



CITY OF SAN DIMAS MEMORANDUM

DATE: August 29, 2013

TO: Equestrian Commission

FROM: Ken Duran, Assistant City Manager

SUBJECT: September Meeting

- Elections - It is time to elect a new Chair and Vice Chair. We will be asking for nominations from the Commission.
- HEART - I have reviewed the Equine Emergency Evacuation Plan from Sheriff's Station volunteers. They have put together a very well thought out and comprehensive plan. We had originally thought of having a special meeting for them to present the program to you but scheduling became difficult. They will be at the meeting to make a presentation and get feedback.
- Western Days - Those involved on the Western Days Parade committee can provide an update



**CITY OF SAN DIMAS
EQUESTRIAN COMMISSION
AGENDA**

Tuesday, September 3, 2013
6:00 p.m.
City Council Chambers Conference Room
245 E. Bonita Ave.

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- 1. CALL TO ORDER**
 - 2. APPROVAL OF MINUTES OF JULY 2, 2013**
 - 3. ELECTION OF COMMISSION CHAIR AND VICE CHAIR**
 - 4. PRESENTATION ON "HEART" EMERGENCY EQUINE EVACUATION PLAN**
 - 5. WESTERN DAYS PARADE REPORT**
 - 6. ASSISTANT CITY MANAGERS REPORT**
 - 7. CITY COUNCIL REPORT**
 - 8. MEMBERS OF THE AUDIENCE**
 - 9. COMMISSIONERS COMMENTS**
 - 10. ADJOURNMENT**

COPIES OF STAFF REPORTS AND/OR OTHER WRITTEN DOCUMENTATION PERTAINING TO THE ITEMS ON THE AGENDA ARE ON FILE IN THE OFFICE OF THE CITY CLERK AND ARE AVAILABLE FOR PUBLIC INSPECTION DURING THE HOURS OF 8:00 A.M. TO 5:00 P.M. MONDAY THROUGH FRIDAY.

EQUESTRIAN COMMISSION
MINUTES
July 2, 2013
City Council Chambers Conference Room

PRESENT: Chair Rebecca Pike
Vice Chair Claudia Cook
Commissioner Marca DeMonaco
Commissioner Sonya Sevier
Commissioner Yvette Picconi

Councilman Jeff Templeman
Assistant City Manager Ken Duran

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Chair Pike.

APPROVAL OF MINUTES OF MARCH 19, 2013

Commissioner Cook made a motion to approve the minutes of March 19, 2013 as submitted. The motion was seconded by Commissioner DeMonaco and approved by unanimous vote.

TRAIL CLEAN-UP PROJECT REPORT

The Commission discussed the success of the trail clean-up project. It was mentioned that have a shuttle to transport people to the trail location was a good idea. They suggested the same time of year for next year's project.

TRAILS UPDATE

Mr. Duran reported that the City will be performing some clean-up of the Poison Oak trail within the next few weeks.

Mr. Duran also reported that the City Council has asked staff to look at options to work with the HOA on Baseline to either repair the fence or for the City to move the trail to the City right-of-way for future maintenance.

Mr. Duran also reported that there have not been any new discussions with NJD regarding the south 40 acres.

ASSISTANT CITY MANAGER REPORT

Mr. Duran reported that Olson Development has submitted an application for the development of the San Dimas Equestrian Center property for single family residential. He added that since this would be a change from the current equestrian use the Commission will be reviewing the application at a future meeting as a part of the process.

Mr. Duran reported that volunteers at the Sheriff's Station have been putting together a horse evacuation and sheltering plan which they refer to as HEART. He added he will be reviewing the plan and schedule for a review by the Commission possibly at a special meeting. Commissioner DeMonaco expressed that she was very pleased to see an evacuation plan being developed.

Mr. Duran commented that Commissioners Pike and Sevier's terms expire in July and both are eligible for reappointment. Both Commissioners expressed their desire for reappointment.

CITY COUNCIL REPORT

Councilman Templeman reported that the City has authorized a contractor to paint curb addresses throughout the City beginning in July. He also reported on the status of the Foothill bridge widening which should begin in spring of next year. He also reported that the Council adopted a balanced budget which contained about 80% of general fund reserves. He added that the Council is willing to spend reserves where needed but not until issues with the State are resolved.

In response to a question Councilman Templeman commented that decisions on any changes to the wooden sidewalk or other improvements to the downtown are currently on hold. He added that downtown façade improvements have been well received.

Councilman Templeman reported new development projects under construction.

COMMISSIONERS COMMENTS

Commissioner Picconi reported that planning meetings for Western Days parade have begun.

Commissioner Sevier asked for there has been any new activity on a manure recycling program. Mr. Duran responded that Waste Management is still looking for a business to receive the manure. He added the business that Carolyn Anderson had mentioned to them fell through.

Commissioner Cook thanked the City for the new slurry on Baseline.

Commissioner Picconi asked about the probability of the San Dimas Equestrian Center property being rezoned. Mr. Duran and Councilman Templeman explained how the application process works and reminded the Commission that they will be participating in the process.

Commissioner Pike asked if there is anything new on the development of the Walnut Creek Wilderness Park. Mr. Duran responded that the City is working with Supervisor Antonovich's office on the possibility of obtaining grant funds for the first phase of development.

Commissioner Pike reported that the County has made improvements to the staging areas in Walnut Creek.

MEMEBRS OF THE AUDIENCE

There were no audience member comments.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:55 p.m.