



AGENDA
REGULAR CITY COUNCIL MEETING
TUESDAY, AUGUST 12, 2014, 7:00 P.M.
SAN DIMAS COUNCIL CHAMBERS
245 E. BONITA AVENUE

CITY COUNCIL:

Mayor Curtis W. Morris
Mayor Pro Tem John Ebner
Councilmember Emmett Badar
Councilmember Denis Bertone
Councilmember Jeff Templeman

1. CALL TO ORDER AND FLAG SALUTE

2. RECOGNITIONS

- **San Dimas Youth Softball Association ASA Southern California – Eastern-Northeast District Champions for 2014 8U and 10U Divisions**

3. ORAL COMMUNICATIONS (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or asked to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

- a. Members of the Audience

4. CONSENT CALENDAR

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or citizen requests removal for separate discussion.)

- a. Resolutions read by title, further reading waived, passage and adoption recommended as follows:
 - (1) **RESOLUTION NO. 2014-40, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, APPROVING CERTAIN DEMANDS FOR THE MONTHS OF JULY AND AUGUST, 2014.**
 - (2) **RESOLUTION NO. 2014-41, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT FOR FIFTH SUPERVISORIAL DISTRICT COMPETITIVE EXCESS FUNDING FOR MERCHANT PARK RECREATION BUILDING AND APPROVES THE ADOPTION OF A YOUTH EMPLOYMENT PLAN**
- b. Approval of minutes for the regular City Council meeting of July 22, 2014
- c. Rejection of Bids for Cash Contract 2014-01, Foothill Boulevard Bridge Widening Over San Dimas Wash, BHLS-5367(013)

END OF CONSENT CALENDAR

5. OTHER BUSINESS

- a. Allen Avenue Elementary School Traffic Engineering Study on Parking, Traffic Circulation and Crosswalk at Allen Avenue and Bayfield Drive Intersection
- b. Approve Agreement with Aleshire & Wynder LLP for City Attorney Services appointing Mark Steres as City Attorney

6. ORAL COMMUNICATIONS

- a. Members of the Audience (*Speakers are limited to five (5) minutes or as may be determined by the Chair.*)
- b. City Manager
- c. City Attorney
- d. Members of the City Council
 - 1) Councilmembers' report on meetings attended at the expense of the local agency.
 - 2) Individual Members' comments and updates
- e. Receive report regarding Downtown Decoration Lighting from staff. The City Council meeting will adjourn at 8:30 p.m. and reconvene at Exchange Place and Bonita Avenue to view a demonstration of lighting alternatives and provide direction to staff on the preferred alternative.

7. ADJOURNMENT

The next meeting will be at 5:30 p.m. study session on August 26, 2014 regarding options for possible city participation in a downtown façade assistance program. The next regular City Council meeting will be at 7:00 p.m. August 26, 2014.

AGENDA STAFF REPORTS: COPIES OF STAFF REPORTS AND/OR OTHER WRITTEN DOCUMENTATION PERTAINING TO THE ITEMS ON THE AGENDA ARE ON FILE IN THE OFFICE OF THE CITY CLERK AND ARE AVAILABLE FOR PUBLIC INSPECTION DURING THE HOURS OF 8:00 A.M. TO 5:00 P.M. MONDAY THROUGH FRIDAY. INFORMATION MAY BE OBTAINED BY CALLING (909) 394-6216. CITY COUNCIL MINUTES AND AGENDAS ARE ALSO AVAILABLE ON THE CITY'S HOME PAGE ON THE INTERNET:

<http://www.cityofsandimas.com/minutes.cfm>

SUPPLEMENTAL REPORTS: AGENDA RELATED WRITINGS OR DOCUMENTS PROVIDED TO A MAJORITY OF THE SUBJECT BODY AFTER DISTRIBUTION OF THE AGENDA PACKET SHALL BE MADE AVAILABLE FOR PUBLIC INSPECTION AT THE CITY CLERK'S OFFICE AT 245 EAST BONITA AVENUE DURING NORMAL BUSINESS HOURS. [PRIVILEGED AND CONFIDENTIAL DOCUMENTS EXEMPTED]

POSTING STATEMENT: ON AUGUST 8, 2014, A TRUE AND CORRECT COPY OF THIS AGENDA WAS POSTED ON THE BULLETIN BOARDS AT 245 EAST BONITA AVENUE (SAN DIMAS CITY HALL); 145 NORTH WALNUT AVENUE (LOS ANGELES COUNTY PUBLIC LIBRARY, SAN DIMAS BRANCH); AND 300 EAST BONITA AVENUE (UNITED STATES POST OFFICE); AND AS A CONVENIENCE, AT THE VONS SHOPPING CENTER (PUENTE/VIA VERDE) AND THE CITY'S WEBSITE AT www.cityofsandimas.com/minutes.cfm.

RESOLUTION NO. 2014-40

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF SAN DIMAS, CALIFORNIA, APPROVING
CERTAIN DEMANDS FOR THE MONTHS OF
JULY AND AUGUST 2014

WHEREAS, the following listed demands have been audited by the Director of Finance;
and

WHEREAS, the Director of Finance has certified as to the availability of funds for
payment thereto; and

WHEREAS, the register of audited demands have been submitted to the City Council for
approval.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of San Dimas
does hereby approve Prepaid Warrant Register: 07/31/14 (24445 – 24544) in the amount of
\$1,647,489.34 and Warrant Register: 08/15/2014 (148760 – 148931) in the amount of
\$2,069,167.06

PASSED, APPROVED AND ADOPTED THIS 12th DAY OF AUGUST 2014.

Curtis W. Morris, Mayor of the City of San Dimas

ATTEST:

Debra Black, Deputy City Clerk

I HEREBY CERTIFY that the foregoing Resolution was adopted by vote of the City
Council of the City of San Dimas at its regular meeting of August 12th, 2014 by the following
vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Debra Black, Deputy City Clerk

4a(1)

WARRANT DATE VENDOR
BANK OF AMERICA

Disbursement Journal

PO# F 9 S ACCOUNT

CLAIM INVOICE

DESCRIPTION AMOUNT

24445	07/31/14	BRISTING, DOROTHY	10131	SUPPLIES STU. UNION PA	122.23	N M	001.210.001
24445	07/31/14	BRISTING, DOROTHY	10131	DRIVER TIP, KNOTTS 6/26	20.00	N M	072.210.001
					142.23		
				*CHECK TOTAL			
24446	07/31/14	RODRIGUEZ/ERICA	10695	SUPPLIES VOLUNTEER LUN	13.62	N M	001.210.001
24446	07/31/14	RODRIGUEZ/ERICA	10695	BUS TIP, TRIPS 6/5, 11, 2	75.00	N M	072.210.001
					88.62		
				*CHECK TOTAL			
24447	07/31/14	COMPUTER VILLAGE	11695	TRENDMICOR YR. SUBSC 2,	222.49	N M	001.4190.020.002
24448	07/31/14	BEILSTEIN/ERIC	10161	COMPUTER LOAN 7/7/1 2,	848.91	N M	001.117.199
24449	07/31/14	TIME WARNER CABLE	11669	ACCT PH#909 394-6214	104.95	N M	001.4190.020.034
24450	07/31/14	DURAN/KEN	10169	REIMB. INTERVIEW SNACKS	34.43	N M	001.4110.021.000
24451	07/31/14	SAN DIMAS PAYROLL/CI	16050	P/E 7/5/14	145,995.02	N M	001.110.004
24452	07/31/14	CA-STATE DISBURSEMEN	11611	BIWKLY CHILD SUPP. P/E	567.69	N M	001.210.004
24453	07/31/14	EMPLOYMENT DEVELOPME	12343	SIT P/E 7/05/14	8,405.03	N M	001.210.004
24454	07/31/14	FRANCHISE TAX BOARD	11251	W/HOLD ORDER, P/E 7/5/	591.08	N M	001.210.004
24455	07/31/14	LINCOLN NATIONAL LIF	14286	EMP DED P/E 7/05/14	696.88	N M	001.210.004
24455	07/31/14	LINCOLN NATIONAL LIF	14286	CITY PORTION P/E 7/05	902.78	N M	001.212.001
					1,599.66		
				*CHECK TOTAL			
24456	07/31/14	NATIONWIDE RETIREMNT	14735	EMP DED P/E 7/05/14	2,442.69	N M	001.210.004
24456	07/31/14	NATIONWIDE RETIREMNT	14735	CITY PORTION P/E 7/18,	802.15	N M	001.212.001
					18,244.84		
				*CHECK TOTAL			
24457	07/31/14	AFFILIATED COMPUTER	10150	ANN. SUPPORT 7/1-6/3	3,400.00	N M	001.4190.020.002
24458	07/31/14	ALLIANT INSURANCE SE	15784	CRIME RENEW 14-15 A	1,307.00	N M	001.4190.014.000
24459	07/31/14	AMERICAN PLANNING AS	10208	APA MEM. DUES 7/1-6/30	475.00	N M	001.4309.016.000
24459	07/31/14	AMERICAN PLANNING AS	10208	APA MEM. DUES 7/1-6/30	340.00	N M	001.4309.016.000
					815.00		
				*CHECK TOTAL			
24460	07/31/14	CALIFORNIA J. P. I. A.	11390	ANN. CONTRI. LIABIL	280,312.00	N M	001.4190.014.000
24460	07/31/14	CALIFORNIA J. P. I. A.	11390	ANN. WK. COMP. INS. 2	188,520.00	N M	001.4190.200.014
24460	07/31/14	CALIFORNIA J. P. I. A.	11390	RETROSPECTIVE LIA	364,019.00	N M	001.3669.004
					364,019.00		
				*CHECK TOTAL			
24461	07/31/14	CHARTER OAK MOBILE H	11850	RENT SUBSIDY PYMT 7/2	245.00	N M	034.341.034
24462	07/31/14	COMMUNITY ACTION-EAP	11688	JULY'14 EMP. ASSIST	350.00	N M	001.4150.435.000
24463	07/31/14	COVINA CONCERT BAND,	10986	MUSIC 'N PARK JULY 2,	800.00	N M	110.213.774

Disbursement Journal

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
BANK OF AMERICA								
24464	07/31/14	ECS IMAGING INC	10228 ANN.RENEWAL 7/1-6/3	8,528.00		10082		N M 001.4190.020.002
24465	07/31/14	FOOTHILL CHAPTER	10615 MEMBER RENEW 7/1-6/30/	70.00				N M 001.4311.016.000
24466	07/31/14	HIGHPOINT WEB DESIGN	13135 MGR.SERV.JULY-SEPT	1,245.00		1032		N M 001.4190.020.033
24466	07/31/14	HIGHPOINT WEB DESIGN	13135 RENEW DOMAIN NAME	25.00		74889		N M 001.4190.020.033
				1,270.00		*CHECK TOTAL		
24467	07/31/14	INLAND VALLEY HUMANE	13250 HUMANE SOCIETY JUL	10,743.83		42500-04		N M 001.4210.413.000
24468	07/31/14	JMG SECURITY SYSTEMS	10821 MONITORING 7/1-9/30/1	258.30		38175		N M 001.4342.020.003
24469	07/31/14	LEAGUE OF CALIF CITI	14000 ANN.MEMBER DUES 201	1,218.00		2903		N M 001.4190.016.000
24470	07/31/14	LIEBERT CASSIDY WHIT	14275 MEMBERSHIP 7/1-6/30	2,757.00		180928		N M 001.4150.016.000
24471	07/31/14	NETFILE	10996 2ND QTR FILING 7/1	1,600.00		3718		N M 001.4190.020.002
24472	07/31/14	MACKENZIE/CHRIS	10102 MONIES FOR WATER SUPPL	50.00				N M 001.4210.428.000
24473	07/31/14	PACIFIC PARKING SYST	13888 ANN.RENEWAL 7/1-6/3	1,732.50		12443		N M 001.4190.015.000
24474	07/31/14	PITNEY BOWES INC	15095 RENTAL CHRNG 7/1-9/30/	258.34		62121		N M 001.4190.019.000
24475	07/31/14	RADIANT WATER INC	15682 JULY 2014 WATER SOFTNE	39.00				N M 001.4430.019.000
24476	07/31/14	RESERVE ACCOUNT	15392 POSTAGE BY PHONE JU	1,500.00				N M 001.4190.017.000
24477	07/31/14	SAN DIMAS CHAMBER OF	15975 PROMOTIONAL SERV.JU	3,750.00				N M 001.4190.010.003
24478	07/31/14	SO CAL ASSOC. OF GOV	16294 MEMBERSHIP DUES 201	3,417.00				N M 001.4190.016.000
24479	07/31/14	STATEWIDE SECURITY S	10875 FIRE MONITOR7/1-9/30/	135.00		6318		N M 034.4802.015.000
24479	07/31/14	STATEWIDE SECURITY S	10875 MEDICAL MONITOR7/1-9/	270.00		6319		N M 034.4802.015.000
						*CHECK TOTAL		
24480	07/31/14	TOYOTA MOTOR CREDIT	16682 RAVA ELLEC.VEH.JULY	20 327.00				N M 071.4190.041.006
24481	07/31/14	SAN DIMAS GROVE STAT	10596 JULY H.O.A.234 S.S.D.	261.98				N M 034.4802.865.512
24481	07/31/14	SAN DIMAS GROVE STAT	10596 JULY H.O.A.264 S.S.D.	261.11				N M 034.4802.865.512
24481	07/31/14	SAN DIMAS GROVE STAT	10596 JULY H.O.A.334 S.S.D.	261.23				N M 034.4802.865.512
24481	07/31/14	SAN DIMAS GROVE STAT	10596 JULY H.O.A.354 S.S.D.	260.65				N M 034.4802.865.512
						*CHECK TOTAL		
24482	07/31/14	SAN DIMAS VILLAGE WA	10907 166 COMMERCIAL/JULY	243.74		SD1168		N M 034.4802.865.512
24482	07/31/14	SAN DIMAS VILLAGE WA	10907 168 COMMERCIAL/JULY	243.74		SD1182		N M 034.4802.865.512
24482	07/31/14	SAN DIMAS VILLAGE WA	10907 182 COMMERCIAL/JULY	243.74		SD1184		N M 034.4802.865.512
24482	07/31/14	SAN DIMAS VILLAGE WA	10907 185 COMMERCIAL/JULY	243.74		SD1185		N M 034.4802.865.512
24482	07/31/14	SAN DIMAS VILLAGE WA	10907 197 COMMERCIAL/JULY	243.74		SD1197		N M 034.4802.865.512
				1,462.44		*CHECK TOTAL		

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
BANK OF AMERICA							
24483	07/31/14	UNIVERSITY OF LA VER	12272 2ND INSTALL.7/1-12 37,500.00		I13019TRE		N M 001.4190.020.006
24484	07/31/14	WARD/LATOYIA	12039 KFC CRAFT SUPPLIES 560.00				N M 001.4420.034.011
24484	07/31/14	WARD/LATOYIA	12039 EXCURSION TRIPS/TIPS 820.00		*CHECK TOTAL		N M 072.4125.434.000
24485	07/31/14	MAGIC JUMP RENTALS I	10395 BOUNCER RENTAL 7/3/14 85.00		84170		N M 001.4420.033.000
24486	07/31/14	BLUE BREEZE ENTERTAI	10987 MUSIC N'PARK JULY 9,1 900.00				N M 110.213.774
24487	07/31/14	BAY ALARM COMPANY	10629 MONITOR6201 E. BONITA 588.00		I1103077		N M 001.4412.015.000
24487	07/31/14	BAY ALARM COMPANY	10629 MONITOR6990 W. COVINA 466.20		I1113186		N M 001.4430.015.000
24487	07/31/14	BAY ALARM COMPANY	10629 MONITOR6246 E. BONITA 1,498.20		I1121429		N M 001.4411.015.000
					*CHECK TOTAL		
24488	07/31/14	CPRS	10588 ANN.MEMBER/FORD,2014- 150.00		120401		N M 001.4415.016.000
24489	07/31/14	COMPUTER VILLAGE	11695 SECURITY SERV.RENEW 1,193.00		132270		N M 001.4190.020.002
24490	07/31/14	CALIF CONTRACT CITIE	11385 ANN.MEMBER DUES2014 3,370.00		1527		N M 001.4120.016.000
24491	07/31/14	PERS RETIREMENT CONT	15639 EMP. CONTRI. 7% P/E 7 13,267.64				N M 001.210.004
24491	07/31/14	PERS RETIREMENT CONT	15639 CITY PORTION P/E 7 30,271.04				N M 001.212.001
24491	07/31/14	PERS RETIREMENT CONT	15639 SURVIVOR BENE. P/E 7/5/14 65.17				N M 001.210.004
24491	07/31/14	PERS RETIREMENT CONT	15639 PAYBACK P/E 7/5/14 48.87				N M 001.210.004
24491	07/31/14	PERS RETIREMENT CONT	15639 OPTIONAL BENE. P/E 7/5/14 0.02				N M 001.4190.200.002
24491	07/31/14	PERS RETIREMENT CONT	15639 EMP. CONTRI. P/E 7/5/14 499.01				N M 001.210.004
24491	07/31/14	PERS RETIREMENT CONT	15639 CITY PORTION P/E 7/5/14 499.01				N M 001.210.004
24491	07/31/14	PERS RETIREMENT CONT	15639 SURVIVOR BENE. P/E 7/5/14 3.72				N M 001.210.004
24491	07/31/14	PERS RETIREMENT CONT	15639 OPTIONAL BENE. P/E 7/5/14 0.01CR		*CHECK TOTAL		N M 001.4190.200.002
24492	07/31/14	SAN DIMAS EMPLOYEES	15995 DUES FOR JULY 2014 420.00				N M 001.210.004
24493	07/31/14	U.S. BANK	10590 EMP DED P/E 7/5/14 2,149.95				N M 001.210.014
24493	07/31/14	U.S. BANK	10590 CITY PORTION P/E 7/5/14 2,450.84		*CHECK TOTAL		N M 001.212.014
24494	07/31/14	VANTAGEPOINT TRANSFE	17090 EMP DED P/E 7/5/14 1,307.83				N M 001.210.004
24494	07/31/14	VANTAGEPOINT TRANSFE	17090 CITY PORTION P/E 7/5/14 1,557.83		*CHECK TOTAL		N M 001.212.001
24495	07/31/14	WAGE WORKS INC	10677 UNREIMB.MEDICAL P/E 7 759.83				N M 001.210.004
24495	07/31/14	WAGE WORKS INC	10677 DEPENDENT CARE P/E 7/5 17.33		*CHECK TOTAL		N M 001.210.004
24496	07/31/14	INLAND ENGINEER SERV	.00001 REFUND PERMIT#E1417 2,444.25				N M 001.210.001
24497	07/31/14	ALLIANT INSURANCE SE	15784 SPEC.EVENT INS.2ND 6,156.80		SEP41011		N M 110.213.014

WARRANT DATE VENDOR
BANK OF AMERICA

Disbursement Journal

DESCRIPTION AMOUNT

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
24498 07/31/14	PALMINTERI/FRANK	11002 ENTERTAINMENT DINNER7	300.00				M M 001.4420.013.003
24499 07/31/14	LOS ANGELES POLICE H	11001 PYMT TOUR JULY 17,201	272.00				N M 001.4420.034.002
24500 07/31/14	DOO-WAH RIDERS	12573 MUSIC N'PARK JULY 16,	800.00				M M 110.213.774
24501 07/31/14	WHORTON/STAN	10856 UMPIRE FOREIT 6/26/14	20.00				N M 001.210.001
24502 07/31/14	LOS ANGELES FIRE DEP	10942 PYMT TOUR JULY 17,201	170.00				N M 001.4420.034.002
24503 07/31/14	GENTRY BROTHERS INC	12535 PROJ.ARROWHWY & L 113,	070.90		INV# PB-1		N M 002.210.003
24504 07/31/14	COMPUTER VILLAGE	11695 MISC. CABLES/CONNEC	2,433.24		132055		N M 070.210.001
24505 07/31/14	COSTCO WHOLESale	12430 DEV AGREEMNT OCT- 118,	133.00				N M 038.4120.565.509
24506 07/31/14	COSTCO WHOLESale	12430 DEV AGREEMNT JAN- 105,	893.00				N M 038.4120.565.509
24506 07/31/14	COSTCO WHOLESale	12430 DEV AGREEMNT OCT- 224,	026.00				N M 038.210.001
24506 07/31/14	COSTCO WHOLESale	12430 DEV AGREEMNT APR- 107,	933.00				N M 038.210.001
24506 07/31/14	COSTCO WHOLESale	12430 DEV AGREEMNT JUL- 109,	704.00				N M 038.210.001
24506 07/31/14	COSTCO WHOLESale	12430 DEV AGREEMNT OCT- 250,	000.00				N M 038.210.001
24507 07/31/14	DEPARTMENT OF CONSER	10180 SMI FEES APR-JUNE/14	554.15				N M 001.210.001
24507 07/31/14	DEPARTMENT OF CONSER	10180 LESS SETSMIC ED CREDIT	27.71CR				N M 001.210.001
24508 07/31/14	CALIFORNIA BUILDING	12298 SMI FEES APR-JUN/14	192.60				N M 001.210.001
24509 07/31/14	STATE BOARD OF EQUAL	16354 DIESEL TAX APR-JUN/14	189.40				N M 001.210.001
24510 07/31/14	MARK & BRIANS ENGINE	11012 ENGINE CO MEAL JUL	1,315.80				N M 001.4420.034.002
24511 07/31/14	NAREVSKY/NICK	.00003 REFUND S&R ANN'L PASS	360.00				N M 001.210.001
24512 07/31/14	MACKENZIE/CHRIS	10102 NAT'L NIGHT OUT SIGNS	168.00				N M 001.4210.428.000
24513 07/31/14	PT & MORE	12125 NAT'L NITE OUT GIVE	1,240.72		14370		M M 001.4210.428.000
24514 07/31/14	ACCELA, INC.	10129 14-15 PERMITS PLUS	26,366.43		MR053979		N M 001.4190.020.002
24515 07/31/14	WEAVER/JAMES M	11803 SURFACING REPAIRS	700.00		104		M M 008.210.001
24516 07/31/14	SINGLETON/KAREN	11015 RATTLE SNAKE CLASS	1,485.80				N M 001.4420.020.000
24517 07/31/14	SAN DIMAS PAYROLL/CI	16050 P/E 7/19/14	150,809.69				N M 001.110.004
24518 07/31/14	AFLAC BENEFIT SERVIC	11077 CANCER PREM. JULY/14	788.18				N M 001.210.004
24518 07/31/14	AFLAC BENEFIT SERVIC	11077 SPECI. EVENT PREM JUL/	151.32				N M 001.210.004
24518 07/31/14	AFLAC BENEFIT SERVIC	11077 ACCIDENT PREM JUL/14	460.56				N M 001.210.004
24518 07/31/14	AFLAC BENEFIT SERVIC	11077 HOSPITAL PREM JULY/14	480.52				N M 001.210.004
24518 07/31/14	AFLAC BENEFIT SERVIC	11077 VISION INS. JULY/14	112.40				N M 001.210.004

*CHECK TOTAL

*CHECK TOTAL

*CHECK TOTAL

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	PO#	CLAIM	INVOICE
BANK OF AMERICA						
24518 07/31/14	AFLAC BENEFIT SERVIC	OPTIONAL BEN JUL/14	1,992.93		*CHECK	TOTAL
24519 07/31/14	CA-STATE DISBURSEMEN	EMP DED P/E 7/19/14	567.69			
24520 07/31/14	CALIF PERS RETIREMEN	EMP DED JUL FOR AUG 4	119.28			
24520 07/31/14	CALIF PERS RETIREMEN	CITY PORT JUL FOR 45	544.98			
24520 07/31/14	CALIF PERS RETIREMEN	RETIREE FEE JUL FOR 1	785.00			
24520 07/31/14	CALIF PERS RETIREMEN	ADMIN FEES JUL FOR AU	51,638.84		*CHECK	TOTAL
24521 07/31/14	EMPLOYMENT DEVELOPME	SIT P/E 7/19/14	8,511.90			
24522 07/31/14	GUARDIAN - APPLETON	EMP DED JUL FOR AUG/1	391.76			
24522 07/31/14	GUARDIAN - APPLETON	CITY PORT JUL FOR A	6,747.94		*CHECK	TOTAL
24523 07/31/14	FRANCHISE TAX BOARD	EMP DED P/E 7/19 FINA	139.36			
24524 07/31/14	INLAND EMPIRE UNITED	EMP DED JULY/14	338.00			
24525 07/31/14	LINCOLN NATIONAL LIF	EMP DED P/E 7/19/14	696.88			
24525 07/31/14	LINCOLN NATIONAL LIF	CITY PORT P/E 7/19/14	902.78		*CHECK	TOTAL
24526 07/31/14	NATIONWIDE RETIREMNT	EMP DED P/E 7/19/14	9,467.69			
24526 07/31/14	NATIONWIDE RETIREMNT	CITY PORT P/E 7/19/14	18,827.15		*CHECK	TOTAL
24527 07/31/14	PERS RETIREMENT CONT	EMP 7% P/E 7/19/14	13,301.39			
24527 07/31/14	PERS RETIREMENT CONT	CITY PORT P/E 7/19/14	30,348.15			
24527 07/31/14	PERS RETIREMENT CONT	SURVIVOR P/E 7/19/14	65.10			
24527 07/31/14	PERS RETIREMENT CONT	PAYBACK P/E 7/19/14	48.87			
24527 07/31/14	PERS RETIREMENT CONT	OPTIONAL BEN P/E 7/19/14	0.01CR			
24527 07/31/14	PERS RETIREMENT CONT	EMP 2.5% P/E 7/19/14	1,560.63			
24527 07/31/14	PERS RETIREMENT CONT	CITY 6.25% P/E 7/19/14	560.63			
24527 07/31/14	PERS RETIREMENT CONT	SURVIVOR BEN P/E 7/19/14	1,502.32		*CHECK	TOTAL
24527 07/31/14	PERS RETIREMENT CONT	OPTIONAL BEN P/E 7/19/14	44,890.32			
24528 07/31/14	U.S. BANK	EMP DED P/E 7/19/14	2,270.43			
24528 07/31/14	U.S. BANK	CITY PORT P/E 7/19/14	2,476.07		*CHECK	TOTAL
24529 07/31/14	VANTAGEPOINT TRANSFE	EMP DED P/E 7/19/14	1,307.83			
24529 07/31/14	VANTAGEPOINT TRANSFE	CITY PORT P/E 7/19/14	1,250.00		*CHECK	TOTAL
24530 07/31/14	WAGE WORKS INC	UNREIMB MED P/E 7/19/14	759.83			
24530 07/31/14	WAGE WORKS INC	DEPENDENT CARE P/E 7/19/14	1,177.16		*CHECK	TOTAL

WARRANT DATE VENDOR
BANK OF AMERICA

Disbursement Journal

DESCRIPTION AMOUNT CLAIM INVOICE

PO# F 9 S ACCOUNT

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
24531	07/31/14	WAGE WORKS INC	ADMIN FEES JULY/14	72.00				N M 001.210.004
24531	07/31/14	WAGE WORKS INC	ADMIN/OPTIONAL JUL/14	53.00				N M 001.4190.200.002
				125.00	*CHECK TOTAL			
24533	07/31/14	DELTA DENTAL OF CALI	EMP DED JULY FOR AUG/1	13.78				N M 001.210.004
24533	07/31/14	DELTA DENTAL OF CALI	CITY PORT JUL FOR A 2	431.99				N M 001.212.001
24533	07/31/14	DELTA DENTAL OF CALI	EMP PYMT JUL FOR AUG/1	41.89				N M 001.4190.200.002
				2,487.66	*CHECK TOTAL			
24534	07/31/14	DELTA DENTAL INSURAN	CITY PORT JUL FOR AUG	791.23				N M 001.212.001
24535	07/31/14	VISION SERVICE PLAN	EMP DED JUL FOR AUG/14	2.86				N M 001.210.004
24535	07/31/14	VISION SERVICE PLAN	CITY PORT JUL FOR AUG	851.56				N M 001.212.001
				854.42	*CHECK TOTAL			
24536	07/31/14	VALDIVIA/STEVEN	RFND PKG PERMIT 6/10/14	4.00				N M 001.210.001
24536	07/31/14	VALDIVIA/STEVEN	RFND PANEL INTERVIEW	14.49				N M 001.210.001
24536	07/31/14	VALDIVIA/STEVEN	TORRICO/REG IES-APA 6/	25.00				N M 001.210.001
24536	07/31/14	VALDIVIA/STEVEN	DRR REFRESHMNTS 6/26/1	21.67				N M 001.4190.0210.000
24536	07/31/14	VALDIVIA/STEVEN	RFND PKG PRMIT 7/21&7/	10.00				N M 001.4308.021.000
24536	07/31/14	VALDIVIA/STEVEN	STEVENS/METRO MTA 7/2	32.49				N M 001.4309.033.000
24536	07/31/14	VALDIVIA/STEVEN	REFRESHMNT DPRB 7/10&7/	14.50				N M 001.4309.018.000
24536	07/31/14	VALDIVIA/STEVEN	HATCHE/LA ASSESSOR	18.33				N M 001.4309.018.000
24536	07/31/14	VALDIVIA/STEVEN	GROVE STATION SUPPLIES	151.38				N M 034.4802.033.002
				151.38	*CHECK TOTAL			
24537	07/31/14	INTERACT EVENT PRODU	CITY BBQ INFLATABLE 2,	372.40				N M 001.4420.033.000
24538	07/31/14	A-1 EVENT & PARTY RE	CITY BBQ STG DRAPERY	219.84				N M 001.4420.033.000
24539	07/31/14	PARTY PONIES & FRIEN	CITY BBQ PONIES/ZOO 8	700.00				M M 001.4420.033.000
24540	07/31/14	L. A. COUNTY	D. FORD RECERT EXAM 7	296.00				N M 001.4415.016.000
24541	07/31/14	GOLDEN STATE	594933000000	85.74				N M 053.4410.022.004
24541	07/31/14	GOLDEN STATE	7068330000007	415.54				N M 001.4430.022.004
24541	07/31/14	GOLDEN STATE	6749330000009	1,369.13				N M 053.4410.022.004
24541	07/31/14	GOLDEN STATE	8849330000005	437.82				N M 008.4414.022.004
24541	07/31/14	GOLDEN STATE	7719330000004	409.47				N M 008.4415.022.004
24541	07/31/14	GOLDEN STATE	7092220000000	172.75				N M 008.4415.022.004
24541	07/31/14	GOLDEN STATE	4267620000001	117.91				N M 001.4415.022.004
24541	07/31/14	GOLDEN STATE	37719330000005	113.10				N M 001.4415.022.004
24541	07/31/14	GOLDEN STATE	37719330000005	359.48				N M 001.4415.022.004
24541	07/31/14	GOLDEN STATE	12275720000004	171.10				N M 008.4414.022.004
24541	07/31/14	GOLDEN STATE	0048130000004	1,603.85				N M 008.4414.022.004
24541	07/31/14	GOLDEN STATE	0219330000007	9,451.04				N M 008.4415.022.004
24541	07/31/14	GOLDEN STATE	26809330000002	58.86				N M 008.4415.022.004
24541	07/31/14	GOLDEN STATE	15024810000006	473.86				N M 008.4415.022.004
24541	07/31/14	GOLDEN STATE	0124810000008	173.86				N M 008.4415.022.004

WARRANT DATE VENDOR
BANK OF AMERICA

Disbursement Journal

PO# F 9 S ACCOUNT

CLAIM INVOICE

AMOUNT

DESCRIPTION

STATE WATER

DATE

VENDOR

245441	07/31/14	GOLDEN	STATE WATER	CCCC	1633224	571142000009	224.19	M	001.4415	022.004
245441	07/31/14	GOLDEN	STATE WATER	CCCC	1633224	997104000007	581.62	M	008.4415	022.004
245441	07/31/14	GOLDEN	STATE WATER	CCCC	1633224	997182000006	277.50	M	008.4415	022.004
245441	07/31/14	GOLDEN	STATE WATER	CCCC	1633224	814830000002	34.82	M	008.4415	022.004
245441	07/31/14	GOLDEN	STATE WATER	CCCC	1633224	693830000005	448.64	M	008.4415	022.004
245441	07/31/14	GOLDEN	STATE WATER	CCCC	1633224	304830000008	869.71	M	008.4415	022.004
245441	07/31/14	GOLDEN	STATE WATER	CCCC	1633224	224830000008	251.88	M	001.4415	022.004
245441	07/31/14	GOLDEN	STATE WATER	CCCC	1633224	224830000002	297.53	M	001.4415	022.004
245441	07/31/14	GOLDEN	STATE WATER	CCCC	1633224	107830000008	246.56	M	008.4415	022.004
245441	07/31/14	GOLDEN	STATE WATER	CCCC	1633224	443830000008	288.27	M	008.4415	022.004
245441	07/31/14	GOLDEN	STATE WATER	CCCC	1633224	180040000002	224.30	M	075.4415	022.004
245441	07/31/14	GOLDEN	STATE WATER	CCCC	1633224	970830000005	193.66	M	001.4415	022.004
							27,374.72			*CHECK TOTAL

24542	07/31/14	SHERATON SAN DIEGO	ROOM/ACCELA CONF 8/4-		.00005	ROOM/ACCELA CONF 8/4-	604.50	N	001.4311	021.000
24543	07/31/14	GOLDEN STATE WATER		C	16324	52591735932	382.30	N	008.4414	022.004
24544	07/31/14	BUSINESS CARD	INTERVIEW LUNCH 6/18/14		11930	INTERVIEW LUNCH 6/18/14	56.95	M	001.210	001
24544	07/31/14	BUSINESS CARD	CC/STAFF MEAL 5/18/14		11930	CC/STAFF MEAL 5/18/14	92.38	M	001.410	001
24544	07/31/14	BUSINESS CARD	O.C. FAIR EXCURSION 7/22		11930	O.C. FAIR EXCURSION 7/22	47.25	M	001.210	001
24544	07/31/14	BUSINESS CARD	LOWES GIFT CARD MINI B		11930	LOWES GIFT CARD MINI B	560.00	M	001.210	001
24544	07/31/14	BUSINESS CARD	AMAZON KINDLE FOR P&R		11930	AMAZON KINDLE FOR P&R	30.00	M	001.415	0431.000
24544	07/31/14	BUSINESS CARD	HP PHOTOCOPY PRINTER		11930	HP PHOTOCOPY PRINTER	204.64	M	001.210	001
24544	07/31/14	BUSINESS CARD	AA DURACELL 24 PACK		11930	AA DURACELL 24 PACK	135.91	M	170.210	001
24544	07/31/14	BUSINESS CARD	HP85A TONER/AWAL		11930	HP85A TONER/AWAL	33.09	M	001.210	001
24544	07/31/14	BUSINESS CARD	MMBRSHIP CM MTG 7/24		11930	MMBRSHIP CM MTG 7/24	1240.75	M	001.210	001
24544	07/31/14	BUSINESS CARD	AIR P LUNCH PW DEPT 6/1		11930	AIR P LUNCH PW DEPT 6/1	146.00	M	001.210	001
24544	07/31/14	BUSINESS CARD	WD MY PASSPORT - PW DEF		11930	WD MY PASSPORT - PW DEF	123.16	M	001.210	001
24544	07/31/14	BUSINESS CARD	2011 NEC & ELECT REF		11930	2011 NEC & ELECT REF	277.07	M	001.210	001
24544	07/31/14	BUSINESS CARD	CONF FEES/ACCELA 8/4-		11930	CONF FEES/ACCELA 8/4-	899.00	M	001.210	001
							5,300.91			*CHECK TOTAL

147676	07/31/14	VCH-SAN DIMAS CO, LL	VOID/VCH 5,000.00CR		.00006	CK #147676 VOID/VCH 5,000.00CR		N	110.214	789
147792	07/31/14	SUWANCHATUPORN/YAOWA	REFUND/ISSUE ERROR,VOI		.00002	REFUND/ISSUE ERROR,VOI	17.50CR	N	001.367	001
							1,647,489.34			TOTAL

BANK OF AMERICA

ACS FINANCIAL SYSTEM
07/31/2014 11:03:38

WARRANT DATE VENDOR

REPORT TOTALS:

Disbursement Journal

DESCRIPTION

AMOUNT

1,647,489.34

CLAIM INVOICE

PO#

F 9 S ACCOUNT

CITY OF SAN DIMAS
GL540R-V07.24 PAGE 8

RECORDS PRINTED - 000219

Disbursement Journal

FUND RECAP:		
FUND	DESCRIPTION	DISBURSEMENTS
001	GENERAL FUND	1,027,199.17
002	STATE GAS TAX	113,070.90
008	LANDSCAPE PARCEL TAX	22,265.72
012	INFRASTRUCTURE REPLACEMENT	46.00
034	HOUSING AUTHORITY 2-1-12	3,033.31
038	SUCCESSOR AGENCY CG 2-1-12	474,026.00
053	GOLF COURSE MAINT & OPERATIO	2,447.38
070	EQUIPMENT REPLACEMENT	2,569.15
071	AIR QUALITY MANAGEMENT DIST	327.00
072	PROP A LOCAL TRANSPORTATION	355.00
075	LANDSCAPE MAINTENANCE DIST	288.27
110	TRUST AND AGENCY	3,861.44
TOTAL ALL FUNDS		1,647,489.34

BANK RECAP:		
BANK NAME		DISBURSEMENTS
CHEK	BANK OF AMERICA	1,647,489.34
TOTAL ALL BANKS		1,647,489.34

WARRANT DATE VENDOR BANK OF AMERICA Disbursement Journal

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM INVOICE	PO#	F 9 S ACCOUNT
148770	08/15/14 ASCAP	11321 LICENSE FEES	331.75	500579764		N D 001.4190.016.000
148771	08/15/14 BABB/MICHAEL E	12115 UMPIRE FORFEIT FEE 8/1/ 40.00				M D 001.367.003
148772	08/15/14 BANFIELD/CORY	12111 UMPIRE FORFEIT FEE 7/11/14 20.00				M D 001.367.003
148772	08/15/14 BANFIELD/CORY	12111 UMPIRE FORFEIT FEE 7/2 40.00		*CHECK TOTAL		M D 001.367.003
148773	08/15/14 BEE REMOVERS	10283 BEE RMV 505 FLORHAM 7/ 99.00		591616		N D 001.4414.020.006
148774	08/15/14 BONITA UNIFIED SCH D	11210 SUMMER FEED PROGRAM 1,347.50		3076/MARCHANT		N D 001.210.001
148774	08/15/14 BONITA UNIFIED SCH D	11210 SUMMER FEED PROGRAM 3,300.00		3076/PIONEER		N D 001.210.001
148775	08/15/14 BOOMERANG BLUEPRINT	11212 6SQ FT MYLAR & DELIVE 164.54		27754		N D 012.4841.814.000
148776	08/15/14 BOYS & GIRLS CLUB	11215 GRAFFITI RMV MAY/2014 385.00		2685		N D 001.210.001
148776	08/15/14 BOYS & GIRLS CLUB	11215 GRAFFITI RMV JUNE/2 1,570.00		2685		N D 001.210.001
148777	08/15/14 BRATT/DAVID	10671 BRATT MTG 7/17/14 50.00				M D 001.4309.021.001
148778	08/15/14 BRICKLEY ENVIRONMENT	11313 4741 VALLEY CENTER AV 830.00		14077BA		N D 040.210.001
148779	08/15/14 BRISLEY/GEORGE	.00015 REFUND, PERMIT CHARGES 120.00				N D 001.210.001
148780	08/15/14 BROWN/LOROUS C	11169 INSTR. DEEP WATER JU 1,668.75				M D 001.4430.020.000
148780	08/15/14 BROWN/LOROUS C	11169 INSTR. AEROBIC JULY 201,743.75		*CHECK TOTAL		M D 001.4430.020.000
148781	08/15/14 BRYANT/ARIEL	10906 REIMB. SLEEPOVR SUPPLIE 52.36				N D 001.4420.033.000
148782	08/15/14 BSN SPORTS INC	10715 LEGACY TENNIS TABLE 350.98		5527295		N D 001.210.001
148783	08/15/14 CANYON HILL HOA	.00006 REFUND DEP. 7/19/2014 50.00				N D 001.210.001
148784	08/15/14 CARTEGRAPH	10898 PARTNER HOST JUNE/201 500.00		40189		N D 001.210.001
148784	08/15/14 CARTEGRAPH	10898 RENEW HOST 7/1-6/30 6,000.00		40190		N D 001.210.001
148785	08/15/14 CASHIER, DEPARTMENT	11033 CERTIFICATE RENEWALD.D 60.00		78916-QAC D		N D 001.4414.016.000
148786	08/15/14 CBEYOND	12524 113731 7/8-8/7/2014 885.30		14638274		N D 001.4190.020.034
148786	08/15/14 CBEYOND	12524 113732 7/8-8/7/2014 594.78		14639907		N D 001.4190.020.034
148787	08/15/14 CELERA/ROSA	.00001 REFUND DEP.7/19/2014 500.00				N D 001.210.001
148788	08/15/14 CENTRAL OREGON TRUCK	.00002 REFUND CITIATION#43777 55.00				N D 001.210.001

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM INVOICE	PO#	F 9 S ACCOUNT
148808	08/15/14	DOG DEALERS INC	880.60			N D 001.4420.020.000
148809	08/15/14	E & E SPORTS PHOTOGR	510.84	2252		M D 001.4420.034.003
148810	08/15/14	ECS IMAGING INC	RE 235.00	10182		N D 001.4190.020.002
148810	08/15/14	ECS IMAGING INC	8,585.00	10183		N D 070.4314.041.014
				*CHECK TOTAL		
148811	08/15/14	ED'S AUTO PARTS	103.16	114143		M D 001.4342.011.000
148812	08/15/14	ENSBERG/STEPHEN	50.00			M D 001.4309.021.001
148813	08/15/14	ENTERPRISE RENT A CA	62.68	8209D1		N D 001.4342.011.003
148814	08/15/14	ESRI	1,276.50	92838883		N D 001.4190.020.002
148815	08/15/14	EWING IRRIGATION PRO	16.23	8340787		N D 075.4443.020.001
148815	08/15/14	EWING IRRIGATION PRO	186.36	8348196		N D 001.4415.033.000
148815	08/15/14	EWING IRRIGATION PRO	261.56	8355776		N D 008.4415.033.000
148815	08/15/14	EWING IRRIGATION PRO	144.12	8389358		N D 008.4414.020.016
148815	08/15/14	EWING IRRIGATION PRO	265.18	8396038		N D 008.4415.033.000
148815	08/15/14	EWING IRRIGATION PRO	71.96	8420379		N D 008.4415.033.000
148815	08/15/14	EWING IRRIGATION PRO	938.79	8420380		N D 008.4415.033.000
				*CHECK TOTAL		
148816	08/15/14	EXCEPTIONAL CHOICE L	217.00	1008		N D 001.210.001
148816	08/15/14	EXCEPTIONAL CHOICE L	3,379.00	1008		N D 002.4841.601.003
				*CHECK TOTAL		
148817	08/15/14	F & H TIRE CO	1,297.75	IN00082823		N D 001.4342.011.000
148817	08/15/14	F & H TIRE CO	1,804.25	IN00082851		N D 001.4342.011.000
				*CHECK TOTAL		
148818	08/15/14	FALCON SIGNS	100.00	#VS75X		M D 001.210.001
148819	08/15/14	FASTENAL	265.33	CAPOM4985		N D 001.210.001
148820	08/15/14	FORTEL TRAFFIC INC	618.03	7935		N D 007.210.001
148821	08/15/14	GARCIA/ANN FRANCES	11.20			N D 001.210.001
148821	08/15/14	GARCIA/ANN FRANCES	10.08			N D 001.4308.021.000
148821	08/15/14	GARCIA/ANN FRANCES	76.16			N D 001.4308.021.000
148821	08/15/14	GARCIA/ANN FRANCES	38.08			N D 001.4308.021.000
148821	08/15/14	GARCIA/ANN FRANCES	135.52			N D 001.4308.021.000
				*CHECK TOTAL		
148822	08/15/14	GAS COMPANY/THE	437.37			N D 001.4430.022.002
148822	08/15/14	GAS COMPANY/THE	495.76			N D 053.4410.022.002
				*CHECK TOTAL		

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE
148823	08/15/14	BANK OF AMERICA				
148823	08/15/14	BROTHERS INC	SDHS PARK,N LOT S 427, 126.82			
148823	08/15/14	BROTHERS INC	ARROWWHY&LONE HILL 229, 501.93			
148823	08/15/14	BROTHERS INC	ARROWWHY&LONE HILL 62, 522.71			
			719, 021.46			
148824	08/15/14	GLENDORA SIGNS	2 SIGNS FOR SPORTSP 2, 071.65			
148824	08/15/14	GLENDORA SIGNS	REPLACE LETTER 'V' SI 2, 294.77			
148825	08/15/14	GOLDEN STATE WATER C	854.06			
148825	08/15/14	GOLDEN STATE WATER C	442.32			
148825	08/15/14	GOLDEN STATE WATER C	1, 115.86			
148825	08/15/14	GOLDEN STATE WATER C	3, 230.29			
148826	08/15/14	GRAINGER	HAMMER DRILL/DRIVER K 352.98			
148826	08/15/14	GRAINGER	OUTLET DESIGN AIRCIRC, 737.23			
148827	08/15/14	GRIGOLLA & SONS INC	CONCRETE MAINT PROJ 4, 914.00			
148827	08/15/14	GRIGOLLA & SONS INC	CONCRETE MAINT PROJ 12, 000.00			
148827	08/15/14	GRIGOLLA & SONS INC	CONCRETE MAINT PROJ 31, 154.45			
148828	08/15/14	HARRINGTON AUTOMOTIV	TUNE UP, OIL FILTER, PL 975.00			
148828	08/15/14	HARRINGTON AUTOMOTIV	COOLANT, BRK PEDAL, FL 936.56			
148828	08/15/14	HARRINGTON AUTOMOTIV	OIL, FILTER, LIGHT, AIR 160.00			
148828	08/15/14	HARRINGTON AUTOMOTIV	OIL, FILTER, LIGHT, AIR 1, 833.78			
148829	08/15/14	HATCHER/AVIS	REIMB.MILEAGE MAY, JUN 107.82			
148829	08/15/14	HATCHER/AVIS	REIMB.MILEAGE JULY 231.84			
148830	08/15/14	HEIDI CORPORATION	RTN DEP. 420 W. SECON 2, 000.00			
148831	08/15/14	HENDRICKSON/JILL	REFUND/CUSTOMER W/DREW 66.00			
148832	08/15/14	HOLLIDAY ROCK COMPAN	DUMP 10 WHEEL CLEAN C 150.00			
148832	08/15/14	HOLLIDAY ROCK COMPAN	FOB SHEET MIX 83.97			
148832	08/15/14	HOLLIDAY ROCK COMPAN	FOB SHEET MIX 318.75			
148833	08/15/14	HOME DEPOT CREDIT SE	16' EXTENSION LADDER 192.27			
148833	08/15/14	HOME DEPOT CREDIT SE	SHOP TOOL 32.81			
148833	08/15/14	HOME DEPOT CREDIT SE	ELECTRICAL BOX POOL LIC 28.00			
148833	08/15/14	HOME DEPOT CREDIT SE	REPLACEMENT COVERS 520.50			

PO#	CLAIM	INVOICE
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		PB 3
		PB 3
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		001.4415.022.004
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		001.367.001
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		001.4412.023.000
		001.4430.023.000
	*CHECK	TOTAL

WARRANT DATE VENDOR
BANK OF AMERICA

Disbursement Journal

F 9 S ACCOUNT

CLAIM INVOICE

PO#

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM INVOICE	PO#	F 9 S ACCOUNT
148834	08/15/14 HOVHANESSIAN/MARY	.00005 REFUND DEP.7/20/14	50.00			N D 001.341.002
148835	08/15/14 INKWORKS	13580 ENVELOPS, REGULAR, WIND	814.78	12318		N D 001.4190.018.000
148836	08/15/14 INLAND EMPIRE	13575 ORANGE CO FAIR JULY 1,455.00		43557		N D 072.4125.434.000
148837	08/15/14 INLAND EMPIRE	13575 PIRATE'S DINNER JUL 1,170.00		43558		N D 072.4125.434.000
148838	08/15/14 INLAND EMPIRE	13575 DAY@BALBOA JULY 30,1,835.00		43559		N D 072.4125.434.000
148839	08/15/14 INLAND EMPIRE	13575 SANTA MONICA PIER 7/5,448.75		43562		N D 072.4125.434.000
148837	08/15/14 INLAND OFFICE	10441 OFFICE SUPPLIES 578.82		854659		N D 001.4190.030.000
148837	08/15/14 INLAND OFFICE	10441 OFFICE SUPPLIES 112.16		854663		N D 001.4190.030.000
148837	08/15/14 INLAND OFFICE	10441 OFFICE SUPPLIES 20.24		854749		N D 001.4190.033.000
148837	08/15/14 INLAND OFFICE	10441 OFFICE SUPPLIES 343.35		854889		N D 001.4190.033.000
148837	08/15/14 INLAND OFFICE	10441 OFFICE SUPPLIES 333.05		854892		N D 001.4190.033.000
148837	08/15/14 INLAND OFFICE	10441 ITEM RETURNED/CREDIT 112.16CR		854893		N D 001.4190.033.000
148837	08/15/14 INLAND OFFICE	10441 PENCILS, RUBBER BANDS 15.39		854906		N D 001.4190.033.000
148837	08/15/14 INLAND OFFICE	10441 ADHESIVE, PUTTY 1,296.73		854989		N D 001.4190.033.000
148838	08/15/14 INTERNATIONAL CODE C	10605 EC'1943 UBC-PDF VERSIO	64.00	INVO448398		N D 001.4311.016.000
148839	08/15/14 JAMES KNOX	11014 GIS CONSULTING/11-7/	888.00	# 1		M D 001.4310.020.007
148840	08/15/14 JOHNSON/HENRY W	12112 UMPIRE FORFEIT FEE 7/2	20.00			M D 001.367.003
148841	08/15/14 JUMPING JACKS	10905 TEEN TRIP 6/18/14	440.00	6/18/14		N D 001.210.001
148842	08/15/14 KIVOTOS MONTENEGRO	.00011 RTN DEP.1359 W.ARROWH	400.00			N D 110.211.801
148843	08/15/14 KNORR SYSTEMS INC	13899 POOL SMART PUMP CTRL	583.72	SI159771		N D 001.4430.015.000
148844	08/15/14 L.A. CO. AGRICULTURA	10143 JUNE/2014 WEED CONT 2,	245.69	82K		N D 001.210.001
148845	08/15/14 L.A. COUNTY ASSESSOR	14300 MAPS BY E-MAIL	4.00	P14ASRE401		N D 001.210.001
148846	08/15/14 LA VERNE POWER EQUIP	11666 INV#47814 CR./PAID TWI	84.79CR	REF#148686		M D 008.210.001
148846	08/15/14 LA VERNE POWER EQUIP	11666 TALL FESCUE DROUGHT	98.09	49661		M D 008.4444.020.015
148846	08/15/14 LA VERNE POWER EQUIP	11666 NEW WHEELS/ROTARY MOWE	23.96	49978		M D 008.4444.033.000
148847	08/15/14 LA VERNE/CITY OF	13976 SAN DIMAS COST SHAR	23,119.70	1654906		N D 001.210.001
148847	08/15/14 LA VERNE/CITY OF	13976 SAN DIMAS COST SHAR	26,656.03	1657265		N D 001.4341.024.020
148848	08/15/14 LAE ASSOCIATES	11831 S.D. WASH PROJECT	895.00	14-141		N D 012.210.001
148848	08/15/14 LAE ASSOCIATES	11831 S.D. WASH PROJECT	730.00	14-141		N D 012.210.001
148849	08/15/14 LASER QUEST	12427 LASER QUEST TRIP 7/18	450.00	07/18/14		N D 001.4420.034.002

BANK OF AMERICA
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WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#
148859	08/15/14 MICHAELIS/BLAINE	10179 REIMB.LEAGUE CITIES MT	82.08		JULY 25, 2014	
148860	08/15/14 MULCAHY/SANDRA J	12030 INSTR.AEROBIC JULY 20	637.50			
148861	08/15/14 MURPHY/BONNIE J.	14729 INSTR.AEROBIC JULY 20	775.00			
148862	08/15/14 NRPA	12436 2014 NRPA MEMBER/BRUN	165.00		146789	
148863	08/15/14 ONTARIO REFRIGERATIO	14880 JULY/2014 MAINT.SER 2,	660.00		ONT11876M	
148864	08/15/14 ORIENTAL TRADING COM	14885 SUPPLIES B'DAY BBQ 8/	418.13		664765836-01	
148865	08/15/14 OSORIO/YESCENIA	.00021 REFUND DEPOSIT 8/3/14	500.00			
148866	08/15/14 PACIFIC PARK	10382 TEEN TRIP W/MEAL7/24/	677.00		0000020233	
148867	08/15/14 PACIFICWEST ENERGY S	10783 HVAC DESIGN CONSULT 3,	520.00		1321	
148868	08/15/14 PATTON SALES CORP	15040 STEEL TUBING & PLAT 1,	266.58		2706790	
148869	08/15/14 PAVECO CONSTRUCTION	11815 PAVEMENT REPAIRS 6/	1,941.28		SANDIMAS14-015	
148870	08/15/14 PHOENIX GROUP INFORM	12381 ADMIN CITES JUNE/2014	19.44		0620141188	
148870	08/15/14 PHOENIX GROUP INFORM	12381 REGULAR CITES JUNE/	1,188.10		0620141188	
148871	08/15/14 PITNEY BOWES INC	15095 EQUIP MAINT: 9/1-2/28/	332.50		803923	
148871	08/15/14 PITNEY BOWES INC	15095 EQUIP.MAINT: 9/1-2/28/	554.50		803923	
148872	08/15/14 PLUMBING WHOLESAL	15093 SLOAN FLUSH VALVE SPU	122.45		8816662	
148872	08/15/14 PLUMBING WHOLESAL	15093 SLOAN FINER PASTE BRUS	115.23		8825675	
148872	08/15/14 PLUMBING WHOLESAL	15093 GEN. WIRE TUBE CUTTER	40.37		882604	
148873	08/15/14 POMONA VALLEY TRANSP	15387 FINAL BILL F. Y. 201	11,547.00			
148874	08/15/14 POOL & ELECTRICAL PR	11151 REPLACE ROTATION FILTE	70.57		07314932	
148875	08/15/14 PROSOURCE FACILITY S	10139 MULTIFOLD TOWELS SPRA	192.38		1911	
148875	08/15/14 PROSOURCE FACILITY S	10139 MULTIFOLD TOWELS SPRA	192.38		1911	
148875	08/15/14 PROSOURCE FACILITY S	10139 MULTIFOLD TOWELS SPRA	192.37		1911	
148875	08/15/14 PROSOURCE FACILITY S	10139 MULTIFOLD TOWELS, SPRA	769.51		1911	
148875	08/15/14 PROSOURCE FACILITY S	10139 MULTIFOLD TOWELS, SPRA	769.51		TOTAL	
148876	08/15/14 QUINO/CATHERINE	.00013 UMPIRE FORFEIT FEE 7/1	20.00			
148877	08/15/14 QUINTANAR/ELIZABETH	11540 REIMB.MILEAGE JULY/201	32.48			
148878	08/15/14 RAHI/M. YUNUS	11303 RAHI MTG 7/17/2014	50.00			

N	D	001.4120.021.000
N	D	001.4430.020.000
M	D	001.4430.020.000
N	D	001.4420.016.000
N	D	001.4411.015.000
N	D	001.4420.033.000
N	D	001.341.002
N	D	001.4420.034.002
N	D	012.210.001
N	D	001.210.001
N	D	002.210.001
N	D	001.210.001
N	D	001.210.001
N	D	001.4190.015.000
N	D	001.4190.015.000
N	D	001.4430.023.000
N	D	003.4410.033.000
N	D	001.4410.033.000
N	D	072.210.001
N	D	001.4411.033.000
N	D	001.4410.031.000
N	D	001.4411.031.000
N	D	001.4412.031.000
N	D	001.4430.031.000
N	D	001.367.003
N	D	001.4150.012.000
M	D	001.4309.021.001

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
08/15/14	BANK OF AMERICA						
1488886	SAN DIMAS	HARDWARE	4.60		3352163612		003.4410.033.000
1488886	SAN DIMAS	HARDWARE	30.91		3352163711		001.4412.033.000
1488886	SAN DIMAS	HARDWARE	34.96		3352163727		001.4412.033.000
1488886	SAN DIMAS	HARDWARE	19.68		3352163731		001.4412.033.000
1488886	SAN DIMAS	HARDWARE	36.73		3352163828		001.4411.033.000
1488886	SAN DIMAS	HARDWARE	40.50		3352163882		001.4411.033.000
1488886	SAN DIMAS	HARDWARE	15.60		3352163890		001.4410.033.000
1488886	SAN DIMAS	HARDWARE	8.24		3352163902		001.4410.033.000
1488886	SAN DIMAS	HARDWARE	90.54		3352163931		001.4410.020.028
1488886	SAN DIMAS	HARDWARE	27.24		3352163933		001.4410.033.000
1488886	SAN DIMAS	HARDWARE	22.58		3352164021		001.4410.033.000
1488886	SAN DIMAS	HARDWARE	16.54		3352164025		001.4410.033.000
1488886	SAN DIMAS	HARDWARE	23.23		3352164046		003.4410.033.000
		*CHECK TOTAL	1,520.12				
10907	SAN DIMAS	COMMERCIAL/JULY	243.74				034.4802.865.512
10907	SAN DIMAS	COMMERCIAL/JULY	243.74				034.4802.865.512
10907	SAN DIMAS	COMMERCIAL/JULY	243.74				034.4802.865.512
10907	SAN DIMAS	COMMERCIAL/JULY	243.74				034.4802.865.512
10907	SAN DIMAS	COMMERCIAL/JULY	243.74				034.4802.865.512
		*CHECK TOTAL	1,462.44				
00009	RTN DEP.1359 W.ARRO		1,319.00				N D 110.214.800
10189	ANN.MEMBER 7/1-6/30/15		80.00		10.80.14735		N D 001.4150.016.000
16116	SCHOONOVER MTG 7/17/14		50.00				M D 001.4309.021.001
00007	REFUND/CUSTOMER W/DREW		10.00				N D 001.210.001
11939	INSTR.AEROBIC JULY 201		37.50		50875608		M D 001.4430.020.000
12169	MAY ADD'L WORK/LABOR		654.24				M D 003.210.001
00004	REFUND, CUSTOMER W/DREW		29.60				N D 001.210.001
10859	WH/TERRY TOWELS 6PACK		4.89		5764-6		N D 001.4341.033.000
16232	8 SACK, DELIVERY-LA		347.71		23772		M D 008.4414.033.000
11276	SKATE EXPRESS 7/18/14		343.00		13154		N D 001.4420.034.002
16292	EMBOSSED POLY GLOV		9.80		158868		N D 001.210.001
16292	MERCHANT PARK SNACKS		57.83		180989		N D 001.4420.034.011
16292	STU.UNION SLEEPOVR SNA		75.28		181636		N D 001.4420.033.000

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WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#
148900	08/15/14	SOUTHERN CALIF EDISO	2-30-875-1908	340.12			
148900	08/15/14	SOUTHERN CALIF EDISO	2-30-875-2146	1,153.06			
148900	08/15/14	SOUTHERN CALIF EDISO	2-31-203-6886	1,777.28			
148900	08/15/14	SOUTHERN CALIF EDISO	2-03-978-5381	35.23			
				42,465.92	*CHECK	TOTAL	
148901	08/15/14	SOUTHWEST WEAR PARTS	WATER TRUCK PARTS&L	1,700.00			
148901	08/15/14	SOUTHWEST WEAR PARTS	WATER TRUCK PARTS&LAB	314.51			
148901	08/15/14	SOUTHWEST WEAR PARTS	NEW BBO P/T FRAME & D	4,000.00			
148901	08/15/14	SOUTHWEST WEAR PARTS	NEW BBO P/T FRAME & D	1,066.03			
				6,120.54	*CHECK	TOTAL	
148902	08/15/14	SPEED ZONE	12152 SPEED ZONE/TEEN TRI	1,036.63			20138
148903	08/15/14	TAGARAO/CLARENCE	12081 INSTR.AEROBIC JULY	201 50.00			
148904	08/15/14	TARGET	16540 GIFT CARDS	140.00			
148904	08/15/14	TARGET	16540 GIFT CARDS	300.00			
					*CHECK	TOTAL	
148905	08/15/14	TERMINIX	11070 1725 CALLE CIERVOS	1,200.00			PO#1415-078
148906	08/15/14	THOMSON REUTERS - WE	11656 SUBSCRIPTION PROD.CHR	307.44			829945103
148907	08/15/14	THORNTON/JEAN M	10364 INSTR.AEROBIC JULY	20 100.00			
148908	08/15/14	TIME WARNER CABLE	11669 909 394-6214 INTERNET	104.95			
148909	08/15/14	TOLLY INC	12319 JULY LANDSCAPE SERV	1,230.80			15859
148910	08/15/14	TRIMBLE/JILL	10704 INSTR.AEROBIC JULY	20 812.50			
148911	08/15/14	TRINITY EQUIPMENT RE	10997 RENT OF 500 GAL.TRA	1,002.00			CON#4064
148912	08/15/14	U.S. BANK	17044 '91 BOND PRINCIPA	60,000.00			84620470
148912	08/15/14	U.S. BANK	17044 '91 BOND INTEREST	6,581.25			84620470
148912	08/15/14	U.S. BANK	17044 '98 BOND PRINCIP	520,000.00			84620470
148912	08/15/14	U.S. BANK	17044 '98 BOND INTEREST	41,123.90			84620470
				627,705.15	*CHECK	TOTAL	
148913	08/15/14	UNDERGROUND SERVICE	17056 JUNE NEW TICKET CHARG	150.00			520140631
148913	08/15/14	UNDERGROUND SERVICE	17056 JULY NEW TICKET CHARG	303.00			520140631
					*CHECK	TOTAL	
148914	08/15/14	UNITED ROTARY BRUSH	15805 RECONDITIONING MAT.KI	114.05			280465
148914	08/15/14	UNITED ROTARY BRUSH	15805 RECONDITIONING MAT.KI	543.97			280465
148914	08/15/14	UNITED ROTARY BRUSH	15805 RECONDITIONING MAT.KI	114.05			280465
148914	08/15/14	UNITED ROTARY BRUSH	15805 RECONDITIONING MAT.KI	114.05			280465
				886.12	*CHECK	TOTAL	

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CLAIM INVOICE

Disbursement Journal

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	PO#	CLAIM	INVOICE
148915	08/15/14	BANK OF AMERICA	VERIZON	129.99		N D	001.4190.020.034
148915	08/15/14	VERIZON	INTERNET	139.99		N D	001.4190.020.034
				269.98			*CHECK TOTAL
148916	08/15/14	VERIZON	CALIFORNIA	21.08		D	001.4210.022.000
148916	08/15/14	VERIZON	CALIFORNIA	46.92		D	001.4410.022.003
148916	08/15/14	VERIZON	CALIFORNIA	51.61		D	001.4410.022.003
148916	08/15/14	VERIZON	CALIFORNIA	172.60		D	001.4410.022.003
148916	08/15/14	VERIZON	CALIFORNIA	183.42		D	001.4410.022.003
148916	08/15/14	VERIZON	CALIFORNIA	493.28		D	001.4410.022.003
148916	08/15/14	VERIZON	CALIFORNIA	46.27		D	001.4410.022.003
148916	08/15/14	VERIZON	CALIFORNIA	44.92		D	001.4410.022.003
148916	08/15/14	VERIZON	CALIFORNIA	51.28		D	008.44114.022.003
				716.54			*CHECK TOTAL
148917	08/15/14	VERIZON	WIRELESS	9728612846		N D	001.4190.022.003
148918	08/15/14	VMI INC	LIVE STREAM	231477		N D	001.4190.038.001
148919	08/15/14	WALTERS WHOLESAL	120V CONNECTOR	111.80		N D	001.4430.015.000
148919	08/15/14	WALTERS WHOLESAL	4-PC MINI SCREWDRIVER	127.50		N D	001.4410.033.000
148919	08/15/14	WALTERS WHOLESAL	PHIL MH1000/U 6 PACK	159.49		N D	001.4414.033.000
				298.79			*CHECK TOTAL
148920	08/15/14	WARD/MIRTALA	REFUND BY REQUEST	26.00		N D	001.210.001
148921	08/15/14	WATERLINE TECHNOLOGI	HYPOCHLORITE SOLUTION	5270952		N D	001.210.001
148921	08/15/14	WATERLINE TECHNOLOGI	SODIUM HYPOCHLORITE	178.76		N D	001.4430.033.000
148921	08/15/14	WATERLINE TECHNOLOGI	HYPOCHLORITE SOLUTION	158.71		N D	001.4430.033.000
148921	08/15/14	WATERLINE TECHNOLOGI	HYPOCHLORITE SOLUTION	178.76		N D	001.4430.033.000
148921	08/15/14	WATERLINE TECHNOLOGI	HYPOCHLORITE SOLUTION	164.67		N D	001.4430.033.000
148921	08/15/14	WATERLINE TECHNOLOGI	HYPOCHLORITE SOLUTION	502.36		N D	001.4430.033.000
148921	08/15/14	WATERLINE TECHNOLOGI	HYPOCHLORITE SOLUTION	483.80		N D	001.4430.033.000
148921	08/15/14	WATERLINE TECHNOLOGI	HYPOCHLORITE SOLUTION	178.76		N D	001.4430.033.000
148921	08/15/14	WATERLINE TECHNOLOGI	HYPOCHLORITE SOLUTION	4510.45		N D	001.4430.033.000
				21611			*CHECK TOTAL
148922	08/15/14	WELLHOUSE & ASSOC.;	STATE MANDATE COST	2,500.00		N D	001.210.001
148922	08/15/14	WELLHOUSE & ASSOC.;	STATE MANDATE COST	4,500.00		N D	001.210.001
				1611			*CHECK TOTAL
148923	08/15/14	WEST COAST MOBILE HO	1245 W CIENEGA SP# 3	2149		N D	034.4802.851.040
148923	08/15/14	WEST COAST MOBILE HO	801 W COVINA BLVD.# 4	2149		N D	034.4802.851.040
				19674			*CHECK TOTAL
148924	08/15/14	WESTERN ENVIRONMENTA	WASH & CLEAN RACK PIT	400.00		N D	001.210.001
148925	08/15/14	WILLDAN	TRAFFIC ENGINEER SE	3,310.25		N D	001.210.001
148926	08/15/14	WKE INC	FOOTHILL BRIDGE PRO	2,265.20		N D	012.210.001

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 WARRANT DATE VENDOR

Disbursement Journal
 AMOUNT

DESCRIPTION

CLAIM INVOICE PO#

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#
148927	08/15/14 BANK OF AMERICA	17385 10 YARDS STABILIZED D.	882.90		110758	N D 008.4415.033.000
148928	08/15/14 WOLFENBARGER INC/ O.	17425 6204CP COPIER W/OUT SE	40.51		701777920	N D 001.210.001
148928	08/15/14 XEROX CORPORATION	17425 WC7428P PRINTER	371.28	*CHECK	701777920	N D 001.210.001
148929	08/15/14 YALE-CHASE EQUIPMENT	10182 RPR/RMV REPLACE TOEP	858.18		BSV2052886	N D 001.4342.011.000
148929	08/15/14 YALE-CHASE EQUIPMENT	10182 RPR/RMV REPLACE TOEP	218.00		BSV2052886	N D 001.4342.020.001
148929	08/15/14 YALE-CHASE EQUIPMENT	10182 RPR/RMV ENGINE OIL/F	782.85		BSV2052887	N D 001.4342.020.001
148929	08/15/14 YALE-CHASE EQUIPMENT	10182 RPR/RMV ENGINE OIL/	3,505.03	*CHECK	BSV2052887	N D 001.4342.011.000
148930	08/15/14 YOUNG REMBRANDTS	11441 INSTR.REMBRANDT JUN-J	489.60			M D 001.4420.020.000
148931	08/15/14 10-8 RETROFIT	11349 REFLECTIVE WHITE 983-	136.25		106668	N D 001.4342.011.000
	BANK OF AMERICA	TOTAL	2,069,167.06			

PO#

CLAIM INVOICE

Disbursement Journal
DESCRIPTION AMOUNT
2,069,167.06

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REPORT TOTALS:

RECORDS PRINTED - 000487

FUND RECAP:		
FUND	DESCRIPTION	DISBURSEMENTS
001	GENERAL FUND	186,378.65
002	STATE GAS TAX	357,455.43
003	WALKER HOUSE LIGHTING DISTRICT	3,721.87
007	CITY WIDE PARCEL TAX	55,611.80
008	LANDSCAPE REPAIR DEVELOPMENT	13,199.27
012	INFRASTRUCTURE DEVELOPMENT	524,462.39
020	COMMUNITY PARK DEVELOPMENT	4,000.00
027	CIVIC CENTER PARKY 2-1-12	7,600.41
034	HOUSING AUTHORITY CG 2-1-12	627,705.15
038	SUCCESSOR AGENCY DEV BLOT GRANT	9,420.00
040	COMMUNITY DEVELOPMENT & OPERATIO	4,840.42
053	GOLF COURSE MAINTENANCE	8,350.00
070	EQUIPMENT REPLACEMENT	19,209.16
071	AIR QUALITY MANAGEMENT DIST	229,301.93
072	PROP A LOCAL TRANSPORTATION	1,859.10
073	PROP C LOCAL TRANSPORTATION	15,415.69
075	LANDSCAPE MAINTENANCE DIST	
110	TRUST AND AGENCY	
	TOTAL ALL FUNDS	2,069,167.06

BANK RECAP:		
BANK	NAME	DISBURSEMENTS
CHEK	BANK OF AMERICA	2,069,167.06
	TOTAL ALL BANKS	2,069,167.06



Agenda Item Staff Report

To: Honorable Mayor and Members of the City Council
For the Meeting of August 12, 2014

From: Blaine Michaelis, City Manager

Initiated By: Theresa Bruns, Director of Parks and Recreation

Subject: Resolution approving application for grant funding from the Los Angeles County Regional Park and Open Space District for Fifth Supervisorial District competitive excess funds for Marchant Park Recreation Building Rehabilitation Project and approve Youth Employment Plan for this project.

Summary

A City Council resolution approving the application for competitive grant funds for Fifth Supervisorial District is required by the Los Angeles County Regional Park and Open Space District.

BACKGROUND

On November 3, 1992 and on November 5, 1996 the voters of Los Angeles County enacted Los Angeles County Proposition A for Safe Neighborhood Parks, Gang Prevention, Tree-Planting, Senior and Youth Recreation, Beach and Wildlife Protection.

The Los Angeles County Regional Park and Open Space District recently announced the 2015 Competitive Excess Funds Grant Program and the availability of \$5,000,000 for the Fifth Supervisorial District. The program offers funding to communities for improvements to and/or rehabilitation of public parks including infrastructure, community/recreation facilities, and/or development of new small facilities. Grant awards will range from \$15,000 to \$300,000.

In order for the City to compete for funding, an application must be submitted to the Los Angeles County Regional Park and Open Space District. The application process requires a resolution of the City Council approving application for the grant funds, identifying a specific project on which the grant funds will be spent, and approving the adoption of a youth employment plan. Eligible projects may include improvements to and/or rehabilitation of existing public parks and/or recreation facilities, and/or development of new small facilities, with priority given to at-risk youth recreation and senior citizens service facilities. Applicants are encouraged to demonstrate matching funding commitments of at least 25 percent.

Our submitted project will include the remodel and rehabilitation of the Marchant Park Recreation Building to supplement the currently city funded Marchant Park playground and restroom replacement project.

RECOMMENDATION

Staff recommends approval of Resolution No. 2014-41 approving the application for grant funds from the Los Angeles County Regional Park and Open Space District for Fifth Supervisorial District Competitive Excess Funding for Marchant Park Recreational Building Rehabilitation and approving the adoption of a Youth Employment Plan.

Respectfully Submitted,
Theresa Bruns, Director of Parks and Recreation

Attachments:

- Resolution 2014-41
- Marchant Park Recreation Building Rehabilitation Project Youth Employment Plan
- Los Angeles County Regional Park and Open Space District Grant Announcement

RESOLUTION NO. 2014-41

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS
APPROVING THE APPLICATION FOR GRANT FUNDS FROM
THE LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT
FOR FIFTH SUPERVISORIAL DISTRICT COMPETITIVE EXCESS FUNDING FOR
MARCHANT PARK RECREATION BUILDING AND APPROVES THE ADOPTION OF A
YOUTH EMPLOYMENT PLAN

WHEREAS, the people of the County of Los Angeles on November 3, 1992, and on November 5, 1996 enacted Los Angeles County Proposition A, Safe Neighborhood Parks, Gang Prevention, Tree-Planting, Senior and Youth Recreation, Beach and Wildlife Protection (the Propositions), which among other uses, provides funds to public agencies and nonprofit organizations in the County for the purpose of acquiring and/or development facilities and open space for public recreation; and

WHEREAS, the Propositions also created the Los Angeles County Regional Park and Open Space District (the District) to administer said funds; and

WHEREAS, the District has set forth the necessary procedures governing application for grant funds under the Propositions, and

WHEREAS, the District's procedures require the City of San Dimas to certify, by resolution, the approval of the application before submission of said application(s) to the District; and

WHEREAS, said application contains assurances that the City of San Dimas must comply with; and

WHEREAS, the City of San Dimas certifies, through this resolution, that the application is approved for submission to the District; and

WHEREAS, the City of San Dimas will enter into an Agreement with the District to provide funds for acquisition and development projects.

WHEREAS, the District's procedures require the adoption of a Youth Employment Plan for development projects by the governing body of the agency.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF SAN DIMAS HEREBY:

1. Approves the filing of an application with the Los Angeles County Regional Park and Open Space District for Funds for the above project; and
2. Certifies that the City of San Dimas understands the assurances and certification in the application form; and

3. Certifies that the City of San Dimas has, or will have, sufficient funds to operate and maintain the project in perpetuity; and
4. Certifies that the City of San Dimas will sign and return, within 30 days, both copies of the project agreement sent by the District for authorizing signature; and
5. Approves the adoption of a Youth Employment Plan for the project (see attached); and
6. Appoints the Director of Parks and Recreation, or designee, to conduct all negotiations, and to execute and submit all documents including, but not limited to, applications, agreements, amendments, payment requests and so forth, which may be necessary for the completion of the aforementioned project.

Passed, approved and adopted this 12TH day of August, 2014

MAYOR

ATTEST:

CITY CLERK

I HEREBY CERTIFY that the foregoing Resolution No. 2014-41 was adopted by vote of the City Council of the City of San Dimas at its regular meeting of August 12, 2014 by the following vote:

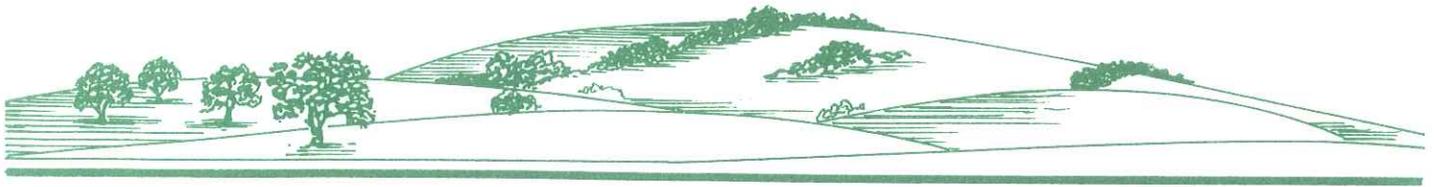
AYES:

NOES:

ABSENT:

ABSTAIN:

CITY CLERK



LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT

May 20, 2014

Mr. Blaine Michaelis
City Manager
City of San Dimas
245 East Bonita Avenue
San Dimas, CA 91773

Dear Mr. Michaelis:

SUPERVISOR MICHAEL D. ANTONOVICH ANNOUNCES THE 2015 COMPETITIVE EXCESS FUNDS GRANT PROGRAM

In partnership with the Regional Park and Open Space District, Supervisor Michael D. Antonovich is pleased to announce the availability of a projected amount of \$5,000,000 for a competitive grant program in the Fifth Supervisorial District. Projects may consist of improvements to and/or rehabilitation of existing public parks including infrastructure, community/recreation facilities, and/or development of new small facilities.

Priority will be given to projects that serve at-risk youth and seniors. Proposers are strongly encouraged to demonstrate matching funding commitments of at least 25 percent.

Proposals are due on or before September 3, 2014 by 2:00 p.m.

Submit to:

*Los Angeles County Regional Park and Open Space District
510 S. Vermont Avenue, Room 230
Los Angeles, CA 90020
Attn: Albert Ablaza*

- **Projected Available Funding:** \$5,000,000

Minimum Grant Request: \$15,000; Maximum Grant Request: \$300,000.

If there are no suitable proposals or if an insufficient number of proposals are received, the Fifth Supervisorial District reserves the right to award less than the projected available \$5,000,000.

Competitive Excess Funds Grant Program

May 20, 2014

Page 2

- **Eligible Projects:** improvements to and/or rehabilitation of existing public parks (e.g. courts, playgrounds, infrastructure, etc.), community and/or recreation facilities, and/or development of new small facilities, with priority given to at-risk youth recreation and senior citizens service facilities.
- **Eligible Proposers:** Public agencies; conservancies; and qualified nonprofit organizations in partnership with public agencies. This portion of Proposition A Excess Funds is available on a competitive basis to eligible proposers.
- **Proposal Requirements:** A complete proposal packet must be submitted with the following documents:
 - (1) Proposal Form
 - (2) Resolution approved by your City Council or Governing Body (if the resolution has not yet been approved, proposer must submit a letter verifying that the resolution is on the agenda)
 - (3) Application Form
 - (4) Project Site Plan
 - (5) Project Boundary Map
 - (6) Project Vicinity Map
 - (7) Grant Scope/Cost Estimate Form
 - (8) Project Timeline
- **Project Timeline:** Projects shall be completed within 2 years of the date of execution of the grant agreement. Project performance period extensions beyond the 2 year limit will require approval from the Fifth Supervisorial District.
- **Changes to Project:** Due to the competitive nature of this program, once a project has been selected for funding, the Regional Park and Open Space District will not approve any change in the project that substantially affects the use, scope, capacity or service area of the project as presented in the application.
- **Contact Person:** Albert Ablaza, Program Manager with the Regional Park and Open Space District; call directly (213) 738-2557 or email aablaza@parks.lacounty.gov.

Sincerely,



Russ Guiney, Director

Enclosures



MINUTES
REGULAR CITY COUNCIL
HOUSING AUTHORITY MEETING
TUESDAY, JULY 22, 2014, 7:00 P. M.
SAN DIMAS COUNCIL CHAMBERS
245 E. BONITA AVENUE

CITY COUNCIL:

Mayor Curtis W. Morris
Mayor Pro Tem John Ebner
Councilmember Emmett Badar
Councilmember Denis Bertone
Councilmember Jeff Templeman

1. CALL TO ORDER AND FLAG SALUTE

Mayor Morris called the meeting to order and led the flag salute at 7:01 p.m.

2. RECOGNITIONS

- **San Dimas Youth Softball Association ASA Southern California – Eastern-Northeast District Champions for 2014 - 8U and 10U Divisions**

Postponed to future meeting.

- 3. ORAL COMMUNICATIONS** (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or asked to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

a. Members of the Audience

- (1) **Jackie Soto** Manager of Red Roof Inn brought forth issues and concerns with the transient occupancy on the adjacent property.
- (2) **Margie Green** San Dimas resident shared an experience with a resident from another city who had comments regarding the situation at the Red Roof Inn.
- (3) **Nora Chen** Manager at the San Dimas Library announced ongoing and upcoming events planned at the library.
- (4) **Scott Hay** San Dimas Chamber of Commerce provided update for the City's Birthday BBQ.

4. CONSENT CALENDAR

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or audience requests separate discussion.)

MOTION: It was moved by Councilmember Badar, seconded by Councilmember Ebner and carried to accept, approve and act upon the consent calendar as follows:

- a. Resolutions read by title, further reading waived, passage and adoption recommended as follows:

RESOLUTION NO. 2014 - 39, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS APPROVING CERTAIN DEMANDS FOR THE MONTH OF JULY 2014

- b. Approval of minutes for the regular City Council meeting of July 08, 2014 and Special City Council meeting of July 8, 2014.

END OF CONSENT CALENDAR

Mayor Morris recessed the regular City Council meeting and convened the meeting of the San Dimas Housing Authority at 7:14 p.m.

The meeting was opened for oral communications, closed when no one came forward.

5. SAN DIMAS HOUSING AUTHORITY

- a. Authorize Agreement with NPHS Services for the Sale of Grove Station Units
- b. Authorize Agreement with Keyser-Marsten – Covenants for Grove Station

Larry Stevens Assistant City Manager of Community Development presented staff's report on both items with recommendations authorizing the City Manager to enter into agreements with NPHS and Keyser-Marsten.

MOTION: A motion was made by Councilmember Bertone and seconded by Councilmember Templeman to authorize the city Manager to execute contracts with NPHS and Keyser-Marsten. The motion passed by vote of five to zero. **(5-0)**

Mayor Morris adjourned the meeting of the San Dimas Housing Authority and reconvened the regular meeting of the City Council at 7:22 p.m.

6. ORAL COMMUNICATIONS

- a. Members of the Audience (*Speakers are limited to five minutes or as may be determined by the Chair.*)

None

- b. City Manager

Mayor's Call in Show

- c. City Attorney

Nothing to report

- d. Members of the City Council

1) Reappointments to Planning Commission

- a. Jim Schoonover appointed 2000
- b. John Davis appointed 2007

MOTION: A motion was made by Councilmember Badar and seconded by Councilmember Bertone to reappoint Jim Schoonover and John Davis to the Planning Commission. The motion passed by vote of five to zero **(5-0)**

- 2) Councilmembers' report on meetings attended at the expense of the local agency.

Nothing to report

- 3) Individual Members' comments and updates.

Councilmember Templeman mentioned the clothing drop boxes throughout the city and asked staff for a status on addressing the situation.

Larry Stevens answered that staff has issued some citations and are using established guidelines to monitor these.

Councilmember Templeman asked when the work on Lone Hill and Arrow would be completed.

Krishna Patel Director of Public Works responded that the work would be completed on Friday.

The meeting adjourned at 7:27 to closed session.

7. CLOSED SESSION

City Council closed session pursuant to Government Code Section 54957

- a. Public Employee Appointment – Discussion and possible direction (Pursuant to G.C. 54957)

Title: City Attorney

8. ADJOURNMENT

Closed session adjourned at 7:45 p.m. with no reportable action. The next meeting will be held August 12, 2014, 7:00 p.m.

Respectfully submitted,

Debra Black, Deputy City Clerk



Agenda Item Staff Report

To: Honorable Mayor and Members of the City Council
For the meeting of August 12, 2014

From: Krishna Patel, Public Works Director 

Subject: Rejection of Bids for Cash Contract 2014-01, Foothill Boulevard Bridge Widening Over San Dimas Wash, BHLS-5367(013)

BACKGROUND

In April 2011, the City was awarded \$2.4 million by the Federal Highway Bridge Program (HBP) funding to widen Foothill Blvd over the San Dimas Wash. The City submitted a request for authorization to proceed with construction (E-76) to Caltrans for \$2.119,000 million and received approval on May 16, 2014. The awarded funds included both allowable 10% for construction contingency and 15% for construction engineering. With the inclusion of Golden States' (non-federal participatory work) water main installation work across the channel and City's matching funds, the overall engineer's estimate for the project came to \$2,112,000.

On May 20, 2014, Staff released the Request for Proposal (RFP) for Construction Management Services (CMS), which was advertised in the local newspaper and posted on the City website and on private consultant's publication website. The Construction Management Agreement contract for CMS was approved by Council and awarded on June 24th. Staff anticipated awarding the Cash Contract 2014-01 for bridge widening construction on July 22nd and soon thereafter beginning construction during the week of August 4th.

DISCUSSION

The bid opening for Cash Contract 2014-01, Foothill Blvd Bridge Widening over San Dimas Wash, BHLS-5367(013), EA 07-93318 was held on July 15, 2014 at 10:00am. The project generally consists of the construction of the roadway and bridge widening of Foothill Blvd over San Dimas Wash which includes construction of retaining walls, drains, sidewalks, barriers, access road, water line, irrigation and landscaping (a portion of the work also involves working within the County Flood Control right-of-way). Bids proposals were received by the City Clerk and publicly opened. The preliminary bid results were as follows:

	Company Name	Bid Amount
1	GMZ Engineering	\$2,181,590.00
2	Los Angeles Engineering Inc.	\$2,679,010.00
3	Gentry Brothers Inc.	\$2,683,041.00
4	Reyes Construction	\$2,739,981.00
5	Powell Constructions Inc.	\$2,785,058.00
6	Riverside Construction Co.	\$3,506,647.00
7	Steve P. Rados Inc.	\$3,535,810.00

On July 15, 2014, the City received written notification from GMZ Engineering requesting the withdrawal of its bid stating that due to a clerical mathematical error in preparing their bid, the total bid was \$494,000 less than what they had intended it to be.

Staff and the City Attorney have reviewed both the letter and subsequent documentation submitted by GMZ Engineering and have confirmed that the clerical error was made and resulted in a significant bid difference of \$494,000.

In the best interest of the project, awarding the contract to GMZ Engineering with such a significant error may be detrimental to the project and, therefore, Staff recommends that the City Council accept and allow GMZ's bid withdrawal without any penalty.

With the withdrawal of GMZ's bid, the next cluster of the four bidders range from \$2,679,010 to \$2,785,058. The second lowest bidder's bid is almost \$567,000 higher than the engineer's estimate of \$2,112,000.

In discussion with some of the contractors in regards to the bid differentials being significantly higher than the engineers' estimate, we were told that it was primarily due to the timeframe constraints placed on the project. Those time constraints included having to complete the south side of Foothill Blvd improvements by November 1st to allow Starberry Farms to operate their seasonal business, working during the winter months with less day light hours and potentially but not necessarily having work in the channel under possible restrictive additional County imposed conditions during the rainy seasons.

Given the bid results and the stated project constraints, Staff feels that it is in the best interest of the City to reject all bids, modify the bid documents to remove some of the constraints and re-bid the project again in November 2014 with the intention of commencing construction in February or March 2015. This will allow sufficient time for review submittals, preconstruction, outreach meetings and notice to proceed etc. All previous bidders would be notified of the revisions and the new bid date.

RECOMMENDATION

Following discussions with the City Attorney, Staff recommends that the City Council;

- Reject all bids for Cash Contract 2014-01, Foothill Blvd Bridge Widening over San Dimas Wash, BHLS-5367(013), EA 07-933018 due to construction budget limitations.
- Authorize Staff to make the necessary specification and clarifications to re-advertise the bid in November 2014.

Respectfully Submitted,



Krishna Patel
Director of Public Works



Agenda Item Staff Report

To: Honorable Mayor and Members of the City Council
For the meeting of August 12, 2014

From: Krishna Patel, Public Works Director 

Subject: Allen Avenue Elementary School Traffic Engineering Study on Parking, Traffic Circulation and Crosswalk at Allen Avenue and Bayfield Drive Intersection

Summary

The request is for Council to review the independent Traffic Engineering consultant's recommendations of the Allen Avenue Elementary School Traffic Engineering study on parking, circulation and crosswalk at Allen Avenue and Bayfield drive which were presented to the Traffic Safety Committee at the July 23rd meeting. Staff is requesting approval of enclosed recommendations for installation prior to first day of school on August 18th.

BACKGROUND

The original painted crosswalk at Allen Avenue and Bayfield Drive was relocated some 25 years ago from Bayfield Drive to the Lyford Drive intersection to improve traffic safety, improve circulation, reduce congestion and provide a safer crossing point. The relocated crosswalk is more centrally located for both the parents/children from La Verne and San Dimas who attend Allen Avenue Elementary School.

In January 2014, a resident appealed to Council the Traffic Safety Committee's (TSC) decision to deny a request for a second crosswalk at the Allen Avenue and Bayfield Drive intersection be re-installed. This additional painted crosswalk would be located approximately 300 feet west of the existing painted crosswalk at Allen Avenue and Lyford Drive. For Council's information, this area had also been previously reviewed by TSC at their May 15, 2013 meeting which then denied the request for the crosswalk installation at Bayfield. The Committee's recommendations in denying the request were principally focused on the safety of the children and upon application of the traffic engineering principles, previous engineering studies, and MUTCD regulations to ensure the Committee's decision was/is the safest possible for this location.

At the January 25, 2014 appeal hearing, Council upheld the Traffic Safety Committee's decision (to leave Allen Avenue and Bayfield Drive intersection 'as is') but requested additional examination of this area be provided to possibly develop alternative concepts. At the February 25th Council meeting, Council directed Staff to hire an outside independent traffic engineering consultant who could thoroughly evaluate and objectively analyze several alternatives or measures that could be implemented to enhance the school pedestrian safety in this area.

Council approved the retention of Willdan Engineering at the March 25th Council meeting to provide the technical analysis for a crosswalk/enhancement study for the intersection as well as review of the parking and circulation in the vicinity of school. Willdan's proposed analysis included: data collection and field review; crosswalk analysis; assessment of potential enhancement measures and a cumulative report of their findings and recommendations.

DISCUSSION

Willdan's *Allen Avenue Elementary Parking, Circulation & Crosswalk Study* report was received on July 22, 2014 and the study was reviewed by the Traffic Safety Committee meeting on July 23rd. After the Committee's discussion and review, Willdan subsequently submitted an updated report on the 24th (see Attachment A, which does not include 38 pages of detailed traffic and pedestrian count data, or accident history) which included TSC comments and further defined marked and unmarked crosswalks. The extensive study reviewed the parking, traffic circulation and the crosswalk around the school in greater detail. For the Council's information below is a brief summary of the analysis which spanned the following topics:

Existing Traffic Controls:

Willdan's first task confirmed and identified the controls surrounding Allen Avenue Elementary School and surrounding cul de sacs. They identified crosswalks and red curbing in the area.

Data Collection:

The vehicle and pedestrian counts were conducted on May 6 and May 7, 2014 and averaged together. These counts were collected on Allen Avenue in front of the school to provide the necessary information for assessing the current situation. Mid-block crossings were also counted. The data was collected during the schools AM and PM peak hours. Two unobtrusive video cameras were used to count the vehicle and pedestrian activity and back-up hand counts were also done for the pedestrian activity. Additionally, traffic collision history was collected and reviewed for the last 5 years from the California Highway Patrol's Statewide Integrated Traffic Records (SWITRS) database. The analysis of this data showed there were 6 traffic collisions in the study area. Of the 6 reported accidents, one study related accident occurred in 2010 on Allen and appeared it was a rear end crash primarily caused by backing in for parking. There were no reported collisions at the intersections of Bayfield Drive/Allen Avenue or Lyford Drive/Allen Avenue involving vehicles or pedestrians.

Pedestrian Right-of-Way & Jaywalking:

The study provided a thorough and detailed clarification of pedestrian right-of-way and illegal crossing (jaywalking). Basically a 'crosswalk' is deemed anywhere there is an intersection whether marked (painted) or not, unless marked by signage as prohibited as defined by the California Vehicle Code (CVC). Pedestrians have the right-of-way within a crosswalk, and do not have the right-of-way when outside of a crosswalk. Additionally, it is illegal (jaywalk) to cross between adjacent signalized intersections.

Marked vs Unmarked Crosswalks:

Willdan provided the history of the debate on crosswalks and the misperception by many that a crossing is not legal unless it is marked. Most pedestrians assume that a marked crosswalk is safer, since they are noticeable to pedestrians. However, they are not noticeable to drivers. Rather the pedestrians are often more noticeable to drivers than the marked crosswalk. Additionally pedestrians tend to be less cautious at a marked crosswalk and think they are safer within the marked crosswalk which is a false sense of security. Willdan's report also referred to several landmark studies with respect to crosswalks – the 1972 Bruce Herms study and the study by the Federal Highway Administration in 2005. Both studies have assisted traffic engineers on how to provide safer crossings for pedestrians.

Parking, Circulation and Crosswalk Analyses:

The study goes into great detail and depth for each of the topics studied and confirms its findings with the final recommendations and enhancements for the studied area. Their observation also revealed that the marked crosswalk at Lyford Drive also has its concerns as vehicles tend to 'encroach' into the painted crosswalk and have recommended a Stop bar in advance of the marked crosswalk.

Ultimately, after reviewing the above study as a part of the TSC's July meeting and discussing the analyses of the Allen Avenue Elementary School area, TSC concurred with the recommendations which are as follows:

1. Prohibit pedestrians crossings of Allen Avenue at Bayfield Drive by installing No Ped Crossing symbol signs with Use Crosswalk ↔ sign on the east and west legs of Allen Avenue.
2. Install 25 feet of red curb on both sides of Bayfield Drive just north of Allen Avenue for intersection clearance.
3. Allow passenger loading on the south side of Allen Avenue between San Dimas Canyon Road and the school's entrance driveway by installing a combination sign, "No Parking 8:30 AM - 2:00 PM/Passenger Loading 7:30-8:30 AM & 2:00-3:30 PM School Days Only", with red curb retained for clearance at each end (40 feet on the west end and 20 feet on the east end).. This would be installed on a 3-6 months trial basis.
4. Allow passenger loading before and after school on the south side of Allen Avenue between the school driveways by installing a combination sign, "No Parking 8:30 AM - 2:00 PM/Passenger Loading 7:30-8:30 AM & 2:00-3:30 PM School Days Only", with 20 feet of red curb retained for clearance at each end. This would be installed on a 3-6 month trial basis.
5. Encourage parents to use San Dimas Canyon Road to drop-off/pick-up students by installing a passenger loading zone on the east side between Allen Avenue and the school pedestrian gate, with "Passenger Loading 7:30-8:30 AM & 2:00-3:30 PM School Days Only" signs, with red curb retained/installed for clearance at each end (45 feet at the north end and 20 feet at the south end, centered on the gate).
6. Prohibit mid-block U-Turns that might be caused by allowing passenger loading on the south side of Allen Avenue by installing No U-Turn symbol signs with "This Block" plates on the south side of Allen Avenue midway between San Dimas Canyon Road and the entrance driveway and between the two school driveways.
7. Reduce vehicle encroachment into the marked crosswalk on the east leg of Allen Avenue at Lyford Drive by installing a stop bar 4 feet in advance of the crosswalk.
8. Work with Allen Elementary School to get their staff and parents involved in educating the students about pedestrian and traffic safety.

On August 1st Staff received Recommended Actions & Sign Ordering Information (a detailed workplan) which included specifics with respect to red curbing, detailed signage, and defined the loading/unloading parking restrictions which includes a "trial" basis 5-minute parking limit on school days to provide an effective pick up and drop off zone on Allen Avenue (attached Attachment B).

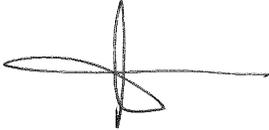
Public Notification

It should be noted for Council information the attached proposed detailed workplan (Attachment B) was also mailed out to approximately 109 individuals who signed off on the Allen Avenue at Bayfield Drive petition submitted to Council at the February 25th meeting for their information. The petitioners were notified this item would be discussed at the August 12th City Council meeting, as well as the Bayfield Drive residents. Additionally, the updated report was also sent out to the resident who filed the original appeal and Allen Avenue Elementary's school principal.

RECOMMENDATION

Staff recommends City Council consider and approve the recommended actions provided by Willdan Engineering's Allen Avenue Elementary Parking, Circulation & Crosswalk Study report and approve the implementation of the August 1 detailed Recommended Actions & Sign Ordering Information (Attachment B) for installation prior August 18th.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Krishna Patel', with a long horizontal stroke extending to the right.

Krishna Patel
Director of Public Works

Attachments:

- Attachment A – Willdan Engineering Allen Avenue Elementary Parking, Circulation & Crosswalk Study report, (voluminous traffic count data excluded) (7/24/14)
- Attachment B – Willdan's Recommended Actions & Sign Ordering Information (8/1/14)

ATTACHMENT A

July 24, 2014

Mr. Krishna Patel
Director of Public Works
Public Works Department
City of San Dimas
245 East Bonita Avenue
San Dimas, CA 91733

Subject: Allen Avenue Elementary Parking, Circulation & Crosswalk Study Report

Dear Mr. Patel:

Willdan Engineering (Willdan) is pleased to submit this summary of our parking, circulation and crosswalk study for Allen Avenue Elementary School in the City of San Dimas. The school is located on the southeast corner of San Dimas Canyon Road and Allen Avenue. The school's vicinity is shown in **Exhibit 1** and the study area is the focus of **Exhibit 2**.

Introduction

This study was prepared in response to residents who requested the City to reinstall the previous marked crosswalk on the east leg of Allen Avenue at Bayfield Drive (see **Exhibit 2**), citing concerns regarding the safety of children crossing Allen Avenue there. The marked crosswalk was relocated to Lyford Drive, approximately 300 feet east, some 25 years ago. The City preliminarily assessed the recent request and initially determined that the marked crosswalk should not be reinstalled. The City Council agreed and denied the request to reinstall the previous crosswalk. The City Council requested, however, that further consideration be given to the feasibility of reinstalling the marked crosswalk with supplemental safety features, and agreed with Public Works staff that a thorough evaluation of school pedestrian safety at the school should be performed.

The purpose of the study is to review parking, traffic circulation and crosswalks, to determine if there are measures that would enhance school pedestrian safety around the school, including reinstalling a marked crosswalk at Bayfield Drive.

Existing Traffic Controls

Allen Avenue Elementary School is located on the southeast corner of Allen Avenue and San Dimas Canyon Road, with the school facing Allen Avenue (see **Exhibit 2**). The primary vehicular and pedestrian access to the school is from Allen Avenue, with a pedestrian gate to San Dimas Canyon Road. Allen Avenue is an east-west two-lane residential collector with a painted centerline, and a speed limit of 25 mph. The easterly terminus of Allen Avenue is east of the elementary school, at Ramona Avenue and Ramona Middle School (see **Exhibit 1**). Many of the middle school's students use Allen Avenue to go to and from school. It should also be noted that the City's easterly boundary, with the City of La Verne, is at the Puddingstone Flood Control Channel located at the east end of Allen Avenue Elementary School (see **Exhibit 1**).

Allen Avenue Elementary School's parking lot is on the south side of Allen Avenue, located in the middle of the school property, with two one-way driveways. Vehicles enter in the westerly driveway and exit through the easterly driveway. Two north-south cul-de-saced residential streets, Bayfield Drive and Lyford Drive, terminate at Allen Avenue across from the school. Bayfield Drive, which is off-set from the school's entrance driveway, is controlled by a stop sign at Allen Avenue. Traffic on Allen Avenue is not required to stop at Bayfield Avenue. There is also a school crosswalk on the north leg of the intersection, at the stop sign. The previous painted crosswalk was located on Allen Avenue east of Bayfield Drive and west of the school's entrance driveway, as shown on **Exhibit 2**. Lyford Drive terminates opposite the school's exit driveway. The intersection of Allen Avenue/Lyford Drive is controlled by a four-way stop and has marked school crosswalks on the north and east legs. The crosswalk on the east leg is enhanced with diagonal striping. There are also No U-Turn symbols signs posted at each of these intersections, on the south side of Allen Avenue for eastbound traffic.

School pedestrians have two controlled marked crosswalks on Allen Avenue available to them, one on either side of Bayfield Drive. The school crosswalk at Lyford Drive is located approximately 300 feet from the requested crosswalk location at Bayfield Drive. There is also an existing, signal-controlled, school crosswalk at San Dimas Canyon Road, located a short block (approximately 170 feet) from the requested crosswalk location at Bayfield Drive. None of the marked crosswalks in the study area, including those at the intersection of San Dimas Canyon Road/Allen Avenue, are supervised by adult crossing guards.

Parking is allowed on certain sections of Allen Avenue in the vicinity of the school, as shown on **Exhibit 3**. Red curb prohibits parking in front of the school between San Dimas Canyon Road and the entrance driveway, and on either side of the marked crosswalk at Lyford Drive. Parking is prohibited during school hours between the two school driveways. On the north side of Allen Avenue, opposite the school, red curb prohibits parking near the intersections.

Data Collection

Vehicle & Pedestrian Counts

Vehicle and pedestrian traffic counts were collected on Allen Avenue in front of the school to provide the necessary information for assessing the current situation and recommending measures to improve school pedestrian safety. Intersection turning movement counts were collected at the intersections of Allen Avenue/Bayfield Drive and Allen Avenue/Lyford Drive during the AM and PM peak hours. Since the study's focus is on school pedestrian safety, the PM counts were conducted during the school's afternoon peak period, from 1:30 – 3:30 PM rather than the usual period from 4:00 -6:00 PM. Pedestrian crossings were counted at Allen Avenue/Bayfield Drive and Allen Avenue/Lyford Drive, as well as mid-block, between the two intersections.

The counts were collected on Tuesday, May 6, 2014 and Wednesday, May 7, 2014, and averaged together. Two unobtrusive video cameras were used to collect both the vehicle and pedestrian activity, with back-up hand-counts also done for the pedestrian crossings. One



camera was mounted on a signal pole at San Dimas Canyon Road, pointing east, and the other was mounted on a street light pole east of the school, pointing west. In addition to providing traffic count data, the cameras also provided good vantage points for observing pedestrian and driver behavior.

The averaged vehicle and school pedestrian counts for the AM and PM (school) peak hours are shown on **Exhibits 4 and 5**, respectively. The pedestrian counts included both school-age pedestrians and non-school-age pedestrians (parents and pre-school-age siblings). Only the school-age pedestrian counts were used in the analysis, however, since that is the convention followed by federal and state requirements for school pedestrian signals, school crossing guards, and for school traffic improvement grants. All of the vehicle and pedestrian count data is provided in **Attachment A**.

Traffic Collision Data

Traffic collision data was collected for the last five years (2009-2013) from the California Highway Patrol's Statewide Integrated Traffic Records (SWITRS) database. During that time, there were six traffic collisions in the study area. All but one occurred in the intersection of San Dimas Canyon Road/Allen Avenue and were unrelated to the study's focus. The study-related collision occurred on September 10, 2010, a Friday, at 11:42 AM, on the south side of Allen Avenue, 210 feet west of Lyford Road. It was a rear end crash, primarily caused by backing, that appears to be related to parking. There were no reported collisions at the intersections of Bayfield Drive/Allen Avenue or Lyford Drive/Allen Avenue, involving vehicles or pedestrians. The traffic collision data is provided in **Attachment B**.

Pedestrian Right-of-Way & Jaywalking

There is a general misunderstanding about which types of pedestrian crossings are legal and illegal (jaywalking). According to the *California Vehicle Code (CVC)*, a crosswalk is "that portion of the roadway included within the prolongation or connection of the boundary lines of sidewalks at intersections where the intersecting roadways meet at approximately right angles, except the prolongation of such lines from an alley across a street." It is also "any portion of a roadway distinctly indicated for pedestrian crossing by lines or other markings on the surface." However, "there shall not be a crosswalk where local authorities have placed signs indicating no crossing." Basically, wherever there is an intersection, there are crosswalks, whether marked (painted) or not, unless signs prohibit crossing.

The CVC further states that "the driver of a vehicle shall yield the right-of-way to a pedestrian crossing the roadway within any marked crosswalk or within any unmarked crosswalk at an intersection, except as otherwise provided" in the code. Pedestrians may not, however, suddenly leave a curb or other place of safety and walk or run into the path of a vehicle that is so close as to constitute an immediate hazard." Nor may a pedestrian "unnecessarily stop or delay traffic while in a marked or unmarked crosswalk."



Outside of a crosswalk, the driver has the right-of-way and pedestrians must yield to traffic: “Every pedestrian upon a roadway at any point other than within a marked crosswalk or within an unmarked crosswalk at an intersection shall yield the right-of-way to all vehicles upon the roadway so near as to constitute an immediate hazard.”

There is a misperception that crossing the street between intersections is “jaywalking” and is illegal. It is actually only illegal if done between adjacent signal-controlled intersections: “Between adjacent intersections controlled by traffic control signal devices or by police officers, pedestrians shall not cross the roadway at any place except in a crosswalk.”

In summary, crosswalks, marked or unmarked, exist at every intersection unless otherwise prohibited, pedestrians have the right-of-way when within a crosswalk, pedestrians do not have the right-of-way when outside of a crosswalk, and it is illegal to cross between adjacent signalized intersections.

Marked vs Unmarked Crosswalks

There has long been a debate about what is safer at an uncontrolled location – marked crosswalks or unmarked crosswalks. There is a misperception by many that a crossing is not a legal crosswalk unless it is marked. Most people also automatically assume that marked crosswalks are safer, since they are quite noticeable to pedestrians. They are not very obvious to drivers, however. Pedestrians are often more noticeable to drivers than the marked crosswalk. Pedestrians tend to be less cautious at marked crosswalks, and, thinking that the lines provide magical protection, are more likely to step into the street without carefully checking for traffic.

A landmark study was done in 1972 by Bruce Herms, which compared 5 years of traffic collisions at uncontrolled marked and unmarked crosswalks at 400 intersections in San Diego, California. The study found that there were approximately twice as many pedestrian collisions in the marked crosswalks. It also concluded that the issue was not so much with the marked crosswalk, but rather, pedestrians’ response to it. The results of the study have been controversial ever since, in part due to a misunderstanding of the study and its findings. The study is most commonly criticized for not having an appropriate control group of crosswalks, which may be a legitimate concern. Since another, better, study was not forthcoming, the Herms study has been widely used by traffic engineers over the years to determine if uncontrolled marked crosswalks should be installed or retained.

Another landmark study, sponsored by the Federal Highway Administration (FHWA), was completed by the Highway Safety Research Center at the University of North Carolina, Chapel Hill, and documented in an FHWA publication in 2005. The purpose of the study was two-fold: 1) To determine whether marked crosswalks at uncontrolled locations are safer than unmarked crosswalks under various traffic and roadway conditions, and 2) To provide recommendations on how to provide safer crossings for pedestrians.



The study analyzed 5 years of pedestrian collisions at 1,000 marked crosswalks and at 1,000 matched unmarked comparison sites. Detailed data was collected for a number of variables, such as traffic volume, pedestrian exposure and number of lanes, and the analysis included mathematical models.

The study showed that on two-lane roads, there was no appreciable difference in the pedestrian crash rates between uncontrolled marked or unmarked crosswalks. It also found that on multi-lane roads, with higher traffic volumes, a marked crosswalk without substantial enhancements had a significantly higher pedestrian collision rate than an unmarked crosswalk. The study developed a table providing guidance regarding the installation of marked crosswalks at uncontrolled locations for a given set of circumstances, based on number of lanes, speed limit, vehicle volumes and raised medians. The table does not, however, apply to school crossings.

The study's guidelines for crosswalk installation state that "marked pedestrian crosswalks may be used to delineate preferred pedestrian paths across roadways under the following conditions:

- At locations with stop signs or traffic signals to direct pedestrians to those crossing locations and to prevent vehicular traffic from blocking the pedestrian path when stopping for a stop sign or red light.
- At nonsignalized street crossing locations in designated school zones. Use of adult school crossing guards, school signs and markings, and/or traffic signals with pedestrian signals (when warranted) should be considered in conjunction with the marked crosswalk, as needed.
- At nonsignalized locations where engineering judgment dictates that the number of travel lanes, pedestrian exposure, average daily traffic volumes, posted speed limit, and geometry for the location would make the use of specially designated crosswalks desirable for traffic/pedestrian safety and mobility."

Under General Safety Considerations, the study also recommended that crosswalks alone not be installed on two-lane roads at locations that may pose a safety risk to pedestrians and that pedestrians should not be encouraged to cross the street at locations with limited sight distance, complex or confusing designs, or at locations with many heavy trucks or other dangers unless adequate design features and/or traffic control devices are in place.

Under Other Considerations, the study stated that "marked crosswalks should not be installed in close proximity to signalized intersections" and that "instead, pedestrians should be encouraged to cross at the signal in most situations. The minimum distance from a signal for installing a marked crosswalk should be determined by local traffic engineers based on pedestrian crossing demand, type of roadway, traffic volume and other factors. The objective of adding a marked crosswalk is to channel pedestrians to safer crossing points."



Parking, Circulation and Crosswalk Analyses

Parking Analysis

The existing parking restrictions are illustrated on **Exhibit 3**. Although parking is prohibited with red curb on the south side of Allen Avenue between San Dimas Canyon Road and the school's entrance driveway, and is restricted during school hours between the two school driveways, parents use these two areas as drop-off/pick-up zones, particularly the restricted section (see **Exhibit 6**). The existing parking restrictions were installed to provide intersection and driveway clearance, as well as to provide a place for student drop-off and pick-up. The red curb on the south side east of San Dimas Canyon Road was also installed due to provide a place for motorists to go when eastbound traffic backed up and blocked traffic making a left turn onto Allen Avenue from southbound San Dimas Canyon Road. Except for red curb at the intersections, parking is allowed on the north side of Allen Avenue and on both sides east of Lyford Drive. It is also allowed on the east side of San Dimas Canyon Road north and south of Allen Avenue, although few parents park north of Allen Avenue. The number of students crossing Allen Avenue could be reduced by allowing student drop-off/pick-up in certain sections of the restricted zones on the south side and by encouraging more parents to use Allen Avenue for drop-off and pick-up.

Circulation Analysis

Circulation around Allen Avenue Elementary School has some unusual restrictions. The two streets that intersect Allen Avenue in front of the school, Bayfield Drive and Lyford Drive, are long cul-de-sacs, without any other exit. The result is that for motorists traveling eastbound on Allen Avenue, there are no convenient cross streets to return them to a major arterial. The closest one is Ramona Avenue, which would take them down to Gladstone (see **Exhibit 1**).

Generally, parents are not making U-Turns on Allen Avenue, but turn onto Bayfield Drive or Lyford Drive and turn around there. Other parents pull into the school parking lot to drop their children off, which allows them to make a left turn out of the parking lot to go west on Allen Avenue. Our understanding, however, is that the school discourages parents from using the parking lot for drop-off/pick-up. Other parents use the east side of San Dimas Canyon Road, near the school pedestrian gate, for drop-off and pick-up. It is reported, but not observed during the study, that school teachers and staff park long-term on the east side of San Dimas Canyon Road, with the result that some parents double-park to drop off their children. Converting this area to a loading zone would help eliminate this undesirable situation.

It was also observed that vehicles westbound on Allen Avenue tend to encroach into the school crosswalk at Lyford Drive when stopping at the STOP sign. This situation could be improved by installing a stop bar in advance of the crosswalk. Given the restrictions, overall, school traffic circulates relatively well, with few back-ups or blocking of traffic.



Crosswalk Analysis

As previously mentioned, a request was made to reinstall the school crosswalk on the east leg of Allen Avenue at Bayfield Drive. Although the City denied the request, it was re-examined as part of this study. The *California Manual on Uniform Traffic Control Devices* (CA MUTCD) states that prior to installing a school crosswalk, an engineering study should be performed, based on the following:

- A. School crosswalks should be marked on established routes to a school, as follows:
 - 1. Where there is substantial conflict between motorists, bicyclists, and student movements
 - 2. Where students are encouraged to cross between intersections
 - 3. Where students would not otherwise recognize the proper place to cross
 - 4. Where motorists or bicyclists might not expect students to cross
- B. School crosswalk lines should not be used indiscriminately, however. An engineering study considering the factors described below should be performed before a marked crosswalk is installed at a location away from a traffic control signal or an approach controlled by a STOP or YIELD sign:
 - 1. In general, crosswalks should not be marked at intersections unless they are intended to channelize pedestrians. Emphasis is placed on the use of a marked crosswalk as a channelization device.
 - 2. The following factors may be considered in determining whether a marked crosswalk should be used:
 - a. Vehicular approach speeds
 - b. Vehicular volume and density
 - c. Vehicular turning movements
 - d. Pedestrian volumes
 - e. Roadway width
 - f. Day and night visibility by both pedestrians and motorists
 - g. Channelization is desirable to clarify pedestrian routes for sighted or sight impaired pedestrians
 - h. Discouragement of pedestrian use of undesirable routes
 - i. Consistency with markings at adjacent intersections or within the same intersection.

In this case, the critical factors are the conflict between students and motorists, students recognizing the appropriate place to cross, channelization, discouragement of the use of undesirable routes and other nearby controlled crosswalks.

During the AM peak hour, 22 students crossed the east leg of Allen Avenue at Bayfield Drive and 1 student crossed the west leg (see **Exhibit 4**). During that same time, 380 vehicles



traveled across the east leg of the intersection. One student crossed Allen Avenue midblock, between Bayfield Drive and Lyford Drive. During the school PM peak hour, 47 students crossed the uncontrolled east leg and 3 crossed the uncontrolled west leg, with 270 vehicles traveling across the east leg (see **Exhibit 5**). Since there are no stop signs on Allen Avenue at Bayfield Drive, *all students* were “in conflict” with the vehicles. Six students crossed midblock during the PM peak hour.

At the intersection of Lyford Drive and Allen Avenue, 60 students crossed the east leg (marked crosswalk) and 1 student crossed the west leg, with 270 vehicles crossing the east leg during the AM peak hour (see **Exhibit 4**). During the PM peak hour, 76 students crossed the east leg and 4 students crossed the west leg, with 193 vehicles crossing the east leg (see **Exhibit 5**). Since this intersection is all-way stop controlled, *no students* were “in conflict” with the vehicles.

Although the number of students crossing mid-block east of Lyford Drive were not counted, the videos indicated that many parents were crossing mid-block there. This is an example of parents not being good role models for their children. School pedestrian safety cannot be improved through engineering alone. It takes a partnership, represented by the “4 Es” of engineering, enforcement, education and encouragement. Everyone can play a part in education and encouragement, but it is most likely to come from home and school. There are many free student traffic safety materials available to the schools for parents and for students.

After considering the parameters above for installing a school crosswalk, we have concluded that the school crosswalk should not be reinstated at Bayfield Drive for the reasons listed below. For these same reasons, it is recommended that crossings at Bayfield Drive be prohibited.

1. There are controlled crosswalks at the adjacent intersections, 170 feet (one-half block) and 300 feet away. The closest one is signal-controlled. Controlled crossings are inherently safer than uncontrolled crossings.
2. The intersection is offset, with the east leg of the intersection between the north and south legs, a less than desirable location for a crosswalk. Motorists turning right into the school driveway would be paying more attention to students crossing the driveway than to those crossing the street, and the odd intersection configuration provides another distraction for motorists.
3. Installing a marked crosswalk would not eliminate the student/vehicle conflicts, whereas directing the students to cross at the nearby crosswalks would. Enhancing the crossing in various ways would make the crosswalk more visible and tend to reduce the likelihood of pedestrian collisions, however, it would not eliminate the undesirable intersection configuration nor eliminate the conflicts.
4. A marked crosswalk is not needed for channelization purposes since few students are crossing mid-block. It was also observed that these students were directed by their parents to cross mid-block.



5. The number of students crossing in the marked crosswalk at Lyford Drive is considerably greater than those crossing at Bayfield Drive. All students should be encouraged to cross Allen Avenue in one of the nearby controlled crosswalks.
6. Most students crossing at Bayfield Drive do so because their parents are parking on Bayfield Drive or on the north side of Allen Avenue. The parents could park on Lyford Drive instead, but are apparently not doing so due to convenience and to save time. The students' classrooms may also be located closer to San Dimas Canyon Road. Student safety is a more important consideration than convenience.
7. The crosswalk was originally moved from Bayfield Drive to Lyford Drive due to student safety concerns. The situation causing the concerns has not changed, nor can it be easily fixed.

Recommendations

Based on the analyses, the following improvements are recommended (see *Exhibit 7*):

1. Prohibit pedestrian crossings of Allen Avenue at Bayfield Drive by installing No Ped Crossing symbol signs with Use Crosswalk ↔ sign on the east and west legs of Allen Avenue.
2. Install 25 feet of red curb on both sides of Bayfield Drive just north of Allen Avenue for intersection clearance.
3. Allow passenger loading on the south side of Allen Avenue between San Dimas Canyon Road and the school's entrance driveway by installing a combination sign, "No Parking 8:30 AM – 2:00 PM/Passenger Loading 7:30 – 8:30 AM & 2:00 – 3:30 PM School Days Only", with red curb retained for clearance at each end (40 feet on the west end and 20 feet on the east end). This would be installed on a 3-6 month trial basis.
4. Allow passenger loading before and after school on the south side of Allen Avenue between the school driveways by installing a combination sign, "No Parking 8:30 AM – 2:00 PM/Passenger Loading 7:30 – 8:30 AM & 2:00 – 3:30 PM School Days Only", with 20 feet of red curb retained for clearance at each end. This would be installed on a 3-6 month trial basis.
5. Encourage parents to use San Dimas Canyon Road to drop-off/pick-up students by installing a passenger loading zone on the east side between Allen Avenue and the school pedestrian gate, with "Passenger Loading 7:30 – 8:30 AM & 2:00 – 3:30 PM School Days Only" signs, with red curb retained/installed for clearance at each end (45 feet at the north end and 20 feet at the south end, centered on the gate).
6. Prohibit mid-block U-Turns that might be caused by allowing passenger loading on the south side of Allen Avenue by installing No U-Turn symbol signs with "This Block" plates on the south side of Allen Avenue midway between San Dimas Canyon Road and the entrance driveway and between the two school driveways.



Allen Ave. Elem. Parking, Circulation &
Crosswalk Study
July 24, 2014
Page 10

7. Reduce vehicle encroachment into the marked crosswalk on the east leg of Allen Avenue at Lyford Drive by installing a stop bar 4 feet in advance of the crosswalk.
8. Work with Allen Elementary School to get their staff and parents involved in educating the students about pedestrian and traffic safety.

Should you have any questions regarding this study, please contact me at (714) 978-8225.

Sincerely,

WILLDAN ENGINEERING



Ruth Smith, TE, PTP
Project Manager

Attachments





No Scale



Legend

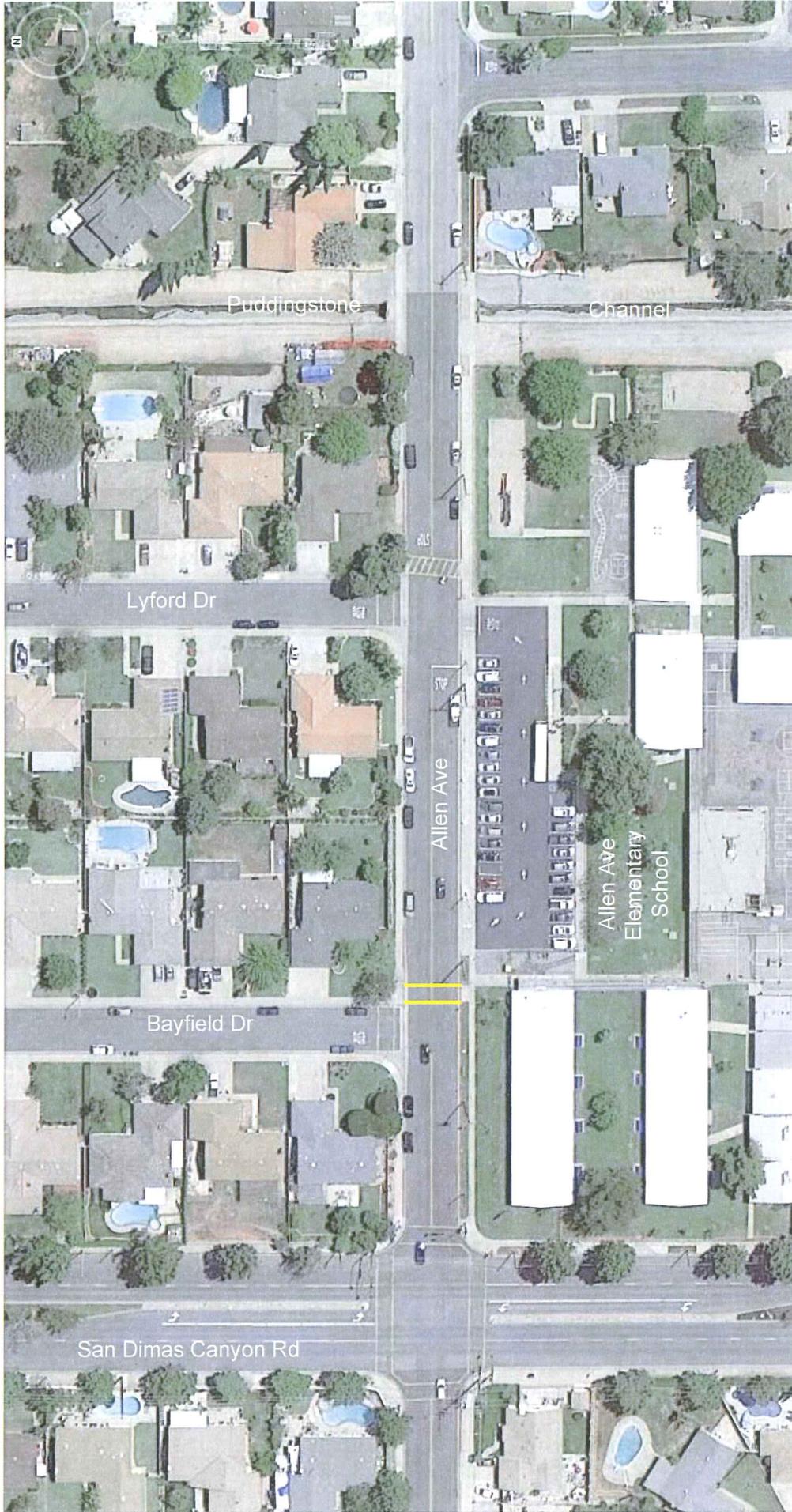
— = City boundary

Vicinity Map
Exhibit 1





No Scale

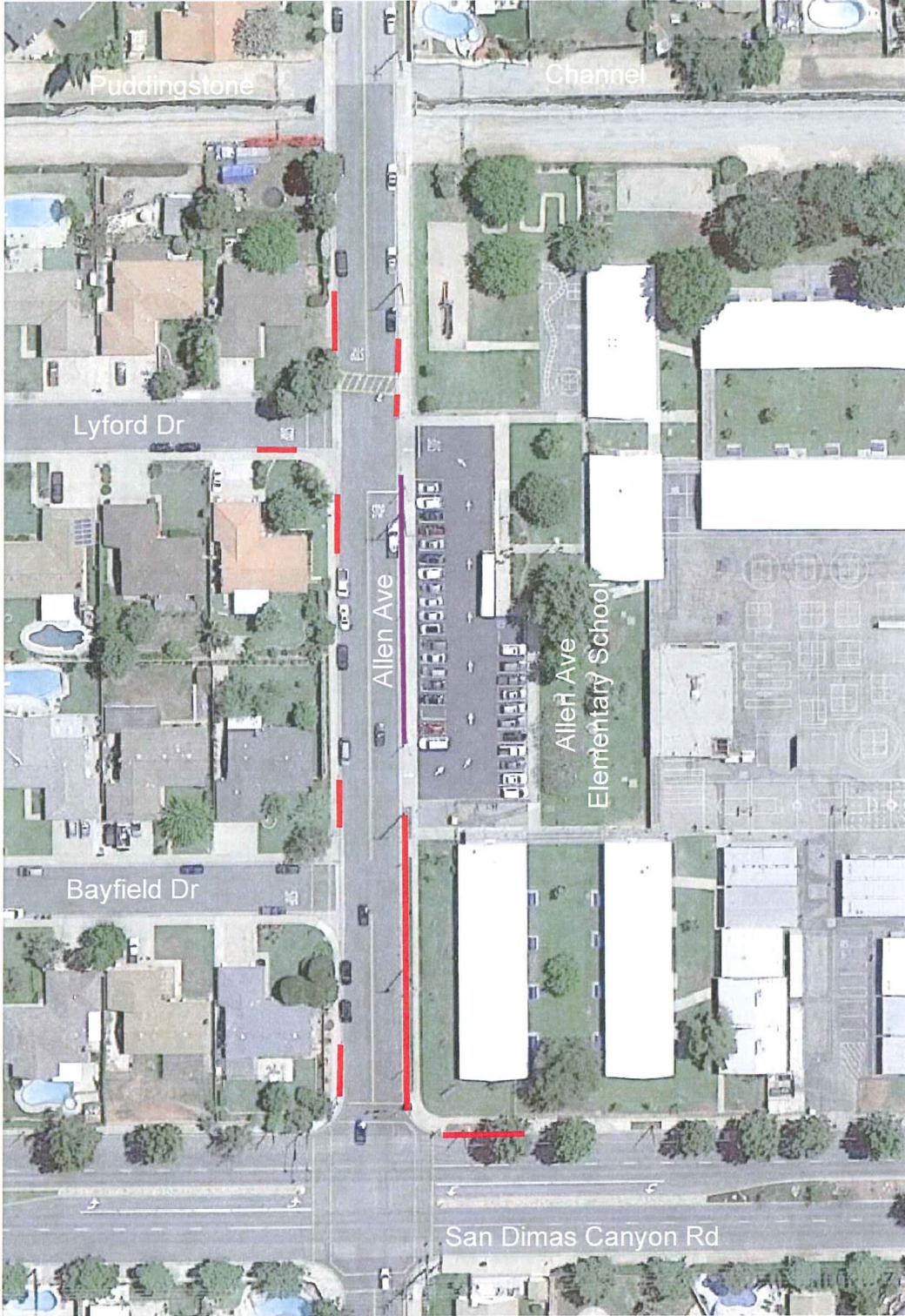
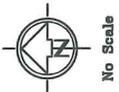


Legend

— = Requested/ Former Crosswalk Location

**Study Area Map
Exhibit 2**





Legend

— = Existing Red Curb

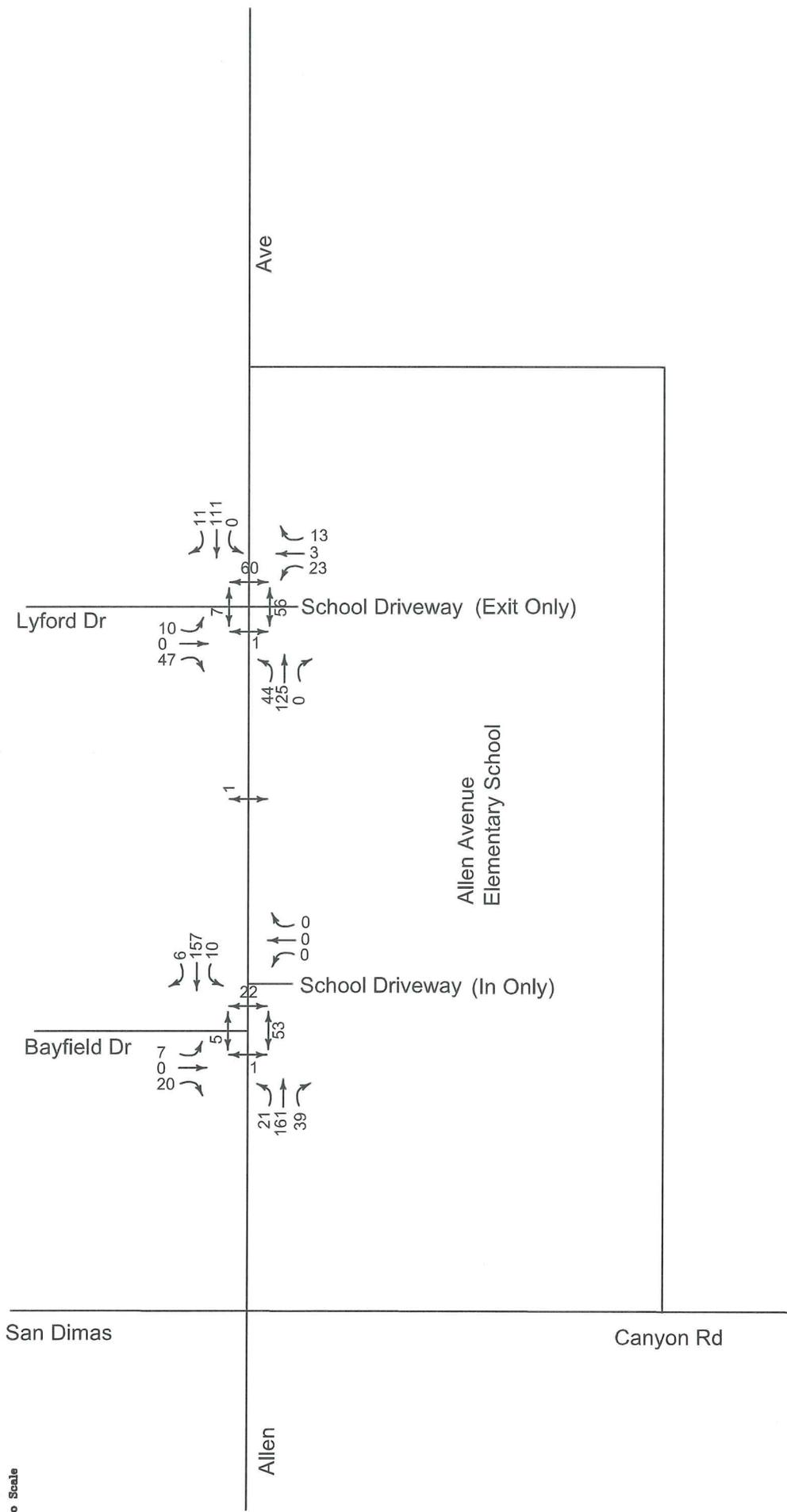
— = Existing No Parking 7:30 AM to 3:30 PM School Days

**Existing Traffic Controls & Parking Restrictions
Exhibit 3**





No Scale



Legend

- 5 ← = Averaged School Pedestrian Volumes
- 183 → = Averaged Vehicle Volumes

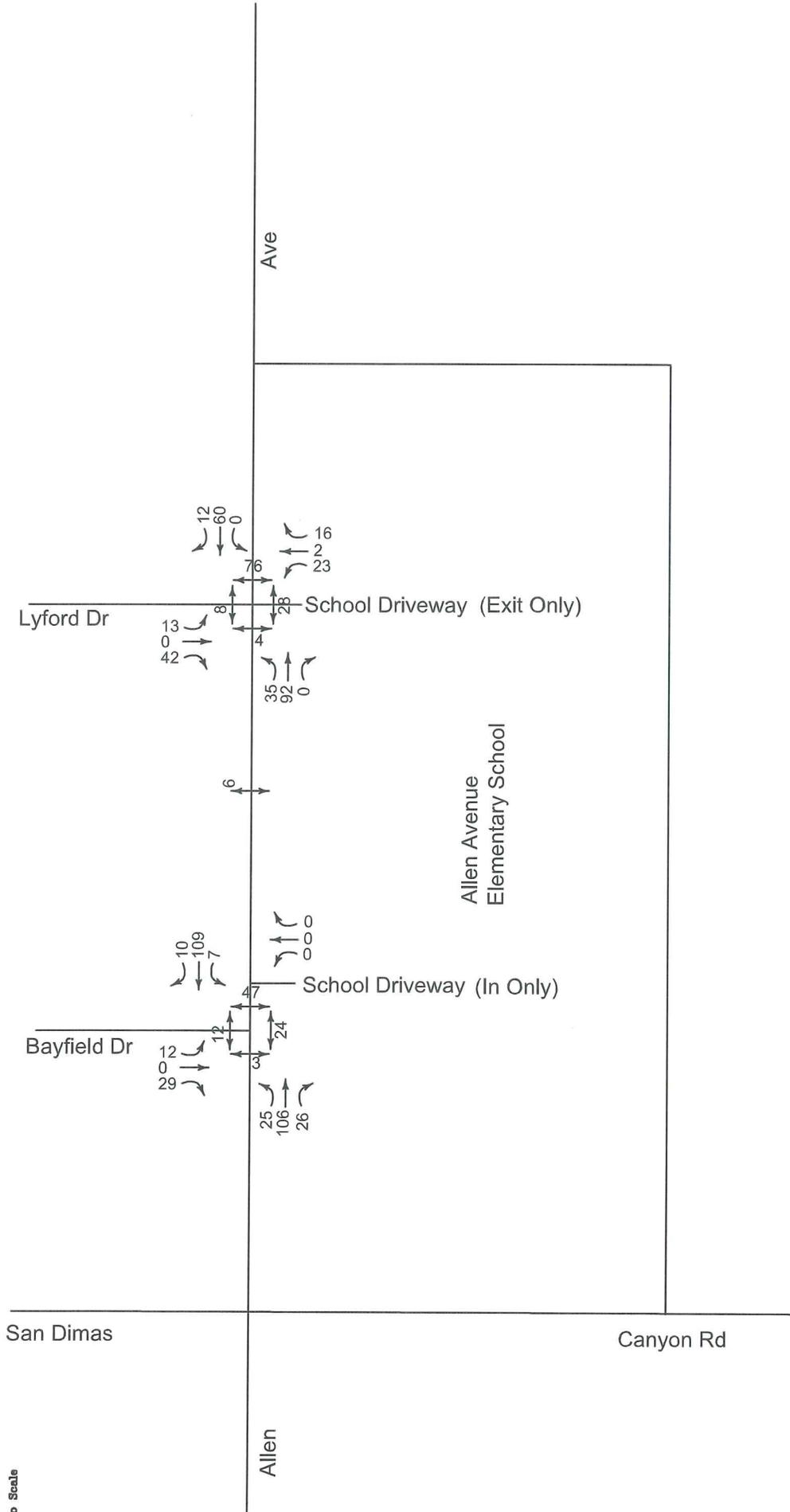
Note: Volumes are an average of counts taken over 2 days.

Averaged Existing Vehicle & Pedestrian Volumes AM Peak Hour Exhibit 4





No Scale



Allen Avenue
Elementary School

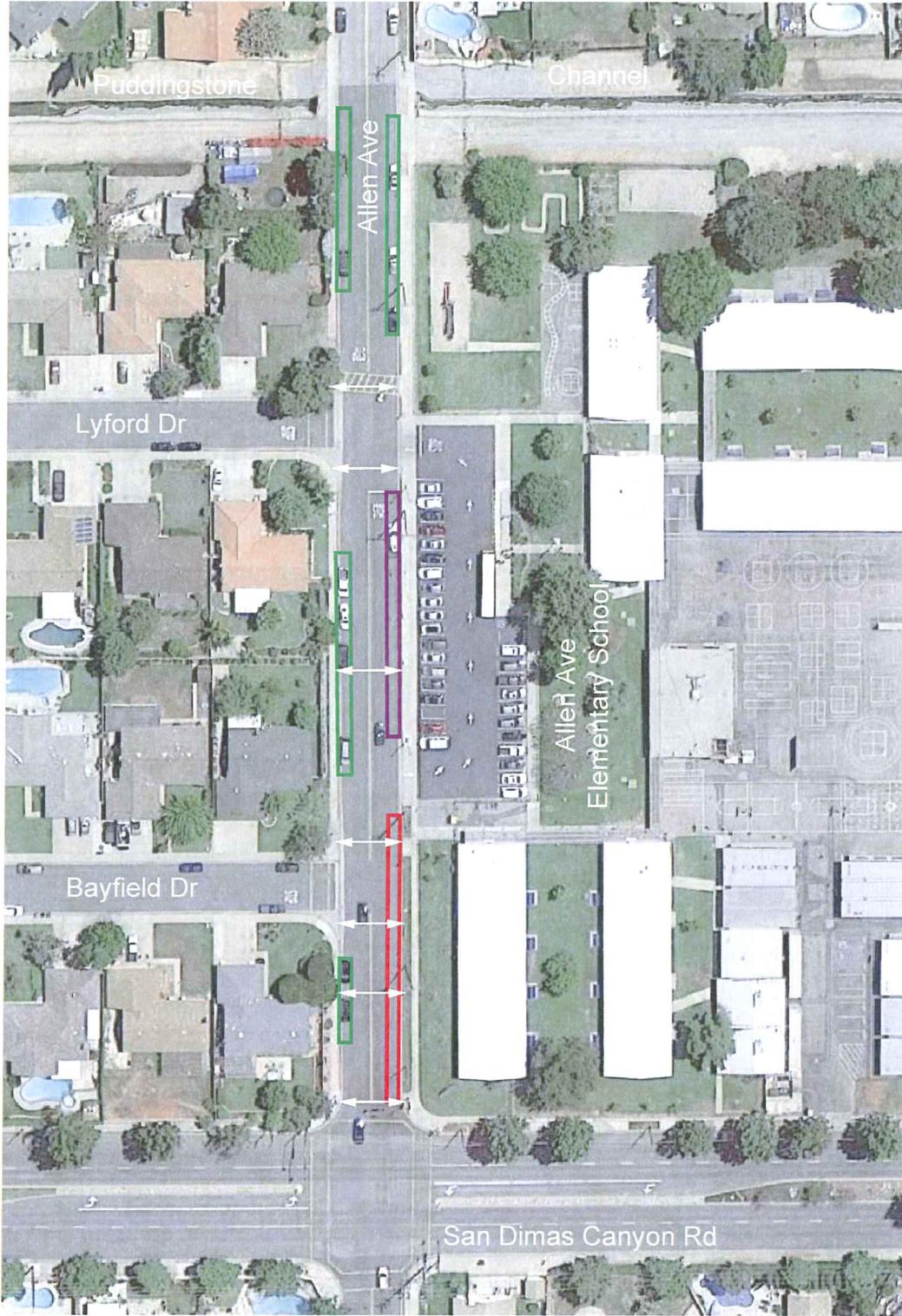
Legend

- 5 ←→ = Averaged School Pedestrian Volumes
- 183 ←→ = Averaged Vehicle Volumes

Note: Volumes are an average of counts taken over 2 days.

Averaged Existing Vehicle & Pedestrian Volumes PM Peak Hour (School) Exhibit 5

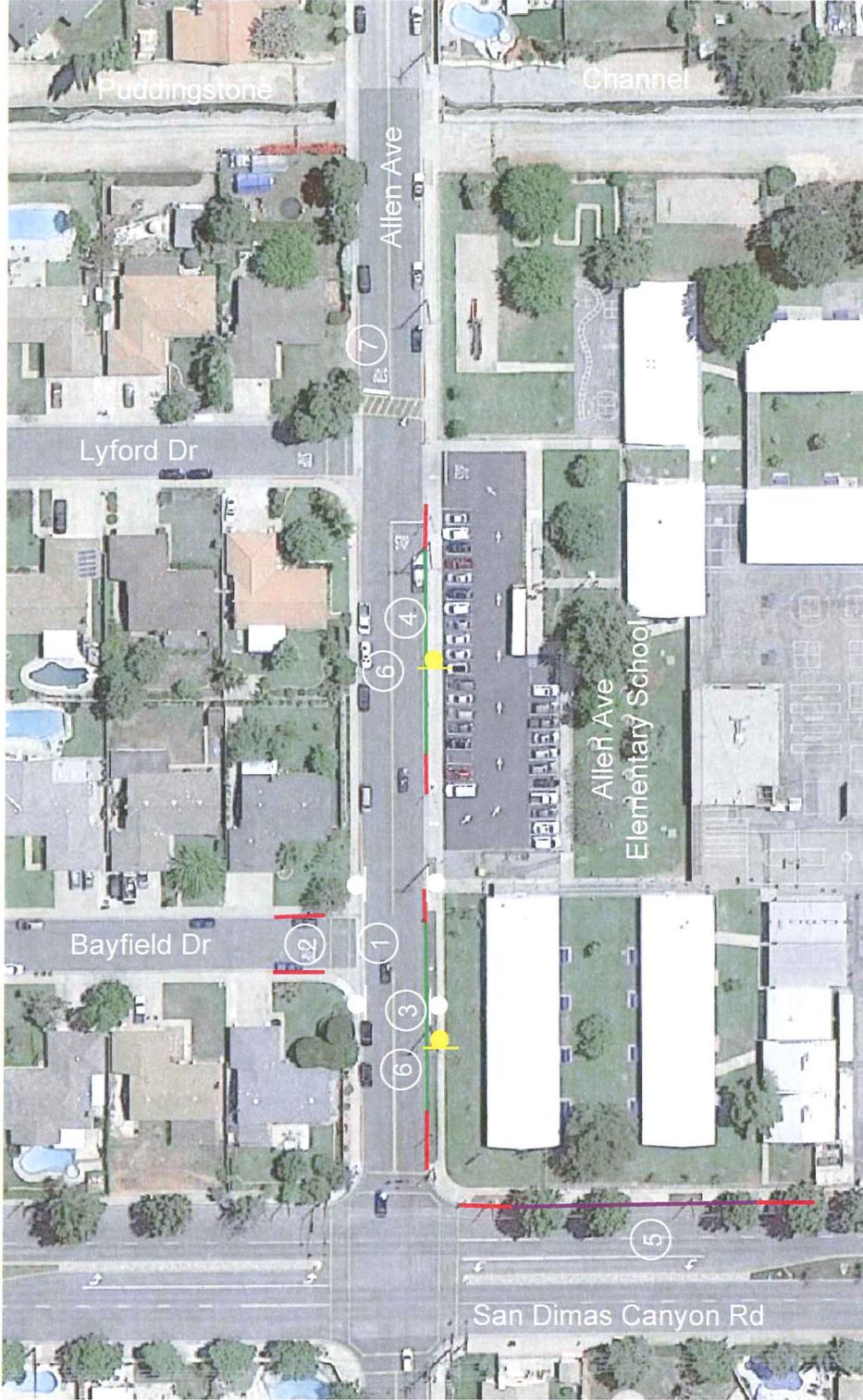




Legend

-  = Red curb section used for drop-off in the morning
-  = Vehicles parked in "No Parking 7:30 AM to 3:30 PM School Days" zone during school drop-off & pick up
-  = Vehicles legally parked
-  = Pedestrian crossing location

**Existing Pedestrian Crossings & Parking
Exhibit 6**



Legend

- ④ = Reference number for proposed action; corresponds to report table
- = Install No Ped Crossing symbol sign with Use Crosswalk sign
- = Install No U-Turn symbol sign with "This Block" plate
- = Install / retain red curb for intersection / driveway clearance
- = Install combination sign: No Parking 8:30 AM - 2:00 PM / Passenger Loading 7:30 - 8:30 AM & 2:00 - 3:30 PM School Days Only
- = Install Passenger Loading 7:30 - 8:30 AM & 2:00 - 3:00 PM School Days Only sign
- = Install stop bar in advance of crosswalk

**Recommended Actions
Exhibit 7**

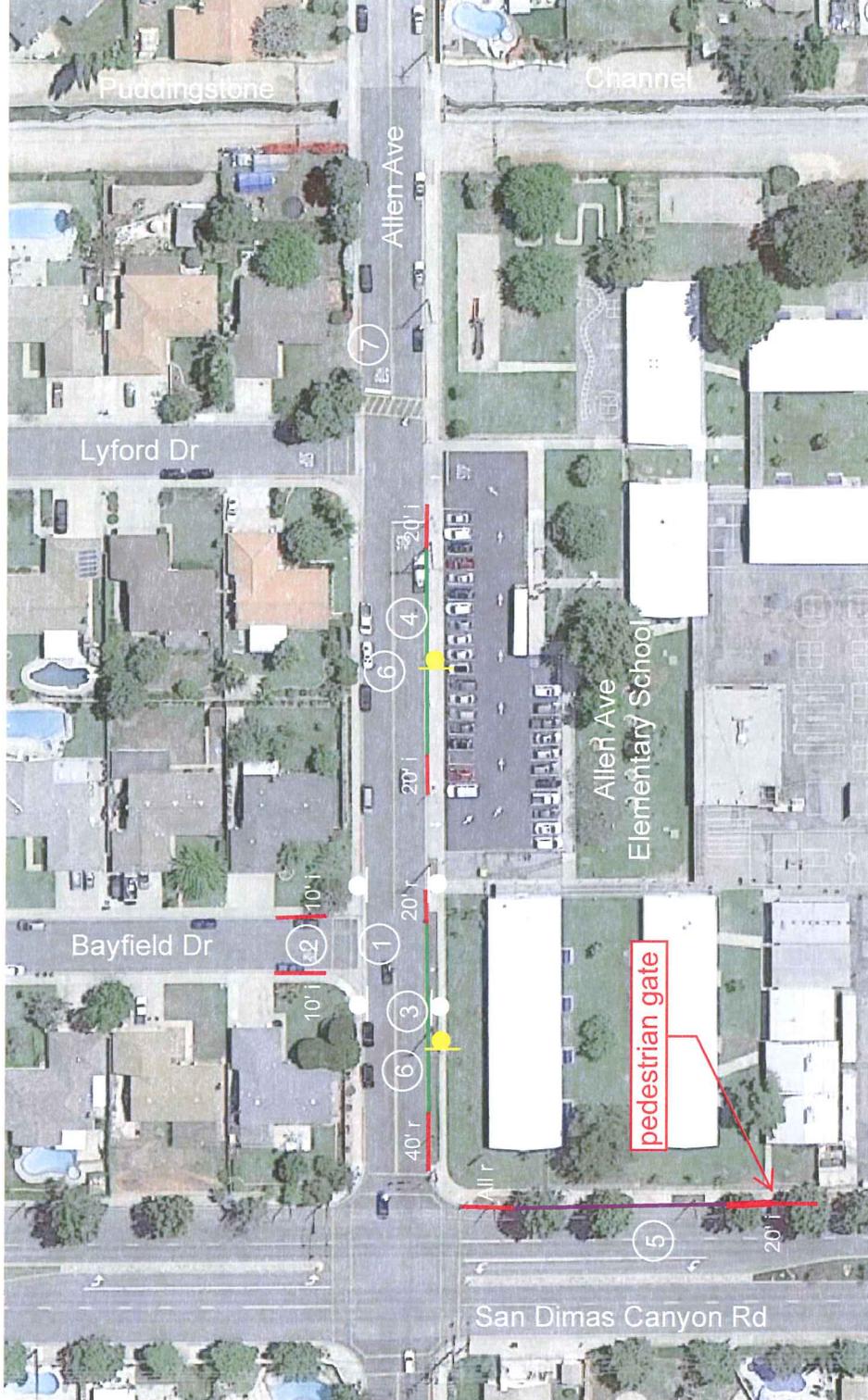
ATTACHMENT B

RECOMMENDED ACTIONS & SIGN ORDERING INFORMATION
Allen Avenue Elementary School

Recommendations – Allen Avenue Elementary School

Based on the analyses, the following improvements are recommended (see *Exhibit 7*):

1. Prohibit pedestrians crossings of Allen Avenue at Bayfield Drive by installing No Ped Crossing symbol signs with Use Crosswalk ↔ sign on the east and west legs of Allen Avenue.
2. Install 10 feet of red curb on both sides of Bayfield Drive just north of Allen Avenue for intersection clearance, from crosswalk.
3. Allow passenger loading on the south side of Allen Avenue between San Dimas Canyon Road and the school's entrance driveway by installing a combination sign, "No Parking 8:30 AM – 2:00 PM/Passenger Loading 7:30 – 8:30 AM & 2:00 – 3:30 PM, 5 Minute Parking, School Days Only", with red curb retained for clearance at each end (40 feet on the west end and 20 feet on the east end). This would be installed on a 3-6 month trial basis.
4. Allow passenger loading before and after school on the south side of Allen Avenue between the school driveways by installing a combination sign, "No Parking 8:30 AM – 2:00 PM/Passenger Loading 7:30 – 8:30 AM & 2:00 – 3:30 PM, 5 Minute Parking, School Days Only", with 20 feet of red curb retained for clearance at each end. This would be installed on a 3-6 month trial basis.
5. Encourage parents to use San Dimas Canyon Road to drop-off/pick-up students by installing a passenger loading zone on the east side between Allen Avenue and the school pedestrian gate, with "Passenger Loading 7:30 – 8:30 AM & 2:00 – 3:30 PM School Days, 5 Minute Parking" signs, with red curb retained/installed for clearance at each end (45 feet at the north end and 20 feet at the south end, centered on the gate).
6. Prohibit mid-block U-Turns that might be caused by allowing passenger loading on the south side of Allen Avenue by installing No U-Turn symbol signs with "This Block" plates on the south side of Allen Avenue midway between San Dimas Canyon Road and the entrance driveway and between the two school driveways.
7. Reduce vehicle encroachment into the marked crosswalk on the east leg of Allen Avenue at Lyford Drive by installing a stop bar 4 feet in advance of the crosswalk.



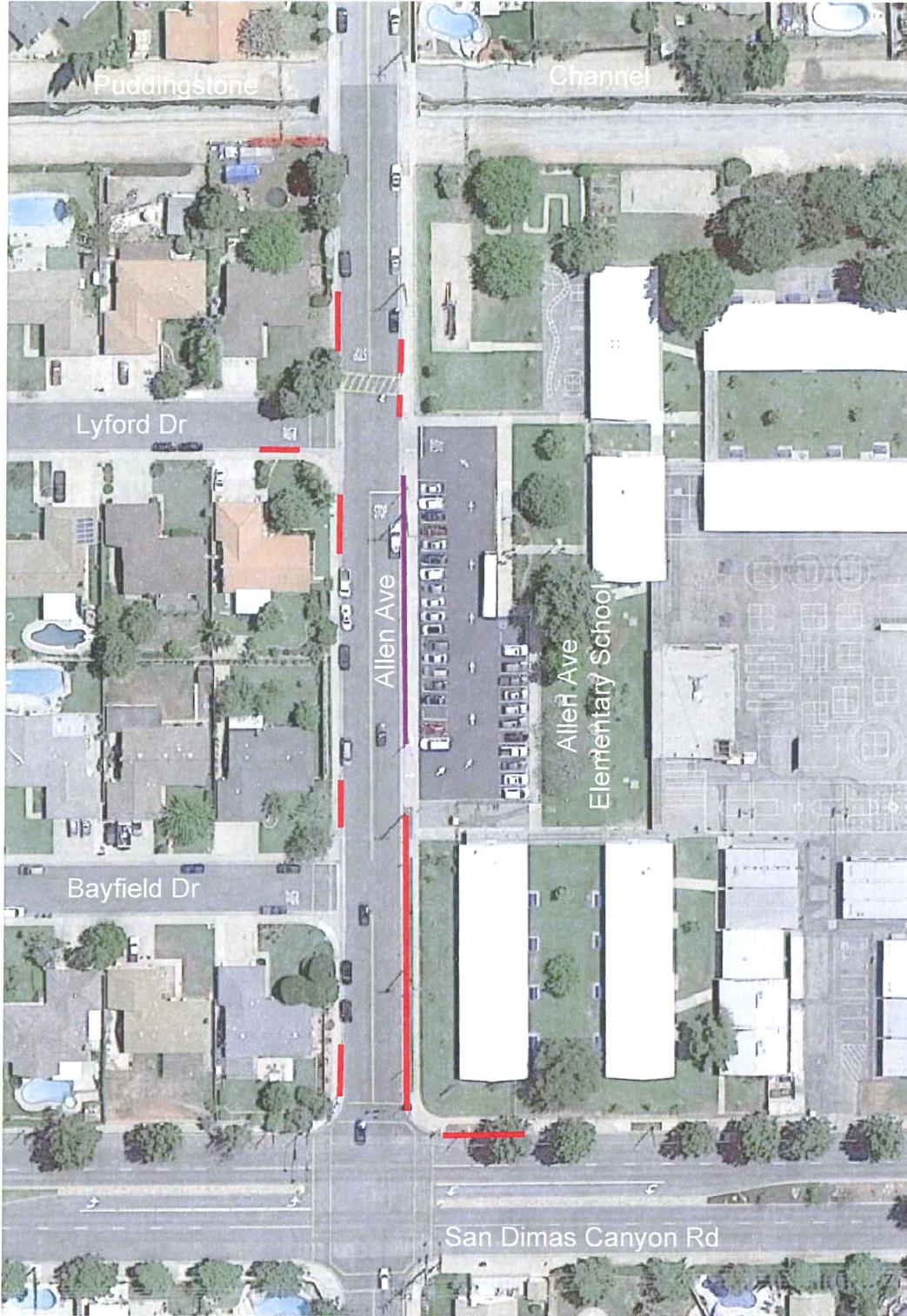
Legend

- ④ = Reference number for proposed action; corresponds to report table
- = Install No Ped Crossing symbol sign with Use Crosswalk → sign
- = Install No U-Turn symbol sign with "This Block" plate
- = Install / retain red curb for intersection / driveway clearance
- = Install combination sign: No Parking 8:30 AM - 2:00 PM / Passenger Loading 7:30 - 8:30 AM & 2:00 - 3:30 PM School Days Only
- = Install Passenger Loading 7:30 - 8:30 AM & 2:00 - 3:00 PM School Days Only sign
- = Install stop bar in advance of crosswalk

20' r = retain 20'
10' i = install 10'

**Recommended Actions
Exhibit 7**





Legend

— = Existing Red Curb

— = Existing No Parking 7:30 AM to 3:30 PM School Days

Existing Traffic Controls & Parking Restrictions Exhibit 3





Agenda Item Staff Report

TO: Honorable Mayor and Members of City Council
For the Meeting of August 12, 2014

FROM: Blaine Michaelis, City Manager *BM*

SUBJECT: Approval of an agreement with Aleshire & Wynder LLP for City Attorney Services including the appointment of Mark Steres as City Attorney

SUMMARY

The City recently conducted a solicitation of Requests for Proposal and an interview process to select a new City Attorney to replace the retired Ken Brown. The process concluded with the recommendation that the city consider approval of an Agreement to provide for the appointment of Mark Steres of the Aleshire & Wynder law firm to serve as City Attorney.

BACKGROUND

The proposed agreement provides for standard and typical provisions of a services agreement. In addition, the agreement specifies the following:

- Billing rates - \$175/hr for the first 40 hours per month; \$185/hr thereafter for general City Attorney work. Special services work will be billed at \$225/hr. Roundtrip travel to San Dimas will be billed as one hour at the rate of \$175/hr.
- Office hours and attendance at staff meetings in city hall will be established as needed.
- The City Attorney will coordinate and administer a formal or informal performance review with the city council and city staff in the months of February and August or as may be requested by the city.
- The Agreement can be terminated by the city without notice; Aleshire & Wynder are required to provide 60 days' notice.

We are grateful for the interest and participation of the 11 firms that provided proposals. We had the opportunity to meet and become acquainted with some very capable and experienced municipal attorneys in this process.

RECOMMENDATION

Approve the attached Agreement for Services and appoint Mark Steres as the San Dimas City Attorney.

Attachment: Agreement

**CONTRACT SERVICES AGREEMENT FOR
CITY ATTORNEY SERVICES
CITY OF SAN DIMAS**

This CONTRACT SERVICES AGREEMENT FOR CITY ATTORNEY SERVICES (the "Agreement") is effective as of the ____ day of _____, 2014 by and between the law firm of ALESHIRE & WYNDER, LLP, a California limited liability partnership ("A&W"), and the CITY OF SAN DIMAS, a general law city ("City"). The term "City" shall also include the Successor Agency to the San Dimas Redevelopment Agency, and all boards, commissions, financing authorities, and other bodies of City.

1. APPOINTMENT

City Council hereby appoints Mark W. Steres as the City Attorney, and hires A&W as its City Attorney's Office, to render such legal services as are customarily rendered by such officials and as further specified herein, including attending meetings of the City Council, Planning Commission, Successor Agency, Housing Authority, and other boards and bodies of City, and its affiliated agencies, as directed by the City. In addition, Lindsay Tabaian, shall serve as Assistant City Attorney.

Notwithstanding the foregoing appointment, the designated City Attorney may be modified by resolution of the City Council. A&W represents that it employs, or will employ at its own expense, all personnel required for the satisfactory performance of any and all tasks and services set forth herein. A&W shall not replace the designated City Attorney (or any successors to such person) without the City Council's prior approval, except from time to time necessary due to illness or vacation scheduling. Approval of any temporary substitute or of any new Assistant City Attorney shall be obtained from the City Manager. City Attorney may appoint various deputies as City Attorney deems appropriate, without the need for amendment hereof.

2. SCOPE OF WORK AND DUTIES

A. A&W shall perform any and all work necessary for the provision of City Attorney services to City, including without limitation of the following:

(i) Attendance at City Council, or Successor Agency meetings, unless excused by the City Manager or his/her designee, and other board and commission meetings on request of the City Manager or his/her designee; and

(ii) Provide legal advice, written legal opinions, and consultation on all matters affecting the City to the City Council, City Manager, boards, commissions, committees, officers, and employees of City and as requested by the City Council, the City Manager, or his/her designee, in accordance with such policies and procedures as may be established by City from time to time; and

(iii) Be available for telephone consultation with City staff, as needed on legal matters which are within their area of operation; and

(iv) Prepare or review necessary legal documents such as: ordinances, and resolutions; all agreements of any nature; all real property instruments of any nature including purchase agreements and escrows, leases, covenants, deeds, easements and licenses; bond size, amount, and offering terms and conditions; public works construction documents including bid specifications, contracts, bonds, insurance, liens and related documents; memorandum of understanding; franchise agreements; and all similar documents; and

(v) Represent and advise City on pending and potential litigation; notwithstanding the foregoing, it is expressly understood that A&W shall not be responsible for any pending litigation matter(s) handled by attorneys previously or otherwise employed by the City until all files have been transferred to A&W and A&W has specifically appeared in the matter(s) as attorneys of record on behalf of City; and

(vi) As directed, participate in management staff and agenda review meetings at a time agreed to with City Manager; and

(vii) Monitor pending and current legislation and case law as appropriate; and

(viii) Supervise outside legal services, if any.

(ix) The City Attorney will initiate and participate in a performance review process with the City Council and Executive Level City Staff in a format and process to be determined. The frequency of this review is anticipated to be in February and August each year or as may be requested by the City.

B. A&W, as a full-service law firm, is prepared to, and will, provide representation to City in all of its legal affairs, including, but not limited to, municipal law, land use, environmental, toxics, mining, water, tort defense, personnel, code enforcement, criminal prosecution, successor agency matters, housing, telecommunications, finance, franchising, contracts, enterprise and other matters, except where conflicts exist or where the City Council may otherwise direct. The City Attorney shall represent City in all of the foregoing legal matters, and in initiating and defending all litigation unless otherwise directed by the City Council.

C. The City Attorney will keep City informed as to the progress and status of all pending matters in accordance with such procedures as the City may establish from time to time. The City Attorney is expected to manage, control and oversee the delivery of legal services in a competent, professional, and cost-effective manner. All legal services shall be properly supervised and all personnel shall be qualified to handle the work assigned. If outside special counsel is retained, unless otherwise directed by the City Council, such special counsel shall be supervised by the City Attorney.

D. All legal services shall be coordinated under the direction of the City Manager. Notwithstanding any other provision contained herein, any legal services can only be authorized by the City Council or City Manager. Nothing in this Agreement shall be construed in any manner as limiting the ultimate and absolute discretion of the City Council, at any time, to assign or reassign legal matter of City from or to A&W.

3. CITY DUTIES

City agrees to provide such information, assistance, cooperation, and access to books, records, and other information, as is necessary for A&W to effectively render its professional services under this Agreement. To the extent City desires services to be rendered on site, City, at City's expense, will make available sufficient office space, furniture, telephones, computers and secretarial support, as approved by the City Manager, as may be necessary therefore. City further agrees to abide by this Agreement, and to timely pay A&W's bills for fees, costs, and expenses. In addition, City understands that the fee structure herein represents a blending of rates, with certain services offered at discounted rates, on the assumption that, due to the volume of work, other services will be rendered at higher rates. Therefore, insofar as possible and unless A&W lacks the experience, capability or resources, it is the intent of the parties hereto that all matters of City requiring the rendition of legal services shall be performed by A&W if directed to do so by the City. However, nothing in this Section, or any other part of this Agreement, shall be construed in any manner as limiting the ultimate and absolute discretion of the City Council, at any time, to assign or reassign legal matters of City from or to A&W.

4. PERSONNEL

In addition to Mark W. Steres acting as City Attorney, A&W will provide additional attorneys to render the legal services required hereunder. A&W will exercise its discretion to utilize whichever attorney(s) (and staff) it determines to be best suited to its rendition of legal services under this Agreement, consistent with the competent and efficient rendering of legal services, and with a view toward rendering such services in an economically efficient manner.

5. COMPENSATION OTHER THAN BOND AND FINANCIAL SERVICES

A&W's fees will be charged on an hourly basis for all time actually expended with the rate determined by the type of work. We charge in one-tenth (0.1) of an hour increments. The compensation schedules and related information are set forth in Exhibit "A" attached hereto and incorporated herein by this reference.

6. BOND OR FINANCIAL SERVICES

Bond or Financial Services shall mean those situations where A&W acts as Bond Counsel for City with regard to the issuance of securities by City; after review and accord of the proposed issue by independent review Counsel if selected by City, A&W shall be compensated for Bond or Financial Services on a flat fee non-contingent basis of Four Hundred Dollars (\$400) per hour or on a contingent finance option as shown on Exhibit "A". The choice of options shall be solely at the choice of City.

7. COSTS AND OTHER CHARGES

A&W may incur various costs and expenses in rendering the legal services required by this Agreement which, if customary and necessary for the performance of legal services hereunder, shall be reimbursable by City. These costs and expenses are described in more detail in Exhibit "B". City agrees to reimburse A&W for these costs and expenses in addition to the hourly fees for legal services. Reimbursable costs shall not include any overhead or

administrative charge by A&W or A&W's cost of equipment or supplies except as provided herein.

A&W may determine it necessary or appropriate to use one or more outside investigators, consultants, or experts in rendering the legal services required (particularly if a matter goes into litigation). City will be responsible for paying such fees and charges. A&W will not, however, retain the services of any outside investigators, consultants, or experts without the prior agreement of City. A&W will select any investigators, consultants, or experts to be hired only after consultation with City.

8. STATEMENTS AND PAYMENT

A&W shall render to City a statement for fees, costs, and expenses incurred on a periodic basis (generally monthly). Such statement(s) shall indicate the basis of the fees, including the hours worked, the hourly rate(s), and a brief description of the work performed. Separate billing categories will be established to track costs associated with City funding categories, to track project and litigation costs and on such other basis as the City may direct. Reimbursable costs shall be separately itemized.

Payments shall be made by City within thirty (30) days of receipt of the statement, except for those specific items on an invoice which are contested or questioned and are returned by City with a written explanation of the question or contest, within thirty (30) days of receipt of the invoice. Payments made more than thirty (30) days after the due date shall draw interest at five percent (5%) per year.

9. PROHIBITION AGAINST SUBCONTRACTING OR ASSIGNMENT

The experience, knowledge, capability and reputation of A&W, its partners, associates, and employees, was a substantial inducement for City to enter into this Agreement. Therefore, A&W shall not contract with any other person or entity to perform, in whole or in part, the legal services required under this Agreement without the written approval of City. In addition, neither this Agreement, nor any interest herein, may be transferred, assigned, conveyed, hypothecated, or encumbered voluntarily, or by operation of law, whether for the benefit of creditors, or otherwise, without the prior written approval of City. Adding attorneys to A&W, changes in the partnership, name changes and similar changes shall not be deemed a transfer or assignment requiring approval of City or amendment hereof.

10. INDEPENDENT CONTRACTOR

A&W shall perform all legal services required under this Agreement as an independent contractor of City, and shall remain, at all times as to City, a wholly independent contractor with only such obligations as are required under this Agreement. Neither City, nor any of its employees, shall have any control over the manner, mode, or means by which A&W, its agents or employees, render the legal services required under this Agreement, except as otherwise set forth. City shall have no voice in the selection, discharge, supervision or control of A&W employees, servants, representatives, or agents, or in fixing their number, compensation, or hours of service.

11. INSURANCE

A&W shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement, including any extension thereof, the following policies of insurance:

(a) Comprehensive General Liability Insurance. A policy of comprehensive general liability insurance written on a per occurrence basis in an amount not less than a combined single limit of One Million Dollars (\$1,000,000.00), and One Million Dollars (\$1,000,000.00) products and completed operations.

(b) Workers' Compensation Insurance. A policy of workers' compensation insurance in such amount as will fully comply with the laws of the State of California and which shall indemnify, insure and provide legal defense for both A&W and City against any loss, claim or damage arising from any injuries or occupational diseases occurring to any worker employed by or any persons retained by the Contractor in the course of carrying out the work or services contemplated in this Agreement.

(c) Automobile Insurance. A policy of comprehensive automobile liability insurance written on a per occurrence basis in an amount not less than a combined single limit liability of One Million Dollars (\$1,000,000.00). Said policy shall include coverage for owner, non-owner, leased and hired cars.

(d) Errors and Omissions Insurance. A policy of professional liability insurance written on a claims made basis in an amount not less than Three Million Dollars (\$3,000,000.00).

Except for the policy of professional liability insurance, all of the above policies of insurance shall be primary insurance and shall name City, its officers, employers and agents as additionally insured. Except for the policy of professional liability insurance, the insurer shall waive all rights of subrogation and contribution it may have against the City, its officers, employees and agents and their respective insurers. Except for the policy of professional liability insurance, all of said policies of insurance shall provide that said insurance may not be amended or canceled without providing thirty (30) days prior written notice by registered mail to the City. In the event any of said policies of insurance are cancelled, the attorney shall, prior to the cancellation date, submit new evidence of insurance in conformance with this Section to the City. Failure to do so is cause for termination.

12. INDEMNIFICATION

A. A&W agrees to indemnify City, its officers, employees and agents against, and will hold and save each of them harmless from, any and all actions, suits, claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising out of or in connection with the work, operations or activities of A&W, its agents, employees, subcontractors, or invitees, provided for herein or arising from the acts or omissions of A&W hereunder, or arising from A&W's performance of or failure to perform any term, provision, covenant or condition of this Agreement, except to the extent such claims or liabilities arises from the negligence or willful misconduct of City, its officers, agents or employees.

B. City acknowledges that A&W is being appointed as City Attorney pursuant to the authority of Government Code Section 36505, and has the authority of that office. Accordingly, the City is responsible pursuant to Government Code Section 825 for providing a defense for the City Attorney for actions within the scope of its engagement hereunder. Therefore, City agrees to undertake its statutory duty and indemnify A&W, its officers, employees and agents against and will hold and save each of them harmless from, any and all actions, suits, claims, damages to persons or property, losses, costs penalties, obligations, errors, omissions or liabilities (herein "claims or liabilities") that may be asserted or claims by any person, firm or entity arising out of or in connection with the work, operations or activities of A&W within the course and scope of its employment hereunder, but nothing herein shall require City to indemnify A&W for liability arising from its own negligence. In connection herewith:

(i) City will promptly provide a defense and pay any judgment rendered against the City, its officers, agency or employees for any such claims or liabilities arising out of or in connection with such work, operations or activities of City hereunder;

(ii) In the event A&W, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against City for such damages or other claims solely arising out of or in connection with the work operation or activities of City hereunder, City agrees to pay to A&W, its officers, agents or employees any and all costs and expenses incurred by attorney, its officers, agents or employees in such action or proceeding, including but not limited to, legal costs and attorneys' fees.

13. NOTICES

Notices required pursuant to this Agreement shall be given by personal service upon the party to be notified, or by delivery of same into the custody of the United States Postal Service, or its lawful successor; postage prepaid and addressed as follows:

CITY: City of San Dimas
245 East Bonita Avenue
San Dimas, CA 91773-3002
Attention: City Manager

ATTORNEY: Aleshire & Wynder, LLP
2361 Rosecrans Ave., Suite 475
El Segundo, CA 90245
(310) 527-6660
Attention: Mark W. Steres

Service of a notice by personal service shall be deemed to have been given as of the date of such personal service. Notice given by deposit with the United States Postal Service shall be deemed to have been given two (2) consecutive business days following the deposit of the same in the custody of said Postal Service. Either party hereto may, from time to time, by written notice to the other, designate a different address or person which shall be substituted for that specified above.

14. NON-DISCRIMINATION

In connection with the execution of this Agreement, A&W shall not discriminate against any employee or applicant for employment because of race, religion, marital status, color, sex, handicap, sexual persuasion, or national origin. A&W shall take affirmative action to ensure that applicants are employed, and that employees are treated fairly during their employment, without regard to their race, religion, color, sex, marital status, handicap, sexual persuasion, or national origin. Such actions shall include, but not be limited to the following: employment, promotion, demotion, transfer, duties assignment; recruitment or recruitment advertising; layoff of termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

15. TERM, DISCHARGE AND WITHDRAWAL

This Agreement shall continue in effect, subject to modification of fees as provided in Section 5, until terminated by either party hereto. City may discharge A&W at any time. The City Attorney shall have no right to hearing or notice, and may be discharged with or without notice. A&W may withdraw from City's representation at any time, to the extent permitted by law, and the Rules of Professional Conduct, upon at least sixty (60) days' notice to City.

In the event of such discharge or withdrawal, City will pay A&W professional fees and costs, in accordance with this Agreement, for all work done (and costs incurred) through the date of cessation of legal representation. City agrees to execute, upon request, a stipulation in such form as to permit A&W to withdraw as City's attorneys of record in any legal action then pending. A&W shall deliver all documents and records of City to City, or to counsel designated by City, and assist to the fullest extent possible in the orderly transition of all pending matters to City's new counsel.

16. CONFLICTS

We have no present or contemplated employment which is adverse to the City. A&W agrees that it shall not represent clients in matters either litigation or non-litigation against the City. In fact, we do not represent private clients in litigation against public agencies. However, we may have past and present clients or may have future clients, which, from time to time, may have interests adverse to the City, and we reserve the right to represent such clients in matters not connected with its representation of the City.

If a potential conflict of interest arises in A&W's representation of two clients, if such conflict is only speculative or minor, A&W shall seek waivers from each client with regards to such representation. However, if real conflicts exist, A&W would withdraw from representing either client in the matter, and assist them in obtaining outside special counsel.

We are aware of no affiliations or interests which would conflict in any manner with the performance of services pursuant to this Proposal. We take pride in the fact that we do not represent developers or others likely to have interests adverse to our municipal clients. We are not aware of any other public law firms willing to give up this lucrative private practice where higher rates are available. We have adopted this practice so that our municipal clients can be assured that their City Attorney and his or her firm has undivided loyalty to them.

17. INTERPRETATION OF AGREEMENT AND FORUM

This Agreement shall be construed and interpreted both as to validity and performance of the parties in accordance with the laws of the State of California. In the event of any dispute hereunder, forum shall be the Superior Court of Los Angeles County.

18. INTEGRATED AGREEMENT; AMENDMENT

This Agreement contains all of the agreement of the parties and cannot be amended or modified except by written agreement. This Agreement shall supercede that certain agreement for special counsel services previously entered into between the parties. No prior oral or written understanding shall be of any force or effect with respect to those matters covered in this Agreement. This Agreement may be amended at any time by the mutual consent of the parties by an instrument in writing.

19. CORPORATE AUTHORITY

The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that in so executing this Agreement the parties hereto are formally bound to the provisions of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date of execution by the City.

Dated: _____, 2014

CITY OF SAN DIMAS, a general law city

By: _____
Curtis W. Morris, Mayor

ATTEST:

City Clerk

Dated: _____, 2014

ALESHIRE & WYNDER, LLP

By: _____
Mark W. Steres

EXHIBIT "A"
FEE ARRANGEMENT

A&W will bill the City at an hourly rate with the rate determined by the type of work in one-tenth (0.1) of an hour increments. Rates shall be as follows:

RATES	
General City Attorney Work	\$175 per hour for the first 40 hours each month; then \$185 per hour
Paralegal	\$125.00 per hour
Law Clerk	\$110.00 per hour
Document Clerk	\$50.00 per hour
Special Services*	\$225 per hour

*Special services include rent control, affordable housing and successor agency work, municipal finance matters other than bonds and similar financial services, environmental and toxics, water, labor & employment, energy, new franchises, utilities and telecommunications, solid waste, litigation other than code enforcement, mobile home matters, drafting and negotiating complex agreements as agreed to by the City and similar matters. Code enforcement work is billed at the rate for general work.

For public finance the fee structure shall be as follows: (i) one and one-half (1 ½) percent of the first \$1 million executed and delivered; three-quarters percent of the next \$4 million executed and delivered; one-third percent of the next \$10 million; one-eighth percent of the next \$10 million; and one-tenth percent of any amount over \$25 million; subject to a minimum fee of Forty Thousand Dollars (\$40,000); and (ii) for land-based issues (e.g., CFDs and Assessment Districts), a minimum additional fee of \$20,000 payable from a developer's deposit shall apply for the formation of each district or improvement area. In the event that multiple series of bonds, loans or notes are issued, the foregoing fee schedule would be applied to each issue. Fees shall be contingent unless otherwise directed by the client. If contingent, payment of the fees is entirely contingent upon the successful execution and delivery of the bonds or notes to be payable on or after delivery except for out-of-pocket expenses. In addition to the foregoing, a fee of \$7,500 may be charged if a tax opinion is required. At the discretion of the City, City may choose a non-contingent structure in lieu of the above schedule at the rate of \$400 per hour on a blended rate for all attorney time incurred. Fees may be adjusted upon negotiation with the Finance Director to the extent there are significant delays in the transaction or the transaction is extremely complex.

The rates set forth in this Proposal are guaranteed for fiscal years 2014 and 2015. Commencing July 1, 2016 and every July 1st of an odd year thereafter, the Firm shall receive a rate increase in the amount of \$5 per hour in each category of attorney services and \$2.50 per hour for paralegal, law clerk and document clerk services.

A&W shall be reimbursed as follows:

REIMBURSEABLES	
In house photocopies and faxes	\$0.20 per page
Postage, Out-of-Pocket Expenses, Outsourced Reproduction and Preparation of Trial Exhibits	Billed at our cost with no mark up.
Travel time and Mileage	Travel time is billed at the rate for general work. For travel to/from City Hall travel time is only billed one hour per round trip. The current IRS mileage rate is billed for all travel other than to City Hall.
Subcontractors	Should the City request that the Firm retain subcontractors, such as appraisers or expert witnesses, such costs will be billed at our cost with no mark up.



Agenda Item Staff Report

To: Honorable Mayor and Members of the City Council
For the meeting of August 12, 2014

From: Blaine Michaelis, City Manager

Initiated By: Steven M. Farmer, Landscape Maintenance Manager

Subject: Downtown Decorative Tree Lighting

BACKGROUND

At their June 10, 2014 study session, the City Council discussed the lighting of trees on Bonita Avenue in the downtown corridor. A "Tree Lighting Study" detailing the availability of power and possible lighting options was presented at that meeting (Attachment 1). Staff explained the current availability of power, the need for additional power, options for lighting styles, and various costs associated with lighting the parkway trees. It was the consensus of the Council to support the City paying for the lighting of the parkway trees with lights mounted in a vertical fashion, at a cost not to exceed \$60,000.

Since that meeting, Staff has further examined the feasibility of lighting the downtown trees to determine the best options within existing parameters. The Council discussion was focused on strand lighting on the tree trunks, and in addition to that staff has reviewed up-lighting on the trunks.

The "Tree Lighting Study" determined the availability of power and the requirements to deliver that power to each tree. The study determined that there is an adequate power supply available utilizing existing circuits at the base of the street light poles between San Dimas Avenue and Monte Vista Avenue. The study also concluded that the two viable options were LED strand lights and LED up-lights.

The Parks and Recreation Department was tasked with determining the impact of the light installation on the existing trees, identifying the least invasive attachment method, and recommending which specific trees should be lit.

ANALYSIS

A field review of the Bonita Avenue trees between San Dimas Avenue and Monte Vista Avenue was conducted by the Landscape Maintenance Manager and the Municipal Arborist. The review was to determine which trees within the downtown corridor are suitable for lighting based on species, size (canopy and girth), and proximity to an existing power source. Staff has identified 26 suitable trees for lighting (Attachment 2).

The installation of lights will require trenching to install electrical conduits and pull boxes from existing street light poles/pull boxes to the base of each tree. Landscaping and irrigation must be modified or replaced to accommodate this work. Additionally, each circuit will require a control device, either a timer or a photocell to turn the lights on and off. The type of controller will determine the installation location and final costs.

The City tree contractor, under the direction of the Parks and Recreation Department staff, currently trims the downtown trees once every two years at a cost of approximately \$2,580. Depending upon the

extent of lights installed, and if branch lighting is included, staff estimates that the cost to trim may as much as double, given the extra time required to trim around the lights. In addition, there is the possibility of accidentally cutting through the light strings, although staff is of the opinion that trimming can be completed with minimal replacement costs. Any damaged or burned out lights will be replaced as needed.

The City Council has allotted a project budget not to exceed \$60,000. This total will include the purchase and installation of all lighting materials, conduits, controllers, landscape and irrigation modifications, and the labor involved for completing the project.

Staff has scheduled a demonstration of the lighting options for Tuesday, August 12. The demonstration will include the lighting options listed above and will include trees of various size and species within the proposed project area. The lighting demonstration will take place on Bonita Avenue at Exchange Place on the north side of the street.

If the proposed recommendations are approved, preparations and installation will begin as soon as possible. The proposed project area includes approximately 26 trees on Bonita Avenue, between San Dimas Avenue and Monte Vista Avenue.

RECOMMENDATION

Staff requests City Council approval on each of the following recommendations:

1. Staff recommends that a combination of up-lights and strand lights be utilized to best highlight the different types of trees because the trees in the downtown corridor are so diverse in size and shape.

Up Lights:

One or two lights mounted at the base of the larger trees and one or two lights strategically mounted within the canopy. This option will require the least maintenance. With up-lighting, colored lenses can be changed seasonally if desired.

Strand Lights:

Strand lights installed on the trunks of the smaller trees and also attached to the branches within the canopies. The Grape Myrtles and Redbuds lend themselves well to this method. It will be difficult to obtain a good lighting effect with the strand lights in the larger Eucalyptus, Liquidambar and Sycamores as their branches and canopy will require a significant amount of lights, well beyond the "Tree Lighting Study" recommendations.

2. Staff recommends the use of adjustable nylon (zip) ties or metal mesh straps to attach lights to the trees versus a mechanical fastener (staple) that will be invasive and potentially harmful to the health of the trees.
3. Staff also recommends that the lighting be controlled by a timer set for a specific run time.

Respectfully submitted,



Steven M. Farmer
Landscape Maintenance Manager

Attachments:

- Tree Lighting Study
- Downtown Lighting Tree List

ATTACHMENT 1

TREE LIGHTING STUDY

AT

W. BONITA AVE. BETWEEN S.
CATARACT AVE. AND S. SAN
DIMAS AVE.

for

City of San Dimas
245 East Bonita Avenue
San Dimas, CA 91773

June 4, 2014

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1.0 INTRODUCTION

1.01 Purpose

Lighting study has been completed for new tree lighting at W. Bonita Avenue between S. Cataract Avenue and S. San Dimas Avenue. The study will determine power available and options of different light fixtures suitable for variety of different trees.

1.02 Scope of Study

The scope of this study included the following:

- a. Site visit to investigate existing site condition and existing power panel.
- b. Review of different light fixtures best suited for all existing trees.

1.03 Planned Construction

It is proposed to install tree lighting on all trees along W. Bonita Avenue between S. Cataract Avenue and S. San Dimas Avenue.

1.04 Study Method

My study consisted visual observation of existing site condition and checked existing power panel where power receptacles are being fed from.

2.0 EXISTING CONDITION

2.01 Power receptacles on W. Bonita Ave. between N. Monte Vista Ave. and S. San Dimas Ave.

Each street lighting pole has upper and lower power receptacles. Upper receptacles are being fed with the same circuits as street lighting circuits and lower receptacles are being fed with dedicated circuits. Each lighting pole has underground pull box in close proximity for pulling additional wires. Power receptacles are being fed from existing panel located behind San Dimas Grain (for poles located on south side of W. Bonita Avenue) and existing panel behind Bank of America (for poles located on north side of W. Bonita Avenue)

2.02 Power receptacles on W. Bonita Ave. between N. Cataract Ave. and N. Monte Vista Ave.

Each street lighting pole does not have receptacle. There is spare conduit available for future lower receptacle to each street lighting pole. Each lighting pole has underground pull box in close proximity for pulling additional wires.

2.03 Existing trees

There are several varieties of trees along W. Bonita Avenue with different branches and heights. There are approximately (12) trees north of W. Bonita Avenue and (15) trees south of W. Bonita Avenue.

3.0 OPTIONS AND LIMITATION

3.01 Option 1 -LED uplight using tree strap mounting

Install LED uplight (3 light fixtures) on each tree using tree strap mounting (Refer to Appendix B). LED driver will be installed at the bottom of each tree (if required). LED lights are being fed from circuits serving lower receptacles. Lower receptacles can still be used if photo cell is installed to control LED uplight, otherwise lower receptacles have to be capped and install time clock at existing panel serving lower receptacles. Each circuit can serve 2-3 trees and lower receptacles can still be used. New underground conduit and liquid-tight conduit are needed from existing underground pull box closest to lighting pole to each tree.

Pro: LED uplight uses less power than rope or string LED lights and doesn't create glare to upcoming driver. Some of LED uplights come with built-in LED driver so there is no need for external LED driver.

Cons: LED uplight is not as bright as rope and string LED lights especially for larger branches.

Estimated Cost: \$750 (3 light fixtures and tree strap for each tree)

Estimated Labor: \$1,000 (including trenching, conduits and light fixtures installation per tree)

3.02 Option 2- Rope or string lighting around tree trunk

Install LED rope or string lights around tree trunk up to main branches. LED rope or string lights are being fed from circuits serving lower receptacles. LED rope or string lights will be stapled to tree trunk and LED driver or transformer will be installed at approximately 10 ft. above ground to avoid vandalism. Lower receptacles have to be capped because rope or string lights take more power load. Each circuit can serve 2-3 trees and lower receptacles cannot be used. New underground conduit and liquid-tight conduit are needed from existing underground pull box closest to lighting pole to each tree.

Pro: LED rope or string lights are brighter than LED uplight especially for larger branches.

Cons: LED rope or string lights take more power than LED uplight. LED rope or string lights need external LED driver or transformer. LED rope or string lights might create glare to upcoming driver.

Estimated Cost: \$500 (75 foot estimated per tree and transformer)

Estimated Labor: \$1,500 (including trenching, conduits and light fixtures installation per tree)

3.03 Option 3- Solar panel and back-up battery

Install solar panel and battery back-up on the roof of retail spaces along W. Bonita Ave. to provide power for single strand lights on the upper portion of the retail spaces.

Pro: Lower receptacles can still be used and tree lights do not depend on existing circuits.

Cons: Higher cost of installing solar panel and battery back-up for approximately 8 hour run time each night. Need to have structural engineer study existing roof structure to hold solar panel and battery weights.

Estimated cost: \$2,000 (solar panel, battery charger, batteries and cabinet)

Estimated labor: \$500

3.04 Limitation

Upper receptacles are almost at full capacity since upper receptacles are connected to street lighting. Tree lights cannot be connected to circuits serving upper receptacles.

4.0 CONCLUSION

4.01 Circuits available

Circuits serving lower receptacles can be used for tree lights along W. Bonita Avenue between N. Monte Vista Avenue and S. San Dimas Avenue. New circuits need to be installed for tree lighting installation along W. Bonita Avenue between N. Cataract Avenue and S. San Dimas Avenue.

4.02 Recommendation

LED rope or string lighting will add more lights to surrounding area in addition to street lighting that has high intensity. LED uplight will not add lights to surrounding area but rather highlight tree branches.

DOWNTOWN LIGHTING
POTENTIAL TREE LIST

Bonita Avenue between San Dimas Avenue and Monte Vista Avenue

North Side of W. Bonita Avenue

Number	Species	Address	Electricity	Comments
1	Sycamore	111	Yes	1 st tree west of San Dimas Ave
2	Sycamore	111	Yes	Multi-Trunk
3	Redbud	111	Yes	Small Multi-Trunk
4	Crape Myrtle	125	Yes	Small Multi-Trunk
5	Crape Myrtle	129	Yes	Small Multi-Trunk
6	Liquidambar	131	Yes	
7	Eucalyptus	135	Yes	Multi-Trunk in front of B of A
8	Liquidambar	151	Yes	
9	Liquidambar	155	Yes	
10	Liquidambar	155	Yes	Must bore under concrete walkway
11	Crape Myrtle	165	Yes	
12	Crape Myrtle	169	Yes	
13	Crape Myrtle	169	Yes	
14	Redbud	175	Yes	Must bore under concrete walkway Small Multi-Trunk
15	Redbud	175	Yes	Must bore under concrete walkway Small Multi-Trunk

South Side of W. Bonita Avenue

Number	Species	Address	Electricity	Comments
16	Eucalyptus	108	Yes	
17	Eucalyptus	108	Yes	
18	Crape Myrtle	114	Yes	Pozzeto's
19	Crape Myrtle	114	Yes	
20	Crape Myrtle	114	Yes	
21	Liquidambar	120	Yes	
22	Liquidambar	120	Yes	Must bore under concrete walkway
23	Eucalyptus	142	Yes	
24	Liquidambar	150	Yes	
25	Crape Myrtle	160	Yes	Roady's
26	Crape Myrtle	160	Yes	