



AGENDA
REGULAR CITY COUNCIL MEETING
TUESDAY, JUNE 26, 2012, 7:00 P. M.
SAN DIMAS COUNCIL CHAMBERS
245 E. BONITA AVE., SAN DIMAS, CA

CITY COUNCIL:

Mayor Curtis W. Morris
Mayor Pro Tem Emmett G. Badar
Councilmember Jeff Templeman
Councilmember Denis Bertone
Councilmember John Ebiner

1. CALL TO ORDER AND FLAG SALUTE

2. RECOGNITIONS

- a. Recognize Los Angeles County Fire Department Firefighter of the Year
- b. Recognize Los Angeles County Sheriff's Department Public Safety Employee of the Year

3. ORAL COMMUNICATIONS (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or asked to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

- a. Members of the Audience

4. CONSENT CALENDAR

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council requests separate discussion.)

- a. Resolutions read by title, further reading waived, passage and adoption recommended as follows:

- (1) **RESOLUTION NO. 2012-38, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS APPROVING CERTAIN DEMANDS FOR THE MONTH OF JUNE, 2012.**

- b. Approval of minutes for special City Council meeting of May 22, 2012 and regular City Council meeting of June 12, 2012.

END OF CONSENT CALENDAR

5. OTHER MATTERS

- a. 2012-2013 Annual City Budget
 - 1) Adoption of 2012-2013 Annual Capital and Operating Budget.
 - 2) Adoption of Appropriation Limit for FY 2012-2013:
RESOLUTION NO. 2012-39, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ADOPTING APPROPRIATIONS LIMIT FOR FY 2012-2013.

- b. Review and adopt city-wide Mandatory Commercial Recycling Program.
- c. Award of Cash Contract 2012-04, Downtown Façade Upgrade, to SPEC Construction Co., Inc. in the amount of \$225,650.

6. ORAL COMMUNICATIONS

- a. Members of the Audience (Speakers are limited to five-minutes or as may be determined by the Chair.)
- b. City Manager
- c. City Attorney
- d. Members of the City Council
 - 1) Councilmembers' report on meetings attended at the expense of the local agency.
 - 2) Designate Voting Delegates for 2012 League Annual Conference.
 - 3) Reappointments to Equestrian Commission.
 - 4) Appointments to Parks and Recreation Commission.
 - 5) Individual Members' comments and updates.

7. CLOSED SESSION

Recess to a City Council closed session pursuant to Government Code Section 54956.9:

- a. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (SUBDIVISION (a) OF GOVERNMENT CODE SECTION 54956.9)**
Name of Case: Robert Mathis II v. Curt Morris, Mayor of San Dimas; Curt Morris an individual; City of San Dimas; and Does 1 through 50, inclusive. Case No. KC063259
- b. Report on closed session items.

8. ADJOURNMENT

The next meeting is July 10, 2012, 7:00 p.m.

AGENDA STAFF REPORTS: COPIES OF STAFF REPORTS AND/OR OTHER WRITTEN DOCUMENTATION PERTAINING TO THE ITEMS ON THE AGENDA ARE ON FILE IN THE OFFICE OF THE CITY CLERK AND ARE AVAILABLE FOR PUBLIC INSPECTION DURING THE HOURS OF 8:00 A.M. TO 5:00 P.M. MONDAY THROUGH FRIDAY. INFORMATION MAY BE OBTAINED BY CALLING (909) 394-6216. CITY COUNCIL MINUTES AND AGENDAS ARE ALSO AVAILABLE ON THE CITY'S HOME PAGE ON THE INTERNET:
<http://cityofsandimas.com/minutes.cfm>

SUPPLEMENTAL REPORTS: AGENDA RELATED WRITINGS OR DOCUMENTS PROVIDED TO A MAJORITY OF THE SUBJECT BODY AFTER DISTRIBUTION OF THE AGENDA PACKET SHALL BE MADE AVAILABLE FOR PUBLIC INSPECTION AT THE CITY CLERK'S OFFICE AT 245 EAST BONITA AVENUE DURING NORMAL BUSINESS HOURS. [PRIVILEGED AND CONFIDENTIAL DOCUMENTS EXEMPTED]

POSTING STATEMENT: ON JUNE 22, 2012, A TRUE AND CORRECT COPY OF THIS AGENDA WAS POSTED ON THE BULLETIN BOARDS AT 245 EAST BONITA AVENUE (SAN DIMAS CITY HALL); 145 NORTH WALNUT AVENUE (LOS ANGELES COUNTY PUBLIC LIBRARY, SAN DIMAS BRANCH); AND 300 EAST BONITA AVENUE (UNITED STATES POST OFFICE); AND AS A COURTESY, AT THE VONS SHOPPING CENTER (PUENTE/VIA VERDE) AND THE CITY'S WEBSITE AT WWW.CITYOFSANDIMAS.COM/MINUTES.CFM.

RESOLUTION NO. 2012-38

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF SAN DIMAS, CALIFORNIA, APPROVING
CERTAIN DEMANDS FOR THE MONTH OF
JUNE 2012**

WHEREAS, the following listed demands have been audited by the Director of Finance;
and

WHEREAS, the Director of Finance has certified as to the availability of funds for
payment thereto; and

WHEREAS, the register of audited demands have been submitted to the City Council for
approval.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of San Dimas
does hereby approve Warrant Register: 06/29/2012; 140458 through 140589; in the amount of
\$750,611.80.

PASSED, APPROVED AND ADOPTED THIS 26th DAY OF JUNE 2012.

Curtis W. Morris, Mayor of the City of San Dimas

ATTEST:

Ina Rios, CMC, City Clerk

I HEREBY CERTIFY that the foregoing Resolution was adopted by vote of the City
Council of the City of San Dimas at its regular meeting of June 26, 2012, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Ina Rios, CMC, City Clerk

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***THE WARRANT DISBURSEMENT
JOURNAL IS NOT AVAILABLE TO
VIEW THROUGH LASERFICHE***

***A PAPER COPY IS AVAILABLE IN THE
FINANCE DEPARTMENT***

SORRY FOR ANY INCONVENIENCES.

DOCUMENT IMAGING DEPT.



MINUTES
SPECIAL CITY COUNCIL MEETING
TUESDAY, MAY 22, 2012, 6:00 P. M.
CITY COUNCIL CONFERENCE ROOM
245 E. BONITA AVE.

PRESENT:

Mayor Curtis W. Morris
Mayor Pro Tem Emmett G. Badar
Councilmember Denis Bertone
Councilmember John Ebner
Councilmember Jeff Templeman
City Manager Blaine Michaelis
City Attorney J. Kenneth Brown
City Clerk Ina Rios
Assistant City Manager for Community
Development Larry Stevens
Assistant City Manager Ken Duran
Director of Public Works Krishna Patel
Director of Parks and Recreation Theresa Bruns
Finance Manager Barbara Bishop
Business License Steven Valdivia

San Dimas Sheriff's Station
Captain Don Slawson

ABSENT:

Director of Development Services Dan Coleman

1. CALL TO ORDER

Mayor Morris called the meeting to order at 6:00 p.m.

2. ORAL COMMUNICATIONS

(For anyone wishing to address the City Council on an item on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. Speakers will be subject to a three-minute limit.)

- a. Members of the Audience

There were no comments.

3. STUDY SESSION

- a. Discuss 2012-13 Budget for the City of San Dimas

City Manager Michaelis stated that staff will present the red-lined 2012-13 Budget to identify practical and possible reductions, as a representation of a minimal operating budget. He solicited Council's input to the various proposals for incorporation into the final 2012-13 Budget for Council's approval in June. Mr. Michaelis stated that additional reductions are needed to accommodate the impact from the dissolution of redevelopment, and at the first meeting in June, he will bring back a plan of action for Council's consideration and direction.

Assistant City Manager reviewed the red-lined items in the 2012-13 Budget that represent a savings of \$368,710, in a Budget of \$17.7 million in revenue and \$18.9 million in expenditures; leaving a gap of \$1.2 million. He stated that in order to balance this budget, \$1.2 million from reserves will be used to offset the gap, which leaves \$11.9 million in reserves for the next fiscal year.

4. b

In response to Councilmember Bertone, Director Bruns replied that Community Senior Services provides retired senior volunteer programs and other senior case management programs. She said for the last four years, the City has contributed \$5,000 in direct funding, and prior to that, the City contributed \$1,000. She said the organization gets other funding from Federal and United Way grants.

Councilmember Bertone suggested that instead of eliminating the funding altogether for the Community Senior Services, the budget can be trimmed by \$4,000, and \$1,000 can be contributed.

Councilmember Bertone stated that he could not vote in favor of the proposed budget that eliminates the \$2,400 funding for Project Sister, a program he feels is extremely important.

The City Council discussed fees to the Local Government Commission, League of California Cities, California Contract Cities Association, Council of Governments, and Southern California Association of Governments. Councilmember Bertone stated that the Council of Governments secures many grants for the City that more than compensate for the fees, including Southern California Edison and Rivers Mountain Conservancy. He added that the Local Government Commission distributes literature on environmental programs.

Discussion ensued by staff and the City Council regarding the Business Improvement District (BIDS); City Attorney costs; the Chamber of Commerce contribution; rehabilitation of Downtown Boardwalks; the recognition awards dinner; special department supplies; and publications.

City Manager Michaelis replied to the City Council that the County of Los Angeles is proposing a parcel tax on the November Ballot that will generate funds for the National Pollutant Discharge Elimination System (NPDES) and aside from agency property, there is no surplus of city assets to sell. Mr. Michaelis stated that the Transient Occupancy Tax (TOT) is currently 8%, and he proposed increasing the TOT up to 12%. He said the proposal for the tax increase would have to be approved by voters at the March 2013 General Municipal Election.

Staff was directed to discuss elimination of the recognition program with employees; and explore increasing the Transient Occupancy Tax and parking citations. Staff will bring back a plan of action for Council to consider in June.

4. ADJOURNMENT

Mayor Morris adjourned the special meeting at 6:56 p.m. The next meeting is May 22, 2012, 7:00 p.m.

Respectfully submitted,

Ina Rios, CMC, City Clerk



MINUTES
REGULAR CITY COUNCIL MEETING
TUESDAY, JUNE 12, 2012, 7:00 P. M.
SAN DIMAS COUNCIL CHAMBERS
245 EAST BONITA AVENUE

PRESENT:

Mayor Curtis W. Morris
Councilmember Denis Bertone
Councilmember John Ebner
Councilmember Jeff Templeman

City Manager Blaine Michaelis
City Attorney Ken Brown
City Clerk Ina Rios
Assistant City Manager for Community Development Larry Stevens
Assistant City Manager Ken Duran
Director of Development Services Dan Coleman
Director of Public Works Krishna Patel
Director of Parks and Recreation Theresa Bruns

ABSENT:

Mayor Pro Tem Emmett G. Badar

1. CALL TO ORDER AND FLAG SALUTE

Mayor Morris called the meeting to order at 7:00 p.m. and led the flag salute.

2. ORAL COMMUNICATIONS (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or ask to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

a. Members of the Audience

1) Pui-Ching Ho, Library Manager, invited readers to sign up and earn prizes for the Summer Reading program beginning Saturday, June 16; also on June 16th, 3:00 p.m. learn how to draw your favorite character with Cartoonist Dave Boatman; get a free book and earn prizes when you sign up to play the reading game; Magic Show will be held at 3:00 p.m. on Wednesday, June 20; On Thursday, June 21, 6:30 p.m. the Evening Book Club will read the book for June "Their Eyes Were Watching God"; play board games on Saturday, June 23, 3:00 p.m.; join John Richard Woloski and his Puppet Show on Wednesday, June 27, 3:00 p.m.; Saturday, June 30, 3:00 p.m. sign up for the Paper Making Workshop for the entire family. For more information on any program or activity, contact the San Dimas Library at 909.599.6738.

2) Susan Kehr, Storage Facility Center, expressed her appreciation that the Gold Line is looking at alternate sites to construct their parking structure. She asked staff to ensure the Storage Facility property is not rezoned for the Regional Housing Needs Assessment (RHNA).

3) It was moved by Councilmember Bertone, seconded by Councilmember Templeman to excuse Mayor Pro Tem Badar's absence due to illness. The motion carried unanimously.

3. CONSENT CALENDAR

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council requests separate discussion.)

MOTION: It was moved by Councilmember Bertone, seconded by Councilmember Ebiner, and carried by those present (Mayor Pro Tem Badar was absent) to accept, approve, and act upon the consent calendar, as follows:

Councilmember Bertone stated that an Activity Report on the Council of Governments will be placed on the consent calendar and questions can be referred to him or to City Manager Michaelis.

a. Resolutions read by title, further reading waived, passage and adoption recommended as follows:

(1) **RESOLUTION NO. 2012-37, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS APPROVING CERTAIN DEMANDS FOR THE MONTHS OF MAY AND JUNE, 2012.**

b. Approval of minutes for City Council/Staff Retreat meeting of May 14, 2012 and regular meeting of May 22, 2012.

c. Written report on the activities of the San Gabriel Valley Council of Governments.

d. Reject claim for damages from Betty P. Porrazzo.

END OF CONSENT CALENDAR

4. ORAL COMMUNICATIONS

a. Members of the Audience (Speakers are limited to five-minutes or as may be determined by the Chair.)

1) Vivian Rose Carrasco, 408 West 4th Street, said she is ill and recently returned to her home after eight years. She asked for assistance in abating code enforcement for property maintenance issues that occurred during her absence.

Mayor Morris suggested she leave contact information with the City Manager.

b. City Manager

City Manager Michaelis reminded the viewing audience that the Mayor's live Call-in show airs Thursday, June 14th at 7:00 p.m. He encouraged viewers to call.

c. City Attorney

There was no report.

d. Members of the City Council

- 2) Direction regarding the request for the Mayor to sign a letter asking for Phase 2B of the Gold Line project (from Glendora to Claremont) be included in an update of the Measure R expenditure plan and supporting an extension of the term of Measure R funds to ensure funding for Phase 2B.

City Manager Michaelis reported that the Metropolitan Transportation Authority is seeking voter support to make Measure R permanent. Mr. Michaelis stated that the Gold Line has asked Mayors to write a letter of support ensuring that Phase 2B of the Gold Line project is included in the updated expenditure plan.

Councilmember Templeman stated he is not in favor of the extension of the tax, and expressed concerns about the expenditure of \$1 million committed to the Gold Line Station. He recommended that the Gold Line be part of the funding cycle.

Councilmember Bertone stated that the request is to earmark Measure R funds for the extension from Azusa to Claremont.

City Manager Michaelis suggested that "*Extension to Claremont must be a priority project to be completed through an extension of the sales tax*" be stricken from page two of the support letter.

CONSENSUS: It was the consensus of the City Council present to authorize Mayor Morris to sign a letter of support, as amended, on behalf of the City Council to include the Gold Line Phase 2B from Azusa to Claremont, in the Metropolitan Transportation Authority's expenditure plan.

- 2) Appointment to the Senior Citizen Commission.

Senior Citizen Commissioner Connie Brown's term expired on May 31, 2012 and she is not eligible for reappointment having served three terms.

Councilmember Bertone said he and Mayor Morris interviewed candidates on Wednesday, June 6, 2012 and selected Beth Costanza for the vacancy.

MOTION: It was moved by Councilmember Bertone, seconded by Councilmember Templeman, to appoint Beth Costanza to the Senior Citizens Commission for a two-year term ending May 31, 2014. The motion carried unanimously.

- 1) Councilmembers' report on meetings attended at the expense of the local agency.

Councilmembers did not attend any meetings at the expense of the city.

- 4) Individual Members' comments and updates.

1) Councilmember Templeman said he, along with Mayor Morris and Councilmember Badar, attended the San Dimas Historical Society's Ice Cream Social, at the Walker House, and he would like staff to keep working to attract a restaurant to the Walker House.

2) Councilmember Ebner announced that Music-in-the-Park starts Wednesday, June 13, 2012, at 7:00 p.m., with the Jazz Ensemble.

3) Councilmember Ebner also announced that the HEROES Organization will be unveiling additional names on the Veteran's Memorial at Freedom Park, at 4:00 p.m. on Thursday, June 14th.

5. CLOSED SESSION

Mayor Morris recessed the regular City Council meeting at 7:26 p.m. to a closed session pursuant to Government Code Section 54956.8:

a. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Property: Assessor Parcel Number 8665-003-001 and 8665-001-005
Negotiating Parties:
For City: Blaine Michaelis, City Manager, Larry Stevens, Assistant City Manager for Community Development, and J. Kenneth Brown, City Attorney.
For Seller: NJD Limited; Agent: Travis W. Gillmore, Phelps-Tointon, Inc.
Under Negotiation: Terms of possible gifting of property to the City.

b. CONFERENCE WITH LABOR NEGOTIATOR (Pursuant to G.C. Section 54957.6)

City Representative: Blaine Michaelis
Employee Group: City of San Dimas Employees

c. Report on closed session items

There was no reportable action.

6. ADJOURNMENT

Mayor Morris adjourned the regular City Council meeting at 10:05 p.m. The next meeting is on June 26, 2012, 7:00 p.m.

Respectfully submitted,

Ina Rios, CMC, City Clerk



Agenda Item Staff Report

TO: Honorable Mayor and Members of the City Council
For the Meeting of June 26, 2012

FROM: Blaine Michaelis, City Manager

INITIATED BY: Ken Duran, Assistant City Manager

SUBJECT: Fiscal Year 2012-2013 Budget Adoption

SUMMARY

Adoption of the FY 2012-2013 Annual Capital and Operating Budget.

BACKGROUND

The preparation of this year's budget was unprecedented for its challenges due to the loss of Redevelopment Agency revenue due to the dissolution of the City's Redevelopment Agency by the State. The loss of revenue not only impacted the Redevelopment and Housing Funds but the General fund due to the inability for the Agency to make the annual debt service payment owed to the City for prior loans and loss of reimbursement to the City for redevelopment related administrative costs. These losses along with a reduction in sales tax resulted in significant loss to General Fund revenues in the current fiscal year FY 11-12 and for the FY 12-13 fiscal year. In fiscal year FY 11-12 the budget had allocated \$900,000 in Reserves for Economic Uncertainty anticipating the reduction in sales tax. However, those reserve funds were needed to make up for the loss of Redevelopment general fund payments in this current year. This budget challenge led to a slightly altered budget process this year.

The City began this year's budget process in February with a City Council and Staff Study Session to establish preliminary budget priorities and discuss some of the potential challenges. Given feedback from the Council staff then developed

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very austere department and capital improvement budgets including revising current year budget projections and making recommendations for the FY 2012-13 budget which were then compiled into an overall draft budget. The initial draft budget with the significant reduction in revenue, had approximately \$1.5 million in General Fund expenditures over revenue. On May 8th the City Council conducted a study session to review the significant budget issues. Staff outlined the details of the loss of Redevelopment revenue and its impacts and outlined the capital improvement projects from the Special Funds.

Staff was then challenged to revisit department budgets with the intent to further identify potential cost reductions. Adjustments were made reducing expenditures in some maintenance and operations and elimination or adjustments to programs. This round of reductions resulted in a total budget positive impact of \$427,000 for FY 12-13.

On May 22nd another Council Study Session was held where the Council reviewed this latest revised budget. There was some Council discussion on the impacts of some of these budget reductions and program and support eliminations. The budget presented this evening includes all of those adjustments proposed at that meeting. If the Council desires to reconsider any of those items staff recommends that that be done in September when we review the audited FY 11-12 numbers. Since the May 22nd meeting staff has continued to review and make even further budget adjustments.

On June 12th the City Council met with the City Manager to discuss negotiations on salary and benefit matters as they relate to the employees and the budget. Those matters will be brought back to the Council in the coming weeks for further discussion.

The budget that is presented to you this evening is essentially the same as the draft budget reviewed at your May 22th meeting with these few noted exceptions that are marked in highlight in the budget:

- Residual Tax Distribution – p.20 - \$129,951 in FY 11-12 – The first ROPS distribution was made on June 1 by the County. After the distribution of pass thru, ROPS and administration costs, there were funds available for distribution to taxing entities. The City is one of the taxing entities and received \$129,951 in distribution. No revenue is budgeted for next year because of all of the uncertainties of the ROPS approval process.
- Building & Other Permits Revenue – p.20 – Revenues for FY 11-12 were increased due to actual revenue collected to date.
- CA Emergency Reim Grant – p.21 – Revenue increased by \$27,000 for additional reimbursements for storm damage expenses. However, there is also an increase in the expense for storm damage.

- Administration of Charter Oak Park – p. 21 – Increase the amount of administrative cost reimbursement for the Charter Oak Park by \$50,000.
- Transfer In from Walker House LLC – Increase the amount of administrative cost reimbursement by \$20,000 from the Walker House LLC for staff time in managing and maintaining the Walker House.
- Specific salary budget adjustments – Some salary budget adjustments were made to some part-time budgets to more accurately reflect hours actually worked, in particular in Administrative Services. Also there are currently three full-time vacant positions that will be filled but not for a few months so the budget for those positions reflects the few months' vacancy and lower starting salaries.
- City Attorney – p. 24 - The City Attorney contracted monthly retainer has been adjusted resulting in \$20,000 adjustment in the budget.
- General Insurance – p.25 – This year the City will receive a \$55,000 rebate in the annual General Liability Insurance deposit.
- Employee Benefit Expenses – p.25 – Employee benefit line items have been adjusted down to reflect adjustments in some salary budgets for part-time and vacant positions discussed above.
- Hydrology Study NJD – p.26 – Per Council direction \$10,000 was added to conduct a hydrology study for the northern foothills project.
- Downtown Boardwalk Main. – p.28 - \$5,000 was added to the maintenance account for downtown boardwalk.
- Telephone – p.29 – Budget was reduced next year due to the removal of the last three City paid public pay phones.
- Special Fund Project Shifts – There were a few projects in Fund 2, 12 and 20 that were budgeted for FY 11-12 that were moved over to FY 12-13 because due to time constraints that could not be completed. Some corresponding Grant fund payments tied to those projects were also moved over.
- Fund 12 – Rennell Ave. Storm Drain – p.45 - \$140,000. This is an added project to upgrade portions of the Rennel Ave. storm drain in conjunction with storm drain improvements by the developer of the Lone Hill housing tract.
- Fund 70 – Computer Equipment and Software – p.80 – Budgets were reduced in both the equipment and software accounts.

- Prop A, C and Measure R – p. 84,86,88 – Revenues estimates were increased for each fund based upon updated projections from the County.

As a summary, the budgeted revenue estimates were developed very cautiously and conservatively again this year because of the general state of the economy and the anticipated reduction in sales tax and reflect the loss of \$1.4 million in Redevelopment loan repayments, loss of reimbursement to the general fund for Redevelopment and housing administrative costs and reduction in sales tax. The result is that total General Fund Revenues, including Transfers In, as shown in Schedule 1, are **\$17,825,523**, a \$1,894,541 decrease from last year. The total General Fund Expenditures, including Transfers Out are **\$18,718,489**, a \$443,355 decrease over last year. This expenditure number represents a much greater reduction in expenses than it would appear because there were some one-time expense savings in last year's budget that had to be restored in this year's budget including the suspension of the Sheriff's contract liability trust fund and use of grant funds to off-set some Sheriff's contract items. Therefore, the General Fund reflects **\$892,966** in expenditures over revenue. This budget utilizes \$892,966 in reserves to balance the budget. Even after use of those reserves the ending General Fund balance is \$12,382,995 in cash reserves, which is 66% of annual operating expense.

The adoption of this budget does not complete this year's budget process. Within the coming weeks staff will be presenting back to the Council revised options for further budget adjustments. Also within the next several weeks more information may be known on the status of pending legislation that could potentially allow for the repayment of all or a part of the outstanding Redevelopment Agency City loans.

Some of the Special Funds budgets are also impacted by the loss of Redevelopment Agency funds and the impact on the General Fund. Funds 30 – 39 of the budget are directly related to the Redevelopment Agency. Some of these are prior funds that were closed out due to the Redevelopment dissolution and some are new funds set-up for the Successor Agency. A further description of those funds is contained in the Budget Notes.

In past years the General Fund has transferred funds to several dedicated Special Funds, in particular Fund 12 – Infrastructure, Fund 20 – Park Development and Fund 70 – Equipment Replacement. In some years that allocation has occurred as part of the budget adoption and in more recent years that decision has been made after review of the prior year's end of year audit. This budget does not reflect an initial fund transfer to those funds. Those Funds are still programmed with several important projects. Consequently, Funds 12 and 20, in particular, are left with very low ending fund balances. We will revisit the potential for transfers in September after the year-end audit.

RECOMMENDATION

1. Receive a brief summary presentation from staff on the budget.
2. Adopt the FY 2012-2013 Annual Capital and Operating Budget with the understanding that staff will be presenting further budget adjustment options within the coming weeks.

**FISCAL YEAR 2012-13
BUDGET NOTES**

GENERAL FUND REVENUES

As described in the Staff Report revenues are impacted by the loss of Redevelopment Agency funds. Total revenue including Transfers In is budgeted at \$17,825,523. This is \$1,894,541 less than last year's budget. Major revenue categories include:

- Property Tax - \$2,334,021 – A slight increase.
- Sales Tax - \$5,340,729 – A \$370,000 decrease over last year. A portion of the loss of a sales tax generator is made up by some general increases and recalculation of the Triple Flip allocation.
- Franchise Tax - \$2,079,820 – A slight increase.
- Business License - \$408,000 – No increase.
- Transient Occupancy Tax - \$711,300 – A \$51,000 increase.
- Building Permits - \$359,866 – Estimates are a \$76,000 increase due to increased building activity. Permits are difficult to estimate because of the uncertainty of when development projects may move forward. Revised estimates for FY 11-12 \$435,000 over the adopted budget.
- Motor Vehicle License Fees - \$2,914,926 – A \$185,000 decrease over last year due to a shift of funds by the State.

GENERAL FUND EXPENDITURES

The expenditures are carefully planned and General Fund expenditures for 2012-13 are budgeted to be \$18,718,489 approximately a \$443,355 decrease over last year's expenditures.

The proposed budget does not include any employee salary or benefit increases.

CITY COUNCIL - 4110

The City Council budget includes stipends and expenses pertaining to the City Council. The budget reflects a decrease in travel and meeting and special supplies.

CITY MANAGER/CITY CLERK - 4120

The City Manager/City Clerk budget includes salaries and expenses for the City Manager, City Clerk and the Housing Division. The elimination of the Redevelopment Agency had a direct effect on the Housing Division since that

was the major source of funding for the housing programs.

- Election Services - \$77,000 – Cost for the bi-annual General Municipal Election in March 2013. The estimated cost is 40% higher than the last election.

ADMINISTRATIVE SERVICES – 4150

The Administrative Services budget includes salaries and expenses for Administration, Finance, Parking Enforcement, Information Services and Personnel. Line item expenses include items such as department personnel, professional services (auditors) and employee enhancement programs. Many of the operations and special programs accounts were reduced an overall total of \$23,500. Other significant changes include:

- Part time Parking Enforcement Officers - \$16,000 decrease. Last year staffing to add four additional part-time shifts per week was added. Overnight parking compliance has increased during the week so the budget reflects eliminating the additional shifts.

CITY ATTORNEY - 4170

The City contracts for City Attorney and City Prosecutor services.

- City Attorney - \$160,000 – This budget reflects legal services for general City matters. Legal services pertaining to the Successor Agency and Housing Authority projects are budgeting in those respective Special Funds. The amount is down from last year because of a reduction in the amount of the monthly retainer and anticipated reduction in special projects.
- City Prosecutor - \$45,000 – Decrease due to less use of the prosecutor due to the addition of the Administrative Citation process.

GENERAL SERVICES - 4190

The General Services account provides for non-departmental general expenses such as insurance, office and computer supplies and maintenance, as well as, employee benefits. Budget highlights include:

- Chamber of Commerce - \$45,000 – The City has an Agreement with the San Dimas Chamber of Commerce to provide certain services to the City and business community. The City contributes funds to the Chamber for those

services. For the past several years the amount has been \$50,000. The amount this year is reduced to \$45,000.

- Insurance – The City is self-insured as a member of a self-insurance risk pool, the California Joint Powers Insurance Authority. General Liability - \$422,693 – The Annual Contribution amount is \$477,637, with a rebate of \$54,994 making the net budget amount \$422,693. Property Insurance - \$99,530 – The amount has increased slightly due to increased building valuation. Workers Compensation - \$165,229 – This represents a 25% increase over last year.
- Health Insurance and Optional Benefits – Budget amount \$1,085,580 – This is the budget for the City's cafeteria contribution for employee health, dental and vision insurance for full-time and regular part time employees. In December 2011 the City increased the monthly cafeteria amount. The budget reflects a full year of that increase.
- Retiree Health Coverage - \$16,848 - The City provides \$112 per month per retiree for health insurance benefits for retirees that chose to continue to enroll in the City offered health plan. There are currently 13 retirees receiving this benefit. The City applies a "pay as you go" for this expense and budgets the annual cost as opposed to pre-funding the liability.
- PERS Retirement Contribution – Budget amount \$1,085,580 – The employees continue to contribute 2.5% to the cost of the retirement plan. This year's budget amount reflects the employer rate of 14.194% of total payroll, a .227% increase, and 4.5% for the employee portion paid by the City.
- Public Access Contract Assistance and Equipment – Total \$85,000. These expenses are for the operation of the City Public Access channel. The expenses are for the contract with the University of La Verne for the management of the channel and equipment purchases. A portion of these expenses are funded by a 1% PEG fee that was implemented in January . 2009 and is projected to generate \$76,000 this year.
- Debt Service/Sr Ctr Comm Bldg - \$0 – The City had an annual debt service payment on the financing of the Senior Center renovation. The last payment was made in July 2011 so there is no more debt obligation.
- Community Program Requests – \$0 - A few years ago this line item was added to provide a source of funding for requests from community groups that come up throughout the year. Last year the City provided funding for Inland Valley Council of Church's food bank, SGV Homeless Council and San Dimas Sheriff's Booster Club. There are no funds budgeted for this year.
- General supplies and maintenance – There were a number of adjustments to general supply and maintenance accounts realizing a net savings.

PUBLIC SAFETY - 4210

The Public Safety budget includes expenditures for contract law enforcement services provided by the Los Angeles County Sheriff's Department and animal

control services provided by contract with the Inland Valley Humane Society. Budget highlights include:

- The Sheriff's contract budget includes an overall contract rate increase of 3.07%. The Bonita Unified School District contributes a portion of the funds necessary for the School Resource Officer (1/2) and the Probation Officer (GAAP) contract (1/4). In the past few years the City's portion of these positions were funded from a State COPS grant fund (Fund 41). However, the status of the COPS grant is in question this year so these items have been transferred back to the General Fund.
- This year's budget reflects adjustments in some of the services levels provided for in the Sheriff's Department contract. These adjustments were made to the mix of service with a net gain in the number of shifts deployed resulting in a slight reduction in cost.
- Animal Control Services – Budget amount \$122,315 – This is the 2nd year of a three year contract with the Inland Valley Humane Society for animal control services. The budget reflects a 1.74% cost of living adjustment. The budget also includes the final of a five year, \$10,000 per year contribution towards their shelter renovation project which was completed a couple of years ago.

RISK MANAGEMENT - 4211

The Risk Management budget sets aside minimal funds to cover claims or liabilities not covered under the City's self-insurance pool. In addition a portion of reserve funds are set-aside for this purpose.

EMERGENCY SERVICES - 4212

The Emergency Services budget provides for emergency preparedness expenses and a contingency fund for expenses as a result of a disaster or emergency. Like the Risk Management budget a portion of reserve funds are also set aside for emergency or disaster purposes.

- Storm Damage - \$60,000 FY 11-12. This is for the previously Council approved allocation for repairs to Golden Hills Road from the 2010 storms.

COMMUNITY DEVELOPMENT - 4308

The Community Development Department oversees the Development Services and Public Works Departments. Budget Highlights include:

- Engineering Services – City Engineer – Budget amount - \$55,000 – Contract engineering services to assist with development and to provide City engineer services.

- Housing Element – Budget Amount - \$25,000. This is anticipated to be a two year project with the budget amount for the first year only. Staff is working aggressively to address concerns with the assigned RHNA.
- Business Improvement District Support – Budget amount - \$3500 – This is to provide support in BID formation if ongoing efforts indicate the existing working group moves forward successfully.

Other tasks being handled in FY12-13 by Community Development Department Staff include:

- Completion of façade upgrades for five Downtown businesses (funded in FY11-12 Budget).
- Monitoring of various regional initiatives including the SCS/RTP, Congestion Mitigation Fee Program, Gold Line DEIR, RHNA Appeal and similar projects.
- Completion of Master Plan and seeking grant funding for Walnut Creek Regional Park.
- Completion of sustainability and energy conservation efforts associated with SGVCOG & SCE grant.
- Continuing review of several development projects including Grove Station (including affordable housing), Costco pads, NJD processing and potential development of the Tzu Chi Buddhist Foundation property
- Completion of implementation of 2008 Housing Element zoning and code amendments
- Completion of Sign Code

A number of projects have been eliminated or reduced in scope to address budgetary concerns including BID assistance (reduced), Antique Store mural (eliminated), entry signs (eliminated), Housing Element (reduced), Walnut Creek Park survey/LLA (eliminated) and contract planning assistance (eliminated).

DEVELOPMENT SERVICES – 4309

The Development Services Department includes three functions: planning, building & safety and code enforcement. The Planning Division is responsible for current and long-term planning of the community, development review, subdivision review, environmental review, and providing staff support for Development Plan Review Board and Planning Commission. The goal of the City's Code Compliance program is to promote and maintain a quality living environment for residents. The budget includes salaries and administrative expenses. Most of the expenditures in this account are budgeted at similar levels as prior year with the following exceptions:

- Contract Code Compliance Assistance – Proposed reduction of \$800.
- Nuisance Abatement Hearing Officer – Proposed reduction of \$4,000.

- Publications and Dues – Proposed increase by \$1,750 based upon membership increases by APA, CACEO and various publications.
- Travels and Meetings – Proposed reduction by \$2,500.
- Special Supplies Public Hearing Notice Signs – Increased by \$3,200 based upon anticipated public hearings for various projects; however, this cost is born by project applicants.

BUILDING & SAFETY – 4311

The San Dimas Building and Safety Division is responsible for administering and enforcing the California Building Codes and the construction section of the San Dimas Municipal Code to ensure minimum standards to protect life and property. The main function of the Building and Safety Division is to help safeguard the public health, safety and general welfare through performing plan checks, inspections, record maintenance and disaster preparedness. The budget includes salaries and administrative expenses. Most of the expenditures in this account are budgeted at similar levels as prior years with the exception of the following:

- Publications and Dues – Proposed reduction by \$700.
- Special Departmental Supplies – Proposed increase by \$1,200.
- Contract Plan Check – Proposed increase by \$10,000 due to resignation of Plans Examiner and interim replacement with contract plan checking until the position is filled.
- Contract Inspector – Proposed reduction by \$400.

PUBLIC WORKS

The Public Works Department is comprised of two divisions: Administration/Engineering and Street Maintenance. The department is responsible for engineering design construction and maintenance of public works infrastructure: streets, traffic signals, sewers, storm drains, sidewalks, and other public works. The maintenance division also maintains City equipment and vehicles. Budget highlights include:

Administration/Engineering – 4310

- Engineering Plan Check Services – Budget amount \$4,000 - Continue with some contract plan check services to assist staff in time of peak work load.
- Project Management Services – Budget amount \$40,000 – Reduced by \$5,000 this year, continue with the practice to contract for project management services to oversee City projects in time of peak work load.

Street Maintenance – 4341

- Overtime Weekend Program – Budget amount \$15,000 – Reduced this year by \$3,000 – Costs to supervise 6 juveniles for community service work on Sunday's who assist in cleaning and maintaining City facilities.
- NPDES Program - Budget amount - \$63,500 (total of all sub-categories) - Costs to adhere to the requirements of the NPDES program. Ongoing requirements include new inspections, best management practices and reporting. Costs likely to increase upon adoption of new Permit in the fall.
- Vehicle Parking District Maintenance – Budget amount \$15,000 – Continued repairs to asphalt and concrete in the Downtown parking district lots.
- Downtown Boardwalk Maintenance Budget – Budget amount \$20,000 – Reduced by \$5,000 this year. Budget reduced due to proposed removal of 12 problematic Liquid Amber trees which should lessen the amount of boardwalk repairs.

Vehicle/Yard Maintenance - 4342

- Fuel & Oil – Budget amount - \$85,000 – Increased by \$5,000 this year - This account is difficult to budget for due the volatility of fuel prices the past few years. With current prices this should be an accurate estimate.
- Yard/Buildings Upgrades/Repairs – Budget amount - \$16,000 – Costs associated with capital repairs to the yard buildings.

Traffic Control - 4345

- General Professional Services – Budget amount - \$42,000 – Contract street striping.
- Traffic Engineering Services – Budget amount - \$30,000 – Reduced by \$5,000 this year - Contract Traffic Engineer services.
- Special Department Supplies – Budget amount - \$40,000 – Paint costs for street striping consistent with last year.

PARKS AND RECREATION

The Parks and Recreation Department is comprised of three divisions: Facilities, Landscape Maintenance and Recreation. The Facilities division is responsible for the maintenance, repair and equipment replacement of all public buildings. Additionally, the Facilities division supervises the operation of the Swim and Racquet Club. The Landscape Maintenance division is responsible for the maintenance of and landscaping in parks, parkways and medians. The installation and maintenance of all playground and athletic field equipment is also

the responsibility of this division. The Recreation division is responsible for planning, organizing and conducting a comprehensive community recreation program for residents of all ages. The Parks and Recreation department is also responsible for the design and construction of City parks and recreation facilities. Improvements to Facilities, Civic Center, Senior Center, Parks and Swim and Racquet Club are appropriated in Fund 20 and 21. Budget highlights include:

Facilities - 4410

The Facilities budget includes facilities maintenance personnel salaries and the maintenance and operations budgets for the following park and City facilities: Marchant, Ladera Serra, Pioneer, Via Verde, Horsethief, Lone Hill, the SportsPlex and Sycamore Ranch. This overall budget is reduced by \$17,400 which includes a reduction in part-time building maintenance hours, elimination of annual conference attendance for the Facility Manager, elimination of the budget for vandalism expense, removal of three pay phones, and reductions in purchasing of supplies and tools for the maintenance of equipment and facilities. Budget savings of approximately \$15,000 are also realized in this budget with the vacancy in Parks and Recreation Department Secretary position.

Civic Center - 4411

The Civic Center budget includes the maintenance and operations budgets for City Hall, the Community Building and the Martin House. This overall budget is reduced by \$4,900 which includes the elimination of the rental of equipment budget, adjustment of the telephone budget, elimination of the budget for vandalism expense, and reductions in purchasing of supplies for the Civic Center.

Senior Center - 4412

The Senior Center maintenance budget includes the maintenance and operations budgets for the Senior Citizen/Community Center. This overall budget is reduced by \$5,100 which includes reductions in the purchasing of supplies for the maintenance of the Senior Center facility and equipment at the facility, the elimination of the budget for vandalism expense, as well as reductions to the table and chair replacement account.

Park Maintenance - 4414

The Park Maintenance budget includes landscape maintenance personnel salaries and maintenance and operations budgets for parks. This overall budget is reduced by \$4,400 which includes elimination of annual conference attendance for the Municipal Arborist, and reductions in purchasing of training materials, supplies and tools, and reductions in contracted pest control.

Median & Parkway Maintenance - 4415

The Median and Parkway Maintenance budget includes landscape maintenance personnel salaries and maintenance and operations budgets for median and parkway maintenance. This overall budget is reduced by \$3,450 which includes reductions to annual median island renovations, and reductions in purchasing of training materials, supplies and tools.

Recreation - 4420

The Recreation budget includes recreation personnel salaries and maintenance and operations budgets for recreation and senior citizen programs. This overall budget is reduced by \$38,500 and includes personnel and operational adjustments. With the vacancy of the Parks and Recreation Department Secretary position, responsibilities have been re-assigned to the two Departmental Assistants, the existing Recreation Coordinators and part-time recreation staff. The net savings through re-assignment and leaving the secretary position vacant is \$12,700 to this budget. Reductions to this budget include the elimination of the contribution to Community Senior Services and reduced program supplies for senior programs, the elimination of annual conference attendance for three recreation staff, reductions to professional memberships, and reductions to printing, rental of equipment, and program supply budgets.

Swim & Racquet Club – 4430

The Swim and Racquet Club budget includes personnel salaries and maintenance and operations budgets for the Swim and Racquet Club facility and programs. This overall budget is reduced by \$6,000 which includes the elimination of annual conference attendance for the coordinator, as well as reductions to the advertising, printing, janitorial, program, and maintenance supply budgets

TRANSFERS OUT/LOANS

The budget includes transfers out from the General Fund to other Special Funds. There is only one transfer budgeted at this time. In prior years the General Fund had transferred funds to Funds 12, 20 & 70 for capital projects and purchases. This budget does not include any initial transfers to these funds. As has been practice for the past few budgets future transfers may be considered after the close of the FY 11-12 and per City Council direction.

- Transfer to Fund 04 City Hall/Comm Bldg - \$764,395 – Transfer for debt payment on the Civic Center COP.

SPECIAL FUNDS

Special Funds are established to provide expenditures for a specific purpose. Revenue obtained for these funds comes from a variety of sources and in most cases, by statute or policy restricts the use of the money.

FUND 02 - STATE GAS TAX

State Gas Tax revenue is statutorily restricted and can only be used for street maintenance, repair and construction. Budget highlights include:

- Annual Pavement Preservation Program – Budget amount \$450,000 – Increase by \$250,000 due to Infrastructure Funding reduction - Annual street program of slurry seal, pavement repairs and other pavement preservation techniques .
- Hazardous Sidewalk Repair – Budget amount \$60,000 – Continuation of the annual repair of hazardous sidewalk throughout the City as needed.
- Gladstone St. Rehab \$440,000 - The total project cost is \$800,000 and allocated to Funds 2, 12 and 74. **Due to timing constraints project will be carried over from FY 11-12.**
- Lone Hill Avenue, Street and Landscaping Median between Arrow Highway and Cienega – Budget amount \$295,000 – The total project cost is \$1,030,000 and allocated in Funds 2, 73, and 74.
- Transfer to General Fund – Budget amount \$225,000 – The transfer reimburses the General Fund for personnel costs associated with eligible street improvement projects.

FUND 03 – WALKER HOUSE LLC

This Fund was set up for the Walker House LLC that was established for the tax credit program. This fund received revenue from the tax credit distribution. Annually it receives revenue generated from uses of the house and repayment of the loan from the Redevelopment Agency. Currently the food concession is vacant and therefore no rental revenue is projected. The dissolution of the Redevelopment Agency created no loan repayment in FY 11-12; however, the repayment will resume beginning FY 12-13. Expenses include insurance, maintenance and utilities for the house.

FUND 4 – CIVIC CENTER RENNOVATION

This Fund was created to show the expenses for the Civic Center renovation project. The fund received the \$5.5 million general fund reserves that were committed to the project and the \$7.5 million proceeds from the COP. Beginning in FY 11-12 the only ongoing expense is the annual COP debt service which is funded by a General Fund reserve transfer.

FUND 06 - SEWER EXPANSION

The Sewer Expansion fund receives revenue from private property connections to the public sewer fees, sewer maintenance and industrial waste reimbursement from the County. Connection fees experienced a significant increase due to some unforeseen connections.

- Sewer Master Plan – Budget amount \$80,000 – This project is to complete Master Plan Study.
- Extend Sewer Laterals on Gladstone – Budget amount \$15,000 – The project is to extend laterals to homes in conjunction with Gladstone Street Rehab project.

FUND 07 - CITY WIDE LIGHTING DISTRICT

The City Wide Lighting District receives revenue from a property tax assessment to be used exclusively for public lighting purposes. The money is used to maintain traffic signals and street lights, electricity, and special street light projects. Most of the expenditures are for ongoing maintenance and operations. Budget highlights include:

- Downtown Decorative Lighting 3rd Street San Dimas to Walnut – Budget amount \$120,000. The project is to continue to replace the street lights in the town core with nostalgic lights at the rate of two blocks per year. **Due to timing constraints project will be carried over.**
- Bonita Avenue Crosswalk – Budget amount \$15,000 – This project is to enhance crosswalk visibility at Exchange Place and Monte Vista Avenue.
- Street Light Electricity – Budget amount \$540,000 – This is the largest expenditure in this fund.

FUND 08 - LANDSCAPE PARCEL TAX

This fund receives revenue from a voter approved property tax assessment. Per voter approval the money is used exclusively to maintain parks, parkways,

medians, and trees. Annually the City Council has the authority to raise the amount of the assessment by the CPI. The revenue in the budget reflects a proposed 2% CPI increase. The revenue generated by the assessment does not fully cover the entire cost of the landscape maintenance. The expenses for the City personnel performing landscape maintenance functions are now fully borne by the General Fund. The reserve in this account has been drawn down over the past few years with on-going maintenance expenses and will most likely be depleted next year requiring the general fund to absorb even more of the expenses. Budget highlights include:

- Horsethief Canyon Park Maintenance – Budget amount \$95,000 – Contract maintenance for Horsethief Canyon Park. Additional maintenance expenditures are included in Fund 20 which is paid for from a County Grant. The grant funding will expire in a few years at which time the entire cost is borne by Fund 8.
- Tree Replacement - Budget amount - \$10,000 - Continue to fund ongoing tree replacements throughout the City. This amount is reduced because of recent grants received for trees and fewer replacement needs.
- Sportsplex Maintenance – Budget amount \$35,500 – The School District reimburses the City for 50% of this expense.
- Contract Tree Maintenance – Budget amount \$200,000 – Continues with our ongoing tree trimming schedule.

FUND 12 - INFRASTRUCTURE

This fund provides for capital improvement projects for the City's varied infrastructure. Revenue sources for the Fund are General Fund transfers, grants for specific projects and private development requirements. As described in the staff report the budget does not reflect a General Fund transfer at this time. Budget highlights include:

- Annual Pavement Reservation - \$-0- The full amount of this annual maintenance program is budgeted in Fund 2 this year.
- Lone Hill/Arrow Phasing & Median - \$400,000 – Mitigation requirements for Costco and developments in Glendora. Part of the project costs are offset by a City of Glendora contribution. Additional funds are budgeted in Fund 73. This is a carry-over project
- Terrebonne Arch - \$35,000 – Repairs to the arch previously approved by Council. This is a carry-over project.
- San Dimas Wash - \$1,560,000 – Foothill Blvd. Bridge widening at San Dimas wash. The project is funded by a project specific grant.
- Gladstone St. Rehab - \$200,000 – Total project cost is \$800,000 with funding from Funds 2, 12 and 74. Due to timing constraints this is a carry-over project.
- Alley Construction N/O 2nd, Acacia to Cataract Avenue - \$175,000 – Project resumes alley reconstruction in the downtown area.

- Alley Design - \$30,000 – Resume cycle for alley design and then construct next fiscal year.

FUND 20 - COMMUNITY PARKS AND FACILITIES DEVELOPMENT

The Community Parks and Facilities Development fund will continue to receive some revenue from the County Prop A maintenance entitlement grant, which can only be used for maintenance at Horsethief Canyon Park. The parks and facilities capital improvement projects have been moved from the General Fund and Infrastructure fund in order to keep all parks and facilities projects within one fund. This year there is no proposed transfer from the General Fund. The budget includes only what are considered essential projects.

- Improvements to Facilities – \$78,000 – Senior Citizen/Community Center projects including replacing all carpet and linoleum flooring, refinishing baseboards and the stage, re-facing the kitchen cabinets, and painting in some areas. Also included is repair of the exterior beam at Ladera Serra Park building.
- Freedom Park – \$2,500 - installation of one bench and one trash receptacle.
- Via Verde Park - \$160,000 - replace playground equipment and surfacing, and \$7,500 for repair of the walking path.
- Sportsplex Field Improvements - \$4,000 – Maintenance of infields at Sportsplex.

FUNDS 21, 22 AND 23 – OPEN SPACE DISTRICTS

The City is divided into three geographic areas for the purpose of the Open Space Districts. District #1, Fund 21, is the north and west area, District #2, Fund 22, is the east, and District # 3, Fund 23, is the south. Each District receives revenue from the development of property within their respective Districts in the form of Quimby fees. As it is uncertain when residential subdivisions may occur, no new revenue is projected. Each District has a modest fund balance with the exception of Fund 23 which has no fund balance. The expenditures budgeted this year in Fund 21 are considered essential projects.

- Lone Hill Park - \$160,000 - replace playground equipment and surfacing.
- Swim & Racquet Club - \$50,000 – replace marquee sign; \$35,000 - purchase and install ADA accessible lifts; \$11,500 – annual resurfacing of court floors and purchase of heater tube bundle for the competition pool.

FUND 27, 28 AND 29 - CIVIC CENTER PARKING DISTRICT

The Civic Center Parking District was formed in 1997. The District encompasses the common space of the Puddingstone Shopping Center. This group of funds is

set up to cover the maintenance and operations and bond payments associated with the parking district. Revenue for this fund is derived from property assessments of property owners of the center.

- Fund 27 - Maintenance and operations of common areas, i.e. parking lot and landscape areas, of the parking district. A slurry seal and ADA improvement project is budgeted for \$48,000 with funds reimbursed from former redevelopment funds if approved by the Oversight Board.
- Fund 28 - Bond principal and interest payments due annually.
- Fund 29 - A reserve fund for the bonds associated with the parking district.

FUND 30 - COMMUNITY REDEVELOPMENT AGENCY (CRA)

As described in the general budget notes the San Dimas Redevelopment Agency was dissolved as of January 31, 2012 pursuant to AB x1 26. Within the provisions of ABx1 26 included a specific process for the dissolution of Redevelopment Agencies including a specific timeline of events. The City began the dissolution process in January 2012 and adopted a resolution to determine that the City of San Dimas elected to and shall serve as the Successor Agency to the dissolved San Dimas Redevelopment Agency.

Fund 30 is the fund for the former Redevelopment Agency and as such was closed out effective January 31, 2012. The revenue and expenditures for FY 11 – 12 reflect activity through January 31, 2012. When Fund 30 was closed there was a negative fund balance. There are no expenses for FY 12 -13 since the Agency has been dissolved.

FUND 31 - CRA TAX INCREMENT

Fund 31 is the Tax Increment fund that received revenue from property tax increment from the original project area and its three amended areas. As with Fund 30 this Fund was closed out effective January 31, 2012. Revenue received and transfers made prior to January 31 are reflected in the FY 11 – 12 budget. There is no budget in the new year for this fund.

FUND 34 - CRA HOUSING SET-ASIDE

With the passage of ABx1 26, the Housing Set-Aside fund was also dissolved as of January 31, 2012. The City adopted a Resolution declaring the San Dimas Housing Authority as the successor agency to the Housing programs. The Housing Authority assumed all of the housing assets, liabilities and responsibilities of the former Redevelopment Agency. The Authority will continue to administer management and operations of the Authority owned housing developments. The Authority will also administer two previous approved development agreements providing financial assistance for low and moderate income housing. The Fund includes encumbered and unencumbered assets

from the previous Set-Aside fund.

FUND 35, 36, & 37 - RANCHO SAN DIMAS/TAX INCREMENT/HOUSING SET-ASIDE

As Fund 30, 31 and 34 pertain to the Creative Growth Redevelopment Project Area, Funds 35, 36 and 37 pertain to the Rancho San Dimas Redevelopment Project Area. These funds were also closed out effective January 31, 2012. The only difference is that Fund 37, the Rancho Housing Set-Aside Fund; assets were transferred to Fund 34 to create one Housing Authority Fund.

FUND 40 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

This fund administers the City's CDBG Housing Rehabilitation programs. Revenue for this fund is from Federal Block Grants administered through the County to fund the programs listed. Entitlement revenue is down again this year. Therefore, there are no new programs proposed this year and funding for existing programs is dramatically reduced.

FUND 41 - CITIZEN'S OPTION FOR PUBLIC SAFETY (COPS)

This fund is for the administration of the State COPS grant. The program provides for supplemental money for law enforcement. The past several years the City used the funds to fund the School Resource Officer and a portion of the cost of the Probation Officer relieving those expenses from the General Fund. At this point in time the COPS grant program is scheduled to expire unless reauthorized by the State legislature in the State budget. With that uncertainty we did not budget to receive the funds this year. Therefore, those expenses were moved to the General Fund.

FUND 42 - DEPARTMENT OF JUSTICE LAW ENFORCEMENT (DOJ)

This fund is for the administration of the Federal Department of Justice Law Enforcement grant that was awarded as part of the Federal Stimulus package. By previous action the Council approved using the grant funds for Directed Patrol. All of the remaining funds were expended in FY 11-12.

FUND 53 - GOLF COURSE

The Golf Course fund receives revenue from the San Dimas Canyon Golf Course and club house leases. The ongoing expenditures are for utilities, audit services and incidental maintenance. The largest expense is for interest on prior loan payments to the City for the original acquisition of the golf course. The revenues and expenditures are consistent with last year. The budget continues to reflect a cap on the City's contribution towards water costs since the lease operator

agreed to a funding arrangement for water expenses. The City's contribution towards water expense is capped at \$95,000 per year. The lease operator will contribute \$160,000 per year towards the expense. If the actual annual expense is less than those two contributions the excess will be carried over in a reserve to be used for future water expenses. The budget reflects this new arrangement, and carries a projected fund balance of \$187,500 for future water expense or water related improvement projects.

FUND 70 - EQUIPMENT REPLACEMENT

The primary source of ongoing revenue for this fund has been in the form of an annual transfer from the General Fund. The budget does not reflect a General Fund transfer this year. Significant capital equipment purchases include:

- Computer Equipment – Budget amount \$48,900 – Add redundant back-up for servers and contingency funds to replace printers if they fail.
- Computer Software – Budget amount - \$13,700 – Various annual software license agreements.
- Aerway Turf Aerator - \$13,000 – attachment for the small tractor to be used for turf aeration in parks.

FUND 71 - AIR QUALITY MANAGEMENT DISTRICT (AQMD)

The revenue for this fund comes from a portion of the vehicle license fees allocated to air quality programs. The funds are governed by guidelines established by the Southern California Air Quality Management District and can only be used on expenditures that have a direct effect on improving air quality. Many of the proposed expenditures are consistent with last year. Budget highlights include:

- Code Enforcement/Building Inspectors Vehicles - Budget amount - \$11,853 - This is the cost of the annual lease amount for 4 electric vehicles for City staff.
- Alternative fuel Vehicle - \$25,000 – Purchase of one AFV to replace one electric vehicle.

FUND 72 - PROP A TRANSIT

Revenue received in this fund is from a portion of sales tax within L.A. County. The money can only be used for mass transit and Paratransit projects and services. Since Prop A taxes are a portion of the countywide sales tax, the amount of revenue had declined significantly but is now projecting a slight increase.

- Dial-A-Cab – Budget amount \$260,000 – Expenditures for this City subsidized San Dimas Dial-A-Cab service.
- Get About Services – Budget amount \$104,100 – There is a decrease in cost due to decreased ridership in Get About due to some riders shifting to San Dimas Dial-A-Cab.
- Recreational Transit – \$83,000 – Transit services for adult, family and teen Recreation excursions. There is an increase due to increased bus costs.

FUND 73 - PROP C TRANSIT

This fund receives revenue from a portion of sales tax within L.A. County. The use of the funds are similar to Prop A guidelines with the exception that Prop C funds can be used for street improvements to streets that support mass transit. Similar to Prop A revenues are increased slightly. Budget highlights include:

- Arrow Hwy/ Lone Hill Phasing, Median - \$250,000 – Total project is \$650,000. Additional expense is in Fund 2, and 12. The City of Glendora is also contributing to the project. **This is a carry-over project.**
- Foothill Wash - \$40,000 – The majority of the project is budgeted in Fund 12 and off-set by a grant. The \$40,000 represents the City's match. **This is a multi-year project.**
- Lone Hill Avenue Street and Landscaping Median between Arrow Highway to Cienega – The total project cost is \$635,000 and allocated to Funds 2, 73, and 74.

FUND 74 – MEASURE R TRANSIT

In November 2008 voters passed Measure R, a ½ cent sales tax increase in Los Angeles County to finance new transportation projects and programs and accelerate many of those already in the pipeline. The increase in sales tax became effective July 1, 2009. Similar to Prop A and C funds the city receives and annual local share. The funds are restricted to use on transportation related programs and projects including street improvements.

- Lone Hill Rehab - \$100,000 – Funds are design for rehab of Lone Hill from Overland Court to Cienega.
- Gladstone Rehab – \$160,000 – Total project is \$800,000 with funds coming from Funds 2, 12 and 74. **This is a carry-over project.**
- Annual Pavement Preservation Program – Budget amount \$100,000 Annual Street program of slurry seal, pavement repairs and other pavement preservation techniques. Funds in 2, 73 and 74.

FUND 75 - LANDSCAPE MAINTENANCE

The revenue in this fund comes from assessments of homeowners in the Boulevard and Northwoods tracts to fund for the maintenance and operations of common landscape areas. There is no proposed assessment increase for either district.

**CITY OF SAN DIMAS
SCHEDULE 1: SUMMARY OF ESTIMATED ENDING BALANCES
AND TRANSACTIONS FOR FISCAL YEAR 2012-13**

FUNDS	ESTIMATED BEGINNING 7/1/2012	ESTIMATED REVENUES 2012-13	TRANSFER IN 2012-13	TRANSFER OUT 2012-13	ESTIMATED EXPENDITURES 2012-13	ESTIMATED ENDING BAL 6/30/2013
01 General	13,209,604	17,435,705	389,818	764,395	17,887,737	12,382,995
02 Gas Tax	807,414	1,010,449	0	225,000	1,337,000	255,863
03 Walker House	254,620	133,870	0	25,000	132,285	231,205
04 City Hall/CB	0	0	764,395	0	764,395	0
06 Sewer	971,688	47,829	0	0	164,500	855,017
07 Lighting	1,377,408	939,357	0	95,000	890,325	1,331,440
08 L/S Parcel Tax	65,412	784,600	0	0	849,750	262
12 Infrastructure	666,745	2,080,906	0	6,560	2,716,295	24,796
20 Comm Park/Fac	284,763	45,000	0	0	317,000	12,763
21 Open Sp #1	304,824	0	0	0	256,500	48,324
22 Open Sp #2	91,406	0	0	0	0	91,406
23 Open Sp #3	0	0	0	0	0	0
27 CC Pkg Dist	0	63,048	7,387	0	70,435	0
28 CC Redemption	0	10,473	0	0	10,473	0
29 CC Reserve	4,089	0	0	827	0	3,262
30 CRA DISSOLVED	0	0	0	0	0	0
31 Tax Incr DISSOLVED	0	0	0	0	0	0
34 Housing Authority	8,094,992	511,996	0	0	8,094,992	511,996
35 Rancho DISSOLVED	0	0	0	0	0	0
36 Tax Incr DISSOLVED	0	0	0	0	0	0
37 Set Aside DISSOLVED	0	0	0	0	0	0
38 Successor Agency	(1,157,311)	0	2,104,114	0	2,104,114	(1,157,311)
39 Redev Oblig Retirement	0	2,104,114	0	2,104,114	0	0
40 CDBG	0	140,762	0	42,543	98,219	0
41 COPS	0	0	0	0	0	0
42 DOJ Law Enf	0	0	0	0	0	0
53 Golf Course	187,538	642,650	0	0	642,650	187,538
70 Equip Repl	561,595	4,000	0	0	156,100	409,495
71 AQMD	63,221	45,800	0	2,275	41,004	65,742
72 Prop A	540,522	532,067	0	0	639,581	433,008
73 Prop C	736,100	440,681	0	0	992,500	184,281
74 Measure R	362,663	329,519	0	0	367,500	324,682
75 Open Space Mnt	9,847	44,129	0	0	41,875	12,101
TOTALS	27,437,140	27,346,955	3,265,714	3,265,714	38,575,230	16,208,865

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
GENERAL FUND 01				
UNASSIGNED FUND BALANCE	9,243,788	9,052,030	10,301,854	8,684,889
ASSIGNED FOR ECONOMIC UNCERTAINTY	0	0	0	900,000
ASSIGNED FUND BALANCE RISK/LAW	2,964,472	2,962,472	2,848,478	2,847,978
ASSIGNED FUND BALANCE EMERG SRV	740,990	595,990	652,227	526,737
ASSIGNED FUND BALANCE GEN PLAN	0	250,000	250,000	250,000
TOTAL GENERAL FUND BALANCE	12,949,250	12,860,492	14,052,559	13,209,604
GENERAL FUND DETAIL OF REVENUES				
PROPERTY TAX (311)				
Secured Property (001)	2,135,908	2,150,000	2,150,000	2,193,000
Unsecured Property (002)	87,117	80,000	80,000	81,600
Interest & Redemptions (004)	120,812	120,000	120,000	122,240
AB1389 Pass-through Oblig Frm Cnty (009)	421,016	0	0	32,979
Residual Tax Distribution Fr Cnty (011)	0	0	129,951	0
Administrative Fees (059)	(110,153)	(98,000)	(93,920)	(95,798)
Sub-Total Property Tax	2,654,700	2,252,000	2,386,031	2,334,021
SALES TAX (312)				
Sales Tax (75%) General (001)	4,346,744	4,459,944	4,459,944	3,600,000
Sales Tax In-Lieu (25%) Triple Flip (002)	1,686,113	1,040,361	1,044,252	1,526,529
Sales Tax Prop 172 (103)	211,453	210,000	210,000	214,200
Sub-Total Sales Tax	6,244,310	5,710,305	5,714,196	5,340,729
FRANCHISE TAX (314)				
Franchise Tax/Disposal (001)	1,057,062	1,062,000	1,062,000	1,072,620
Franchise Tax/Electric (002)	352,552	360,000	351,600	362,000
Franchise Tax/Gas (003)	114,559	106,000	104,924	106,000
Franchise Tax/Cable Time Warner (004)	180,808	182,000	182,000	182,000
Franchise Tax/Water (005)	125,297	125,000	151,279	150,000
Franchise Tax/Cable Verizon (006)	179,531	180,000	200,000	200,000
Franchise Tax/Cable NexG (007)	6,270	6,300	7,200	7,200
Sub-Total Franchise Tax	2,016,079	2,021,300	2,059,003	2,079,820
OTHER TAXES (315-317)				
Business License Fees (315-001)	380,807	407,000	400,000	408,000
PEG Fee (315-003)	63,231	70,000	74,744	76,000
Transient Occupancy Tax (316-001/007)	669,995	660,000	711,300	711,300
Documentary Stamp (317-001)	104,059	90,000	92,500	92,500
Sub-Total Other Taxes	1,218,092	1,227,000	1,278,544	1,287,800
Total All Taxes	12,133,181	11,210,605	11,437,774	11,042,370
BUILDING & OTHER PERMITS (321)				
Building Permits (001)	198,063	141,000	227,000	146,500
Electrical Permits (002)	19,730	14,400	32,000	18,300
Mechanical Permits (003)	14,260	10,800	17,000	12,500
Plumbing Permits (004)	16,019	10,800	19,000	12,300
Grading Permits (005)	1,278	1,500	12,200	5,200
Sewer Permits (006)	1,728	900	2,000	2,160
Demolition Permits (007)	2,156	1,300	3,000	3,000
Pool Permits (009)	5,859	3,600	7,600	6,000
NPDES Plan Check (024)	0	0	4,200	5,000
Plan Checking Engineering (101)	18,981	7,500	25,800	10,000
Other Charges PW (102/103)	334	0	100	0
Maintenance of Permit Plans (104/105)	6,402	5,700	10,450	6,900
PW Building Plan Checking (121/122)	133,079	93,000	366,000	132,000
Sub-Total Building Permits	417,890	290,500	726,350	359,860

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
GENERAL FUND DETAIL OF REVENUES (CONTINUED)				
OTHER PERMITS (322)				
Street Permit Fees Engineering (001)	70,237	20,000	55,000	20,000
Annual Parking Permits (002)	12,776	13,000	13,000	13,000
Temporary Parking Permits (004)	134,340	132,000	144,000	135,000
Bingo Permits (003)	100	50	50	50
Sub-Total Other Permits	217,453	165,050	212,050	168,050
Total Building/Other Permits	635,343	455,550	938,400	527,910
FINES/PENALTIES & CITATIONS (331-332)				
Local Ord Violations (331-001)	126,456	110,000	170,000	150,000
Motor Vehicle Code Violations (331-003)	128,864	127,000	60,000	75,000
Miscellaneous Offenses/Litter (331-005/006)	5,619	5,800	5,500	5,500
Parking Citations (332-001)	157,073	233,000	164,000	168,000
Parking Bail (332-011)	102,469	125,000	90,000	90,000
Administrative Citations (332-015)	12,849	8,000	13,000	10,000
Total Fines & Penalties	533,330	608,800	502,500	498,500
USE OF MONEY & PROPERTY (341/397)				
Interest (341-001)	185,508	168,950	202,300	202,300
Building Rentals (341-002)	35,019	40,000	90,000	110,000
Adair Lease (341-006)	32,842	32,700	32,700	32,700
Network Cell Sites (341-022)	24,953	0	3,000	0
Interest Due from 30/38 CRA Loans (341-030)	437,076	425,509	0	0
Principal Due from 30/38 CRA Loans(397-030)	0	221,879	0	0
Interest Due from 30/38 Walker House Loan (341-500)	337,598	326,126	0	0
Principal Due fr 30/38 Walker House Loan (397-500)	0	220,051	0	0
Interest Due from 35/39 Rancho SD Loans (341-035)	39,547	38,568	0	0
Principal Due from 35/39 Rancho SD Loans (397-035)	0	25,447	0	0
Interest Due from Golf Course Loans 53 (341-053)	365,517	347,500	331,835	339,850
Total Use of Money & Property	1,458,060	1,846,730	659,835	684,850
INTERGOVERNMENTAL (353/355)				
Motor Vehicle License Fees (353-001)	3,037,997	3,100,000	2,914,926	2,914,926
Homeowners Exemption (355-001)	19,724	20,400	20,400	20,400
Total Intergovernmental	3,057,721	3,120,400	2,935,326	2,935,326
STATE/FEDERAL/COUNTY GRANTS (356-359)				
Used Oil Block Grant (356-460)	12,197	5,600	5,600	5,600
CA Emergency Mbmt Reimb Grant (356-004)	0	0	33,549	60,500
Tree Partnership AQMD Grant (358-005)	2,310	1,330	1,320	0
Urban Forest Ed Grant Prop 40 (358-008)	15,724	8,500	8,500	0
CA Seat Belt Grant (358-024)	2,571	0	0	0
Recycling Grant Mkt Sites (358-028)	11,746	0	9,945	9,945
U.S.D.A. Summer Lunch Program (359-110)	12,770	11,500	11,500	11,500
Total State & Federal Grants	57,319	26,930	70,414	87,545
CHARGES FOR CURRENT SERVICES (360)				
Zoning/Subdivision/Environmental Fees (001/004)	46,374	8,500	24,433	20,000
DPRB Fees (005)	20,363	19,000	26,981	25,000
Miscellaneous Planning Fees (006/008)	5,964	5,900	14,328	6,000
Public Hearing Notice Signs (009)	2,082	1,000	3,520	3,500
Total Charges for Current Services	74,783	34,400	69,262	54,500
CHARGES FOR ADMINISTRATIVE SERVICES (361)				
Administration of Prop A/C/Measure R (001)	148,732	169,000	155,000	155,000
Administration of Energy Grant (002)	1,780	20,000	10,921	10,000
Administration of Cal Home Grant (030)	1,524	0	0	0
Administration of Charter Oak Park (034)	250,000	250,000	250,000	300,000
Total Charges for Administrative Services	402,036	439,000	415,921	465,000

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
GENERAL FUND DETAIL OF REVENUES (CONTINUED)				
CHARGES FOR SERVICES OTHER (363/364/365)				
Auto Impound Storage Fees (363-004)	11,520	17,800	12,600	13,000
Street/Sidewalk/PW Serv Chgs (364-001)	13,911	1,500	1,500	1,500
Juvenile Work Program Fees (364-002)	3,596	2,000	3,300	3,300
Processing Easement/Deed (364-003)	721	0	0	0
Sale of Maps & Publications (365-001/006)	3,515	2,500	2,500	2,500
Total Charges for Services Other	33,263	23,800	19,900	20,300
RECREATION FEES & CHARGES (367)				
Fee & Charge Classes (001)	224,808	185,000	210,000	209,500
Excursion Fees (002)	65,628	80,000	70,000	71,000
Sports Fees (003)	48,761	65,300	58,000	65,700
Senior Programs (008)	9,492	12,800	13,000	15,200
Senior Boutique (009)	1,535	1,800	1,600	1,800
Special Events (010)	24,801	20,900	26,000	27,000
Kid's Fun Club (011)	73,982	60,000	74,000	75,000
Sports Field Use Fees (020)	28,529	34,800	30,000	34,800
Total Recreation Fees	477,537	460,600	482,600	500,000
SWIM & RACQUET CLUB FEES (368)				
Racquetball Fees (002)	6,902	9,000	8,000	9,000
Weight Room Fees (003)	8,891	8,000	9,200	8,000
Aerobics Fees (004)	4,241	5,000	4,800	5,000
Lap Swim Fees (005)	5,775	4,500	7,000	4,500
Annual Membership Fees (006)	37,538	50,000	43,000	59,410
Rental Resale Items (007)	113	250	150	250
Fitness Services (008)	4,590	2,500	3,000	2,500
Contract Classes (011)	6,029	5,000	5,000	5,000
Silver Sneakers Program (013)	23,971	20,000	20,000	20,000
Recreational Swim Fees (020)	8,455	9,200	9,200	9,200
Swimming Lesson Fees (021)	49,310	64,000	65,000	69,800
Aqua Aerobics Fees (027)	1,415	2,200	1,600	2,200
Junior Guard Program (028)	2,340	4,000	4,000	4,000
Summer Swim Team Fees (031)	6,837	8,000	8,000	8,000
Facility Rental Fees (040)	10,304	11,000	11,000	11,000
Vending Machine Commissions (041)	1,363	2,000	1,800	2,000
BUSD Contribution (100)	30,140	30,140	30,140	30,140
Total Swim & Racquet Club	208,212	234,790	230,890	250,000
REFUNDS/REIMBURSEMENTS/CONTRIBUTIONS (369/391/393/395)				
WC/Disability Sal Reimbursements (369-002/005)	55,153	17,065	53,840	20,000
WC/Gen Liab Insurance Refunds (369-004)	0	58,092	58,092	0
Investigation Reimb (369-011)	1,700	1,000	1,000	1,000
Mandated Costs (369-012)	3,595	0	0	0
Façade Project Reimb (369-563)	0	0	0	16,800
Admin Costs Successor Agency (370-002)	0	0	0	200,000
BUSD School Resource Officer (1/2) (393-005)	0	108,854	108,854	108,854
BUSD GAAP 1/4) (393-006)	16,200	16,750	16,750	16,750
50th Anniversary Contributions (393-010)	16,449	0	315	0
Sr Citizen Club Bingo Contribution (393-133)	0	1,500	2,500	3,000
Miscellaneous (395-010)	3,472	2,000	8,680	3,000
Total Ref/Reimbursements	96,569	205,261	250,031	369,404
SUB-TOTAL GENERAL FUND REVENUE	19,167,354	18,666,866	18,012,853	17,435,705

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
GENERAL FUND DETAIL OF REVENUES (CONTINUED)				
TRANSFERS IN FROM SPECIAL FUNDS (500)				
From Gas Tax Fund 02 (002)	225,000	225,000	225,000	225,000
From Walker House LLC 03 (003)	5,000	5,000	5,000	25,000
From Lighting District Fund 07 (007)	95,000	95,000	95,000	95,000
From CRA Fund 30 Admin Fees (030)	126,895	217,862	127,086	0
From Housing Authority 34 Admin Fees (034)	402,034	414,497	241,790	0
From Rancho SD Fund 35 Admin Fees (035)	30,659	31,578	18,421	0
From CDBG Fund 40 (040)	88,289	62,031	68,099	42,543
From AQMD Fund 71 (071)	2,230	2,230	2,230	2,275
Total Transfers	975,107	1,053,198	782,626	389,818
TOTAL GENERAL FUND REVENUE & TRFS	20,142,461	19,720,064	18,795,479	17,825,523
TOTAL AVAILABLE FUNDS	33,091,711	32,580,556	32,848,038	31,035,127

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

GENERAL FUND 01	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
GENERAL FUND DETAIL OF EXPENDITURES				
01-4110 CITY COUNCIL				
101 Councilmembers	39,720	39,720	39,720	39,720
021 Travel & Meeting	13,934	20,000	15,000	15,000
033 Special Department Supplies	80	1,000	500	500
Total City Council	53,734	60,720	55,220	55,220
01-4120 CITY MANAGER				
101 City Manager (000)	206,280	206,280	209,269	211,436
101 City Clerk (002)	99,594	99,594	101,030	102,084
101 Dept Asst/Dep City Clerk (003)	24,643	45,765	46,425	46,909
101 Housing Programs Manager (007)	109,810	109,810	111,394	112,555
101 Housing Coordinator (008)	66,532	66,532	68,450	69,858
102 Dept Asst/Dep City Clerk PT (000)	19,860	0	0	0
102 Housing Intern PT (001)	11,988	15,300	18,665	24,298
102 Admin Sec/Dep City Clerk PT (002)	20,953	0	0	0
103 Overtime	612	500	500	500
010 Legal Advertising	18,698	16,000	13,000	13,000
012 Car Allowance (3)	4,800	4,800	6,800	9,600
016 Publications & Dues	7,823	7,500	7,500	7,500
020 Election Services (001)	55,598	0	0	77,900
021 Travel & Meetings	7,415	6,500	5,000	4,500
033 Special Departmental Supplies	138	1,000	1,000	1,000
041 Election Ballot Counter (001)	0	0	0	0
Total City Manager	654,744	579,581	589,033	681,140
01-4150 ADMINISTRATIVE SERVICES				
101 Assistant City Manager/Dir Adm Serv (004)	159,654	159,447	161,747	163,433
101 Finance/Information System Manager (005)	123,645	123,645	125,428	126,736
101 Information System Applications Analyst (007)	70,753	70,948	71,972	72,722
101 Senior Accounting Technician (2) (001)	124,821	127,674	129,418	132,230
101 Accounting Technician (2) (003)	105,412	105,510	107,082	109,350
101 Human Resources Specialist (008)	58,763	58,554	59,915	61,518
101 Parking Code Enforcement Officer (016)	58,554	59,117	59,973	61,518
102 Sr Office Assistant Reg PT (1) (004)	31,789	36,462	33,500	36,735
102 Office Assistant PT (1) (005)	28,071	25,290	24,100	28,950
102 Admin Intern PT (1) (010)	10,868	17,422	20,876	17,409
102 Parking Enforcement Officer PT (4) (016)	45,136	61,500	58,750	45,500
103 Overtime	56	100	100	100
010 Advertising	4,243	4,000	1,000	1,000
012 Car Allowance (1)	4,231	4,000	4,200	4,200
016 Publications & Dues	3,207	3,300	3,400	2,575
018 Printing	1,880	3,000	3,000	3,000
019 Rental Credit Card Terminal (001)	239	240	0	0
020 Professional Services	16,379	16,500	15,800	16,000
021 Travel & Meeting	3,970	3,000	3,000	1,000
033 Special Departmental Supplies	0	1,000	700	500
038 Equipment	575	500	0	500
408 Annual Awards Dinner	8,207	8,500	9,500	6,700
424 Accident Prevention Program	8,271	8,000	8,200	4,100
430 Sick Leave Incentive Program	33,444	34,000	30,625	32,156
431 Productivity Program	11,162	8,000	8,500	5,000
433 Physical Examinations	310	1,200	300	300
434 Employee Training	10,407	10,000	3,000	3,000
435 Employee Assistance Program	4,200	4,200	4,200	4,200
Total Administrative Services	926,247	955,109	948,286	940,432
01-4170 CITY ATTORNEY				
020 Contract Legal Services (000)	385,269	175,000	180,000	160,000
020 Contract City Prosecutor (001)	48,490	50,000	41,000	45,000
Total City Attorney	433,759	225,000	221,000	205,000

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)				
01-4190 GENERAL SERVICES				
010 Chamber of Commerce (003)	50,000	50,000	50,000	45,000
010 Community Newsletter (004)	37,900	39,000	38,000	39,000
014 General Insurance (000)	740,876	545,871	546,809	422,693
014 Property Insurance (001)	91,597	93,429	97,577	99,530
014 Environmental Liability Insurance (002)	0	0	20,696	0
015 Office Equipment Maintenance (000)	33,962	32,500	33,150	47,600
015 Computer Maintenance (002)	8,315	6,900	6,723	6,850
015 Telephone Maintenance (003)	11,947	11,700	12,293	12,528
016 Publications & Dues	37,270	35,000	36,000	36,560
017 Postage	19,681	20,000	19,000	20,000
018 Printing & Duplication	2,303	5,000	2,000	2,500
019 Rent of Property & Equipment	2,425	2,500	2,500	2,500
020 Professional Services/Audit (000)	48,147	35,000	41,052	41,500
020 Computer Professional Services (002)	25,899	44,690	46,210	45,490
020 Collection Professional Services (003)	3,052	3,000	2,000	2,500
020 Document Imaging Professional Serv (004)	8,137	7,038	8,693	8,865
020 Tuition Assistance (005)	1,401	7,500	2,500	5,000
020 Public Access Contract Assistance (006)	53,247	60,000	75,500	70,000
020 Trustee SR CTR COP (014)	3,025	3,025	0	0
020 Utility Consultant (018)	906	0	0	0
020 Process Fees Credit Card Payments (019)	9,653	8,150	9,360	9,360
020 Special Projects Consultant (022)	2,500	0	0	0
020 Recycling Grant - Mkt Sites (028)	6,882	5,000	5,000	5,000
020 Community Program Requests (029)	5,200	0	8,600	0
020 Cal Home Single Fam Rehab (030)	819	0	0	0
020 DOE Grant-Energy/Sr Ctr Lgt (032)	79,409	0	0	0
020 City Web Page Host Services (033)	8,408	8,160	8,160	9,800
020 T1 Line Internet Host Services (034)	7,727	8,940	8,940	8,940
022 City Cell Phones (003)	15,329	14,500	15,500	20,300
030 Office Supplies (000)	26,209	19,000	21,000	18,000
030 Computer Supplies (001)	34,531	23,000	23,037	7,800
030 Copier Supplies (003)	0	500	0	0
033 Special Department Supplies	7,814	8,000	4,700	4,700
038 Public Access Equipment (001)	30,468	25,000	20,000	15,000
049 Debt Service/Sr Ctr Comm Bldg. (004)	186,045	183,225	183,225	0
200 PERS Contribution (4.5% + 14.194%) (001)	957,790	1,040,878	1,053,140	1,053,663
200 Health Insurance & Optional Benefits (002)	1,036,249	1,049,400	1,055,800	1,085,580
200 Deferred Comp Part Time Emp. (003)	9,049	7,182	12,275	12,275
200 Medicare Insurance (004)	76,280	74,617	74,907	72,677
200 Retiree Health Benefits (005)	16,122	16,500	17,212	17,472
200 Workers Comp Insurance (014)	105,692	132,183	132,183	165,229
200 Unemployment Insurance (016)	13,478	15,000	15,000	15,000
200 Long Term Disability/Life Ins (018)	90,962	92,000	91,440	92,500
200 Deferred Comp Match Program (019)	168,851	196,800	166,040	170,400
200 Cell Phone Allowance (020)	9,300	9,300	9,300	9,300
460 Used Oil Block Grant (041)	3,783	5,600	5,600	5,600
Total General Services	4,088,638	3,945,088	3,981,122	3,706,712
01-4210 PUBLIC SAFETY				
015 Maintenance of Equipment	656	1,600	500	700
018 Printing	4,444	4,000	3,450	5,700
Sub-Total M & O	5,100	5,600	3,950	6,400
020 District Attorney (003)	128	1,000	500	500
020 Helicopter Services (004)	0	1,000	500	500
020 General Law/Traffic/Enforcement-11 (006)	3,903,192	3,607,527	3,607,527	3,687,975
020 Community Services Officers-2 (008)	105,638	52,726	52,726	53,902

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
01-4210 PUBLIC SAFETY (CONTINUED)				
020 Law Enforcement Technician-1 (009)	78,756	80,102	80,102	81,969
020 Traffic Enforcement/Motors-2 (011)	329,511	229,788	172,341	235,142
020 Special Assignment Deputies-2 (012)	429,269	435,416	435,416	445,126
020 Liability Trust Fund (014)	210,822	189,500	0	206,423
020 Team Leader-1 (015)	219,674	229,788	229,788	234,913
020 Supplemental Sergeant (1) (016)	188,397	192,725	192,725	197,023
020 License Investigator (017)	150	1,500	500	500
020 Star Deputy (Holy Name of Mary) (019)	2,987	3,089	3,130	3,239
020 Project Sister (020)	2,400	0	2,400	0
020 School Resource Officer (021)	0	217,708	167,708	222,562
020 GAAP Contract (022)	50,250	67,000	33,000	68,000
020 DUI Check Point/Click It/Ticket Grants (023)	2,806	0	0	0
020 Code Red Notification System (026)	15,000	15,000	15,000	15,000
Sub-Total Contract Law	5,538,980	5,323,869	4,993,363	5,452,774
021 Travel & Meeting	945	1,000	1,000	1,000
022 Telephone/T1 Line	249	250	250	250
411 Parking Administration	13,831	19,000	14,000	14,000
412 Maintenance of Prisoners	81	500	200	500
413 Animal Control Services	115,828	118,671	118,671	122,315
413 IVHS Fac Improvements (001)	10,000	10,008	10,000	10,000
428 Crime Prevention	7,414	7,500	5,000	5,000
Sub-Total Other Services	148,349	156,929	149,121	153,065
Total Public Safety	5,692,429	5,486,398	5,146,434	5,612,239
001-4211 RISK MANAGEMENT/LAW ENFORCEMENT				
014 Uninsured Claims (003)	0	2,000	500	1,000
Total Risk Management/Law Enforcement	0	2,000	500	1,000
001-4212 EMERGENCY SERVICES				
102 Emergency Services Intern (001)	7,554	0	0	0
020 Emergency Services (001)	1,840	3,000	1,900	1,900
020 Radio Repairs (002)	916	1,000	500	1,000
033 Emergency Supplies/Equipment	1,066	2,500	2,000	2,000
078 Emer Srv/Williams Fire/Mitigation Measures (000)	24,000	15,000	37,100	7,000
078 HTC Slope Damage Storm 12/10 (001)	12,874	0	90	0
078 Storm Damage 2010 (002)	40,514	30,000	106,000	0
Total Emergency Services	88,763	51,500	147,590	11,900
01-4308 COMMUNITY DEVELOPMENT				
101 Assistant City Manager of Comm Dev (000)	175,393	175,394	177,924	179,779
101 Administrative Aide (2) (002)	117,024	118,460	120,178	123,036
012 Car Allowance (1)	3,000	3,000	3,000	3,000
016 Publications & Dues	841	1,500	1,000	1,200
018 Printing	0	1,000	250	500
020 Engineering Services - City Engineer (002)	44,850	50,000	54,000	55,000
020 Contract Planning Assistance (007)	5,514	10,000	7,000	0
020 Bid Support (008)	0	0	0	3,500
020 Walnut Creek Survey (009)	0	0	0	0
020 Antique Store Mural (010)	0	0	0	0
020 Downtown Façade Plan/Design (012)	352	0	45,000	0
020 Housing Element Update (015)	0	0	0	25,000
020 Hydrology Study NJD (016)	0	0	10,000	0
021 Travel & Meeting	7,209	6,000	8,000	8,000
033 Special Departmental Supplies	75	1,200	400	750
041 Façade Construction (563)	0	0	210,000	0
Total Community Development	354,259	366,554	636,752	399,765

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)				
01-4309 DEVELOPMENT SERVICES				
101 Director of Development Services (000)	144,952	146,625	148,752	152,290
101 Associate Planner (3) (017)	218,210	231,130	209,105	156,446
101 Code Compliance Officer (2) (016)	117,360	120,036	121,766	123,037
101 Administrative Secretary (009)	52,071	52,071	52,824	54,403
101 Departmental Assistant (018)	39,799	39,534	44,130	46,818
102 Planning Intern PT (001)	33,908	27,350	30,229	30,784
103 Overtime	3,868	1,000	1,000	1,000
012 Car Allowance (5)	7,899	10,200	10,200	10,200
016 Publications & Dues	2,986	4,000	5,571	5,750
018 Printing & Duplicating	39	500	0	500
020 Professional Services/Fees (000)	2,233	2,000	4,500	1,200
020 Environmental Fees (001)	150	300	100	300
020 Nuisance Abatement Officer (002)	0	5,000	800	1,000
020 Nuisance Abatement (003)	0	5,000	0	5,000
021 Travel & Meeting Staff/Comm (000/001)	12,304	10,000	12,500	7,500
033 Special Departmental Supplies	1,078	1,200	1,100	900
033 Spec Supp Public Hearing Notice Signs (001)	845	1,300	4,500	4,500
Total Development Services	637,700	657,246	647,077	601,628
01-4310 PUBLIC WORKS ADMIN/ENG				
101 Director of Public Works (004)	148,062	148,062	150,198	151,764
101 Senior Engineer (010)	112,405	112,721	114,345	118,025
101 Associate Engineer (006)	90,217	90,217	91,517	92,472
101 Environmental Services Coordinator (003)	54,622	57,534	47,500	52,902
101 Public Works Inspector (007)	70,731	72,016	73,264	74,445
101 Administrative Secretary (009)	37,209	48,481	49,037	51,894
102 Engineering Intern PT 2 (000)	19,550	33,686	32,450	33,000
102 Office Assistant PT (005)	23,642	22,886	26,700	24,000
103 Overtime	0	2,000	2,000	2,000
012 Car Allowance (3)	7,800	7,800	7,800	7,800
016 Publication & Dues	3,275	4,000	4,000	4,000
020 Conversion of Plans to Laserfiche	3,558	5,000	0	4,000
020 Engineering Plan Check Services (003)	0	4,000	1,000	4,000
020 Engineering Services - City Engineer (004)	2,676	4,000	3,000	4,000
020 Project Management Services (006)	17,783	40,000	30,000	35,000
020 ArcView Development/Training (007)	0	3,000	2,000	3,000
021 Travel & Meeting	2,091	10,000	10,000	6,000
022 Tablet PC'S Wireless Srv (004)	2,999	0	0	0
029 Uniforms	211	600	600	600
033 Special Departmental Supplies	2,347	4,000	4,000	4,000
Total PW Admin/Eng	599,179	670,003	649,411	672,902
01-4311 BUILDING & SAFETY				
101 Building & Safety Superintendent (006)	120,629	120,629	122,369	123,645
101 Building Inspectors (2) (008)	154,887	135,614	137,679	144,515
101 Building Permit Technician (009)	54,638	54,664	55,479	57,370
101 Plans Examiner (010)	87,893	88,017	73,921	62,070
103 Overtime	0	500	0	200
012 Car Allowance (1)	3,000	3,000	3,000	3,000
016 Publications & Dues	3,486	2,500	1,800	1,800
018 Printing	671	700	700	700
020 Contract Plan Check (001)	28,717	25,000	56,000	35,000
020 Contract Inspector (002)	39,530	1,000	0	600
021 Travel & Meeting	2,606	3,000	3,800	3,100
022 Tablet PC's (5) Wireless Serv (004)	0	3,000	2,800	3,000
029 Uniforms	964	800	600	650
033 Special Departmental Supplies	451	300	750	1,500
Total Building & Safety	497,473	438,724	458,898	437,150

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)				
01-4341 STREET MAINTENANCE				
101 PW Maintenance Superintendent (000)	104,518	104,518	106,025	107,131
101 PW Maintenance Supervisor (002)	77,944	77,944	79,069	79,893
101 Equipment Operator (3) (003)	164,937	165,138	167,775	169,524
101 Public Works Leadworker (004)	61,930	61,930	73,670	44,876
101 Street Maintenance Worker (2) (005)	100,598	101,810	103,278	104,355
103 Overtime (000)	6,954	7,000	7,000	7,000
103 Overtime Weekend Program (001)	8,803	15,000	15,000	12,000
103 Stand By Pay (002)	13,029	15,000	15,000	15,000
016 Publications & Dues	375	500	500	500
019 Equipment Rental Misc Projects (000)	680	4,000	2,000	4,000
020 Professional Services (000)	6,167	5,000	7,000	10,000
020 Graffiti Removal (003)	11,550	15,000	15,000	15,000
020 Downtown Boardwalk Maint (005)	22,551	25,000	25,000	20,000
020 Vehicle Parking District Maint (007)	11,019	15,000	15,000	15,000
021 Travel & Meeting	79	1,000	1,000	1,000
024 NPDES General (001)	10,226	11,000	18,000	18,000
024 NPDES SUSUMP Plan Checks (002)	2,186	6,000	8,000	12,000
024 NPDES Advertising (010)	3,744	6,000	6,000	4,000
024 NPDES Printing (018)	219	500	500	500
024 NPDES Professional Services (020)	24,238	20,000	20,000	26,500
024 NPDES Capital Outlay (041)	0	2,500	2,500	2,500
024 NPDES Legal Fees (502)	0	1,500	0	0
028 Hazardous Waste Disposal	3,945	10,000	10,000	10,000
029 Uniforms	3,945	4,000	4,000	4,000
033 Special Departmental Supplies (000)	48,113	55,000	55,000	55,000
Total Street Maintenance	687,750	730,340	756,317	737,779
01-4342 VEHICLE/YARD MAINTENANCE				
101 Equipment Mechanic (008)	53,393	54,295	55,081	56,063
103 Overtime	135	500	500	500
011 Vehicle/Equipment Parts & Supplies (000)	28,339	33,000	33,000	33,000
011 Vehicle/Equipment Fuel & Oil (001)	83,698	80,000	80,000	85,000
011 Sweeper Parts & Supplies (002)	30,133	35,000	35,000	35,000
011 Rental Program for Pool Vehicles (003)	1,400	2,000	2,000	2,000
016 Publication & Dues	0	200	200	200
020 Vehicle/Equipment Service & Repairs (001)	34,705	33,000	33,000	33,000
020 Yard Maintenance (003)	13,951	20,000	20,000	20,000
021 Travel & Meeting (000)	0	200	200	200
022 Electricity (001)	12,799	13,000	13,000	13,000
022 Gas (002)	1,007	1,000	1,000	1,000
022 Water (004)	3,548	4,000	4,000	4,000
031 Janitorial Supplies	2,694	3,000	3,000	3,000
033 Special Departmental Supplies (000)	15,608	16,000	16,000	16,000
041 Yard Bldgs Upgrades/Repairs (011)	16,213	16,000	16,000	16,000
Total Vehicle/Yard Maintenance	297,621	311,195	311,981	317,963
01-4345 TRAFFIC CONTROL				
101 Public Works Leadworker (000)	61,930	61,930	62,823	63,478
101 Street Maintenance Worker (005)	53,329	53,329	54,098	54,662
103 Overtime	77	1,000	3,000	3,000
016 Publication & Dues	70	300	300	300
020 General Professional Services (000)	16,953	42,000	42,000	42,000
020 Traffic Engineering Services (001)	28,564	35,000	35,000	30,000
020 City Wide Speed Zone Study (002)	12,429	0	0	0
021 Travel & Meeting	0	1,000	1,000	1,000
033 Special Departmental Supplies	35,186	40,000	40,000	40,000
041 City Street Sign Replacement (000)	21,779	3,000	3,000	0
Total Traffic Control	230,318	237,559	241,221	234,440

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
01-4410 FACILITIES				
101 Director of Parks & Recreation (1/2) (000)	72,969	74,031	75,098	75,882
101 Facilities Manager (006)	109,810	109,810	111,394	112,555
101 Administrative Secretary (1/3) (003)	15,203	15,998	12,370	0
101 Facilities Maintenance Supervisor (005)	65,924	69,252	70,126	74,250
101 Facilities Maintenance Worker (3) (004)	140,040	144,353	146,891	151,207
102 Building Maintenance Aides PT (000)	50,308	67,459	64,000	63,300
103 Overtime	1,745	500	2,000	2,000
012 Car Allowance	2,456	2,400	2,500	2,400
015 Maintenance of Equipment	4,570	8,900	8,900	6,000
016 Publications & Dues	160	300	300	150
021 Travel & Meeting	120	800	600	300
022 Electricity (001)	52,952	44,200	53,000	53,000
022 Gas (002)	1,107	1,000	1,000	1,000
022 Telephone (003)	4,402	4,700	5,400	2,400
023 Contract & General Maintenance (000)	12,650	23,000	21,000	21,000
023 Maintenance Syc Cyn Ranch/House (922)	9,394	6,700	6,700	6,700
029 Uniforms	1,544	1,450	1,500	1,500
031 Janitorial Supplies	3,898	4,000	4,000	4,000
033 Special Departmental Supplies	2,240	6,000	6,000	5,000
036 Vandalism	889	1,500	1,500	0
041 Capital Outlay/Decorations/Fac Tools	661	3,000	3,000	2,000
041 Syc Cyn Restrooms/Office Prjct (002)	1,850	0	0	0
Total Facilities	554,891	589,353	597,279	584,644
01-4411 CIVIC CENTER				
015 Maintenance of Equipment	10,093	15,300	10,400	39,000
019 Rent of Property/Equipment	0	400	400	0
020 Professional Services	0	0	0	1,610
022 Electricity (001)	74,241	72,000	84,000	84,000
022 Gas (002)	7,832	13,000	11,000	13,000
022 Telephone (003)	14,371	32,200	22,200	19,800
023 Contract & General Maintenance (000)	24,381	53,000	53,000	50,000
031 Janitorial Supplies	3,671	4,000	4,000	4,000
033 Special Departmental Supplies	2,623	5,200	5,200	5,200
036 Vandalism	0	1,000	1,000	0
041 Capital Outlay	0	0	0	6,000
Total Civic Center	137,211	196,100	191,200	222,610
01-4412 SENIOR CENTER				
015 Maintenance of Equipment	14,385	15,300	15,300	15,000
022 Electricity (001)	22,878	25,300	24,800	25,000
022 Gas (002)	4,874	7,000	5,700	6,000
022 Telephone (003)	0	600	550	600
023 Contract & General Maintenance (000)	21,375	21,300	21,300	21,000
031 Janitorial Supplies	2,867	3,000	3,000	3,500
033 Special Departmental Supplies	1,452	3,500	3,500	3,000
036 Vandalism	280	1,000	1,000	0
041 Capital Outlay	6,621	7,000	7,000	4,000
Total Senior Center	74,732	84,000	82,150	78,100
01-4414 PARK MAINTENANCE				
101 Landscape Maint Manager (1/2) (000)	46,136	46,136	46,804	47,290
101 Landscape Maint Supervisor (1/2) (001)	36,314	36,962	29,659	26,903
101 Landscape Maintenance Worker (2) (002)	104,234	104,234	105,734	106,840
101 Municipal Arborist (1/2) (004)	36,076	36,315	36,836	37,223
103 Overtime	1,696	1,400	1,400	1,400
015 Maintenance of Equipment	1,723	2,000	2,000	2,000
016 Publications & Dues	636	1,200	1,000	1,060
018 Printing	0	300	300	200
020 Contract Equestrian Trail Maint (004)	28,810	33,200	30,000	33,200

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
01-4414 PARK MAINTENANCE CONTINUED				
020 Tree Partnership AQMD Grant (005)	2,310	1,330	1,320	0
020 Contract Pest Control (006)	2,490	6,000	4,000	4,000
020 Urban Forest Ed Grant Prop 40 (008)	15,044	8,500	8,500	0
021 Travel & Meetings	364	1,100	1,100	600
029 Uniforms	2,013	1,500	1,500	1,500
033 Special Departmental Supplies	8,182	6,500	6,500	5,000
Total Park Maintenance	286,029	286,677	276,653	267,216
01-4415 MEDIAN & PARKWAY MAINTENANCE				
101 Landscape Maint Manager (1/2) (000)	46,136	46,136	46,804	47,290
101 Landscape Maint Supervisor (1/2) (001)	36,314	36,962	29,659	26,903
101 Landscape Maintenance Worker (3) (003)	146,058	147,914	150,122	152,805
101 Municipal Arborist (1/2) (004)	36,076	36,315	36,836	37,223
101 Equipment Operator (006)	57,300	57,300	58,127	58,733
103 Overtime	2,778	600	3,600	1,000
016 Publications & Dues	536	600	600	350
020 Contract Median Islands (002)	72,292	73,600	73,600	73,600
020 Median Island Renovations (009)	11,920	12,000	11,800	10,000
020 Bonita Ave Tree Removal (010)	0	0	6,000	0
021 Travel & Meetings	594	700	700	500
022 Electricity (001)	7,690	7,400	8,800	8,900
022 Water (004)	94,938	120,000	120,000	132,000
029 Uniforms	1,193	1,100	1,000	1,100
033 Special Departmental Supplies	3,477	5,000	5,000	4,000
Total Parkways & Median Island Maint	517,302	545,627	552,648	554,404
01-4420 RECREATION				
101 Director of Parks & Recreation (1/2) (000)	72,969	74,031	75,098	75,882
101 Recreation Services Manager (001)	102,323	102,323	103,798	104,881
101 Administrative Secretary (2/3) (003)	30,867	32,483	25,115	0
101 Recreation Coordinator (3) (004)	171,143	173,545	176,059	180,153
101 Departmental Assistant (2) (005)	48,036	48,053	58,400	89,300
101 Office Assistant Sr. Ctr (006)	37,167	38,336	38,892	39,299
102 Recreation Leaders PT (001)	37,705	32,138	32,540	45,895
102 Drill Team Instructor PT (003)	12,698	13,491	13,659	13,826
102 Receptionist Senior Ctr. PT (013)	19,970	21,110	22,600	21,640
102 Student Union Staff (014)	51,648	55,226	54,000	59,081
102 Office Assistant City Hall PT (015)	26,380	28,960	21,720	0
102 Fee & Charge Personnel PT (020)	114,746	121,954	122,000	125,170
012 Car Allowance (2)	5,436	6,000	6,000	6,000
013 Senior Programs (003)	29,810	30,000	30,000	25,000
013 Senior Boutique (009)	1,448	1,500	1,500	1,500
016 Publications & Dues	539	1,150	1,285	1,000
018 Printing & Duplication	3,000	6,000	5,000	6,600
019 Rent of Property & Equipment	1,980	7,300	6,300	3,800
020 Instructor Services	152,495	132,000	160,000	141,100
021 Travel & Meeting	4,218	4,000	4,000	2,800
032 Maintenance & Repair Materials	0	200	200	0
033 Special Departmental Supplies	21,030	23,000	23,000	19,000
033 50th Anniversary Committee (001)	26,075	0	0	0
034 Fee & Charge Programs	79,534	101,000	90,600	90,900
034 Active Net Fees (020)	15,119	17,000	16,000	19,000
110 Summer Food Program	12,480	11,500	11,500	11,500
Total Recreation	1,078,813	1,082,300	1,101,266	1,083,327

**CITY OF SAN DIMAS
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	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)				
01-4430 SWIM & RACQUET CLUB				
102 Recreation Coordinator PT (007)	37,594	40,099	41,500	42,904
102 Maintenance Operator PT (001)	27,757	27,352	28,318	28,041
102 Supervising Lifeguard/Instr PT (002)	5,178	7,646	6,000	8,342
102 Senior Lifeguard PT (003)	6,460	9,445	9,562	9,602
102 Cashiers PT (004)	68,412	70,469	72,000	72,243
102 Lockerrroom Attendants PT (005)	1,859	2,775	2,200	2,893
102 Lifeguards PT (006)	30,004	47,887	38,000	48,474
102 Building Maintenance Aide PT (009)	11,445	12,670	11,800	13,652
102 Instructors Personnel PT (020)	31,948	41,012	40,000	38,925
103 Overtime (000)	73	0	0	0
010 Advertising	1,960	3,000	3,000	1,500
012 Car Allowance (1)	355	575	550	575
015 Maintenance of Equipment	12,462	13,000	13,000	13,600
016 Publications & Dues	260	265	285	245
018 Printing	0	1,000	1,000	800
019 Rent of Property & Equipment	3,240	3,400	3,400	3,420
020 Professional Services	38,246	38,850	38,850	38,000
021 Travel & Meeting	436	850	700	250
022 Electricity (001)	50,334	58,800	52,000	58,800
022 Gas (002)	23,875	28,000	25,000	28,000
022 Telephone (003)	2,209	2,400	2,300	2,400
022 Water (004)	10,079	10,000	10,000	11,000
023 Contract & General Maintenance (000)	16,530	23,300	23,000	23,300
029 Uniforms	1,576	2,000	2,000	2,000
031 Janitorial Supplies	2,891	3,000	3,000	3,200
033 Special Departmental Supplies	23,355	26,700	26,700	30,000
041 Capital Outlay (001)	4,400	0	0	0
Total Swim & Racquet Club	412,941	474,495	454,165	482,166
SUB-TOTAL GENERAL EXPENDITURES	18,304,532	17,975,569	18,046,203	17,887,737
01-5000 Transfers Out/Loans				
099 Transfer to City Hall/CB Plz Fund 04 (004)	0	742,920	592,231	764,395
099 Transfer to infra 12 10% Sales Tx/Trf (012)	584,620	0	624,431	0
099 Transfer to Park Dev Fund 20 (020)	0	0	125,569	0
099 Transfer to Equip Replacement 70 (070)	150,000	0	250,000	0
Total Transfers Out/Loans	734,620	742,920	1,592,231	764,395
TOTAL GENERAL FUND EXP/TRFS	19,039,152	18,718,489	19,638,434	18,652,132
FUND BALANCE DETAIL				
UNASSIGNED FUND BALANCE	10,301,854	9,177,105	8,684,889	8,771,180
ASSIGNED FB RISK MGMT/LAW ENF	2,848,478	2,960,472	2,847,978	2,846,978
ASSIGNED FB EMERG SERVICES	652,227	574,490	526,737	514,837
ASSIGNED FB ECONONMIC UNCERTAINTY	0	900,000	900,000	0
ASSIGNED FB GENERAL PLAN	250,000	250,000	250,000	250,000
TOTAL ENDING GENERAL FUND BALANCE	14,052,559	13,862,067	13,209,604	12,382,995
TOTAL EXP/TRFS/AND FUND BALANCE	33,091,711	32,580,556	32,848,038	31,035,127

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
STATE GAS TAX FUND 02				
RESTRICTED FUND BALANCE	154,885	531,086	433,599	807,414
REVENUE				
Interest (341-001)	848	500	500	500
Gas Tax Section 2103 (358-002)	295,944	410,087	410,087	418,280
Gas Tax Section 2106 (358-003)	115,922	119,398	119,398	121,785
Gas Tax Section 2107 (358-004)	254,111	259,690	259,690	264,884
Gas Tax Section 2107.5 (358-005)	6,000	6,000	6,000	6,000
Gas Tax Section 2105 (358-014)	190,371	195,140	195,140	199,000
Total Revenue	863,195	990,815	990,815	1,010,449
Total Available Funds	1,018,080	1,521,901	1,424,414	1,817,863
EXPENDITURES				
Professional Services (4841-020-000)	2,000	2,000	2,000	2,000
5th Street Overlay Euclia/Amelia (4841-553-000)	215	0	0	0
Annual Pavement Preservation Zn G (4841-554-007)	210,000	200,000	200,000	450,000
Hazardous Sidewalk Repair (4841-559-001)	68,057	60,000	60,000	60,000
City Wide Pavement Maintenance (4841-559-005)	72,021	80,000	80,000	80,000
Town Core Sidewalk Repair (4841-559-007)	7,188	5,000	5,000	10,000
Lonehill Ave Rehab Arrow/Cienega (4841-601-003)	0	0	0	295,000
Gladstone Street Rehab (4841-637-000)	0	440,000	15,000	440,000
Baseline Paving Near Cataract (4841-813-000)	0	0	30,000	0
Transfer to General Fund (5000-099-001)	225,000	225,000	225,000	225,000
Total Expenditures	584,481	1,012,000	617,000	1,562,000
RESTRICTED FUND BALANCE	433,599	509,901	807,414	255,863
Total Estimated Requirements and Restricted Fund Balance	1,018,080	1,521,901	1,424,414	1,817,863

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
WALKER HOUSE LLC FUND 03				
ASSIGNED FUND BALANCE	371,271	355,148	368,598	254,620
REVENUE				
Interest (341-001)	1,397	1,400	1,400	1,400
Rents/Concessions (341-002)	17,269	20,000	9,500	0
Interest Fr 38 for Loan (341-038)	77,378	74,623	0	74,623
Tenant Reimbursement (369-022)	0	2,500	0	0
Principal Fr 38 for Loan (397-038)	0	57,847	0	57,847
Total Revenue	96,044	156,370	10,900	133,870
Total Available Funds	467,315	511,518	379,498	388,490
EXPENDITURES				
Property Insurance (4410-014-000)	35,401	36,109	37,733	38,485
Maint of Equipment (4410-015-000)	14,880	16,000	18,500	17,900
Professional Services/Fees/Taxes (4410-020-001)	7,083	4,500	12,145	9,400
Electricity (4410-022-001)	8,558	13,400	11,000	18,000
Gas (4410-022-002)	0	0	1,500	4,800
Telephone (4410-022-003)	2,123	2,400	2,200	2,400
Water (4410-022-004)	3,077	4,800	3,800	6,300
Maintenance of Grounds (4410-023-000)	14,663	16,000	15,000	16,000
Maintenance of Building (4410-023-001)	7,270	8,000	10,000	8,000
Janitorial Supplies (4410-031-000)	371	500	500	1,000
Spec Dept Supplies (4410-033-000)	289	5,000	5,000	5,000
Vandalism Expense (4410-036-000)	0	5,000	2,500	5,000
Transfer to Fund 01 for Staff (5000-099-001)	5,000	5,000	5,000	25,000
Total Expenditures	98,716	116,709	124,878	157,285
ASSIGNED FUND BALANCE	368,598	394,809	254,620	231,205
Total Estimated Requirements and Assigned Fund Balance	467,315	511,518	379,498	388,490

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
CITY HALL/COMM BLDG/PLAZA FUND 04				
ASSIGNED FUND BALANCE	5,778,929	20,000	174,690	0
REVENUE				
Certificates of Participation Proceeds (397-001)	4,875,452	0	0	0
Transfer in From Fund 01 (500-001)	0	742,920	592,231	764,395
Total Revenue	4,875,452	742,920	592,231	764,395
Total Available Funds	10,654,380	762,920	766,921	764,395
EXPENDITURES (4411)				
Testing Services (020-000)	0	0	6,925	0
Furniture Design Consultant (020-002)	21,320	0	0	0
Trustee Services (020-521)	0	0	5,275	5,275
Fire Hydrant (041-001)	36,000	0	0	0
Stage Lift (041-002)	0	20,000	0	20,000
File System (041-003)	47,389	0	0	0
Cell Carrier/Signal/Access Panel (041-004)	0	0	10,048	0
Historic Pictures/Frames (041-005)	0	0	1,753	0
Interest on COPS (049-026)	285,028	282,920	282,920	269,120
Principal on COPS (049-027)	450,000	460,000	460,000	470,000
Construction Costs Initial GMP (603-001)	9,639,953	0	0	0
Total Expenditures	10,479,690	762,920	766,921	764,395
ASSIGNED FUND BALANCE	174,690	0	0	0
Total Estimated Requirements and Assigned Fund Balance	10,654,380	762,920	766,921	764,395

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
SEWER EXPANSION FUND 06				
ASSIGNED FUND BALANCE	730,599	687,549	777,859	971,688
REVENUES				
Industrial Waste/Co Reimb. (364-002)	39,119	15,000	35,000	30,000
Grove Station Sewer Repairs (364-003)	0	0	80,000	0
Bonelli Sewer Maintenance (372-002)	7,456	7,829	7,829	7,829
Sewer Connection Fees (392-001)	92,856	61,000	115,000	10,000
Total Revenue	139,431	83,829	237,829	47,829
Total Available Funds	870,030	771,378	1,015,688	1,019,517
EXPENDITURES				
Industrial Waste Charges (4310-020-002)	25,421	36,000	36,000	36,000
Sewer Master Plan Study (4310-020-003)	0	0	0	80,000
Sewer Management System (4310-020-004)	0	0	0	1,500
Miscellaneous Sewer Projects (4841-604-000)	2,206	20,000	8,000	32,000
Horsethief Cyn Pk Sewer (4841-604-001)	64,543	0	0	0
Extend Sewer Laterals Gladstone (4841-604-005)	0	0	0	15,000
Total Expenditures	92,170	56,000	44,000	164,500
ASSIGNED FUND BALANCE	777,859	715,378	971,688	855,017
Total Estimated Requirements and Assigned Fund Balance	870,030	771,378	1,015,688	1,019,517

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
CITY WIDE LIGHTING DISTRICT FUND 07				
RESTRICTED FUND BALANCE	1,208,207	1,209,057	1,390,558	1,377,408
REVENUES				
Property Taxes (311/313)	1,079,201	931,157	931,157	931,157
Homeowners Exemption (355-001)	8,050	8,200	8,200	8,200
Refunds & Reim/Misc (369-001)	312	0	0	0
Total Revenue	1,087,563	939,357	939,357	939,357
Total Available Funds	2,295,770	2,148,414	2,329,915	2,316,765
EXPENDITURES				
Prof Services Property Taxes (4341-020-002)	10,507	10,507	10,507	10,825
Street Lights Maintenance (4341-020-003)	25,783	30,000	30,000	30,000
Paint Street Light Poles (4341-020-004)	5,547	7,000	7,000	4,500
Street Light Electricity (4341-022-001)	525,656	530,000	530,000	540,000
Special Departmental Supplies (4341-033-000)	3,631	10,000	10,000	10,000
Downtown Decorative Lighting (4341-041-000)	86,024	120,000	120,000	120,000
Bonita Ave Crosswalk Light (4341-660-006)	0	0	0	15,000
Traffic Signal Painting (4345-020-000)	15,803	15,000	15,000	15,000
Traffic Signal Maintenance (4345-020-002)	72,317	75,000	75,000	75,000
Traffic Signal Upgrades (4345-020-003)	9,992	10,000	10,000	10,000
Accident Repair/Replacement (4345-020-006)	22,428	20,000	10,000	20,000
Speed Feedback Sign Maint (4345-020-007)	3,835	6,000	5,000	5,000
Traffic Signal Utilities (4345-022-001)	28,688	35,000	35,000	35,000
Transfer to General Fund 01 (5000-099-001)	95,000	95,000	95,000	95,000
Total Expenditures	905,212	963,507	952,507	985,325
RESTRICTED FUND BALANCE	1,390,558	1,184,907	1,377,408	1,331,440
Total Estimated Requirements and Restricted Fund Balance	2,295,770	2,148,414	2,329,915	2,316,765

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
LANDSCAPE PARCEL TAX FUND 08				
RESTRICTED FUND BALANCE	114,722	83,822	114,598	65,412
REVENUES				
BUSD Sportsplex Maint Reimb (369-020)	17,300	17,300	17,564	17,600
Assessments (371-098)	753,150	776,000	760,000	767,000
Total Revenue	770,450	793,300	777,564	784,600
Total Available Funds	885,172	877,122	892,162	850,012
EXPENDITURES				
PARK MAINTENANCE (4414)				
Eng Services/Consultant Assessments (020-000)	3,000	3,000	3,500	3,500
Contract Park Maintenance (020-001)	86,844	88,450	89,300	89,300
Sportsplex Maintenance (020-011)	36,817	35,150	35,150	35,150
Horsethief Canyon Park Maintenance (020-012)	80,756	95,000	95,000	95,000
Landscaping Improvements in Parks (020-015)	13,531	15,000	12,000	14,000
Irrigation Upgrades at Parks (020-016)	6,449	9,000	8,000	8,000
Electricity (022-001)	31,034	33,600	31,000	31,000
Telephone - Irrigation System (022-003)	2,045	2,300	2,100	2,200
Water (022-004)	148,560	178,000	178,000	195,800
Special Department Supplies (033-000)	24,729	25,000	25,000	24,000
Sub-Total Park Maintenance	433,765	484,500	479,050	497,950
PARKWAYS & TREES (4415)				
Contract Parkways (020-002)	10,101	10,300	10,300	10,300
Contract Pickup Areas/Miscellaneous (020-005)	8,486	14,000	11,400	11,400
Contract Pest Control (020-006)	3,277	6,000	4,000	4,000
Contract Tree Maintenance (020-008)	199,693	200,000	200,000	200,000
Tree Replacements (020-013)	12,749	10,000	10,000	10,000
Contract Weed Abatement (020-014)	12,622	14,000	14,000	14,000
Contract Planter Areas (020-015)	36,727	36,900	39,500	39,500
Trash Pick Up Parks & Parkways (020-019)	11,458	7,000	11,700	11,700
Electricity (022-001)	4,082	4,000	4,400	4,400
Telephone - Irrigation System (022-003)	573	600	400	500
Water (022-004)	17,202	34,000	22,000	26,000
Special Department Supplies (033-000)	19,838	20,000	20,000	20,000
Sub-Total Parkways & Trees	336,809	356,800	347,700	351,800
Total Expenditures	770,574	841,300	826,750	849,750
RESTRICTED FUND BALANCE	114,598	35,822	65,412	262
Total Estimated Requirements and Restricted Fund Balance	885,172	877,122	892,162	850,012

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
INFRASTRUCTURE FUND 12				
ASSIGNED FUND BALANCE	1,016,650	508,543	517,093	666,745
REVENUES				
Prop 1B Funding (358-003)	75,366	0	0	0
Bikeway TDA Grant/Interest (358-171)	32,264	32,263	11,220	10,000
Safe Rte Schools Amelia/Fthi SD Cyn Light (358-616)	579,729	96,912	0	65,700
STPL - Federal Funds (359-002)	10,601	256,000	215,959	52,000
American Recovery Invest Act (359-003)	527,488	113,206	0	103,206
HBRR - Foothill Blvd/SD Wash (359-004)	0	400,000	0	1,450,000
Developer Participation Foothill/Baseline (369-005)	50,993	0	0	0
Developer Participation Covina Blvd. (369-007)	0	0	32,295	0
Glendora Contribution Lonehill/Arrow (393-001)	0	400,000	0	400,000
Trf from Fund 01 (10% Sales Tx+Addl) (500-001)	584,620	0	624,431	0
Total Revenue	1,861,061	1,298,381	883,905	2,080,906
Total Available Funds	2,877,711	1,806,924	1,400,998	2,747,651
EXPENDITURES (4410/4430/4841)				
Sycamore House Sewer (4410-922-001)	40,000	0	0	0
Horse Trail Fencing (4410-929-002)	11,746	10,000	7,000	8,000
Annual Pavement Presv Zn G (4841-554-007)	127,139	250,000	370,000	0
Wagon Renovation (4841-566-541)	0	0	3,000	0
Lonehill/Arrow Lt Phasing/Median (4841-601-002)	0	400,000	29,000	400,000
City Hall Exp - Architect/Design (4841-603-002)	91,177	0	0	0
City Hall - Soils Test/Hazard Mat (4841-603-003)	114,039	0	0	0
TCH Rent (4841-603-004)	158,464	0	0	0
TCH Professional Services (4841-603-006)	15,000	0	0	0
Guard Rail Repairs (4841-616-003)	0	6,000	6,000	6,000
Speed Hump Installation (4841-616-009)	0	10,000	0	10,000
Traffic Control Center Co Grant (4841-616-010)	1,073	21,000	18,000	25,000
Briarwood/Wildwood/Pinewood (4841-616-012)	3,000	0	0	0
Knollwood Et Al Prop 1B Funds (4841-616-013)	75,438	0	0	0
Terrebonne Archway (4841-616-014)	0	30,000	0	35,000
SD Ave/ VV-Loma Vista ET AL (4841-616-015)	90,000	0	0	0
Gladstone Street Rehab (4841-637-000)	0	200,000	13,600	200,000
Alley Design (4841-658-000)	0	0	0	35,000
Alley Const n/o 2nd Acacia/Cat (4841-658-011)	0	0	0	175,000
Bonita Ave Downtown Sidewalk/L/S (4841-660-005)	0	0	14,270	0
Foothill Blvd Rehab (4841-661-000)	185,377	0	0	0
Foothill Blvd @ SD Wash Env (4841-662-000)	0	400,000	100,000	1,560,000
ADA Improvements/Comp 12 & 72 (4841-691-003)	0	0	29,000	0
Wheelchair Ramps Various Loc (4841-691-004)	32,400	32,263	11,220	10,000
Comprehensive Sidewalk Eval (4841-692-001)	19,012	25,000	25,000	25,000
Puente/Monte Vista L/S (4841-697-006)	69,973	0	0	0
Amelia/Gladstone/5th (4841-698-000)	758,606	45,437	15,000	0
Covina Blvd (4841-702-001)	0	0	0	32,295
Miscellaneous Storm Drain Rep (4841-813-003)	20,545	50,000	30,000	30,000
Baseline/Cataract Storm Drain (4841-813-005)	379,726	0	0	0
Puddingstone/SD Ave Strm Drain (4841-813-008)	0	30,000	30,000	0
Rennell Ave Storm Drain (4841-813-010)	0	0	0	140,000
Trf 4 Storm Drain Maint to Co (4841-814-000)	157	25,000	25,000	25,000
SD Ave Foothill to Gladstone (4841-929-002)	167,745	0	0	0
Transfer to Fund 27 M&O (5000-099-027)	0	0	8,163	6,560
Total Expenditures	2,360,618	1,534,700	734,253	2,722,855
ASSIGNED FUND BALANCE	517,093	272,224	666,745	24,796
Total Est Req and Assigned Fund Balance	2,877,711	1,806,924	1,400,998	2,747,651

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
COMMUNITY PARKS & FACILITIES DEVELOPMENT FUND 20				
ASSIGNED FUND BALANCE	313,151	160,362	156,492	284,763
REVENUES				
Development Tax (319-001)	3,042	0	6,900	0
Prop A (92) Maintenance Entitlement (358-023)	45,000	45,000	45,000	45,000
Prop A (96) Grant Poison Oak Trail/Others (358-024)	0	118,000	96,000	0
Transfer In From Gen Fund 01 (500-001)	0	0	125,569	0
Total Revenue	48,042	163,000	273,469	45,000
Total Available Funds	361,192	323,362	429,961	329,763
EXPENDITURES (4410/4443)				
Trash Receptacles/Tables/Benches (041-006)	3,769	0	0	0
Improvements to Facilities (043-005)	14,307	5,000	0	78,000
Improvements to Swim & Racquet Club (043-008)	105,028	4,000	4,000	0
Park Signage (All Parks) (549-000)	0	20,000	0	15,000
Freedom Park Benches/Trash Rec	0	0	0	2,500
Via Verde Park Playground Equip (557-000)	0	0	0	160,000
Via Verde Park Patch DG Path (557-002)	7,092	0	0	7,500
Sportsplex Field Improvements (605-002)	3,797	4,000	4,000	4,000
Sportsplex Snack Bar Bldg (605-005)	0	1,200	1,198	0
HTC Park Poison Oak Trail (927-001)	8,075	139,000	86,000	0
Horsethief Cyn Pk Maint (927-003)	45,000	45,000	45,000	45,000
Pioneer Pk Security Light Repl (937-005)	5,803	0	0	0
Sidewalk Repair/Replace in Parks (937-016)	11,831	5,000	5,000	5,000
Total Expenditures	204,700	223,200	145,198	317,000
ASSIGNED FUND BALANCE	156,492	100,162	284,763	12,763
Total Estimated Expenditures and Assigned Fund Balance	361,192	323,362	429,961	329,763

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
OPEN SPACE DISTRICT #1 (NORTH & WEST) FUND 21				
ASSIGNED FUND BALANCE	210,510	210,510	210,510	304,824
REVENUES				
Quimby Fees (319-002)	0	0	94,314	0
Total Revenue	0	0	94,314	0
Total Available Funds	210,510	210,510	304,824	304,824
EXPENDITURES (4410/4430)				
Lonehill Pk Playground Equip/Surface (4410-601-003)	0	0	0	160,000
Swim & Racquet Club Marquee Sign (4430-430-003)	0	0	0	50,000
Swim & Racquet Club ADA Lifts/Spa (4430-430-004)	0	0	0	35,000
Swim & Racquet Club Improvements (4430-430-005)	0	0	0	11,500
Total Expenditures	0	0	0	256,500
ASSIGNED FUND BALANCE	210,510	210,510	304,824	48,324
Total Estimated Requirements and Assigned Fund Balance	210,510	210,510	304,824	304,824

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
OPEN SPACE DISTRICT #2 (EAST) FUND 22				
ASSIGNED FUND BALANCE	91,406	91,406	91,406	91,406
REVENUE				
Quimby Fees (319-002)	0	0	0	0
Total Revenue	0	0	0	0
Total Available Funds	91,406	91,406	91,406	91,406
EXPENDITURES (4410)				
Expenditures	0	0	0	0
Total Expenditures	0	0	0	0
ASSIGNED FUND BALANCE	91,406	91,406	91,406	91,406
Total Estimated Requirements and Assigned Fund Balance	91,406	91,406	91,406	91,406

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
OPEN SPACE DISTRICT #3 (SOUTH) FUND 23				
ASSIGNED FUND BALANCE	0	0	0	0
REVENUE				
Revenues	0	0		
Total Revenue	0	0	0	0
Total Available Funds	0	0	0	0
EXPENDITURES				
Expenditures	0	0		
Total Expenditures	0	0	0	0
ASSIGNED FUND BALANCE	0	0	0	0
Total Estimated Requirements and Assigned Fund Balance	0	0	0	0

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
CIVIC CENTER PARKING DISTRICT FUND 27				
RESTRICTED FUND BALANCE	(1,550)	0	(1,890)	0
REVENUE				
Reimbursement Fund 38 Successor Agency (369-038)	0	0	0	48,000
Maint & Admin Assessments (371-094)	12,778	14,650	14,650	15,048
Trf In From 29 Res Avail for M&O (500-029)	827	827	827	827
Transfer in From 12 for M&O (500-012)	0	0	8,163	6,560
Transfer In Fund 30 M&O Puddingstone (500-030)	5,939	5,673	0	0
Total Revenue	19,544	21,150	23,640	70,435
Total Available Funds	17,994	21,150	21,750	70,435
EXPENDITURES				
Overall Maintenance (4801-561-020)	15,680	16,150	16,150	16,635
Water & Electricity (4801-561-022)	4,205	5,000	5,600	5,800
Slurry & ADA Upgrades(4801.561.001)	0	0	0	48,000
Total Expenditures	19,885	21,150	21,750	70,435
RESTRICTED FUND BALANCE	(1,890)	0	0	0
Total Estimated Requirements and Restricted Fund Balance	17,994	21,150	21,750	70,435

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
CC PARKING DISTRICT REDEMPTION FUND 28				
RESTRICTED FUND BALANCE	0	0	1,475	0
REVENUE				
Assessments (371-094)	11,465	10,969	9,742	10,473
Total Revenue	11,465	10,969	9,742	10,473
Total Available Funds	11,465	10,969	11,217	10,473
EXPENDITURES				
Bond Payments Interest (4120-026-000)	1,723	2,702	2,950	2,206
Bond Payments Principal (4120-027-000)	8,267	8,267	8,267	8,267
Total Expenditures	9,990	10,969	11,217	10,473
RESTRICTED FUND BALANCE	1,475	0	0	0
Total Estimated Requirements and Restricted Fund Balance	11,465	10,969	11,217	10,473

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
CC PARKING DISTRICT RESERVE FUND 29				
RESTRICTED FUND BALANCE	5,743	4,916	4,916	4,089
REVENUE	0	0	0	0
Total Revenue	0	0	0	0
Total Available Funds	5,743	4,916	4,916	4,089
EXPENDITURES				
Trf Res to 27 Avail for M&O (5000-099-027)	827	827	827	827
Total Expenditures	827	827	827	827
RESTRICTED FUND BALANCE	4,916	4,089	4,089	3,262
Total Estimated Requirements and Restricted Fund Balance	5,743	4,916	4,916	4,089

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
DISSOLVED JANUARY 31, 2012				
COMMUNITY REDEVELOPMENT AGENCY FUND 30				
ASSIGNED FUND BALANCE	(72,920)	(88,667)	(732,536)	0
ADJUSTMENT TO PY FUND BALANCE	0	0	8,980	0
ASSET TRANSFER TO SUCCESSOR AGENCY 38	0	0	714,611	0
REVENUES				
Refund SCW Constructions (369-567)	564	564	0	0
Reimb Fox Proj Strt Imp/Undergr (369-865)	8,055	0	0	0
Sale of Eucla/Arrow Prop (391-001)	0	0	0	0
Transfers In Fund 31 (500-031)	1,465,122	2,547,902	434,849	0
Total Revenue 11-12 through 1/31/12	1,473,741	2,548,466	434,849	0
Total Available Funds	1,400,821	2,459,799	425,904	0
EXPENDITURES				
ADMINISTRATION (4110/4120/4190/5000)				
Board Members (4110-101-000)	3,240	3,600	1,950	0
Publications & Dues (4120-016-000)	3,920	4,000	3,820	0
Legal Fees (4120-020-502)	14,081	20,000	19,876	0
Audit & Trustee Fees (4120-020-521)	23,725	23,650	22,848	0
Redevelopment Consultant (4120-020-523)	700	2,500	210	0
Travel & Meeting (4120-021-000)	0	500	0	0
Interest Payment to 01 for Loans (4120-026-000)	437,076	425,509	0	0
Principal Payment to 01 for Loans (4120-027-001)	210,311	221,879	0	0
Prop/Sales Tax Analysis (4190-020-004)	24,060	30,000	12,431	0
Admin Reimb/Trf to Fund 01 (5000-099-001)	126,895	217,862	127,086	0
Trf to E/R Fund 70 (5000-099-070)	12,500	0	0	0
Total Administration	856,508	949,500	188,221	0
WALKER HOUSE (4801-500)				
Interest Payt on Walker House Loan to 01 (026)	337,598	326,126	0	0
Principal Payt on Walker House Loan to 01 (027)	208,580	220,051	0	0
Interest Payt on Walker House Loan to 03 (028)	77,378	74,623	0	0
Principal Payt on Walker House Loan to 03 (029)	55,092	57,847	0	0
Sub-Total Walker House	678,648	678,647	0	0
MONTE VISTA PARKING LOT (4801-501)				
Parking Lot Operation of Acquired Property (506)	953	950	499	0
Sub-Total Monte Vista Parking Lot	953	950	499	0
PUDDINGSTONE CENTER (4801-561)				
Parking Assessments to Fund 27 (531)	1,361	1,402	1,402	0
Trf to Fund 27/28 CRA Supp (5000-099-027/028)	5,939	5,673	0	0
Sub-Total Puddingstone Project	7,300	7,075	1,402	0
DOWNTOWN/TOWN CORE (4801-562/563)				
Façade Assistance Program (563-004)	22,000	0	0	0
Sub-Total Downtown/Town Core	22,000	0	0	0
SPECIFIC PLAN 24 PROJECT (4801-565)				
Parking Lot Lease (509)	356,547	350,000	185,782	0
Sub-Total Specific Plan 24 Project	356,547	350,000	185,782	0

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
DISSOLVED JANUARY 31, 2012				
COMMUNITY REDEVELOPMENT AGENCY FUND 30 (CONTINUED)				
MISCELLANEOUS PROJECTS (4801-547/566/865)				
Lowes Business Assistance (566-525)	100,000	50,000	50,000	0
Bonita/Cataract Improvements (547-523)	66,400	2,000	0	0
Sub-Total Miscellaneous Projects	166,400	52,000	50,000	0
BONITA AVENUE/SAN DIMAS AVENUE (4841-660/668)				
Bonita Avenue Streetscape Design (660-002)	0	25,000	0	0
Grove Station SD Underground/St Impr (668-001)	45,000	0	0	0
Sub-Total Bonita Avenue/SD Avenue	45,000	25,000	0	0
Total Expenditures 11-12 through 1/31/12	2,133,357	2,063,172	425,904	0
ASSIGNED FUND BALANCE	(732,536)	396,627	0	0
Total 11-12 Est. Exp. & Assigned Fund Balance as of 1/31/12	1,400,821	2,459,799	425,904	0

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

DISSOLVED JANUARY 31, 2012 CRA TAX INCREMENT FUND 31	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
RESTRICTED FUND BALANCE	(2,017,122)	0	(1,803,275)	0
ASSET TRANSFER TO SUCCESSOR AGENCY 38	0	0	1,251,330	0
REVENUE				
Property Taxes Creative Growth (308)	1,227,853	1,194,000	491,989	0
Property Taxes Annex 76 (309)	1,353,441	1,411,000	607,935	0
Property Taxes Annex 84 (310)	2,301,380	2,515,000	1,029,458	0
Property Taxes Annex 98 (311)	1,608,438	1,699,000	736,096	0
HOX (355)	3,993	0	0	0
Total Revenue 11-12 through 1/31/12	6,495,106	6,819,000	2,865,478	0
Total Available Funds	4,477,984	6,819,000	2,313,533	0
EXPENDITURES				
SERAF Payback Transferred to Fund 38 (216-034)	0	417,110	0	0
County Admin Fee (4120-020-002)	110,933	115,000	98,637	0
City Pd Pass-through Other Entities (4120-20-003)	842,765	300,000	(28,825)	0
Cnty Deduct Pass-through Other Ent (4120-020-004)	1,289,349	1,225,000	519,829	0
Cnty Deduct Pass-through AB1290 (4120-020-005)	181,542	186,000	127,385	0
SERAF State Payment (4120-020-026)	429,378	0	0	0
Debt Service 98 Tx Alloc Bonds (4120-099-000)	663,149	664,188	588,562	0
Transfer to CRA Fund 30 (5000-099-030)	1,465,122	2,547,902	434,849	0
Transfer to Low/Mod Fund 34 (5000-099-034)	1,299,021	1,363,800	573,096	0
Total Expenditures 11-12 through 1/31/12	6,281,259	6,819,000	2,313,533	0
RESTRICTED FUND BALANCE	(1,803,275)	0	0	0
Total 11-12 Est. Exp. & Restricted Fund Balance as of 1/31/12	4,477,984	6,819,000	2,313,533	0

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
HOUSING AUTHORITY FUND 34 (02-01-12)				
RESTRICTED FUND BALANCE	6,499,228	7,723,450	7,205,909	8,094,992
ASSET TRANSFER FROM 37 RSD SET ASIDE	0	0	234,026	0
TOTAL RESTRICTED FUND BALANCE	6,499,228	7,723,450	7,439,935	8,094,992
REVENUE				
Year 2&3 of 5Yr Payback SB68 SERAF (116-031)	0	417,110	417,110	417,110
Interest (341-001)	20,579	25,000	25,000	0
Mortgage Loan Payoffs (341-038)	18,311	2,400	13,495	0
Rent Monte Vista Place (341-045/062)	91,378	85,536	94,386	94,886
Charter Oak Mobile Home Park Reimb (369-864)	7,610	7,762	8,233	0
Transfer In/Set Aside From Fund 31 (500-031)	1,299,021	1,363,800	573,096	0
Total Revenue	1,436,899	1,901,608	1,131,320	511,996
Total Available Funds	7,936,128	9,625,058	8,571,255	8,606,988
EXPENDITURES (4120/4802/5000)				
Newsletter (4120-020-009)	3,375	2,500	3,270	0
Travel & Meeting (4120-021-000)	4,800	4,800	2,800	0
Monte Vista Apt Prop Insurance (4802-014-000)	6,914	7,052	7,370	7,517
Monte Vista Apt Prop Maint (4802-015-000)	18,661	20,000	25,300	20,000
Monte Vista Apt Prop Management (4802-020-001)	6,780	7,119	7,000	7,000
Monte Vista Apt Utilities (4802-022-001/006)	14,570	13,500	13,500	13,500
Monte Vista Apt Maint/Supplies (4802-033-001)	48	15,000	15,000	10,000
Housing Spec Supplies/Marketing (4802-033-002)	474	1,500	800	0
Bonita Gateway Low/Mod Project (4802-568-512)	0	0	0	2,690,000
Legal Fees (4802-851-502)	42,630	40,000	140,000	27,758
Johnstone Bldg Seismic Study (4802-853-000)	3,248	0	0	0
Monte Vista Apt Debt Service (4802-862-049)	200,323	206,018	0	0
Charter Oak Mobile Home Pk Ins (4802-864-014)	7,610	7,762	8,233	0
Grove Station Units Maint & Oper (4802-865-506)	0	0	11,200	0
Grove Station Low/Mod Proj (4802-865-512)	0	0	0	2,744,000
Unencumbered Low/Mod Funds to Co (4802-099-001)	0	0	0	2,575,217
Administrative Reimbursement (5000-099-001)	402,034	414,497	241,790	0
Transfer to E/R Fund 70 (5000-099-070)	18,750	0	0	0
Total Expenditures	730,218	739,748	476,263	8,094,992
RESTRICTED FUND BALANCE	7,205,909	8,885,310	8,094,992	511,996
Total Est Req. & Restricted Fund Balance	7,936,128	9,625,058	8,571,255	8,606,988

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
DISSOLVED JANUARY 31, 2012				
CRA RANCHO SAN DIMAS FUND 35				
RESTRICTED FUND BALANCE	(208,017)	(225,312)	(238,593)	0
ASSET TRANSFER TO SUCCESSOR AGENCY 38	0	0	224,777	
REVENUES				
Transfer From Rancho SD Fund 36 (500-036)	64,098	71,300	32,237	0
Total Revenue 11-12 through 1/31/12	64,098	71,300	32,237	0
Total Available Funds	(143,919)	(154,012)	18,421	0
EXPENDITURES				
Interest Payment to 01 on Loan (4120-026-000)	39,547	38,568	0	0
Principal Payment to 01 on Loan (4120-027-001)	24,469	25,447	0	0
Transfer Out to 01 Admin Fees (5000-099-001)	30,659	31,578	18,421	0
Total Expenditures 11-12 through 1/31/12	94,674	95,593	18,421	0
RESTRICTED FUND BALANCE	(238,593)	(249,605)	0	0
Total 11-12 Est. Exp. & Restricted Fund Balance as of 1/31/12	(143,919)	(154,012)	18,421	0

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
DISSOLVED JANUARY 31, 2012 CRA RANCHO SD TAX INCREMENT FUND 36				
RESTRICTED FUND BALANCE	6,080	0	6,059	0
REVENUE				
Property Taxes (311)	192,456	212,000	83,385	0
Total Revenue 11-12 through 1/31/12	192,456	212,000	83,385	0
Total Available Funds	198,536	212,000	89,444	0
EXPENDITURES				
County Administration Fees (4120-020-002)	36,850	3,300	3,211	0
Cnty Deduct Pass-through Other Ent (4120-020-004)	53,037	95,000	37,319	0
Transfer out to 35 (5000-099-035)	64,098	71,300	32,237	0
Transfer out to 37 (5000-099-037)	38,491	42,400	16,677	0
Total Expenditures 11-12 through 1/31/12	192,477	212,000	89,444	0
RESTRICTED FUND BALANCE	6,059	0	0	0
Total 11-12 Est. Exp. & Restricted Fund Balance as of 1/31/12	198,536	212,000	89,444	0

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
DISSOLVED JANUARY 31, 2012				
CRA RANCHO SD HOUSING SET ASIDE FUND 37				
RESTRICTED FUND BALANCE	250,250	133,147	220,349	0
ASSET TRANSFER TO HOUSING AUTHORITY 34	0	0	(234,026)	0
TOTAL RESTRICTED FUND BALANCE	250,250	133,147	(13,677)	0
REVENUE				
Transfer from 36 Rancho 20% Set Aside (500-036)	38,491	42,400	16,677	0
Total Revenue 11-12 through 1/31/12	38,491	42,400	16,677	0
Total Available Funds	288,741	175,547	3,000	0
EXPENDITURES				
Neighborhood Beautification (4802-852-512)	0	30,000	0	0
Mixed Use Zones/HDR (4802-855-002)	0	20,000	0	0
Rehab Program (4802-859-001)	68,393	125,547	3,000	0
Total Expenditures 11-12 through 1/31/12	68,393	175,547	3,000	0
RESTRICTED FUND BALANCE	220,349	0	0	0
Total 11-12 Est. Exp. & Restricted Fund Balance as of 1/31/12	288,741	175,547	3,000	0

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
SUCCESSOR AGENCY FUND 38				
ASSET TRANSFER FROM CRA 30 TO SUCCESSOR AGENCY - RESTRICTED FB	0	0	(714,611)	(1,157,311)
ASSET TRANSFER FROM RSD 35 TO SUCCESSOR AGENCY - RESTRICTED FB	0	0	(224,777)	0
TOTAL RESTRICTED FUND BALANCE	0	0	(939,388)	(1,157,311)
REVENUE				
Transfer in fr Retirement Obligation Fund 39 (500-039)	0	0	0	2,104,114
Total Revenue	0	0	0	2,104,114
Total Available Funds	0	0	(939,388)	946,803
EXPENDITURES				
Year 3 of 5yr SERAF Payback (216-034)	0	0	0	417,110
Administrative Costs (4120-020-002)	0	0	0	200,000
Tax Consultant/Analysis (4120-020-004)	0	0	17,569	30,000
BUSD Agreement Rancho (4120-020-005)	0	0	0	37,268
Legal Fees (4120-020-502)	0	0	0	112,351
Audit/Trustee Fees (4120-020-521)	0	0	16,136	11,599
91/98 Taxable Bond Payments (4120-099-000)	0	0	0	662,688
Prin & Int 03 Loans WH 2 yrs payt (4120-500-028/029)	0	0	0	132,470
Puddingstone Pkg Assess to Fund 27 (4120-561-019)	0	0	0	1,444
Puddingstone Slurry Seal/ADA to 27 (4120-561-020)	0	0	0	48,000
Costco Parking Lot Lease SP565 (4120-565-509)	0	0	184,218	440,000
Grove Station Units Maint & Oper (4120-865-506)	0	0	0	11,184
Total Expenditures	0	0	217,923	2,104,114
RESTRICTED FUND BALANCE	0	0	(1,157,311)	(1,157,311)
Total Estimated Requirements and Restricted Fund Balance	0	0	(939,388)	946,803

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
REDEVELOPMENT OBLIGATION RETIREMENT FUND 39				
RESTRICTED FUND BALANCE	0	0	0	0
REVENUE				
Retirement Obligation From County (370-001)	0	0	0	1,904,114
Administrative Cost Reimbursement (370-002)	0	0	0	200,000
Total Revenue	0	0	0	2,104,114
Total Available Funds	0	0	0	2,104,114
EXPENDITURES				
Transfer to Successor Agency ROPS (5000-099-038)	0	0	0	2,104,114
Total Expenditures	0	0	0	2,104,114
RESTRICTED FUND BALANCE	0	0	0	0
Total Estimated Requirements and Restricted Fund Balance	0	0	0	2,104,114

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
COMMUNITY DEVELOPMENT BLOCK GRANT FUND 40				
RESTRICTED FUND BALANCE	0	0	0	0
CARRY OVER PROGRAM INCOME	0	0	30,338	0
REVENUES				
Entitlements (359-047)	290,237	180,893	180,893	140,762
Total Revenue	290,237	180,893	211,231	140,762
Total Available Funds				
	290,237	180,893	211,231	140,762
EXPENDITURES				
Administration (4112-819-002)	80	2,500	2,500	0
Housing Rehabilitation (4112-820-821)	177,026	113,862	138,132	95,719
Sr Hsg Services Share Program (4112-850-000)	440	2,500	2,500	2,500
Lead Base Paint Assessment (4112-852-001)	15,715	0	0	0
Single Family Rehab Green Prog (4112-852-003)	8,687	0	0	0
Trf to Gen Fund 01/ Rehab (5000-099-001)	41,056	28,465	34,533	23,929
Trf to Gen Fund 01/Lead Base Pnt (5000-099-110)	4,091	0	0	0
Trf to Gen Fund 01/Sr Housing (5000-099-111)	26,189	22,500	22,500	18,614
Trf to Gen Fund 01/Admin (5000-099-112)	16,953	11,066	11,066	0
Total Expenditures	290,237	180,893	211,231	140,762
RESTRICTED FUND BALANCE	0	0	0	0
Total Estimated Requirements and Restricted Fund Balance	290,237	180,893	211,231	140,762

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
CITIZEN'S OPTION FOR PUBLIC SAFETY FUND 41				
RESTRICTED FUND BALANCE	24,423	0	0	0
REVENUES				
Interest (341-001)	169	0	0	0
COPS State Grant (358-210)	100,000	0	100,000	0
BUSD Reimbursement (369-002)	79,775	0	0	0
Total Revenue	179,944	0	100,000	0
Total Available Funds	204,367	0	100,000	0
EXPENDITURES				
School Res Officer (4210-020-021)	204,367	0	50,000	0
Probation Cont. GAAP (4210-020-022)	0	0	35,000	0
Equipment (4210-038-002)	0	0	15,000	0
Total Expenditures	204,367	0	100,000	0
RESTRICTED FUND BALANCE	0	0	0	0
Total Estimated Requirements and Restricted Fund Balance	204,367	0	100,000	0

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
DEPARTMENT OF JUSTICE LAW ENFORCEMENT FUND 42				
RESTRICTED FUND BALANCE	0	1,667	0	0
REVENUES				
JAG Stimulus (359-003)	3,833	23,659	30,245	0
Total Revenue	3,833	23,659	30,245	0
Total Available Funds	3,833	25,326	30,245	0
EXPENDITURES (4210)				
Directed Patrol (4210-020-005)	3,833	23,659	30,245	0
Total Expenditures	3,833	23,659	30,245	0
RESTRICTED FUND BALANCE	0	1,667	0	0
Total Estimated Requirements and Restricted Fund Balance	3,833	25,326	30,245	0

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
GOLF COURSE FUND 53				
ASSIGNED FUND BALANCE GC WATER/IMPROV	0	79,000	107,538	187,538
REVENUES				
Golf Course Lease (341-002)	344,671	360,000	348,000	355,000
Restaurant Franchise (341-093)	122,681	130,000	125,135	127,650
Water Reimb American Golf (369-001)	160,000	160,000	160,000	160,000
Total Revenue	627,352	650,000	633,135	642,650
Total Available Funds	627,352	729,000	740,673	830,188
EXPENDITURES (4410)				
Professional Services Audit (020-000)	1,600	1,600	1,600	1,600
Travel & Meeting (021-000)	0	400	200	400
Electricity (022-001)	29,974	31,500	31,000	31,500
Gas (022-002)	4,977	6,000	5,500	6,000
Water (022-004)	147,462	255,000	175,000	255,000
Maintenance of Building (023-000)	12,319	6,000	6,000	6,300
Maintenance of Grounds (023-001)	0	2,000	2,000	2,000
Interest Expense to 01 on PY Loans (026-000)	323,482	347,500	331,835	339,850
Total Expenditures	519,814	650,000	553,135	642,650
ASSIGNED FUND BALANCE GC WATER/IMPROV	107,538	79,000	187,538	187,538
Total Estimated Requirements and Assigned Fund Balance	627,352	729,000	740,673	830,188

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
EQUIPMENT REPLACEMENT FUND 70				
ASSIGNED FUND BALANCE	1,030,856	397,106	408,501	561,595
REVENUE				
Sale of Property (391-001)	13,949	1,500	11,000	1,500
Proposition A Fund 72 Equip Rental (394-013)	2,500	2,500	2,500	2,500
Transfer In From General Fund 01 (500-001)	150,000	0	250,000	0
Transfer In From 30 (500-030)	12,500	0	0	0
Transfer In From 34 (500-034)	18,750	0	0	0
Total Revenue	197,699	4,000	263,500	4,000
Total Available Funds	1,228,555	401,106	672,001	565,595
EXPENDITURES (4314)				
Cargo Van Replace #60 (039-005)	0	0	0	25,000
Utility Body Reg Cab F150 (039-018)	21,108	23,000	23,000	0
Truck Modifications Units #23/40 (039-019)	7,800	0	0	0
New Ladder Rack Unit 68 (039-022)	0	0	0	1,500
AED Units (039-026)	0	6,000	5,753	0
Aerway Turf Aerator (039-037)	0	0	0	13,000
Pesticide Spray Rig (039-051)	8,340	0	0	0
Computer Equipment (041-003)	158,916	40,727	3,000	48,900
Automated PW/Bldg Insp System (041-010)	0	2,000	0	0
Computer Software & Licenses (041-014)	59,194	27,835	23,703	13,700
GIS/Annual Update/License (041-022)	19,000	20,000	19,950	21,000
Cal Sense Irrigation Control & Software (041-026)	28,050	30,000	30,000	30,000
Telephones/Cell Phones/Equipment (041-027)	0	0	0	3,000
City Hall - Furniture/Fixtures/Equip (041-035)	517,647	5,000	5,000	0
Total Expenditures	820,054	154,562	110,406	156,100
ASSIGNED FUND BALANCE	408,501	246,544	561,595	409,495
Total Estimated Requirements and Assigned Fund Balance	1,228,555	401,106	672,001	565,595

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
AQMD FUND 71				
RESTRICTED FUND BALANCE	97,910	74,576	78,608	63,221
REVENUE				
Interest (341-001)	45	300	300	300
AB2766 Entitlements (358-401)	43,016	44,600	44,600	45,500
Total Revenue	43,061	44,900	44,900	45,800
Total Available Funds	140,971	119,476	123,508	109,021
EXPENDITURES (4190)				
Maintenance Charging Stations (015-004)	231	200	200	200
Carb Compliance Units 5, 24, 26 (041-005)	44,098	30,000	42,053	0
Code Enf/Bldg Insp Vehicles (041-006)	15,804	15,804	15,804	15,804
Alternative Fuel Vehicle (041-009)	0	0	0	25,000
Transfer to General Fund 01 (5000-099-001)	2,230	2,230	2,230	2,275
Total Expenditures	62,363	48,234	60,287	43,279
RESTRICTED FUND BALANCE	78,608	71,242	63,221	65,742
Total Estimated Requirements and Restricted Fund Balance	140,971	119,476	123,508	109,021

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
PROP A TRANSIT FUND 72				
RESTRICTED FUND BALANCE	744,380	541,746	630,692	540,522
REVENUE				
Prop A Taxes (312-002)	498,765	508,526	508,526	528,867
Interest (341-001)	2,953	3,000	3,000	3,000
Sr. Handicap Bus Buy down (395-006)	276	500	200	200
Total Revenue	501,994	512,026	511,726	532,067
Total Available Funds	1,246,374	1,053,772	1,142,418	1,072,589
EXPENDITURES				
Publications & Dues/SCVOG (4120-016-000)	0	11,131	11,131	11,131
Administration (4120-020-072)	108,994	110,000	110,000	112,200
Audit (4120-020-521)	2,200	2,200	2,200	2,200
Equipment Rental Fund 70 (4120-025-000)	2,500	2,500	2,500	2,500
Get About Vans (4125-041-001)	0	3,700	3,700	7,100
Get About Services (4125-433-000)	123,303	116,090	116,090	104,100
Recreational Transit (4125-434-000)	66,394	72,000	83,000	83,000
Sr. Handicap Bus Buy down (4125-442-000)	3,214	7,000	2,400	2,400
Dial A Cab (4125-445-000)	206,410	271,500	212,875	260,000
Park & Ride Main/Coal/Stripe/ADA (4125-453-002)	71,306	10,000	26,000	22,750
Depot Maintenance (4125-454-001)	22,000	22,000	22,000	22,000
Bus Stop Maintenance (4125-455-000)	9,361	10,000	10,000	10,200
Total Expenditures	615,681	638,121	601,896	639,581
RESTRICTED FUND BALANCE	630,692	415,651	540,522	433,008
Total Estimated Requirements and Restricted Fund Balance	1,246,374	1,053,772	1,142,418	1,072,589

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
PROP C TRANSIT FUND 73				
RESTRICTED FUND BALANCE	318,300	395,180	415,291	736,100
REVENUE				
Prop C Taxes (312-003)	414,572	421,809	421,809	438,681
Interest (341-001)	1,994	2,000	2,000	2,000
Total Revenue	416,566	423,809	423,809	440,681
Total Available Funds	734,866	818,989	839,100	1,176,781
EXPENDITURES				
Metro Gold Line Dues (4120-016-000)	0	0	3,000	3,000
Administration of Prog (4120-020-073)	6,606	20,000	20,000	20,000
Pavement Management System (4841-041-001)	30,000	0	0	11,500
Pavement Preservation Zn B (4841-554-007)	10,000	10,000	10,000	10,000
Via Verde Cons Puente/Cov Hills (4841-557-001)	64,677	0	0	3,000
Lonehill Ave Rehab Arrow/Cienega (4841-601-003)	0	0	0	635,000
Lonehill/Arrow Lt Phasing/Median (4841-690-011)	54,336	250,000	55,000	250,000
Foothill Blvd Rehabilitation (4841-661-000)	46,271	20,000	5,000	20,000
Foothill Blvd SD Cyn Left Turn Sig (4841-661-001)	0	0	0	10,000
Foothill Blvd @ SD Wash (4841-662-000)	0	40,000	10,000	40,000
Bonita Ave/Walnut Video Detect (4841-666-003)	61,648	0	0	0
Bonita/SD Cyn Signal Modify (4841-690-010)	46,037	0	0	0
Total Expenditures	319,574	340,000	103,000	992,500
RESTRICTED FUND BALANCE	415,291	478,989	736,100	184,281
Total Estimated Requirements and Restricted Fund Balance	734,866	818,989	839,100	1,176,781

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
MEASURE R TRANSIT FUND 74				
RESTRICTED FUND BALANCE	44,688	115,673	123,804	362,663
REVENUE				
Measure R Taxes (312-004)	309,239	316,359	316,359	329,019
Interest (341-001)	971	500	500	500
Total Revenue	310,209	316,859	316,859	329,519
Total Available Funds	354,897	432,532	440,663	692,182
EXPENDITURES				
Administration of Prog (4120-020-074)	6,093	14,000	6,000	7,500
Pavement Preservation Zn G (4841-554-007)	100,000	0	0	100,000
Lonehill Ave Rehab Overland/Cienega (4841-601-002)	0	60,000	60,000	0
Lonehill Ave Rehab Arrow/Cienega (4841-601-003)	0	0	0	100,000
Knollwood Lane Et Al St Const (4841-616-013)	125,000	0	0	0
Gladstone Rehab (4841-637-000)	0	160,000	12,000	160,000
Total Expenditures	231,093	234,000	78,000	367,500
RESTRICTED FUND BALANCE	123,804	198,532	362,663	324,682
Total Estimated Requirements and Restricted Fund Balance	354,897	432,532	440,663	692,182

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2010-11 ACTUAL	2011-12 ADOPTED BUDGET	2011-12 REVISED ESTIMATE	2012-13 ADOPTED BUDGET
OPEN SPACE MAINTENANCE FUND 75				
RESTRICTED FUND BALANCE BOULEVARD	(8,743)	(5,874)	(1,983)	871
RESTRICTED FUND BALANCE NORTHWOODS	6,587	9,417	8,015	8,975
TOTAL RESTRICTED FUND BALANCE	(2,156)	3,543	6,033	9,847
REVENUES				
Assessment Fee Blvd (371-001)	13,400	9,989	9,989	9,989
Assessment Fee Northwoods (371-003)	31,834	34,140	34,140	34,140
Total Revenue	45,234	44,129	44,129	44,129
Total Available Funds	43,078	47,672	50,162	53,976
EXPENDITURES				
BOULEVARD (4440)				
General Maintenance (020-000)	3,857	3,860	3,860	3,860
Electricity (022-001)	276	275	275	275
Water (022-004)	2,507	3,800	3,000	3,600
Sub-total Boulevard	6,640	7,935	7,135	7,735
NORTHWOODS (4443)				
General Maintenance (020-000)	15,400	15,400	15,400	15,400
Irrigation Repair (020-001)	3,772	4,360	4,000	4,360
Planting (020-002)	395	0	0	0
Electricity (022-001)	743	880	880	880
Water (022-004)	10,096	13,500	12,900	13,500
Sub-total Northwoods	30,406	34,140	33,180	34,140
Total Expenditures	37,046	42,075	40,315	41,875
RESTRICTED FUND BALANCE BOULEVARD	(1,983)	(3,820)	871	3,125
RESTRICTED FUND BALANCE NORTHWOODS	8,015	9,417	8,975	8,975
TOTAL RESTRICTED FUND BALANCE	6,033	5,597	9,847	12,101
Total Estimated Requirements and Restricted Fund Balance	43,078	47,672	50,162	53,976

RESOLUTION NO. 2012-39

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS
ADOPTING AN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2012-13
AND APPROPRIATE EXCESS REVENUES**

WHEREAS, the City Council of the City of San Dimas is authorized under the provisions of Article XIII B of the California Constitution to adopt an Appropriation Limit for fiscal year 2012-13; and

WHEREAS, implementation of Proposition 111 and SB88 (Chapter 60/90) modified the annual adjustment factors to be either the growth in California per capita personal income or the growth in nonresidential assessed valuation due to construction in the City; and

WHEREAS, the growth of the California's per capita personal income applicable to the fiscal year 2012-13 Limit is 3.77% or a factor of 1.0377 and is less than the growth of non-residential assessed valuation due to new construction in the City; and

WHEREAS, the population factor under Proposition 111 is the change in population in the City or in the County; and

WHEREAS, the City's change in population provided by the State Department of Finance applicable to the fiscal year 2012-13 Limit is 0.20% or a factor of 1.0020 and is less than the County growth which is 0.38% or a factor of 1.0038; and

WHEREAS, the fiscal year 2011-12 Appropriations Limit of \$57,208,884 shall be used as the base toward calculating the Limit for fiscal year 2012-13; and

NOW, THEREFORE, the City Council does resolve to use the change in California per capita personal income and the City's population change to compute the Appropriations Limit for fiscal year 2012-13; and

NOW, THEREFORE, the City Council of the City of San Dimas does resolve that the Appropriations Limit for fiscal year 2012-13 shall be \$59,484,367; and there is hereby appropriated assigned fund balances of all revenues subsequently received by City funds in excess of the 2012-13 appropriations up to the Appropriations Limit in the following funds: 1, 2, 4, 6-8, 12, 20-23, 27-29, 40-42, 53, 70-75.

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Agenda Item Staff Report

TO: Honorable Mayor and Members of City Council
For the meeting of *June 26, 2012*

FROM: Blaine Michaelis, City Manager

INITIATED BY: Ken Duran, Assistant City Manager

SUBJECT: AB 341 Mandatory Commercial Recycling Program

SUMMARY

AB 341 established a policy, beginning July 1, 2012, that requires all commercial businesses that generate four or more yards of waste, or multi-family complexes with five or more units, to recycle in an attempt to achieve a 75% diversion rate by the year 2020. Cities are required to have a mandatory commercial recycling program in place.

BACKGROUND

January 17, 2012, AB 341 was adopted which requires all commercial businesses that generate four or more cubic yards of waste, or multi-family complexes with five or more units, to recycle in an attempt to achieve a 75% diversion rate by the year 2020. This regulation becomes effective July 1st 2012.

The Goals of this Regulation are to:

- Reduce commercial solid waste from landfills
- Reduce greenhouse gas emissions
- Create jobs and expand recycling manufacturing in California.

Business Requirements

Businesses that generate four or more cubic yards of solid waste and multifamily units of 5 or more are required to recycle using any combination of the following:

- Using the franchise hauler
- Arrange for pick-up from a third party recycler
- Self-hauling

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City Requirements

Cities must implement a commercial recycling program that consists of:

- Education/Outreach- Informing businesses of the State requirement and how to recycle.
- Monitoring- Identifying businesses that aren't recycling and informing them of the State requirement.
- Cities must report on the implementation of their plan annually to CalRecycle- beginning with their 2012 annual report.

Staff has been working with Waste Management and the CalRecycle staff on development of the City's Commercial Recycling Program. The program consists of:

- Identification of all businesses that are subject to the mandatory recycling requirement to and of those who already have a recycling program in place.
- Notifying affected businesses informing them of the new regulation and surveying their current recycling programs.
- Education- Use of multiple forms of communication including: emails, inserts, and direct contacts from both the City and Waste Management to businesses educating them of the new regulation and how to comply.
- Tracking and Measurement- The city will maintain a database of all applicable businesses to monitor their compliance.
- Enforcement- At this time the City is seeking voluntary compliance with the Mandatory Commercial Recycling Program.

The City has identified with help from Waste Management approximately 260 businesses/multifamily units in San Dimas that are subject to mandatory commercial recycling. Of those, 41 currently subscribe to recycling services through Waste Management

Using the plan outlined in Attachment "A" The City will reach out to all applicable businesses/multifamily units and provide AB 341 education and work to achieve the goals set forth by this regulation. The plan will be subject to review, monitoring and updates as the plan is implemented.

Recommendation:

Staff recommends that the City Council adopt the attached Commercial Recycling Program.

Attachment "A"- San Dimas Mandatory Commercial Recycling Plan.

Mandatory Commercial Recycling Plan

City of San Dimas

AB 341: Established a policy, beginning July 1, 2012, that requires all commercial businesses that generate four or more yards of waste, or multi-family complexes with five or more units, to recycle in an attempt to achieve a 75% diversion rate by the year 2020. Cities are required to have a mandatory commercial recycling program in place.

Recycle: The act of removing, separating, or diverting reusable and renewable non-contaminated waste from non-renewable waste in an attempt to meet the diversion goals of Assembly bill 341.

Compliance: Businesses shall take one or any combination of the following actions in order to reuse, recycle, compost or otherwise divert commercial solid waste from disposal:

- Self-haul.
- Subscribe to recycling serviced through the City's franchised hauler.
- Arrange for pickup of recyclables from a third party recycler.
- Other acceptable method of recycling.

Identification:

Step 1. In coordination with Waste Management, the City of San Dimas will create a list of all commercial businesses and multi-family units that are subject to the mandatory commercial recycling program.

Step 2. From the created list, the City will then obtain from Waste Management a list of all commercial businesses and multi-family complexes that currently have recycling programs in place through Waste Management.

Initial Contact:

Letter 1) An introductory letter will be sent to all applicable parties that have not been identified as having a recycling program in place. The letter will inform them of the new requirement, inquire about their current recycling, and inform them on how to be compliant with the new law. This includes describing Waste Management recycling programs and rates and presenting the options of using a 3rd party recycler or self-haul. Businesses who currently use a 3rd party recycler or self-haul will be asked to inform the city and provide proof that this is taking place.

Letter 2) An introductory letter will be sent to all applicable parties that are currently utilizing a Waste Management recycling program. The letter will inform each business of the new law, thank them for being compliant and encourage them to find further ways to recycle.

Education:

1) Electronic:

- a) The City will post Mandatory Commercial Recycling requirements on City of San Dimas Website as an article in the running thread of

current events. In addition the web site will provide Commercial Recycling options and tips.

- b) The City will include Mandatory Recycling story in City's E-Newsletter
- c) Waste Management will post information on the Waste Management website, www.keepingssandimasclean.com
- d) The City will post announcements on the City's cable station
- e) Waste Management will include Mandatory Recycling information in Chamber of Commerce e-Blast

2) Print:

- a) Waste Management will place an article in all issues of San Dimas Chamber of Commerce "Pioneer" newsletter which is distributed to all businesses
- b) Waste Management will insert quarterly billing stuffers to Waste Management commercial/multi-family accounts
- c) Twice annual article in San Dimas Community News by Waste Management.
- d) Twice annual direct mail to all commercial/multi-family customers by Waste Management.
- e) City will develop an information sheet to give to new Business License applicants.

3) Direct Contact:

i. Multifamily –

- a) Twice annually Waste Management will host Commercial Recycling workshops with the City's Multi-Family Property Owners and Managers group
- b) Waste Management will meet, at a minimum of twice annually, with homeowner's association board of directors.

ii. Businesses –

- a) Waste Management will host Commercial Recycling Chamber of Commerce workshops
- b) Waste Management will arrange for direct visits to all identified businesses not in compliance with commercial recycling.

Tracking and Measurement:

The City will maintain a database of all applicable businesses to monitor their compliance.

Some of the elements of tracking will include:

- a) Establishing a baseline starting point prior to the campaign, outreach program
- b) Identify and track outreach activities

- i. Number of phone calls, site visits (tracking sheet)
- ii. Presentations to business groups
- c) Waste Management will conduct an annual 3rd party audit to identify and confirm all businesses utilizing a 3rd party recycler.

Enforcement

At this time the City is seeking voluntary compliance with the Mandatory Commercial Recycling program. The list of all applicable businesses will be consistently updated with the help of Waste Management and the City will be able to identify any parties that are not in compliance. All non-compliant parties will receive informational letters informing them on how to be compliant.



Agenda Item Staff Report

TO: Honorable Mayor and Members of City Council
For the Meeting of [date]

FROM: Blaine Michaelis, City Manager

INITIATED BY: Community Development Department

SUBJECT: Award of Cash Contract 2012-04 – Downtown Façade Upgrade

SUMMARY

A request for the City Council to award Cash Contract 2012-04, Downtown Façade Upgrade for a total contract price of \$225,650 to SPEC Construction Co., Inc.. Total budget is \$210,000 including contingency. Budget adjustment is not required since three (or four) of participating businesses are utilizing the Rebate option.

BACKGROUND

Sealed bids were received by the City Clerk's Office and publicly opened at 10:00 AM on Tuesday, June 5, 2012 for Cash Contract 2012-04 Downtown Façade Upgrade. The bid results were as follows:

	<u>Base Bid</u>	<u>Bid Alt. 1-5</u>	<u>Bid Alt 6-7</u>
1. SPEC Construction Co., Inc.	\$234,150	\$3200 ea item	\$2000 ea item
2. WF Construction Inc.	\$264,124	\$3685 ea item	\$1700 ea item
3. Sea West Enterprises, Inc.	\$319,000	\$4681 ea item	\$1534 ea item

Bid Alt 1-5 involved electric motors to operate awnings for each address. [NOTE: No businesses are selecting the motorized awning.] Bid Alt 6-7 involved a credit for using a differing plan detail for seismic/structural connections at 155 & 161 West Bonita Avenue.

ANALYSIS

The Scope of Work for this project involves demolishing any existing sidewalk covers, replacing facades per approved plans and specs and installing new awnings for each of five buildings on Bonita Avenue. Bids were required to be

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provided by address since it was not certain if all five businesses would participate until bids were received. Cost breakdowns for the apparent low bidder by address are as follows:

Address	Façade Demo/Construction ¹	Retractable Awning ²	Total Project Cost
169 W. Bonita Ave Flowers of San Dimas	37,500	13,000	50,500
161 W. Bonita Ave Computer Village	34,450	11,900	46,350
157 W. Bonita Ave Pat Meyers	34,400	12,500	46,900
155 W. Bonita Ave Gray & Frasier	33,500 ³	12,500	46,000
125 W. Bonita Ave Antique Mall	32,500	11,900	44,400
	172,350	61,800	234,150

1. Based upon construction bids indicates the amount applicable to each business for any loan or rebate. Final amounts are subject to adjustment at conclusion of construction. In addition, the demolition costs for any existing sidewalk cover will be deducted from the construction cost and included as a City expense.
2. New replacement awning is a City expense.
3. May be adjusted up to \$5000 based upon prior demo work performed during pre-design stages upon proof of payment.

The estimate for the project was \$160,000.

Staff has met with the low bidder to discuss concerns about the bid costs for the retractable awnings. After those discussions contractor secured a second subcontractor bid for the identical awnings which allows a reduction of \$8500 from the bid price. Contractor will submit a written revision prior to bid award thereby reducing the bid award amount to \$225,650.

Project specifications provide for contract documents to be returned to the City within ten calendar days of bid award and for work to be completed within sixty days of a notice to proceed. A detailed schedule will be coordinated with affected businesses. All businesses will remain open during construction.

Staff and City Engineer have reviewed bid proposal, bid bond and references provided by the low bidder SPEC Construction Co., Inc. and have verified that the contractor's bid bond is assured by certified check, as required by Public Contract Code 20170. City Engineer reviewed the references submitted and has verified that the low bidder is responsible and experienced in projects of this type. It was confirmed through the State Contractor's License Board that License # 419626 is current and active.

Staff has met with each of the five participating property owners and each has submitted a written commitment to participate based upon façade/demo construction bid price in the above table. Three (or four) of the properties will be using the Rebate option (which includes 60% "forgiveness") in the program. Since the project will be managed by the City as a single project these businesses will deposit with the City their 40% cash contribution (totaling \$41,750

{or \$55,530}) prior to issuing the notice to proceed. The remaining one or two businesses are intending to use the Deferred Loan Option (10 year deferral – may receive up to 25% forgiveness if paid in 7.5 years or less).

The FY 2011-12 Budget includes \$210,000 for this project (\$190,000 for construction plus \$20,000 for contingency). The budgeted amount will be sufficient for this project including contingencies since there is a cash contribution for properties using the rebate option. Based upon this deposit the City budget expenditure should be approximately \$183,900 (or \$170,120) plus any needed contingencies (i.e. demo adjustment for 155 W. Bonita). It should be noted that only “temporary” boardwalk repairs after existing sidewalk covers are removed are included in the bid price. Depending upon the Downtown sidewalk project status, funds may be needed for more permanent repairs to boardwalk which could include replacement of approximately 40 boards.

One additional issue has been raised regarding 157 W. Bonita Avenue (Pat Meyers). He has requested (see June 7, 2012 letter) that the old neon DRUGS sign on his building not be replaced as intended by the approved plans (remove and reinstall in same location in approved manner but no rehab to the sign itself). The sign is not functional and does not relate to the existing business. Pat has offered to donate the sign to any responsible group in San Dimas. If there are no objections Staff would honor his request.

RECOMMENDATION

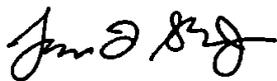
Award bid for Cash Contract No. 2012-04 to SPEC Construction Co., Inc. in the amount of \$225,650.

Authorize Staff to approve contingencies if deemed necessary not to exceed the existing budget.

Authorize Staff to enter into deferred loan agreements and record said loan agreements, as applicable, for 155 and 161 W. Bonita Avenue at the conclusion of the project when all costs are determined.

Direct Staff as deemed appropriate regarding the DRUGS sign request from Pat Meyers.

Respectfully Submitted,



Larry Stevens,
Assistant City Manager for Community Development



Agenda Item Staff Report

To: Honorable Mayor and Members of the City Council
For the meeting of June 26, 2012

From: Blaine Michaelis, City Manager

Initiated by: Ina Rios, CMC, City Clerk

Subject: Designate Voting Delegates for 2012 League Annual Conference

SUMMARY

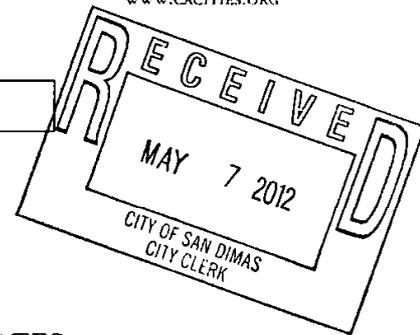
The League of California Cities conducts an annual business meeting to take action on conference resolutions that establish League policy. Each City is requested to designate a voting representative and an alternate who will be registered for the conference and attend the Annual Business meeting on Friday, September 7, 2012, at 12:00 p.m. at the San Diego Convention Center.

Councilmember Emmett Badar is the City's delegate and Councilmember Denis Bertone is the alternate.

RECOMMENDATION

Designate a delegate and alternate to represent the City at the League of California Cities Annual Convention.

Council Action Advised by August 3, 2012



May 3, 2012

TO: Mayors, City Managers and City Clerks

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference – September 5 - 7, San Diego**

The League's 2012 Annual Conference is scheduled for September 5 - 7 in San Diego. An important part of the Annual Conference is the Annual Business Meeting (*at the General Assembly*), scheduled for noon on Friday, September 7, at the San Diego Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

Please complete the attached Voting Delegate form and return it to the League's office no later than Wednesday, August 15, 2012. This will allow us time to establish voting delegate/alternates' records prior to the conference.

Please note the following procedures that are intended to ensure the integrity of the voting process at the Annual Business Meeting.

- **Action by Council Required.** Consistent with League bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.
- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. To register for the conference, please go to our website: www.cacities.org. In order to cast a vote, at least one person must be present at the Business Meeting and in possession of the voting delegate card. Voting delegates and alternates need to pick up their conference badges before signing in and picking up

-over-

the voting delegate card at the Voting Delegate Desk. This will enable them to receive the special sticker on their name badges that will admit them into the voting area during the Business Meeting.

- **Transferring Voting Card to Non-Designated Individuals Not Allowed.** The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the Business Meeting, they may *not* transfer the voting card to another city official.
- **Seating Protocol during General Assembly.** At the Business Meeting, individuals with the voting card will sit in a separate area. Admission to this area will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate. If the voting delegate and alternates wish to sit together, they must sign in at the Voting Delegate Desk and obtain the special sticker on their badges.

The Voting Delegate Desk, located in the conference registration area of the San Diego Convention Center, will be open at the following times: Wednesday, September 5, 9:00 a.m. – 6:30 p.m.; Thursday, September 6, 7:00 a.m. – 4:00 p.m.; and September 7, 7:30–10:00 a.m. The Voting Delegate Desk will also be open at the Business Meeting on Friday, but not during a roll call vote, should one be undertaken.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to the League office by Wednesday, August 15. If you have questions, please call Mary McCullough at (916) 658-8247.

Attachments:

- 2012 Annual Conference Voting Procedures
- Voting Delegate/Alternate Form

the voting delegate card at the Voting Delegate Desk. This will enable them to receive the special sticker on their name badges that will admit them into the voting area during the Business Meeting.

- **Transferring Voting Card to Non-Designated Individuals Not Allowed.** The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the Business Meeting, they may *not* transfer the voting card to another city official.
- **Seating Protocol during General Assembly.** At the Business Meeting, individuals with the voting card will sit in a separate area. Admission to this area will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate. If the voting delegate and alternates wish to sit together, they must sign in at the Voting Delegate Desk and obtain the special sticker on their badges.

The Voting Delegate Desk, located in the conference registration area of the San Diego Convention Center, will be open at the following times: Wednesday, September 5, 9:00 a.m. – 6:30 p.m.; Thursday, September 6, 7:00 a.m. – 4:00 p.m.; and September 7, 7:30–10:00 a.m. The Voting Delegate Desk will also be open at the Business Meeting on Friday, but not during a roll call vote, should one be undertaken.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to the League office by Wednesday, August 15. If you have questions, please call Mary McCullough at (916) 658-8247.

Attachments:

- 2012 Annual Conference Voting Procedures
- Voting Delegate/Alternate Form



1400 K Street, Suite 400 • Sacramento, California 95814
Phone: 916.658.8200 Fax: 916.658.8240
www.cacities.org

Annual Conference Voting Procedures 2012 Annual Conference

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.



CITY: _____

2012 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM

Please complete this form and return it to the League office by Wednesday, **August 15, 2012**. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: _____

Title: _____

2. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.

OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: _____ E-mail _____

Mayor or City Clerk _____ Phone: _____
(circle one) (signature)

Date: _____

Please complete and return by Wednesday, August 15th, to:

League of California Cities
ATTN: **Mary McCullough**
1400 K Street
Sacramento, CA 95814

FAX: (916) 658-8240
E-mail: mmccullough@cacities.org
(916) 658-8247



Agenda Item Staff Report

To: Honorable Mayor and Members of the City Council
For the meeting of June 26, 2012

From: Blaine Michaelis, City Manager

Initiated by: Ken Duran, Assistant City Manager

Subject: Equestrian Commission

SUMMARY

Equestrian Commission terms expire in July 2012. Three Commissioners are eligible for and are willing to be reappointed.

BACKGROUND

Terms for Equestrian Commissioners Claudia Cook, Monica DeMonaco, and Yvette Picconi expire at the end of July 2012.

The three Commissioners are eligible for reappointment and have expressed an interest in continuing service.

RECOMMENDATION

Pleasure of the Council.



Agenda Item Staff Report

To: Honorable Mayor and Members of the City Council
For the meeting of June 26, 2012

From: Blaine Michaelis, City Manager

Initiated by: Theresa Bruns, Director of Parks and Recreation 

Subject: Parks & Recreation Commission Appointments

SUMMARY

There are three vacancies on the Parks and Recreation Commission. The vacancies were advertised, previous candidates were contacted, and interviews were conducted.

BACKGROUND

Commissioners Susan Davis, Georgia Florentine and Caryol Smith have served three terms and are not eligible for reappointment to the Parks and Recreation Commission.

The City Clerk was directed to open recruitment for the three vacancies and to include applicants from a previous recruitment who are willing to be considered. The recruitment closed on Friday, May 18, 2012.

Mayor Morris and Councilmember Ebner interviewed 14 candidates on Thursday, June 14 and Monday, June 18, 2012.

RECOMMENDATION

Pleasure of the Council.

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