



**MINUTES**  
**SPECIAL CITY COUNCIL MEETING/RETREAT**  
**MONDAY, MAY 14, 2013 5:00 P. M.**  
**SAN DIMAS COUNCIL CHAMBERS**  
**245 E. BONITA AVENUE**

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**CITY COUNCIL:**

Mayor Curtis W. Morris  
Mayor Pro Tem Denis Bertone  
Councilmember Emmett Badar  
Councilmember John Ebner  
Councilmember Jeff Templeman

City Manager Blaine Michaelis  
City Attorney Ken Brown  
Assistant City Manager/City Clerk Ken Duran  
Assistant City Manager for Community Development Larry Stevens  
Director of Public Works Krishna Patel  
Director of Parks and Recreation Theresa Bruns

**1. CALL TO ORDER**

Mayor Morris called the Special Meeting to order at 5:00 p.m.

**2. FY 2013-14 PRLIMINARY DRAFT BUDGET**

City Manager Michaelis provided a general overview on staff's approach in preparing the annual budget.

Assistant City Manager presented an overview of his staff report, the budget notes and preliminary budget. He explained the general key points highlighted in the staff report.

In response to a question Mr. Michaelis stated that the budget for Charter Oak Mobile Home Park is not included in the City's budget. He suggested providing the Council with an overview of that budget separately.

Assistant City Manager Duran presented some highlights in the Administrative Services and General Services budget.

Councilmember Templeman asked if the reduction in motor vehicle citation revenue is a result of the elimination of the motorcycle officers. Captain Slawson responded that that probably is a factor and he is looking at ways to designate a traffic car in the evenings. He also added that though there are less citations being issued traffic collisions are down.

Assistant City Manager Stevens presented highlights of the Community Development Department budget. He commented that the budget does not include funds for the CEQA obligation for the Walnut Creek Open Space project because the cost is not known yet.

Councilmember Templeman commented that he would support adding a line item for planning consulting services to help move some projects along. City Manager Michaelis responded that every department could use extra assistance but he is trying to have them work within current funding levels. He added that requests from each department can be brought back for consideration in September. Mayor Morris

responded that that may be a good idea but also suggested that if an immediate need arises that can be brought to the Council at any time.

Director Patel presented highlights of the Public Works Department budget. He discussed the need to budget for an additional \$75,000 next year for planning for the MS 4 permit. He discussed some of the carry-over and new capital improvement projects. He also discussed the Foothill bridge widening project and the traffic detour plans.

In response to a question, City Manager Michaelis stated that the discussion and decision on street sweeping operations is not tied to the proposed budget and will be presented to the Council at a later date.

Director Bruns presented highlights of the Parks and Recreation Department budget. In response to a question she explained the various park development funds and Quimby fees. She also explained some of the park and facility capital improvement projects.

Director Bruns reported on a question raised in February regarding the cost of the City replacing the fence and taking over trail maintenance on Baseline. She stated that the cost to remove and replace the fence and rehab the trail is approximately \$67,549 and this does not include on-going maintenance. There was discussion on options to remove the fence and only replace on City property. She suggested further discussions with the homeowners association and to bring back options to the Council for consideration.

Karen Gaffney, President of the Chamber of Commerce, provided an annual report on Chamber activities. She added that the Chamber is requesting the same level, \$45,000, of City funding this year. City Manager Michaelis replied that the proposed budget includes \$45,000 in Chamber funding.

**8. ORAL COMMUNICATIONS** (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or asked to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

a. Members of the Audience

No comments.

## 9. ADJOURNMENT

Mayor Morris adjourned the Special City Council at 6:37 p.m.

Respectfully submitted,

  
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City Clerk