

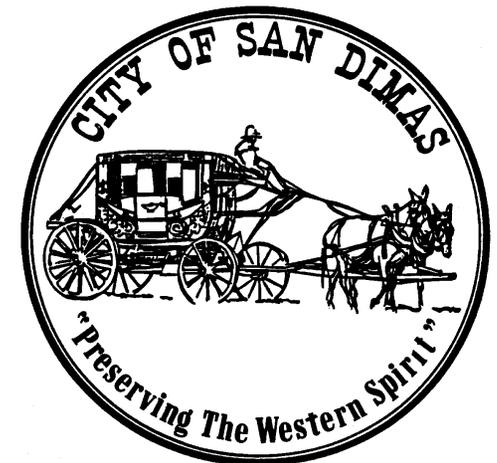
The Planning Department offers informational brochures on the following topics:

Artificial Turf Guidelines
Banners and Temporary Signs
CEQA and Environmental Review
Classification of Use
Conditional Use Permits
Development Agreements
Development Plan Review Board
Fees and Charges
For Sale/For Lease Signs
General Plan
Lot Line Adjustments
Mills Act
Municipal Code Text Amendments
Outdoor Dining Policy
Outdoor Displays of Merchandise
Permanent Signs
Permit Streaming Act
Planning Commission
Portable Signs
Property Information
Public Notice Requirements
Residential Care Facilities
RV & Trailer Parking
Signs in the Historic Downtown Area
Site Plan Requirements
Specific Plans
Storage Structures
Subdivisions
Temporary Use Permits
Trash Enclosure Standards
Tree Preservation
Variances
Window Replacement – Town Core
Window Signs
Zone Changes
Zoning Descriptions

**These brochures are generally intended to assist in the processing of application material. They do not necessarily provide every detail regarding Municipal Code regulations.*

City of San Dimas
Planning Division
245 East Bonita Ave.
San Dimas, CA. 91773

For Sale/ For Lease Signs



Planning Department
City Hall, 245 East Bonita Avenue
San Dimas, California 91773
(909) 394-6250
Fax: (909) 394-6249

Mon-Thurs 7:30 a.m. - 5:30 p.m.
Fridays 8:00 a.m. - 5:00 p.m.

www.cityofsandimas.com

WHAT ARE TEMPORARY NON-RESIDENTIAL FOR SALE / FOR LEASE SIGNS AND BANNERS?

Temporary nonresidential real estate signs and banners pertain to the sale and/or lease of a nonresidential building or property.

APPLICATION

An application for a temporary non-residential real estate sign or banner shall be made on forms provided by the Planning Department. The application includes a description of the building and/or tenant spaces available for sale or lease. The banner information (length and height) are required on the application. The property owner is required to sign the application prior to submittal.

The applicant shall submit a site plan indicating the exact location of all the signs and/or banner(s) proposed for the site and/or units. Color photos showing the location of the vacant unit(s) and the location of the proposed banner(s) are also required with the application submittal.

BUILDING MOUNTED SIGNS

Building mounted signs may be permitted based on the following information:

- One banner or other similar sign, mounted on the building or window or other location of the tenant space and/or building available for sale or lease, not to exceed sixteen square feet.
- For integrated retail, office or industrial centers or parcels greater than one hundred feet in width, additional banners or similar signs may be

permitted by the planning department, not to exceed 40 square feet each. Such signs shall generally be on the available tenant or building space but may be approved in other locations as deemed necessary by the planning department. Banners may not exceed the height of the building parapet.

TIME LIMIT

Temporary permits shall be valid for a maximum of six months provided that all such signs shall be removed within fourteen days of the sale or leasing of available space. A new permit may be issued if spaces and/or buildings remain available for sale or lease.

UNDEVELOPED PROPERTY

For undeveloped property, one sign not exceeding sixteen square feet in sign area and six feet in height may be allowed based on the approval by the Planning Staff.

PROHIBITED

There are various types of “for lease” signs and techniques available to attract potential clientele; however, the following are not permitted within the City of San Dimas: streamers, pennants, balloons, hand-held signs, lighting and similar devices.

ADDITIONAL QUESTIONS

For any additional questions or comments, please contact the Planning Department at (909) 394-6250.

