 404 Mustang, stated he lives across from Lot 3 and is generally in favor of the project. He stated the private driveway has been well maintained all these years, so did not see that as an issue. His concern was if the elevation of Lots 3 and 4 would be at the original grade or the current grade created when a lot of dirt was brought in.

Director Coleman stated it would be 5-7 feet higher than the original grade, so roughly where it is now.

Naz Nageer, 412 Mustang, stated he was concerned with the widening of the private driveway behind his house because it now has the appearance of a road and wanted to be sure his children would be safe.

Pierre Brodeur, 450 Cody, stated he is concerned over who will be paying for repairs to the private driveway and how will it look when it gets to his property and turns south. He was concerned that when it is widened people will start parking on it. He supported new homes being built and wanted to cooperate, but was concerned about the homes being situated higher than his and how drainage would be addressed.

Andrea Mota, 482 Cody, and Naz Nageer, 412 Mustang, concurred with Mr. Brodeur's comments.

Stan Stringfellow, Applicant, stated he felt that all of the concerns expressed tonight by the neighbors could be reasonably dealt with in the construction documents. They will merge the widened drive to the existing 10-foot wide driveway to the south, and if the neighbors wanted, the new driveway could be posted as a private drive with no parking. The interior portion of the lots are lower than the existing public right-of-way so they will be raised just enough to drain

properly. The single-story homes will only be 25 feet in height and should have limited impact on the neighbors.

There being no further comments the public hearing was closed.

Commissioner Ensberg felt the number of lots was decided in 2007 and did not think they needed to reconsider that issue. He stated the revisions to the map have made the project better and reduced the amount of grading and tree removals needed. The public comments show the surrounding neighbors are not opposed to the development in general, so he would be in support of the project.

Commissioner Davis stated he liked that the access to Gladstone has been removed. It looked like the building pads for Lots 3 and 4 were going to be raised just a couple of feet, and felt they should address the issue with trees 6 and 7, and whether they should be removed or not. He thought eliminating them was not a major issue and didn't think they should make the applicant go through extensive design work to save those two trees.

Commissioner Bratt wanted to be sure the homeowners' concerns about safety on the existing driveway on the west side were addressed, and wanted to know if there was a way to condition that all the driveways installed be concrete.

Associate Planner Espinoza stated that could be added to the conditions.

Chairman Schoonover stated he, too, was glad the access from Gladstone has been removed and prefers the new access. He also felt the driveways should be concrete. He was not concerned with the landlocked issue based on the new plan and was in favor of the project.

MOTION: Moved by Ensberg, seconded by Bratt to direct Staff to bring back the appropriate resolution recommending approval, including conditions that the driveways be made of concrete and allowing the removal of trees 6 and 7. Motion carried unanimously, 5-0.

ORAL COMMUNICATION

4. Director of Development Services

Director Coleman stated there will be a community workshop on Business Improvement Districts and another community workshop on the Walnut Creek Preserve. Information on both of these events is posted on the City's website, along with information on a number of energy upgrade workshops, including one in San Dimas on May 1st. The City Council's first budget study session is scheduled for 5:00 p.m. on February 28th.

5. Members of the Audience

No communications were made.

6. Planning Commission

Commissioner Rahi congratulated Associate Planner Espinoza on his five years of service to the City that was recently recognized at the City's Award Banquet.

Commissioner Davis stated he would not be attending the March 7th meeting as he would be out of the country.

RESOLUTION NO 2012-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS APPROVING REVISED TENTATIVE PARCEL 65790, A REQUEST TO SUBDIVIDE ONE LOT (3.78 ACRES) INTO FOUR LOTS (35,190 SQ. FT. – 45,218 SQ. FT.) AT THE PROPERTY LOCATED AT 405 W. GLADSTONE STREET

WHEREAS, an application for a Tentative Parcel Map has been duly filed by:

Stan Stringfellow
326 W. Arrow Highway
San Dimas, CA 91773

WHEREAS, the applicant is requesting the Tentative Parcel Map to:

Subdivide one lot (3.78 acres) located in SFA-16,000 zone into four lots (35,190 – 45,218 sq. ft.) for the future development of single-family homes.

WHEREAS, the property to be subdivided is described as follows:

405 W. Gladstone Street (APN 8392-015-029)

WHEREAS, a Tentative Parcel Map was submitted to appropriate agencies as required under Section 17.12.030 of the San Dimas Municipal Code with a request for their report and recommendations; and

WHEREAS, notice was duly given of the public hearing on the matter and that public hearing was held on April 10, 2012, at the hour of 7:00 p.m., with all testimony received being made a part of the public record.

WHEREAS, the Planning Division Staff has determined that the project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) and the City's CEQA Guidelines. The project qualifies under the Class 32 exemption under State CEQA Guidelines Section 15332 In-Fill Development Project. In addition, there is no substantial evidence that the project may have a significant effect on the environment. The Planning Commission has reviewed the Planning Division's determination of exemption, and based on its own independent judgment, concurs in the staff's determination of exemption.

NOW THEREFORE, in consideration of the evidence received at the hearing, and for the reasons discussed by the City Council at the hearing, and subject to the conditions attached as "Exhibit A", the City Council now finds as follows:

FINDINGS FOR PARCEL MAP -

- A. That the proposed Parcel Map is consistent with the General Plan and the applicable Land Use Zone.

The Map, as conditioned, meets all requirements of the Single-Family Agriculture (SFA-16,000) zone and is consistent with all General Plan goals and policies.

- B. That the design or improvement of the proposed subdivision is consistent with the General Plan and the applicable Land Use Zone

The proposed design of the lots meets the standards of the SF-A 16,000 zoning designation and the City Council policy for properties zoned for Agricultural use adopted December 12, 2000, that require a minimum 150-foot wide lot and a minimum lot size of 20,001 square feet. The smallest lot is 35,190 square feet allowing for sufficient building area for the proposed single-family house and the keeping of horses.

Lots 1, 2 and 4 are designed to be land-locked parcels and do not have street frontage, but are accessed by easements through Lots 2 and 3. This is typically considered poor lot design; however this situation is not uncommon in this area of the City. There are several existing adjacent properties to the west that are also land-locked and access Cody Road and Chaparral Road through other properties. As part of the Final Map an easement agreement will address maintenance and access issues. The approval of land-locked parcels in this case does not set a general precedent, as the proposed lot configuration is similar to other properties in the area.

The size of the lots exceed the minimum requirements of Single-Family Agriculture (SFA-16,000) zone.

- C. That the site is physically suitable for the type of development proposed.

The subdivision of the one lot into four lots will be physically suitable for development for single-family development: Lots 3 and 4 are predominately flat pads; Lots 1 and 2 are within the hillside portion of the existing lot and will require grading to create building pads. The grading for these lots will

increase the usability of these lots for the proposed uses of residential and horse keeping.

- D. That the site is physically suitable for the proposed density of the development.

The property has adequate building area for the proposed lot subdivision. All the lots exceed the minimum 20,001 square foot lot size requirement.

- E. That the design of the subdivision or the proposed improvements are not likely to cause substantial environmental damages or substantially and avoidably injure wildlife or their habitat.

The design of the subdivision will require grading of all the lots which will also require the removal of a number of mature trees which may create some initial disturbance of the wildlife but will not negatively impact them in the long run. The applicant will be replacing many of the removed trees and will landscape any disturbed hillside.

- F. That the design of the subdivision or the type of improvements are not likely to cause serious public health problems.

The proposed map is designed similar to other lots within this part of town and will not cause serious public health problems.

- G. That the design of the subdivision or the type of improvements will not conflict with easements, acquired by the public at large, for access through or use of property within the proposed subdivision

The proposed map will include a knuckle street design at the northwest corner of Lot 3 where Cody Road and Chaparral Road intersect; this will improve the visibility of the vehicles entering and exiting the site and the other adjacent properties to the west and will not conflict with any publicly owned easement rights.

- H. That the discharge of waste from the proposed subdivision into the existing sewer system will not result in a violation of existing requirements prescribed by the Regional Water Quality Control Board. Conditions are imposed to protect the public health, safety and general welfare and to implement the intent and purpose of the General Plan.

The discharge of waste from the proposed subdivision into the existing sewer system will not result in a violation of existing requirements prescribed by the Regional Water Quality Control Board. Conditions are

imposed to protect the public health, safety and general welfare and to implement the intent and purpose of the General Plan.

PURSUANT TO THE ABOVE FINDINGS, IT IS RESOLVED that Revised Tentative Parcel Map 65790 is **APPROVED** subject to the applicant's compliance with the conditions in Exhibit "A", attached hereto and incorporated herein. A copy of this Resolution shall be mailed to the applicant.

PASSED, APPROVED and ADOPTED, THIS 10th Day of April, 2012.

Curt Morris
Mayor of the City of San Dimas

I HEREBY CERTIFY that the foregoing Resolution was adopted by vote of the City Council of the City of San Dimas at its regular meeting of April 10, 2012, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CITY CLERK

EXHIBIT A

CONDITIONS OF APPROVAL

Revised Tentative Parcel Map 65790

1. The applicant shall agree to defend at his sole expense any action brought against the City, its agents, officers or employees because of the issuance of such approval, or in the alternative, to relinquish such approval. The applicant shall reimburse the City, its agents, officers or employees for any Court costs and attorney's fees which the City, its agents, officers or employees may be required by a court to pay as a result of such action. The City may, at its sole discretion, participate at its own expense in the defense of any such action but such participation shall not relieve applicant of his obligations under this condition.
2. The applicant shall be responsible for any City Attorney costs incurred by the City for the project, including, but not limited to, consultations, and the preparation and/or review of legal documents. The applicant shall deposit with the City to cover these costs in an amount to be determined by the City.
3. The developer shall comply with all requirements of the Single-Family Agriculture (SFA-16,000) zone.
4. Revised Tentative Parcel Map 65790 shall become null and void if the recordation of Final Map is not recorded within 24 months of City Council approval. The applicant may for a 12-month extension based on Chapter 17.12 of the San Dimas Municipal Code and the State Subdivision Map Act, provide that a request for extension is filed with the Development Services Department prior to the expiration date.
5. In order to avoid further abatement action of the subject property grading shall commence by July 26, 2012 in accordance with City Council Resolution No. 11-36.
6. The applicant shall sign an Acceptance of Conditions affidavit which shall be kept on file in the Development Services Department prior to issuance of building permits.
7. All parking provided shall meet the requirements of Section 18.156 (et. seq.) of the San Dimas Municipal Code.
8. The applicant shall comply with all City of San Dimas Business License requirements and shall provide a list of all contractors and subcontractors that are subject to business license requirements.

9. The developer/owner shall comply with the latest edition of the Uniform Codes as adopted by the City of San Dimas at the time Building Permits are issued. (i.e., Uniform Building Code with San Dimas Amendments, Uniform Plumbing Code, Uniform Mechanical Code, National Electric Code).
10. The applicant shall minimize the vibration and noise effects of the grading and delivery to the site. The developer shall also adhere to the City's hours of construction: Monday – Saturday, 7am. – 8 pm. Trucks and grading equipment shall not be allowed to idle for a period longer than 15 minutes.
11. The applicant shall resubmit the approved Revised Tentative Parcel Map to the County of Los Angeles Fire Department for their approval prior to recordation of the Final Map.
12. The applicant shall submit a tree protection plan showing what trees are remaining and how they will be protected during grading and construction of the sites. Trees that are to remain on the site shall be protected during construction as outlined in the City's Tree Preservation Ordinance (Section 18.162.110 - Protection of Existing Trees). For example, providing a barrier around the tree and not allowing any fill and construction material to be placed within the drip line of the trees. The Tree Preservation Plan shall be reviewed and approved by the Director of Development Services prior to recordation of the Final Map.
13. The applicant shall replace each mature tree that is removed at a 2 to 1 ratio with 15 gallon sized trees, as required per Code. These replacement trees will need to be planted throughout the sites when developed. The applicant shall submit a tree replacement plan that indicates the placement, species, size, and irrigation of each of the new trees to the satisfaction of the Director of Development Services.
14. In addition to preserving additional trees based on the revised tree preservation plan, the applicant shall make an effort to also preserve tree nos. 48, 49, 52 and 66.
15. The applicant shall submit detailed plans of the proposed retaining walls. The plans shall provide different cross-sections of the walls in addition to overall wall heights; and include the proposed material of the retaining wall and its finish material, if any. The plans shall be reviewed and approved by the Director of Development Services prior to recordation of Final Map.
16. The applicant shall submit a separate reciprocal access, maintenance plan and agreement showing all reciprocal easements to be reviewed and approved to the satisfaction of the Director of Development Services prior to Final Map.

17. As part of the Final Map the applicant shall provide a Reciprocal Access Easement for the benefit of Parcels 1, 2, 3 and 4 for the shared driveway along the east property line of the Parcel Map. The main beneficiaries of this easement are Lots 1 and 2 but Lots 3 and 4 can also use the driveway to access the horse corrals at the rear of their properties. The Reciprocal Access Easement shall be reviewed and approved by the Director of Development Services and shall be recorded concurrently with the Final Map.
18. As part of the Final Map the applicant shall provide a Reciprocal Access Easement for the benefit of Parcels 3 and 4 for the driveway along the North property line. This easement shall also benefit the adjacent lots to the west that currently use this private driveway. The Reciprocal Access Easement shall be reviewed and approved by the Director of Development Services and shall be recorded concurrently with the Final Map.
19. A Reciprocal Maintenance Agreement shall be prepared for the access driveway for Parcels 1, 2, 3 and 4 for the shared driveway along the east property line of the Parcel Map. The Agreement shall be reviewed and approved by the Director of Development Services and shall be recorded concurrently with the Final Map. The developer shall be responsible for all City Attorney costs incurred by the City.
20. A Reciprocal Maintenance Agreement shall be prepared for the access driveway for Parcels 3 and 4 for the driveway along the North property line. The Agreement shall be reviewed and approved by the Director of Development Services and shall be recorded concurrently with the Final Map. The developer shall be responsible for all City Attorney costs incurred by the City.
21. Private Equestrian Trail Easements shall be prepared for the benefit of Parcels 1, 2, 3 and 4. The trail shall be parallel to the proposed driveway that will be along the East property line and then crosses Lot 2 to access Lot 1. The easement shall be 10 feet wide. The location of the Easement shall be reviewed and approved by the Director of Development Services and shall be recorded concurrently with the Final Map. The developer shall be responsible for all City Attorney costs incurred by the City.
22. A Reciprocal Maintenance Agreement shall be developed for the access of Parcels 1, 2, 3 and 4 for the equestrian trail. The Agreement shall be reviewed and approved by the Director of Development Services and shall be recorded concurrently with the Final Map. The developer shall be responsible for all City Attorney costs incurred by the City.

23. Install new utilities underground, including undergrounding all existing overhead utilities.
24. Sanitary sewer shall be installed by the developer and dedicated to serve the entire development and future developments to the specifications of the Director of Public Works. Contact Los Angeles Sanitation District for any required annexation, extension or sewer trunk fee. Proof of payment/clearance is required before the City will issue any sewer permits. Additionally, the properties are subject to sewer fees as outlined by the San Dimas Municipal Code.
25. The applicant shall install a new concrete driveway to access lots 1 and 2. The concrete driveway shall extend all the way to the garages of each of the lots. The applicant shall also extend the existing concrete driveway along the north property line to the approved width with the same material and design.
26. Provide full street improvements on Cody Road and Chaparral Road in accordance with City standards. Improvements to include curbs and gutters, sidewalk, streets and paving, street lights, signing, and striping. Pavement design and construction to be approved by the Director of Public Works.
27. Existing improvements within the limits of the development, such as streets and paving, curbs and gutters, sidewalks, and street lights shall be repaired as determined by the Director of Public Works.
28. Meet all conditions as set forth in Title 15, Chapter 15.60 of the San Dimas Municipal Code.
29. Construction of drainage facilities to carry runoff of storm waters in the area proposed to be developed, and for contributory drainage from adjoining properties is required.
30. A hydrology study for the site and contributory drainage will be required.
31. The proposed drainage facilities connected to existing storm drain system are subject to review and approval by the Los Angeles County Department of Public Works.
32. Streetlights, street name signs, and stop signs shall be installed at locations as determined by the Director of Public Works, and in accordance with City standards.

33. All work adjacent to or within the public right-of-way shall be subject to review and approval of the Director of Public Works and the work shall be in accordance with applicable standards of the City of San Dimas; i.e., Standard Specifications for Public Works Construction (Green Book) and the Manual of Uniform Traffic Control Devices (MUTCD), and further that construction equipment ingress and egress be controlled by a plan approved by the Director of Public Works.
34. The Developer shall dedicate additional street right-of-way along Chaparral Road as depicted on the Revised Tentative Parcel Map and to the satisfaction of the Director of Public Works.
35. Grading work shall be performed in compliance with Appendix, Chapter 33, of the Building Code. Plans and specifications shall be submitted for review and approval as indicated.
36. For projects one (1) acre or greater, project must be covered under a General Construction Activity Stormwater Permit (GCASP). Developer must submit a Notice of Intent and Waste Discharger's Identification (WDID) number as evidence of having applied GCASP before the City will issue a grading permit.
37. For all non-exempt projects which disturb less than one (1) acre, applicant must submit a signed certification statement declaring that contractor will comply with Best Management Practices (BMPs) required by the National Pollutant Discharge Elimination System (NPDES).
38. For projects which disturb soil during the wet season, applicant must submit a signed certification statement declaring that contractor will comply with minimum Best Management Practices (BMPs) required by the National Pollutant Discharge Elimination System (NPDES), and also submit a Local Storm Water Pollution Prevention Plan/Wet Weather Erosion Control Plan.
39. For all projects that are required to comply with the Standard Urban Stormwater Mitigation Plan (SUSMP) regulations, the applicant must submit a site-specific drainage concept and stormwater quality plan to mitigate post-development stormwater. A fully executed "Maintenance Covenant for SUSMP Requirements" shall be recorded with the L.A. County Registrar/Recorder and submitted to the City prior to the issuance of Certificate of Occupancy.
40. A grading plan check fee and grading permit fee shall be paid per the established fee schedule adopted by the City of San Dimas. A Grading Bond may be required prior to the issuance of a Grading Permit. See Appendix, Chapter 33, Section 3311, of the California Building Code for requirements.

41. Grading of over 5000 cubic yards shall be "engineered grading" pursuant to Appendix, Chapter 33, Section 3309.3, of the California Building Code.
42. Provide for review and approval an Engineering Geology Report pursuant to Appendix, Chapter 33, Section 3309.6, of the California Building Code.
43. Submit a Soils Engineering Report for review and approval as specified in Appendix, Chapter 33, Section 3309.5, of the California Building Code. The report is to include discussion on the expansiveness of the soils and recommended measures for foundations and slabs on grade to resist volumetric changes of the soils, and include recommendations for surcharge setback requirements in the area of ungraded slopes steeper than five horizontal to one vertical.
44. If grading is being performed, or drainage facilities are not fully installed by October 1, a temporary erosion control plan is to be filed by September 1 for review and approval by the City. The measures stipulated in the erosion plan must be installed and operable at all times during the period between October 1 and April 15.
45. All drainage facilities within the area of development shall be operable and shall be connected to other such facilities to ensure proper working order as approved by the City Engineer and the Superintendent of Building and Safety.
46. Building permits will not be issued until rough grading certification and the final soils report have been filed with the City and approved. All drainage facilities must be operable.
47. The applicant shall obtain a public works permit for all work in or adjacent to the public right-of-way.
48. All easements existing at the time of the Final Parcel Map approval must be accounted for on the approved Revised Tentative Parcel Map. This includes location, owner, purpose, and recording reference for all existing easements. If an easement is blanket in nature or indeterminate in nature, a statement to that effect must be shown on the Revised Tentative Parcel Map in lieu of its location.
49. Easements for all public utilities, including water, sewer and storm drain, shall be provided on the Final Map to the satisfaction of the City Engineer.

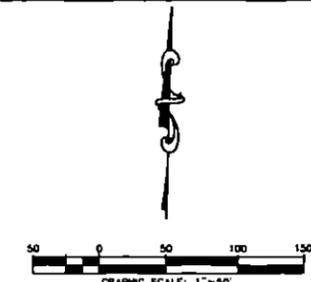
50. Improvement plans and necessary letters of credit, cash and/or bonds to secure the construction of all streets, storm drains, water, sewer, grading, private driveways, and equestrian easements shall be submitted and approved by the City prior to the recordation of the Final Map.
51. The applicant shall show within the grading plan all reciprocal access easements including equestrian access easements. The plans shall be reviewed and approved to the satisfaction of the Director of Development Services prior to recordation of the Final Map.

End of Conditions

IN THE CITY OF SAN DIMAS
 COUNTY OF LOS ANGELES, CALIFORNIA
TENTATIVE PARCEL MAP No. 65790

LEGAL DESCRIPTION:

BEING A SUBDIVISION OF THE SOUTH 1/2 OF THE WEST 1/2 OF THE SOUTHWEST 1/4 OF THE NORTHWEST QUARTER OF SECTION 3, TOWNSHIP 1 SOUTH, RANGE 9 WEST, SAN BERNARDINO BASE, IN THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS SHOWN ON MAP OF THE SUBDIVISION OF THE RANCHO ADDITION TO SAN JOSE, AND A PORTION OF THE RANCHO SAN JOSE, IN THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, RECORDED IN BOOK 22, PAGES 21, 22, AND 23 OF MISCELLANEOUS RECORDS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, EXCEPT THEREFROM THAT PORTION THEREOF DESCRIBED AS FOLLOWS:
 BEGINNING AT THE NORTHWEST CORNER OF SAID SOUTH HALF; THENCE ALONG THE NORTHERLY LINE OF SAID SOUTH HALF, EASTERLY 300 FEET; THENCE PARALLEL WITH THE WESTERLY LINE OF SAID SOUTH HALF, SOUTHERLY 200 FEET; THENCE PARALLEL WITH THE NORTHERLY LINE OF SAID SOUTH HALF, EASTERLY 71 FEET; THENCE PARALLEL WITH THE WESTERLY LINE OF SAID SOUTH HALF, SOUTHERLY 380 FEET, MORE OR LESS, TO THE SOUTHERLY LINE OF SAID SOUTH HALF; THENCE ALONG SAID SOUTHERLY LINE, WESTERLY 450 FEET, MORE OR LESS, TO THE SOUTHWEST CORNER OF SAID SOUTH HALF; THENCE ALONG THE WESTERLY LINE OF SAID SOUTH HALF, NORTHERLY 680 FEET, MORE OR LESS, TO THE POINT OF THE BEGINNING.



OWNER
 BARR & HOLLAND
 228 N. WILSON STREET
 SAN DIMAS, CA 91773
 PHONE: (909) 894-7773

APPLICANT
 ELM ENGINEERING
 28 N. WILSON STREET
 SAN DIMAS, CA 91773
 PHONE: (909) 894-7773

ENGINEER
 BARBARA L. HALL, P.E.
 318 WEST SPRUCE STREET
 RIVERSIDE, CA 92507
 PHONE: (951) 528-2270

SURVEYOR
 THE CONSTRUCTION GROUP
 140 SPRUCE STREET, SUITE 1
 RIVERSIDE, CA 92507
 PHONE: (951) 541-0228

ABSTRACTS PARCEL NO.
 6392-015-020

ZONING AND LAND USE
 PRESENT: R-1
 PROPOSED: R-1

GENERAL PLAN DESIGNATION
 PRESENT: SINGLE-FAMILY RESIDENCE (RURAL)
 PROPOSED: SINGLE-FAMILY RESIDENCE (RURAL)

SERVICES

ELECTRIC:
 SOUTHERN CALIFORNIA Edison
 600 N. GUYTON AVENUE
 SAN DIMAS, CA 91773
 (909) 852-0888

GAS:
 SOUTHERN CALIFORNIA GAS
 1800 N. GUYTON AVENUE
 RIVERSIDE, CA 92571
 (951) 528-7734

WATER:
 SOUTHERN CALIFORNIA Edison
 121 CYCLONE PLACE
 SAN DIMAS, CA 91773
 (909) 894-1228

SEWER:
 SAN DIMAS COUNTY SANITARIUM
 1000 WILSON BLVD ROAD
 RIVERSIDE, CA 92507
 (951) 528-1401

TELEPHONE:
 SOUTHERN CALIFORNIA Edison
 P.O. BOX 2028
 RIVERSIDE, CA 92507
 (951) 528-0228

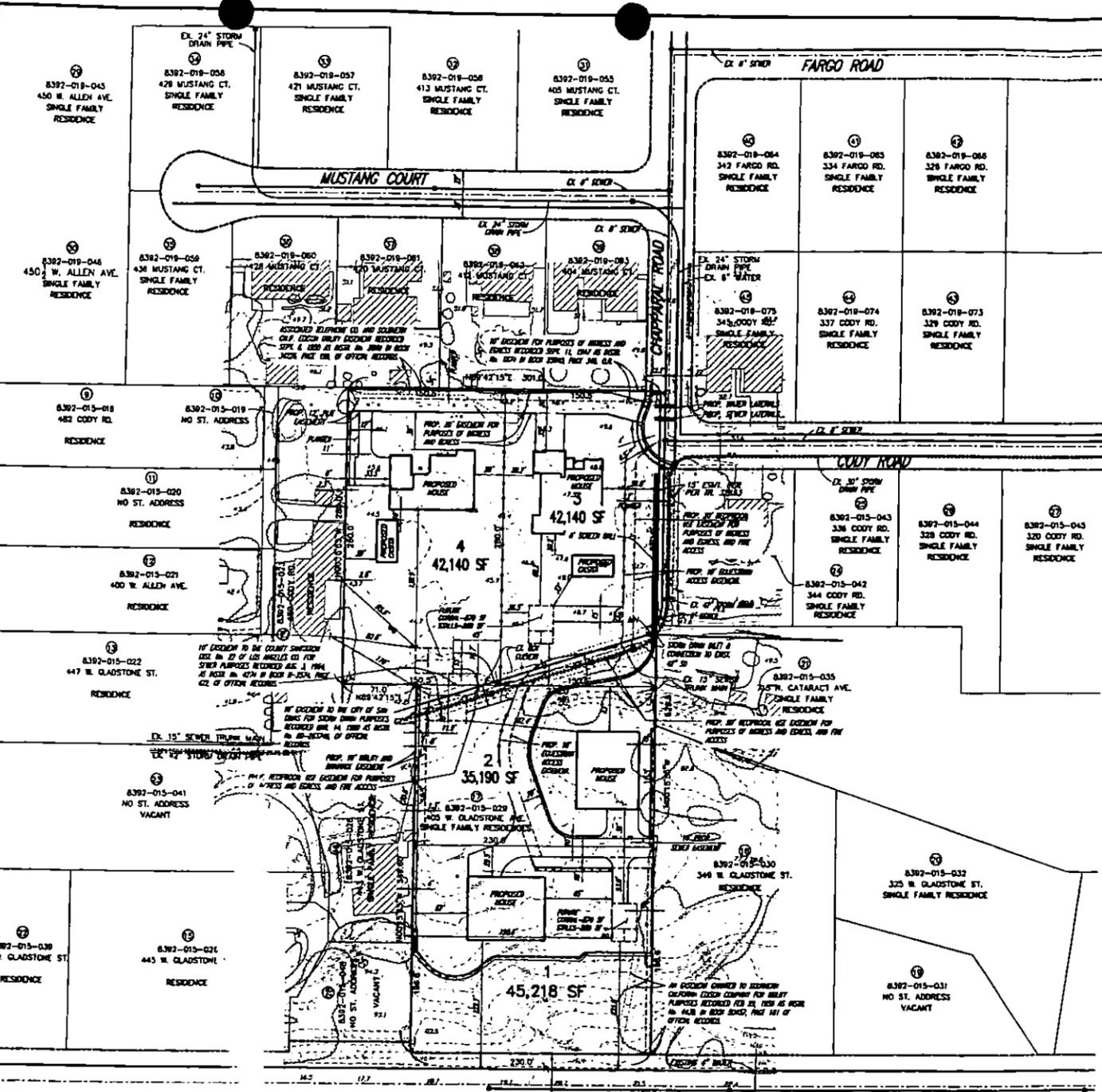
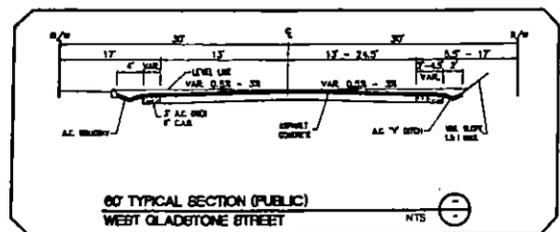
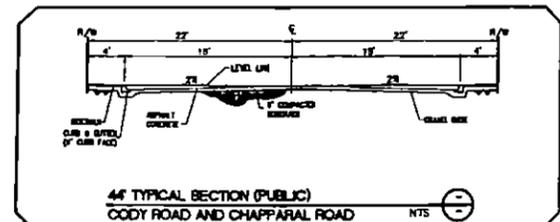
AREAS
 TOTAL AREA: 3.18 ACRES (138,100 SQ. FT.)
 TOTAL NUMBERED LOTS: 4 LOTS
 TOTAL PER ACRE: 1.10 LOTS/AC
 AVERAGE LOT SIZE: 28,100 SQ. FT.
 MAXIMUM LOT SIZE: 42,140 SQ. FT.

NOTES

- THIS PROJECT COVERS 8 L.U. OF NEW STREET.
- DEVELOPMENT OF THIS SITE WILL REQUIRE GRADING, UTILITIES, AND CONSTRUCTION OF NEW STREETS AND UTILITIES.
- ALL EXISTING UTILITIES ARE TO BE MAINTAINED.
- ALL EXISTING UTILITIES ARE TO BE MAINTAINED.
- PROPOSED LOTS 1 AND 2 HAVE EXISTING 1/2 INCH WATER SERVICE.

LEGEND

—	EXISTING POWER POLE	⑤	NUMBER
—	EXISTING RETAINING WALL	⑥	APN
—	EXISTING DRIVE	⑦	ADDRESS
—	EXISTING DRIVEWAY	⑧	LAND USE
—	PROPOSED DRIVEWAY	⑨	RESIDENCE
—	EXISTING DRIVEWAY	⑩	RESIDENCE
—	PROPOSED DRIVEWAY	⑪	RESIDENCE
—	PROPOSED DRIVEWAY	⑫	RESIDENCE
—	PROPOSED DRIVEWAY	⑬	RESIDENCE
—	PROPOSED DRIVEWAY	⑭	RESIDENCE
—	PROPOSED DRIVEWAY	⑮	RESIDENCE
—	PROPOSED DRIVEWAY	⑯	RESIDENCE
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—	PROPOSED DRIVEWAY	㊾	RESIDENCE
—	PROPOSED DRIVEWAY	㊿	RESIDENCE



NON-PLOTTABLE EASEMENTS

AN EASEMENT AND RIGHT AFFECTING SAID LAND FOR CONDUITS AND INCIDENTAL PURPOSES TO DEVELOP WATER AS PROVIDED IN THE DEED TO THE SAN DIMAS IRRIGATION COMPANY RECORDED OCT. 20, 1924 AS INSTR. NO. 3 IN BOOK 856, PAGE 170 AND AS CORRECTED BY DEED RECORDED APR. 3, 1925 AS INSTR. NO. 45 IN BOOK 1004, PAGE 20, BOTH OF DEEDS. SAID EASEMENT AFFECTS THE ENTIRE SITE.

AN EASEMENT AND RIGHT AFFECTING SAID LAND, FOR UTILITIES AND APPURTENANCES PURPOSES AS GRANTED TO SOUTHERN CALIFORNIA EDISON COMPANY RECORDED SEP. 19, 1946 AS INSTR. NO. 2919 IN BOOK 23759, PAGE 125, OF OFFICIAL RECORDS. SAID EASEMENT AFFECTS THE ENTIRE SITE.

① 6306-001-015
 324 WEST GLADSTONE ST.
 SINGLE FAMILY RESIDENCE

② 6306-001-014
 320 WEST GLADSTONE ST.
 SINGLE FAMILY RESIDENCE

③ 6306-001-016
 328 WEST GLADSTONE ST.
 SINGLE FAMILY RESIDENCE

④ 6306-001-017
 328 WEST GLADSTONE ST.
 SINGLE FAMILY RESIDENCE

The Cornerstone Group
 engineering - planning - surveying
 1485 SPRUCE STREET, SUITE H
 RIVERSIDE, CA 92507
 PHONE : 951.342.0038
 FAX : 951.342.0268

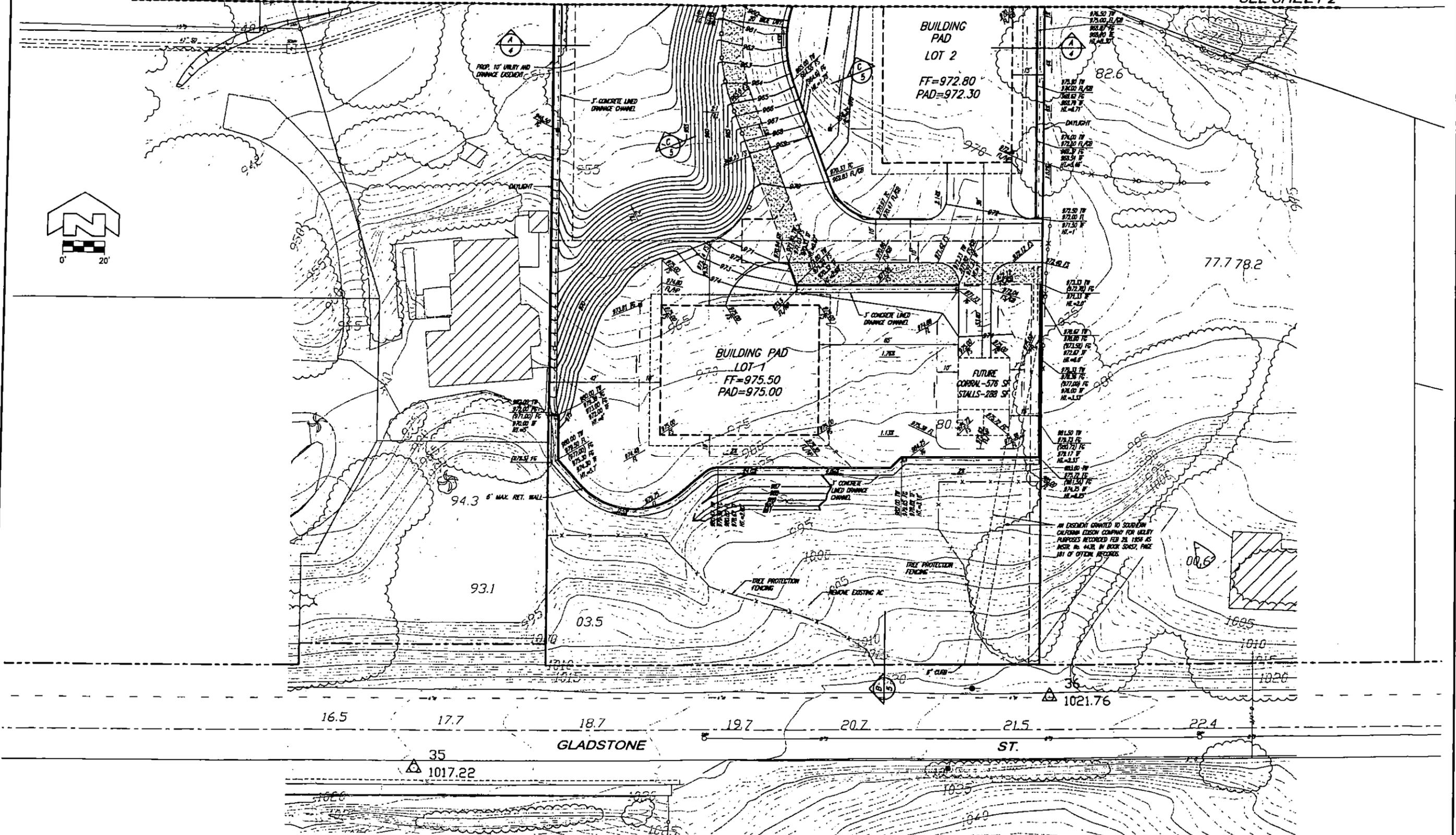
Barbara L. Hall, P.E., Inc.
 318 West Spruce Street
 Riverside, CA 92507
 Phone: (951) 528-2270
 Fax: (951) 528-2274

RUSSELL E. SHARP
 R.E.C. 26746 EXP. 3/31/06

BARBARA L. HALL
 R.E.C. 42206 EXP. 3/31/12

MATCH LINE

SEE SHEET 2



NOTE:
 THE EXISTENCE & LOCATION OF ANY UNDERGROUND UTILITY PIPES OR STRUCTURES SHOWN ON THESE PLANS WERE OBTAINED BY A SEARCH OF THE AVAILABLE RECORDS. TO THE BEST OF OUR KNOWLEDGE THERE ARE NO EXISTING UTILITIES EXCEPT AS SHOWN ON THIS DRAWING. THE CONTRACTOR IS REQUIRED TO TAKE DUE PRECAUTIONARY MEASURES TO PROTECT THE UTILITIES SHOWN & ANY OTHER LINES NOT OF RECORD OR NOT SHOWN ON THIS DRAWING.

APPROVED BY: _____
 CITY ENGINEER

REVIEWED BY: _____
 DIR. OF DEVELOPMENT SERVICES

DATE _____ DATE _____

NO.	DESCRIPTION	DATE	BY

CITY OF SAN DIMAS

GRADING PLAN - TENTATIVE PARCEL MAP 65790
PRELIMINARY GRADING PLAN

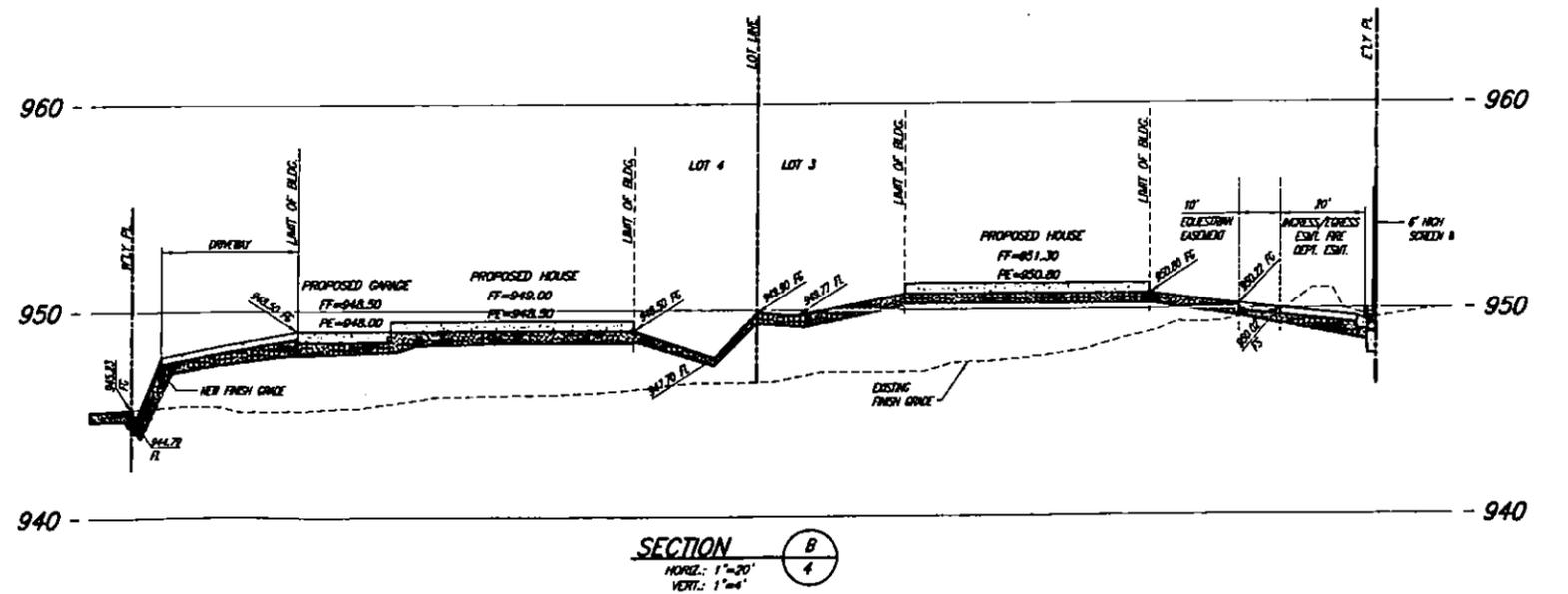
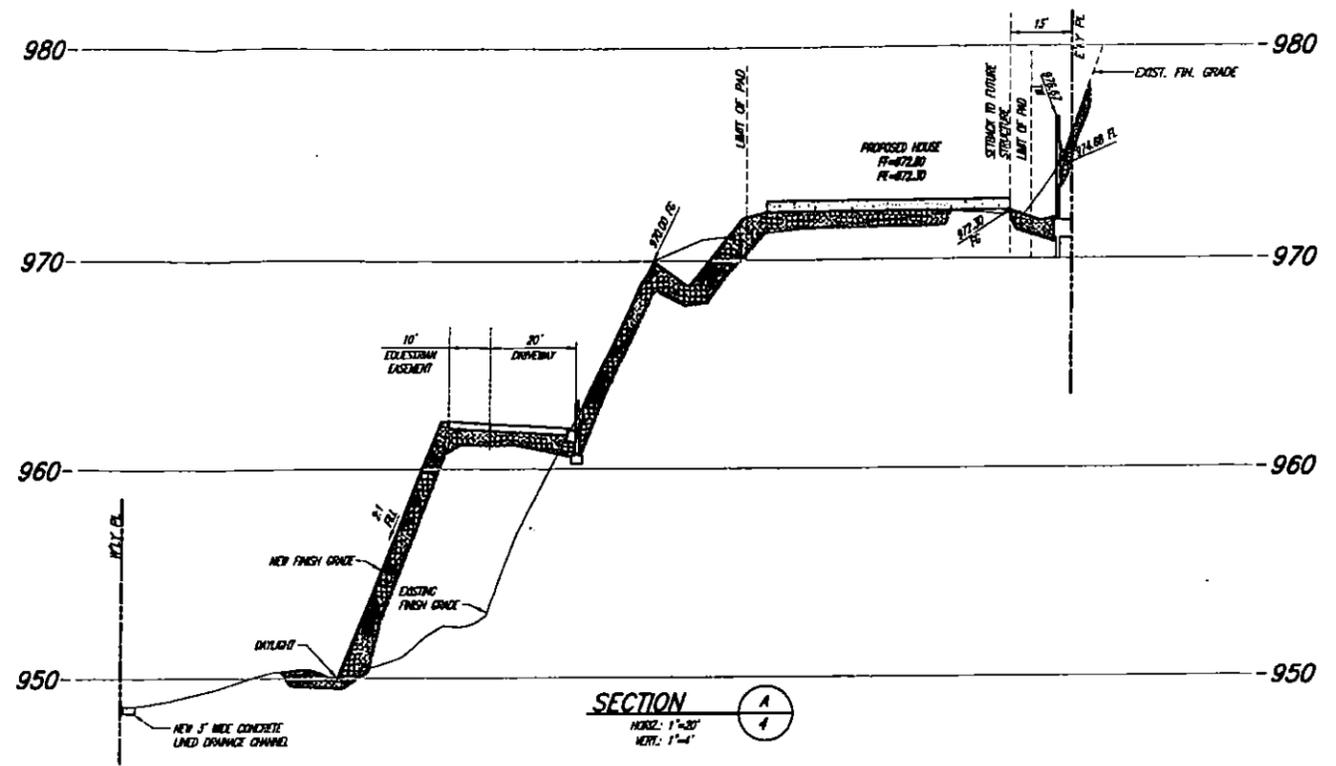
CHECKED B.L.H.	BARBARA L. HALL, P.E., INC. 318 W. EVERGREEN AVENUE MONROVIA, CALIFORNIA 91016	SHEET 1 OF 5
DESIGNED B.L.H.		
DRAWN R.S.		

42206
R.C.E. DATE



Under ground Service Alert of Southern California
 Call: TOLL FREE 811
 TWO WORKING DAYS BEFORE YOU DIG

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P:\Users\p\Documents\Projects\SanDimas\Grading\Tentative\Map 65790.dwg, 12/27/2011 8:28:38 AM, AutoCAD 2011



Under ground Service Alert of Southern California
 Call: TOLL FREE 811

TWO WORKING DAYS BEFORE YOU DIG

APPROVED BY:		REVIEWED BY:		<table border="1"> <tr> <td>NO.</td> <td>DESCRIPTION</td> <td>DATE</td> <td>BY</td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </table>				NO.	DESCRIPTION	DATE	BY																				
NO.	DESCRIPTION	DATE	BY																												
CITY ENGINEER	DATE	DIR. OF DEVELOPMENT SERVICES	DATE	CITY OF SAN DIMAS GRADING PLAN - TENTATIVE PARCEL MAP 65790 SECTIONS																											
				CHECKED B.L.H. DESIGNED B.L.H. DRAWN R.S.		BARBARA L. HALL, P.E., INC. 318 W. EVERGREEN AVENUE MONROVIA, CALIFORNIA 91016 42206 R.C.E. DATE		SHEET 4 OF 5																							



Agenda Item Staff Report

TO: Honorable Mayor and Members of City Council
For the Meeting of April 10, 2012

FROM: Blaine Michaelis, City Manager

INITIATED BY: Ken Duran, Assistant City Manager

SUBJECT: Request from San Dimas HEROES for street closure and parade on May 4, 2012

SUMMARY

San Dimas HEROES has submitted a Special Event Application with the City for a community event and fundraiser on May 4, 2012. The event will take place in Freedom Park and on the adjacent portion of Commercial Street as well as a parade in the town core. The requested closure of Commercial Street and the parade require City Council approval.

BACKGROUND

San Dimas HEROES has submitted a Special Event Application with the City for a community event and fundraiser involving the Anheuser-Busch Clydesdales on May 4, 2012. The event will include having the Clydesdales on display adjacent to Freedom Park on that afternoon and evening and a parade of the horses and wagon from 5:00 – 6:00 p.m. through the town core. Staff has been working with representatives of the HEROES organization for the past several weeks on their application and details of the event.

The significant details of the event are as follows:

- The hours are from 12 noon – 7:30 p.m.
- Horses will be on display and public viewing on the closed portion of Commercial St. beginning at 12 noon.
- Carl's Jr. mobile Diner will be parked on Commercial St. and be open from 2:00 – 7:30 p.m.

7.2

- A parade consisting of the Clydesdales and wagon will take place from 5:00 – 6:00 p.m. The parade will begin and end from the staging area on Commercial St. following the route described in the attached map and narrative description.
- Upon completion of the parade the horses will again be on display for public viewing.
- A beer garden will operate on the site.

Staff has reviewed the event application and developed conditions of approval that address issues such as parking, restrooms, disabled access, neighbor notification etc.

The item is presented to the City Council because street closures and parades require City Council approval. The details of the street closures include the following:

- Commercial Street, from San Dimas Ave. – Shirlimar, will be closed from 10:00 a.m. – 8:30 p.m.
- The parade route will be maintained with a rolling closure during the parade, conducted by the Sheriff's Department and City Public Works staff.
- The traffic control plans for the street closure and rolling closure have been reviewed and approved by the Traffic Safety Committee.

RECOMMENDATION

Staff recommends City Council approval of the closure of Commercial Street from San Dimas Ave. – Shirlimar on May 4th from 10:00 a.m. – 8:30 p.m. and the rolling closure of the attached parade route.

You Can See the World Renowned
Clydesdales



Friday, May 4, 2012 • 12 Noon to 7:30 p.m.
at **FREEDOM PARK** (*San Dimas Ave. & Commercial St.*)
H.E.R.O.E.S. Parade through
downtown San Dimas 5 - 6:00 p.m.
Featuring the Anheuser-Busch Clydesdales




The Carl's Jr. Mobile
Diner will be at Freedom Park from
2:00 - 7:30 p.m.
(25% of all purchases will be donated to
the H.E.R.O.E.S. Veterans Memorial Project)

**All children (12 & under) will receive a Carl's Jr. Certificate
Good for a FREE Cool Kids Combo**
Good only at the San Dimas Carl's Jr. at 698 W. Arrow Hwy., San Dimas, CA
Not valid at Carl's Jr. Mobile Diner day of event.

San Dimas HEROES • P.O. Box 4216, San Dimas, CA 91773
www.sandimasheroes.org

San Dimas

HEROES

Helping Establish a Remembrance Of Every Serviceperson
Veterans Memorial Project

Directors

Gary Enderle
Guy Cloutman
Tim Girard
Janellen Graef

Directors

Carl Harstine (Emeritus)
Tom Nuss
Penny Stevenson
Nancy Yanez

Clydesdales Parade Route

Friday, May 4, 2012

(Times - Approximate)

Time	Activity	Distance
5:00 p.m.	Leave FREEDOM PARK San Dimas Avenue North to Bonita Avenue Bonita Avenue East to Albertson's Parking Lot	
5:05 p.m.	Arrive at Albertsons <i>10 Minute Stop</i>	.4 miles
5:15 p.m.	Depart Albertsons Bonita Avenue East to Walnut Avenue Walnut Avenue North to Second Street. West on Second Street - one hundred feet	
5:19 p.m.	Stop on Second Street for picture opportunity <i>6 Minute Stop</i>	.6 miles
5:25 p.m.	Enter Library Parking Lot to 1 st Street Stop at City Hall Flag Pole for pictures at 5:27 p.m. <i>5 Minute Stop</i>	.7 miles
5:32 p.m.	Leave Flag Pole Area West on First Street to Iglesia North on Iglesia to Second Street West on Second Street to San Dimas Avenue. South on San Dimas Avenue to Walker House	
5:37 p.m.*	Stop at Walker House. <i>5 Minute Stop</i>	1 mile
5:42 p.m.	Leave Walker House South on San Dimas Avenue to Bonita Avenue. West on Bonita Avenue, through downtown, to Cataract Avenue. <i>(Two Miles per hour through downtown)</i>	
5:47 p.m.	Arrive at Corner of Bonita Avenue & Cataract Avenue. South on Cataract Avenue to Commercial Street. East on Commercial Street to Freedom Park.	1.3 miles
5:52 p.m.	Arrive back at FREEDOM PARK	1.7 miles

*Change Rider

★ A Division of San Dimas Community Foundation ★ Federal Tax I.D. #37-1591712 ★

★ P.O. Box 4216 ★ San Dimas, California 91773 ★ 909.677.9557 ★

★ www.sandimasheroes.org ★ E-mail - sandimasheroes@aol.com ★ Facebook - San Dimas H.E.R.O.E.S. ★

**SAN DIMAS
H.E.R.O.E.S.**



Cataract Ave

Monte Vista Ave

San Dimas Ave

Iglesia Ave

5th St

4th St

3rd St

2nd St

Walker
House

Bonita

1st St

Ave

Civic Center

Walnut Ave

Budweiser Clydesdales
H.E.R.O.E.S.
VETERANS' MONUMENT

Albertsons

PARADE
BEGINS

Commercial St

FREEDOM PARK

Arrow Hwy





Agenda Item Staff Report

TO: Honorable Mayor and Members of City Council
For the Meeting of April 10, 2012

FROM: Blaine Michaelis, City Manager *BM*

SUBJECT: Establish a revised meeting date for the Spring Retreat

SUMMARY

We had something come up that affected staff's participation in the retreat meeting originally set for April 23rd. We need to select another date.

The following dates are still available:

Wednesday April 25 – 5 pm

Monday April 30 – 5 pm

Saturday May 5 – 8 am

Please bring your calendars to confirm a revised date and time for the Spring Council – Staff Retreat session.

8.6.1



Agenda Item Staff Report

To: Honorable Mayor and Members of the City Council
For the meeting of April 10, 2012

From: Blaine Michaelis, City Manager *BM*

Initiated by: Ina Rios, City Clerk

Subject: **City Council Reorganization**

SUMMARY

In 2007, the City Council set one-year terms for Mayor Pro Tem. At the time of appointment of Mayor Pro Tem, the City Council customarily considers adjustments to the various commission and board representation assignments of its members.

Staff has provided a listing of the current representation assignments for reference in the discussion and appointment decision process.

Staff recommendation:
Council pleasure

Attachment:
City Council/Commission/Committee/Board Assignments

8.d.1



**CITY COUNCIL/COMMISSION
COMMITTEE/BOARD ASSIGNMENTS**

CALIFORNIA CONTRACT CITIES ASSOCIATION

8119 Somerset Blvd.
Paramount, CA 90723

562 633-9555

Delegate: Mayor Morris
Alternate: All Councilmembers
Meeting Date: 3rd Wednesday of the month; Social hr. 6 p.m.; Dinner Meeting-7 p.m.
Location: Varies according to host city.

LEAGUE OF CALIFORNIA CITIES BOARD OF DIRECTORS

602 E. Huntington Dr.
Monrovia 91016

626 305-1315

Delegate: Councilmember Badar
Alternate: Councilmember Bertone, Mayor Pro Tem Templeman
Meeting Date: Board-4th Wednesday of the month; 7 p.m.
Location: same

General Membership

Meeting Date: 1st Thursday of the month; 7 p.m. Dinner/Meeting at 7:30 p.m.
Location: Stevens Steakhouse
5332 Stevens Pl
City of Commerce

L. A. COUNTY-CITY SELECTION COMMITTEE

(Piggyback with League of California Cities)

Delegate: Mayor Morris (automatic delegate)

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

818 W. Seventh Street 12th Flr
Los Angeles, CA 90017-3435

213 236-1800
FAX 213 236-1825

Delegate: Councilmember Bertone
Alternate: Councilmember Ebner
Meeting Date: 1st Thursday of the month; 12 p.m.
Location: same

Revised 06/23/10

L. A. COUNTY-SANITATION DISTRICT BOARD

1955 Workman Mill Rd. 562 699-7411
Whittier 90601 FAX 562 695-2897

Delegate: Mayor Morris (automatic delegate)
Alternate: Councilmember Bertone
Meeting Date: 4th Wednesday of the month; 1:30 p.m.
Location: same

CALIFORNIA JOINT POWERS INSURANCE AUTHORITY

8081 Moody Street 562 467-8700
La Palma 90623-2045 FAX 562 860-4992
Rep. Allan Amico email: allan@cjpia.org 562 467-8720
DIR FAX 562 402-8692

Delegate: Mayor Morris
Alternate: City Manager Blaine Michaelis
Meeting Date: 4th Wednesday of the month; 6:30 p.m.
Location: same

POMONA VALLEY TRANSPORTATION AUTHORITY

2120 Foothill Blvd
La Verne 91750 909 596-7664
Secretary: Delal

Delegate: Councilmember Emmett Badar
Alternate: Asst. City Manager, Ken Duran, City Mgr. Blaine Michaelis
Meeting Date: 2nd Wednesday of the month; 5:30 p.m.
Location: La Verne City Hall
3660 D Street
La Verne 91750

FOOTHILL TRANSIT ZONE JOINT POWERS AUTHORITY

100 N. Barranca 626 967-3147
West Covina 91791 FAX 626 915-1143

Delegate: Councilmember Badar
Alternate: Councilmember Ebner
Meeting Date: Last Friday of the month; 8:00 a.m.
Location: same

SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS

1000 S. Fremont Unit 42
Alhambra, CA 91803
Email: sgv@sgvcog.org

Office: 626 457-1800
Fax: 626 457-1285

Delegate: Councilmember Bertone
Alternate: Mayor Pro Tem Templeman
Meeting Date: 3rd Thursday of the month; 5:30 p.m. Dinner 6 p.m. meeting
Location: CTA Center/Southern California
6090 N. Irwindale Ave.
Irwindale 91702

SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT

1145 N. Azusa Canyon Rd
West Covina 91790

626 814-9466
FAX 626 337-5686

Delegate: Mayor Pro Tem Templeman
Alternate:
Meeting Date: 2nd Friday of the month; 7:00 a.m.
Location: same

**CITY OF SAN DIMAS-BONITA UNIFIED SCHOOL DISTRICT
AD HOC COMMITTEE**

Council Rep: Mayor Pro Tem Templeman and Councilmember Ebner
Meeting Date: as scheduled, generally every 3 months
Location: alternating District Office and City Hall

METRO GOLD LINE FOOTHILL EXTENSION

240 W. Huntington Drive
Arcadia, CA 91066

626 471-9050

Council Rep: Councilmember Denis Bertone
Alternate:
Meeting Date: 2nd & 4th Wednesday of the month, 7:00 p.m.
Location: same as above

RIVERS MOUNTAINS CONSERVANCY

100 N. Old San Gabriel Canyon Road
Azusa 91702

626 815-1019

Council Rep: Councilmember Denis Bertone
Alternate:
Meeting Date: 3rd Monday of the month, 3:00 p.m.
Location: various locations

CITY COMMISSIONS

DEVELOPMENT PLAN REVIEW BOARD

Council Rep: Mayor Morris & Councilmember Badar
Meeting Date: 2nd & 4th Thursday of each month; 8:30 a.m.

EQUESTRIAN COMMISSION

Council Rep: Mayor Pro Tem Templeman
Meeting Date: 1st Tuesday every other month 6:00 p.m.

GOLF COURSE ADVISORY COMMITTEE

Council Reps: Mayor Morris & Councilmember Badar
Meeting Date: Quarterly; 7:30 a.m.
Location: San Dimas Canyon Golf Course-Clubhouse

PARKS & RECREATION COMMISSION

Council Rep: Councilmember Ebner
Meeting Date: 3rd Tuesday every other month (odd months) 6:00 p.m.
Location: City Hall

PUBLIC SAFETY COMMISSION

Council Rep: Mayor Morris & Councilmember Badar
Meeting Date: 3rd Tuesday of the month 5:30 p.m.
Location: City Hall

SENIOR CITIZENS COMMISSION

Council Rep: Councilmember Bertone
Meeting Date: 1st Thursday every other month (odd months) 6:00 p.m.
Location: Sr. Citizens Community Center