



AGENDA
REGULAR CITY COUNCIL
AND SUCCESSOR AGENCY MEETING
TUESDAY, OCTOBER 14, 2014, 7:00 P. M.
SAN DIMAS COUNCIL CHAMBERS
245 E. BONITA AVE.

CITY COUNCIL:

Mayor Curtis W. Morris
Mayor Pro Tem John Ebner
Councilmember Emmett Badar
Councilmember Denis Bertone
Councilmember Jeff Templeman

1. CALL TO ORDER AND FLAG SALUTE

2. ANNOUNCEMENTS/PRESENTATIONS

3. ORAL COMMUNICATIONS (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or asked to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

a. Members of the Audience

4. CONSENT CALENDAR

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council requests separate discussion.)

a. Resolutions read by title, further reading waived, passage and adoption recommended as follows:

- 1) **RESOLUTION NO. 2014-53**, A Resolution of the City Council of the City of San Dimas approving certain demands for the months of September and October 2014.
- 2) **RESOLUTION NO. 2014-54**, A Resolution of the City Council of the City of San Dimas Calling for the holding of a General Municipal Election to be held on Tuesday, March 3, 2015, for the election of certain officers as required by the provisions of the laws of the State of California relating to general law cities.
- 3) **RESOLUTION NO. 2014-55**, A Resolution of the City Council of the City of San Dimas Requesting the Board of Supervisors of the County of Los Angeles to render specified services to the City relating to the conduct of a General Municipal Election to be held on Tuesday, March 3, 2015.
- 4) **RESOLUTION NO. 2014-56**, A Resolution of the City Council of the City of San Dimas, County of Los Angeles, State of California, adopting regulations for candidates for elective office pertaining to candidate statements submitted to the voters at an election to be held on Tuesday, March 3, 2015

- b. Approval of minutes for September 23, 2014 regular City Council meeting and September 30, 2014 Study Session.

END OF CONSENT CALENDAR

5. PLANNING MATTERS

- a. Consideration of a City Council policy on Study Sessions for Certain Land Use and Zoning Changes
- b. Requests for Study Sessions from City Ventures and from Walbern Development

6. OTHER BUSINESS

- a. Christ's Church of the Valley – street closure request
- b. Receive a presentation regarding Proposition P “Safe Neighborhood Parks Measure” on the November ballot to provide funding for neighborhood and regional parks and recreation through a \$23 annual per parcel tax. Consider taking a position to support this measure.
- c. Receive report of the project to build a new office/restroom and replace an existing restroom at the Sycamore Canyon Equestrian Center facility. Authorize proceeding with this project.
- d. Approval of the Contract and Associated Fee Proposal in Conjunction with the Industrial/Commercial Facility Inspection Program as Mandated by the National Pollutant Discharge Elimination System (NPDES) Permit for Municipal Separate Storm Sewer System (MS\$) Discharge: R4-2012-0175.

RESOLUTION NO. 2014-57 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS REESTABLISHING FEES FOR NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) INSPECTIONS AND AMENDING THE SAN DIMAS MUNICIPAL CODE

7. ORAL COMMUNICATIONS

- a. Members of the Audience (*Speakers are limited to five (5) minutes or as may be determined by the Chair.*)
- b. City Manager
- c. City Attorney
- d. Members of the City Council
 - 1) Councilmembers' report on meetings attended at the expense of the local agency.
 - 2) Individual Members' comments and updates.

8. ADJOURNMENT

The next meeting is on October 28th, at 7:00 p.m.

AGENDA STAFF REPORTS: COPIES OF STAFF REPORTS AND/OR OTHER WRITTEN DOCUMENTATION PERTAINING TO THE ITEMS ON THE AGENDA ARE ON FILE IN THE OFFICE OF THE CITY CLERK AND ARE AVAILABLE FOR PUBLIC INSPECTION DURING THE HOURS OF 8:00 A.M. TO 5:00 P.M. MONDAY THROUGH FRIDAY. INFORMATION MAY BE OBTAINED BY CALLING (909) 394-6216. CITY COUNCIL MINUTES AND AGENDAS ARE ALSO AVAILABLE ON THE CITY'S HOME PAGE ON THE INTERNET:

<http://cityofsandimas.com/minutes.cfm>.

SUPPLEMENTAL REPORTS: AGENDA RELATED WRITINGS OR DOCUMENTS PROVIDED TO A MAJORITY OF THE SUBJECT BODY AFTER DISTRIBUTION OF THE AGENDA PACKET SHALL BE MADE AVAILABLE FOR PUBLIC INSPECTION AT THE CITY CLERK'S OFFICE DURING NORMAL BUSINESS HOURS. [PRIVILEGED AND CONFIDENTIAL DOCUMENTS EXEMPTED]

POSTING STATEMENT: ON OCTOBER 10, 2014, A TRUE AND CORRECT COPY OF THIS AGENDA WAS POSTED ON THE BULLETIN BOARDS AT 245 EAST BONITA AVENUE (SAN DIMAS CITY HALL); 145 NORTH WALNUT AVENUE (LOS ANGELES COUNTY PUBLIC LIBRARY, SAN DIMAS BRANCH); AND 300 EAST BONITA AVENUE (UNITED STATES POST OFFICE); THE VONS SHOPPING CENTER (PUENTE/VIA VERDE) AND THE CITY'S WEBSITE AT WWW.CITYOFSANDIMAS.COM/MINUTES.CFM.

RESOLUTION NO. 2014-53

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF SAN DIMAS, CALIFORNIA, APPROVING
CERTAIN DEMANDS FOR THE MONTHS OF
SEPTEMBER AND OCTOBER 2014

WHEREAS, the following listed demands have been audited by the Director of Finance;
and

WHEREAS, the Director of Finance has certified as to the availability of funds for
payment thereto; and

WHEREAS, the register of audited demands have been submitted to the City Council for
approval.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of San
Dimas does hereby approve Prepaid Warrant Register 09/30/2014: (24596 – 24636) in the
amount of \$561,499.73; and Warrant Register 10/15/14: (149298 – 149446) in the amount of
\$396,469.79.

PASSED, APPROVED AND ADOPTED THIS 14th, DAY OF OCTOBER 2014.

Curtis W. Morris, Mayor of the City of San Dimas

ATTEST:

Debra Black, Deputy City Clerk

I HEREBY CERTIFY that the foregoing Resolution was adopted by vote of the City
Council of the City of San Dimas at its regular meeting of October 14th, 2014 by the following
vote:

AYES: Mayor Morris, Councilmembers Badar, Bertone, Ebner, Templeman
NOES: None
ABSTAIN: None
ABSENT: None

Debra Black, Deputy City Clerk

4a(1)

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
BANK OF AMERICA								
24596	09/30/14	RODRIGUEZ/ERICA	COMPUTER LOAN PROGR	1,452.20		9-3-14		N M 001.117.199
24597	09/30/14	RODE/PAIGE	COMPUTER LOAN PROGR	1,474.48		9-3-14		N M 001.117.199
24598	09/30/14	KIVOTOS/JUAN	REFND DEPOSIT DPRB	08 400.00				N M 110.211.801
24599	09/30/14	STEVENS/LARRY	REIMB TRVL EXP	8/15-9 129.27		9-5-14		N M 001.4308.021.000
24600	09/30/14	MACKENZIE/CHRIS	REIM OVRGE VOL ON PATRO	3.72		9-9-14		N M 001.4210.428.000
24600	09/30/14	MACKENZIE/CHRIS	FUNDS DAY FAIR, WSTERN	300.00		9-9-14		N M 001.4210.428.000
				303.72		*CHECK TOTAL		
24601	09/30/14	MICHAELIS/BLAINE	REIMB MEALS MTG	9/3-9/ 23.90		9-9-14		N M 001.4110.021.000
24601	09/30/14	MICHAELIS/BLAINE	REIMB MEALS MTG	9/3-9/ 23.91		9-9-14		N M 001.4120.021.000
				47.81		*CHECK TOTAL		
24602	09/30/14	TARGET SPECIALTY PRO	QAC WRKSHIP	10/28-RBRT		9-15-14		N M 001.4414.021.000
24603	09/30/14	SAN DIMAS PAYROLL/CI	P/E	9/13/14 128,920.76		9-15-14		N M 001.110.004
24604	09/30/14	CA-STATE DISBURSEMEN	P/E	9/13/14 567.69		9-15-14		N M 001.210.004
24605	09/30/14	EMPLOYMENT DEVELOPME	SIT	P/3 9/13/14 8,143.46		9-15-14		N M 001.210.004
24606	09/30/14	LINCOLN NATIONAL LIF	EMP DED	P/E 9/13/14 696.88		9-15-14		N M 001.210.004
24606	09/30/14	LINCOLN NATIONAL LIF	CITY PORT	P/E 9/13/14 902.78		9-15-14		N M 001.212.001
				1,599.66		*CHECK TOTAL		
24607	09/30/14	NATIONWIDE RETIREMNT	EMP DED	P/E 9/13/14 2,667.69		9-15-14		N M 001.210.004
24607	09/30/14	NATIONWIDE RETIREMNT	CITY PORT	P/E 9/13/14 18,435.80		9-15-14		N M 001.212.001
				21,103.49		*CHECK TOTAL		
24608	09/30/14	PERS RETIREMENT CONT	EMP 7% P/E	9/13/14 13,154.65		9-15-14		N M 001.210.004
24608	09/30/14	PERS RETIREMENT CONT	CITY PORT	P/E 9/13/14 30,013.75		9-15-14		N M 001.212.001
24608	09/30/14	PERS RETIREMENT CONT	SUBV FOR P/E	9/13/14 63.60		9-15-14		N M 001.210.004
24608	09/30/14	PERS RETIREMENT CONT	EMP DED	P/E 9/13/14 48.67		9-15-14		N M 001.210.004
24608	09/30/14	PERS RETIREMENT CONT	EMP DED	P/E 9/13/14 654.77		9-15-14		N M 001.210.004
24608	09/30/14	PERS RETIREMENT CONT	CITY PORT	P/E 9/13/14 5,702.00		9-15-14		N M 001.212.001
24608	09/30/14	PERS RETIREMENT CONT	OPTIONAL P/E	9/13/14 4,597.08		9-15-14		N M 001.210.004
				434.00		*CHECK TOTAL		
24609	09/30/14	SAN DIMAS EMPLOYEES	DUES FOR SEPT/14			9-15-14		N M 001.210.004
24610	09/30/14	U.S. BANK	EMP DED	P/E 9/13/14 791.08		9-15-14		N M 001.210.014
24610	09/30/14	U.S. BANK	CITY PORT	P/E 9/13/14 956.96		9-15-14		N M 001.212.014
						*CHECK TOTAL		
24611	09/30/14	VANTAGEPOINT TRANSFE	EMP DED	P/E 9/13/14 1,377.83		9-15-14		N M 001.210.004
24611	09/30/14	VANTAGEPOINT TRANSFE	CITY PORT	P/E 9/13/14 1,627.83		9-15-14		N M 001.212.001
						*CHECK TOTAL		

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT	N M
24612	09/30/14	BANK OF AMERICA	UNREIM MED P/E 9/13/14	752.83		9-15-14			N M
24612	09/30/14	WAGE WORKS INC	DEP CARE P/E 9/13/14	17.33		9-15-14			N M
				777.16		*CHECK TOTAL			N M
24613	09/30/14	VALDIVIA/STEVEN	REFRESHMENTS-AUDITORS	16.84					NNNNNNNNNN
24613	09/30/14	VALDIVIA/STEVEN	LIVES CAN NEW HIRE 9&9/1	20.00					NNNNNNNNNN
24613	09/30/14	VALDIVIA/STEVEN	D BLACK TRNNG 9/26	20.00					NNNNNNNNNN
24613	09/30/14	VALDIVIA/STEVEN	PKG MACH REFR 8/26	3.00					NNNNNNNNNN
24613	09/30/14	VALDIVIA/STEVEN	PKG MACH REFR 9/15	21.00					NNNNNNNNNN
24613	09/30/14	VALDIVIA/STEVEN	PKG MACH REFR 9/16	8.00					NNNNNNNNNN
24613	09/30/14	VALDIVIA/STEVEN	A HATCHER REFR 9/16	21.00					NNNNNNNNNN
24613	09/30/14	VALDIVIA/STEVEN	PKB REFRESH 9/14&9/	14.30					NNNNNNNNNN
24613	09/30/14	VALDIVIA/STEVEN	K PATEL MITG 8/4	18.50					NNNNNNNNNN
24613	09/30/14	VALDIVIA/STEVEN	FAN FOR PERMIT DESK	14.16					NNNNNNNNNN
24613	09/30/14	VALDIVIA/STEVEN	E BELSTEIN SEMNR 9/10	20.02					NNNNNNNNNN
				267.06		*CHECK TOTAL			NNNNNNNNNN
24614	09/30/14	STEVENS/LARRY	10307 REIMB CEQA SEMINAR 10	465.00					N M
24615	09/30/14	PACIFIC COAST RACE T	10419 9/27 FITNESS FESTIV 1,	295.00		750			M M
24616	09/30/14	BORBA/DOMINIQUE	10217 PETTY CASH 9/27 FITNE	300.00					N M
24617	09/30/14	GOLDEN STATE WATER C	16325 18256100001	27,093.01					N M
24617	09/30/14	GOLDEN STATE WATER	43000000005	34.77					NNNNNNNNNN
24617	09/30/14	GOLDEN STATE WATER	43000000007	582.49					NNNNNNNNNN
24617	09/30/14	GOLDEN STATE WATER	43000000003	1,379.43					NNNNNNNNNN
24617	09/30/14	GOLDEN STATE WATER	43000000004	10,483.22					NNNNNNNNNN
24617	09/30/14	GOLDEN STATE WATER	43000000007	229.46					NNNNNNNNNN
24617	09/30/14	GOLDEN STATE WATER	43000000006	229.87					NNNNNNNNNN
24617	09/30/14	GOLDEN STATE WATER	43000000005	565.00					NNNNNNNNNN
24617	09/30/14	GOLDEN STATE WATER	43000000008	270.00					NNNNNNNNNN
24617	09/30/14	GOLDEN STATE WATER	43000000000	270.00					NNNNNNNNNN
24617	09/30/14	GOLDEN STATE WATER	43000000007	535.68					NNNNNNNNNN
24617	09/30/14	GOLDEN STATE WATER	43000000000	435.33					NNNNNNNNNN
24617	09/30/14	GOLDEN STATE WATER	43000000000	321.48					NNNNNNNNNN
24617	09/30/14	GOLDEN STATE WATER	43000000000	321.48					NNNNNNNNNN
24617	09/30/14	GOLDEN STATE WATER	43000000000	1162.76					NNNNNNNNNN

WARRANT DATE VENDOR
BANK OF AMERICA

Disbursement Journal

F 9 S ACCOUNT PO# CLAIM INVOICE

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	PO#	CLAIM	INVOICE
24618	09/30/14	GOLDEN STATE WATER C	37193000009	125.35			
24618	09/30/14	GOLDEN STATE WATER C	37204000000	8,423.31			
24618	09/30/14	GOLDEN STATE WATER C	37257200000	1,186.17			
24618	09/30/14	GOLDEN STATE WATER C	37712200007	28,485.20			
*CHECK TOTAL							
24619	09/30/14	SOUTHERN CALIF HDISO	2-21-9388-60378	71.27			
24619	09/30/14	SOUTHERN CALIF HDISO	2-08-9990-30845	1,423.12			
24619	09/30/14	SOUTHERN CALIF HDISO	2-08-9992-30845	2,116.16			
24619	09/30/14	SOUTHERN CALIF HDISO	2-18-7631-30788	2,782.59			
24619	09/30/14	SOUTHERN CALIF HDISO	2-18-7631-09955	4,743.20			
*CHECK TOTAL							
24620	09/30/14	SAN DIMAS PAYROLL/CI	16050 P/E 9/27/14	136,226.67			
24621	09/30/14	AFLAC BENEFIT SERVIC	11077 CANCER PREM SEPT/14	788.18			
24621	09/30/14	AFLAC BENEFIT SERVIC	11077 SPCIL EVENT SEPT/14	120.22			
24621	09/30/14	AFLAC BENEFIT SERVIC	11077 ACCIDENTAL SEPT/14	480.52			
24621	09/30/14	AFLAC BENEFIT SERVIC	11077 DISABILITY SEPT/14	110.65			
24621	09/30/14	AFLAC BENEFIT SERVIC	11077 OPTIONAL BEN SEPT/14	1,992.93			
*CHECK TOTAL							
24622	09/30/14	CA-STATE DISBURSEMEN	11611 P/E 9/27/14	567.69			
24623	09/30/14	CALIF PERS RETIREMEN	15048 EMP DED P/E 9/27/14	5,010.40			
24623	09/30/14	CALIF PERS RETIREMEN	15048 CITY POR SEPT FOR OCT	2,529.02			
24623	09/30/14	CALIF PERS RETIREMEN	15048 CITY POR SEPT FOR OCT	1,562.02			
24623	09/30/14	CALIF PERS RETIREMEN	15048 ADMIN SEPT FOR OCT	1,182.94			
24623	09/30/14	CALIF PERS RETIREMEN	15048 EMP P/14	52,617.36			
*CHECK TOTAL							
24624	09/30/14	DELTA DENTAL INSURAN	15140 CITY POR SEPT FOR OCT	791.23			
24625	09/30/14	DELTA DENTAL OF CALI	11973 EMP DED SEPT FOR OCT	1,137.78			
24625	09/30/14	DELTA DENTAL OF CALI	11973 CITY POR SEPT FOR OCT	2,431.98			
24625	09/30/14	DELTA DENTAL OF CALI	11973 EMP P/14	1,411.88			
*CHECK TOTAL							
24626	09/30/14	EMPLOYMENT DEVELOPME	12343 SIT P/E 9/27/14	8,498.47			
24627	09/30/14	GUARDIAN - APPLETON	12986 EMP DED SEPT FOR OCT	1,391.76			
24627	09/30/14	GUARDIAN - APPLETON	12986 CITY POR SEPT FOR OC	7,475.59			
24627	09/30/14	GUARDIAN - APPLETON	12986 EMP P/14	7,867.35			
*CHECK TOTAL							
24628	09/30/14	INLAND EMPIRE UNITED	17060 EMP DED SEPT/14	338.00			
24629	09/30/14	LINCOLN NATIONAL LIF	14286 EMP DED P/E 9/27/14	696.88			
24629	09/30/14	LINCOLN NATIONAL LIF	14286 CITY POR P/E 9/27/14	902.78			
24629	09/30/14	LINCOLN NATIONAL LIF	14286 EMP P/14	1,599.66			
*CHECK TOTAL							

ACS FINANCIAL SYSTEM
10/02/2014 08:34:09
WARRANT DATE VENDOR
REPORT TOTALS:

CITY OF SAN DIMAS
GL540R-V07.24 PAGE 5
F 9 S ACCOUNT

Disbursement Journal
DESCRIPTION AMOUNT
CLAIM INVOICE
561,499.73

RECORDS PRINTED - 000130

ACS FINANCIAL SYSTEM
10/02/2014 08:34:09

Disbursement Journal

CITY OF SAN DIMAS
GL060S -V07.24 RECAPPAGE
GL540R

FUND RECAP:

FUND	DESCRIPTION
001	GENERAL FUND
007	CLAY WIDE LIGHTING DISTRICT
008	LANDSCAPE PARCEL TAX
027	CAVTC CENTER PARKING DIST
053	COURT REPORTERS ASSOCIATION
072	PROP A LOCAL TRAFFIC PORTION
075	LANDSCAPE MAINTENANCE DIST
110	TRUST AND AGENCY
TOTAL	ALL FUNDS

DISBURSEMENTS

507,811.22	
132.38	
25,079.79	
27,485.42	
1,232.92	
1,582.46	
1,319.00	CR
561,499.73	

BANK RECAP:

BANK NAME
CHEK BANK OF AMERICA
TOTAL ALL BANKS

DISBURSEMENTS

561,499.73
561,499.73

Disbursement Journal

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	ACCOUNT
149331	10/15/14	CSG CONSULTANTS INC	10871 BLDG PLAN REVIEW AU	2,975.00	B140441			N	D	001.4311.020.001
149332	10/15/14	CT WEST	10781 TESCO MODEL 2000 V	16,595.25	1469			N	D	007.4345.041.002
149333	10/15/14	D.H. MAINTENANCE SER	11950 MAINTENANCE 10 CONDO'	350.00	17017			N	D	034.4802.865.512
149333	10/15/14	D.H. MAINTENANCE SER	11950 OCT-WALKER HOUSE	85.00	17025			N	D	003.4410.023.000
149333	10/15/14	D.H. MAINTENANCE SER	11950 OCT-LADERA SERRA	506.00	17025			N	D	001.4410.023.000
149333	10/15/14	D.H. MAINTENANCE SER	11950 OCT-MARCHANT PARK	375.00	17025			N	D	001.4410.023.000
149333	10/15/14	D.H. MAINTENANCE SER	11950 OCT-CITY HALL	1,750.00	17025			N	D	001.4411.023.000
149333	10/15/14	D.H. MAINTENANCE SER	11950 OCT-COMMUNITY BLDG	1,500.00	17025			N	D	001.4411.023.000
149333	10/15/14	D.H. MAINTENANCE SER	11950 OCT-MART IN HOUSE	287.00	17025			N	D	001.4411.023.000
149333	10/15/14	D.H. MAINTENANCE SER	11950 OCT-SR CTR/COM. CE	1,541.00	17025			N	D	001.4412.023.000
149333	10/15/14	D.H. MAINTENANCE SER	11950 OCT-SWIM & RACQUET	7,522.00	*CHECK TOTAL			N	D	001.4430.023.000
149334	10/15/14	DAILY BULLETIN	11961 LEGAL ADVERTISING	294.52				N	D	001.4120.010.000
149334	10/15/14	DAILY BULLETIN	11961 LEGAL ADVERTISING	353.04	*CHECK TOTAL	0010571904		N	D	001.4120.010.000
149335	10/15/14	DAPEER,ROSENBLIT & L	11960 AUG/14 M.C.PROSECUT	5,479.55	8976			N	D	001.4170.020.001
149336	10/15/14	DAVIS/ELAINE	.00007 REFUND,SCHEDULE	CONFLI 25.00				N	D	001.367.002
149337	10/15/14	ELLIOTT/JOYCE	.00002 REFUND CUSTOMER	W/DREW 25.00				N	D	001.367.002
149338	10/15/14	EMERGENCY COMMUNICAT	11928 CO-RED EXT.10/8-10	15,000.00	ECN-017780			N	D	001.4210.020.026
149339	10/15/14	ENVIRONMENTAL LIGHTI	10980 TYPE5 BOTTOM FROST	4,560.00	AR21665			N	D	007.210.001
149339	10/15/14	ENVIRONMENTAL LIGHTI	10980 TYPE5 BOTTOM FROST	4,878.33	AR21665			N	D	007.4341.033.000
149340	10/15/14	EWING IRRIGATION PRO	12340 IRRIG SUPPLIES	122.65	8705034			N	D	008.4414.033.000
149340	10/15/14	EWING IRRIGATION PRO	12340 IRRIGATION SUPPLIES	134.59	8752149			N	D	008.4414.020.016
149341	10/15/14	FAITH FIRE EXTINGUIS	10246 SERVICE FIRE EXTINGUI	109.92	6159			M	D	001.4410.015.000
149341	10/15/14	FAITH FIRE EXTINGUIS	10246 SERVICE FIRE EXTINGUI	164.88	6159			M	D	001.4411.015.000
149341	10/15/14	FAITH FIRE EXTINGUIS	10246 SERVICE FIRE EXTINGUI	109.92	6159			M	D	001.4412.015.000
149341	10/15/14	FAITH FIRE EXTINGUIS	10246 SERVICE FIRE EXTINGUIS	82.43	6159			M	D	001.4430.015.000
149341	10/15/14	FAITH FIRE EXTINGUIS	10246 SERVICE FIRE EXTINGUIS	82.43	6159			M	D	003.4410.015.000
149341	10/15/14	FAITH FIRE EXTINGUIS	10246 SERVICE FIRE EXTINGUIS	659.50	*CHECK TOTAL			M	D	034.4802.033.001
149342	10/15/14	FALCON SIGNS	10432 SIGNS/INSTALL	300.00	26NY4			M	D	001.4309.033.001
149343	10/15/14	FISHER ASSOCIATES/RI	11036 MERCHANT PARK REHA	11,434.33	3507			N	D	022.4410.924.001
149344	10/15/14	GARVEY EQUIPMENT COM	10109 BAR & CHAIN,HAND	BL 1,643.72	76215			N	D	001.4341.033.000
149345	10/15/14	GAS COMPANY/THE	16323 105 017 1500 6	409.56				N	D	053.4410.022.002
149345	10/15/14	GAS COMPANY/THE	16323 163 717 4800 1	631.72				N	D	001.4430.022.002
149345	10/15/14	GAS COMPANY/THE	16323 151 317 3300 6	49.76				N	D	001.4342.022.002

WARRANT DATE VENDOR
BANK OF AMERICA

Disbursement Journal

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM INVOICE	PO#	F 9 S ACCOUNT
149345	10/15/14	GAS COMPANY//THE	19.37			001.4410.022.002
149345	10/15/14	GAS COMPANY//THE	18.35			001.4411.022.002
149345	10/15/14	GAS COMPANY//THE	97.98			001.4411.022.002
149345	10/15/14	GAS COMPANY//THE	66.42			001.4412.022.002
149345	10/15/14	GAS COMPANY//THE	23.42			003.4410.022.002
		*CHECK TOTAL	1,316.54			
149346	10/15/14	GEMPLERS	2,180.34	1020307036		008.4415.033.000
149347	10/15/14	GOLDEN STATE	16.13			001.4443.022.004
149347	10/15/14	GOLDEN STATE	45.82			008.4443.022.004
149347	10/15/14	GOLDEN STATE	70.45			075.4443.022.004
149347	10/15/14	GOLDEN STATE	203.82			075.4443.022.004
149347	10/15/14	GOLDEN STATE	142.40			001.4443.022.004
149347	10/15/14	GOLDEN STATE	181.44			001.4443.022.004
149347	10/15/14	GOLDEN STATE	30.30			001.4443.022.004
149347	10/15/14	GOLDEN STATE	263.41			003.4443.022.004
149347	10/15/14	GOLDEN STATE	296.58			003.4443.022.004
149347	10/15/14	GOLDEN STATE	71.65			001.4443.022.004
149347	10/15/14	GOLDEN STATE	72.73			001.4443.022.004
149347	10/15/14	GOLDEN STATE	798.54			001.4443.022.004
149347	10/15/14	GOLDEN STATE	162.20			001.4443.022.004
149347	10/15/14	GOLDEN STATE	140.12			001.4443.022.004
149347	10/15/14	GOLDEN STATE	24.36			001.4443.022.004
149347	10/15/14	GOLDEN STATE	52.11			001.4443.022.004
149347	10/15/14	GOLDEN STATE	26.22			001.4443.022.004
149347	10/15/14	GOLDEN STATE	11.89			001.4443.022.004
149347	10/15/14	GOLDEN STATE	266.51			001.4443.022.004
149347	10/15/14	GOLDEN STATE	96.74			001.4443.022.004
149347	10/15/14	GOLDEN STATE	315.20			001.4443.022.004
149347	10/15/14	GOLDEN STATE	16.49			001.4443.022.004
149347	10/15/14	GOLDEN STATE	43.90			001.4443.022.004
149347	10/15/14	GOLDEN STATE	342.91			001.4443.022.004
149347	10/15/14	GOLDEN STATE	44.05			003.4412.022.002
149347	10/15/14	GOLDEN STATE	119.04			003.4412.022.002
149347	10/15/14	GOLDEN STATE	238.70			007.4415.022.004
149347	10/15/14	GOLDEN STATE	488.53			008.4415.022.004
149347	10/15/14	GOLDEN STATE	175.67			001.4415.022.004
		*CHECK TOTAL	15,896.93			
149348	10/15/14	GRAINGER	38.06	805200177		001.4342.033.000

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149361 10/15/14	JAMES KNOX	11014 GIS CONSULTING SERV	1,184.00				M D 001.4310.020.007
149361 10/15/14	JAMES KNOX	11014 GIS CONSULTING 8/1-	2,368.00				M D 001.4310.020.007
				#3			
				*CHECK TOTAL			
149362 10/15/14	JMG SECURITY SYSTEMS	10821 FILTER, CABLE, LABOR	1,772.26		44148		N D 001.4342.020.003
149363 10/15/14	JOHNNY ALLEN TENNIS	11772 INSTR. TENNIS 9/16-10/	970.36				M D 001.4420.020.000
149364 10/15/14	JOHNSON/HENRY W	12112 UMPIRE FORFEIT FEE	20.00				M D 001.367.003
149365 10/15/14	JOLLY JUMPS	10879 DEPOSIT/TRAIN RENT 12	497.50		120614LATOYIA		N D 001.4420.019.000
149366 10/15/14	KELSOE & ASSOCIATES	13848 STAKED CROSS-GUTTERS	700.00		70000		N D 002.210.003
149366 10/15/14	KELSOE & ASSOCIATES	13848 SURVEY STAKES SD HI	7,862.50		9349		N D 012.4841.554.009
149366 10/15/14	KELSOE & ASSOCIATES	13848 TOPOGRAPHIC MAP	9,282.50		9388		N D 012.4841.554.009
				*CHECK TOTAL			
149367 10/15/14	KLEINFELDER	11994 CC 2014-02 SOIL TES	5,932.50		001025824		N D 002.210.003
149368 10/15/14	L.A. CO. DEPT OF PUB	14297 LABOR & EQUIPMENT	4,366.86		PW-14090801691		N D 006.4310.020.002
149369 10/15/14	L.A. COUNTY ASSESSOR	14300 MAPS BY E-MAIL	12.00		15ASRE060		N D 001.4309.016.000
149370 10/15/14	L.A. COUNTY SHERIFF'	14307 SPECIAL EVENT SERVICE	765.54		150739NH		N D 041.4210.020.005
149371 10/15/14	LA VERNE/CITY OF	13976 SAN DIMAS COST SHAR	2,333.93		1662430B		N D 001.210.001
149372 10/15/14	LAE ASSOCIATES	11831 S.D.WASH PROJECT/AUG	390.00		14-211		N D 073.4841.662.000
149373 10/15/14	LESLIES SWIMMING POO	10919 CHARTEROAK POOL SUPPL	441.83		03016-079040		N D 034.4802.864.506
149374 10/15/14	LIFT TEK	10249 TRAILER SPOTTER,FORK	991.74		93699		M D 001.4342.033.000
149375 10/15/14	LOWE'S HOME IMPROVEM	10479 LEH 1/2-IN. 100 FT. CA.	38.28		02508		N D 001.4342.033.000
149375 10/15/14	LOWE'S HOME IMPROVEM	10479 LABEL MAKER, LIGHT SHA	128.16		02536		N D 001.4415.033.000
149375 10/15/14	LOWE'S HOME IMPROVEM	10479 LSP DRINKING FOUNTAIN	1.28.37		09/24/14		N D 001.4414.033.000
149375 10/15/14	LOWE'S HOME IMPROVEM	10479 MARCHANT PARK SHELVE	24.06		10/01/14		N D 001.4414.033.000
149375 10/15/14	LOWE'S HOME IMPROVEM	10479 EQUIP MAINT/OPERATIONS	69.99		10/01/14		N D 001.4414.033.000
149375 10/15/14	LOWE'S HOME IMPROVEM	10479 STAGE TRAILOR	336.99		10/02/14		N D 001.4414.033.000
149375 10/15/14	LOWE'S HOME IMPROVEM	10479 PAINT & PAINT SUPPLIES	22.17		60094		N D 001.4411.033.000
149375 10/15/14	LOWE'S HOME IMPROVEM	10479 SUPPLIES OFFICE DRYWA	17.05		60978		N D 003.4410.033.000
149375 10/15/14	LOWE'S HOME IMPROVEM	10479 SUPPLIES OFFICE DRYWA	756.47		60993		N D 001.4410.033.000
				*CHECK TOTAL			
149376 10/15/14	MAR-CO EQUIPMENT CO	12263 (1) HOSE SUCTION (2) HO	577.34		118332		N D 001.4342.011.002
149377 10/15/14	MARIPOSA LANDSCAPES	12108 SEPT EQUESTRIAN&SYC	2,519.27		65922		N D 001.4414.020.004
149377 10/15/14	MARIPOSA LANDSCAPES	12108 SEPT MEDIANS	6,274.60		65922		N D 001.4415.020.002
149377 10/15/14	MARIPOSA LANDSCAPES	12108 SEPT- PARKS&GROUNDS	7,612.63		65922		N D 008.4414.020.001
149377 10/15/14	MARIPOSA LANDSCAPES	12108 SEPT- SPORTSPLEX	2,995.09		65922		N D 008.4414.020.011
149377 10/15/14	MARIPOSA LANDSCAPES	12108 SEPT- PARKWAYS&DOWNTO	876.67		65922		N D 008.4415.020.002
149377 10/15/14	MARIPOSA LANDSCAPES	12108 SEPT- MISC LANDSCAPE	970.89		65922		N D 008.4415.020.005

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149377 10/15/14	MARIPOSA LANDSCAPES	SEPT- PLANTER AREAS 3, 367.14	367.14	65922		N D 008.4415.020.015
149377 10/15/14	MARIPOSA LANDSCAPES	SEPT- TRASH CAN PICKU 3, 994.48	994.48	65922		N D 008.4415.020.019
149377 10/15/14	MARIPOSA LANDSCAPES	SEPT- HOSETHIEF CAN 2, 316.28	316.28	65922		N D 020.4410.927.003
149377 10/15/14	MARIPOSA LANDSCAPES	SEPT- PARK&RIDE	91.07	65922		N D 072.4125.453.002
149377 10/15/14	MARIPOSA LANDSCAPES	SEPT- BUS TRASH CANS	159.96	65922		N D 072.4125.453.000
149377 10/15/14	MARIPOSA LANDSCAPES	09/2014 REF# INV#65922	965.00	65922		N D 001.4415.020.000
149377 10/15/14	MARIPOSA LANDSCAPES	QTRLY SEPT/ MAINTENAN	225.00	65922		N D 075.4440.020.000
149377 10/15/14	MARIPOSA LANDSCAPES	QUARTERLY LANDSCAPE 3, 3,680.78	3,680.78	65922		N D 075.4443.020.000
149378 10/15/14	MARKOSSIAN/ANNETTE H	INSTR. TINY TOT AUG- 1,263.60	1,263.60			M D 001.4420.020.000
149379 10/15/14	MARSAN TURF & IRRIGA	HUNTER 12" ADJ POP UP 304.50	304.50	394926		N D 008.4414.020.012
149380 10/15/14	MAFULIONIS/KATHLEEN	SEPT- AEROBIC INSTRUC 925.00	925.00			M D 001.4430.020.000
149381 10/15/14	MC LAY SERVICES INC	REPAIR BAR SINK LEAK 185.00	185.00	INV45313		N D 053.4410.023.000
149381 10/15/14	MC LAY SERVICES INC	PREVENTIVE MAINT. SEPT 105.00	105.00	INV6353		N D 053.4410.023.000
149381 10/15/14	MC LAY SERVICES INC	PREVENTIVE MAINT. SEPT 498.00	498.00	INV6357		N D 001.4430.015.000
149382 10/15/14	MULCAHY/SANDRA J	SEPT- AEROBIC INSTRUC 450.00	450.00			M D 001.4430.020.000
149383 10/15/14	MULTI W SYSTEMS, INC	RMV & REPLACE PUMP/ 3,818.99	3,818.99	31430992		N D 006.4841.604.000
149384 10/15/14	MURPHY/BONNIE J.	SEPT- AEROBIC INSTRUC 475.00	475.00			M D 001.4430.020.000
149385 10/15/14	MUSGROVE/CARROL	REFUND DUE TO ILLNESS 25.00	25.00			N D 001.367.002
149386 10/15/14	ONTARIO REFRIGERATIO	OCT-MAINTENANCE SER 2,660.00	2,660.00	ONT12936M		N D 001.4411.015.000
149387 10/15/14	ORIENTAL TRADING COM	SUPPLIES BOWSER BASH 23.07	23.07	665610811-01		N D 001.4420.033.000
149387 10/15/14	ORIENTAL TRADING COM	SENIOR MONTHLY EVENTS 150.98	150.98	665610811-01		N D 001.4420.013.003
149388 10/15/14	PACIFIC COAST RACE T	DATA MANAGEMENT FEE 209.88	209.88	754		M D 001.4420.034.010
149389 10/15/14	PACIFIC NATIONAL SEC	SECURITY SERVICES 9/19 72.00	72.00	200001712		N D 110.213.148
149390 10/15/14	PAPA	ANN. MEMBER/DAY,CHANG, 135.00	135.00	2014PAPAMEMBER		N D 001.4414.016.000
149391 10/15/14	PARDES/DANIEL	REFUND CITE #45095 45.00	45.00			N D 001.332.001
149392 10/15/14	PARTIES UNLIMITED	SR CTR HALLOWEEN EVNT 261.60	261.60			M D 001.4420.013.003
149393 10/15/14	PHOENIX GROUP INFORM	ADMINISTRATIVE CITATIO 17.56	17.56	082014188		N D 001.4309.020.000
149393 10/15/14	PHOENIX GROUP INFORM	REGULAR CITATIONS 970.38	970.38	082014188		N D 001.4210.411.000
149394 10/15/14	PITNEY BOWES INC	ADHESIVE ROLL TAPE 153.78	153.78	700744		N D 001.4190.030.000

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149395 10/15/14	PLUMBING WHOLESALE O	15093 REGULATOR TEFLON TAPE	417.28	884938	
149395 10/15/14	PLUMBING WHOLESALE O	15093 CHICAGO METERING LAV	225.76	928086	
			643.04	*CHECK TOTAL	
149396 10/15/14	POMONA VALLEY TRANSP	15387 GET ABOUT 2014-15	400.00	GATIX0914	
149396 10/15/14	POMONA VALLEY TRANSP	15387 GET ABOUT 2014-15	600.00	GATIX0914	
			1,000.00	*CHECK TOTAL	
149397 10/15/14	POOL & ELECTRICAL PR	11151 LID W/FLAPPER FOR VALV	42.44	07323275	
149397 10/15/14	POOL & ELECTRICAL PR	11151 CARTRIDGE PENTAIR	73.44	07323852	
			115.88	*CHECK TOTAL	
149398 10/15/14	PRECISION CONCRETE C	12022 TRIP HAZ.REMOVAL SE	2,497.50	92104	
149398 10/15/14	PRECISION CONCRETE C	12022 TRIP HAZ.REMOVAL SE	2,494.72	92114	
			4,992.32	*CHECK TOTAL	
149399 10/15/14	PRINT CONNECTION	12288 FLYERS-HALLOWEEN EVEN	457.26	11679	
149400 10/15/14	PROSOURCE FACILITY S	10139 FACILITY SUPPLIES	2,796.37	2469	
149400 10/15/14	PROSOURCE FACILITY S	10139 CAN LINERS	2,819.26	2469-1	
			2,819.26	*CHECK TOTAL	
149401 10/15/14	PRUDENTIAL OVERALL S	15632 MATS//GRAY	23.21	20917830	
149401 10/15/14	PRUDENTIAL OVERALL S	15632 MATS//GRAY	23.21	20921139	
149401 10/15/14	PRUDENTIAL OVERALL S	15632 MATS//GRAY	23.21	20921607	
149401 10/15/14	PRUDENTIAL OVERALL S	15632 MATS//GRAY	23.21	20928208	
			116.05	*CHECK TOTAL	
149402 10/15/14	QUALITY CODE PUBLISH	11995 S.D. MC SUPPLEMENTS	454.88	2014-335	
149403 10/15/14	QUILL CORPORATION	15663 HP COMBO PACK	116.57	6542793	
149404 10/15/14	RAYA/LEON	11117 REIMB.KIDDIE POOLS	64.78	ITEM#3931078	
149405 10/15/14	RECONCILED TERMITTE &	11188 SEPT. PEST CONTROL	30.00	6948	
149405 10/15/14	RECONCILED TERMITTE &	11188 SEPT. PEST CONTROL	45.00	6948	
149405 10/15/14	RECONCILED TERMITTE &	11188 SEPT. PEST CONTROL	35.00	6948	
149405 10/15/14	RECONCILED TERMITTE &	11188 SEPT. PEST CONTROL	35.00	6948	
149405 10/15/14	RECONCILED TERMITTE &	11188 SEPT. PEST CONTROL	100.00	6948	
149405 10/15/14	RECONCILED TERMITTE &	11188 SEPT. PEST CONTROL	28.00	6948/LADERA	
			329.00	*CHECK TOTAL	
149406 10/15/14	RICOH USA, INC	10812 SEPT IMAGES#3333044	169.98	5032563126	
149406 10/15/14	RICOH USA, INC	10812 SEPT IMAGES#3333039	38.57	5032563166	
149406 10/15/14	RICOH USA, INC	10812 SEPT IMAGES#33367607	36.30	5032563402	
149406 10/15/14	RICOH USA, INC	10812 SEPT IMAGES#3367617	44.68	5032562785	
			206.85	*CHECK TOTAL	

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N D	001	4410	023	000
N D	001	4410	023	000
N D	072	4125	442	000
N D	072	214	172	000
N D	001	4411	023	000
N D	001	4411	023	000
N D	012	4841	692	001
N D	012	4841	692	001
M D	001	4420	018	000
N D	001	4410	031	000
N D	001	4410	031	000
N D	001	4430	019	000
N D	001	4430	019	000
N D	001	4430	019	000
N D	001	4430	019	000
M D	001	4120	016	000
N D	001	4190	030	001
N D	001	4420	033	000
M D	001	4411	023	000
M D	001	4410	023	000
M D	001	4410	023	922
M D	001	4430	023	000
M D	001	4411	023	000
M D	001	4410	023	000
N D	001	4190	015	000
N D	001	4190	015	000
N D	001	4190	015	000
N D	001	4190	015	000

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149406	10/15/14 RICOH USA, INC	10812 SEPT IMAGES#3370163	97.34		5032593016	N D 001.4190.015.000
149406	10/15/14 RICOH USA, INC	10812 SEPT IMAGES#3381035	656.59		50325933476	N D 001.4190.015.000
			1,250.31	*CHECK	TOTAL	
149407	10/15/14 RIGHT OF WAY INC	12433 MARKING STICK STRAIGHT	239.80		146867	N D 001.4341.033.000
149407	10/15/14 RIGHT OF WAY INC	12433 CUSTOM SIGNS VARIOUS	102.10		146867	N D 001.4341.033.000
149407	10/15/14 RIGHT OF WAY INC	12433 TRAFFIC PLAN-5KFT IN	610.00		146867	N D 001.4341.033.000
149407	10/15/14 RIGHT OF WAY INC	12433 SIGNS	1,946.70		146867	N D 001.4341.033.000
149407	10/15/14 RIGHT OF WAY INC	12433 SIGNS	4,395.67		146867	N D 001.4341.033.000
			4,395.67	*CHECK	TOTAL	
149408	10/15/14 RJM DESIGN GROUP INC	12504 PROJECT DESIGNER/ARCH	864.47		25454	N D 110.211.843
			1,730.82	*CHECK	TOTAL	
149409	10/15/14 RKA CONSULTING GROUP	15792 AUG DEV PLAN CK ENGIN	250.00		228844	N D 001.4311.820.001
149409	10/15/14 RKA CONSULTING GROUP	15792 AUG DEV PLAN CK ENGIN	2,394.75		228882	N D 001.4311.820.001
149409	10/15/14 RKA CONSULTING GROUP	15792 AUG DEV PLAN CK ENGIN	947.70		228882	N D 001.4311.820.001
149409	10/15/14 RKA CONSULTING GROUP	15792 AUG DEV PLAN CK ENGIN	936.50		228882	N D 001.4311.820.001
149409	10/15/14 RKA CONSULTING GROUP	15792 AUG DEV PLAN CK ENGIN	1,776.50		228882	N D 001.4311.820.001
149409	10/15/14 RKA CONSULTING GROUP	15792 GRADING PLAN	1,494.50		228897	N D 012.210.001
			10,688.25	*CHECK	TOTAL	
149410	10/15/14 ROMERO/MICHAEL	.00016 REFUND FOR CLASS	125.00			N D 001.367.001
149411	10/15/14 ROYAL CORPORATION	10198 JANITORIAL SUPPLIES	215.47		4472963	N D 001.4410.031.000
149411	10/15/14 ROYAL CORPORATION	10198 JANITORIAL SUPPLIES	215.47		4472963	N D 001.4410.031.000
149411	10/15/14 ROYAL CORPORATION	10198 JANITORIAL SUPPLIES	215.47		4472963	N D 001.4410.031.000
149411	10/15/14 ROYAL CORPORATION	10198 JANITORIAL SUPPLIES	215.45		4472963	N D 001.4430.031.000
			861.86	*CHECK	TOTAL	
149412	10/15/14 SAN DIMAS GROVE STAT	OCT.H.O.A.234 S.S.D.A	261.52			N D 034.4802.865.512
149412	10/15/14 SAN DIMAS GROVE STAT	OCT.H.O.A.354 S.S.D.A	260.28			N D 034.4802.865.512
149412	10/15/14 SAN DIMAS GROVE STAT	OCT.H.O.A.264 S.S.D.A	262.57			N D 034.4802.865.512
			1,044.37	*CHECK	TOTAL	
149413	10/15/14 SAN DIMAS HARDWARE	16016 BLADE PLANNER	16.36		3250	N D 001.4341.033.000
149413	10/15/14 SAN DIMAS HARDWARE	16016 HITCHBALL	11.30		3250	N D 001.4341.033.000
149413	10/15/14 SAN DIMAS HARDWARE	16016 SPRAY LUBE	3.06		3250	N D 001.4341.033.000
149413	10/15/14 SAN DIMAS HARDWARE	16016 3/8 LAC SCREWS	50.94		3250	N D 001.4341.033.000
149413	10/15/14 SAN DIMAS HARDWARE	16016 SPONGE/RAGS	19.94		3250	N D 001.4341.033.000
149413	10/15/14 SAN DIMAS HARDWARE	16016 CLEANING SUPPLIES	130.49		3250	N D 001.4341.033.000
149413	10/15/14 SAN DIMAS HARDWARE	16016 KRYLON MARKING SHALF	30.07		3250	N D 001.4341.033.000
149413	10/15/14 SAN DIMAS HARDWARE	16016 BOLTS, NUTS, WASHERS, LOC	38.97		3250	N D 001.4341.033.000
149413	10/15/14 SAN DIMAS HARDWARE	16016 FUSE FAST	11.30		3250	N D 001.4341.033.000
149413	10/15/14 SAN DIMAS HARDWARE	16016 STENCILS, TRAY, GLUE	13.90		3250	N D 001.4341.033.000
149413	10/15/14 SAN DIMAS HARDWARE	16016 TUBE POLY	32.84		3250	N D 001.4341.033.000
149413	10/15/14 SAN DIMAS HARDWARE	16016 PAINT ULTRA INTERIOR	32.84		3250	N D 001.4341.033.000

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149424	10/15/14	BANK OF AMERICA	STATE BOARD OF EQUAL	139.59				
149425	10/15/14	STATE WIDE MECHANICA	DIESEL TAX JUL-SEP/14	139.59				
149425	10/15/14	STATE WIDE MECHANICA	PREVENTIVE MAINT. BO 1,	275.00		57554		
149425	10/15/14	STATE WIDE MECHANICA	ADD'L SUPPLIES/REPAIR 1,	909.60		57554		
						TOTAL		
149426	10/15/14	SWANK MOTION PICTURE	DEPICABLE ME 2 RENTAL	349.00		RG 1956125		
149426	10/15/14	SWANK MOTION PICTURE	HOME ON THE RANGE RNT	274.00		RG 1976352		
						TOTAL		
149427	10/15/14	TARGET	GIFT CARDS	125.00		07671246813		
149428	10/15/14	THORNTON/JEAN M	SEPT-AEROBIC INSTRUCT	125.00				
149429	10/15/14	TIME WARNER CABLE	909-394-6214 INTERNET	104.95				
149429	10/15/14	TIME WARNER CABLE	909 394-6214 INTERNET	69.28				
						TOTAL		
149430	10/15/14	TOMARK SPORTS INC	ALUM FAN BOARD/PLYGRN	815.22		96367595		
149431	10/15/14	TRIMBLE/JILL	SEPT-AEROBIC INSTRUCT	675.00				
149432	10/15/14	TUCKER & SON INC/ J	SAFETY ITEMS	408.64		84963		
149433	10/15/14	UNDERGROUND SERVICE	AUG NEW TICKET CHARGE	117.00		820140634		
149433	10/15/14	UNDERGROUND SERVICE	AUG NEW TICKET CHARGE	118.50		920140640		
						TOTAL		
149434	10/15/14	UNITED ROTARY BRUSH	M/B MAT'L KIT/RECONDIT	114.05		281599		
149434	10/15/14	UNITED ROTARY BRUSH	MATERIAL KIT/RECONDIT	228.10		281763		
						TOTAL		
149435	10/15/14	VALLEY TROPHY	3X5" PLATES	47.96		20248		
149436	10/15/14	VERIZON	1250086028 INTERNET	139.99				
149436	10/15/14	VERIZON	1235259413 INTERNET	129.99				
						TOTAL		
149437	10/15/14	VERIZON CALIFORNIA	909 147-5405	21.08		001 4210		
149437	10/15/14	VERIZON CALIFORNIA	909 305-4876	44.73		001 4410		
149437	10/15/14	VERIZON CALIFORNIA	909 592-8556	46.05		001 4410		
149437	10/15/14	VERIZON CALIFORNIA	909 592-3928	171.64		003 4410		
149437	10/15/14	VERIZON CALIFORNIA	909 197-3010	51.02		003 4410		
149437	10/15/14	VERIZON CALIFORNIA	909 592-2890	45.64		008 4410		
149437	10/15/14	VERIZON CALIFORNIA	909 599-7563	46.00		001 4410		
149437	10/15/14	VERIZON CALIFORNIA	909 592-1430	173.86		001 4410		
149437	10/15/14	VERIZON CALIFORNIA	909 445-8210	44.66		001 4430		
						TOTAL		
149438	10/15/14	VERIZON WIRELESS	571058979 8/14-9/13	754.81				

Disbursement Journal

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
BANK OF AMERICA								
149439	10/15/14	VISTA PAINT CORPORAT	17172 PAINTING SUPPLIES	93.18		2014-682891-00		N D 001.4410.033.000
149440	10/15/14	WALTCO PROMOTIONS	17200 T SHIRTS	3,104.76		9597A		N D 001.4420.034.010
149441	10/15/14	WALTERS WHOLESALE EL	10860 ELECTRICAL ITEM	593.28		2393224-00		N D 007.4341.033.000
149442	10/15/14	WATERLLINE TECHNOLOGI	10242 INV#5275187 PAID TWIC	540.50		5279105		N D 001.4430.033.000
149442	10/15/14	WATERLLINE TECHNOLOGI	10242 HYPOCHLORITE SOLUTION	314.62		5284071		N D 001.4430.033.000
149442	10/15/14	WATERLLINE TECHNOLOGI	10242 HYPOCHLORITE SOLUTION	210.94		5284355		N D 001.4430.033.000
149442	10/15/14	WATERLLINE TECHNOLOGI	10242 HYPOCHLORITE SOLUTION	524.94		5284831		N D 001.4430.033.000
149442	10/15/14	WATERLLINE TECHNOLOGI	10242 HYPOCHLORITE SOLUTION	325.34		5285213		N D 001.4430.033.000
149442	10/15/14	WATERLLINE TECHNOLOGI	10242 HYPOCHLORITE SOLUTION	38.85		5285214		N D 001.4430.033.000
149442	10/15/14	WATERLLINE TECHNOLOGI	10242 HYPOCHLORITE SOLUTION	178.76		5285488		N D 001.4430.033.000
149442	10/15/14	WATERLLINE TECHNOLOGI	10242 HYPOCHLORITE SOLUTION	1,299.64		5285794		N D 001.4430.033.000
*CHECK TOTAL								
149443	10/15/14	WEST COAST ARBORISTS	12070 SEPT TREE MAINTENA	16,637.85		99678		N D 008.4415.020.008
149443	10/15/14	WEST COAST ARBORISTS	12070 SEPT TREE MAINTENAN	3,397.60		99678		N D 012.4841.650.001
*CHECK TOTAL								
149444	10/15/14	WESTERN ENVIRONMENTA	10319 CLEAN WASH RACK PIT	800.00		19853		N D 001.4341.028.000
149445	10/15/14	WF CONSTRUCTION	.00011 REFUND CASH DEPOSI	12,000.00				N D 110.214.889
149446	10/15/14	XEROX CORPORATION	17425 6294CP COPIER W/OUT S	44.05		701796160		N D 001.4190.015.000
149446	10/15/14	XEROX CORPORATION	17425 WC7428P PRINTER	150.90		701796160		N D 001.4190.015.000
*CHECK TOTAL								
BANK OF AMERICA				TOTAL	396,469.79			

Disbursement Journal
DESCRIPTION AMOUNT
396,469.79

CLAIM INVOICE

PO#

RECORDS PRINTED - 000435

FUND RECAP:
 FUND DESCRIPTION
 001 GENERAL FUND
 002 STATE GAS TAX
 003 WALKER HOUSING LLC FUND
 006 SEWER EXPANSION
 007 CITY WIDE LIGHTING DISTRICT
 008 LANDSCAPE PARCEL TAX
 012 INFRASTRUCTURE REPLACEMENT
 020 COMMUNITY PARK DEVELOPMENT
 022 OPEN SPACE #2 (EAST)
 034 CIVIC CENTER PARKING DIST
 041 HOUSING AUTHORITY 2-1-12
 043 CITIZEN'S OPTION PUBLIC SAFE
 053 GOLF COURSE MAINT & OPERATIO
 070 EQUIPMENT REPLACEMENT
 071 AIR QUALITY MANAGEMENT DIST
 072 PROP A LOCAL TRANSPORTATION
 075 PROP C LOCAL TRANSPORTATION
 110 LANDSCAPE MAINTENANCE DIST
 TRUST AND AGENCY
 TOTAL ALL FUNDS

DISBURSEMENTS
 192,312.42
 6,632.50
 2,495.44
 8,185.85
 30,779.09
 489,316.92
 11,632.12
 11,434.33
 14,159.49
 14,093.30
 5,132.26
 5,905.76
 11,948.14
 11,390.00
 7,418.62
 33,091.35
 396,469.79

BANK RECAP:
 BANK NAME
 CHEK BANK OF AMERICA
 TOTAL ALL BANKS

DISBURSEMENTS
 396,469.79

RESOLUTION NO. 2014-54

A RESOLUTION OF THE CITY OF SAN DIMAS, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 3, 2015, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES

WHEREAS, under the provisions of the laws relating to general law cities in the State of California, a General Municipal Election shall be held on March 3, 2015, for the election of Municipal Officers; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN DIMAS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of the laws of the State of California relating to General Law Cities, there is called and ordered to be held in the City of San Dimas, California, on Tuesday, March 3, 2015, a General Municipal Election for the purpose of electing a Mayor for the full term of two years; and two Members of the City Council for the full term of four years.

SECTION 2. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 3. That the City Clerk is authorized, instructed and directed to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 4. That the polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, pursuant to Election Code § 14401 of the Elections Code of the State of California.

SECTION 5. That pursuant to Election Code Section 12310, a stipend for services for the persons named as precinct board members is fixed at the sum of \$100.00 for each Inspector and \$80.00 for each Clerk for the election. In addition, the sum of \$25.00 shall be given to each precinct board member to attend a training class; the sum of \$25.00 shall be paid to each precinct board member fluent in the Spanish language with the ability to translate election documents and assist voters; and the sum of \$10.00 shall be paid to each Inspector or their designee who carries a cell phone for communication during the election. The rental for each polling place, where a charge is made, shall be the sum of \$25.00 for the election. When required, the compensation of the Custodian of a building shall be \$25.00 for the election.

SECTION 6. That in all particulars not recited in this Resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 7. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed, and directed to give further or additional notice of the election, in time, form, and manner as required by law.

SECTION 8. That the City Council authorizes the City Clerk to administer said election and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted invoice.

SECTION 9. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED, APPROVED AND ADOPTED THIS 14th day of October, 2014.

Curtis W. Morris, Mayor of the City of San Dimas

ATTEST:

Debra Black, Deputy City Clerk

I HEREBY CERTIFY that the foregoing Resolution No. 2014-54 was adopted by vote of the City Council of the City of San Dimas at its regular meeting of October 14th, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Debra Black, Deputy City Clerk

RESOLUTION NO. 2014-55

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS,
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, REQUESTING
THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES
TO RENDER SPECIFIED SERVICES TO THE CITY RELATING TO THE CONDUCT
OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON
TUESDAY, MARCH 3, 2015**

WHEREAS, a General Municipal Election is to be held in the City of San Dimas, California, on Tuesday, March 3, 2014; and

WHEREAS, in the course of conduct of the election it is necessary for the City to request services of the County; and

WHEREAS, all necessary expenses in performing these services shall be paid by the City of San Dimas.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN DIMAS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. That pursuant to the provisions of Section 10002 of the Elections Code of the State of California, this City Council requests the Board of Supervisors of the County to permit the County Election Department to prepare and furnish the following for use in conducting the election:

1. A listing of County precincts with number of registered voters in each, so city may consolidate election precincts into city voting precincts, and maps of the voting precincts;
2. A list of polling places and poll workers the County uses for their elections;
3. The computer record of the names and addresses of all eligible registered voters in the city in order that the City's Consultant may:
 - a. Produce labels for vote-by-mail voters;
 - b. Produce labels for sample ballot pamphlets;
 - c. Print rosters of voters and Street Indexes;
4. Voter signature verification services as needed;
5. Make available to the City election equipment and assistance as needed according to state law.

Section 2. That the City shall reimburse the County for services performed when the work is completed and upon presentation to the City of a properly approved bill.

Section 3. That the City Clerk is directed to forward without delay to the Board of Supervisors and to the County Election Department, each a certified copy of this Resolution.

Section 4. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED, APPROVED AND ADOPTED THIS 14th day of October, 2014.

Curtis W. Morris, Mayor of the City of San Dimas

ATTEST:

Debra Black, Deputy City Clerk

I HEREBY CERTIFY that the foregoing Resolution No. 2014-55 was adopted by vote of the City Council of the City of San Dimas at its regular meeting of October 14th, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Debra Black, Deputy City Clerk

RESOLUTION NO. 2014-56

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, MARCH 3, 2015

WHEREAS, Section 13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidate's statement.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN DIMAS, DOES HEREBY RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. GENERAL PROVISIONS. That pursuant to Section 13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an election to be held in the City of San Dimas on Tuesday, March 3, 2015, may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in typewritten form in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

SECTION 2. FOREIGN LANGUAGE POLICY.

- A. Pursuant to the Federal Voting Rights Act, the city is required to translate candidate's statements into Spanish.
- B. Pursuant to state law, the candidate's statement must be translated and printed (in the voters pamphlet) in any language at the candidate's request.
- C. The City Clerk shall
 - 1. Translations:
 - a) Have all candidates' statements translated into Spanish as specified in (A) above.
 - b) Have translated those statements into the languages as requested by the candidate as specified in (B) above.
 - 2. Printing:
 - a) Print all translations of all candidates' statements pursuant to (A) above, in the main voter pamphlets. Main voter pamphlets will be in English and Spanish.
 - b) Print any translations of candidates, who so request printing in the main voter pamphlet - the main voter pamphlet will be an English and Spanish pamphlet, also containing candidate statement translations if requested by the candidate.

SECTION 3. PAYMENT.

A. Translations:

- 1) The candidate shall be required to pay for the cost of translating the candidate's statement into any required foreign language as specified in Section 2 (A) above, pursuant to State and Federal law.
- 2) The candidate shall be required to pay for the cost of translating the candidate statement into any foreign language that is not required as specified in Section 2 (B) above, pursuant to Federal and/or State law, but is requested as an option by the candidate.

B. Printing:

- 1) The candidate shall be required to pay for the cost of printing the candidate's statement in English in the main voter pamphlet. The candidate shall be required to pay for the cost of printing of the candidate statement in any foreign language required in the voter pamphlet as specified in Section 2 (A) above.
- 2) The candidate shall be required to pay for the cost of printing the candidate's statement in a foreign language in the main voter pamphlet that is not required, but is requested by the candidate per Section 2 (B) above.

The City Clerk shall estimate the total cost of printing, handling, translating, and mailing the candidate's statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. In the event the estimated payment is required, the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the Clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the Clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

SECTION 4. MISCELLANEOUS.

- A. All translations shall be provided by professionally-certified translators;
- B. The City Clerk shall comply with all recommendations and standards set forth by the California Secretary of State regarding occupational designations and other matters relating to elections.

SECTION 5. ADDITIONAL MATERIALS. No candidate will be permitted to include additional materials in the sample ballot package.

SECTION 6. That the City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.

SECTION 7. That all previous resolutions establishing City Council policy on payment for candidate's statements are repealed.

SECTION 8. That this resolution shall apply only to the election to be held on March 3, 2015, and shall then be repealed.

SECTION 9. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 14th day of October 2014 by the following vote:

Curtis W. Morris, Mayor City of San Dimas

ATTEST:

Debra Black, Deputy City Clerk

I HEREBY CERTIFY that the foregoing Resolution was adopted by vote of the City Council of the City of San Dimas at its regular meeting of October 14th, 2014 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Debra Black, Deputy City Clerk



MINUTES
REGULAR CITY COUNCIL MEETING
TUESDAY, SEPTEMBER 23, 2014, 7:00 P. M.
SAN DIMAS COUNCIL CHAMBERS
245 E. BONITA AVE.

CITY COUNCIL:

Mayor Curtis W. Morris
Mayor Pro Tem John Ebner
Councilmember Emmett Badar
Councilmember Denis Bertone
Councilmember Jeff Templeman

STAFF:

City Manager Blaine Michaelis
Assistant City Manager Larry Stevens Community Development
Assistant City Manager Ken Duran Administrative Services
City Attorney Mark Steres
Director of Parks & Recreation Theresa Bruns
Senior Engineer Shari Garwick
Senior Planner Marco Espinoza
Deputy City Clerk Debra Black

1. CALL TO ORDER AND FLAG SALUTE

Mayor Morris called the meeting to order at 7:01 p.m. and led the flag salute.

2. ANNOUNCEMENTS

Mayor Morris clarified the purpose of tonight's meeting.

- Senator Carol Liu State of the State Address

Highlights from Senator Liu's address are that the State legislators approved a water bond, bills to manage the State water supply, single use plastic bags, \$330 million dollars in state filming tax credit; these are awaiting the Governor's approval. Also announced third year of a budget surplus, Proposition 2 (Water Bond) placed on the November 4, ballot, increased education fund by \$2.7 billion dollars.

- San Dimas Parks and Recreation Department Bowser Bash event on Saturday, October 11, 2014 at Horsethief Canyon Park

Recreation Coordinator **Erica Rodriguez** announced the upcoming activities planned for the Parks and Recreation Bowser Bash.

- 3. ORAL COMMUNICATIONS** (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or asked to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

a. Members of the Audience

- 1) **Margie Green** – Chamber of Commerce – announcement of Western Days Parade and activities
- 2) **Kent???** – Lee & Associates – asked council to look City Ventures new proposal and grant the study session
- 3) **Larry Fator** – resident – feels the developer should wait 1 year before submitting a new project...

City Attorney Mark Steres clarified that the 1 year rule is only if they submitted the same or substantially similar project.

Mr. Fator added that the community prefers having the commercial property and feels that there are no guarantees that the properties won't become rentals.

- 4) **Rosita Sanchez** – resident – asked questions regarding the verbiage change “without prejudice”

Mayor Morris responded to Ms. Sanchez question.

- 5) **Greg Ojeda** – resident – why not just remove the language if it isn't needed and if it has been used in the past on other documents.

Assistant City Manager of Community Development Larry Stevens explained the reasoning for the language and the occasions when used. By using it this time staff was hoping to mitigate against having a discussion on the sizing of a new project.

- 6) **Amparo Beruman** – resident – keep the 5-0 vote
- 7) **Rosa Gonzalez** – resident – has the school district enrollment been taken into consideration

Mayor Morris responded that the school district has indicated that they are able to absorb any new development the city approves; they have an opportunity to be a part of discussions regarding potential development.

- 8) **Myra Freeman** – resident – had a question on the appendage piece of property

Mr. Stevens clarified that both areas of the property are owned by the same person.

4. CONSENT CALENDAR

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council requests separate discussion.)

a. Resolutions read by title, further reading waived, passage and adoption recommended as follows:

- (1) **RESOLUTION NO. 2014- 52, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS APPROVING CERTAIN DEMANDS FOR THE MONTH OF SEPTEMBER 2014**

MOTION: It was moved by Councilmember Templeman, seconded by Councilmember Badar to removed items 2, 3 and 4 for separate discussion, accept and approve the remaining items on consent. The motion carried by vote of five to zero. **(5-0)**

- b. Approval of minutes for regular meeting of September 9, 2014 and study session of August 26, 2014.
- c. Reject claim for Rachel Horta
- d. Proclaim October 19 – 25, 2014 “Freedom from Workplace Bullies Week”

END OF CONSENT CALENDAR

REMOVED FOR SEPARATE DISCUSSION:

- (1) **RESOLUTION NO. 2014-49**, A RESOLUTION OF THE CITY COUNCIL DENYING GENERAL PLAN AMENDMENT 14-01, A REQUEST TO AMEND THE LAND USE DESIGNATION MAP FOR THE PROPERTY LOCATED AT 155 N. EUCLA AVENUE (APNS: 8386-006-010, 025, 026, 027, 028 AND 029)
- (2) **RESOLUTION NO. 2014-50**, A RESOLUTION OF THE CITY COUNCIL DENYING MUNICIPAL CODE TEXT AMENDMENT 13-06 AND ZONE CHANGE 14-01 FOR THE OF THE PROPERTY LOCATED 155 NORTH EUCLA AVENUE (APNS: 8386-006-010, 025, 026, 027, 028 AND 029)
- (3) **RESOLUTION NO. 2014-51**, A RESOLUTION OF THE CITY COUNCIL DENYING TENTATIVE TRACT MAP NO. 72590 (TTM 13-02), DEVELOPMENT PLAN REVIEW BOARD CASE 13-31 AND TREE REMOVAL PERMIT CASE 14-05, LOCATED AT 155 NORTH EUCLA AVENUE (APN’S: 8386-006-010, 025, 026, 027, 028 and 029)

MOTION: It was moved by Councilmember Badar, seconded by Councilmember Bertone to strike the term “without prejudice” wherever stated in the resolutions. The motion carried by vote of five to zero. **(5-0)**

MOTION: It was moved by Councilmember Bertone, seconded by Councilmember Badar to waive further reading and approve Resolution 2014-49, 2014-50, 2014-51 as amended. The motion carried by vote of five to zero. **(5-0)**

Councilmember Ebner read language from the general plan denial that express why the council denied the project for that site. He added that any developer should read the statements carefully before presenting a new project.

5. PLANNING/DEVELOPMENT SERVICES

- a. Preliminary discussions and setting of Study Session date concerning establishing a Council Policy on holding study sessions on development projects and concerning an approach to evaluating land use issues associated with residential densification.
- b. Consideration of a request by City Ventures for a study session on October 14, 2014 on a revised project at 155 N. Eucla Avenue.

Assistant City Manager of Community Development **Larry Stevens** presented staff’s report on this item.

The consensus of the council is to have a study session on September 30, 2014 at 6:00 p.m. to create a formal study session policy, along with a presentation from the City Attorney on the scope appropriate for study sessions and postpone study session with City Ventures until a policy is in place.

A joint training session with the Planning Commission by the City Attorney on Brown Act, ex-parte communications and quasi legislative judicial decisions has been scheduled for October 14, 2014 at 5:30 p.m.

6. OTHER BUSINESS

- a. Designate the San Dimas Committee for Gold Line Station Art

City Manager Blaine Michaelis presented staff's report on this item. Recommendation to appoint committee members.

MOTION: A motion was made by Councilmember Bertone, second by Councilmember Badar to appoint Bill Emerson, Margie Green, Curt Morris, John Ebner, Marco Espinoza, Krishna Patel and Blaine Michaelis as the San Dimas Committee for Gold Line Station Art. The motion carried by vote of five to zero. **(5-0)**

- b. Provide direction regarding the desire to nominate a candidate to serve on the San Gabriel Valley Water Quality Authority Board representing cities without pumping rights.

City Manager Blaine Michaelis presented staff's report on this item.

Consensus was to wait for the actual vote and take action then.

7. ORAL COMMUNICATIONS

- a. Members of the Audience (Speakers are limited to five (5) minutes or as may be determined by the Chair.)
 - 1) **Gil Gonzalez** – resident – suggested council take a slow growth or no growth approach to any kind of development in the future
 - 2) **Adam Lunzer** – City Ventures – requested a study session to get better understanding of what type of development would work and asked that council keep the request in mind for future
 - 3) **John Rekstein** – Olsen Company – thanked council for clarification on the study session process
 - 4) **Rose Amaro** – resident – happy with L.A. Signal staying, does not want City Venture project
 - 5) **Susan Barkley** – resident – inquired about changes needed to be made by the current property owner

Mr. Stevens responded that Mr. Morales constructed improvements on his property without seeking approvals for zoning or building permits. As a result, code enforcement actions were taken where he was required to file application to Design and Review Board to address deficiencies. DPRB imposed requirements to bring the property into compliance. Staff has deferred taking action because of the City Ventures application. If City Ventures application does not go forward Mr. Morales is obligated to comply with the approvals granted by DPRB.

- 6) **Mr. Morales** responded that the improvements made were all improvements that would meet code, they were non- structural. He added that after meeting with staff he did come in to pay for permits and hired a structural engineer to submit plans that were not accepted.
- 7) **Larry Fator** feels that the city is forcing Mr. Morales to move.

b. City Manager

Mayor's call in show September 25, 2014, 7:00 pm.

c. City Attorney

Nothing to report.

d. Members of the City Council

1) Appoint Lindsey Merritt to Equestrian Commission

MOTION: It was moved by Councilmember Templeman, seconded by Councilmember Bertone to appoint Lindsey Merritt to the Equestrian Commission.

2) Councilmembers' report on meetings attended at the expense of the local agency.

Nothing to report.

3) Individual Members' comments and updates.

Nothing to report.

8. ADJOURNMENT

a. Provide direction regarding future study session schedule - adjourn the meeting accordingly

The meeting adjourned at 9:30 pm. The next meeting will be on September 30, 2014, 6:00 pm a joint study session with the Planning Commission followed by the regular city council meeting at 7:00 pm.

Respectfully submitted,

Debra Black, Deputy City Clerk



MINUTES
SPECIAL CITY COUNCIL MEETING
MONDAY, SEPTEMBER 30, 2014, 6:00 P.M.
SAN DIMAS COUNCIL CHAMBERS
CONFERENCE ROOM
245 E. BONITA AVENUE

PRESENT:

Mayor Curtis W. Morris
Mayor Pro Tem John Ebner
Councilmember Emmett Badar
Councilmember Denis Bertone

ABSENT:

Councilmember Jeff Templeman

City Manager Blaine Michaelis
Assistant City Manager Ken Duran
City Attorney Mark Steres
Assistant City Manager for Community Development Larry Stevens
Director of Parks and Recreation Theresa Bruns
Senior Engineer Shari Garwick
Captain Don Slawson

1. CALL TO ORDER

Mayor Morris called the Special City Council Meeting to order at 6:00 p.m. Mayor Morris reported that Councilmember Templeman is absent due to illness.

2. ORAL COMMUNICATIONS

Mayor Morris commented that the Council will allow public comment on the item on the agenda during the discussions.

Stan Stringfellow, stated that he has comments on the staff report and would like to make comments when appropriate.

Gil Gonzalez, commented that while the Council is considering how to address projects that request changes to zoning he thinks it is a good idea to consider a moratorium on projects that do not conform to the underlying zoning.

**3.a PRESENTATION BY THE CITY ATTORNEY ON STUDY SESSIONS AND
CONSIDERATION OF A POLICY REGARDING STUDY SESSIONS ON GENERAL PLAN
AMENDMENTS, SPECIFIC PLAN AMENDMENTS, ZONE CHANGES AND RELATED
DEVELOPMENT PROJECTS**

City Attorney Steres provided some comments on the legal parameters of a study session policy. He added that if a site specific project requires a hearing the applicant has the right to a fair hearing where decision is based solely on information presented at a hearing. If a study

session is conducted prior to the hearing process he cautioned that they be careful not to make commitments to consideration of an application. He distributed a memorandum outlining legal parameters on study sessions.

Mr. Steres added that one area where a preliminary determination can be made is in the case of a General Plan Amendment, where the City has the discretion to say no prior to the start of the application process. He provided further discussion on this process and the level of discretion in making a determination that there have been changed conditions that warrant a consideration of the requested change.

In response to a question on whether or not information gathered at site visits could be used during the hearing process, Mr. Steres responded that you can use the information as part of the decision but it has to be disclosed prior to the opening of the public hearing.

Mr. Stevens reviewed his staff report that outlined some of the reasons why developers expressed that they desire study sessions.

Mr. Stevens reviewed the existing code provisions that require for early review of requests for zone changes, new specific plans and Municipal Code text Amendments and the review for changed circumstances.

Mr. Stevens presented and reviewed a draft City Council Policy on Study Sessions. He reviewed and explained each of the seven sections of the policy; Purpose, Eligible Applications, Timing, Participants, Public Notice, Submittal Requirements and Limitations on Considerations.

In response to a question on the Eligible Applications he commented that the minimum of two acres in size is fairly arbitrary but is intended to not allow for piecemeal projects. The consensus was that two acre minimum is okay for now.

On the Timing section it was the consensus that study sessions should only be at the pre-application stage.

On the Participants section it was the consensus that most study sessions should be joint with the Planning Commission but the decisions would be on a case by case basis.

On the Public Notice section Mr. Stevens stated that the draft policy suggests normal Brown Act requirements for posting of meetings but no mailed notice of the meetings to surrounding property owners. He added that the Council could direct the applicant to hold a community meeting in addition to the study session. The consensus was to agree with this approach but if there is to be a community meeting the City should host the meeting. In response to a question Mr. Steres commented that is okay for Councilmembers to attend community meetings but to be careful not to give an opinion at the meeting and also disclose their attendance at any future public hearings.

On the Submittal Requirements section Mr. Stevens reviewed the minimum submittal requirements for a pre-application requesting a hearing. There was discussion on the need for a site plan and conceptual building plans. It was the consensus that they are necessary to have some visual of the concept.

Mayor Morris asked for public comment.

Stan Stringfellow, asked about the format of a study session, would the applicant have an opportunity to make a presentation. Mr. Stevens responded that he envisions that the format would be similar to other project reviews. Mr. Stringfellow suggested, and it was agreed to incorporate the meeting protocol into the policy.

Gil Gonzales asked for clarification on the Section 18.028.020 pre-application processes. Mr. Stevens explained the Code requirement for City Council approval of the submittal of certain types of applications. There was some further discussion and clarification on this process.

Commissioner Bratt commented that he questions if the early study session process would circumvent the discretion of the other bodies during the hearing process. Mayor Morris responded that that is not the intent and applications would go through the full process and the Planning Commission should continue to use their best judgment. There was further discussion on the intent of the study session process. It was the consensus to try the study session process a few times and see how it works.

Mr. Stevens suggested a few further revisions to the draft policy and stated he would make revisions and bring the revised policy back to the City Council on October 14th for consideration.

3.b CONSIDERATION OF AN APPROACH TO EVALUATING LAND USE ISSUES ASSOCIATED WITH RESIDENTIAL DENSIFICATION

Mr. Stevens reported that at the last several Council Retreats there was discussion on process to review properties that may have a potential change in zoning, in many cases increase residential density. He added that he is presenting an approach that may begin to more expeditiously address this, short of a General Plan Update.

At the request of Mayor Morris, Mr. Stevens explained the City's Housing Element and how the element addresses and identifies zones to meet the City's fair share housing requirements. He emphasized that the City does not have to change any zoning or approve any housing projects to be compliant with state housing law.

Mr. Stevens outlined a six step, incremental approach to identifying potential properties or areas, and ways to evaluate potential development opportunities, as outlined in his staff report.

Mayor Morris asked how this process would work for properties that we already know there is some interest in, considering the step process could take time. Mr. Stevens commented that those would have to be dealt with outside his proposed process, probably through the study session process.

Mayor Morris commented that he hopes that the City can start to develop some criteria for what is appropriate change, what are the factors that would be considering in evaluating change. He added that we should anticipate the types of projects that may be presented and get a consensus on criteria for things that might be considered. Mr. Stevens responded that maybe we could establish interim policy criteria on land use changes to provide some guidance, such as what is compatibility with adjacent land uses, what different residential products look like. There was discussion on a process to develop interim guidelines and how it might work. Mr. Stevens listed

some potential standards that could possibly be considered as criteria. There was further discussion on areas such how to establish density, floor area ratio and design guidelines. Mayor Morris suggested that if this is a concept the Council would like to pursue, staff and the City Attorney ought to flush out if or how it could be done.

Mr. Stringfellow commented that if the Council goes in this direction they do enough research to establish density criteria.

Some of the audience members questioned specific properties that were identified on the illustrative exhibits. Mr. Stevens responded that those maps were used as illustration only and that no specific properties have been identified, the identification of potential properties is part of the process.

In response to a question from the audience, Mayor Morris stated that individual property owners always have the ultimate decision on whether or not their property changes zones.

Mr. Stringfellow commented that if a larger area is considered for a zone change it may create some non-conforming uses. There was discussion on creating non-conforming standards in those cases. There was more discussion and general comments from the audience on changes in density requests.

Mr. Stevens commented that it would take a month or two to figure out a process to establish interim guidelines. In response to a question, Mr. Stevens commented that this process would not affect applications that are currently in the hearing process or a request for a study session that may come up prior to the interim guidelines.

Mr. Stevens commented that he will provide an update on the development of the process at the November 3rd retreat. It was suggested that the Planning Commissioners be invited to the retreat.

4. Adjournment

The meeting adjourned at 9:15 p.m.

Respectfully submitted,

Ken Duran, City Clerk



MEMORANDUM

DATE: October 14, 2014

TO: Mayor and City Council

FROM: Community Development Department

SUBJECT: Consideration of a City Council policy on Study Sessions for Certain Land Use and Zoning Changes

On September 30, 2014 the City Council and Planning Commission conducted a Joint Meeting to consider a policy for Study Sessions. Staff reviewed the Draft policy and identified various minor changes to the Draft. The attached policy has been revised to reflect those concerns. All changes are identified in red.

Staff recommends, after any needed further discussion, adoption of the attached Study Session Policy.



CITY COUNCIL POLICY – Study Sessions

PURPOSE - To accommodate preliminary consideration by the City Council **and/or Planning Commission** prior to application processing for specified development projects. ~~and/or~~ To consider a petition for a zone change or amendment pursuant to Zoning Code Section 18.208.020.

To maximize opportunities for meaningful public discussions at the earliest feasible time.

ELIGIBLE APPLICATIONS - Proposed development projects involving a change in the existing Land Use designation on the General Plan, a change in zoning, a new Specific Plan (or amendment to an existing Specific Plan) where properties are greater than two (2) acres in size.

TIMING - Requests for Study Sessions shall occur during the pre-application stage or immediately upon a determination of completeness for an eligible application.

PARTICIPANTS- As determined by the City Council when establishing a date for a requested Study Session, the Council may determine that the Session shall be held jointly with the Planning Commission.

PUBLIC NOTICE - No mailed notice to surrounding property owners is required other than posting on a published agenda. The Council, at a Study Session, may direct the holding of a neighborhood/community meeting and may withhold its comments and/or petition consideration until such a meeting has been held. **Any such meeting shall be hosted by City Staff.**

SUBMITTAL REQUIREMENTS -

1. A detailed written statement describing the proposed project and all amendments and changes required.
2. A detailed written statement **indicating of the reasons for the request setting forth the** changed conditions warranting such changes or amendments, describing the potential effects on and compatibility with adjacent and nearby properties, stating public benefits that may occur as a result of the changes and/or amendments, and any other information deemed beneficial to understanding the proposals.
3. A conceptual site plan and conceptual building plans.

STUDY SESSION PROCEDURES - City Staff will prepare a written summary of the proposed changes and a discussion description of land use and/or zoning alternatives. Said discussion shall consider whether the scope of the proposed changes shall be expanded.

The project proponent or any interested party may provide oral or written comments for consideration at a Study Session. Subsequent City Staff reports shall summarize and comments made during the Study session process.

Study Sessions shall not be for the purpose of taking evidence regarding any proposal. Neither the City Council, nor any City Board or Commission, or Staff may rely upon the information obtained or comments made during a Study Session for any final decision, unless such information or comments are reintroduced during a subsequent noticed public hearing on the merits of the proposed changes.

LIMITATIONS ON CONSIDERATIONS - All parties shall understand that no project decisions or direction can be made at a Study Session since those determinations are properly made at noticed public hearings. **Nothing in this policy is intended to constitute, permit or result in any binding determination of the rights, interests or entitlements of the City, project proponents or any interested person for any proposal considered at a Study session. Except for the authority set forth in Section 18.208.020, no project proponent shall be bound by any directions, comments or other information resulting from a Study Session and project proponents may, but are not required to modify their proposals.** The Council is however authorized to determine that there is not sufficient merit to allow an application to proceed to hearing. The Council may also determine that the scope of any requested change or amendment would better serve the public need by either being increased or decreased in area. The Council may direct a community meeting prior to final determinations on these matters.

Adopted:

Revised:



MEMORANDUM

DATE: October 14, 2014
TO: Mayor and City Council
FROM: Community Development Department
SUBJECT: Requests for Study Sessions from City Ventures and from Walbern Development

If the City Council adopts the Study Session Policy on the current agenda, Staff has received two written request to schedule Study sessions.

City Ventures has requested the opportunity to have a Study session as soon as possible for a revised residential project at 155 N. Eucla. They have not provided a conceptual plan yet but have had discussions with Staff concerning appropriate development parameters for a revised project. They have previously indicated that they would hold a neighborhood meeting prior to any Study session.

Walbern Development has requested the opportunity to have a Study Session as soon as possible for a ±75 lot residential subdivision (average lot size 50' x 50') located on the west side of San Dimas Avenue south of Allen Avenue.

Both projects require general plan amendments, zone changes and specific plans so they meet the eligibility requirements of the Study Session policy. Both projects have or will be able to satisfy the submittal requirements.

Staff anticipates that it is desirable to hold the Study Session jointly with the Planning Commission. If desired both Study sessions can be held the same date.

Available Study session dates for upcoming City Council meetings are:

1. October 28 – two Councilmembers will be out of town
2. November 12 (Wednesday due to the holiday) – Financial Audit currently set for that date
3. November 25 – short week due to Thanksgiving week
4. December 9 – Public Safety dinner delivery event scheduled
5. December 23 – no Council meeting due to Christmas holidays

If there is a desire to meet before a Thursday Planning commission meeting, Their current schedule is as follows:

1. October 16 – too close to properly notice any agenda
2. November 6 – continued hearing on Olsen Foothill Blvd. project scheduled
3. November 20
4. December 4
5. December 18

The Council can also select a non-meeting date for a Study session.



Agenda Item Staff Report

TO: Honorable Mayor and Members of City Council
For the Meeting of October 14, 2014

FROM: Blaine Michaelis, City Manager

INITIATED BY: Ken Duran, Assistant City Manager

SUBJECT: Request from Christ Church of the Valley for street closure of Covina Blvd. on October 31, 2013 from 10:00 a.m. to 11:00 p.m. for a Halloween Event

SUMMARY

Christ Church of the Valley has submitted a request again this year to close a portion of Covina Blvd. on October 31, 2014 between the hours of 10:00 a.m. to 11:00 p.m. to conduct a Halloween event at their location.

BACKGROUND

For the past three years Christ Church of the Valley (CCV), 1404 W. Covina Blvd., was granted approval to close a portion of Covina Blvd. adjacent to their Church as a part of a Halloween event they were conducting. They have submitted a Special Event Permit application to conduct the event again this year, which includes the same street closure as last year. The street closure would be on Covina Blvd. from Valley Center to Kimberly Ave. between the hours of 10:00 a.m. to 11:00 p.m. on October 31st. The entire event is subject to the City's Special Event Permit review process which includes establishing operating conditions by staff; however, the request for the street closure requires City Council approval.

Based upon a few resident concerns from the event three years ago, primarily having to do with traffic, parking and trash impacts in the adjoining neighborhood, there were some additional conditions imposed on the permit two years ago and repeated last year. Some adjustments were made to the traffic control signage, Reserve Deputies were used to monitor and control traffic entering the adjacent neighborhood and extra efforts were made to pick-up trash in the neighborhoods, including CCV contracting for street sweeper after the event. Staff and the

Sheriff's Department monitored the event last year and felt the additional measures curtailed some of the neighborhood impacts.

Staff feels that last year's event was very well organized and very well attended. There is no doubt that the event draws a large crowd and creates some traffic and parking impacts but can be managed with the appropriate conditions. The street closure request for this year's event is the same with the exception of extending the hours from 1:00 – 10:00 p.m. to 10:00 a.m. – 11:00 p.m. CCV has made modifications to the on-site site plan to provide for a better crowd flow. They have eliminated rides and will include trunks, game booths, bouncers, food booths and entertainment. The event organizers have taken great lengths to try and take neighbor concerns into consideration. Parking will be available on site and with a shuttle operating from Lone Hill Middle School

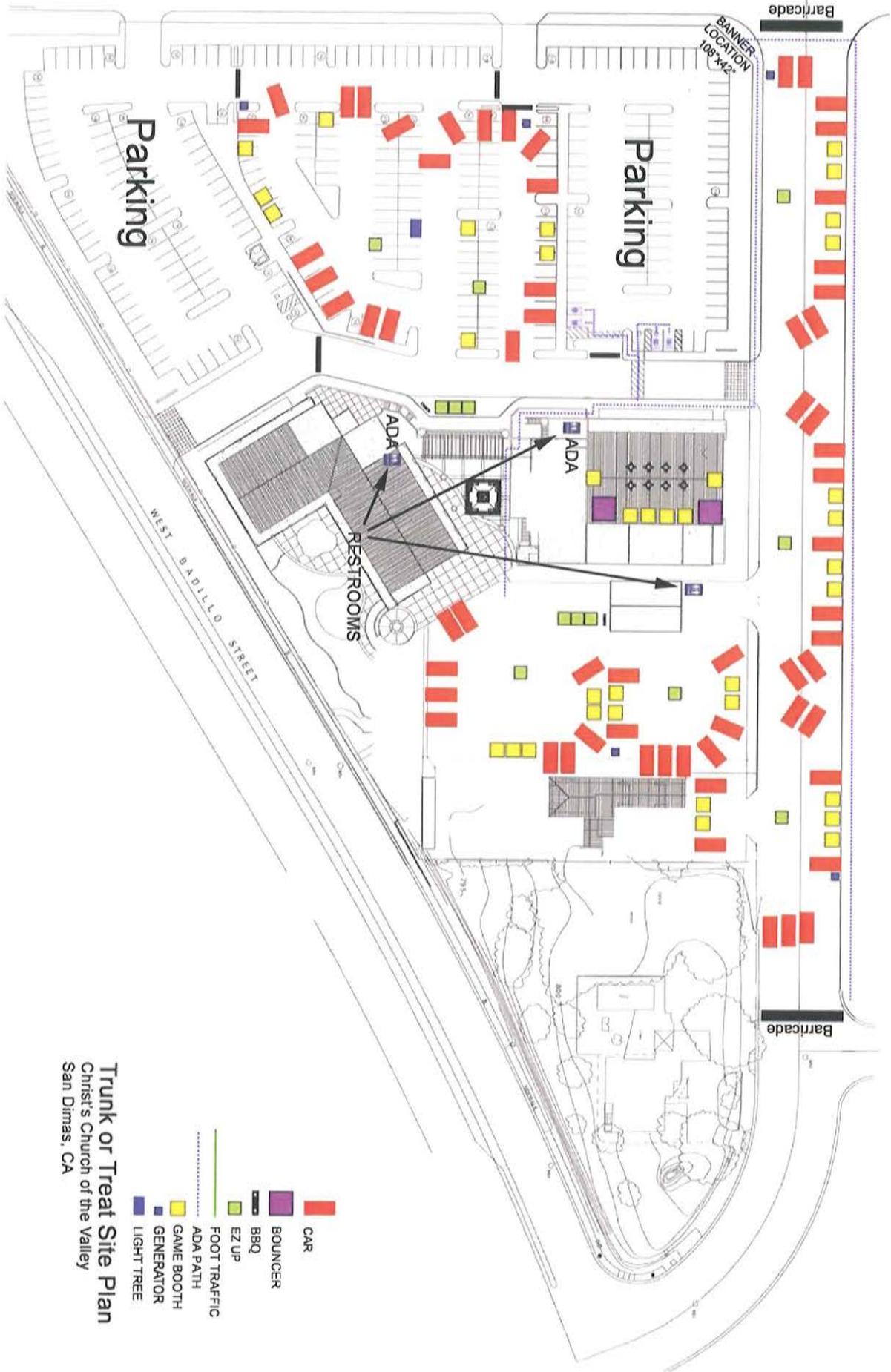
The Special Event Permit Committee has reviewed the application and if approved will imposed appropriate conditions to address impacts such as noise and lighting. The traffic control plan will be reviewed by the Traffic Safety Committee.

Staff feels that having the street closed provides a safer and better layout for the event. Staff would support approval of the street closure request. Notice of this item on tonight's agenda was sent to the residents to the north and south of the CCV property.

RECOMMENDATION

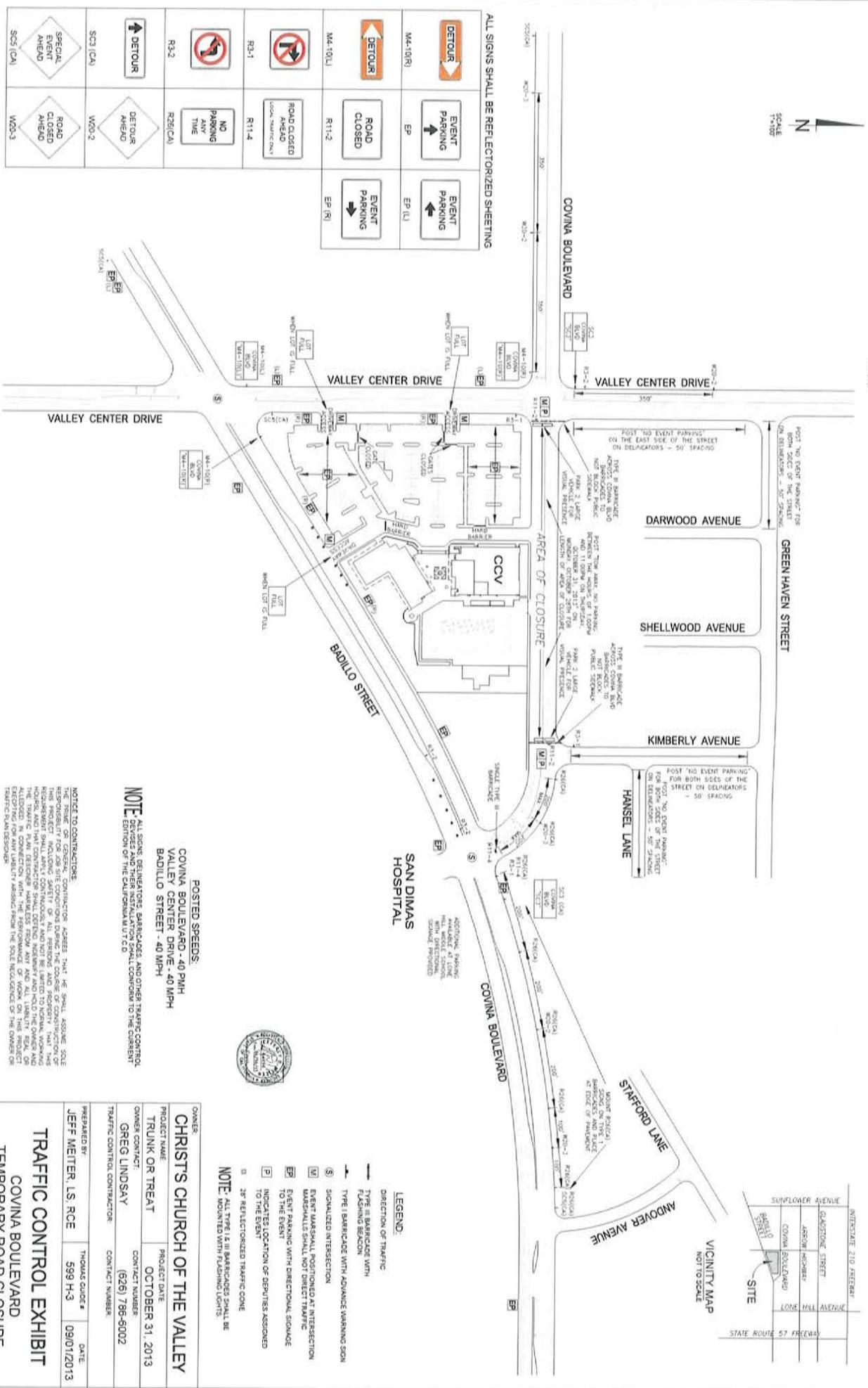
Staff recommends that the City Council approve the request to close Covina Blvd. from Valley Center to Kimberly Ave. from 10:00 a.m. to 11:00 p.m. on October 31, 2014 to accommodate the Christ Church of the Valley Halloween event.

SOUTH VALLEY CENTER AVENUE



Trunk or Treat Site Plan
 Christ's Church of the Valley
 San Dimas, CA

- CAR
- BOUNCER
- BBQ
- EZ UP
- FOOT TRAFFIC
- ADA PATH
- GAME BOOTH
- GENERATOR
- LIGHT TREE



ALL SIGNS SHALL BE REFLECTORIZED SHEETINGS

MA-10(R)	DETOUR	EVENT PARKING	EVENT PARKING
MA-10(L)	DETOUR	ROAD CLOSED	EVENT PARKING
MA-10(L)	ROAD CLOSED	ROAD CLOSED	EVENT PARKING
R3-1	NO LEFT TURN	NO PARKING ANY TIME	
R3-2	NO RIGHT TURN		
SC3 (CA)	SPECIAL EVENT AHEAD	DETOUR AHEAD	
WD-3 (CA)	ROAD CLOSED AHEAD	ROAD CLOSED AHEAD	

NOTICE TO CONTRACTORS:
 THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE SAFETY OF ALL PERSONS AND PROPERTY THAT ARE ON OR NEAR THE PROJECT DURING THE COURSE OF CONSTRUCTION. THE CONTRACTOR SHALL MAINTAIN TRAFFIC CONTROL THROUGHOUT THE PROJECT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE SAFETY OF ALL PERSONS AND PROPERTY THAT ARE ON OR NEAR THE PROJECT DURING THE COURSE OF CONSTRUCTION. THE CONTRACTOR SHALL MAINTAIN TRAFFIC CONTROL THROUGHOUT THE PROJECT.

POSTED SPEEDS:
 COVINA BOULEVARD - 40 MPH
 VALLEY CENTER DRIVE - 40 MPH
 BADILLO STREET - 40 MPH



LEGEND:
 DIRECTION OF TRAFFIC
 TYPE I BARRICADE WITH ADVANCE WARNING SIGN
 FLASHING BEACON
 TYPE II BARRICADE WITH ADVANCE WARNING SIGN
 SIGNALIZED INTERSECTION
 EVENT MARSHALS POSITIONED AT INTERSECTION
 BARRICADES SHALL NOT DIRECT TRAFFIC
 EVENT PARKING WITH DIRECTIONAL STORAGE
 TO THE EVENT
 EP INDICATES LOCATION OF DEBRIS ASSIGNED TO THE EVENT
 2" REFLECTORIZED TRAFFIC CONE
 2" REFLECTORIZED TRAFFIC CONE MOUNTED WITH FLASHING LIGHTS

OWNER:
 CHRIST'S CHURCH OF THE VALLEY

PROJECT NAME:
 TRUNK OR TREAT

PROJECT DATE:
 OCTOBER 31, 2013

OWNER CONTACT:
 GREG LINDSAY (926) 796-6002

TRAFFIC CONTROL CONTRACTOR:
 THOMAS GUIDE # 599 H-3 09/01/2013

PREPARED BY:
 JEFF MEYER, LS RCE

TRAFFIC CONTROL EXHIBIT
 COVINA BOULEVARD
 TEMPORARY ROAD CLOSURE



Agenda Item Staff Report

To: Honorable Mayor and Members of the City Council
For the meeting of October 14, 2014

From: Blaine Michaelis, City Manager

Initiated By: Theresa Bruns, Director of Parks and Recreation

Subject: Los Angeles County's Proposition P: "Safe Neighborhood Parks, Youth/Senior Recreation, Beaches and Wildlife Protection Measure"

Summary

Proposition P, the "Safe Neighborhood Parks, Gang Prevention, Youth/Senior Recreation, Beaches and Wildlife Protection Measure" has been placed on the November 2014 ballot by the Los Angeles County Board of Supervisors.

BACKGROUND

On November 3, 1992, sixty-four percent (64%) of the voters in Los Angeles County approved Proposition A, entitled "Safe Neighborhood Parks, Gang Prevention, Tree-Planting, Senior and Youth Recreation, Beach and Wildlife Protection Measure." Proposition A authorized the formation of the Los Angeles County Regional Park and Open Space District; the levy of a per parcel benefit assessment within the District; and a plan of expenditure for the proceeds of the assessment. Eligible Proposition A projects allowed for the development, acquisition, improvement, restoration and maintenance of parks, recreational, cultural and community facilities, and open space lands within the County.

In November 1996, county voters amended Proposition A's assessment method and authorized revenue expenditures with the passage of the second Proposition A. These funding measures, Proposition A 1992 and Proposition A 1996 will expire in 2014-15 and 2018-19, respectively. In an effort to ensure continued funding for these programs the Los Angeles County Board of Supervisors has placed Proposition P on the November 2014 ballot.

Proposition P, the "Safe Neighborhood Parks, Gang Prevention, Youth/Senior Recreation, Beaches and Wildlife Protection Measure" would assess a \$23 per parcel special tax for 30 years which totals approximately \$54 million annually for parks, open space and recreation facilities projects. The measure will require a two-thirds majority vote to pass, and is intended as replacement of the currently assessed "1992 Proposition A" parcel tax that will sunset in June 2015.

The Proposition P expenditure plan includes:

- A. 20% of all funds will go directly to cities and unincorporated communities for local neighborhood park projects to repair and upgrade fields, gymnasiums and playgrounds, restrooms, security lighting and install water-efficient irrigation, and increase accessibility.
 - o This per parcel allocation of funds is based on each city's or unincorporated area's percentage of the total number of parcels in the County, and is the most direct method of receiving funds for San Dimas.

- B. 15% will be allocated for County beach, park and clean water projects.
 - This allocation will fund Los Angeles County Department of Parks and Recreation, Department of Beaches and Harbors, and other County projects.
- C. 30% will be available for regional projects and for open space, mountain, river, wetland and stream projects.
- D. 10% of all funds will be allocated for projects that increase parks, open space and recreational opportunities in underserved, park-poor communities.
- E. 5% will be available for competitive grants to nonprofits and public agencies.
 - Section C-E funding will be divided equally among the five Supervisorial Districts in each category, and expended at the discretion of each District Supervisor. This is similar to the current competitive project allocation process.
- F. 15% will be available for maintenance and servicing of park capital projects funded from the 1992, 1996 and 2014 Propositions.
 - Each agency that has completed capital projects which were funded by the previous Propositions will receive a per parcel share of a percentage of the maintenance and servicing allocation. San Dimas will be eligible for this allocation based on our completed projects.
- G. 5% will be utilized for administration of the Proposition.

Proposition P will require annual, independent financial audits and public review of expenditures to ensure funds are used as intended by County voters. It is the County's intent that the Los Angeles County Regional Park and Open Space District will administer the program, as they have Proposition A, 1992 and 1996.

Of the above listed expenditure categories, San Dimas will receive section A funding on a per parcel percentage basis, and will be eligible for sections C-E funding, likely on a competitive basis, and eligible for section F funding on a percentage basis for our completed Proposition funded projects.

The Proposition P expenditure plan differs from those of Proposition A 1992 and 1996 in that there are no specified projects named in the language of the Measure.

For reference, the City of San Dimas has successfully completed the following Proposition A grant funded projects:

<u>Horsethief Canyon Park Development</u>	<u>\$1,443,716</u>
This project was listed as a specified project within the actual language of the 1992 Proposition for a specified budget of \$1,100,000. The remaining \$343,716 was per parcel funding. The project included lighted soccer field, picnic area, tot lot, volleyball area, horseshoe courts, wildlife corridor enhancement, nature trail, restroom, and infrastructure improvements.	

<u>Maintenance & Servicing Funds</u>	<u>\$997,855</u>
In addition to funding the successful completion of park improvement projects, the 1992 Proposition has provided annual funding for maintenance of Horsethief Canyon Park since its completion. To date, the City has received approximately \$997,855 applied directly toward the ongoing maintenance of Horsethief Canyon Park. This annual funding will conclude with the sunseting of Proposition A 1992.	

Horsethief Canyon Park Multi-Use Trail System \$150,000

This project was listed as a specified project within the actual language of the 1996 Proposition for a specified budget of \$150,000. The project included construction of additional multi-use trails in Horsethief Canyon Park, and was completed in cooperation with the California Department of Fish and Game, meeting all environmental requirements.

Pioneer Park Improvements \$161,755

This project included skatepark, picnic shelter and security lighting, and was funded with 1996 per parcel funding.

Horsethief Canyon Park \$96,091.32

This project included the widening and clearing of the Poison Oak Trail and construction of a hilltop picnic area including installation of picnic tables, benches, hitching posts and the planting of trees. The project was completed in cooperation with the Los Angeles County Parks and Recreation Department and was funded through a Fifth District competitive grant award.

San Dimas Windstorm Recovery Project \$20,469.59

This project included the planting and irrigation of approximately 33 new trees throughout the City of San Dimas and the removal of approximately 12 trees damaged by the windstorm of 2011, and was funded through a Fifth District competitive grant award.

And our most recent grant award, which is still to be completed:

Walnut Creek Wildlife Habitat and Open Space Development Project \$850,000

This project is funded through a Fifth District competitive grant award and will consist of trail development, demolition of existing structures, ADA access point improvements, fencing and gating, native landscaping, and interpretive signage. Currently the project is awaiting completion of the CEQA process.

In summary, as a recipient of Proposition A (1992 and 1996), the City of San Dimas has completed park projects totaling \$1,872,031.91; received nearly \$998,000 for park maintenance; has an additional \$850,000 project pending completion; for a total over \$3.72 million.

RECOMMENDATION

Receive presentation and pleasure of the Council whether to support Proposition P by minute action.

Attachment:

- Proposition P Fact Sheet
- Proposition P Expenditure Plan Details
- Proposition P Los Angeles County Board of Supervisors Ballot Resolution

PROPOSITION

P

SAFE NEIGHBORHOOD PARKS MEASURE

Safe Neighborhood Parks, Gang Prevention, Youth/Senior Recreation, Beaches and Wildlife Protection Measure on the November Ballot

Every year, more than 70 million people visit parks in LA County including their neighborhood parks, and participate in park-sponsored recreational programs. Millions of children and youth use park facilities for after-school, weekend, and summer programs, and millions of seniors attend programs at nearby senior centers.

While city, state and federal funding for parks and recreation has been decreasing during the past 20 years, LA County voters approved the Safe Neighborhood Parks tax measure in 1992, which generates about \$54 million a year for neighborhood and regional parks and recreation. *The tax measure is about to expire—Proposition P is designed to replace it.*

Completed Projects

Since 1992, The Regional Park and Open Space District has funded almost 1,500 projects with funds from that measure and additional funding, including:

- 328 new children's play areas
- 350 new and refurbished recreation centers, senior centers, community centers, nature centers
- 244 trails projects
- About 33,000 acres permanently converted to parks or open space
- 110 water quality and water supply enhancement projects
- 175 tree planting projects (10,000 trees planted)
- 200 restrooms added or refurbished

Visit the County Regional Park and Open Space District website to see new and enhanced local parks in your area: osd.lacounty.gov

Proposition P Continues Park Funding

The 1992 funding tax measure expires in June 2015 and that \$54 million a year will no longer be available for neighborhood and regional parks. Should Proposition P be approved, it would continue funding \$54 million a year through an annual \$23 per parcel special tax for 30 years. Proposition P will be on the November 4, 2014 ballot. It requires a two-thirds majority vote to pass.

How Funds from Proposition P Would Be Spent

Proposition P allocates funds across the County for projects related to water quality in rivers, creeks, lakes and beaches; water supply sources; park-poor areas; maintaining existing parks; and for projects that employ local youth (Proposition A employed over 25,000 youth).

- **Parks in Disadvantaged Communities** – 10% of all funds are dedicated specifically for projects that increase parks, open space and recreational opportunities in underserved communities that have fewer parks and playgrounds.

- **Neighborhood Parks** – 20% of all funds will go directly to cities and unincorporated communities for local neighborhood parks and arts projects to repair and upgrade fields, gymnasiums and playgrounds; repair and upgrade restrooms; upgrade security lighting; install water-efficient irrigation; and increase accessibility.
- **Clean Beaches, Clean Water** – 15% of funds will go toward County beach, park and clean water projects.
- **Regional Open Space** – 30% of funds will be used to develop and maintain County trails, and fund mountain, river, wetlands and stream projects that protect natural resources and enhance visitor experiences.
- **Nonprofit and Public Agency Projects** – 5% will be made available as grants to organizations engaged in senior/youth facilities, urban tree planting, graffiti prevention, public access to rivers and streams, and natural lands restoration. Priority for projects that employ youth and for groups involved in gang prevention and training programs for at-risk youth.
- **Maintain Parks** – 15% of funds will be used to maintain facilities to improve the usability of these community assets, so that past and future park investments are not degraded or lost.

Accountability

The measure requires annual, independent financial audits of all revenue and expenditures and open, public review to ensure funds are used efficiently, and as voters intend.

All funds must remain local within LA County and can only be used for parks, recreation, and open space projects.

For more information, including the text of Proposition P and the arguments in favor and opposing:

[Sample Ballot](#)

[Full Text of Proposition P](#)





Expenditure Plan Details

Generally, any of the funds out of Section 5, Expenditure Plan, can be expended on the same types of projects the Open Space District has funded in the past. If Proposition P is approved by two-thirds of the voters in November, the funds—about \$54 million a

year—will come into the County, then be divided into each category in Section 5 of the Resolution (a-g). The intent is that the Open Space District is the Special Unit of Department of Parks and Recreation to administer this proposition.

Section 5	EXPENDITURE PLAN	Over 30 Years at \$23/parcel
(a)	20% to Cities and Unincorporated areas within the County on a per parcel basis 1) Allocation will be based on each city’s percentage of the total number of parcels in the county 2) Allocation will be based on each unincorporated area’s percentage of the total number of parcels in the county	1) \$280,573,904 directly to Cities 2) \$44,917,864 to Unincorporated Areas of the County
(b)	15% to the County for County parks, beaches and clean water/park projects.	\$244,118,826 to County Parks and Beaches
(c)	30% to the County for Regional projects for open space, foothill, mountain, trail, river, wetland and stream projects	\$488,237,652 for Projects in all areas of the County
(d)	10% to the County for underserved communities	\$162,745,884 to Underserved Communities for Parks & Recreational Amenities
(e)	5% available as competitive grants to Public Agencies and Non Profit Organizations	\$81,372,942 for Competitive Grants to Public Agencies and Non Profit Organizations
(f)	15% for maintenance and servicing of projects that have received funding from the 1992, 1996 and 2014 Propositions	\$244,118,826 for Maintenance
(g)	5% for Administration	\$81,372,942 for Administration

In Section 5(a), the per parcel funding, it is expected that the Cities and the County will expend those funds on the projects that they find have the highest priority for these areas.

In Section 5(b), these funds are for County projects, Department of Parks and Recreation, Department of Beaches and Harbors, and others.

Section 5(c-e), these funds will be divided equally between the five Supervisorial Districts, into each of those categories. These funds will be expended at the discretion of the Supervisor, much as the current Excess Funds works today, with each Supervisor funding the

highest priority projects within each category across the district.

In Section 5(f), the Maintenance & Servicing funds, Section 21 in the Resolution details the allocation percentages.

For more information on Proposition P and link to an interactive map of all Proposition A Projects:

<http://osd.lacounty.gov>

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES
PROVIDING FOR AND GIVING NOTICE OF A SPECIAL TAX ELECTION TO BE HELD
IN THE COUNTY OF LOS ANGELES ON NOVEMBER 4, 2014, AND CONSOLIDATING
THE SPECIAL TAX ELECTION WITH OTHER ELECTIONS TO BE HELD ON
NOVEMBER 4, 2014

WHEREAS, the County of Los Angeles (the "County") has serious unmet needs for park, recreation, youth and senior facilities, and for positive recreational alternatives for at-risk youth to assist in gang prevention and intervention efforts, and contains irreplaceable park, recreation, beach, wildlife, and natural open space land; and

WHEREAS, on November 3, 1992, sixty-four percent (64%) of voters within the County voting on the matter authorized formation of the Los Angeles County Regional Park and Open Space District (the "District"), the levy of a benefit assessment within the District, and a plan of expenditure of the proceeds of such assessment including for the development, acquisition, improvement, restoration and maintenance of parks, recreational, cultural and community facilities, and open space lands within the County; and

WHEREAS, on November 5, 1996, sixty-five percent (65%) of voters within the County voting on the matter amended the method of assessment, and authorized expenditures of the District revenues; and

WHEREAS, the revenues from the 1992 and 1996 assessments will sunset in Fiscal Years 2014-2015 and 2018-2019, respectively; and

WHEREAS, the Board of Supervisors of the County (the "Board") finds and determines that the continued development, acquisition, improvement, restoration and maintenance of parks, recreational, cultural and community facilities, and open space lands within the County confer benefits throughout the County by improving economic, environmental, and recreational conditions resulting in maintained or enhanced property values; and

WHEREAS, the Board further finds and determines that the public interest and convenience require, and that it is in the best interest of the County, that a Special Tax be levied within the County, to fund purposes consistent with the plan of expenditure hereinafter set forth; and

WHEREAS, the collection and expenditure of all funds under this measure will be transparent to the taxpayers through annual independent financial audits and public review of expenditures; all funds generated by this measure will be spent in the County; and all County communities will receive an equitable share of the funding; and

WHEREAS, the purchase, construction, rehabilitation and maintenance of parks and recreation facilities under this measure will aid in the development of safe places and facilities for after-school, weekend and holiday programs for local children and youth, thereby creating healthy places for children and youth to play, learn and interact with other children. These alternatives keep children and youth off the streets and away from the temptation of gangs, drugs and vandalism while providing positive incentives for healthy living; and

WHEREAS, residents have been actively paying property assessments to fund the construction, upkeep and repair of parks and recreation centers and the acquisition of open space areas for more than 20 years. The previous measures are set to expire and the new measure will simply continue to provide a voter-approved funding source to ensure all Los Angeles County parks and recreation centers that enhance our community are continuously serviced, maintained and upgraded, and that new parks and open space facilities are established; and

WHEREAS, the County has many unique Natural Lands and is rich in biological diversity, and it is necessary and important that these natural resources be protected permanently and restored for the purposes of conserving biological diversity, protecting the health of the County's environment, and for the enjoyment of this and future generations; and

WHEREAS, a public hearing on the matters set forth in this resolution was called and held on August 5, 2014, and this resolution shall not take effect unless and until the question of approval of the matters set forth herein shall have been submitted to the electorate of the County and approved by a supermajority of voters voting on the question; and

WHEREAS, the Board deems it necessary and essential to submit the question of a special tax to the qualified voters within the County at a special tax election to be held on November 4, 2014, and to consolidate such election with the other elections to be held on that date;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Los Angeles, as follows:

Section 1. A special tax election shall be held and the same is hereby called and ordered to be held in the County on the 4th day of November, 2014, for the purpose of submitting to the voters of the County the question of a special tax to be levied by the County in the amounts and for the purposes hereinafter set forth. The special election called by this resolution shall be consolidated with the elections conducted by the Registrar-Recorder/County Clerk to be held in the County of Los Angeles on November 4, 2014, and the Proposition shall be placed on the same ballot to the extent the elections are concurrent, and the same precincts, polling places, election officers, and facilities shall be used for the elections.

Section 2(a) Commencing with Fiscal Year 2015-2016, an annual special tax to raise revenue to continue funding for grant programs pursuant to the plan of expenditure contained herein is hereby imposed upon all parcels located within the County of Los Angeles. The special tax shall be twenty-three dollars (\$23) per parcel to be levied for thirty (30) years through Fiscal Year 2044-2045.

(b) Properties owned by government agencies, such as cities, the County, school districts and special districts, the State or the federal government, will not be subject to the Special Tax except when such property is not devoted to a public use, consistent with Section 3 and/or the statutes applying to possessory interests.

Section 3. All laws and procedures regarding exemptions, due dates, installment payments, corrections, cancellations, refunds, late payments, liens and collections for the secured

roll ad valorem property taxes shall be applicable to the collection of the Special Tax. The secured roll tax bills shall be the only notices required for the levying of the Special Tax. The Treasurer and Tax Collector of the County shall collect the Special Tax for the initial Fiscal Year 2015-2016, and for subsequent fiscal years, on the tax roll at the same time and in the same manner, and subject to the same penalties as the ad valorem property taxes fixed and collected by or on behalf of the County. The Department shall establish and administer an appeals process to address and correct potential errors or inequities in the levy of the Special Tax.

Section 4. As used in this resolution, the following terms have the indicated meanings:

"Board" is used as defined in the recitals to this resolution.

"County" is used as defined in the recitals to this resolution.

"Department" is the County Department of Parks and Recreation.

"District" is used as defined in the recitals to this resolution.

"Natural Lands" means an area of relatively undeveloped land which has substantially retained its characteristics as provided by nature or has been substantially restored, or which can be feasibly restored to a near-natural condition and which derives outstanding value from its wildlife, scenic, open space, parkland or recreational characteristics, or any combination thereof.

"Nonprofit Organization" means any charitable organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, which has among its purposes the provision of park, recreation or community services or facilities, gang prevention and intervention, tree-planting, or the conservation and preservation of wetlands or of lands predominantly in their natural, scenic, historical, forested or open-space condition, or restoration of lands to a natural, scenic, historical, forested or open-space condition.

"Parcel" means any unit of real property that receives an annual secured property tax bill from the Los Angeles County Treasurer and Tax Collector.

"Park" means a tract of land with scenic, natural, open-space or recreational values, set apart to conserve natural, scenic, wildlife, cultural, historical or ecological resources for present and future generations, and to be used by the public as a place for respite, rest, recreation, education, exercise, inspiration or enjoyment.

"Open space, foothill, mountain, trail, river, wetlands and stream projects" include any of the following: preservation of Natural Lands, scenic vistas and wildlife habitat, development and restoration of mountain and other open space hiking, biking, walking and equestrian trails, restoration of natural vegetation and habitat along rivers and streams, and the provision of recreational opportunities and public access in mountain, foothill, river, stream and wetland areas.

"Projects that increase open space and recreation opportunities in underserved communities" means projects that are located: (1) in census tracts where fifty-one percent (51%) or more of the population have an income that is not greater than eighty percent (80%) of Area Median Income pursuant to the low- and moderate-income household definition under the federal Community Development Block Grant regulations, 24 Code of Federal Regulations, Part 570.3, as may be amended; or (2) in areas where there are fewer than four (4) acres of parkland per one thousand (1,000) residents within a one-half mile radius of a proposed project.

"Public Agency" means any governmental agency established pursuant to the laws of the State that is authorized to acquire, develop, improve and restore real property for beach, wildlife, park, recreation, community, cultural, open space, water quality, or gang prevention and intervention purposes.

"Regional Parks" means especially large parks that include such facilities and/or amenities as: lakes for boating, fishing and/or kayaking; horseback riding; and trails for hiking, bicycling, and/or equestrian use.

"Regional Project" means Regional Parks as well as cultural, zoological, and historically significant sites as well as sites with unique recreational or geologic facilities or characteristics that are of countywide significance.

"Special Tax" is the \$23 per parcel, parcel tax proposed to be levied within the County pursuant to this resolution.

"State" is defined as the State of California.

"State Lands Commission" means the Lands Commission of the State of California.

"1992 Order" means the order of the Board, as amended on March 17, 1992, and approved by the voters of the County on November 3, 1992, pursuant to which the District was formed and the first benefit assessment was levied, which will sunset in Fiscal Year 2014-2015.

"1996 Order" means the order of the Board, as adopted on June 18, 1996, and approved by the voters of the County on November 5, 1996, pursuant to which the second benefit assessment was levied, which will sunset in Fiscal Year 2018-2019.

Section 5. EXPENDITURE PLAN

The County has serious unmet needs for park, recreation, youth and senior facilities, and for positive recreational alternatives for at-risk youth to assist in gang prevention and intervention efforts, and contains irreplaceable park, recreation, beach, wildlife and natural open space land.

The Board will allocate proceeds of the Special Tax to improve, acquire and develop park and recreation facilities in neighborhoods throughout the County as follows:

(a) Twenty percent (20%) of the proceeds shall be allocated to cities and unincorporated areas within the County on a per parcel basis.

(1) Each city in the County will be allocated funds from the per parcel grant category based on each city's percentage of the total number of parcels in the County. The purpose of these funds is to ensure that each community throughout the County will benefit from park and recreation facilities and park safety improvements. The governing bodies of each city will allocate these funds pursuant to the provisions of this resolution and in furtherance of its purposes.

(2) The unincorporated areas of the County will be allocated funds from the per parcel grant category based on the unincorporated area's percentage of the total number of parcels in the County. The Board will allocate these funds pursuant to the provisions of this resolution and in furtherance of its purposes.

(b) Fifteen percent (15%) of the proceeds shall be allocated to the County for County parks, beaches and clean water/park projects. These funds shall be used for the acquisition, development, improvement, rehabilitation or restoration of real property for parks and park safety, senior recreation facilities, beaches, recreation, community or cultural facilities, trails, wildlife habitat or Natural Lands.

(c) Thirty percent (30%) of the proceeds shall be allocated to the County for regional projects and for open space, foothill, mountain, trail, river, wetland and stream projects.

(d) Ten percent (10%) of the proceeds shall be allocated to the County for projects that increase open space and recreational opportunities in underserved communities.

(e) Five percent (5%) shall be available as grants on a competitive basis to Public Agencies and Nonprofit Organizations. These funds are designed to meet the wide and varied park, Natural Lands and recreation-related needs in all regions of the County by making funds available through grants to Public Agencies and Nonprofit Organizations on a competitive basis. These funds will be available on a regular basis in accordance with criteria and program guidelines established by the Board. Funds will be available for purposes to be defined by the Board, including but not limited to the following:

(1) Trails: to acquire and develop land for walking, hiking, horse, bicycle and handicapped access trails, for trails that provide vital recreation opportunities in recreation-poor urban communities, improve and develop river trails, connect river, urban and mountain areas, National Forests, State Parks, canyons and regional and local parks throughout the County, and for improvements to and development of public access.

(2) Senior Citizen/Youth Facilities: to acquire, develop, improve and restore senior citizen/youth recreation facilities that serve many communities in all regions of the County.

(3) Urban Tree Planting: to plant trees in public places for urban beautification projects, particularly in heavily urbanized, tree-poor areas of the County.

(4) Graffiti Prevention: to improve and to increase the safety of parks, recreation facilities, and community open space areas by removing and preventing graffiti on public facilities throughout the County.

(5) Rivers and Streams: to develop compatible recreational opportunities and public access, and to improve and restore Natural Lands for wildlife enhancement along rivers and streams and their tributaries throughout the County.

(6) Natural Lands Restoration: to acquire and/or restore Natural Lands throughout the County, including coastal sage scrub, desert, coastal dunes, coastal prairies, chaparral, vernal pools, oak woodlands, forests and native grasslands habitat, for the purposes of protecting and restoring critical natural resources of the County.

(f) Fifteen percent (15%) for Maintenance and Servicing. These funds shall be set aside and designated as the maintenance and servicing amount, and shall be used only to maintain and service capital outlay projects funded by the District pursuant to the 1992 Order and the 1996 Order, and by the Board pursuant to this resolution.

(g) Five percent (5%) for Administration. These funds shall be designated to fund the administrative functions of the unit within the Department established pursuant to Section 20(j).

Section 6. The funds made available under subsection (a) of Section 5 shall be awarded as grants to the respective cities and to the County upon review and approval by the Board of application materials demonstrating the entitlement to such funds, including but not limited to authorizing actions by the governing body of the applicant. Governing bodies of the cities and the County may assign the right to apply for funds under subsection (a) of Section 5 to other eligible applicants. The funds identified in subsections (c) and (d) of Section 5 may be awarded by the County to Public Agencies and Nonprofit Organizations for eligible projects at the sole discretion of the Board. The funds identified in subsections (b), (c), (d), and (e) of Section 5 shall be awarded at the sole discretion of the Board in accordance with the provisions for the expenditure of funds allocated for competitive grants pursuant to subsections (a)(2) and (a)(3) of Section 3 of the 1996 Order, as described in Section 24(b) of the 1996 Order.

Section 7(a) The grant funds authorized pursuant to Section 5 shall be subject to Board adopted disbursement guidelines and procedures. The Board shall, in so far as consistent with this resolution, adopt the disbursement guidelines and procedures consistent with the District's existing application and disbursement guidelines and procedures. The Board shall administer the grant application and disbursement program, and all applicants for a grant disbursed pursuant to Section 5 of this resolution shall submit an application to the Board for grant approval. The Board shall annually notify all affected Public Agencies as to the date when funds for grants under this resolution will be available.

(b) A proposed recipient of funds pursuant to this resolution shall obtain the majority vote of its governing body in support of the proposed use of these funds prior to applying to the Board for use of the funds.

Section 8. The minimum amount that an applicant may request for any individual project for grants pursuant to subsection (a) of Section 5 is fifteen thousand dollars (\$15,000). Any Public Agency may allocate all or a portion of its per parcel share under subsection (a) of Section 5 to a regional or State project or another neighboring jurisdiction and all Public Agencies shall be encouraged to form partnerships with school districts for park and recreation purposes.

Section 9(a) Individual applications for grants pursuant to subsection (e) of Section 5 shall be submitted to the Board for approval as to conformity with the requirements of this resolution. In order to utilize available grant funds as effectively as possible, adjoining jurisdictions shall be encouraged to combine projects and submit joint applications.

(b) In awarding competitive grants, priority shall be given to those proposals which provide for the employment of youth, and particularly at-risk youth, from the area in which the proposed project is located, or which include or are to be administered by a Nonprofit Organization with a demonstrated history of youth employment, gang prevention and intervention, and training programs for at-risk youth, including local community conservation corps and the California Conservation Corps. Such priority shall give due consideration to the employment of female, as well as male, at-risk youth. In furtherance of this goal, the Board may adopt such rules and regulations, and impose such conditions on the recipients of funds under this resolution as the Board may determine to be necessary or appropriate.

(c) One or more individual jurisdictions may enter into an agreement with one or more Public Agencies or Nonprofit Organizations for the purpose of carrying out a grant pursuant to this Section.

Section 10. No funds authorized under Section 5 may be disbursed to any recipient unless the recipient agrees:

(a) To maintain and operate in perpetuity the property that was acquired, developed, improved, rehabilitated or restored with the funds from this resolution, and the purpose and/or use of the property for such acquisition, development, improvement, rehabilitation, or restoration. The recipient must also enter into a contract with the County whereby the recipient shall agree to comply with all terms of this resolution and any other terms deemed necessary by the County for the effective administration and implementation of this resolution. Said contract shall have no termination date and its provisions shall last in perpetuity. With the prior approval of the Board, the recipient or its successors in interest in the property may transfer the responsibility to maintain and operate the property in accordance with this resolution.

(b) That the use of the property acquired shall be only for the purposes allowed by this resolution and as set forth in any project application approved by the County and to make no other use, sale, lease, or disposition of the property, except as provided in Section 11. Activities which, in the Board's sole discretion, preclude, prevent, or diminish the use(s) for which grant funds were awarded pursuant to this resolution are hereby prohibited. Unless otherwise approved by the Board, in no circumstances may oil, gas, or other mineral extraction

occur on or under any property acquired with funds pursuant to this resolution. An irrevocable deed restriction setting forth the requirements of this resolution shall be recorded on all properties for which funds are awarded pursuant to this resolution. This deed restriction shall provide that the County may enforce the requirements of this resolution, and the contract entered into with the recipient of grant funds, at any time without restriction of any statute of limitations, and that the County shall be awarded its reasonable attorney fees and costs for such enforcement.

(c) That any beach, park, or other public facility acquired, developed, rehabilitated, or restored with funds derived under this resolution shall be open and accessible to the public without discrimination as to race, color, sex, sexual orientation, age, religious belief, national origin, marital status, physical or medical handicap, medical condition, or place of residence, to the extent consistent with the provisions of Section 13 of this resolution. The recipient shall not discriminate against, or grant preferential treatment to, any person or organization seeking to use such facility based upon the place of residence of such person or the members of such organization.

(d) To comply with each applicable requirement of Section 103 and Sections 141 through 150 of the Internal Revenue Code of 1986, as amended, to the extent necessary to maintain the exclusion from gross income for federal income tax purposes of the interest on any bonds, notes, or other evidences of indebtedness issued to finance such disbursement of funds to such recipient.

The conditions specified in subsections (a), (b), (c), and (d) of this Section shall not prevent the transfer of property acquired, developed, improved, rehabilitated or restored with funds authorized pursuant to Section 5 of this resolution from the recipient to another Public Agency or to a Nonprofit Organization authorized to acquire, develop, improve, restore and/or operate real property for park, wildlife, recreation, community, open space or gang prevention and intervention purposes, or to the California Department of Parks and Recreation, National Park Service, or the US Forest Service, provided that approval by the Board is obtained prior to the change and any such successor to the recipient assumes the obligations imposed by this resolution. The successor(s) must enter into a contract with the County of the type described in subsection (a) of Section 10 regarding compliance with the terms of this resolution and said contract shall have no termination date and its provisions shall last in perpetuity.

Section 11(a) Before there is any change in use on or the sale or other disposition of all or any portion of any property acquired, developed, improved, rehabilitated, or restored through a grant pursuant to this resolution, the recipient shall obtain approval by the Board for such change in use or sale or other disposition. The approval of the Board shall be at the Board's sole discretion.

Prior to seeking the Board's approval pursuant to subsection (a) of this Section, if the recipient is a Public Agency, said agency shall hold a public hearing concerning such proposed change of use or sale or other disposition of the grant-funded property. For every recipient requesting a change of use or sale or other disposition of grant-funded property, said recipient must obtain a majority approval vote of its governing body to seek the approval of the Board for the change in use or sale or other disposition of the grant-funded property. Proof of such

majority approval vote must be provided to the Board at the time the recipient makes the request to the Board.

(b) If pursuant to subsection (a) of this Section, the recipient obtains the approval of the Board for a change in use or sale or other disposition of grant-funded property, the recipient shall pay the County an amount equal to the greater of: (1) the amount of the grant including applicable interest; (2) the current fair market value of the grant-funded property; or (3) the proceeds from the change of use, or sale or other disposition of the grant-funded property. Said reimbursement amount shall be available for appropriation pursuant to Section 5 of this resolution.

(c) If after approval by the Board, the property sold or otherwise disposed of is less than the entire interest in the property originally acquired, developed, improved, rehabilitated or restored with the grant, an amount equal to the proceeds or the current fair market value of the property interest sold or otherwise disposed of, whichever is greater, shall be paid to the County and be available for appropriation pursuant to Section 5 of this resolution.

(d) Nothing in this Section shall limit a recipient from transferring property acquired pursuant to this resolution to the National Park Service, a State Resource Agency, the State Park System, or a local agency with or without consideration. The successor must enter into a contract with the transferring recipient whereby the successor shall agree to comply with all terms of this resolution and any other terms deemed necessary by the Board for the effective administration and implementation of this resolution, including, without limitation, a contract that shall have no expiration date and whose terms shall last in perpetuity.

Section 12. All real property acquired pursuant to this resolution shall be acquired in compliance with Chapter 16 (commencing with section 7260) of Division 7 of Title 1 of the California Government Code. Public Agencies and Nonprofit Organizations receiving funds under this resolution shall certify compliance with said Chapter to the County. Funds disbursed to a Public Agency under this resolution may be expended by that receiving Public Agency, or by a joint exercise of powers entity established pursuant to Article 1 (commencing with Section 6500) of Chapter 5 of Division 7 of Title 1 of the Government Code pursuant to an agreement with such receiving Public Agency.

For purposes of this Section, "acquisition" shall include gifts, purchases, leases, easements, the transfer or exchange of property of like value, transfers of development rights or credits, and purchases of development rights and other interests.

Section 13. Reasonable public access to lands acquired in fee with funds made available pursuant to this resolution shall be provided except where that access may interfere with resource protection. "Reasonable public access" includes, but is not limited to, parking and public restrooms.

Section 14. All funds allocated to projects pursuant to this resolution which include tasks that can be performed by youth, including but not limited to the rehabilitation, restoration and/or development of beach, park, recreation, open space and/or Natural Lands, and recreation

and community facilities, shall be used to the maximum extent feasible to employ youth from the community in which the particular project is being carried out. In furtherance of the goal of increasing employment opportunities for youth, the Board may adopt such rules and regulations, and impose such conditions on recipients of funds received pursuant to this resolution, as the Board may determine to be necessary or appropriate.

Section 15. To the maximum extent feasible, Public Agencies and Nonprofit Organizations shall be encouraged to use funds received pursuant to this resolution to provide funding through agreements with community conservation corps, the California Conservation Corps, and with other community organizations, particularly when youth can be employed to work on restoration or rehabilitation projects being carried out in their own communities. Such agreements shall be entered into solely for the accomplishment of the purposes set forth in this resolution.

Section 16. Prior to recommending the acquisition of lands that are located on or near tidelands, submerged lands, swamp or overflowed lands, or other wetlands, whether or not those lands have been granted in trust to a local Public Agency, any agency receiving funds pursuant to this resolution shall submit to the State Lands Commission any proposal for the acquisition of those lands. The State Lands Commission may, at its discretion, within ninety (90) days after such a submission, review the proposed acquisition, make a determination as to the State's existing or potential interest in the lands, and report its findings to the entity making the submission and to the Board.

Section 17(a) Funds that are granted pursuant to Section 5 for the purposes of development, improvement, rehabilitation and/or restoration shall be expended for these purposes only on lands owned by the applicant Public Agency or Nonprofit Organization or subject to a lease or other interest held by such Public Agency or Nonprofit Organization. If such lands are not owned by the applicant or subject to such other interest held by the applicant, the applicant shall first demonstrate to the satisfaction of the Board that the project will provide public benefits commensurate with the type and duration of the interest in land held by the applicant.

(b) No wetlands or riparian habitat acquired pursuant to this resolution shall be used as a dredge spoil area or shall be subject to revetment which damages the quality of the habitat for which the property was acquired.

(c) Any restoration of natural habitat lands pursuant to this resolution, shall use only species native to California to the maximum extent feasible to the specific watershed of the project. Funds allocated pursuant to Section 5 that are used for landscaping, planting trees or any other planting projects shall use drip irrigation or other water conserving irrigation systems and shall use drought-resistant or xerophytic trees, plants, lawn or sod, except when such use can be shown to be infeasible. When projects involve the rehabilitation of existing irrigation systems or the creation of new irrigation systems, reclaimed water should be used whenever possible and priority shall be given to development of reclaimed water irrigation systems. Any recipient of funds for planting on Natural Lands shall make every effort to use only plant species and vegetation types which are appropriate to the local ecosystem of the site.

(d) Notwithstanding subsection (e) of this Section, the development of recreational resources or facilities pursuant to this resolution shall not degrade the natural values present or being restored along rivers, tributaries and wetlands, nor shall they be used for flood control projects.

(e) Any project funded pursuant to this resolution shall include sufficient funds to mitigate damage done to Natural Lands as a result of said project as otherwise required by law.

(f) No funds shall be used to pay for mitigation which is required to be carried out by state or federal law in connection with a project or activity which is not funded pursuant to this resolution.

Section 18. No provision of this resolution shall be construed as authorizing the condemnation of publicly-owned lands.

Section 19. All land acquired in whole or in part with funds from this resolution shall be purchased from willing sellers, and in no event shall funds allocated to any Public Agency hereunder be used to pay or reimburse the purchase price of land acquired through the exercise of the power of eminent domain.

Section 20(a) The Board shall delegate to the Department the administration of the grant application procedure, and distribution and oversight of all funds for the projects described in this resolution. The Board may also delegate to the Department all other administrative functions that are consistent with, and necessary and appropriate to carry out, the purpose of this resolution.

(b) Consistent with subsection (f) of Section 5, proceeds of the Special Tax shall be used for costs of maintenance and servicing of projects, as those projects are described in that subsection (f), that are funded by grants, whether such projects were funded through the application of cash proceeds from the Special Tax or proceeds of bonds, notes or other indebtedness issued by the Board in accordance with this resolution.

(c) It is the intention of the Board to issue bonds, notes, or other evidences of indebtedness, to fund all or a portion of the cost of projects to be funded pursuant to this resolution. Such bonds, notes, or other evidences of indebtedness may be issued in one or more series at such times and in such principal amounts as the Board may determine in its sole discretion.

(d) The Auditor-Controller of the County shall create a new interest-bearing fund into which the proceeds of the Special Tax authorized herein shall be deposited. The Auditor-Controller of the County may create any other funds, accounts or subaccounts necessary or desirable to account for the funds of this resolution, including the proceeds of any bonds, notes, or other evidences of indebtedness.

(e) No proceeds of any bonds, notes, or other evidences of indebtedness issued shall be used for any operations, maintenance, or servicing purposes, except that such

proceeds may be used to pay all costs incidental to the preparation and issuance of bonds, notes, or other indebtedness.

(f) The amounts of all allocations designated in subsections (a), (b), (c), (d) and (e) of Section 5 are net percentages, and shall not be reduced for administrative costs of the Department.

(g) The Board shall cause an independent financial audit to be conducted annually by an independent auditing firm for the purposes of determining compliance by the County with the terms of this resolution, and to report on the status of all revenues and expenditures as of the end of each fiscal year, including all fund balances; such audit to be completed and such auditor's report to be issued by June 30 of the following year.

(h) The Board shall manage all revenues so as to ensure that the purposes of this resolution are carried out. Pursuant to Government Code section 50075.3, the Auditor-Controller of the County, in conjunction with the Department, shall annually cause to be filed an Annual Report for the entire life of the Special Tax which demonstrates the amount of funds collected and expended pursuant to this resolution, and the status of any project funded pursuant to this resolution. The Annual Report shall be adopted by the Board prior to June 30 of each year. In preparing the Annual Report an independent Financial Consultant shall be consulted for that fiscal year for the purposes of reporting all revenue and expenditures of the Special Tax.

(i) The Board shall comply with the accountability measures pursuant to Government Code section 50075.1 that include, but are not limited, to the following: (a) a statement indicating the specific purposes of the Special Tax; (b) a requirement that the proceeds of the Special Tax be applied only to the specific purposes identified in the ballot measure; (c) the creation of an account into which the proceeds of the Special Tax shall be deposited; and (d) an annual report pursuant to Government Code section 50075.3.

(j) The Department shall establish a special unit within the Department designated solely for the purposes of administering the funds collected pursuant to this resolution and/or otherwise carrying out this resolution's intent and purposes, including, without limitation, reimbursing other County departments for costs incurred in the administration of the Special Tax and in carrying out the resolution's intent and purposes. At its discretion, the Department may combine the functions of this special unit with the functions of the District.

Section 21. The Special Tax shall be levied for a period of thirty (30) years beginning with the fiscal year in which such Special Tax is first levied and collected by the County.

(a) In accordance with subsection (f) of Section 5, on an annual basis, fifteen percent (15%) of all proceeds of the Special Tax shall be set aside and designated as the maintenance and servicing amount, and shall be used only to maintain and service capital outlay projects funded pursuant to the 1992 Order, the 1996 Order, and this resolution. Such maintenance and servicing amount of the Special Tax shall be allocated each year as follows: (1) 14.32% of the total maintenance and servicing amount to the County (for the benefit of the Department of Beaches and Harbors (2.41%); Department of Public Works (0.15%); The Ford

Theater (0.18%); The County Museum of Art (0.25%); Department of Parks and Recreation (11.33%) or any other applicable department as determined by the Board); (2) to State and Local Agencies (13.4%) which own and operate public parkland and properties acquired pursuant to this resolution; and (3) except as provided in the next paragraph, to the cities within the County, 72.28% of the total maintenance and servicing amount. Each city will receive a percentage of the 72.28% based on the total number of parcels within the incorporated portions of the County and the total number of parcels within the boundary of each city. Notwithstanding the above, any recipient that has, in the Board's sole discretion, violated any of the terms of this resolution, the 1992 Order, or the 1996 Order, or breached the terms of the contract required in subsection (a) of Section 10, may have its funds withheld until such violation or breach is remedied or cured to the Board's satisfaction.

(b) The allocations described in subsection (f) of Section 5 shall be made only to those recipients which certify that (1) such funds shall be used only for the purposes as set forth in that subsection, and (2) such funds shall be used to pay the incremental cost of maintaining or servicing any project funded pursuant to the 1992 Order, the 1996 Order, or this resolution.

(c) If operation and maintenance and/or ownership of the County's beaches are transferred to a non-County entity in the future, the funds allocated pursuant to this Section for maintenance and servicing of the County's beaches shall be re-allocated by the Board for maintenance and servicing of projects funded by this resolution.

Section 22. [Reserved]

Section 23. In case any provision of this resolution shall be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions of this resolution shall not in any way be affected or impaired thereby.

Section 24. This resolution shall not take effect unless approved by two-thirds of the qualified voters of the County voting on the matter at a general or special election called by the Board for such purpose. If so approved by the voters, this resolution shall take effect, and the Special Tax shall exist and be deemed approved, all as of the date of the election, without regard to the date of certification of the election results.

Section 25. The officers and employees of the County, are and each of them acting alone is, hereby authorized and directed to take any and all actions which are necessary or desirable to carry out the purposes of this resolution.

Section 26. The Proposition for the County to levy the Special Tax pursuant to this resolution shall appear on the ballot substantially as follows:

SAFE NEIGHBORHOOD PARKS, GANG PREVENTION, YOUTH/ SENIOR RECREATION, BEACHES/WILDLIFE	YES _____ NO _____
--------------------------------------------------------------------------------------	-----------------------

<p>PROTECTION MEASURE. To ensure continued funding from an expiring voter-approved measure for improving the safety of neighborhood parks and senior/youth recreation areas; assisting in gang prevention; protecting rivers, beaches, water sources; repairing, acquiring/preserving parks/natural areas; maintaining zoos, museums; providing youth job-training, shall Los Angeles County levy an annual \$23/parcel special tax, requiring annual independent financial audits and all funds used locally?</p>	
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--

Section 27. Proclamation. Pursuant to section 12001 of the California Elections Code, the Board of Supervisors of the County of Los Angeles hereby PROCLAIMS that an election shall be held in the County on Tuesday, November 4, 2014, to vote upon the proposed resolution. The polls shall be open from 7:00 a.m. to 8:00 p.m.

Section 28. Election Procedure. All qualified voters residing within the County shall be permitted to vote in the election and in all particulars not recited in this resolution, the election shall be held as nearly as practicable in conformity with the Elections Code of the State of California. The votes cast for and against the measure shall be separately counted and if the measure receives the required number of votes, the Special Tax in the amounts stated in the resolution shall be effective and ratified.

Section 29. Sample Ballot. The Registrar-Recorder County Clerk is instructed to print the entire proposed resolution in the sample ballot.

Section 30. Consolidation. The election called by this resolution shall be consolidated with the other elections conducted by the Registrar-Recorder/County Clerk to be held in the County of Los Angeles on November 4, 2014, and the measure shall be placed on the same ballot to the extent the elections are concluded within the same geographical areas, and in such instance the same precincts, polling places, election officers, and facilities shall be used for the elections.

Section 31. Authority. This resolution is adopted pursuant to section 12001 of the Elections Code and section 25201 of the Government Code. The Executive Officer-Clerk of the Board of Supervisors is ordered to file a copy of this resolution with the Registrar-Recorder at least eighty-eight (88) days prior to the day of the election.

Section 32. The Board is hereby authorized and directed to make any changes to the text of this resolution as may be convenient or necessary to comply with the intent of this resolution, the requirements of elections officials, or otherwise required by law.

Section 33. Based upon all of the facts before it on this matter, the Board finds that the submission of this question of a Special Tax to the voters is not subject to, or is exempt from, the California Environmental Quality Act (CEQA) because it is not a project as defined by 14 California Code of Regulations section 15378(b)(4) relating to the creation of government funding mechanisms which do not involve commitment to any specific project which may result in a potentially significant physical impact on the environment.

The foregoing resolution was on the day of August 5, 2014, adopted by the Board of Supervisors of the County of Los Angeles.

Executive Officer-Clerk of the Board of Supervisors
of the County of Los Angeles

By: *Michael P. Cypriot*
Deputy

APPROVED AS TO FORM:

RICHARD D. WEISS
Acting County Counsel

By: *[Signature]*
Deputy





Agenda Item Staff Report

TO: Honorable Mayor and Members of City Council
For the Meeting of October 14, 2014

FROM: Blaine Michaelis, City Manager *BM*

SUBJECT: Receive report of the project to build a new office/restroom and replace an existing restroom at the Sycamore Canyon Equestrian Center. Authorize proceeding with this project.

SUMMARY

The lease agreement with Sycamore Canyon Equestrian Center provide for the completion of a project to replace the restroom in the lower portion of the Center and to build a new restroom and office in the upper portion of the Center. The agreement provides for the city to loan the money to complete the project with a 20 year loan term and an interest rate equal to .5% above the city's return on its investment earnings to a maximum of 6% with the interest rate to be adjusted annually. The project and the accompanying financing require joint approval of the tenant and the city. The city is to take the lead in the construction process to build the facilities.

We have jointly looked at 4 alternatives for the project:

- 1) Custom designed and built buildings.*
- 2) Using school portable buildings, and remodeling them to provide the needed facilities.*
- 3) Use of prefabricated concrete buildings which are primarily restroom buildings with some modifications to provide an 'office' use.*
- 4) Use of prefabricated ranch/barn buildings modified for restroom and office use.*

The most cost effective alternative that best met the need was option 4 – the use of a prefabricated ranch/barn building concept. These facilities have durable exteriors and design suitable for a ranch setting, and the office/restroom building will be fully insulated, walls, electrical, heating and air-conditioning, sink and cabinetry, have all the necessary facilities, and will provide a custom interior to best meet the needs of the tenant. The project was approved by the DPRB in the summer.

The cost to assemble and install the buildings is \$208,986.

*The upper Office/Restroom building is approx. 1250 sq feet with a 370 sq foot covered patio all on a concrete slab.
The lower restroom is approx. 150 sq feet with a 100 sq foot over hang all on a concrete slab.*

The estimate to connect the facilities to water, sewer and electricity is \$37,797. This is just an estimate – when the project authorization is provided, we will solicit competitive bids to have this work done.

We have established a total project cost of \$245,000. A 20 year loan to complete this project at a 2% interest rate will require a \$1,239.41 monthly payment from the tenant.

The tenant has accepted this project and the required financing arrangement. The tenant desires to request that the financing be extended to 25 years if possible.

We have attached backup information on this project for the council's benefit.

RECOMMENDATION

1. Receive presentation from staff. Ask questions as desired.
2. Receive comments from the tenant.
3. Approve moving forward with this project by appropriating \$245,000 from reserves to fund this project. Authorize staff to execute a building agreement with Everything Else Builders, and authorize the solicitation of bids and proposals for the installation of utilities for this project. Direct staff to complete the project.

Attachment:
Building cost breakdown and proposal
Floor plans and exterior elevations



CA Contractor's License #940149

Authorized Dealer

1654 Illinois Avenue Suite #7, Perris, CA 92571

Ph: 888-362-5029

August 15, 2014

Mr. Blaine Michaelis
City Manager
City of San Dimas
245 East Bonita Ave.
San Dimas, CA 91773

RE: Office and Restroom Buildings at Sycamore Canyon Equestrian Center

Dear Mr. Michaelis,

Everything Else Builders is pleased to present the following proposal for a new office/restroom building and restroom building for the Sycamore Canyon Equestrian Center per our proposal drawings (Rev C) dated August 14, 2014.

SCOPE OF WORK:

1. To provide all structural engineering for office and restroom buildings.
2. To provide all materials from MDBarnmaster for the shells of both buildings.
3. To provide all labor and equipment necessary to complete the shells of the buildings.
4. To provide all materials and labor to install interior finishes and equipment as noted in building options.
5. To provide concrete footings, slab and in-floor drains as noted in preliminary plans, per MDBarnmaster typical requirements.
6. To provide all necessary materials and labor for all rough plumbing and electrical, stubbed to outside of building.

BUILDING OPTIONS:

Office/Restroom Building;

1. Provide all interior partition walls as noted with metal studs, R-19 insulation and drywall.



CA Contractor's License #940149

Authorized Dealer

1654 Illinois Avenue Suite #7, Perris, CA 92571

Ph: 888-362-5029

2. Provide approximately 1,103 S/F of drop ceiling and R-30 roof insulation and vent louvers.
3. Provide 4 each (ADA) door closures.
4. Provide 9-1/2 L/F of upper and lower cabinets, counter top, sink, garbage disposal and rough plumbing in designated kitchen area.
5. Provide 3 each wall mount water heater for kitchen/restroom sinks.
6. Provide 2 each toilets, sinks, exhaust fans, dispensers/TP/mirror and handicap rails in women's restroom.
7. Provide FRP wall covering to 8' height on all interior walls in women's and men's restrooms.
8. Provide 1 each toilet, urinal, sink, exhaust fan, dispensers/TP/mirror and handicap rails in men's restroom.
9. Provide approximately 35 yards of vinyl flooring in office area of building and 4" vinyl base entire building.
10. Provide HVAC unit for offices and common area of building.
11. Provide 1 each 200 amp circuit breaker panel.
12. Provide 24 each electrical plugs and switches and 13 each lighting fixtures.
13. Provide 6 each 230/208 circuit fixtures and 2 each GFCI fixtures.

Restroom Building;

1. Provide interior partition wall and furr outer walls as noted with steel studs and drywall.
2. Provide FRP wall covering to 8' height on all interior walls and 4" vinyl base in the women's and men's restroom.
3. Provide 1 each, toilet, sink, exhaust fan, dispensers/TP/mirror and handicap rails in each restroom.
4. Provide 1 each wall mount water heaters for each restroom.
5. Provide 2 each (ADA) door closures.
6. Provide 1 each 100 amp circuit breaker panel.
7. Provide 1 each light fixture inside each restroom and exterior mount.
- 8 Provide 2 each GFCI fixtures.

EXCLUSIONS:

1. All local building permits.
2. All site preparation, grading and landscape.
3. Hook up of electrical and plumbing utilities to the buildings.
4. Fire suppression equipment if required.



CA Contractor's License #940149

Authorized Dealer

1654 Illinois Avenue Suite #7, Perris, CA 92571

Ph: 888-362-5029

PRICE:

The price for the above detailed Scope of Work and Options is \$208,986.00.

TERMS;

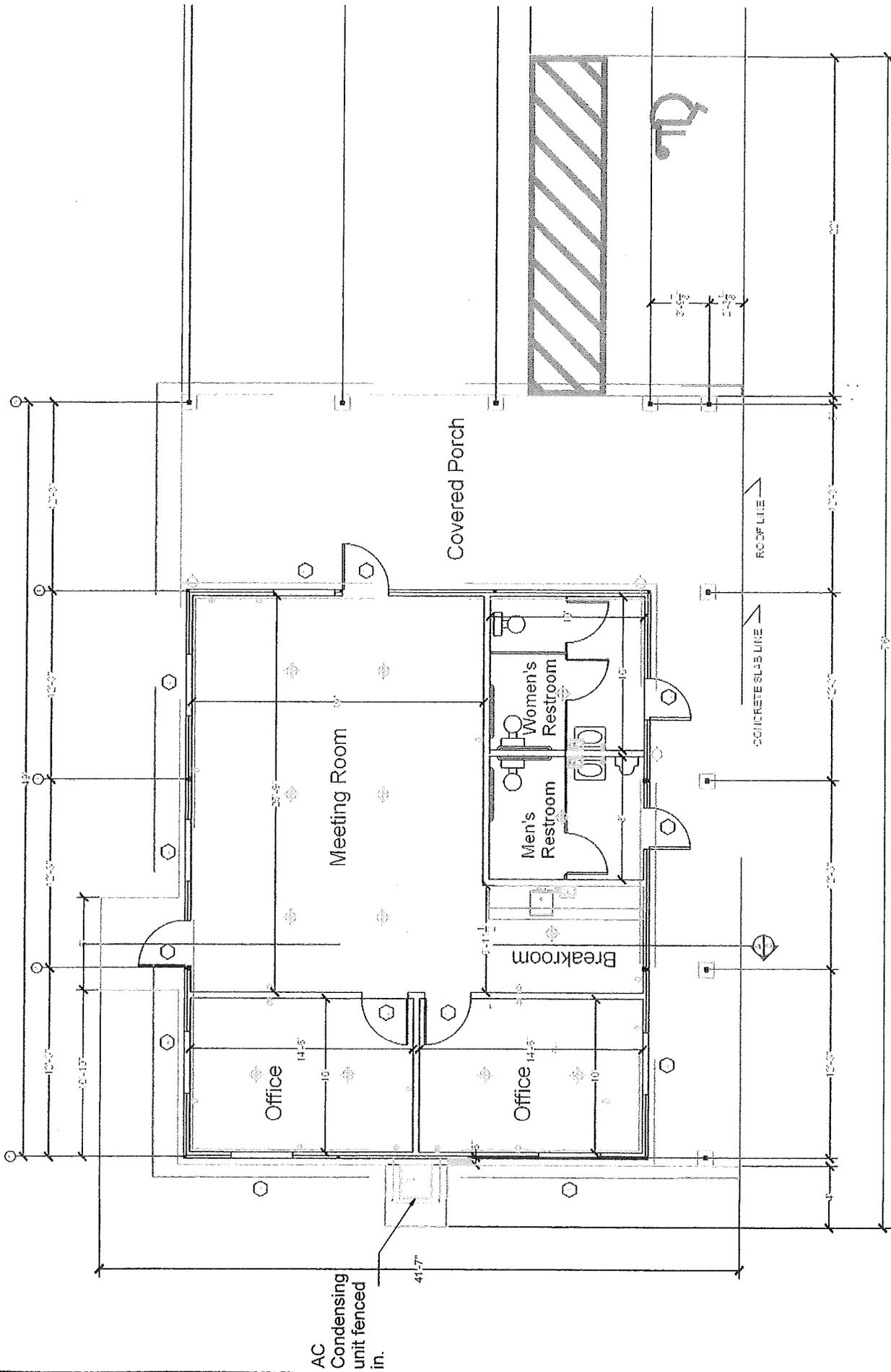
1. A deposit of \$50,000.00 upon signing of contract.
2. A progress payment of \$50,000.00 upon completion of concrete footings and slabs.
3. A progress payment of \$70,000.00 upon completion of the shells of the buildings.
4. A progress payment of \$25,000.00 upon completion of rough plumbing and electrical.
5. Balance due upon completion of Everything Else Builders Scope of Work and final walkthrough.
6. The price quoted is valid until October 15, 2014. Any escalation will be based on the increased cost of materials, labor or additional Scope of Work incurred by Everything Else Builders.

Respectfully submitted,

Accepted,

Don Bundrock

Blaine Michaelis
City of San Dimas



DRAWING TITLE

FLOOR PLAN
BLDG 1

PROJECT TITLE

Sycamore Canyon Equestrian
Center Office/Restroom
Buildings

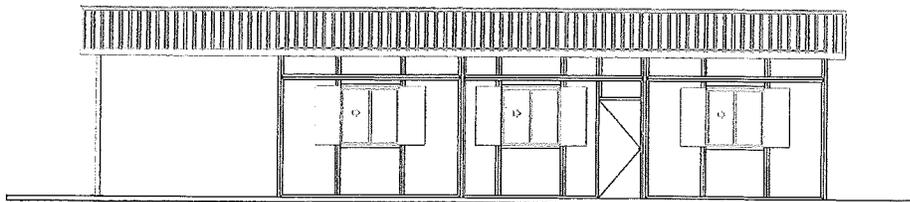
DATE 08/14/2014

SCALE 1/4" = 1' 0"

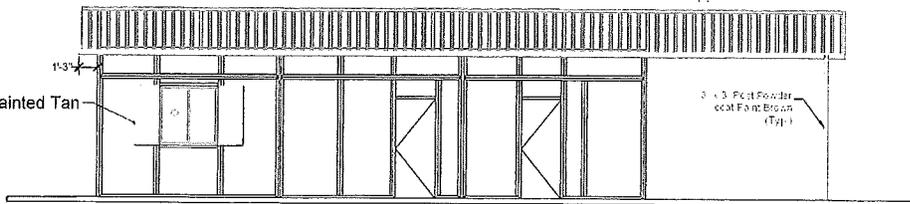
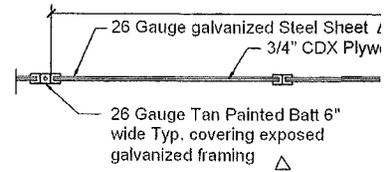
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REVISION C

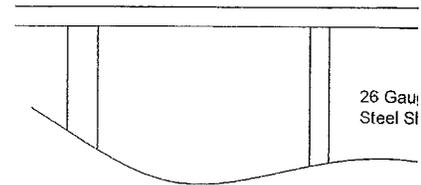
City of San Dimas
245 Bonita Avenue
San Dimas, CA 91773



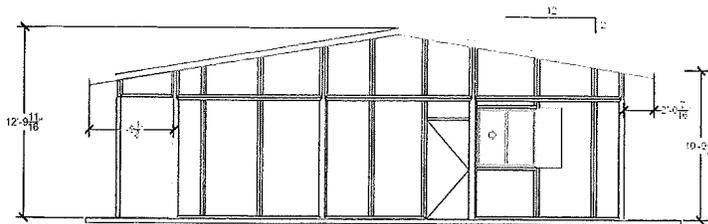
SOUTH ELEVATION



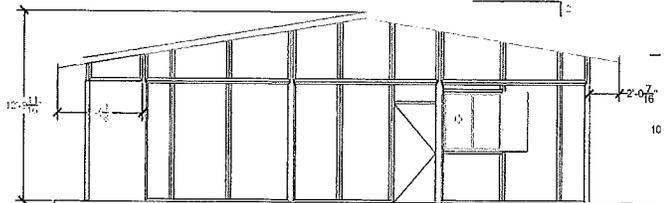
NORTH ELEVATION



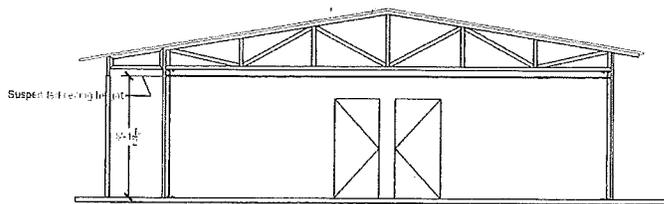
Typical Wall w/ 3/4" Ply Painted Tan painted steel Batt Δ
Scale: 1" = 1'0"



EAST ELEVATION



WEST ELEVATION



SECTION A

Notes:
Exterior finish to I
Roofing: White 26
Gutter Fascia col

DRAWING TITLE

Elevations with Board and Batt

PROJECT TITLE

Sycamore Canyon Equestrian Center Office/Restroom Buildings

DATE

08/14/2014

SCALE

1/4" = 1' 0"

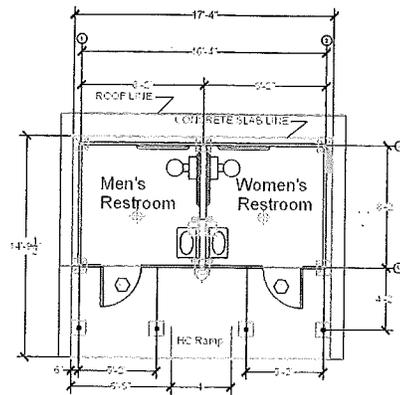
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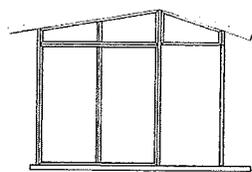
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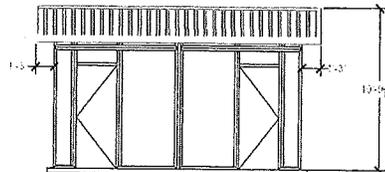
City of San Dimas
245 Bonita Avenue
San Dimas, CA 91773



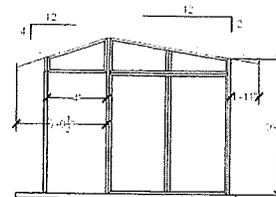
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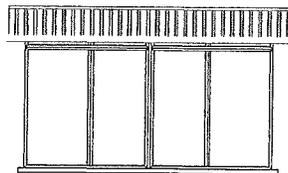
EAST ELEVATION



NORTH ELEVATION



WEST ELEVATION



SOUTH ELEVATION

NOTES:
 All utilities a
 Interior wall
 Roofing: Wf
 Gutter Fasc
 MdBarnmas
 /26 gage s
 Restrooms

DRAWING TITLE
 FLOOR PLAN / ELEV
 BLDG 2

PROJECT TITLE
 Sycamore Canyon Equestrian
 Center Office/Restroom
 Buildings

DATE 08/14/2014
 SCALE 1/4" = 1' 0"
 DRAWN JAN
 REVISION C

City of San Dimas
 245 Bonita Avenue
 San Dimas, CA 91773



Agenda Item Staff Report

To: Honorable Mayor and Members of the City Council
*For the meeting of **October 14, 2014***

Initiated by: Department of Public Works 

From: Blaine Michaelis, City Manager

Subject: **Approval of the Contract and Associated Fee Proposal in Conjunction with the Industrial/Commercial Facility Inspection Program as Mandated by the National Pollutant Discharge Elimination System (NPDES) Permit for Municipal Separate Storm Sewer System (MS4) Discharges: R4-2012-0175.**

- 1. Industrial/Commercial Facility Inspection Contract with Charles Abbott Associates, Inc. in the amount of \$52,720.**
- 2. Approval of Resolution 2014-57: Reestablishing Fees for NPDES Inspections and Amending the San Dimas Municipal Code.**
- 3. Approval of the Proposed Industrial/Commercial Inspection Fee Schedule.**

Summary

The NPDES Permit is very complex and will involve various program implementation efforts. To initiate the Industrial/Commercial Facility Inspection Program, Staff requests Council's consideration and approval to award the Industrial/Commercial Facility Inspection contract to Charles Abbott Associates, Inc. for the above referenced project in the amount of \$52,720. The inspection contract amount and administrative time is anticipated to be reimbursed by reestablishing fees for industrial/commercial facility inspections via Council approval of Resolution 2014-57.

BACKGROUND

Industrial/Commercial Facilities Program

As Council is aware, the Los Angeles Regional Water Quality Control Board (Regional Board) adopted a new NPDES Permit R4-2012-0175, which became effective on December 28, 2012. Although Permittees were given three (3) compliance options the requirements for industrial/commercial facility inspections among other stormwater programs were carried from the previous permit with additional requirements as listed below.

- Inspect industrial/commercial facilities twice during the 5-year term of the Order, provided that the first inspection occurs no later than December 28, 2014 and that there is a minimum interval of six (6) months in between the first compliance inspection and the second compliance inspection.
- Maintain a watershed-based inventory or database containing the latitude/longitude coordinates of all industrial and commercial facilities. Update annually.

- Continually implement the Progressive Enforcement Policy to ensure compliance with all stormwater requirements within a reasonable time period.
- Implement a Business Assistance Program to provide technical information to businesses and facilitate efforts to reduce discharge of pollutants in stormwater

On August 29, 2014 an RFP to provide Industrial/Commercial Facility Inspections as mandated by the 2012 NPDES Permit was released. All proposals were received by the due date of September 18, 2014. Out of the 14 RFP requests made, four (4) consultants returned proposals. Following review of the four (4) proposals received, the top three (3) were interviewed. The interview panel consisting of the Environmental Coordinator, Senior Engineer and the City's Engineer Consultant who specializes in NPDES unanimously agreed and selected Charles Abbott Associates, Inc. (CAA) to render industrial/commercial facility inspections in the amount of \$52,720.

ANALYSIS

Industrial/Commercial Facilities Program

The proposed City contract with Charles Abbott Associates (CAA) will provide for two (2) rounds of inspections on all facilities subject to inspection. The first round of inspections are required to be complete no later than December 28, 2014, whereas the second round is scheduled to be complete no later than December 28, 2015. CAA budgeted follow up inspections for approximately 35% of the estimated 200 industrial/commercial facilities subject to inspection. The following is a breakdown of tasks necessary to implement the Industrial/Commercial Facilities Inspection Program.

Task 1: Prepare a revised project schedule indicating a sectional breakdown of facilities subject to inspection, as well as a timeline for inspecting all facilities subject to inspection.

Task 2: Ensure that all consultant team members are well-versed in the requirements of the NPDES Permit.

Task 3: Prepare & Utilize City-specific Inspection Forms.

Task 4: Prepare & Distribute Appropriate City-specific Educational Materials.

Task 5: Conduct Facility Inspections.

Task 6: Project Management – Meet with City Staff monthly or as needed to discuss non-compliant facilities and provide updates on status of inspection schedule.

CAA proposes to conduct the industrial/commercial inspections electronically via iPad technology. The business owner/operator will have the ability to sign the electronic inspection form on the iPad, an electronic copy will then be emailed to the provided email address. Should the facility not utilize email, the inspector will forward a copy of the signed inspection form to the project manager to be printed and sent via US Mail. The electronic submittal of inspection forms will conserve time in uploading information into the required NPDES database that is in development.

Shortly after contract approval, businesses subject to the industrial/commercial facility inspections will be notified via US Mail. This letter will explain the inspection program requirements including the adopted fee schedule and anticipated inspection schedule.

Previous Industrial/Commercial Inspection Fee Schedules and Resolution

In August 2003, under the previous NPDES Permit, the initial inspection program and associated fee schedule were approved. Council awarded a contract for the Inspection of certain industrial/commercial facilities in accordance with the requirements of the National Pollutant Discharge Elimination System (NPDES) Permit. To recover the associated inspection costs businesses subject to inspection were assessed an additional fee when renewing or being issued a new business license as approved by Ordinance No.1139 and Resolution 03-57. Following the contract award, ordinance, and resolution adoption, NPDES inspections began in November 2003 and were completed as scheduled.

Previous fees adopted under Resolution 03-57 are no longer valid as these fees are associated with an expired permit. In light of the fact that staff is proposing to increase the fee schedule in an amount proportionate to the increased cost of this inspection program, Resolution No. 03-57 should be repealed and a new resolution reflecting the new fee schedule is necessary.

Resolution 2014-57: Reestablishing Fees for NPDES Inspections

The total contract amount for inspection services is \$52,720 and the proposed 15% administrative costs will increase this amount to \$60,628. To assure reinitiating the industrial/commercial inspection fees and the additional 15% administrative cost will not conflict with proposition 218 or 26. Staff contacted the City attorney for confirmation. As confirmed, the proposed inspection fee is not a property related fee or assessment, and so is not subject to the requirements of Prop 218. The proposed inspection fee, including the associated administrative cost, also will not be treated as a special “tax” under Prop 26.

Staff feels that the amount of the new fee is no more than necessary to cover the reasonable costs of the administrative activity necessary to manage the industrial/commercial facility inspection program. The manner in which the costs are allocated would be fair and reasonable to recover costs for NPDES inspections imposed on the City.

To reestablish the new fees for the NPDES Inspection program, staff recommends that Council consider approving and adopting the attached Resolution 2014-57 which has also been reviewed and approved by the City attorney’s office. This resolution will reestablish the fees for the NPDES Inspection program as well as amend the San Dimas Municipal Code

Industrial/Commercial Inspection Fee Schedules

Industrial Facility inspections generally take twice as long to conduct than a Commercial Facility inspection. Therefore, the total contract amount, including the 15% administrative costs were divided by 2 then further divided by the number of commercial or industrial facilities respectively to account for the inspection time difference. Using the contract amount of \$52,720 the calculation is demonstrated below:

$\$52,720 \times 15\% = \$60,628 / 2 = \$30,314$

- *Industrial Facilities: $\$30,314 / 72 = \$421.03 / 2 \text{ years} = \$210.51 / \text{year}$*
- *Commercial Facilities: $\$30,314 / 103 = \$294.31 / 2 \text{ years} = \$147.16 / \text{year}$*

Using the calculations above two (2) cost recovery options were derived. In an effort to work with our local businesses Staff has included an option for the City to subsidize the program “startup” costs. The two (2) proposed options to recovery City costs of implementing the Industrial/Commercial Facility Inspection Program are listed below for Council’s consideration.

OPTION 1: Two (2) Inspections – Collect Inspection Fee Over a 2-Year Period beginning in December 2014

2014 Industrial/Commercial Facility Inspections			
Facility Type	Contract Total	Proposed Inspection Fee <i>(incl. 15% admin costs)</i>	Total Subsidized by City
Commercial (103)	\$52,720	\$147.16	\$0
Industrial (72)	<i>(+15%=\$60,628)</i>	\$ 210.51	

Advantage: Total contract amount is recovered shortly after anticipated completion of inspections, which may also provide funds for Watershed Management Program (WMP) implementation.

Disadvantages: Fee will appear to be expensive to businesses.

OPTION 2: Two (2) Inspections – Collect Inspection Fee Over a 2-Year Period beginning in December 2014 – City absorbs program startup Costs (\$8,244)

2014 Industrial/Commercial Facility Inspections			
Facility Type	Contract Total	Proposed Inspection Fee <i>(incl. 15% admin costs)</i>	Total Subsidized by City
Commercial (103)	\$52,720 - \$8,244 = \$44,476	\$ 124.15	\$8,244
Industrial (72)	<i>(+15%=\$51,147.40)</i>	\$ 177.60	

Advantage: City provides some relief to businesses subject to inspection fees.

Disadvantages: Program costs are not fully recovered.

The number of commercial and industrial facilities may increase or decrease due to consultant findings during inspections. These findings may include facilities that are no longer in business or new facilities that are not listed in the City’s database. Nonetheless, new facilities will be assessed the fee based on the commercial or industrial classification.

In summary, the aforementioned options are presented to include an option for the City to absorb the program startup costs or recover the entire contract cost. Both options include a 15% administrative fee for ongoing Staff time in managing, reporting, and tracking program development as required in the NPDES Permit. While Option 1 seems to be expensive it is less burdensome program to manage as the fees will conclude shortly after the final inspection is conducted and it provides a small means for cost recovery of the ever increasing NPDES Program.

Therefore, Staff feels that Option 1 should be selected as the industrial/commercial inspection fee schedule. The NPDES Program costs are only anticipated to increase; since the inspection program provides a legal opportunity for the City to recover some implementation costs this opportunity should be utilized.

RECOMMENDATION

Staff recommends the City Council consider the following:

1. Approval of the Industrial/Commercial Facility Inspection Contract with Charles Abbott Associates, Inc (CAA) in the amount of \$52,720.
2. Approval of Resolution 2014-57: Reestablishing Fees for NPDES Inspections and Amending the San Dimas Municipal Code.
3. Approval of the recommended Option (Option 1) for the collection of NPDES inspection fees to be spread over a two (2) year period to cover the entire contract cost.

Respectfully Submitted,

L. Cyrus / KC

Latoya Cyrus
Environmental Coordinator

Attachments – Resolution 2014-57

RESOLUTION NO. 2014-57

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS REESTABLISHING FEES FOR NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) INSPECTIONS AND AMENDING THE SAN DIMAS MUNICIPAL CODE

WHEREAS, the San Dimas Municipal Code provides that the City Council shall determine a fee that shall reimburse the City for the costs of inspections of facilities undertaken pursuant to Chapter 14.11 or any federal, state, regional and/or local regulatory agency order or permit pertaining to stormwater pollution or discharges (San Dimas Municipal Code § 14.11.90); and

WHEREAS, the City Council has determined that the proposed fees do not constitute a “tax,” but rather are properly subject to the regulatory fee exemption set forth at Article XIII C, § 1(e)(3) of the California Constitution; and

WHEREAS, the City Council has determined that the amount of the proposed fees are no more than necessary to cover the reasonable costs incurred by the City in providing NPDES inspections of facilities; and

WHEREAS, the City Council has determined that the manner in which the costs are allocated to those subject to this fee schedule bears a reasonable relationship to the benefit received from the City’s inspections of facilities subject to the NPDES permit; and

WHEREAS, the City does not have a funding mechanism in place to recover costs associated with administration of the NPDES Industrial/Commercial facility inspections; and

NOW, THEREFORE, the City Council of the City of San Dimas does hereby resolve as follows:

1. Resolution No. 03-57 is hereby repealed in its entirety and is of no further force and effect.
2. The City of San Dimas hereby adopts the fee schedule attached hereto as Exhibit “A” for reimbursing the City for the costs of inspections, which shall be imposed on the facilities where those inspections occur.
3. The fees adopted by this resolution shall be collected concurrently at the time of payment of the business license fee.
4. The City shall include in its Industrial/Commercial facility Inspection Fees a surcharge of 15% to recover costs associated with administration of the program.
5. The fee schedule set forth at Exhibit “A” to this resolution shall become effective November 03, 2014.

PASSED, APPROVED AND ADOPTED THIS 14th DAY OF OCTOBER, 2014.

Curtis W. Morris, Mayor City of San Dimas

ATTEST:

Debra Black, Deputy City Clerk

I HEREBY CERTIFY that the foregoing Resolution was adopted by vote of the City Council of the City of San Dimas at its regular meeting of October 14th, 2014 by the following vote:

- AYES:**
- NOES:**
- ABSTAIN:**
- ABSENT:**

Debra Black, Deputy City Clerk

EXHIBIT A

OPTION 1: Two (2) Inspections – Collect Inspection Fee Over a 2-Year Period beginning in December 2014

2014 Industrial/Commercial Facility Inspections			
Facility Type	Contract Total	Proposed Inspection Fee (incl. 15% admin costs)	Total Subsidized by City
Commercial (103)	\$52,720	\$147.16	\$0
Industrial (72)	(+15%=\$60,628)	\$ 210.51	

OPTION 2: Two (2) Inspections – Collect Inspection Fee Over a 2-Year Period beginning in December 2014 – City absorbs program startup Costs (\$8,244)

2014 Industrial/Commercial Facility Inspections			
Facility Type	Contract Total	Proposed Inspection Fee (incl. 15% admin costs)	Total Subsidized by City
Commercial (103)	\$52,720 - \$8,244 = \$44,476	\$ 124.15	\$8,244
Industrial (72)	(+15%=\$51,147.40)	\$ 177.60	