



**City of San Dimas**  
*Public Works Department*  
*Traffic Safety Committee*

**MEETING MINUTES**  
**WEDNESDAY, SEPTEMBER 19, 2012 at 9:30 A.M.**  
**COUNCIL CHAMBERS CONFERENCE ROOM, CITY HALL**  
**245 East Bonita Avenue, San Dimas**

Committee Members Present: Krishna Patel (Director, Public Works), Gary Bishop (Street Maintenance Supervisor, Public Works Dept.), Warren Siecke (Traffic Engineer), Deputy Paul Alaniz (San Dimas Sheriff's Dept.), Rhonda Abangan (Committee Secretary, Public Works Dept.)

\* \* \* \* \*

Chair Patel called to order at 9:38 a.m.

**#09-12-01 CYPRESS/801 KITTERING**

REQUEST FROM BOB MOUNGEY, RESIDENT, to review and consider restriping of Cypress Avenue to disallow parking on the south side of Cypress and create available parking on the north side (near mobile home park).

**DISCUSSION:**

This item was reviewed on-site and on GIS. Chair Patel stated this location had been restriped in 2007 as a part of street maintenance program to deter drag racing & other speeding issues. The extensive restriping changes were implemented based on studies indicating that striping creates a narrow and channelization effect of roadway which lead to 10-15% reduction in speed. The changes resulted in the one lane and parking lane and a bike lane on the south side of Cypress, and two west bound lanes and a bike lane on the north side of Cypress). The current request is to review south side to remove parking and consider parking on north side near the mobile home park. Committee discussed the benefits of restriping west bound Cypress from Lone Hill to Valley Center (benefits: assisting mobile home residents pick up and drop offs for area schools). TE Siecke commented to stripe exactly as the east side of Cypress. Chair Patel commented on the benefits of restriping the north side similar to the south side, however, felt that due to the scale of the extensive restripe, covering up previous stripe and the resulting modifications, he would prefer to incorporate the proposed changes when the City re-slurries Cypress in 2014. Similar to what was done before.

**RECOMMENDATION:**

1. *TE Siecke to review striping plan to confirm feasibility to restripe west bound, north side of Cypress exactly as east bound, south side of Cypress (1 travel lane, parking lane and bike lane) from Lone Hill to Valley Center.*
2. *Upon confirmation of viability, the item will be added to 2014 slurry project list for Zone E.*
3. *Item to be continued to November TSC to review revised striping plans.*

**#09-12-02 COVINA BLVD (SOUTH SIDE OF STREET, WEST OF 57 FWY, NEAR BASEBALL FIELD)**

REQUEST FROM BELINDA RODRIGUEZ, to review and remove the No Stopping Anytime parking restriction placed on Covina Blvd, near the baseball fields of San Dimas High School.

**DISCUSSION:**

Chair Patel advised SDHS is being affected by the addition of the Performing Arts Center. The southern parking lot has been taken over for construction of the Performing Arts Center and the north parking lot is for students only (by permit only). The staff parking lot is now located off Covina at the rear of the schools Multi Media/Library building. These changes due to the construction have impacted the parents and the entrance to the new staff parking area at pick up/drop times and for the sports activities associated with SDHS. The

parent's request is to remove the parking restrictions on Covina near the baseball fields/staff parking lot to alleviate the congestion at this location. Chair Patel offered that the construction could warrant some changes to the current parking restrictions. The location was reviewed on-site and on GIS and TSC agreed some of the restrictions could be lifted.

**RECOMMENDATION:**

1. *Remove the entire red curb painted for former bus stop area.*
2. *Remove current No Stopping signs from in front of Staff parking lot up to the bike lane signage.*
3. *Install No Parking signs with school peak-hour limitations from the easterly Staff parking lot exit to the bike lane signage.*
4. *Contact the School District to consider opening pedestrian gates to allow access to the ball fields from Covina Blvd.*

**#09-12-03 1415 PASEO CORRIDO AND AVENIDA ENTRADA**

REQUEST FROM STAFF, existing intersection is a 3-way stop, resident concerned about being cited when parking in intersection in front of residence. Consider adjustment to existing stop legend on Entrada to provide adequate single vehicle parking.

**DISCUSSION:**

Item reviewed on-site and on GIS. Committee reviewed intersection for possible relocation options as resident is concerned about being cited in front of his residence due to location of the intersection (directly in front of home). Committee agreed both Stop sign and Stop bar could be adjusted minimally 10 to 15 feet southerly to make room for approximately 1 car parking in front of home. Supervisor Bishop will confirm exact measurements for relocation in the event resident provides consent. Item will then be coordinated with the Striping contractor.

**RECOMMENDATION:**

1. *Relocate Stop sign west of catch basin in line with resident's fire place*
2. *Repaint/move stop bar to west of score line on sidewalk*
3. *Chair Patel to discuss with homeowner above options to get consent; should resident decline (potential options of relocating) Stop sign and Stop bar shall remain as is.*

*Note: On September 24, 2012, Chair Patel met the homeowners and laid out the proposed relocation of the stop bar/legend and the signage. However, upon recognizing the negative impact of the potential relocation of the stop bar/legend and the signage to their residence, the homeowners agreed not to have any changes implemented at this time.*

**#09-12-04 TEAGUE DRIVE/CANYON CREEK VILLAGE**

REQUEST FROM SARA REVELLO, HOA, to review and consider additional red curb areas throughout the Canyon Creek Village.

**DISCUSSION:**

Item reviewed on-site and on GIS. Committee used the diagram provided by HOA during on-site review and it was determined that many areas were identified by HOA. Chair Patel provided that the 11 areas marked out by HOA needed to be reviewed for safety and there are also maintenance issues to consider with red curbing. TE Siecke commented the request should be fine-tuned.

**RECOMMENDATION:**

1. *Staff will mark out the areas requested and each area documented on TIR submitted (11 locations) to be reviewed for safety and feasibility.*
2. *Upon confirmation, Staff will notify HOA of approved locations and schedule painting.*

**#09-12-05 CHAMBER OF COMMERCE/WESTERN DAYS**

REQUEST FROM STAFF, to review traffic control plan of the San Dimas Chamber of Commerce's Western Days event scheduled for October 6 and 7, 2012 which closes a portion of Bonita Avenue, from Walnut Avenue to San Dimas Avenue, including Iglesia and First Street.

**DISCUSSION:**

Chair Patel opened this item indicating it was the 18<sup>th</sup> annual event for the Chamber of Commerce. He also indicated that the traffic control was prepared by Right of Way and that there were no significant changes from last year's plan (with the exception of removal of closing Juanita and Delancy between Walnut and Gladstone due to the elimination of the band competition this year). .

**RECOMMENDATION:**

*Traffic control plan approved as submitted.*

*NOTE: Staff received change request on morning of 9/19/12 TSC meeting. Change request was not identified until after TSC had ended. Chair Patel discussed with K Gaffney changes and a new and final traffic control plan was prepared and submitted, dated 9/20/12. This year closure of Gladstone extends from Delancy to San Dimas Canyon Road to allow for staging of high school bands and this closure falls within the purview of Resolution No. 10-64.*

**#09-12-06 CHRIST'S CHURCH OF THE VALLEY/TRUNK OR TREAT**

REQUEST FROM STAFF, review traffic control plan regarding CCV's Halloween Trunk or Treat event on October 31, 2012 which closes a portion of Covina Blvd. from Valley Center to Kimberly Avenue between the hours of 1:00 P.M. and 10:00 P.M.

**DISCUSSION:**

Chair Patel opened this item indicating it was a second annual event for the community. Chair Patel confirmed however, that are many concerns from the local resident and the event has gone to Council for review as well. Council approved the closures and event on September 11, 2012. Chair Patel continued CCV is looking in need of volunteer support and to assist with the parking restriction on Kimberly, Hansel and Darwood. It was suggested to post volunteer Sheriff's at Kimberly/Covina, Greenhaven and Valley Center to check for identification, but only if it is legal. It is believed the parking concerns could be alleviated with a parking enforcement presence in the area. It was revealed people removed the no parking signs posted on the streets. TE Siecke asked if the event received many patrons. Chair Patel understood approximately 6,000 attended last year's event. Chair Patel confirmed CCV has tried to ease the parking concerns and has parking arrangements with the local hospital/middle school (including a shuttle bus service for this event), however, the issues with the surrounding neighborhood are not for this event only. The issue runs deeper and stems from the number of events that impact the community parking and has been on-going. It was confirmed last year people removed the no parking signs on these streets. Chair Patel stated further it would be helpful for CCV to keep event patrons out of the neighborhoods. Deputy Alaniz will discuss with Sargent Roth regarding license checks and keeping event patrons from the surrounding areas. TE Siecke suggested we could have a 'resident' only parking area. Chair Patel confirmed the need to meet with CCV staff and Sheriff's department prior to the event to discuss the parking concerns.

**RECOMMENDATION:**

- 1. Traffic control plan approved as submitted by TSC*
- 2. Applicant required to meet with PW and Sheriff's department prior to event to ensure the concerns of the adjacent resident are met throughout the course of the event (areas: Greenhaven Road, Darwood, Kimberly Avenue, Hansel Lane). PW to coordinate meeting.*

**#09-12-07 SAN DIMAS HIGH SCHOOL/HOMECOMING PARADE**

REQUEST FROM STAFF, to review traffic control plan and parade route of Homecoming Parade event scheduled for October 19, 2012 which closes a portion of Bonita Avenue, from Iglesia to Monte Vista.

**DISCUSSION:**

San Dimas High School homecoming parade annual event remains the same as last year's event. City has provided traffic control plan and street closure signage. City provides manpower for setup of road closures and works together with school volunteers and Sheriff's department.

**RECOMMENDATION:**

1. *Traffic control plan approved.*
2. *Applicant required to attend meeting with PW Staff prior to event to discuss details of event, volunteers, etc.*

**#09-12-08 EMMANUEL BAPTIST CHURCH/TRUNK OR TREAT**

REQUEST FROM STAFF, review traffic control plan regarding Emmanuel's Halloween Trunk or Treat event on October 31, 2012 which closes portions of 1<sup>st</sup> Street, Monte Vista and alley near Emmanuel church between the hours of 4:00 P.M. and 9:00 P.M.

**DISCUSSION:**

The church has withdrawn their application & the event cancelled as they were not ready for the various City requirements for a special event which includes Council approval for street closures, traffic control plan, site plan, etc.

**RECOMMENDATION:**

N/A

**#09-12-09 SAN DIMAS HEROES SCULPTED WATER FEATURE DEDICATION**

REQUEST FROM STAFF, review traffic control plan regarding HEROES dedication event scheduled for September 24, 2012 which closes Commercial Street (between San Dimas Avenue and Shirlmar Avenue) from 1:00 P.M. and 9:00 P.M.

**DISCUSSION:**

Chair Patel confirmed Council has approved the street closures for this event and that the event will be using the same traffic control plan from the San Dimas HEROES' May event (Budweiser Clydesdales). Supervisor Bishop confirmed 2 staff members will assist with set up and take down (Gary and Pedr). G. Enderle confirmed there will be two Budweiser Clydesdales, a Carl's Jr. food truck and a beer booth. He further stated the dedication will commence at 7pm and should last approximately 10 minutes. Chair Patel inquired had the notification letters gone out and it was also confirmed by G. Enderle. He further stated he has spoken with the neighbors of the area and they are very supportive of the event. Chair Patel asked if they needed anything else at this time (chairs). G. Enderle confirmed nothing else required at this time.

**RECOMMENDATION:**

*Traffic control plan approved as submitted.*

**#09-12-10 JACKIE BRISTOW 5k MEMORIAL RUN**

REQUEST FROM STAFF, review traffic control plan regarding Jackie Bristow's 5<sup>TH</sup> Annual race event on January 12, 2013. Event uses the same race route as the City's 5k Family Fun Run.

**DISCUSSION:**

Jackie Bristow Memorial Run annual event remains the same as last year's event. The event uses the City's 5k Family Run race route which has been approved by Council for street closure. No changes at this time.

**RECOMMENDATION:**

*Traffic control plan approved.*

**CONTINUED ITEMS**

**#07-12-04 HOLIDAY HALF MARATHON**

REQUEST FROM STAFF, to review traffic control plan of the Run Racing's Holiday Half Marathon scheduled for December 9, 2012 which closes a portion of Puddingstone.

**DISCUSSION:**

SE Garwick confirmed the re-submitted traffic control plan shows the closures required in San Dimas, on Puddingstone.

**RECOMMENDATION:**

*Traffic control plan approved as re-submitted.*

**#11-11-01 PUDDINGSTONE DRIVE EAST OF SAN DIMAS AVENUE**

REQUEST FROM MICHAEL POU, RESIDENT, to review continued overflow parking issues (by Raging Waters patrons) and consider parking restrictions and/or a parking permit program for this area.

UPDATE: TSC will monitor effectiveness of the seasonal parking restrictions imposed in 2011. TSC will revisit item at the end of season (October 2012 TSC meeting).

**DISCUSSION:**

Chair Patel indicated the Mr. Pou inquired about the status of this item and when it would appear on the TSC Agenda. Chair Patel and Mr. Pou discussed the perceived success of the parking restriction signage and the new Raging Waters management and their proactive assistance with this concern. Chair Patel advised at this time, this item has been resolved and Staff will monitor the area next ('peak') season. Additionally, Chair Patel stated that the parking restrictions could be extended to be installed in front of the new homes being built on Puddingstone.

**RECOMMENDATION:**

Inform HOA of item being removed from agenda due to the combination of parking restrictions and new Raging Waters management and the perceived success in deterring parking issues on Puddingstone in front of Tibron homes. This perceived success does not warrant further TSC review at this time.

**Off Agenda Item:**

**CARE FOR THE CHILDREN/CURB ADDRESS NUMBERS**

**DISCUSSION:**

Mr Henderson from Care for the Children addressed TSC regarding address paint for city curbs. The project has been a bid item, and last time was done for donations. Mr. Henderson is proposing that our project be done similar to City of La Verne and broken down into sections and done over a period of time (approximately 30 days) and would be less impact to the city residents. Mr Henderson further stated they would distributed approximately 2,000/3,000 flyers advertising the project, so that all residents are informed and would minimize the calls to the City to confirm of the legitimacy of the project. Mr. Henderson confirmed last project was a no fee permit, and there was a significant amount of positive feedback. He confirmed they donate to a local charity and 20% goes back to the Care for the Children organization. SE Garwick inquired what is the suggested donation amount. Mr. Henderson said \$20.00. SE Garwick asked if the addresses are starting to fade. Supervisor Bishop confirmed they are in need as the street sweepers take a toll on the curb addresses. Mr. Henderson confirmed the addresses were painted approximately 3 years ago.

**RECOMMENDATION:**

1. *Request will be placing on Council's October agenda for review and approval, but only for residential areas within the City.*

2. *Request will be placed on the appropriate TSC agenda.*
3. *Staff will work with Care for the Children to provide map of zones and to coordinate inspection.*

**Oral Communications**

Members of the audience are invited to address the Committee on any items not on the agenda. Under the provisions of the Brown Act, the Committee is prohibited from taking or engaging in discussion on any item not appearing on the posted Agenda. However, your concerns may be referred to staff or set for discussion at a later date.

***Adjourned – 10:21 a.m.***

Notes:

- Next Traffic Safety Meeting is scheduled for October 17, 2012