



**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**TUESDAY, OCTOBER 22, 2013, 7:00 P. M.**  
**SAN DIMAS COUNCIL CHAMBERS**  
**245 E. BONITA AVENUE**

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**CITY COUNCIL:**

Mayor Curtis W. Morris  
Mayor Pro Tem Denis Bertone  
Councilmember Emmett Badar  
Councilmember John Ebner  
Councilmember Jeff Templeman

**1. CALL TO ORDER AND FLAG SALUTE**

**2. ANNOUNCEMENTS**

➤ **Halloween Activity – October 31, 5:30 – 8:30 p.m.**

**3. ORAL COMMUNICATIONS**

(Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or asked to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

a. Members of the Audience

**4. CONSENT CALENDAR**

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council requests separate discussion.)

a. Resolutions read by title, further reading waived, passage and adoption recommended as follows:

(1) **RESOLUTION NO. 2013 - 52** , A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, CALIFORNIA, APPROVING CERTAIN DEMANDS FOR THE MONTH OF OCTOBER, 2013.

b. Approval of minutes for regular City Council meeting of October 8, 2013

c. Approval of the City's Annual Independent Audited Financial Statements

d. Award of Cash Contract 2013-04, HVAC Upgrades Project to NKS Mechanical Contracting, Inc., for the total contract price of \$359,712

e. Summary of the San Gabriel Valley Council of Governments activities – Board meeting and National Recreation Area White Paper

f. Summary of Gold Line Extension status

- g. Approval of the Final Mitigated Negative Declaration as Required to Obtain Los Angeles County Flood Control Easements for the Bridge Widening, Bikeway Improvements at Foothill Blvd over San Dimas Wash Project (Federal Project No. BHLS 5367 (013) )

END OF CONSENT CALENDAR

## 5. OTHER MATTERS

- a. Street Closure Request HEROES Veterans Monument Dedication and Ribbon Cutting – November 11, 2013

## 6. ORAL COMMUNICATIONS

- a. Members of the Audience (*Speakers are limited to five (5) minutes or as may be determined by the Chair.*)
- b. City Manager
- c. City Attorney
- d. Members of the City Council
  - 1) Reappoint Douglas C. Shultz to the Golf Course Advisory Committee
  - 2) Councilmembers' report on meetings attended at the expense of the local agency.
  - 3) Individual Members' comments and updates.

## 7. CLOSED SESSION

### CONFERENCE WITH REAL PROPERTY NEGOTIATOR - **Government Code Section 54956.8**

**Property:** Remaining PFF/FDIC property on First Street – APN: 8387-009-041

**For City:** Blaine Michaelis, City Manager and J. Kenneth Brown, City Attorney.

**For Property:** Fillmore P. Crank Jr. – Federal Deposit Insurance Corporation

**Under Negotiation:** Possible city purchase of property and terms and conditions of the acquisition.

### CONFERENCE WITH LABOR NEGOTIATOR – **Government Code Section 54957.6**

**City Representative:** Blaine Michaelis, City Manager

**Employee Group:** San Dimas Employees' Association

## 8. ADJOURNMENT

The next meeting will be Monday October 28th, 2013, at 5:00 p.m. for City Council/Staff Retreat in City Council Chamber Conference Room.

**AGENDA STAFF REPORTS:** COPIES OF STAFF REPORTS AND/OR OTHER WRITTEN DOCUMENTATION PERTAINING TO THE ITEMS ON THE AGENDA ARE ON FILE IN THE OFFICE OF THE CITY CLERK AND ARE AVAILABLE FOR PUBLIC INSPECTION DURING THE HOURS OF 8:00 A.M. TO 5:00 P.M. MONDAY THROUGH FRIDAY. INFORMATION MAY BE OBTAINED BY CALLING (909) 394-6216. CITY COUNCIL MINUTES AND AGENDAS ARE ALSO AVAILABLE ON THE CITY'S HOME PAGE ON THE INTERNET: <http://www.cityofsandimas.com/minutes.cfm>.

**SUPPLEMENTAL REPORTS:** AGENDA RELATED WRITINGS OR DOCUMENTS PROVIDED TO A MAJORITY OF THE SUBJECT BODY AFTER DISTRIBUTION OF THE AGENDA PACKET SHALL BE MADE AVAILABLE FOR PUBLIC INSPECTION AT THE CITY CLERK'S OFFICE DURING NORMAL BUSINESS HOURS. [PRIVILEGED AND CONFIDENTIAL DOCUMENTS EXEMPTED]

**POSTING STATEMENT:** ON OCTOBER 18, 2013, A TRUE AND CORRECT COPY OF THIS AGENDA WAS POSTED ON THE BULLETIN BOARDS AT 245 EAST BONITA AVENUE (SAN DIMAS CITY HALL); 145 NORTH WALNUT AVENUE (LOS ANGELES COUNTY PUBLIC LIBRARY, SAN DIMAS BRANCH); AND 300 EAST BONITA AVENUE (UNITED STATES POST OFFICE); AT THE VONS SHOPPING CENTER (PUENTE/VIA VERDE) AND THE CITY'S WEBSITE AT [WWW.CITYOFSANDIMAS.COM/MINUTES.CFM](http://WWW.CITYOFSANDIMAS.COM/MINUTES.CFM).

**RESOLUTION NO 2013-52**

**A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF SAN DIMAS, CALIFORNIA, APPROVING  
CERTAIN DEMANDS FOR THE MONTH OF OCTOBER 2013**

WHEREAS, the following listed demands have been audited by the Director of Finance;  
and

WHEREAS, the Director of Finance has certified as to the availability of funds for  
payment thereto; and

WHEREAS, the register of audited demands have been submitted to the City Council for  
approval.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of San Dimas  
does hereby approve warrant Register: 10/30/13; (145415 - 145514) in the amount of  
\$932,406.63.

PASSED, APPROVED AND ADOPTED THIS 22ND DAY OF OCTOBER 2013.

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Curtis W. Morris, Mayor of the City of San Dimas

ATTEST:

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Debra Black, Deputy City Clerk

I HEREBY CERTIFY that the foregoing Resolution was adopted by vote of the City  
Council of the City of San Dimas at its regular meeting of October 22<sup>ND</sup> 2013 by the following  
vote:

AYES: Councilmembers Badar, Bertone, Ebiner, Templeman, Morris  
NOES: None  
ABSTAIN: None  
ABSENT: Badar

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Debra Black, Deputy City Clerk

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	ACCOUNT
145415	10/30/13	ADAMS-SMITH/LINDA	SENIOR CITIZENS BOTTLO	16.20				N D 001.4420.013.009
145416	10/30/13	AGI ACADEMY	INSTR. READING/WRITING	80.92				N D 001.4420.020.000
145417	10/30/13	ALBERTSON'S	FOC SECTION TRAINING	20.40		10/1/13		N D 001.4212.033.000
145417	10/30/13	ALBERTSON'S	FOC SECTION TRAINING	52.74		10/2/13		N D 001.4212.033.000
145417	10/30/13	ALBERTSON'S	FOC SECTION TRAINING	12.18		10/3/13		N D 001.4212.033.000
145418	10/30/13	AMERINATIONAL COMM.	DEFERRED MONITORING	119.17				N D 001.214.020
145418	10/30/13	AMERINATIONAL COMM.	DEFERRED MONITORING	27.95		13-01885		N D 001.214.020
145419	10/30/13	AMERITRIDE	TOWELS	55.90	*CHECK	TOTAL		
145419	10/30/13	AMERITRIDE	UNIFORMS	4.80		1400662838		N D 001.4342.031.000
145419	10/30/13	AMERITRIDE	UNIFORMS	31.10		1400662838		N D 001.4341.029.000
145419	10/30/13	AMERITRIDE	UNIFORMS	19.50		1400662840		N D 001.4410.029.000
145419	10/30/13	AMERITRIDE	UNIFORMS	19.80		1400662842		N D 001.4410.029.000
145419	10/30/13	AMERITRIDE	UNIFORMS	32.50		1400662843		N D 001.4341.029.000
145419	10/30/13	AMERITRIDE	UNIFORMS	32.50		1400662892		N D 001.4414.029.000
145420	10/30/13	APANA/EDUARDO	REFUND CITE #39485	145.70	*CHECK	TOTAL		
145420	10/30/13	APANA/EDUARDO	REFUND CITE #39485	5.00		1400674828		N D 001.4414.029.000
145421	10/30/13	AWARDS BY CHAMPION	COMMISSIONER NAME BADGE	39.24		24361		M D 001.4110.021.000
145422	10/30/13	BARLOW/MICHELLE	REFUND/YOUNG REMBRANDT	40.00				N D 001.367.001
145423	10/30/13	BERGQUIST-DEVOE/CARL	INSTR. PIANO OCT/13	261.80				M D 001.4420.020.000
145424	10/30/13	BRADY/NONA	SENIOR CITIZEN BOUTTIQU	22.50				M D 001.4420.013.009
145425	10/30/13	CALDERON/HECTOR	REFUND CITE #38136	45.00				N D 001.332.001
145426	10/30/13	CASTLE PARK	TEEN TRIP 8/8/13	319.00				N D 001.4420.034.002
145427	10/30/13	CBEYOND	#113731 10/7-10/28	888.39		14129671		N D 001.4190.020.034
145427	10/30/13	CBEYOND	#113732 10/7-10/28	598.58	*CHECK	TOTAL		
145428	10/30/13	CHARTER OAK MOBILE H	NOV RENT- FRIEND SP#4	162.00		14131708		N D 001.4190.020.034
145428	10/30/13	CHARTER OAK MOBILE H	NOV RENT- RESCHKE SP#	320.00				N D 034.341.034
145428	10/30/13	CHARTER OAK MOBILE H	NOV RENT- RESCHKE SP#	482.00	*CHECK	TOTAL		
145429	10/30/13	CLASS ACT WHEEL AND	TIRE SERV. UNIT#68	823.00	*CHECK	TOTAL		
145430	10/30/13	COELHO/BECKY	INSTR. PILATES OCT/13	568.48		35926		M D 001.4342.011.000
145431	10/30/13	CORREA/JOSE	REFUND CB CANCEL/LATIO	480.00				M D 001.4420.020.000
145431	10/30/13	CORREA/JOSE	REFUND CB CANCEL/LATIO	480.00				N D 001.341.002

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	ACCOUNT
145432	10/30/13	BANK OF AMERICA	CREATIVE FORMS & CON	10203				
145433	10/30/13	D. H. MAINTENANCE	LASER W2, 1099 MISC	331.79		112340	N D	001.4190.018.000
145433	10/30/13	D. H. MAINTENANCE	OCT-SENIOR CENTER	1,541.00		160883	N D	001.4412.023.000
145433	10/30/13	D. H. MAINTENANCE	OCT-SENIOR CENTER	1,280.00		160883	N D	001.4412.023.000
145433	10/30/13	D. H. MAINTENANCE	OCT-SENIOR CENTER	885.00		160883	N D	001.4412.023.000
145433	10/30/13	D. H. MAINTENANCE	OCT-SENIOR CENTER	1,193.00		160883	N D	001.4412.023.000
145434	10/30/13	DART ENGINEERING CO	2ND QTR INSPECTION	300.00		17503	N D	001.4411.015.000
145435	10/30/13	DAILY BULLETIN	ADMIN.ADVERSITING	1,044.88		141357	N D	001.4120.010.000
145436	10/30/13	DEPARTMENT OF JUSTIC	9/13 FINGERPRINT APPS	256.00		996145	N D	001.4150.020.000
145437	10/30/13	DOG DEALERS INC	FINAL PYMT-DOG MANNER	117.30			N D	001.4420.020.000
145438	10/30/13	EMING IRRIGATION PRO	IRRIG. SUPPLIES	228.90		7069896	N D	070.4314.041.926
145438	10/30/13	EMING IRRIGATION PRO	IRRIG. SUPPLIES	518.23		7112104	N D	075.4443.020.901
145439	10/30/13	EXCEPTIONAL CHOICE L	INSPECTION SERVICE	3,038.00		1003	N D	012.4841.658.011
145440	10/30/13	FONT/OLGA	REFUND PALA CASINO	6.50			N D	001.367.002
145441	10/30/13	FRIEDMAN/JOHN DAVID	REFUND CITE #14404	83.00			N D	001.332.001
145442	10/30/13	GALVEZ/VICTORIA	INSTR. ZUMBA OCT/13	306.00			M D	001.4420.020.000
145443	10/30/13	GARCIA-DAHLE/LINDA	REFUND/YOGALATES	25.00			N D	001.367.001
145444	10/30/13	GAS COMPANY/THE	517 3300 3	20.54			N D	001.4411.022.002
145444	10/30/13	GAS COMPANY/THE	217 3300 0	120.54			N D	001.4411.022.002
145444	10/30/13	GAS COMPANY/THE	117 3300 0	18.64			N D	001.4411.022.002
145444	10/30/13	GAS COMPANY/THE	417 3300 0	152.57			N D	001.4411.022.002
145444	10/30/13	GAS COMPANY/THE	717 3300 0	52.37			N D	001.4411.022.002
145445	10/30/13	GMS ELEVATOR SERVICE	ELEVATOR MAINT.	750.00		00071092	N D	034.4802.015.000
145446	10/30/13	GOLDEN SPARTE MATTER	0145300000	222.49			N D	001.4415.022.004
145446	10/30/13	GOLDEN SPARTE MATTER	07150120000	437.59			N D	008.4412.453.004
145446	10/30/13	GOLDEN SPARTE MATTER	11484280000	1,437.21			N D	078.4412.453.004
145446	10/30/13	GOLDEN SPARTE MATTER	12471830000	1,562.64			N D	008.4414.453.004
145446	10/30/13	GOLDEN SPARTE MATTER	14051830000	1,471.06			N D	001.4415.022.004
145446	10/30/13	GOLDEN SPARTE MATTER	15071430000	367.1			N D	008.4415.022.004
145446	10/30/13	GOLDEN SPARTE MATTER	163247933	141.79			N D	001.4415.022.004

\*CHECK TOTAL



Disbursement Journal  
 WARRANT DATE VENDOR BANK OF AMERICA  
 PO# F 9 S ACCOUNT

WARRANT	DATE	VENDOR	BANK OF AMERICA	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
145446	10/30/13	GOLDEN STATE WATER	C	8797820000	80.26		842635	N D	001.4415.022.004
145446	10/30/13	GOLDEN STATE WATER	C	163224	122.54		842788	N D	001.4415.022.004
145446	10/30/13	GOLDEN STATE WATER	C	163224	57.37		843041	N D	001.4415.022.004
				1728300000	103.49		843045	N D	001.4415.022.004
				31,326.69	31,326.69	*CHECK TOTAL	843047	N D	001.4415.022.004
145447	10/30/13	HERZOG/HERBERT		REFUND CITE #35845	45.00		843047	N D	001.332.001
145448	10/30/13	HI-SHEEN		JANITORIAL SERV.MAINT	476.50		842788	M D	001.4342.020.003
145449	10/30/13	HOME DEPOT CREDIT SE		OUTLET/SCREWDRIVER	21.21		843041	N D	001.4410.041.000
145450	10/30/13	HOMETOWN RENTALS		ADAPTERS 6/WAY,7/WAY	43.58		843045	N D	001.4341.033.000
145451	10/30/13	INGRAM/GRECHEN		REFUND CITE #17792	83.00		843047	N D	001.332.001
145452	10/30/13	INLAND OFFICE PRODUCT		OFFICE SUPPLIES	233.24		842788	N D	001.4190.030.000
145452	10/30/13	INLAND OFFICE PRODUCT		OFFICE SUPPLIES	288.13		843041	N D	001.4190.030.000
145452	10/30/13	INLAND OFFICE PRODUCT		OFFICE SUPPLIES	469.63		843045	N D	001.4190.030.000
145452	10/30/13	INLAND OFFICE PRODUCT		OFFICE SUPPLIES	25.51		843047	N D	001.4190.030.000
145452	10/30/13	INLAND OFFICE PRODUCT		OFFICE SUPPLIES	1,672.81	*CHECK TOTAL	843047	N D	001.4190.030.000
145453	10/30/13	INLAND VALLEY HUMANE		NOV/13 HUMANE SOCI	10,539.33		700J	N D	001.4210.413.000
145454	10/30/13	KUBOTA/MITZI		INSTR. SCULPT/DRAW OC	544.00		700J	M D	001.4420.020.000
145455	10/30/13	L.A. CO. AGRICULTURA		AUG-PEST CONTROL	2,317.28		700J	N D	008.4415.020.006
145456	10/30/13	L.A. CO. DEPT OF PUB		S.D WASH RIGHT OF W	7,000.00		D-140000007	N D	012.4841.662.000
145457	10/30/13	L.A. COUNTY SHERIFF		CONTRACT SERV	20,027.42		140998NH	N D	001.4210.020.015
145457	10/30/13	L.A. COUNTY SHERIFF		CONTRACT SERV	330,986.00		140998NH	N D	001.4210.020.015
145457	10/30/13	L.A. COUNTY SHERIFF		CONTRACT SERV	148,987.33		140998NH	N D	001.4210.020.015
145457	10/30/13	L.A. COUNTY SHERIFF		CONTRACT SERV	148,987.33		140998NH	N D	001.4210.020.015
145457	10/30/13	L.A. COUNTY SHERIFF		CONTRACT SERV	148,987.33		140998NH	N D	001.4210.020.015
145457	10/30/13	L.A. COUNTY SHERIFF		CONTRACT SERV	148,987.33		140998NH	N D	001.4210.020.015
145457	10/30/13	L.A. COUNTY SHERIFF		CONTRACT SERV	148,987.33		140998NH	N D	001.4210.020.015
145457	10/30/13	L.A. COUNTY SHERIFF		CONTRACT SERV	148,987.33		140998NH	N D	001.4210.020.015
145457	10/30/13	L.A. COUNTY SHERIFF		CONTRACT SERV	148,987.33		140998NH	N D	001.4210.020.015
145458	10/30/13	LA VERNE POWER EQUIP		HOSE, FILTER, TUNE UP	94.08		34889	M D	001.4414.015.000
145459	10/30/13	LANDEROS/RAYMOND		REFUND LOOSE CABOOSE	88.00		34889	N D	001.367.002
145460	10/30/13	LINCOLN EQUIPMENT, I		ACR LIQUID END	544.45		S1225278	N D	001.4430.015.000
145461	10/30/13	LOS ANGELES SUPERIOR		SEPT CITATIONS	5,391.60		001.332.001	N D	001.332.001
145461	10/30/13	LOS ANGELES SUPERIOR		SEPT CITATIONS	6,739.90	*CHECK TOTAL	001.332.001	N D	001.332.001



WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
BANK OF AMERICA								
145471	10/30/13	PAPA	10315 MMRSHIP RENEW D. CHANG	45.00				N D 001.4414.016.000
145472	10/30/13	PAVECO CONSTRUCTION	11815 PAVEMENT REPAIRS	629.91		13-024 R#2		N D 001.4341.033.000
			2,193.54		*CHECK	TOTAL		N D 002.4841.559.005
145473	10/30/13	PEREZ/PAYDE V.	.00011 REFUND PALA CASINO	11.50				N D 001.367.002
145474	10/30/13	PETITE FEET DANCE &	10729 INST. DANCE 9/17-10 1,285.20					N D 001.4420.020.000
145475	10/30/13	PLUMBING WHOLESAL O	15093 FLUSH VALVE	112.36		869820		N D 001.4430.023.000
145476	10/30/13	POMONA VALLEY TRANSB	153887 GET-A-BOUT 2ND QTR	32,551.00		2ND QTR		N D 072.4125.433.000
145476	10/30/13	POMONA VALLEY TRANSB	153887 DIAL-A-CAB 2ND QTR	73,000.00		2ND QTR		N D 072.4125.445.000
			107,576.00		*CHECK	TOTAL		N D 072.4125.041.001
145477	10/30/13	POOL & ELECTRICAL PR	11151 O RING KIT, SKIMMER	61.73		07287374		N D 001.4430.033.000
145478	10/30/13	PRINT CONNECTION	12288 P&R HALLOWEEN FLYERS	505.69		10777		M D 001.4420.018.000
145479	10/30/13	PRUDENTIAL OVERALL	156332 MATS	22.53		20739503		N D 001.4430.019.000
145479	10/30/13	PRUDENTIAL OVERALL	156332 MATS	22.53		207446394		N D 001.4430.019.000
145479	10/30/13	PRUDENTIAL OVERALL	156332 MATS	22.53		207497004		N D 001.4430.019.000
145479	10/30/13	PRUDENTIAL OVERALL	156332 MATS	22.53		20753100		N D 001.4430.019.000
			112.65		*CHECK	TOTAL		N D 001.4210.018.000
145480	10/30/13	QUALITY INSTANT PRIN	15661 TEMP OVERNITE PKG PER	290.70		30547		N D 001.367.002
145481	10/30/13	QUEMADA/FLOLINE	.00013 REFUND/PALA CASINO	5.00		6188557		N D 001.4190.030.000
145482	10/30/13	QUILL CORPORATION	15663 SELF SEALING LAM. SHE	127.37		6362701		N D 001.4190.030.000
			134.32		*CHECK	TOTAL		N D 001.4190.030.000
145483	10/30/13	QUINTANAR/ELIZABETH	11540 MILEAGE REIMB SEPT/13	14.99				N D 001.4150.012.000
145484	10/30/13	RADIANT WATER INC	15682 NOV/13 SOFT WATER	25.00				N D 001.4430.019.000
145485	10/30/13	REIMER/KATYA	10154 INST SUNSHINE GEN OCT	283.50				M D 001.4420.020.000
145486	10/30/13	RESERVE ACCOUNT	15392 NOV/13 RESERVE ACCO 1,500.00					N D 001.4190.017.000
145487	10/30/13	RICOH USA, INC	10812 OCT IMAGE #3352753	388.79		5027706909		N D 001.4190.015.000
145487	10/30/13	RICOH USA, INC	10812 OCT IMAGE #3333033	51.36		5027707462		N D 001.4190.015.000
145487	10/30/13	RICOH USA, INC	10812 OCT IMAGE #3333044	168.93		5027707463		N D 001.4190.015.000
145487	10/30/13	RICOH USA, INC	10812 OCT IMAGE #3333044	89.39		5027728425		N D 001.4190.015.000
145487	10/30/13	RICOH USA, INC	10812 OCT IMAGE #3333044	62.97		5027728463		N D 001.4190.015.000
145487	10/30/13	RICOH USA, INC	10812 OCT IMAGE #3333044	180.70		5027728464		N D 001.4190.015.000

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	ACCOUNT
145487	10/30/13	RICOH USA, INC	OCT IMAGE #3381035	320.60		5027728466		N	D	001.4190.015.000
145487	10/30/13	RICOH USA, INC	OCT IMAGE #333031	54.81		5027768580		N	D	001.4190.015.000
			SEPT IMAGES #2737665	14.48		8027880719		N	D	001.4190.015.000
				1,331.98		TOTAL				
145488	10/30/13	SAN DIMAS CHAMBER OF	NOV/13 PROMOTIONAL	3,750.00				N	D	001.4190.010.003
145489	10/30/13	SAN DIMAS	HATS	18.60		3252157115		N	D	001.4414.033.000
145489	10/30/13	SAN DIMAS	PRINTED	9.37		3252157112		N	D	001.4414.033.000
145489	10/30/13	SAN DIMAS	PAID	10.87		3252157114		N	D	001.4414.033.000
145489	10/30/13	SAN DIMAS	SCISSORS	4.50		3252157116		N	D	001.4414.033.000
145489	10/30/13	SAN DIMAS	BLADE SAWZAL	45.54		3252157118		N	D	001.4414.033.000
145489	10/30/13	SAN DIMAS	CAP EVC	14.00		3252157119		N	D	001.4414.033.000
145489	10/30/13	SAN DIMAS	CAP	0.97		3252157120		N	D	001.4414.033.000
145489	10/30/13	SAN DIMAS	SPRINKLER SPOT	6.20		3252157121		N	D	001.4414.033.000
145489	10/30/13	SAN DIMAS	HOSES	26.91		3252157122		N	D	001.4414.033.000
145489	10/30/13	SAN DIMAS	GRAFITTI REMOVER	23.78		3252157123		N	D	001.4414.033.000
145489	10/30/13	SAN DIMAS	CLAMP, HOSES	31.61		3252157124		N	D	001.4414.033.000
145489	10/30/13	SAN DIMAS	MARKING CHALK	5.23		3252157125		N	D	001.4414.033.000
145489	10/30/13	SAN DIMAS	LETTER 3" WHITE	16.44		3252157126		N	D	001.4414.033.000
145489	10/30/13	SAN DIMAS	MOP	16.56		3252157127		N	D	001.4414.033.000
145489	10/30/13	SAN DIMAS	SURFACE BOLT	17.24		3252157128		N	D	001.4414.033.000
145489	10/30/13	SAN DIMAS	DUSTERS	18.10		3252157129		N	D	001.4414.033.000
145489	10/30/13	SAN DIMAS	BOLTS, WASHERS	7.44		3252157130		N	D	001.4414.033.000
145489	10/30/13	SAN DIMAS	PUTTY HARDWARE	25.86		3252157131		N	D	001.4414.033.000
145489	10/30/13	SAN DIMAS	MISC HARDWARE	9.31		3252157132		N	D	001.4414.033.000
145489	10/30/13	SAN DIMAS	RING WAX EXTENDER	13.45		3252157133		N	D	001.4414.033.000
145489	10/30/13	SAN DIMAS	POPSTICK	1.30		3252157134		N	D	001.4414.033.000
145489	10/30/13	SAN DIMAS	BULB KEY	15.00		3252157135		N	D	001.4414.033.000
145489	10/30/13	SAN DIMAS	REFILL KEY	1.60		3252157136		N	D	001.4414.033.000
145489	10/30/13	SAN DIMAS	BRUSH ART STENCIL	9.82		3252157137		N	D	001.4414.033.000
145489	10/30/13	SAN DIMAS	SWITCH TIMER	3.49		3252157138		N	D	001.4414.033.000
145489	10/30/13	SAN DIMAS	CLEANER STAINLESS	39.86		3252157139		N	D	001.4414.033.000
145489	10/30/13	SAN DIMAS	HINGE, LACQUER, MISC.	31.22		3252157140		N	D	001.4414.033.000
145489	10/30/13	SAN DIMAS	CAULK, ALEX WEATHERSTRIP	3.44		3252157141		N	D	001.4414.033.000
145489	10/30/13	SAN DIMAS	WEATHERSTRIP	10.34		3252157142		N	D	001.4414.033.000
145489	10/30/13	SAN DIMAS	MISC. HARDWARE	14.91		3252157143		N	D	001.4414.033.000
				371.81		TOTAL				
145490	10/30/13	SAN GABRIEL VALLEY	OCT/INTERVALE SENIOR	520.00				N	D	001.4420.013.003
145491	10/30/13	SMART & FINAL	SU SNACK BAR	129.78		127177		N	D	001.110.213.735
145491	10/30/13	SMART & FINAL	LONE HILL PK RIBBON	77.63		131548		N	D	001.4420.033.000
				207.41		*CHECK TOTAL				

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	ACCOUNT
145492	10/30/13	SMITH/HEATHER	INST. STAINED GLASS	309.40				M	D	001.4420.020.000
145493	10/30/13	SOUTHERN CALIF	2-24-512-2444	14.77				D	D	034.4802.865.506
145493	10/30/13	SOUTHERN CALIF	2-24-512-2568	20.06				D	D	034.4802.865.506
145493	10/30/13	SOUTHERN CALIF	2-24-512-2600	18.93				D	D	034.4802.865.506
145493	10/30/13	SOUTHERN CALIF	2-24-512-2519	14.78				D	D	034.4802.865.506
145493	10/30/13	SOUTHERN CALIF	2-24-512-6764	39.81				D	D	034.4802.865.506
145493	10/30/13	SOUTHERN CALIF	2-24-512-4656	202.05				D	D	034.4802.865.506
145493	10/30/13	SOUTHERN CALIF	2-24-512-3784	86.60				D	D	034.4802.865.506
145493	10/30/13	SOUTHERN CALIF	2-24-512-9788	30.24				D	D	034.4802.865.506
145493	10/30/13	SOUTHERN CALIF	2-24-512-8388	24.89				D	D	034.4802.865.506
145493	10/30/13	SOUTHERN CALIF	2-24-512-1011	4.58				D	D	034.4802.865.506
145493	10/30/13	SOUTHERN CALIF	2-24-512-8768	76.37				D	D	034.4802.865.506
145493	10/30/13	SOUTHERN CALIF	2-24-512-6695	48.27				D	D	034.4802.865.506
145493	10/30/13	SOUTHERN CALIF	2-24-512-3914	58.36				D	D	034.4802.865.506
145494	10/30/13	SPEC CONSTRUCTION CO	42,443.14					N	D	001.210.003
145495	10/30/13	SUNBELT RENTALS INC	10820 MANLIPT INSPECTION	315.00		42313737-001		N	D	001.4410.015.000
145496	10/30/13	SUTTON/JAN	10754 MILEAGE REIMB	14.69				N	D	001.4309.012.000
145497	10/30/13	TAVAREZ/MARK	16550 INSTR. GUITAR 9/11-10	187.00				M	D	001.4420.020.000
145498	10/30/13	TAYLOR/MARQUERITE	10802 SENIOR CITIZENS BOUTIQ	13.50				M	D	001.4420.013.009
145499	10/30/13	TOLLY INC	12319 SEPT-LANDSCAPE MAIN 1,230.80		14562			N	D	003.4410.023.001
145500	10/30/13	TORRES/MARIA	00009 REFUND CB CANCELIATIO	450.00				N	D	001.341.002
145501	10/30/13	U.S. BANK	17044 ADMIN.FEES 9/1/-2/28/	345.00		3496543		N	D	038.4120.020.521
145502	10/30/13	U.S. BANK TRUST N.A.	10301 CC REV.BOND INTER 127,352.72			141303000		N	D	004.4411.049.026
145503	10/30/13	UNIVERSITY OF LA VER	12272 QTRLY PYMT ACCESS 18,750.00			113003TRE		N	D	001.4190.020.006
145504	10/30/13	VARIABLE SPEED SOLUT	11576 BI-ANNUAL PUMP MAINT	680.00		10207		N	D	008.4414.020.012
145505	10/30/13	VERIZON	10469 1127771672 INTERNET	49.99				N	D	001.4190.020.034
145506	10/30/13	VERIZON CALIFORNIA	17164 909 599-7563	45.96				N	D	001.4412.022.003
145506	10/30/13	VERIZON CALIFORNIA	17164 909 592-2890	45.94				N	D	001.4410.022.003
145506	10/30/13	VERIZON CALIFORNIA	17164 909 445-8210	44.69				N	D	001.4410.022.003
145506	10/30/13	VERIZON CALIFORNIA	17164 909 592-1430	176.03				N	D	001.4430.022.003
145506	10/30/13	VERIZON CALIFORNIA	17164 909 1907-3010	35.82				N	D	001.4414.022.003
145506	10/30/13	VERIZON CALIFORNIA	17164 909 592-0732	101.91				N	D	001.4411.022.003

\*CHECK TOTAL

\*CHECK TOTAL

Disbursement Journal

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S ACCOUNT
BANK OF AMERICA								
145507	10/30/13	WALCZAK/BEVERLY	INSTR. KARATE OCT/13	844.74				M D 001.4420.020.000
145508	10/30/13	WALCZAK/JEROME	INSTR. KARATE OCT/13	859.56				M D 001.4420.020.000
145509	10/30/13	WALFCO PROMOTIONS	TURQUOISE SHIRTS	3,125.48		9526		N D 001.4420.034.010
145510	10/30/13	WATANABE/SUSIE	SENIOR CITIZENS BOUTIQ	16.20				M D 001.4420.013.009
145511	10/30/13	WATERLINE TECHNOLOGI	HYPOCHLORITE SOLUTION	339.64		5252580		N D 001.4430.033.000
145511	10/30/13	WATERLINE TECHNOLOGI	HYPOCHLORITE SOLUTION	278.80		5253058		N D 001.4430.033.000
145511	10/30/13	WATERLINE TECHNOLOGI	SODIUM HYPOCHLORITE	864.31		TOTAL		N D 001.4430.033.000
145512	10/30/13	WEST COAST ARBORISTS	STUMP REMOVALS	739.80		91372		N D 008.4415.020.008
145513	10/30/13	XEROX CORPORATION	AUG COPIER W/OUT SERV.	38.00		701682677		N D 001.4190.015.000
145513	10/30/13	XEROX CORPORATION	DIGI PRINTER	1,170.83		701682677		N D 001.4190.015.000
145513	10/30/13	XEROX CORPORATION	WC7428P PRINTER	1,602.36		TOTAL		N D 001.4190.015.000
145514	10/30/13	ZALLO/ROBERT W	INSTR. TAI CHI OCT/13	163.20				M D 001.4420.020.000
145515	10/30/13	ZAMUDIO/JEANNINE	REFUND CITE #38329	25.00				N D 001.332.001
BANK OF AMERICA				TOTAL		932,406.63		

ACS FINANCIAL SYSTEM  
10/17/2013 14:57:00  
WARRANT DATE VENDOR  
REPORT TOTALS :

Disbursement Journal  
DESCRIPTION AMOUNT CLAIM INVOICE PO# CITY OF SAN DIMAS  
932,406.63 F 9 S ACCOUNT 10

RECORDS PRINTED - 000306

FUND	RECAP :	FUND	DESCRIPTION	DISBURSEMENTS
001	GENERAL FUND	571,907.50		
003	STATE GAS TAX	1,593.53		
003	WALKER HOUSE I.C. FUND	1,111.54		
004	CITY HALL/COM BLD/PIAZA FUND	127,111.54		
007	CITY WTRDE ITRGHTING DISTRICT	41,701.87		
008	LANDSCAPE PARGE REBIL CEMENT	22,291.00		
012	INFRSTRUC PARE DETRO DIST	2,608.00		
020	COMMON CITY PARK REBIL CEMENT	1,448.57		
027	CITY C CENTER PARK REBIL CEMENT	1,345.00		
034	HOUSING AUTHORITY 2-1-12	345.00		
038	SUCCESSOR AGENCY 2-1-12	345.00		
053	GOLF COURSE MAINT & OPERATIO	108,228.79		
070	HOULFMENT REPTACEMENT	5,219.68		
072	PROP A LOCAL TRANSPORTATION			
075	LANDSCAPE MAINTENANCE DIST			
110	TRUST AND AGENCY			
TOTAL	ALL FUNDS	932,406.63		

BANK	RECAP :	BANK	NAME	DISBURSEMENTS
CHEK	BANK OF AMERICA	932,406.63		
TOTAL	ALL BANKS	932,406.63		



**MINUTES**  
**REGULAR CITY COUNCIL**  
**AND SUCCESSOR AGENCY MEETING**  
**TUESDAY, OCTOBER 8, 2013, 7:00 P. M.**  
**SAN DIMAS COUNCIL CHAMBERS**  
**245 E. BONITA AVE.**

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**CITY COUNCIL:**

Mayor Curtis W. Morris  
Mayor Pro Tem Denis Bertone  
Councilmember Emmett Badar  
Councilmember John Ebner  
Councilmember Jeff Templeman

**STAFF**

City Manager Blaine Michaelis  
City Attorney Ken Brown  
Assistant City Manager of Community Development Larry Stevens  
Assistant City Manager of Administration Ken Duran  
Director of Parks and Recreation Theresa Bruns  
Director of Public Works Krishna Patel  
Deputy City Clerk Debra Black

**1. CALL TO ORDER AND FLAG SALUTE**

**2. ANNOUNCEMENTS/PRESENTATIONS**

- Assemblyman Chris R. Holden

Assemblyman Holden shared updates on the 2013 Legislative Session as well as updates on local activities in the 41<sup>st</sup> District.

- Recognition of Volunteer Heroes

Mayor Morris presented Certificates of Recognition to the group.

- 3. ORAL COMMUNICATIONS** (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or asked to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

a. Members of the Audience

- 1) Frank Neal Parks & Recreation Commissioner announced the upcoming 1<sup>st</sup> Annual San Dimas Family Bicycle Day, October 26, 2013.
- 2) Erica Rodriguez Recreation Coordinator announced the upcoming Bowser Bash at Horsethief Canyon Park
- 3) Kassidy Cuccia-Aguirre announced upcoming events and activities planned at the San Dimas High School.

4) Amy Crow Library Manager announced upcoming planned activities for the library.

#### 4. CONSENT CALENDAR

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council requests separate discussion.)

**MOTION:** It was moved by Councilmember Ebner, seconded by Councilmember Bertone and carried to accept and approve the consent calendar as follows:

a. Resolutions read by title, further reading waived, passage and adoption recommended as follows:

**Resolution No. 2013-51**, A Resolution of the City Council of the City of San Dimas Approving certain demands for the months of September and October 2013.

b. Approval of minutes for September 24, 2013 regular City Council meeting.

END OF CONSENT CALENDAR

#### 5. SUCCESSOR AGENCY

a. Verbal update report – Oversight Board activities, transfer of the Walker House to the City, direction regarding food use in the Walker House

Assistant City Manager Ken Duran gave an update on recent activity of the Successor Agency:

- Approved the 2013 – 2014(b) ROPS – January – June 2014
- Approved Long Range Property Plan and submitted to Department of Finance
- October 2, 2013 received Department of Finance approval letter for five of the Governmental Purpose Properties – Walker House, Park at San Dimas Ave and Bonita, Settlers Court Park, Freedom Park, Grove Station Street Improvements. The three parking lots were denied.

Assistant City Manager Duran asked for consensus from Council for staff to move forward with finding a food service vendor for the Walker House using vendors from an established interest list.

All Councilmember were in agreement for staff to move forward.

#### 6. ORAL COMMUNICATIONS

a. Members of the Audience (*Speakers are limited to five (5) minutes or as may be determined by the Chair.*)

1) Ron Kranzer resident invited everyone out to the San Dimas Wildlife Festival of Arts on October 19<sup>th</sup> – 20<sup>th</sup>, 2013.

b. City Manager

Mayor's call in show cancelled for the week

c. City Attorney

Nothing to report.

d. Members of the City Council

- 1) Appointment to the Golf Course Advisory Committee

**MOTION:** It was moved by Mayor Morris, seconded by Councilmember Templeman to appoint Debra Iketani to the Golf Course Advisory Committee. The motion carried unanimously.

- 2) Councilmembers' report on meetings attended at the expense of the local agency.

Nothing to report.

- 3) Individual Members' comments and updates.

Councilmember Templeman reported on meeting with Bill Brown of KIMCO a property management company on the future of retail.

Councilmember Badar commented on the success of the Rodeo and the Western Days events and the good work of the L.A. County Sheriff's Department.

## **7. ADJOURNMENT**

The meeting was adjourned at 8:17 p.m.

Respectfully submitted,

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Debra Black, Deputy City Clerk



# Agenda Item Staff Report

**TO:** Honorable Mayor and Council Members  
for the meeting of *October 22, 2013*

**FROM:** Blaine Michaelis, City Manager

**INITIATED BY:** Barbara Bishop, Finance/IS Manager

**SUBJECT:** Approval of the City's Annual Independent Audited Financial Statements

## **SUMMARY**

*The City's Annual Independent Audited Financial Statements are submitted for adoption by the City Council.*

## **DISCUSSION**

The attached are the City's Annual Independent Audited Financial Statements which must be approved by the City Council as the Annual Report. Prior to the City Council meeting the members of the Finance/Audit Committee; Mayor Curtis Morris, Councilman Jeff Templeman, City Manager Blaine Michaelis, Assistant City Manager Ken Duran, Finance/IS Manager Barbara Bishop, and Senior Accounting Technician Steven Valdivia, met with Bryan Gruber, CPA Partner from Lance, Soll & Lunghard on October 8, 2013, to discuss the annual audit and the financial statements.

Per the auditor's ***Report on Internal Control Over Financial Reporting and On Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards***; The Auditors consideration of internal control was for the limited purpose as described in their letter. Given those limitations during our Audit they **did not** identify any deficiencies in internal control that they consider to be material weaknesses.

Additionally, during the tests performed of compliance with certain provisions of laws, regulations, contracts, and grant agreements, the results of the tests ***disclosed no instances of noncompliance*** or other matters that are required to be reported under *Government Auditing Standards*.

### **Corrected and Uncorrected Misstatements**

The auditors are required to accumulate all known and likely misstatements identified during the audit, and notify the appropriate level of management. Their description (nature) of Audit Differences and our responses are noted as follows:

Accrued Payroll of (\$40,687) – the final payroll for fiscal year 2012-13 ended June 22, 2013. The auditors note accrued payroll expense for June 23 through June 30, 2013. The City only budgets for 26 payrolls per year and since the ***amount is not material*** the remaining days belong to the next fiscal year budget.

GASB 31 Adjustment of (\$2,460) – the auditors calculate the fair market value of our investments at LAIF and make an adjustment. The City does not record this at June 30<sup>th</sup> as the **amount is not material** and the LAIF actual balance does not reflect this adjustment.

The auditor concluded based upon the audit, that there was a reasonable basis for rendering an **unmodified opinion** that the City of San Dimas' financial statements for fiscal year ended June 30, 2013, are fairly presented in conformity with *Generally Accepted Accounting Principles (GAAP)* and present the results of the operations and financial position of the City for fiscal year 2012-13. As management we assert that to the best of our knowledge and belief, these financial statements are complete and reliable in all material respects.

The following is explanation for some of the major financial highlights found in the Management's Discussion and Analysis.

### **FINANCIAL HIGHLIGHTS**

The City's net position (including capital assets such as land, buildings, infrastructure and equipment) decreased from \$102,871,162 to \$95,591,386 as a result of the 2012-13 operations. This decrease comes from the change in net position for all funds in the amount of \$(7,312,080) as explained in the *Reconciliation of Statement of Revenues, Expenditures and Changes in Fund Balance of Governmental Funds* and a restatement of net position in the amount of \$32,304, (Note 10) as recorded in the *Statement of Activities* (page 13) and flows through the *Statement of Net Position* (page 11).

The total for all fund revenues was \$27,021,514 in addition to the Extraordinary Loss in the amount of \$6,155,847. With the dissolution of the former redevelopment agency there was considerable uncertainty regarding how certain items should be reported in financial statements and as to what items constituted enforceable obligations and valid asset transfers. Subsequently, and with the State of California Department of Finance, certain items were moved to the City's Housing Authority rather than the Successor Agency. These items have been treated as an extraordinary item for the transfer of the 1998 Mobile Home Park Housing Revenue Bonds for \$6,140,000 and related accrued interest at June 30, 2013 for \$174,018. In addition, \$158,171 in land was transferred to the Housing Authority (see Note 11, page 52).

The cost of governmental activities was \$28,177,747 (refer to page 13 for detail). Transfers In and Transfers Out between funds are not shown as revenues and expenditures for financial statement presentation, but are recorded on the City books and for budget purposes as revenues and expenditures.

The General Fund as stated on the financial statements includes Fund 70 Equipment Rental Fund in the total (page 14). The General Fund Balance of \$31,516,322 is comprised of:

Fund Balance General Fund 01	\$31,107,475
Fund Balance Equipment Rental Fund 70	\$ 408,847
<b>Total General Fund Balance</b>	<b>\$31,516,322</b>

The Un-Assigned General Fund Balance and Assigned Fund Balance which is used for budgeting purposes and represents the **cash position** of the funds, shows an **ending balance or surplus** of **\$14,959,599** for **Fund 01** and **\$408,847** for **Fund 70**. These amounts **do not** include the **Non-Spendable General Fund Balances** of **\$16,147,876** for loans owed to the General Fund from the Successor Agency (for the former Redevelopment Agency) and for loans owed to the General Fund from the Golf Course fund. When those are factored in, the total General Fund Balance **01/70** is the **\$31,516,322** as stated above (see page 14). The payment of loans due from the Successor Agency to the General Fund remains in question at this time and will require approval from the Department of Finance.

Total long term debt increased from \$9,142,863 to \$14,367,950 for the City. The major factor is the transfer of the Charter Oak Housing Bonds from the Successor Agency to the Housing Authority since in the prior year financial statements it was listed incorrectly. The long term debt for the Successor Agency; a separate entity for the former Redevelopment Agency is \$19,711,257 which consists of the previously mentioned City loans, remaining Bond principal and SERAF (page 40).

**RECOMMENDATION**

It is recommended that the City Council accept and approve these statements as the Annual Report by minute action.

October 10, 2013

To the Honorable Mayor and Members of the City Council  
City of San Dimas, California

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the City of San Dimas (the City) for the year ended June 30, 2013. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and, *Government Auditing Standards* and OMB Circular A-133, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated July 15, 2013. Professional standards also require that we communicate to you the following information related to our audit.

### **Significant Audit Findings**

#### ***Qualitative Aspects of Accounting Practices***

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in the notes to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended June 30, 2013. We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The financial statement disclosures are neutral, consistent, and clear.

#### ***Difficulties Encountered in Performing the Audit***

We encountered no significant difficulties in dealing with management in performing and completing our audit.

#### ***Corrected and Uncorrected Misstatements***

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. These differences are described below. In addition, none of the misstatements detected as a result of audit procedures by management were material, either individually or in the aggregate, to the financial statements taken as a whole.



To the Honorable Mayor and Members of the City Council  
 City of San Dimas, California

Unadjusted Audit Differences	Current Year Over (Under) Revenues and Expenditures/Expenses and Changes in Fund Balance/Equity
Accrued Payroll	\$ (40,687)
GASB 31 Adjustment	(2,460)
Cumulative effect (before effect of prior year differences)	(43,147)
Effect of unadjusted audit difference - prior year	-
Cumulative effect (after effect of prior year differences)	\$ (43,147)

***Disagreements with Management***

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

***Management Representations***

We have requested certain representations from management that are included in the management representation letter dated October 10, 2013.

***Management Consultations with Other Independent Accountants***

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

***Other Audit Findings or Issues***

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information



To the Honorable Mayor and Members of the City Council  
City of San Dimas, California

is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

The following new Governmental Accounting Standards Board (GASB) pronouncements were effective for fiscal year 2012-2013 audit:

*GASB Statement No. 60, Accounting and Financial Reporting for Service Concession Arrangements. The City was not affected by this pronouncement at this time.*

*GASB Statement No. 61, The Financial Reporting Entity: Omnibus-an amendment of GASB Statement 14 and 34. The City properly implemented this pronouncement.*

*GASB Statement No. 62, Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements. The City properly implemented this pronouncement.*

*GASB Statement No. 63, Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position. The City properly implemented this pronouncement.*

The City elected to early implement GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities*.

The following Governmental Accounting Standards Board (GASB) pronouncements are effective in your next fiscal year 2013-2014 audit and should be reviewed for proper implementation by management:

*GASB Statement No. 70, Accounting and Financial Reporting for Nonexchange Financial Guarantees*

This information is intended solely for the use of the members of the City Council or individual(s) charged with governance and management of the City and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Brea, California



CERTIFIED PUBLIC ACCOUNTANTS

**vpb** A Division of LSL, CPAs  
vilmure, peeler & boucher

- David E. Hale, CPA, CFP
- Donald G. Slater, CPA
- Richard K. Kikuchi, CPA
- Susan F. Matz, CPA
- Shelly K. Jackley, CPA
- Bryan S. Gruber, CPA
- Deborah A. Harper, CPA
- Gary A. Cates, CPA
- Michael D. Mangold, CPA
- David S. Myers, CPA

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH *GOVERNMENT AUDITING STANDARDS*

To the Honorable Mayor and Members of the City Council  
City of San Dimas, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of City of San Dimas, California, (the City) as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated October 10, 2013

### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.



To the Honorable Mayor and Members of the City Council  
City of San Dimas, California

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Lance, Solt & Lingham, LLP*

Brea, California  
October 10, 2013

CITY OF SAN DIMAS, CALIFORNIA  
FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED  
JUNE 30, 2013

Prepared By  
FINANCE DEPARTMENT  
BARBARA BISHOP, FINANCE MANAGER

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**CITY OF SAN DIMAS**  
**FINANCIAL STATEMENTS**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

**TABLE OF CONTENTS**

	<u>Page Number</u>
<b>INTRODUCTORY SECTION</b>	
LETTER OF TRANSMITTAL.....	i
<b>FINANCIAL SECTION</b>	
INDEPENDENT AUDITORS' REPORT .....	1
MANAGEMENT'S DISCUSSION AND ANALYSIS.....	3
<b>BASIC FINANCIAL STATEMENTS</b>	
Government-Wide Financial Statements	
Statement of Net Position.....	11
Statement of Activities.....	13
Fund Financial Statements	
Balance Sheet - Governmental Funds .....	14
Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position.....	17
Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds.....	18
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities .....	20
Budgetary Comparison Statements	
General Fund.....	21
Golf Course Maintenance and Operation .....	22
Housing Authority .....	23
Statement of Fiduciary Net Position - Fiduciary Funds .....	24
Statement of Changes in Fiduciary Net Position - Fiduciary Funds .....	25
Notes to Financial Statements.....	27
<b>COMBINING AND INDIVIDUAL FUND STATEMENTS AND SCHEDULES</b>	
Combining Balance Sheet - Nonmajor Governmental Funds.....	54
Combining Statement of Revenues, Expenditures and Changes in Fund Balances - Nonmajor Governmental Funds .....	60

**CITY OF SAN DIMAS**  
**FINANCIAL STATEMENTS**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

**TABLE OF CONTENTS**

	<u>Page Number</u>
COMBINING AND INDIVIDUAL FUND STATEMENTS AND SCHEDULES (Continued)	
Budgetary Comparison Schedules - Special Revenue Funds	
Gas Tax.....	65
Sewer Expansion .....	66
City Wide Lighting District .....	67
Landscape Parcel Tax.....	68
Infrastructure Replacement.....	69
Property Development Tax - Community Wide .....	70
North & West.....	71
Civic Center Parking District.....	72
Housing & Community Development .....	73
Air Quality Management District.....	74
Proposition A Local Transit .....	75
Transportation Proposition C.....	76
Open Space Maintenance District.....	77
Measure R Transit Fund.....	78
Budgetary Comparison Schedule - Capital Projects Fund	
Civic Center Expansion.....	79
Budgetary Comparison Schedules - Debt Service Funds	
Assessment District 96-1.....	80
Combining Statement of Changes in Assets and Liabilities – All Agency Fund .....	81

**City Council**

CURTIS W. MORRIS, Mayor  
DENIS BERTONE, Mayor Pro Tem  
EMMETT BADAR  
JOHN EBINER  
JEFF TEMPLEMAN

**City Manager**

BLAINE M. MICHAELIS

**Assistant City Manager**

**Treasurer/City Clerk**  
KENNETH J. DURAN



**Assistant City Manager of  
Community Development**  
LAWRENCE STEVENS

**Director of Public Works**  
KRISHNA PATEL

**Director of Parks  
and Recreation**  
THERESA BRUNS

**City Attorney**  
J. KENNETH BROWN

October 22, 2013

To the Honorable Mayor, City Council and Citizens of the City of San Dimas

State law requires that all general-purpose local governments publish within six months of the close of each fiscal year a complete set of financial statements presented in conformity with generally accepted accounting principles (GAAP) and audited in accordance with generally accepted auditing standards by a firm of licensed certified public accountants. Pursuant to that requirement, we hereby issue the annual financial report of the City of San Dimas for the fiscal year ended June 30, 2013.

This report consists of management's representations concerning the finances of the City of San Dimas. Consequently, management assumes full responsibility for the completeness and reliability of all of the information presented in this report. To provide a reasonable basis for making these representations, management of the City of San Dimas has established a comprehensive internal control framework that is designed both to protect the government's assets from loss, theft, or misuse and to compile sufficient reliable information for the preparation of the City of San Dimas' financial statements in conformity with GAAP. Because the cost of internal controls should not outweigh their benefits, the City of San Dimas' comprehensive framework of internal controls has been designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatement.

The City has in place as approved by the City Council; Financial Internal Controls Policies and Procedures and a Finance/Audit Committee consisting of 2 – elected officials, City Manager, Assistant City Manager/City Treasurer, and the Finance/IS Manager to insure that the financial transactions are reviewed and discussed with the City auditors on an annual basis. As management, we assert that, to the best of our knowledge and belief, this financial report is complete and reliable in all material respects.

The City of San Dimas' financial statements have been audited by Lance, Soll & Lunghard, LLP, a firm of licensed certified public accountants. The goal of the independent audit was to provide reasonable assurance that the financial statements of the City of San Dimas for the fiscal year ended June 30, 2013, are free of material misstatement.

The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The independent auditor concluded based upon the audit, that there was a reasonable basis for rendering an unmodified opinion that the City of San Dimas' financial statements for the fiscal year ended June 30, 2013, are fairly presented in conformity with GAAP. The independent auditor's report is presented as the first component of this report.

The independent audit of the financial statements of the City of San Dimas includes the determination as to whether the City will require a Single Audit which is designed to meet the special needs of federal grantor agencies. For 2012-13 a Single Audit will not be required since the amount of federal grants were under the threshold for reporting requirements.

GAAP requires that management provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement MD&A and should be read in conjunction with it. The City of San Dimas' MD&A can be found immediately following the independent auditors report.

### **Profile of the Government**

The City of San Dimas is located midway (about 27 miles) between Los Angeles and San Bernardino, at the base of the San Gabriel Mountains. Superior access to freeways offers a centralized location from which to enjoy Southern California's many excellent cultural and recreational activities. San Dimas currently occupies a land area of 15 square miles and serves a population of 33,371. The City of San Dimas' citizens receive a full range of services through the combined efforts of the City's five departments (City Manager's Office, Administrative Services, Parks & Recreation, Public Works and Community Development) and the contract services of Los Angeles County. Services include police and fire protection, the construction and maintenance of highways, streets, and other infrastructure; and recreational activities and cultural events.

The City of San Dimas was incorporated in 1960 with a Council-Manager form of government. Policy-making and legislative authority are vested in a governing council consisting of the mayor and four council members. The governing council is responsible among other things, for passing ordinances, adopting the budget, appointing committees, and hiring both the City Manager and City Attorney. The City Manager is responsible for carrying out the policies and ordinances of the governing council, for overseeing the day-to-day operations of the City and for appointing the heads of the various departments. The council is elected on a non-partisan basis. Council members serve four year staggered terms, with two council members elected every two years. The mayor is directly elected to serve a two year term. The City of San Dimas is empowered to levy a property tax on both real and personal properties located within its boundaries. It also is empowered by state statute to extend its corporate limits by annexation, which occurs periodically when deemed appropriate by the governing council.

The annual budget serves as the foundation for the City of San Dimas' financial planning and control. All departments and agencies of the City of San Dimas are required to submit requests for appropriation to the City Manager for the new fiscal year around March of each year. The City Manager uses these requests as the starting point for developing a proposed budget. Once budget sessions are complete the City Manager then presents this proposed budget to the council for review prior to May 31<sup>st</sup>. The council is required to hold public hearings on the proposed budget and to adopt a final budget no later than June 30<sup>th</sup> the close of the City of San Dimas' fiscal year. The appropriated budget is prepared by fund, function (e.g., public safety), and department (e.g., public works). Budget-to-actual comparisons are provided in this report for each individual governmental fund for which an appropriated annual budget has been adopted.

### **Factors Affecting Financial Condition**

The City of San Dimas, with a prudent spending plan, managed to present a fiscally responsible spending plan during the fiscal year, despite the challenges accompanied by the passage of AB1X26 nearly two years ago, and that careful planning continues with the new fiscal year.

The City continues to take the necessary steps to comply with the dissolution process and we received a Finding of Completion; which was approved by the Department of Finance (DOF) on April 26, 2013. This opened the door to allow the Successor Agency to place the loan agreements between the former Redevelopment Agency and the City, on the Retirement Obligation Payment Schedule (ROPS), as enforceable obligations to submit for approval by DOF. The loan repayments will be governed by criteria in HSC section 34191.4 (a) (2), that is quite cumbersome. Even though the process will make it difficult for the General Fund to see any benefit from the repayment of the loans due from the former Redevelopment Agency for many years to come; it is the first step in recovering any portion of the obligations due to the City. The following Management Discussion and Analysis explains in further detail the effects of this ruling on the City of San Dimas' financial position.

With the current factors in mind the City had to budget accordingly and as the Successor Agency for the former Redevelopment Agency began to plan for the repayment of obligated debt. As required the Oversight Board oversees that all procedures and financial obligations of the Successor Agency are in compliance with AB1X 26.

The City continues to move forward on some very important community projects that improve the appearance of the City and further strengthen its economic base. With the major changes the City's financial position remains stable. With that in mind, the City continues to provide quality essential services, invest in significant infrastructure improvements and build a comfortable reserve balance.

**Local economy.** As in the past the City of San Dimas will continue to maintain a steady environment in these tentative economic times. Considering the slow economic growth the City anticipates continued stability and anticipates some growth with the completion of a few specific housing and mixed use projects.

Construction is near completion at the Grove Station and the Bonita Canyon Gateway housing and multi-use project is well underway. These projects will contribute to the growth and cultural appeal of the City of San Dimas.

The City's central business district is expected to maintain its current rate of occupancy with a variety of stores, specialty shops, and commercial businesses even though some businesses have gone through changes due to the tough economic atmosphere. Most of the available land for residential use has been developed but the City continues to have infill and remodeling projects.

**Long-term financial planning.** The City has in place a multi-year capital improvement plan for the replacement of heavy equipment, computer and office equipment, and infrastructure improvements. With several major projects on the horizon the City actively seeks out available grants for qualified projects and continues to be diligent in building up reserves to cover the cost of these projects, as well as, for future projects.

**Cash management policies and practices.** Cash temporarily idle during the year was mainly invested in the State Treasurer's investment pool, with additional short term Certificates of Deposit with local financial institutions. The City continues to further diversify investments and a portion of idle funds are deposited with the CalTrust investment pool.

**Risk management.** The City of San Dimas is a member of the Southern California Joint Powers Insurance Authority for general liability, workers compensation and property insurance. The general liability insurance had a significant decrease due to the claims loss history of the City and the Insurance Pool. Property insurance increased slightly this year due to the additional insurance required on the Walker House and Civic Center as well as, earthquake coverage. Workers Compensation insurance had a slight increase from last year. The City has a comprehensive injury and illness prevention program to minimize risks and exposure to losses. The program includes a safety committee comprised of mid-management to analyze claims and losses and conduct periodic safety inspections, organizing quarterly safety meetings for all employees, and field employees conduct bi-weekly safety meetings on various subjects.

**Pension and other post employment benefits.** The City of San Dimas contracts with the Public Employees Retirement System (PERS) for the pension plan for miscellaneous employees. Each year, PERS prepares an actuarial report that calculates the amount of the annual contribution that the City of San Dimas must make to the pension plan to ensure that the plan will be able to fully meet its obligations to retired employees on a timely basis. For fiscal year 2012-13 the City had an employer rate of 14.194% and contributed 3.0% of the employee's rate. The employee's contribution is 4% from their pay to the retirement plan in fiscal year 2012-13. For OPEB (Other Post Employee Benefits) the City pays a minimal amount for retiree health benefits and therefore, budgets and disburses payments on a "pay as you go" basis.

**Additional information.** The goal of the City of San Dimas' financial staff is to strive for excellence in the performance of the financial functions and reporting. The new requirements of GASB have increased the process of the normal financial reporting requirements. It is our goal to achieve the standards set by these professional organizations and preserve the qualities of excellence in financial reporting. As

mentioned in the beginning of this letter the City of San Dimas' financial statements for the year ended June 30, 2013, were audited by Lance, Soll & Lunghard, LLP and we received an unmodified opinion.

### **Acknowledgments**

The preparation of this report could not have been accomplished without the efficient and dedicated services of the entire staff of the Finance Division and cooperation of all City departments. We would also like to thank the Mayor and members of the City Council for their interest and support in planning and conducting the financial operations of the City in a responsible and progressive manner.



Blaine Michaelis  
City Manager



Ken Duran  
Asst. City Manager/Treasurer



Barbara Bishop  
Finance/IS Manager

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## INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and Members of the City Council  
City of San Dimas, California

### Report on Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of City of San Dimas, California, (the City) as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### *Opinions*

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the City of San Dimas, California, as of June 30, 2013, and, the respective changes in financial position and, where applicable, cash flows thereof and the respective budgetary comparison for the General Fund, the Golf Course Maintenance and Operation fund and Housing Authority fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.



To the Honorable Mayor and Members of the City Council  
City of San Dimas, California

**Other Matters**

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements and schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory section has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated October 10, 2013 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City's internal control over financial reporting and compliance.

Brea, California  
October 10, 2013

## **CITY OF SAN DIMAS**

### **Management's Discussion and Analysis**

As management of the City of San Dimas, we offer readers of the City of San Dimas' financial statements this narrative overview and analysis of the financial activities of the City of San Dimas for the fiscal year ended June 30, 2013. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal and the City's financial statements.

#### **Financial Highlights**

- ◆ The assets of the City of San Dimas exceeded the liabilities at the close of the most recent fiscal year by \$95,591,386 (*net position*). The net position is comprised of (*capital assets*) in the amount of \$54,485,022 (*restricted and unrestricted net position*) in the amount of \$41,106,364 for community development projects, public safety, public works, capital projects, debt service and the government's ongoing obligations as listed on the *Statement of Net Position*.
- ◆ The City's net position decreased by \$7,279,776 as a result of the 2012-13 operations. The reconciliation of this amount is described on the *Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position*.
- ◆ The *Statement of Activities* details the program and general revenues in the amount of \$27,021,514.
- ◆ An Extraordinary loss on dissolution of Redevelopment Agency was \$6,155,847 due to the transfer of the Charter Oak Mobile Home Park to the Housing Authority and not the Successor Agency as explained in (Note 12).
- ◆ The cost of governmental activities were \$28,177,747 as shown on the *Statement of Activities*.
- ◆ The General Fund reported excess revenues over expenditures of \$2,751,973 excluding transfers in and transfers out. Refer to the *Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds*.
- ◆ The *Budgetary Comparison Statement By Department* shows the General Fund, actual resources available for appropriation (revenue inflows and fund balance) exceeded the final budget by \$2,242,668 while actual appropriations (outflows) were over budget by \$989,777.
- ◆ The City of San Dimas' total debt increased by \$5,225,087 during the current fiscal year. The key factor in this increase was due to annual payments on bond issues and the transfer of the Mobile Home Park Bonds to the Housing Authority. The prior year listed these bonds in the Successor Agency in error (refer to Note 6).

#### **Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the City of San Dimas' basic financial statements. The City of San Dimas' basic financial statements comprise three

components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of the City of San Dimas' finances, in a manner similar to private-sector business.

The *statement of net position* presents information on all of the City of San Dimas' assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City of San Dimas is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave.)

Both of the government-wide financial statements distinguish functions of the City of San Dimas that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the City of San Dimas include General Government, Public Safety, Community Development, Public Works and Parks and Recreation.

The government-wide financial statements include the blending of separate legal entities such as: the Successor Agency for the former San Dimas Redevelopment Agency, San Dimas Public Financing Authority, San Dimas Public Corporation and San Dimas La Verne Facilities Authority. Although legally separate, these "component units" are important because the City of San Dimas is financially accountable for them.

**Fund financial statements.** A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City of San Dimas, like other local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City of San Dimas can be divided into two categories: governmental funds and fiduciary funds.

**Governmental funds.** *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund

statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The City of San Dimas maintains thirty-three individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund — Golf Course Maintenance and Operations fund – the Housing Authority all of which are considered to be major funds. Data from the other governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these non-major governmental funds is provided in the form of *combining statements* elsewhere in this report.

The City of San Dimas adopts an annual appropriated budget for all material funds. Budgetary comparison statements have been provided for the general fund and two other major funds to demonstrate compliance with this budget.

**Fiduciary funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statement because the resources of those funds are *not* available to support the City of San Dimas’ own programs. The Successor Agency and Redevelopment Obligation Fund are Fiduciary funds; the City budgets for these funds to reflect the operations of the Successor Agency. Trustee funds are set up to account for the resources held for bond payments and for recording transactions performed by appointed trustees. The City does not budget for the trustee activities.

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Combining statements.** The combining statements referred to earlier in connection with non-major governmental funds are presented immediately following the notes.

### Government-wide Financial Analysis

Our analysis focuses on the net position and changes in net position of the City’s governmental activities. No business-type activities are reported in the government-wide statements.

<b>Governmental Activities</b>		
<b>Net Position</b>		
	<u>2013</u>	<u>2012</u>
Current and other assets	\$ 51,404,651	\$ 51,316,609
Capital assets	<u>\$ 60,756,900</u>	<u>\$ 62,616,173</u>
<b>Total assets</b>	<b><u>\$112,161,551</u></b>	<b><u>\$113,932,782</u></b>
Long-term liabilities outstanding	\$ 14,357,452	\$ 9,132,245
Other liabilities	<u>\$ 2,212,713</u>	<u>\$ 1,929,375</u>
<b>Total liabilities</b>	<b><u>\$ 16,570,165</u></b>	<b><u>\$11,061,620</u></b>

Net Position:

Invested in capital assets, net of debt	\$ 54,485,022	\$55,846,129
Restricted/Unrestricted	<u>\$ 41,106,364</u>	<u>\$47,025,033</u>
<b>Total net position</b>	<b><u>\$ 95,591,386</u></b>	<b><u>\$102,871,162</u></b>

The City's net position from governmental activities decreased from \$102,871,162 to \$95,591,386. This decrease comes from the change in net position of \$7,312,080 and a restatement of net position in the amount of \$32,304 as recorded in the *Statement of Activities* and flows through the *Statement of Net Position*.

**Governmental activities.** Governmental activities decreased the City of San Dimas' net position by a total of \$7,279,776.

<b>Governmental Activities Changes in Net position</b>		<b><u>2013</u></b>	<b><u>2012</u></b>
<b>Revenues</b>			
Program Revenues:			
Charges for Services		\$ 3,159,294	\$ 3,041,750
Operating contributions and grants		\$ 1,692,970	\$ 1,809,738
General Revenues:			
Taxes:			
Property Taxes		\$ 8,061,043	\$ 9,451,505
Sales Taxes		\$ 7,252,331	\$ 7,385,894
Franchise Taxes		\$ 2,105,262	\$ 2,058,588
Other Taxes		\$ 1,574,399	\$ 1,321,669
Motor Vehicle In Lieu Unrestricted		\$ 18,973	\$ 18,310
Use of Money & Property		\$ 3,145,797	\$ 3,093,779
Other		<u>\$ 11,445</u>	<u>\$ 25,320</u>
<b>Sub-Total Revenues</b>		<b><u>\$27,021,514</u></b>	<b><u>\$28,206,553</u></b>
<b>Extraordinary gain/ (loss)</b>		<b><u>\$(6,155,847)</u></b>	<b><u>\$25,350,216</u></b>
<b>Total Revenues and Extraordinary Items</b>		<b><u>\$20,865,667</u></b>	<b><u>\$53,556,769</u></b>
<b>Expenses</b>			
General Government		\$ 5,308,623	\$ 6,383,650
Public Safety		\$ 5,591,887	\$ 5,417,596
Community Development		\$ 4,246,397	\$ 2,295,874
Parks and Recreation		\$ 5,590,361	\$ 5,894,515
Public Works		\$ 6,645,417	\$ 6,706,805
Interest on Long-term Debt		<u>\$ 795,062</u>	<u>\$ 1,228,815</u>
<b>Total Expenses</b>		<b><u>\$28,177,747</u></b>	<b><u>\$27,927,255</u></b>

<b>Change in Net Position</b>	<b><u>\$(7,312,080)</u></b>	<b><u>\$25,629,514</u></b>
Net Position - Beginning Balance	\$102,871,162	\$77,164,690
Change in Net Position	\$ (7,312,080)	\$25,629,514
Restatement of Net Position	\$ 32,304	\$ 76,958
<b>Net Position – Ending Balance</b>	<b><u>\$ 95,591,386</u></b>	<b><u>\$102,871,162</u></b>

The cost of all programs and services are \$28,177,747; total revenues are \$27,021,514, and the Extraordinary Loss of \$6,155,847 equals the change in net position of \$(7,312,080).

The following presents the cost of each of the City's six largest programs – General Government, Public Safety, Community Development, Parks and Recreation, Public Works and Interest on Long-Term Debt – as well as each program's net cost (total cost less revenues generated by the activities). The net cost shows the financial impact that was placed on the City's resources by each of these functions.

#### Governmental Activities

	<b>Total Cost of Services <u>2013</u></b>	<b>Net Cost of Services <u>2013</u></b>
General Government	\$ 5,308,623	\$ 5,034,042
Public Safety	\$ 5,591,887	\$ 5,018,931
Community Development	\$ 4,246,397	\$ 2,917,472
Parks and Recreation	\$ 5,590,361	\$ 4,296,766
Public Works	\$ 6,645,417	\$ 5,263,210
Interest on Long-Term Debt	<u>\$ 795,062</u>	<u>\$ 795,062</u>
<b>Totals</b>	<b><u>\$28,177,747</u></b>	<b><u>\$23,325,483</u></b>

The net cost of services indicates that the overall cost of government is significantly more than the revenues generated to support it. The City is not fully recovering the cost of these services with program revenues from user fees and other contributions. See the *Statement of Activities* for further detail on program revenues and general revenues.

#### Financial Analysis of the Government's Funds

The City of San Dimas uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of the City of San Dimas' *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the City of San Dimas' financing requirements. In particular, *unreserved fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the City of San Dimas' total governmental funds reported combined ending fund balances of \$40,133,483 a decrease of \$74,625 in comparison with the prior year as noted on the *Balance Sheet Governmental Funds*.

The General Fund is the chief operating fund of the City of San Dimas. At the end of the current fiscal year, **excluding operating transfers**, the General Fund (Fund 01 & Fund 70) had excess revenues over expenditures of \$2,751,973 see the *Statement of Revenues, Expenditures and Changes in Fund Balance*.

### General Fund Budgetary Highlights

*The Budgetary Comparison Statement By Department for the General Fund* will detail the final budget for appropriations in the General Fund (Fund 01 & Fund 70) at year-end was \$18,162,881. The actual appropriations were \$19,152,658, over budget by \$989,777 for the fiscal year **including transfers out**. The major factor for this was due to the General Fund transfer to the Infrastructure Fund once funds were available for capital projects. The final budget for revenues in the General Fund (Fund 01 & Fund 70) at year end was \$17,829,523. The actual revenues were \$20,072,191, more than budget by \$2,242,668 for the fiscal year **including transfers in**. The main factor for the increase in revenue was higher than expected activity in licenses, fees, and taxes.

### Capital Asset and Debt Administration

**Capital Assets.** At the end of fiscal year 2012-13, the City of San Dimas had \$60,756,900 million invested in a broad range of capital assets, including land, buildings, infrastructure, and equipment. This amount represents a net decrease of \$1,859,273 over last year. The decrease was primarily due to depreciation and reclassification of City owned land.

#### Capital Assets (Net of Depreciation)

	<b>Governmental Activities</b>	
	<b>2013</b>	<b>2012</b>
Land	\$16,290,420	\$16,132,249
Buildings and Structures	\$20,667,846	\$21,580,035
Improvements Other Than Buildings	\$ 1,858,754	\$ 2,055,666
Furniture and Equipment	\$ 670,274	\$ 854,204
Infrastructure	\$21,269,606	\$21,994,019
<b>Totals</b>	<b>\$60,756,900</b>	<b>\$62,616,173</b>

The City's Capital Improvement Plan includes expenditures for street improvements, street reconstructions, miscellaneous storm drain improvements, and recreation facilities. Funding will

come from current fund balance, projected revenues and grants. More detailed information about the City's capital assets is presented in Note 1 and Note 5 to the financial statements.

**Long-term Debt.** At the end of the current fiscal year, the City of San Dimas had total bonded debt outstanding for the Civic Center Parking District, Civic Center Facilities, San Dimas Public Financing Authority, Housing Authority and accrued employee's benefits for compensated absences in the amount of \$14,367,950; and for the Successor Agency for the former San Dimas Redevelopment Agency of \$19,711,257 consisting of outstanding loans due to the City.

### City of San Dimas Outstanding Debt

	<b>Governmental Activities</b>	
	<u>2013</u>	<u>2012</u>
Bonds Payable	\$12,962,631	\$ 7,525,898
Accrued Employee Benefits	<u>\$ 1,405,319</u>	<u>\$ 1,616,965</u>
<b>Sub-Total City</b>	<b>\$14,367,950</b>	<b>\$ 9,142,863</b>
For RDA Debt Transferred to Successor Agency	<u>\$19,711,257</u>	<u>\$10,552,469</u>
<b>Total Outstanding Debt City and Successor Agency</b>	<b><u>\$34,079,207</u></b>	<b><u>\$19,695,332</u></b>

More detailed information about the City's and Successor Agency's long-term debt is presented in Notes 6 & 12 to the financial statements.

The major factor for the City of San Dimas' and Successor Agency's total debt increase is due to reclassification of the Housing Authority debt to the correct category and correction to the Successor Agency debt from the prior year. The City of San Dimas maintains an "AA-" rating from Standard & Poor's and Fitch for general obligation debt.

State statutes limit the amount of general obligation debt a governmental entity may issue to 10 percent of its total assessed valuation. The current debt limitation for the City of San Dimas is \$1,286,439,246 which is significantly in excess of the City of San Dimas' outstanding general obligation debt.

### **Economic Factors and Next Year's Budget and Rates**

The revenue and expenditure projections provided for the 2013-14 budget are based upon economic forecasts and trends for the area in which the City is located. It is based on the information supplied by outside agencies, such as the State Department of Finance, State Board of Equalization, and the Los Angeles County Assessor's Office, to predict revenues for entitlements, grants, state subventions, sales tax and property tax.

As with prior years, the assumption used for forecasting the revenues was very conservative considering the prior year fluctuations in revenue collections. Property Tax, Sales Tax and Other Taxes have been estimated with minimal increases from the prior year. The City of San Dimas has been challenged the past several years with the difficult task of continuing to present a fiscally responsible spending plan each year due to the state of the overall general economy and the uncertainties of the effects of the dissolution of the San Dimas Redevelopment Agency.

The negative effect of AB1X 26 and the dissolution of the Redevelopment Agency cripple any future redevelopment with the loss of tax increment revenue to fund Redevelopment and Housing projects.

Financial statements will detail the transactions of Fund 38 Successor Agency and Fund 39 Redevelopment Retirement Obligation Fund as Fiduciary funds. Successor Agency expenditures are only for payment of current debt as outlined in our bi-annual Recognized Obligation Payment Schedules (ROPS).

The passage of AB1X 26 had a major effect on a General Fund revenue source since the State determined that the loans made in prior years from the City to the Redevelopment Agency would ***not be honored and not allowable*** as debt on the Recognized Obligation Payment Schedule (ROPS). This event affects the General Fund significantly and equates to \$1,257,580 per year ***loss of revenue*** due to the General Fund, representing \$23,727,776 worth of loans including interest the ***City and CRA approved in good faith***, for redevelopment projects, that now the State of California with AB1X 26 has declared ***null and void***. The City will continue to monitor the various legal procedures that have been filed regarding the dissolution process in an effort at some point in the future to pursue the repayment of these loans.

The City continues to cautiously prepare the annual spending plan keeping in mind the outside influences of funding sources. A priority of the City of San Dimas is to present a well balanced budget and maintain a high quality of services to the community within the City's constraint and is consistent with the City Council's goals and objectives.

### **Contacting the City's Financial Management**

This financial report is designed to provide our citizens, taxpayers, customers, investors, and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have any questions about this report or need additional information, contact the City's Administrative Services Department, Finance Division, at the City of San Dimas, 245 East Bonita Avenue, San Dimas, CA 91773, (909) 394-6225.

CITY OF SAN DIMAS

STATEMENT OF NET POSITION  
 JUNE 30, 2013

	<u>Governmental Activities</u>
<b>Assets:</b>	
Cash and investments	\$ 26,999,163
Receivables:	
Accounts	1,173,675
Taxes	491,379
Notes and loans	403,904
Accrued interest	15,300
Deferred loans	369,543
Grants	383,736
Land held for resale	1,591,000
Restricted assets:	
Cash with fiscal agent	4,095,316
Due from Successor Agency	15,881,635
Capital assets not being depreciated	16,290,420
Capital assets, net of depreciation	<u>44,466,480</u>
<b>Total Assets</b>	<b><u>112,161,551</u></b>
<b>Liabilities:</b>	
Accounts payable	2,009,130
Accrued liabilities	1,528
Accrued interest	188,500
Unearned revenue	13,333
Deposits payable	222
Noncurrent liabilities:	
Due within one year	1,128,343
Due in more than one year	<u>13,229,109</u>
<b>Total Liabilities</b>	<b><u>16,570,165</u></b>
<b>Net Position:</b>	
Net investment in capital assets	54,485,022
Restricted for:	
Parks and recreation	13,106
Public works	5,012,158
Debt service	746,384
Housing	8,587,631
Unrestricted	<u>26,747,085</u>
<b>Total Net Position</b>	<b><u>\$ 95,591,386</u></b>

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CITY OF SAN DIMAS

STATEMENT OF ACTIVITIES  
YEAR ENDED JUNE 30, 2013

	Expenses	Program Revenues		Net (Expenses) Revenues and Changes in Net Position
		Charges for Services	Operating Contributions and Grants	
<b>Functions/Programs</b>				
<b>Primary Government:</b>				
Governmental Activities:				
General government	\$ 5,308,623	\$ 531,075	\$ (256,494)	\$ -
Public safety	5,591,887	463,698	109,258	-
Community development	4,246,397	1,193,455	135,470	-
Parks and recreation	5,590,361	761,530	532,065	-
Public works	6,645,417	209,536	1,172,671	-
Interest on long-term debt	795,062	-	-	-
<b>Total Governmental Activities</b>	<b>28,177,747</b>	<b>3,159,294</b>	<b>1,692,970</b>	<b>-</b>
<b>Total Primary Government</b>	<b>\$ 28,177,747</b>	<b>\$ 3,159,294</b>	<b>\$ 1,692,970</b>	<b>\$ -</b>
<b>General Revenues:</b>				
Taxes:				
Property taxes, levied for general purpose				8,061,043
Transient occupancy taxes				779,370
Sales taxes				7,252,331
Franchise taxes				2,105,262
Business licenses taxes				403,471
Other taxes				391,558
Motor vehicle in lieu - unrestricted				18,973
Use of money and property				3,145,797
Other				11,445
<b>Extraordinary gain/(loss) - (Note 11)</b>				<b>(6,155,847)</b>
<b>Total General Revenues and Extraordinary Items</b>				<b>16,013,403</b>
Change in Net Position				(7,312,080)
Net Position at Beginning of Year				102,871,162
Restatement of Net Position				32,304
<b>Net Position at End of Year</b>				<b>\$ 95,591,386</b>

CITY OF SAN DIMAS

**BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2013**

	<u>Special Revenue Funds</u>			
	<u>General</u>	<u>Golf Course Maintenance and Operation</u>	<u>Housing Authority</u>	<u>Other Governmental Funds</u>
<b>Assets:</b>				
Pooled cash and investments	\$ 15,056,268	\$ 265,070	\$ 2,407,845	\$ 9,269,980
Receivables:				
Accounts	1,128,425	22,332	9,500	13,418
Taxes	461,004	-	-	30,375
Notes and loans	403,904	-	-	369,543
Accrued interest	15,300	-	-	-
Grants	83,834	-	-	299,902
Advances to other funds	9,286,995	-	-	-
Land held for resale	-	-	1,591,000	-
Restricted assets:				
Cash and investments with fiscal agents	-	-	3,352,194	743,122
Due from Successor Agency	14,630,305	-	1,251,330	-
<b>Total Assets</b>	<b>\$ 41,066,035</b>	<b>\$ 287,402</b>	<b>\$ 8,611,869</b>	<b>\$ 10,726,340</b>
<b>Liabilities, Deferred Inflows of Resources, and Fund Balances:</b>				
<b>Liabilities:</b>				
Accounts payable	\$ 902,599	\$ 41,220	\$ 24,238	\$ -
Accrued liabilities	1,528	-	-	1,041,073
Unearned revenues	-	13,333	-	-
Due to other governments	-	-	-	222
Advances from other funds	-	9,286,995	-	-
<b>Total Liabilities</b>	<b>904,127</b>	<b>9,341,548</b>	<b>24,238</b>	<b>1,041,295</b>
<b>Deferred Inflows of resources:</b>				
Unavailable revenues	8,645,586	-	-	601,369
<b>Total Deferred Inflows of Resources</b>	<b>8,645,586</b>	<b>-</b>	<b>-</b>	<b>601,369</b>
<b>Fund Balances:</b>				
<b>Nonspendable:</b>				
Land held for resale	-	-	1,591,000	-
Advances to other funds	1,517,572	-	-	-
Due from Successor Agency	14,630,305	-	1,251,330	-
<b>Restricted for:</b>				
Parks and recreation	-	-	-	13,106
Public works	-	-	-	5,012,158
Debt service	-	-	-	746,384
Housing	-	-	5,745,301	-
<b>Committed to:</b>				
Parks and recreation	-	-	-	253,505
Public works	-	-	-	3,058,642
<b>Assigned to:</b>				
Risk management	2,848,083	-	-	-
Emergency	516,783	-	-	-
Equipment replacement	408,847	-	-	-
General plan update	250,000	-	-	-
<b>Unassigned</b>	<b>11,344,732</b>	<b>(9,054,146)</b>	<b>-</b>	<b>(119)</b>
<b>Total Fund Balances</b>	<b>31,516,322</b>	<b>(9,054,146)</b>	<b>8,587,631</b>	<b>9,083,676</b>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Balances</b>	<b>\$ 41,066,035</b>	<b>\$ 287,402</b>	<b>\$ 8,611,869</b>	<b>\$ 10,726,340</b>

CITY OF SAN DIMAS

**BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2013**

	<b>Total Governmental Funds</b>
<b>Assets:</b>	
Pooled cash and investments	\$ 26,999,163
Receivables:	
Accounts	1,173,675
Taxes	491,379
Notes and loans	773,447
Accrued interest	15,300
Grants	383,736
Advances to other funds	9,286,995
Land held for resale	1,591,000
Restricted assets:	
Cash and investments with fiscal agents	4,095,316
Due from Successor Agency	15,881,635
	<hr/>
<b>Total Assets</b>	<b>\$ 60,691,646</b>
	<hr/>
<b>Liabilities, Deferred Inflows of Resources, and Fund Balances:</b>	
<b>Liabilities:</b>	
Accounts payable	\$ 968,057
Accrued liabilities	1,042,601
Unearned revenues	13,333
Due to other governments	222
Advances from other funds	9,286,995
	<hr/>
<b>Total Liabilities</b>	<b>11,311,208</b>
	<hr/>
<b>Deferred Inflows of resources:</b>	
Unavailable revenues	9,246,955
	<hr/>
<b>Total Deferred Inflows of Resources</b>	<b>9,246,955</b>
	<hr/>
<b>Fund Balances:</b>	
<b>Nonspendable:</b>	
Land held for resale	1,591,000
Advances to other funds	1,517,572
Due from Successor Agency	15,881,635
<b>Restricted for:</b>	
Parks and recreation	13,106
Public works	5,012,158
Debt service	746,384
Housing	5,745,301
<b>Committed to:</b>	
Parks and recreation	253,505
Public works	3,058,642
<b>Assigned to:</b>	
Risk management	2,848,083
Emergency	516,783
Equipment replacement	408,847
General plan update	250,000
<b>Unassigned</b>	2,290,467
	<hr/>
<b>Total Fund Balances</b>	<b>40,133,483</b>
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<b>Total Liabilities, Deferred Inflows of Resources, and Fund Balances</b>	<b>\$ 60,691,646</b>
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CITY OF SAN DIMAS

**RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF NET POSITION  
JUNE 30, 2013**

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Fund balances of governmental funds	\$ 40,133,483
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets net of depreciation have not been included as financial resources in governmental fund activity.	60,756,900
Long-term debt and compensated absences that have not been included in the governmental fund activity:	
Bonds payable	(12,952,133)
Compensated Absences	(1,405,319)
Accrued interest payable for the current portion of interest due on Bonds has not been reported in the governmental funds.	(188,500)
Revenues reported as unavailable revenue in the governmental funds and recognized in the statement of activities. These are included in the intergovernmental revenues in the governmental fund activity.	<u>9,246,955</u>
<b>Net Position of governmental activities</b>	<b><u><u>\$ 95,591,386</u></u></b>

## CITY OF SAN DIMAS

**STATEMENT OF REVENUES,  
EXPENDITURES AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
YEAR ENDED JUNE 30, 2013**

	<b>Special Revenue Funds</b>			
	<b>General</b>	<b>Golf Course Maintenance and Operation</b>	<b>Housing Authority</b>	<b>Other Governmental Funds</b>
<b>Revenues:</b>				
Taxes	\$ 15,681,186	\$ -	\$ -	\$ 3,574,180
Licenses and permits	1,143,183	-	-	-
Intergovernmental	186,858	-	-	1,443,548
Charges for services	1,458,638	-	-	58,745
Use of money and property	282,362	616,783	1,276,148	9,244
Fines and forfeitures	456,072	-	-	-
Miscellaneous	504,659	-	8,224	170,563
<b>Total Revenues</b>	<b>19,712,958</b>	<b>616,783</b>	<b>1,284,372</b>	<b>5,256,280</b>
<b>Expenditures:</b>				
Current:				
General government	5,065,483	-	-	186,211
Public safety	5,478,735	-	-	108,599
Community development	962,720	-	3,167,124	151,681
Parks and recreation	3,129,101	226,575	-	1,055,037
Public works	2,157,968	-	-	2,691,303
Capital outlay	166,978	-	311,335	612,497
Debt service:				
Principal retirement	-	-	225,000	478,267
Interest and fiscal charges	-	187,814	343,568	271,326
<b>Total Expenditures</b>	<b>16,960,985</b>	<b>414,389</b>	<b>4,047,027</b>	<b>5,554,921</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	2,751,973	202,394	(2,762,655)	(298,641)
<b>Other Financing Sources (Uses):</b>				
Transfers in	359,233	-	-	2,199,136
Transfers out	(2,191,673)	-	-	(366,696)
<b>Total Other Financing Sources (Uses)</b>	<b>(1,832,440)</b>	<b>-</b>	<b>-</b>	<b>1,832,440</b>
Net Change in Fund Balances	919,533	202,394	(2,762,655)	1,533,799
Fund Balances, Beginning of Year, as previously reported	30,596,789	(9,256,540)	11,350,286	7,517,573
Restatements	-	-	-	32,304
Fund Balances, Beginning of Year, as restated	30,596,789	(9,256,540)	11,350,286	7,549,877
<b>Fund Balances, End of Year</b>	<b>\$ 31,516,322</b>	<b>\$ (9,054,146)</b>	<b>\$ 8,587,631</b>	<b>\$ 9,083,676</b>

CITY OF SAN DIMAS

STATEMENT OF REVENUES,  
EXPENDITURES AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
YEAR ENDED JUNE 30, 2013

	<b>Total Governmental Funds</b>
<b>Revenues:</b>	
Taxes	\$ 19,255,366
Licenses and permits	1,143,183
Intergovernmental	1,630,406
Charges for services	1,517,383
Use of money and property	2,184,537
Fines and forfeitures	456,072
Miscellaneous	683,446
	<hr/>
<b>Total Revenues</b>	<b>26,870,393</b>
	<hr/>
<b>Expenditures:</b>	
Current:	
General government	5,251,694
Public safety	5,587,334
Community development	4,281,525
Parks and recreation	4,410,713
Public works	4,849,271
Capital outlay	1,090,810
Debt service:	
Principal retirement	703,267
Interest and fiscal charges	802,708
	<hr/>
<b>Total Expenditures</b>	<b>26,977,322</b>
	<hr/>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(106,929)
	<hr/>
<b>Other Financing Sources (Uses):</b>	
Transfers in	2,558,369
Transfers out	(2,558,369)
	<hr/>
<b>Total Other Financing Sources (Uses)</b>	<b>-</b>
	<hr/>
Net Change in Fund Balances	(106,929)
	<hr/>
Fund Balances, Beginning of Year, as previously reported	40,208,108
Restatements	32,304
	<hr/>
Fund Balances, Beginning of Year, as restated	40,240,412
	<hr/>
<b>Fund Balances, End of Year</b>	<b>\$ 40,133,483</b>
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CITY OF SAN DIMAS

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES  
YEAR ENDED JUNE 30, 2013**

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Net change in fund balances - total governmental funds	\$ (106,929)
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the costs of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.	(2,017,444)
Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position.	703,267
Accrued interest for long-term liabilities. This is the net change in accrued interest for the current period.	(97,894)
Compensated absences expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.	211,646
Revenues reported as unavailable revenue in the governmental funds and recognized in the statement of activities. These are included in the intergovernmental revenues in the governmental fund activity.	151,121
Extraordinary gains and (losses) - Note 11	<u>(6,155,847)</u>
<b>Change in net position of governmental activities</b>	<b><u><u>\$ (7,312,080)</u></u></b>

CITY OF SAN DIMAS

**BUDGETARY COMPARISON STATEMENT BY DEPARTMENT  
GENERAL FUND  
YEAR ENDED JUNE 30, 2013**

	<b>Budget Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget Positive (Negative)</b>
	<b>Original</b>	<b>Final</b>		
Budgetary Fund Balance, July 1	\$30,596,789	\$30,596,789	\$30,596,789	\$ -
<b>Resources (Inflows):</b>				
Taxes	10,986,770	13,901,696	15,681,186	1,779,490
Licenses and permits	527,910	527,910	1,143,183	615,273
Intergovernmental	3,002,471	87,545	186,858	99,313
Charges for services	1,365,800	1,390,800	1,458,638	67,838
Use of money and property	684,850	684,850	282,362	(402,488)
Fines and forfeitures	498,500	498,500	456,072	(42,428)
Miscellaneous	373,404	373,404	504,659	131,255
Transfers in	389,818	364,818	359,233	(5,585)
<b>Amounts Available for Appropriation</b>	<b>48,426,312</b>	<b>48,426,312</b>	<b>50,668,980</b>	<b>2,242,668</b>
<b>Charges to Appropriation (Outflow):</b>				
General government				
City council	55,220	55,220	56,119	(899)
City manager/city clerk	681,140	638,536	605,454	33,082
Administrative services	939,932	933,983	926,221	7,762
City attorney	205,000	205,000	182,258	22,742
General services	3,706,712	3,280,400	3,295,431	(15,031)
Public safety				
Law enforcement	5,612,239	5,612,239	5,472,786	139,453
Risk management/law enforcement	1,000	1,000	-	1,000
Emergency services	11,900	11,900	5,949	5,951
Community development				
Community development	399,765	368,237	425,865	(57,628)
Department services	601,628	577,090	536,855	40,235
Parks and recreation				
Facilities	584,644	584,644	570,798	13,846
Civic center	216,610	216,610	190,369	26,241
Senior center/community building	74,100	74,100	72,455	1,645
Park maintenance	267,216	271,191	284,312	(13,121)
Parkways and trees	554,404	507,444	524,678	(17,234)
Recreation	1,083,327	1,083,327	1,049,498	33,829
Swim and racquet club	482,166	482,166	436,991	45,175
Public works				
Public works	672,902	641,946	610,019	31,927
Building and safety	437,150	437,150	426,246	10,904
Equipment replacement	1,500	1,500	1,352	148
Street maintenance	737,779	697,300	600,750	96,550
Vehicle/yard maintenance	317,963	317,963	280,782	37,181
Traffic control	234,440	234,440	238,819	(4,379)
Capital outlay	165,100	165,100	166,978	(1,878)
Transfers out	764,395	764,395	2,191,673	(1,427,278)
<b>Total Charges to Appropriations</b>	<b>18,808,232</b>	<b>18,162,881</b>	<b>19,152,658</b>	<b>(989,777)</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$29,618,080</b>	<b>\$30,263,431</b>	<b>\$31,516,322</b>	<b>\$1,252,891</b>

CITY OF SAN DIMAS

**BUDGETARY COMPARISON STATEMENT  
GOLF COURSE MAINTENANCE AND OPERATION  
YEAR ENDED JUNE 30, 2013**

	<b>Budget Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget Positive (Negative)</b>
	<b>Original</b>	<b>Final</b>		
Budgetary Fund Balance, July 1	\$ (9,256,540)	\$ (9,256,540)	\$ (9,256,540)	\$ -
<b>Resources (Inflows):</b>				
Use of money and property	642,650	642,650	616,783	(25,867)
<b>Amounts Available for Appropriation</b>	<b>(8,613,890)</b>	<b>(8,613,890)</b>	<b>(8,639,757)</b>	<b>(25,867)</b>
<b>Charges to Appropriation (Outflow):</b>				
Parks and recreation	302,800	302,800	226,575	76,225
Debt service:				
Interest and fiscal charges	339,850	339,850	187,814	152,036
<b>Total Charges to Appropriations</b>	<b>642,650</b>	<b>642,650</b>	<b>414,389</b>	<b>228,261</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ (9,256,540)</b>	<b>\$ (9,256,540)</b>	<b>\$ (9,054,146)</b>	<b>\$ 202,394</b>

CITY OF SAN DIMAS

**BUDGETARY COMPARISON STATEMENT  
HOUSING AUTHORITY  
YEAR ENDED JUNE 30, 2013**

	<u>Budget Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Budgetary Fund Balance, July 1	\$ 11,350,286	\$ 11,350,286	\$ 11,350,286	\$ -
<b>Resources (Inflows):</b>				
Use of money and property	94,886	94,886	1,276,148	1,181,262
Miscellaneous	-	-	8,224	8,224
<b>Amounts Available for Appropriation</b>	<b>11,445,172</b>	<b>11,445,172</b>	<b>12,634,658</b>	<b>1,189,486</b>
<b>Charges to Appropriation (Outflow):</b>				
Community development	8,094,992	8,094,992	3,167,124	4,927,868
Capital outlay	-	-	311,335	(311,335)
Debt service:				
Principal retirement	-	-	225,000	(225,000)
Interest and fiscal charges	-	-	343,568	(343,568)
<b>Total Charges to Appropriations</b>	<b>8,094,992</b>	<b>8,094,992</b>	<b>4,047,027</b>	<b>4,047,965</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ 3,350,180</b>	<b>\$ 3,350,180</b>	<b>\$ 8,587,631</b>	<b>\$ 5,237,451</b>

CITY OF SAN DIMAS

STATEMENT OF FIDUCIARY NET POSITION  
 FIDUCIARY FUNDS  
 JUNE 30, 2013

	Trust and Agency Funds	Private- Purpose Trust Fund Successor Agency of the Former RDA
<b>Assets:</b>		
Pooled cash and investments	\$ 425,459	\$ 161,293
Land held for resale	-	777,451
Restricted assets:		
Cash and investments with fiscal agents	-	74,738
Capital assets:		
Capital assets, not being depreciated	-	425,930
<b>Total Assets</b>	<b>\$ 425,459</b>	<b>\$ 1,439,412</b>
<b>Liabilities:</b>		
Accounts payable	\$ 25,807	\$ 4,442
Accrued interest	-	40,813
Deposits payable	399,652	-
Long-term liabilities:		
Due in one year	-	615,739
Due in more than one year	-	19,095,518
<b>Total Liabilities</b>	<b>\$ 425,459</b>	<b>\$ 19,756,512</b>
<b>Net Position:</b>		
Held in trust for other purposes		(18,317,100)
<b>Total Net Position</b>		<b>\$ (18,317,100)</b>

CITY OF SAN DIMAS

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
 FIDUCIARY FUNDS  
 YEAR ENDED JUNE 30, 2013

	<u>Private- Purpose Trust Fund Successor Agency of the Former RDA</u>
<b>Additions:</b>	
Taxes	\$ 1,728,743
<b>Total Additions</b>	<u>1,728,743</u>
<b>Deductions:</b>	
Administrative expenses	508,762
Contractual services	430,389
Interest expense	203,393
<b>Total Deductions</b>	<u>1,142,544</u>
Extraordinary gain/(loss) - (Note 11)	6,155,847
<b>Changes in Net Position</b>	<b>6,742,046</b>
Net Position - Beginning of the Year	<u>(25,059,146)</u>
<b>Net Position - End of the Year</b>	<u><b>\$ (18,317,100)</b></u>

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**I. SIGNIFICANT ACCOUNTING POLICIES**

**Note 1: Organization and Summary of Significant Accounting Policies**

**a. Description of the Reporting Entity**

The City of San Dimas, California ("City"), was incorporated on August 4, 1960, under the laws of the State of California and enjoys all the rights and privileges applicable to a General Law City. It is governed by an elected five-member board. As required by accounting principles generally accepted in the United States of America, these financial statements present the City of San Dimas (the primary government) and its component units. The component units discussed below are included in the reporting entity because their governing boards are the same as that of the primary government and because of their operational or financial relationships with the City of San Dimas.

Blended component units:

The San Dimas - La Verne Recreational Authority was created by a joint exercise of powers agreement between the cities of San Dimas and La Verne dated December 1, 1970.

The San Dimas Public Financing Authority was created by a joint exercise of powers agreement between the City of San Dimas and the San Dimas Redevelopment Agency on April 23, 1996, to facilitate the issuance of bonds from the Redevelopment Agency.

The San Dimas Public Facilities Financing Corporation was formed November 12, 1991. It is a nonprofit public benefit corporation, organized and existing under the laws of the State of California, authorized pursuant to Section 5140 of the Corporations Code, to assist the City in financing certain public facilities.

**b. Government-Wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. All fiduciary activities are reported only in the fund financial statements. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities are normally supported by taxes and intergovernmental revenues. The primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services or privileges provided by a given function or segment, and 2) grants and contributions that are

**Note 1: Organization and Summary of Significant Accounting Policies (Continued)**

restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues. Separate financial statements are provided for governmental funds and fiduciary funds even though the latter are excluded from the government-wide financial statements. The fiduciary funds are reported on the accrual basis of accounting. Major individual governmental funds are reported as separate columns in the fund financial statements.

**c. Measurement Focus, Basis of Accounting and Financial Statement Presentation**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period, with the exception of grants which has an availability period of 90 days. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The private-purpose trust fund is reported using the economic resources measurement focus and the accrual basis of accounting. The agency fund has no measurement focus but utilizes the accrual basis of accounting for reporting its assets and liabilities.

The City reports the following major governmental funds:

- The General Fund is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.
- The Golf Course Maintenance and Operation Fund accounts for the proceeds of the golf course activities that are restricted by law or administrative action to expenditures for specified purposes.
- The Housing Authority Fund accounts for housing assets of the former redevelopment agency and is engaged in providing affordable housing in the City.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2013

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**Note 1: Organization and Summary of Significant Accounting Policies (Continued)**

- Additionally, the City also reports the following fund types:

Agency Funds - These funds are used to report resources held by the City in a purely custodial capacity, which involves only the receipt, temporary investment and remittance of fiduciary resources to individuals, private organizations or other governments.

The Private-Purpose Trust Fund accounts for the assets and liabilities of the former redevelopment agency and is allocated revenue to pay estimated installment payments of enforceable obligations until obligations of the former redevelopment agency are paid in full and assets have been liquidated.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as they are needed.

**d. Assets, Liabilities and Net Position or Equity**

1. Deposits and Investments

The City's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

Investments for the City, as well as for its component units, are reported at fair value. The State Treasurer's Investment Pool operates in accordance with appropriate state laws and regulations. The reported value of the pool is the same as the fair value of the pool shares.

2. Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds."

Advances between funds, as reported in the fund financial statements, are offset by a fund balance nonspendable account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

All trade and property tax receivables are shown net of an allowance for uncollectibles.

Property tax revenue is recognized in the fiscal year for which the taxes have been levied providing they become available. Available means then due or past due and receivable within the current period, and collected within the current period or expected to be collected soon enough thereafter (not to exceed 60 days), to be used to pay liabilities of the current period. The County of Los Angeles collects property taxes for the City. Tax liens attach annually as of 12:01 A.M. on the first day in January proceeding the fiscal year for which the taxes are levied. The tax levy covers the fiscal period July 1 to June 30. All secured personal property taxes and one-half of the taxes on real property are due November 1; the second installment is due February 1.

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**JUNE 30, 2013**

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**Note 1: Organization and Summary of Significant Accounting Policies (Continued)**

All taxes are delinquent if unpaid on December 10 and April 10, respectively. Unsecured personal property taxes become due on the first of March each year and are delinquent on August 31.

3. Inventories, Prepaid Items and Land Held for Resale

All inventories are valued at cost using the first-in/first-out (FIFO) method. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

Land purchased for resale is capitalized as inventory at acquisition costs or net realizable value, if lower.

4. Policy for Eliminating Internal Activity in Government-Wide Statement of Activities

Administrative overhead charges are made to funds and programs and are thereby included in the direct expenses of those funds and programs.

5. Capital Assets

Capital assets which include property, plant, equipment and infrastructure assets (e.g., roads, bridges, sidewalks and similar items), are reported in the governmental activities column in the government-wide financial statements. Capital assets other than infrastructure assets are defined by the City as assets with an initial, individual cost of more than \$5,000 (amount not rounded) and an estimated useful life in excess of one year. Infrastructure assets have a capitalization threshold of \$50,000. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

In accordance with GASB No. 34, the City has reported general infrastructure assets acquired in the current year and prior years.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment of the primary government, as well as the component units, are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings and structures	10-25
Equipment	3-10
Improvements other than buildings	3-25
Infrastructure	20-50

**Note 1: Organization and Summary of Significant Accounting Policies (Continued)**

6. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. At this time, the City has no items that qualify under this classification.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The City has only one type of item, which arises only under a modified accrual basis of accounting that qualifies for reporting in this category. Accordingly, the item, unavailable revenue, is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenues from three sources: sales taxes, property taxes and special assessments. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

7. Compensated Absences

It is the City's policy to permit employees to accumulate earned but unused vacation and sick pay benefits.

Vacation pay is payable to employees at the time a vacation is taken or upon termination of employment. Normally an employee cannot accrue more than two and one-half times their regular annual entitlement.

Sick leave is payable when an employee is unable to work because of illness. Except for retirement, unused sick leave is forfeited upon termination. Upon retirement an employee will be paid for any unused sick leave up to the first 100 hours at full pay and the remainder will be paid at a 50% rate.

All vacation and sick leave pay is accrued when incurred in the government-wide statements. Compensated absences are paid, if matured, out of the general fund.

8. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities Statement of Net Position.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

**Note 1: Organization and Summary of Significant Accounting Policies (Continued)**

9. Fund Equity

In the fund financial statements, government funds report the following fund balance classification:

Nonspendable includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted includes amounts that are constrained on the use of resources by either (a) external creditors, grantors, contributors, or laws of regulations of other governments or (b) by law through constitutional provisions or enabling legislation.

Committed includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the City's highest authority, the City Council. The formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is through a resolution or ordinance.

Assigned includes amounts that are constrained by the City's intent to be used for specific purposes, but are neither restricted nor committed. The City Manager, Assistant City Manager and/or Finance/IS Manager are authorized to assign amounts to a specific purpose, which was established by the governing body in a minute action.

Unassigned includes the residual amounts that have not been restricted, committed, or assigned to specific purposes.

An individual governmental fund could include nonspendable resources and amounts that are restricted or unrestricted (assigned or unassigned) or any combination of those classifications. Restricted amounts are to be considered spent when an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available. Committed, assigned and unassigned amounts are considered to have been spent when an expenditure is incurred for purposes for which amounts in any of those unrestricted fund balance classifications can be used.

10. Net Position Flow Assumption

Sometimes the City will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted – net position and unrestricted – net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the City's policy to consider restricted – net position to have been depleted before unrestricted – net position is applied.

11. Fund Balance Flow Assumptions

Sometimes the City will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements a flow

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2013

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**Note 1: Organization and Summary of Significant Accounting Policies (Continued)**

assumption must be made about the order in which the resources are considered to be applied. It is the City's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

**e. Reconciliation of Government-Wide and Fund Financial Statements**

Explanation of certain differences between the governmental fund balance sheet and the government-wide statement of net position:

The governmental fund balance sheet includes reconciliation between fund balance - governmental funds and net position of governmental activities as reported in the government-wide statement of net position. One element of that reconciliation explains that "long-term debts are not due and payable in the current period and therefore, have not been included in the governmental fund activity."

The detail of the \$(12,952,133) long-term debt difference is as follows:

Long Term Debt:	
Limited obligation improvement bonds payable	\$ (32,631)
Lease Revenue Bonds	(7,015,000)
1998 Mobile Park Revenue Bonds	(5,915,000)
Bond Discount	<u>10,498</u>
Net adjustment to reduce fund balance of total governmental funds to arrive at net position of government activities	<u>\$ (12,952,133)</u>

Explanation of certain differences between the governmental fund statement of revenues, expenditures and changes in fund balances and the government-wide statement of activities:

The governmental fund statement of revenues, expenditures and changes in fund balances includes a reconciliation between net changes in fund balances - of total governmental funds and changes in net position of governmental activities as reported in the government-wide statement of activities. One element of that reconciliation explains that "governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense."

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2013

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**Note 1: Organization and Summary of Significant Accounting Policies (Continued)**

The details of this (\$2,017,444) difference are as follows:

Capital outlay	\$ 1,105,738
Depreciation expense	(3,117,382)
Loss on disposal of capital assets	<u>(5,800)</u>
Net adjustment to decrease net changes in fund balances of total government funds to arrive at changes in net position of governmental activities	<u>\$ (2,017,444)</u>

**II. STEWARDSHIP**

**Note 2: Stewardship, Compliance and Accountability**

**a. Budgetary Data**

General Budget Policies

The City Council approves each year's budget submitted by the City manager prior to the beginning of the new fiscal year. Public hearings are conducted prior to its adoption by the Council. Intradepartmental budget changes are approved by the City manager. In most cases, expenditures may not exceed appropriations at the function level. At fiscal year-end all unencumbered operating budget appropriations lapse. During the year several supplementary appropriations were necessary.

Budget Basis of Accounting

Budgets for governmental funds are adopted on a basis consistent with generally accepted accounting principles (GAAP).

**b. The following funds do not have a legally adopted budget:**

Property Development Tax:  
 East  
 Citizen's Option for Public Safety

CITY OF SAN DIMAS

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2013

**Note 2: Stewardship, Compliance and Accountability (Continued)**

**c. Excess of expenditures over appropriations within individual funds are as follows:**

Fund	Expenditures	Appropriations	Excess
Major Governmental Funds:			
General Fund:			
City council	\$ 56,119	\$ 55,220	\$ (899)
General services	3,295,431	3,280,400	(15,031)
Community development	425,865	368,237	(57,628)
Park maintenance	284,312	271,191	(13,121)
Parkways and trees	524,678	507,444	(17,234)
Traffic control	238,819	234,440	(4,379)
Capital outlay	166,978	165,100	(1,878)
Transfers out	2,191,673	764,395	(1,427,278)

**III. DETAILED NOTES ON ALL FUNDS**

**Note 3: Cash and Investments**

As of June 30, 2013, cash and investments were reported in the accompanying financial statements as follows:

Statement of Net Position:	
Cash and investments	\$ 26,999,163
Cash with fiscal agent	4,095,316
Statement of Fiduciary Net Position:	
Cash and investments	586,752
Cash with fiscal agent	74,738
	<u>74,738</u>
Total cash and investments	<u>\$ 31,755,969</u>

The City of San Dimas maintains a cash and investment pool that is available for use for all funds. Each fund type's position in the pool is reported on the combined balance sheet as cash and investments. The City has adopted an investment policy which authorizes it to invest in various investments.

**Deposits**

At June 30, 2013, the carrying amount of the City's deposits was \$1,210,249 and the bank balance was \$2,178,488. The \$968,239 difference represents outstanding checks and other reconciling items.

The California Government Code requires California banks and savings and loan associations to secure a City's deposits by pledging government securities with a value of 110% of a City's deposits. California law also allows financial institutions to secure City deposits by pledging first trust deed mortgage notes having a value of 150% of a City's total deposits. The City Treasurer may waive the collateral requirement for deposits which are fully insured up to \$250,000 by the FDIC. The collateral for deposits in federal and state

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2013

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**Note 3: Cash and Investments (Continued)**

chartered banks is held in safekeeping by an authorized Agent of Depository recognized by the State of California Department of Banking. The collateral for deposits with savings and loan associations is generally held in safekeeping by the Federal Home Loan Bank in San Francisco, California as an Agent of Depository. These securities are physically held in an undivided pool for all California public agency depositors. Under Government Code Section 53655, the placement of securities by a bank or savings and loan association with an "Agent of Depository" has the effect of perfecting the security interest in the name of the local governmental agency. Accordingly, all collateral held by California Agents of Depository are considered to be held for, and in the name of, the local governmental agency.

Investments

Under provision of the City's investment policy and in accordance with the California Government Code, the following investments are authorized:

- Securities of the U.S. Government, or its agencies
- Certificate of Deposit (or Time Deposits) placed with commercial banks and/or savings and loan companies.
- Negotiable Certificate of Deposit
- Local Agency Investment Fund (State Pool) Demand Deposits
- Repurchase Agreements (Repos)
- Passbook Savings Account Demand Deposits

Investments Authorized by Debt Agreements

The above investments do not address investment of debt proceeds held by a bond trustee. Investments of debt proceeds held by a bond trustee are governed by provisions of the debt agreements, rather than the general provisions of the California Government Code or the City's investment policy.

Investments in State Investment Pool

The City is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by California Government Code Section 16429 under the oversight of the Treasurer of the State of California. LAIF is overseen by the Local Agency Investment Advisory Board, which consists of five members in accordance with State statute. The State Treasurer's Office audits the fund annually. The fair value of the position in the investment pool is the same as the value of the pool shares.

GASB Statement No. 31

The City adopted GASB Statement No. 31, Accounting and Financial Reporting for Certain Investments and for External Investment Pools, as of July 1, 1997. GASB Statement No. 31 establishes fair value standards for investments in participating interest earning investment contracts, external investment pools, equity securities, option contracts, stock warrants and stock rights that have readily determinable fair values. Accordingly, the City reports its investments at fair value in the balance sheet. All investment income including changes in the fair value of investments is recognized as revenue in the operating statement.

Credit Risk

As of June 30, 2013, the City's investments in certificates of deposit, external investment pools and money market mutual funds are unrated.

CITY OF SAN DIMAS

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2013

**Note 3: Cash and Investments (Continued)**

Custodial Credit Risk

The custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of investment or collateral securities that are in the possession of an outside party.

The City Treasurer may waive the collateral requirement for deposits that are fully insured up to \$250,000 by the FDIC.

Concentration of Credit Risk

The City's investment policy imposes restrictions on the percentage that the City can invest in certain types of investments. As of June 30, 2013, in accordance with GASB 40 requirements, the City has not invested more than 5% of its total investments in any one issuer. Investments guaranteed by the U.S. government and investments in mutual funds and external investment pools are excluded from this requirement.

Interest Rate Risk

The City does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from interest rates. The City has elected to use the segmented time distribution method of disclosure for its interest rate risk.

As of June 30, 2013, the City had the following investments and maturities:

	Remaining Investment Maturities			Fair Value
	1 year or less	1 to 3 years	3 to 5 years	
Certificate of Deposit	\$ -	\$ 5,600,000	\$ 150,000	\$ 5,750,000
Local Agency Investment Fund	9,006,757	-	-	9,006,757
Money Market Funds	11,618,908	-	-	11,618,908
Cash with Fiscal Agents				
Money Market Mutual Funds	4,170,055	-	-	4,170,055
<b>Total</b>	<b>\$ 24,795,720</b>	<b>\$ 5,600,000</b>	<b>\$ 150,000</b>	<b>\$ 30,545,720</b>

**CITY OF SAN DIMAS**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**JUNE 30, 2013**

**Note 4: Capital Assets**

Capital asset activity for the year ended June 30, 2013, was as follows:

	Beginning Balance	Transferred from Successor Agency *	Transfers	Additions	Deletions	Ending Balance
Governmental Activities:						
Capital assets, not being depreciated:						
Land						
City	\$ 9,526,808	\$ -	\$ -	\$ -	\$ -	\$ 9,526,808
Housing	6,605,441	158,171	-	-	-	6,763,612
Total Capital Assets, Not Being Depreciated	<u>16,132,249</u>	<u>158,171</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>16,290,420</u>
Capital assets, being depreciated:						
Buildings and structures						
City	28,507,940	-	(2,966,264)	-	-	25,541,676
Housing	-	-	3,082,114	-	-	3,082,114
Equipment						
City	4,427,874	-	(115,850)	65,606	(35,952)	4,341,678
Improvements other than buildings						
City	12,415,658	-	-	68,122	-	12,483,780
Infrastructure						
City	121,015,412	-	-	972,010	(113,805)	121,873,617
Total Capital Assets, Being Depreciated	<u>166,366,884</u>	<u>-</u>	<u>-</u>	<u>1,105,738</u>	<u>(149,757)</u>	<u>167,322,865</u>
Less accumulated depreciation:						
Buildings and structures						
City	6,927,905	-	(836,516)	558,686	-	6,650,075
Housing	-	-	855,825	450,044	-	1,305,869
Equipment						
City	3,573,670	-	(19,309)	152,995	(35,952)	3,671,404
Improvements other than buildings						
City	10,359,992	-	-	265,034	-	10,625,026
Infrastructure						
City	99,021,393	-	-	1,690,623	(108,005)	100,604,011
Total Accumulated Depreciation	<u>119,882,960</u>	<u>-</u>	<u>-</u>	<u>3,117,382</u>	<u>(143,957)</u>	<u>122,856,385</u>
Total Capital Assets, Being Depreciated, Net	<u>46,483,924</u>	<u>-</u>	<u>-</u>	<u>(2,011,644)</u>	<u>(5,800)</u>	<u>44,466,480</u>
Governmental Activities Capital Assets, Net	<u>\$ 62,616,173</u>	<u>\$ 158,171</u>	<u>\$ -</u>	<u>\$ (2,011,644)</u>	<u>\$ (5,800)</u>	<u>\$ 60,756,900</u>

\* During the current year, capital assets were transferred to Housing Authority for \$158,171 for land that was subsequently determined it should not be with the Successor Agency.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2013

**Note 4: Capital Assets (Continued)**

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental Activities:	
General government	\$ 28,433
Public safety	4,553
Public works	1,850,174
Parks and recreation	<u>1,234,222</u>
 Total Depreciation Expense - Governmental Activities	 <u>\$ 3,117,382</u>

**Note 5: Pension Plan**

Plan Description

The City of San Dimas contributes to the California Public Employees Retirement System (PERS), a cost-sharing multiple-employer defined benefit plan. PERS provides retirement and disability benefits, annual cost-of-living adjustments and death benefits to plan members and beneficiaries. PERS acts as a common investment and administrative agent for participating public entities within the State of California. Benefit provisions and all other requirements are established by State statute and City ordinance. Copies of PERS' annual financial report may be obtained from their executive office: 400 P Street, Sacramento, CA 95814.

Funding Policy

Participants are required to contribute 7% of their annual covered salary. The City makes 3% of the contribution and the employees contribute 4%. The City is required to contribute at an actuarially determined rate; the current rate is 14.194% of annual covered payroll for non-safety employees. The contribution requirements of plan members and the City are established and may be amended by PERS.

Required Contribution

For the year ended June 30, 2013, the City's contribution of \$848,118 was equal to the City's required and actual contributions. The required contribution was determined as part of the June 30, 2010, actuarial valuation using the entry age normal actuarial cost method. The actuarial assumptions included (a) 7.75% investment rate of return (net of administrative expenses) and (b) projected annual salary increases that range from 3.55% to 14.45% depending on age, service, and type of employment. Both (a) and (b) include an inflation component of 3%. The actuarial value of PERS assets was determined using techniques that smooth the effects of short-term volatility in the market value of investments over a three-year period. PERS unfunded actuarial accrued liability (or surplus) is being amortized as a level percentage of projected payroll on a closed basis. The remaining amortization period at June 30, 2010 was 18 years.

Three-Year Trend Information for PERS

Fiscal Year	Required Contribution	Percentage Contributed
6/30/2011	957,790	100%
6/30/2012	1,024,579	100%
6/30/2013	848,118	100%

CITY OF SAN DIMAS

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2013

**Note 5: Pension Plan (Continued)**

For fiscal year 2012-2013, the City of San Dimas participated in risk pooling. Risk pooling consists of combining assets and liabilities across employers to produce large groups where the impact of a catastrophic demographic event is shared among all employers of the same risk pool. Participation in risk pools is mandatory for all rate plans with less than 100 active members. Mandated participation in risk pools was initially based on the active membership of each rate plan as of June 30, 2003. The implementation of risk pools was done in a way that minimizes the impact on employer contribution rates. The first year in risk pools, the employer contribution rates are almost identical to what the rates would have been outside pools. Future rates will be based on the experience of each pool. Pooling will reduce the volatility of future employer rates. Mandated participation will occur on an annual basis. If on any valuation date starting with the June 30, 2003, valuation, a rate plan has less than 100 active members, it will be mandated in one of the risk pools effective on that valuation date.

**Note 6: Long-Term Debt**

**a. The following is a schedule of changes in long-term debt of the City for the fiscal year ended June 30, 2013:**

	Outstanding July 1, 2012	Transferred from Successor Agency *	Additions	Repayments	Outstanding June 30, 2013	Due Within One Year
<u>City of San Dimas:</u>						
Compensated Absences	\$ 1,616,965	\$ -	\$ 248,683	\$ 460,329	\$ 1,405,319	\$ 400,076
1996 AD 96-1 Improvement Bonds	40,898	-	-	8,267	32,631	8,267
2010 Lease Revenue Bonds	7,485,000	-	-	470,000	7,015,000	485,000
1998 Mobile Park Housing Rev Bonds	-	6,140,000	-	225,000	5,915,000	235,000
<b>Total</b>	<b>\$ 9,142,863</b>	<b>\$ 6,140,000</b>	<b>\$ 248,683</b>	<b>\$ 1,163,596</b>	<b>14,367,950</b>	<b>\$ 1,128,343</b>
					Less: Unamortized premiums/discounts	(10,498)
					<b>Net Long-Term Debt</b>	<b>\$ 14,357,452</b>

\* During the current year, the 1998 Mobile Home Park Housing Revenue Bonds were transferred to the Housing Authority as it was subsequently determined it should not be with the Successor Agency.

**b. A description of long-term debt outstanding as of June 30, 2013, follows:**

Compensated Absences

The City's policy relating to compensated absences is described in Note 1 of the Notes to Financial Statements. This liability will be paid in future years from future resources. The outstanding liability for compensated absences accrued was \$1,405,319.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2013

**Note 6: Long-Term Debt (Continued)**

1996 Assessment District No. 96-1 Limited Obligation Improvement Bonds

On July 31, 1997, the City issued \$990,000 1996 Assessment District No. 96-1 (Puddingstone Parking District) Limited Obligation Improvement Bonds. The bonds bear interest at 6%. Interest is paid semi-annually on March 2 and September 2, starting September 2, 1997. Principal is paid annually on September 2 starting in 1997 and continuing through 2016. The bonds were issued to finance improvements in the Puddingstone Parking District. The bonds are secured by property assessments in the parking district and are a limited obligation of the City. The bonds bear interest rates varying from 3.75% to 4.70%.

The annual requirements to amortize the outstanding bond indebtedness as of June 30, 2013, including interest, are as follows:

Year Ending June 30,	AD 96-1 Improvement Bonds	
	Principal	Interest
2013-2014	\$ 8,267	\$ 1,710
2014-2015	8,267	1,214
2015-2016	8,267	718
2016-2017	7,830	235
Totals	<u>\$ 32,631</u>	<u>\$ 3,877</u>

San Dimas Public Financing Authority Lease Revenue Bonds, Series 2010

On June 2, 2010, the City of San Dimas Public Financing Authority issued \$8,395,000 Lease Revenue Bonds (Civic Center Renovation and Expansion), Series 2010. The bonds were issued to finance the expansion and renovation of the City Hall, Plaza, and Community Center. The bonds are secured by pledges of net revenue as described in the official statement.

Bond proceeds, as well as certain resources set aside for their repayment, are classified as restricted assets on the balance sheet because their use is limited by applicable bond covenants. In addition, funds have been restricted for future capital improvements by City resolution.

The bonds mature annually from June 1, 2011 to June 2, 2025, in increasing amounts from \$450,000 to \$710,000. The bonds bear interest at rates ranging from 3.0% to 4.2%. Interest is paid semi-annually on June 1 and December 1, starting December 1, 2010. Principal is paid annually on June 1 starting in 2011 and continuing through 2025.

The annual requirements to amortize the outstanding bond indebtedness as of June 30, 2013, including interest, are as follows:

CITY OF SAN DIMAS

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2013

Note 6: Long-Term Debt (Continued)

Fiscal Year Ending June 30	PFA Lease Revenue Bonds, Series 2010	
	Principal	Interest
2013-2014	\$ 485,000	\$ 255,020
2014-2015	500,000	240,470
2015-2016	515,000	225,470
2016-2017	530,000	210,020
2017-2018	550,000	193,060
2018-2023	3,045,000	656,278
2023-2025	1,390,000	87,690
Totals	<u>\$ 7,015,000</u>	<u>\$ 1,868,008</u>

1998 Mobile Home Park Housing Revenue Bonds

On June 18, 1998 the City of San Dimas Housing Authority issued \$8,075,000 of Mobile Home Park Revenue Bonds, Series 1998A. The bonds were issued pursuant to an Indenture of Trust, dated as of June 1, 1998, between the Authority and the U.S. Bank Trust National Association, as trustee. The bonds were issued to finance the Authority's acquisition of a mobile home park known as Charter Oak Mobile Home Estates, and to finance certain capital improvement thereto. The bonds bear interest rates varying from 4.4% to 5.7%. Interest on the bonds is payable semi-annually on January 1 and July 1 of each year, commencing January 1, 1999. Principal maturities on serial bonds begin July 1, 1999, and continue annually through July 1, 2028.

The bonds are special limited obligations of the Authority, secured and payable from net operating revenues arising from the operation of the Project and Housing Set-Aside Revenues pledged by the Agency under the Housing Assistance Agreement dated as of June 1, 1998, by and between the Authority and the Agency.

The annual requirements to amortize the outstanding bond indebtedness as of June 30, 2013, including interest, are as follows:

Year Ending June 30,	1998 Mobile Home Park Revenue Bonds	
	Principal	Interest
2013-2014	\$ 235,000	\$ 330,458
2014-2015	250,000	316,635
2015-2016	265,000	301,958
2016-2017	280,000	286,425
2017-2018	295,000	270,000
2018-2023	1,745,000	1,070,603
2023-2028	2,305,000	497,183
2028-2029	540,000	15,390
Totals	<u>\$ 5,915,000</u>	<u>\$ 3,088,652</u>

**CITY OF SAN DIMAS**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**JUNE 30, 2013**

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**Note 7: Interfund Receivables, Payables and Transfers**

Advances To/From Other Funds

	<u>Advances From Other Funds</u>
	Golf Course Maintenance and Operations
<u>Advances To Other Funds</u>	<u>                    </u>
General Fund	<u>\$ 9,286,995</u>

The City of San Dimas has outstanding loans that were made in the 1980's to the Golf Course Maintenance and Operations Fund that bear interest at 2% per annum. The annual payments are based on the cash available, once excess revenue over expenditures is calculated at year-end. As of June 30, 2013, principal and accrued unpaid interest owed on those loans was \$9,286,995.

Interfund Transfers

	<u>Transfers Out</u>		
	General	Nonmajor	
	Fund	Funds	Total
<u>Transfers In</u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
General Fund	\$ -	\$ 359,233	\$ 359,233
Nonmajor Funds	2,191,673	7,463	2,199,136
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total	<u>\$ 2,191,673</u>	<u>\$ 366,696</u>	<u>\$ 2,558,369</u>

The City uses the Equipment Replacement Fund, the Infrastructure Replacement Fund, Community Park Development Fund and the Civic Center Expansion Fund to account for some of its capital projects. The funding sources for those projects were reported as transfers from the General Fund for \$2,191,673.

The nonmajor funds transferred \$366,696 for administrative costs, capital projects, and to temporary resolve deficit cash balances.

**Note 8: Commitments and Contingencies**

Construction Commitments

There were no material construction commitments outstanding at June 30, 2013.

Litigation

At June 30, 2013, the City was involved as a defendant in several lawsuits arising out of the ordinary conduct of its affairs. It is the opinion of City management that settlements of these lawsuits, including losses for claims that are incurred but not reported, if any, will not have a material effect on the financial position of the City.

**IV. OTHER DISCLOSURES**

**Note 9: Self-Insurance Obligations**

**a. Description of Self-Insurance Pool Pursuant to Joint Powers Agreement**

The City of San Dimas is a member of the CALIFORNIA JOINT POWERS INSURANCE AUTHORITY (Authority). The Authority is composed of 122 California public entities and is organized under a joint powers agreement pursuant to California Government Code §6500 et seq. The purpose of the Authority is to arrange and administer programs for the pooling of self-insured losses, to purchase excess insurance or reinsurance, and to arrange for group purchased insurance for property and other lines of coverage. The California JPIA began covering claims of its members in 1978. Each member government has an elected official as its representative on the Board of Directors. The Board operates through a nine-member Executive Committee.

**b. Self-Insurance Programs of the Authority**

Each member pays an annual contribution to cover estimated losses for the coverage period. This initial funding is paid at the beginning of the coverage period. After the close of the coverage period, outstanding claims are valued. A retrospective deposit computation is then conducted annually thereafter until all claims incurred during the coverage period are closed on a pool-wide basis. This subsequent cost re-allocation among members based on actual claim development can result in adjustments of either refunds or additional deposits required.

The total funding requirement for self-insurance programs is estimated using actuarial models and pre-funded through the annual contribution. Costs are allocated to individual agencies based on exposure (payroll) and experience (claims) relative to other members of the risk-sharing pool. Additional information regarding the cost allocation methodology is provided below.

**General Liability**

In the liability program claims are pooled separately between police and non-police exposures. (1) The payroll of each member is evaluated relative to the payroll of other members. A variable credibility factor is determined for each member, which establishes the weight applied to payroll and the weight applied to losses within the formula. (2) The first layer of losses includes incurred costs up to \$30,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the first layer. (3) The second layer of losses includes incurred costs from \$30,000 to \$750,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the second layer. (4) Incurred costs in excess of \$750,000 up to the reinsurance attachment point of \$5 million are distributed based on the outcome of cost allocation within the first and second loss layers. (5) Costs of covered claims from \$5 million to \$10 million are paid under a reinsurance contract subject to a \$2.5 million annual aggregate deductible. The \$2.5 million annual aggregate deductible is fully covered under a separate policy; as such no portion of it is retained by the Authority. Costs of covered claims from \$10 million to \$15 million are paid under two reinsurance contracts subject to a combined \$3 million annual aggregate deductible. The \$3.0 million annual aggregate deductible is fully retained by the Authority. (6) Costs of covered claims from \$15 million up to \$50 million are covered through excess insurance policies.

**Note 9: Self-Insurance Obligations (Continued)**

The overall coverage limit for each member including all layers of coverage is \$50 million per occurrence.

Costs of covered claims for subsidence losses are paid by reinsurance and excess insurance with a pooled sub-limit of \$25 million per occurrence. This \$25 million subsidence sub-limit is composed of (a) \$5 million retained within the pool's SIR, (b) \$10 million in reinsurance and (c) \$10 million in excess insurance. The excess insurance layer has a \$10 million annual aggregate.

**Workers' Compensation**

In the workers' compensation program claims are pooled separately between public safety (police and fire) and non-public safety exposures. (1) The payroll of each member is evaluated relative to the payroll of other members. A variable credibility factor is determined for each member, which establishes the weight applied to payroll and the weight applied to losses within the formula. (2) The first layer of losses includes incurred costs up to \$50,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the first layer. (3) The second layer of losses includes incurred costs from \$50,000 to \$100,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the second layer. (4) Incurred costs in excess of \$100,000 up to the reinsurance attachment point of \$2 million are distributed based on the outcome of cost allocation within the first and second loss layers. (5) Costs of covered claims from \$2 million up to statutory limits are paid under a reinsurance policy. Protection is provided per statutory liability under California Workers' Compensation Law.

Employer's Liability losses are pooled among members to \$2 million. Coverage from \$2 million to \$5 million is purchased as part of a reinsurance policy, and Employer's Liability losses from \$5 million to \$10 million are pooled among members.

**c. Purchased Insurance**

**Pollution Legal Liability Insurance**

The City of San Dimas participates in the pollution legal liability insurance program (formerly called environmental insurance) which is available through the Authority. The policy covers sudden and gradual pollution of scheduled property, streets, and storm drains owned by the City of San Dimas. Coverage is on a claims-made basis. There is a \$50,000 deductible. The Authority has a limit of \$50 million for the 3-year period from July 1, 2011 through July 1, 2014. Each member of the Authority has a \$10 million sub-limit during the 3-year term of the policy.

**Property Insurance**

The City of San Dimas participates in the all-risk property protection program of the Authority. This insurance protection is underwritten by several insurance companies. City of San Dimas property is currently insured according to a schedule of covered property submitted by the City of San Dimas to the Authority. City of San Dimas property currently has all-risk property insurance protection in the amount of \$41,482,496. There is a \$5,000 deductible per occurrence except for non-emergency vehicle insurance which has a \$1,000 deductible. Premiums for the coverage are paid annually and are not subject to retrospective adjustments.

CITY OF SAN DIMAS

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2013

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**Note 9: Self-Insurance Obligations (Continued)**

Earthquake and Flood Insurance

The City of San Dimas purchases earthquake and flood insurance on a portion of its property. The earthquake insurance is part of the property protection insurance program of the Authority. City of San Dimas property currently has earthquake protection in the amount of \$33,328,910. There is a deductible of 5% per unit of value with a minimum deductible of \$100,000. Premiums for the coverage are paid annually and are not subject to retrospective adjustments.

Crime Insurance

The City of San Dimas purchases crime insurance coverage in the amount of \$1,000,000 with a \$2,500 deductible. The fidelity coverage is provided through the Authority. Premiums are paid annually and are not subject to retrospective adjustments.

**d. Adequacy of Protection**

During the past three fiscal years, none of the above programs of protection experienced settlements or judgments that exceeded pooled or insured coverage. There were also no significant reductions in pooled or insured liability coverage in 2012-13.

**Note 10: Fund Equity and Net Position Restatements**

Beginning fund balance has been restated as follows:

Major governmental funds:		
Non-Major governmental funds:		
Infrastructure Replacement		
To correct prior years accounts payable	\$	4,871
Air Quality Management District		
To correct prior years accounts receivable		(137)
Proposition A Local Transit		
To correct prior years accounts payable		265
Transportation Proposition C		
To correct prior years accounts payable		11,125
Measure R Transit		
To correct prior years accounts payable		16,180
Total Governmental Funds:	\$	<u>32,304</u>

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2013

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**Note 11: Successor Agency Trust for Assets of Former Redevelopment Agency**

The California Supreme Court decision impacted the reporting entity of the City of San Dimas that previously had reported a redevelopment agency within the reporting entity of the City as a blended component unit.

The Bill provided that upon dissolution of a redevelopment agency, either the city or another unit of local government will agree to serve as the “successor agency” to hold the assets until they are distributed to other units of state and local government. On January 10, 2012, the City Council elected to become the Successor Agency for the former redevelopment agency in accordance with the Bill as part of City resolution number 2012-02.

After enactment of the law, which occurred on June 28, 2011, redevelopment agencies in the State of California cannot enter into new projects, obligations or commitments. Subject to the control of a newly established oversight board, remaining assets can only be used to pay enforceable obligations in existence at the date of dissolution (including the completion of any unfinished projects that were subject to legally enforceable contractual commitments).

Successor agencies will only be allocated revenue in the amount that is necessary to pay the estimated annual installment payments on enforceable obligations of the former redevelopment agency until all enforceable obligations of the prior redevelopment agency have been paid in full and all assets have been liquidated.

In accordance with the timeline set forth in the Bill (as modified by the California Supreme Court on December 29, 2011) all redevelopment agencies in the State of California were dissolved and ceased to operate as a legal entity as of February 1, 2012. After the date of dissolution, the assets and activities of the dissolved redevelopment agency are reported in a fiduciary fund (private-purpose trust fund) in the financial statements of the City.

**a. Cash and investments**

Cash and investments reported in the accompanying financial statements consisted of the following:

Cash and investments pooled with the City	\$ 161,293
Cash and investments with fiscal agent	<u>74,738</u>
	<u>\$ 236,031</u>

CITY OF SAN DIMAS

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2013

**Note 11: Successor Agency Trust for Assets of Former Redevelopment Agency (Continued)**

**b. Capital Assets**

An analysis of capital assets as of June 30, 2013, follows:

	Balance July 1, 2012	Transfers to Housing Authority*	Additions	Deletions	Balance June 30, 2013
Capital assets, not being depreciated:					
Land	\$ 584,101	\$ (158,171)	\$ -	\$ -	\$ 425,930
Total capital assets not being depreciated	584,101	(158,171)	-	-	425,930
Total capital assets	\$ 584,101	\$ (158,171)	\$ -	\$ -	\$ 425,930

\* During the current year, capital assets were transferred to Housing Authority for \$158,171 for land that was subsequently determined it should not be with the Successor Agency.

**c. Long-Term Debt**

The following debt was transferred from the Redevelopment Agency to the Successor Agency as of February 1, 2012 as a result of the dissolution.

A description of long-term debt outstanding (excluding defeased debt) of the Successor Agency as of June 30, 2013, follows:

	Balance July 1, 2012	Transfers to Housing Authority *	Additions	Repayments	Balance June 30, 2013	Due Within One Year
<b>Fiduciary Funds:</b>						
City Loans	\$ 14,630,305	\$ -	\$ -	\$ -	\$ 14,630,305	\$ -
SERAF Loan	1,251,330	-	-	-	1,251,330	-
Walker House Loan	1,492,469	-	-	57,847	1,434,622	60,739
1991 Tax Allocation Refunding Bonds	300,000	-	-	50,000	250,000	55,000
1998 Tax Allocation Revenue Bonds	2,620,000	-	-	475,000	2,145,000	500,000
1998 Mobile Home Park Housing Rev Bonds	6,140,000	(6,140,000)	-	-	-	-
<b>Total Fiduciary Funds</b>	<b>\$ 26,434,104</b>	<b>\$ (6,140,000)</b>	<b>\$ -</b>	<b>\$ 582,847</b>	<b>\$ 19,711,257</b>	<b>\$ 615,739</b>

\* During the current year, the 1998 Mobile Home Park Housing Revenue Bonds were transferred to the Housing Authority as it was subsequently determined it should not be with the Successor Agency.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2013

**Note 11: Successor Agency Trust for Assets of Former Redevelopment Agency (Continued)**

City Loan

The City of San Dimas made loans with to the Former Redevelopment Agency that bear interest at rates up to 8% per annum depending upon when the loan was initiated. The City may demand payment of all or a portion of the principal balance at any time as funds become available; however, such demands are not anticipated within the next fiscal year. As of June 30, 2013, principal and accrued unpaid interest owed on those loans was \$14,630,305.

Supplemental Education Revenue Augmentation Fund (SERAF) Loan

On July 23, 2009, the State adopted legislation, requiring a shift of monies during fiscal years 2009-2010 and 2010-2011 to be deposited into the County "Supplemental" Educational Revenue Augmentation Fund (SERAF). In order to make this payment advances totaling \$1,251,330 were made for fiscal year 2010-2011 from the Low and Moderate Housing fund to the Tax Increment Fund of the former Redevelopment Agency. This liability was transferred to the Successor Agency upon dissolution of the redevelopment agency.

Walker House Loan

The Walker House LLC loaned the Agency \$1,650,000 for Agency operations. The note bears interest of 5.5% with annual principal and interest payments due June 30 each year with the first payment date of June 30, 2009. The term of the note is 20 years. The balance outstanding at June 30, 2013, is \$1,434,622. This liability was transferred to the Successor Agency upon dissolution of the redevelopment agency.

The following schedule illustrates the debt service requirements to maturity as of June 30, 2013:

Fiscal Year Ending June 30	Walker House Loan	
	Principal	Interest
2013-2014	\$ 60,739	\$ 71,731
2014-2015	63,776	68,694
2015-2016	66,965	65,505
2016-2017	70,313	62,157
2017-2018	73,829	58,641
2018-2023	428,349	234,003
2023-2028	546,694	115,658
2028-2033	123,957	6,198
Totals	<u>\$ 1,434,622</u>	<u>\$ 682,587</u>

1991 Tax Allocation Refunding Bonds, Creative Growth Redevelopment Project

On April 1, 1991, the Agency issued \$8,020,000 of Creative Growth Redevelopment Project 1991 Tax Allocation Refunding Bonds to advance refund \$4,750,000 of outstanding 1985 Tax Allocation Refunding Bonds and \$3,070,000 of outstanding 1987 Tax Allocation Subordinated Bonds. As a result, the 1985 and 1987 Series Bonds are considered to be defeased and the liability for those bonds has been removed from the City's Long-Term Debt. Interest on the bonds is payable semi-annually each September 1 and March 1 beginning September 1, 1991. The bonds bear interest rates varying from 5.75% to 6.75%. Principal maturities on serial bonds begin

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**JUNE 30, 2013**

**Note 11: Successor Agency Trust for Assets of Former Redevelopment Agency (Continued)**

September 1, 1992, and continue on September 1 of each year through September 1, 2005; term bonds are due September 1, 2016. The bonds are not a debt of the City of San Dimas, the State of California or any of its political subdivisions, and neither said city, said state nor any of its political subdivisions is liable therefore. The interest on and principal of the bonds are payable solely from tax revenues allocated to the Agency from the project area as defined in the resolution. On July 1, 1998, \$2,965,000 of these bonds was defeased by the issuance of the 1998 Series A Creative

Growth Tax Allocation Bonds. This liability was transferred to the Successor Agency upon dissolution of the redevelopment agency.

The annual requirements to amortize the outstanding bond indebtedness as of June 30, 2013, including interest, are as follows:

Year Ending June 30,	1991 Creative Growth Tax Allocation Refunding Bonds	
	Principal	Interest
2013-2014	\$ 55,000	\$ 15,019
2014-2015	60,000	11,138
2015-2016	65,000	6,919
2016-2017	70,000	2,363
Totals	<u>\$ 250,000</u>	<u>\$ 35,439</u>

1998 Creative Growth Tax Allocation Bonds

On July 1, 1998, the Agency issued \$5,950,000 of Creative Growth Redevelopment Project Tax Allocation Bonds, 1998 Series A, to partially advance refund the Agency's previously issued Creative Growth Redevelopment Project 1991 Tax Allocation Refunding Bonds, Series A and to provide financing for redevelopment purposes within the Redevelopment Project. The bonds bear interest rates varying from 3.75% to 5.00%. Interest on the bonds is payable semi-annually each March 1 and September 1 beginning September 1, 1998. Principal maturities on serial bonds begin September 1, 1999, and continue annually through September 1, 2006; term bonds are due September 1, 2016. The interest on and principal of the bonds are payable solely from tax revenues allocated to the Agency from the project area as defined in the resolution. This liability was transferred to the Successor Agency upon dissolution of the redevelopment agency.

The annual requirements to amortize the outstanding bond indebtedness as of June 30, 2013, including interest, are as follows:

Year Ending June 30,	1998 Tax Allocation Bonds	
	Principal	Interest
2013-2014	\$ 500,000	\$ 94,750
2014-2015	520,000	69,250
2015-2016	550,000	42,500
2016-2017	575,000	14,375
Totals	<u>\$ 2,145,000</u>	<u>\$ 220,875</u>

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2013

**Note 11: Successor Agency Trust for Assets of Former Redevelopment Agency (Continued)**

Pledged Revenue

The City pledged, as security for bonds issued, either directly or through the Financing Authority, a portion of tax increment revenue (including Low and Moderate Income Housing set-aside and pass through allocations) that it receives. The bonds issued were to provide financing for various capital projects, accomplish Low and Moderate Income Housing projects and to defease previously issued bonds. Assembly Bill 1X 26 provided that upon dissolution of the Redevelopment Agency, property taxes allocated to redevelopment agencies no longer are deemed tax increment but rather property tax revenues and will be allocated first to successor agencies to make payments on the indebtedness incurred by the dissolved redevelopment agency. Total principal and interest remaining on the debt is \$2,651,314 with annual debt service requirements as indicated above. For the current year, the total property tax revenue recognized by the Successor Agency for the payment of indebtedness incurred by the dissolved redevelopment agency was \$1,728,743 and the debt service obligation on the bonds was \$662,688.

Non-Obligation Debt

The following issues of Residential Mortgage Revenue Bonds, Certificates of Participation and Industrial Development Revenue Bonds were not reflected in the City's Long-Term Debt because these bonds are special obligations payable solely from and secured by specific revenue sources described in the bond resolutions and official statements of the respective issues. Neither the faith and credit nor the taxing power of the City, the Redevelopment Agency, the Successor Agency, the State of California or any political subdivision thereof is pledged for the payment of these bonds:

<u>Title</u>	<u>Original Amount</u>
San Dimas Redevelopment Agency Floating Rate Monthly Demand Commercial Development Refunding Revenue Bonds mature on December 1, 2014.	\$ 5,000,000
Industrial Development Authority of the Redevelopment Agency of the City of San Dimas, 1985 Industrial Development Revenue Bonds mature on December 1, 2015.	8,500,000
Industrial Development Authority of the Redevelopment Agency of the City of San Dimas, Variable Rate Demand Industrial Development Revenue Bonds, Series 1989 mature on July 1, 2014.	<u>2,500,000</u>
Total	<u>\$ 16,000,000</u>

**d. Insurance**

The Successor Agency is covered under the City of San Dimas's insurance policies. Therefore, the limitation and self-insured retentions applicable to the City also apply to the Successor Agency. Additional information as to coverage and self-insured retentions can be found in Note 9.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2013

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**Note 11: Successor Agency Trust for Assets of Former Redevelopment Agency (Continued)**

**e. Commitments and Contingencies**

At June 30, 2012, the Successor Agency was involved as a defendant in several lawsuits arising out of the ordinary conduct of its affairs. It is the opinion of management that settlements of these lawsuits, including losses for claims that are incurred but not reported, if any, will not have a material effect on the financial position of the Successor Agency.

**f. Extraordinary gain/(loss)**

With the dissolution of the former redevelopment agency there was considerable uncertainty regarding how certain items should be reported in financial statements and as to what items constituted enforceable obligations and valid asset transfers. Subsequently, and with the State of California Department of Finance, certain items were moved to the City's Housing Authority rather than the Successor Agency. These items have been treated as an extraordinary item for the transfer of the 1998 Mobile Home Park Housing Revenue Bonds for \$6,140,000 and related accrued interest at June 30, 2013 for \$174,018. In addition, \$158,171 in land was transferred to the Housing Authority.

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CITY OF SAN DIMAS

COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
JUNE 30, 2013

	<u>Special Revenue Funds</u>			
	<u>Gas Tax</u>	<u>Sewer Expansion</u>	<u>City Wide Lighting District</u>	<u>Landscape Parcel Tax</u>
<b>Assets:</b>				
Pooled cash and investments	\$ 1,091,325	\$ 1,008,380	\$ 1,822,216	\$ 138,962
Receivables:				
Accounts	-	2,147	-	690
Taxes	-	375	19,605	9,946
Deferred loans	-	-	-	-
Grants	-	-	-	-
Cash and investments with fiscal agents	-	-	-	-
<b>Total Assets</b>	<b><u>\$ 1,091,325</u></b>	<b><u>\$ 1,010,902</u></b>	<b><u>\$ 1,841,821</u></b>	<b><u>\$ 149,598</u></b>
<b>Liabilities, Deferred inflows of Resources, and Fund Balances:</b>				
<b>Liabilities:</b>				
Accounts payable	\$ 377,128	\$ 13,332	\$ 48,337	\$ 63,001
Deposits payable	-	-	-	-
<b>Total Liabilities</b>	<b><u>377,128</u></b>	<b><u>13,332</u></b>	<b><u>48,337</u></b>	<b><u>63,001</u></b>
<b>Deferred inflows of resources:</b>				
Unavailable revenues	-	-	-	-
<b>Total Deferred inflows of Resources</b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>Fund Balances:</b>				
<b>Restricted for:</b>				
Parks and recreation	-	-	-	-
Public works	714,197	-	1,793,484	86,597
Debt service	-	-	-	-
<b>Committed to:</b>				
Parks and recreation	-	-	-	-
Public works	-	997,570	-	-
<b>Unassigned</b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>Total Fund Balances</b>	<b><u>714,197</u></b>	<b><u>997,570</u></b>	<b><u>1,793,484</u></b>	<b><u>86,597</u></b>
<b>Total Liabilities, deferred inflows of resources, and Fund Balances</b>	<b><u>\$ 1,091,325</u></b>	<b><u>\$ 1,010,902</u></b>	<b><u>\$ 1,841,821</u></b>	<b><u>\$ 149,598</u></b>

CITY OF SAN DIMAS

COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
JUNE 30, 2013

(Continued)

	<u>Special Revenue Funds</u>			
	<u>Infrastructure Replacement</u>	<u>Community Wide</u>	<u>North &amp; West</u>	<u>East</u>
<b>Assets:</b>				
Pooled cash and investments	\$ 1,954,639	\$ 268,693	\$ 277,434	\$ 261,250
Receivables:				
Accounts	-	-	-	-
Taxes	-	-	-	-
Deferred loans	-	-	-	-
Grants	299,902	-	-	-
Cash and investments with fiscal agents	-	-	-	-
<b>Total Assets</b>	<b><u>\$ 2,254,541</u></b>	<b><u>\$ 268,693</u></b>	<b><u>\$ 277,434</u></b>	<b><u>\$ 261,250</u></b>
<b>Liabilities, Deferred inflows of Resources, and Fund Balances:</b>				
<b>Liabilities:</b>				
Accounts payable	\$ 500,327	\$ 15,188	\$ -	\$ -
Deposits payable	-	-	-	-
<b>Total Liabilities</b>	<b><u>500,327</u></b>	<b><u>15,188</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>Deferred inflows of resources:</b>				
Unavailable revenues	231,826	-	-	-
<b>Total Deferred inflows of Resources</b>	<b><u>231,826</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>Fund Balances:</b>				
<b>Restricted for:</b>				
Parks and recreation	-	-	-	-
Public works	-	-	-	-
Debt service	-	-	-	-
<b>Committed to:</b>				
Parks and recreation	-	253,505	-	-
Public works	1,522,388	-	277,434	261,250
<b>Unassigned</b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>Total Fund Balances</b>	<b><u>1,522,388</u></b>	<b><u>253,505</u></b>	<b><u>277,434</u></b>	<b><u>261,250</u></b>
<b>Total Liabilities, deferred inflows of resources, and Fund Balances</b>	<b><u>\$ 2,254,541</u></b>	<b><u>\$ 268,693</u></b>	<b><u>\$ 277,434</u></b>	<b><u>\$ 261,250</u></b>

CITY OF SAN DIMAS

COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
JUNE 30, 2013

	<u>Special Revenue Funds</u>			
	<u>Civic Center Parking District</u>	<u>Housing &amp; Community Development</u>	<u>Citizen's Option For Public Safety</u>	<u>Air Quality Management District</u>
<b>Assets:</b>				
Pooled cash and investments	\$ -	\$ -	\$ 5,670	\$ 74,272
Receivables:				
Accounts	-	-	-	10,581
Taxes	-	-	-	-
Deferred loans	-	369,543	-	-
Grants	-	-	-	-
Cash and investments with fiscal agents	-	-	-	-
<b>Total Assets</b>	<b>\$ -</b>	<b>\$ 369,543</b>	<b>\$ 5,670</b>	<b>\$ 84,853</b>
<b>Liabilities, Deferred inflows of Resources, and Fund Balances:</b>				
<b>Liabilities:</b>				
Accounts payable	\$ 119	\$ -	\$ 5,670	\$ 118
Deposits payable	-	-	-	-
<b>Total Liabilities</b>	<b>119</b>	<b>-</b>	<b>5,670</b>	<b>118</b>
<b>Deferred inflows of resources:</b>				
Unavailable revenues	-	369,543	-	-
<b>Total Deferred inflows of Resources</b>	<b>-</b>	<b>369,543</b>	<b>-</b>	<b>-</b>
<b>Fund Balances:</b>				
<b>Restricted for:</b>				
Parks and recreation	-	-	-	-
Public works	-	-	-	84,735
Debt service	-	-	-	-
<b>Committed to:</b>				
Parks and recreation	-	-	-	-
Public works	-	-	-	-
<b>Unassigned</b>	<b>(119)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Fund Balances</b>	<b>(119)</b>	<b>-</b>	<b>-</b>	<b>84,735</b>
<b>Total Liabilities, deferred inflows of resources, and Fund Balances</b>	<b>\$ -</b>	<b>\$ 369,543</b>	<b>\$ 5,670</b>	<b>\$ 84,853</b>

CITY OF SAN DIMAS

COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
JUNE 30, 2013

(Continued)

	<u>Special Revenue Funds</u>			
	<u>Proposition A Local Transit</u>	<u>Transportation Proposition C</u>	<u>Open Space Maintenance District</u>	<u>Measure R Transit</u>
<b>Assets:</b>				
Pooled cash and investments	\$ 608,728	\$ 1,261,559	\$ 18,591	\$ 474,999
Receivables:				
Accounts	-	-	-	-
Taxes	-	-	449	-
Deferred loans	-	-	-	-
Grants	-	-	-	-
Cash and investments with fiscal agents	-	-	-	-
<b>Total Assets</b>	<b><u>\$ 608,728</u></b>	<b><u>\$ 1,261,559</u></b>	<b><u>\$ 19,040</u></b>	<b><u>\$ 474,999</u></b>
<b>Liabilities, Deferred inflows of Resources, and Fund Balances:</b>				
<b>Liabilities:</b>				
Accounts payable	\$ 11,919	\$ -	\$ 5,934	\$ -
Deposits payable	222	-	-	-
<b>Total Liabilities</b>	<b><u>12,141</u></b>	<b><u>-</u></b>	<b><u>5,934</u></b>	<b><u>-</u></b>
<b>Deferred inflows of resources:</b>				
Unavailable revenues	-	-	-	-
<b>Total Deferred inflows of Resources</b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>Fund Balances:</b>				
<b>Restricted for:</b>				
Parks and recreation	-	-	13,106	-
Public works	596,587	1,261,559	-	474,999
Debt service	-	-	-	-
<b>Committed to:</b>				
Parks and recreation	-	-	-	-
Public works	-	-	-	-
<b>Unassigned</b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>Total Fund Balances</b>	<b><u>596,587</u></b>	<b><u>1,261,559</u></b>	<b><u>13,106</u></b>	<b><u>474,999</u></b>
<b>Total Liabilities, deferred inflows of resources, and Fund Balances</b>	<b><u>\$ 608,728</u></b>	<b><u>\$ 1,261,559</u></b>	<b><u>\$ 19,040</u></b>	<b><u>\$ 474,999</u></b>

CITY OF SAN DIMAS

COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
JUNE 30, 2013

	<u>Capital Projects Fund</u>	<u>Debt Service Funds</u>	<u>Total Governmental Funds</u>
	<u>Civic Center Expansion</u>	<u>Assessment District 96-1</u>	
<b>Assets:</b>			
Pooled cash and investments	\$ -	\$ 3,262	\$ 9,269,980
Receivables:			
Accounts	-	-	13,418
Taxes	-	-	30,375
Deferred loans	-	-	369,543
Grants	-	-	299,902
Cash and investments with fiscal agents	743,122	-	743,122
<b>Total Assets</b>	<b>\$ 743,122</b>	<b>\$ 3,262</b>	<b>\$ 10,726,340</b>
<b>Liabilities, Deferred inflows of Resources, and Fund Balances:</b>			
<b>Liabilities:</b>			
Accounts payable	\$ -	\$ -	\$ 1,041,073
Deposits payable	-	-	222
<b>Total Liabilities</b>	<b>-</b>	<b>-</b>	<b>1,041,295</b>
<b>Deferred inflows of resources:</b>			
Unavailable revenues	-	-	601,369
<b>Total Deferred inflows of Resources</b>	<b>-</b>	<b>-</b>	<b>601,369</b>
<b>Fund Balances:</b>			
<b>Restricted for:</b>			
Parks and recreation	-	-	13,106
Public works	-	-	5,012,158
Debt service	743,122	3,262	746,384
<b>Committed to:</b>			
Parks and recreation	-	-	253,505
Public works	-	-	3,058,642
<b>Unassigned</b>	<b>-</b>	<b>-</b>	<b>(119)</b>
<b>Total Fund Balances</b>	<b>743,122</b>	<b>3,262</b>	<b>9,083,676</b>
<b>Total Liabilities, deferred inflows of resources, and Fund Balances</b>	<b>\$ 743,122</b>	<b>\$ 3,262</b>	<b>\$ 10,726,340</b>

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CITY OF SAN DIMAS

COMBINING STATEMENT OF REVENUES,  
EXPENDITURES AND CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS  
YEAR ENDED JUNE 30,2013

	Special Revenue Funds			
	Gas Tax	Sewer Expansion	City Wide Lighting District	Landscape Parcel Tax
<b>Revenues:</b>				
Taxes	\$ -	\$ 7,692	\$ 1,100,282	\$ 792,640
Intergovernmental	866,449	-	7,745	17,564
Charges for services	-	58,745	-	-
Use of money and property	2,569	-	-	-
Miscellaneous	-	-	-	-
<b>Total Revenues</b>	<b>869,018</b>	<b>66,437</b>	<b>1,108,027</b>	<b>810,204</b>
<b>Expenditures:</b>				
Current:				
General government	-	-	-	-
Public safety	-	-	-	-
Community development	-	-	-	-
Parks and recreation	-	-	-	819,310
Public works	803,106	50,656	720,877	-
Capital outlay	-	-	65,080	-
Debt service:				
Principal retirement	-	-	-	-
Interest and fiscal charges	-	-	-	-
<b>Total Expenditures</b>	<b>803,106</b>	<b>50,656</b>	<b>785,957</b>	<b>819,310</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	65,912	15,781	322,070	(9,106)
<b>Other Financing Sources (Uses):</b>				
Transfers in	-	-	-	-
Transfers out	(225,000)	-	(95,000)	-
<b>Total Other Financing Sources (Uses)</b>	<b>(225,000)</b>	<b>-</b>	<b>(95,000)</b>	<b>-</b>
Net Change in Fund Balances	(159,088)	15,781	227,070	(9,106)
Fund Balances, Beginning of Year	873,285	981,789	1,566,414	95,703
Restatements	-	-	-	-
Fund Balances, Beginning of Year, as Restated	873,285	981,789	1,566,414	95,703
<b>Fund Balances, End of Year</b>	<b>\$ 714,197</b>	<b>\$ 997,570</b>	<b>\$ 1,793,484</b>	<b>\$ 86,597</b>

## CITY OF SAN DIMAS

**COMBINING STATEMENT OF REVENUES,  
EXPENDITURES AND CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS  
YEAR ENDED JUNE 30,2013**

(Continued)

	<b>Special Revenue Funds</b>			
	<b>Infrastructure Replacement</b>	<b>Community Wide</b>	<b>North &amp; West</b>	<b>East</b>
<b>Revenues:</b>				
Taxes	\$ -	\$ 48,738	\$ -	\$ 169,844
Intergovernmental	247,692	45,000	-	-
Charges for services	-	-	-	-
Use of money and property	-	-	-	-
Miscellaneous	170,563	-	-	-
<b>Total Revenues</b>	<b>418,255</b>	<b>93,738</b>	<b>-</b>	<b>169,844</b>
<b>Expenditures:</b>				
Current:				
General government	-	-	-	-
Public safety	-	-	-	-
Community development	151,681	-	-	-
Parks and recreation	36,300	128,780	27,390	-
Public works	346,085	-	-	-
Capital outlay	532,500	-	-	-
Debt service:				
Principal retirement	-	-	-	-
Interest and fiscal charges	-	-	-	-
<b>Total Expenditures</b>	<b>1,066,566</b>	<b>128,780</b>	<b>27,390</b>	<b>-</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(648,311)	(35,042)	(27,390)	169,844
<b>Other Financing Sources (Uses):</b>				
Transfers in	1,452,732	-	-	-
Transfers out	(6,636)	-	-	-
<b>Total Other Financing Sources (Uses)</b>	<b>1,446,096</b>	<b>-</b>	<b>-</b>	<b>-</b>
Net Change in Fund Balances	797,785	(35,042)	(27,390)	169,844
Fund Balances, Beginning of Year	719,732	288,547	304,824	91,406
Restatements	4,871	-	-	-
Fund Balances, Beginning of Year, as Restated	724,603	288,547	304,824	91,406
<b>Fund Balances, End of Year</b>	<b>\$ 1,522,388</b>	<b>\$ 253,505</b>	<b>\$ 277,434</b>	<b>\$ 261,250</b>

## CITY OF SAN DIMAS

**COMBINING STATEMENT OF REVENUES,  
EXPENDITURES AND CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS  
YEAR ENDED JUNE 30,2013**

	<b>Special Revenue Funds</b>			
	<b>Civic Center Parking District</b>	<b>Housing &amp; Community Development</b>	<b>Citizen's Option For Public Safety</b>	<b>Air Quality Management District</b>
<b>Revenues:</b>				
Taxes	\$ -	\$ -	\$ -	\$ -
Intergovernmental	14,997	103,691	100,000	40,410
Charges for services	-	-	-	-
Use of money and property	-	-	150	159
Miscellaneous	-	-	-	-
<b>Total Revenues</b>	<b>14,997</b>	<b>103,691</b>	<b>100,150</b>	<b>40,569</b>
<b>Expenditures:</b>				
Current:				
General government	-	66,474	-	-
Public safety	-	-	108,140	459
Community development	-	-	-	-
Parks and recreation	-	-	-	-
Public works	22,579	-	-	-
Capital outlay	-	-	3,161	11,756
Debt service:				
Principal retirement	-	-	-	-
Interest and fiscal charges	-	-	-	-
<b>Total Expenditures</b>	<b>22,579</b>	<b>66,474</b>	<b>111,301</b>	<b>12,215</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(7,582)	37,217	(11,151)	28,354
<b>Other Financing Sources (Uses):</b>				
Transfers in	7,463	-	-	-
Transfers out	-	(37,217)	-	(2,016)
<b>Total Other Financing Sources (Uses)</b>	<b>7,463</b>	<b>(37,217)</b>	<b>-</b>	<b>(2,016)</b>
Net Change in Fund Balances	(119)	-	(11,151)	26,338
Fund Balances, Beginning of Year	-	-	11,151	58,534
Restatements	-	-	-	(137)
Fund Balances, Beginning of Year, as Restated	-	-	11,151	58,397
<b>Fund Balances, End of Year</b>	<b>\$ (119)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 84,735</b>

## CITY OF SAN DIMAS

**COMBINING STATEMENT OF REVENUES,  
EXPENDITURES AND CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS  
YEAR ENDED JUNE 30,2013**

(Continued)

	<b>Special Revenue Funds</b>			
	<b>Proposition A Local Transit</b>	<b>Transportation Proposition C</b>	<b>Open Space Maintenance District</b>	<b>Measure R Transit</b>
<b>Revenues:</b>				
Taxes	\$ 570,906	\$ 474,738	\$ 44,129	\$ 354,738
Intergovernmental	-	-	-	-
Charges for services	-	-	-	-
Use of money and property	1,643	3,158	-	1,250
Miscellaneous	-	-	-	-
<b>Total Revenues</b>	<b>572,549</b>	<b>477,896</b>	<b>44,129</b>	<b>355,988</b>
<b>Expenditures:</b>				
Current:				
General government	113,810	-	-	3,677
Public safety	-	-	-	-
Community development	-	-	-	-
Parks and recreation	-	-	43,257	-
Public works	459,787	28,213	-	260,000
Capital outlay	-	-	-	-
Debt service:				
Principal retirement	-	-	-	-
Interest and fiscal charges	-	-	-	-
<b>Total Expenditures</b>	<b>573,597</b>	<b>28,213</b>	<b>43,257</b>	<b>263,677</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(1,048)	449,683	872	92,311
<b>Other Financing Sources (Uses):</b>				
Transfers in	-	-	-	-
Transfers out	-	-	-	-
<b>Total Other Financing Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Net Change in Fund Balances	(1,048)	449,683	872	92,311
Fund Balances, Beginning of Year	597,370	800,751	12,234	366,508
Restatements	265	11,125	-	16,180
Fund Balances, Beginning of Year, as Restated	597,635	811,876	12,234	382,688
<b>Fund Balances, End of Year</b>	<b>\$ 596,587</b>	<b>\$ 1,261,559</b>	<b>\$ 13,106</b>	<b>\$ 474,999</b>

CITY OF SAN DIMAS

COMBINING STATEMENT OF REVENUES,  
EXPENDITURES AND CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS  
YEAR ENDED JUNE 30,2013

	<u>Capital Projects Fund</u>	<u>Debt Service Funds</u>	
	<u>Civic Center Expansion</u>	<u>Assessment District 96-1</u>	<u>Total Governmental Funds</u>
<b>Revenues:</b>			
Taxes	\$ -	\$ 10,473	\$ 3,574,180
Intergovernmental	-	-	1,443,548
Charges for services	-	-	58,745
Use of money and property	315	-	9,244
Miscellaneous	-	-	170,563
<b>Total Revenues</b>	<b>315</b>	<b>10,473</b>	<b>5,256,280</b>
<b>Expenditures:</b>			
Current:			
General government	2,250	-	186,211
Public safety	-	-	108,599
Community development	-	-	151,681
Parks and recreation	-	-	1,055,037
Public works	-	-	2,691,303
Capital outlay	-	-	612,497
Debt service:			
Principal retirement	470,000	8,267	478,267
Interest and fiscal charges	269,120	2,206	271,326
<b>Total Expenditures</b>	<b>741,370</b>	<b>10,473</b>	<b>5,554,921</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(741,055)	-	(298,641)
<b>Other Financing Sources (Uses):</b>			
Transfers in	738,941	-	2,199,136
Transfers out	-	(827)	(366,696)
<b>Total Other Financing Sources (Uses)</b>	<b>738,941</b>	<b>(827)</b>	<b>1,832,440</b>
Net Change in Fund Balances	(2,114)	(827)	1,533,799
Fund Balances, Beginning of Year	745,236	4,089	7,517,573
Restatements	-	-	32,304
Fund Balances, Beginning of Year, as Restated	745,236	4,089	7,549,877
<b>Fund Balances, End of Year</b>	<b>\$ 743,122</b>	<b>\$ 3,262</b>	<b>\$ 9,083,676</b>

CITY OF SAN DIMAS

BUDGETARY COMPARISON SCHEDULE  
 GAS TAX  
 YEAR ENDED JUNE 30, 2013

	<u>Budget Amounts</u>		<u>Actual Amounts</u>	<b>Variance with Final Budget Positive (Negative)</b>
	<u>Original</u>	<u>Final</u>		
Budgetary Fund Balance, July 1	\$ 873,285	\$ 873,285	\$ 873,285	\$ -
<b>Resources (Inflows):</b>				
Intergovernmental	1,009,949	1,009,949	866,449	(143,500)
Use of money and property	500	500	2,569	2,069
<b>Amounts Available for Appropriation</b>	<b><u>1,883,734</u></b>	<b><u>1,883,734</u></b>	<b><u>1,742,303</u></b>	<b><u>(141,431)</u></b>
<b>Charges to Appropriation (Outflow):</b>				
Public works	1,337,000	1,337,000	803,106	533,894
Transfers out	225,000	225,000	225,000	-
<b>Total Charges to Appropriations</b>	<b><u>1,562,000</u></b>	<b><u>1,562,000</u></b>	<b><u>1,028,106</u></b>	<b><u>533,894</u></b>
<b>Budgetary Fund Balance, June 30</b>	<b><u>\$ 321,734</u></b>	<b><u>\$ 321,734</u></b>	<b><u>\$ 714,197</u></b>	<b><u>\$ 392,463</u></b>

CITY OF SAN DIMAS

BUDGETARY COMPARISON SCHEDULE  
 SEWER EXPANSION  
 YEAR ENDED JUNE 30, 2013

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 981,789	\$ 981,789	\$ 981,789	\$ -
<b>Resources (Inflows):</b>				
Taxes	7,829	7,829	7,692	(137)
Charges for services	40,000	40,000	58,745	18,745
<b>Amounts Available for Appropriation</b>	<b>1,029,618</b>	<b>1,029,618</b>	<b>1,048,226</b>	<b>18,608</b>
<b>Charges to Appropriation (Outflow):</b>				
Public works	164,500	164,500	50,656	113,844
<b>Total Charges to Appropriations</b>	<b>164,500</b>	<b>164,500</b>	<b>50,656</b>	<b>113,844</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ 865,118</b>	<b>\$ 865,118</b>	<b>\$ 997,570</b>	<b>\$ 132,452</b>

CITY OF SAN DIMAS

BUDGETARY COMPARISON SCHEDULE  
 CITY WIDE LIGHTING DISTRICT  
 YEAR ENDED JUNE 30, 2013

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 1,566,414	\$ 1,566,414	\$ 1,566,414	\$ -
<b>Resources (Inflows):</b>				
Taxes	931,157	931,157	1,100,282	169,125
Intergovernmental	8,200	8,200	7,745	(455)
<b>Amounts Available for Appropriation</b>	<b>2,505,771</b>	<b>2,505,771</b>	<b>2,674,441</b>	<b>168,670</b>
<b>Charges to Appropriation (Outflow):</b>				
Public works	770,325	770,325	720,877	49,448
Capital outlay	120,000	120,000	65,080	54,920
Transfers out	95,000	95,000	95,000	-
<b>Total Charges to Appropriations</b>	<b>985,325</b>	<b>985,325</b>	<b>880,957</b>	<b>104,368</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ 1,520,446</b>	<b>\$ 1,520,446</b>	<b>\$ 1,793,484</b>	<b>\$ 273,038</b>

CITY OF SAN DIMAS

BUDGETARY COMPARISON SCHEDULE  
 LANDSCAPE PARCEL TAX  
 YEAR ENDED JUNE 30, 2013

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 95,703	\$ 95,703	\$ 95,703	\$ -
<b>Resources (Inflows):</b>				
Taxes	767,000	767,000	792,640	25,640
Intergovernmental	17,600	17,600	17,564	(36)
<b>Amounts Available for Appropriation</b>	<b>880,303</b>	<b>880,303</b>	<b>905,907</b>	<b>25,604</b>
<b>Charges to Appropriation (Outflow):</b>				
Parks and recreation	849,750	849,750	819,310	30,440
<b>Total Charges to Appropriations</b>	<b>849,750</b>	<b>849,750</b>	<b>819,310</b>	<b>30,440</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ 30,553</b>	<b>\$ 30,553</b>	<b>\$ 86,597</b>	<b>\$ 56,044</b>

CITY OF SAN DIMAS

**BUDGETARY COMPARISON SCHEDULE  
INFRASTRUCTURE REPLACEMENT  
YEAR ENDED JUNE 30, 2013**

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1, as restated	\$ 724,603	\$ 724,603	\$ 724,603	\$ -
<b>Resources (Inflows):</b>				
Intergovernmental	230,906	230,906	247,692	16,786
Miscellaneous	1,850,000	1,850,000	170,563	(1,679,437)
Transfers in	-	-	1,452,732	1,452,732
<b>Amounts Available for Appropriation</b>	<b>2,805,509</b>	<b>2,805,509</b>	<b>2,595,590</b>	<b>(209,919)</b>
<b>Charges to Appropriation (Outflow):</b>				
Community development	140,000	140,000	151,681	(11,681)
Parks and recreation	-	-	36,300	(36,300)
Public works	771,295	771,295	346,085	425,210
Capital outlay	1,805,000	1,805,000	532,500	1,272,500
Transfers out	6,560	6,560	6,636	(76)
<b>Total Charges to Appropriations</b>	<b>2,722,855</b>	<b>2,722,855</b>	<b>1,073,202</b>	<b>1,649,653</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ 82,654</b>	<b>\$ 82,654</b>	<b>\$ 1,522,388</b>	<b>\$ 1,439,734</b>

CITY OF SAN DIMAS

BUDGETARY COMPARISON SCHEDULE  
 PROPERTY DEVELOPMENT TAX - COMMUNITY WIDE  
 YEAR ENDED JUNE 30, 2013

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 288,547	\$ 288,547	\$ 288,547	\$ -
<b>Resources (Inflows):</b>				
Taxes	-	-	48,738	48,738
Intergovernmental	45,000	45,000	45,000	-
<b>Amounts Available for Appropriation</b>	<b>333,547</b>	<b>333,547</b>	<b>382,285</b>	<b>48,738</b>
<b>Charges to Appropriation (Outflow):</b>				
Parks and recreation	317,000	317,000	128,780	188,220
<b>Total Charges to Appropriations</b>	<b>317,000</b>	<b>317,000</b>	<b>128,780</b>	<b>188,220</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ 16,547</b>	<b>\$ 16,547</b>	<b>\$ 253,505</b>	<b>\$ 236,958</b>

CITY OF SAN DIMAS

BUDGETARY COMPARISON SCHEDULE  
 NORTH & WEST  
 YEAR ENDED JUNE 30, 2013

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 304,824	\$ 304,824	\$ 304,824	\$ -
<b>Resources (Inflows):</b>				
<b>Amounts Available for Appropriation</b>	<b>304,824</b>	<b>304,824</b>	<b>304,824</b>	<b>-</b>
<b>Charges to Appropriation (Outflow):</b>				
Parks and recreation	256,500	256,500	27,390	229,110
<b>Total Charges to Appropriations</b>	<b>256,500</b>	<b>256,500</b>	<b>27,390</b>	<b>229,110</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ 48,324</b>	<b>\$ 48,324</b>	<b>\$ 277,434</b>	<b>\$ 229,110</b>

CITY OF SAN DIMAS

BUDGETARY COMPARISON SCHEDULE  
 CIVIC CENTER PARKING DISTRICT  
 YEAR ENDED JUNE 30, 2013

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ -	\$ -	\$ -	\$ -
<b>Resources (Inflows):</b>				
Intergovernmental	15,048	15,048	14,997	(51)
Transfers in	7,387	7,387	7,463	76
<b>Amounts Available for Appropriation</b>	<b>22,435</b>	<b>22,435</b>	<b>22,460</b>	<b>25</b>
<b>Charges to Appropriation (Outflow):</b>				
Public works	22,435	22,435	22,579	(144)
<b>Total Charges to Appropriations</b>	<b>22,435</b>	<b>22,435</b>	<b>22,579</b>	<b>(144)</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (119)</b>	<b>\$ (119)</b>

CITY OF SAN DIMAS

**BUDGETARY COMPARISON SCHEDULE  
HOUSING & COMMUNITY DEVELOPMENT  
YEAR ENDED JUNE 30, 2013**

	<b>Budget Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget Positive (Negative)</b>
	<b>Original</b>	<b>Final</b>		
Budgetary Fund Balance, July 1	\$ -	\$ -	\$ -	\$ -
<b>Resources (Inflows):</b>				
Intergovernmental	140,762	140,762	103,691	(37,071)
<b>Amounts Available for Appropriation</b>	<b>140,762</b>	<b>140,762</b>	<b>103,691</b>	<b>(37,071)</b>
<b>Charges to Appropriation (Outflow):</b>				
General government	98,219	98,219	66,474	31,745
Transfers out	42,543	42,543	37,217	5,326
<b>Total Charges to Appropriations</b>	<b>140,762</b>	<b>140,762</b>	<b>103,691</b>	<b>37,071</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CITY OF SAN DIMAS

**BUDGETARY COMPARISON SCHEDULE  
AIR QUALITY MANAGEMENT DISTRICT  
YEAR ENDED JUNE 30, 2013**

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1, as restated	\$ 58,397	\$ 58,397	\$ 58,397	\$ -
<b>Resources (Inflows):</b>				
Intergovernmental	45,500	45,500	40,410	(5,090)
Use of money and property	300	300	159	(141)
<b>Amounts Available for Appropriation</b>	<b>104,197</b>	<b>104,197</b>	<b>98,966</b>	<b>(5,231)</b>
<b>Charges to Appropriation (Outflow):</b>				
Public safety	200	200	459	(259)
Capital outlay	40,804	40,804	11,756	29,048
Transfers out	2,275	2,275	2,016	259
<b>Total Charges to Appropriations</b>	<b>43,279</b>	<b>43,279</b>	<b>14,231</b>	<b>29,048</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ 60,918</b>	<b>\$ 60,918</b>	<b>\$ 84,735</b>	<b>\$ 23,817</b>

CITY OF SAN DIMAS

BUDGETARY COMPARISON SCHEDULE  
 PROPOSITION A LOCAL TRANSIT  
 YEAR ENDED JUNE 30, 2013

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1, as restated	\$ 597,635	\$ 597,635	\$ 597,635	\$ -
<b>Resources (Inflows):</b>				
Taxes	528,867	528,867	570,906	42,039
Use of money and property	3,000	3,000	1,643	(1,357)
Miscellaneous	200	200	-	(200)
<b>Amounts Available for Appropriation</b>	<b>1,129,702</b>	<b>1,129,702</b>	<b>1,170,184</b>	<b>40,482</b>
<b>Charges to Appropriation (Outflow):</b>				
General government	128,031	128,031	113,810	14,221
Public works	511,550	511,550	459,787	51,763
<b>Total Charges to Appropriations</b>	<b>639,581</b>	<b>639,581</b>	<b>573,597</b>	<b>65,984</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ 490,121</b>	<b>\$ 490,121</b>	<b>\$ 596,587</b>	<b>\$ 106,466</b>

CITY OF SAN DIMAS

BUDGETARY COMPARISON SCHEDULE  
 TRANSPORTATION PROPOSITION C  
 YEAR ENDED JUNE 30, 2013

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1, as restated	\$ 811,876	\$ 811,876	\$ 811,876	\$ -
<b>Resources (Inflows):</b>				
Taxes	438,681	438,681	474,738	36,057
Use of money and property	2,000	2,000	3,158	1,158
<b>Amounts Available for Appropriation</b>	<b>1,252,557</b>	<b>1,252,557</b>	<b>1,289,772</b>	<b>37,215</b>
<b>Charges to Appropriation (Outflow):</b>				
Public works	992,500	992,500	28,213	964,287
<b>Total Charges to Appropriations</b>	<b>992,500</b>	<b>992,500</b>	<b>28,213</b>	<b>964,287</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ 260,057</b>	<b>\$ 260,057</b>	<b>\$ 1,261,559</b>	<b>\$ 1,001,502</b>

CITY OF SAN DIMAS

BUDGETARY COMPARISON SCHEDULE  
 OPEN SPACE MAINTENANCE DISTRICT  
 YEAR ENDED JUNE 30, 2013

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 12,234	\$ 12,234	\$ 12,234	\$ -
<b>Resources (Inflows):</b>				
Taxes	44,129	44,129	44,129	-
<b>Amounts Available for Appropriation</b>	<b>56,363</b>	<b>56,363</b>	<b>56,363</b>	<b>-</b>
<b>Charges to Appropriation (Outflow):</b>				
Parks and recreation	41,875	41,875	43,257	(1,382)
<b>Total Charges to Appropriations</b>	<b>41,875</b>	<b>41,875</b>	<b>43,257</b>	<b>(1,382)</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ 14,488</b>	<b>\$ 14,488</b>	<b>\$ 13,106</b>	<b>\$ (1,382)</b>

CITY OF SAN DIMAS

**BUDGETARY COMPARISON SCHEDULE  
MEASURE R TRANSIT  
YEAR ENDED JUNE 30, 2013**

	<b>Budget Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget Positive (Negative)</b>
	<b>Original</b>	<b>Final</b>		
Budgetary Fund Balance, July 1	\$ 382,688	\$ 382,688	\$ 382,688	\$ -
<b>Resources (Inflows):</b>				
Taxes	329,019	329,019	354,738	25,719
Use of money and property	500	500	1,250	750
<b>Amounts Available for Appropriation</b>	<b>712,207</b>	<b>712,207</b>	<b>738,676</b>	<b>26,469</b>
<b>Charges to Appropriation (Outflow):</b>				
General government	7,500	7,500	3,677	3,823
Public works	360,000	360,000	260,000	100,000
<b>Total Charges to Appropriations</b>	<b>367,500</b>	<b>367,500</b>	<b>263,677</b>	<b>103,823</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ 344,707</b>	<b>\$ 344,707</b>	<b>\$ 474,999</b>	<b>\$ 130,292</b>

CITY OF SAN DIMAS

**BUDGETARY COMPARISON SCHEDULE  
CIVIC CENTER EXPANSION  
YEAR ENDED JUNE 30, 2013**

	<b>Budget Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget Positive (Negative)</b>
	<b>Original</b>	<b>Final</b>		
Budgetary Fund Balance, July 1	\$ 745,236	\$ 745,236	\$ 745,236	\$ -
<b>Resources (Inflows):</b>				
Use of money and property	-	-	315	315
Transfers in	764,395	764,395	738,941	(25,454)
<b>Amounts Available for Appropriation</b>	<b>1,509,631</b>	<b>1,509,631</b>	<b>1,484,492</b>	<b>(25,139)</b>
<b>Charges to Appropriation (Outflow):</b>				
General government	5,275	5,275	2,250	3,025
Capital outlay	20,000	20,000	-	20,000
Debt service:				
Principal retirement	470,000	470,000	470,000	-
Interest and fiscal charges	269,120	269,120	269,120	-
<b>Total Charges to Appropriations</b>	<b>764,395</b>	<b>764,395</b>	<b>741,370</b>	<b>23,025</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ 745,236</b>	<b>\$ 745,236</b>	<b>\$ 743,122</b>	<b>\$ (2,114)</b>

CITY OF SAN DIMAS

**BUDGETARY COMPARISON SCHEDULE  
ASSESSMENT DISTRICT 96-1  
YEAR ENDED JUNE 30, 2013**

	<b>Budget Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget Positive (Negative)</b>
	<b>Original</b>	<b>Final</b>		
Budgetary Fund Balance, July 1	\$ 4,089	\$ 4,089	\$ 4,089	\$ -
<b>Resources (Inflows):</b>				
Taxes	10,473	10,473	10,473	-
<b>Amounts Available for Appropriation</b>	<b>14,562</b>	<b>14,562</b>	<b>14,562</b>	<b>-</b>
<b>Charges to Appropriation (Outflow):</b>				
Debt service:				
Principal retirement	8,267	8,267	8,267	-
Interest and fiscal charges	2,206	2,206	2,206	-
Transfers out	-	827	827	-
<b>Total Charges to Appropriations</b>	<b>10,473</b>	<b>11,300</b>	<b>11,300</b>	<b>-</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ 4,089</b>	<b>\$ 3,262</b>	<b>\$ 3,262</b>	<b>\$ -</b>

CITY OF SAN DIMAS

COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES  
 ALL AGENCY FUNDS  
 YEAR ENDED JUNE 30, 2013

	<u>Balance 7/1/2012</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance 6/30/2013</u>
<b><u>Trust and Agency</u></b>				
<b>Assets:</b>				
Pooled cash and investments	\$ 416,200	\$ 9,259	\$ -	\$ 425,459
<b>Total Assets</b>	<b><u>\$ 416,200</u></b>	<b><u>\$ 9,259</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 425,459</u></b>
<b>Liabilities:</b>				
Accounts payable	\$ 47,407	\$ -	\$ 21,600	\$ 25,807
Deposits payable	368,793	30,859	-	399,652
<b>Total Liabilities</b>	<b><u>\$ 416,200</u></b>	<b><u>\$ 30,859</u></b>	<b><u>\$ 21,600</u></b>	<b><u>\$ 425,459</u></b>

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# Agenda Item Staff Report

**TO:** Honorable Mayor and Members of City Council  
*For the Meeting of October 22, 2013*

**FROM:** Blaine Michaelis, City Manager

**INITIATED BY:** Karon De Leon, Facilities Manager

**SUBJECT:** Award of Cash Contract 2013-04, HVAC Upgrades

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## SUMMARY

A request for the City Council to award Cash Contract 2013-04; HVAC Upgrades Project in the amount of \$359,712

## BACKGROUND

Sealed bids were received by the City Clerk and publicly opened on Wednesday, October 9, 2013; at 10:00 a.m. for Cash Contract 2013-04, HVAC Upgrades Project.

The bid results were as follows:

		Base Bid	Alternative Bid
1.	NKS Mechanical Contracting, Inc.	\$324,400	\$457,911
2.	ACCO Engineered Systems	\$429,240	\$301,229

## ANALYSIS

The project consists of removal and replacement of specified HVAC equipment at the following locations: Senior Citizen/Community Center; San Dimas Canyon Golf Course; Corporate Yard Building 5; Martin House; Swim and Racquet Club and Marchant Park Recreation Building. Alternative bids were submitted for Building Controls, Compressor Controls, Economizers/Demand Control Ventilation and Electronically Commutated Motors where appropriate.

Based on the findings of City Staff and the project design consulting firm of PacificWest, it is recommended that the Base Bid project be awarded. In addition, it is recommended, due to code requirements and energy efficiency that the Economizer/Demand Control Ventilation alternative bid for the buildings receiving new units be included. A second alternative bid for building controls as provided for in the installation of new, programmable thermostats with each new unit, as well as the existing units at Ladera Serra Park is also included.

Total costs of the project including base bid and accepted alternatives are \$359,712 with a breakdown as follows: Base Bid \$324,400; Economizers/Demand Control Ventilation \$16,000; Building Controls (thermostats) \$19,312.

The project specifications provide for the contract documents to be returned to the City within ten (10) calendar days of the award of contract, for work to commence within seven (7) calendar days from Notice to Proceed, and work to be completed within fifty (50) working days of commencement of work.

Staff and PacificWest has reviewed the bid proposal, bid bond and references provided by the low bidder, NKS Mechanical Contracting, Inc. and have verified that the contractor's bid bond is issued by an admitted surety (Capitol Indemnity Corporation) as required by the Public Contract Code 20170. The State Contractor's License Board has confirmed that the Contractor's License #865725 is current and active.

A total of \$447,300 was included in the 2013-14 Infrastructure Replacement Fund and the Golf Course Capital Improvement Fund budgets for this project.

#### RECOMMENDATION

Staff recommends award of Cash Contract 2013-04, HVAC Upgrades Project to NKS Mechanical Contracting, Inc., for the total contract price of \$359,712; with a total budget allocation of \$395,684 which includes a ten percent (10%) contingency of \$35,971 that provides for the project to remain within the allocated budget.

Respectfully Submitted,



Karon De Leon  
Facilities Manager



# San Gabriel Valley Council of Governments

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Date: October 8, 2013  
To: Governing Board Delegates and Alternates  
From: Andrea Miller, Executive Director  
**RE: SEPTEMBER 2013 GOVERNING BOARD MEETING HIGHLIGHTS**

Below please find a summary of the major action items at the September 26, 2013, Special Meeting of the Governing Board. This should be used to provide an update to your colleagues regarding recent SGVCOG activities.

## **ACCOUNTANT AND TREASURER SERVICES**

At its August meeting, the Governing Board directed staff to initiate the procurement process for accounting/bookkeeping/treasurer services. Thereafter, a Request for Proposal was prepared and reviewed by the City Managers' Steering Committee at its September 11, 2013, meeting.

The purpose of the proposed RFP is to engage the services of qualified firm or individual to provide accounting, bookkeeping and treasurer services for the San Gabriel Valley Council of Governments (SGVCOG). Services to be provided would include:

- ✓ Normal cash, billing, receipting activities, including grant accounting
- ✓ Accrual entries
- ✓ Preparation of standard reports available through accounting systems, such as monthly and quarterly balance sheet, monthly and quarterly income statement, budget and actual comparison and comparison with prior year, banking activity, bank reconciliation to general ledger
- ✓ Accounts payable and receivable processing and aging
- ✓ Cash flow projections

**Motion: There was a motion to authorize the Executive Director to solicit proposals for accounting/bookkeeping/treasurer services.**

The RFP will be mailed to a minimum of 3 firms and is posted on the SGVCOG's website ([www.sgvkog.org](http://www.sgvkog.org)). It was also mailed to the San Gabriel Valley City Managers and General Managers of the San Gabriel Valley Water Districts in the event that one or more of the member agencies is interested in submitting a proposal.

Proposals will be evaluated based on the experience and qualifications of the firm and personnel to be assigned including prior experience providing accounting/treasurer services for government and/or

non-profit organizations, the location of the office from which the work would be done, the number of professional staff employed at that office, the number of hours per week it is anticipated personnel would be on-site at the SGVCOG offices, the monthly not to exceed price for regular and special services, and references. Following a thorough evaluation, information will be presented to and reviewed by the City Managers' Steering Committee with a recommendation to the Governing Board thereafter.

Qualified individuals or firms are requested to submit two printed copies and one electronic copy of the written proposal by 3 p.m. on Thursday, October 25, 2013.

**GOVERNING BOARD AND COMMITTEE DATES, TIMES AND LOCATIONS**

**Motion: There was adopt Resolution No. 13-15 confirming meeting dates, times, and location for the SGVCOG Governing Board, Policy Committee, and Technical Advisory Committees (TACs).**

The table below provides an updated list of regularly scheduled meeting dates, time, and locations:

<b>Meeting</b>	<b>Date</b>	<b>Time</b>	<b>Location</b>
Governing Board	3rd Thursday	6:00 p.m.	Julia McNeil Senior Center 4100 Baldwin Park Blvd. Baldwin Park, CA 91706
Executive Committee	1st Wednesday	4:00 p.m.	SGVCOG Offices 1000 S. Fremont Ave; Bldg A10-N Ste 10210 Alhambra, CA 91803
Transportation Policy Committee	3rd Thursday	4:00 p.m.	Julia McNeil Senior Center 4100 Baldwin Park Blvd. Baldwin Park, CA 91706
Energy, Environment, and Natural Resources (EENR) Policy Committee	4th Wednesday	3:30 p.m.	Monrovia Public Works Yard 600 South Mountain Ave. Monrovia, CA 91016
Housing, Community, and Economic Development (HCED)	4th Monday	12:00 noon	Monrovia Community Center 119 West Palm Avenue Monrovia, CA 91016
City Managers TAC	3rd Wednesday	12:00 noon	The Monrovia Restaurant 534 S. Mrytle Ave. Monrovia, CA 91016
City Managers Steering Committee	1st Wednesday	12:00 noon	El Monte City Hall 11333 Valley Blvd. El Monte, CA 91731
Public Works TAC	3rd Monday	12:00 noon	Capistrano's Restaurant 211 E. Huntington Dr. Arcadia, CA 91006

Planning and Community Development TAC	4th Thursday	12:00 noon	Monrovia Community Center 119 West Palm Avenue Monrovia, CA 91016
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**SB 804 (LARA)**

The Integrated Waste Management Act requires cities and counties to divert 50% of the solid waste disposed within their jurisdiction through source reduction, recycling and composting. A city or county can utilize biomass – organic waste – conversion to comply with up to 10% of its 50% diversion requirement. Biomass conversion is the process of creating energy through the controlled combustion of agricultural waste, yard and garden clippings, leaves and forestry residue, wood chips, wood waste and non-recyclable pup or non-recyclable paper materials when these substances are separated from other solid waste.

SB 804 (Lara) would expand the definition of biomass conversion, thus allowing cities to receive diversion credit for eligible biomass materials transported to a designated “biomass conversion technology facility.” In the bill a “biomass conversion technology facility” is defined as a facility that uses noncombustion thermal, chemical, or biological technologies, and not combustion, for its conversion process. Only post-recycled biomass materials, such as wood, lawn and garden clippings, agricultural waste, leaves, tree prunings and non-recyclable paper could be used at conversion technology facilities, and the bill also includes a number of air quality requirements that biomass conversion technology facilities must meet.

**Motion: There was a motion to adopt Resolution No. 13-19, in support of SB 804 (Lara).**

**NATIONAL RECREATION AREA (NRA) WHITE PAPER**

In 2003, Congress authorized the National Park Service (NPS) to undertake a Special Resource Study of the San Gabriel River Watershed and Mountains to determine whether the area should be incorporated into the National Park Service system. The SGCVOG has been engaged in this process since 2009, when the NPS released its Alternatives Development & Feasibility Analysis. The SGVCOG voted to support Alternative D, provided that local rights and water rights were protected and that the designation would respect and abide by existing plans and zoning ordinances. Alternative D was developed by staff at the Rivers and Mountains Conservancy and that recommended the creation of a National Recreation Area (NRA) for the foothills of the San Gabriel Mountains, the San Gabriel and Rio Hondo River Corridors, and the Angeles National Forest.

In April 2013, the NPS transmitted its final San Gabriel Watershed and Mountains Special Resource Study to the Secretary of the Interior with a recommendation to create a unit of the Santa Monica NRA in the foothills of the San Gabriel Mountains and the San Gabriel and Rio Hondo River Corridors. Alternative D had proposed a much larger, independent NRA that included the Angeles National Forest.

Congressional legislation would be required to designate an NRA, and Congresswoman Judy Chu has indicated that she intends to draft legislation that would create an NRA for the region.

To ensure that the SGVCOG's interests are represented prior to the drafting of legislation, in July 2013, the Governing Board voted to create an NRA Ad-Hoc Committee to develop a white paper related to the COG's position on the proposal to form an NRA in the San Gabriel Valley. The NRA Ad-Hoc Committee met several times during the summer of 2013 and developed a white paper that outlines the principles that it would request would be included in any legislation that is drafted. The white paper identifies principles for the boundaries, land use, governance/management, water rights, fire management, allowable recreational activities and fees, and the Wilderness and Wild and Scenic Rivers designations. The paper will be transmitted to Congresswoman Judy Chu prior to the development of her legislative language. After the draft legislation is released, the SGVCOG will again review the legislation to determine if its desired principles are met.

**Motion: By a 17-4 vote, the Governing Board voted to adopt Resolution No. 13-20, adopting the SGVCOG White Paper on the proposed NRA in the San Gabriel Valley and directing the Executive Director to submit the White Paper to Congresswoman Chu.**

A copy of the final SGVCOG White Paper can be found at [www.sgvkog.org](http://www.sgvkog.org) under the "Latest News" heading.

Should you have any questions, please contact the SGVCOG offices at (626) 457-1800.

cc: City Managers TAC  
Public Works TAC  
Planning Directors TAC

# Energy, Environment and Natural Resources

## Quarterly Report

The EENR Quarterly Report will provide information about the COG’s activities, as well as updates in energy, water, open space, solid waste.

### COG is awarded \$850,000 for Energy Planning

In May 2013, the COG was awarded nearly \$850,000 from Southern California Edison (SCE) to complete 3 activities that support the California Long-Term Energy Efficiency Strategic Plan (CEESP). This was the largest award to any Local Government Partnership in SCE territory.

This grant will enable the COG to complete the following tasks for the participating cities:

- ⇒ Develop a Guidebook and Website to provide one-stop energy efficiency information to help identify and implement energy projects.
- ⇒ Develop an Online Permitting System to streamline code compliance and make the issuance of building permits more convenient, and
- ⇒ Establish a Point-of-Permit Program – to develop criteria and a threshold that triggers an energy audit or other related activity.

At its August meeting, the Governing Board approved the contract with SCE for the project. The COG is currently awaiting its notice to proceed from the California Public Utilities Commission (CPUC). After notice is received, the COG will hire a consultant to develop these programs.

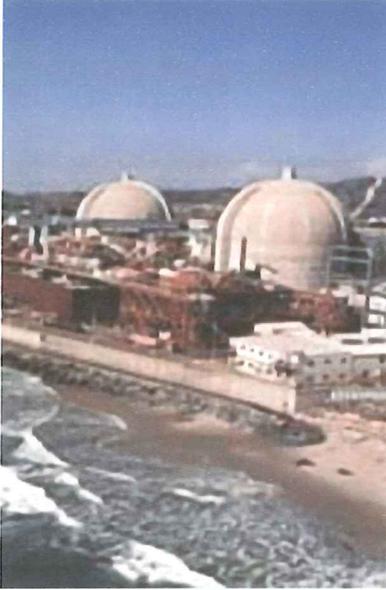
### NRA Ad-Hoc Committee White Paper

In April, the National Park Service (NPS) completed its feasibility study, looking at whether there should be a National Recreation Area (NRA) designated in region. Congressional legislation would be required to designate an NRA, and Congresswoman Judy Chu has indicated that she intends to draft legislation that would create this NRA for the San Gabriel Mountains and San Gabriel and Rio Hondo Rivers. Over the last several months, the COG’s NRA Ad-Hoc Committee, which was formed at the July Governing Board meeting, has developed a white paper outlining the principles that should be addressed in any legislation that is proposed to create an NRA. The Governing Board will be considering this white paper at its September meeting and, should it be approved, the white paper will be submitted to Congresswoman Judy Chu for her consideration as she drafts legislation. After the legislation is released, the COG will again have the opportunity to review it and consider its position.



#### Inside this issue

Energy Update .....	2-3
Open Space Update .....	4
Solid Waste Update .....	4
Air Quality Update .....	5
Grants Update .....	6
Water Update .....	6



*San Onofre Nuclear Generating Station in northwest San Diego County*

## Energy Update

### SONGS Update

The San Onofre Nuclear Generating Station (SONGS) was shut down in January 2012, after inspectors found a small leak in the steam generators of one of the system's operating units. In July 2013, after more than a year of inspections, SCE announced that San Onofre would be closed permanently.

In September 2013, the CPUC issued a Proposed Decision that would deny reimbursement to SCE and San Diego Gas & Electric (SDG&E) for power purchase costs incurred due to the non-operation of SONGS. Specifically, the Proposed Decision would not allow SCE and SDG&E to raise their rates to collect reimbursement for any power purchase above the normal operations of SONGS. The CPUC's proposed withholding would keep rate increases, which will rise approximately \$0.2 cents per kilowatt-hour to cover standard procurement costs in 2013, lower than they may have been.

The CPUC will be considering the Proposed Decisions at its Voting Meeting on October 31, 2013.

In September 2013, the Nuclear Regulatory Commission also ruled that SCE and its contractor Mitsubishi Heavy Industries, were responsible for the design flaws in the steam generators that caused the SONGS shut-down. The NRC proposed safety citations but no fines for the resulting closure.

### Proposition 39 Implementation

In November 2012, voters passed Proposition 39, which sets aside \$550 million for five years for energy efficiency and clean energy projects in schools and other public buildings. SB 73 provides for the implementation. The California Energy Commission (CEC) will administer the funds, in consultation with the CPUC, the California Department of Education and the California Community Colleges. For FY 2013-14, SB 73 directs \$28 million be set aside for low interest or no interest revolving loans and loan loss reserves for projects and technical assistance for secondary schools and community colleges. \$3 million is also set aside for the California Workforce Investment Board for a competitive grant program for community-based and other workforce training groups for disadvantaged youth or veterans. The remaining funds will be allocated as follows for the life of the program:

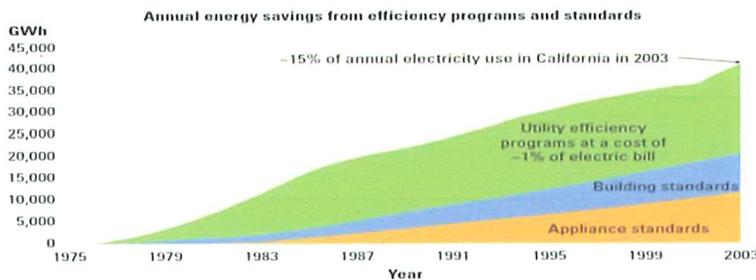
- ⇒ 89% to K-12 school districts, with a portion of that funding allocated based on daily attendance and the remaining portion based on the number of students eligible for free and reduced price lunch
- ⇒ 11% to community colleges

These funding will help school districts reduce their energy costs, which make up a significant portion of their annual budget.

### CPUC Prepares to Update Strategic Plan

In 2008, the CPUC adopted California's first Long-Term Energy Efficiency Strategic Plan, which provides an integrated framework of goals and strategies for local governments, the utilities, the private sector, and the community to reduce energy usage. The document provides a roadmap for energy efficiency in the State through 2020 and beyond.

The CPUC is beginning the process of updating the long-term strategic plan. The CPUC has hosted several workshops throughout the State to obtain feedback from local governments and from all interested parties.



*The State of California has long led the way in energy efficiency, thanks to its programs and standards. The graph above, from a 2010 World Bank Report, shows the sources of the State's energy savings over time.*

*Source: World Development Report 2010: Development and Climate Change; Chpt. 4*

## Title 24 Updates

On January 1, 2014, new energy efficiency building requirements will come into effect as a part of the CEC's update to the State's Energy Efficiency Standards, Title 24 of the State's Code of Regulations.

These updates, which were adopted in 2012, represent the most significant and complex changes to the Code since it was first adopted in 1978, so it is important that cities and contractors are aware of the changes.

Examples of some of these new requirements can be found below:

### Residential

- ⇒ More efficient windows to allow increased sunlight, while decreasing heat gain
- ⇒ Better insulation
- ⇒ Insulated hot water pipes, to save water and energy
- ⇒ Solar-ready roofs that are ready for the installation of solar panels
- ⇒ Vacancy sensors and hard-wired high efficiency lighting in garages, laundry rooms, utility rooms, and bathrooms
- ⇒ Whole house fans to cool homes and attics with evening air, reducing the need for air conditioning load
- ⇒ Air conditioner installation verification to insure efficient operation

### Non-residential

- ⇒ Efficient process equipment in supermarkets, computer data centers, commercial kitchens, laboratories, and parking garages
- ⇒ High performance windows, sensors and controls that allow buildings to use "daylighting"
- ⇒ Minimum insulation requirements
- ⇒ Occupancy sensors, including in hotel rooms
- ⇒ More efficient HVAC systems

All projects for which permits are submitted after January 1, 2014, are subject to these new codes and standards.

To help cities be aware of the new requirements, the COG will be hosting a workshop on these new standards. The workshop will be held on Thursday, December 5, 2013. More details will be forthcoming on the COG's website at [www.sgvco.org](http://www.sgvco.org).

*The CEC estimates that the new Title 24 standards will reduce energy usage by 20 to 30% in new residential and nonresidential buildings.*

## Background

The California Energy Efficiency Standards for Residential and Nonresidential Buildings, Title 24 of the State's Code of Regulations were adopted in 1978 in response to a legislative mandate to reduce California's energy consumption. Since that time, the CEC has been tasked with updating these codes every 2 to 3 years to address California's energy efficiency goals. The current updates, which were adopted by the CEC on May 31, 2012, to help meet the "big, bold strategies" that were identified in the California Long-Term Energy Efficiency Strategic Plan to have zero net energy for all new residential construction by 2020 and zero net energy for all new nonresidential construction by 2030.

When developing new codes and standards, the CEC is required to ensure that the required measures meet designated cost-effectiveness measures. The CEC estimates that the new Title 24 Standards will increase the cost of constructing a new home by \$2,290 but will return more than \$6,200 in energy savings over 30 years. The Standards are also projected to save nearly 14,000 megawatt hours of energy over 30 years — enough electricity to power 1.7 million homes — and add up to 3,500 new building industry jobs.

## FUNDING OPPORTUNITIES

### Land and Water Conservation Fund

Due February 13, 2014

Source: State Department of Parks and Recreation  
Counties, cities, recreation districts, park districts, and special districts can apply for funding to acquire or develop park land. The application and guides will be available in October at [http://www.parks.ca.gov/?Page\\_id=21360](http://www.parks.ca.gov/?Page_id=21360). 3 technical assistance workshops will be held in Southern California from October 22–24, 2013.

### Clean Vehicle Rebate Program Ongoing

Source: California Air Resources Board

Individuals, businesses, nonprofits, or government entities in California can receive up to \$2,500 for the purchase or lease of a new Zero-Emission (ZEV) or Plug-In Hybrid Vehicle. Visit <http://energycenter.org/clean-vehicle-rebate-project> for the application.

In its May 2012 discussion document, CalRecycle identified 11 focus areas to achieve its 75% goal. There were as follows:

- ◇ Increasing recycling infrastructure
- ◇ Organics
- ◇ Increasing commercial recycling
- ◇ Establishing extended producer responsibility
- ◇ Reforming beverage container program
- ◇ Increasing procurement/demand
- ◇ Other materials
- ◇ Governance/funding
- ◇ Source reduction
- ◇ The other 25 percent
- ◇ Measurement

## Open Space Update WCA Projects

The Watershed Conservation Authority (WCA) has a number of projects currently underway here in the San Gabriel Valley:

Project	Project Description	Status
Azusa River Wilderness Park	Replace an outdated water filtration system and analyze existing conditions and needs to develop Site Sustainability Plan and Schematic Plan	Anticipating completion 2014
Duck Farm Project	Develop 31 acres along the San Gabriel River into an urban greenway with trails and interpretive stations	Currently completing the permit application process to begin construction
Emerald Necklace	A 17-mile interconnected network of bikeways, multi-use trails, parks, and greenways along the Rio Hondo and San Gabriel Rivers	Developing implementation report to outline next steps
San Gabriel River Confluence with Cattle Canyon	An interpretive outreach and environmental education program for visitors	Ongoing. First summer season of project
Walnut Creek Habitat	Joint project with City of San Dimas to enlarge existing Loma Vista Park and open it up to natural open space area	Working with San Dimas to prepare scope of work, timeline and budget for Phase 1 development of a Conceptual Master Plan

## Solid Waste Update California 75 Percent Initiative

The State of California has a goal to source reduce, recycle, or compost 75% of solid waste by the year 2020, and annually thereafter. AB 341 (Chesbro) mandates that the State Department of Resources Recycling and Recovery (CalRecycle) develop a statewide approach to reduce the State's reliance on landfills by examining existing efforts and identifying new strategies to reach that goal. CalRecycle is required to submit a report providing strategies to the State Legislature by January 2014.

To develop its statewide strategy, in May 2012, CalRecycle developed a discussion document that identified eleven "focus areas" for the reaching the 75% goal. The Department has been holding a number of workshops to hear comments on the discussion document in order to develop recommendations to submit to the Legislature in January 2014. CalRecycle has also been hearing comments on the Waste Management Sector Plan, which will make recommendations for the reaching the 75% goal, as well as to inform the AB 32 Scoping Document update (discussed on page 5), and held a workshop on September 17, 2013. More information about that workshop and the Initiative as a whole can be found at <http://www.calrecycle.ca.gov/75Percent/>.

# Air Quality Update

## CARB Updates AB 32 Scoping Plan

In 2006, AB 32 (Nunez and Pavley) was passed, requiring the California Air Resources Board (CARB) to develop a Scoping Plan that describes the approach that California will take to reduce greenhouse gas emissions (GHG) to achieve the goal of reducing emissions to 1990 levels by 2020. The Scoping Plan was approved in 2008 and must be updated every 5 years to evaluate AB 32 policies and ensure that California is on track to achieve the 2020 GHG reduction goal.

CARB is currently update the AB 32 Scoping Plan to define CARB's climate change priorities for the next 5 years and to lay the groundwork to reach post-2020 goals. The key areas for the update include 1) transportation, fuels and infrastructure; 2) energy generation, transmission, and efficiency; 3) waste; 4) water; 5) agriculture; and 6) natural resources.

CARB held its first public workshop in June 2013 in Sacramento to discuss the updates. Regional workshops were held in July 2013, including one in Diamond Bar, to discuss region-specific issues. CARB expects to release a preliminary draft in late September 2013 and plans to hold a public workshop in October 2013. For more information, please visit <http://www.arb.ca.gov/cc/scopingplan/scopingplan.htm>.

*The current AB 32 Scoping Plan, adopted in 2008, called for reducing GHG emissions by 15%. This would mean each person would need to reduce his or her annual emissions from 14 tons of CO2 to 10 tons of CO2.*

## Recognition for Excellence in Air Quality

South Coast AQMD will hold the 2013 Clean Air Awards on October 4, 2013 at 11:30 am at the Millennium Biltmore Hotel in downtown Los Angeles.

Each year, the SCAQMD recognizes companies, organizations and individuals who have made a significant contribution to cleaning the air and creating a more sustainable economy. Awards are presented in the following categories:

- ⇒ Advancement of Air Pollution Control Technology
- ⇒ Innovative Transportation Projects
- ⇒ Model Community Achievements
- ⇒ Public Education on Air Quality Issues
- ⇒ Promotion of Good Environmental Stewardship

Tickets are \$40 per person. To register visit <http://www.aqmd.gov/tao/CleanAirAwards.htm>.

CARB is also accepting applications for the fourth CoolCalifornia Small Business Awards Program. This program recognizes small businesses that have integrated environmental stewardship and sustainability into their business practices in the past year. Applications are being accepted for two awards:

- ⇒ Cool California Small Business of the Year Award
- ⇒ Cool California Climate Leader Award

Applications are due November 1, 2013. More information can be found at <http://www.arb.ca.gov/newsrel/newsrelease.php?id=481>.

## AB 32 and Energy Action Plans

While AB 32 did not include any reduction mandates for local governments, CARB's 2008 Scoping Plan encourages local agencies to adopt a goal to reduce GHG emissions for municipal operations by 15% of current levels by 2020. CARB encouraged local agencies to use a comprehensive approach to reduce these GHGs through their general plans or a separate climate action plan. The Scoping Plan recommended developing a municipal and community-level GHG inventory, adopting local emission reductions mechanisms and strategies, establishing emission reduction goals, and developing a reporting mechanism to track progress towards the goals.

While meeting these recommendations is not mandatory, 27 of the COG's participating cities have already done a portion of this work as a part of the COG's Long-Term California Energy Efficiency Strategic Planning Grant. As a part of the grant, participating cities received a GHG inventory and an Energy Action Plan, which included reduction goals, mechanisms and strategies of meeting these goals and a mechanism of measuring success. To fully meet the recommendations, cities would only need to complete the other element areas of the climate action plans.

## Holiday Lights Exchange Schedule

**Nov. 22, 5 p.m.—9 p.m.**  
Monrovia Street Fair  
Old Town Monrovia

**Dec. 1, 8:30 a.m.—1 p.m.**  
Alhambra Farmers Market  
Corner of Monterey & Bay  
State Streets

**Dec. 3, 6 p.m.—8 p.m.**  
San Gabriel Christmas Tree  
Lighting  
San Gabriel Plaza Park

**Dec. 5, 6 p.m.—8 p.m.**  
Rosemead Christmas Tree  
Lighting  
Rosemead City Hall

**Dec. 6, 5 p.m.—9 p.m.**  
Covina Farmers Market  
Covina Heritage Plaza

**Dec. 6, 5 p.m.—8 p.m.**  
Claremont Holiday Promenade  
& Tree Lighting  
Claremont Transit Depot

**Dec. 7, 2 p.m.—6 p.m.**  
San Dimas Holiday  
Extravaganza  
San Dimas Walker House

**Dec. 7, 4 p.m.—5:30 p.m.**  
El Monte Holiday House  
El Monte Community Center

**Dec. 11, 4 p.m.—5:30 p.m.**  
Duarte Santa Visit  
Duarte Community Center



## Grants Update

### SGVEWP Hosts Holiday Light Exchange

Once again this year, the San Gabriel Valley Energy Wise Partnership will be hosting free LED holiday light exchanges at holiday-themed events throughout the San Gabriel Valley. This event will offer San Gabriel Valley residents that are Southern California Edison customers the opportunity to exchange an old incandescent holiday light string for a new ultra-efficient LED light string.

Light-emitting diodes, or LEDs, are small light sources that are illuminated by the movement of electrons through a semiconductor material. LEDs are exceptionally energy efficient and may use up to 90 percent less energy than a comparable incandescent bulb. The amount of electricity consumed by just one 7-watt incandescent bulb could power 140 LEDs—equivalent to four 10-foot LED strings. These Energy Star qualified lights can also last up to 10 times longer than traditional incandescent strands, are cool to the touch, reduce the risk of fire, and come in a variety of colors, shapes, and lengths.

Individuals wishing to participate must show their SCE bill for eligibility. Each qualifying customer can exchange one string of lights per household, while supplies last.

For additional information, please contact the COG offices at (626) 457-1800 or visit [www.sgvenergywise.org](http://www.sgvenergywise.org).

## Water Update

### Preparing for the Water Bond

The Safe, Clean, and Reliable Drinking Water Supply Act of 2014 is a statewide general obligation bond proposal that would provide funding for water infrastructure and for projects and programs to address the ecosystem and water supply issues in California. In July 2012, the Legislature voted to place it on the 2014 ballot.

Due to the lack of funding for cities to meet their stormwater requirements, the San Gabriel Valley cities have mobilized to ensure that the water bond also provides funding for stormwater programs. A resolution was drafted to call upon the Governor and the Legislature to work with the League of California Cities to provide adequate funding to prioritize water bonds to assist local governments in water conservation, ground water recharge and reuse of stormwater and urban runoff programs. Many cities have already adopted resolutions of support for the resolution, and at its Annual Conference in September 2013, the League of California Cities voted to approve the resolution. More information about the resolution and the upcoming water bond will be forthcoming.

## NPDES MS4 Permit Update

In late 2012, the Los Angeles Regional Water Quality Control Board adopted the Los Angeles County NPDES MS4 Permit. The Permit allows cities to participate in a Watershed Management Program (WMP) or Enhanced Watershed Management Program (EWMP) to meet its receiving water limitations.

This provision has been challenged and the State Water Board is holding hearing to determine if the WMPs and EWMPs are a viable alternative for meeting the receiving water limitations of the Permit. Cities supported the WMP/EWMP structure during the development of the NPDES MS4 Permit, so it is important that cities express this sentiment. The hearing will be held on Tuesday, October 8, 2013, at 9:00 a.m. at the Cal/EPA Headquarters in Sacramento. The COG will also be drafting a statement of support which will be read at the hearing.



# San Gabriel Valley Council of Governments

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October 8, 2013

Congresswoman Judy Chu  
1520 Longworth HOB  
Washington, D.C. 20515

**RE: NATIONAL RECREATION AREA WHITE PAPER**

Dear Congresswoman Chu,

At its September 26, 2013 meeting, the Governing Board of the San Gabriel Valley Council of Governments (SGVCOG) adopted Resolution No. 13-20, outlining the principles that the SGVCOG supports in the development of legislation designating an NRA for the San Gabriel Valley.

The Resolution and the adopted white paper are attached.

Should you have any questions, please contact me at (626) 457-1800.

Sincerely,

Barbara Messina  
President

**RESOLUTION NO. 13-20**

**RESOLUTION OF THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS  
ADOPTING THE NRA WHITE PAPER**

**WHEREAS**, in 2003, the United States Congress authorized the National Park Service (NPS) to undertake a Special Resource Study of the San Gabriel River watershed to determine whether the area should be incorporated into the National Park Service system;

**WHEREAS**, in 2009, the San Gabriel Valley Council of Governments submitted a letter of support, requesting certain assurances, for Alternative D, an alternative that recommended the creation of a National Recreation Area for the foothills of the San Gabriel Mountains, the San Gabriel and Rio Hondo River Corridors, and the Angeles National Forest, to the National Park Service;

**WHEREAS**, in April 2013, the NPS transmitted its final San Gabriel Watershed and Mountains Special Resource Study to the Secretary of the Interior with a recommendation to create a National Recreation Area for the foothills of the San Gabriel Mountains and the San Gabriel and Rio Hondo River Corridors;

**WHEREAS**, Congresswoman Judy Chu has indicated that she intends to develop legislation to designate a National Recreation Area for the San Gabriel Valley;

**WHEREAS**, in July 2013, the San Gabriel Valley Council of Governments formed an Ad-Hoc Committee to develop a white paper related to the SGVCOG's position on the proposal to form an NRA in the San Gabriel Valley and any related legislation.

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Board hereby adopts the NRA White Paper, attached hereto and incorporated herein as Exhibit A, which will be submitted to Congresswoman Judy Chu.

**PASSED AND ADOPTED** by the Governing Board of San Gabriel Valley Council of Governments, County of Los Angeles, in the County of Los Angeles, State of California, on the 26<sup>th</sup> day of September, 2013.

San Gabriel Valley Council of Governments

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Barbara Messina, President

Attest:

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Andrea M. Miller, Secretary

## San Gabriel Valley Council of Governments National Recreation Area White Paper

In 2003, Congress authorized the National Park Service (NPS) to undertake a Special Resource Study of the San Gabriel River watershed to determine whether the area should be incorporated into the National Park Service system. In April 2013, the NPS transmitted its final San Gabriel Watershed and Mountains Special Resource Study to the Secretary of the Interior with a recommendation to create a National Recreation Area for the foothills of the San Gabriel Mountains and the San Gabriel and Rio Hondo River Corridors.

The San Gabriel Valley Council of Governments (SGVCOG) has followed the NPS process since 2009 and has at various times submitted comments on the recommendations. In 2009, the SGVCOG submitted a letter of support for Alternative D – an alternative that recommended the creation of a National Recreation Area for the foothills of the San Gabriel Mountains, the San Gabriel and Rio Hondo River Corridors, and the Angeles National Forest. In its letter, the SGVCOG also requested three assurances:

- 1) Protection of local water rights, preservation of our water supply (including use of adjacent lands to access that supply), and prevention of water contamination from recreational activities;
- 2) Provisions allowing private property owners, entities with water or sanitation facilities, and cities to “opt out” of any future designation;
- 3) Guarantees that any future designation would respect and abide by the General Plans and Zoning Ordinances of each City (and the County).

The SGVCOG understands that Federal legislation is required to formally designate a National Recreation Area for the San Gabriel Valley. The SGVCOG understands that Congresswoman Judy Chu intends to draft legislation to formally designate this National Recreation Area.

The SGVCOG has appreciated the many opportunities created by the Congresswoman to provide feedback to assist her in drafting legislation that will best support the San Gabriel Valley. To that effect, the SGVCOG has developed a list of principles that it would request be included in the legislation. These principles were developed and supported following detailed analysis by a group of local elected officials, representatives from Los Angeles County and representatives from the San Gabriel Valley Water Association, and were ultimately adopted by the SGVCOG Governing Board.

The San Gabriel Valley Council of Governments supports in concept the National Recreation Area designation for areas of the San Gabriel Valley, provided that the following principles are addressed in the legislation that is being drafted by Congresswoman Judy Chu:

## **Boundaries**

- ✓ The National Recreation Area (NRA) shall include the Angeles National Forest.
- ✓ The NRA shall consist of two units: an NPS unit that includes the foothills of the San Gabriel Mountains and the corridors of the San Gabriel and Rio Hondo Rivers and a United States Forest Service (USFS) unit that continues to manage the Angeles National Forest, with the support of the NPS.
- ✓ The NRA shall include the area within El Monte and South El Monte that was excluded from the NPS's recommendation.

## **Land Use**

- ✓ Cities shall have the right to opt-out of specific programs that are administered by the NPS and/or USFS.
- ✓ Agencies, organizations, and local governments that own and manage land within a proposed San Gabriel NRA shall continue to manage their lands according to their own policies and regulations.
- ✓ Local governments and agencies, businesses, and private citizens shall retain ownership over property and authority over land use whether they are in or near the NRA boundaries.
- ✓ The NRA shall not establish additional regulatory or land use authorities over local governments.
- ✓ The NRA designation shall not impact local land use authority over private lands or any lands that the National Park Service does not own.
- ✓ The NPS and/or USFS do not have the authority to regulate the way lands are used or impose its policies on lands that it does not own.
- ✓ The NRA shall not affect existing, planned, and/or future access, rights of way, easements, and/or transportation projects.
- ✓ The NPS and/or USFS shall not use eminent domain to acquire property.
- ✓ Any property owned or acquired by the NPS and/or USFS, or by any other organization or agency on behalf of the NPS or USFS, shall be managed, maintained and utilized in a manner consistent with and in compliance with the Open Space Element, General Plan, Management Plan, and local land use and zoning ordinances adopted, or as may thereafter be amended or modified, by the local agency having jurisdiction over the area.
- ✓ Neither the NPS and/or USFS, nor any organization or agency acting on behalf of the NPS and/or USFS, shall acquire by purchase, donation or any other means, any property or asset in the National Recreation Area unless the property or asset contains unique cultural, historical, recreational, or biological resources and the local agency having jurisdiction approves, in advance, of the acquisition.
- ✓ The NPS and/or USFS shall preserve all existing and/or historic water rights; rights related to conveyance and flow of water, power, communications, and appurtenant facilities; and access rights to recreation trails and facilities. No additional approvals, licenses, and/or permits shall be required for ongoing, routine, and/or preventive maintenance or improvements to existing roads, trails, facilities, and/or infrastructure.

## **Governance/Management**

- ✓ The Partnership Council shall be comprised of not less than 51 percent locally elected officials from jurisdictions within the boundaries of the NRA.
- ✓ The Partnership Council shall include three local elected officials nominated by the San Gabriel Valley Council of Governments, at least two of whom should represent cities within or adjacent to the NRA boundaries; two local elected officials or their appointments from the San Gabriel Valley Water Districts; one local elected official from the Gateway Council of Governments; one elected official or his or her appointment from the Los Angeles County Board of Supervisors; one local elected official from the Watershed Conservation Authority; one local elected official from the Rivers and Mountains Conservancy; one local elected official from the Puente Hills Habitat Preservation Authority; and one representative from the Los Angeles County Flood Control District.
- ✓ There shall be a Public Advisory Council that shall not sunset that includes members of the business community, appointed by the business organizations in the San Gabriel Valley, and a representative from a Native American tribe.
- ✓ There shall be a Water Technical Advisory Committee that includes representatives from the Water Districts in the San Gabriel Valley, and a Public Safety Technical Advisory Committee that includes representatives from Police and Fire. These Technical Advisory Committees shall not sunset.
- ✓ The Partnership Council shall develop a comprehensive plan for the protection and management of the National Forest Service and NPS lands included in the NRA.
- ✓ The Partnership Council shall also develop a land and resource management plan, visitor services plan, and complete an access study.
- ✓ There shall be adequate input from the Public Advisory Council and from other stakeholders in the development of all of these plans.

## **Water Rights**

- ✓ NRAs are subject to existing water rights so all existing water rights shall remain intact and unaffected.
- ✓ An audit of existing water rights, including an inventory of federal water rights, shall be conducted to develop an accurate baseline.
- ✓ The NRA shall not impact infrastructure, operations or access to infrastructure for flood control, water storage, transportation of water, treatment of water and wastewater, management of solid waste or utilities.
- ✓ Management of water supply and treatment plants shall continue under current authorities.
- ✓ The NPS and/or USFS shall not pursue new or expanding future beneficial uses or requirements for water supply, water quality, or air quality regulations as a result of the NRA.
- ✓ Increased recreational opportunities shall not be done at the expense of flood protection or water rights.
- ✓ All existing easements, permits, and rights-of-way shall remain fully intact on land purchased by the National Park Service and/or USFS.

- ✓ There shall be a technical review of proposed recreational projects, completed by the Water Technical Advisory Committee, to identify potential positive and negative impacts and mitigation measures.

### **Fire Management**

- ✓ Fire Management shall continue unchanged and be enhanced under the existing agencies.
- ✓ Los Angeles County Fire Department shall be consulted prior to any change in fire management.
- ✓ The NRA Management Plan must ensure that recreational use be managed in a manner that minimizes the risk of wildfires.

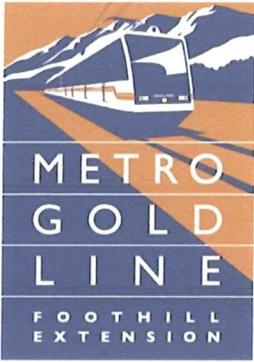
### **Allowable Recreational Activities and Fees**

- ✓ There shall be adequate access to and open space for all residents of the San Gabriel Valley.
- ✓ The National Park Service and U.S. Forest Service shall not impose any additional entry fees, without approval of the Partnership.

### **Wilderness and Wild and Scenic River Designations**

- ✓ The SGVCOG is withholding support at this time for the Wilderness and Wild and Scenic River Designations.
- ✓ The SGVCOG recommends that Congresswoman Chu create separate legislation for the NRA and Wilderness and Wild and Scenic River Designations.
- ✓ The SGVCOG further requests that if Congresswoman Chu pursues the two designations that the two designations, Wilderness and Wild and Scenic Rivers, be studied through a formal federal study – including eligibility, suitability, and classification – that is completed before the two designations are written into law and that she will continue to engage all stakeholders through both formal and informal processes to provide the opportunity for further input.

The SGVCOG appreciates the opportunity to submit these comments regarding the NRA. After the draft legislation is completed, the SGVCOG looks forward to the opportunity to review it to ensure that these principles are adequately addressed and determine whether the SGVCOG will support the legislation.

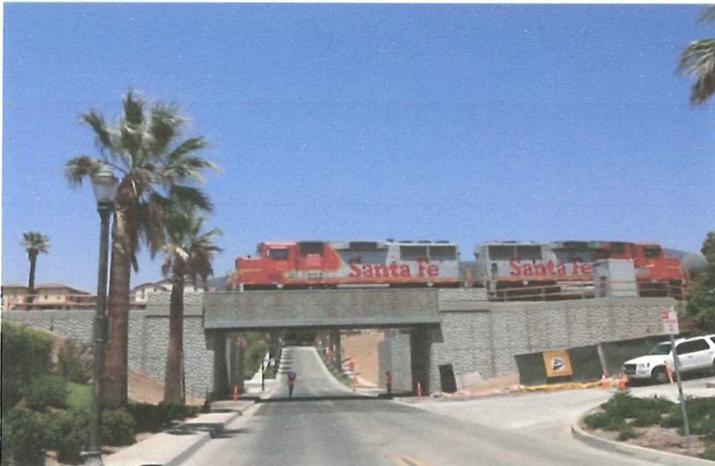


## FOOTHILL EXTENSION Monthly Project Status Memo

Below is an update on the Metro Gold Line Foothill Extension Construction Authority's projects:

### Pasadena to Azusa Update:

Construction is in full gear along the 11.5-mile light rail corridor from Pasadena to Azusa. The freight track realignment between San Gabriel Ave, in Azusa and the Azusa boundary with the city of Glendora is now complete. This includes improvements at all of the at-grade crossings within this nearly four mile section of the project (Azusa Ave crossing shown below), as well as completion of three freight bridges (Palm Dr Bridge shown below).



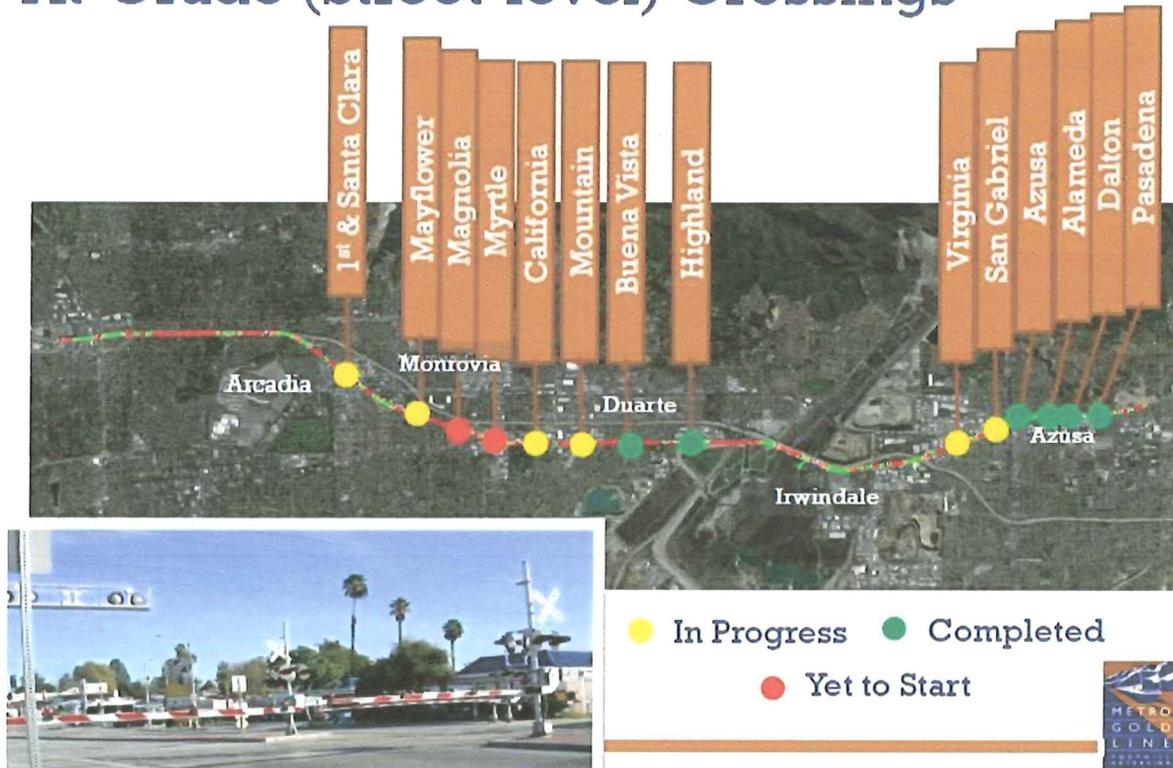
Work on the 24 bridges being built or modified for the project is also going well. Six bridges are complete, and numerous more are underway. The longest bridge, the 700-foot-long San Gabriel River Bridge, will be complete in the coming weeks, in time for the start of the rainy season.



To request additional copies of this document, please contact Lisa Levy Buch at 626-305-7004 or [llevybuch@foothillextension.org](mailto:llevybuch@foothillextension.org)

Finally, nearly half of the at-grade crossings are now complete, and station construction has begun on three of the six future stations. Drainage, walls and other corridor-wide construction is moving forward on schedule. Below is an image showing the status of the at-grade crossings:

## At-Grade (Street-level) Crossings



**Azusa to Montclair Update** – Following CEQA certification earlier this year, the Construction Authority is preparing to kick-off the next phase of work for the Azusa to Montclair project. Starting in October, the Authority will host a meeting with city staff and officials to discuss the schedule and scope for Advanced Conceptual Engineering (ACE). The ACE work, which is expected to begin next year, will advance the design and engineering for the 12.3-mile, six station project to a point where it will be ready for a future design-build procurement.

As the Construction Authority continues to progress on the planning and engineering for this segment, they also continue to work with Metro to identify potential funding opportunities for the \$950 million project. If funding is able to be secured in FY2015-16, the Construction Authority anticipates that construction can be completed on this segment in FY2021-22.

If you are interested in attending the kick-off meeting, below are the details:

### **FOOTHILL EXTENSION AZUSA TO MONTCLAIR SEGMENT KICK-OFF**

Wednesday - October 23, 2013

8:30 AM – Continental Breakfast

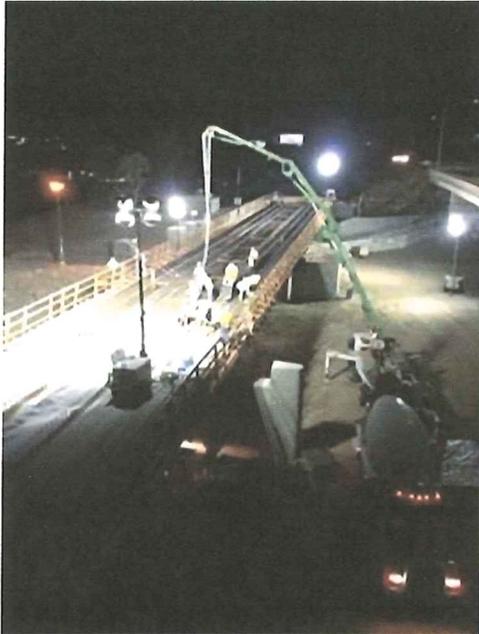
9:00 AM – Presentation/Q&A

**Double Tree by Hilton Claremont  
555 W. Foothill Blvd. Claremont, CA 91711**

Please direct questions or RSVPs to our Director of Public Affairs - Lisa Levy Buch, at (626) 305-7004 or [llevybuch@foothillextension.org](mailto:llevybuch@foothillextension.org).

Over the last several months, the Pasadena to Azusa project has hit its full stride as our contractors continue to achieve important milestones everywhere along the 11.5-mile alignment. Nearly half of the at-grade crossings for the project are now complete, with six more currently under construction. The community impacted at each of these crossings and subsequent closures have so far been supportive and understanding so that our work can be completed in the least amount of time possible; for that we are grateful.

Earlier this week, the last concrete pour was completed for the 700-foot-long San Gabriel River Bridge (shown below). It was critical that all structural work using the river bed be complete by October, in time for the rainy season; and FTC is on schedule to achieve that goal.



FTC is also making great strides in completing the realignment of the nearly four miles of freight track between the San Gabriel River Bridge and the Glendora city boundary. This work had to be completed without interrupting freight service into the San Gabriel Valley. All work is now complete on the eastern portion of the shared corridor - between San Gabriel Avenue in Azusa and the Glendora boundary. All at-grade crossing improvements within this section of the project are now complete, as well as three new freight bridges. Work continues on the realignment west of San Gabriel Ave.

At the Operations Campus, crews are nearly ready to start laying the six miles of track that will be installed within the \$265 million facility. As of today, more than half of the 213 OCS pole foundations are drilled and poured, and the Maintenance of Way storage structure is nearly complete (see photos below of the site looking south over the future vehicle storage area, as well as my team viewing the new structure).



The Journey Continues,

Habib F. Balian



# Agenda Item Staff Report

**To:** Honorable Mayor and Members of the City Council  
*For the meeting of **October 22, 2013***

**From:** Blaine Michaelis, City Manager

**Initiated By:** Department of Public Works 

**Subject:** **Approval of the Final Mitigated Negative Declaration as Required to Obtain Los Angeles County Flood Control Easements for the Bridge Widening, Bikeway Improvements at Foothill Blvd over San Dimas Wash Project (Federal Project No. BHLS 5367 (013))**

## Summary

*Formal approval of the Final Mitigated Negative Declaration (MND) prepared by an Environmental Consultant for the Foothill Blvd over San Dimas Wash Project. The initial process of having the City's Environmental Subdivision Committee review and approve the MND was understood to be in accordance with the California Environmental Quality Act (CEQA). However, since Staff is working to acquire real property (easement) rights from the Los Angeles County Flood Control District (District) for the subject project, their internal process requires a formal Council approval of the MND.*

## BACKGROUND

In April 2011, the City was awarded \$2.4 million by the Federal Highway Bridge Program (HBP) to widen Foothill Blvd over the San Dimas Wash. The widening will accommodate sidewalks and 5 foot bike lanes in both directions, including 4 lanes, for a total width of 96 feet plus barriers. Due to the high skew and wash alignment curvature, the project will include widening the approach roadway approximately 450 feet on the south approach and 300 feet on the north approach. The project will also include abandonment of the partially buried three-span 1928 bridge.

### Environmental Review/Approval Process

The project's National Environmental Policy Act (NEPA) clearance documents were approved by Caltrans on May 27, 2012 as set forth in the provisions of the California Environmental Quality Act (CEQA). The Draft Mitigated Negative Declaration (Draft MND) was released for public and agency review on November 6, 2012, and the 30-day review and comment period ran through December 6, 2012. According to the State Clearinghouse, two state agencies responded—the Native American Heritage Commission (NAHC) and the California Department of Transportation (Caltrans) and commented on the proposed project based on letters received during the 30-day period. Property owners within a 300-foot radius of the project location were notified via US Mail of the public hearing process and public review period. During the public review period, the City held a public hearing before the Environmental Subdivision Committee on November 14, 2012, to discuss the project and the Draft MND. Though there was an opportunity for public comment at the hearing, no questions or comments were received regarding the content of the Draft MND. According to our Environmental Consultant, nothing in the content of comments received or the response to comments triggered the need to recirculate the Draft MND, nor is the preparation of an environmental impact report (EIR) necessary. The Final MND contains a copy of the comments, as well as responses to

those comments. Since the Final MND document comprises of approximately 340 pages (to conserve paper), a copy has been placed in the City Council office for review.

In addition, consideration to file a Notice of Determination (NOD) and pay fees (approximately \$2,500) to the Department of Fish and Wildlife was deemed unnecessary in the professional opinion of the Environmental Consultant due to the long passing of the 180-day litigation period, following Council approval of the project in 2011.

### **ANALYSIS**

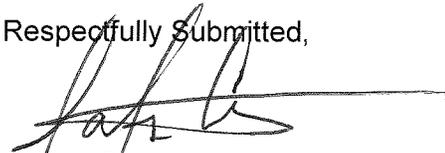
On October 15, 2013, Staff held a conference call with the County's Mapping Division, County's Environmental Planning & Assessment staff and the Project's Environmental Consultant to discuss requirements to proceed with the District's Board of Supervisors (Board) approval of the easements necessary for this project. It was brought to Staff's attention that the aforementioned environmental review process may not suffice to obtain Board approval or adoption. Part of the Board's approval and adoption requirements include a formal approval of the Mitigated Negative Declaration (MND) from Council.

The County's internal process to reduce liability requires formal approval of the MND and payment of associated fees. Not having an approved MND prohibits the City from entering into contracts, including but not limited to acquiring real property rights.

### **RECOMMENDATION**

Staff recommends that City Council approve the Final Mitigated Negative Declaration (MND) as required to move forward with obtaining easements from the Los Angeles County Flood Control District (District) for the Bridge Widening, Bikeway Improvements at Foothill Blvd over San Dimas Wash Project (Federal Project No. BHLS 5367 (013))

Respectfully Submitted,



Latoya Cyrus  
Environmental Services Coordinator



# Agenda Item Staff Report

**TO:** Honorable Mayor and Members of City Council  
*For the Meeting of October 22, 2013*

**FROM:** Blaine Michaelis, City Manager

**INITIATED BY:** Ken Duran, Assistant City Manager

**SUBJECT:** Request from San Dimas HEROES for street closures for dedication event on November 11, 2013

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## **SUMMARY**

San Dimas HEROES has submitted a Special Event Application with the City for a dedication event on November 11, 2013. The event will take place in Freedom Park and on the adjacent portion of Commercial Street and the entrance to the park and ride lot to the north of the park. The requested closure of Commercial Street and the park and ride entrance require City Council approval.

## **BACKGROUND**

San Dimas HEROES has submitted a Special Event Application with the City for a dedication event to dedicate the completed Veterans Monument at Freedom Park on November 11, 2013.

The significant details of the event are as follows:

- The hours are from 5:00 – 7:00 p.m.
- There will be a stage on Commercial St. with performance by a live band.
- Carl's Jr. mobile food truck will be parked on Commercial St.
- A beer garden will operate on the site.

Staff has reviewed the event application and is developing conditions of approval that address issues such as parking, restrooms, disabled access, noise and neighbor notification etc. The applicant has requested that the City provide the following list of equipment and assistance for the event:

- The City portable stage
- Light pole
- 105 folding chairs
- 10 – 8' tables and 12 60" round tables
- Closure of Commercial St and entry way into the park and ride lot off of San Dimas Ave. (This requires the City to develop the traffic control plan and barricades and signage for the closures and detours)
- Barricades to block off a portion of the park and ride lot for VIP parking.

Staff is continuing to communicate with the applicant on the requested equipment because we do not have all of the requested equipment available.

The item is presented to the City Council because street closures require City Council approval. The details of the street closures include the following:

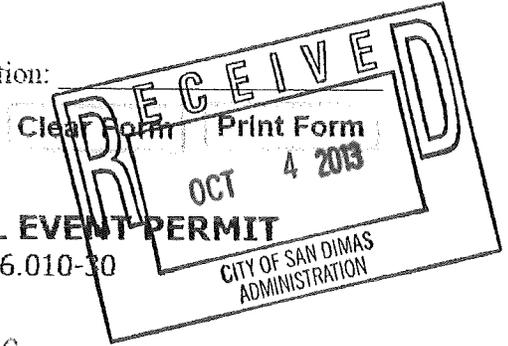
- Commercial Street, from San Dimas Ave. – Shirlimar, will be closed from 1:00 p.m. – 9:00 p.m.
- Park and Ride lot entrance off of San Dimas Ave will be closed from 1:00 p.m. – 9:00 p.m. This will require detour to the lot to the Monte Vista entrance.
- Since there is no precedent for closure of the park and ride lot entrance a new traffic control plan is being prepared by staff.

### **RECOMMENDATION**

Staff recommends City Council consider the closure of Commercial Street from San Dimas Ave. – Shirlimar and the entrance to the park and ride lot off San Dimas Ave. on November 11, 2013 from 1:00 p.m. – 9:00 p.m.



Date of Application:



CITY OF SAN DIMAS
APPLICATION FOR PARADE OR SPECIAL EVENT PERMIT

S.D. Municipal Code Ch. 12.16 Sec. 12.16.010-30

Name of Organization: SAN DIMAS HEROES
President: Gary Enderle Home Phone: 626 339 8777
Business Phone: N/A
Address: 2044 Via Esperanza City: SAN DIMAS
Chairman: Gary Enderle Home Phone:
Business Phone:
Address: City:

Parade/Special Event For: Dedication of Veterans Monument
Date(s): November 11, 13 Hours: 1:00pm to 4:00pm Day of Week: Monday

Parade/Special Event Route: (Draw map of route and attach to application)

Beginning Place: N/A

Disbanding Place:

Purpose of Parade/Special Event: To dedicate (ribbon cutting, etc) of the completed monument at Freedom Park.

Applicant shall arrange for the following: street barricades, street sweeper, general clean-up, Public Works Department notified, insurance\*, signed neighborhood petition.

- Any organization using City property, including streets and sidewalks, must have on file prior to the event:
- A copy of the \*liability insurance policy showing coverage for personal injury or death, property damage, coverage for loss or breakage of glasses, hearing aids, etc. The organization and City shall be named as co-insured.
- Signed petition approving the event by affected neighbors.

Date of Application: \_\_\_\_\_

Additional requirements:

Parks & Recreation Department:
Sheriff's Department:
Public Works Department:
Administration:

_____ Director of Parks & Recreation	_____ Date	_____ Applicant's signature	_____ Date
_____ Sheriff's Department	_____ Date	_____ MTA/Foothill Transit Authority	_____ Date
_____ Director of Public Works	_____ Date	_____ APPROVED/DENIED (Administration)	_____ Date

Modified 9/08/09

PARK & RIDE

SAN DIMAS AVE

VIP PARKING

W RAILWAY ST

PARK & RIDE ENTRANCE (CLOSED)

FREEDOM PARK

PORTABLE RESTROOM

BEER GARDEN (SMALLS & CHARGES)

BAR

SIDE WALK

COMMERCIAL ST

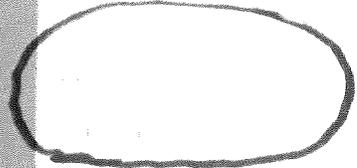
SHIREMAR AVE

CARLS JR 39' long

SCREENS 43' long Motorhome

STAGE 39' long

VACANT LOT



ARROW HIGHWAY



# Agenda Item Staff Report

**To:** Honorable Mayor and Members of the City Council  
*For the meeting of October 22, 2013*

**From:** Blaine Michaelis, City Manager

**Initiated By:** Theresa Bruns, Director of Parks and Recreation

**Subject:** Golf Course Advisory Committee Re-Appointment

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## BACKGROUND

The Golf Course Advisory Committee term for Doug Schultz expired at the end of September, 2013. He is eligible for and requests reappointment to the Committee.

## RECOMMENDATION

Staff recommends that the City Council reappoint Doug Schultz to the Golf Course Advisory Committee.