



AGENDA
REGULAR CITY COUNCIL MEETING
TUESDAY, APRIL 23, 2013, 7:00 P. M.
CITY HALL COUNCIL CHAMBERS
245 E. BONITA AVENUE

NOTE: RECEPTION AT 6:30 P.M. FOR DISTINGUISHED SERVICE TO YOUTH AWARD RECIPIENTS IN CITY HALL LOBBY

CITY COUNCIL:

Mayor Curtis W. Morris
Mayor Pro Tem Denis Bertone
Councilmember Emmett Badar
Councilmember John Ebner
Councilmember Jeff Templeman

1. CALL TO ORDER AND FLAG SALUTE

2. RECOGNITIONS

- a. Recognize Distinguished Service to Youth Award Recipients
- b. Recognize winners of The Earth Day Recycled/Reusable Craft Contest for 5th Grade Students in the City of San Dimas
 - 1st – Cianna Riley from Mrs. Rojas class at Ekstrand Elementary (Entry: Homeless Sleeping Mat)
 - 2nd – John Avila from Mrs. Pang's class at Gladstone Elementary (Entry: Dump Truck)
 - 3rd – Jolie Borges from Mr. Meidema's class at Ekstrand Elementary (Entry: Chandelier)
 - 4th – Nicholas Day from Mrs. Pang's class at Gladstone Elementary (Entry: Bird House)

3. INTRODUCTION

- a. Andrea Travis-Miller Executive Director San Gabriel Valley Council of Governments

4. ORAL COMMUNICATIONS (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or asked to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

- a. Members of the Audience

5. CONSENT CALENDAR

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council requests separate discussion.)

- a. Resolutions read by title, further reading waived, passage and adoption recommended as follows:

(1) **RESOLUTION NO. 2012-23**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, CALIFORNIA, APPROVING CERTAIN DEMANDS FOR THE MONTH OF APRIL, 2013.

b. Approval of minutes for regular meetings of April 9, 2013.

c. Proposed 2013 -2014 Assessment Rates for Open Space Maintenance Districts:

(1) **RESOLUTION NO. 2013 -24**, A RESOLUTION OF THE CITY COUNCIL OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING THE ENGINEER'S REPORT AND DECLARING ITS INTENTION TO LEVY AND COLLECT AN ASSESSMENT FOR FISCAL YEAR 2013 -2014 PURSUANT TO THE LANDSCAPE AND LIGHTING ACT OF 1972 AND ARTICLE XIID OF THE CALIFORNIA CONSTITUTION, AND FIXING A TIME AND PLACE FOR A PUBLIC HEARING FOR HEARING OBJECTIONS FOR OPEN SPACE MAINTENANCE DISTRICT NO. 1 (TRACT 32818, BOULEVARD).

(2) **RESOLUTION NO. 2013 -25**, A RESOLUTION OF THE CITY COUNCIL OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA APPROVING THE ENGINEER'S REPORT AND DECLARING ITS INTENTION TO LEVY AND COLLECT AN ASSESSMENT FOR FISCAL YEAR 2013 -14 PURSUANT TO THE LANDSCAPE AND LIGHTING ACT OF 1972 AND ARTICLE XIID OF THE CALIFORNIA CONSTITUTION, AND FIXING A TIME AND PLACE FOR A PUBLIC HEARING FOR HEARING OBJECTIONS FOR OPEN SPACE MAINTENANCE DISTRICT NO. 1, ANNEXATION NO. 3 (TRACT 32841, NORTHWOODS)

END OF CONSENT CALENDAR

6. ORAL COMMUNICATIONS

a. Members of the Audience (Speakers are limited to five (5) minutes or as may be determined by the Chair.)

b. City Manager

c. City Attorney

d. Members of the City Council

1) Councilmembers' report on meetings attended at the expense of the local agency.

2) Individual Members' comments and updates.

7. CLOSED SESSION

Consider settlement offer Government Code 54956.9 (a)

Case: Alhambra and 46 Cities v. Los Angeles County (PTAF)

Case Representatives: Blaine Michaelis City Manager, Ken Brown City Attorney, Ken Duran Assistant Manager

Legal Council: Michael Colantuno of Colantuno & Levin

8. ADJOURNMENT

The next meeting will be held on April 29th, 2013, 5:00 p.m.

AGENDA STAFF REPORTS: COPIES OF STAFF REPORTS AND/OR OTHER WRITTEN DOCUMENTATION PERTAINING TO THE ITEMS ON THE AGENDA ARE ON FILE IN THE OFFICE OF THE CITY CLERK AND ARE AVAILABLE FOR PUBLIC INSPECTION DURING THE HOURS OF 8:00 A.M. TO 5:00 P.M. MONDAY THROUGH FRIDAY. INFORMATION MAY BE OBTAINED BY CALLING (909) 394-6216. CITY COUNCIL MINUTES AND AGENDAS ARE ALSO AVAILABLE ON THE CITY'S HOME PAGE ON THE INTERNET: <http://cityofsandimas.com/minutes.cfm>.

SUPPLEMENTAL REPORTS: AGENDA RELATED WRITINGS OR DOCUMENTS PROVIDED TO A MAJORITY OF THE SUBJECT BODY AFTER DISTRIBUTION OF THE AGENDA PACKET SHALL BE MADE AVAILABLE FOR PUBLIC INSPECTION AT THE CITY CLERK'S OFFICE AT 245 EAST BONITA AVENUE DURING NORMAL BUSINESS HOURS. [PRIVILEGED AND CONFIDENTIAL DOCUMENTS EXEMPTED]

POSTING STATEMENT: ON APRIL 19, 2013, A TRUE AND CORRECT COPY OF THIS AGENDA WAS POSTED ON THE BULLETIN BOARDS AT 245 EAST BONITA AVENUE (SAN DIMAS CITY HALL); 145 NORTH WALNUT AVENUE (LOS ANGELES COUNTY PUBLIC LIBRARY, SAN DIMAS BRANCH); AND 300 EAST BONITA AVENUE (UNITED STATES POST OFFICE); ALSO AT THE VONS SHOPPING CENTER (PUENTE/VIA VERDE) AND THE CITY'S WEBSITE AT WWW.CITYOFSANDIMAS.COM/MINUTES.CFM.

W *HEREAS, the City of San Dimas established the Distinguished Service to Youth Awards Program in 1977; and,*

W *HEREAS, the Parks and Recreation Commission annually solicits nominations from the community in order to recognize citizens who have demonstrated exceptional service to San Dimas youth, and to create awareness of the need for citizens to become involved in youth programs; and,*

W *HEREAS, the following honorees have been selected to receive the 2013 Distinguished Service to Youth Awards because they have rendered outstanding service to the youth of San Dimas; and,*

W *HEREAS, the recipients in the Volunteer Category, the J. Michael Dutton Memorial Service to Youth Award are: Casey Cox, Suzie Konrad, Bob & Jean Olander, Doug Tubbs and Carey Vasile and,*

W *HEREAS, the recipients in the Professional Category are: Nicki Bonomo, Kelly Leyva, Rekha Narayanan and Dora Schweitzer and,*

W *HEREAS, the recipient in the Group Category is: San Dimas Library*

N *OW THEREFORE, BE IT RESOLVED, I, Curtis Morris, Mayor of the City of San Dimas, Denis Bertone, Mayor Pro Tem, Councilmembers, Emmett Badar, John Ebiner and Jeff Templeman do hereby recognize and honor the recipients of the 2013 Distinguished Service to Youth Awards.*

I *N WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of San Dimas to be affixed this 23rd day of April, 2013.*

RESOLUTION NO. 2013-23

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF SAN DIMAS, CALIFORNIA, APPROVING
CERTAIN DEMANDS FOR THE MONTH OF
APRIL 2013**

WHEREAS, the following listed demands have been audited by the Director of Finance;
and

WHEREAS, the Director of Finance has certified as to the availability of funds for
payment thereto; and

WHEREAS, the register of audited demands have been submitted to the City Council for
approval.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of San Dimas
does hereby approve Warrant Register: 04/30/13; 143521 through 143641 in the amount of
\$728,363.52.

PASSED, APPROVED AND ADOPTED THIS 23rd DAY OF APRIL 2013.

Curtis W. Morris, Mayor of the City of San Dimas

ATTEST:

Debra Black, Deputy City Clerk

I HEREBY CERTIFY that the foregoing Resolution was adopted by vote of the City
Council of the City of San Dimas at its regular meeting of April 23rd, 2013 by the following vote:

AYES: Councilmembers Badar, Bertone, Ebiner, Templeman, Morris
NOES: None
ABSTAIN: None
ABSENT: None

Debra Black, Deputy City Clerk

5a(1)



***THE WARRANT DISBURSEMENT
JOURNAL IS NOT AVAILABLE TO
VIEW THROUGH LASERFICHE***

***A PAPER COPY IS AVAILABLE IN THE
FINANCE DEPARTMENT***

SORRY FOR ANY INCONVENIENCES.

DOCUMENT IMAGING DEPT.



MINUTES
REGULAR CITY COUNCIL
TUESDAY, APRIL 9, 2013, 7:00 P. M.
SAN DIMAS COUNCIL CHAMBERS
245 E. BONITA AVENUE

PRESENT:

Mayor Curtis W. Morris
Mayor Pro Tem Denis Bertone
Councilmember Emmett G. Badar
Councilmember John Ebner
Councilmember Jeff Templeman
City Manager Blaine Michaelis
City Attorney Ken Brown
Assistant City Manager Community Development Larry Stevens
Assistant Manager Administrative Services Ken Duran
Director of Parks & Recreation Theresa Bruns
Director of Public Works Krishna Patel
Deputy City Clerk Debra Black
Environmental Coordinator Latoya Cyrus

1. CALL TO ORDER AND FLAG SALUTE

Mayor Morris called the meeting to order at 7:00 p.m. and led the flag salute.

2. RECOGNITIONS

- Proclaim May as Older Americans Recognition Month and recognize Anona Gray as the City's Older American honoree.

Councilmember Bertone wished Anona a Happy 90th Birthday and highlighted some of the areas where Anona has volunteered and contributed.

Mrs. Gray shared that she follows council on television and thinks they are doing a good job. She mentioned the various trips she has enjoyed taking through the Senior Center Programs. She enjoys working with Erica Rodriguez, Connie Arellano and Elizabeth Ramirez at the Senior Center.

Mayor Morris presented Anona Gray with the Resolution recognizing her as the Older American honoree.

3. ANNOUNCEMENTS

- a. Senior Citizens Club Annual Report

Linda Groth with the Senior Club reported on the annual activities of the club.

Mayor Morris thanked the club for the contribution that provides the snow machine for the kids at the Family fun Festival, the kids enjoy it every year.

- b. Earth Day Announcement April 17, 2013

Environmental Coordinator Latoya Cyrus extended an invitation to come out to Earth Day in conjunction with the Farmers Market.

- 4. ORAL COMMUNICATIONS** (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or asked to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

a. Members of the Audience

Gil Gonzalez resident commented that he was pleased with the recent study session by council and staff.

He expressed concern over a need for a better system for tracking when a resident contacts the city on an issue.

Amy Crow Librarian announced upcoming events at the San Dimas Library.

Hiba Mouri ASB President at San Dimas High School announced recent and upcoming activities at the high school.

Deanna Mares resident of San Dimas recognized the San Dimas Sheriff's Department for their help in apprehending a burglary suspect.

Mayor Morris commented that this is a good example of the message the Sheriff's Department has shared with the residents on what to do when faced with these circumstances.

Councilmember Templeman acknowledged that it takes a lot of courage to maintain composure while something like this is happening.

Councilmember Badar asked the Sheriff's representative attending the meeting to share tonight's comments with the Deputies at the station.

5. CONSENT CALENDAR

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or audience requests separate discussion.)

MOTION: Councilmember Ebiner asked for correction to the Minutes of February 26, 2013, page 4 describing the distance of hangover of the cars parked as 2 feet, page 5 clarify the comments made on expansion capabilities were for the commercial units of the project, and March 26, 2013 correction from Amy to Pui Ching. Motion made by Councilmember Bertone and seconded by Councilmember Ebiner to approve with corrections. Motion carried unanimously.

- a. Resolutions read by title, further reading waived, passage and adoption recommended as follows:

(1) **RESOLUTION NO. 2013-21, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, CALIFORNIA, APPROVING CERTAIN DEMANDS FOR THE MONTHS OF MARCH AND APRIL, 2013.**

- b. Approve minutes from February 26, 2013, March 12, 2013, March 26, 2013 Regular City Council meeting and April 9, 2013 Joint Study Session City Council and Planning Commission meeting
- c. Revision – Olsen easement

This item was removed from the calendar.

- d. San Gabriel Valley Council of Governments and Gold Line Report

END OF CONSENT CALENDAR

6. SUCCESSOR AGENCY

- a. Verbal Update

Assistant City Manager of Administrative Services Ken Duran reported that the Oversight Board will not meet this Thursday, next meeting on April 25, 2013. He also reported that last month we submitted our ROPS 13-14a covering July through December of this year, we have not had a response back from the Department of Finance but they are required to submit findings by April 15, 2013. He further reported that we are in a position to receive our finding of completion once we submit a request to the Department of Finance asking them to make that finding. Staff will be submitting that this week, they have five days to issue the notice. Once we receive that finding of completion that gives the city the ability to submit our long range property management plan that staff has been putting together. He shared that he and City Attorney Ken Brown attended a meeting facilitated by Senator Carol Liu of agencies within her district and the Department of Finance to discuss issues that have been raised throughout the dissolution process.

7. ORAL COMMUNICATIONS

- a. Members of the Audience (Speakers are limited to five (5) minutes or as may be determined by the Chair.)

Gil Gonzalez resident commented on the Planning Staff and their interaction with residents. He feels that the Parks & Recreation Department is doing an excellent job and Ken has been helpful. He would like a moratorium on any higher density projects, this would take a burden off of Larry so that he could concentrate more on the residents and things they need to do.

- b. City Manager

Announced the "Ask the Mayor" program. April 18th, 2013, 8:00 a.m. meeting with Supervisor Antonovich.

- c. City Attorney

Nothing to report

- d. Members of the City Council

- 1) Councilmembers' report on meetings attended at the expense of the local agency.

Councilmember Bertone attended a legislative reception in Duarte.

- 2) Individual Members' comments and updates.

Councilmember Ebiner announced next Tuesdays Parks & Recreation Commission meeting at the Senior Center.

Councilmember Badar announced the vacancies on the Public Safety and Senior Commissions.

8. ADJOURNMENT

The meeting was adjourned in memory of Janie Graef longtime resident, volunteer and one of the founders of the H.E.R.O.E.S Organization. The next meeting is at 6:30 p.m. on Tuesday, April 23, 2013, City Hall Lobby, for a reception for Distinguished Service to Youth Awards; Regular meeting at 7:00 p.m.

Respectfully submitted,

Debra Black
Deputy City Clerk



Agenda Item Staff Report

To: Honorable Mayor and Members of the City Council
For the meeting of April 23, 2013

From: Blaine Michaelis, City Manager

Initiated By: Theresa Bruns, Director of Parks and Recreation *TB*

Subject: Resolution No. 2013-24 Boulevard Open Space Maintenance District

Summary

Adoption of Resolution No. 2013-24 approves the Engineer's Report, declares the City Council's intent to levy and collect an assessment for fiscal year 2013-14, and fixes a time and place for a public hearing for Open Space Maintenance District No. 1, tract 32818, Boulevard.

BACKGROUND

The Boulevard Open Space Maintenance District was formed under the provisions of the Landscape and Lighting Act of 1972, Division 15, Part 2, of the Streets and Highways Code of the State of California. The Act further establishes procedures for the annual levy of assessments which includes the approval of an Engineer's Report and establishing a time and place for a public hearing.

In 2006 the property owners in the Boulevard Open Space Maintenance District approved by ballot measure an annual Consumer Price Index adjustment for future years not to exceed 7% as necessary to cover the costs of maintenance, including increases in the costs of materials, labor and utilities.

On February 26, 2013 the City Council adopted Resolution No. 2013-11 ordering the preparation of the Engineer's Report for the annual levy of assessment for Open Space Maintenance District No. 1 (Tract No. 32818, Boulevard) for fiscal year 2013-2014.

The Engineer's Report has been prepared with the scope of work to include general landscape maintenance, water, and electricity. An Assessment increase of 1.3%, reflective of changes in the Consumer Price Index, is proposed. The 2012-13 assessment rate was \$525.75 per parcel and the rate proposed for 2013-14 is \$532.58 per parcel, an increase of \$6.83 per parcel or 1.3%. The last increase was adopted for fiscal year 2010-11 at 1.9%, or \$9.80.

RECOMMENDATION

Staff recommends that the City Council adopt Resolution No. 2013-24, thus approving the Engineer's Report and declaring intent to levy and collect an assessment for fiscal year 2013-14, and establishes a Public Hearing for May 28, 2013, for Open Space Maintenance District No. 1, tract 32818, Boulevard.

Attachments:

- Resolution No. 2013-24
- Engineer's Report for Fiscal Year 2013-2014 for Open Space Maintenance District No.1, tract 32818, Boulevard

RESOLUTION NO. 2013-24

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING THE ENGINEER'S REPORT AND DECLARING ITS INTENTION TO LEVY AND COLLECT AN ASSESSMENT FOR FISCAL YEAR 2013-14 PURSUANT TO THE LANDSCAPE AND LIGHTING ACT OF 1972 AND ARTICLE XIID OF THE CALIFORNIA CONSTITUTION, AND FIXING A TIME AND PLACE FOR A PUBLIC HEARING FOR HEARING OBJECTIONS FOR OPEN SPACE MAINTENANCE DISTRICT NO. 1 (TRACT 32818, BOULEVARD)

WHEREAS, The San Dimas City Council formed Open Space Maintenance District No. 1, under Resolution No. 77-57 pursuant to the terms and provisions of the "Landscaping and Lighting Act of 1972," being Division 15, Part 2, of the Streets and Highways Code of the State of California; and

WHEREAS, the San Dimas City Council proposes the continued maintenance of landscaping improvements within said district for Fiscal Year 2013-2014; and

WHEREAS, the City Council of the City of San Dimas finds that the levy of an assessment at the same amount as last year is exempt from the procedure and approval process of Section 4 of Article XIID of the California Constitution pursuant to Section 5(b) of Article XIID, and

WHEREAS, the amount of the assessment may be less than the amount to pay for the cost of maintaining the landscaping in the District in future years, and therefore could be adjusted following an advertised public hearing to reflect changes in the Consumer Price Index not to exceed 7% as approved by the district ballot election on June 27, 2006.

WHEREAS, an Engineer's Report, as required by law, has been presented to and approved by the City Council of the City of San Dimas which provides for the levied assessment at the same rate as last year for the District, and

NOW, THEREFORE, the City Council of the City of San Dimas, County of Los Angeles, State of California, does resolve as follows:

1. The City Council proposes to levy and collect an assessment to maintain improvements within Open Space Maintenance District No.1, (Tract No. 32818) for Fiscal Year 2013-14.

2. The scope of the maintenance work includes the maintenance and restoration of landscaping improvements, including irrigation, pruning, pest control, fertilization, weed control, drainage system, major tree trimming, and miscellaneous related work within said district.

3. The Engineer's Report calls for a total of \$10,119.02 to be collected for Fiscal Year 2013-2014 resulting in a yearly assessment per parcel of \$532.58, which is a yearly assessment increase of \$6.83 per parcel, or 1.3%.

4. Future year cost of maintenance of the improvements, including increases in cost of materials, labor and utilities, will cause the amount of the annual assessment to be increased by an amount that will not exceed changes in the Consumer Price Index.

5. The City Council, by this resolution, hereby approves the Engineer's Report which indicates the amount of the proposed assessments, the district boundary, assessment zones, and detailed description of improvements. A copy of said report is on file in the office of the City Clerk.

6. That the 28th of May, 2013, at the hour of 7:00 p.m., in the San Dimas City Council Chambers, 245 East Bonita Avenue, San Dimas, California, is hereby set as the Public Hearing where any and all persons having any objection to the levy of the proposed assessment may appear and show cause why said work should not be done or carried out in accordance with this resolution of intention. The City Council will consider all oral and written protests.

APPROVED AND ADOPTED this 23rd day of April, 2013.

Mayor, City of San Dimas

ATTEST:

Deputy City Clerk

I HEREBY CERTIFY that the foregoing Resolution No. 2013-24 was adopted by vote of the City Council of the City of San Dimas at its regular meeting of April 23, 2013 by the following vote:

AYES: Badar, Bertone, Ebiner, Templeman, Morris
NOES: None
ABSENT: None
ABSTAIN: None

Deputy City Clerk

CITY OF SAN DIMAS
OPEN SPACE MAINTENANCE DISTRICT NO. 1
(TRACT 32818, BOULEVARD DEVELOPMENT)

**ENGINEER'S REPORT
FISCAL YEAR 2013-2014**

SECTION 1. AUTHORITY FOR REPORT

This report is prepared pursuant to the order of the City Council of the City of San Dimas, and in compliance with the requirements of Article 4, Chapter 1, Landscaping and Lighting Act of 1972, and Article XIII D of the California Constitution.

SECTION 2. THE IMPROVEMENTS

The improvements consist of an irrigation system and landscaping within Lot 20 of Tract No. 32818, which was required to be installed by the developer and accepted for maintenance by the City. The plans and specifications for the landscaping are in conformance with the requirements of the conditions of approval of said Tract No. 32818, and City Standards. Reference is hereby made to the said plans and specifications for the exact location and nature of the landscape improvements. Said plans and specifications by reference are hereby made a part of this report, and are on file in the office of the City Engineer.

SECTION 3. DIAGRAM FOR THE ASSESSMENT DISTRICT

A copy of the assessment diagram is on file in the office of the City Engineer.

SECTION 4. ESTIMATE OF COSTS OF THE IMPROVEMENTS

The cost of the initial landscaping of Lot 20 of Tract 32818 was borne by the subdivider; therefore, all assessments relate to maintenance only.

Direct Maintenance Costs:

| | | |
|-----------------------------------|----|-------|
| General Maintenance (by Contract) | \$ | 3,860 |
| Utilities - Electrical | \$ | 280 |
| Utilities - Water | \$ | 3,600 |
| Irrigation Repair | \$ | - |
| Total of Direct Maintenance Costs | \$ | 7,740 |

| | | | |
|----------------------------|----|--------|-------------------|
| CURRENT ASSESSMENT: | \$ | 9,989 | (\$525.75/parcel) |
| 2013-14 ANNUAL ASSESSMENT: | \$ | 10,119 | (\$532.58/parcel) |

2013-14 Fund Balance \$2,379

Prior Fund Balance \$871
Ending Fund Balance \$3,250

The City has funded an unrealized balance over time based upon the approval of an annual adjustment to reflect changes in the Consumer Price Index to eventually recuperate this balance over time, and to then begin to develop a fund balance for future extraordinary expenses.

SECTION 5. ASSESSMENT

The following information regarding assessments to individual lots for the 2013-2014 Fiscal Year is contained herein and is to be levied on July 1, 2013. The net amount estimated to be assessed upon the assessable lands within the district is \$10,119 which is apportioned to all assessable lots shown on the attached Assessment Roll.

The landscape district was developed for the benefit and enjoyment of all properties included within the assessment district boundaries, and all parcels benefit equally from the improvements.

Respectfully submitted,



KRISHNA PATEL
DIRECTOR OF PUBLIC WORKS

P.E.

**CITY OF SAN DIMAS ASSESSMENT ROLL FOR
OPEN SPACE MAINTENANCE DISTRICT NO. 1
Boulevard**

| ADDRESS | TRACT 32818, LOT NO. | ASSESSOR'S REFERENCE | 2012-2013 ASSESSMENT | 2013-2014 ASSESSMENT INCREASE | TOTAL 2013-2014 ASSESSMENT |
|-------------------|-------------------------|-------------------------|-------------------------|-------------------------------------|----------------------------------|
| 1204 Via Verde | 4 | 8448-021-027 | 525.75 | 6.83 | 532.58 |
| 1228 Via Verde | 7 | 8448-021-032 | 525.75 | 6.83 | 532.58 |
| 1236 Via Verde | 8 | 8448-021-033 | 525.75 | 6.83 | 532.58 |
| 1244 Via Verde | 9 | 8448-021-034 | 525.75 | 6.83 | 532.58 |
| 1252 Via Verde | 10 | 8448-021-035 | 525.75 | 6.83 | 532.58 |
| 1260 Via Verde | 11 | 8448-021-036 | 525.75 | 6.83 | 532.58 |
| 1306 Via Verde | 12 | 8448-021-037 | 525.75 | 6.83 | 532.58 |
| 1318 Via Verde | 13 | 8448-021-038 | 525.75 | 6.83 | 532.58 |
| 1322 Via Verde | 14 | 8448-021-039 | 525.75 | 6.83 | 532.58 |
| 1330 Via Verde | 15 | 8448-021-040 | 525.75 | 6.83 | 532.58 |
| 1338 Via Verde | 16 | 8448-021-041 | 525.75 | 6.83 | 532.58 |
| 1346 Via Verde | 17 | 8448-021-042 | 525.75 | 6.83 | 532.58 |
| 1354 Via Verde | 18 | 8448-021-043 | 525.75 | 6.83 | 532.58 |
| 1362 Via Verde | 19 | 8448-021-044 | 525.75 | 6.83 | 532.58 |
| 1219 Paseo Dorado | 1 | 8448-021-046 | 525.75 | 6.83 | 532.58 |
| 1203 Paseo Dorado | 3 | 8448-021-047 | 525.75 | 6.83 | 532.58 |
| 1220 Via Verde | 6 | 8448-021-048 | 525.75 | 6.83 | 532.58 |
| 1211 Paseo Dorado | 2 | 8448-021-049 | 525.75 | 6.83 | 532.58 |
| 1212 Via Verde | 5 | 8448-021-050 | 525.75 | 6.83 | 532.58 |
| | | | 9989.25 | 129.77 | 10119.02 |



Agenda Item Staff Report

To: Honorable Mayor and Members of the City Council
For the meeting of April 23, 2013

From: Blaine Michaelis, City Manager

Initiated By: Theresa Bruns, Director of Parks and Recreation *yto*

Subject: Resolution No. 2013-25 Northwoods Open Space Maintenance District

Summary

Adoption of Resolution No. 2013-25 approves the Engineer's Report, declares the City Council's intent to levy and collect an assessment for fiscal year 2013-14 at the same rate as last year, and fixes a time and place for a public hearing for Open Space Maintenance District No. 1, Annexation No. 3, tract 32841, Northwoods.

BACKGROUND

The Northwoods Open Space Maintenance District was formed under the provisions of the Landscape and Lighting Act of 1972, Division 15, Part 2, of the Streets and Highways Code of the State of California. The Act further establishes procedures for the annual levy of assessments which includes the approval of an Engineer's Report and establishing a time and place for a public hearing.

On February 26, 2013 the City Council adopted Resolution No. 2013-12 ordering the preparation of the Engineer's Report for the annual levy of assessment for Open Space Maintenance District No. 1, Annexation No. 3 (Tract No. 32841, Northwoods) for fiscal year 2013-2014.

The Engineer's Report has been prepared with the scope of work to include general landscape maintenance, water, and electricity. No increase is proposed in the Assessment rate. The 2012-13 assessment rate was \$898.42 per parcel and the rate proposed for 2013-14 will remain at \$898.42 per parcel.

RECOMMENDATION

Staff recommends that the City Council adopt Resolution No. 2013-25, thus approving the Engineer's Report and declaring intent to levy and collect an assessment for fiscal year 2013-14, and establishes a Public Hearing for May 28, 2013, for Open Space Maintenance District No. 1, Annexation No. 3, tract 32841, Northwoods.

Attachments:

- Resolution No. 2013-25
- Engineer's Report for Fiscal Year 2013-2014 for Open Space Maintenance District No.1, Annexation No. 3, tract 32841, Northwoods

RESOLUTION NO. 2013-25

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING THE ENGINEER'S REPORT AND DECLARING ITS INTENTION TO LEVY AND COLLECT AN ASSESSMENT FOR FISCAL YEAR 2013-14 PURSUANT TO THE LANDSCAPE AND LIGHTING ACT OF 1972 AND ARTICLE XIID OF THE CALIFORNIA CONSTITUTION, AND FIXING A TIME AND PLACE FOR A PUBLIC HEARING FOR HEARING OBJECTIONS FOR OPEN SPACE MAINTENANCE DISTRICT NO. 1 ANNEXATION NO. 3 (TRACT 32841, NORTHWOODS)

WHEREAS, The San Dimas City Council formed Open Space Maintenance District No. 1, Annexation No. 3 under Resolution No. 78-38 pursuant to the terms and provisions of the "Landscaping and Lighting Act of 1972," being Division 15, Part 2, of the Streets and Highways Code of the State of California; and

WHEREAS, the San Dimas City Council proposes the continued maintenance of landscaping improvements within said district for Fiscal Year 2013-2014; and

WHEREAS, the City Council of the City of San Dimas finds that the levy of an assessment at the same amount as last year is exempt from the procedure and approval process of Section 4 of Article XIID of the California Constitution pursuant to Section 5(b) of Article XIID, but any proposed increase in the assessment to be levied for the district is subject to the procedures and approval process of Section 4 of Article XIID of the California Constitution; and

WHEREAS, an Engineer's Report, as required by law, has been presented to and approved by the City Council of the City of San Dimas which provides for the levied assessment at the same rate as last year for the District; and

NOW, THEREFORE, the City Council of the City of San Dimas, County of Los Angeles, State of California, does resolve as follows:

1. The City Council proposes to levy and collect an assessment to maintain improvements within Open Space Maintenance District No.1, Annexation No. 3 (Tract No. 32841) for Fiscal Year 2013-14.

2. The scope of the maintenance work includes all labor, material, and equipment to spray and weed-whip weeds, shrub shearing and tree skirting, culvert clearing, irrigation inspection and trash pick-up three times in the year within said district.

3. The Engineer's Report calls for a total of \$34,139.96 to be collected for Fiscal Year 2013-2014 resulting in a yearly assessment per parcel of \$898.42, which is the same assessment rate as adopted for Fiscal Year 2012-2013.

4. The City Council, by this resolution, hereby approves the Engineer's Report which indicates the amount of the proposed assessments, the district boundary, assessment zones, and detailed description of improvements. A copy of said report is on file in the office of the City Clerk.

5. That the 28th of May, 2013, at the hour of 7:00 p.m., in the San Dimas City Council Chambers, 201 East Bonita Avenue, San Dimas, California, is hereby set as the Public Hearing where any and all persons having any objection to the levy of the proposed assessment may appear and show cause why said work should not be done or carried out in accordance with this resolution of intention. The City Council will consider all oral and written protests.

APPROVED AND ADOPTED this 23rd day of April, 2013.

Mayor, City of San Dimas

ATTEST:

Deputy City Clerk

I HEREBY CERTIFY that the foregoing Resolution No. 2013-25 was adopted by vote of the City Council of the City of San Dimas at its regular meeting of April 23, 2013 by the following vote:

AYES: Badar, Bertone, Ebiner, Templeman, Morris
NOES: None
ABSENT: None
ABSTAIN: None

Deputy City Clerk

CITY OF SAN DIMAS
OPEN SPACE MAINTENANCE DISTRICT NO.1, ANNEXATION NO. 3
(TRACT 32841, NORTHWOODS DEVELOPMENT)

**ENGINEER'S REPORT
FISCAL YEAR 2013-2014**

SECTION 1 AUTHORITY FOR REPORT

This report is prepared pursuant to the order of the City Council of the City of San Dimas, and in compliance with the requirements of Article 4, Chapter 1, Landscaping and Lighting Act of 1972, and Article XIII D of the California Constitution.

SECTION 2 THE IMPROVEMENTS

The improvements consist of an irrigation system and landscaping of easements within Tract No. 32841, which was required to be installed by the developer and accepted for maintenance by the City. The plans and specifications for the landscaping are in conformance with the requirements of the conditions of approval of said Tract No. 32841, and City Standards. Reference is hereby made to the said plans and specifications for the exact location and nature of the landscape improvements. Said plans and specifications by reference are hereby made a part of this report, and are on file in the office of the City Engineer.

SECTION 3 DIAGRAM FOR THE ASSESSMENT DISTRICT

A copy of the assessment diagram is on file in the office of the City Engineer.

SECTION 4 ESTIMATE OF COSTS OF THE IMPROVEMENTS

The cost of the initial landscaping of Tract 32841 was borne by the subdivider; therefore, all assessments relate to maintenance only.

Direct Maintenance Costs:

| | |
|-----------------------------------|----------|
| General Maintenance (by Contract) | \$16,900 |
| Utilities – Electrical | \$ 880 |
| Utilities – Water | \$13,100 |
| New Planting | \$ 0 |
| Irrigation Repairs or Upgrades | \$ 3,260 |

Total of Direct Maintenance Costs: \$34,140

| | |
|----------------------------|----------------------------|
| CURRENT ASSESSMENT: | \$34,140 (\$898.42/parcel) |
| 2013-14 ANNUAL ASSESSMENT: | \$34,140 (\$898.42/parcel) |

SECTION 5 ASSESSMENT

The following information regarding assessments to individual lots for the 2013-2014 Fiscal Year is contained herein and is to be levied on July 1, 2013. The net amount estimated to be assessed upon the assessable lands within the district is \$34,140, which is apportioned to all assessable lots shown on the attached Assessment Roll.

The landscape district was developed for the benefit and enjoyment of all properties included within the assessment district boundaries, and all parcels benefit equally from the improvements.

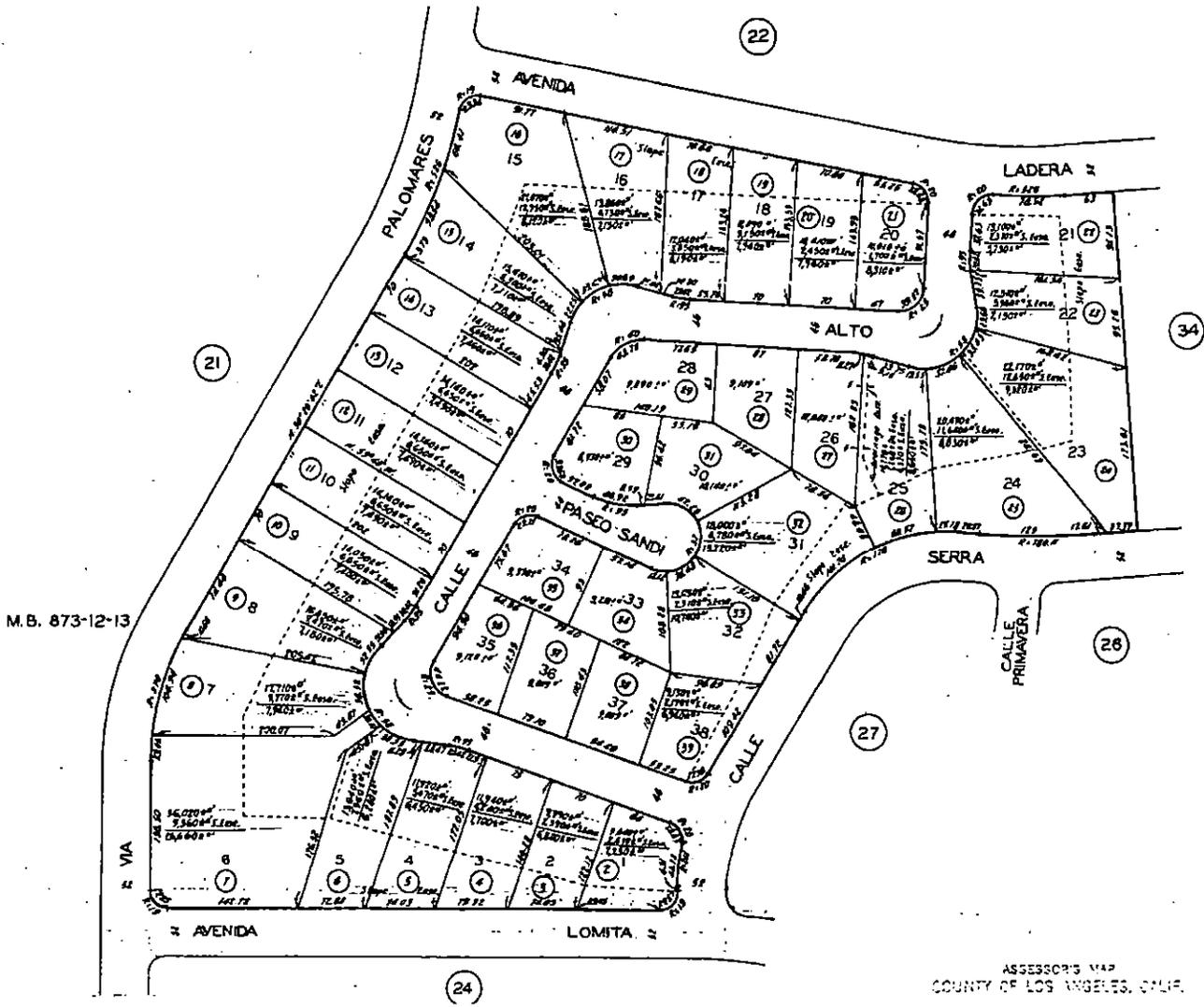
Respectfully submitted,



KRISHNA PATEL
DIRECTOR OF PUBLIC WORKS

P.E.

OPEN SPACE MAINTENANCE DISTRICT NO. 1, ANNEXATION NO. 3
(TRACT 32841, NORTHWOODS DEVELOPMENT)



| CITY OF SAN DIMAS ASSESSMENT ROLL FOR | | | |
|--|---------------------------------|---------------------------------|---------------------------------|
| OPEN SPACE MAINTENANCE DISTRICT NO. 1, ANNEXATION No. 3 | | | |
| Northwoods | | | |
| ADDRESS | TRACT 32841, LOT NO. | ASSESSOR'S REFERENCE | 2013-2014 ASSESSMENT |
| 1793 Calle Alto | 1 | 8395-023-002 | 898.42 |
| 1789 Calle Alto | 2 | 8395-023-003 | 898.42 |
| 1785 Calle Alto | 3 | 8395-023-004 | 898.42 |
| 1781 Calle Alto | 4 | 8395-023-005 | 898.42 |
| 1777 Calle Alto | 5 | 8395-023-006 | 898.42 |
| 1773 Calle Alto | 6 | 8395-023-007 | 898.42 |
| 1767 Calle Alto | 7 | 8395-023-008 | 898.42 |
| 1765 Calle Alto | 8 | 8395-023-009 | 898.42 |
| 1761 Calle Alto | 9 | 8395-023-010 | 898.42 |
| 1757 Calle Alto | 10 | 8395-023-011 | 898.42 |
| 1753 Calle Alto | 11 | 8395-023-012 | 898.42 |
| 1749 Calle Alto | 12 | 8395-023-013 | 898.42 |
| 1745 Calle Alto | 13 | 8395-023-014 | 898.42 |
| 1741 Calle Alto | 14 | 8395-023-015 | 898.42 |
| 1737 Calle Alto | 15 | 8395-023-016 | 898.42 |
| 1733 Calle Alto | 16 | 8395-023-017 | 898.42 |
| 1729 Calle Alto | 17 | 8395-023-018 | 898.42 |
| 1725 Calle Alto | 18 | 8395-023-019 | 898.42 |
| 1721 Calle Alto | 19 | 8395-023-020 | 898.42 |
| 1719 Calle Alto | 20 | 8395-023-021 | 898.42 |
| 1702 Calle Alto | 21 | 8395-023-022 | 898.42 |
| 1706 Calle Alto | 22 | 8395-023-023 | 898.42 |
| 1710 Calle Alto | 23 | 8395-023-024 | 898.42 |
| 1714 Calle Alto | 24 | 8395-023-025 | 898.42 |
| 1718 Calle Alto | 25 | 8395-023-026 | 898.42 |
| 1722 Calle Alto | 26 | 8395-023-027 | 898.42 |
| 1726 Calle Alto | 27 | 8395-023-028 | 898.42 |
| 1730 Calle Alto | 28 | 8395-023-029 | 898.42 |
| 1121 Paseo Sandi | 29 | 8395-023-030 | 898.42 |
| 1113 Paseo Sandi | 30 | 8395-023-031 | 898.42 |
| 1105 Paseo Sandi | 21 | 8395-023-032 | 898.42 |
| 1102 Paseo Sandi | 32 | 8395-023-033 | 898.42 |
| 1110 Paseo Sandi | 33 | 8395-023-034 | 898.42 |
| 1118 Paseo Sandi | 34 | 8395-023-035 | 898.42 |
| 1780 Calle Alto | 35 | 8395-023-036 | 898.42 |
| 1784 Calle Alto | 36 | 8395-023-037 | 898.42 |
| 1788 Calle Alto | 37 | 8395-023-038 | 898.42 |
| 1792 Calle Alto | 38 | 8395-023-039 | 898.42 |
| | | | 34,139.96 |