



**AGENDA**  
**REGULAR CITY COUNCIL /**  
**SUCCESSOR AGENCY MEETING**  
**TUESDAY, FEBRUARY 25, 2014, 7:00 P. M.**  
**SAN DIMAS COUNCIL CHAMBER**  
**245 E. BONITA AVENUE**

**NOTE: Students in Government Day participants will be present at the City Council meeting and sit with their counterparts.**

**CITY COUNCIL:**

Mayor Curtis W. Morris  
Mayor Pro Tem Denis Bertone  
Councilmember Emmett Badar  
Councilmember John Ebiner  
Councilmember Jeff Templeman

**1. CALL TO ORDER FLAG SALUTE**

**2. INTRODUCTION OF SAN DIMAS HIGH SCHOOL STUDENTS IN GOVERNMENT DAY PARTICIPANTS**

**3. ORAL COMMUNICATIONS** (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time and ask to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

a. Members of the Audience

**4. CONSENT CALENDAR**

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council requests separate discussion.)

Resolutions read by title, further reading waived, passage and adoption recommended as follows:

a. **RESOLUTION NO. 2014-10**, A Resolution of the City Council of the City of San Dimas approving certain demands for the month of February, 2014.

b. Approval of minutes for the regular City Council meeting of February 11, 2014.

c. Commencing Proceedings for Annual Levy of Assessments for Open Space Maintenance Districts

1) **RESOLUTION NO. 2014-11**, A Resolution of the City Council of the City of San Dimas authorizing the City Engineer to proceed with the preparation of annual reports for the annual Levy of Assessments for the Boulevard Open Space Maintenance District (TR 32818).

- 2) **RESOLUTION NO. 2014-12**, A Resolution of the City Council of the City of San Dimas authorizing the City Engineer to proceed with the preparation of annual reports for the annual Levy of Assessments for the Northwoods Open Space Maintenance District (TR 32841)

d. Metro Gold Line Update

END OF CONSENT CALENDAR

## 5. PLANNING/DEVELOPMENT SERVICES

- a. **ORDINANCE NO. 1228**, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS ADOPTING MUNICIPAL CODE TEXT AMENDMENT 13-07, TO AMEND CODE SECTION 18.140.090.c.6.b AND EXHIBIT "B" TO REDUCE THE 25-FOOT SETBACK TO 15 FEET ALONG ARROW HIGHWAY WITHIN THE CREATIVE GROWTH, AREA 3A AND 3C ZONE – **SECOND READING**

## 6. OTHER MATTERS

- a. Appeal request from Dennis Miller on Traffic Safety Committee decision on crosswalk at intersection of Allen Avenue and Bayfield Drive
- b. Mid Year FY 13-14 Financial update
- c. Walker House Food Concessionaire Update

## 7. SUCCESSOR AGENCY

- a. Update on Successor Agency and Oversight Board Activities

## 8. ORAL COMMUNICATIONS (Speakers are limited to five (5) minutes or as may be determined by the Chair.)

- a. Members of the Audience
- b. City Manager
- c. City Attorney
- d. Members of the City Council
  - 1) Reappointment of Jim McCants, Charles McGowan, Patrick Jones and Cheryl Avelar to Public Safety Commission
  - 2) Councilmembers' report on meetings attended at the expense of the local agency.
  - 3) Individual Members' comments and updates.

## 9. ADJOURNMENT

The next City Council meeting will be held on Tuesday, March 11, 2014, 7:00 p.m.

## 10. CLOSED SESSION (Pursuant to Government Code 54956.8)

a. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

Property Transaction: 299 East Foothill Blvd., San Dimas, CA 91773  
Consider the price and terms for the sale exchange or lease of the following

City Negotiator: Blaine Michaelis, City Manager

Potential Purchaser of Property: The Olson Company

**AGENDA STAFF REPORTS:** COPIES OF STAFF REPORTS AND/OR OTHER WRITTEN DOCUMENTATION PERTAINING TO THE ITEMS ON THE AGENDA ARE ON FILE IN THE OFFICE OF THE CITY CLERK AND ARE AVAILABLE FOR PUBLIC INSPECTION DURING THE HOURS OF 8:00 A.M. TO 5:00 P.M. MONDAY THROUGH FRIDAY. INFORMATION MAY BE OBTAINED BY CALLING (909) 394-6216. CITY COUNCIL MINUTES AND AGENDAS ARE ALSO AVAILABLE ON THE CITY'S HOME PAGE ON THE INTERNET:  
<http://www.cityofsandimas.com/minutes.cfm>

**SUPPLEMENTAL REPORTS:** AGENDA RELATED WRITINGS OR DOCUMENTS PROVIDED TO A MAJORITY OF THE SUBJECT BODY AFTER DISTRIBUTION OF THE AGENDA PACKET SHALL BE MADE AVAILABLE FOR PUBLIC INSPECTION AT THE CITY CLERK'S OFFICE DURING NORMAL BUSINESS HOURS. [PRIVILEGED AND CONFIDENTIAL DOCUMENTS EXEMPTED]

**POSTING STATEMENT:** ON FEBRUARY 21, 2014, A TRUE AND CORRECT COPY OF THIS AGENDA WAS POSTED ON THE BULLETIN BOARDS AT 245 EAST BONITA AVENUE (SAN DIMAS CITY HALL); 145 NORTH WALNUT AVENUE (LOS ANGELES COUNTY PUBLIC LIBRARY, SAN DIMAS BRANCH); AND 300 EAST BONITA AVENUE (UNITED STATES POST OFFICE) AND AT THE VONS SHOPPING CENTER (Puente/Via Verde) AND THE CITY'S WEBSITE AT [www.cityofsandimas.com/minutes.cfm](http://www.cityofsandimas.com/minutes.cfm)

**RESOLUTION NO 2014-10**

**A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF SAN DIMAS, CALIFORNIA, APPROVING  
CERTAIN DEMANDS FOR THE MONTH OF FEBRUARY 2014**

WHEREAS, the following listed demands have been audited by the Director of Finance;  
and

WHEREAS, the Director of Finance has certified as to the availability of funds for  
payment thereto; and

WHEREAS, the register of audited demands have been submitted to the City Council for  
approval.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of San Dimas  
does hereby approve Warrant Register: 02/28/14 (146882 – 146999) in the amount of  
\$701,135.31.

PASSED, APPROVED AND ADOPTED THIS 25<sup>TH</sup> DAY OF FEBRUARY 2014.

\_\_\_\_\_  
Curtis W. Morris, Mayor of the City of San Dimas

ATTEST:

\_\_\_\_\_  
Debra Black, Deputy City Clerk

I HEREBY CERTIFY that the foregoing Resolution was adopted by vote of the City  
Council of the City of San Dimas at its regular meeting of February 25<sup>th</sup>, 2014 by the following  
vote:

AYES: Councilmembers Badar, Bertone, Ebiner, Templeman, Morris  
NOES: None  
ABSTAIN: None  
ABSENT: None

\_\_\_\_\_  
Debra Black, Deputy City Clerk

WARRANT DATE VENDOR  
BANK OF AMERICA

Disbursement Journal

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#
146882	02/28/14	AGUIRRE/HORACIO				
		.00004 REFUND FOR 2/15/14	475.00			
146883	02/28/14	AIRGAS SAFETY	91.02		9024054593	
146883	02/28/14	AIRGAS SAFETY	130.70		9024054593	
		*CHECK TOTAL	221.72			
146884	02/28/14	ALBERTSON'S	69.38		004439	
146884	02/28/14	ALBERTSON'S	16.84		21057	
		*CHECK TOTAL	86.22			
146885	02/28/14	ALESHIRE & WYNDER, L	12,750.00		26706	
146885	02/28/14	ALESHIRE & WYNDER, L	8,986.00		26707	
146885	02/28/14	ALESHIRE & WYNDER, L	1,571.50		26708	
146885	02/28/14	ALESHIRE & WYNDER, L	971.50		26709	
		*CHECK TOTAL	23,865.00			
146886	02/28/14	AMERINATIONAL COMM.	27.95		14-00234	
146887	02/28/14	AMERIPRIDE UNIFORM	19.80		1400761962	
146887	02/28/14	AMERIPRIDE UNIFORM	4.10		1400767241	
146887	02/28/14	AMERIPRIDE UNIFORM	31.10		1400767241	
146887	02/28/14	AMERIPRIDE UNIFORM	32.60		1400767242	
146887	02/28/14	AMERIPRIDE UNIFORM	19.80		1400767244	
146887	02/28/14	AMERIPRIDE UNIFORM	19.80		1400767245	
146887	02/28/14	AMERIPRIDE UNIFORM	4.10		1400772393	
146887	02/28/14	AMERIPRIDE UNIFORM	31.10		1400772393	
146887	02/28/14	AMERIPRIDE UNIFORM	19.80		1400772394	
146887	02/28/14	AMERIPRIDE UNIFORM	19.80		1400772396	
		*CHECK TOTAL	235.40			
146888	02/28/14	ARAMARK REFRESHMENT	94.08		1213574	
146889	02/28/14	ARCHITERRA DESIGN GR	93.75		18047	
146890	02/28/14	BERGQUIST-DEVOE/CARL	476.00			
146891	02/28/14	BRYANT/ARIEL	80.06			
146892	02/28/14	BSN SPORTS INC	81.95		95862234	
146893	02/28/14	BUSINESS CARD	32.59			
146893	02/28/14	BUSINESS CARD	32.59			
146893	02/28/14	BUSINESS CARD	350.00			
146893	02/28/14	BUSINESS CARD	583.91			
146893	02/28/14	BUSINESS CARD	699.91			
146893	02/28/14	BUSINESS CARD	80.00			
146893	02/28/14	BUSINESS CARD	80.00			
146893	02/28/14	BUSINESS CARD	151.99			
146893	02/28/14	BUSINESS CARD	186.58			
146893	02/28/14	BUSINESS CARD	130.78			

WARRANT DATE VENDOR  
BANK OF AMERICA

Disbursement Journal

DESCRIPTION AMOUNT

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
146893 02/28/14	BUSINESS CARD	11930 PLASTIC BINDING COMBS	27.64				N D 001.4190.030.000
146893 02/28/14	BUSINESS CARD	11930 COLOR COPY PAPER	50.54				N D 001.4190.030.000
146893 02/28/14	BUSINESS CARD	11930 2 CODE CHECK BOOKS	2,931.84				N D 001.4311.016.000
		*CHECK TOTAL					
146894 02/28/14	CALIFORNIA TRUCK EQU	10877 SUPER SPRINGS-F150	511.52		5568		N D 001.4342.011.000
146895 02/28/14	CARDENAS/CINTHIA	.00006 CANCEL.SCHE.CONFLICT	80.00				N D 001.367.001
146896 02/28/14	CASHIER, DEPARTMENT	11033 JIM ROBERTSON QAC LICE	90.00				N D 001.4414.016.000
146897 02/28/14	CBEYOND	12524 113731 2/8-3/7/2014	883.32		14359216		N D 001.4190.020.034
146897 02/28/14	CBEYOND	12524 113732 2/8-3/7/2014	1,477.00		14359838		N D 001.4190.020.034
		*CHECK TOTAL					
146898 02/28/14	CHARTER OAK MOBILE H	11850 MAR.RENT.FRIEND SP#49	162.00				N D 034.341.034
146898 02/28/14	CHARTER OAK MOBILE H	11850 MAR.RENT.RESCHKE SP#1	407.00				N D 034.341.034
146899 02/28/14	CHINO TACH & SPEEDO	10737 SERV.CALL UNIT # 26	65.00		269111		M D 001.4342.020.001
146900 02/28/14	CLASS ACT WHEEL AND	11654 TIRES-UNIT #61	884.50		36225		M D 001.4342.011.000
146901 02/28/14	CLEARSTREAM RECYCLIN	10619 STEEL RECYCLING CON	6,373.75		60761		N D 001.4190.020.028
146902 02/28/14	COAST FITNESS REPAIR	11649 SERV.FITNESS EQUIPMEN	175.00		56628		N D 001.4430.015.000
146903 02/28/14	COELHO/BECKY	10613 PILATES INSTR.FEB/201	603.84				M D 001.4420.020.000
146904 02/28/14	COLLEY AUTO CARS INC	12096 PARTS FOR UNIT#26	684.32		163342		N D 001.4342.011.000
146905 02/28/14	COMBINED MARTIAL SCI	15684 HATHA YOGA INSTR.FEB/1	85.00				N D 001.4420.020.000
146906 02/28/14	COMMUNITY SENIOR SER	10620 GETABOUT#68342-68441	600.00				N D 072.214.172
146906 02/28/14	COMMUNITY SENIOR SER	10620 GETABOUT#68342-68441	1,000.00				N D 072.4125.442.000
		*CHECK TOTAL					
146907 02/28/14	COMPUTER SERVICE COM	11690 JAN-STREETLIGHT MAINT	371.25		3864-196		N D 007.4341.020.003
146907 02/28/14	COMPUTER SERVICE COM	11690 JAN-SIGNAL MAINT	2,133.00		3864-196		N D 007.4345.020.002
		*CHECK TOTAL					
146908 02/28/14	CORODATA	10678 JAN/RECORD STORAGE	90.53		RS4069451		N D 001.4190.019.000
146909 02/28/14	COSTCO WHOLESALE	12205 SUPPLIES FOR ANN.PARTY	13.54				N D 001.4420.033.000
146910 02/28/14	D.H. MAINTENANCE SER	11950 FEB/MAINT.SERVICE	85.00		16439		N D 003.4410.023.001
146910 02/28/14	D.H. MAINTENANCE SER	11950 FEB/MAINT.SERVICE	881.00		16439		N D 001.4410.023.000
146910 02/28/14	D.H. MAINTENANCE SER	11950 FEB/MAINT.SERVICE	3,541.00		16439		N D 001.4411.023.000
146910 02/28/14	D.H. MAINTENANCE SER	11950 FEB/MAINT.SERVICE	1,128.00		16439		N D 001.4412.023.000
146910 02/28/14	D.H. MAINTENANCE SER	11950 FEB/MAINT.SERVICE	1,128.00		16439		N D 001.4430.023.000

WARRANT DATE VENDOR  
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Disbursement Journal

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
146910	02/28/14	D.H. MAINTENANCE SER	11950	JAN-FEB REFINISH R/RQ	150.00		N D 001.4411.023.000
					7,322.00		
146911	02/28/14	DAILY BULLETIN	11961	JAN.LEGAL ADVERTISI	1,446.04		N D 001.4120.010.000
146912	02/28/14	DE LEON/KARON	10460	LUNCH/INTERVIEW PANEL	60.34		N D 001.4190.033.000
146913	02/28/14	DEPARTMENT OF JUSTIC	10155	JAN FINGERPRINT APPS	32.00		N D 001.4150.020.000
146914	02/28/14	ED'S AUTO PARTS	12188	BATTERY CYL/FUEL-#23	149.00		M D 001.4342.011.000
146914	02/28/14	ED'S AUTO PARTS	12188	INTERSTATE BATTERY	106.94		M D 001.4342.011.000
					255.94		M D 001.4342.011.000
146915	02/28/14	ENDLICH/MARY	10786	SENIOR GIFT BOUTIQUE	18.00		M D 001.4420.013.009
146916	02/28/14	EWING IRRIGATION PRO	12340	CARSON 10"GREEN BOX	35.66		N D 008.4414.020.016
146917	02/28/14	EXCEL MICRO	10536	MCAFEЕ EMAIL PROTEC	1,200.00		N D 001.4190.020.002
146918	02/28/14	GALVEZ/VICTORIA	11985	ZUMBA INSTR.FEB/2014	142.80		M D 001.4420.020.000
146919	02/28/14	GAS COMPANY/THE	16323	105 017 1500 6	466.74		N D 053.4410.022.002
146919	02/28/14	GAS COMPANY/THE	16323	134 417 3300 3	60.51		N D 001.4411.022.002
146919	02/28/14	GAS COMPANY/THE	16323	128 217 3300 8	1,208.63		N D 001.4411.022.002
146919	02/28/14	GAS COMPANY/THE	16323	184 917 4299 3	156.38		N D 001.4411.022.002
146919	02/28/14	GAS COMPANY/THE	16323	151 317 3300 6	72.26		N D 001.4411.022.002
					141.46		N D 001.4342.022.002
					2,367.77		*CHECK TOTAL
146920	02/28/14	GLOBAL SWEEPING SOLU	10520	RUNNER-DIRT SHOES	693.59		N D 001.4342.011.002
146920	02/28/14	GOLDEN STATE WATER	641	40500000	40.69		N D 001.4411.022.004
146920	02/28/14	GOLDEN STATE WATER	309	93000000	276.59		N D 001.4342.022.004
146920	02/28/14	GOLDEN STATE WATER	911	1662000000	182.70		N D 001.4411.022.004
146920	02/28/14	GOLDEN STATE WATER	737	0852000000	334.31		N D 001.4411.022.004
146920	02/28/14	GOLDEN STATE WATER	970	8520000000	173.59		N D 001.4411.022.004
146920	02/28/14	GOLDEN STATE WATER	422	4020000000	351.22		N D 001.4411.022.004
146920	02/28/14	GOLDEN STATE WATER	458	8930000000	173.66		N D 001.4411.022.004
146920	02/28/14	GOLDEN STATE WATER	709	1016000000	246.53		N D 001.4411.022.004
146920	02/28/14	GOLDEN STATE WATER	129	0662000000	571.58		N D 001.4411.022.004
146920	02/28/14	GOLDEN STATE WATER	139	6630000000	622.70		N D 001.4411.022.004
146920	02/28/14	GOLDEN STATE WATER	419	6530000000	111.22		N D 001.4411.022.004
146920	02/28/14	GOLDEN STATE WATER	419	6530000000	22.89		N D 001.4411.022.004
146920	02/28/14	GOLDEN STATE WATER	419	6530000000	565.99		N D 001.4411.022.004
146920	02/28/14	GOLDEN STATE WATER	419	6530000000	2,237.91		N D 001.4411.022.004
					2,367.77		*CHECK TOTAL
					617864		



WARRANT DATE VENDOR  
BANK OF AMERICA

Disbursement Journal

DESCRIPTION AMOUNT

DESCRIPTION	AMOUNT
16324 99712200000	332.45
16324 30483000000	303.25
16324 70683000000	203.45
16324 08743000000	21,696.21
21,696.21	
.00003 BASKETBALL REFEREE PYM	60.00
12944 PARTS/CITY HALL FOUNTA	35.07
12483 CC2011-04 CONCRETE	15,940.50
12483 CC2011-04 CONCRETE	18,453.50
13607 EQUIP REPAIR-UNIT #7	49.05
13607 EQUIP REPAIR-UNIT #7	149.05
13142 JAN-MAR/2014 PROP.T	3,375.00
13144 FEB-JANITORIAL SERVIC	476.50
10530 BATON INSTR.FEB/2014	234.60
13195 SCHOOL MIX	83.97
13195 SCHOOL MIX 5GL EMULSI	209.27
13195 SCHOOL MIX,5GL EMULSI	698.26
13192 CONCRETE & MASONRY	12.37
13192 TOOLS, FITTINGS, CABLE	67.27
	79.84
13194 PROPANE FUEL	18.66
10441 PAPER COPY/LASER	482.49
10441 INDEX, COP, REF IIX8.5	488.94
13250 HUMANE SOCIETY MAR	10,539.33
10605 NEW 2014 BUILD CODE	1,602.04
10821 SECURITY SYSTEM MAI	1,245.00
11772 TENNIS INSTR. FEB/201	875.84
10928 MARDI GRAS DIN.2/21/1	150.00
10285 JAN.AFFORD.HOUSE AN	6,860.00

CLAIM INVOICE

PO#

N D	008.4415.022.004
N D	008.4414.022.004
N D	001.4430.022.004
N D	008.4415.022.004
N D	001.4420.020.000
N D	001.4411.033.000
N D	002.4841.559.001
N D	002.4841.559.007
M D	001.4342.011.000
M D	001.4342.020.001
N D	001.4190.020.007
M D	001.4342.020.003
M D	001.4420.020.000
N D	001.4341.033.000
N D	001.4341.033.000
N D	001.4341.033.000
N D	001.4410.023.000
N D	001.4410.033.000
N D	001.4341.033.000
N D	001.4190.030.000
N D	001.4190.030.000
N D	001.4210.413.000
N D	001.4311.016.000
N D	001.4342.020.003
M D	001.4420.020.000
M D	001.4420.013.003
N D	034.4120.020.001

\*CHECK TOTAL  
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4 2/12/14  
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041269  
041269  
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0020051-IN  
256  
643035  
643608  
644017  
\*CHECK TOTAL  
4084428  
7070027  
\*CHECK TOTAL  
147191-1  
848203  
848261  
\*CHECK TOTAL  
INV0386942  
33128  
0026910

WARRANT DATE VENDOR  
BANK OF AMERICA

Disbursement Journal

DESCRIPTION

AMOUNT

CLAIM INVOICE

PO#

F 9 S ACCOUNT

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
146939	02/28/14	KJ SERVICES	ENVIRONM	420.00		8020		M D 001.4190.460.041
146940	02/28/14	J.A. COUNTY	SHERIFF	350.00		142818NH		N D 001.4210.020.006
146940	02/28/14	J.A. COUNTY	SHERIFF	37.9874.66		142818NH		N D 001.4210.020.012
146940	02/28/14	J.A. COUNTY	SHERIFF	18.9874.33		142818NH		N D 001.4210.020.021
146940	02/28/14	J.A. COUNTY	SHERIFF	4,815.58		142818NH		N D 001.4210.020.008
146940	02/28/14	J.A. COUNTY	SHERIFF	6,872.88		142818NH		N D 001.4210.020.009
146940	02/28/14	J.A. COUNTY	SHERIFF	16,783.22		142818NH		N D 001.4210.020.016
146940	02/28/14	J.A. COUNTY	SHERIFF	453,492.72		143064FN		N D 001.4210.020.019
						*CHECK TOTAL		
146941	02/28/14	LA VERNE POWER EQUIP		41.40		40588		M D 001.4342.011.000
146942	02/28/14	LA VERNE/CITY OF		11,087.12		1640319		N D 001.4341.024.020
146943	02/28/14	LANCASTER/KATHLEEN		177.48				M D 001.4420.020.000
146944	02/28/14	LAWRENCE ROLL-UP DOO		252.60		1418891		N D 001.4342.020.003
146944	02/28/14	LAWRENCE ROLL-UP DOO		356.60		1419109		N D 001.4342.020.003
						*CHECK TOTAL		
146945	02/28/14	LEPE/MAURO		65.00				M D 034.4802.015.000
146946	02/28/14	LOS ANGELES FREIGHTL		9.10		FP1297836		N D 001.4342.011.002
146947	02/28/14	LOWE'S HOME IMPROVEM		31.95		02227		N D 008.4415.033.000
146947	02/28/14	LOWE'S HOME IMPROVEM		55.78		02520		N D 070.4314.041.026
146947	02/28/14	LOWE'S HOME IMPROVEM		78.40		2049		N D 008.4415.033.000
146947	02/28/14	LOWE'S HOME IMPROVEM		25.87		60172		N D 001.4412.033.000
146947	02/28/14	LOWE'S HOME IMPROVEM		11.37		60173		N D 001.4411.023.000
146947	02/28/14	LOWE'S HOME IMPROVEM		253.01		60173		N D 001.4411.041.000
						*CHECK TOTAL		
146948	02/28/14	LUA/JESUS		500.00				N D 001.341.002
146949	02/28/14	MAR-CO EQUIPMENT CO		319.08		112283		N D 001.4342.011.002
146950	02/28/14	MARIPOSA LANDS	CAPES	2,494.33		001.4414.020.004		N D 001.4414.020.004
146950	02/28/14	MARIPOSA LANDS	CAPES	6,212.47		008.4414.020.001		N D 008.4414.020.001
146950	02/28/14	MARIPOSA LANDS	CAPES	2,965.44		008.4414.020.011		N D 008.4414.020.011
146950	02/28/14	MARIPOSA LANDS	CAPES	867.29		008.4415.020.002		N D 008.4415.020.002
146950	02/28/14	MARIPOSA LANDS	CAPES	3,383.80		008.4415.020.015		N D 008.4415.020.015
146950	02/28/14	MARIPOSA LANDS	CAPES	2,606.05		020.44110.927.003		N D 020.44110.927.003
146950	02/28/14	MARIPOSA LANDS	CAPES	320.17		072.41125.455.000		N D 072.41125.455.000
146950	02/28/14	MARIPOSA LANDS	CAPES	28,366.55		*CHECK TOTAL		

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
BANK OF AMERICA								
146951	02/28/14	MARKOSSIAN/ANNETTE H	10816 TOTS INSTR.12/16-2/ 1,180.80					M D 001.4420.020.000
146952	02/28/14	MARSAN TURF & IRRIGA	14540 RAINBIRD PLST 4"	22.77		386157		N D 008.4414.020.012
146952	02/28/14	MARSAN TURF & IRRIGA	14540 IRRIGATION SUPPLIE/PA	220.35		386182		N D 008.4414.020.012
146952	02/28/14	MARSAN TURF & IRRIGA	14540 NELSON SOLORAIN ADPT	4.62		386209		N D 008.4415.033.000
				247.74		TOTAL		
146953	02/28/14	MC LAY SERVICES INC	14580 JAN-PREVENTATIVE MAIN	400.00		INV 42823		N D 001.4342.020.003
146953	02/28/14	MC LAY SERVICES INC	14580 PREVENTIVE MAINT. FEB/	699.00		INV43341		N D 003.4410.015.000
146953	02/28/14	MC LAY SERVICES INC	14580 PREV.MAINT. JAN & FEB/	139.00		INV6092		N D 001.4430.015.000
146953	02/28/14	MC LAY SERVICES INC	14580 PREV.MAINT FEB/2014	1,313.00		INV6126		N D 053.4410.023.000
				1,313.00		TOTAL		
146954	02/28/14	MILLAGER/KYLE	.00001 REFUND FOR: 02/08/201	500.00				N D 001.341.002
146955	02/28/14	MITY-LITE INC	14599 BROWN PALLET TABLES	33.01		IN-548927		N D 001.4411.041.000
146955	02/28/14	MITY-LITE INC	14599 BROWN PALLET TABLES	180.88		IN-548927		N D 001.4412.041.000
				213.89		TOTAL		
146956	02/28/14	NAPOLI/BOB	12454 FINAL PYMT 11/1-1/7 2,708.90					M D 001.4420.020.000
146957	02/28/14	NATIONAL TRUST FOR H	10739 SPEC.MEMBERSHIP DURS	15.00				N D 001.4309.016.000
146958	02/28/14	NRG DANCE AND CHEER	12264 KNOTTS COMPETION 3/ 3,565.00					N D 110.213.148
146959	02/28/14	OLSEN/ROBERTA	.00007 CANCEL.SCHE.CONFLICT	53.50				N D 001.367.002
146960	02/28/14	ONTARIO REFRIGERATIO	14880 FEB.MAINT.SERVICE	2,660.00		142551		N D 001.4411.015.000
146961	02/28/14	PACIFIC NATIONAL SEC	12470 POSTED GUARD FEB/2014	72.00		200001214		N D 110.213.148
146962	02/28/14	PAPA	10315 J.ROBERTSON PAPA RENEW	45.00				N D 001.4415.016.000
146963	02/28/14	PARTIES UNLIMITED	15032 STU.DAY LUNCH 2/26/20	327.00				M D 001.4420.033.000
146964	02/28/14	PAVECO CONSTRUCTION	11815 PAVEMENT REPAIR	1,863.42				N D 002.4841.559.005
146964	02/28/14	PAVECO CONSTRUCTION	11815 PAVEMENT REPAIR	491.86				N D 001.4341.033.000
				2,355.35		TOTAL		
146965	02/28/14	PLUMBING WHOLESAL O	15093 ANGLE WRENCH SET	272.50		875188		N D 001.4410.041.000
146966	02/28/14	POMONA CATHOLIC SCHO	.00002 REFUND FOR: 02/08/201	500.00				N D 001.341.002
146967	02/28/14	PROSOURCE FACILITY S	10139 CLEANER CAN LINER	54.50				N D 001.4410.031.000
146967	02/28/14	PROSOURCE FACILITY S	10139 DISINFECTANT. CLEANER	62.13				N D 001.4410.031.000
				116.63		TOTAL		
146968	02/28/14	QUALITY INSTANT PRIN	15661 ONE 2OZ BOTTLE RED INK	7.65		31267		N D 001.4311.033.000
146969	02/28/14	QUINTANAR/ELIZABETH	11540 MILEAGE REIMB.JAN/2014	37.52				N D 001.4150.012.000





WARRANT DATE VENDOR  
BANK OF AMERICA

Disbursement Journal

DESCRIPTION AMOUNT

146984 02/28/14 SOUTHERN CALIF EDISO  
146984 02/28/14 SOUTHERN CALIF EDISO  
146984 02/28/14 SOUTHERN CALIF EDISO  
146985 02/28/14 STEVENS/LARRY  
146986 02/28/14 TECS ENVIRONMENTAL C  
146987 02/28/14 TIME WARNER CABLE  
146988 02/28/14 TOYOTA MOTOR CREDIT  
146989 02/28/14 TUCKER & SON INC/ J  
146989 02/28/14 TUCKER & SON INC/ J  
146990 02/28/14 UNITED ROTARY BRUSH  
146990 02/28/14 UNITED ROTARY BRUSH  
146991 02/28/14 VERIZON  
146992 02/28/14 VERIZON CALIFORNIA  
146993 02/28/14 WALCZAK/BEVERLY  
146994 02/28/14 WALCZAK/JEROME  
146995 02/28/14 WALTERS WHOLESAL E  
146996 02/28/14 WATERLINE TECHNOLOGI  
146996 02/28/14 WATERLINE TECHNOLOGI  
146996 02/28/14 WATERLINE TECHNOLOGI  
146997 02/28/14 WEST COAST ARBORISTS  
146998 02/28/14 YOUNG REMBRANDTS  
146999 02/28/14 ZALLO/ROBERT W

16314 2-30-838-1011 48.73  
16314 2-18-371-8006 24.80  
16314 2-23-155-8768 75.93  
3,094.38  
10307 REIMB.FBIC CLASS 2/24 750.00  
16570 NPDES SERVICES JAN/20 300.00  
11669 909 394-6214 INTERNET 303.95  
16682 RAV4 ELEC.VEH.MAR/201 327.00  
16700 INDUSTRIAL SUPPLIES 131.56  
485.05  
616.61  
15805 G/B MATERIAL KITS/REC 238.11  
15805 M/B MATERIAL KITS/REC 409.45  
637.56  
10469 1127771672 INTERNET 49.99  
17164 909 592-1430 175.67  
17164 909 592-2890 45.87  
17164 909 599-7563 44.65  
17164 100308 INTERNET 49.95  
17164 909 592-0732 102.34  
17164 909 197-3010 516.09  
17178 KARATE INSTR.FEB/2014 696.54  
17180 KARATE INSTR.FEB/2014 696.54  
10860 SUPPLIES AND PARTS 22.62  
10242 ACID CASE SODA ASH 307.45  
10242 HYPOCHLORITE SOLUTION 210.94  
10242 HYPOCHLORITE SOLUTION 228.81  
747.20  
12070 JAN.TREE MAINTENAN 34,398.40  
11441 REMBRANDTS INSTR.FEB/ 244.80  
12267 TAI CHI INSTR.FEB/201 179.52

TOTAL 701,135.31

F 9 S ACCOUNT

CLAIM INVOICE

AMOUNT

DESCRIPTION

N D 001.4415.022.001  
N D 008.4415.022.001  
N D 008.4415.022.001  
N D 001.4309.021.000  
N D 001.4341.024.020  
N D 001.4190.020.034  
N D 071.4190.041.006  
N D 008.4415.033.000  
N D 008.4415.033.000  
N D 001.4342.011.002  
N D 001.4342.011.002  
N D 001.4190.020.034  
N D 001.4430.022.003  
N D 001.4410.022.003  
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N D 001.4430.023.000  
N D 001.4430.033.000  
N D 001.4430.033.000  
N D 001.4430.033.000  
N D 008.4415.020.008  
M D 001.4420.020.000  
M D 001.4420.020.000

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FBC 201  
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00082552  
\*CHECK TOTAL  
278557  
278231  
\*CHECK TOTAL  
\*CHECK TOTAL  
2380573-00  
5260366  
5261243  
5261677  
\*CHECK TOTAL  
94380

16314 2-30-838-1011 48.73  
16314 2-18-371-8006 24.80  
16314 2-23-155-8768 75.93  
3,094.38  
10307 REIMB.FBIC CLASS 2/24 750.00  
16570 NPDES SERVICES JAN/20 300.00  
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17164 909 197-3010 516.09  
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12070 JAN.TREE MAINTENAN 34,398.40  
11441 REMBRANDTS INSTR.FEB/ 244.80  
12267 TAI CHI INSTR.FEB/201 179.52

TOTAL 701,135.31

ACS FINANCIAL SYSTEM  
02/20/2014 09:30:24

WARRANT DATE VENDOR  
REPORT TOTALS:

GL540R-V07.24 PAGE 11  
CITY OF SAN DIMAS

PO# F 9 S ACCOUNT

Disbursement Journal

DESCRIPTION CLAIM INVOICE

AMOUNT

701,135.31

RECORDS PRINTED - 000356

Disbursement Journal

FUND	DESCRIPTION	DISBURSEMENTS
001	GENERAL FUND	584,459.16
002	STATE GAS TAX	20,380.74
003	WALKER HOUSE LIGHTING DISTRICT	1,228.20
007	CITY WIDE PARCEL TAX	4,648.72
008	LANDSCAPE PARK DEVELOPMENT	64,531.32
020	COMMUNITY PARK DEVELOPMENT	2,504.05
027	CIVIC CENTER PARKING DIST	7,479.85
034	HOUSING AUTHORITY CG 2-1-12	1,971.50
038	SUCCESSOR AGENCY MAINT & OPERATIO	1,541.74
053	GOLF COURSE REPLACEMENT	60.71
070	EQUIPMENT REPLACEMENT	327.00
071	AIR QUALITY MANAGEMENT DIST	1,664.13
074	PROP A LOCAL TRANSPORTATION	10,731.46
110	TRUST AND AGENCY	
	TOTAL ALL FUNDS	701,135.31

BANK	NAME	DISBURSEMENTS
	BANK OF AMERICA	701,135.31
	TOTAL ALL BANKS	701,135.31



**MINUTES**  
**REGULAR CITY COUNCIL**  
**SUCCESSOR AGENCY**  
**TUESDAY, FEBRUARY 11, 2014, 7:00 P. M**  
**SAN DIMAS COUNCIL CHAMBERS**  
**245 E. BONITA AVE.**

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**CITY COUNCIL:**

Mayor Curtis W. Morris  
Mayor Pro Tem Denis Bertone  
Councilmember Emmett Badar  
Councilmember John Ebner  
Councilmember Templeman

**STAFF:**

City Manager Blaine Michaelis  
City Attorney J. Kenneth Brown  
Assistant City Manager Community Development Larry Stevens  
Assistant City Manager Administrative Services Ken Duran  
Director of Parks and Recreation Theresa Bruns  
Director of Public Works Krishna Patel  
Deputy City Clerk Debra Black  
Associate Planner Marco Espinoza

**1. CALL TO ORDER AND FLAG SALUTE**

Mayor Morris called the meeting to order at 7:00 p.m. and led the flag salute.

**2. RECOGNITIONS**

- SC Velo and Incycle Bicycle Stores Christmas Toy Ride 2013

Captain Slawson from the San Dimas Sheriff's Department along with Mayor Morris presented club members and store owners with certificates for their contributions to the community.

**3. ORAL COMMUNICATIONS** (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time and ask to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

a. Members of the Audience

- 1) **Gil Gonzalez** resident would like the subjects of dying vegetation in the city and code enforcement policies and procedures discussed at Council and Staff's Spring Retreat
- 2) **Leo Acosta** resident of Oakway Avenue asked for his street to be exempt from parking Enforcement
- 3) **Chad Lawrence** spoke in support of Campbell Landscape
- 4) **Bob Harmon** Pastor of New Hope Fellowship seeking donations from the community on behalf

of Brian and Violet Ellis who are struggling with life threatening illnesses. Church address: 114 West Second Street

- 5) **Kassidy Cuccia-Aguirre** ASB President San Dimas High School reported on recent and upcoming activities at the school
- 6) **Mike Kelly** San Dimas High School Principal reported that Kassidy was the recipient of a Martin Luther King, Jr. award recently
- 7) **Amy Crow** San Dimas Library Manager announced recent library activities
- 8) **Dennis Phillips** 525 North Amelia Avenue shared comments from other contractors he has worked with on their experiences working with San Dimas staff

#### 4. CONSENT CALENDAR

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council requests separate discussion.)

**MOTION:** It was moved by Councilmember Templeman and seconded by Councilmember Ebner, and carried to accept, approve and act upon the consent calendar as follows:

- a. Resolutions read by title, further reading waived, passage and adoption recommended as follows:

**RESOLUTION 2014 - 06**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, CALIFORNIA, APPROVING CERTAIN DEMANDS FOR THE MONTHS OF JANUARY AND FEBRUARY, 2014.

- b. Approval of minutes for the regular City Council meeting of January 28, 2014.
- c. Arbor Day 2014 Proclamation
- d. Farmers Market 2014 Proposal - Advocates for Healthy Living is requesting City Council approval to conduct the 2014 Farmer's Market on Wednesdays, April 2 through September 3, on First Street adjacent to Civic Center Park, in the City Hall Parking lot and a portion of Civic Center Park.

END OF CONSENT CALENDAR

#### 5. PUBLIC HEARING

- a. **Municipal Code Text Amendment 13-07**: A request to amend Code Section 18.140.090. c.6.b. and associated Exhibit "B" to reduce the 25-foot setback to 15 feet along Arrow Highway within the Creative Growth, Area 3A and 3C Zone.

**Conditional Use Permit 12-07**: A request for the development of the gas station with associated use of a fast food restaurant.

**DPRB Case No. 12-19**: A request to demolish the existing 1,568 sq. ft. gas station attendant building/convenience store and construct a new 2,561 sq. ft. attendant building and convenience store with a take-out restaurant. The gas pump canopy will be remodeled and expanded but remain in the same location. The rest of the site will be completely remodeled and

re-landscaped.

**Conditional Use Permit 12-06:** A request to continue the off-site sale of beer and wine (Type 20 License).

Property Address: 105 E. Arrow Highway (APN: 8390-018-023).

**ORDINANCE NO. 1228, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS ADOPTING MUNICIPAL CODE TEXT AMENDMENT 13-07, TO AMEND CODE SECTION 18.140.090.c.6.b AND EXHIBIT "B" TO REDUCE THE 25-FOOT SETBACK TO 15 FEET ALONG ARROW HIGHWAY WITHIN THE CREATIVE GROWTH, AREA 3A AND 3C ZONE**

- 2) **RESOLUTION NO. 2014-09, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS APPROVING CONDITIONAL USE PERMIT 12-07, A REQUEST TO CONSTRUCT A 2,561 SQ. FT. GAS STATION ATTENDANT BUILDING AND CONVENIENCE STORE WITH A TAKE-OUT RESTAURANT ON THE PARCEL LOCATED AT 105 EAST ARROW HIGHWAY (APN: 8390-018-023)**
- 3) **RESOLUTION NO. 2014-07, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS APPROVING DEVELOPMENT PLAN REVIEW BOARD CASE NO. 12-19, A REQUEST TO DEMOLISH THE EXISTING 1,568 SQ. FT. GAS STATION ATTENDANT BUILDING/ CONVENIENCE STORE AND CONSTRUCT A NEW 2,561 SQ. FT. ATTENDANT BUILDING AND CONVENIENCE STORE WITH A TAKE-OUT RESTAURANT. THE GAS PUMP CANOPY WILL BE REMODELED AND EXPANDED BUT REMAIN IN THE SAME LOCATION. THE REST OF THE SITE WILL BE COMPLETELY REMODELED AND RE-LANDSCAPED. PROPERTY ADDRESS: 105 E. ARROW HIGHWAY (APN: 8390-018-023).**
- 4) **RESOLUTION NO. 2014-08, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS APPROVING CONDITIONAL USE PERMIT 12-06, A REQUEST TO ALLOW FOR OFF-SALE GENERAL OF BEER AND WINE (TYPE 20 LICENSE) AT GAS & GO LOCATED AT 105 EAST ARROW HIGHWAY (APN: 8390-018-023)**

**Associate Planner Marco Espinoza** presented staff's report and recommended approval of MCTA 13-07, CUP 12-07, DPRB No. 12-19 and CUP 12-06.

**Councilmember Ebner** asked why the driveway to the North was made an exit only.

**Associate Planner Espinoza** responded that was the recommendation from the Traffic Safety Committee.

**Councilmember Ebner** asked if there was a landscape plan for the site.

**Associate Planner Espinoza** responded that a preliminary plan has been submitted and will have to be approved; it will need to meet the city's drought tolerant ordinance and will look similar to the Grove Station landscaping.

**Councilmember Ebner** asked if the applicant has to contribute to undergrounding fund for the power lines on Arrow Highway.

**Associate Planner Espinoza** responded it was his understanding that the power lines on San Dimas Avenue are part of the process to go underground; the power lines on Arrow Highway are not going to be underground due to the size.

**Councilmember Templeman** stated that the city uses Edison funding for that.

**Director of Public Works Krishna Patel** responded that part of San Dimas Avenue was done as part of the Grove Station improvements.

**Councilmember Ebner** asked if there were any designated compact parking spaces on the site.

**Associate Planner Espinoza** answered there were none.

Mayor Morris opened the public hearing and invited public testimony.

- 1) **Chris Klingerman** attorney for the applicant feels they have a project that is architecturally aesthetically pleasant for the corridor.
- 2) **Mr. Alipuria** thanked the Council for their consideration.
- 3) **Dennis Phillips** supported the project.
- 4) **Richard and Fred Nassar** spoke against the project citing their past interest in wanting to improve the site and speculated that because the applicant may have more money available the approval was easier.
- 5) **Gil Gonzalez** resident spoke in favor of the project with the exception of the driveway.
- 6) **Mr. Klingerman** addressed the allegations of corruption by stating that everyone involved in the approval process has been respectful and honest.

There being no one else wishing to speak, Mayor Morris closed the public hearings.

**Councilmember Templeman** addressed Mr. Nassar's comment by stating that he has never talked with Mr. Alipuria or his attorney and felt insulted by his statement. He also pointed out that on page three of Resolution 2014-07, the last paragraph the word "approve" is missing.

**MOTION:** After the title was read, a motion was made by Councilmember Templeman and seconded by Councilmember Badar to waive further reading and introduce **ORDINANCE NO. 1228**. Councilmember Bertone stated he is not in favor of changing the setback from 25 ft. to 15 ft. and would vote against the project. The motion carried by a vote of 4 to 1.

**MOTION:** After the title was read, a motion was made by Councilmember Bertone and seconded by Councilmember Templeman to waive further reading and approve **RESOLUTION NO. 2014-09**. The motion carried unanimously.

**MOTION:** After the title was read, a motion was made by Councilmember Templeman and seconded by Councilmember Bertone to waive further reading and approve **RESOLUTION NO. 2014-07**. The motion carried unanimously.

**MOTION:** After the title was read, a motion was made by Councilmember Templeman and seconded by Councilmember Ebner to waive further reading and approve **RESOLUTION NO. 2014-08**. The motion carried unanimously.

## 6. SUCCESSOR AGENCY

- a. Update on Successor Agency and Oversight Board activities

**Assistant City Manager Ken Duran** provided an update on the upcoming processes.

1. Approval of the next Recognized Obligation Payment Schedule
2. Disposition of Agency owned properties
3. State Controller's Office Audit – February 18, 2014

Council and staff discussed the history of the loans and methodology of repayment of the loans, as well as some of the legislative background and decisions that were a part of these processes.

## 7. ORAL COMMUNICATIONS

- a. Members of the Audience (Speakers are limited to five (5) minutes or as may be determined by the Chair.)
- 1) **Gil Gonzalez** resident presented questions regarding Code Enforcement Manuals and city reserve funds as related to the loans discussed in the Successor Agency update.
- 2) **Dennis Phillips** resident shared his perspective on the process of approval for the gas station project on Arrow Highway.

- b. City Manager

Mayor's call in show – drawing for \$25.00 gift card

- c. City Attorney

Announced closed session

- d. Members of the City Council

- 1) Select date for a City Council/Staff Retreat Session – recommended dates:
  - a. March 19, 2014 Wednesday 5:00 p.m. – 9:00 p.m.
  - b. March 31, 2014 Monday 5:00 p.m. – 9:00 p.m.
  - c. April 7, 2014 Monday 5:00 p.m. – 9:00 p.m.

March 31, 2014 5:00 p.m. – 9:00 p.m. selected.

- 2) Councilmembers' report on meetings attended at the expense of the local agency.

None to report.

- 3) Individual Members' comments and updates

**Councilmember Templeman** asked if discussions are taking place on the city's transitional staffing plan.

**City Manager Blaine Michaelis** answered that staff is preparing material to present to Council.

**Councilmember Ebner** asked when the Dog Park would reopen.

**Director of Parks and Recreation Theresa Bruns** answered February 28, 2014.

## **8. CLOSED SESSION**

Mayor Morris recessed the meeting at 9:00 p.m. to a City Council closed session pursuant to Government Code 54956.8.

### **CONFERENCE WITH REAL PROPERTY NEGOTIATOR - Government Code Section 54956.8**

**Property:** Remaining PFF/FDIC property on First Street – APN: 8387-009-041

**For City:** Blaine Michaelis, City Manager and J. Kenneth Brown, City Attorney.

**For Property:** Fillmore P. Crank Jr. – Federal Deposit Insurance Corporation

**Under Negotiation:** Possible city purchase of property and terms and conditions of the acquisition.

City Manager Blaine Michaelis reported: It was the unanimous decision of the City Council that the property described in the agenda and discussed in the closed session is surplus property and best utilized if it is transferred to and incorporated as part of whatever development is approved for the contiguous property. That transfer would be exchange for a developer's participation in an agreement with the city to address the cost of certain project improvements associated with the development on terms to be agreed to by the city.

The closed session adjourned at 10:15 p.m.

Respectfully submitted,

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Debra Black, Deputy City Clerk



# Agenda Item Staff Report

**To:** Honorable Mayor and Members of the City Council  
*For the meeting of February 25, 2014*

**From:** Blaine Michaelis, City Manager

**Initiated By:** Theresa Bruns, Director of Parks and Recreation

**Subject:** Commencing Proceedings for Annual Levy of Assessments for Open Space Maintenance Districts

## Summary

Adoption of Resolutions required to proceed with preparation of Annual Reports for the annual Levy of Assessments for Open Space Maintenance Districts.

## BACKGROUND

The Boulevard and Northwoods Open Space Maintenance Districts were formed under the provisions of the Landscape and Lighting Act of 1972, Division 15, Part 2, of the Streets and Highways Code of the State of California. The Act further establishes procedures for the annual levy of assessments which begins with the preparation of an Engineer's Report. Last year the City Council filed annual assessments for Tract No.32818, Boulevard Open Space Maintenance District and Tract No. 32841, Northwoods Open Space Maintenance District.

## ANALYSIS

To initiate proceedings for the 2014-2015 fiscal year, staff is requesting authorization to proceed with the preparation of an Engineer's Report for Boulevard Open Space Maintenance District and Northwoods Open Space Maintenance District.

## RECOMMENDATION

Staff recommends that City Council adopt Resolution No. 2014-11 and Resolution No. 2014-12 authorizing the City Engineer to proceed with the preparation of Annual Reports for the annual Levy of Assessments for the Boulevard and Northwoods Open Space Districts.

Attachments: Resolution No. 2014-11 Boulevard  
Resolution No. 2014-12, Northwoods

**RESOLUTION NO. 2014-11**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, CALIFORNIA,  
ORDERING THE CITY ENGINEER TO PROCEED WITH THE PREPARATION OF A  
REPORT FOR THE ANNUAL LEVY OF ASSESSMENTS FOR OPEN SPACE  
MAINTENANCE DISTRICT NO. 1, (TRACT NO. 32818, Boulevard)

WHEREAS, the San Dimas City Council formed “Open Space Maintenance District No. 1” under Resolution No. 77-57 pursuant to the terms and provisions of the “Landscaping and Light Act of 1972,” being Division 15, Part 2, of the Streets and Highways Code of the State of California; and

WHEREAS, said district was established for the maintenance and restoration of landscaping improvements within the city limits of the City of San Dimas; and

WHEREAS, the City Council of the City of San Dimas, desires to initiate proceedings to levy annual assessments as required following the formation of said district for the annual levy of assessments for the fiscal year commencing July 1, 2014 and ending June 30, 2015.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN DIMAS,  
CALIFORNIA DOES HEREBY RESOLVE THAT:

SECTION 1. The referenced “Open Space Maintenance District No. 1” be continued for the maintenance and restoration of landscaping improvements as set forth in the “Report” to be presented to this City Council for consideration.

SECTION 2. There are no substantial improvements to be added to said maintenance district, nor are there any proposed changes to the boundaries of the maintenance district.

SECTION 3. The City Engineer is hereby ordered to prepare a report in accordance with Section 22565 and 22622 of said Street and Highways Code.

SECTION 4. Upon completion, said “Report” shall be filed with the City Clerk, who shall then submit the same to this City Council for its consideration pursuant to Sections 22623 and 22624 of said Streets and Highways Code.

APPROVED AND ADOPTED THIS 25th day of February, 2014.

---

Curtis W. Morris, Mayor City of San Dimas

ATTEST:

---

Debra Black, Deputy City Clerk

I HEREBY CERTIFY that the foregoing Resolution was adopted by vote of the City Council of the City of San Dimas at its regular meeting of February 25, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

Debra Black, Deputy City Clerk

**RESOLUTION NO. 2014-12**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, CALIFORNIA, ORDERING THE CITY ENGINEER TO PROCEED WITH THE PREPARATION OF A REPORT FOR THE ANNUAL LEVY OF ASSESSMENTS FOR OPEN SPACE MAINTENANCE DISTRICT NO. 1, ANNEXATION NO. 3 (TRACT NO. 32841, Northwoods)

WHEREAS, the San Dimas City Council formed “Open Space Maintenance District No. 1, Annexation No. 3” under Resolution No. 78-38 pursuant to the terms and provisions of the “Landscaping and Light Act of 1972,” being Division 15, Part 2, of the Streets and Highways Code of the State of California; and

WHEREAS, said district was established for the maintenance and restoration of landscaping improvements within the city limits of the City of San Dimas; and

WHEREAS, the City Council of the City of San Dimas, desires to initiate proceedings to levy annual assessments as required following the formation of said district for the annual levy of assessments for the fiscal year commencing July 1, 2014 and ending June 30, 2015.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN DIMAS, CALIFORNIA DOES HEREBY RESOLVE THAT:

- SECTION 1. The referenced “Open Space Maintenance District No. 1, Annexation No. 3” be continued for the maintenance and restoration of landscaping improvements as set forth in the “Report” to be presented to this City Council for consideration.
- SECTION 2. There are no substantial improvements to be added to said maintenance district, nor are there any proposed changes to the boundaries of the maintenance district.
- SECTION 3. The City Engineer is hereby ordered to prepare a report in accordance with Section 22565 and 22622 of said Street and Highways Code.
- SECTION 4. Upon completion, said “Report” shall be filed with the City Clerk, who shall then submit the same to this City Council for its consideration pursuant to Sections 22623 and 22624 of said Streets and Highways Code.

APPROVED AND ADOPTED THIS 25th day of February, 2014.

---

Curtis W. Morris, Mayor City of San Dimas

ATTEST:

---

Debra Black, Deputy City Clerk

I HEREBY CERTIFY that the foregoing Resolution was adopted by vote of the City Council of the City of San Dimas at its regular meeting of February 25, 2014, by the following vote:

AYES:

NOES:

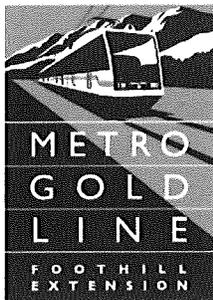
ABSENT:

ABSTAIN:

---

Debra Black, Deputy City Clerk

Having trouble viewing this email? [Click here](#)



# Foothill Extension E-News

## February 12, 2014

### **Pasadena to Azusa Surpasses 50% Completion; Azusa to Montclair and Ontario Airport Extension Updates**

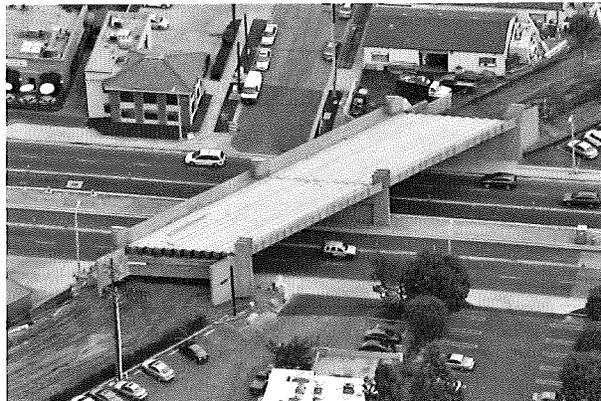
#### **Pasadena to Azusa Update:**

The Construction Authority announced today that the Foothill Extension light rail project from Pasadena to Azusa is now more than halfway to project completion. The project is on-schedule for a September 2015 turn over to Metro for testing and pre-revenue service. Metro will decide when the line opens for passenger service.

Since work began in 2010, more than 600,000 work hours have been expended on the project. We are proud to say that none have been lost due to injury. To date, crews have completed the \$18.6 million Gold Line Bridge; as well as eight of the 14 at-grade street crossings, 15 of the 24 bridge structures, and 70% of the utility work along the 11.5-mile Alignment. Additionally, more than half of the foundations are now in place for the future Overhead Catenary System that will power the light rail system through this area.



The 700-foot-long San Gabriel River Bridge is the longest of 24 bridges being built for the project.



Aerial view of the recently completed Santa Anita Ave Bridge in Arcadia.

The freight track between San Gabriel Ave in Azusa and the Glendora city border has been fully realigned to its new position south of the future light rail tracks, and light rail track is starting to be installed east of the city of Duarte. Work on soundwalls and retaining walls is underway throughout the corridor, station platforms are starting to be ready for their

canopies, and station artwork is being created in studios around the region and the country.



Duarte/City of Hope Station was the first to receive its canopy.

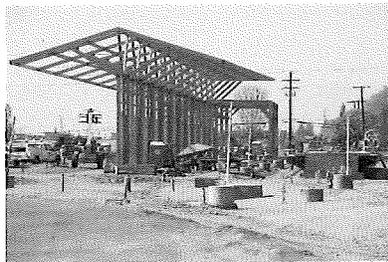


First light rail tracks are being installed, west of Irwindale.

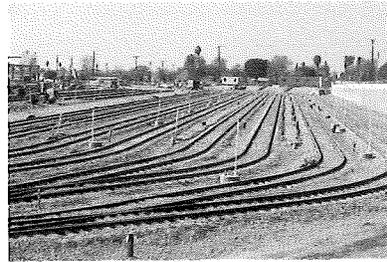


Soundwalls and rail installation, Duarte.

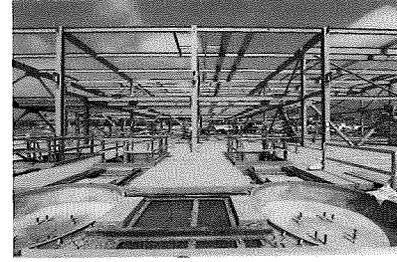
The 24-acre, \$265 million Operations Campus is now 40% complete. Structural steel is being erected for the main shop building, six miles of storage track is well on its way to completion, and the Maintenance of Way canopy and cleaning platforms are taking shape.



Maintenance of Way Canopy.



Storage tracks & Overhead Catenary System foundations.



Structural steel at main shop building.

If you like the few photos above, you should check out our photo gallery of progress shots! Click on this [link](#) to view more progress from the air and on the ground.

### **Here is what the project's corridor mayors are saying about the 50% project milestone:**

"I am extremely impressed as I watch the Gold Line being built in Azusa. Crews are nearly complete with the enormous undertaking of moving miles of freight track into its new position; while also building or rebuilding nine rail bridges and completing new street crossings across the city. Work has recently begun on our two future stations, and soundwalls are now under construction along the length of the rail corridor. I am confident that the project is more than halfway complete in our city, and I applaud the Construction Authority and their contractor for a remarkably smooth job so far. Keep up the good work."

**- Mayor Joseph Rocha, City of Azusa**

"Monrovia residents are patiently accepting the challenges brought by construction, because we all eagerly anticipate the Gold Line arriving in our city. The excitement is certainly building, especially now that we see the Monrovia station and parking facility starting to take shape. Our city continues to move forward on the plans for our Station Square development, including the largest public works project in our history that will be built up literally around the Monrovia Gold Line station."

**- Mayor Mary Ann Lutz, City of Monrovia**

"Construction of the Gold Line has gone very well in Arcadia, since the project broke ground at Newcastle Park in June 2010. The Gold Line Bridge over the eastbound I-210 Freeway has won awards for its' unique design and engineering, and the three other rail

bridges in the city are also quite impressive. The Construction Authority and their contractor have done an excellent job making sure that the light rail project fits aesthetically into our city so well that I believe it is going to feel like the train never left Arcadia."

**- Mayor Mickey Segal, City of Arcadia**

"The 50% completion of the Gold Line to Duarte marks a triumphant shift in transit options for Duarte residents. We look forward to 100% completion when we can ride the Gold Line into Pasadena and LA. The canopy structures are already installed at our beautiful station, and light rail track is being laid just a few hundred feet to the east. I look forward to celebrating the completion of the Duarte/City of Hope station just a few short months from now."

**- Mayor Liz Reilly, City of Duarte**

"I have watched the Gold Line construction throughout the 11.5-mile corridor over the last year. The work is moving quickly and is already having an impact on the area. With so many workers coming in and out of Irwindale daily, I believe that reaching 50% helps them realize that help is truly on its way. Soon they will be able to utilize the new rail line to get to and from work, and allow our city to grow in new and more sustainable ways."

**- Mayor Mark A. Breceda, City of Irwindale**

**Tell us what you think about the Gold Line reaching 50% completion:**

**[www.facebook.com/iwillride](http://www.facebook.com/iwillride)**

### **Azusa to Montclair Update:**

Late last year, the Construction Authority kicked-off work on the Azusa to Montclair project. Meetings were held with corridor cities, station artists and potential contractors in preparation for the advanced conceptual engineering and NEPA work beginning this Spring.

On Jan. 8, 2014, the Construction Authority issued a Request for Proposals for this work. Proposals are due in March 2014, and a contract award is anticipated in April. Once this 18-month process is complete, the Azusa to Montclair segment will be shovel ready for a design-build procurement. The design phase is funded by Measure R.

As the Construction Authority continues to ready the segment for construction, we are actively working on ways to fund the construction (estimated to cost around \$1 billion for the 12.3-mile, six station segment). Once funding is secured, the project will take approximately four years to design and build.

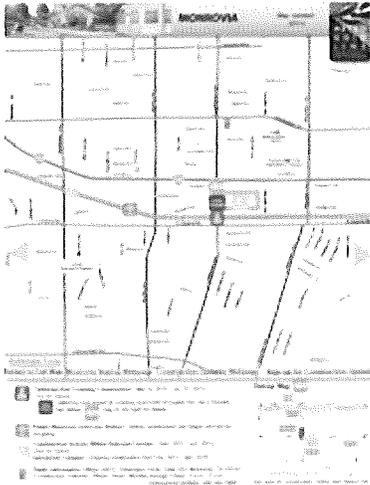
Over the next two years, the Construction Authority will again be out in the corridor cities from Azusa to Montclair meeting with the community about the project. We will keep you posted through these newsletters about upcoming meetings.

### **Ontario Airport Extension Update:**

The Construction Authority board recently approved issuing a Request of Proposals for the next phase of study for the Ontario Airport Extension. The \$1.5 million Alternatives Analysis study will provide a more detailed look at the alternatives available to connect the Gold Line light rail system to the LA/Ontario International Airport, including route and mode options. The Construction Authority is funding the study, with assistance from

corridor cities. This final segment of the line is still many years away from fruition; however, keeping the progress moving is a priority for the agency.

## Have you checked your map lately? Learn the latest about construction in your community!



[Arcadia Map](#)

[Monrovia Map \(pictured on left\)](#)

[Duarte Map](#)

[Irwindale Map](#)

[Azusa-Alameda Map](#)

[Azusa-Citrus Map](#)

## Other Easy Ways to Stay Updated:

Community Resources Available:

- 24-hour Community Hotline - (626) 324-7098
- Get construction alert texts sent to your cell phone - text GOLDLINENEWS to 888777
- Construction Authority's Construction Updates webpage - [http://www.foothillextension.org/construction\\_phases/construction-updates/](http://www.foothillextension.org/construction_phases/construction-updates/)
- Receive construction notices to your email: <http://www.foothillextension.org>
- Friend the project on Facebook at: <http://www.facebook.com/iwillride>
- Drop by one of three public information offices:

### **Arcadia**

400 N. Santa Anita Ave, Suite 101-B, Arcadia, CA 91006  
(Northeast corner of Santa Anita Ave and La Porte St)  
Hours: Mondays and Wednesdays ONLY: 8 a.m. - 4 p.m.

### **Monrovia**

406 E. Huntington Dr, Suite 202, Monrovia, CA 91016  
(Construction Authority Offices)  
Hours: Mondays through Friday: 8 a.m. - 5 p.m.

### **Azusa**

1300 W. Optical Dr, Suite 500, Azusa, CA 91702  
Hours: Mondays through Friday: 8 a.m. - 5 p.m.

Thank you for your continued interest in the Foothill Extension.

**Lisa Levy Buch**, *Director of Public Affairs*  
and the Public Affairs Team

Last week, I announced the Pasadena to Azusa project segment had surpassed 50% completion. Sunday, the [Pasadena Star-News](#), [Los Angeles Daily News](#) and [San Gabriel Valley Tribune](#) ran front page stories about the milestone, as well as posted a gallery of [progress photos](#). Additionally, [Engineering News Record California](#), [Curbed LA](#), [Metro's The Source](#), and others ran additional stories. Click on the links above if you missed any of these reports. Below is a photo from last week's Joint Powers Authority meeting, where local elected officials representing the corridor cities (see list below) came together to celebrate the milestone:



*Pictured (from left to right): Pomona Mayor Elliott Rothman, Irwindale City Councilmember H. Manuel Ortiz, Pasadena City Councilmember Gene Masuda, Monrovia Mayor Mary Ann Lutz, Claremont City Councilmember and Joint Powers Authority Chairperson Sam Pedroza, La Verne City Councilmember Robin Carder, Arcadia City Councilmember Robert C. Harbicht, Duarte Mayor Liz Reilly, Azusa City Councilmember Angel A. Carrillo, San Dimas Mayor Pro Tem Denis Bertone, Glendora City Councilman and Construction Authority Chairperson Doug Tessitor, Construction Authority CEO Habib F. Balian*

Yesterday the San Bernardino Sun ran the Editorial below, praising the San Bernardino Associated Governments' board of directors for their recent decision to equally prioritize all three proposed rail projects in the county. Earlier, a board committee recommended a tiered-prioritization of the three county projects, with the Foothill Gold Line as the third priority. At their February meeting, the 31-member board of directors over-ruled the committee recommendation and approved equal prioritization. We want to thank the SANBAG board of directors for reaffirming their commitment to completing the project to the Montclair TransCenter. Read a report by the San Bernardino Sun about the decision; [click this link](#).

Over the next few months, SANBAG and the city of Montclair will be working on an agreement, which will allow the city to loan the county agency the funding necessary to complete the advanced conceptual engineering for the 1.5-mile San Bernardino County portion of the Azusa to Montclair project. Advanced conceptual engineering will begin later this year for the 12.3-mile segment, and take approximately 18 months to complete. Once completed, the Azusa to Montclair project segment will be shovel ready for a design-build procurement in 2016-17.

Tonight, the Montclair City Council will be discussing the proposed loan to SANBAG, and the draft agreement presented to the city last week. I will keep you posted.

The Journey Continues,

Habib F. Balian

**ORDINANCE NO. 1228**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS ADOPTING MUNICIPAL CODE TEXT AMENDMENT 13-07, TO AMEND CODE SECTION 18.140.090.c.6.b AND EXHIBIT "B" TO REDUCE THE 25-FOOT SETBACK TO 15 FEET ALONG ARROW HIGHWAY WITHIN THE CREATIVE GROWTH, AREA 3A AND 3C ZONE.

**THE CITY COUNCIL OF THE CITY OF SAN DIMAS DOES ORDAIN AS FOLLOWS:**

**SECTION 1.** Title 18, Chapter 18.140.090.C.6.b and associated Exhibit "B" of the San Dimas Municipal Code shall be amended, as provided for in Exhibit "A".

**SECTION 2.** This Ordinance shall take effect 30 days after its final passage, and within 15 days after its passage the City Clerk shall cause it to be published in the Inland Valley Daily Bulletin, a newspaper of general circulation in the City of San Dimas hereby designated for that purpose.

**PASSED, APPROVED AND ADOPTED THIS 25<sup>TH</sup> DAY OF FEBRUARY, 2014.**

\_\_\_\_\_  
Curtis W. Morris, Mayor of the City of San Dimas

ATTEST:

\_\_\_\_\_  
Debra Black, Deputy City Clerk

I, DEBRA BLACK, DEPUTY CITY CLERK of the City of San Dimas, do hereby certify that Ordinance No. 1228 was regularly introduced at the regular meeting of the City Council on February 11, 2014, and was thereafter adopted and passed at the regular meeting of the City Council held on February 25<sup>th</sup>, 2014 by the following vote:

AYES:           Badar, Ebiner, Templeman, Morris  
NOES:           Bertone  
ABSENT:       None  
ABSTAIN:       None

I DO FURTHER CERTIFY that within 15 days of the date of its passage, I caused a copy of Ordinance No. 1228, to be published in the Inland Valley Daily Bulletin.

---

Debra Black, Deputy City Clerk

### EXHIBIT "A"

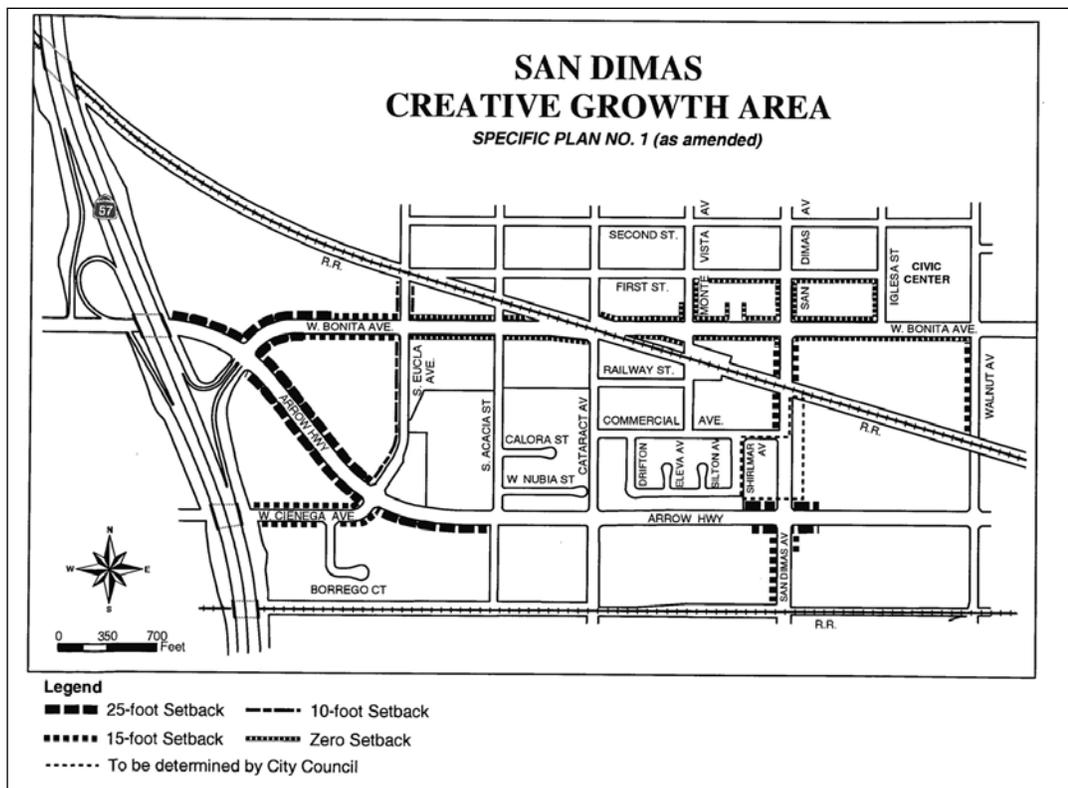
Text in Blue Underline is new

Text in ~~Red Strike-Out~~ is being deleted

Text in black will remain the same

Code Section 18.140.090.C.6.b. Setbacks.

~~No Provisions. All allowable building setbacks shall be determined by the Development Plan Review Board. As provided in Exhibit B~~



**Existing Exhibit B – Shows the 25-foot setback**





# Agenda Item Staff Report

**To:** Honorable Mayor and Members of the City Council  
*For the meeting of **February 25, 2014***

**From:** Krishna Patel, Public Works Director 

**Subject:** **Appeal of January 15, 2014 Traffic Safety Committee Meeting (Agenda Item #01-14-01) – Reference request for second marked crosswalk at Allen Avenue and Bayfield Drive Intersection**

## Summary

*At the January 23<sup>rd</sup> meeting, Council agreed to hear an appeal filed by Mr. Dennis Miller, a resident regarding the Traffic Safety Committee's recommendation for item #01-04-01 denying a request to add a marked crosswalk on Allen Avenue at the Bayfield intersection. The marked crosswalk would be located approximately 300 feet west of the existing painted and controlled crosswalk on Allen at Lyford Drive and approximately 170 feet east of the painted and controlled crosswalk at San Dimas Canyon Road.*

*For traffic safety reasons, Staff recommends the City Council deny the appeal and uphold the Traffic Safety Committee's decision regarding the addition of a marked crosswalk on Allen Avenue at Bayfield Drive.*

## BACKGROUND

The original painted crosswalk at Allen Avenue and Bayfield was relocated in 1989 from Bayfield to the Lyford Drive intersection. The crosswalk was relocated to improve traffic safety. As more and more children were driven to and from school, congestion on Allen Avenue in the vicinity of Bayfield increased due to its proximity to San Dimas Canyon Road (approximately 170 feet). To decrease the congestion impact on pedestrian safety at Bayfield, a decision was made to remove the painted crosswalk and route the school children to cross Allen Avenue at Lyford Drive which is approximately 300' east of Bayfield. The relocated crosswalk is more centrally located for both the parents/children from La Verne and San Dimas who attend Allen Avenue Elementary School (*attachment A*).

In 1999, Traffic Safety Committee (TSC) did a comprehensive evaluation of the parking and circulation for Allen Avenue Elementary along with other schools in the City. The evaluation resulted in the addition of restricted parking signage which provides for a successful drop off/pickup during the school peak hours. Later, a four way stop control was added at Allen/Lyford that also incorporated the school's exit driveway. These progressive changes were made with the City working cooperatively with the Allen Avenue Elementary school staff and parents. Over the years, signage improvements have been reviewed and upgraded as necessary. It is a program of improvements that continues to serve all our schools very well.

Per the California Vehicle Code, crosswalks exist at all intersections and can be marked or unmarked except where pedestrians are prohibited from crossing. The rights and responsibilities of pedestrians and drivers are the same whether the crosswalks are marked or not.

In May 2013, the Committee reviewed a resident request to restore the painted crosswalk across the east leg of Allen Avenue at the Bayfield intersection. The resident's concern was that the unmarked crosswalk at Allen Avenue/Bayfield Drive was routinely violated by drivers in front of Allen Avenue Elementary School and requested that the crosswalk at this intersection be repainted/reinstalled.

The Committee concluded that a marked crosswalk at this location could reduce safety. Instead it reaffirmed and identified how successful the controlled crosswalk at Lyford Drive has been in assisting the children to safely cross Allen Avenue. The TSC recommended that the Sheriff's department request the school staff to encourage their parents and students to use the safer, controlled crosswalk at the Lyford Drive intersection and to discourage the less safe crossing at Bayfield. TSC also recommended the removal of the wheelchair ramp on the south side of Allen Avenue across Bayfield.

On January 15, 2014, Mr. Dennis Miller, a resident, emailed the Administration Department to request his TSC item #01-14-01 be presented directly to Council for appeal. His petition is a result of the Traffic Safety Committee's recommendation which denied his request for a marked crosswalk at Allen Avenue and Bayfield Drive.

## **DISCUSSION**

Mr. Miller contacted Staff on or about December 27, 2013 regarding Staff's letter dated December 23, 2013 regarding his Traffic Investigation Request (TIR) which specified his request could not be placed on the January's TSC Agenda as the very same item was recently reviewed at the May 15, 2013 TSC meeting. Staff's letter (*attachment B*) indicated that as a matter of internal departmental practice, similar items are not reviewed within a 12-month period, unless "extenuating circumstances" are revealed for the subject area (and which the Committee was not made aware of at the time of the Traffic Safety Committee meeting).

Mr. Miller spoke to Staff via telephone and advised of his belief that there are extenuating circumstances which warrant additional review. Mr. Miller was requested to submit a letter detailing the mitigating circumstances relating to the Allen Avenue issue that he felt the TSC had overlooked earlier. Mr. Miller submitted his points on January 3, 2014, for further review (*attachment C*). It was determined from Mr. Miller's January 3<sup>rd</sup> letter, that the 'extenuating circumstances' element was not fulfilled, however, as a courtesy and due to his employment background, in particular his traffic enforcement/investigation background, his request was added to the January 15<sup>th</sup> TSC agenda for analysis and to confirm nothing had been previously missed. An excerpt from the January 15<sup>th</sup> TSC Minutes is attached and show the Committee's recommendation was to leave the item "As Is" and to not add a marked crosswalk at this location (*attachment C*).

The Committee's basis for its denial at the January and May meetings reflects the traffic engineering opinions that marked crosswalks where vehicles are not controlled by stop signs or traffic signals may increase the potential for pedestrian accidents. Additionally, it was submitted

during the TSC discussion as per the Manual on Uniform Traffic Control Devices (MUTCD) guidelines, marked crosswalks are typically used to direct students to the safest crossing points. Also, traffic engineering studies have shown that the higher incidence of accidents occurring in marked crosswalks is due to pedestrians feeling it is a 'safe zone.' Consequently, pedestrians become reliant on the crosswalk markings for protection and are less attentive to their own safety.

## **ANALYSIS**

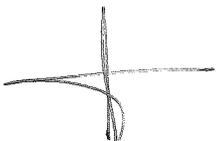
In closing, the marked crosswalk at Bayfield Drive existed approximately 25 years ago before it was relocated to Lyford Drive to improve circulation, reduce congestion and provide a safer crossing point for the students and parents. Staff believes the item has been thoroughly reviewed by the Traffic Safety Committee in both of their meetings (May 2013 and January 2014). Pedestrian safety is the primary reason for the decision to leave this area "as is". As shown above, the Committee's conclusion is backed by traffic engineering principles, previous studies, and MUTCD guidelines which confirm the decisions are the safest possible for this location.

Additionally, for Council's information, the Traffic Safety Committee is comprised of the following members: Director of Public Works, Senior Engineer, Traffic Engineer, Street Superintendent, Street Supervisor, Sheriff's Deputy (Traffic) and BUSD representatives.

## **RECOMMENDATION**

For traffic safety reasons, Staff recommends City Council deny the appeal and uphold Traffic Safety Committee's decision regarding the addition of a marked crosswalk on Allen Avenue at Bayfield Drive.

Respectfully Submitted,



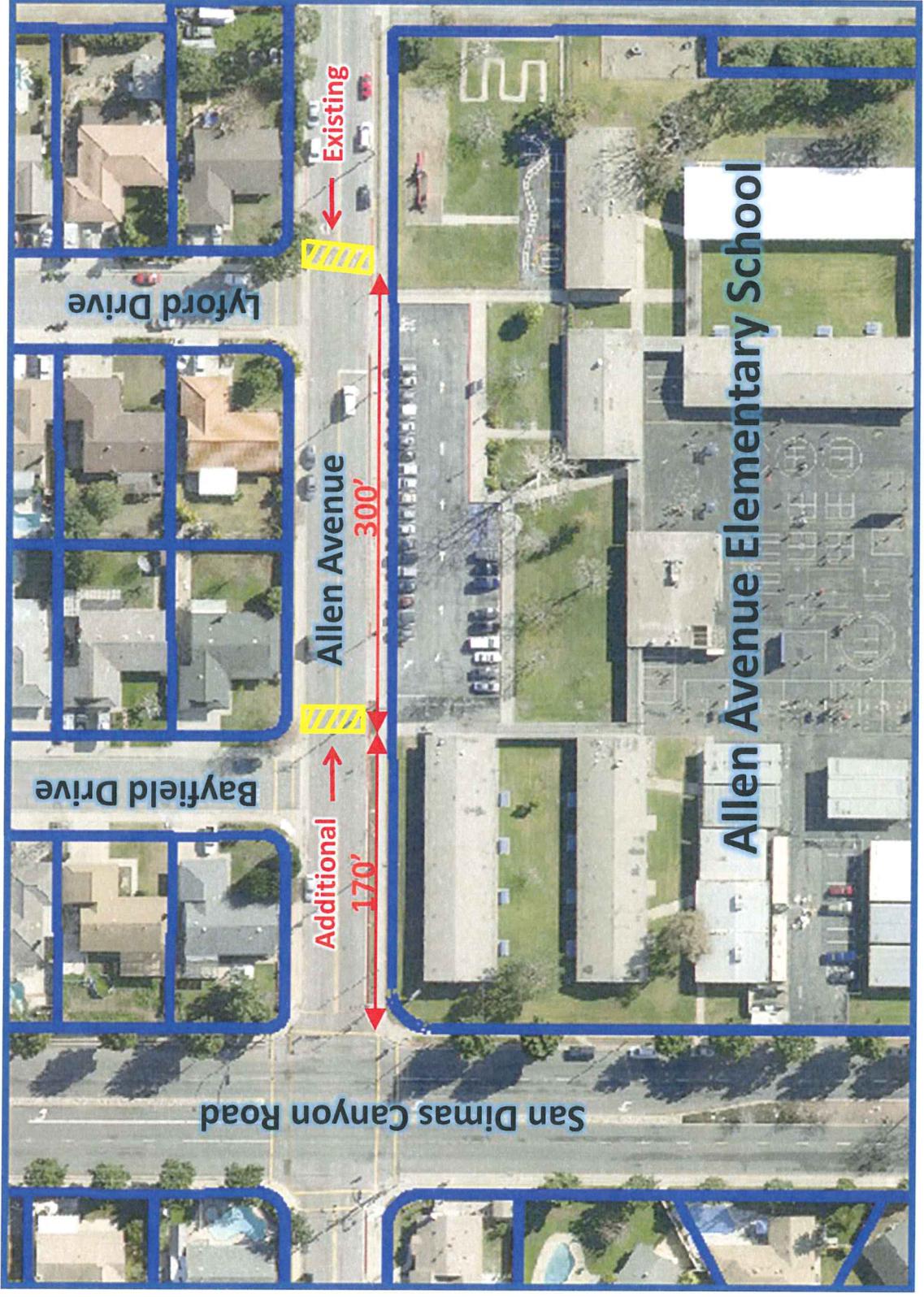
Krishna Patel  
Director of Public Works

Attachments:

- A – January 2014 – aerial map of Allen Avenue
- B – December 23, 2013 letter to D. Miller from Staff
- C – January 15, 2014 TSC Meeting minutes & January 3, 2014 D. Miller Key Points

**ATTACHMENT**

**A**



**ATTACHMENT**

**B**

City Council  
CURTIS W. MORRIS, Mayor  
DENIS BERTONE, Mayor Pro Tem  
EMMETT BADAR  
JOHN EBINER  
JEFF TEMPLEMAN

City Manager  
BLAINE M. MICHAELIS

Assistant City Manager  
Treasurer/City Clerk  
KENNETH J. DURAN



Assistant City Manager of  
Community Development  
LAWRENCE STEVENS

Director of Public Works  
KRISHNA PATEL

Director of Parks  
and Recreation  
THERESA BRUNS

City Attorney  
J. KENNETH BROWN

December 23, 2013

Dennis Miller  
1652 Eaglecliff Drive  
San Dimas, CA 91773

Re: Traffic Safety Committee

Dear Mr. Miller:

We are writing you regarding your Traffic Investigation Request (TIR) form you submitted in November regarding your concerns near the Allen Avenue Elementary school. As mentioned to you, your TIR form was received after the November Agenda had been finalized, therefore your item would theoretically be reviewed at the next TSC meeting in January 2014 (as the Traffic Safety Committee has gone to a bi-monthly format). In preparing the January 2014 agenda, the TSC Chairperson advised your request had been reviewed within the last 12 months, specifically in May 2013 (Item # 05-13- 03). TSC's policy and practice is such that a similar item cannot be calendared for reexamination within a 12 month period, unless there extenuating circumstances that warrants a review, which in this case a crosswalk request does not meet the criteria set. To summarize:

- The May request was to review & consider reinstalling the crosswalk markings at Allen Avenue & Bayfield Drive as it appeared that drivers were ignoring the "implied" crosswalk.
- At the meeting it was also brought up that the City conducted a previous study of the area which resulted in removal of the painted crosswalk at Bayfield and installation of a painted crosswalk with stop sign control at Lyford Drive.
- Additionally, encouraging the students to cross at this location increases the potential for eastbound traffic to backup into the San Dimas Canyon intersection which should be discouraged for the safety of all.
- Furthermore, it was commented that by having walkers cross at Allen Avenue and Bayfield, would create a conflict with the ingress into the staff/student drop off parking lot that would cause concern at the intersection if the crosswalk lines were repainted.

During the TSC discussion, it was revealed that the school was setting up cones in this area to create a crosswalk, however, it was also confirmed this was an unsafe procedure and the school was encouraged by the San Dimas Sheriff's department to have parents and students use the controlled crosswalk at the Lyford Drive intersection. It was further recommended that the wheelchair ramp at the school be removed to eliminate any future crosswalk usage. The complete May 2013 Traffic Safety Minutes are attached for your review.

We apologize for any inconvenience the long programming process has caused. However, as you can see from the above and in retrospect, your request for a crosswalk on Allen Avenue at Bayfield Drive has been reviewed several times by the TSC to ensure the safety of the students/parents is met.

We hope the information provided has addresses your concerns. Also, this letter confirms your item will not be included in the January 2014 TSC agenda.

Please contact us if you have any further questions, or would like to speak with the Traffic Safety Committee Chairperson. Our contact telephone number is (909) 394-6240 or email at [rabangan@ci.san-dimas.ca.us](mailto:rabangan@ci.san-dimas.ca.us).

Thank you for your patience and happy holidays.

Sincerely,



Rhonda Abangan  
Public Works Administrative Secretary

Enclosure

12-13-09 kp

**ATTACHMENT**

**C**



**City of San Dimas**  
*Public Works Department*  
*Traffic Safety Committee*

**MEETING MINUTES**  
**WEDNESDAY, JANUARY 15, 2014 at 9:30 A.M.**  
**COUNCIL CHAMBERS CONFERENCE ROOM, CITY HALL**  
**245 East Bonita Avenue, San Dimas**

Committee Members Present: Shari Garwick (Senior Engineer, Public Works Dept.), John Campbell (Street Maintenance Superintendent, Public Works Dept.), Gary Bishop (Street Maintenance Supervisor, Public Works Dept.), Warren Siecke (Traffic Engineer), Deputy Paul Alaniz (San Dimas Sheriff's Dept.), Tom Davis (BUSD), Paul Thomas (BUSD), Rhonda Abangan (Committee Secretary, Public Works Dept.)

\* \* \* \* \*

Senior Engineer Garwick called to order at 9:39 a.m.

**#01-14-01 ALLEN AVENUE AT BAYFIELD DRIVE (ALLEN AVENUE ELEMENTARY)**

REQUEST FROM D. MILLER, RESIDENT, to reevaluate and consider installing a painted crosswalk extending from the south side of Allen Ave to northeast corner at Bayfield Drive across the street from Allen Avenue Elementary due to Resident Miller's assertion of additional circumstances which may have been overlooked during the May 2013 review of this item.

**DISCUSSION:**

SE Garwick opened meeting with this item and advised the item has been reviewed and studied previously; however, resident feels there are perhaps some issues not being considered and gave TSC discussion floor to Resident Miller.

Resident Miller stated his law enforcement background and traffic enforcement knowledge. He stated that at one time there was a marked crosswalk at this intersection and believes when the street was paved, it was eliminated. He did not know why it was not put back in and could not locate any information on why the city would remove it. He stated he parks on Bayfield and walks his 2 children to school and he routinely sees cars not stopping and he sees parents dropping off kids who then cross the street. He stated the intersection at Lyford Drive is definitely well covered and identified, however, he wants the crosswalk painted back at Bayfield Drive. He said he has spoken to Chair Patel who read his concerns and was kind enough to put the item on the agenda. He stated the volume of traffic on Allen also comes from Ramona Middle School and that the east and west traffic is rather high during the peak school hours. He further stated he sees no reason to not have a marked crosswalk and said he has spoken with the school Principal and provided her letter of support for crosswalk. He stated a marked crosswalk would be a benefit and is tired of almost seeing kids get hit and that it appears most drivers do not realize you are supposed to stop at unmarked crosswalks. He continued he was not sure why it was taken out in the first place; and as far as he knows a hearing is supposed to be held for this type of action. He could not find any information regarding a hearing.

TE Siecke confirmed the review of the aerial photographs indicated this crosswalk was removed sometime in 1989 and for almost 25 years there has been no painted crosswalk at this intersection. As TE Siecke recalled the concern at that time was the crosswalk at Allen and Bayfield was too close to San Dimas Canyon Road. It was felt it was safer for the children to cross at the Lyford Drive intersection (approximately 300' east) because there are times when both the westbound and eastbound traffic backed up across Bayfield and parents and children tried to cross through the backup. TE Siecke noted there are several studies showing that some pedestrians have a false sense of security at painted crosswalks and tend to reduce their caution level. One study in particular (San Diego) indicated the accident rate within marked crosswalks was about 3 times higher than in unmarked crosswalks and it was these types of studies and information that was used in the decision to relocate the marked crosswalk to Lyford. TE Siecke cited there is more pedestrian protection at Lyford and it is only 300' from Bayfield. TE Siecke said he assumed Resident Miller lived on Bayfield when he read his letter.

He indicated that he observed conditions at Bayfield and on this particular day only witnessed one student who appeared to live in the cul-de-sac. The others were from vehicles parked on Bayfield. Except for one student, all were accompanied by adults. His fear is that if the City repaints the crosswalk, then parents would have a false sense of protection for the children and may be less likely to accompany them. He stated further the regulation of requiring hearings for crosswalk removal is relatively new and probably was introduced within the last 20 years (after the crosswalk was removed). TE Siecke stated his experience confirms the reluctance to add a crosswalk without a stop sign or traffic controls.

Resident Miller stated that most of the people that park in the Bayfield cul-de-sac have children in the lower grades and probably would not let those kids cross the street by themselves. He confirmed he lives on Eaglecliff. He believes since there is a west/east crosswalk on the north side of Allen (at Bayfield) that it makes common sense to add in the north/south crosswalk.

TE Siecke stated as per the MUTCD guidelines, painted crosswalks are typically used to direct students to the safest crossing points.

Resident Miller spoke of a time factor which is another issue as parents are trying to get to work on time, so time is of the essence. Sometimes parking on Bayfield and waiting for a break in traffic to walk their children across the street involves extra time. You have to factor in the 'wait' time.

Resident Ryba thanked everyone for coming and listening. He stated he often parks on San Dimas Canyon Road and walks along Allen to cross at Bayfield. He further stated his first issue regarding the crossing was with a woman driving from Ramona Middle School who apparently did not know it is legal to cross Allen at Bayfield and chastised him for crossing there. He stated that neither he nor Resident Miller wants a stop sign, but if that would help get a painted crosswalk, then he would like a stop sign. He completely supports a crosswalk. He also apologized for any miss quotes from attendance at last meeting. (Note: TSC was not aware or notified of miss quotes by Resident Ryba regarding May 2013 minutes.)

TE Siecke cited that the inattention of drivers as described by Resident Ryba reinforces the argument of not painting in the crosswalk as sometimes disregard the painted crosswalks.

Resident Miller observed that he has seen Sheriff's Civilian Volunteers at this intersection which would indicate there is some sort of a concern there. He knows we cannot afford a crossing guard for this location.

SE Garwick remarked at the end of the day if people obeyed the traffic laws it would be beneficial. The Sheriffs have been asked previously to patrol extra in this area.

TE Siecke commented we need to reshape the parents driving habits as he observed parents doing illegal maneuvers and is really concerned of putting children into that kind of "chaos" at this intersection.

Resident Ryba asked then why are we giving into the chaos; shouldn't we be eliminating it?

TE Siecke responded that we are not catering to the chaos, but parents should leave 10 minutes earlier in order to avoid the chaos.

Resident Ryba commented he would be the first one to petition or to come after whoever is involved in not putting up the crosswalk if someone does get hurt.

SE Garwick stated again what the City is saying is it is much safer to cross at a controlled intersection. Staff is making a decision that is based on studies and traffic engineering for the best possible scenario for a complicated location. A mid-block crosswalk has been determined to not be the safest.

SS Campbell added perhaps there needs to be some education at the school level – PTA, etc to train the parents.

Resident Miller stated he hated to burst anyone's bubble, but the lighting on San Dimas Canyon is also not bright enough. I know what the studies have said and people in this area would be more conducive to stopping if they were alerted.

TE Siecke said the point is that people are crossing at Bayfield as a convenience. Additionally, when the change was made, City was working with the school and had their cooperation at the time of the crosswalk removal.

Resident Miller stated he didn't realize it was that long ago and said things have changed since 1989; a lot of people have moved here and traffic has increased. He stated "he could not sit here and accept what you have to say". It is my opinion the crosswalk should be repainted.

SE Garwick restated City looks for the best in an imperfect set of conditions. The traffic engineering opinion is the safest resolution.

**RECOMMENDATION:**

1. Remain "As Is" – no added crosswalk
2. Request Sheriff's department for additional patrol checks

**#01-14-02 AMELIA AVENUE (SHULL ELEMENTARY)**

REQUEST FROM H. HOYNS, RESIDENT, to review and consider modification of curbside height at the northerly school parking lot entrance to improve the traffic flow at this entrance. Resident believes vehicles pull out into the traffic lane in order to make right turn into school driveway to avoid the high curbside thus nearly creating a collision between the cars entering driveway and southbound traffic.

**DISCUSSION:**

SE Garwick advised this item was reviewed onsite. BUSD representative indicated Shull Elementary is one of the biggest concerns with respect to traffic. Anything we can do for safety would be good. SE Garwick indicated for this request there may be some limitations due to the adjacent power pole in the way (as reviewed on the GIS map). It appears they are asking to expand the wing on the north side of the north side of this entrance.

BUSD Rep commented the driveway is already very wide and asked if this was request by a parent. SE Garwick said we can look at a different type of curb; a wing so essentially it allows for a better access however we believe we should lay it out and see what we have to work with. TE Siecke said we would still need to provide clearance from the pole.

BUSD Rep said he does not believe this is the solution or feasible. This would be more of a band aide, not a solution. The traffic at this school is very troublesome.

SE Garwick queried what if start times are varied; this could alleviate the congestion. It would seem that a lot of the congestion could be alleviated for the school by making some adjustments for the drop offs, but overall it could be beneficial. She further said that parents are referred to the City as it is a street issue; however, if the school district can analyze some of the operations for the school, we could go from there. Perhaps TE Siecke may have some ideas for discussion at another time.

BUSD Rep believes there were some previous ideas/plans about possibly making a drop off on Allen near the yard area. He will look into what some of the previous draft plans were. TE Siecke believes there have been previous ideas for solutions in the past.

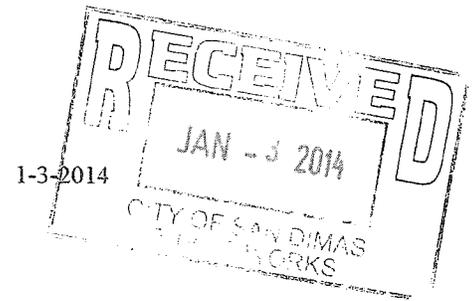
**RECOMMENDATION:**

1. Item continued

To: Krishna Patel

From: Dennis Miller

Subject: Key Points re: Crosswalk Request



As per our telephone conversation on 12-30-2013, the following is submitted to more than justify a new hearing for the intersection of Allen Av and Bayfield Dr:

I am a resident of San Dimas and have been for over fourteen years. Residing with me is my wife Candy and seven children. Five are adopted and the remaining two are foster children in "adoptive" status. My wife's twenty three year old son also resides in our home.

I am a retired Los Angeles County Deputy Sheriff, having served on that department for thirty three years. I have a "traffic enforcement/investigation" background. My first patrol station was San Dimas Station and I worked traffic for well over half of my ten years that I was assigned there. Of my remaining twenty two years, I was assigned to Temple Station and worked more than half of my time there in a traffic unit. I was a traffic investigator my last nine years there and served the five contract cities serviced by Temple Station.

Prior to my tenure with the Sheriff's Department, I was a Military Policeman in the United States Air Force, again with an extensive time working traffic. I served at Clarke Air Base in the Philippines and at Cannon Air Force Base in Clovis, New Mexico.

I only include this information to show a knowledge of traffic laws and investigations.

I have requested that a painted crosswalk be re-installed at the intersection of Allen Av and Bayfield Dr in the City of San Dimas. I do so because pedestrians crossing the street from the north side of Allen Av and/or the residential street of Bayfield Dr are not adequately protected as they should be. Most of the pedestrians crossing the street to go to Allen Avenue Elementary School are young children, with and/or without the assistance of adults. The school, as you may know, is on the south side of Allen Av. There have been many near traffic collisions involving pedestrians and passing autos. Motorist routinely ignore pedestrians trying to cross in the unmarked crosswalk at the intersection and do not yield as required by law. *Safety of children should be our primary concern.*

Minutes from the Traffic Safety Committee meeting of 5-15-2013 revealed that Mr Dave Ryba believed that drivers routinely ignore the "implied" crosswalk when pedestrians occupy it. That problem continues to this day. My children and I have been nearly hit several times since the new school year started.

Minutes of that meeting indicate a wheel chair ramp and cones are an invitation to cross at the intersection. Invitation or not, it is a right to cross the street at an intersection. The California Vehicle Code states that crosswalks are either marked or unmarked, not "implied."

Minutes of the 5<sup>th</sup> reflect that Mr Ryba was in agreement that the wheel chair ramp previously at the location should be removed. The Committee apparently did NOT note Mr Reba's sarcasm directed at the ramp removal. He was in no way in agreement or supportive of the ramp removal.

Minutes reflect that the Committee believed that pedestrians should only cross at the marked crosswalk at Allen Av and Lyford Dr (one street east) or walk to Allen Av at San Dimas Cyan Rd (one street west), which is signaled controlled. It suggests that Allen Avenue Elementary School controls all the gates by securing them referring to the recent devastating murders at the Sandy Hook Elementary School. This is

not the case as gates to the school are routinely open prior to school and immediately thereafter. Entrance to the school grounds is controlled through the office during school hours.

Minutes of the meeting of the 5<sup>th</sup> also reflect that pedestrians could conflict with ingress into the adjacent school parking lot entrance. Such is not the case as the school parking lot is normally full as it is for teachers and staff parking only. Overflow parking generally utilizes parking spaces on Allen Av.

One of the things that the minutes do not reflect is that Allen Av not only handles traffic for Allen Avenue Elementary School. It handles a large volume of traffic for nearby Ramona Middle School in the City of La Verne immediately to the east.

I spoke with the Principal of the Allen Avenue Elementary, Ms Debbie Grenier. She is in agreement that the marked crosswalk should be re-installed. She will furnish a letter of support for the marked crosswalk and I will have it with me for the Traffic Safety Committee on 1-15-2014. She did indicate that "city officials" were reluctant to re-install the marked crosswalk as she was told that there was some concern if the intersection in question was in the City of San Dimas or the City of La Verne. Clearly the intersection in question is in the City of San Dimas and jurisdiction is not a problem or concern.

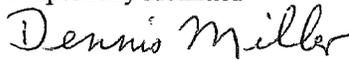
I have personally witnessed members of the San Dimas Station Volunteer Patrol at the intersection of Allen Av and Bayfield Dr assisting pedestrians crossing the street by stopping traffic and allowing pedestrians to proceed SAFELY. Essentially they were acting as crossing guards. It was certainly warranted and appreciated. While I do not believe a crossing guard is needed, a marked crosswalk is warranted and would obviously increase the safety of all pedestrians.

I have researched, to the best of my ability, to see if the previous marked crosswalk was merely paved over and not re-marked or if the marked crosswalk was removed improperly.

I renew my request for a proper marked crosswalk at the intersection of Allen Av and Bayfield Dr. I am not on some far fetched crusade to cause problems. I, as do many other parents, believe in safety first for our children

Please, please do the right thing and re-install the marked crosswalk.

Respectfully submitted



Dennis J. Miller



# Agenda Item Staff Report

**To:** Honorable Mayor and Members of the City Council  
*For the meeting of February 25, 2014 Study Session*

**From:** Blaine Michaelis, City Manager

**Initiated By:** Ken Duran, Assistant City Manager

**Subject:** Mid-Year FY 13–14 Budget Update

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At the earlier study session the City Council will receive the mid-year budget review. Staff will present a summarized report at the regular meeting.

## MID-YEAR FY 2013-14 BUDGET REVIEW

### OVERVIEW

In June 2013 the City Council adopted the FY 2013 – 14 budget. The adopted General Fund budget was balanced with anticipated revenues of \$18,996,000 and expenditures of \$17,824,735. Total expenditures for all Funds were budgeted at \$32,364,115.

In October the City's auditors had finalized the year end audit for FY 2012-13 and the City Council received a report on yearend revenues and expenditures and ending fund balance. The audited year end General Fund fund balance was \$14,959,598 which represents 78% of FY 12-13.

As has become practice, staff and the City Council take the opportunity this time in the fiscal year to review the revenues and expenditures of the current fiscal year. We also take this opportunity to review the status of budgeted capital improvement projects. We have completed 7 months of the fiscal year so the following analysis is based revenues and expenditures to date.

### REVENUE

#### General Fund

Property Tax - Property tax revenue was budgeted at \$2.382 million, just about the same as FY 12-13. Based upon remittance to date and in consultation with our property tax consult we estimate that we will be very close to our budget for this fiscal year. In addition, with the dissolution of the Redevelopment Agency the City began to receive residual property tax distributions. This year that amount is budgeted at \$260,000 and we anticipate that we will be close to budget.

Sales Tax - Sales Tax projections were budgeted at \$5.543 million. This budgeted amount is down from last year due to anomalies in the triple flip calculation and the residual loss in tax from the significant tax generator who relocated last year. In general, the overall sales tax generated by all business in the City has increased. We anticipate the actual sales tax collected for the year to be right at about budget.

Franchise Taxes – Collectively franchise taxes were budgeted at \$2.116 million. All utility franchises are tracking to meet budget.

Transient Occupancy Tax – (TOT) – TOT was budgeted at \$1,070,000. This anticipated the increase in the TOT from 8% to 12% effective July 1, 2013. Not being sure of the impact of the increase the budget did not anticipate any growth in occupancy. Remittance to date reflects an increase in occupancy for each of the 6 hotels/campgrounds, which should result in an overall increase in revenues collected over budget.

Business License – Budget for business license was \$413,000. Revenue is expected to be approximately \$426,000 a 3% increase.

Document Stamp Tax – The document stamp tax is a fee collected by the County on property transactions. In prior years the amount had decreased due to the fewer number of property sales. The amount of property sales have increased in the past year so the amount of revenue is increasing. The budgeted amount was \$120,000 with the revised estimate of \$145,000.

Building Permits and Plan Check Fees – With the building industry still very unpredictable we budgeted very conservatively. The budget amount was \$413,200, even though the actual amount collected for the last fiscal year was \$940,884. However, year to date we have already collected \$713,254. Obviously, this amount will continue to increase for the remainder of the fiscal year and we will be well above budget.

Vehicle License Fees – The projected budget for Vehicle License Fees is \$2.931 million, approximately the same as last year. We anticipate collections to be about \$3.027, an approximate \$96,000 increase.

Planning Fees – Like building fees, planning fees which include DPRB, zoning, subdivision and environmental review fees, were budgeted conservatively at \$46,500 even though last year's actual was \$96,371. However, year to date we already collected \$30,283 and it is anticipated we will exceed budget.

Recreation and Swim & Racquet Club Fees – Recreation revenue was budgeted at \$514,000 and Swim and Racquet Club revenue at 257,890. Recreation fees are estimated to be right at about budget with some program revenue tracking slightly above and some slightly below budget. The SRC revenue is estimated to be slightly above budget with swim lesson and monthly memberships up.

Parking Permits / Local Violation and Vehicle Fines – Overnight parking fines, budgeted at \$248,000, are projected to be at budget. Local violations and vehicle code violation have both been down dramatically over the past few years. The budget reflected these reductions. Local violations were budgeted at \$120,000 and are estimated to be about \$130,000. Vehicle violations were budgeted at \$68,000 and estimated to be about budget.

Administrative Cost Reimbursements – With the dissolution of the Redevelopment Agency the amount of administrative cost reimbursement to the General Fund is capped at \$250,000 including reimbursement for Successor Agency staff costs. The amount budgeted for staff reimbursement was \$145,000. It is anticipated the amount will be \$167,000.

## **Restricted Funds**

Gas Tax (02) – The Gas Tax is an excise tax on various transportation fuels. In 2010 as one of the State budget fixes, the State imposed, one of their tax swaps or triple flips, to take away gas tax and backfill the amount. The backfill is based upon formulas and estimates. The result being that there may be times when estimates may be off. This year is one of those times. Based upon estimates from the State we budgeted \$1.080 million. We have recently been informed that the revised estimate is \$1.046 million a reduction of \$33,360. What's worse is that next year's estimate is another \$113,000 less than this year. Even with this reduction, there is still enough in the Gas Tax fund to fund the project in this year's budget.

Sewer Fund (06) – Budgeted revenue of \$52,829. Year to date revenues are \$70,168, primarily due to a significant increase in sewer connection fees.

City Wide Lighting District (07) – Budgeted property tax revenue of \$968,000 is estimated to be met. In addition, the Lighting District is the recipient of residual tax increment revenue from the dissolved Redevelopment Agency. The District/Fund is estimated to receive \$128,000 this year.

Landscape Parcel Tax (08) – Budgeted assessment revenue was \$777,000, actual collections are estimated at \$792,000.

Infrastructure Fund (12) – The General Fund budget did not include a transfer of any additional funds to the Infrastructure Fund. However, in October 2013 with the review of the FY 12-13 audit, the City Council authorized the transfer of \$856,305 from the General Fund to Fund 12. The transferred funds are above and beyond the funds necessary to fund the approved capital projects for FY 13-14.

Park Development - Community-Wide (20) – An unbudgeted amount of \$85,662 in development fees from the Olson and Avalon Bay projects has been received this year.

Open Space District #2 (East) (22) – An unbudgeted amount of \$122,822 in Quimby Fees from the Olson project was received.

Golf Course (53) – Golf Course lease revenues are on pace to meet or slightly exceed the budget of \$485,000.

COPS Grant (41) – The City received \$100,000 from the State COPS Grant.

Equipment Replacement Fund (70) – The General Fund budget did not include a transfer of any additional funds to the Equipment Replacement Fund. However, in October 2013 with the review of the FY 12-13 audit, the City Council authorized the transfer of \$200,000 from the General Fund to Fund 70. This transfer increased the funds available to \$612,000 with budgeted expenditures of \$246,815.

Prop A, Prop C and Measure R (72, 73, 74) – Revenue for all of these Funds, which comes from County-wide sales tax, are estimated be right at budget.

## **EXPENDITURES**

Collectively General Fund operating expenses appear to be on track to remain within budget. There are some specific line items expenses that may be slightly above budget but there are others that will be below budget. There are only a few additional items of note as follows:

- Employee Cost of Living Increase – In November, after the results of the annual financial audit were available the City Council elected to approve an across the board 2.5% cost of living adjustment for all employees effective November 10, 2013. The fiscal impact for the remainder of FY 13-14 is approximately \$106,000.
- In July 2013 the City Council approved a budget adjustment for the reorganization of the staffing levels for the Finance Division as the result of a staff retirement. The net budget impact was a slight cost savings this fiscal year.
- In the first six months of this fiscal year there has been the turn-over of two full time maintenance positions resulting in a cost savings due to the interim vacancies.
- In October 2013 the City Council took action based upon the results of the FY 12-13 year-end audit to transfer from the General Fund \$856,305 to the Infrastructure Fund and \$200,000 to the Equipment Fund.
- It is anticipated that the expenditures for water will increase by approximately 8% or over \$50,000 reflected over several Funds due to the unusually dry and warm winter weather.



# Agenda Item Staff Report

**To:** Honorable Mayor and Members of the City Council  
*For the meeting of February 25, 2014*

**From:** Blaine Michaelis, City Manager

**Initiated By:** Ken Duran, Assistant City Manager

**Subject:** Walker House Food Concessionaire Report

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## BACKGROUND

In January 2012 the food concessionaire at the Walker House choose not to continue their operations. In February the City began the process of recruiting for a new concessionaire. That recruitment led to discussions with one potential proposer that culminated in a study session with the City Council in August 2012. One of the issues that arose out of that meeting was the question of the future ownership of the Walker House due to the dissolution of the Redevelopment Agency. It was agreed to suspend further consideration of a new concessionaire until after the future ownership issue had been resolved through the dissolution process.

In October 2013 the City received notification from the State Department of Finance on the approval for the Walker House to be retained in ownership by the City. This approval secured the future ownership of the House and allowed the City to move forward with consideration of a new food concessionaire.

The City Council Sub-Committee of Mayor Morris and Council member Templeman met and reviewed options on proceeding with proposals. The Sub-Committee recommended contacting the previous proposers and those that had expressed an interest since then, to have them submit proposals. The City Council confirmed that approach at their October 8<sup>th</sup> meeting.

Staff prepared a Request for Proposal and made contact with 10 potential proposers. By mid-December four proposals were submitted. The Sub-Committee met and reviewed the proposals. The Sub-Committee eliminated one proposal due to lack of experience. They requested that one previous proposer be afforded the opportunity to reconsider and resubmit their proposal due to concerns with significant elements of their proposal. They directed staff to solicit a more detailed proposal from the other two proposers.

Due to the holidays staff contacted the proposers in January. The proposer that was asked to reconsider was given an opportunity to resubmit but declined to do so. Letters were sent to the remaining two proposers requesting a more detailed proposal. One of them contacted us and stated that their circumstances had changed and stated they were no longer interested in pursuing this opportunity. The other proposer submitted a more detailed proposal in January.

The Sub-Committee met with the proposer on February 20<sup>th</sup> at the Walker House to review their proposal and walk through the building with them. The Sub-Committee recommended placing this item on the City Council agenda this evening to provide a report to the City Council and recommend moving forward with discussions with the proposer. Staff and the Sub-Committee will provide more details as an oral report at the City Council meeting.



# Agenda Item Staff Report

**TO:** Honorable Mayor and Members of City Council  
*For the Meeting of February 25, 2014*

**FROM:** Blaine Michaelis, City Manager *Bm*

**SUBJECT:** Re-appointments for the Public Safety Commission

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## **BACKGROUND**

The following commissioners have completed their current 2 year term and are eligible to serve an additional term:

Jim McCants  
Charles McCowan  
Cheryl Avelar  
Patrick Jones

The following two commissioners have served their maximum terms and have completed their service:

Randy Alva  
Ted Ross

## **RECOMMENDATION**

Reappoint the following commissioners to serve another 2 year term on the Public Safety Commission:

Jim McCants  
Charles McCowan  
Cheryl Avelar  
Patrick Jones

Letters of appreciation will be sent to former commissioners Alva and Ross.