

CITY OF SAN DIMAS  
PARKS AND RECREATION COMMISSION  
MEETING MINUTES OF  
April 15, 2014  
SENIOR CITIZEN/COMMUNITY CENTER MEETING ROOM

**CALL TO ORDER**

The special meeting of the Parks and Recreation Commission was called to order by Chairperson Diaz at 6:02 p.m.

**ROLL CALL**

Present:

Thomas Diaz, Chairperson  
Frank Neal, Vice-Chairperson  
John Margis  
Jose Martinez (arrived at Item 5 – Oral Communications)  
Kathryn Perkins  
  
Theresa Bruns, Parks and Recreation Director  
Leon Raya, Recreation Services Manager  
Karon De Leon, Facilities Manager

Absent:

Kevin Kenney, excused  
Baylee Smith, unexcused

**APPROVAL OF THE MARCH 18, 2014 MEETING MINUTES**

COMMISSIONER NEAL MOVED TO APPROVE THE MINUTES OF THE MARCH 18, 2014 MEETING AS SUBMITTED, SECONDED BY COMMISSIONER PERKINS AND APPROVED UNANIMOUSLY.

**ITEMS OF BUSINESS**

**A. Review of Nominations and Selection of the 2014 Distinguished Service to Youth Award Recipients**

Director Bruns distributed the submitted nomination packets and reviewed the nomination criteria and purpose for each category.

The nominees in the Volunteer Category were: Jan and Dave Knudson.

COMMISSIONER MARGIS MOVED TO APPROVE THEIR SELECTION, SECONDED BY COMMISSIONER PERKINS, APPROVED BY A 4-0 VOTE.

The nominees in the Professional Category were: Samar Yassine, Earlene Kelly, Brian Elliott, Daniel Sandt and Josh Harnden.

COMMISSIONER MARGIS MOVED TO APPROVE THEIR SELECTION, SECONDED BY COMMISSIONER NEAL, APPROVED BY A 4-0 VOTE.

The nominations in the Group Category were: San Dimas Rodeo, SC Velo Cycling Club and San Dimas Senior Citizens Club.

COMMISSIONER DIAZ MOVED TO APPROVE THEIR SELECTION, SECONDED BY COMMISSIONER PERKINS, APPROVED BY A 4-0 VOTE.

Recipients and their nominators will be invited to attend the Distinguished Service to Youth Awards Reception to be held at 6:30 p.m. prior to the May 27 City Council meeting. Recipients will be recognized at the City Council meeting. Commissioners were encouraged to attend.

## **ORAL COMMUNICATION**

### **A. Director of Parks and Recreation**

Director Bruns informed the Commission the budget process is underway and a budget study session is scheduled May 13 prior to the regular scheduled City Council meeting to review budget submittals.

Commissioner Margis inquired if the CEQA process for the Walnut Creek Open Space is included in the budget; Director Bruns responded Phase I of the project is included in the budget. Planning staff is working on the pre-process of CEQA; staff and the WCA have met to review the memorandum of understanding for the project, and a meeting with Los Angeles County Grant staff has occurred.

Director Bruns commented that staff has submitted maintenance projects for the interior of the Swim and Racquet Club as a budget priority as well as a request for a comprehensive assessment of Marchant Park to review all areas of the park to create a development plan.

Commissioner Margis questioned if the San Dimas High School Performance Art Center was going to have any adverse effects on the operations of the Swim and Racquet Club. Director Bruns responded that the renovation of the shared parking lot will affect the facility's parking, but the end result will bring the parking lot into compliance with current ADA standards and codes.

#### 1. Calendar of Upcoming Events

Manager Raya distributed a calendar of events for April through June; he highlighted the upcoming events such as the Saturday Stroll, Recreation Class Spring Show and many offerings for the summer at the Swim & Racquet Club starting in June.

### **B. Members of the Audience**

None

### **C. Members of the Commission**

Commissioner Martinez indicated that he had attended the Family Festival event and the mulch giveaway was a great promotion to assist with water conservation. He also stated that he had visited Lone Hill Park and his children enjoyed the new playground equipment.

Commissioner Neal stated he had participated with his bicycle information booth at the San Dimas Stage Race and will be at the City's Earth Day event on April 16.

### **D. City Council Liaison**

None

## **ADJOURNMENT**

THE MEETING WAS ADJOURNED AT 6:40 PM.



---

Karon DeLeon, Facilities Manager