



City of San Dimas
Public Works Department
Traffic Safety Committee

MEETING MINUTES

WEDNESDAY, MARCH 19, 2014 at 9:30 A.M.
COUNCIL CHAMBERS CONFERENCE ROOM, CITY HALL
245 East Bonita Avenue, San Dimas

Committee Members Present: Shari Garwick (Senior Engineer, Public Works Dept.), John Campbell (Street Maintenance Superintendent, Public Works Dept.), Gary Bishop (Street Maintenance Supervisor, Public Works Dept.), Warren Siecke (Traffic Engineer), Deputy Paul Alaniz (San Dimas Sheriff's Dept.), Tom Davis (BUSD), Rhonda Abangan (Committee Secretary, Public Works Dept.)

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SE Garwick called to order at 9:34a.m.

#03-14-01 CEDAR CREEK ROAD/VIA VAQUERO INTERSECTION (ACROSS FROM MAILBOXES)

REQUEST FROM A HURLEY, CEDAR CREEK HOA, to evaluate and consider installing a No Parking Anytime sign located across from the common parking area located next to mailboxes. Vehicles parking in this area creating a potential safety hazard for vehicles leaving the parking area.

DISCUSSION:

SE Garwick opened this item and advised that it was reviewed onsite prior to the meeting. She indicated it was a request to restrict parking across from the mail boxes. She gave Resident Londo the floor to elaborate on the HOA request. Resident stated that the parking violations are not brief stops for residents checking their mail; rather the parking violations are for people who are not using the visitor parking areas, and parking for long term visits within the HOA at this location (across from mailboxes) which affects the movement in and out of the complex. Resident brought in a few photographs which show how congested the area can get. She also said they would like to put in a request for additional patrolling to assist with the violations and perhaps give some tickets out so that residents will understand the nature of the situation.

Deputy Alaniz remarked residents should call the Sheriff's department at those times to advise of a violation. Submitting an additional patrol request is ideal, however a phone call will sometimes produce quicker results as deputies may be on duty assisting on another higher priority call.

SE Garwick reaffirmed that the Committee would also request additional patrolling of this area; she stated the parking restriction posted at the entry way to the HOA specifies no parking; by installing signs throughout the complex, it would set up a condition for the resident to only adhere or pay attention to the parking restrictions when the signs are present. She also confirmed the area is a fire lane. Resident stated they believe it is definitely more of a safety issue and they believe the ticketing will be an incentive to curb the parking violations.

TE Siecke asked when is the parking most prevalent? The evening hours (after 6pm).

SMS Campbell commented the people will get the message; and it is probably the same people parking in these areas. Deputy Alaniz reiterated it is a partnership and all the residents need to do is call the Sheriff's department, but they will definitely set up an additional patrolling request.

RECOMMENDATION:

1. Request additional patrolling for evening hours
2. Continue to monitor

#03-14-02 SAN DIMAS AVE (TRI EVENTS INC.)

REQUEST FROM STAFF, to review traffic control plans for the Tri Events group's events scheduled for various dates in 2014 (April 13th, May 10th, June 8th and October 12th). This event(s) will close portions of San Dimas Avenue, Puddingstone Dr., Cannon and Walnut from 6:00am to 11:00am.

DISCUSSION:

SE Garwick advised Committee this was a long standing event in the community and confirmed that it did not close San Dimas Avenue. She stated that the San Dimas Sheriff's Captain had brought it to the City's attention that the Sheriff's department did not have jurisdiction nor was it supposed to control traffic at the Via Verde freeway ramps. This observation was made with respect to an event last summer. The applicant had never previously requested a permit from Caltrans for control of the 57 freeway off ramps intersection on Via Verde. This area as is Caltrans jurisdiction. Any closures (whether intermittent or constant stream of traffic) must be approved by Caltrans. This will be requirement for future events impacting the 57 freeway off ramps on Via Verde.

Director Wolk remarked that it was at last summer's event (June 2013) where Covina Blvd. was closed and unfortunately the communication wasn't very good as she did not hear anything about the concerns with respects to their event till later that weekend. SMS Campbell confirmed all the more reason Caltrans is involved at this time. SE Garwick commented it was an oversight as they should have been involved probably from the beginning.

Director Wolk stated she believes she has been approved by Chair Patel and by Caltrans Permits Engineer (Christine Song) as they are now on the same page. She is now in the process of getting the physical approvals (permits) from Caltrans. She really appreciated Chair Patel giving her time to get this figured out. All is above board and everything is being figured out. She further stated through conversations with Ms. Song from Caltrans further confirming their jurisdiction and the potential to close the event down as they supersede any of the City's approvals. Additionally, their event is a series of intermittent closures; not hard closures.

SE Garwick confirmed it is definitely great we are now all on the same page. She further remarked that the traffic control plans and routes have not changed, therefore approval confirmed. City will need copies of the Caltrans permits for the files.

RECOMMENDATION:

1. *Traffic control plans approved as submitted*
2. *Applicant to provide Caltrans approvals prior to event*

#03-14-03 CALAVERAS ROAD (THE VILLAGE AT SAN DIMAS HOA)

REQUEST FROM H.CLICK, THE VILLAGE AT SAN DIMAS HOA, to review installation of additional stop signs at Lotus and Carson within the HOA due to apparent speeding along these streets. Additionally, HOA would like to re-request consideration and installation of speed humps to further deter speeding within HOA.

DISCUSSION:

SE Garwick advised this request is to help with speeding and to review for speed humps. Confirmed the HOA is a closed community and has only one access into the development. More than likely the speeders are the residents and/or guests and there is a posted 25mph at both ends of the street. This item was reviewed onsite and on GIS.

TE Siecke noted that we have looked at this community previously and asked if the HOA has advised its residents of speeding? SE Garwick confirmed in 2009 this area was reviewed and evaluated for installation of speed humps. TE Siecke reviewed 2009 report and advised that in 2009 speeding was evaluated on two separate days and suspects that the conditions are the same now.

SE Garwick noted stop signs are not installed to control speed and TE Siecke added that this area does not meet the qualifications for the speed humps.

SMS Campbell asked if there are visibility issues that could warrant stop signs to which SE Garwick said we should probably study to confirm there are not visibility issues. TE Siecke remarked it would be advisable to validate and/or identify the speed issue and line of sight issues at the intersections of Malakoff Road/Calaveras Road and Lotus Circle/Calaveras Road before we can recommend or deny the stop signs. In addition, perhaps a double yellow centerline stripe could be considered.

RECOMMENDATION:

1. *Request additional patrol request*
2. *Request HOA to confirm time frame of speeding*
3. *Study of the existing speed conditions and line of sight issues*
4. *Continue*

#03-14-04 2nd STREET FROM SAN DIMAS AVE TO MONTE VISTA (TATIRA 2 PRODUCTIONS)

REQUEST FROM STAFF, to review traffic control plans for Tatira 2 Productions, LLC for filming within in San Dimas on April 8 & 9, 2014. The filming event will close 2nd Street from San Dimas Avenue to Monte Vista and the north/south alley from 1st Street to 2nd Street. In addition to the street closures, the production company is requesting posting of No Parking on 2nd Street and south side of 1st Street from San Dimas Avenue to Monte Vista.

DISCUSSION:

Committee reviewed this request during morning onsite inspections and the request is to close 2nd Street April 8 & 9. SE Garwick stated she believed one of the conditions of approval is that all residents approve the closure. She asked the event representative if they use a program for preparation of the traffic control plans to which he confirmed they use autocad program.

TE Siecke in reviewing the submitted traffic control plan commented that some of the signage was incorrect on the plan. Event representative confirmed that in the rush to get the traffic control plans out they missed some signage.

SMS Campbell suggested the applicant address TE Siecke's comments and resubmit the traffic control plan for review again. He also requested that they submit a site plan to show locations for the production and operation equipment for the 2 day event. Event representative confirmed they could get changes completed and resubmitted as soon as possible.

RECOMMENDATION:

1. *Approval pending review of updated traffic control plans reflecting TE comments/changes*
2. *Applicant to provide Site Plan*

Meeting adjourned. 10:17am.