



**City of San Dimas**  
**Public Works Department**  
**Traffic Safety Committee**

**MEETING MINUTES**  
**WEDNESDAY, JULY 17, 2013 at 9:30 A.M.**  
**COUNCIL CHAMBERS CONFERENCE ROOM, CITY HALL**  
**245 East Bonita Avenue, San Dimas**

Committee Members Present: Shari Garwick (Senior Engineer, Public Works Dept.), John Campbell (Street Maintenance Superintendent, Public Works Dept.), Gary Bishop (Street Maintenance Supervisor, Public Works Dept.), Warren Siecke (Traffic Engineer), Deputy Paul Alaniz (San Dimas Sheriff's Dept.), Rhonda Abangan (Committee Secretary, Public Works Dept.)

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Senior Engineer Garwick called to order at 9:36 a.m.

**#07-13-01 CLIFFSIDE DRIVE**

REQUEST FROM STAFF, to review apparent parking issues within the business complex and street parking on Cliffside Drive.

**DISCUSSION:**

As per the onsite review of parking at this location appears to be adequate to accommodate the Paul Raven tax company's employees and clients. 13 client spaces were counted in the front of the building. Further review revealed that there appears to be insufficient lighting in the back area parking lot which should be used for onsite overflow parking. Additionally, it was noted two trailers are occupying potential employee vehicle parking spaces. The committee's general consensus is there is adequate parking and there is no need to remove the current parking restrictions within the cul-de-sac to provide additional spaces, other than during the extreme heavy tax season period from Feb 1 – April 15. The committee will advise Paul Raven's company it should seek out the management company to address the lighting concerns observed during the onsite review. Committee would also recommend the tax company reach out to Gilead to work out an agreement to park in the neighboring parking lot which is north of their office building.

**RECOMMENDATION:**

1. Advise Paul Ravens to contact property management company regarding onsite lighting improvements.
2. Advise Paul Ravens to reach out to Gilead regarding a potential agreement to utilize unused parking in the parking lot north of and adjacent to Paul Ravens offices.
3. Keep the current parking restrictions within the cul-de-sac with the exception of the heavy tax season period from February 1–April 15.

**#07-13-02 BONITA AVENUE (SAN DIMAS HIGH SCHOOL HOMECOMING PARADE EVENT)**

REQUEST FROM STAFF, to review submitted traffic control plan for the high school homecoming parade scheduled for Friday, October 18, 2013. The event closes a portion of Bonita Avenue from 3:00am to 5:00pm.

**DISCUSSION:**

Item opened by SS Campbell. He confirmed with ASB Director Lisa Mendolia there are no changes from last year's parade event; which she confirmed as well. He also asked ASB Director Mendolia to coordinate a group of volunteers for the event to ensure the cleanup along parade route. He indicated the requirement for a short meeting with Staff, SDHS ASB Director, and volunteers, etc. a few weeks before the parade. Since there are no changes to the traffic control plan it is approved as submitted. Principal Kelly thanked Staff crews for their work associated with the parade. He greatly appreciates the city's efforts.

**RECOMMENDATION:**

Traffic control plan approved as submitted.

**#07-13-03 BENWOOD AND DANECROFT**

REQUEST FROM PATTY FAZIO, to review parking and traffic conditions during peak school hours (as a result of San Dimas High School students). Resident's concern also takes into account future parking concerns with the completion of the Performing Arts Center.

**DISCUSSION:**

SE Garwick advised committee this item has been previously reviewed by TSC. She further stated current complaint is from resident who could not get out of driveway due to being blocked in during the school peak traffic hours. Per SE Garwick, resident's concerns are not only regarding the peak school traffic hours, but also include the parking in this area upon the completion of the Performing Arts center. Resident did not attend TSC meeting. SE Garwick indicated Danecroft/Benwood was reviewed onsite prior to TSC. The GIS aerial photo showed the residential parking is much closer to the Performing Arts building and the Swim & Racquet Club, thus being more attractive for patrons rather than the newly created parking area (off of Covina Blvd.).

Principal Kelly provided he has been working directly with the residents over the last couple of years and in his opinion believes the parking issue has gone down considerably. He believes there have been no problems until this past March/April and credits this to the numerous students receiving their CDL's. He commented that both places (Benwood and Danecroft) are public streets and legal for parking and his office continues to advise students to use the school parking lot (for a fee). He confirmed they do waive the fee in the event someone cannot pay. He also stated a Danecroft resident calls him directly to advise whenever there are students parking in this area. He has also spoken with Ms. Fazio in the past.

SE Garwick confirmed his involvement and assistance has been effective. She is aware of the 2006 situations where SDHS' office took care of the issue, but this is an ongoing concern. The parking proximity to the school and Swim and Racquet Club is the key. Staff appreciates the efforts of the Principal's office in making to be good neighbors. Principal Kelly advised he is in agreement on how the residential parking area is much closer and therefore potentially more attractive for patrons of SDHS, the Performing Arts or Swim & Racquet rather than the newly created parking area. He commented further that SDHS had reached an agreement with New Song Church (Covina Blvd.) for some additional parking during the school days. Further, it is their intent for the upcoming school year to identify those cars that are parked on Danecroft/Benwood and advise them of the additional parking at New Song. He also reported of a few conversations with Theresa Bruns and Krishna Patel regarding parking remedies, which include possibly parking on Cypress or utilizing the school's basketball courts, but nothing has been finalized.

TE Siecke inquired of the opening date for the theatre. Principal Kelly advised April 2014. He stated his understanding that for first year, it will not be open during school, football games and will only be used for district school events. He believes it is in the second year they anticipate utilizing the theater for outside community events.

As a sidebar, Principal Kelly spoke about SDHS' drop off lane is really working well. The design is two lanes wide and it is a loop where the parents exit on Covina (and make a right turn only). We are receiving twice as many students during the peak drop off. He also advised the buses are dropping students off on Cypress near baseball fields which is also working out well.

**RECOMMENDATION:**

1. Continue working with SDHS Principal Staff and BUSD regarding the parking issues in this residential neighborhood. BUSD Staff will continue to work on alternative (parking) availability locations.

2. Recommend BUSD develop a Parking Plan to address protocol/procedures for managing parking for Performing Arts Center events as well as other high traffic events. The plan should include methods to best use all available parking lots with the goal to direct traffic away from neighboring residential areas.
3. Continue monitoring this area.

**#07-13-04 BONITA AVENUE (WESTERN DAYS/CHAMBER OF COMMERCE)**

REQUEST FROM STAFF, to review traffic control plan for the Chamber of Commerce's Western Days event scheduled for October 5<sup>th</sup> and 6<sup>th</sup>, 2013 which closes a portion of Bonita Avenue, from Walnut Avenue to San Dimas Avenue, including Iglesia and First Street and utilizes a portion of the Civic Center parking areas.

**DISCUSSION:**

SS Campbell advised committee there are no significant changes that are needed with respect to the traffic control plan for the Western Days event. All changes were made for last year's event. SS Campbell is awaiting confirmation and location of the band staging areas for this event which may or may not affect an already approved street closure. He is working with new Chamber of Commerce's Staff and will advise them accordingly of next steps with respect to street closures.

**RECOMMENDATION:**

Traffic control approved with minor modifications.

**#07-13-05 KIMBERLY/COVINA BLVD.**

REQUEST FROM A WOLF, to review and consider 5' of additional red curb at 538 Kimberly Avenue to deter illegal parking at curb on the curb return for the safety of the right turning traffic into Kimberly from Covina Blvd.

**DISCUSSION:**

Per SE Garwick this item was reviewed onsite and it is the understanding resident is requesting additional red curb to prevent car from parking on the curb return. It is alleged the same red truck has previously parked on the curb return and could be a church vendor. It should be noted resident did not attend TSC meeting. CCV representative Linzay commented he is certain it is not a vendor but probably a church member who assists with a once a month event (Bumper Bag). He will discuss parking with event staff and also supports additional red curb areas.

SE Garwick commented additional red curb at this location would be redundant and advised the parking on the curb return is illegal. Staff will request Sheriff's department for increased patrolling for the weekends and to focus on the Kimberly/Covina intersection. SS Campbell recommended to CCV to contact Sheriff's department in the event they witness illegal parking.

**RECOMMENDATION:**

Request for increased patrolling of this area from Sheriff's department during CCV's service times (weekends).

**#07-13-06 GLADSTONE AVE (COSTCO'S SOUTHEAST ENTRANCE)**

REQUEST FROM DONALD FOSTER, JR, to review signage and right turn striping on Gladstone at the easterly entrance to Costco (nearest railroad tracks) as resident feels merging traffic is ignoring posted Right Turn Only signs and creating potential hazardous condition.

**DISCUSSION:**

SE Garwick opened item with introduction of Resident Foster and asked him to clarify and elaborate on his experience on Gladstone.

Resident Foster relayed he was driving in the northern lane, heading eastbound on Gladstone with several vehicles in front of him; when a white vehicle suddenly merged into the northern lane and hit his vehicle while changing lanes. It was right before the easterly Costco entrance (near train tracks). His recommendation is to change the broken white line into a solid line or paint words on street 'right turn only' as he believes drivers are ignoring the posted signage. He feels the city should address the situation so someone does not get hurt.

SE Garwick commented she lives locally and drives this street regularly. She added this item was reviewed onsite and there are strict regulations with how striping is placed. SE Garwick deferred to city Traffic Engineer to explain further.

TE Siecke advised the striping is correct on Gladstone and the broken lines are known as "elephant" tracks and form a trap lane (for turning). He restated the striping is correct and Resident Foster is probably a victim of poor driving, not striping or signage. After hearing Resident Foster's story, TE Siecke believes we may be able to enhance the situation with some lane drop arrows which would assist the drivers of the right turn lane into Costco.

Resident Foster asked about installing a yield sign. TE Siecke replied this location could not support the use of a yield sign under these circumstances. He stated further he would like to review traffic accident reports for this area before making any final recommendations.

**RECOMMENDATION:**

1. TE to review traffic accidents reports for Gladstone area near the Costco parking lot entrance/exit and the feasibility of installing lane drop arrows in the #2 lane just east of the first Costco driveway on Gladstone east of Lone Hill.
2. Continue item to next TSC meeting.

**#07-13-07 TRAFFIC SAFETY LOGS**

REQUEST FROM STAFF, to review and update traffic safety logs.

**DISCUSSION:**

Staff reviewed 2013, 2012 and 2011 traffic safety committee logs for completion of items.

**RECOMMENDATION:**

N/A

CONTINUED ITEMS:

**#03-13-02 AVENIDA LOMA VISTA AND SAN DIMAS AVENUE INTERSECTION**

REQUEST FROM MARC FALKENSTEIN, RESIDENT, to review traffic signal and striping at Avenida Loma Vista and San Dimas Avenue intersection. Traffic Engineer to report findings regarding additional signal head at this intersection.

**DISCUSSION:**

TE Siecke advised this item continued from March TSC meeting due to review options to better delineate the signal lights at this intersection. Confirmed the left-turn arrows on Avenida Loma Vista were painted and trees trimmed back. SS Campbell reconfirmed the work was completed and added the signal maintenance contractors have been advised to keep this area clean.

TE Siecke recalled the original request was to put arrow lenses for the east bound traffic. It was determined that the left arrow would be in conflict with the north lane and the other suggestion was to add a southbound signal head on San Dimas. He stated further he had reviewed the accident reports for this intersection and approximately 1 accident per year has occurred over the last 5 years. Two of the accidents involved cars hitting fixed objects. With this small accident concentration, City cannot justify adding additional signal heads and suggests continuing to monitor the intersection.

Resident Falkenstein countered that the problem is traveling southbound on San Dimas the primary signal is obscured and drivers lose the target value of the signal; whereas if an additional signal is installed on the freeway side (southbound San Dimas), then motorist coming up the hill could see the signal lights. He added

the trees on the east corner will need to be continually trimmed back. He believes the costs would be minimal to add signal heads which would be seen all the time.

TE Seicke stated the masthead arm is visible all the times; Resident Falkenstein still recommends the additional signal light to this intersection. TE Seicke said the determiner at this time is based on fund availability.

Resident Falkenstein added the speed sensor and solar cell that were stolen from San Dimas Ave have not been replaced. SS Campbell responded this project is being worked on and replacement is pending. He also stated it was approximately \$8,000 in costs to make these repairs.

**RECOMMENDATION:**

Traffic Engineer reported intersection is safe at this time and as an additional safety enhancement to the existing intersection, City to consider adding third masthead on SE corner pending availability of funds.

*10:57 a.m. adjourned.*