



AGENDA
REGULAR CITY COUNCIL MEETING
TUESDAY, JUNE 24, 2014, 7:00 P. M.
SAN DIMAS COUNCIL CHAMBERS
245 E. BONITA AVE., SAN DIMAS, CA

CITY COUNCIL:

Mayor Curtis W. Morris
Mayor Pro Tem John Ebner
Councilmember Emmett Badar
Councilmember Denis Bertone
Councilmember Jeff Templeman

1. CALL TO ORDER AND FLAG SALUTE

2. RECOGNITIONS

- a. Recognize Los Angeles County Sheriff's Department Public Safety Employee of the Year
- b. Recognize Los Angeles County Fire Department Public Safety Employee of the Year
- c. Recognize Members of the Explorer Post 2 Los Angeles County Fire Department – Post Leader Firefighter Specialist Chet Hopkins

3. ORAL COMMUNICATIONS (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or asked to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

- a. Members of the Audience

4. CONSENT CALENDAR

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council requests separate discussion.)

- a. Resolutions read by title, further reading waived, passage and adoption recommended as follows:

RESOLUTION NO. 2014-36, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS APPROVING CERTAIN DEMANDS FOR THE MONTH OF JUNE, 2014.

- b. Approval of minutes for special meeting of June 10th, 2014 and regular City Council meeting of June 10th, 2014.
- c. **ORDINANCE NO. 1231**, An Ordinance of The City of San Dimas Adopting Low Impact Development Requirements in accordance with the National Pollutant Discharge Elimination System (NPDES) Permit – **SECOND READING AND ADOPTION**
- d. Cash Contract 2014-02 Arrow Highway and Lone Hill Avenue et al., Signal, Street and Landscaping Improvements:
 - 1) Approval of Change Order 2 in the amount not to exceed \$467,000 to complete the San Dimas High School Parking Lot and Saints Court Improvements in conjunction with Performing Arts Center.

- 2) Authorize and approve issuance of change order to Doug Martin Contracting, city maintenance contractor to crack fill and slurry the San Dimas High School parking lot in the amount not to exceed \$25,300.
 - 3) Approval to retain the necessary Soil Engineering and Inspection contracts associated with the construction of work under change order 2 and other miscellaneous work.
- e. Approval of Construction Management Services Agreement with Southstar Engineering & Consulting, Inc. for Bridge Widening, Bikeway Improvements at Foothill Blvd over San Dimas Wash Project in the amount of \$372,134 (Federal Project No. BHLS 5367 (013))

END OF CONSENT CALENDAR

5. OTHER MATTERS

6. ORAL COMMUNICATIONS

- a. Members of the Audience (Speakers are limited to five-minutes or as may be determined by the Chair.)
- b. City Manager
- c. City Attorney
- d. Members of the City Council
 - 1) Equestrian Commission reappointments and vacancy for July 2014
 - a. Marca De Monaco
 - b. Yvette Picconi
 - 2) Councilmembers' report on meetings attended at the expense of the local agency.
 - 3) Individual Members' comments and updates.

7. ADJOURNMENT

The next meeting is July 8, 2014, 5:30 p.m. study session.

AGENDA STAFF REPORTS: COPIES OF STAFF REPORTS AND/OR OTHER WRITTEN DOCUMENTATION PERTAINING TO THE ITEMS ON THE AGENDA ARE ON FILE IN THE OFFICE OF THE CITY CLERK AND ARE AVAILABLE FOR PUBLIC INSPECTION DURING THE HOURS OF 8:00 A.M. TO 5:00 P.M. MONDAY THROUGH FRIDAY. INFORMATION MAY BE OBTAINED BY CALLING (909) 394-6216. CITY COUNCIL MINUTES AND AGENDAS ARE ALSO AVAILABLE ON THE CITY'S HOME PAGE ON THE INTERNET:
<http://cityofsandimas.com/minutes.cfm>

SUPPLEMENTAL REPORTS: AGENDA RELATED WRITINGS OR DOCUMENTS PROVIDED TO A MAJORITY OF THE SUBJECT BODY AFTER DISTRIBUTION OF THE AGENDA PACKET SHALL BE MADE AVAILABLE FOR PUBLIC INSPECTION AT THE CITY CLERK'S OFFICE AT 245 EAST BONITA AVENUE DURING NORMAL BUSINESS HOURS. [PRIVILEGED AND CONFIDENTIAL DOCUMENTS EXEMPTED]

POSTING STATEMENT: ON JUNE 20, 2014, A TRUE AND CORRECT COPY OF THIS AGENDA WAS POSTED ON THE BULLETIN BOARDS AT 245 EAST BONITA AVENUE (SAN DIMAS CITY HALL); 145 NORTH WALNUT AVENUE (LOS ANGELES COUNTY PUBLIC LIBRARY, SAN DIMAS BRANCH); AND 300 EAST BONITA AVENUE (UNITED STATES POST OFFICE); AND AS A COURTESY, AT THE VONS SHOPPING CENTER (PUENTE/VIA VERDE) AND THE CITY'S WEBSITE AT WWW.CITYOFSANDIMAS.COM/MINUTES.CFM.

RESOLUTION NO. 2014-36

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF SAN DIMAS, CALIFORNIA, APPROVING
CERTAIN DEMANDS FOR THE MONTH OF JUNE 2014**

WHEREAS, the following listed demands have been audited by the Director of Finance;
and

WHEREAS, the Director of Finance has certified as to the availability of funds for
payment thereto; and

WHEREAS, the register of audited demands have been submitted to the City Council for
approval.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of San Dimas
does hereby approve Prepaid Warrant Register: Warrant Register: 06/30/2014 (14791-148057) in
the amount of \$775,614.29.

PASSED, APPROVED AND ADOPTED THIS 24th DAY OF JUNE 2014.

Curtis W. Morris, Mayor of the City of San Dimas

ATTEST:

Ken Duran, City Clerk

I HEREBY CERTIFY that the foregoing Resolution was adopted by vote of the City
Council of the City of San Dimas at its regular meeting of June 24th, 2014 by the following vote:

AYES: Badar, Bertone, Ebner, Templeman, Morris
NOES: None
ABSTAIN: None
ABSENT: None

Ken Duran, City Clerk

WARRANT DATE VENDOR
BANK OF AMERICA

Disbursement Journal

DESCRIPTION AMOUNT

DESCRIPTION	AMOUNT
.00013 REFUND FOR 6/14/14	500.00
11313 233 E. SECOND STREE	1,175.00
11313 1335 PASEO DORADO	2,930.00
12102 INSTR.CPR/AED FINAL	714.00
10898 PARTNER HOST MAY 2014	500.00
12522 CASP CERT.RENEWAL/BEI	300.00
12524 113731 6/8-7/7/2014	885.52
12524 113732 6/8-7/7/2014	236.22
	1,480.44
10991 INSTR. BATON JUNE/201	183.60
.00003 REFUND FOR 6/9/2014	500.00
10613 INSTR. FILATES JUNE/2	811.92
15684 INSTR. YOGA JUNE/2014	85.00
10620 GET ABOUT #69761-6986	600.00
10620 GET ABOUT #69761-6986	400.00
	1,000.00
11690 SIGNALIZED INTERSEC	2,133.00
11690 STREET LIGHTS LOCATIONS	371.25
11690 HAMPSHIRE CT. ST. LIG	4,600.00
	7,104.25
11011 ELECTRICAL ARCHIVIN	2,378.92
11011 ELECTRICAL ARCHIVIN	9,289.24
10671 BLDG PLAN REVIEW/MA	2,975.00
10990 INSTR.TINY TOT JUNE/2	777.60
.00001 REFUND/OVERPAYMENT	24.14
11948 RECOAT MAPLE FLOORS	4,440.00
11950 JUNE WALKER HOUSE	85.00
11950 JUNE LADERA/MAR CHANT	881.00
11950 CITY HALL/COMM/MART	3,537.00
11950 JUNE SR. CNT/COMM CN	1,541.00
11950 JUNE SWIM&ACQUET C	1,128.00
	7,172.00

F S ACCOUNT PO# CLAIM INVOICE

F S ACCOUNT	PO#	CLAIM	INVOICE
N D 001.341.002			
N D 040.4112.820.821		14060AA	
N D 040.4112.820.821		14062AA	
M D 001.4430.020.000			
N D 001.4190.020.002		40052	
N D 001.4311.016.000			
N D 001.4190.020.034		14566738	
N D 001.4190.020.034		14566738	
		*CHECK TOTAL	
M D 001.4420.020.000			
N D 001.341.002			
M D 001.4420.020.000			
N D 001.4420.020.000			
N D 072.214.172			
N D 072.4125.442.000			
		GATIX0514	
		GATIX0514	
		*CHECK TOTAL	
N D 007.4345.020.002		3864-200	
N D 007.4341.020.003		3864-200	
N D 007.4341.020.003		8000-140023	
		*CHECK TOTAL	
N D 001.4310.020.000		1008	
N D 001.4310.020.000		*CHECK TOTAL	
N D 001.4311.020.001		B140258	
M D 001.4420.020.000			
N D 001.4190.020.000			
N D 021.4430.430.005		I-3048	
N D 003.4410.023.001		16695	
N D 001.4410.023.000		16695	
N D 001.4411.023.000		16695	
N D 001.4412.023.000		16695	
N D 001.4430.023.000		*CHECK TOTAL	

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM INVOICE	PO#	F 9 S ACCOUNT
BANK OF AMERICA						
147942	06/30/14	DAILY BULLETIN	11961	MAY/14 LEGAL ADVERT 2,646.84		N D 001.4120.010.000
147943	06/30/14	DAPEER, ROSENBLIT & L	11960	APR/14 M.C.PROSECUT 2,172.08		N D 001.4170.020.001
147944	06/30/14	DEPARTMENT OF JUSTIC	10155	FINGERPRINT APPS.		N D 001.4150.020.000
147945	06/30/14	E L LANDSCAPE SERVIC	12145	49 TREES PLANTED/VA 2,280.00		M D 008.4415.020.013
147945	06/30/14	E L LANDSCAPE SERVIC	12145	RE-PLANTING PROJECT 3,369.00		M D 008.4414.020.013
147945	06/30/14	E L LANDSCAPE SERVIC	12145	RE-PLANTING PROJECT 1,484.00		M D 008.4414.020.015
				4,133.00		
				*CHECK TOTAL		
147946	06/30/14	EL NATIVO GROWERS IN	12195	VARIOUS PLANTS 254.02		N D 008.4414.020.013
147946	06/30/14	EL NATIVO GROWERS IN	12195	VARIOUS PLANTS 415.02		N D 008.4414.020.013
				669.04		
				*CHECK TOTAL		
147947	06/30/14	EWAN/JAKE	.00014	CANCELLED/LOW ENROLLM 380.00		N D 001.367.003
147948	06/30/14	EXCEPTIONAL CHOICE L	10838	INSPECTION SERVICE 3,875.00	1007	N D 001.4310.020.006
147949	06/30/14	FALCON SIGNS	10432	SIGN@121 N.SAN DIMAS A 50.00	#E8C6X	M D 001.4309.033.001
147950	06/30/14	FEDERAL EXPRESS CORP	12358	3 SHIPMENTS 96.80	2-685-82109	N D 001.4190.017.000
147951	06/30/14	FLORES/DORA	.00008	REFUND CITES#41039,40 143.00		N D 001.332.001
147952	06/30/14	FLORES/ISELA	.00015	REFUND/NON-RESIDENT FEE 6.00		N D 001.368.021
147953	06/30/14	FORTEL TRAFFIC INC	11807	SERV,EVAL, & RPR VARIO 900.00	7883	N D 007.4345.020.007
147954	06/30/14	FUNES/INES	.00023	REFUND/WITHDREW 30.00		N D 001.367.002
147955	06/30/14	GALVEZ/VICTORIA	11985	INSTR. ZUMBA JUNE 201 204.00		M D 001.4420.020.000
147956	06/30/14	GAS COMPANY/THE	16323	163 717 4800 1,457.60		N D 001.4430.022.002
147956	06/30/14	GAS COMPANY/THE	16323	105 417 1500 300.32		N D 001.4430.022.002
147956	06/30/14	GAS COMPANY/THE	16323	132 417 3300 300.32		N D 001.4430.022.002
147956	06/30/14	GAS COMPANY/THE	16323	184 917 4729 190.21		N D 001.4430.022.002
147956	06/30/14	GAS COMPANY/THE	16323	128 517 3300 132.33		N D 001.4430.022.002
147956	06/30/14	GAS COMPANY/THE	16323	134 517 3300 21.33		N D 001.4430.022.002
147956	06/30/14	GAS COMPANY/THE	16323	151 317 3300 20.32		N D 001.4430.022.002
				2,531.20		
				*CHECK TOTAL		
147957	06/30/14	GMS ELEVATOR SERVICE	12480	SERV.CALL 105 MONTE V 547.00	00073952	N D 034.4802.015.000
147958	06/30/14	GOLDEN STATE WATER	16324	014530000000 194.02		N D 001.4415.022.004
147958	06/30/14	GOLDEN STATE WATER	16324	075112000003 100.21		N D 001.4415.022.004
147958	06/30/14	GOLDEN STATE WATER	16324	118430000008 1,105.24		N D 001.4415.022.004
147958	06/30/14	GOLDEN STATE WATER	16324	249261000009 1,174.47		N D 001.4415.022.004
147958	06/30/14	GOLDEN STATE WATER	16324	341930000006 1,199.04		N D 001.4415.022.004
147958	06/30/14	GOLDEN STATE WATER	16324	405830000001 1,198.04		N D 001.4415.022.004
147958	06/30/14	GOLDEN STATE WATER	16324	587430000000 362.51		N D 001.4415.022.004

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	INVOICE	CLAIM	PO#
06/30/14	GOLDEN STATE WATER	STATE WATER	1,075.25			
06/30/14	GOLDEN STATE WATER	STATE WATER	40.60			
06/30/14	GOLDEN STATE WATER	STATE WATER	345.67			
06/30/14	GOLDEN STATE WATER	STATE WATER	158.13			
06/30/14	GOLDEN STATE WATER	STATE WATER	202.04			
06/30/14	GOLDEN STATE WATER	STATE WATER	320.20			
06/30/14	GOLDEN STATE WATER	STATE WATER	280.34			
06/30/14	GOLDEN STATE WATER	STATE WATER	57.20			
06/30/14	GOLDEN STATE WATER	STATE WATER	403.73			
06/30/14	GOLDEN STATE WATER	STATE WATER	268.57			
06/30/14	GOLDEN STATE WATER	STATE WATER	33,970.78			
			*CHECK TOTAL			
147959	06/30/14	GOLDEN STATE WATER C	26,247.10			
147960	06/30/14	GONZALEZ/ANGELICA	20.00			
147961	06/30/14	GRAINGER	12944	805200177		
147962	06/30/14	GREAT WESTERN TERMIT	10975	32517		
147963	06/30/14	HARTUNG/JEFF	11738			
147964	06/30/14	HAWKE/DARLENE	00024			
147965	06/30/14	HI-SHEEN	13144	282		
147966	06/30/14	HOLIDAY ROCK COMPANY	13195	561562		
147967	06/30/14	HOLIDAY ROCK COMPANY	13195	561241		
147968	06/30/14	HOLIDAY ROCK COMPANY	13195	561664		
147969	06/30/14	HOLIDAY ROCK COMPANY	13195	562020		
147970	06/30/14	HOLIDAY ROCK COMPANY	13195	562317		
			*CHECK TOTAL			
147967	06/30/14	HOLY NAME OF MARY SC	300.00			
147968	06/30/14	HOME DEPOT CREDIT SE	13192	2986993		
147969	06/30/14	HOME DEPOT CREDIT SE	13192	4071806		
147970	06/30/14	HOME DEPOT CREDIT SE	13192	4071806		
147971	06/30/14	HOME DEPOT CREDIT SE	13192	7073651		
			*CHECK TOTAL			
147969	06/30/14	INFOTOX INC	10557	10113		
147970	06/30/14	INFOTOX INC	10557	10136		
147971	06/30/14	INFOTOX INC	10557	10136		
147972	06/30/14	INFOTOX INC	10557	10136		

WARRANT DATE	VENDOR	DISBURSEMENT JOURNAL	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
147959	06/30/14	BANK OF AMERICA	10557 4741 VALLEY CENTER	1,344.00	*CHECK	140139		N D 040.4112.820.821
				3,328.00	TOTAL			
147970	06/30/14	INLAND EMPIRE	13575 GONDOLA & BELMONT 6/5	895.00	*CHECK	42658		N D 072.4125.434.000
147971	06/30/14	INLAND FENCING ACADE	10948 INSTR. FENCING JUNE 2	159.80				N D 001.4420.020.000
147972	06/30/14	INLAND OFFICE PRODUC	10441 OFFICE SUPPLIES	315.62		853090		N D 001.4190.030.000
147972	06/30/14	INLAND OFFICE PRODUC	10441 OFFICE SUPPLIES	18.57		853141		N D 001.4190.030.000
				334.19	*CHECK	TOTAL		
147973	06/30/14	IRWINDALE INDUSTRIAL	11919 PHYSICAL/CHANG,FREETH	120.00		1043993-532991		N D 001.4150.433.000
147974	06/30/14	ITERIS, INC	11370 VIDEO CAMERA UPGRAD	3,706.00		53547		N D 007.4345.601.002
147975	06/30/14	IZAGUIRRE/JENY	.00016 CANCEL/SCHEDULE CONFLI	54.00				N D 001.367.002
147976	06/30/14	JACKSON/GARY	12576 INSTR.BASKETBALL/TR 1,	006.40				M D 001.4420.020.000
147977	06/30/14	JOHNNY ALLEN TENNIS	11772 INSTR. TENNIS JUNE 1,	213.12				M D 001.4420.020.000
147978	06/30/14	KEYSER MARSTON ASSOC	10285 MAY/AFFORD.HOUSE ANAL	280.00		0027274		N D 034.4802.865.512
147979	06/30/14	KODAWA/JANINE	.00025 REFUND/SCHEDULE CONFLI	25.00				N D 001.367.002
147980	06/30/14	KRUEGER INTERNATIONAL	11804 DOLLIES & CHAIRS	264.16		13347698		N D 001.4412.033.000
147980	06/30/14	KRUEGER INTERNATIONAL	11804 DOLLIES & CHAIRS	156.00		13347698		N D 001.4412.041.000
				414.16	*CHECK	TOTAL		
147981	06/30/14	L.A. CO. DEPT OF PUB	14297 LABOR & EQUIPMENT	75.43		PW-14060909684		N B 007.4345.020.001
147981	06/30/14	L.A. CO. DEPT OF PUB	14297 LABOR & EQUIPMENT	138.78		PW-14060909684		N B 007.4345.022.001
147982	06/30/14	L.A. COUNTY SHERIFFE	14307 MAY/14 CONTRACT SER	350.86		1445337NH		N D 001.4210.020.005
147982	06/30/14	L.A. COUNTY SHERIFFE	14307 MAY/14 CONTRACT SER	37.96		1445337NH		N D 001.4210.020.005
147982	06/30/14	L.A. COUNTY SHERIFFE	14307 MAY/14 CONTRACT SER	18.33		1445337NH		N D 001.4210.020.005
147982	06/30/14	L.A. COUNTY SHERIFFE	14307 MAY/14 CONTRACT SER	4.33		1445337NH		N D 001.4210.020.005
147982	06/30/14	L.A. COUNTY SHERIFFE	14307 MAY/14 CONTRACT SER	8.83		1445337NH		N D 001.4210.020.005
147982	06/30/14	L.A. COUNTY SHERIFFE	14307 MAY/14 CONTRACT SER	16.23		1445337NH		N D 001.4210.020.005
147982	06/30/14	L.A. COUNTY SHERIFFE	14307 MAY/14 CONTRACT SER	18.22		1445337NH		N D 001.4210.020.005
147982	06/30/14	L.A. COUNTY SHERIFFE	14307 MAY/14 CONTRACT SER	453.72		1445337NH		N D 001.4210.020.005
				453.72	*CHECK	TOTAL		
147983	06/30/14	LA VERNE POWER EQUIP	11666 ELASTIC SCABBARD PS	10.20		47473		M D 008.4414.033.000
147983	06/30/14	LA VERNE POWER EQUIP	11666 CLUTCH, FILTER, PLUG,OIL	84.70		47473		M D 001.4414.015.000
				95.60	*CHECK	TOTAL		
147984	06/30/14	LAE ASSOCIATES	11831 S.D. WASH PROJECT	1,985.00		14-96		N D 073.4841.662.000
147985	06/30/14	LEAD TECH ENVIRONMEN	12447 907 AVE.LOMA VISTA/LE	285.00		8609		N D 040.4112.820.821

ACS FINANCIAL SYSTEM
06/18/2014 14:44:58

Disbursement Journal

GL540R-V07.24 PAGE 7
CITY OF SAN DIMAS

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
BANK OF AMERICA							
147986	06/30/14	LEE/JOHN	22.40				N D 001.4150.012.000
147987	06/30/14	LIFT TEK	745.54		A12354		M D 001.4342.033.000
147987	06/30/14	LIFT TEK	186.50		A12355		M D 001.4342.033.000
147987	06/30/14	LIFT TEK	216.73		49079		M D 001.4342.020.001
147987	06/30/14	LIFT TEK	118.00		49081		M D 001.4342.011.000
			1,266.77		*CHECK TOTAL		
147988	06/30/14	LINCOLN AQUATICS	626.68		S1239296		N D 001.4430.041.001
147989	06/30/14	LOGAN/MICHELLE	30.00				N D 001.367.001
147989	06/30/14	LOGAN/MICHELLE	90.00				N D 001.367.001
			110.00		*CHECK TOTAL		
147990	06/30/14	LOS ANGELES DODGERS,	287.00				N D 001.4420.034.002
147991	06/30/14	LOS ANGELES NEWSPAPE	551.50		0000175897		N D 001.4150.010.000
147992	06/30/14	LOWE'S HOME IMPROVEM	50.72		020554		N D 001.4430.023.000
147992	06/30/14	LOWE'S HOME IMPROVEM	7.42		20090		N D 001.4430.023.000
147992	06/30/14	LOWE'S HOME IMPROVEM	22.24		20640		N D 001.4430.023.000
147992	06/30/14	LOWE'S HOME IMPROVEM	15.14		60753		N D 001.4430.033.000
			145.52		*CHECK TOTAL		
147993	06/30/14	LUCRBELLA FINE FOODS	732.51		2594		N D 001.4170.020.000
147994	06/30/14	M C GENERAL CONTRACT	4,845.00		14-21		N D 040.4112.820.821
147995	06/30/14	MARAVILLA/LARISSA	15.00				N D 001.367.002
147996	06/30/14	MARIPOSA LANDS CAPES	2,424.33		64374		N D 001.4414.020.004
147996	06/30/14	MARIPOSA LANDS CAPES	2,212.47		64374		N D 001.4414.020.001
147996	06/30/14	MARIPOSA LANDS CAPES	7,371.24		64374		N D 001.4414.020.001
147996	06/30/14	MARIPOSA LANDS CAPES	8,871.99		64374		N D 001.4414.020.001
147996	06/30/14	MARIPOSA LANDS CAPES	3,371.20		64374		N D 001.4414.020.001
147996	06/30/14	MARIPOSA LANDS CAPES	3,371.02		64374		N D 001.4414.020.001
147996	06/30/14	MARIPOSA LANDS CAPES	3,371.17		64374		N D 001.4414.020.001
147996	06/30/14	MARIPOSA LANDS CAPES	0,011.55		64374		N D 001.4414.020.001
			41,411.55		*CHECK TOTAL		
147997	06/30/14	MARSAN TURF & IRRIGA	98.63		390206		N D 008.4414.033.000
147997	06/30/14	MARSAN TURF & IRRIGA	116.34		390663		N D 075.4443.020.001
			214.97		*CHECK TOTAL		
147998	06/30/14	MATHISEN OIL COMPANY	5,342.62		6117923		N D 001.4342.011.001

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S S ACCOUNT
BANK OF AMERICA							
147998	06/30/14	MATHISEN OIL COMPANY	14565 DYED DIESEL FUEL	1,245.17			N D 001.4342.011.001
				6,587.79	*CHECK TOTAL	6117924	
147999	06/30/14	MENDEZ/JENNIFER	.00002 MILEAGE REIMB.JUN/2014	15.12			N D 001.4150.012.000
148000	06/30/14	MOBILE HOME IMPROVEM	14600 801 W. COVINA BLVD	2,890.00			M D 034.4802.851.040
148000	06/30/14	MOBILE HOME IMPROVEM	14600 801 W. COVINA BLVD.#	3,000.00			M D 034.4802.851.040
				5,990.00	*CHECK TOTAL		
148001	06/30/14	MUKAHAL/PAULA	.00019 REFUND DUE TO SCHOLARSH	8.00			N D 001.367.002
148002	06/30/14	NEVAREZ/FEDERICO COR	.00010 REFUND CITATION#40310	45.00			N D 001.332.001
148003	06/30/14	NIXON-EGLI EQUIPMENT	14805 WAND,TACK SPRAY(ALUMI	313.20	P02201		M D 001.4342.011.002
148004	06/30/14	ONTARIO REFRIGERATIO	14880 JUNE MAINT.SERVICE	2,560.00	145269		N D 001.4411.015.000
148005	06/30/14	ORIENTAL TRADING COM	14885 EASTER EGG HUNT SUPPLI	63.99	662489339-01		N D 001.4420.033.000
148006	06/30/14	PALMER/DESTINY	.00006 REFUND CITATION#43104	45.00			N D 001.332.001
148007	06/30/14	PARTIES UNLIMITED	15032 DEP.PROM DINNER 7/11/	567.08			M D 001.4420.013.003
148008	06/30/14	PAVECO CONSTRUCTION	11815 PAVEMENT REPAIRS	7,532.63			N D 002.4841.559.005
148008	06/30/14	PAVECO CONSTRUCTION	11815 PAVEMENT REPAIRS #	3,755.38			N D 012.4841.692.001
				8,288.01	*CHECK TOTAL		
148009	06/30/14	PEERS/MARY	.00020 CANCEL/LOW ENROLLMENT	380.00			N D 001.367.003
148010	06/30/14	PHOENIX GROUP INFORM	12381 MAY/14 ADMIN. CITATIONS	6.28			N D 001.4309.020.000
148010	06/30/14	PHOENIX GROUP INFORM	12381 MAY/14 REGULAR CITA	1,085.92			N D 001.4210.411.000
148011	06/30/14	PLUMBING WHOLESAL	15093 PLUMBING SUPPLIES	295.92	926520		N D 001.4430.023.000
148012	06/30/14	POMONA VALLEY HOSPIT	10920 INSTR. SAFESITTER JUNE	34.00			N D 001.4420.020.000
148013	06/30/14	PRINT CONNECTION	12288 S&R 750 BROCHURE FLYE	286.13			M D 001.4430.018.000
148013	06/30/14	PRINT CONNECTION	12288 SUMMER SNAPSHOT FLYER	795.22			M D 001.4420.018.000
				1,081.39	*CHECK TOTAL		
148014	06/30/14	PROSOURCE FACILITY S	10139 MULTI-PURPOSE DEGREASE	42.51			N D 001.4410.033.000
148014	06/30/14	PROSOURCE FACILITY S	10139 DISINFECTANT CLEANER	62.13			N D 001.4411.033.000
				104.64	*CHECK TOTAL		
148015	06/30/14	QUALITY INSTANT PRIN	15661 500 BUS.CARDS / FREETH	46.87	32654		N D 001.4190.018.000
148016	06/30/14	QUEVEDO/WILLIAM	.00009 REFUND CITATION#40106	45.00			N D 001.332.001
148017	06/30/14	QUINTANAR/ELIZABETH	11540 MILEAGE REIMB.MAY/2014	21.84			N D 001.4150.012.000

WARRANT DATE VENDOR
BANK OF AMERICA

Disbursement Journal

DESCRIPTION AMOUNT

148034	06/30/14	SOUTHERN CALIF EDISO	16314	2-01-124-3784	87.60
148034	06/30/14	SOUTHERN CALIF EDISO	16314	2-31-669-9164	150.64
					43,505.19
148035	06/30/14	SULLIVAN/MARIA	.00011	REFUND FOR 6/8/2014	500.00
148036	06/30/14	T-ZIGNS ETC	16524	ADULT/YOUTH T-SHIRTS	233.24
148036	06/30/14	T-ZIGNS ETC	16524	ADULT/YOUTH T-SHIRT	1,588.20
					2,521.44
148037	06/30/14	TATAR/JOE	11514	DEP.VOLUNTEER DINNER6	150.00
148038	06/30/14	TAYLOR/ELIZABETH	.00028	REFUND/DIGIT PHOTOGRAP	75.00
148039	06/30/14	TECS ENVIRONMENTAL C	16570	NPDES SERVICES/MAY 20	300.00
148040	06/30/14	TIME WARNER CABLE	11669	909 394-6214 INTERNET	64.74
148041	06/30/14	TUCKER & SON INC/ J	16700	BATTERY 9V RECHARGERBL	86.98
148042	06/30/14	UNDERGROUND SERVICE	17056	MAY NEW TICKET CHARGE	165.00
148043	06/30/14	UNITED ROTARY BRUSH	15805	RECONDITIONING MAT.KI	429.92
148043	06/30/14	UNITED ROTARY BRUSH	15805	RECONDITIONING MAT.KI	114.05
148043	06/30/14	UNITED ROTARY BRUSH	15805	RECONDITIONING MAT.KI	342.16
					886.13
148044	06/30/14	USA SUMMER CAMPS	12322	CAMP CHAPMAN 7/25-7 8,	124.00
148045	06/30/14	VASQUEZ/VANESSA	.00012	REFUND TINY TOT WITHDR	70.00
148046	06/30/14	VERIZON	10469	1127771672 INTERNET	49.99
148047	06/30/14	VERIZON CALIFORNIA	17164	909 197-3010	50.86
148047	06/30/14	VERIZON CALIFORNIA	17164	909 197-3010	102.00
148047	06/30/14	VERIZON CALIFORNIA	17164	909 197-3010	44.00
148047	06/30/14	VERIZON CALIFORNIA	17164	909 197-3010	46.01
148047	06/30/14	VERIZON CALIFORNIA	17164	909 197-3010	176.36
148047	06/30/14	VERIZON CALIFORNIA	17164	N/A 100308 INTERNET	49.95
					516.42
148048	06/30/14	W.R.G. AND ASSOCIATE	12399	2013-14 PAVEMENT PR	6,110.00
148049	06/30/14	WALCZAK/BEVERLY	17178	INSTR. KARATE JUNE/20	607.62
148050	06/30/14	WALCZAK/JEROME	17180	INSTR. KARATE JUNE/20	607.62
148051	06/30/14	WATERLINE TECHNOLOGI	10242	HYPOCHLORITE SOLUTION	443.32
148051	06/30/14	WATERLINE TECHNOLOGI	10242	HYPOCHLORITE SOLUTION	245.80

F 9 S ACCOUNT

PO#

CLAIM INVOICE

N D	007.4341.022.001
N D	007.4341.022.001
N D	001.341.002
N D	001.4420.034.011
N D	001.4420.034.011
M D	001.4420.013.003
N D	001.367.001
N D	001.4341.024.020
N D	001.4190.020.034
N D	008.4415.033.000
N D	001.4310.016.000
N D	001.4342.011.002
N D	001.4342.011.002
N D	001.4342.011.002
N D	110.213.148
N D	001.367.001
N D	001.4190.020.004
N D	008.4414.022.003
N D	001.4410.022.003
N D	001.4410.022.003
N D	001.4412.022.003
N D	001.4430.022.003
N D	001.4430.022.003
M D	001.4310.020.006
M D	001.4420.020.000
M D	001.4420.020.000
N D	001.4430.033.000
N D	001.4430.033.000

*CHECK TOTAL

201406001
201406063

*CHECK TOTAL

SNDMS-0614

00084010

520140623

279975
280079
280155

*CHECK TOTAL

*CHECK TOTAL

6/5/14-1-S.D.

5272033
5272054

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06/18/2014 14:44:58

WARRANT DATE VENDOR
BANK OF AMERICA

Disbursement Journal

DESCRIPTION AMOUNT

148051	06/30/14	WATERLINE TECHNOLOGI	10242	HYPOCHLORITE SOLUTION	271.72
148051	06/30/14	WATERLINE TECHNOLOGI	10242	HYPOCHLORITE SOLUTIONS	239.54
148051	06/30/14	WATERLINE TECHNOLOGI	10242	HYPOCHLORITE SOLUTIONS	275.29
					1,475.67
148052	06/30/14	WEBB/MELISSA	.00027	REFUND/WITHDREW	146.00
148053	06/30/14	WEST COAST ARBORISTS	12070	5/16-5/31/14 TREE PLAN	595.70
148053	06/30/14	WEST COAST ARBORISTS	12070	FW TREE MAINT. 5/16	2,891.50
148054	06/30/14	WEST COAST MOBILE HO	10205	801 W. COVINA BLVD	2,970.00
148055	06/30/14	WEST WAY CONTRACTING	10984	233 E. SECOND STREE	7,500.00
148056	06/30/14	WESTERN ENVIRONMENTA	10319	CLEAN WASH RACK PIT	400.00
148057	06/30/14	ZALLO/ROBERT W	12267	INSTR. TAI CHI JUNE 2	145.88
				TOTAL	775,614.29

GL540R-V07.24 PAGE 12
CITY OF SAN DIMAS

F 9 S ACCOUNT PO#

N D	001.4430.033.000	5272545
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N D	001.4430.033.000	5273414
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N D	001.367.002	
N D	008.4415.020.013	37174
N D	012.4841.650.001	37175
		*CHECK TOTAL
N D	034.4802.851.040	1712
M D	040.4112.820.821	
N D	001.4341.028.000	19617
M D	001.4420.020.000	

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GL540R-V07.24 PAGE 13
CITY OF SAN DIMAS
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Disbursement Journal
DESCRIPTION AMOUNT CLAIM INVOICE
775,614.29

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Disbursement Journal

CITY OF SAN DIMAS
GL0609-V07.24 RECAPPAGE
GLS40R

FUND	DESCRIPTION	DISBURSEMENTS
001	GENERAL FUND	570,819.34
002	STATE GAS TAX	7,799.43
003	WALKER HOUSE LLC FUND	1,002.63
006	CITY WIDE LIGHTING DISTRICT	5,772.38
007	LANDS CAPE PARCEL TAX	2,072.38
008	INDEMNITY FUND REPLACEMENT	4,440.00
009	INDEMNITY FUND (IN & W)	1,260.00
010	HOUSING AUTHORITY 2-1-12	3,388.00
011	COMMUNITY DEVELOPMENT BLOCK GRANT	2,572.98
012	CONTRACTS MAINT & OPERATIO	1,985.00
013	PROP & LOCAL TRANSPORTATION	1,585.00
014	LANDS CAPE PARCEL TAX	1,116.34
015	TRUST AND AGENCY	11,451.58
110	TOTAL ALL FUNDS	775,614.29

BANK	NAME	DISBURSEMENTS
CHEK	BANK OF AMERICA	775,614.29
TOTAL	ALL BANKS	775,614.29



MINUTES
SPECIAL CITY COUNCIL MEETING
TUESDAY, JUNE 10, 2014, 6:00 P. M.
SAN DIMAS COUNCIL CHAMBERS
CONFERENCE ROOM
245 E. BONITA AVENUE

PRESENT:

Mayor Curtis W. Morris
Mayor Pro Tem John Ebiner
Councilmember Emmett Badar
Councilmember Denis Bertone
Councilmember Jeff Templeman

City Manager Blaine Michaelis
Assistant City Manager Ken Duran
City Attorney Mark Steres
Assistant City Manager for Community Development Larry Stevens
Director of Public Works Krishna Patel
Director of Parks and Recreation Theresa Bruns

1. CALL TO ORDER

Mayor Morris called the Special City Council Meeting to order at 6:00 p.m.

2. ORAL COMMUNICATIONS

a. Members of the Audience

Mayor Morris acknowledged that there were a number of audience members present, mostly businesses owners of businesses in the downtown. He commented that he would be looking for their feedback during the discussion items this evening.

3. Preliminary Review of Downtown lighting options – focusing on tree trunks, roofline/architectural outline lighting, power availability etc.

Mr. Stevens explained that at a previous study session the City Council had asked staff to bring back additional information regarding the options for providing lighting of street trees and roofline lighting in the downtown. Mr. Stevens explained information that had been gathered from contacting the City of La Verne and reports from the City's lighting consultant and a separate quote received by the downtown merchants from a lighting company. Mr. Stevens explained the current availability of power, needs for additional power, options for styles and various costs associated with lighting the parkway trees.

Mr. Stevens described a proposal the downtown merchants had received for the lighting of the rooflines of the businesses. Pat Mayers clarified that the bid assumed that the merchants would provide and pay for the power for the lights.

Mr. Stevens summarized that the preliminary cost for the tree lighting would be \$45,000 - \$60,000 for the installation. The Council asked questions regarding the details of the options.

In response to a question from a member of the audience, Mayor Morris commented that the main objective in adding the lights is to create a charm to the downtown and not necessarily for businesses to be open at night. The Council discussed the two lighting ideas.

Councilman Templeman asked if the cost could be paid for from the City's Lighting Fund. Mr. Steres replied that he would have to research the matter.

In response to question Mr. Stevens responded that if the Council supports tree lighting staff would recommend wrapping the trees as opposed to up lighting.

Mayor Morris asked for feedback from the merchants present. Karol Curtis, expressed concern with roofline lighting, she felt that it may look hodge podge if all the merchants didn't participate. Craig Johnson commented that he would like lighting the trees, but not wrapping them rather run them vertical. A merchant comment that the trees in front of her business are on private property and would they be included. Mr. Stevens responded that they were not included in the proposal and doing the work on private property would be more difficult.

It was the consensus of the Council that they support the city paying for lighting the parkway trees with lights mounted in a vertical fashion. They suggested continuing to explore the roofline lighting with the merchants if they are willing to pay for the installation.

4. Discussion of petition requesting City to revise zoning standards to maintain first floor for retail space and/or establish limitations on personal service businesses

Mr. Stevens commented that the City received a petition from some of the downtown merchants concerned with the potential loss of retail space to service use with the proposed conversion of a beauty supply store to a beauty salon. Mr. Stevens added that the current zoning CG 2, allows for both retail and service as permitted use. He added the only restriction is for office use on the 1st floor. He further added that any change is allowable uses would have to go through a zone change process.

Councilman Templeman commented that he has heard on several occasions from experts that there is a need for a mix of retail and service businesses because of the changing shopping center environment and would not be in favor of changing regulations.

The proposed new owners of the beauty salon and barber shop explained their proposed business and commented on the amount of foot traffic a salon would generate.

One of the merchants commented on the amount of capital it takes to open up a new retail business.

It was the consensus of the Council to leave the zoning as it is for now. Mr. Stevens commented that the City may be receiving a grant that could be used to revisit the downtown planning review that was initiated a few years back.

Mayor Morris commented that Council needs to adjourn the Study Session for its regular scheduled meeting. He suggested that because of the interest by the merchants that another study session be scheduled at an undetermined future date to discuss the rest of the items on the agenda.

4. ADJOURNMENT

The Study Session adjourned at 6:58 p.m.

Respectfully submitted,

Ken Duran, City Clerk



MINUTES
REGULAR CITY COUNCIL
SUCCESSOR AGENCY MEETING
TUESDAY, JUNE 10, 2014, 7:00 P. M.
SAN DIMAS COUNCIL CHAMBERS
245 EAST BONITA AVENUE

CITY COUNCIL:

Mayor Curtis W. Morris
Mayor Pro Tem John Ebiner
Councilmember Emmett Badar
Councilmember Denis Bertone
Councilmember Jeff Templeman

STAFF:

City Manager Blaine Michaelis
City Attorney Mark Steres
Assistant Manager Community Development Larry Stevens
Assistant City Manager Administrative Services Ken Duran
Director of Parks and Recreation Theresa Bruns
Director of Public Works Krishna Patel
Deputy City Clerk

1. CALL TO ORDER AND FLAG SALUTE

2. RECOGNITIONS

- CIF Champions

Principal Mike Kelly presented the students with certificates.

- Rodeo Scholarships

Representatives from the Rodeo Board presented students with their scholarship checks.

- 2. ORAL COMMUNICATIONS** (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or ask to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

a. Members of the Audience

- **Mitchell Crawford** a resident congratulated Councilmember Bertone and wife Diana on their 50th wedding anniversary.
- **Nora Chen** San Dimas Library Manager announced upcoming activities planned at the library.

3. CONSENT CALENDAR

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council requests separate discussion.)

MOTION: It was moved by Councilmember Ebner, seconded by Councilmember Templeman and carried to accept, approve and act upon the consent calendar as follows:

- a. Resolutions read by title, further reading waived, passage and adoption recommended as follows:

RESOLUTION NO. 2014-30, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS APPROVING CERTAIN DEMANDS FOR THE MONTHS OF MAY AND JUNE, 2014.

- b. Approval of minutes for the regular meeting of May 27, 2014.
- c. San Gabriel Valley Council of Governments Updates

END OF CONSENT CALENDAR

4. OTHER MATTERS

- a. 2014-2015 Annual City Budget
 - 1) Adoption of 2014-2015 Annual Capital and Operating Budget.

Assistant City Manager Ken Duran presented staff's report and added that \$45,000 for the Via Verde Avenue Street Project with the County was unintentionally omitted from Fund 74, Measure "R". The city will design the project next year and the county will reimburse the city the following year.

Because Councilmember Bertone sits on the Board of Directors for the Chamber of Commerce he asked that the \$45,000 contribution to the Chamber of Commerce be voted on as a separate item with him abstaining from that vote.

MOTION: A motion was made by Councilmember Templeman and seconded by Councilmember Badar to adopt the 2014-2015 Annual Budget excluding \$45,000 for a contribution to the Chamber of Commerce and adding \$45,000 to Fund 74 for the Via Verde Avenue Street Project. The motion passed by a vote of five to zero **(5-0)**.

Assistant City Manager Larry Stevens asked if the \$60,000 for the downtown lighting item that was discussed at the study session would be included in the budget approval.

Assistant City Manager Ken Duran suggested bringing that item back to Council because of an outstanding question regarding the use of lighting district funds.

MOTION: A motion to approve the \$45,000 contribution to the Chamber of Commerce was made by Councilmember Ebner and seconded by Councilmember Templeman. The motion passed by a vote of four to zero **(4-0)** with Councilmember Bertone abstaining.

- 2) Adoption of Appropriation Limit for FY 2014-2015

RESOLUTION NO. 2014-31, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ADOPTING APPROPRIATIONS LIMIT FOR FISCAL YEAR 2014-15 AND APPROPRIATE EXCESS REVENUES.

Assistant City Manager Ken Duran presented staff's report on this item and recommended adoption of Resolution 2014-31.

MOTION: A motion was made by Councilmember Badar and seconded by Councilmember Bertone to waive further reading and adopt Resolution 2013-31. The motion passed by vote of five to zero **(5-0)**.

3) Adoption of Salary Resolution 2014-32

RESOLUTION NO. 2014-32, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS ADOPTING AND EXTENDING THE PAY PLAN AND REIMBURSEMENT SCHEDULE FOR CITY EMPLOYEES WITH ADJUSTMENTS TO OPTIONAL BENEFIT PLAN AND EMPLOYEE CONTRIBUTION TO PERS

City Manager Blaine Michaelis presented staff's report on this item and recommended adoption of Resolution No. 2014- 32.

MOTION: A motion was made by Councilmember by Councilmember Ebiner and seconded by Councilmember Bertone to waive further reading and adopt Resolution No. 2014-32. The motion passed by vote of five to zero **(5-0)**.

4) Adoption of PERS Resolution No. 2014-33

RESOLUTION NO. 2014-33, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS AMENDING THE PUBLIC EMPLOYEES RETIREMENT FUND (PERS) EMPLOYER PAID MEMBER CONTRIBUTIONS

City Manager Blaine Michaelis covered this item in his presentation of Resolution No. 2014-32 with recommendation to adopt.

MOTION: A motion was made by Councilmember Bertone and seconded by Councilmember Badar to waive further reading and adopt Resolution No. 2014-33. The motion passed by vote of five to zero **(5-0)**.

- b. Consider continuation of the 1% Public, Educational and Government (PEG) fee for public access support.

RESOLUTION NO. 2014-34, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS SETTING THE PUBLIC ACCESS FEE FOR FISCAL YEAR 2013-2014 TO BE USED FOR PEG PURPOSES.

Assistant City Manager Ken Duran presented staff's report on this item and recommended approving setting the Public Access Fee for 2014-2015.

MOTION: A motion was made by Councilmember Bertone and seconded by Councilmember Badar to waive further reading and adopt Resolution No, 2014-34. The motion passed by vote of five to zero **(5-0)**.

- c. **ORDINANCE NO. 1230**, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS APPROVING MUNICIPAL CODE TEXT AMENDMENT 14-01, MAKING CERTAIN REVISIONS TO THE PERMITTED, CONDITIONAL AND PROHIBITED USE LISTS IN CREATIVE GROWTH ZONE, AREA 1 AND TO THE PARKING STANDARDS APPLICABLE TO SHOPPING CENTERS – **SECOND READING AND ADOPTION**

Assistant City Manager Stevens reminded Council that this version of the ordinance does include the change to thrift stores.

MOTION: A motion was made by Councilmember Bertone and seconded by Councilmember Badar to waive further reading and adopt Ordinance No. 1231. The motion was passed by vote of four to one (4-1), with Councilmember Ebner voting against.

- d. Review and Approval of the following Implementation Requirements for the National Pollutant Discharge Elimination System (NPDES) Permit:
- 1) Development of the Watershed Management Plan (WMP) and
 - 2) Development of a Green Streets Policy

Environmental Coordinator Latoya Cyrus presented staff's report on these items and recommended Council authorize staff to proceed with submittal of the Watershed Management Plan (WMP), approve the Green Streets Policy and introduce and conduct a Public hearing of the Low Impact Development (LID) Ordinance.

Council and staff discussed some of the concerns and interests on these items.

Mayor Morris opened the public hearing for Ordinance No. 1231. Seeing no one come forward Mayor Morris closed the public hearing and brought the item back to council for further discussion and vote.

MOTION: A motion was made by Councilmember Ebner and seconded by Councilmember Bertone to waive further reading and introduce Ordinance No. 1231. The motion passed by vote of five to zero (5-0)

MOTION: A motion was made by Councilmember Bertone and seconded by Councilmember Templeman to authorize staff to proceed with the submittal of the Watershed Management Plan and to review and approve the Green Streets Policy. The motion passed by vote of five to zero (5-0).

5. PUBLIC HEARINGS

- a. **ORDINANCE NO. 1231**, An Ordinance of The City of San Dimas Adopting Low Impact Development Requirements in accordance with the National Pollutant Discharge Elimination System (NPDES) Permit – **FIRST READING AND INTRODUCTION**
- b. **RESOLUTION NO. 2014-35**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS ADOPT THE FINDINGS AND CONFIRM THAT THE BIKEWAY IMPROVEMENTS AND BRIDGE WIDENING AT FOOTHILL BOULEVARD OVER SAN DIMAS WASH (FEDERAL PROJECT NO. BHLS-5367(013)) TO BE SUBSTANTIALLY COMPLEX FOR PURPOSES OF PUBLIC CONTRACT CODE SECTION 7201

Public Works Director Krishna Patel presented staff's report on this item and recommended adopting Resolution No. 2014-35.

Mayor Morris opened the public hearing on this item. Seeing no one come forward Mayor Morris

Closed the public hearing and brought the item back to council for discussion and vote.

MOTION: A motion was made by Councilmember Templeman and seconded by Councilmember Ebner to waive further reading and adopt Resolution No. 2014-35. The motion passed by vote of five to zero **(5-0)**

6. SUCCESSOR AGENCY

- a. Verbal Update

Nothing to report.

7. ORAL COMMUNICATIONS

- a. Members of the Audience (Speakers are limited to five-minutes or as may be determined by the Chair.)

No one came forward.

- b. City Manager

Mayor's Call in Show cancelled for June 26th.

- c. City Attorney

Nothing to report.

- d. Members of the City Council

- 1) Designation of Voting Delegates and Alternate for League of California Cities Meeting September 3-5, 2014

Councilmember Badar selected as the Voting Delegate and Mayor Morris the alternate.

- 2) Councilmembers' report on meetings attended at the expense of the local agency.

Nothing to report.

- 3) Individual Members' comments and updates.

Councilmember Templeman shared upcoming Vector Control meeting on budget. He also suggested a follow-up study session be scheduled for the next council meeting.

Meeting scheduled for July 8th, at 5:30 p.m.

Mayor Morris congratulated Ekstrand School on being honored as a Distinguished School.

8. ADJOURNMENT

The meeting adjourned to a closed session at 8.25 p.m.

9. CLOSED SESSION

Recess to a City Council/Successor Agency to a closed session pursuant to Government Code Section 54957

- a. Public Employee Appointment – process and direction (Pursuant to G.C. 54957)
Title: City Attorney
- b. Report on Closed Session items

The meeting adjourned at 9:30 p.m. with no reportable action taken. The next meeting is on June 24, 2014, 6:00 p.m.

Respectfully submitted,

Debra Black, Deputy City Clerk



Agenda Item Staff Report

To: Honorable Mayor and Members of the City Council
For the meeting of June 24, 2014

From: Blaine Michaelis, City Manager

Initiated By: Public Works Department 

Subject: **Ordinance No. 1231 An Ordinance of The City of San Dimas Adopting Low Impact Development Requirements in accordance with the National Pollutant Discharge Elimination System (NPDES) Permit – Second Reading**

The City Attorney has reviewed and approved the proposed Draft Low Impact Development (LID) Ordinance. The Draft LID Ordinance was presented before the Planning Commission on April 3, 2014 to receive and file and it is attached for Council review. On June 10, 2014 Council approved the 1st reading of the proposed LID Ordinance No. 1231. Without any objections we are anticipating an adoption following the 2nd reading scheduled for June 24, 2014.

RECOMMENDATION

Staff recommends City Council adopt and conduct the 2nd reading of the attached Low Impact Development (LID) Ordinance.

Respectfully Submitted,



Latoya Cyrus
Environmental Services Coordinator

lc: 06-14-32

Enclosure – Low Impact Development Ordinance

ORDINANCE NO. 1231

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS
APPROVING LOW IMPACT DEVELOPMENT REQUIREMENTS IN
ACCORDANCE WITH THE NATIONAL POLLUTANT DISCHARGE
ELIMINATION SYSTEM (NPDES) PERMIT

**THE CITY COUNCIL OF THE CITY OF SAN DIMAS DOES ORDAIN AS
FOLLOWS:**

SECTION 1. Chapter 14 of the San Dimas Waters and Sewers Code are hereby amended as set forth in attached Exhibit A.

SECTION 2. This Ordinance shall take effect 30 days after its final passage, and within 15 days after its passage the City Clerk shall cause it to be published in the Inland Valley Daily Bulletin, a newspaper of general circulation in the City of San Dimas hereby designated for that purpose.

PASSED, APPROVED AND ADOPTED THIS 24th DAY OF JUNE, 2014.

Curtis W. Morris, Mayor of the City of San Dimas

ATTEST:

Ken Duran, City Clerk

I, Ken Duran, City Clerk of the City of San Dimas, do hereby certify that **Ordinance No. 1231** was regularly introduced at the regular meeting of the City Council on June 10th, 2014 and was thereafter adopted and passed at the regular meeting of the City Council held on June 24th, 2014 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Ken Duran, City Clerk further certify that within 15 days of the date of its passage, I caused a copy of Ordinance No. 1231 to be published in the Inland Valley Daily Bulletin.

Ken Duran, City Clerk

EXHIBIT A

Chapter 14.13 Low Impact Development Ordinance No. 1231

Sections:

14.13.010	Title
14.13.020	Purpose
14.13.030	Findings
14.13.040	Construction of Language
14.13.050	New Development and Redevelopment Project Provisions Applicability
14.13.060	Project Performance Criteria
14.13.070	Alternative Compliance for Technical Infeasibility
14.13.080	Plan Review Procedures
14.13.090	Plan Review Fees
14.13.100	Maintenance Agreement
14.13.110	Enforcement
14.13.120	Stop Work Order
14.13.130	Failure to Comply; Completion
14.13.140	Emergency Measures
14.13.150	Cost Recovery for Damage to Storm Drain System

14.13.010 Title

This Chapter shall be known as the "City of San Dimas Low Impact Development (LID) Ordinance" and may be so cited.

14.13.020 Purpose

It is the purpose of this Chapter to establish minimum stormwater management requirements and controls to accomplish, among others, the following objectives:

- A. Lessen the water quality impacts of development by using smart growth practices such as compact development, directing development towards existing communities via infill or redevelopment, and safeguarding of environmentally sensitive areas.
- B. Minimize the adverse impacts from stormwater runoff on the biological integrity of Natural Drainage Systems and the beneficial uses of waterbodies.
- C. Minimize the percentage of impervious surfaces on land developments by minimizing soil compaction during construction, designing projects to minimize the impervious area footprint, and employing Low Impact Development (LID) design principles to mimic predevelopment hydrology through infiltration, evapotranspiration and rainfall harvest and use.
- D. Maintain existing riparian buffers and enhance riparian buffers when possible.
- E. Minimize pollutant loadings from impervious surfaces such as roof tops, parking

lots, and roadways through the use of properly designed, technically appropriate Best Management Practices (BMPs), (including Source Control BMPs such as good housekeeping practices), LID Strategies, and Treatment Control BMPs.

F. Properly select, design and maintain LID and Hydromodification Control BMPs to address pollutants that are likely to be generated, reduce changes to pre-development hydrology, assure long-term function, and avoid the breeding of vectors.

G. Prioritize the selection of BMPs to remove stormwater pollutants, reduce stormwater runoff volume, and beneficially use stormwater to support an integrated approach to protecting water quality and managing water resources in the following order of preference:

1. On-site infiltration, bioretention and/or rainfall harvest and use.
2. On-site biofiltration, off-site ground water replenishment, and/or off-site retrofit.

14.13.030 Findings

The City of San Dimas (hereinafter referred to as "City" finds that:

A. Waterbodies, roadways, structures, and other property within and downstream of the City are at times subject to flooding.

B. Land development alters the hydrologic response of watersheds, resulting in increased stormwater runoff rates and volumes, increased flooding, increased stream channel erosion, increased sediment transport and deposition, and increased nonpoint source pollutant loading to the receiving waterbodies and the beaches.

C. Stormwater runoff produced by land development contributes to increased quantities of water-borne pollutants.

D. Increases of stormwater runoff, soil erosion, and non-point source pollution have occurred as a result of land development, and have impacted the water resources of the San Gabriel River Watershed.

E. Increased stormwater runoff rates and volumes and the sediments and pollutants associated with stormwater runoff from future development projects within the City will, absent proper regulation and control, adversely affect the City's waterbodies and water resources, and those of downstream municipalities.

F. Stormwater runoff, soil erosion, and non-point source pollution can be controlled and minimized by the regulation of stormwater runoff from development.

G. Adopting the standards, criteria, and procedures contained in this Chapter and implementing the same will address many of the deleterious effects of stormwater runoff.

14.13.040 Construction of Language

For purposes of this Chapter, the following rules of construction apply:

A. Terms not specifically defined in this Chapter shall have the meaning customarily assigned to them.

B. Considering that stormwater management in many cases requires sophisticated engineering design and improvements, some of the terms of this Chapter are complex in nature. Effort has been made to simplify terms to the extent the subject matter permits.

14.13.050 New Development and Redevelopment Project Provisions Applicability

These procedures and standards set forth in this Chapter and the BMP design information found in the Los Angeles County Municipal Storm Water Permit Order No. R4-2012-0175, and any amendment, revision, or reissuance thereof provide minimum standards to be complied with by developers and in no way limit the authority of the City of San Dimas to adopt or publish and/or enforce higher standards as a condition of approval of developments.

A. New Development Projects

Development projects subject to City conditioning and approval for the design and implementation of post-construction controls to mitigate stormwater pollution prior to completion of the project(s) include:

1. All development projects equal to 1 acre or greater of disturbed area and adding more than 10,000 square feet of impervious surface area.
2. Industrial parks 10,000 square feet or more of surface area.
3. Commercial malls 10,000 square feet or more surface area.
4. Retail gasoline outlets 5,000 square feet or more of surface area.
5. Restaurants 5,000 square feet or more of surface area.
6. Parking lots 5,000 square feet or more of impervious surface area, or with 25 or more parking spaces.
7. Street and road construction of 10,000 square feet or more of impervious surface area shall follow the City of San Dimas Green Streets Policy to the maximum extent practicable. Street and road construction applies to streets, roads, highways, and freeway projects, and also applies to streets within larger projects.
8. Automotive service facilities (as referenced by standard industrial classifications in the Los Angeles County Municipal Storm Water Permit Order No. R4-2012-0175, and any amendment, revision, or reissuance thereof) 5,000 square feet or more of surface area.
9. Redevelopment projects in subject categories that meet Redevelopment thresholds identified in Part B (Redevelopment Projects) below.
10. Projects located in or within 200 feet of, or discharging directly to a Significant Ecological Area (SEA), such as: San Dimas Canyon / San Antonio Wash where the development will:
 - a. Discharge storm water runoff that is likely to impact a sensitive biological species or habitat; and
 - b. Create 2,500 square feet or more of impervious surface area

11. Single-family hillside homes. During the construction of a single family hillside home, the following measures shall be considered to the maximum extent practicable:

- a. Conserve natural areas.
- b. Protect slopes and channels.
- c. Provide storm drain system stenciling and signage.
- d. Divert roof runoff to vegetated areas before discharge unless the diversion would result in slope instability.
- e. Direct surface flow to vegetated areas before discharge unless the diversion would result in slope instability.

B. Redevelopment Projects

Redevelopment projects subject to conditioning and approval requirements outlined in this Chapter for the design and implementation of post-construction controls to mitigate stormwater pollution prior to completion of the project(s) include:

1. Land-disturbing activity that results in the creation or addition or replacement of 5,000 square feet or more of impervious surface area on an already developed site
2. Redevelopment projects that result in an alteration to more than fifty (50) percent of impervious surfaces of an existing development which had not been not subject to post-construction stormwater quality control requirements at the time of the previous development shall be required to mitigate the entire project site
3. Redevelopment projects that result in an alteration of less than fifty (50) percent of impervious surfaces of an existing development, which had not been subject to post-construction stormwater quality control requirements at the time of the previous development shall be required to mitigate only the alteration and shall not be required to mitigate the entire development
4. Redevelopment does not include routine maintenance activities that are conducted to maintain original line and grade, hydraulic capacity, original purpose of facility or emergency redevelopment activity required to protect public health and safety. Impervious surface replacement, such as the reconstruction of parking lots and roadways which does not disturb additional area and maintains the original grade and alignment, is considered a routine maintenance activity. Redevelopment does not include the repaving of existing roads to maintain original line and grade.
5. Existing single-family dwelling and accessory structures are exempt from the Redevelopment requirements unless such projects create, add, or replace 10,000 square feet of impervious surface area.

14.13.060 Project Performance Criteria

- A. All development projects that fit the project criteria listed in Section 14.13.050 of this Chapter shall control pollutants, pollutant loads, and runoff volume by retaining the Stormwater Quality Design Volume (SWQD_v) on-site through:

1. Minimizing the impervious surface area; and
2. Controlling runoff from impervious surfaces through infiltration, bioretention and/or rainfall harvest and use.

14.13.070 Alternative Compliance for Technical Infeasibility

To demonstrate technical infeasibility, the project applicant shall demonstrate to the City Engineer that the project cannot reliably retain 100 percent of the SWQD_v on-site, even with the maximum application of green roofs and rainwater harvest and use, and that compliance with the applicable post-construction requirements would be technically infeasible. This shall be demonstrated by submitting a site-specific hydrologic and/or design analysis conducted and endorsed by a registered professional engineer and shall be subject to review and approval by the City Engineer.

When evaluating the potential for on-site retention, each applicant shall consider the maximum potential for evapotranspiration from green roofs and rainfall harvest and use.

Alternative compliance measures include the following:

A. On-site Biofiltration – Biofiltration systems shall meet the design specifications provided in Attachment H of the Los Angeles County Municipal Storm Water Permit Order No. R4-2012-0175, and any amendment, revision, or reissuance thereof. If using biofiltration due to demonstrated technical infeasibility, then the new project must biofiltrate 1.5 times the portion of the SWQD_v that is not reliably retained on-site, as calculated by Equation 1 below:

Equation 1:

$$B_v = 1.5 * [SWQD_v - R_v]$$

Where:

B_v = biofiltration volume

SWQD_v = the stormwater runoff from a 0.75 inch, 24-hour storm or the 85th percentile storm, whichever is greater.

R_v = volume reliably retained on-site

B. Offsite Infiltration – Use infiltration or bioretention BMPs to intercept a volume of stormwater runoff equal to the SWQD_v, less the volume of stormwater runoff reliably retained on-site, at an approved offsite project. The required offsite mitigation volume shall be calculated by Equation 2 below:

Equation 2:

$$M_v = 1.0 * [SWQD_v - R_v]$$

Where:

M_v = mitigation volume

SWQD_v = runoff from the 0.75 inch, 24-hour storm event or the 85th percentile storm, whichever is greater

R_v = the volume of storm water runoff reliably retained on-site.

C. Offsite Project - Retrofit Existing Development – Use infiltration, bioretention, rainfall harvest and use and/or biofiltration BMPs to retrofit an existing development, with similar land uses as the new development or land uses associated with comparable or higher stormwater runoff event mean concentrations (EMCs) than the new development. The retrofit plan shall be designed and constructed as described in the Los Angeles County Municipal Storm Water Permit Order No. R4-2012-0175, and any amendment, revision, or reissuance thereof.

D. Other alternative compliance requirements are detailed in the Los Angeles County Municipal Storm Water Permit Order No. R4-2012-0175.

E. Applicants and/or designers may select any combination of stormwater BMPs which meet the performance standards provided in this selection and identified in the Los Angeles County Municipal Storm Water Permit Order No. R4-2012-0175 and any amendment, revision, or reissuance thereof.

14.13.080 Plan Review Procedures

A. All Stormwater Plans shall be subject to review and approval by the City Engineer.

1. If the proposed plan is not sufficient as originally submitted, the City Engineer, or his/her designee, will notify the applicant in writing, setting forth the reasons for withholding and will state the changes necessary to obtain approval.

2. If Staff determines that all of the required information has not been received, the applicant may request that the matter be tabled to allow for the submittal of the required information.

3. If all of the required information has been received, Staff shall approve, approve with conditions, or recommend denial of the Stormwater Plan, including waiver submissions. Recommendations for action on the Stormwater Plan can be part of the recommendation for action on the site plan or subdivision plat.

4. If the plan is approved, the City will require the following:

a. The applicant shall provide copies of all necessary state, federal, or local permits relating to stormwater management to the City.

b. A satisfactory maintenance covenant agreement that assures long-term maintenance of all drainage improvements shall be submitted as part of the final plan. The maintenance covenant shall include a listing of the BMP's and their location and required maintenance frequency. The property owner shall be required to document proper maintenance and operations and maintain such records for a period of two (2) years. Maintenance agreements and records shall be provided upon request to the City inspector at any time for compliance verification. Failure to do so will result in enforcement actions per the City Code. The approved covenant shall be recorded with

the Los Angeles County Recorder prior to issuance of occupancy.

c. A satisfactory maintenance covenant shall at a minimum include the developer's signed statement accepting responsibility for maintenance until the responsibility is legally transferred; and either:

i. A signed statement from the public entity assuming responsibility for BMP maintenance; or

ii. Written conditions in the sales or lease agreement, which require the property owner or tenant to assume responsibility for BMP maintenance and conduct a maintenance inspection at least once a year; or

iii. Written text in project covenants, conditions, and restrictions (CCRs) for residential properties assigning BMP maintenance responsibilities to the Home Owners Association; or

d. The applicant shall post cash or a letter of credit in an amount not less than 100 percent of the cost of the stormwater facilities. This deposit shall be held for two (2) years after the date of completion of construction and final inspection of the stormwater facilities, until accepted by the City. The percentage cost for cash or letter of credit may be reduced to 10 percent for projects longer than two (2) years.

e. This deposit shall be returned to the applicant (in the case of cash) or allowed to expire (in the case of a letter of credit), as provided above, provided all stormwater facilities are clean, unobstructed, and in good working order, as determined by the City Engineer.

f. Reproducible mylars and electronic files (in AutoCAD format) of the as-built storm drains and stormwater BMPs shall be submitted by the applicant or his/her engineer to the City along with the final plan, or upon completion of system construction. The mylars are to be of quality material and three mils in thickness. Complete development agreements (including deed restrictions) must be submitted for the City's review and approval prior to recording.

Fees and escrow account payments shall be sufficient to cover administrative and technical review costs anticipated to be incurred by the City of San Dimas including the costs of on-site inspections, as set forth by resolution of the City Council.

14.13.100 Maintenance Agreement

A. Purpose of Maintenance Agreement

The purpose of the maintenance agreement is to provide the means and assurance that maintenance of stormwater BMPs shall be undertaken.

B. Maintenance Agreement Required

1. A maintenance agreement shall be submitted to the City, for review by the City Engineer and his/her designee and, if necessary, City Attorney. The Designers may

select any combination of stormwater BMPs which meet the performance standards provided this selection and identified in the Los Angeles County Municipal Storm Water Permit Order No. R4-2012-0175 and any amendment, revision, or reissuance thereof. A formal maintenance plan shall be included in the maintenance agreement.

C. Maintenance Agreement Provisions

1. The maintenance agreement shall include a plan for routine, emergency, and long-term maintenance of all stormwater BMPs, with a detailed annual estimated budget for the initial two (2) years, and a clear statement that only future maintenance activities in accordance with the maintenance agreement plan shall be permitted without the necessity of securing new permits. Written notice of the intent to proceed with maintenance shall be provided by the party responsible for maintenance to the City of San Dimas at least 14 days in advance of commencing work.

2. The maintenance agreement shall be binding on all subsequent owners of land served by the stormwater BMPs.

3. If it has been found by the City, following notice and an opportunity to be heard by the property owner, that there has been a material failure or refusal to undertake maintenance as required under this Chapter and/or as required in the approved maintenance agreement as required hereunder, the City shall abate such violations, as a public nuisance, pursuant to the procedures set forth in Chapter 8.16 of the San Dimas Municipal Code.

4. A fully executed "Maintenance Covenant for permanent BMP's Requirements" shall be recorded with the L.A. County Registrar/Recorder and submitted to the Public Works Department prior to the Certificate of Occupancy. Covenant documents shall be required to include an exhibit that details the installed treatment control devices as well as any site design or source control Best Management Practices (BMPs) for post construction. The information to be provided on this exhibit shall include, but not be limited to:

- a. 8 ½" x 11" exhibits with record property owner information.
- b. Types of BMPs (i.e., site design, source control and/or treatment control) to ensure modifications to the site are not conducted without the property owner being aware of the ramifications to BMP implementation.
- c. Clear depiction of location of BMPs, especially those located below ground.
- d. A matrix depicting the types of BMPs, frequency of inspection, type of maintenance required, and if proprietary BMPs, the company information to perform the necessary maintenance.
- e. Agreement to retain documentation of proper maintenance for a period of two (2) years.
- f. Understanding that documentation of proper maintenance must be presented to the City upon request.

14.13.110 Enforcement

Any person violating any provision of this Chapter shall be responsible for a municipal civil infraction and subject to the City's enforcement policy as set forth in the provisions of Chapter 1 and/or Chapter 8.16 of the San Dimas Municipal Code.

14.13.120 Stop Work Order

Where there is work in progress that causes or constitutes in whole or in part, a violation of any provision of this Chapter, the City is authorized to issue a Stop Work Order so as to prevent further or continuing violations or adverse effects. All persons to whom the stop work order is directed, or who are involved in any way with the work or matter described in the stop work order shall fully and promptly comply therewith. The City may also undertake or cause to be undertaken, any necessary or advisable protective measures so as to prevent violations of this Chapter or to avoid or reduce the effects of noncompliance herewith. The cost of any such protective measures shall be the responsibility of the owner of the property upon which the work is being done and the responsibility of any person carrying out or participating in the work.

14.13.130 Failure to Comply; Completion

In addition to any other remedies, should any property owner fail to comply with the provisions of this Chapter, the City may, after the giving of reasonable notice and opportunity for compliance, have the necessary work done, and the owner shall be obligated to promptly reimburse the City for all costs of such work.

When emergency measures are necessary to moderate a nuisance, to protect public safety, health and welfare, and/ or to prevent loss of life, injury or damage to property, the City is authorized to carry out or arrange for all such emergency measures. Property owners shall be responsible for the cost of such measures made necessary as a result of a violation of this Chapter, and shall promptly reimburse the City for all of such costs.

14.13.150 Cost Recovery for Damage to Storm Drain System

A discharger shall be liable for all costs incurred by the City as the result of causing a discharge that produces a deposit or obstruction, or causes damage to, or impairs a storm drain, or violates any of the provisions of this Chapter. Costs include, but are not limited to, those penalties levied by the Environmental Protection Agency or Los Angeles Regional Water Quality Control Board for violation of an NPDES permit, attorney fees, and other costs and expenses.



Agenda Item Staff Report

To: Honorable Mayor and Members of the City Council
*For the meeting of **June 24, 2014***

From: Krishna Patel, Public Works Director 

Subject: **Cash Contract 2014-02 Arrow Highway and Lone Hill Avenue et al., Signal, Street and Landscaping Improvements:**

- 1) **Approval of Change Order 2 in the amount not to exceed \$467,000 to complete the San Dimas High School Parking Lot and Saints Court Improvements in conjunction with Performing Arts Center.**
- 2) **Authorize and approve issuance of change order to Doug Martin Contracting, city maintenance contractor to crack fill and slurry the San Dimas High School Parking in the amount not to exceed \$25,300.**
- 3) **Approval to retain the necessary Soil Engineering and Inspection contracts associated with the construction of work under change order 2 and other miscellaneous work.**

Summary

Staff seeks Council consideration to approve Change Order 2 to Gentry Brothers Inc. to complete the necessary parking lot improvements for San Dimas High School and the Performing Arts Center; approve and authorize issuance of change order to Doug Martin Contracting for crack fill and slurry work for the necessary parking lot improvements; and approve the retention of Soil Engineers and Inspector contracts associated with the parking lot improvements as described herein.

BACKGROUND

The proposed 700 seat Performing Arts Center (PAC) being constructed in the former southerly parking lot of San Dimas High School parking lot has affected the long standing shared parking arrangements between the both the high school and the nearby City Swim and Racquet Club facilities. (Attachment A)

The proposed PAC project being constructed over the entire southerly main parking lot (a loss of approximately 228 parking spaces) also included the Cities 30-50 spaces allocated for its Swim and Racquet Club facilities. With the loss of these shared parking arrangements, City and District Staff have been working together since 2011 as construction for the PAC progressed. In addition, to off-set the loss of the parking spaces caused by the removal of the southerly main parking lot, in 2012 the district also constructed a new 95 space staff parking lot on the east side of the campus off of Covina Blvd.

Earlier in the process, the City recognized the benefit to the Community and need for the City to provide parking for the City's Swim and Racquet Club facility, the City Council agree to fund up to \$100,000 as its

contribution towards its appropriate share to ensure ADA parking and pathway leading to the City's recreational facility.

To meet the daily anticipated parking and operational needs of both the high school and the City facilities, the District Staff Architect and City Staff worked and collaborated to address the impact of the resulting net decrease in parking spaces and its subsequent potential parking impact upon surrounding residential neighborhoods.

Parking Lot Use Agreement between the District and City

With the addition of the District's PAC on the area of the south parking lot, the redesign and construction of the north parking lot whereby the City had agreed to financially participate for a share of the costs based upon the City's continued use of the parking lot, and as necessary for the improvement of the accessible parking and path of travel for the City's swim facility. Then in keeping with the City and District's ongoing program of cooperating one with the other, relative to this parking lot, both the District and the City Staff are working together in updating the Parking Lot Use Agreement, which will come forward to City Council for ratification and approval in the near future.

DISCUSSION

Both the City and District Staff developed several circulation plans and concluded that the most efficient long term circulation plan was where the parking stalls changed from the existing angular to an expanded parking lot area (on the north side) to perpendicular stall, resulting in several additional parking spaces. An "ideal plan" that provided a more efficient on-site pick up and drop off; ADA pathway/access way to both the PAC and the high school facilities as well as the City facilities at the west end on Saints Court; new parking lot lights; and to be in compliance with the NPDES requirements (Attachment B). Unfortunately, the bid submitted by the District's contractor was over \$700,000, which far exceeded the District's project budget and even with the City contribution for its share of costs was financially not feasible to precede with the improvements. Staff felt the District's contractor bids were very unreasonable for the type of work to be done and felt that we could obtain a more favorable bid from a street contractor.

Instead, as an alternate the District directed their architect to revise the plans where the new improvements were minimal (keeping all the existing angular stalls) and be in compliance with ADA for access to both school site and PAC. Unfortunately, again to the District and City Staff's dismay, the bid for the revised plans came to \$500,000.

Change Order 2

Due to fortuitous timing and upon receipt of favorable bids received from Gentry Brothers for the Cash Contract 2014-02 for the Arrow Highway and Lone Hill et al., Street, Signal and Landscaping improvement project being programmed during the early summer recess and the need for school parking lot renovations which *can only be done* during the summer recess, Staff felt Gentry Brothers would be the ideal contractor to complete both projects concurrently. Gentry Brothers were asked to provide a bid based on the initial "ideal plan" upon award of the street contract.

The attached bid breakdown (Attachment C) itemizes Gentry's costs and includes the City/School cost sharing for Change Order No 2 (plus 10% contingency) in the amount of \$467,000. This is consistent with their prime bid items price and also includes other specialized/non-bid items required to complete the parking lot work per the plans.

The advantage of awarding this change order is that since we have received a favorable bid from a reputable contractor, both the City and District save on the costs of paying normal mobilization costs and on other construction items where the contractor agreed to keep the costs similar to the prime. The major benefit of this change order would allow for completion of the needed parking lot improvements in one move now with minimal impact and work being done during the summer recess. Since the District has also approved the Change Order value verbally and has agreed to fund its share of costs as outlined in Attachment C which also includes other associated costs. Staff requests that the City Council also approve this Change Order being issued to Gentry to improve and enhance the existing High School parking lot with a more long term efficient parking and circulation that will meet the community needs for a long time.

Slurry and Crack Fill Parking Lot

To rejuvenate the existing parking lot where segments of pavement are also cracked, the proposal is to crack fill all cracks less than one inch and apply Type I Tire Rubber Modified Slurry seal similar to what is applied on City Streets. Since this work is very specialized in nature, the plan is to retain Doug Martin Contracting, our Slurry seal contractor to slurry approximately 76,000 square feet or the entire parking lot. Staff requests that City Council also approve issuing a change order to Doug Martin in amount not to exceed \$25,300.

Overall Project Expenditure Budget

If the Council were to consider approving the issuance of Change Order 2 to Gentry Brothers, then to complete the parking lot improvements for both San Dimas High School and Saint Court, as well as change order to Doug Martin, then with inclusion of other miscellaneous services the overall all budget expenditures would be approximately:

	<u>City's Share</u>	<u>School's Share</u>	<u>Total Cost</u>
Change Order 2 (Gentry Bros.)	\$81,856.82	\$342,483.64	\$424,340.46
Contingency	\$ 8,185.68	\$ 34,248.36	\$ 42,434.05
Slurry Change Order (Doug Martin) (includes 10% contingency)	\$ 5,479.98	\$ 19,820.02	\$ 25,300.00
Soil Testing	\$ 3,249.00	\$ 11,751.00	\$ 15,000.00
Survey	\$ 3,249.00	\$ 11,751.00	\$ 15,000.00
Inspection	\$ 6,078.70	\$ 25,235.13	\$ 31,313.83
Grand Total	\$108,099.18	\$445,289.15	\$553,388.33

RECOMMENDATION

Staff requests that Council consider and approve the following:

1. Authorize and approve change order 2 to Gentry Brothers in the amount not to exceed \$467,000 to complete the San Dimas High School Parking Lot and Saints Court Improvements in conjunction with Performing Arts Center.
2. Authorize and approve issuance of change order to Doug Martin Contracting, city maintenance contractor, to crack fill and slurry the San Dimas High School Parking in the amount not to exceed \$25,300.
3. Approval to retain the necessary Soil Engineering and Inspection contracts associated with the construction of work under change order 2 and other miscellaneous work.

Respectfully Submitted,

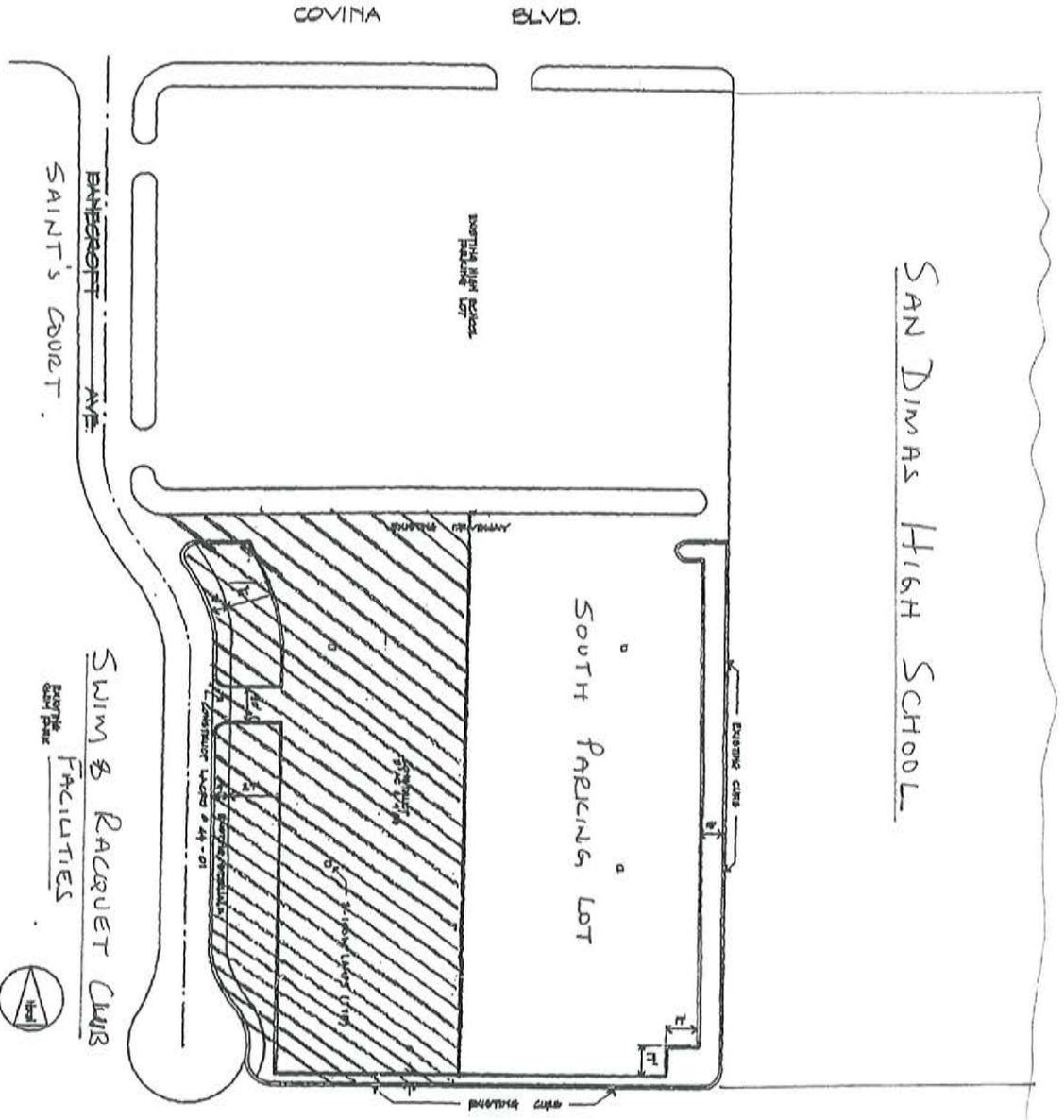
A handwritten signature in black ink, appearing to read 'Krishna Patel', with a horizontal line extending to the left.

Krishna Patel
Director of Public Works

Attachments
06-14-33 kp

ATTACHMENT A

EXHIBIT A



SAN DIMAS HIGH SCHOOL

SCALE:	DATE:	PROJECT:	BY:
1" = 40'	12/15/21	PARKING LOT	DR
CITY OF SAN DIMAS PARKING LOT SWIM PARK CASH CONTRACT #81-10			
APPROVED BY:	DATE:	PROJECT:	BY:

ATTACHMENT "C"

SAN DIMAS HIGH SCHOOL / CITY'S SWIM & RACQUET CLUB NORTH PARKING LOT & SAINTS COURT IMPROVEMENTS

updated 6/17/14

GENTRY BROTHERS CONSTRUCTION COSTS				
Item	Description of base bid item	City's Share	School's Share	Total Cost
1	Mobilization	\$4,275.73	\$15,464.49	\$19,740.23
2	Demolition	\$6,711.48	\$22,532.42	\$29,243.90
3	Improvements per plan on Saints Court (offsite)	\$12,462.26	\$30,511.06	\$42,973.32
4	Improvements per plan in parking lot (onsite)	\$27,356.10	\$182,429.91	\$209,786.01
5	Landscaping and Irrigation	\$0.00	\$34,452.00	\$34,452.00
6	Street Lighting Electrical (conduit only)	\$4,250.00	\$12,750.00	\$17,000.00
7	Street Lighting Electrical (foundations only)	\$6,900.00	\$20,700.00	\$27,600.00
8	Signing and Striping	\$3,881.25	\$11,643.75	\$15,525.00
9	Speed Humps (12)	\$0.00	\$12,000.00	\$12,000.00
10	Asphalt overlay remaining portion of Saints Court	\$16,020.00	\$0.00	\$16,020.00
	Gentry's Construction Subtotal	\$81,856.82	\$342,483.64	\$424,340.46
	Gentry's Construction Contingency (10%)	\$8,185.68	\$34,248.36	\$42,434.05
	Gentry's Construction Total for CC 2014-02 Change Order #2	\$90,042.50	\$376,732.00	\$466,774.50

DOUG MARTIN CONSTRUCTION COSTS				
11	Crack Sealing and Slurry Seal Application	\$4,981.80	\$18,018.20	\$23,000.00
	Doug Martin's Construction Contingency (10%)	\$498.18	\$1,801.82	\$2,300.00
	Doug Martin's Construction Total	\$5,479.98	\$19,820.02	\$25,300.00

MISCELLANEOUS FEES & SERVICES				
12	Construction Surveying Services	\$3,249.00	\$11,751.00	\$15,000.00
13	Geotechnical Engineering Services (soil compaction testing)	\$3,249.00	\$11,751.00	\$15,000.00
14	City Plan Check and Inspection in addition to DSA inspection for parking lot	\$6,078.70	\$25,235.13	\$31,313.83
	Additional Service Fees Total	\$12,576.70	\$48,737.13	\$61,313.83

	GRAND TOTAL	\$108,099.18	\$445,289.15	\$553,388.33
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Agenda Item Staff Report

To: Honorable Mayor and Members of the City Council
For the meeting of June 24, 2014

From: Krishna Patel, Public Works Director 

Subject: **Approval of Construction Management Services Agreement with Southstar Engineering & Consulting, Inc. for the Bridge Widening, Bikeway Improvements at Foothill Blvd over San Dimas Wash Project in the amount of \$372,134.000 (Federal Project No. BHLS 5367 (013))**

Summary

Council consideration and approval to award the Construction Management Agreement contract to Southstar Engineering & Consulting, Inc. for the above referenced project in the amount of \$372,134. This project is very complex and will involve complex scheduling, funding, multi-agency involvement, and numerous subcontractors. Given the federal funding source adds an element of complexity, which will require added oversight, voluminous/detailed paperwork and above all "patience" with regards to actual construction to get this project done safely and in a timely manner.

BACKGROUND

Project Status

In April 2011, the City was awarded \$2.4 million by the Federal Highway Bridge Program (HBP) funding to widen Foothill Blvd over the San Dimas Wash. The widening will accommodate sidewalks and 6 foot bike lanes in both directions, including 4 lanes for a total width of 96 feet plus barriers. The City submitted a request for authorization to proceed with construction (E-76) to Caltrans and received approval on May 16, 2014 and on June 17th advertised for bids and anticipates awarding the construction contract on July 22nd and soon thereafter start construction week beginning August 4th. This one hundred-seventy (170) working days construction project is anticipated to be complete in the spring of 2015. The estimated construction cost for this bridge widening project is approximately \$2.3 million including federally participating and non-participating work. These construction costs will be funded by FHWA Highway Bridge Program grant, Infrastructure Funds, including Prop C and other funds from Golden State Water Company.

Construction Management Services RFP – SCOPE OF WORK AND REQUIREMENTS

The City is required to follow the Federal Highway Administration and Caltrans requirements in soliciting a construction manager (CM). On May 20, 2014 Staff released the request for proposal (RFP) for Construction Management Services (CMS), which was advertised in the local newspaper and posted on the City website and on private consultant's publication website. Based on the estimated construction costs of \$2.3 million, per the State requirements the final reimbursable amount for CMS cannot exceed 15% of the estimated costs or 15% of actual construction bid. A dilemma and a struggle every City faces when Federal or State grant funds are expended for major capital improvements projects like our bridge widening project.

Due to the funding source the City is required to follow the Federal Highway Administration and Caltrans requirements. Therefore from December 5, 2011 staff prepared a request for proposal (RFP) which was advertised in the local newspaper and posted on the City website. In addition several firms experienced in this type of design and work were solicited to submit proposals based on a detailed concept. The RFP included the following main tasks that require coordination and approvals with City, County and Caltrans: These services shall include the following:

- Perform a constructability review of the project plans and specifications to identify any potential construction related issues,
- Quality Assurance,
- Construction inspection services,
- Office contract administration in accordance with State and FHWA requirements,
- Material testing,
- Source inspection,
- Biologist for mitigation monitoring,
- Public relations and other services as outlined in this scope of work.

Survey personnel shall work under the direction of a surveyor licensed by the State of California. Inspection personnel shall be full time and/or on an as needed basis, and shall provide assistance to, and work under the direction of the selected CM firm's Resident Engineer. Material testing shall be conducted in a Caltrans certified laboratory by appropriately accredited personnel.

ANALYSIS

On June 3, 2014, the City received all proposals and then interviewed by a panel on June 11, 2014. The interview panel was comprised of the Director of Public Works, Associate Engineer, Project Design Engineer (WKE), Fred Almolhoda (LAE), our Federal Compliance consultant, and the City Engineer (RKA). The five (5) selected interview panelist were provided with the attached evaluation sheet to standardize the interviews. The maximum points possible are 100 points.

A selection process comprising an evaluation and interview was used. The process is as follows:

- Proposals requested to submit fee proposals in a separate, sealed envelope. Proposals provided in this manner give the City the ability to negotiate in the event fees exceed the City's budget estimate for the work.
- Proposals are received and evaluated by the panel.
- Firms are interviewed and evaluated by the panel.
- Evaluation forms are finalized and tabulated.
- Fee proposals are opened after the interviews so that the proposed fee does not influence evaluation of proposals and interviews.

In summary the panel recommended that the construction manager proposed by Southstar Engineering & Consulting, Inc. is well qualified and demonstrated their thorough knowledge of project requirements and staff confirmed with through reference checks their experience, quality of workmanship and delivery.

Staff and Southstar Engineering & Consulting, Inc were also successful in negotiating the final fees that were fair, reasonable and *while fees were about 10% higher than our 15% CMS budget*. Staff feels that the final negotiated fees are well justified when considering the complexity of the Bridge widening on Foothill Blvd which will involve complex construction scheduling, funding, multi-agency and utility involvement, and managing numerous subcontractors. In addition, given the federal funding source also added an element of complexity, which will require added oversight, voluminous/detailed paperwork and above all "perseverance" with regards to managing the actual construction to get this project done safely and in a timely manner.

Non-discrimination provisions apply to all programs and activities of Federal aid recipients and regardless of tier (49 Code of Federal Regulations, CCFR, Part 21). Pursuant to the Federal regulations, Disadvantaged Business Enterprise (DBE) requirements must be satisfied with this project. A DBE goal of 6.75% was established for this contract.

PROJECT SCHEDULE

The table below is our anticipated project schedule. The project is aggressive based on our goal and objective of being under construction by August 2014.

MILESTONE	TARGET
Proposals for CM Due	June 3, 2014
Interviews for CM	June 9-11, 2014
Select and Begin Negotiations with CM	June 13, 2014
Award CM Contract	June 24, 2014
Notice to Proceed with CM	June 25, 2014
Advertise for Construction Bids	June 17, 2014
Award Construction Contract	July 22, 2014
Begin Construction	August 2014
Complete Construction	Spring 2015

RECOMMENDATION

Staff recommends the Construction Management Agreement contract be awarded to Southstar Engineering & Consulting, Inc. for the above referenced project in the amount of \$372,134 .000.

Respectfully Submitted,



Krishna Patel
 Director of Public Works

Attachments – Evaluation Form

06-14-29 lc: kp

EVALUATION SHEET		
Criteria	Maximum Points	Rating
Project Manager <ul style="list-style-type: none"> ◦ Qualification and relevant experience ◦ Unique qualifications for the project ◦ Time commitment for the project 	25	
Project Team <ul style="list-style-type: none"> ◦ Qualification and relevant experience ◦ Unique qualifications for the project ◦ Time commitment for the project 	20	
CM Consultant Firm <ul style="list-style-type: none"> ◦ Demonstrated capability on similar recent projects ◦ Management and organization capabilities 	10	
Project Understanding and Approach <ul style="list-style-type: none"> ◦ Demonstrated knowledge of the project and identification of potential key issues ◦ Knowledge of federal, state, and local procedures ◦ Management plan for ensuring that the project is completed on time and within budget ◦ Ability to interface with City staff, design team, contractor, utilities, emergency services, school district, outside agencies, and the community 	20	
Public Relations <ul style="list-style-type: none"> ◦ Demonstrated ability to effectively communicate to the public ◦ Demonstrated ability to effectively resolve conflicts with the public 	20	
Financial responsibility <ul style="list-style-type: none"> ◦ Cost effectiveness and demonstrated management efficiency 	5	
Total	100	



Agenda Item Staff Report

To: Honorable Mayor and Members of City Council
For the meeting of March 26, 2013

From: Blaine Michaelis, City Manager

Initiated by: Debra Black, Deputy City Clerk

Subject: Equestrian Commission Reappointments

BACKGROUND

The commission terms for the following individuals on the Equestrian Commission will expire in July 2014:

- Marca De Monaco
- Yvette Picconi

Each is eligible for and requests reappointment.

Commissioner Claudia Cook has completed three terms and is not eligible for reappointment; therefore there is one vacancy for this Commission

RECOMMENDATION

Staff recommends that the City Council reappoint Marca De Monaco and Yvette Picconi and approve recruitment to fill vacancy.