



**AGENDA**  
**REGULAR CITY COUNCIL**  
**SUCCESSOR AGENCY MEETING**  
**TUESDAY, JUNE 10, 2014, 7:00 P. M.**  
**SAN DIMAS COUNCIL CHAMBERS**  
**245 EAST BONITA AVENUE**

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**CITY COUNCIL:**

Mayor Curtis W. Morris  
Mayor Pro Tem John Ebner  
Councilmember Emmett Badar  
Councilmember Denis Bertone  
Councilmember Jeff Templeman

**1. CALL TO ORDER AND FLAG SALUTE**

**2. RECOGNITIONS**

- > CIF Champions
- > Rodeo Scholarships

**2. ORAL COMMUNICATIONS** (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or ask to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

- a. Members of the Audience

**3. CONSENT CALENDAR**

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council requests separate discussion.)

- a. Resolutions read by title, further reading waived, passage and adoption recommended as follows:

**RESOLUTION NO. 2014-30, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS APPROVING CERTAIN DEMANDS FOR THE MONTHS OF MAY AND JUNE, 2014.**

- b. Approval of minutes for the regular meeting of May 27, 2014.
- c. San Gabriel Valley Council of Governments Updates

END OF CONSENT CALENDAR

#### 4. OTHER MATTERS

a. 2014-2015 Annual City Budget

1) Adoption of 2014-2015 Annual Capital and Operating Budget.

2) Adoption of Appropriation Limit for FY 2014-2015

**RESOLUTION NO. 2014-31**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ADOPTING APPROPRIATIONS LIMIT FOR FISCAL YEAR 2014-15 AND APPROPRIATE EXCESS REVENUES.

3) Adoption of Salary Resolution 2014-32

**RESOLUTION NO. 2014-32**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS ADOPTING AND EXTENDING THE PAY PLAN AND REIMBURSEMENT SCHEDULE FOR CITY EMPLOYEES WITH ADJUSTMENTS TO OPTIONAL BENEFIT PLAN AND EMPLOYEE CONTRIBUTION TO PERS

4) Adoption of PERS Resolution No. 2014-33

**RESOLUTION NO. 2014-33**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS AMENDING THE PUBLIC EMPLOYEES RETIREMENT FUND (PERS) EMPLOYER PAID MEMBER CONTRIBUTIONS

b. Consider continuation of the 1% Public, Educational and Government (PEG) fee for public access support.

**RESOLUTION NO. 2014-34**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS SETTING THE PUBLIC ACCESS FEE FOR FISCAL YEAR 2013-2014 TO BE USED FOR PEG PURPOSES.

c. **ORDINANCE NO. 1230**, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS APPROVING MUNICIPAL CODE TEXT AMENDMENT 14-01, MAKING CERTAIN REVISIONS TO THE PERMITTED, CONDITIONAL AND PROHIBITED USE LISTS IN CREATIVE GROWTH ZONE, AREA 1 AND TO THE PARKING STANDARDS APPLICABLE TO SHOPPING CENTERS – **SECOND READING AND ADOPTION**

d. Review and Approval of the following Implementation Requirements for the National Pollutant Discharge Elimination System (NPDES) Permit:

1) Development of the Watershed Management Plan (WMP) and

2) Development of a Green Streets Policy

## **5. PUBLIC HEARINGS**

- a. **ORDINANCE NO. 1231**, An Ordinance of The City of San Dimas Adopting Low Impact Development Requirements in accordance with the National Pollutant Discharge Elimination System (NPDES) Permit – **FIRST READING AND INTRODUCTION**
- b. **RESOLUTION NO. 2014-35**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS ADOPT THE FINDINGS AND CONFIRM THAT THE BIKEWAY IMPROVEMENTS AND BRIDGE WIDENING AT FOOTHILL BOULEVARD OVER SAN DIMAS WASH (FEDERAL PROJECT NO. BHLS-5367(013)) TO BE SUBSTANTIALLY COMPLEX FOR PURPOSES OF PUBLIC CONTRACT CODE SECTION 7201

## **6. SUCCESSOR AGENCY**

- a. Verbal Update

## **7. ORAL COMMUNICATIONS**

- a. Members of the Audience (Speakers are limited to five-minutes or as may be determined by the Chair.)
- b. City Manager
- c. City Attorney
- d. Members of the City Council
  - 1) Designation of Voting Delegates and Alternate for League of California Cities Meeting September 20, 2014
  - 2) Councilmembers' report on meetings attended at the expense of the local agency.
  - 3) Individual Members' comments and updates.

## **8. CLOSED SESSION**

### **Recess to a City Council/Successor Agency to a closed session pursuant to Government Code Section 54957**

- a. Public Employee Appointment – process and direction (Pursuant to G.C. 54957)  
Title: City Attorney
- b. Report on Closed Session items

## **9. ADJOURNMENT**

The next meeting is on June 24, 2014, 7:00 p.m.

**AGENDA STAFF REPORTS:** COPIES OF STAFF REPORTS AND/OR OTHER WRITTEN DOCUMENTATION PERTAINING TO THE ITEMS ON THE AGENDA ARE ON FILE IN THE OFFICE OF THE CITY CLERK AND ARE AVAILABLE FOR PUBLIC INSPECTION DURING THE HOURS OF 8:00 A.M. TO 5:00 P.M. MONDAY THROUGH FRIDAY. INFORMATION MAY BE OBTAINED BY CALLING (909) 394-6216. CITY COUNCIL MINUTES AND AGENDAS ARE ALSO AVAILABLE ON THE CITY'S HOME PAGE ON THE INTERNET: <http://cityofsandimas.com>

**SUPPLEMENTAL REPORTS:** AGENDA RELATED WRITINGS OR DOCUMENTS PROVIDED TO A MAJORITY OF THE SUBJECT BODY AFTER DISTRIBUTION OF THE AGENDA PACKET SHALL BE MADE AVAILABLE FOR PUBLIC INSPECTION AT THE CITY CLERK'S OFFICE AT 245 EAST BONITA AVENUE DURING NORMAL BUSINESS HOURS. [PRIVILEGED AND CONFIDENTIAL DOCUMENTS EXEMPTED]

**POSTING STATEMENT:** ON JUNE 6, 2013, A TRUE AND CORRECT COPY OF THIS AGENDA WAS POSTED ON THE BULLETIN BOARDS AT 245 EAST BONITA AVENUE (SAN DIMAS CITY HALL); 145 NORTH WALNUT AVENUE (LOS ANGELES COUNTY PUBLIC LIBRARY, SAN DIMAS BRANCH); AND 300 EAST BONITA AVENUE (UNITED STATES POST OFFICE); AS WELL AS THE VONS SHOPPING CENTER (PUENTE/VIA VERDE) AND THE CITY'S WEBSITE AT [www.cityofsandimas.com](http://www.cityofsandimas.com).



*City of San Dimas*

*Congratulates*

*Adam Berard*

*2014 CIG*

*DIVING CHAMPION*

*Curtis W. Morris*

*Curtis W. Morris, Mayor City of San Dimas*



*City of San Dimas*

*Congratulates*

*Brandi Elizalde*

*2014 CIF*

*WRESTLING CHAMPION*

*Curtis Morris*

*Curtis W. Morris, Mayor City of San Dimas*



*City of San Dimas*

*Congratulates*

*David Gonzalez*

*2014 CIF*

*WRESTLING CHAMPION*

*Curt Morris*

*Curtis W. Morris, Mayor City of San Dimas*

**RESOLUTION NO. 2014-30**

A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF SAN DIMAS, CALIFORNIA, APPROVING  
CERTAIN DEMANDS FOR THE MONTHS OF MAY  
AND JUNE 2014

WHEREAS, the following listed demands have been audited by the Director of Finance;  
and

WHEREAS, the Director of Finance has certified as to the availability of funds for  
payment thereto; and

WHEREAS, the register of audited demands have been submitted to the City Council for  
approval.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of San Dimas  
does hereby approve Prepaid Warrant Register: 05/30/14 (24315 - 24391) in the amount of  
\$3,350,183.19; Warrant Register: 06/16/2014 (147808-147909) in the amount of \$210,499.81.

PASSED, APPROVED AND ADOPTED THIS 10<sup>th</sup> DAY OF JUNE 2014.

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Curtis W. Morris, Mayor of the City of San Dimas

ATTEST:

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Debra Black, Deputy City Clerk

I HEREBY CERTIFY that the foregoing Resolution was adopted by vote of the City  
Council of the City of San Dimas at its regular meeting of June 10<sup>th</sup>, 2014 by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

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Debra Black, Deputy City Clerk





WARRANT DATE VENDOR  
BANK OF AMERICA

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM INVOICE	PO#	F 9 S ACCOUNT
24336 05/31/14	GOLDEN STATE WATER	126830000009	223.08			N M 001.4415.022.004
24336 05/31/14	GOLDEN STATE WATER	40195108655	96.64			N M 001.4415.022.004
24336 05/31/14	GOLDEN STATE WATER	589830000007	234.17			N M 001.4415.022.004
24336 05/31/14	GOLDEN STATE WATER	706830000007	861.90			N M 001.4415.022.004
24336 05/31/14	GOLDEN STATE WATER	387040000009	503.49			N M 001.4443.022.004
24336 05/31/14	GOLDEN STATE WATER	377040000001	379.80			N M 001.4443.022.004
24336 05/31/14	GOLDEN STATE WATER	867040000008	383.67			N M 001.4443.022.004
		2,682.75		*CHECK TOTAL		
24337 05/31/14	C.A.C.E.O.	10311 REGIST- MAY 28-29 CLA	200.00	TORRE, HATCHER		N M 001.4309.021.000
24338 05/31/14	C.A.C.E.O.	10311 BAL DUE MEMBERSHIP FEE	12.50	A.HATCHER		N M 001.4309.016.000
24339 05/31/14	ID VILLE	11927 BADGE HOLDERS/REELS	215.46			N M 001.4210.428.000
24340 05/31/14	MACKENZIE/CHRIS	10102 MONIES PRIOR ADVANCES	24.62			N M 001.4210.428.000
24340 05/31/14	MACKENZIE/CHRIS	10102 WATER/REFRESHMENTS	200.00			N M 001.4210.428.000
		224.62		*CHECK TOTAL		
24341 05/31/14	CASTRO/ADELE	.00002 LIFE INS BENEFIT-C	26,176.82			N M 001.4190.020.000
24342 05/31/14	SO CAL ASSOC. OF GOV	16294 WORKSHOP 6/9/14-GARCIA	75.00			N M 001.4308.021.000
24343 05/31/14	L.A. CO. DEPT OF PUB	10899 REVISION FEE-MTD184	1,728.00			N M 012.4841.814.000
24344 05/31/14	LOCAL AGENCY INVESTM	14289 L.A.I.F. INVEST	2,800,000.00			N M 001.111.018
24345 05/31/14	MICHAELIS/BLAINE	10179 REIMB-MILEAGE/CCCA55T	115.36			N M 001.4120.021.000
24346 05/31/14	BERTONE/DENIS	10567 REIMB-LODGING/CCCA55T	860.19			N M 001.4110.021.000
24347 05/31/14	C.A.C.E.O.	10311 REGISTER-HARTUNG 5/28	100.00			N M 001.4150.434.000
24348 05/31/14	SLAWSON/DON	.00004 REIMB-LODGING/CCCA55T	523.46			N M 001.4110.021.000
24349 05/31/14	GOLDEN STATE WATER	138630000009	45.61			N M 001.4415.022.004
24349 05/31/14	GOLDEN STATE WATER	420000000000	391.12			N M 001.4415.022.004
24349 05/31/14	GOLDEN STATE WATER	770000000002	17.20			N M 001.4415.022.004
24349 05/31/14	GOLDEN STATE WATER	221000000005	252.38			N M 001.4415.022.004
24349 05/31/14	GOLDEN STATE WATER	118000000005	104.57			N M 001.4415.022.004
24349 05/31/14	GOLDEN STATE WATER	121000000009	598.07			N M 001.4415.022.004
24349 05/31/14	GOLDEN STATE WATER	7701016000010	437.78			N M 001.4415.022.004
		2,470.25		*CHECK TOTAL		
24350 05/31/14	MARIPOSA LANDS	12108 FEB REQUEST/SYSCAMOR	2,494.32			N M 001.4414.020.004
24350 05/31/14	MARIPOSA LANDS	12108 FEB REQUESTS/ADMINIS/GRO	5,212.47			N M 001.4414.020.004
24350 05/31/14	MARIPOSA LANDS	12108 FEB REQUESTS/ADMINIS/GRO	2,327.44			N M 008.4414.020.001
24350 05/31/14	MARIPOSA LANDS	12108 FEB REQUESTS/ADMINIS/GRO	2,887.99			N M 008.4414.020.001
24350 05/31/14	MARIPOSA LANDS	12108 FEB REQUESTS/ADMINIS/GRO	861.29			N M 008.4414.020.002

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	PO#	CLAIM	INVOICE
24350	05/31/14	BANK OF AMERICA	LANDSCAPE				
24350	05/31/14	MARIPOSA	LANDSCAPE				
24350	05/31/14	MARIPOSA	LANDSCAPE				
24350	05/31/14	MARIPOSA	LANDSCAPE				
24350	05/31/14	MARIPOSA	LANDSCAPE				
24351	05/31/14	SOUTHERN CALIF EDISO		24.79			
24351	05/31/14	SOUTHERN CALIF EDISO		101.52			
24352	05/31/14	GOLDEN STATE WATER		155.93			
24352	05/31/14	GOLDEN STATE WATER		172.93			
24352	05/31/14	GOLDEN STATE WATER		1448.95			
24352	05/31/14	GOLDEN STATE WATER		222.35			
24352	05/31/14	GOLDEN STATE WATER		3224.40			
24352	05/31/14	GOLDEN STATE WATER		179.10			
24352	05/31/14	GOLDEN STATE WATER		1,055.63			
24352	05/31/14	GOLDEN STATE WATER		1,055.63			
24352	05/31/14	GOLDEN STATE WATER		376.89			
24352	05/31/14	GOLDEN STATE WATER		376.89			
24352	05/31/14	GOLDEN STATE WATER		57.20			
24352	05/31/14	GOLDEN STATE WATER		34.31			
24352	05/31/14	GOLDEN STATE WATER		4,045.26			
24353	05/31/14	RODRIGUEZ/BRICA	SR EVENT SUPPLIES/MOVIE	5.67			
24353	05/31/14	RODRIGUEZ/BRICA	GUIDE TP-57-9-15	100.00			
24353	05/31/14	RODRIGUEZ/BRICA	SUPPLIES-EGG HUNT/LUNC	37.74			
24353	05/31/14	RODRIGUEZ/BRICA	SR BOUTIQUE SALES	151.25			
24354	05/31/14	BADAR/EMMETT	11800 REIMB-CCCA 55TH STAY	779.48			
24355	05/31/14	SAN GABRIEL VALLEY C	12559 WORKSHOP 6/18; MICHAEL	55.00			
24355	05/31/14	SAN GABRIEL VALLEY C	WORKSHOP 6/18; DURAN	110.00			
24356	05/31/14	SAN DIMAS PAYROLL/CI	16050 P/E 5/24/14	127,920.39			
24356	05/31/14	SAN DIMAS PAYROLL/CI	CORRECT CK#75679	127,919.39			
24357	05/31/14	AFLAC BENEFIT	11077 CANCER INS PREM-MAY 2	788.18			
24357	05/31/14	AFLAC BENEFIT	SPECIAL EVENT-MAY 201	151.32			
24357	05/31/14	AFLAC BENEFIT	ACCIDENT INS-MAY 2014	460.56			
24357	05/31/14	AFLAC BENEFIT	HOSPITAL INS-MAY 2014	480.52			
24357	05/31/14	AFLAC BENEFIT	DISPENSARY INS PREM-MAY 2	112.40			
24357	05/31/14	AFLAC BENEFIT	OPTIONA - MAY 2014	1,992.93			

DESCRIPTION	AMOUNT	PO#	CLAIM	INVOICE
FEB-PLANTER AREAS	3,333.80			63207
FEB-TWASH/PARKS PARKW	3,984.63			63207
FEB-HORSESHIEF CYN 2	3,606.05			63207
FEB-PARK & RIDE	313.14			63207
FEB-BUS TRASH CANS 28	366.55			63207
			*CHECK	TOTAL
2-18-371-8006	24.79			
2-23-155-8768	101.52			
			*CHECK	TOTAL
107830000002	155.93			
124830000008	172.93			
144830000005	1448.95			
150930000006	222.35			
162244000007	3224.40			
1706883000005	179.10			
304244000003	1,055.63			
102448000007	1,055.63			
1127182200002	376.89			
2688843000002	376.89			
			*CHECK	TOTAL
SR EVENT SUPPLIES/MOVIE	5.67			
GUIDE TP-57-9-15	100.00			
SUPPLIES-EGG HUNT/LUNC	37.74			
SR BOUTIQUE SALES	151.25			
			*CHECK	TOTAL
11800 REIMB-CCCA 55TH STAY	779.48			
12559 WORKSHOP 6/18; MICHAEL	55.00			
WORKSHOP 6/18; DURAN	110.00			
			*CHECK	TOTAL
P/E 5/24/14	127,920.39			
CORRECT CK#75679	127,919.39			
			*CHECK	TOTAL
CANCER INS PREM-MAY 2	788.18			
SPECIAL EVENT-MAY 201	151.32			
ACCIDENT INS-MAY 2014	460.56			
HOSPITAL INS-MAY 2014	480.52			
DISPENSARY INS PREM-MAY 2	112.40			
OPTIONA - MAY 2014	1,992.93			
			*CHECK	TOTAL

WARRANT DATE VENDOR  
BANK OF AMERICA

Disbursement Journal

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
24358 05/31/14	CA-STATE DISBURSEMEN	EMP DED P/E 5/24/14	567.69				N M 001.210.004
24359 05/31/14	CALIF PERS RETIREMEN	EMP DED MAY FOR JUN 4, 514.78					N M 001.210.004
24359 05/31/14	CALIF PERS RETIREMEN	CITY PORTION MAY F 46,573.28					N M 001.212.001
24359 05/31/14	CALIF PERS RETIREMEN	RETIREE FEES MAY FO 1,785.00					N M 001.4190.200.002
24359 05/31/14	CALIF PERS RETIREMEN	ADMIN FEES MAY FOR JU 53,061.75					N M 001.4190.200.002
		*CHECK TOTAL					
24360 05/31/14	DELTA DENTAL INSURAN	CITY PORTION MAY FOR 831.31					N M 001.212.001
24361 05/31/14	DELTA DENTAL OF CALI	EMP DED MAY FOR JUNE 13.78					N M 001.210.004
24361 05/31/14	DELTA DENTAL OF CALI	CITY PORTION MAY FO 2,403.23					N M 001.212.001
24361 05/31/14	DELTA DENTAL OF CALI	EMP PYMT MAY FOR JUNE 2,568.19					N M 001.4190.200.002
		*CHECK TOTAL					
24362 05/31/14	EMPLOYMENT DEVELOPME	SIT P/E 5/24/14	8,156.71				N M 001.210.004
24363 05/31/14	GUARDIAN - APPLETON	EMP DED MAY FOR JUNE 391.76					N M 001.210.004
24363 05/31/14	GUARDIAN - APPLETON	CITY PORTION MAY FO 7,374.05					N M 001.4190.200.018
		*CHECK TOTAL					
24364 05/31/14	FRANCHISE TAX BOARD	EMP DED P/E 5/24/14	591.08				N M 001.210.004
24365 05/31/14	INLAND EMPIRE UNITED	EMP DED FOR MO OF MAY 338.00					N M 001.210.004
24366 05/31/14	LINCOLN NATIONAL LIF	EMP DED P/E 5/24/14	596.88				N M 001.210.004
24366 05/31/14	LINCOLN NATIONAL LIF	CITY PORTION P/E 5/24 1,124.66					N M 001.212.001
		*CHECK TOTAL					
24367 05/31/14	NATIONWIDE RETIREMNT	EMP DED P/E 5/24/14	8,442.71				N M 001.210.004
24367 05/31/14	NATIONWIDE RETIREMNT	CITY PORTION P/E 5/ 14,596.43					N M 001.212.001
		*CHECK TOTAL					
24368 05/31/14	PERS RETIREMENT CONT	EMP 3.00% P/E 5/24/ 5,445.83					N M 001.212.001
24368 05/31/14	PERS RETIREMENT CONT	EMP 4.00% P/E 5/24/27,261.16					N M 001.210.004
24368 05/31/14	PERS RETIREMENT CONT	CITY 14.194% P/E 5/27,120.24					N M 001.212.001
24368 05/31/14	PERS RETIREMENT CONT	SURVIVOR P/E 5/24/14 64.17					N M 001.210.004
24368 05/31/14	PERS RETIREMENT CONT	PAYBACK P/E 5/24/14 48.87					N M 001.210.004
24368 05/31/14	PERS RETIREMENT CONT	EMP 6.25% P/E 5/24/14 481.13					N M 001.210.004
24368 05/31/14	PERS RETIREMENT CONT	CITY 6.25% P/E 5/24/14 481.13					N M 001.210.004
24368 05/31/14	PERS RETIREMENT CONT	SURVIVOR P/E 5/24/14 40,906.25					N M 001.212.001
		*CHECK TOTAL					
24369 05/31/14	U.S. BANK	EMP DED P/E 5/24/14	812.78				N M 001.210.014
24369 05/31/14	U.S. BANK	CITY PORTION PE 5/24/ 983.20					N M 001.212.014
		*CHECK TOTAL					
24370 05/31/14	VANTAGEPOINT TRANSFE	EMP DED P/E 5/24/14	1,065.25				N M 001.210.004
24371 05/31/14	VISION SERVICE PLAN	EMP DED MAY FOR JUNE 2.86					N M 001.210.004
24371 05/31/14	VISION SERVICE PLAN	CITY PORTION MAY FOR 851.56					N M 001.212.001
24371 05/31/14	VISION SERVICE PLAN	EMP PNT MAY FOR JUNE 23.96					N M 001.4190.200.002

ACS FINANCIAL SYSTEM  
05/30/2014 13:50:56

WARRANT DATE VENDOR  
BANK OF AMERICA

Disbursement Journal

GL540R-V07.24 PAGE 6  
F 9 S ACCOUNT

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#
24372 05/31/14	WAGE WORKS INC	10677 UNREIMB MED P/E 5/24/	878.40	*CHECK TOTAL	N M 001.210.004	
24372 05/31/14	WAGE WORKS INC	10677 DEPENDENT P/E 5/24/14	759.83	*CHECK TOTAL	N M 001.210.004	
			17.33			
			777.16			
24373 05/31/14	WAGE WORKS INC	10677 ADM FEES FOR MAY	72.00	*CHECK TOTAL	N M 001.210.004	
24373 05/31/14	WAGE WORKS INC	10677 ADM FEE/OPTIONAL FOR M	53.00		N M 001.4190.200.002	
			125.00			
24374 05/31/14	BERGQUIST-DEVOE/CARL	12441 INSTR-PIANO MAY 2014	357.00		M M 001.4420.020.000	
24375 05/31/14	CENTER ICE	11519 INSTR-ICE SKATING	149.60		N M 001.4420.020.000	
24376 05/31/14	CHAPARRAL LANES	10829 INSTR-BOWLING 4/1-5/2	269.50		N M 001.4420.020.000	
24377 05/31/14	COELHO/BECKY	10613 INSTR-PILATES/TCORE/Y	754.12		M M 001.4420.020.000	
24378 05/31/14	GALVEZ/VICTORIA	11985 INSTR-ZUMBA MAY 2014	122.40		M M 001.4420.020.000	
24379 05/31/14	HIGMAN/YOLANDA	10530 INSTR-BATON MAY 2014	260.44		M M 001.4420.020.000	
24380 05/31/14	INLAND FENCING ACADE	10948 INSTR-FENCING MAY 2014	37.40		N M 001.4420.020.000	
24381 05/31/14	JOHNNY ALLEN TENNIS	11772 INSTR-TENNIS 4/29-5/2	566.44		M M 001.4420.020.000	
24382 05/31/14	LANCASTER/KATHLEEN	10923 INSTR-FITNESS MAY 201	268.60		M M 001.4420.020.000	
24383 05/31/14	MARKOSSIAN/ANNETTE H	10816 INSTR-TINY TOTS 4/2 1,	080.00		M M 001.4420.020.000	
24384 05/31/14	REIMER/KATYA	10154 INST-SUNSHINE GENERAT	409.50		M M 001.4420.020.000	
24385 05/31/14	SCHWEITZER/DORA	11360 INSTR-TINY TOTS 4/2 1,	320.00		M M 001.4420.020.000	
24386 05/31/14	WALCZAK/BEVERLY	17178 INSTR-KARATE MAY 2014	726.18		M M 001.4420.020.000	
24387 05/31/14	WALCZAK/JEROME	17180 INSTR-KARATE MAY 2014	726.18		M M 001.4420.020.000	
24388 05/31/14	ZAILO/ROBERT W	12267 INSTR-TAI CHI MAY 201	146.88		M M 001.4420.020.000	
24389 05/31/14	CARSON/AMANDA	12102 INSTR-LIFEGUARD 5/15-	493.00		M M 001.4430.020.000	
24390 05/31/14	MICHAELIS/BLAINE	10179 REIMB EMP MEDICARE POR	74.93		N M 001.4190.020.000	
24391 05/31/14	KELLY/JEROME B	10824 SPECIAL NEEDS DANCE 5	200.00		M M 001.4420.034.010	
145401 05/31/14	THORNTON/JEAN M	10364 LOST CHECK-VOID	100.00CR		M M 001.4430.020.000	
146147 05/31/14	THORNTON/JEAN M	10364 LOST CHECK-VOID	125.00CR		M M 001.4430.020.000	

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
146992	05/31/14	BANK OF AMERICA	VERIZON					
146992	05/31/14	VERIZON	VERIZON	175.67				001.4430.022.003
146992	05/31/14	VERIZON	VERIZON	45.87				001.4410.022.003
146992	05/31/14	VERIZON	VERIZON	46.95				001.4412.022.003
146992	05/31/14	VERIZON	VERIZON	108.34				001.4410.022.003
146992	05/31/14	VERIZON	VERIZON	516.09				008.4414.022.003
147600	05/31/14	GOLDEN STATE WATER	STATE WATER	861.92				001.4430.022.004
147600	05/31/14	GOLDEN STATE WATER	STATE WATER	309.49				053.4443.022.004
147600	05/31/14	GOLDEN STATE WATER	STATE WATER	379.87				075.4443.022.004
147600	05/31/14	GOLDEN STATE WATER	STATE WATER	383.67				075.4443.022.004
147600	05/31/14	GOLDEN STATE WATER	STATE WATER	292.64				001.4415.022.004
147600	05/31/14	GOLDEN STATE WATER	STATE WATER	992.67				001.4415.022.004
147637	05/31/14	ONGPAUCO/ERLINDA	DUPLICATE PYMT/VOID	40.00				N M 001.322.002
		BANK OF AMERICA	TOTAL	3,350,183.19				

Disbursement Journal

DESCRIPTION AMOUNT

CHECK/VOID/REISSUE 175.67 CR

CHECK/VOID/REISSUE 45.87 CR

CHECK/VOID/REISSUE 46.95 CR

CHECK/VOID/REISSUE 108.34 CR

CHECK/VOID/REISSUE 516.09 CR

\*CHECK TOTAL

WRONG AMT/VOID/REISSUE 861.92 CR

WRONG AMT/VOID/REISSUE 309.49 CR

WRONG AMT/VOID/REISSUE 379.87 CR

WRONG AMT/VOID/REISSUE 383.67 CR

WRONG AMT/VOID/REISSUE 292.64 CR

WRONG AMT/VOID/REISSUE 992.67 CR

\*CHECK TOTAL

DUPLICATE PYMT/VOID 40.00 CR

TOTAL 3,350,183.19

ACS FINANCIAL SYSTEM  
05/30/2014 13:50:56  
WARRANT DATE VENDOR  
REPORT TOTALS:

DESCRIPTION      Disbursement Journal  
AMOUNT  
3,350,183.19

CITY OF SAN DIMAS  
GL540R-V07.24 PAGE 8  
F 9 S ACCOUNT  
CLAIM INVOICE  
PO#

RECORDS PRINTED - 000216

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
----	-----	-----
001	GENERAL FUND	3,315,871.00
018	LANDSCAPE MAINTENANCE TAX	29,149.62
019	LANDSCAPE MAINTENANCE REPLACEMENT	1,728.00
020	COMMUNITY PARK DEVELOPMENT	2,606.05
021	COMMUNITY PARK DEVELOPMENT	72.51
072	SOFT COURSE MAINT & OPERATION	573.31
073	SOFT COURSE MAINT & OPERATION	182.70
075	LANDSCAPE MAINTENANCE DIST	
TOTAL	ALL FUNDS	3,350,183.19

BANK RECAP:

BANK	NAME	DISBURSEMENTS
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CHEK	BANK OF AMERICA	3,350,183.19
TOTAL	ALL BANKS	3,350,183.19



WARRANT DATE VENDOR

BANK OF AMERICA

Disbursement Journal

DESCRIPTION AMOUNT

147821	06/16/14	BROWN/LOROUS C	11169	INSTR. AEROBICS MAY	100.00
147822	06/16/14	CASTRO/DEANNA	.00003	REFUND FOR 5/23/14	500.00
147823	06/16/14	CHICAGO TITLE COMPAN	12154	TITLE RPT PIONEER PAR	750.00
147823	06/16/14	CHICAGO TITLE COMPAN	12154	TITLE RPT DEP.CITY	1,750.00
147824	06/16/14	COBURN/GWEN	11675	INST. AEROBICS MAY	250.00
147825	06/16/14	COMMUNITY ACTION-EAP	11688	JUNE'14 EMP.ASSIST.	350.00
147826	06/16/14	COSTCO WHOLESAL	12205	REFRESHMENTS FOR JPIA	46.02
147826	06/16/14	COSTCO WHOLESAL	12205	REFRESHMENTS/AQUATIC	41.26
147826	06/16/14	COSTCO WHOLESAL	12205	REFRESHMENTS/TRAINING	122.12
147827	06/16/14	CRUZ/JEMELLE	.00004	REFUND/WITHDREW FRM C	135.00
147828	06/16/14	D.H. MAINTENANCE SER	11950	WATER EXTRACTION SERV	160.00
147829	06/16/14	EL NATIVO GROWERS IN	12195	VARIOUS PLANTS CITY W	93.47
147829	06/16/14	EL NATIVO GROWERS IN	12195	VARIOUS PLANTS CITY W	272.99
147830	06/16/14	EWING IRRIGATION PRO	12340	IRRIGATION PARTS	31.77
147830	06/16/14	EWING IRRIGATION PRO	12340	IRRIGATION PARTS	37.44
147831	06/16/14	F & H TIRE CO	10701	PATCH REPAIRS	98.61
147832	06/16/14	FRESHCO PAINTERS, IN	10967	SWIM&RACQUET COURT	14,950.00
147833	06/16/14	GOLDEN STATE WATER C	16324	970040000002	142.23
147833	06/16/14	GOLDEN STATE WATER C	16324	180040000008	62.20
147833	06/16/14	GOLDEN STATE WATER C	16324	443830000005	62.21
147833	06/16/14	GOLDEN STATE WATER C	16324	377040000001	406.84
147833	06/16/14	GOLDEN STATE WATER C	16324	387040000009	426.49
147833	06/16/14	GOLDEN STATE WATER C	16324	757040000001	1,275.82
147833	06/16/14	GOLDEN STATE WATER C	16324	857040000008	1,410.76
147833	06/16/14	GOLDEN STATE WATER C	16324	126830000009	264.16
147834	06/16/14	GRAINGER	12944	FLAG TAPE/ORANGE	12.64
147835	06/16/14	GRIGOLLA & SONS INC	12483	CONCRETE MAINT.PROJ	3,177.00
147835	06/16/14	GRIGOLLA & SONS INC	12483	CONCRETE MAINT.PRO	14,774.70
147836	06/16/14	HARRINGTON AUTOMOTIV	13607	CARB.KIT (PARTIAL)	32.70
147836	06/16/14	HARRINGTON AUTOMOTIV	13607	R&R CARB.REBUILD	192.70

F 9 S ACCOUNT

PO#

CLAIM INVOICE

M D	001.4430.020.000
N D	001.341.002
N D	038.4120.020.004
N D	038.4120.020.004
M D	001.4430.020.000
N D	001.4150.435.000
N D	001.4150.021.000
N D	001.4430.033.000
N D	001.4420.033.000
N D	001.368.011
N D	001.4410.023.000
N D	008.4415.020.015
N D	008.4415.020.015
N D	008.4415.033.000
N D	008.4415.033.000
N D	001.4342.011.000
N D	021.4430.430.005
N D	001.4440.022.004
N D	001.4440.022.004
N D	001.4443.022.004
N D	001.4342.033.000
N D	012.4841.691.004
N D	012.4841.813.003
M D	001.4342.011.000
M D	001.4342.020.001

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*CHECK	041776
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*CHECK	TOTAL

WARRANT DATE VENDOR

BANK OF AMERICA

Disbursement Journal

DESCRIPTION AMOUNT

DESCRIPTION	AMOUNT
13142 APRIL-JUNE/2014 PRO 3,375.00	3,375.00
13195 FOB SHEET MIX	940.69
13195 FOB SHEET MIX	164.97
13195 FOB SHEET MIX	166.59
13195 FOB SHEET MIX	1,272.25
13192 ELECTRICAL PART: SAUNA 29.79	29.79
13192 WALKER HOUSE DISHWASHER 62.12	62.12
13192 WALKER HOUSE DISHWASHER 83.54	83.54
13192 WALKER HOUSE DISHWASHER 175.45	175.45
13194 FAMILY FESTIVAL	247.00
13198 HOSE, SWIVEL	134.54
10893 HOSE REEL, WASHER, SWIVE 87.50	87.50
13575 EXCURSION: MONTEREY 5/ 598.60	598.60
13575 EXCURSION: MONTEREY 11 049.40	049.40
13575 DAVE'S SAFETY 5/22/14 941.25	941.25
13575 PALM SPRINGS FOLLY 5/ 965.00	965.00
13575 ALMANSOR COURT 5/22/14 274.25	274.25
10441 OFFICE SUPPLIES	32.26
10441 OFFICE SUPPLIES	667.33
-00005 REFUND FOR 5/31/2014	500.00
13846 CERTIFICATES	28.06
14300 MAPS 'E-MAIL'	44.00
11227 AQUATIC STAFF UNIFORM 844.40	844.40
11227 SRC SUMMER SUPPLIES 1,176.12	1,176.12
10479 1 GAL TANK SPRAYER	17.51
10479 ROOF FELT	22.26
10479 SRC HOT WATER LEAK RPR	31.98
10479 SRC PAINT PARK SHELTER	241.37
10479 SRC/MEN'S RPR COATS	10.48
10479 STAGE REPAIR PARTS	38.48
10479 ELECTRICAL PART: SAUNA	30.25
10479 ELECTRICAL PART: SAUN	129.16
10479 SRC SAUNA HEATER	23.14
10479 A/C THERMO COVER	563.78

F 9 S ACCOUNT

PO#

CLAIM

INVOICE

CLAIM	INVOICE
N D 001.4190.020.007	0020331-IN
N D 001.4341.033.000	659857
N D 001.4341.033.000	620378
N D 001.4341.033.000	660799
N D 001.4341.033.000	*CHECK TOTAL
N D 001.4430.015.000	1021611
N D 001.4430.015.000	3075758
N D 001.4430.015.000	2094277
N D 001.4430.015.000	*CHECK TOTAL
N D 001.4420.019.000	148711-1
N D 001.4342.020.001	868014
N D 001.4342.011.000	0176182-IN
N D 072.4125.434.000	42045
N D 072.4125.434.000	42045
N D 072.4125.434.000	42143
N D 072.4125.434.000	42657
N D 072.4125.434.000	42657
N D 072.4125.434.000	*CHECK TOTAL
N D 001.4190.030.000	852290
N D 001.4190.030.000	852606
N D 001.341.002	*CHECK TOTAL
N D 001.4420.013.003	6550818
N D 001.4309.016.000	14ASRE317
N D 001.4430.029.000	INV200278
N D 001.4430.029.000	INV200278
N D 001.4430.029.000	*CHECK TOTAL
N D 001.4341.033.000	01167
N D 001.4430.023.000	02146
N D 001.4430.023.000	02273
N D 001.4430.023.000	02954
N D 001.4430.023.000	60141
N D 001.4430.023.000	60170
N D 001.4430.023.000	60173
N D 001.4430.023.000	60184
N D 001.4430.023.000	60288
N D 001.4430.023.000	60301
N D 001.4430.023.000	*CHECK TOTAL

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	ACCOUNT
147850	06/16/14	MARKOSSIAN/ANNETTE H	INST.TINY TOTS 4/28 1,080.00	10816				M	D	001.4420.020.000
147851	06/16/14	MARQUEZ/RITA	REFUND FOR 5/25/2014 100.00	.00007				N	D	001.341.002
147852	06/16/14	MARSAN TURF & FRRIGA	RAINBIRD ROTORY NOZZLE 42.12	14540		389548		N	D	008.4414.033.000
147852	06/16/14	MARSAN TURF & FRRIGA	SUPERIOR PART SPRING 74.83	14540		389737		N	D	008.4414.033.000
147852	06/16/14	MARSAN TURF & FRRIGA	WILKINS PART SPRING 9.12	14540		389958		N	D	008.4414.020.016
147852	06/16/14	MARSAN TURF & FRRIGA	PVC LASSCO BALL VALVE 6.76	14540		389967		N	D	008.4414.020.016
147852	06/16/14	MARSAN TURF & FRRIGA	HUNTER 4" 392.40	14540		390071		N	D	008.4415.033.000
			*CHECK TOTAL 525.23							
147853	06/16/14	MATULIONIS/KATHLEEN	INSTR.AEROBICS MAY 887.50	12197				M	D	001.4430.020.000
147854	06/16/14	MC LAY SERVICES INC	MAJOR MAINT. A/C PACK 600.00	14580		INV43575		N	D	053.4410.023.000
147854	06/16/14	MC LAY SERVICES INC	MAJOR MAINT. A/C PACK 400.00	14580		INV44168		N	D	001.4430.015.000
147854	06/16/14	MC LAY SERVICES INC	INSPECT SHWER LINE 275.00	14580		INV44530		N	D	001.4410.023.000
147854	06/16/14	MC LAY SERVICES INC	GROUND WORK & REPAIR 2,156.00	14580		INV44531		N	D	001.4410.023.000
147854	06/16/14	MC LAY SERVICES INC	2ND OTR/APP, MAY, JUNE 156.00	14580		INV6175		N	D	001.4410.015.000
147854	06/16/14	MC LAY SERVICES INC	2ND OTR/APP, MAY, JUNE 156.00	14580		INV6175		N	D	001.4410.015.000
147854	06/16/14	MC LAY SERVICES INC	2ND OTR/APP, MAY, JUNE 152.00	14580		INV6175		N	D	001.4410.023.922
147854	06/16/14	MC LAY SERVICES INC	PREV.MAINT.MAY-JUNE 3,945.00	14580		INV6203		N	D	001.4430.015.000
			*CHECK TOTAL 3,945.00							
147855	06/16/14	MCCLURE/PAUL	REFUND GONDOLA GETAWAY 35.50	.00008				N	D	001.367.002
147856	06/16/14	MULCAHY/SANDRA J	INSTR.AEROBICS MAY 375.00	12030				M	D	001.4430.020.000
147857	06/16/14	MURPHY/BONNIE J.	INSTR.AEROBICS MAY 600.00	14729				M	D	001.4430.020.000
147858	06/16/14	NAPOLI/BOB	INSTR.FLAG FOOTBAL 10,146.00	12454				M	D	001.4420.020.000
147859	06/16/14	NKS MECHANICAL CONTR	CC 2013-04 HVAC UPG 7,703.07	10756		346		N	D	053.4410.041.000
147859	06/16/14	NKS MECHANICAL CONTR	CC 2013-04 HVAC UPG 9,631.25	10756		346		N	D	012.4412.041.001
			*CHECK TOTAL 17,334.32							
147860	06/16/14	NORMAN/EYLOE	SENIOR BOUTIQUE SALES 40.50	10510				M	D	001.4420.013.009
147861	06/16/14	PACIFIC NATIONAL SEC	SECURITY SERVICE 5/16/ 54.00	12470		200001481		N	D	110.213.148
147862	06/16/14	PAVECO CONSTRUCTION	PAVEMENT REPAIRS 5/ 6,135.90	11815		SANDIMAS14-008		N	D	002.4841.559.005
147862	06/16/14	PAVECO CONSTRUCTION	PAVEMENT REPAIRS 5/ 6,889.57	11815		SANDIMAS14-009		N	D	002.4841.559.005
147862	06/16/14	PAVECO CONSTRUCTION	PAVEMENT REPAIRS 5/ 1,332.19	11815		SANDIMAS14-010		N	D	012.4841.692.001
147862	06/16/14	PAVECO CONSTRUCTION	PAVEMENT REPAIRS 5/ 21,920.32	11815		SANDIMAS14-011		N	D	002.4841.559.005
			*CHECK TOTAL 21,920.32							
147863	06/16/14	PEERLESS MATERIALS C	PASTEL COLOR KNIT 75.00	11763		38637		N	D	001.4410.031.000
147863	06/16/14	PEERLESS MATERIALS C	OFF WHITE TURKISH 300.48	11763		38637		N	D	001.4411.031.000
			*CHECK TOTAL 300.48							
147864	06/16/14	PETITE FEET DANCE &	INSTR.DANCE 5/13-6/5/ 544.68	10729				N	D	001.4420.020.000

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
BANK OF AMERICA							
147865	06/16/14	PLUMBING WHOLESALE O	15093	REPLACE: 1 MICRON FILT	73.31		N D 003.4410.015.000
147866	06/16/14	POOL & ELECTRICAL PR	11151	TILE SOAP FILTER CLEAN	29.37		N D 001.4411.033.000
147866	06/16/14	POOL & ELECTRICAL PR	11151	GAL.NO FOAM CONCENTRAT	49.63		N D 001.4411.033.000
					79.00		
							*CHECK
							TOTAL
147867	06/16/14	PORTER BOILER SERVIC	15390	ANN.MAINT.SERV. & TU	1,124.52		N D 001.4430.015.000
147868	06/16/14	PROSOURCE FACILITY	10139	FACILITY SUPPLIES	369.09		N D 001.4410.031.000
147868	06/16/14	PROSOURCE FACILITY	10139	FACILITY SUPPLIES	369.09		N D 001.4411.031.000
147868	06/16/14	PROSOURCE FACILITY	10139	FACILITY SUPPLIES	300.00		N D 001.4412.031.000
147868	06/16/14	PROSOURCE FACILITY	10139	FACILITY SUPPLIES	369.09		N D 001.4430.031.000
					1,407.27		
							*CHECK
							TOTAL
147869	06/16/14	PRUDENTIAL OVERALL	15632	MATS	22.53		N D 001.4430.019.000
147869	06/16/14	PRUDENTIAL OVERALL	15632	MATS	22.53		N D 001.4430.019.000
147869	06/16/14	PRUDENTIAL OVERALL	15632	MATS	22.53		N D 001.4430.019.000
					90.12		
							*CHECK
							TOTAL
147870	06/16/14	QUILL CORPORATION	15663	WHITE TAPES, HP BLACK	34.52		N D 001.4190.030.001
147870	06/16/14	QUILL CORPORATION	15663	8PC STYLUS BUNDLE	39.75		N D 001.4190.030.001
							*CHECK
							TOTAL
147871	06/16/14	RICOH USA, INC	10812	APR-MAY IMAGES#335275	371.91		N D 001.4190.015.000
147871	06/16/14	RICOH USA, INC	10812	APR-MAY IMAGES#33333	12.40		N D 001.4190.015.000
147871	06/16/14	RICOH USA, INC	10812	APR-MAY IMAGES#333034	32.92		N D 001.4190.015.000
147871	06/16/14	RICOH USA, INC	10812	MAY IMAGES#3367607	118.05		N D 001.4190.015.000
147871	06/16/14	RICOH USA, INC	10812	MAY IMAGES#3370163	201.49		N D 001.4190.015.000
147871	06/16/14	RICOH USA, INC	10812	MAY IMAGES#3381035	693.88		N D 001.4190.015.000
					1,550.52		
							*CHECK
							TOTAL
147872	06/16/14	RIGHT OF WAY INC	12433	W20-3 COMPLETE/WEEK	19.95		N D 001.4341.033.000
147872	06/16/14	RIGHT OF WAY INC	12433	CUSTOM SIGN	32.70		N D 001.4345.033.000
					52.65		
							*CHECK
							TOTAL
147873	06/16/14	RODRIGUEZ/ERICA	10695	REIMB.SPECIAL NEED DA	140.70		N D 001.4420.034.010
147874	06/16/14	ROYAL CORPORATION	10198	PRICE CORRECTION	14.40		N D 001.4410.031.000
147874	06/16/14	ROYAL CORPORATION	10198	WRONG ITEM ORDERED	30.27		N D 001.4430.031.000
147874	06/16/14	ROYAL CORPORATION	10198	BLEACH, CLEANERS	571.87		N D 001.4411.031.000
147874	06/16/14	ROYAL CORPORATION	10198	BLEACH, CLEANERS	571.87		N D 001.4411.031.000
147874	06/16/14	ROYAL CORPORATION	10198	BLEACH, CLEANERS	571.87		N D 001.4412.031.000
					2,242.81		
							*CHECK
							TOTAL
147875	06/16/14	S & S WORLDWIDE, INC	10584	STUDENT UNION SUPPLIE	522.69		N D 001.4420.033.000
147875	06/16/14	S & S WORLDWIDE, INC	10584	CRAFT SUPPLIES	686.67		N D 001.4420.034.011

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM INVOICE	PO#	F 9 S ACCOUNT
147875	BANK OF AMERICA	DISBURSEMENT JOURNAL	1,646.92	8126160		N D 001.4420.034.011
147876	SAN DIMAS	CRAFT SUPPLIES	437.25	*CHECK		N D 001.4420.034.011
147876	SAN DIMAS	H.O.A. 234 S.S.D.	262.09			N D 034.4802.865.512
147876	SAN DIMAS	H.O.A. 334 S.S.D.	261.73			N D 034.4802.865.512
147876	SAN DIMAS	H.O.A. 354 S.S.D.	260.73			N D 034.4802.865.512
147877	SAN DIMAS	FASTNERS, CATCH MAGNET	19.34			N D 001.4342.033.000
147877	SAN DIMAS	TAPE ERASING	12.13			N D 001.4430.034.010
147877	SAN DIMAS	MARKING BATH	47.89			N D 001.4430.034.010
147877	SAN DIMAS	ALX BATTERY	47.89			N D 001.4430.034.010
147877	SAN DIMAS	TRAVEL PAYMENT/ CREDI	9.80			N D 001.4410.033.000
147877	SAN DIMAS	SO 16424 HANDYMAN	15.24			N D 001.4410.033.000
147877	SAN DIMAS	SO 16424 HANDYMAN RTN	15.24			N D 001.4410.033.000
147877	SAN DIMAS	BULB REFLECTOR	90.59			N D 001.4410.033.000
147877	SAN DIMAS	BULB REFLECTOR RTN	90.59			N D 001.4410.033.000
147878	SAN DIMAS	MUSIC N' PARK/H.S. BAND	200.00			N D 110.213.774
147879	SAN DIMAS	COMMERCIAL/JUNE	243.74			N D 034.4802.865.512
147879	SAN DIMAS	COMMERCIAL/JUNE	243.74			N D 034.4802.865.512
147879	SAN DIMAS	COMMERCIAL/JUNE	243.74			N D 034.4802.865.512
147879	SAN DIMAS	COMMERCIAL/JUNE	243.74			N D 034.4802.865.512
147879	SAN DIMAS	COMMERCIAL/JUNE	243.74			N D 034.4802.865.512
147880	SAN DIMAS/LA VERNE	REFUND FOR 5/27/2014	300.00			N D 001.341.002
147881	SANTO/MARION	SENIOR BOUTIQUE SALES	36.00			M D 001.4420.013.009
147882	SCHWEITZER/DORA	INSTR. TINY TOT 4/28	1,320.00			M D 001.4420.020.000
147883	SCOTT/ANNA V	INSTR. AEROBICS MAY	112.50			M D 001.4430.020.000
147884	SERVICE SOLUTIONS GR	HOSE KIT GAS & LABOR	417.84			M D 003.4410.015.000
147884	SERVICE SOLUTIONS GR	PUMP & MOTOR & LABO	1,557.02			M D 003.4410.015.000
147884	SERVICE SOLUTIONS GR	TRAVEL CHRG & LABOR	5,419.86			M D 003.4410.015.000
147885	SMART & FINAL	DISTINGISHED SERV. YOUT	33.17			N D 001.4420.033.000
147885	SMART & FINAL	SFP LUNCH PROGRAM	125.92			N D 001.4420.033.000
147885	SMART & FINAL	TRIP TO CONDOLA	94.08			N D 001.4420.033.000
147885	SMART & FINAL	CW BALL ROOM SUPPLIES	121.42			N D 001.4420.033.000
147885	SMART & FINAL	SPECIAL NEEDS SUPPLIES	95.85			N D 001.4420.033.000
147885	SMART & FINAL	SPECIAL NEEDS SUPPLIES	470.44			N D 001.4420.033.000



WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
BANK OF AMERICA							
147898	06/16/14	VERIZON	139.99				N D 001.4190.020.034
147899	06/16/14	VERIZON CALIFORNIA	46.41				N D 001.4410.022.003
147899	06/16/14	VERIZON CALIFORNIA	44.73				N D 001.4410.022.003
147899	06/16/14	VERIZON CALIFORNIA	170.90				N D 003.4410.022.003
			262.04	*CHECK TOTAL			
147900	06/16/14	VERIZON WIRELESS	216.02		9725190559		N D 001.4190.022.003
147900	06/16/14	VERIZON WIRELESS	67.22		9725790560		N D 001.4190.022.003
			283.24	*CHECK TOTAL			
147901	06/16/14	VISTA PAINT CORPORAT	41.78		392671-00		N D 001.4411.033.000
147902	06/16/14	WALTERS WHOLESAL E	46.33		23869999-00		N D 001.4342.033.000
147903	06/16/14	WARD/LATOYIA	99.00				N D 001.4430.033.000
147903	06/16/14	WARD/LATOYIA	40.00				N D 072.4125.434.000
			139.00	*CHECK TOTAL			
147904	06/16/14	WATERLINE TECHNOLOGI	53.63		RMA 1315948		N D 001.4430.033.000
147904	06/16/14	WATERLINE TECHNOLOGI	318.80		52688826		N D 001.4430.033.000
147904	06/16/14	WATERLINE TECHNOLOGI	339.64		52701233		N D 001.4430.033.000
147904	06/16/14	WATERLINE TECHNOLOGI	250.26		52701233		N D 001.4430.033.000
147904	06/16/14	WATERLINE TECHNOLOGI	274.85		52711317		N D 001.4430.033.000
147904	06/16/14	WATERLINE TECHNOLOGI	228.81		52711311		N D 001.4430.033.000
			809.03	*CHECK TOTAL			
147905	06/16/14	WEST COAST ARBORISTS	960.65		96729		N D 008.4415.020.013
147905	06/16/14	WEST COAST ARBORISTS	1,781.90		96730		N D 008.4415.020.013
			2,742.55	*CHECK TOTAL			
147906	06/16/14	WESTERN ENVIRONMENTA	400.00		19558		N D 001.4341.028.000
147907	06/16/14	WILLDAN	2,608.03		00612632		N D 001.4345.020.001
147908	06/16/14	WOLFENBARGER INC/ O.	41.04		59496		N D 008.4414.020.015
147909	06/16/14	XEROX CORPORATION	38.00		701759246		N D 001.4190.015.000
147909	06/16/14	XEROX CORPORATION	193.86		701759246		N D 001.4190.015.000
			231.86	*CHECK TOTAL			
BANK OF AMERICA			TOTAL				
			210,499.81				

ACS FINANCIAL SYSTEM  
06/05/2014 06:58:02  
WARRANT DATE VENDOR  
REPORT TOTALS:

GL540R-V07.24 PAGE 9  
CITY OF SAN DIMAS  
F 9 S ACCOUNT

Disbursement Journal  
DESCRIPTION AMOUNT CLAIM INVOICE PO#  
210,499.81

RECORDS PRINTED - 000253

FUND RECAP:  
 FUND DESCRIPTION  
 001 GENERAL FUND  
 002 STATE GAS TAX  
 003 WALKER HOUSE LLC FUND  
 007 CITY WIDE LIGHTING DISTRICT  
 008 LANDSCAPE PARCEL TAX  
 012 INFRASTRUCTURE REPLACEMENT  
 020 COMMUNITY PARK DEVELOPMENT  
 021 OPEN SPACE #1 (N & W)  
 027 CIVIC CENTER PARKING DIST  
 034 HOUSING AUTHORITY 2-1-12  
 038 SUCCESSOR AGENCY CG 2-1-12  
 040 COMMUNITY DEV BLOCK GRANT  
 053 GOLF COURSE MAINT & OPERATIO  
 071 AIR QUALITY MANAGEMENT DIST  
 072 PROP A LOCAL TRANSPORTATION  
 075 LANDSCAPE MAINTENANCE DIST  
 110 TRUST AND AGENCY  
 TOTAL ALL FUNDS

DISBURSEMENTS  
 102,012.68  
 26,588.53  
 2,280.29  
 25,915.77  
 14,910.00  
 2,517.70  
 7,750.00  
 7,415.14  
 10,188.82  
 3,224.82  
 1,773.90  
 210,499.81

BANK RECAP:  
 BANK NAME  
 CHEK BANK OF AMERICA  
 TOTAL ALL BANKS

DISBURSEMENTS  
 210,499.81  
 210,499.81



**MINUTES**  
**REGULAR CITY COUNCIL MEETING**  
**TUESDAY, MAY 27, 2014, 7:00 P. M.**  
**SAN DIMAS COUNCIL CHAMBERS**  
**245 E. BONITA AVENUE**

**NOTE: RECEPTION AT 6:30 P.M. FOR DISTINGUISHED SERVICE TO YOUTH AWARD RECIPIENTS IN CITY HALL LOBBY**

**COUNCIL:**

Mayor Curtis W. Morris  
Mayor Pro Tem John Ebner  
Councilmember Emmett Badar  
Councilmember Denis Bertone  
Councilmember Jeff Templeman

**STAFF:**

City Manager Blaine Michaelis  
City Attorney Mark Steres  
Assistant City Manager Community Development Larry Stevens  
Assistant City Manager Administrative Services Ken Duran  
Director Parks and Recreation Theresa Bruns  
Director Public Works Krishna Patel  
Deputy City Clerk Debra Black

**1. CALL TO ORDER AND FLAG SALUTE**

Mayor Morris called the meeting to order and led the flag salute at 7:00 p.m.

**2. RECOGNITIONS – Distinguished Service to Youth**

Parks and Recreation Director Theresa Bruns read the details involving each recipient and Mayor Morris presented each with a City Resolution.

**3. ORAL COMMUNICATIONS** (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or asked to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

a. Members of the Audience

- 1) **Robert Hardcastle** with the San Dimas Rodeo announced a Trail Horse Challenge Event to benefit the House of Ruth Shelter in Pomona.
- 2) **Galen Gillotte San Dimas Library** introduced the new library manager Nora Chang and announced upcoming activities at the library.
- 3) **Margaret Felberg** announced the upcoming Relay for Life Event at Horsethief Canyon Park.

- 4) **Margie Green** announcements for the McKinley Raging Duck Race and the Chamber of Commerce 100<sup>th</sup> Year Anniversary – Caroyl Smith Citizen of the Year, Joe Fransen Lifetime Achievement

**4. CONSENT CALENDAR**

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)

**MOTION:** It was moved by Councilmember Bertone, seconded by Councilmember Ebiner and carried to accept, approve and act upon the consent calendar as follows:

- a. Resolutions read by title, further reading waived, passage and adoption recommended as follows:
  - (1) **RESOLUTION NO. 2014-25**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS APPROVING CERTAIN DEMANDS FOR THE MONTH OF MAY, 2014.
- b. Approval of minutes for special meetings of April 22, 2014, May 13, 2014 and regular meeting of May 13, 2014.
- c. Approval of City's Statement of Investment Policy: This investment statement outlines the policies for maximizing the efficiency of the City's cash management system.
- d. **ORDINANCE NO. 1226**, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS ADOPTING MUNICIPAL CODE TEXT AMENDMENT 13-05, AMENDING CHAPTER 18.20 RESIDENTIAL ZONES GENERALLY AND OTHER SECTIONS OF THE MUNICIPAL CODE TO ALLOW THE KEEPING OF CERTAIN TYPES OF FOWL IN A LIMITED NUMBER AS HOUSEHOLD PETS – **SECOND READING AND ADOPTION**

END OF CONSENT CALENDAR

**5. PUBLIC HEARINGS**

*(The following item has been advertised and/or posted. The meeting will be opened to receive public testimony.)*

- a. Recommending the Assessment Rate be confirmed for District 1 (Boulevard, Tract 32818) and District 1, Annexation No. 3 (Northwoods, Tract 32841), pursuant to the Landscape and Lighting Act of 1972 and subject to the procedures and approval process of Section 4 of Article XIID of the California Constitution.
  - 1) **RESOLUTION NO. 2014-26**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, CONFIRMING THE DIAGRAM AND ASSESSMENT FOR FISCAL YEAR 2014-2015 FOR OPEN SPACE DISTRICT NO. 1 (TRACT 32818, BOULEVARD DEVELOPMENT.)

**Director of Parks and Recreation Theresa Bruns** presented staff's report on this item and recommended adopting Resolution No. 2014-26.

**Mayor Morris** opened the public hearing on this item. Having no one come forward Mayor Morris closed the public hearing and brought the item back to Council for discussion.

**MOTION:** A motion to waive further reading and adopt Resolution No. 2014-26 was made by Councilmember Ebner and seconded by Councilmember Templeman. The motion passed by vote of five to zero. (5-0)

- 2) **RESOLUTION NO. 2014-27**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, CONFIRMING THE DIAGRAM AND ASSESSMENT FOR FISCAL YEAR 2014-2015 FOR OPEN SPACE DISTRICT NO. 1, ANNEXATION NO. 3 (TRACT 32841, NORTHWOODS.)

**Director of Parks and Recreation Theresa Bruns** presented staff's report on this item and recommended adopting Resolution No. 2014-27.

**Mayor Morris** opened the public hearing on this item. Having no one come forward Mayor Morris closed the public hearing and brought the item back to Council for discussion.

**MOTION:** A motion to waive further reading and adopt Resolution No. 2014-27 was made by Councilmember Bertone and seconded by Councilmember Ebner. The motion passed by vote of five to zero. (5-0)

**Councilmember Templeman** gave a brief update on the history of this assessment.

- b. Setting the Special City-wide parcel tax for Fiscal Year 2014-2015.

- 1) **RESOLUTION NO. 2014-28**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, SETTING THE SPECIAL CITYWIDE PARCEL TAX FOR FISCAL YEAR 2014-2015 TO BE USED FOR LANDSCAPE MAINTENANCE PURPOSES

**Director of Parks and Recreation Theresa Bruns** presented staff's report on this item and recommended adopting Resolution No. 2014-28.

**Councilmember Ebner** asked if a brief explanation on what the funds are used for could be given to the public. Director Bruns gave the explanation.

**Mayor Morris** opened the public hearing on this item. Having no one come forward Mayor Morris closed the public hearing and brought the item back to Council for discussion.

**City Attorney Mark Steres** asked council to make note that there were two options to this resolution and to be clear when making the motion and voting.

**MOTION:** A motion to waive further reading and adopt Resolution No 2014-28, Option 2, was made by Councilmember Ebner and seconded by Councilmember Bertone. The motion carried by vote of five to zero. (5-0)

- c. **MUNICIPAL CODE TEXT AMENDMENT 14-01** - To consider possible revisions to the permitted and conditionally permitted uses, which may include offices (without retail), various indoor recreation uses, grocery stores, day care uses, and other non-retail uses, within Chapter 18.140 Creative Growth Zone relative to Area 1 – Regional Commercial and to consider possible revisions to the parking standards for shopping

centers currently set forth in Chapter 18.156 – **FIRST READING AND INTRODUCTION**

- 1) **ORDINANCE NO. 1230 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS APPROVING MUNICIPAL CODE TEXT AMENDMENT 14-01, MAKING CERTAIN REVISIONS TO THE PERMITTED, CONDITIONAL AND PROHIBITED USE LISTS IN CREATIVE GROWTH ZONE, AREA 1 AND TO THE PARKING STANDARDS APPLICABLE TO SHOPPING CENTERS**

**Assistant City Manager of Community Development Larry Stevens** presented staff's report on this item and recommended approval and introduce of Ordinance No 1230.

Council and staff discussed the various uses and parking issues at the city's shopping centers.

Overall changes being made are added uses, prohibiting some uses and allowing flexible parking as long as the 4 ½ per thousand formula is used.

**Councilmember Badar** asked if staff's recommendation was to eliminate the restaurant cap.

**Assistant City Manager Stevens** responded yes and that the Planning Commission was comfortable with that as well, but added an office cap which staff had not recommended.

The discussion then focused specifically on thrift stores.

**Mayor Morris** opened the public hearing on this item. Having no one come forward Mayor Morris closed the public hearing and brought the item back to Council for discussion.

**MOTION:** A motion to waive further reading and introduce Ordinance No. 1230 with additional language "collection of donated goods maybe restricted or prohibited", was made by Councilmember Badar and seconded by Councilmember Templeman. The motion passed with a vote of four to one (4 to 1) with Councilmember Ebner voting against.

## 6. OTHER MATTERS

- a. Consider increase to Business License Fees.

- 1) **RESOLUTION NO. 2014-29, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, SETTING THE BUSINESS LICENSE FEES RATES FOR FISCAL YEAR 2014-15.**

**Assistant City Manager Ken Duran** presented staff's report on this item with recommendation to approve Resolution No. 2014-29.

**MOTION:** A motion to waive further reading and adopt Resolution No. 2014-29 was made by Councilmember Bertone and seconded by Councilmember Badar. The motion passed by vote of five to zero. (5 to 0)

## 7. ORAL COMMUNICATIONS

- a. Members of the Audience (Speakers are limited to five (5) minutes or as may be determined by the Chair.)

No one came forward.

b. City Manager

Mayor's call in show.

c. City Attorney

Nothing to report.

d. Members of the City Council

1) Re-appointment to Parks and Recreation Commission

- a. Thomas Diaz
- b. Kevin Kenney
- c. Frank Neal
- d. Kathryn Perkins

**MOTION:** A motion to reappoint commissioners to the Parks and Recreation Commission was made by Councilmember Ebiner and seconded by Councilmember Badar. The motion passed by a vote of five to zero. (5 to 0)

2) Councilmembers' report on meetings attended at the expense of the local agency.

**Mayor Morris** reported that all Councilmembers attended the Ethics Training Session at the California Contract Cities Annual Conference early during the month.

**Councilmember Templeman** commented that the Ethics Training was a better presentation than past years; he also spoke of information shared at the conference regarding the future of retail.

**Councilmember Ebiner** shared how social media played a role in the revitalization of businesses on Sunset Blvd.

**Councilmember Badar** commented on how a report from the District Attorney's Office really emphasized the role of ethics in government.

**Councilmember Bertone** also commented on the importance of the ethics training.

3) Individual Members' comments and updates.

Nothing to report.

Meeting adjourned at 9:34 p.m. to closed session.

**8. CLOSED SESSION**

a. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR  
(Recess to closed session pursuant to Government code Section 54956.8)**

**Property:** Assessor Parcel Number 8665-001-005

**Negotiating Parties:**

**For City:** Blaine Michaelis, City Manager; Larry Stevens, Assistant City Manager for Community Development; and Mark Steres, City Attorney

**For Seller:** NJD Limited; Agent: Travis W. Gillmore, Phelps-Tointon, Inc.

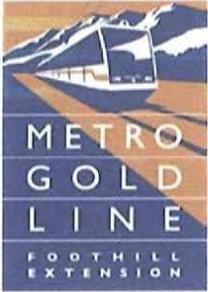
**Under Negotiation:** Potential property acquisition and the conditions under which the transaction would take place

The meeting adjourned at 10:24 p.m. with no reportable action. The next meeting is 7:00 p.m. on June 10, 2014.

Respectfully submitted,

---

Debra Black, Deputy City Clerk



# FOOTHILL GOLD LINE Monthly Project Status Memo

**Pasadena to Azusa Update:** The nearly \$1 billion Foothill Gold Line from Pasadena to Azusa continues on time and on budget for a Sept 2015 turn-over to Metro. Nearly all two dozen bridge structures are now complete, and only three of the 17 at-grade crossings remain under construction. Each station is at a different phase of construction, and parking construction is underway at most stations.

Work on walls, fencing, light rail track, Overhead Catenary System poles and wiring are all evident throughout the corridor. At the nearly \$300 million Operations Campus, steel continues to be raised for the main shop building and outer walls are being formed at other structures. Below are some of the latest project photos:



Irwindale Station, one of the last to begin construction, continues to take shape (photo of recent concrete pour)



Mountain Ave, one of the last three remaining grade crossings for the project, began construction on May 11



OCS Poles and lighting within the six miles of storage track at the Operations Campus are now installed



Maintenance of Way platforms under construction at the Operations Campus in Monrovia

The Operations Campus will be turned over to Metro ahead of the 11.5-mile project. The Construction Authority anticipates turning the campus over to Metro in March 2015 and the entire project over in September 2015. It is important to note that Metro will decide when passenger service begins on the line.

To request additional copies of this document, please contact Lisa Levy Buch at 626-305-7004 or [llevybuch@foothillextension.org](mailto:llevybuch@foothillextension.org)

**Azusa to Montclair Update:** In April, the Construction Authority board of directors took a crucial next step in the advancement of the Foothill Gold Line from Azusa to Montclair; they awarded the advanced conceptual engineering work to AECOM. Four teams competed for the two-year effort to support the Authority's in-house staff, which will advance the design and any necessary environmental reports for the 12.3-mile segment and prepare the project for a design-build procurement in early 2017. Work is already underway and community meetings will be set for Fall 2014.

**Legislative Update:** Metro has recently released a Draft Short Range Transportation Plan (SRTP) for public review and comment (comments are due June 18). The ten-year plan programs the spending priorities for the agency between 2014 and 2024. The plan outlines both the transit and highway capital programs, and includes updated project cost estimates and opening years for many of the Measure R projects (including the underway Pasadena to Azusa segment).

The Draft SRTP assumes billions of dollars of new funding to support accelerating completion of the Measure R transit capital program; including discussion of a potential new sales tax measure or extension of Measure R. All of the currently underfunded or later year Measure R transit capital projects are slated for acceleration and completion within the 10-year plan, with the exception of the second phase of the Foothill Gold Line (Azusa to Montclair). Completion of the Foothill Gold Line to its statute-defined endpoint is nowhere mentioned in the plan. The Construction Authority board of directors discussed the Draft SRTP at their May 28, 2014 meeting and unanimously passed the motion below:

**Construction Authority Board of Directors Approved Motion:**

Metro's Draft Short Range Transportation Plan (SRTP) identifies rail and highway capital projects to be completed over the next 10 years (2014-2024) in Los Angeles County. Both segments of the Foothill Gold Line light rail project are on schedule to be completed within that time frame, yet only one segment is included in the Draft SRTP.

The Pasadena to Azusa segment is on schedule and on budget to be completed in September 2015, when it will be turned over to Metro for testing and pre-revenue service. The Azusa to Montclair segment is environmentally cleared and undergoing advanced conceptual engineering. If construction funding is identified in the next few years, the Azusa to Claremont segment will be ready to begin design-build in 2017 and can be completed in 2022 (well within the timeframe of the SRTP).

As one of only three Measure R rail transit capital projects identified in Measure R with a defined endpoint (Claremont); and one of only two Measure R rail transit capital projects identified by the Metro board in 2009 as a "first priority" project for new funding, the full project to its statute-defined endpoint of Claremont must be included in the SRTP to meet the promise of Measure R and the direction of the Metro Board.

As drafted, the SRTP ignores the Azusa to Claremont segment, not even including completion of this second segment of the Foothill Gold Line project in the portion of the SRTP that assumes new funding becoming available.

***WE, THEREFORE, MOVE that the METRO Board and staff amend the Draft Short Range Transportation Plan with the items below:***

1. Include completion of the Foothill Gold Line (Pasadena to Claremont) to its statute-defined endpoint of Claremont within the 10-year timeframe of the plan.
2. Amend the Draft SRTP to include the Azusa to Claremont segment of the project within the "Future Projects – Transit and Highways" project list and map.
3. Include the Azusa to Claremont segment for full funding in the portion of the SRTP that assumes new funding sources.
4. Update the funding assumptions within the SRTP to accurately reflect completion of the project to its statute-defined endpoint of Claremont. As provided to Metro previously, the total cost estimate to complete the Foothill Gold Line (Pasadena to Claremont) is \$1.86 billion, with a completion year of 2022.



May 30, 2014

**Board Members:**

**Doug Tessitor**  
Chair  
Council Member,  
City of Glendora  
Appointee,  
City of Pasadena

**Sam Pedroza**  
1<sup>st</sup> Vice Chair  
Council Member,  
City of Claremont  
Appointee of SGVCOG

**Marisol Salguero**  
City of Los Angeles  
Alternate Appointee,  
City of Los Angeles

**Paul S. Leon**  
Member  
Mayor,  
City of Ontario  
Appointee,  
City of South  
Pasadena

**John Fasana**  
Member  
Council Member,  
City of Duarte  
Appointee, LACMTA

**Bill Bogaard**  
Member, Non-Voting  
Mayor,  
City of Pasadena  
Appointee, City of  
Pasadena

**Carrie Bowen**  
Member, Non-Voting  
District 7 Director,  
Caltrans  
Gubernatorial  
Appointee

**Daniel M. Evans**  
Member, Non-Voting  
City of  
South Pasadena  
Appointee, City of  
South Pasadena

**Alan D. Wapner**  
Member, Non-Voting  
Council Member,  
City of Ontario  
Appointee, SANBAG

**Executive Officer:**

**Habib F. Ballian**  
Chief Executive Officer

Los Angeles County Metropolitan Transportation Authority  
Countywide Planning and Development  
One Gateway Plaza, Mail Stop 99-23-2  
Los Angeles, CA 90012-2952  
Attention: Robert Calix, Transportation Planning Manager

**RE: DRAFT Short Range Transportation Plan Comments**

Mr. Calix,

Thank you for meeting with me and my staff on May 16, 2014 to review the Draft Short Range Transportation Plan (SRTP). As we discussed at that meeting, the Construction Authority is very concerned that the draft plan ignores completion of the Foothill Gold Line project to its statute-defined endpoint of Claremont. It is the only Measure R transit capital project with a funding gap not included in the plan for completion; not even in the portion of the plan that assumes new funding becoming available.

As drafted, we believe the SRTP goes directly against the 2008 voter mandate, as well as the Metro board directive from the 2009 LRTP that identified the Foothill Gold Line to Claremont and the Crenshaw LRT projects as first priority projects for new funding outside of Federal New Starts. Although the plan notes that status on Page 10, completion of the project to Claremont is absent from the SRTP. Here are two examples:

- The map of current and future projects on Page 9 does not show the second segment of the project from Azusa to Claremont. Adding a dotted line from Azusa to Claremont would be consistent with how Metro is showing intent to complete the other Measure R transit capital projects that are not fully funded, but included in the plan.
- The portion of the SRTP from Page 26 onward does not include mention of the second segment of the Foothill Gold Line (Azusa to Claremont), even though new funding is assumed within this portion of the plan to accelerate all other Measure R transit capital projects with a funding gap. At a minimum, the Foothill Gold Line to Claremont must be included in this portion of the plan.

As provided to Metro previously, the two segments of the Foothill Gold Line (Pasadena to Azusa and Azusa to Claremont) are on schedule to be completed within the timeframe of the SRTP. The Pasadena to Azusa segment is on schedule and on budget to be completed in September 2015, when it will be turned over to Metro for testing and

pre-revenue service. The Azusa to Claremont segment is environmentally cleared and undergoing advanced conceptual engineering. If construction funding is identified in the next few years, the Azusa to Claremont segment will be ready to begin design-build in 2017 and can be completed in 2022 (well within the timeframe of the SRTP).

The Construction Authority board of directors discussed the Draft SRTP at their meeting last night and identified a number of items that must be changed within the SRTP to adequately reflect completion of the Foothill Gold Line to its statute-defined endpoint of Claremont. Attached is the motion approved by the board at their meeting; and below are the changes requested:

1. Include completion of the Foothill Gold Line (Pasadena to Claremont) to its statute-defined endpoint of Claremont within the 10-year timeframe of the plan.
2. Amend the Draft SRTP to include the Azusa to Claremont segment of the project within the "Future Projects – Transit and Highways" project list and map.
3. Include the Azusa to Claremont segment for full funding in the portion of the SRTP that assumes new funding sources.
4. Update the funding assumptions within the SRTP to accurately reflect completion of the project to its statute-defined endpoint of Claremont. As provided to Metro previously, the total cost estimate to complete the Foothill Gold Line (Pasadena to Claremont) is \$1.86 billion, with a completion year of 2022.

Please let me know if you have any questions or would like to discuss these comments.

Sincerely,



Habib F. Balian  
Chief Executive Officer

Attachment

Cc: Board of Director, Metro Gold Line Foothill  
Extension Construction Authority  
Board of Directors, Gold Line Phase II Joint Powers Authority  
Technical Advisory Committee, Gold Line Phase II Joint Powers Authority  
Art Leahy, CEO, Metro  
Diane Dubois, Chair, Metro Board of Directors  
Eric Garcetti, Mayor, City of Los Angeles

## **Motion – Agenda Item 7.d.**

### **Metro Gold Line Foothill Extension Construction Authority Board of Directors**

**May 28, 2014**

Metro's Draft Short Range Transportation Plan (SRTP) identifies rail and highway capital projects to be completed over the next 10 years (2014-2024) in Los Angeles County. Both segments of the Foothill Gold Line light rail project are on schedule to be completed within that time frame, yet only one segment is included in the Draft SRTP.

The Pasadena to Azusa segment is on schedule and on budget to be completed in September 2015, when it will be turned over to Metro for testing and pre-revenue service. The Azusa to Montclair segment is environmentally cleared and undergoing advanced conceptual engineering. If construction funding is identified in the next few years, the Azusa to Claremont segment will be ready to begin design-build in 2017 and can be completed in 2022 (well within the timeframe of the SRTP).

As one of only three Measure R rail transit capital projects identified in Measure R with a defined endpoint (Claremont); and one of only two Measure R rail transit capital projects identified by the Metro board in 2009 as a "first priority" project for new funding, the full project to its statute-defined endpoint of Claremont must be included in the SRTP to meet the promise of Measure R and the direction of the Metro Board.

As drafted, the SRTP ignores the Azusa to Claremont segment, not even including completion of this second segment of the Foothill Gold Line project in the portion of the SRTP that assumes new funding becoming available.

***WE, THEREFORE, MOVE* that the METRO Board and staff amend the Draft Short Range Transportation Plan with the items below:**

1. Include completion of the Foothill Gold Line (Pasadena to Claremont) to its statute-defined endpoint of Claremont within the 10-year timeframe of the plan.
2. Amend the Draft SRTP to include the Azusa to Claremont segment of the project within the "Future Projects – Transit and Highways" project list and map.
3. Include the Azusa to Claremont segment for full funding in the portion of the SRTP that assumes new funding sources.
4. Update the funding assumptions within the SRTP to accurately reflect completion of the project to its statute-defined endpoint of Claremont. As

provided to Metro previously, the total cost estimate to complete the Foothill Gold Line (Pasadena to Claremont) is \$1.86 billion, with a completion year of 2022.

**PASSED, APPROVED, AND ADOPTED** by the Board of Directors on this the 28th day of May, 2014 in the City of Monrovia by the following vote:

AYES: 4

NOES: 0

ABSENT: 1

ABSTAIN: 0

Attest:



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Christopher J. Lowe  
Clerk of the Board

STATE CAPITOL  
P.O. BOX 942849  
SACRAMENTO, CA 94249-0041  
(916) 319-2041  
FAX (916) 319-2141

DISTRICT OFFICE  
600 NORTH ROSEMEAD BLVD, #117  
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# Assembly California Legislature

**CHRIS HOLDEN**  
Assistant Majority Floor Leader  
ASSEMBLYMEMBER, FORTY-FIRST DISTRICT

**COMMITTEES**  
APPROPRIATIONS  
BUSINESS, PROFESSIONS AND  
CONSUMER PROTECTION  
LABOR AND EMPLOYMENT  
TRANSPORTATION

**SELECT COMMITTEES**  
LEGISLATIVE ETHICS

**BOARD MEMBER**  
SANTA MONICA MOUNTAINS  
CONSERVANCY BOARD

May 29, 2014

Los Angeles County Metropolitan Transportation Authority  
Countywide Planning and Development  
One Gateway Plaza, Mail Stop 99-23-2  
Los Angeles, CA 90012-2952  
Attention: Robert Calix, Transportation Planning Manager

RE: DRAFT Short Range Transportation Plan

Dear Mr. Calix:

Metro staff is to be commended for putting together a detailed Short Range Transportation Plan (SRTP) for the next 10 years of spending priorities for the Agency. I am extremely disappointed and frustrated that the plan totally ignores a regional priority--completion of the Gold Line Foothill Extension to Claremont.

The Foothill Gold Line to Claremont was one of only three Measure R transit capital projects with a specified endpoint in the Measure R Statute and Ordinance: Claremont. Additionally, it was one of only two Measure R transit capital projects identified by the Metro board (when approving the 2009 LRTP) as first in line for any new funding sources outside federal New Starts; the now fully funded Crenshaw Line was the other "first in line" project.

The Draft SRTP acknowledges that the Metro board gave the Foothill Gold Line project "first priority for new funding" to fill the project's funding gap, yet staff does not include the cost to Claremont or even the goal of completing the voter-mandated project to Claremont in the Draft Plan. The Foothill Gold Line is not even identified in the portion of the Plan that assumes new money for the county.

It is time for Metro to keep its promise to the voters and commit to completing the Foothill Gold Line to its statute-defined endpoint of Claremont in its future planning. This must start with the SRTP.

Sincerely,



Chris Holden, Assemblymember  
41<sup>st</sup> District

Cc: Art Leahy, CEO, Metro  
Diane Dubois, Chair, Metro Board of Directors  
Eric Garcetti, Mayor, City of Los Angeles  
Habib F. Balian, CEO, Foothill Gold Line

CH/bj



# Agenda Item Staff Report

**TO:** Honorable Mayor and Members of the City Council  
For the Meeting of June 10, 2014

**FROM:** Blaine Michaelis, City Manager

**INITIATED BY:** Ken Duran, Assistant City Manager

**SUBJECT:** Fiscal Year 2014 – 2015 Budget Adoption

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## **SUMMARY**

Adoption of the FY 2014-2015 Annual Capital and Operating Budget.

## **BACKGROUND**

Attached is the FY 2014-15 budget along with the narrative budget notes which describes the significant elements of the budget. The budget notes follow chronologically with the budget. Schedule 1 provides a summary of each of the Funds. The Schedule shows the estimated beginning fund balance, estimated revenues for the fund, any transfers in or out, the estimated expenditures for the fund and lastly the ending fund balance.

The City began this year's budget process in February with a City Council and Staff Study Session to establish preliminary budget priorities. City staff then developed departmental budgets including revising current year budget projections and making recommendations for the FY 2014-2015 budget which were then compiled into a draft budget. On May 13th the City Council held a study session to review the draft budget, as well as conducted a public hearing to receive public input on the budget. The budget that is presented to you this evening is essentially the same as the draft budget reviewed at your May 13th meeting with a few noted exceptions which are highlighted as follows:

## GENERAL FUND

- Some of the current year revenues have been adjusted slightly to reflect more current actual revenues. Likewise some of the current year expenses have been adjusted slightly to reflect projected expenses.
- Insurance Retro Refund – The City will be receiving a \$104,813 insurance deposit refund this year that was not factored into the preliminary budget. We consider these as one time funds.
- Public Access Equipment – 4190-038 was increased by \$20,400. We discussed in the study session that we were expecting quotes to replace the 3 original cameras in the council chambers. The budget includes the replacement of the cameras, as well as the switching and monitor equipment, all of which are original equipment.
- Employee Salary and Benefits - In May the City Council authorized a salary and benefits package for employees that included the employees paying for an additional 3% of the employee share of PERS costs bringing the employees to pay the full 7% employee share; a 4% cost of living increase for all employees and restoring a portion of the previously suspended deferred comp match to \$100 per month for full-time employees and \$50 per month for regular part-time employees. The expenses for these adjustments are reflected in the budget.

## SPECIAL FUNDS

- There are few projects or portions of projects that were carried over from this year to next year. The funding amount of those projects did not change.
- Walker House Fund 3 – The amount for maintenance of equipment in FY 13-14 was increased by \$5,000 to cover expenses to test and repair kitchen equipment prior to the new food concession.
- Landscape Maintenance Assessment Fund 8 – The amount of assessment revenue was increased for FY13-14 and FY 14-15 due to underestimating in the preliminary budget. This increase reduces the necessary amount of a General Fund transfer next year by \$38,460.
- Infrastructure Fund 12 – The preliminary budget inadvertently omitted funds for the slurry seal of various park parking lots in FY 13-14 and FY 14-15 at \$30,000 each year.

- Prop A Transit Fund 72 – The expense for Dial-a-cab program was increased by \$12,000 from the preliminary budget to offset the reduction in the actual fare increase that was adopted.

## **SUMMARY**

The budgeted revenue estimates were developed very cautiously and conservatively again this year because of the general state of the economy and the still uncertainties of the Redevelopment dissolution process. The total General Fund revenues, including Transfers In, as shown on Schedule 1, are **\$19,923,257** a **\$927,257** increase over last year.

The budgeted General Fund expenditures are **\$19,320,327** a **\$1,495,592** increase over last year. This includes **\$575,000** in one-time expenses.

The budget reflects **\$602,930** in General Fund revenue over expenditures. The ending Fund Balance or reserves is projected at **\$16,820,526** or 87% of general fund operating expenses. However, it should be noted that the budget does not include any transfers to Special Funds at this point. It is recommended that the City Council discuss transfers to Special Funds after the close of the current fiscal year, in September or October after we know the actual current year ending fund balance.

The City's total budget including the General Fund and all City and Entity Funds includes **\$32,953,815** in revenue and **\$35,630,073** in expense. The projected ending cash fund balance of all Funds is **\$24,003,105**.

## **RECOMMENDATION**

1. Receive a summary presentation from staff on the budget.
2. Adopt the FY 2014-2015 Annual Capital and Operating Budget.
3. Adoption of Appropriation Limit for FY 2014-2015 - RESOLUTION NO. 2014-31, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ADOPTING APPROPRIATIONS LIMIT FOR FISCAL YEAR 2014-15 AND APPROPRIATE EXCESS REVENUES.
4. Adoption of Resolution Amending PERS Contributions - RESOLUTION NO 2014-33 - RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS AMENDING THE PUBLIC EMPLOYEES RETIREMENT FUND (PERS) EMPLOYER PAID MEMBER CONTRIBUTIONS

5. Adoption of Salary Resolution - RESOLUTION NO 2014-32,  
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS  
ADOPTING AND EXTENDING THE PAY PLAN AND REIMBURSEMENT  
SCHEDULE FOR CITY EMPLOYEES WITH ADJUSTMENTS TO  
OPTIONAL BENEFIT PLAN AND EMPLOYEE CONTRIBUTION TO  
PERS

**FISCAL YEAR 2014-15  
BUDGET NOTES**

**GENERAL FUND REVENUES**

Total revenues including Transfers In are budgeted at **\$19,923,257**. Major revenue categories include:

**PROPERTY TAX – 311**

- Base Property Tax - \$2,469,280 - No significant increase.
- Residual Tax Distribution - \$289,000 - This is the City's share of the residual tax increment that is redistributed to taxing entities. This amount is an estimate since the actual amount is based on the amount left over after ROPS obligations are paid. As the ROPS review process is still in flux it is difficult to accurately project.
- Motor Vehicle In Lieu Triple Flip - \$3,088,423, a 5% increase over last year.
- Administration Fee Settlement– Last year cities in LA County were successful in a lawsuit against the County for overpayment of property tax administration fees. Most of the settlement amount was received last year but a \$19,887 residual amount was received in FY 13-14.

**SALES TAX – 312**

Sales Tax - \$5,803,000 – The amount is slightly down from last year's actual due to a higher than normal triple flip amount last year. Growth in the general sales tax has been slightly up.

**FRANCHISE TAX – 314**

Total of all Franchise Fees - \$2,226,505 – An increase of \$121,243, which represents an increase in all utility categories.

**OTHER TAXES – 315-317**

- Transit Occupancy Tax - \$1,264,000 – A \$484,630 increase from FY 12-13 actuals; \$390,000 of the increase was due to the increase in the amount of the tax from 8% to 12% effective July 1, 2013. An additional \$95,000 was due to an overall increase in occupancy from all hotels.
- Business License - \$423,000 – This represents a 5% increase over last year. Part of the increase is due to a 1.0% CPI increase but more of the increase is due to more effective collection of delinquent license fees.
- Documentary Stamp Tax - \$165,000 - \$21,000 increase over last year. This tax is collected by the County on real estate transactions in the City.

## **BUILDING AND OTHER PERMITS – 321-322**

Total Permits - \$689,850 – Budgeted at a \$103,850 increase over last year's budget. However, the revised estimate for the current year is \$1,067,335, \$481,335 more than budget. This increase is due to increase in building and street permits. We are considering this as one time revenue because we can't anticipate if this increased activity will continue and resumed budgeting conservatively for next year.

## **FINES/PENALTIES & CITATIONS – 331-332**

Total Citations - \$474,000 – Increase by \$18,000, mostly in local ordinance and motor vehicle violations. This is still below levels from a few years ago.

## **USE OF MONEY & PROPERTY – 341/397**

Interest – \$214,062 – Increase by \$64,016 or 42% due to an increase in the total amount invested and diversification of investments. However, rates still remain very low.

## **CHARGES FOR CURRENT SERVICES**

Planning Fees - \$43,500 – Down 55% from actuals for FY 12-13.

## **CHARGES FOR ADMINISTRATIVE SERVICES – 360**

Administration of Propositions A & C, Measure R, Walker House and Charter Oak Park remain at the same amounts of reimbursement as last year.

## **RECREATION FEES – 367**

Total Fees - \$529,525 – Total amount of fees collected up 3%. The largest increase was in fee & charge classes. The increase is due to increased participation and the addition of the CDBG funded scholarship program.

## **SWIM & RACQUET CLUB FEES – 368**

Total Fees - \$260,390 – Total amount up by 5%. The largest increases were in annual memberships and fees for daily usage.

## **REFUNDS/REIMBURSEMENTS – 369-391-393-395**

Administration Costs from Successor Agency - \$139,500 – This is the amount of reimbursement for Successor Agency staff costs. There is a cap on the amount of total administrative costs, including staff costs of \$250,000 per year. The \$139,500 does not cover all of the Successor Agency staff costs but is the

## **REFUNDS/REIMBURSEMENTS – 369-391-393-395 (CONTINUED)**

amount available after other administrative costs.

Administration Costs from Housing Authority - \$50,000 – This is a new reimbursement to reimburse the City for costs associated for operations of the Housing Authority programs. Prior to the dissolution of the redevelopment agency the Housing Set-aside Fund would reimburse the City for staff costs associated with the housing programs. This was eliminated with the elimination of the set-aside fund. The Housing Authority has assumed the housing assets, liabilities and programs of the former agency. It is appropriate for the Authority to reimburse the City for the staff costs associated with the operations of the Authority programs. Staff will prepare a reimbursement agreement between the City and Authority to allow for this reimbursement. The actual amount may end up being higher once we review the actual staff time spent on Authority activities.

General Liability and Workers Compensation Retro Refund – Last year the CJPIA implemented a new deposit formula for General Liability and Workers Compensation. With the new formula, based upon prior deposits and claims history agencies will receive an annual refund or pay an additional deposit. This year we are receiving a \$104,813 refund. We are showing this as one-time revenue.

## **TRANSFERS IN FROM SPECIAL FUNDS – 500**

Lighting District Fund 7 – The transfer reimburses the General Fund from the Lighting District fund for personnel costs associated with eligible lighting expenditures. This year the amount of the transfer is increased from \$95,000 to \$125,000.

**TOTAL GENERAL FUND REVENUE - \$19,923,257 – This represents an increase of \$927,257 from last year's adopted budget.**

## **GENERAL FUND EXPENDITURES**

The expenditures are carefully planned and General Fund expenditures for 2014-15 are budgeted to be **\$19,320,327** approximately a \$1,495,592 increase over last year's budgeted expenditures. However, as described in the staff report there are some significant one-time expenses this year.

## **PERSONNEL COSTS**

In May the City Council authorized a salary and benefits package for employees that included the employees paying for an additional 3% of the employee share of PERS costs bringing the employees to pay the full 7% employee share; a 4% salary increase for all employees and restoring a portion of the previously suspended deferred comp match to \$100 per month for full-time employees and \$50 per month for regular part-time employees. The expenses for these adjustments are reflected in the budget.

### **CITY COUNCIL - 4110**

The City Council budget includes stipends and expenses pertaining to the City Council. The budget reflects no significant deviations.

### **CITY MANAGER/CITY CLERK - 4120**

The City Manager/City Clerk budget includes salaries and expenses for the City Manager and Deputy City Clerk. Most expenses reflect no significant deviations except:

- Election Services - \$66,000 – This is the expense for the spring general municipal election. The proposed expenses are down from last election because those expenses were higher due to the buy-out from La Verne of the ballot counting equipment and the additional expense due to the ballot initiative.

### **ADMINISTRATIVE SERVICES – 4150**

The Administrative Services budget includes salaries and expenses for Administration, Finance, Parking Enforcement, Information Services and Personnel. Line item expenses include items such as department personnel, professional services (auditors) and employee enhancement programs. Most of the expense items had no significant deviation with the exception of the following:

- Finance Staff Reorganization – In July 2013 the Council approved some staff reorganization in the Finance Division due to a retirement. This budget reflects a full year of the savings from that reorganization.
- Advertising - \$5,000 – Job announcement advertising. There is an increase due to the anticipation of several recruitments due to possible retirements this year.
- Travel and Meeting - \$6,300 – Increase due to some additional travel and meeting for finance, information services and parking enforcement staffs.
- Annual Awards Dinner - \$3,500 – The budget does not include the recognition dinner again this year. This past year, employee awards were again presented at a luncheon that was well received by employees.

## **CITY ATTORNEY – 4170**

The City contracts for City Attorney and City Prosecutor services.

- City Attorney - \$140,000 – The budgeted amount remains the same as last year. However, since the City is reviewing proposals for City Attorney services the amount may change once a selection has been made. Legal services pertaining to the Successor Agency and Housing Authority projects are budgeting in those respective Special Funds.
- City Prosecutor - \$30,000 – Decrease due to less use of the prosecutor due to the use of the Administrative Citation process.

## **GENERAL SERVICES - 4190**

The General Services account provides for non-departmental general expenses such as insurance, office and computer supplies and maintenance, as well as, employee benefits. Budget highlights include:

- Chamber of Commerce - \$45,000 – The City has an Agreement with the San Dimas Chamber of Commerce to provide certain services to the City and business community. The City contributes funds to the Chamber for those services. The budget proposes a continued funding at the same level.
- Insurance – The City is self-insured as a member of a self-insurance risk pool, the California Joint Powers Insurance Authority. This is the second year of a change in the deposit formula resulting in a decrease for General Liability and a slight increase for Workers Compensation. General Liability - \$280,312 – The annual contribution amount is \$96,191 less than last year. Property Insurance - \$93,975 – The amount is close to the same as last year. Workers Compensation - \$188,520 – This is a \$7,750 increase over last year. Environmental Liability Insurance - \$22,766 – This is a three year policy.
- Health Insurance and Optional Benefits – Budget amount \$1,056,330 – This is the budget for the City’s cafeteria contribution for employee health, dental and vision insurance for full-time and regular part time employees.
- Retiree Health Coverage - \$24,888 - The City provides \$122 per month per retiree for health insurance benefits for retirees that chose to continue to enroll in the City offered health plan. The amount is up slightly due to retirements this past year. The City applies a “pay as you go” for this expense and budgets the annual cost as opposed to pre-funding the liability.
- PERS Retirement Contribution – Budget amount \$872,212 – This year’s budget amount reflects the employer rate of 15.971% of total payroll, an increase of 1.031% of payroll. Starting this year the employees will be paying the entire 7% employee rate.
- Unemployment Insurance - \$15,000 – Decrease of \$45,000 from last year.
- Deferred Comp Match - \$98,650 – Two years ago the City match to employee deferred comp was suspended. The budget restores the match program at half the level it was prior to the suspension.

## GENERAL SERVICES – 4190 (CONTINUED)

- Public Access Contract Assistance and Equipment – Total \$113,000. These expenses are for the operations and equipment for the City Government Access channel. Last year staff began to look at the feasibility of alternative management arrangements for the channel. That analysis has not been completed. Therefore, the budgeted expenses are for the continued contract with the University of La Verne for the management of the channel and equipment purchases. The budget also includes \$31,000 to replace 3 cameras in the council chambers, production switcher and monitors, all of which are original equipment. A portion of these expenses are funded by a 1% PEG fee that was implemented in January 2009 and is projected to generate \$85,088 this year.
- Transition Plan Consultant - \$50,000 – Recent changes to the requirements of the Americans with Disabilities Act required the city to perform an updated facilities assessment and Transition Plan. Using in-house staff, staff has completed about 2/3 of the assessments. To complete the assessments in a timely manner and prepare the Transition Plan the budget includes funds for a consultant.
- Accela Software Migration - \$300,000 – Staff presented to the Council the need to move to a new permit software platform, which has potential additional capabilities for other work flow applications under one umbrella. Staff is still exploring the full scope of the new software. Much of the cost is associated with the migration of existing data to the new platform.
- Staff Retirement Vacation/Sick - \$210,000 – There is a possibility of several employee retirements this upcoming year. The separation costs of retirements are typically absorbed within the budget in the line items for the specific positions. With the abnormal number of potential retirements the cost is higher than typical and was felt to show it as a separate line item.
- Community Program Requests – \$0 - A few years ago this line item was added to provide a source of funding for requests from community groups that come up throughout the year. In the past the City provided funding for Inland Valley Council of Church's food bank, SGV Homeless Council and San Dimas Sheriff's Booster Club. Last year there were no funds budgeted. This budget proposes no funding again this year.
- GIS Annual Update/License - \$61,558 – Expense for contract for third party to maintain the GIS system. The amount also includes the upgrade of new aerial photographs purchased from the County every 3 years.
- Process Fees Credit Card Payments - \$22,000 – Fees for credit card payments made to the city. The amount is up by \$10,000 due to higher dollar volume of payments made by credit card, especially on higher dollar transactions.

## **PUBLIC SAFETY - 4210**

The Public Safety budget includes expenditures for contract law enforcement services provided by the Los Angeles County Sheriff's Department and animal control services provided by contract with the Inland Valley Humane Society. Budget highlights include:

- The Sheriff's contract budget includes an overall contract rate increase of 2.6% and an increase in the Liability Trust Fund contribution from 4% to 5%. The Bonita Unified School District contributes a portion of the funds necessary for the School Resource Officer (1/2) and the Probation Officer (GAAP) contract (1/4). In addition a portion of these positions are funded by the COPS grant (Fund 41). The budget does not reflect any changes to the contracted level of service.
- Electronic Ticket Writers - \$3,200 – Staff has been exploring the option of utilizing electronic ticket writers for parking enforcement for some time. The cost for the equipment has reach a level where is cost effective. The budget includes purchase of 3 units. An additional cost for supplies and data subscription of \$1,800 is also included in other line items.
- Animal Control Services – Budget amount \$127,914 – The contract with the Inland Valley Humane Society for animal control services allows for a one year extension with a proposed 1.14% CPI adjustment.

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## **RISK MANAGEMENT - 4211**

The Risk Management budget sets aside minimal funds to cover claims or liabilities not covered under the City's self-insurance pool. In addition a portion of reserve funds are set-aside for this purpose.

## **EMERGENCY SERVICES - 4212**

The Emergency Services budget provides for emergency preparedness expenses and a contingency fund for expenses as a result of a disaster or emergency. Like the Risk Management budget a portion of reserve funds are also set aside for emergency or disaster purposes.

- Williams Fire Mitigation Measures – FY 13-14 \$16,500, FY 14-15 \$8,500 – The 5 Year permit to eradicate Arrundo is expiring. There are costs associated with closing out or renewing the permit.
- Golden Hills Road - \$80,000 – The City received a FEMA reimbursement for storm damage in the amount of \$122,000 for repairs to Golden Hills Road. The budget earmarks the balance of those funds as the city's contribution towards the realignment of the road.

## **COMMUNITY DEVELOPMENT - 4308**

The Community Development Department oversees the Development Services and Public Works Departments. Budget Highlights include:

- Engineering Services – City Engineer – Budget amount - \$50,000 – Contract engineering services to assist with development and to provide City engineer services.

## **DEVELOPMENT SERVICES – 4309**

The Development Services Department includes three functions: planning, building & safety and code enforcement. The Planning Division is responsible for current and long-term planning of the community, development review, subdivision review, environmental review, and providing staff support for Development Plan Review Board and Planning Commission. The goal of the City's Code Compliance program is to promote and maintain a quality living environment for residents. The budget includes salaries and administrative expenses. Most of the expenditures in this account are budgeted at similar levels as prior year.

## **BUILDING & SAFETY – 4311**

The Building and Safety Division is responsible for administering and enforcing the California Building Codes and the construction section of the San Dimas Municipal Code to ensure minimum standards to protect life and property. The budget includes salaries and administrative expenses. Most of the expenditures in this account are budgeted at similar levels as prior years with the exception of the following:

- Contract Plan Check – \$50,000 – Contract plan checker to supplement staff plan checks. The budget is consistent with last year but down from FY 12-13.

## **PUBLIC WORKS**

The Public Works Department is comprised of two divisions: Administration/Engineering and Street Maintenance. The department is responsible for engineering design construction and maintenance of public works infrastructure: streets, traffic signals, sewers, storm drains, sidewalks, and other public works. The maintenance division also maintains City equipment and vehicles. Budget highlights include:

### **Administration/Engineering – 4310**

- Engineering Plan Check Services – Budget amount \$5,000 - Continue with some contract plan check services to assist staff in time of peak work load.
- Project Management Services – Budget amount \$65,000 – Continue with the practice to contract for consultant services for small special projects, management and inspection services for staffing relief and support. The inspection services amount is increased by \$10,000 from \$20,000 due to the current volume of utility work and other inspections.

### **Street Maintenance – 4341**

- Contract Street Sweeping – Staff had presented Council with a proposal to consider contract street sweeping. Staff is still finalizing the details of an implementation plan; therefore there are no additional funds budgeted at this time. The proposed budget will be presented to the Council at a later date.
- Vehicle Parking District Maintenance - \$30,000 – Seal coat 3 downtown parking district lots.
- NPDES (MS4 Permit) Programs – Collective Budget Amount - \$359,500 (total of all sub-categories) – The total expense in FY 12-13 was \$65,035. The revised budget for FY 13-14 is \$175,730. The proposed budget is an increase of \$183,770 - Much of the cost in FY 13-14 was for the consultant to develop the work plan under the permit. Costs in FY 14-15 will be for the beginning to implement the work plan. The costs include \$20,000 for administration; \$150,000 for sampling and monitoring and \$106,400 for inspections, most if not all of the inspection expense would be recovered in inspection fees. There are no funds budgeted this year for capital projects.
- Downtown Boardwalk Maintenance Budget – Budget amount \$25,000 – Continue with the on-going maintenance of the wooden boardwalk.

### **Vehicle/Yard Maintenance - 4342**

- Fuel & Oil – Budget amount - \$90,000 – This account is difficult to budget for due the volatility of fuel prices the past few years. With current prices this should be an accurate estimate.
- Yard/Buildings Upgrades/Repairs – Budget amount - \$16,000 – Costs associated with capital repairs to the yard buildings including building repairs and replacement of entrance gate.

## **Traffic Control - 4345**

Most expenses are the same as last year except:

- Traffic Engineering Services - \$45,000 – Increase of \$15,000. With the anticipated retirement of the city's long term contract engineer, it is anticipated that a new contract may be a bit more expensive.

## **PARKS AND RECREATION**

The Parks and Recreation Department is comprised of three divisions: Facilities, Landscape Maintenance and Recreation. The Facilities division is responsible for the maintenance, repair and equipment replacement of all public buildings. The Landscape Maintenance division is responsible for the maintenance of and landscaping in parks, parkways and medians. The installation and maintenance of all playground and athletic field equipment is also the responsibility of this division. The Recreation division is responsible for planning, organizing and conducting a comprehensive community recreation program for residents of all ages. The Parks and Recreation department is also responsible for the design and construction of City parks and recreation facilities. Improvements to Facilities, Civic Center, Senior Center, Parks and Swim and Racquet Club are appropriated in Fund 20, 21 and 22. Budget highlights include:

### **Facilities - 4410**

The Facilities budget includes facilities maintenance personnel salaries and the maintenance and operations budgets for the following park and City facilities: Marchant, Ladera Serra, Pioneer, Via Verde, Horsethief, Lone Hill, the SportsPlex and Sycamore Ranch. There are no significant deviations in this budget except:

- Maintenance of Sycamore Canyon House - \$15,000 – Including \$7,500 to replace flooring in the house.
- Sycamore Canyon Restroom Construction - \$200,000 in FY 13-14 – The city agreed to fund the construction of new restrooms at the equestrian center with the lease operator to pay back the city for the cost, with interest through a 20 year loan. There is also a revenue line item reflecting the beginning of the loan payback.

### **Civic Center - 4411**

The Civic Center budget includes the maintenance and operations budgets for City Hall, the Community Building and the Martin House. There are no significant deviations in this budget.

### **Senior Center - 4412**

The Senior Center maintenance budget includes the maintenance and operations budgets for the Senior Citizen/Community Center. There are no significant deviations in this account.

### **Park Maintenance - 4414**

The Park Maintenance budget includes landscape maintenance personnel salaries and maintenance and operations budgets for parks. In addition, the majority of park maintenance expense is reflected in Fund 8 funded by the landscape parcel assessment. There are no significant deviations in this account.

### **Median & Parkway Maintenance - 4415**

The Median and Parkway Maintenance budget includes landscape maintenance personnel salaries and maintenance and operations budgets for median and parkway maintenance. As with park maintenance, the majority of median and parkway maintenance expense is reflected in Fund 8.

- Water – 4.5% increase in the water budget due to increased cost of water at drought conditions.

### **Recreation - 4420**

The Recreation budget includes recreation personnel salaries and maintenance and operations budgets for recreation and senior citizen programs. There are no significant deviations in this account with the exception of the following:

- Fee & Charge Personnel and Fee & Charge Programs – Increase by 7 – 9.5%. The expense fluctuates based upon the number of participants in the programs. There is a corresponding increase in revenue from participant fees.
- Active Net - \$30,000 - \$7,000 increase due to increases in on-line registrations.

## **Swim & Racquet Club – 4430**

The Swim and Racquet Club budget includes personnel salaries and maintenance and operations budgets for the Swim and Racquet Club facility and programs. There are no significant deviations in this account with the following exception:

- Maintenance of Equipment – \$25,500 - Increase due to needed pool equipment upgrades.

## **TRANSFERS OUT/LOANS**

The budget includes transfers out from the General Fund to other Special Funds. In prior years the General Fund had transferred funds to Funds 12, 20 & 70 for capital projects and purchases. The budget does not include transfer to these Funds at this time with the exception of transfer to Fund 12 for a specific purpose, which is explained below. There is a need to make additional transfers to those funds. As we have done the past few years we will make recommendations on transfer after the close of the fiscal year.

- Transfer to Fund 04 City Hall/Comm Bldg - \$742,270 – Transfer for debt payment on the Civic Center COP.
- Transfer to Infrastructure Fund 12 – Transfer of \$856,305 of one-time revenue in FY 13-14 to Fund 12.
- Transfer to Equipment Replacement Fund 70 – Transfer of \$200,000 of one-time revenue in FY 13-14 to Fund 70.
- Transfer to Landscape Maintenance Fund 8 - \$21,338 – Transfer necessary to balance the Landscape Parcel Tax Fund.
- Transfer to Park Development Fund 20 - \$50,000 – The city's cost for consultant services for CEQA for the Walnut Creek Open Space construction.

**TOTAL GENERAL FUND EXPENDITURES - \$19,320,327 – This represents an increase of \$1,495,592 from last years adopted budget.**

## **SPECIAL FUNDS**

Special Funds are established to provide expenditures for a specific purpose. Revenue obtained for these funds comes from a variety of sources and in most cases, by statute or policy, restricts the use of the money.

Public Works capital improvement projects are primarily budgeted in Funds, 2, 12, 73 and 74. This year there are two very significant projects planned, the Lone Hill/Arrow Hwy/Cienega project and the Foothill Blvd Wash project. In addition

we will maintain our annual pavement preservation projects. Staff has intentionally not scheduled other major projects due to the need to manage these major projects but also in keeping with the concept shared with the Council last year to save up funds and schedule “super” projects.

## **FUND 02 - STATE GAS TAX**

State Gas Tax revenue is statutorily restricted and can only be used for street maintenance, repair and construction. Budget highlights include:

- Annual Pavement Preservation Program – Budget amount \$350,000 – Annual street program of slurry seal, pavement repairs and other pavement preservation techniques. Total project amount is \$885,000 with amounts also budgeted in Funds 12, 73 and 74.
- Hazardous Sidewalk Repair – Budget amount \$60,000 – Continuation of the annual repair of hazardous sidewalk throughout the City as needed.
- Transfer to General Fund – Budget amount \$225,000 – The transfer reimburses the General Fund for personnel costs associated with eligible street improvement projects.

## **FUND 03 – WALKER HOUSE LLC**

This Fund was set up for the Walker House LLC that was established for the tax credit program. This fund received revenue from the tax credit distribution. Annually it receives revenue generated from uses of the house and repayment of the loan from the Redevelopment Agency. With the new Concessionaire Agreement the budget projects some rent revenue and utility expense off sets. Expenses include insurance, maintenance and utilities for the house.

- Exterior Painting - \$200,000 in FY 13-14. Painting of the entire exterior of the building.

## **FUND 4 – CIVIC CENTER RENNOVATION**

This Fund was created to show the expenses for the Civic Center renovation project. The fund received the \$5.5 million general fund reserves that were committed to the project and the \$7.5 million proceeds from the COP. Beginning in FY 11-12 the only ongoing expense is the annual COP debt service which is funded by a General Fund transfer.

## **FUND 06 - SEWER EXPANSION**

The Sewer Expansion fund receives revenue from private property connections to the public sewer fees, sewer maintenance and industrial waste reimbursement from the County. FY 13-14 saw a significant increase in sewer connection fees.

- Sewer Master Plan – Budget amount \$80,000 – This is a carry-over project to complete a Master Plan Study.

## **FUND 07 - CITY WIDE LIGHTING DISTRICT**

The City Wide Lighting District receives revenue from a property tax assessment to be used exclusively for public lighting purposes. The money is used to maintain traffic signals and street lights, electricity, and special street light projects. Most of the expenditures are for ongoing maintenance and operations. Budget highlights include:

- Residual Tax Distribution – The Lighting District is a taxing entity that began to receive its share of the redistributed tax increment from the dissolved Redevelopment Agency last year. It is estimated that it will receive \$126,000 next year.
- Downtown Decorative Lighting – Budget amount \$145,000. The project is to start the super project concept continue to replace the street lights in the town core with nostalgic lights at the rate of six blocks every three years instead of the current two blocks per year. The budget includes funds for design of the next phase next year with installation planned for the following year.
- Street Light Electricity – Budget amount \$560,000 – This is the largest expenditure in this fund.
- Street Lights Maintenance – This item includes \$7,500 for radios and cameras for turn signal detection.
- Speed Feedback Sign Maintenance – Budget amount - \$18,000. This item includes \$12,000 for the relocation of 2-3 existing signs blocked by trees.
- Lone Hill/Arrow/Cienega Projects - \$210,000 over two years – For signal poles and traffic camera for the two projects.

## **FUND 08 - LANDSCAPE PARCEL TAX**

This fund receives revenue from a voter approved property tax assessment. Per voter approval the money is used exclusively to maintain parks, parkways, medians, and trees. Annually the City Council has the authority to raise the amount of the assessment by the CPI. The revenue in the budget reflects a proposed 1% CPI increase. The revenue generated by the assessment does not fully cover the entire cost of the landscape maintenance. The expenses for the City personnel performing landscape maintenance functions are now fully borne by the General Fund. The reserves in this account have been drawn down over the past few years with on-going maintenance expenses. This year the General Fund is required to transfer \$21,338 to the Fund to balance expenses. Budget highlights include:

- Horsethief Canyon Park Maintenance – Budget amount \$115,000 – Contract maintenance for Horsethief Canyon Park. Additional maintenance expenditures are included in Fund 20 which is paid for from a County Grant. The grant funding expires this year so the entire cost will be borne by Fund 8 next year.
- Tree Replacement - Budget amount - \$10,000 - Continue to fund ongoing tree replacements throughout the City.
- Sportsplex Maintenance – Budget amount \$35,950 – The School District reimburses the City for 50% of this expense.
- Contract Tree Maintenance – Budget amount \$200,000 – Continues with our ongoing tree trimming schedule.
- Contract Maintenance Parks and Parkways – Includes a 1% CPI increase to the maintenance contract.
- Water - \$271,000 – For parks, parkways and trees; increase due to cost of water and drought/hot weather conditions.

## **FUND 12 - INFRASTRUCTURE**

This fund provides for capital improvement projects for the City's varied infrastructure. Revenue sources for the Fund are General Fund transfers, grants for specific projects and private development requirements. As described in the staff report the Fund received a transfer from the General Fund of \$856,305 of one time revenue in FY 13-14. Budget highlights include:

- Swim Center Parking Lot - \$100,000 – City share of cost for parking lot improvements at San Dimas High School for the benefit of the Swim and Racquet Club.
- Various Parks Slurry Seal - \$30,000 in FY 13-14 and \$30,000 in FY 14-15. After preparation of the draft budget it was realized that this item was omitted. The program is to make repairs and slurry seal all of the park parking lots over the next two years. There is sufficient fund balance to add this item.

- Foothill Blvd./SD Wash - \$2,751,435 – Foothill Blvd. bridge widening at San Dimas wash. The majority funding for the project is from a project specific grant.
- Annual Pavement Preservation - \$250,000 – Total amount of the project is \$885,000 with additional funds budgeted in Funds 2, 73 and 74.
- Meyer Tract Median - \$85,000 – Project to replace the oleanders in the median at the Meyer tract.
- Via Verde Ave. Median Design - \$75,000 – Design for landscape improvements to the Via Verde Ave. median as a part of the street improvement project in FY 15-16.
- Alley Construction n/o 2<sup>nd</sup> Acacia and Cataract - \$120,000
- Foothill/San Dimas Canyon Rd. Left Turn Phasing - \$45,000 – Cooperative project with the County. Total cost is \$180,000 with additional funds budgeted in Fund 73.

## **FUND 20 - COMMUNITY PARKS AND FACILITIES DEVELOPMENT**

The Community Parks and Facilities Development fund will receive the last of the funds from the County Prop A maintenance entitlement grant, which can only be used for maintenance at Horsethief Canyon Park. At this point the budget does not reflect a transfer from the General Fund other than for the CEQA study described below.

- Park Signage - \$10,000 – A carry over project to replace aged park signs in various parks.
- Via Verde Park Playground Engineering - \$10,000 – Need to hire an engineer to evaluate the grade difference of the playground area at Via Verde Park prior to planning for playground equipment replacement.
- Sportsplex Sign Refurbishment - \$15,000
- Park Furniture - \$10,000 – Replacement of park furniture at various parks.
- Walnut Creek – CEQA - \$50,000 – Consultant to complete CEQA review for improvements to Walnut Creek Open Space. Funds were transferred from the General Fund.
- Walnut Creek Park Development - \$850,000 – Development of Phase 1 of Walnut Creek Open Space. The funds for the project are from County project specific grant.
- Martin House Porch Repair - \$21,000 – Repairs to the porch railings of the Martin House.
- Swim & Racquet Club Marquee Sign - \$50,000 – Carry-over project from prior year previously budgeted in Fund 21.

## **FUNDS 21, 22 AND 23 – OPEN SPACE DISTRICTS**

The City is divided into three geographic areas for the purpose of the Open Space Districts. District #1, Fund 21, is the north and west area, District #2, Fund 22, is the east, and District # 3, Fund 23, is the south. Each District

receives revenue from the development of property within their respective Districts in the form of Quimby fees. As it is uncertain when residential subdivisions may occur, no new revenue is projected. Each District has a fund balance with the exception of Fund 23.

- Fund 21 - Swim & Racquet Club Improvements - \$93,700 – Includes flooring replacement, plaster pool repairs, racquetball floor maintenance and replacement of pool covers.
- Fund 22 – Marchant Park Improvement Project - \$800,000. With the significant revenue from the Avalon Bay project there are funds available for improvements to Marchant Park. The budget includes funds for an evaluation of Marchant Park amenities and major park improvements.

### **FUND 27, 28 AND 29 - CIVIC CENTER PARKING DISTRICT**

The Civic Center Parking District was formed in 1997. The District encompasses the common space of the Puddingstone Shopping Center. This group of funds is set up to cover the maintenance and operations and bond payments associated with the parking district. Revenue for this fund is derived from property assessments of property owners of the center.

- Fund 27 - Maintenance and operations of common areas, i.e. parking lot and landscape areas, of the parking district.
- Fund 28 - Bond principal and interest payments due annually.
- Fund 29 - A reserve fund for the bonds associated with the parking district.

### **FUND 34 – HOUSING AUTHORITY FUND**

With the passage of ABx1 26, the Housing Set-Aside fund was also dissolved as of January 31, 2012. The City adopted a Resolution declaring the San Dimas Housing Authority as the successor agency to the Housing programs. The Housing Authority assumed all of the housing assets, liabilities and responsibilities of the former Redevelopment Agency. The Authority continues to administer management and operations of the Authority owned housing developments. The Authority also administers two previous approved development agreements providing financial assistance for low and moderate income housing. The Fund includes encumbered and unencumbered assets from the previous Set-Aside fund.

- SERAF Loan Repayment - \$283,154 – This budget year the Authority begins to become eligible for reinstatement of the repayment of the outstanding \$1.2 SERAF loan.
- Admin Costs Staff Reimbursement - \$50,000 - This is a new reimbursement to the General Fund to reimburse the City for costs associated for operations of the Housing Authority programs. Prior to the dissolution of the redevelopment agency the Housing Set-aside Fund

would reimburse the City for staff costs associated with the housing programs. This was eliminated with the elimination of the set-aside fund. The Housing Authority has assumed the housing assets, liabilities and programs of the former agency. It is appropriate for the Authority to reimburse the City for the staff costs associated with the operations of the Authority programs. Staff will prepare a reimbursement agreement between the City and Authority to allow for this reimbursement.

- Mobile Home Rehab – During the FY 13-14, the Authority Board approved an allocation of \$45,000 for rehab grants specific for rehabilitation of mobile homes. The budget includes \$60,000 in funds for the continuation of that program.

#### **FUND 38 – SUCCESSOR AGENCY**

#### **FUND 39 – REDEVELOPMENT OBLIGATION RETIREMENT FUND**

Two new Funds have been set up to account for the enforceable obligations of the former Redevelopment Agency. Fund 39 is the Redevelopment Obligation Retirement Fund. Every six months the Successor Agency submits a Recognized Obligation Payment Schedule (ROPS), listing all of the enforceable obligations during that period. Once approved by the Oversight Board and Department of Finance, the County Auditor/Controller remits the requested amount to the Agency. The remittance from the County is deposited and held in Fund 39 until the obligation payment becomes due. The funds are transferred to Fund 38 to pay the expenditures.

Fund 38 contains the expenditures for the enforceable obligations of the Successor Agency as identified on the ROPS. Funds are received from Fund 39 to make the payment obligations.

#### **FUND 40 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

This fund administers the City's CDBG programs. Revenue for this Fund is from Federal Block Grants administered through the County to fund the programs listed. Entitlement revenue is down again this year. The program budget is approved by the City Council in January of each year.

#### **FUND 41 - CITIZEN'S OPTION FOR PUBLIC SAFETY (COPS)**

This fund is for the administration of the State COPS grant. The program provides for supplemental money for law enforcement. The past several years the City has used the funds to fund a portion of the School Resource Office and the Probation Officer, directed patrol and miscellaneous equipment. The budget proposes continuing with those expense items again this year.

## **FUND 53 - GOLF COURSE**

The Golf Course fund receives revenue from the San Dimas Canyon Golf Course and club house leases. The ongoing expenditures are for utilities, audit services and incidental maintenance. The largest expense is for principal and interest on prior loan payments to the City for the original acquisition of the golf course. This past year the City refinanced the loan changing the terms of the loan. The revenues and expenditures are consistent with last year. The budget continues to reflect a cap on the City's contribution towards water costs since the lease operator agreed to a funding arrangement for water expenses. The City's contribution towards water expense is capped at \$95,000 per year. The lease operator will contribute \$160,000 per year towards the expense. If the actual annual expense is less than those two contributions the excess will be carried over in a reserve to be used for future water expenses. The budget reflects this arrangement, and carries a projected fund balance of \$320,070 for future water expense or water related improvement projects.

## **FUND 70 - EQUIPMENT REPLACEMENT**

The primary source of ongoing revenue for this fund has been in the form of an annual transfer from the General Fund. The budget does not reflect a General Fund transfer at this time. Significant capital equipment purchases and budget changes include:

- Dump Truck Replacement - \$54,500 – Scheduled replacement of dump truck.
- Pick-up truck Replacements (3) - \$84,500 – Scheduled replacement of 3 maintenance trucks.
- Code Enforcement Vehicle (1) – \$28,500 – Over 12 years ago the City began leasing four electric Toyota RAV vehicles which had multi-use – code enforcement, building inspectors and parking enforcement officers. A few years ago the city began a replacement program for the vehicles, concluding with the replacement of the last vehicle this year.
- Computer Equipment – \$31,200 – Includes some printer replacements, additional battery back-ups and equipment racks for the yard.
- Telephone Equipment - \$30,000 – The telephone system that serves City Hall, Senior Center and Maintenance Yard is aging. We have been put on notice that major components may no longer be available. As a contingency if the system were to fail, we are budgeting funds for replacement.
- Toro Field Groomer - \$19,000 – Replacement of old quad unit for ball field prep.

## **FUND 71 - AIR QUALITY MANAGEMENT DISTRICT (AQMD)**

The revenue for this fund comes from a portion of the vehicle license fees allocated to air quality programs. The funds are governed by guidelines established by the Southern California Air Quality Management District and can only be used on expenditures that have a direct effect on improving air quality. Many of the proposed expenditures are consistent with last year.

## **FUND 72 - PROP A TRANSIT**

Revenue received in this fund is from a portion of sales tax within L.A. County. The money can only be used for mass transit and Paratransit projects and services. Since Prop A taxes are a portion of the countywide sales tax, the amount of revenue had declined significantly but in the past two years has experienced growth.

- Dial-A-Cab – Budget amount \$256,000 – Expenditures for the City subsidized San Dimas Dial-A-Cab service. The budget anticipates Council approval of the proposed fare adjustment recommendation.
- Get About Services – Budget amount \$150,516 – This service experienced some significant ridership growth as well as an increase in contract service cost that went into effect this year.
- Recreational Transit – \$86,700 – Transit services for adult, family and teen Recreation excursions. Most of the transportation costs for excursions are paid for from these funds, with in any many cases, participants paying for no cost for the transportation expense portion of the excursion. Staff is evaluating whether to recommend whether a portion of the transportation cost should be including in the excursion fee. After further analysis staff will bring forward a recommendation to the Council.

## **FUND 73 - PROP C TRANSIT**

This fund receives revenue from a portion of sales tax within L.A. County. The use of the funds are similar to Prop A guidelines with the exception that Prop C funds can be used for street improvements to streets that support mass transit. Similar to Prop A revenues are increased slightly. Budget highlights include:

- Pavement Preservation - \$160,000 over two years – Annual street program of slurry seal, pavement repairs and other pavement preservation. Total project amount is \$885,000 with amounts budgeted in Fund 2, 12 and 74.
- Foothill/SD Canyon Rd. Turn Phasing - \$135,000 – Cooperative project with the County.
- Lone Hill/Cienega Left Signal Phase Design - \$15,000 – Funds for design.

## **FUND 74 – MEASURE R TRANSIT**

In November 2008 voters passed Measure R, a ½ cent sales tax increase in Los Angeles County to finance new transportation projects and programs and accelerate many of those already in the pipeline. The increase in sales tax became effective July 1, 2009. Similar to Prop A and C funds the city receives and annual local share. The funds are restricted to use on transportation related programs and projects including street improvements.

- Annual Pavement Preservation Program – Budget amount \$150,000 - Annual street program of slurry seal, pavement repairs and other pavement preservation techniques. Funds in 2, 12 and 73.

## **FUND 75 - LANDSCAPE MAINTENANCE ASSESSMENT DISTRICTS**

The revenue in this fund comes from assessments of homeowners in the Boulevard and Northwoods tracts to fund for the maintenance and operations of common landscape areas.

CITY OF SAN DIMAS

ANNUAL CAPITAL & OPERATING BUDGET

REVISED ESTIMATES 2013-14

ADOPTED BUDGET 2014-15

CITY COUNCIL MEETING

JUNE 10, 2014 - ADOPTION

**CITY OF SAN DIMAS**  
**SCHEDULE 1: SUMMARY OF ESTIMATED ENDING BALANCES**  
**AND TRANSACTIONS FOR FISCAL YEAR 2014-15**

<b>FUNDS</b>	<b>ESTIMATED BEGINNING 7/1/2014</b>	<b>ESTIMATED REVENUES 2014-15</b>	<b>TRANSFER IN 2014-15</b>	<b>TRANSFER OUT 2014-15</b>	<b>ESTIMATED EXPENDITURES 2014-15</b>	<b>ESTIMATED ENDING BAL 6/30/2015</b>
01 General	16,217,596	19,571,174	352,083	814,058	18,506,269	16,820,526
02 Gas Tax	759,286	1,103,558	0	225,000	517,000	1,120,844
03 Walker House	183,961	187,970	0	0	149,455	222,476
04 City Hall/CB	0	0	742,720	0	742,720	0
06 Sewer	1,024,699	52,829	0	0	136,500	941,028
07 Lighting	1,990,313	1,101,307	0	125,000	1,119,958	1,846,662
08 L/S Parcel Tax	76,042	825,970	21,338		923,350	0
12 Infrastructure	1,392,662	2,469,500	0	7,117	3,826,366	28,679
20 Comm Park/Fac	332,167	865,000	50,000	0	1,044,000	203,167
21 Open Sp #1	113,385	0	0	0	98,700	14,685
22 Open Sp #2	383,272	618,000	0	0	800,000	201,272
23 Open Sp #3	0	0	0	0	0	0
27 CC Pkg Dist	0	15,884	7,944	0	23,828	0
28 CC Redemption	0	9,481	0	0	9,481	0
29 CC Reserve	2,435	0	0	827	0	1,608
40 CDBG	0	203,451	0	0	203,451	0
41 COPS	0	100,000	0	0	100,000	0
53 Golf Course	320,070	645,000	0	0	645,000	320,070
70 Equipment Replacement	432,385	4,000	0	0	320,930	115,455
71 AQMD	98,423	41,800	0	2,083	12,440	125,700
72 Prop A	469,131	592,063	0	0	711,843	349,351
73 Prop C	1,687,186	492,476	0	0	1,292,977	886,685
74 Measure R	677,510	368,261	0	0	263,500	782,271
75 Open Space Mnt	13,726	44,260	0	0	44,030	13,956
<b>ALL CITY FUNDS TOTAL</b>	<b>26,174,249</b>	<b>29,311,984</b>	<b>1,174,085</b>	<b>1,174,085</b>	<b>31,491,798</b>	<b>23,994,435</b>
<b>34 HOUSING AUTHORITY TOTAL</b>	<b>1,585,374</b>	<b>389,828</b>	<b>0</b>	<b>0</b>	<b>864,044</b>	<b>1,111,158</b>
<b>38 /39 SUCCESSOR AGENCY TOTAL</b>	<b>(1,080,260)</b>	<b>2,077,918</b>	<b>0</b>	<b>0</b>	<b>2,100,146</b>	<b>(1,102,488)</b>
<b>GRAND TOTAL CITY AND ENTITIES</b>	<b>26,679,363</b>	<b>31,779,730</b>	<b>1,174,085</b>	<b>1,174,085</b>	<b>34,455,988</b>	<b>24,003,105</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

GENERAL FUND 01	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>UNASSIGNED FUND BALANCE</b>	9,367,834	10,600,652	11,344,733	12,626,730
<b>ASSIGNED FOR ECONOMIC UNCERTAINTY</b>	900,000	0	0	0
<b>ASSIGNED FUND BALANCE RISK/LAW</b>	2,848,083	2,847,978	2,848,083	2,845,683
<b>ASSIGNED FUND BALANCE EMERG SRV</b>	522,733	513,923	516,783	495,183
<b>ASSIGNED FUND BALANCE GEN PLAN</b>	250,000	250,000	250,000	250,000
<b>TOTAL GENERAL FUND BALANCE</b>	<b>13,888,650</b>	<b>14,212,553</b>	<b>14,959,599</b>	<b>16,217,596</b>
<b>GENERAL FUND DETAIL OF REVENUES</b>				
<b>PROPERTY TAX (311)</b>				
Secured Property (001)	2,230,392	2,264,000	2,264,000	2,309,280
Unsecured Property (002)	91,056	83,232	90,000	90,000
Interest & Redemptions (004)	62,830	70,000	74,000	70,000
AB1389 Pass-through Oblig Frm Cnty (009)	108,391	100,000	110,000	110,000
Residual Tax Distribution Fr Cnty (011)	333,509	260,000	289,000	289,000
Residual Tax Housing Distribution (013)	24,624	0	0	0
Motor Vehicle In Lieu Triple Flip (012)	2,931,847	2,931,848	3,027,866	3,088,423
Administrative Fees Settlement (058)	368,639	0	19,887	0
Administrative Fees (059)	(34,990)	(35,000)	(35,203)	(35,900)
<b>Sub-Total Property Tax</b>	<b>6,116,298</b>	<b>5,674,080</b>	<b>5,839,550</b>	<b>5,920,803</b>
<b>SALES TAX (312)</b>				
Sales Tax (75%) General (001)	4,198,489	4,086,699	4,106,000	4,223,000
Sales Tax In-Lieu (25%) Triple Flip (002)	1,669,680	1,238,632	1,390,000	1,330,000
Sales Tax Prop 172 (103)	246,112	218,484	246,000	250,000
<b>Sub-Total Sales Tax</b>	<b>6,114,281</b>	<b>5,543,815</b>	<b>5,742,000</b>	<b>5,803,000</b>
<b>FRANCHISE TAX (314)</b>				
Franchise Tax/Disposal (001)	1,073,383	1,083,000	1,100,000	1,122,000
Franchise Tax/Electric (002)	359,282	366,468	376,082	383,605
Franchise Tax/Gas (003)	87,754	89,510	100,986	101,000
Franchise Tax/Cable Time Warner (004)	171,841	182,000	162,000	166,000
Franchise Tax/Water (005)	164,897	168,200	179,800	184,000
Franchise Tax/Cable Verizon (006)	237,695	220,000	254,000	259,000
Franchise Tax/Cable NextG (007)	10,410	7,500	10,900	10,900
<b>Sub-Total Franchise Tax</b>	<b>2,105,262</b>	<b>2,116,678</b>	<b>2,183,768</b>	<b>2,226,505</b>
<b>OTHER TAXES (315-317)</b>				
Business License Fees (315-001)	403,471	413,000	415,000	423,000
PEG Fee (315-003)	81,992	82,000	83,420	85,088
Transient Occupancy Tax (316-001/007)	779,370	1,070,000	1,266,000	1,264,000
Documentary Stamp (317-001)	143,497	120,000	165,000	165,000
<b>Sub-Total Other Taxes</b>	<b>1,408,330</b>	<b>1,685,000</b>	<b>1,929,420</b>	<b>1,937,088</b>
<b>Total All Taxes</b>	<b>15,744,171</b>	<b>15,019,573</b>	<b>15,694,738</b>	<b>15,887,396</b>
<b>BUILDING &amp; OTHER PERMITS (321)</b>				
Building Permits (001)	455,215	180,000	473,000	200,000
Electrical Permits (002)	66,416	20,000	74,000	24,000
Mechanical Permits (003)	39,741	17,000	35,000	16,000
Plumbing Permits (004)	55,551	15,000	52,750	15,000
Grading Permits (005)	11,303	6,000	6,450	1,500
Sewer Permits (006)	6,843	2,000	2,600	2,000
Demolition Permits (007)	3,110	3,000	2,250	1,000
Pool Permits (009)	9,426	6,000	8,200	4,300
NPDES Plan Check (024)	2,690	3,000	450	500
Plan Checking Engineering (101-103)	6,111	5,000	3,500	1,250
Maintenance of Permit Plans (104/105)	17,846	7,200	10,500	7,000
PW Building Plan Checking (121/122)	266,632	149,000	190,000	120,000
<b>Sub-Total Building Permits</b>	<b>940,884</b>	<b>413,200</b>	<b>858,700</b>	<b>392,550</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>GENERAL FUND DETAIL OF REVENUES (CONTINUED)</b>				
<b>OTHER PERMITS (322)</b>				
Street Permit Fees Engineering (001)	43,369	20,000	42,735	25,000
Annual Parking Permits (002)	15,334	14,700	16,800	16,800
Temporary Parking Permits (004)	143,470	138,000	149,000	149,000
Bingo Permits (003)	125	100	100	100
Storm Water Inspection Permit (005)	0	0	0	106,400
<b>Sub-Total Other Permits</b>	<b>202,298</b>	<b>172,800</b>	<b>208,635</b>	<b>297,300</b>
<b>Total Building/Other Permits</b>	<b>1,143,182</b>	<b>586,000</b>	<b>1,067,335</b>	<b>689,850</b>
<b>FINES/PENALTIES &amp; CITATIONS (331-332)</b>				
Local Ord Violations (331-001)	125,688	120,000	129,000	129,000
Motor Vehicle Code Violations (331-003)	66,270	68,000	78,000	78,000
Miscellaneous Offenses/Litter (331-005/006)	2,688	4,200	3,000	3,000
Parking Citations (332-001)	170,949	162,000	186,000	186,000
Parking Bail (332-011)	84,112	86,000	72,000	72,000
Administrative Citations (332-015)	6,365	6,000	6,000	6,000
<b>Total Fines &amp; Penalties</b>	<b>456,072</b>	<b>446,200</b>	<b>474,000</b>	<b>474,000</b>
<b>USE OF MONEY &amp; PROPERTY (341)</b>				
Interest (341-001)	150,046	183,016	199,079	214,062
Building Rentals (341-002)	99,259	115,000	110,000	115,000
Adair Lease (341-006)	32,782	34,075	34,500	35,070
Principal/Int Loan Repay Sycamore Proj (341-007)	0	0	0	5,400
Network Cell Sites (341-022)	276	0	0	0
Principal Pmt 1st Golf Course decr LTD 53 (115-053)	0	243,100	265,000	343,100
<b>Total Use of Money &amp; Property</b>	<b>282,363</b>	<b>575,191</b>	<b>608,579</b>	<b>712,632</b>
<b>INTERGOVERNMENTAL (353/355)</b>				
MVL Misc Excess Fees (353-001)	18,973	0	15,702	0
Homeowners Exemption (355-001)	19,006	19,000	19,000	19,000
<b>Total Intergovernmental</b>	<b>37,979</b>	<b>19,000</b>	<b>34,702</b>	<b>19,000</b>
<b>STATE/FEDERAL/COUNTY GRANTS (356-359)</b>				
SCE CA Energy Efficiency Grant (356-003)	41,058	0	0	0
CA Emergency Mbmt Reimb Grant (356-004)	76,575	0	0	0
Oil Payment Program/UOBG (356-460)	9,613	9,613	9,613	9,613
LA County Windstorm Tree Grant (358-009)	20,470	0	0	0
Recycling Beverage Grant (358-028)	9,258	9,013	9,000	0
U.S.D.A. Summer Lunch Program (359-110)	10,911	10,000	11,000	10,500
<b>Total State &amp; Federal Grants</b>	<b>167,885</b>	<b>28,632</b>	<b>29,613</b>	<b>20,113</b>
<b>CHARGES FOR CURRENT SERVICES (360)</b>				
Zoning/Subdivision/Environmental Fees (001/004)	69,447	27,500	22,000	22,000
DPRB Fees (005)	17,187	15,000	15,000	15,000
Miscellaneous Planning Fees (006/008)	3,617	3,000	2,500	2,500
Public Hearing Notice Signs (009)	1,440	1,000	1,100	1,000
Monument Inspection (360-010)	1,100	0	0	0
Misc/Overhead Chgs Dev Serv (360-011)	3,580	0	3,500	3,000
<b>Total Charges for Current Services</b>	<b>96,371</b>	<b>46,500</b>	<b>44,100</b>	<b>43,500</b>
<b>CHARGES FOR ADMINISTRATIVE SERVICES (361)</b>				
Administration of Prop A/C/Measure R (001)	145,680	158,320	150,200	153,955
Administration of Energy Grant (002)	21,568	0	0	0
Administration Fees for Staff fr WH 03 (003)	25,000	25,000	25,000	25,000
Administration of LA Windstorm Tree Grant (009)	9,117	0	0	0
Administration of Charter Oak Park (034)	300,000	300,000	300,000	300,000
Admin. of Oil Payment Recycle/UOBG (361-460)	3,388	0	3,000	3,000
<b>Total Charges for Administrative Services</b>	<b>504,753</b>	<b>483,320</b>	<b>478,200</b>	<b>481,955</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>GENERAL FUND DETAIL OF REVENUES (CONTINUED)</b>				
<b>CHARGES FOR SERVICES OTHER (363/364/365)</b>				
Auto Impound Storage Fees (363-004)	7,626	7,500	9,000	9,000
Street/Sidewalk/PW Serv Chgs (364-001)	3,982	1,500	1,500	1,500
Juvenile Work Program Fees (364-002)	124	0	0	0
Processing Easement Deed (364-003)	1,116	0	0	0
Sale of Maps & Publications (365-001/006)	1,144	2,500	1,200	1,200
<b>Total Charges for Services Other</b>	<b>13,992</b>	<b>11,500</b>	<b>11,700</b>	<b>11,700</b>
<b>RECREATION FEES &amp; CHARGES (367)</b>				
Fee & Charge Classes (001)	218,324	213,900	223,000	226,750
Excursion Fees (002)	87,737	71,000	90,000	77,500
Sports Fees (003)	53,766	71,000	61,000	71,100
Senior Programs (008)	13,844	15,800	14,500	15,800
Senior Boutique (009)	2,400	1,800	1,200	1,800
Special Events (010)	28,998	29,600	30,500	29,175
Kid's Fun Club (011)	76,892	75,000	77,000	75,000
Sports Field Use Fees (020)	31,525	35,900	27,000	32,400
<b>Total Recreation Fees</b>	<b>513,486</b>	<b>514,000</b>	<b>524,200</b>	<b>529,525</b>
<b>SWIM &amp; RACQUET CLUB FEES (368)</b>				
Racquetball Fees (002)	6,384	0	0	0
Weight Room Fees (003)	10,231	0	0	0
Aerobics Fees (004)	5,600	0	0	0
Lap Swim Fees (005)	9,590	0	0	0
Annual Membership Fees (006)	46,617	46,000	46,000	50,000
Rental Resale Items (007)	358	300	150	300
Fitness Services (008)	2,000	2,000	200	2,000
Contract Classes (011)	7,614	8,000	6,000	6,500
Silver Sneakers Program (013)	20,757	20,000	19,000	19,000
Gym Club (015)	0	6,000	0	0
Daily Rate (016)	0	10,000	19,000	19,000
Monthly Pass (017)	0	21,000	10,500	15,000
Recreational Swim Fees (020)	8,135	9,200	7,000	9,000
Swimming Lesson Fees (021)	73,891	70,000	75,000	70,000
Aqua Aerobics Fees (027)	4,750	0	0	0
Junior Guard Program (028)	260	3,000	1,000	2,500
Summer Swim Team Fees (031)	5,105	9,000	5,000	13,200
Facility Rental Fees (040)	15,044	16,000	14,000	16,000
Vending Machine Commissions (041)	1,569	1,000	1,600	1,500
BUSD Contribution (100)	30,140	36,390	36,390	36,390
<b>Total Swim &amp; Racquet Club</b>	<b>248,045</b>	<b>257,890</b>	<b>240,840</b>	<b>260,390</b>
<b>REFUNDS/REIMBURSEMENTS/CONTRIBUTIONS (369/391/393/395)</b>				
WC/Disability Sal Reimbursements (369-002/005)	6,584	5,000	5,000	2,500
WC/Gen Liab Insurance Retro Ref (369-004)	0	398,930	398,930	104,813
Investigation Reimb (369-011)	1,500	1,000	1,000	1,000
Mandated Costs (369-012)	8,976	0	0	0
Façade Project Reimb (369-563)	5,236	4,609	3,513	0
Admin Costs Successor Agency (370-002)	223,000	145,000	158,693	139,500
Admin Costs Housing Authority (370-034)	0	0	0	50,000
Reimb Separation Cost CRA Dissolution (370-001)	112,418	0	0	0
BUSD School Resource Officer (1/2) (393-005)	112,500	108,854	114,619	116,900
BUSD GAAP (1/4) (393-006)	20,000	16,750	20,000	20,400
Sr Citizen Club Bingo Contribution (393-133)	3,000	3,000	3,000	3,000
Miscellaneous (395-010)	4,873	3,000	3,000	3,000
<b>Total Ref/Reimbursements</b>	<b>498,087</b>	<b>686,143</b>	<b>707,755</b>	<b>441,113</b>
<b>SUB-TOTAL GENERAL FUND REVENUE</b>	<b>19,706,386</b>	<b>18,673,949</b>	<b>19,915,762</b>	<b>19,571,174</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>GENERAL FUND DETAIL OF REVENUES (CONTINUED)</b>				
<b>TRANSFERS IN FROM SPECIAL FUNDS (500)</b>				
From Gas Tax Fund 02 (002)	225,000	225,000	225,000	225,000
From Lighting District Fund 07 (007)	95,000	95,000	95,000	125,000
From CDBG Fund 40 (040)	37,217	0	0	0
From AQMD Fund 71 (071)	2,016	2,051	2,051	2,083
<b>Total Transfers</b>	<b>359,233</b>	<b>322,051</b>	<b>322,051</b>	<b>352,083</b>
<b>TOTAL GENERAL FUND REVENUE &amp; TRFS</b>	<b>20,065,619</b>	<b>18,996,000</b>	<b>20,237,813</b>	<b>19,923,257</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>33,954,269</b>	<b>33,208,553</b>	<b>35,197,412</b>	<b>36,140,853</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>GENERAL FUND 01</b>				
<b>GENERAL FUND DETAIL OF EXPENDITURES</b>				
<b>01-4110 CITY COUNCIL</b>				
101 Councilmembers	39,523	39,720	39,720	39,720
021 Travel & Meeting	16,277	15,000	15,600	16,000
033 Special Department Supplies	319	0	0	0
<b>Total City Council</b>	<b>56,119</b>	<b>54,720</b>	<b>55,320</b>	<b>55,720</b>
<b>01-4120 CITY MANAGER</b>				
101 City Manager (000)	211,437	211,436	214,687	227,559
101 City Clerk (002)	68,234	0	0	0
101 Dept Asst/Dep City Clerk (003)	51,277	52,071	52,872	55,508
101 Housing Staff (007)	159,350	0	0	0
103 Overtime	638	700	700	700
010 Legal Advertising	16,905	15,000	16,500	16,500
012 Car Allowance (1)	5,700	4,800	4,800	4,800
016 Publications & Dues	7,928	7,500	11,321	8,600
020 Election Services (001)	79,862	0	0	66,000
021 Travel & Meetings	4,083	4,500	4,000	4,500
033 Special Departmental Supplies	40	1,000	1,000	1,000
<b>Total City Manager</b>	<b>605,454</b>	<b>297,007</b>	<b>305,880</b>	<b>385,167</b>
<b>01-4150 ADMINISTRATIVE SERVICES</b>				
101 Assistant City Manager/Dir Adm Serv (004)	163,433	163,433	165,948	174,220
101 Finance/Information System Manager (005)	126,736	126,736	128,686	135,100
101 Information System Applications Analyst (007)	72,722	72,722	73,840	77,522
101 Senior Accounting Technician (2) (001)	132,257	133,804	135,867	142,636
101 Accounting Technician (3) (003)	172,111	176,895	154,859	176,387
101 Human Resources Specialist (008)	62,270	61,518	62,464	65,578
101 Parking Code Enforcement Officer (016)	61,518	61,518	62,464	65,578
102 Admin Intern PT (1) (010)	1,725	0	15,000	16,611
102 Parking Enforcement Officer PT (5) (016)	53,050	52,000	52,500	55,432
103 Overtime	0	100	100	100
010 Advertising	3,535	1,500	2,100	5,000
012 Car Allowance (1 + Misc Mileage)	3,610	4,000	4,000	4,000
016 Publications & Dues	3,301	3,700	4,100	4,300
018 Printing	3,011	3,000	3,300	3,400
020 Professional Services (IT serv to 4190)	17,780	1,100	1,100	1,100
021 Travel & Meeting	1,507	5,500	5,000	6,300
033 Special Departmental Supplies	859	700	700	700
038 Equipment	469	500	500	500
408 Annual Awards / Program	5,777	5,700	5,600	3,500
424 Accident Prevention Program	1,931	6,400	5,500	6,800
430 Sick Leave Incentive Program	25,816	27,107	37,308	38,425
431 Productivity Program	3,776	5,000	5,000	5,000
433 Physical Examinations	605	200	500	600
434 Employee Training	4,693	3,000	5,000	6,000
435 Employee Assistance Program	4,200	4,200	4,200	4,200
<b>Total Administrative Services</b>	<b>926,692</b>	<b>920,333</b>	<b>935,636</b>	<b>998,989</b>
<b>01-4170 CITY ATTORNEY</b>				
020 Contract Legal Services (000)	137,143	140,000	156,000	140,000
020 Contract City Prosecutor (001)	45,114	35,000	25,000	30,000
<b>Total City Attorney</b>	<b>182,257</b>	<b>175,000</b>	<b>181,000</b>	<b>170,000</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)</b>				
<b>01-4190 GENERAL SERVICES</b>				
010 Chamber of Commerce (003)	45,000	45,000	45,000	45,000
010 Community Newsletter (004)	41,161	42,300	41,400	42,500
014 General Insurance (000)	423,631	375,518	376,503	280,312
014 Property Insurance (001)	95,832	97,800	92,134	93,975
014 Environmental Liability Insurance (002)	0	0	0	22,766
015 Equipment Maintenance (000)	61,841	39,030	38,043	42,354
015 Telephone Maintenance (003)	9,186	9,363	9,219	9,450
016 Publications & Dues	37,244	39,223	37,500	38,700
017 Postage	19,784	22,000	22,000	23,500
018 Printing & Duplication	2,153	2,500	2,800	2,800
019 Rent of Property & Equipment	2,294	2,500	2,580	2,628
020 Professional Services/Audit (000)	34,275	38,561	33,000	34,750
020 Computer Professional Services (002)	42,548	87,952	93,431	84,291
020 Collection Professional Services (003)	3,188	3,000	8,566	6,500
020 Tuition Assistance (005)	642	3,000	3,200	3,000
020 Public Access Contract Assistance (006)	72,500	74,300	78,000	77,000
020 Sales/Prop Tax Analysis (007)	9,147	24,500	25,000	25,000
020 Process Fees Credit Card Payments (019)	17,606	12,360	20,942	22,000
020 Spec Proj ADA Transition Plan Consultant (022)	0	0	0	50,000
020 GIS Annual Update/Licenses (026) fr Fund 70	0	54,300	22,750	61,558
020 Recycling Grant - Mrkt Sites (028)	1,943	9,019	9,000	0
020 SCE CA Energy Efficiency Grant (032)	41,058	0	0	0
020 City Web Page Host Services (033)	8,692	8,950	8,727	8,900
020 T1 Internet/ Wireless Cards (034)	12,088	24,660	24,300	24,900
020 Accela Software Migration (035)	0	0	0	300,000
022 City Cell Phones (003)	16,978	20,000	20,000	10,000
030 Office Supplies (000)	17,513	18,000	18,500	18,500
030 Computer Supplies (001)	4,340	8,600	7,000	7,000
033 Special Department Supplies	3,850	4,500	5,600	5,700
038 Public Access Equipment (001)	5,600	15,000	15,000	36,000
041 First Street Parking Lot 418 (002)	0	0	43,116	0
200 PERS Contribution (15.971%) (001)	848,118	901,917	882,122	872,212
200 Health Insurance & Optional Benefits (002)	974,236	1,049,100	1,037,193	1,056,330
200 PARS Part Time Emp. (003)	7,425	8,642	6,004	5,511
200 Medicare Insurance (004)	70,864	68,639	68,639	73,031
200 Retiree Health Benefits (005)	18,426	19,320	20,265	24,888
200 Staff Retirement Vac/Sick Pay (006)	0	0	0	210,000
200 Workers Comp Insurance (014)	165,229	180,770	180,770	188,520
200 Unemployment Insurance (016)	60,769	69,650	20,000	15,000
200 Long Term Disability/Life Ins (018)	81,199	84,123	81,566	84,589
200 Deferred Comp Match Program (019)	20,211	0	0	98,650
200 Cell Phone Allowance (020)	8,603	8,564	8,640	8,640
200 Notary Public Commission Stipend (021)	450	900	900	900
460 Oil Payment Program/UOBG (041)	9,807	9,613	9,613	9,613
<b>Total General Services</b>	<b>3,295,431</b>	<b>3,483,174</b>	<b>3,419,023</b>	<b>4,026,968</b>
<b>01-4210 PUBLIC SAFETY</b>				
015 Maintenance of Equipment	75	500	500	500
018 Printing	3,036	5,000	5,000	2,500
<b>Sub-Total M &amp; O</b>	<b>3,111</b>	<b>5,500</b>	<b>5,500</b>	<b>3,000</b>
020 District Attorney (003)	85	500	500	500
020 Helicopter Services (004)	0	500	500	500
020 General Law/Traffic/Enforcement-12 (006)	4,112,868	4,211,640	4,210,700	4,320,100
020 Community Services Officers-1 (008)	55,996	55,195	57,800	59,300

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>01-4210 PUBLIC SAFETY (CONTINUED)</b>				
020 Law Enforcement Technician-1 (009)	80,393	82,325	81,000	83,100
020 Special Assignment Deputies-3 (012)	222,695	227,905	342,000	467,600
020 Liability Trust Fund (014)	197,185	209,800	202,000	258,195
020 Team Leader-0 (015)	235,187	240,835	121,000	0
020 Supplemental Sergeant (1) (016)	194,496	199,165	203,000	207,800
020 License Investigator (017)	0	500	500	500
020 Star Deputy (Holy Name of Mary) (019)	3,084	3,193	3,200	3,400
020 School Resource Officer (021) Portion Pd in 41	170,393	187,905	188,000	193,800
020 GAAP Contract (022) Portion Pd in Fund 41	33,000	35,000	33,000	35,700
020 Code Red Notification System (026)	15,000	15,000	15,000	15,000
<b>Sub-Total Contract Law</b>	<b>5,320,382</b>	<b>5,469,463</b>	<b>5,458,200</b>	<b>5,645,495</b>
021 Travel & Meeting	705	1,000	1,000	1,000
022 Telephone Numbers	268	250	250	250
038 Electronic Ticket Writers	0	0	0	3,200
411 Parking Administration	11,672	12,000	12,000	11,500
411 Parking Citation Adjudication (001)	0	0	1,500	1,500
412 Maintenance of Prisoners	118	500	500	500
413 Animal Control Services	122,315	126,472	126,472	127,914
413 IVHS Fac Improvements (001)	10,000	0	0	0
428 Community Involvement Program Crime Prevention	4,215	5,000	5,000	5,000
<b>Sub-Total Other Services</b>	<b>149,293</b>	<b>145,222</b>	<b>146,722</b>	<b>150,864</b>
<b>Total Public Safety</b>	<b>5,472,786</b>	<b>5,620,185</b>	<b>5,610,422</b>	<b>5,799,359</b>
<b>001-4211 RISK MANAGEMENT/LAW ENFORCEMENT</b>				
014 Uninsured Claims (003)	0	1,000	2,400	1,000
<b>Total Risk Management/Law Enforcement</b>	<b>0</b>	<b>1,000</b>	<b>2,400</b>	<b>1,000</b>
<b>001-4212 EMERGENCY SERVICES</b>				
020 Emergency Services (001)	1,263	1,900	1,900	1,900
020 Radio Repairs (002)	0	500	500	500
033 Emergency Supplies/Equipment	679	1,500	2,700	5,000
078 Emer Srv/Williams Fire/Mitigation Measures (000)	598	1,500	16,500	8,500
078 Storm Damage 2010 (002)	3,410	0	0	0
078 Golden Hills Road (003)	0	80,000	0	80,000
<b>Total Emergency Services</b>	<b>5,950</b>	<b>85,400</b>	<b>21,600</b>	<b>95,900</b>
<b>01-4308 COMMUNITY DEVELOPMENT</b>				
101 Assistant City Manager of Comm Dev (000)	179,779	179,779	182,545	191,644
101 Administrative Aide (1) (002)	75,714	61,518	62,464	65,578
012 Car Allowance (1)	3,000	3,000	3,000	3,000
016 Publications & Dues	936	1,200	1,000	1,200
018 Printing	0	500	200	500
020 Engineering Services - City Engineer (002)	56,631	50,000	38,000	50,000
020 Housing Element Update (015)	49,322	0	0	0
021 Travel & Meeting	11,250	7,000	7,000	7,500
033 Special Departmental Supplies	0	800	300	700
041 Façade Construction (563)	49,232	0	0	0
<b>Total Community Development</b>	<b>425,864</b>	<b>303,797</b>	<b>294,509</b>	<b>320,122</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)</b>				
<b>01-4309 DEVELOPMENT SERVICES</b>				
101 Director of Development Services (000)	100,073	0	0	0
101 Senior Planner (014)	61,418	89,206	90,589	98,575
101 Associate Planner (2) (017)	122,891	134,746	137,407	151,461
101 Code Compliance Officer (2) (016)	120,700	123,037	111,122	125,943
101 Administrative Secretary (009)	54,400	54,403	55,510	58,284
101 Departmental Assistant (018)	46,813	46,909	47,631	50,005
102 Planning Intern PT (001)	5,185	15,000	15,000	15,375
103 Overtime	1,837	1,000	1,000	1,000
012 Car Allowance (5)	6,214	7,400	7,400	7,400
016 Publications & Dues	4,283	6,000	3,000	5,000
018 Printing & Duplicating	0	500	200	500
020 Professional Services/Fees (000)	549	1,200	1,000	1,200
020 Filing & Environmental Fees (001)	2,328	500	200	500
020 Nuisance Abatement Officer (002)	1,125	1,000	650	1,000
020 Nuisance Abatement (003)	0	5,000	0	5,000
021 Travel & Meeting Staff/Comm (000/001)	7,528	8,500	7,500	8,500
033 Special Departmental Supplies	811	900	600	900
033 Spec Supp Public Hearing Notice Signs (001)	700	2,000	750	2,000
<b>Total Development Services</b>	<b>536,855</b>	<b>497,301</b>	<b>479,559</b>	<b>532,643</b>
<b>01-4310 PUBLIC WORKS ADMIN/ENG</b>				
101 Director of Public Works (004)	151,764	151,764	154,099	161,780
101 Senior Engineer (010)	118,025	118,025	119,841	125,815
101 Associate Engineer (006)	92,472	92,472	93,895	99,222
101 Environmental Services Coordinator (003)	52,928	55,547	57,028	62,058
101 Public Works Inspector (007)	40,602	0	0	0
101 Administrative Secretary (009)	51,906	52,071	52,872	55,508
102 Engineering Intern PT 3 (000)	16,607	37,000	41,516	45,550
102 Office Assistant PT (005)	23,235	25,808	28,308	29,782
103 Overtime	92	0	0	0
012 Car Allowance (3)	7,852	7,800	7,800	7,800
016 Publication & Dues	3,097	4,000	4,000	4,000
020 Conversion of Plans to Laserfiche	6,769	0	0	0
020 Engineering Plan Check Services (003)	278	5,000	1,000	5,000
020 Engineering Services (004)	3,834	6,000	1,500	6,000
020 Project Management Services (006)	33,200	55,000	70,000	65,000
020 GIS ArcView Development/Training (007)	495	3,000	3,000	3,000
021 Travel & Meeting	5,868	7,000	7,000	7,000
029 Uniforms	76	0	0	0
033 Special Departmental Supplies	920	3,000	3,000	3,000
<b>Total PW Admin/Eng</b>	<b>610,020</b>	<b>623,487</b>	<b>644,859</b>	<b>680,515</b>
<b>01-4311 BUILDING &amp; SAFETY</b>				
101 Building & Safety Superintendent (006)	123,645	123,645	125,547	131,805
101 Building Inspectors (2) (008)	147,533	148,890	151,181	160,391
101 Building Permit Technician (009)	57,370	57,370	58,252	61,156
103 Overtime	0	500	0	500
012 Car Allowance (1)	3,000	3,000	3,000	3,000
016 Publications & Dues	2,006	3,200	3,000	2,000
018 Printing	1,728	1,000	1,100	1,100
020 Contract Plan Check (001)	83,940	56,000	47,000	50,000
020 Contract Inspector (002)	0	1,200	0	1,200
021 Travel & Meeting	2,566	4,800	4,400	4,800
022 Wireless Cards Serv(004) (to 4190)	2,455	0	0	0
029 Uniforms	547	650	900	775
033 Special Departmental Supplies	1,454	2,200	1,800	1,800
<b>Total Building &amp; Safety</b>	<b>426,244</b>	<b>402,455</b>	<b>396,180</b>	<b>418,527</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)</b>				
<b>01-4341 STREET MAINTENANCE</b>				
101 PW Maintenance Superintendent (000)	107,131	107,131	108,779	114,201
101 PW Maintenance Supervisor (002)	79,893	79,893	81,122	85,166
101 Equipment Operator (2) (003)	111,176	110,791	113,851	119,526
101 Public Works Leadworker (004)	62,745	63,478	64,455	67,668
101 Street Maintenance Worker (2) (005)	66,315	96,147	85,910	99,765
103 Overtime (000)	3,138	7,000	7,000	7,000
103 Stand By Pay (002)	13,000	15,000	15,000	15,000
016 Publications & Dues	365	500	500	500
019 Equipment Rental Misc Projects (000)	1,317	4,000	4,000	4,000
020 Professional Services (000)	18,492	13,000	23,000	13,000
020 Graffiti Removal (003)	8,385	15,000	8,000	15,000
020 Downtown Boardwalk Maint (005)	13,737	25,000	25,000	25,000
020 Vehicle Parking District Maint (007)	0	15,000	0	30,000
021 Travel & Meeting	156	1,000	500	1,000
024 NPDES General (001)	18,801	18,000	18,000	20,000
024 NPDES SUSUMP Plan Checks (002)	11,515	15,000	15,000	25,000
024 NPDES Advertising (010)	624	6,000	6,000	9,000
024 NPDES Printing (018)	0	500	500	500
024 NPDES Professional Services (020)	34,095	81,500	131,230	300,000
024 NPDES Capital Outlay (041)	0	5,000	5,000	5,000
028 Hazardous Waste Disposal	8,357	10,000	8,000	10,000
029 Uniforms	3,004	4,000	4,000	4,000
033 Special Departmental Supplies (000)	38,503	55,000	55,000	55,000
<b>Total Street Maintenance</b>	<b>600,749</b>	<b>747,940</b>	<b>779,847</b>	<b>1,025,326</b>
<b>01-4342 VEHICLE/YARD MAINTENANCE</b>				
101 Equipment Mechanic (008)	56,063	56,063	56,926	59,764
103 Overtime	101	500	600	500
011 Vehicle/Equipment Parts & Supplies (000)	28,496	33,000	33,000	33,000
011 Vehicle/Equipment Fuel & Oil (001)	77,470	90,000	90,000	90,000
011 Sweeper Parts & Supplies (002)	25,094	35,000	35,000	35,000
011 Rental Program for Pool Vehicles (003)	1,431	2,300	2,000	2,000
016 Publication & Dues	0	200	200	200
020 Vehicle/Equipment Service & Repairs (001)	26,250	33,000	33,000	33,000
020 Yard Maintenance (003)	18,047	20,000	22,000	22,000
021 Travel & Meeting (000)	0	200	100	200
022 Electricity (001)	12,243	13,000	13,000	13,000
022 Gas (002)	1,039	1,200	1,200	1,200
022 Water (004)	3,749	4,000	4,000	4,000
031 Janitorial Supplies	2,441	3,000	3,000	3,000
033 Special Departmental Supplies (000)	12,361	16,000	16,000	20,000
041 Yard Bldgs Upgrades/Repairs (011)	15,997	16,000	16,000	16,000
<b>Total Vehicle/Yard Maintenance</b>	<b>280,782</b>	<b>323,463</b>	<b>326,026</b>	<b>332,864</b>
<b>01-4345 TRAFFIC CONTROL</b>				
101 Public Works Leadworker (000)	63,478	63,478	64,455	67,668
101 Street Maintenance Worker (005)	75,966	54,662	55,503	58,270
103 Overtime	1,525	3,000	3,000	3,000
016 Publication & Dues	209	300	300	300
020 General Professional Services (000)	47,291	42,000	42,000	42,000
020 Traffic Engineering Services (001)	21,378	30,000	43,000	45,000
021 Travel & Meeting	0	1,000	1,000	1,000
033 Special Departmental Supplies	28,972	40,000	40,000	40,000
<b>Total Traffic Control</b>	<b>238,819</b>	<b>234,440</b>	<b>249,258</b>	<b>257,238</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>01-4410 FACILITIES</b>				
101 Director of Parks & Recreation (1/2) (000)	75,930	75,882	77,049	80,890
101 Facilities Manager (006)	112,555	112,555	114,287	119,984
101 Facilities Maintenance Supervisor (005)	75,256	79,679	81,122	85,166
101 Facilities Maintenance Worker (3) (004)	150,053	154,618	136,875	157,998
102 Building Maintenance Aides PT (000)	61,272	63,317	64,292	67,736
103 Overtime	1,802	2,000	2,000	2,000
012 Car Allowance	2,418	2,400	2,400	2,400
015 Maintenance of Equipment	4,103	7,500	7,500	6,000
016 Publications & Dues	150	150	150	150
021 Travel & Meeting	67	300	300	1,000
022 Electricity (001)	54,321	55,000	53,000	54,000
022 Gas (002)	696	1,000	900	1,000
022 Telephone (003)	2,264	2,400	2,200	2,400
023 Contract & General Maintenance (000)	16,758	21,000	20,000	21,000
023 Maintenance Syc Cyn Ranch/House (922)	4,319	6,700	7,000	15,000
029 Uniforms	1,417	1,500	1,700	1,650
031 Janitorial Supplies	3,937	4,000	4,000	4,000
033 Special Departmental Supplies	2,176	5,000	5,000	5,000
041 Capital Outlay/Decorations/Fac Tools	1,304	2,000	2,000	2,000
041 Sycamore Cyn Eques Restroom/Off Proj (002)	0	0	200,000	0
<b>Total Facilities</b>	<b>570,798</b>	<b>597,001</b>	<b>781,775</b>	<b>629,374</b>
<b>01-4411 CIVIC CENTER</b>				
015 Maintenance of Equipment	39,848	39,100	39,100	38,700
020 Professional Services	1,310	1,560	4,000	1,560
022 Electricity (001)	74,764	84,000	82,000	82,000
022 Gas (002)	8,116	13,000	11,000	12,000
022 Telephone (003)	12,120	1,800	1,300	1,400
022 Water (004)	0	750	50	550
023 Contract & General Maintenance (000)	46,618	50,000	51,000	47,900
031 Janitorial Supplies	3,782	4,000	4,000	4,000
033 Special Departmental Supplies	3,811	5,200	5,200	5,200
041 Capital Outlay	5,910	6,000	6,000	6,000
<b>Total Civic Center</b>	<b>196,279</b>	<b>205,410</b>	<b>203,650</b>	<b>199,310</b>
<b>01-4412 SENIOR CENTER</b>				
015 Maintenance of Equipment	16,445	15,200	11,200	15,200
022 Electricity (001)	26,389	25,000	25,000	25,000
022 Gas (002)	4,601	6,000	3,000	6,000
022 Telephone (003)	548	600	550	600
023 Contract & General Maintenance (000)	19,975	21,000	21,000	21,000
031 Janitorial Supplies	3,454	3,500	3,500	3,500
033 Special Departmental Supplies	1,042	3,000	3,000	3,000
041 Capital Outlay	3,964	7,000	6,800	7,000
<b>Total Senior Center</b>	<b>76,418</b>	<b>81,300</b>	<b>74,050</b>	<b>81,300</b>
<b>01-4414 PARK MAINTENANCE</b>				
101 Landscape Maint Manager (1/2) (000)	66,309	38,307	38,920	42,838
101 Landscape Maint Supervisor (1/2) (001)	30,457	33,479	33,202	36,549
101 Landscape Maintenance Worker (2) (002)	86,876	95,416	96,800	104,875
101 Municipal Arborist (1/2) (004)	37,223	37,223	37,795	39,679
103 Overtime	312	1,400	1,400	1,400
015 Maintenance of Equipment	1,004	2,000	2,000	2,000
016 Publications & Dues	1,192	880	880	1,220
018 Printing	0	200	200	200
020 Contract Equestrian Trail Maint (004)	30,077	33,200	30,000	33,200
020 Contract Pest Control (006)	3,717	4,000	5,000	5,000

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>01-4414 PARK MAINTENANCE CONTINUED</b>				
020 LA Co Windstorm Tree Grant (009)	20,470	0	0	0
021 Travel & Meetings	874	1,300	1,000	1,300
029 Uniforms	942	1,500	1,500	1,500
033 Special Departmental Supplies	4,857	5,000	5,032	5,000
<b>Total Park Maintenance</b>	<b>284,310</b>	<b>253,905</b>	<b>253,729</b>	<b>274,761</b>
<b>01-4415 MEDIAN &amp; PARKWAY MAINTENANCE</b>				
101 Landscape Maint Manager (1/2) (000)	66,309	38,307	38,920	42,838
101 Landscape Maint Supervisor (1/2) (001)	30,457	33,479	33,202	36,549
101 Landscape Maintenance Worker (2) (003)	101,870	101,870	103,436	108,592
101 Municipal Arborist (1/2) (004)	37,223	37,223	37,795	39,679
101 Equipment Operator (006)	66,849	58,733	59,636	62,609
103 Overtime	2,705	3,000	3,000	3,000
016 Publications & Dues	416	260	260	712
020 Contract Median Islands (002)	73,593	74,600	74,600	75,300
020 Median Island Renovations (009)	9,980	10,000	10,017	10,000
021 Travel & Meetings	521	850	700	850
022 Electricity (001)	8,897	8,900	9,500	9,000
022 Water (004)	121,174	132,000	140,000	138,000
029 Uniforms	831	1,100	1,100	1,300
033 Special Departmental Supplies	3,852	4,000	4,000	4,000
<b>Total Parkways &amp; Median Island Maint</b>	<b>524,677</b>	<b>504,322</b>	<b>516,166</b>	<b>532,429</b>
<b>01-4420 RECREATION</b>				
101 Director of Parks & Recreation (1/2) (000)	75,882	75,882	77,049	80,890
101 Recreation Services Manager (001)	104,881	104,881	106,494	112,747
101 Recreation Coordinator (3) (004)	180,403	184,881	157,294	185,400
101 Departmental Assistant (2) (005)	89,249	91,256	92,668	99,519
101 Office Assistant Sr. Ctr (006)	34,186	39,299	39,898	41,887
102 Recreation Leaders PT (001)	36,423	40,866	41,494	45,904
102 Drill Team Instructor PT (003)	12,386	13,147	13,355	14,012
102 Recreation Coordinator P/T (1) (004)	0	39,904	46,324	37,610
102 Receptionist Senior Ctr. PT (013)	23,305	22,277	22,624	23,755
102 Student Union Staff (014)	54,281	58,733	58,000	62,202
102 Fee & Charge Personnel PT (020)	108,779	125,677	124,000	143,494
012 Car Allowance (2)	5,432	6,000	5,500	6,000
013 Senior Programs (003)	17,327	26,500	26,500	26,500
013 Senior Boutique (009)	2,104	1,500	1,500	1,500
016 Publications & Dues	1,010	1,000	1,000	1,435
018 Printing & Duplication	3,198	6,500	5,000	5,000
019 Rent of Property & Equipment	3,754	7,700	6,700	8,400
020 Instructor Services	150,572	148,900	148,900	149,500
021 Travel & Meeting	1,943	2,800	2,900	4,800
033 Special Departmental Supplies	18,806	19,000	19,000	20,300
034 Fee & Charge Programs (001-011)	89,800	95,000	102,600	101,850
034 Active Net Fees (020)	26,177	23,000	31,000	30,000
110 Summer Food Program	9,600	10,000	10,000	10,000
<b>Total Recreation</b>	<b>1,049,498</b>	<b>1,144,703</b>	<b>1,139,800</b>	<b>1,212,705</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)</b>				
<b>01-4430 SWIM &amp; RACQUET CLUB</b>				
102 Recreation Coordinator PT (007)	27,825	0	0	0
102 Maintenance Operator PT (001)	29,003	28,041	29,000	30,352
102 Supervising Lifeguard/Instr PT (002)	8,155	8,595	8,000	12,063
102 Senior Lifeguard PT (003)	8,835	11,719	9,000	7,694
102 Cashiers PT (004)	68,281	72,243	71,000	77,011
102 Lockerroom Attendants PT (005)	2,171	2,893	2,300	2,282
102 Lifeguards PT (006)	34,386	48,474	39,000	44,580
102 Building Maintenance Aide PT (009)	11,953	13,652	13,000	15,268
102 Instructors Personnel PT (020)	34,107	42,068	37,000	46,117
103 Overtime	20	0	0	0
010 Advertising	517	1,500	1,000	1,500
012 Car Allowance (1)	302	575	300	575
015 Maintenance of Equipment	22,839	13,700	21,700	25,500
016 Publications & Dues	190	260	250	250
018 Printing	690	1,000	1,000	1,000
019 Rent of Property & Equipment	1,427	1,600	1,600	1,800
020 Professional Services	46,505	40,700	45,000	42,650
021 Travel & Meeting	23	250	150	260
022 Electricity (001)	47,017	58,000	50,000	58,000
022 Gas (002)	19,723	27,000	27,000	28,000
022 Telephone (003)	3,028	2,400	2,200	2,400
022 Water (004)	13,602	11,000	13,000	13,000
023 Contract & General Maintenance (000)	23,854	23,300	23,300	23,300
029 Uniforms	1,281	2,200	2,200	2,400
031 Janitorial Supplies	3,165	3,200	3,200	3,200
033 Special Departmental Supplies	28,096	27,400	27,400	27,100
034 Fee & Charge Supplies	0	6,400	5,000	8,250
041 Capital Outlay (001)	0	5,000	5,000	1,500
<b>Total Swim &amp; Racquet Club</b>	<b>436,995</b>	<b>453,170</b>	<b>437,600</b>	<b>476,052</b>
<b>SUB-TOTAL GENERAL EXPENDITURES</b>	<b>16,802,997</b>	<b>17,009,513</b>	<b>17,108,289</b>	<b>18,506,269</b>
<b>01-5000 Transfers Out/Loans</b>				
099 Transfer to City Hall/CB Plz Fund 04 (004)	738,941	742,270	742,270	742,720
099 Transfer to Landscape Maint Fund 08 (008)	0	72,952	72,952	21,338
099 Transfer to Infrastructure (012)	1,452,732	0	856,305	0
099 Transfer to Park Dev Fund 20 (CEQA) (020)	0	0	0	50,000
099 Transfer to Equip Replacement 70 (070)	0	0	200,000	0
<b>Total Transfers Out/Loans</b>	<b>2,191,673</b>	<b>815,222</b>	<b>1,871,527</b>	<b>814,058</b>
<b>TOTAL GENERAL FUND EXP/TRFS</b>	<b>18,994,670</b>	<b>17,824,735</b>	<b>18,979,816</b>	<b>19,320,327</b>
<b>FUND BALANCE DETAIL</b>				
UNASSIGNED FUND BALANCE (281-001)	11,344,733	11,858,317	12,626,730	12,068,979
ASSIGNED FB RISK MGT/LAW ENF (281-076)	2,848,083	2,846,978	2,845,683	2,844,683
ASSIGNED FB EMERG SERVICES (281-078)	516,783	428,523	495,183	399,283
ASSIGNED FB GENERAL PLAN (281-079)	250,000	250,000	250,000	250,000
ASSIGNED FB CITY LOAN TO SA (281-003)	0	0	0	1,257,581
<b>TOTAL ENDING GENERAL FUND BALANCE</b>	<b>14,959,599</b>	<b>15,383,818</b>	<b>16,217,596</b>	<b>16,820,526</b>
<b>TOTAL EXP/TRFS/AND FUND BALANCE</b>	<b>33,954,269</b>	<b>33,208,553</b>	<b>35,197,412</b>	<b>36,140,853</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>STATE GAS TAX FUND 02</b>				
<b>RESTRICTED FUND BALANCE</b>	<b>873,285</b>	<b>697,188</b>	<b>714,198</b>	<b>759,286</b>
<b>REVENUE</b>				
Interest (341-001)	2,568	2,500	2,500	2,500
Gas Tax Section 2103 (358-002)	321,875	523,855	523,855	534,332
Gas Tax Section 2106 (358-003)	117,769	119,418	119,418	121,806
Gas Tax Section 2107 (358-004)	258,079	257,417	257,417	262,565
Gas Tax Section 2107.5 (358-005)	6,000	6,000	6,000	6,000
Gas Tax Section 2105 (358-014)	162,727	172,898	172,898	176,355
CO LA Contribution Library (369-006)	0	0	42,203	0
<b>Total Revenue</b>	<b>869,018</b>	<b>1,082,088</b>	<b>1,124,291</b>	<b>1,103,558</b>
<b>Total Available Funds</b>	<b>1,742,303</b>	<b>1,779,276</b>	<b>1,838,489</b>	<b>1,862,844</b>
<b>EXPENDITURES</b>				
Professional Services (4841-020-000)	2,000	2,000	2,000	2,000
Annual Pavement Preservation Zn G (4841-554-007)	457,588	350,000	350,000	350,000
Hazardous Sidewalk Repair (4841-559-001)	59,974	60,000	112,203	60,000
City Wide Pavement Maintenance (4841-559-005)	70,364	85,000	85,000	85,000
Town Core Sidewalk Repair (4841-559-007)	9,989	10,000	10,000	10,000
Lonehill Ave Rehab Arrow/Cienega (4841-601-003)	0	295,000	295,000	10,000
Gladstone Street Rehab (4841-637-000)	203,190	0	0	0
Transfer to General Fund (5000-099-001)	225,000	225,000	225,000	225,000
<b>Total Expenditures</b>	<b>1,028,105</b>	<b>1,027,000</b>	<b>1,079,203</b>	<b>742,000</b>
<b>RESTRICTED FUND BALANCE</b>	<b>714,198</b>	<b>752,276</b>	<b>759,286</b>	<b>1,120,844</b>
<b>Total Estimated Requirements and Restricted Fund Balance</b>	<b>1,742,303</b>	<b>1,779,276</b>	<b>1,838,489</b>	<b>1,862,844</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>WALKER HOUSE LLC FUND 03</b>				
<b>ASSIGNED FUND BALANCE</b>	<b>322,030</b>	<b>264,835</b>	<b>267,695</b>	<b>183,961</b>
<b>REVENUE</b>				
Interest (341-001)	773	500	500	500
Rents/Concessions (341-002)	0	0	0	50,000
Utilities Reimbursement (369-022)	0	0	0	5,000
Interest Fr 38 for Loan (341-038)	74,623	140,425	140,425	65,505
Principal Fr 38 for Loan (FB) (116-030)	0	124,515	124,515	66,965
<b>Total Revenue</b>	<b>75,396</b>	<b>265,440</b>	<b>265,440</b>	<b>187,970</b>
<b>Total Available Funds</b>	<b>397,426</b>	<b>530,275</b>	<b>533,135</b>	<b>371,931</b>
<b>EXPENDITURES</b>				
Property Insurance (4410-014-000)	37,319	38,065	39,074	39,855
Maint of Equipment (4410-015-000)	17,077	18,000	21,000	18,400
Professional Services/Fees/Taxes (4410-020-001)	14,076	12,700	19,000	6,000
Administration Fees - Staff Time to 01 (4410-020-003)	25,000	25,000	25,000	25,000
Professional Services/Facilities (4410-020-004)	0	0	0	5,500
Electricity (4410-022-001)	9,408	18,000	9,500	9,500
Gas (4410-022-002)	1,163	4,800	1,500	0
Telephone (4410-022-003)	2,026	2,400	2,300	2,400
Water (4410-022-004)	4,585	6,300	5,800	10,000
Maintenance of Grounds (4410-023-000)	14,756	16,000	15,000	16,000
Maintenance of Building (4410-023-001)	2,992	8,000	8,000	5,800
Exterior Painting (4410-023-002)	0	0	200,000	0
Janitorial Supplies (4410-031-000)	972	1,000	1,000	1,000
Spec Dept Supplies (4410-033-000)	357	5,000	1,000	5,000
Vandalism Expense (4410-036-000)	0	5,000	1,000	5,000
<b>Total Expenditures</b>	<b>129,731</b>	<b>160,265</b>	<b>349,174</b>	<b>149,455</b>
<b>ASSIGNED FUND BALANCE</b>	<b>267,695</b>	<b>370,010</b>	<b>183,961</b>	<b>222,476</b>
<b>Total Estimated Requirements and Assigned Fund Balance</b>	<b>397,426</b>	<b>530,275</b>	<b>533,135</b>	<b>371,931</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>CITY HALL/COMM BLDG/PLAZA FUND 04</b>				
<b>ASSIGNED FUND BALANCE</b>	0	0	0	0
<b>REVENUE</b>				
Transfer in From Fund 01 (500-001)	738,941	742,270	742,270	742,720
<b>Total Revenue</b>	<b>738,941</b>	<b>742,270</b>	<b>742,270</b>	<b>742,720</b>
<b>Total Available Funds</b>	<b>738,941</b>	<b>742,270</b>	<b>742,270</b>	<b>742,720</b>
<b>EXPENDITURES (4411)</b>				
Trustee Services (020-521)	2,250	2,250	2,250	2,250
Interest on COPS (049-026)	266,691	255,020	255,020	240,470
Principal on COPS (049-027)	470,000	485,000	485,000	500,000
<b>Total Expenditures</b>	<b>738,941</b>	<b>742,270</b>	<b>742,270</b>	<b>742,720</b>
<b>ASSIGNED FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Estimated Requirements and Assigned Fund Balance</b>	<b>738,941</b>	<b>742,270</b>	<b>742,270</b>	<b>742,720</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>SEWER EXPANSION FUND 06</b>				
ASSIGNED FUND BALANCE	981,789	980,678	997,570	1,024,699
<b>REVENUES</b>				
Industrial Waste/Co Reimb. (364-002)	43,934	35,000	35,000	35,000
Miscellaneous Sewer Chrgs. (364-009)	901	0	0	0
Bonelli Sewer Maintenance (372-002)	7,692	7,829	7,829	7,829
Sewer Connection Fees (392-001)	13,910	10,000	40,800	10,000
<b>Total Revenue</b>	<b>66,437</b>	<b>52,829</b>	<b>83,629</b>	<b>52,829</b>
<b>Total Available Funds</b>	<b>1,048,226</b>	<b>1,033,507</b>	<b>1,081,199</b>	<b>1,077,528</b>
<b>EXPENDITURES</b>				
Industrial Waste Charges (4310-020-002)	22,157	40,000	40,000	40,000
Sewer Master Plan Study (4310-020-003)	0	80,000	0	80,000
Sewer Management System (4310-020-004)	0	1,500	1,500	1,500
Via Vaquero Pump & Sewer Study (4310-020-005)	0	20,000	0	0
Miscellaneous Sewer Projects (4841-604-000)	13,499	15,000	15,000	15,000
Extend Sewer Laterals Gladstone (4841-604-005)	15,000	0	0	0
<b>Total Expenditures</b>	<b>50,656</b>	<b>156,500</b>	<b>56,500</b>	<b>136,500</b>
ASSIGNED FUND BALANCE	997,570	877,007	1,024,699	941,028
<b>Total Estimated Requirements and Assigned Fund Balance</b>	<b>1,048,226</b>	<b>1,033,507</b>	<b>1,081,199</b>	<b>1,077,528</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>CITY WIDE LIGHTING DISTRICT FUND 07</b>				
<b>RESTRICTED FUND BALANCE</b>	1,566,414	1,702,652	1,793,483	1,990,313
<b>REVENUES</b>				
Property Taxes (311/313)	1,100,281	967,807	967,807	967,807
Residual Tax Distribution (311-011)	0	126,000	126,000	126,000
Homeowners Exemption (355-001)	7,189	7,500	7,500	7,500
Refunds & Reimb/Misc (369-001)	556	0	0	0
<b>Total Revenue</b>	<b>1,108,026</b>	<b>1,101,307</b>	<b>1,101,307</b>	<b>1,101,307</b>
<b>Total Available Funds</b>	<b>2,674,440</b>	<b>2,803,959</b>	<b>2,894,790</b>	<b>3,091,620</b>
<b>EXPENDITURES</b>				
Prof Services Property Taxes (4341-020-002)	7,845	8,100	10,610	10,825
Street Lights Maintenance (4341-020-003)	27,180	42,000	42,000	30,000
Paint Street Light Poles (4341-020-004)	0	4,500	4,500	4,500
Street Light Electricity (4341-022-001)	497,416	550,000	550,000	560,000
Special Departmental Supplies (4341-033-000)	6,387	10,000	10,000	10,000
Downtown Decorative Lighting (4341-041-000)	65,080	120,000	0	145,000
Bonita Ave Crosswalk Light (4341-041-001)	29,034	0	0	0
Traffic Signal Painting (4345-020-000)	14,983	15,000	15,000	15,000
Traffic Signal Maintenance (4345-020-002)	83,156	77,000	77,000	85,000
Traffic Signal Upgrades (4345-020-003)	9,958	10,000	10,000	10,000
Accident Repair/Replacement (4345-020-006)	4,054	20,000	10,000	20,000
Speed Feedback Sign Maint (4345-020-007)	5,000	9,000	9,000	18,000
Traffic Signal Utilities (4345-022-001)	35,864	35,000	35,000	38,000
Lone Hill/Arrow St Light (4345-601-002)	0	0	11,367	173,633
Lone Hill/Cienega Traffic Camera (4345-601-003)	0	0	25,000	0
Transfer to General Fund 01 (5000-099-001)	95,000	95,000	95,000	125,000
<b>Total Expenditures</b>	<b>880,957</b>	<b>995,600</b>	<b>904,477</b>	<b>1,244,958</b>
<b>RESTRICTED FUND BALANCE</b>	<b>1,793,483</b>	<b>1,808,359</b>	<b>1,990,313</b>	<b>1,846,662</b>
<b>Total Estimated Requirements and Restricted Fund Balance</b>	<b>2,674,440</b>	<b>2,803,959</b>	<b>2,894,790</b>	<b>3,091,620</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>LANDSCAPE PARCEL TAX FUND 08</b>				
<b>RESTRICTED FUND BALANCE</b>	<b>95,702</b>	<b>18,405</b>	<b>86,597</b>	<b>76,042</b>
<b>REVENUES</b>				
BUSD Sportsplex Maint Reimb (369-020)	17,564	17,793	17,793	17,970
Assessments (371-098)	792,640	777,000	800,000	808,000
Transfer in From 01 (500-001)	0	72,952	72,952	21,338
<b>Total Revenue</b>	<b>810,204</b>	<b>867,745</b>	<b>890,745</b>	<b>847,308</b>
<b>Total Available Funds</b>	<b>905,906</b>	<b>886,150</b>	<b>977,342</b>	<b>923,350</b>
<b>EXPENDITURES</b>				
<b>PARK MAINTENANCE (4414)</b>				
Eng Services/Consultant Assessments (020-000)	3,720	3,800	3,800	3,800
Contract Park Maintenance (020-001)	89,286	90,500	90,500	91,400
Sportsplex Maintenance (020-011)	35,129	35,600	35,600	35,950
Horsethief Canyon Park Maintenance (020-012)	57,283	95,000	95,000	115,000
Landscaping Improvements in Parks (020-015)	6,284	14,000	14,000	14,000
Irrigation Upgrades at Parks (020-016)	7,944	8,000	8,000	8,000
Electricity (022-001)	30,164	31,000	31,000	31,000
Telephone - Irrigation System (022-003)	1,880	1,000	600	600
Water (022-004)	232,166	230,000	248,000	248,000
Special Department Supplies (033-000)	19,699	24,000	24,000	24,000
<b>Sub-Total Park Maintenance</b>	<b>483,556</b>	<b>532,900</b>	<b>550,500</b>	<b>571,750</b>
<b>PARKWAYS &amp; TREES (4415)</b>				
Contract Parkways (020-002)	10,283	10,500	10,500	10,600
Contract Pickup Areas/Miscellaneous (020-005)	11,388	11,600	11,600	11,700
Contract Pest Control (020-006)	3,820	4,000	5,300	5,000
Contract Tree Maintenance (020-008)	200,000	200,000	200,000	200,000
Tree Replacements (020-013)	10,850	10,000	10,000	10,000
Contract Weed Abatement (020-014)	9,916	14,000	14,000	14,000
Contract Planter Areas (020-015)	42,643	40,100	40,100	40,500
Trash Pick Up Parks & Parkways (020-019)	11,664	12,400	11,900	12,400
Electricity (022-001)	4,655	4,400	4,400	4,400
Telephone - Irrigation System (022-003)	375	250	0	0
Water (022-004)	17,017	26,000	23,000	23,000
Special Department Supplies (033-000)	13,143	20,000	20,000	20,000
<b>Sub-Total Parkways &amp; Trees</b>	<b>335,753</b>	<b>353,250</b>	<b>350,800</b>	<b>351,600</b>
<b>Total Expenditures</b>	<b>819,309</b>	<b>886,150</b>	<b>901,300</b>	<b>923,350</b>
<b>RESTRICTED FUND BALANCE</b>	<b>86,597</b>	<b>0</b>	<b>76,042</b>	<b>0</b>
<b>Total Estimated Requirements and Restricted Fund Balance</b>	<b>905,906</b>	<b>886,150</b>	<b>977,342</b>	<b>923,350</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>INFRASTRUCTURE FUND 12</b>				
<b>ASSIGNED FUND BALANCE</b>	724,603	1,546,142	1,522,387	1,392,662
<b>REVENUES</b>				
Chip Seal/Rubberized Grant (358-004)	64,076	0	0	0
Bikeway TDA Grant/Interest (358-171)	4,000	15,000	19,747	25,000
Safe Rte Schools Amelia/Fthl SD Cyn Light (358-616)	65,693	0	0	0
American Recovery Invest Act (359-003)	113,923	0	0	0
HBRR - Foothill Blvd/SD Wash (359-004)	159,052	880,000	200,000	2,119,000
Misc. Refunds & Participation (369-006)	11,509	0	0	0
County Co-Op Fthl/SDC Signal (369-008)	0	0	0	45,000
Golden State Water Co-Op Fthl Proj (369-009)	0	0	0	280,500
Glendora Contribution Arrow/LH (393-001)	0	0	0	0
Transfer In from Fund 01 (500-001)	1,452,732	0	856,305	0
<b>Total Revenue</b>	<b>1,870,985</b>	<b>895,000</b>	<b>1,076,052</b>	<b>2,469,500</b>
<b>Total Available Funds</b>	<b>2,595,588</b>	<b>2,441,142</b>	<b>2,598,439</b>	<b>3,862,162</b>
<b>EXPENDITURES (4410/4430/4841)</b>				
Horse Trail Fencing (4410-929-002)	1,570	6,000	6,200	6,000
Rhoades Park Drainage Design (4410-937-009)	0	18,000	6,500	20,000
HVAC Systems Various Facilities (4412-041-001)	36,300	466,000	460,000	0
Annual Pavement Presv (4841-554-007)	64,076	0	0	250,000
Various Parks Slurry Seal (4841-554-008)	0	30,000	30,000	30,000
Swim Center Parking Lot (4841-554-009)	0	100,000	0	100,000
Wagon Renovation (4841-566-541)	308	0	0	0
Lonehill/Arrow Lt Phasing/Median (4841-601-002)	0	400,000	154,364	104,636
Meyer Tract Median (4841-650-002)	0	0	0	85,000
Via Verde Avenue Median Design (4841-650-003)	0	0	0	75,000
Guard Rail Repairs (4841-616-003)	0	6,000	6,000	6,000
Speed Hump Installation (4841-616-009)	0	10,000	0	10,000
Traffic Control Center Co Grant (4841-616-010)	1,081	20,000	20,000	15,000
Terrebonne Archway (4841-616-014)	32,600	0	0	0
Gladstone Street Rehab (4841-637-000)	199,080	0	0	0
Cienega Avenue Design (4841-638-002)	0	75,000	60,000	25,000
Tree Removal/Replacement (4841-650-001)	0	16,000	16,000	16,000
Alley Design (4841-658-000)	153,096	35,000	35,000	0
Alley Const n/o 2nd Acacia/Cat (4841-658-011)	0	0	20,000	120,000
Foothill Blvd @ SD Wash Env (4841-662-000)	346,804	1,000,000	200,000	2,751,435
Foothill/SD Cyn Signal Phasing w/Co (4841-690-013)	0	0	0	45,000
ADA Improvements/Compliance (4841-691-003)	0	10,000	0	10,000
Wheelchair Ramps Various Loc (4841-691-004)	5,878	15,000	19,747	25,000
Comprehensive Sidewalk Eval (4841-692-001)	24,316	25,000	25,000	35,000
Covina Blvd (4841-702-001)	0	32,295	0	32,295
Miscellaneous Storm Drain Rep (4841-813-003)	29,368	30,000	30,000	30,000
South Cliff Drainage Channel (4841-813-009)	0	30,000	0	0
Rennell Ave Storm Drain (4841-813-010)	151,681	0	0	0
Trf 4 Storm Drain Maint to Co (4841-814-000)	5,694	25,000	25,000	25,000
San Dimas-to 57/VV to 57 Design (4841-929-003)	0	85,000	85,000	10,000
SD Ave Bike Lane Rep/LV to Domingo (4841-929-004)	14,714	0	0	0
Transfer to Fund 27 M&O (5000-099-027)	6,636	6,847	6,966	7,117
<b>Total Expenditures</b>	<b>1,073,201</b>	<b>2,441,142</b>	<b>1,205,777</b>	<b>3,833,483</b>
<b>ASSIGNED FUND BALANCE</b>	<b>1,522,387</b>	<b>0</b>	<b>1,392,662</b>	<b>28,679</b>
<b>Total Est Req and Assigned Fund Balance</b>	<b>2,595,588</b>	<b>2,441,142</b>	<b>2,598,439</b>	<b>3,862,162</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>COMMUNITY PARKS &amp; FACILITIES DEVELOPMENT FUND 20</b>				
<b>ASSIGNED FUND BALANCE</b>	<b>288,547</b>	<b>72,772</b>	<b>253,505</b>	<b>332,167</b>
<b>REVENUES</b>				
Development Tax (319-001)	48,738	0	85,662	0
Prop A (92) Maintenance Entitlement (358-023)	45,000	45,000	45,000	15,000
Walnut Creek Park Grant (358-026)	0	0	0	850,000
Transfer In From Gen Fund 01 CEQA (500-001)	0	0	0	50,000
<b>Total Revenue</b>	<b>93,738</b>	<b>45,000</b>	<b>130,662</b>	<b>915,000</b>
<b>Total Available Funds</b>	<b>382,285</b>	<b>117,772</b>	<b>384,167</b>	<b>1,247,167</b>
<b>EXPENDITURES (4410)</b>				
Improvements to Facilities (043-005)	68,122	0	0	0
Park Signage (All Parks) (549-000)	0	15,000	0	10,000
Freedom Park Benches/Trash Rec (550-000)	675	0	0	0
Via Verde Park Playground Eng/Equip (557-000)	7,450	0	0	10,000
Sportsplex Field Improvements (605-002)	5,533	4,000	2,000	4,000
Horsethief Cyn Pk Maint (927-003)	45,000	45,000	45,000	15,000
Refurbish Park/SPX Marker Signs (937-015)	2,000	0	0	15,000
Sidewalk Repair/Replace in Parks (937-016)	0	5,000	5,000	5,000
Park Furniture - Tables/Benches/BBQ (937-019)	0	0	0	10,000
Civic Center Park BBQ Pit Repair (937-020)	0	0	0	4,000
Walnut Creek CEQA (937-021)	0	0	0	50,000
Walnut Creek Park Development (937-022)	0	0	0	850,000
Martin House Porch Repair (938-000)	0	0	0	21,000
Swim & Racquet Club Marquee Sign (4430-430-003)	0	0	0	50,000
<b>Total Expenditures</b>	<b>128,780</b>	<b>69,000</b>	<b>52,000</b>	<b>1,044,000</b>
<b>ASSIGNED FUND BALANCE</b>	<b>253,505</b>	<b>48,772</b>	<b>332,167</b>	<b>203,167</b>
<b>Total Estimated Expenditures and Assigned Fund Balance</b>	<b>382,285</b>	<b>117,772</b>	<b>384,167</b>	<b>1,247,167</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>OPEN SPACE DISTRICT #1 (NORTH &amp; WEST) FUND 21</b>				
ASSIGNED FUND BALANCE	304,824	277,434	277,435	113,385
<b>REVENUES</b>				
Quimby Fees (319-002)	0	0	0	0
<b>Total Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Available Funds</b>	<b>304,824</b>	<b>277,434</b>	<b>277,435</b>	<b>113,385</b>
<b>EXPENDITURES (4410/4430)</b>				
Lonehill Pk Playground Equip/Surface (4410-601-003)	0	160,000	136,050	0
Swim & Racquet Club Marquee Sign (4430-430-003)	0	50,000	0	0
Swim & Racquet Club ADA Lifts/Spa (4430-430-004)	15,769	5,000	0	5,000
Swim & Racquet Club Improvements (4430-430-005)	11,620	42,500	28,000	93,700
<b>Total Expenditures</b>	<b>27,389</b>	<b>257,500</b>	<b>164,050</b>	<b>98,700</b>
ASSIGNED FUND BALANCE	277,435	19,934	113,385	14,685
<b>Total Estimated Requirements and Assigned Fund Balance</b>	<b>304,824</b>	<b>277,434</b>	<b>277,435</b>	<b>113,385</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>OPEN SPACE DISTRICT #2 (EAST) FUND 22</b>				
ASSIGNED FUND BALANCE	91,406	213,706	261,250	383,272
<b>REVENUE</b>				
Quimby Fees (319-002)	169,844	0	122,822	618,000
<b>Total Revenue</b>	<b>169,844</b>	<b>0</b>	<b>122,822</b>	<b>618,000</b>
<b>Total Available Funds</b>	<b>261,250</b>	<b>213,706</b>	<b>384,072</b>	<b>1,001,272</b>
<b>EXPENDITURES (4410)</b>				
Rhoades Park Electrical Upgrades Holiday Tree (041)	0	2,000	800	0
Marchant Park Project	0	0	0	800,000
<b>Total Expenditures</b>	<b>0</b>	<b>2,000</b>	<b>800</b>	<b>800,000</b>
ASSIGNED FUND BALANCE	261,250	211,706	383,272	201,272
<b>Total Estimated Requirements and Assigned Fund Balance</b>	<b>261,250</b>	<b>213,706</b>	<b>384,072</b>	<b>1,001,272</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>OPEN SPACE DISTRICT #3 ( SOUTH) FUND 23</b>				
ASSIGNED FUND BALANCE	0	0	0	0
<b>REVENUE</b>				
Revenues	0	0	0	0
<b>Total Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Available Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURES</b>				
Expenditures	0	0	0	0
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
ASSIGNED FUND BALANCE	0	0	0	0
<b>Total Estimated Requirements and Assigned Fund Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>CIVIC CENTER PARKING DISTRICT FUND 27</b>				
RESTRICTED FUND BALANCE	0	0	(119)	0
<b>REVENUE</b>				
Maint & Admin Assessments (371-094)	14,997	15,460	15,460	15,884
Trf In From 29 Res Avail for M&O (500-029)	827	827	827	827
Transfer in From 12 for M&O (500-012)	6,636	6,847	6,966	7,117
<b>Total Revenue</b>	<b>22,460</b>	<b>23,134</b>	<b>23,253</b>	<b>23,828</b>
<b>Total Available Funds</b>	<b>22,460</b>	<b>23,134</b>	<b>23,134</b>	<b>23,828</b>
<b>EXPENDITURES</b>				
Overall Maintenance (4801-561-020)	16,635	17,134	17,134	17,648
Water & Electricity (4801-561-022)	5,944	6,000	6,000	6,180
<b>Total Expenditures</b>	<b>22,579</b>	<b>23,134</b>	<b>23,134</b>	<b>23,828</b>
RESTRICTED FUND BALANCE	(119)	0	0	0
<b>Total Estimated Requirements and Restricted Fund Balance</b>	<b>22,460</b>	<b>23,134</b>	<b>23,134</b>	<b>23,828</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>CC PARKING DISTRICT REDEMPTION FUND 28</b>				
RESTRICTED FUND BALANCE	0	0	0	0
<b>REVENUE</b>				
Assessments (371-094)	10,473	9,977	9,977	9,481
<b>Total Revenue</b>	<b>10,473</b>	<b>9,977</b>	<b>9,977</b>	<b>9,481</b>
<b>Total Available Funds</b>	<b>10,473</b>	<b>9,977</b>	<b>9,977</b>	<b>9,481</b>
<b>EXPENDITURES</b>				
Bond Payments Interest (4120-026-000)	2,206	1,710	1,710	1,214
Bond Payments Principal (4120-027-000)	8,267	8,267	8,267	8,267
<b>Total Expenditures</b>	<b>10,473</b>	<b>9,977</b>	<b>9,977</b>	<b>9,481</b>
RESTRICTED FUND BALANCE	0	0	0	0
<b>Total Estimated Requirements and Restricted Fund Balance</b>	<b>10,473</b>	<b>9,977</b>	<b>9,977</b>	<b>9,481</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>CC PARKING DISTRICT RESERVE FUND 29</b>				
RESTRICTED FUND BALANCE	4,089	3,262	3,262	2,435
<b>REVENUE</b>	0	0		
Total Revenue	0	0	0	0
<b>Total Available Funds</b>	4,089	3,262	3,262	2,435
<b>EXPENDITURES</b>				
Trf Res to 27 Avail for M&O (5000-099-027)	827	827	827	827
Total Expenditures	827	827	827	827
RESTRICTED FUND BALANCE	3,262	2,435	2,435	1,608
<b>Total Estimated Requirements and Restricted Fund Balance</b>	4,089	3,262	3,262	2,435

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>HOUSING AUTHORITY FUND 34 (02-01-12)</b>				
RESTRICTED FUND BALANCE	1,261,402	902,160	900,436	1,585,374
RESTRICTED FB BONITA GATEWAY L&M	2,690,000	0	0	0
RESTRICTED FB GROVE STATION L&M	2,744,000	2,744,000	2,744,000	0
<b>TOTAL RESTRICTED FUND BALANCE</b>	<b>6,695,402</b>	<b>3,646,160</b>	<b>3,644,436</b>	<b>1,585,374</b>
<b>REVENUE</b>				
SB68 SERAF Loan Repayment from SA (116-031)	0	0	0	283,154
Interest Revenue (341-001)	14,126	0	1,120	1,500
Rent Monte Vista Place (341-045/062)	93,895	96,200	96,764	96,764
Charter Oak Mobile Home Park Reimb (369-864)	8,224	8,300	8,245	8,410
<b>Total Revenue</b>	<b>116,245</b>	<b>104,500</b>	<b>106,129</b>	<b>389,828</b>
<b>Total Available Funds</b>	<b>6,811,647</b>	<b>3,750,660</b>	<b>3,750,565</b>	<b>1,975,202</b>
<b>EXPENDITURES (4120/4802/5000)</b>				
Admin Costs Staff Reimb. (4120-020-002)	0	0	0	50,000
Monte Vista Apt Prop Insurance (4802-014-000)	7,290	7,435	7,634	7,786
Monte Vista Apt Prop Maint (4802-015-000)	22,680	20,000	20,000	23,000
Monte Vista Apt Prop Management (4802-020-001)	6,780	6,780	6,780	6,780
Monte Vista Apt Utilities (4802-022-001/006)	14,610	14,500	14,500	14,500
Monte Vista Apt Waste Wtr/Sewer (4802-022-007)	0	1,100	1,100	1,100
Monte Vista Apt Maint/Supplies (4802-033-001)	46	10,000	200	200
Bonita Gateway Low/Mod Project (4802-568-512)	2,696,159	0	0	0
Mobile Home Rehab (4802-851-040)	0	0	45,000	60,000
Legal Fees (4802-851-502)	37,276	10,000	4,000	6,000
Charter Oak Mobile Home Pk Ins (4802-864-014)	8,224	8,300	8,245	8,410
Grove Station Units Maint & Oper (4802-865-506)	6,022	12,000	0	0
Grove Station Low/Mod Proj (4802-865-512)	0	2,744,000	2,057,732	686,268
Unencumbered Low/Mod Funds to Co (4802-099-001)	368,123	0	0	0
<b>Total Expenditures</b>	<b>3,167,211</b>	<b>2,834,115</b>	<b>2,165,191</b>	<b>864,044</b>
<b>RESTRICTED FUND BALANCE</b>	<b>900,436</b>	<b>916,545</b>	<b>1,585,374</b>	<b>1,111,158</b>
<b>RESTRICTED FB BONITA GATEWAY L&amp;M</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>RESTRICTED FB GROVE STATION L&amp;M</b>	<b>2,744,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ENDING FUND BALANCE</b>	<b>3,644,436</b>	<b>916,545</b>	<b>1,585,374</b>	<b>1,111,158</b>
<b>Total Est Req. &amp; Restricted Fund Balance</b>	<b>6,811,647</b>	<b>3,750,660</b>	<b>3,750,565</b>	<b>1,975,202</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>SUCCESSOR AGENCY FUND 38</b>				
ASSIGNED FUND BALANCE				
Negative FB carried forward from Dissolved CRA	(1,063,360)	(2,336,056)	(1,084,726)	(1,080,260)
<b>TOTAL RESTRICTED FUND BALANCE</b>	<b>(1,063,360)</b>	<b>(2,336,056)</b>	<b>(1,084,726)</b>	<b>(1,080,260)</b>
<b>REVENUE</b>				
Transfer in fr Retirement Obligation Fund 39 (500-039)	1,715,749	1,622,089	1,758,118	2,077,918
<b>Total Revenue</b>	<b>1,715,749</b>	<b>1,622,089</b>	<b>1,758,118</b>	<b>2,077,918</b>
<b>Total Available Funds</b>	<b>652,389</b>	<b>(713,967)</b>	<b>673,392</b>	<b>997,658</b>
<b>EXPENDITURES</b>				
SB68 SERAF Loan Repayment to 34 (216-034)	0	0	0	283,154
Admin Costs Staff/Misc (4120-020-002)	224,215	145,000	158,693	139,500
Admin Cost Consultants (4120-020-004)	11,532	25,000	25,000	45,000
Admin Cost Legal Fees (4120-020-502)	84,995	60,000	30,000	50,000
Admin Cost Audit/Trustee Fees (4120-020-521)	30,955	20,000	20,000	15,500
BUSD Agreement Rancho (4120-020-005)	37,268	0	0	0
Separation Costs Dissolution (4120-020-006)	112,418	0	0	0
91/98 Taxable Bond Payments (4120-099-000)	665,494	667,575	664,769	660,388
Prin & Int 03 Loans WH 2 yrs payt (4120-500-028/029)	132,470	264,940	264,940	132,470
Puddingstone Pkg Assess to Fund 27 (4120-561-019)	1,444	1,487	1,487	1,532
Costco Parking Lot Lease SP565 (4120-565-509)	430,389	440,000	588,763	772,602
Grove Station Units Maint & Oper (4120-865-506)	5,935	0	0	0
<b>Total Expenditures</b>	<b>1,737,115</b>	<b>1,624,002</b>	<b>1,753,652</b>	<b>2,100,146</b>
<b>RESTRICTED FUND BALANCE</b>	<b>(1,084,726)</b>	<b>(2,337,969)</b>	<b>(1,080,260)</b>	<b>(1,102,488)</b>
<b>Total Estimated Requirements and Restricted Fund Balance</b>	<b>652,389</b>	<b>(713,967)</b>	<b>673,392</b>	<b>997,658</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>REDEVELOPMENT OBLIGATION RETIREMENT FUND 39</b>				
RESTRICTED FUND BALANCE	0	0	0	0
<b>REVENUE</b>				
Retirement Obligation From County (370-001)	1,465,749	1,372,089	1,508,118	1,844,225
Administrative Cost Reimbursement (370-002)	250,000	250,000	250,000	233,693
<b>Total Revenue</b>	<b>1,715,749</b>	<b>1,622,089</b>	<b>1,758,118</b>	<b>2,077,918</b>
<b>Total Available Funds</b>	<b>1,715,749</b>	<b>1,622,089</b>	<b>1,758,118</b>	<b>2,077,918</b>
<b>EXPENDITURES</b>				
Transfer to Successor Agency ROPS (5000-099-038)	1,715,749	1,622,089	1,758,118	2,077,918
<b>Total Expenditures</b>	<b>1,715,749</b>	<b>1,622,089</b>	<b>1,758,118</b>	<b>2,077,918</b>
RESTRICTED FUND BALANCE	0	0	0	0
<b>Total Estimated Requirements and Restricted Fund Balance</b>	<b>1,715,749</b>	<b>1,622,089</b>	<b>1,758,118</b>	<b>2,077,918</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>COMMUNITY DEVELOPMENT BLOCK GRANT FUND 40</b>				
RESTRICTED FUND BALANCE	0	37,071	0	0
CARRY OVER PROGRAM INCOME	0	0	0	0
<b>REVENUES</b>				
Entitlements (359-047)	103,691	134,874	171,745	203,451
<b>Total Revenue</b>	<b>103,691</b>	<b>134,874</b>	<b>171,745</b>	<b>203,451</b>
<b>Total Available Funds</b>	<b>103,691</b>	<b>171,945</b>	<b>171,745</b>	<b>203,451</b>
<b>EXPENDITURES</b>				
Administration Professional Serv (4112-819-000)	0	15,000	15,000	29,018
Housing Rehabilitation (4112-820-821)	66,474	116,996	146,745	164,433
Neighborhood Clean Up Program (4112-852-004)	0	29,949	0	0
Youth Scholarship Program (4112-858-002)	0	10,000	10,000	10,000
Trf to Gen Fund 01/ Rehab (5000-099-001)	23,855	0	0	0
Trf to Gen Fund 01/Sr Housing (5000-099-111)	13,362	0	0	0
<b>Total Expenditures</b>	<b>103,691</b>	<b>171,945</b>	<b>171,745</b>	<b>203,451</b>
RESTRICTED FUND BALANCE	0	0	0	0
<b>Total Estimated Requirements and Restricted Fund Balance</b>	<b>103,691</b>	<b>171,945</b>	<b>171,745</b>	<b>203,451</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>CITIZEN'S OPTION FOR PUBLIC SAFETY FUND 41</b>				
RESTRICTED FUND BALANCE	11,151	0	0	0
<b>REVENUES</b>				
Interest (341-001)	151	0	0	0
COPS State Grant (358-210)	100,000	100,000	100,000	100,000
BUSD Reimbursement (369-002)	0	0	0	0
<b>Total Revenue</b>	<b>100,151</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
<b>Total Available Funds</b>	<b>111,302</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
<b>EXPENDITURES</b>				
Directed Patrol (4210-020-005)	20,972	15,000	15,000	15,000
School Res Officer (4210-020-021)	52,168	40,000	40,000	40,000
Probation Cont. GAAP (4210-020-022)	35,000	35,000	35,000	35,000
Equipment (4210-038-002)	3,162	10,000	10,000	10,000
<b>Total Expenditures</b>	<b>111,302</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
RESTRICTED FUND BALANCE	0	0	0	0
<b>Total Estimated Requirements and Restricted Fund Balance</b>	<b>111,302</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>GOLF COURSE FUND 53</b>				
ASSIGNED FB RESTRICTED FOR GC WATER/IMP	191,192	214,192	265,070	320,070
<b>REVENUES</b>				
Golf Course Lease (341-002)	348,607	355,000	355,000	355,000
Restaurant Franchise (341-093)	108,173	130,000	130,000	130,000
Water Reimb American Golf (369-001)	160,000	160,000	160,000	160,000
<b>Total Revenue</b>	<b>616,780</b>	<b>645,000</b>	<b>645,000</b>	<b>645,000</b>
<b>Total Available Funds</b>	<b>807,972</b>	<b>859,192</b>	<b>910,070</b>	<b>965,070</b>
<b>EXPENDITURES (4410)</b>				
Professional Services Audit (020-000)	1,600	1,600	1,600	1,600
Travel & Meeting (021-000)	0	400	0	400
Electricity (022-001)	29,443	31,000	30,400	31,000
Gas (022-002)	4,412	5,600	5,200	5,600
Water (022-004)	181,122	255,000	200,000	255,000
Maintenance of Building (023-000)	8,364	6,300	5,800	6,300
Maintenance of Grounds (023-001)	1,634	2,000	2,000	2,000
Principal Pd 1st LTD GC Liab (026-000)	187,814	243,100	265,000	343,100
HVAC Replacement (041-000)	0	100,000	80,000	0
<b>Total Expenditures</b>	<b>414,389</b>	<b>645,000</b>	<b>590,000</b>	<b>645,000</b>
ASSIGNED FB Adj for Principal Payt and PY adj	(128,513)	0	0	0
<b>ASSIGNED FUND BALANCE</b>	<b>393,583</b>	<b>214,192</b>	<b>320,070</b>	<b>320,070</b>
ASSIGNED FB RESTRICTED FOR GC WATER/IMP	265,070	214,192	320,070	320,070
<b>Total Estimated Requirements and Assigned Fund Balance</b>	<b>807,972</b>	<b>859,192</b>	<b>910,070</b>	<b>965,070</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>EQUIPMENT REPLACEMENT FUND 70</b>				
<b>ASSIGNED FUND BALANCE</b>	<b>560,262</b>	<b>408,834</b>	<b>408,847</b>	<b>432,385</b>
<b>REVENUE</b>				
Sale of Property (391-001)	4,072	1,500	1,500	1,500
Proposition A Fund 72 Equip Rental (394-013)	2,500	2,500	2,500	2,500
Transfer In From General Fund 01 (500-001)	0	0	200,000	0
<b>Total Revenue</b>	<b>6,572</b>	<b>4,000</b>	<b>204,000</b>	<b>4,000</b>
<b>Total Available Funds</b>	<b>566,834</b>	<b>412,834</b>	<b>612,847</b>	<b>436,385</b>
<b>EXPENDITURES (4314)</b>				
Cargo Van Replace #60 (039-005)	24,970	0	0	0
Dump Truck Repl Unit 9 (039-013)	0	0	0	54,500
Utility Body Truck/Modif (3) Repl 62, 63, 66 (039-018)	0	26,000	24,636	84,500
New Ladder Rack Unit 68 (039-022)	1,352	0	0	0
Code Enforcement Parking Vehicle (039-025)	0	0	0	28,500
Traffic Advisory Boards (039-034)	0	0	0	10,000
Code Enforcement/ Bldg Dept. Vehicles (2) ( 039-035)	0	50,000	51,092	0
Aerway Turf Aerator (039-037)	12,057	0	0	0
Electric Concrete Sidewalk Grinder (039-045)	0	0	0	3,000
Cooling System Sr Center Server Room (041-001)	0	6,300	0	0
Computer Equipment (041-003)	49,342	68,015	61,135	31,200
Computer Software & Licenses (041-014)	6,369	1,500	1,500	15,230
GIS/Annual Update/License (041-022)	34,050	0	0	0
Cal Sense Irrigation Control Equipment (041-026)	29,847	30,000	30,000	25,000
Telephones/Cell Phones/Equipment (041-027)	0	30,000	0	30,000
Parking Permit Machine (041-034)	0	15,000	12,099	0
Stage Lift ADA (041-036)	0	20,000	0	20,000
Toro Sand Pro Field Groomer (041-037)	0	0	0	19,000
<b>Total Expenditures</b>	<b>157,987</b>	<b>246,815</b>	<b>180,462</b>	<b>320,930</b>
<b>ASSIGNED FUND BALANCE</b>	<b>408,847</b>	<b>166,019</b>	<b>432,385</b>	<b>115,455</b>
<b>Total Estimated Requirements and Assigned Fund Balance</b>	<b>566,834</b>	<b>412,834</b>	<b>612,847</b>	<b>436,385</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>AQMD FUND 71</b>				
RESTRICTED FUND BALANCE	58,397	84,987	84,736	98,423
<b>REVENUE</b>				
Interest (341-001)	160	200	150	150
AB2766 Entitlements (358-401)	40,411	41,028	41,028	41,650
<b>Total Revenue</b>	<b>40,571</b>	<b>41,228</b>	<b>41,178</b>	<b>41,800</b>
<b>Total Available Funds</b>	<b>98,968</b>	<b>126,215</b>	<b>125,914</b>	<b>140,223</b>
<b>EXPENDITURES (4190)</b>				
Maintenance Charging Stations (015-004)	460	200	1,516	1,516
Carb Compliance 5 Tractors/Vehicles (041-005)	0	30,000	10,000	5,000
Code Enf/Bldg Insp Vehicles (041-006)	11,756	9,810	3,924	3,924
Yard Fuel Tank/ Fuel Vent AQMD (041-010)	0	10,000	10,000	2,000
Transfer to General Fund 01 (5000-099-001)	2,016	2,051	2,051	2,083
<b>Total Expenditures</b>	<b>14,232</b>	<b>52,061</b>	<b>27,491</b>	<b>14,523</b>
RESTRICTED FUND BALANCE	84,736	74,154	98,423	125,700
<b>Total Estimated Requirements and Restricted Fund Balance</b>	<b>98,968</b>	<b>126,215</b>	<b>125,914</b>	<b>140,223</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>PROP A TRANSIT FUND 72</b>				
<b>RESTRICTED FUND BALANCE</b>	597,635	511,115	596,587	469,131
<b>REVENUE</b>				
Prop A Taxes (312-002)	570,906	570,182	570,182	589,863
Interest (341-001)	1,643	2,100	1,800	2,200
Sale of Property (391-001)	0	0	1,501	0
Sr. Handicap Bus Buy down (395-006)	0	200	0	0
<b>Total Revenue</b>	<b>572,549</b>	<b>572,482</b>	<b>573,483</b>	<b>592,063</b>
<b>Total Available Funds</b>	<b>1,170,184</b>	<b>1,083,597</b>	<b>1,170,070</b>	<b>1,061,194</b>
<b>EXPENDITURES</b>				
Publications & Dues/SCVOG (4120-016-000)	3,335	3,500	3,500	3,500
Administration (4120-020-072)	105,775	131,144	114,000	116,850
Audit (4120-020-521)	2,200	2,200	2,200	2,200
Equipment Rental Fund 70 (4120-025-000)	2,500	2,500	2,500	2,500
Get About Vans (4125-041-001)	7,100	8,100	8,100	8,500
Get About Services (4125-433-000)	104,100	130,203	130,203	150,516
Recreational Transit (4125-434-000)	76,757	85,000	85,000	86,700
Sr. Handicap Bus Buy down (4125-442-000)	2,800	2,400	2,400	2,400
Dial A Cab (4125-445-000)	220,219	292,000	292,000	256,000
Park & Ride Maint/Coat/Stripe/ADA (4125-453-002)	14,571	22,750	22,736	44,450
Depot Maintenance (4125-454-001)	22,000	23,400	23,400	24,000
Bus Stop Maintenance (4125-455-000)	12,240	14,000	14,900	14,227
<b>Total Expenditures</b>	<b>573,597</b>	<b>717,197</b>	<b>700,939</b>	<b>711,843</b>
<b>RESTRICTED FUND BALANCE</b>	<b>596,587</b>	<b>366,400</b>	<b>469,131</b>	<b>349,351</b>
<b>Total Estimated Requirements and Restricted Fund Balance</b>	<b>1,170,184</b>	<b>1,083,597</b>	<b>1,170,070</b>	<b>1,061,194</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>PROP C TRANSIT FUND 73</b>				
<b>RESTRICTED FUND BALANCE</b>	811,876	1,214,598	1,261,558	1,687,186
<b>REVENUE</b>				
Prop C Taxes (312-003)	474,738	472,951	472,951	489,276
Interest (341-001)	3,157	2,500	3,200	3,200
<b>Total Revenue</b>	<b>477,895</b>	<b>475,451</b>	<b>476,151</b>	<b>492,476</b>
<b>Total Available Funds</b>	<b>1,289,771</b>	<b>1,690,049</b>	<b>1,737,709</b>	<b>2,179,662</b>
<b>EXPENDITURES</b>				
Administration of Prog (4120-020-073)	5,346	7,500	7,500	7,500
Metro Gold Line Dues (4125-016-000)	0	3,000	3,000	3,000
Pavement Management System (4841-041-001)	1,500	1,500	1,500	1,500
Pavement Preservation Zn B (4841-554-007)	10,000	150,000	25,000	135,000
Via Verde Cons Puente/Cov Hills (4841-557-001)	4,569	0	0	0
Lonehill Ave Rehab Arrow/Cienega (4841-601-003)	5,500	629,500	8,823	625,677
Lonehill/Arrow Lt Phasing/Median (4841-690-011)	0	250,000	0	260,000
Lonehill/Cienega Lt Phasing Design (4841-690-012)	0	0	0	15,000
Foothill/SD Cyn Lt Phasing w/County (4841-690-013)	0	0	0	135,000
Foothill Blvd Rehabilitation (4841-661-000)	1,298	0	0	0
Foothill Blvd @ SD Wash (4841-662-000)	0	40,000	4,700	110,300
<b>Total Expenditures</b>	<b>28,213</b>	<b>1,081,500</b>	<b>50,523</b>	<b>1,292,977</b>
<b>RESTRICTED FUND BALANCE</b>	<b>1,261,558</b>	<b>608,549</b>	<b>1,687,186</b>	<b>886,685</b>
<b>Total Estimated Requirements and Restricted Fund Balance</b>	<b>1,289,771</b>	<b>1,690,049</b>	<b>1,737,709</b>	<b>2,179,662</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>MEASURE R TRANSIT FUND 74</b>				
RESTRICTED FUND BALANCE	382,688	444,561	474,998	677,510
<b>REVENUE</b>				
Measure R Taxes (312-004)	354,738	354,712	354,712	366,961
Interest (341-001)	1,249	1,500	1,300	1,300
<b>Total Revenue</b>	<b>355,987</b>	<b>356,212</b>	<b>356,012</b>	<b>368,261</b>
<b>Total Available Funds</b>	<b>738,675</b>	<b>800,773</b>	<b>831,010</b>	<b>1,045,771</b>
<b>EXPENDITURES</b>				
Administration of Prog (4120-020-074)	3,677	3,500	3,500	3,500
Pavement Preservation Zn G (4841-554-007)	100,000	150,000	150,000	150,000
Lonehill Ave Rehab Arrow/Cienega (4841-601-003)	0	100,000	0	110,000
Gladstone Rehab (4841-637-000)	160,000	0	0	0
<b>Total Expenditures</b>	<b>263,677</b>	<b>253,500</b>	<b>153,500</b>	<b>263,500</b>
RESTRICTED FUND BALANCE	474,998	547,273	677,510	782,271
<b>Total Estimated Requirements and Restricted Fund Balance</b>	<b>738,675</b>	<b>800,773</b>	<b>831,010</b>	<b>1,045,771</b>

**CITY OF SAN DIMAS  
ANNUAL CAPITAL AND OPERATING BUDGET**

	2012-13 ACTUAL	2013-14 ADOPTED BUDGET	2013-14 REVISED ESTIMATE	2014-15 ADOPTED BUDGET
<b>OPEN SPACE MAINTENANCE FUND 75</b>				
RESTRICTED FUND BALANCE BOULEVARD	1,944	66	1,392	3,412
RESTRICTED FUND BALANCE NORTHWOODS	10,289	10,719	11,714	10,314
<b>TOTAL RESTRICTED FUND BALANCE</b>	<b>12,233</b>	<b>10,785</b>	<b>13,106</b>	<b>13,726</b>
<b>REVENUES</b>				
Assessment Fee Blvd (371-001)	9,990	10,120	10,120	10,120
Assessment Fee Northwoods (371-003)	34,139	34,140	34,140	34,140
<b>Total Revenue</b>	<b>44,129</b>	<b>44,260</b>	<b>44,260</b>	<b>44,260</b>
<b>Total Available Funds</b>	<b>56,362</b>	<b>55,045</b>	<b>57,366</b>	<b>57,986</b>
<b>EXPENDITURES</b>				
<b>BOULEVARD (4440)</b>				
General Maintenance (020-000)	2,165	3,860	3,860	3,860
Tree Trimming (020-001)	5,687	0	0	1,200
Irrigation Repair (020-002)	0	0	650	0
Electricity (022-001)	313	280	290	290
Water (022-004)	2,377	3,600	3,300	3,400
<b>Sub-total Boulevard</b>	<b>10,542</b>	<b>7,740</b>	<b>8,100</b>	<b>8,750</b>
<b>NORTHWOODS (4443)</b>				
General Maintenance (020-000)	15,450	16,900	16,900	16,900
Irrigation Repair (020-001)	3,121	3,260	3,260	3,000
Electricity (022-001)	896	880	880	880
Water (022-004)	13,247	13,100	14,500	14,500
<b>Sub-total Northwoods</b>	<b>32,714</b>	<b>34,140</b>	<b>35,540</b>	<b>35,280</b>
<b>Total Expenditures</b>	<b>43,256</b>	<b>41,880</b>	<b>43,640</b>	<b>44,030</b>
RESTRICTED FUND BALANCE BOULEVARD	1,392	2,446	3,412	4,782
RESTRICTED FUND BALANCE NORTHWOODS	11,714	10,719	10,314	9,174
<b>TOTAL RESTRICTED FUND BALANCE</b>	<b>13,106</b>	<b>13,165</b>	<b>13,726</b>	<b>13,956</b>
<b>Total Estimated Requirements and Restricted Fund Balance</b>	<b>56,362</b>	<b>55,045</b>	<b>57,366</b>	<b>57,986</b>

**RESOLUTION NO. 2014-31**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS  
ADOPTING AN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2014-15  
AND APPROPRIATE EXCESS REVENUES**

WHEREAS, the City Council of the City of San Dimas is authorized under the provisions of Article XIIB of the California Constitution to adopt an Appropriation Limit for fiscal year 2014-15; and

WHEREAS, implementation of Proposition 111 and SB88 (Chapter 60/90) modified the annual adjustment factors to be either the growth in California per capita personal income or the growth in nonresidential assessed valuation due to construction in the City; and

WHEREAS, the growth of the California's per capita personal income applicable to the fiscal year 2014-15 Limit is -0.23% or a factor of 0.9977 and is less than the growth of non-residential assessed valuation due to new construction in the City; and

WHEREAS, the population factor under Proposition 111 is the change in population in the City or in the County; and

WHEREAS, the City's change in population provided by the State Department of Finance applicable to the fiscal year 2014-15 Limit is 1.09% or a factor of 1.0109 and is more than the County growth which is 0.78% or a factor of 1.0078; and

WHEREAS, the fiscal year 2013-14 Appropriations Limit of \$62,848,862 shall be used as the base toward calculating the Limit for fiscal year 2014-15; and

NOW, THEREFORE, the City Council does resolve to use the change in California per capita personal income and the City's population change to compute the Appropriations Limit for fiscal year 2014-15; and

NOW, THEREFORE, the City Council of the City of San Dimas does resolve that the Appropriations Limit for fiscal year 2014-15 shall be \$63,387,791; and there is hereby appropriated assigned fund balances of all revenues subsequently received by City funds in excess of the 2014-15 appropriations up to the Appropriations Limit in the following funds: 1, 2, 4, 6-8, 12, 20-23, 27-29, 40-42, 53, 70-75.

Per Capita Personal Income Change:	-0.23%	=	0.9977 ratio
City Population Change	1.09%	=	1.0109 ratio
Ratio of Change	0.9977 x	=	1.008575
Appropriations Limit 2013-14		=	\$62,848,862
Ratio of Change		=	<u>x 1.008575</u>
Appropriations Limit 2014-15		=	\$63,387,791

**PASSED, APPROVED AND ADOPTED this 10<sup>th</sup> day of June, 2014.**

\_\_\_\_\_  
Curtis W. Morris, Mayor of the City of San Dimas

ATTEST:

\_\_\_\_\_  
Debra Black, Deputy City Clerk

I, Debra Black, hereby certify that Resolution No. 2014-31 was adopted by the City Council of the City of San Dimas at its regular meeting of June 10, 2014 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Debra Black, Deputy City Clerk

Appropriations subject to Limit 2014-15

\$9,566,711

**RESOLUTION NO. 2014-32**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS  
ADOPTING AND EXTENDING THE PAY PLAN AND REIMBURSEMENT  
SCHEDULE FOR CITY EMPLOYEES**

The Mayor and City Council of the City of San Dimas, California

**DO RESOLVE:**

**SECTION 1.** Resolution No. 2013-56 is hereby amended, and the following salary plan supersedes all previous plans, effective June 22, 2014 to read as follows:

<b><u>FULL TIME CLASSIFICATIONS</u></b>	<b><u>RANGE</u></b>	<b><u>MONTHLY SALARY *</u></b>
<b><u>Executive Staff</u></b>		
City Manager	110	17,888
Assistant C. M. for Community Development	104	14,519
Assistant C. M. /Director of Admin. Serv./Treasurer	100	10,858-13,199
Director of Parks & Recreation	97	10,083-12,256
Director of Public Works	97	10,083-12,256
<b><u>Administrative Services</u></b>		
Finance/IS Manager	90	8,420-10,235
IS Applications Analyst	69	5,082-6,153
Senior Accounting Technician	65	4,626-5,594
Human Resource Specialist	63	4,415-5,332
Accounting Technician	57	3,826-4,626
Deputy City Clerk	57	3,826-4,626
<b><u>Development Services</u></b>		
Building & Safety Superintendent	89	8,215-9,985
Senior Planner	80	6,617-8,014
Associate Planner	73	5,603-6,810
Building Inspector	71	5,332-6,452
Assistant Planner	67	4,862-5,910
Code Compliance Officer	63	4,415-5,332
Building Permit Technician	59	4,016-4,854
<b><u>Public Works</u></b>		
Senior Engineer	89	8,215-9,985
Public Works Maintenance Superintendent	83	7,118-8,652
Associate Engineer	80	6,617-8,014
Public Works Maintenance Supervisor	71	5,332-6,452
Environmental Services Coordinator	64	4,526-5,501
Public Works Lead Worker	61	4,218-5,126
Equipment Mechanic	58	3,922-4,743
Equipment Operator	58	3,922-4,743
Street Maintenance Worker	55	3,652-4,414

**Parks and Recreation**

Recreation Services Manager	85	7,478-9,090
Facilities Manager	85	7,478-9,090
Landscape Maintenance Manager	78	6,305-7,638
Municipal Arborist	71	5,332-6,452
Facilities Maintenance Supervisor	71	5,332-6,452
Landscape Maintenance Supervisor	71	5,332-6,452
Recreation Coordinator	63	4,415-5,332
Facilities Maintenance Worker	55	3,652-4,414
Landscape Maintenance Worker	55	3,652-4,414

**Interdepartmental**

Administrative Aide	63	4,415-5,332
Administrative Secretary	57	3,826-4,626
Departmental Assistant	52	3,428-4,167
Senior Office Assistant	46	2,956-3,568
Office Assistant	44	2,829-3,406

**HOURLY**

**HOURLY CLASSIFICATIONS**

**RANGE**

**RATE**

**Administration Services**

Parking Enforcement Officer	173	18.90-22.99
Senior Office Assistant	153	15.48-18.82
Administrative Intern	149	14.87-18.10
Office Assistant	148	14.74-17.90
Receptionist	116	10.72-13.05

**Parks and Recreation**

Recreation Coordinator	182	20.66-25.14
Aquatics Coordinator	182	20.66-25.14
Maintenance Worker	173	18.90-22.99
Pool Maintenance Operator	173	18.90-22.99
Supervising Lifeguard/Instructor	158	16.29-19.78
Shooting Stars Director	148	14.74-17.90
Senior Lifeguard/Instructor	141	13.74-16.70
Program Specialist	131	12.44-15.14
Swim Instructor	131	12.44-15.14
Lifeguard	126	11.82-14.41
Senior Recreation Leader	126	11.82-14.41
Cashier	122	11.38-13.83
Recreation Leader	116	10.72-13.05
Building Maintenance Aide	115	10.62-12.91
Locker Room Attendant	103	9.43-11.44
Building Maintenance Intern	103	9.43-11.44

**Development Services**

Planning Intern	149	14.87-18.10
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**Public Works**

Engineering Intern	149	14.87-18.10
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**SECTION 2. LONGEVITY PAY\***

Upon the recommendation of the appropriate department head and approval by the City Manager, a merit longevity pay increase may be granted. In the case of an eligible Department Head the City Manager will recommend and approve. Upon implementation, an employee may receive less than the plan specifies.

The increase is not automatic upon the completion of 5, 10, 15, 20 years of full time service, but is awarded on merit as listed in the table below.

5 years continuous full time service	=	2 ½%	Of “E” Step
10 years continuous full time service	=	5%	Of “E” Step
15 years continuous full time service	=	7 ½%	Of “E” Step
20 years continuous full time service	=	10%	Of “E” Step

If an employee is eligible for longevity increase and due to a promotion is on a step other than E step, the longevity pay shall be calculated on the employee’s present salary.

**SECTION 3. HEALTH INSURANCE AND OPTIONAL BENEFITS PLAN**

Every eligible full-time or regular part time employee who receives City benefits must be covered by a health insurance plan approved by the City. The City will contribute \$100 per month, as of July 1, 1996, per eligible employee for the approved health care plan of the employee’s choice. The City shall contribute an additional \$1,110 per month per eligible full-time employee and \$505 per month per eligible regular part time employee, to an Optional Benefit Plan which the employee may receive as cash or may elect to use for medical, dental, vision insurance, or other such benefits as may be approved by the City Manager, as of June 23, 2013. Full time and regular part time employees who are covered by a health plan not sponsored by the City and who; therefore, do not use the City’s \$100 contribution for health care coverage shall have that \$100 added to their Optional Benefits Plan. This plan is maintained for the exclusive benefit of employees and their dependents and is established with the intention of being maintained for an indefinite period of time.

**SECTION 4. LIFE INSURANCE AND LONG-TERM DISABILITY INSURANCE**

The City shall provide, at no cost to the employee, term life insurance in the amount of \$25,000 to all full-time employees and eligible regular part-time employees.

Additionally, in lieu of the employees participating in the State Disability Insurance Program, the City shall provide long-term disability insurance for all full-time and eligible regular part-time employees, which benefits are equal to or exceed those provided under State Disability Insurance.

These insurance plans are maintained for the exclusive benefit of full-time and eligible regular part-time employees, and are established with the intention of being maintained for an indefinite period of time. The specific terms and conditions of said insurance plans should be determined and approved by the City Manager.

**SECTION 5. DEFERRED COMPENSATION**

To encourage employees to participate in the optional deferred compensation program offered by the City, the City shall provide a matching contribution up to a maximum amount. For full time employees the City shall match the employee’s contribution on a dollar for dollar basis to a maximum of \$100.00 (one hundred and dollars) per month. For regular part time employees the City shall match the employee’s contribution on a dollar for dollar basis to a maximum of \$50.00 (fifty dollars) per month. The deferred compensation matching program is maintained for the exclusive benefit of full time and regular part time employees and is established with the intention of being maintained for an indefinite period of time. The specific terms and conditions of the program shall

be determined and approved by the City Manager. Effective June 22, 2014 the City Council took action to re-instate the deferred compensation match program which had previously been suspended since August 14, 2012.

**SECTION 6. ADMINISTRATIVE LEAVE**

Administrative Leave shall be granted to certain management personnel that are exempt from overtime compensation under Fair Labor Standards Act guidelines. The specific terms and conditions of the program shall be determined and approved by the City Manager.

**SECTION 7. CAR ALLOWANCES**

The following positions shall receive a monthly allowance for car expenses:

<u>Title</u>	<u>Monthly Allowance</u>
City Manager	\$400.00
Assistant City Manager for Community Dev.	\$250.00
Assistant City Manager/Dir Administrative Services	\$250.00
Director of Parks & Recreation	\$250.00
Director of Public Works	\$250.00
Building & Safety Superintendent	\$250.00
Recreation Manager	\$200.00
Senior Engineer	\$200.00
Associate Engineer	\$200.00
Facilities Manager	\$200.00
Senior Planner	\$200.00
Associate Planner	\$200.00
Assistant Planner	\$200.00

**SECTION 8. CELL PHONE/DATA ALLOWANCES**

The following positions shall be eligible to receive a monthly allowance for personal cell phone expenses and data charges as listed pursuant to the provisions of the City Cell Phone Policy:

<u>Title</u>	<u>Cell Phone – Data Charges</u>	
City Manager	\$40.00	\$45.00
Assistant City Manager for Community Dev.	\$40.00	\$45.00
Assistant City Manager/Dir Administrative Services	\$40.00	\$45.00
Director of Parks & Recreation	\$40.00	\$45.00
Director of Public Works	\$40.00	\$45.00
Information Systems Applications Analyst	\$40.00	\$45.00
Building & Safety Superintendent	\$30.00	N/A
Recreation Manager	\$30.00	N/A
Senior Engineer	\$30.00	N/A
Facilities Manager	\$30.00	N/A
Senior Planner	\$30.00	N/A
Recreation Coordinator	\$30.00	N/A

**SECTION 9. NOTARY PUBLIC PAY**

The City has needs of the service of a certified Notary Public to notarize City documents. An employee who has been designated by the City Manager to utilize their Notary Public Commission for this purpose shall receive a monthly stipend of \$75.00 per month.

**SECTION 10. PUBLIC EMPLOYEES RETIREMENT SYSTEM**

In August 1999 the City amended the PERS contract to the 2% @ 55 formula with the provision that if the Employer’s rate is re-instated at some future time the employees would contribute a portion of their gross salary towards the cost of the enhanced retirement plan. On July 24, 2012, the City Council took action to further increase the employee’s contribution over three consecutive years, beginning August 14, 2012. On June 11, 2013 the City Council adopted Resolution No. 2013-38 deferring further increases in employee contributions to June 22, 2014. Therefore, employee contributions rates shall be as follows:

- As of June 22, 2014 the employee’s contribution will increase by 3% and at that time the employees will be contributing the full 7% employee portion for PERS contribution.

In September 2012 the Governor signed into law AB340 which among other things created a new PERS pension formula for all new employees hired after January 1, 2013. New employees are enrolled in the 2% at 62 formula. New employees are all responsible for paying 50% of the “normal cost” of the plan as annually calculated by PERS.

**PASSED, APPROVED AND ADOPTED** this 10th day of June 2014.

\_\_\_\_\_  
Curtis W. Morris, Mayor of the City of San Dimas

ATTEST:

\_\_\_\_\_  
Debra Black, Deputy City Clerk

**I HEREBY CERTIFY** that the foregoing **Resolution No. 2014-32** was adopted by vote of the City Council of the City of San Dimas at its regular meeting of **June 10, 2014**, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Debra Black, Deputy City Clerk

**RESOLUTION NO 2014-33**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS AMENDING  
THE PUBLIC EMPLOYEES RETIREMENT FUND (PERS) EMPLOYER PAID MEMBER  
CONTRIBUTIONS**

WHEREAS, the City Council of the City of San Dimas, County of Los Angeles, State of California, has the authority to implement Government Code 20691 ; and

WHEREAS, the City Council of the City of San Dimas, County of Los Angeles, State of California, has a written labor policy or agreement which specifically provides for a portion of the normal member contributions to be paid by the employer; and

WHEREAS, one of the steps in the procedures to implement Section 20691 is the adoption by the governing body of the City of San Dimas of a Resolution to commence said Employer Paid Member Contributions (EPMC); and

WHEREAS, the City Council of the City of San Dimas had adopted Resolution No. 04-26 identifying the conditions for the purpose of its election to pay EPMC; and

WHEREAS, the City Council adopted Resolution No. 2012-46 , amending Resolution No. 04-26, to increase the amount of the member contributions over the course of three years until the employees are paying the full 7% normal member contribution;

WHEREAS, the City Council desires to amend Resolution No. 2012-46, to change the scheduled increases by deferring the increase in 2013.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF SAN DIMAS APPROVES A CHANGE IN THE INCREASE IN THE EMPLOYEES PERS MEMBER CONTRIBUTION RATE AS FOLLOWS:

- Effective June 22, 2014 the Employees shall pay 7.0% of the normal contributions as EMPC.

PASSED, APPROVED AND ADOPTED THIS 10<sup>th</sup> DAY OF JUNE 2014.

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Curtis W. Morris, Mayor of the City of San Dimas

ATTEST:

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Debra Black, Deputy City Clerk

I HEREBY CERTIFY that the foregoing Resolution was adopted by vote of the City Council of the City of San Dimas at its regular meeting of June 10<sup>th</sup>, 2014, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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Debra Black, Deputy City Clerk



# Agenda Item Staff Report

**TO:** Honorable Mayor and Members of City Council  
*For the Meeting of June 10, 2014*

**FROM:** Blaine Michaelis, City Manager

**INITIATED BY:** Ken Duran, Assistant City Manager

**SUBJECT:** Resolution setting the amount of the Public Access Fee for Fiscal Year 2014-15

## **BACKGROUND**

In September 2006, the Digital Infrastructure and Video Competition Act of 2006 (DIVCA) law went in to effect which allowed video service providers to obtain a state issued franchise to provide video services in a local community. DIVCA establishes the California Public Utilities Commission (CPUC) as the sole franchising authority for video service providers' state wide; however it delegated certain limited rights to local authorities. Those rights needed to be established by a local ordinance to be enforceable on state video franchise holders. In October 2008 the City Council adopted Ordinance 1183 establishing San Dimas rights under DIVCA.

Among other things DIVCA allowed the city to adopt an up to 1% PEG fee to be paid by all video subscribers to fund public access. The fee requires customers to pay up to 1% of the cable portion of their bill. The fee can only be used for capital expenses associated with public access and not operating expenses, such as personnel. The fee is only imposed on video subscribers who have the PEG channel available to them. Residents who do not subscribe to Verizon or Time Warner and therefore, do not have the channel available to them are not impacted by the fee.

The 1% public access fee was adopted by the City Council and became effective in 2009. The enabling Ordinance requires the City Council to set the amount of the fee annually. The Council has the option of imposing the full 1%, something less than 1% or not imposing the fee in any given year. It is estimated that a 1% fee would generate approximately \$85,000 in FY 2014-15.

The City currently has a contract with the University of La Verne for the management of the City's public access channel. The current annual contract expires in December of 2014. This includes expenses for personnel costs, rent, equipment and supplies. All of these expenses with the exception of the personnel costs are eligible for use of the public access fee. In addition, funds

collected from the fee are used for equipment associated with the operations of access channel and filming of City Council meetings.

### **RECOMMENDATION**

The City will be incurring ongoing expenses for the management and operation of the City's public access channel as well as the need to replace aging equipment. Therefore, staff recommends that the City Council approve the public access fee in the amount of 1% for fiscal year 2014-2015 by adoption of Resolution 2014-34.

**RESOLUTION NO. 2014 - 34**

**A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF SAN DIMAS, CALIFORNIA, SETTING THE PUBLIC ACCESS FEE  
FOR FISCAL YEAR 2014-2015 TO BE USED FOR PEG PURPOSES**

WHEREAS, the City Council approved Ordinance No. 1183 adding Section 5.60.380 to the San Dimas Municipal Code establishing franchise and PEG fees and customer service penalties for state franchise holders providing video service within the City of San Dimas, and

WHEREAS, Ordinance No. 1183 states that for any state video franchise holder operating within the boundaries of the City of San Dimas, there shall be a fee paid to the City equal to up to one percent of the gross revenue of the state video franchise holder, which fee shall be used by the City for PEG purposes consistent with state or federal law, and

WHEREAS, Ordinance No. 1183 requires the percentage amount of the fee to be set annually by the City Council, and

NOW, THEREFORE, THE City Council of the City of San Dimas does hereby resolve that for Fiscal Year 2014-2015 the percentage amount of the PEG fee shall be 1%.

PASSED, APPROVED AND ADOPTED THIS 10<sup>th</sup> DAY OF JUNE, 2014.

\_\_\_\_\_  
Curtis W. Morris, Mayor of the City of San Dimas

ATTEST:

\_\_\_\_\_  
Debra Black, Deputy City Clerk

I HEREBY CERTIFY that the foregoing Resolution No. 2014 - 34 was adopted by vote of the City Council of the City of San Dimas at its regular meeting of June 10, 2014 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

Debra Black, Deputy City Clerk

**ORDINANCE NO. 1230**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS APPROVING MUNICIPAL CODE TEXT AMENDMENT 14-01, MAKING CERTAIN REVISIONS TO THE PERMITTED, CONDITIONAL AND PROHIBITED USE LISTS IN CREATIVE GROWTH ZONE, AREA 1 AND TO THE PARKING STANDARDS APPLICABLE TO SHOPPING CENTERS

**THE CITY COUNCIL OF THE CITY OF SAN DIMAS DOES ORDAIN AS FOLLOWS:**

**SECTION 1.** Chapters 18.140 and 18.156 of the San Dimas Zoning Code are hereby amended as set forth in attached Exhibit A.

**SECTION 2.** This Ordinance shall take effect 30 days after its final passage, and within 15 days after its passage the City Clerk shall cause it to be published in the Inland Valley Daily Bulletin, a newspaper of general circulation in the City of San Dimas hereby designated for that purpose.

**PASSED, APPROVED AND ADOPTED THIS 10<sup>th</sup> DAY OF JUNE, 2014.**

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Curtis W. Morris, Mayor of the City of San Dimas

ATTEST:

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Debra Black, Deputy City Clerk

I, DEBRA BLACK, DEPUTY CITY CLERK of the City of San Dimas, do hereby certify that Ordinance No. 1230 was regularly introduced at the regular meeting of the City Council on May 27<sup>th</sup>, 2014 and was thereafter adopted and passed at the regular meeting of the City Council held on June 10<sup>th</sup>, 2014 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

I DO FURTHER CERTIFY that within 15 days of the date of its passage, I caused a copy of Ordinance No. 1230 to be published in the Inland Valley Daily Bulletin.

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Debra Black, Deputy City Clerk

## EXHIBIT A

1. **Revise Section 18.140.090.A.1 Permitted Uses to read as follows:**
  - a. Any retail, which is conducted entirely within a totally enclosed building, provided that no business involving the manufacture, fabrication or wholesaling of goods shall be permitted unless it is related, secondary and incidental to another permitted use and receives prior written approval from the director of community development upon finding that it is not more obnoxious or detrimental to the public health, safety and welfare than any other permitted use. The determination of the director of community development may be appealed to the development plan review board and, thereafter, the city council in accordance with Chapter 18.212;
  - b. Hardware and home improvement centers;
  - c. New home furnishing and appliance outlets;
  - d. Financial institutions, including banks, savings and loan associations, and credit unions;
  - e. Restaurants, provided that they not contain drive-in or drive-through service;
  - f. Specialty retail, food, wholesale and catalog stores;
  - g. Accessory billiard use, up to a maximum of four tables, which is secondary and incidental to a use permitted or permitted with a conditional use permit, in this zone which is also defined by Section 18.08.007 of this title;
  - h. Medical office to include, but not be limited to, such uses as medical clinics, dental, and optometry;
  - i. Professional business office to include, but not be limited to, accounting and billing services, insurance office, legal services and graphic design office;
  - j. Service business to include, but not be limited to, nail shop, barber and beauty shop, shoe repair, watch repair and dry cleaners, etc., these uses are intended to have daily customer foot traffic;
  - k. Day spas with or without accessory massage only;
  - l. Veterinary, pet grooming and pet hotel;
  - m. New auto show room; no test driving, no repairs, no outdoor storage;
  - n. Accessory massage permitted with the following primary businesses: day spa, beauty salon, barbershop and similar uses;
  - o. Audio and related small-scale installation services;
  - p. Accessory Uses. Accessory uses shall be permitted provided that such use is a secondary and incidental use to a permitted use in this specific plan. The appropriateness of the associated use shall be determined by the director of development services. The accessory use shall not occupy more than forty-nine percent of the tenant space excluding hallways, bathrooms, lunch rooms, offices, locker rooms and storage rooms

**2. Revise Section 18.140.090.A.2 Conditional Uses to read as follows:**

- a. All uses listed in Section 18.532.240, which because of operational characteristics specific to that particular business is found by the director of development services to have the potential to negatively impact adjoining properties, businesses or residents, and therefore requires additional approval and consideration. The impacts may be related to, but not necessarily limited to, impacts of traffic, hours of operation, assemblages of people, noise, or site location;
- b. Eating establishments, with drive-through service;
- c. Cinemas and movie theater facilities in conjunction with a shopping center incorporating retail, wholesale and similar uses with a minimum floor area of twenty thousand square feet per store;
- d. Off-sale of alcohol beverages, provided that such use is secondary and incidental to a permitted use;
- e. On-sale sale of alcohol beverages, provided that such use is secondary and incidental to a permitted use;
- f. Health/exercise club to include, but not be limited to, uses such as: personal trainers, pilates, and yoga;
- g. Recreational entertainment to include, but not be limited to, uses such as: inflatable jumper facilities and laser tag;
- h. Instructional physical activities to include, but not be limited to, uses such as dance studio, martial arts studio, and trampoline;
- i. Hotels and motels, including retail establishments as part of a hotel or motel complex;
- j. Gasoline service stations in areas designated on the specific plan map;
- k. Accessory game arcade consisting of seven or more machines within an indoor recreational facility;
- l. Indoor sales of outdoor recreation vehicles including all-terrain vehicles, motorcycles, dirt-bikes and jet skis;
- m. Thrift stores; provided that on-site donation collection facilities may be restricted or prohibited in conjunction with the review of the conditional use permit;
- n. Other uses which are consistent with the intent and provisions of the specific plan, as determined by the director of development services, in accordance with Section 18.192.040. The determination of the director of development services may be appealed to the development plan review board and thereafter to the city council in accordance with Chapter 18.212 of this title

**3. Revise Section 18.140.090.A.3 Prohibited Uses to read as follows:**

- a. Fortunetelling;
- b. Massage as a primary use;
- c. Professional offices that are noncustomer based on a daily occurrence;
- d. Child care facility;

- e. Educational institutions;
- f. Vocational schools;
- g. Church and related facilities;
- h. Tattoo and/or piercing parlors;
- i. Hookah and/or smoking lounge including electronic cigarettes;
- j. Self-serve laundry facilities;
- k. Gambling facilities;
- l. Industrial uses;
- m. Residential uses;
- n. Billboards and other similar off-site outdoor advertising structures;
- o. Banquet facilities, except where accessory to a restaurant;
- p. Game arcades other than accessory game arcades specifically authorized in this Chapter;
- q. Check cashing stores;
- r. Gold exchange stores;
- s. Community centers and meeting halls;
- t. Other uses which are inconsistent with the intent and provisions of the zone, as determined by the director of development services, in accordance with Section 18.192.040. The determination of the director of development services may be appealed to the development plan review board and thereafter the city council in accordance with Chapter 18.212 of this title.

**4. Revise Section 18.156.020 by adding the underlined portions:**

Parking facilities, pursuant to this Chapter, shall be provided for any building constructed or enlarged or for any change in use of an existing building where such use intensifies the required number of parking spaces, except for major shopping centers where additional parking is not required for uses which increase such intensity.

**5. Revise 18.156.050.D.4 by adding the underlined and deleting the strike-through portions:**

Four and one-half spaces per 1,000 square feet of total floor area, provided that ~~restaurants do not exceed 20% of total floor area~~ offices shall not exceed 10% of the total floor area unless a greater amount is authorized with a conditional use permit.

**6. Revise 18.156.040 by adding Subsection I as follows:**

For major shopping centers, when uses with more intense parking exceed 30 per cent of the total floor area and when there is evidence of poor distribution of use and/or parking and/or inadequate management of shared parking, the Planning Commission may initiate a review of the circumstances and establish conditions on the management and operation of parking and uses within the major shopping center.



# Agenda Item Staff Report

**To:** Honorable Mayor and Members of the City Council  
*For the meeting of June 10, 2014*

**From:** Blaine Michaelis, City Manager

**Initiated By:** Public Works Department

**Subject:** **Review and Approval of the Following Implementation Requirements for the National Pollutant Discharge Elimination System (NPDES) Permit:**

- 1. Development of the Watershed Management Plan (WMP) and**
- 2. Development of a Green Streets Policy.**

## **SUMMARY**

*The Los Angeles Regional Water Quality Control Board (Regional Board) voted to adopt the Coastal Watersheds of Los Angeles County Municipal Stormwater Permit, Order NO. R4-2012-0175, National Pollutant Discharge Elimination System (NPDES) Permit NO. CAS004001, on November 8, 2012. On December 28, 2012 this NPDES Permit and its requirements became effective.*

*To comply with the NPDES Permit Permittees are required to choose one (1) of the three (3) primary compliance options below as identified in the Permit:*

- (Option 1) Comply with the Permit "as is" via Minimum Control Measures;*
- (Option 2) Develop a Watershed Management Program (WMP); or*
- (Option 3) Develop an Enhanced Watershed Management Program (EWMP).*

*Staff has evaluated and selected Option 2 (Develop a Watershed Management Program) as the implementation option for complying with the NPDES Permit. With Council's approval Staff has collaborated with the neighboring Cities of Claremont, La Verne, and Pomona to establish the East San Gabriel Valley Watershed Group and begin development of the Watershed Management Plan (WMP). The WMP and interim compliance measures are to be submitted to the Regional Board no later than June 28, 2014.*

*The Green Streets Policy is attached for Council review and approval.*

## **BACKGROUND**

At the August 13, 2013 meeting, Council approved the Memorandum of Understanding for the East San Gabriel Valley Watershed Management Plan (WMP) and Coordinated Integrated Monitoring Plan (CIMP). The City Council approved the preparation of the WMP as the compliance mechanism to address the requirements established in the Los Angeles Municipal Separate Storm Sewer System (MS4) permit. The East San Gabriel Valley group (ESGV) consists of the cities of Claremont, La Verne, Pomona and San Dimas.

Since the August 13 meeting, staff has been working with the aforementioned member agencies, along with the consultant retained to prepare the plan on the initial stages of the WMP preparation. The Draft WMP and CIMP are awaiting final comments and must be submitted to the Los Angeles Regional Water Quality Control Board (Regional Board) by June 28, 2014.

With Council's approval of Option 2 (Develop a Watershed Management Plan) to comply with the NPDES Permit, the City is required to adopt a Low Impact Development (LID) Ordinance and Green Streets Policy as interim compliance measures while the WMP is developed. The LID Ordinance must be adopted before submission of the WMP on June 28, 2014.

In an effort to streamline the LID Ordinance and Green Streets Policy documents the LA Permit Group contracted a consultant to develop templates. As the ESGV group cities are also member agencies of the LA Permit Group, Member Agencies were able to utilize the LID Ordinance and Green Streets Policy templates provided. These templates were used to begin the City's process to develop a LID Ordinance and Green Streets Policy more specific to current City procedures.

## **DISCUSSION**

### **Watershed Management Plan (WMP)**

The WMP option allows cities to prepare a plan that addresses compliance and monitoring requirements. The WMP identifies strategies and Best Management Practices (BMPs) that may be used to achieve water quality standards. Further, developing a WMP provides additional time to strategize Permit compliance and allows for an adaptive management process, with re-evaluation of the Plan taking place biannually after the WMP approval. Upon re-evaluation, adjustments in terms of compliance activities can be made in response to monitoring results.

At the August 13 meeting Council directed staff to move forward in the preparation of a Group WMP with the cities of Claremont, La Verne and Pomona. The decision was based on several factors, including: (1) the four cities share the same hydrology and water quality issues, and stormwater is directed toward the same receiving waters; (2) the preparation of the joint plan would be more efficient and cost effective; and, (3) the group effort would simplify the necessary monitoring efforts. The total cost for WMP and CIMP development is \$469,695, whereas San Dimas' share is \$131,229.36. This calculation was based on 50% of the total cost being divided equally to cover administrative costs and the remaining 50% was divided based on land area in the watershed. San Dimas is 30.88% of the total watershed area.

The purpose of the WMP is to provide a plan which incorporates the following:

- A detailed definition of the watershed.
- Identification of the waterbody pollutants/ water quality limits that must be addressed by the WMP.
- An outline of the water control measures and BMPs that will be used to address the water quality limits (i.e., strategies on how to reduce the level of pollutants in the receiving waters).
- A reasonable assurance analysis (RAA) to provide a quantitative demonstration that the water quality control measures and BMPs will be effective.
- A monitoring program that identifies monitoring locations and schedules per the requirements of the Permit.

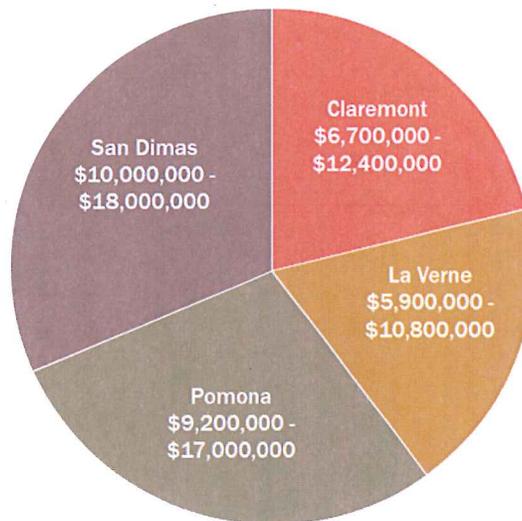
The WMP is not a step-by-step plan but rather an adaptive (everyday) plan that will change and be modified based on monitoring results. According to the draft WMP beginning in FY 2015-16 the annual NPDES budget will increase substantially over the next decade to accommodate WMP and CIMP implementation. The implementations costs over the next decade are currently estimated at \$10,000,000-\$18,000,000 which also includes the rapidly increasing current annual costs. This estimated cost is variable and will be dependent on BMP and project selections, as well as monitoring results.

The 2014-15 fiscal year budget was increased by \$161,500 to include professional services for industrial/commercial facility inspections and implementation of the screening and monitoring program. Please see table below for annual NPDES budget increases thus far not including any staff time over a

three (3) year period starting from FY 2012-2013 for escalating cost comparisons for this unfunded mandate which will likely increase exponentially:

	FY 2012-2013	FY 2013-2014	FY 2014-2015
NPDES - General	\$18,000	\$18,000	\$20,000
SUSMP Plan Check	\$12,000	\$15,000	\$25,000
Advertising & Printing	\$4,500	\$6,500	\$9,500
Catch Basin Cleaning	\$14,000	\$35,000	\$35,000
Annual NPDES Training	\$3,600	\$5,000	\$5,000
WMP/CIMP Plan Development	--	\$145,000	\$3,500
Monitoring	--	--	\$150,000
Industrial Facility Inspections	--	--	\$50,400
Commercial Facility Inspections	--	--	\$56,000
Capital Outlay - Inserts/Excluder	\$2,500	\$5,000	\$5,000
Street Sweeping	\$258,000	\$258,000	\$258,000
<b>TOTAL:</b>	<b>\$312,600</b>	<b>\$456,000</b>	<b>\$617,500</b>

The budget amounts above do not include expenditures on street projects, which may be included in the projected implementation costs discussed below. Other ESGV group member's anticipated annual implementation costs are displayed in the charts below for additional information.



**Costs over the Next Decade**

The variation between high and low implementation costs will depend on monitoring results and BMP selection.

The WMP sets forth a description of the ESGV watershed, the receiving waters to which the watershed drains, and the waterbodies within the watershed. The WMP further categorizes the waterbody pollutant exceedances within the receiving waters, the TMDLs identified in the Permit, and the applicable impaired waterbodies. The ESGV watershed consists of 67 separate sub-watersheds located within the upper east portion of the San Gabriel River Valley. Waterbodies within the ESGV watershed, and the associated receiving waters, are as follows:

<b>Waterbodies</b>	<b>Receiving Waters</b>
San Dimas Wash	Walnut Creek Wash
Puddingstone Wash	Big Dalton Wash
Emerald Wash	San Jose Creek
Live Oak Wash	San Gabriel River
Thompson Creek Wash	San Gabriel Estuary
Puddingstone Reservoir	Puddingstone Wash

Given the above list of receiving water locations, the consultant categorized each waterbody with respect to the impairments identified in the Permit.

The NPDES Permit established requirements to development an LID Ordinance and Green Streets Policy to:

- Reduce the water quality impacts of development,
- Minimize the adverse impacts from stormwater runoff on the biological integrity of Natural Drainage Systems and the beneficial uses of waterbodies,
- Minimize the percentage of impervious surfaces on land developments, and
- Minimize pollutant loadings from impervious surfaces.

Milestones and Tentative Scheduling

- Adopt the LID Ordinance – **June 28, 2014**
- Finalize the Green Streets Policy – **June 28, 2014**
- Submit draft WMP – **June 28, 2014**
- Submit final CIMP – **June 28, 2014**
- Begin outfall screening – **Summer 2014**
- Comments provided on WMP – **October 2014**
- Final WMP submittal – **January 2015**
- Approval or denial of Final Plan – **March 2015**
- Begin implementation of WMP – **March/April 2015**
- Reduce pollutant loading by 10% - **2017**

In an effort to reduce pollutant loadings in the aforementioned receiving waters and achieve compliance with the 2017 pollutant reduction percentage the group is proposing quantitative actions. These actions include: tracking installation of large scale stormwater diversion or infiltration projects (i.e. 270 acre Brasada NJD Development, and potentially 6.0 acre Olsen project at San Dimas Equestrian Center, and 3.7 acres at City Ventures), enforcing our LID Ordinance and Green Streets Policy as detailed below, as well as continual phased implementation of new NPDES Permit requirements (increase inspections, monitoring, tracking). Other large scale stormwater diversion or infiltration projects could be at large open spaces such as City parks, Schools or other Open Spaces

The following table outlines the percentage reduction and milestone compliance year:

Percent Reduction	10%	35%	65%	100%
Milestone Year	2017	2020	2023	2026

In each of the respective milestone years best management practices must be designed to capture and divert stormwater volumes from the receiving waters as outlined in the table below.

Major Receiving Water	10% Reduction by 2017	35% Reduction by 2020 (ac-ft.)	65% Reduction by 2023 (ac-ft.)	100% Reduction by 2026 (ac-ft.)
Puddingstone	1. Track large scale stormwater diversion projects	0.3	0.6	0.9
San Dimas Wash		9.8	18.1	27.9
Thompson Creek	2. LID Ordinance/ Green Streets Policy	2.1	3.9	6.0
Walnut Creek	3. Implement new NPDES requirements	38.4	71.3	109.7

Diversion of stormwater will also transpire via green street projects as described below.

In conservation of resources a hardcopy of the voluminous draft WMP is available on Staff's desk for Council review.

Green Streets Policy

The City will implement green street Best Management Practices (BMPs) for transportation corridors associated with new and redevelopment street and roadway projects, including Capital Improvement Projects (CIPs) to the maximum extent practicable. The Green Streets Policy will be applicable to all new public and private street and road construction of 10,000 square feet or more of impervious surface area and street and road redevelopment that results in the creation or addition or replacement of 5,000 square feet or more of impervious surface area on an already developed site. Routine maintenance or repair and linear utility projects are excluded from these requirements. Routine maintenance includes slurry seals, repaving, and reconstruction of the road or street where the original line and grade are maintained.

Implementation of green streets will support the reduction of pollutant loadings in our receiving waters by 2017. To jumpstart implementation we are now proposing local Green Street BMPs into upcoming street project plans to help reach the 10% reduction. Projects such as: Cienega Avenue and Via Verde will consider green street alternatives for stormwater diversion.

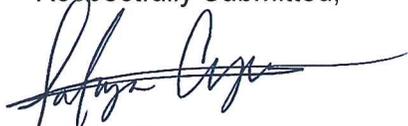
The Draft Green Streets Policy was presented before the Planning Commission on April 3, 2014 to receive and file and is attached for Council review. The proposed LID Ordinance will also be presented before Council on June 10 and is discussed in a separate Staff Report titled "Ordinance No. 1231 An Ordinance of The City of San Dimas Adopting Low Impact Development Requirements in accordance with the National Pollutant Discharge Elimination System (NPDES) Permit – First Reading."

**RECOMMENDATION**

Staff recommends the following to City Council:

1. Authorize Staff to proceed with submittal of the Watershed Management Plan (WMP) and
2. Review and approve the Green Streets Policy.

Respectfully Submitted,



Latoya Cyrus  
Environmental Services Coordinator

lc: 05-14-18

Enclosures – Green Streets Policy



## Green Streets Policy

### Purpose

The City of San Dimas (City) shall implement green street Best Management Practices (BMPs) for transportation corridors associated with new and redevelopment street and roadway projects, including Capital Improvement Projects (CIPs). This policy is enacted to demonstrate compliance with the NPDES MS4 Permit for the Los Angeles Region (Order No. R4-2012-0175).

Green streets are an amenity that provides many benefits including water quality improvement, groundwater replenishment, creation of attractive streetscapes, creation of parks and wildlife habitats, and pedestrian and bicycle accessibility. Green streets are defined as right-of-way areas that incorporate infiltration, biofiltration, and/or storage and use BMPs to collect, retain, or detain stormwater runoff as well as a design element that creates attractive streetscapes.

### Policy

- A. Application. The City of San Dimas shall require that new public and private street and road construction of 10,000 square feet or more of impervious surface area and street and road redevelopment that results in the creation or addition or replacement of 5,000 square feet or more of impervious surface area on an already developed site consider green street strategies. Routine maintenance or repair and linear utility projects are excluded from these requirements. Routine maintenance includes slurry seals, repaving, and reconstruction of the road or street where the original line and grade are maintained.
- B. Amenities. The City of San Dimas shall consider opportunities to replenish groundwater, create attractive streetscapes, create parks and wildlife habitats, and provide pedestrian and bicycle accessibility through new development and redevelopment of streets and roadway projects and CIPs.
- C. Best Management Practices (BMPs). The City of San Dimas shall require projects subject to this policy, to include, but not limited to appropriate BMPs as listed below to the maximum extent practicable:
- Planter/tree boxes
  - Tree canopy rain interception
  - Implementation of alternative street widths
  - Infiltration
  - Permeable pavement
  - Bioswales
  - Vegetated curb extensions
  - Recycled Asphalt

Additional BMPs are available in the Los Angeles County Low Impact Development (LID) Standards Manual.

- D. Retrofit Scope. The City of San Dimas shall use the City's Watershed Management Program to identify opportunities for green street BMP retrofits. Final decisions regarding implementation will be determined by the Director of Public Works based on the availability of adequate funding.
- E. Training. The City of San Dimas shall incorporate aspects of green streets into internal annual staff trainings.



# Agenda Item Staff Report

**To:** Honorable Mayor and Members of the City Council  
*For the meeting of June 10, 2014*

**From:** Blaine Michaelis, City Manager

**Initiated By:** Public Works Department *LMR*

**Subject:** **Ordinance No. 1231 An Ordinance of The City of San Dimas Adopting Low Impact Development Requirements in accordance with the National Pollutant Discharge Elimination System (NPDES) Permit – First Reading**

## **SUMMARY**

*The Los Angeles Regional Water Quality Control Board (LARWQCB) voted to adopt the Coastal Watersheds of Los Angeles County Municipal Stormwater Permit, Order NO. R4-2012-0175, National Pollutant Discharge Elimination System (NPDES) Permit NO. CAS004001, on November 8, 2012. On December 28, 2012 this NPDES Permit and its requirements became effective.*

*To comply with the NPDES Permit Permittees are required to choose one (1) of the three (3) primary compliance options below as identified in the Permit:*

- (Option 1) Comply with the Permit "as is" via Minimum Control Measures;*
- (Option 2) Develop a Watershed Management Program (WMP); or*
- (Option 3) Develop an Enhanced Watershed Management Program (EWMP).*

*Staff has evaluated and selected Option 2 (Develop a Watershed Management Program) as the implementation option for complying with the NPDES Permit. In opting to develop a Watershed Management Program the City is required to adopt a Low Impact Development (LID) Ordinance and Green Streets Policy as interim compliance measures while the WMP plan is developed.*

*The LID Ordinance is attached for Council review.*

## **BACKGROUND**

San Dimas has joined the neighboring cities of Claremont, La Verne, and Pomona (Member Agencies) to develop a Watershed Management Program (WMP) Plan. The Cities of Claremont, La Verne, Pomona, and San Dimas are collectively referred to as the East San Gabriel Valley Watershed Management Area (ESGV WMA). In developing a WMP each Member Agency must comply with interim requirements that include adopting a Low Impact Development (LID) Ordinance and development of a Green Streets Policy. The purpose of the LID Ordinance and Green Streets Policy is to minimize the percentage of impervious surfaces on land developments and minimize pollutant loadings from impervious surfaces through a uniform ordinance and policy,

In an effort to streamline the LID Ordinance and Green Streets Policy documents the LA Permit Group contracted a consultant to develop templates. As the ESGV group cities are also member agencies of the LA Permit Group, Member Agencies were able to utilize the LID Ordinance and Green Streets Policy templates provided. These templates were used to begin the City's process to develop a LID Ordinance and Green Streets Policy more specific to current City procedures. The revised LID Ordinance includes provisions for new development and "redevelopment" projects (as defined by the NPDES Permit). The LID provisions include:

- Project performance criteria,
- Alternative Compliance for Technical Infeasibility,
- Maintenance Agreement Provisions, and
- Enforcement.

### **DISCUSSION**

The proposed LID Ordinance No. 1231 will be included as Chapter 14.13 in Title 14 (Waters and Sewers) of the current Municipal Code.

The draft LID Ordinance will be applicable to new and redevelopment projects, as defined in the Ordinance. All development projects that fit the project criteria as defined, are required to control pollutants, pollutant loads, and runoff volume by retaining the Stormwater Quality Design Volume (SWQDv) on-site through the methods as listed below:

1. Minimizing the impervious surface area; and
2. Controlling runoff from impervious surfaces through infiltration, bioretention and/or rainfall harvest and use.

To demonstrate technical infeasibility, the project applicant shall demonstrate to the City Engineer that the project cannot reliably retain 100 percent of the SWQDv on-site, even with the maximum application of green roofs and rainwater harvest and use, and that compliance with the applicable post-construction requirements would be technically infeasible.

As stated in the LID Ordinance, any person violating any provision of this Chapter shall be responsible for a municipal civil infraction and subject to the City's enforcement policy as set forth in the provisions of Chapter 1 and/or Chapter 8.16 of the San Dimas Municipal Code.

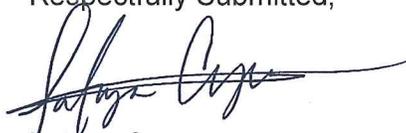
The City Attorney has reviewed and approved the proposed Draft LID Ordinance. The Draft LID Ordinance was presented before the Planning Commission on April 3, 2014 to receive and file and it is attached for Council review. The proposed Green Streets Policy will also be presented before Council on June 10 and is discussed in a separate Staff Report titled "Review and Approval of the Following Implementation Requirements for the National Pollutant Discharge Elimination System (NPDES) Permit:

1. Development of the Watershed Management Plan (WMP) and
2. Development of a Green Streets Policy."

### **RECOMMENDATION**

Staff recommends City Council review and conduct the 1<sup>st</sup> reading of the attached Low Impact Development (LID) Ordinance. With Council approval of the 1<sup>st</sup> reading, the 2<sup>nd</sup> reading and adoption will be scheduled for June 24, 2014.

Respectfully Submitted,



Latoya Cyrus  
Environmental Services Coordinator

**ORDINANCE NO. 1231**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS  
APPROVING LOW IMPACT DEVELOPMENT REQUIREMENTS IN  
ACCORDANCE WITH THE NATIONAL POLLUTANT DISCHARGE  
ELIMINATION SYSTEM (NPDES) PERMIT

**THE CITY COUNCIL OF THE CITY OF SAN DIMAS DOES ORDAIN AS  
FOLLOWS:**

**SECTION 1.** Chapter 14 of the San Dimas Waters and Sewers Code are hereby amended as set forth in attached Exhibit A.

**SECTION 2.** This Ordinance shall take effect 30 days after its final passage, and within 15 days after its passage the City Clerk shall cause it to be published in the Inland Valley Daily Bulletin, a newspaper of general circulation in the City of San Dimas hereby designated for that purpose.

**PASSED, APPROVED AND ADOPTED THIS XX DAY OF XXX, 2014.**

\_\_\_\_\_  
Curtis W. Morris, Mayor of the City of San Dimas

ATTEST:

\_\_\_\_\_  
Debra Black, Deputy City Clerk

I, DEBRA BLACK, DEPUTY CITY CLERK of the City of San Dimas, do hereby certify that Ordinance No. 1231 was regularly introduced at the regular meeting of the City Council on June 10<sup>th</sup>, 2014 and was thereafter adopted and passed at the regular meeting of the City Council held on ~~XXX~~ 2014 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

I, Debra Black, Deputy City Clerk further certify that within 15 days of the date of its passage, I caused a copy of Ordinance No. 1231 to be published in the Inland Valley Daily Bulletin.

---

Debra Black, Deputy City Clerk

## EXHIBIT A

### Chapter 14.13 Low Impact Development Ordinance No. 1231

#### Sections:

14.13.010	Title
14.13.020	Purpose
14.13.030	Findings
14.13.040	Construction of Language
14.13.050	New Development and Redevelopment Project Provisions Applicability
14.13.060	Project Performance Criteria
14.13.070	Alternative Compliance for Technical Infeasibility
14.13.080	Plan Review Procedures
14.13.090	Plan Review Fees
14.13.100	Maintenance Agreement
14.13.110	Enforcement
14.13.120	Stop Work Order
14.13.130	Failure to Comply; Completion
14.13.140	Emergency Measures
14.13.150	Cost Recovery for Damage to Storm Drain System

#### 14.13.010 Title

This Chapter shall be known as the "City of San Dimas Low Impact Development (LID) Ordinance" and may be so cited.

#### 14.13.020 Purpose

It is the purpose of this Chapter to establish minimum stormwater management requirements and controls to accomplish, among others, the following objectives:

- A. Lessen the water quality impacts of development by using smart growth practices such as compact development, directing development towards existing communities via infill or redevelopment, and safeguarding of environmentally sensitive areas.
- B. Minimize the adverse impacts from stormwater runoff on the biological integrity of Natural Drainage Systems and the beneficial uses of waterbodies.
- C. Minimize the percentage of impervious surfaces on land developments by minimizing soil compaction during construction, designing projects to minimize the impervious area footprint, and employing Low Impact Development (LID) design principles to mimic predevelopment hydrology through infiltration, evapotranspiration and rainfall harvest and use.
- D. Maintain existing riparian buffers and enhance riparian buffers when possible.
- E. Minimize pollutant loadings from impervious surfaces such as roof tops, parking

lots, and roadways through the use of properly designed, technically appropriate Best Management Practices (BMPs), (including Source Control BMPs such as good housekeeping practices), LID Strategies, and Treatment Control BMPs.

F. Properly select, design and maintain LID and Hydromodification Control BMPs to address pollutants that are likely to be generated, reduce changes to pre-development hydrology, assure long-term function, and avoid the breeding of vectors.

G. Prioritize the selection of BMPs to remove stormwater pollutants, reduce stormwater runoff volume, and beneficially use stormwater to support an integrated approach to protecting water quality and managing water resources in the following order of preference:

1. On-site infiltration, bioretention and/or rainfall harvest and use.
2. On-site biofiltration, off-site ground water replenishment, and/or off-site retrofit.

#### **14.13.030 Findings**

The City of San Dimas (hereinafter referred to as “City” finds that:

A. Waterbodies, roadways, structures, and other property within and downstream of the City are at times subject to flooding.

B. Land development alters the hydrologic response of watersheds, resulting in increased stormwater runoff rates and volumes, increased flooding, increased stream channel erosion, increased sediment transport and deposition, and increased nonpoint source pollutant loading to the receiving waterbodies and the beaches.

C. Stormwater runoff produced by land development contributes to increased quantities of water-borne pollutants.

D. Increases of stormwater runoff, soil erosion, and non-point source pollution have occurred as a result of land development, and have impacted the water resources of the San Gabriel River Watershed.

E. Increased stormwater runoff rates and volumes and the sediments and pollutants associated with stormwater runoff from future development projects within the City will, absent proper regulation and control, adversely affect the City’s waterbodies and water resources, and those of downstream municipalities.

F. Stormwater runoff, soil erosion, and non-point source pollution can be controlled and minimized by the regulation of stormwater runoff from development.

G. Adopting the standards, criteria, and procedures contained in this Chapter and implementing the same will address many of the deleterious effects of stormwater runoff.

#### **14.13.040 Construction of Language**

For purposes of this Chapter, the following rules of construction apply:

A. Terms not specifically defined in this Chapter shall have the meaning customarily assigned to them.

B. Considering that stormwater management in many cases requires sophisticated engineering design and improvements, some of the terms of this Chapter are complex in nature. Effort has been made to simplify terms to the extent the subject matter permits.

**14.13.050 New Development and Redevelopment Project Provisions  
Applicability**

These procedures and standards set forth in this Chapter and the BMP design information found in the Los Angeles County Municipal Storm Water Permit Order No. R4-2012-0175, and any amendment, revision, or reissuance thereof provide minimum standards to be complied with by developers and in no way limit the authority of the City of San Dimas to adopt or publish and/or enforce higher standards as a condition of approval of developments.

A. New Development Projects

Development projects subject to City conditioning and approval for the design and implementation of post-construction controls to mitigate stormwater pollution prior to completion of the project(s) include:

1. All development projects equal to 1 acre or greater of disturbed area and adding more than 10,000 square feet of impervious surface area.
2. Industrial parks 10,000 square feet or more of surface area.
3. Commercial malls 10,000 square feet or more surface area.
4. Retail gasoline outlets 5,000 square feet or more of surface area.
5. Restaurants 5,000 square feet or more of surface area.
6. Parking lots 5,000 square feet or more of impervious surface area, or with 25 or more parking spaces.
7. Street and road construction of 10,000 square feet or more of impervious surface area shall follow the City of San Dimas Green Streets Policy to the maximum extent practicable. Street and road construction applies to streets, roads, highways, and freeway projects, and also applies to streets within larger projects.
8. Automotive service facilities (as referenced by standard industrial classifications in the Los Angeles County Municipal Storm Water Permit Order No. R4-2012-0175, and any amendment, revision, or reissuance thereof) 5,000 square feet or more of surface area.
9. Redevelopment projects in subject categories that meet Redevelopment thresholds identified in Part B (Redevelopment Projects) below.
10. Projects located in or within 200 feet of, or discharging directly to a Significant Ecological Area (SEA), such as: San Dimas Canyon / San Antonio Wash where the development will:
  - a. Discharge storm water runoff that is likely to impact a sensitive biological species or habitat; and
  - b. Create 2,500 square feet or more of impervious surface area

11. Single-family hillside homes. During the construction of a single family hillside home, the following measures shall be considered to the maximum extent practicable:

- a. Conserve natural areas.
- b. Protect slopes and channels.
- c. Provide storm drain system stenciling and signage.
- d. Divert roof runoff to vegetated areas before discharge unless the diversion would result in slope instability.
- e. Direct surface flow to vegetated areas before discharge unless the diversion would result in slope instability.

**B. Redevelopment Projects**

Redevelopment projects subject to conditioning and approval requirements outlined in this Chapter for the design and implementation of post-construction controls to mitigate stormwater pollution prior to completion of the project(s) include:

1. Land-disturbing activity that results in the creation or addition or replacement of 5,000 square feet or more of impervious surface area on an already developed site
2. Redevelopment projects that result in an alteration to more than fifty (50) percent of impervious surfaces of an existing development which had not been not subject to post-construction stormwater quality control requirements at the time of the previous development shall be required to mitigate the entire project site
3. Redevelopment projects that result in an alteration of less than fifty (50) percent of impervious surfaces of an existing development, which had not been subject to post-construction stormwater quality control requirements at the time of the previous development shall be required to mitigate only the alteration and shall not be required to mitigate the entire development
4. Redevelopment does not include routine maintenance activities that are conducted to maintain original line and grade, hydraulic capacity, original purpose of facility or emergency redevelopment activity required to protect public health and safety. Impervious surface replacement, such as the reconstruction of parking lots and roadways which does not disturb additional area and maintains the original grade and alignment, is considered a routine maintenance activity. Redevelopment does not include the repaving of existing roads to maintain original line and grade.
5. Existing single-family dwelling and accessory structures are exempt from the Redevelopment requirements unless such projects create, add, or replace 10,000 square feet of impervious surface area.

**14.13.060 Project Performance Criteria**

A. All development projects that fit the project criteria listed in Section 14.13.050 of this Chapter shall control pollutants, pollutant loads, and runoff volume by retaining the Stormwater Quality Design Volume (SWQD<sub>v</sub>) on-site through:

1. Minimizing the impervious surface area; and
2. Controlling runoff from impervious surfaces through infiltration, bioretention and/or rainfall harvest and use.

**14.13.070 Alternative Compliance for Technical Infeasibility**

To demonstrate technical infeasibility, the project applicant shall demonstrate to the City Engineer that the project cannot reliably retain 100 percent of the SWQD<sub>v</sub> on-site, even with the maximum application of green roofs and rainwater harvest and use, and that compliance with the applicable post-construction requirements would be technically infeasible. This shall be demonstrated by submitting a site-specific hydrologic and/or design analysis conducted and endorsed by a registered professional engineer and shall be subject to review and approval by the City Engineer.

When evaluating the potential for on-site retention, each applicant shall consider the maximum potential for evapotranspiration from green roofs and rainfall harvest and use.

Alternative compliance measures include the following:

A. On-site Biofiltration – Biofiltration systems shall meet the design specifications provided in Attachment H of the Los Angeles County Municipal Storm Water Permit Order No. R4-2012-0175, and any amendment, revision, or reissuance thereof. If using biofiltration due to demonstrated technical infeasibility, then the new project must biofiltrate 1.5 times the portion of the SWQD<sub>v</sub> that is not reliably retained on-site, as calculated by Equation 1 below:

Equation 1:

$$B_v = 1.5 * [SWQD_v - R_v]$$

Where:

B<sub>v</sub> = biofiltration volume

SWQD<sub>v</sub> = the stormwater runoff from a 0.75 inch, 24-hour storm or the 85th percentile storm, whichever is greater.

R<sub>v</sub> = volume reliably retained on-site

B. Offsite Infiltration – Use infiltration or bioretention BMPs to intercept a volume of stormwater runoff equal to the SWQD<sub>v</sub>, less the volume of stormwater runoff reliably retained on-site, at an approved offsite project. The required offsite mitigation volume shall be calculated by Equation 2 below:

Equation 2:

$$M_v = 1.0 * [SWQD_v - R_v]$$

Where:

M<sub>v</sub> = mitigation volume

SWQD<sub>v</sub> = runoff from the 0.75 inch, 24-hour storm event or the 85<sup>th</sup> percentile storm, whichever is greater

$R_v$  = the volume of storm water runoff reliably retained on-site.

C. Offsite Project - Retrofit Existing Development – Use infiltration, bioretention, rainfall harvest and use and/or biofiltration BMPs to retrofit an existing development, with similar land uses as the new development or land uses associated with comparable or higher stormwater runoff event mean concentrations (EMCs) than the new development. The retrofit plan shall be designed and constructed as described in the Los Angeles County Municipal Storm Water Permit Order No. R4-2012-0175, and any amendment, revision, or reissuance thereof.

D. Other alternative compliance requirements are detailed in the Los Angeles County Municipal Storm Water Permit Order No. R4-2012-0175.

E. Applicants and/or designers may select any combination of stormwater BMPs which meet the performance standards provided in this selection and identified in the Los Angeles County Municipal Storm Water Permit Order No. R4-2012-0175 and any amendment, revision, or reissuance thereof.

#### **14.13.080 Plan Review Procedures**

A. All Stormwater Plans shall be subject to review and approval by the City Engineer.

1. If the proposed plan is not sufficient as originally submitted, the City Engineer, or his/her designee, will notify the applicant in writing, setting forth the reasons for withholding and will state the changes necessary to obtain approval.

2. If Staff determines that all of the required information has not been received, the applicant may request that the matter be tabled to allow for the submittal of the required information.

3. If all of the required information has been received, Staff shall approve, approve with conditions, or recommend denial of the Stormwater Plan, including waiver submissions. Recommendations for action on the Stormwater Plan can be part of the recommendation for action on the site plan or subdivision plat.

4. If the plan is approved, the City will require the following:

a. The applicant shall provide copies of all necessary state, federal, or local permits relating to stormwater management to the City.

b. A satisfactory maintenance covenant agreement that assures long-term maintenance of all drainage improvements shall be submitted as part of the final plan. The maintenance covenant shall include a listing of the BMP's and their location and required maintenance frequency. The property owner shall be required to document proper maintenance and operations and maintain such records for a period of two (2) years. Maintenance agreements and records shall be provided upon request to the City inspector at any time for compliance verification. Failure to do so will result in enforcement actions per the City Code. The approved covenant shall be recorded with

the Los Angeles County Recorder prior to issuance of occupancy.

c. A satisfactory maintenance covenant shall at a minimum include the developer's signed statement accepting responsibility for maintenance until the responsibility is legally transferred; and either:

i. A signed statement from the public entity assuming responsibility for BMP maintenance; or

ii. Written conditions in the sales or lease agreement, which require the property owner or tenant to assume responsibility for BMP maintenance and conduct a maintenance inspection at least once a year; or

iii. Written text in project covenants, conditions, and restrictions (CCRs) for residential properties assigning BMP maintenance responsibilities to the Home Owners Association; or

d. The applicant shall post cash or a letter of credit in an amount not less than 100 percent of the cost of the stormwater facilities. This deposit shall be held for two (2) years after the date of completion of construction and final inspection of the stormwater facilities, until accepted by the City. The percentage cost for cash or letter of credit may be reduced to 10 percent for projects longer than two (2) years.

e. This deposit shall be returned to the applicant (in the case of cash) or allowed to expire (in the case of a letter of credit), as provided above, provided all stormwater facilities are clean, unobstructed, and in good working order, as determined by the City Engineer.

f. Reproducible mylars and electronic files (in AutoCAD format) of the as-built storm drains and stormwater BMPs shall be submitted by the applicant or his/her engineer to the City along with the final plan, or upon completion of system construction. The mylars are to be of quality material and three mils in thickness. Complete development agreements (including deed restrictions) must be submitted for the City's review and approval prior to recording.

Fees and escrow account payments shall be sufficient to cover administrative and technical review costs anticipated to be incurred by the City of San Dimas including the costs of on-site inspections, as set forth by resolution of the City Council.

**14.13.100 Maintenance Agreement**

A. Purpose of Maintenance Agreement

The purpose of the maintenance agreement is to provide the means and assurance that maintenance of stormwater BMPs shall be undertaken.

B. Maintenance Agreement Required

1. A maintenance agreement shall be submitted to the City, for review by the City Engineer and his/her designee and, if necessary, City Attorney. The Designers may

select any combination of stormwater BMPs which meet the performance standards provided this selection and identified in the Los Angeles County Municipal Storm Water Permit Order No. R4-2012-0175 and any amendment, revision, or reissuance thereof. A formal maintenance plan shall be included in the maintenance agreement.

C. Maintenance Agreement Provisions

1. The maintenance agreement shall include a plan for routine, emergency, and long-term maintenance of all stormwater BMPs, with a detailed annual estimated budget for the initial two (2) years, and a clear statement that only future maintenance activities in accordance with the maintenance agreement plan shall be permitted without the necessity of securing new permits. Written notice of the intent to proceed with maintenance shall be provided by the party responsible for maintenance to the City of San Dimas at least 14 days in advance of commencing work.

2. The maintenance agreement shall be binding on all subsequent owners of land served by the stormwater BMPs.

3. If it has been found by the City, following notice and an opportunity to be heard by the property owner, that there has been a material failure or refusal to undertake maintenance as required under this Chapter and/or as required in the approved maintenance agreement as required hereunder, the City shall abate such violations, as a public nuisance, pursuant to the procedures set forth in Chapter 8.16 of the San Dimas Municipal Code.

4. A fully executed "Maintenance Covenant for permanent BMP's Requirements" shall be recorded with the L.A. County Registrar/Recorder and submitted to the Public Works Department prior to the Certificate of Occupancy. Covenant documents shall be required to include an exhibit that details the installed treatment control devices as well as any site design or source control Best Management Practices (BMPs) for post construction. The information to be provided on this exhibit shall include, but not be limited to:

a. 8 ½" x 11" exhibits with record property owner information.

b. Types of BMPs (i.e., site design, source control and/or treatment control) to ensure modifications to the site are not conducted without the property owner being aware of the ramifications to BMP implementation.

c. Clear depiction of location of BMPs, especially those located below ground.

d. A matrix depicting the types of BMPs, frequency of inspection, type of maintenance required, and if proprietary BMPs, the company information to perform the necessary maintenance.

e. Agreement to retain documentation of proper maintenance for a period of two (2) years.

f. Understanding that documentation of proper maintenance must be presented to the City upon request.

#### **14.13.110 Enforcement**

Any person violating any provision of this Chapter shall be responsible for a municipal civil infraction and subject to the City's enforcement policy as set forth in the provisions of Chapter 1 and/or Chapter 8.16 of the San Dimas Municipal Code.

#### **14.13.120 Stop Work Order**

Where there is work in progress that causes or constitutes in whole or in part, a violation of any provision of this Chapter, the City is authorized to issue a Stop Work Order so as to prevent further or continuing violations or adverse effects. All persons to whom the stop work order is directed, or who are involved in any way with the work or matter described in the stop work order shall fully and promptly comply therewith. The City may also undertake or cause to be undertaken, any necessary or advisable protective measures so as to prevent violations of this Chapter or to avoid or reduce the effects of noncompliance herewith. The cost of any such protective measures shall be the responsibility of the owner of the property upon which the work is being done and the responsibility of any person carrying out or participating in the work.

#### **14.13.130 Failure to Comply; Completion**

In addition to any other remedies, should any property owner fail to comply with the provisions of this Chapter, the City may, after the giving of reasonable notice and opportunity for compliance, have the necessary work done, and the owner shall be obligated to promptly reimburse the City for all costs of such work.

When emergency measures are necessary to moderate a nuisance, to protect public safety, health and welfare, and/ or to prevent loss of life, injury or damage to property, the City is authorized to carry out or arrange for all such emergency measures. Property owners shall be responsible for the cost of such measures made necessary as a result of a violation of this Chapter, and shall promptly reimburse the City for all of such costs.

#### **14.13.150 Cost Recovery for Damage to Storm Drain System**

A discharger shall be liable for all costs incurred by the City as the result of causing a discharge that produces a deposit or obstruction, or causes damage to, or impairs a storm drain, or violates any of the provisions of this Chapter. Costs include, but are not limited to, those penalties levied by the Environmental Protection Agency or Los Angeles Regional Water Quality Control Board for violation of an NPDES permit, attorney fees, and other costs and expenses.



# Agenda Item Staff Report

**To:** Honorable Mayor and Members of the City Council  
*For the City Council Meeting of **June 10, 2014***

**From:** Krishna Patel, Public Works Director 

**Subject:** **Approval and adoption of Resolution 2014-35 – Confirming the findings that Bikeway Improvements and Bridge Widening at Foothill Blvd Over San Dimas Wash, Federal Project No. BHLS-5367(013) is substantially complex pursuant to Public Contract Code Section 7201**

## Summary

*Staff recommends that City Council adopt Resolution 2014-35 confirming the findings that the proposed Bikeway Improvements and Bridge Widening at Foothill Blvd Over San Dimas Wash, Federal Project No. BHLS-5367(013) Foothill Blvd. project by its nature of construction deemed it to be substantially complex requiring ten percent (10%) return for purposes of Public Contract Codes Section 7201 and authorizing the City Manager, Public Works Director or his designee to prepare bids and contract documents with this finding.*

## BACKGROUND

On January 1, 2012, Senate Bill 293 required that all Public Contract Code Section 7201, adjusted a provision that the retention amount in public construction contracts may not exceed five percent (5%) of the total contract payments made by the Public entity.

Prior to the adoption of SB 293, like all other agencies City of San Dimas retained 10% of the program payments made to contracts on all public works projects until a final payment was made. The benefit of this 10% retention ensured that there were sufficient funds available at the end of the project to protect the City from any unforeseen conditions or contractual situations that City may be forced in expending them to complete the work. Also, the 10% retention provides the City with leverage at the end of the contract when typically the contractor's progress slows down and punch list items need resolution.

For large public works projects that are substantially complex, the need to have the larger retention is crucial as the complexity of a project may result in more difficult or often contentions contract close-out issues and the City may need a larger amount of protect itself from end of project and/or contract problems.

Fortunately, SB 293 provides an exemption to this five percent retention value. Where Public agencies can withhold retention greater than 5% on special project prior to its advertising for bid providing (1) the agencies governing body makes and approves a finding through a properly noticed and normally scheduled public hearing that the proposed project is "substantially complex" and requires retention

amount greater than five percent (5%) and (2) the Public agency includes both the findings and the designated retention amount in the bid documents for the substantially complex project.

### **DISCUSSION**

The Bikeway Improvements and Bridge Widening at Foothill Blvd over San Dimas Wash (project) qualifies as a substantially complex project, necessitating the higher retention. This project is part of the City's adopted fiscal year 2013-2014/15 Capital Improvement Program and funded in part by Federal grant funds. The project is located over San Dimas Wash, just northwest of Walnut Avenue. The project consists of the demolition of existing concrete barriers, guard rails and widened with two separate bridge structures designed on both north and south ends of the existing San Dimas Wash box culvert. The new bridge structure will be approximately 35 feet long and consist of a single span reinforced concrete slab system supported by a series of 36" diameter cast-in-drilled hole (CIDH) pile foundation. The approach roadway of the bridge will be widened from 62 feet to 96 feet matching the existing approach roadway width.

The project will require that all pedestrian and equestrian riders be diverted for the duration of the project, including the reduction vehicular traffic to a single lane in each direction on Foothill Blvd. The estimated cost of this project is \$2.3 million with a 9 month construction schedule. The project will include complex engineering, construction planning, scheduling, funding, multi-agency involvement, impact to business, subcontractors and coordination requirements given the size of work, access restriction and complex federal grant administrative burdens.

For these reasons above, Staff has determined that the Project be identified as a "substantial complex" project for the purposes of requiring the retention be greater than the five percent (5%). Staff recommends that City Council support Staff findings of the project complexity and increase the retention amount from 5 to 10% and approve its inclusion in the bid/contract documents for this project.

### **RECOMMENDATION**

Staff recommends City Council adopt Resolution 2014-35, confirms the findings that the Bikeway Improvements and Bridge Widening at Foothill Blvd over San Dimas Wash project by its nature of construction is deemed to be "substantially complex" and approve the increase in retention from 5% to 10% for purposes of Public Contract Codes Section 7201 and authorizing the City Manager, Public Works Director or his designee to prepare bids and contract documents reflecting this retention increase.

Respectfully Submitted,



Krishna Patel  
Director of Public Works

Attachment: *Resolution 2014-35 – Adopt the findings and confirm that the Bikeway Improvements and Bridge Widening at Foothill Blvd Over San Dimas Wash, Federal Project No. BHLS-5367(013) is substantially complex pursuant to Public Contract Code Section 7201*

## RESOLUTION NO. 2014-35

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS ADOPT THE FINDINGS AND CONFIRM THAT THE BIKEWAY IMPROVEMENTS AND BRIDGE WIDENING AT FOOTHILL BOULEVARD OVER SAN DIMAS WASH (FEDERAL PROJECT NO. BHLS-5367(013)) TO BE SUBSTANTIALLY COMPLEX FOR PURPOSES OF PUBLIC CONTRACT CODE SECTION 7201.

**WHEREAS**, Senate Bill 293 added Section 7201 to Public Contract Code, limiting retention proceeds in public construction contracts to five percent of the total contract payment; and

**WHEREAS**, Public Agencies may withhold retention proceedings exceeding five percent on specific projects where, before advertising a project for bid: (1) the governing body or its designee(s) approves a finding during a regular and properly noticed public meeting that the proposed project is “substantially complex” and requires a retention amount greater than five percent, (2) the Public Agency include both the finding and the designated retention amount in the bid document of that project; and

**WHEREAS**, the Bikeway Improvements and Bridge Widening at Foothill Blvd over San Dimas Wash (Project) qualifies as a substantially complex project, necessitating the higher retention. This Project is part of the City’s adopted fiscal year 2013-2014/15 Capital Improvement Program and funded in part by Federal grant funds. The Project is located over San Dimas Wash, just northwest of Walnut Avenue. The Project consists of the demolition of existing concrete barriers, guard rails and widened with two separate bridge structures designed on both north and south ends of the existing San Dimas Wash box culvert. The new bridge structure will be approximately 35 feet long and consist of a single span reinforced concrete slab system supported by a series of 36” diameter cast-in-drilled hole (CIDH) pile foundation. The approach roadway of the bridge will be widened from 62 feet to 96 feet matching the existing approach roadway width; and

**WHEREAS**, the City Staff has determined that the Project is a substantially complex project for purposes of requiring a retention contract great than five percent. Such a large retention is necessary to ensure the project is timely completed and to maximize the protection of the City’s funding given the complexity of the project; and

**WHEREAS**, on June 10, 2014, at the regular and properly noticed City Council meeting, a public hearing was held to consider and determine whether the Project is substantially complex and this requires a higher retention amount than five percent. At the public hearing, the City Council considered input from City Staff, including a detailed description of the Project and considered comments from the public; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of San Dimas as follows:

**SECTION 1.** The foregoing recitals are adopted as true and correct and incorporated herein.

**SECTION 2.** Based upon the documentary and information presented at the public hearing, the City Council finds and confirms the Project is substantially complex and therefore requires a higher retention amount than five percent (5%). The retention for this Project shall be ten percent (10%).

**SECTION 3.** The City Manager, Director of Public Works or their designee(s) is authorized and directed to execute any documents necessary to carry out the provision of this Resolution, including inserting the findings of the Resolution and ten percent (10%) retention into the bid documents.

**PASSED, APPROVED AND ADOPTED THIS 10<sup>TH</sup> day of June, 2014.**

\_\_\_\_\_  
Curtis W. Morris, Mayor of the City of San Dimas

ATTEST:

\_\_\_\_\_  
Debra Black, Deputy City Clerk

I, DEBRA BLACK, DEPUTY CITY CLERK, of the City of San Dimas, hereby certify that Resolution No. 2014-35 was adopted by vote of the City Council of the City of San Dimas at its regular meeting of June 10, 2014 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Debra Black, Deputy City Clerk

**Council Action Advised by July 31, 2014**

May 1, 2014

**TO: Mayors, City Managers and City Clerks**

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES  
League of California Cities Annual Conference – September 3 - 5, Los Angeles**

The League's 2014 Annual Conference is scheduled for September 3 - 5 in Los Angeles. An important part of the Annual Conference is the Annual Business Meeting (*at the General Assembly*), scheduled for noon on Friday, September 5, at the Los Angeles Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

**Please complete the attached Voting Delegate form and return it to the League's office no later than Friday, August 15, 2014. This will allow us time to establish voting delegate/alternate records prior to the conference.**

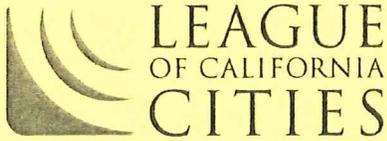
Please note the following procedures that are intended to ensure the integrity of the voting process at the Annual Business Meeting.

- **Action by Council Required.** Consistent with League bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.
- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. To register for the conference, please go to our website: [www.cacities.org](http://www.cacities.org). In order to cast a vote, at least one voter must be present at the

-over-

## Annual Conference Voting Procedures 2014 Annual Conference

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.



CITY: \_\_\_\_\_

2014 ANNUAL CONFERENCE  
VOTING DELEGATE/ALTERNATE FORM

Please complete this form and return it to the League office by Friday, August 15, 2014. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

**Please note:** Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: \_\_\_\_\_

Title: \_\_\_\_\_

2. VOTING DELEGATE - ALTERNATE

Name: \_\_\_\_\_

Title: \_\_\_\_\_

3. VOTING DELEGATE - ALTERNATE

Name: \_\_\_\_\_

Title: \_\_\_\_\_

PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.

OR

**ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).**

Name: \_\_\_\_\_ E-mail \_\_\_\_\_

Mayor or City Clerk \_\_\_\_\_ Phone: \_\_\_\_\_  
(circle one) (signature)

Date: \_\_\_\_\_

Please complete and return by Friday, August 15, 2014

League of California Cities  
ATTN: **Karen Durham**  
1400 K Street, 4<sup>th</sup> Floor  
Sacramento, CA 95814

**FAX: (916) 658-8220**  
E-mail: [kdurham@cacities.org](mailto:kdurham@cacities.org)  
(916) 658-8262