



**MINUTES**  
**SPECIAL CITY COUNCIL MEETING**  
**TUESDAY, MAY 22, 2012, 6:00 P. M.**  
**CITY COUNCIL CONFERENCE ROOM**  
**245 E. BONITA AVE.**

---

**PRESENT:**

Mayor Curtis W. Morris  
Mayor Pro Tem Emmett G. Badar  
Councilmember Denis Bertone  
Councilmember John Ebner  
Councilmember Jeff Templeman  
City Manager Blaine Michaelis  
City Attorney J. Kenneth Brown  
City Clerk Ina Rios  
Assistant City Manager for Community  
Development Larry Stevens  
Assistant City Manager Ken Duran  
Director of Public Works Krishna Patel  
Director of Parks and Recreation Theresa Bruns  
Finance Manager Barbara Bishop  
Business License Steven Valdivia

San Dimas Sheriff's Station

Captain Don Slawson

**ABSENT:**

Director of Development Services Dan Coleman

**1. CALL TO ORDER**

Mayor Morris called the meeting to order at 6:00 p.m.

**2. ORAL COMMUNICATIONS**

(For anyone wishing to address the City Council on an item on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. Speakers will be subject to a three-minute limit.)

- a. Members of the Audience

There were no comments.

**3. STUDY SESSION**

- a. Discuss 2012-13 Budget for the City of San Dimas

City Manager Michaelis stated that staff will present the red-lined 2012-13 Budget to identify practical and possible reductions, as a representation of a minimal operating budget. He solicited Council's input to the various proposals for incorporation into the final 2012-13 Budget for Council's approval in June. Mr. Michaelis stated that additional reductions are needed to accommodate the impact from the dissolution of redevelopment, and at the first meeting in June, he will bring back a plan of action for Council's consideration and direction.

Assistant City Manager reviewed the red-lined items in the 2012-13 Budget that represent a savings of \$368,710, in a Budget of \$17.7 million in revenue and \$18.9 million in expenditures; leaving a gap of \$1.2 million. He stated that in order to balance this budget, \$1.2 million from reserves will be used to offset the gap, which leaves \$11.9 million in reserves for the next fiscal year.

In response to Councilmember Bertone, Director Bruns replied that Community Senior Services provides retired senior volunteer programs and other senior case management programs. She said for the last four years, the City has contributed \$5,000 in direct funding, and prior to that, the City contributed \$1,000. She said the organization gets other funding from Federal and United Way grants.

Councilmember Bertone suggested that instead of eliminating the funding altogether for the Community Senior Services, the budget can be trimmed by \$4,000, and \$1,000 can be contributed.

Councilmember Bertone stated that he could not vote in favor of the proposed budget that eliminates the \$2,400 funding for Project Sister, a program he feels is extremely important.

The City Council discussed fees to the Local Government Commission, League of California Cities, California Contract Cities Association, Council of Governments, and Southern California Association of Governments. Councilmember Bertone stated that the Council of Governments secures many grants for the City that more than compensate for the fees, including Southern California Edison and Rivers Mountain Conservancy. He added that the Local Government Commission distributes literature on environmental programs.

Discussion ensued by staff and the City Council regarding the Business Improvement District (BIDS); City Attorney costs; the Chamber of Commerce contribution; rehabilitation of Downtown Boardwalks; the recognition awards dinner; special department supplies; and publications.

City Manager Michaelis replied to the City Council that the County of Los Angeles is proposing a parcel tax on the November Ballot that will generate funds for the National Pollutant Discharge Elimination System (NPDES) and aside from agency property, there is no surplus of city assets to sell. Mr. Michaelis stated that the Transient Occupancy Tax (TOT) is currently 8%, and he proposed increasing the TOT up to 12%. He said the proposal for the tax increase would have to be approved by voters at the March 2013 General Municipal Election.

Staff was directed to discuss elimination of the recognition program with employees; and explore increasing the Transient Occupancy Tax and parking citations. Staff will bring back a plan of action for Council to consider in June.

#### **4. ADJOURNMENT**

Mayor Morris adjourned the special meeting at 6:56 p.m. The next meeting is May 22, 2012, 7:00 p.m.

Respectfully submitted,

---

Ina Rios, CMC, City Clerk