

CITY OF SAN DIMAS  
PARKS AND RECREATION COMMISSION  
MEETING MINUTES OF  
March 18, 2014  
SENIOR CITIZEN/COMMUNITY CENTER MEETING ROOM

**CALL TO ORDER**

The regular meeting of the Parks and Recreation Commission was called to order by Chairperson Diaz at 6:00 p.m.

**ROLL CALL**

Present:

Thomas Diaz, Chairperson  
Frank Neal, Vice-Chairperson  
John Margis  
Jose Martinez  
Kathryn Perkins  
Baylee Smith

John Ebiner, City Councilmember  
Theresa Bruns, Parks and Recreation Director  
Leon Raya, Recreation Services Manager  
Karon De Leon, Facilities Manager

Absent:

Kevin Kenney, excused

**APPROVAL OF THE JANUARY 21, 2014 MEETING MINUTES**

COMMISSIONER MARGIS MOVED TO APPROVE THE MINUTES OF THE JANUARY 21, 2014 MEETING AS SUBMITTED, SECONDED BY COMMISSIONER SMITH AND APPROVED UNANIMOUSLY.

**ITEMS OF BUSINESS**

**A. Review of Criteria for Distinguished Service to Youth Awards**

Director Bruns distributed and reviewed the Distinguished Service to Youth Award criteria and nomination form. She mentioned that this program had begun in the 1970s as a way to recognize groups and individuals that provide service to the youth of San Dimas. After reviewing the categories, criteria and process, Director Bruns asked for any recommended changes or concerns. Commissioner Margis asked if the deadline to submit nominations could be extended until April 11 and Director Bruns responded yes. She informed the commissioners that the information will be mailed to the current distribution list that includes churches, schools, youth sports groups and will be placed on the City's website and a press release will be sent to the local newspapers. Director Bruns informed the commissioners that the nominations will be reviewed at a special Commission meeting scheduled for April 15 and the recipients will be recognized at the May 27 City Council meeting with a reception prior to the meeting.

COMMISSIONER MARGIS MOVED TO APPROVE THE NOMINATION FORM WITH THE REVISED DEADLINE AND TO HAVE THE SPECIAL COMMISSION MEETING ON APRIL 15 TO REVIEW THE NOMINATIONS, SECONDED BY COMMISSIONER NEAL AND APPROVED UNANIMOUSLY.

Commissioner Diaz inquired about the number of nominations received in the previous years, Director Bruns responded that the volunteer and professional categories typically receive 4-5 nominations and group category receives 1-2 each year.

## **ORAL COMMUNICATION**

### **A. Director of Parks and Recreation**

#### 1. Calendar of Upcoming Events

Manager Raya distributed a calendar of events for March through May; he highlighted the upcoming City Olympics, recreation offerings during the Spring Break period, the Spring Class Show and the Family Festival.

Director Bruns distributed new and updated “Commissioner Handbooks” that had been provided by the Deputy City Clerk.

### **B. Members of the Audience**

None

### **C. Members of the Commission**

Commissioner Martinez indicated that Metropolitan Water District is offering a turf replacement rebate program in an effort to encourage water conservation.

Commissioner Smith inquired about the status of the medical marijuana dispensary across the street from City Hall. Director Bruns responded that legal process has concluded with the closing of the dispensary.

Commissioner Neal stated that his cycling group will be participating with their information booth at the following upcoming events: San Dimas Stage Race, Earth Day and Family Festival.

Commissioner Margis commented that he hiked the Horsethief Canyon trail and it was in good condition. He encouraged the other commissioners to participate in the April 5 trail cleanup being conducted by the Equestrian Commission.

### **D. City Council Liaison**

Councilmember Ebner informed the commissioners that the City was in negotiations with a food provider for the restaurant space at the Walker House. He also mentioned that the Los Angeles Conservancy had “graded” cities in Los Angeles County and San Dimas has received a “B” grade for historic preservation. Councilmember Ebner also mentioned that a filming permit has been issued for a movie shoot in San Dimas on April 4 – 9 in the Second Street area.

## **ADJOURNMENT**

THE COMMISSION ADJOURNED THE MEETING AT 6:37 PM TO THE SPECIAL MEETING ON APRIL 15, 2014.

  
Karon DeLeon, Facilities Manager