

Development Services Department offers informational brochures on the following topics:

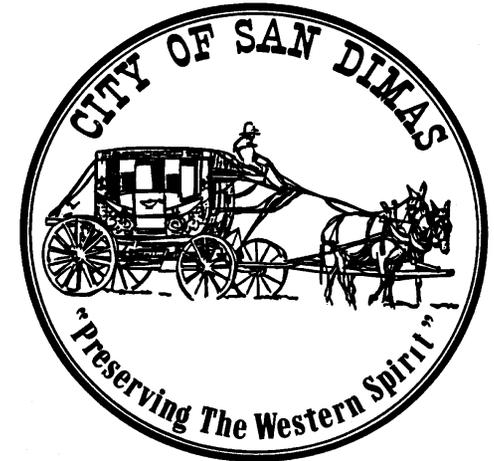
- Artificial Turf Guidelines
- Banners and Temporary Signs
- CEQA and Environmental Review
- Classification of Use
- Conditional Use Permits
- Development Agreements
- Development Plan Review Board
- Fees and Charges
- For Sale/For Lease Signs
- General Plan
- Lot Line Adjustments
- Mills Act
- Municipal Code Text Amendments
- Outdoor Dining Policy
- Outdoor Displays of Merchandise
- Permanent Signs
- Permit Streaming Act
- Planning Commission
- Portable Signs
- Property Information
- Public Notice Requirements
- Residential Care Facilities
- RV & Trailer Parking
- Signs in the Historic Downtown Area
- Site Plan Requirements
- Specific Plans
- Storage Structures
- Subdivisions
- Temporary Use Permits
- Trash Enclosure Standards
- Tree Preservation
- Variances
- Window Replacement – Town Core
- Window Signs
- Zone Changes
- Zoning Descriptions

**These brochures are generally intended to assist in the processing of application material. It does not necessarily provide every detail regarding Municipal Code regulations.*

UPDATED: 1/22/14

City of San Dimas
Planning Division
245 East Bonita Ave.
San Dimas, CA. 91773

Municipal Code Text Amendment



Development Services Department
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San Dimas, California 91773
(909) 394-6250
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Mon-Thurs 7:30 a.m. - 5:30 p.m.
Fridays 8:00 a.m. - 5:00 p.m.

www.cityofsandimas.com

WHAT IS THE MUNICIPAL CODE ?

The Municipal Code is the set of Laws for the City of San Dimas. The Municipal Code covers all aspects of City regulations, including zoning and various development related requirements.

All zoning district standards are included in the Municipal Code. In addition, standards for: development and architectural review, parking, signs, hillside development, home occupations, variances, and other similar topics are included in the Municipal Code.

Aside for zoning standards, other City regulations are also included in the Municipal Code, such as: subdivision requirements; business license regulations; street, water and sewer standards; and vehicle and traffic requirements.

CHANGING THE MUNICIPAL CODE

A change to the Municipal Code is called a Municipal Code Text Amendment. A Municipal Code Text Amendment may only be initiated by the City Council; however, the City Council will respond to citizen requests to change the Municipal Code.

If you desire to change the Municipal Code you should complete the following steps.

1. Meet with a city planner to discuss the proposed project. In this pre-application meeting, the planner will explain necessary city regulations and provide you with any application processing information. Representatives of the Development Services Department will be happy to assist you in any way possible to help you understand the application process.

2. Submit a written proposal to the Director of Development Services and City Clerk requesting that City Council consider amending the Municipal Code. At minimum, the proposal should include the following:

-  Nature of the amendment (detail of location and proposed changes);
-  Discussion of the specific elements and sections of the Municipal Code text directly affected in terms of the proposed change;
-  Reasons for the proposed amendments.
-  Supporting information such as maps of conceptual plans that depict the proposed change.

After the written submittal is received, Staff will review the proposal for completeness and then provide the information to the City Council for consideration.

The City Council, based upon the information presented, determines whether or not the Municipal Code Text Amendment proceedings should continue. If the amendment is initiated by Council, the item will be heard by the Planning Commission and the final decision is made by the City Council.

APPROVAL PROCESS

If the amendment is initiated by the City Council, the item will first be heard by the Planning Commission at a public hearing. The Planning Commission will recommend action to the City Council.

Finally, the item will be scheduled for public hearing before the City Council. The final decision is made by the City Council.