



City of San Dimas
Public Works Department
Traffic Safety Committee

MEETING MINUTES
WEDNESDAY, MARCH 21, 2012 at 9:30 A.M.
COUNCIL CHAMBERS CONFERENCE ROOM, CITY HALL
245 East Bonita Avenue, San Dimas

Committee Members Present: Shari Garwick (Senior Engineer, Public Works Dept.), John Campbell (Street Maintenance Superintendent, Public Works Dept.), Warren Siecke (Traffic Engineer), Deputy Paul Alaniz (San Dimas Sheriff's Dept.), Rhonda Abangan (Committee Secretary, Public Works Dept.)

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Senior Engineer Garwick called to order 9:39am. Committee and Audience introductions.

03-12-01 SAN DIMAS HEROES ORGANIZATION/BUDWEISER CLYDESDALES

REQUEST FROM STAFF, to review traffic control plans for the HEROES Budweiser Clydesdales horses fundraiser parade/event tentatively scheduled for Friday, May 4, 2012 at 5:00 pm in Downtown. The proposed parade route is San Dimas Avenue, Bonita Avenue, Walnut Avenue and 2nd Street. Commercial Street is also envisioned to be closed from 9:00 am to 9:00 pm between San Dimas Avenue and Shirlmar. This event will likely encompass a combination of several other streets within the Downtown area being partially and/or completely closed, or possibly subject to rolling closers managed by Sheriff Department Deputies and Volunteers.

DISCUSSION:

SE Garwick opened discussion of this item advising TSC this event had previously met with Administration. A recap memo of the Administration meeting was briefly reviewed. SE Garwick further stated it seemed the traffic control for this event will be basically rolling closures with the LA County Sheriff's handling the closures. Superintendent Campbell indicated a traffic plan will need to be put together to show the different phases/schedule as the parade proceeds through the rolling closures. The City will develop the basic TCP, however there will be a need for a Sheriff's contact – i.e. Deputy Alaniz or someone else? Deputy Alaniz will touch base with office and get back to TSC with designated contact person. SE Garwick asked if Gary Enderle (HEREOS organizers), will be point of contact or will it be someone from Budweiser. Per G. Enderle he will be contact for now, as the Budweiser group does not arrive into town until the Wednesday before (5/2/12). SE Garwick recommended this event should have a last minute meeting with G. Enderle, someone from Budweiser, and the TSC to go over the expected parade route and proposed traffic safety plan to ensure both sides are satisfied. It was suggested that a changeable message board(s) be set up in advance to advise residents of the upcoming event. G. Enderle briefly detailed the stops for the parade – 1) Albertsons (approximately 10 mins); 2) 2nd Street at Civic Center and 3) Walker House

TE Siecke inquired as to how this date and time was selected. G. Enderle confirmed other times were considered but this was the most logical (they took into consideration the train schedule, impact to the park & ride as determining factors). SE Garwick confirmed Foothill transit will have to be notified. TE Siecke said the street closure will probably impact people who have parked on Bonita and want to leave when the parade comes through. Dan Coleman (Development Services) offered the bank is very active on a Friday evenings. G. Enderle advised that some merchants are staying open till late that evening to promote the HEREOS efforts and some are donating a percentage of sales towards the memorial. Carls, Jr. diner (food truck) will be stationed approximately from 4:30-7:30 (same with beer truck).

D. Coleman inquired what are the plans in place in terms of the horses and the "waste" materials. Superintendent Campbell advised TSC will work with Budweiser to coordinate the clean-up efforts for the

events. SE Garwick confirmed a team is scheduled to follow alongside horses to clean up solid waste materials.

SE Garwick indicated this item will have to go through the review process of the Special Event Permit Committee as well for finalized conditions of approval (set up) and the Traffic Safety Committee April meeting for TCP. TSC (PW) will be combining several different plans and modifying them into one that will work for this event. She further stated we will work with the Sheriff's department and if it is possible a few days before the event should meet with the Budweiser representatives.

D. Coleman inquired if the Budweiser people are confident they can make the turns within the Albertsons parking lot? Per G. Enderle there is only a slight concern as they believe they can manage it. They will be reviewing and checking out the location. He stated they had indicated they would like to close most of the parking lot in that area to facilitate their maneuvering. The worst case scenario will be they park the horses in front of Albertsons (on Bonita). Per Superintendent Campbell if it is a ten minute stop in front of the store, then we will have to do more restrictions of traffic to ensure safety. SE Garwick said the sooner we meet with Budweiser the better. Deputy Alaniz will speak with Sergeant Roth and then advise G. Enderle of the direction and/or contact person for this event. Superintendent Campbell advised we should plan for a preliminary meeting next week. G. Enderle will work with the Budweiser representatives to set a meeting time.

RECOMMENDATION:

1. Gary Enderle to contact the Budweiser representative to set up a meeting week of March 26th with TSC and Administration. He will advise TSC.
2. TSC/PW will provide map of downtown area
3. Deputy Alaniz to contact Sergeant Roth regarding Sheriff's departments role in the event with the rolling closures
4. SE Garwick to contact Administration to confirm Special Event Permit Committee's review of event and preparation of Conditions of Approval

CONTINUED ITEMS:

02-12-04 SAN DIMAS FESTIVAL OF ARTS/36TH ANNUAL WESTERN ART EXHIBITION

REQUEST FROM STAFF, to review traffic control plans for the Festival of Arts event scheduled for April 27-29, 2012. This event will close First Street from Iglesia to library parking lot, April 26th through April 30th.

DISCUSSION:

Superintendent Campbell opened review of matter and advised the re-submitted plans show more information and include the ADA requirements. Per Campbell if everything on TCP stays within the limits the closure looks adequate. All signage looks good as well. D. Coleman asked if the closure on 1st Street means the sidewalk is closed as well. He also asked for confirmation of dates of closure. SE Garwick confirmed the sidewalk will remain open and that the original request from Event Organizer's was to close from Wednesday to Monday; however that has been changed to Thursday to Monday. SE Garwick further commented a detour to Senior Center will be posted as well. TE Siecke indicated on the south end of the parking lot, the first two parking spaces should be taken to assist with turn arounds. D. Coleman commented those might be handicapped (and might not be able to be reserved). SE Garwick said to ask for a minimum of one stall.

RECOMMENDATION:

Traffic control has been reviewed and recommendations will be forwarded to event organizers.

04-11-01 SMEAD WAY/HALLOCK AVE

REQUEST FROM RESIDENT, to restrict parking on northwest terminus of Smead Way because street is too narrow. Review petition of residents and update. Review input from Fire department.

UPDATE: LA County Fire Department to provide clarification of recommendations.

DISCUSSION:

SE Garwick opened this matter with the introduction of LA County Fire Chief Dave Thies who would be presenting the LA County Fire Department's position with regards to Smead Way and Hallock Avenue, as it will come to conclusion today.

Chief Thies recapped this matter and advised that the Fire Department was requested to review Smead and Hallock as a resident felt they were too narrow. The department originally thought a verbal communication was sufficient which in turn snowballed and thus took much longer than expected to resolve. The process included some miscommunications, scheduling conflicts and getting the information to the right parties (within their organization). Working together with Traffic Safety and Chair Patel, final recommendation language for these two streets has occurred. The LA County Fire departments final recommendation is these two streets are 'existing non-conforming to current code'. Chief Thies stated there are numerous non-conforming streets throughout the County of LA. But after they (Smead and Hallock) were brought to their attention (via TSC) and working through their Fire Prevention Bureau, they have confirmed the Fire Department will be able to function and provide services without parking restrictions. It is an existing non-compliant area and there is nothing else required. Secretary Abangan added that Chair Patel did receive and accepted the revised approval letter from the LA County Fire department. TSC will send a letter to all residents advising of the final recommendations for Smead and Hallock and attaching a copy of the Good Neighborhood Parking suggestions. Resident Bridgewater thanked the committee and also said they appreciated the No Outlet signage posted, as it has deterred the drivers who previously were unaware of the cul de sacs.

RECOMMENDATION:

No further action required on this matter.

Adjourned – 10:36 am

Notes:

- No additional comments made by residents, audience members with respect to traffic items other than specified above.
- Next Traffic Safety Meeting is scheduled for April 18, 2012