



AGENDA
REGULAR CITY COUNCIL MEETING
TUESDAY, NOVEMBER 25, 2014, 7:00 P. M.
SAN DIMAS COUNCIL CHAMBERS
245 E. BONITA AVENUE

CITY COUNCIL:

Mayor Curtis W. Morris
Mayor Pro Tem John Ebner
Councilmember Emmett Badar
Councilmember Denis Bertone
Councilmember Jeff Templeman

1. CALL TO ORDER AND FLAG SALUTE

2. ANNOUNCEMENTS

➤ Holiday Extravaganza

3. ORAL COMMUNICATIONS (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or asked to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

a. Members of the Audience

4. CONSENT CALENDAR

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council requests separate discussion.)

a. Resolutions read by title, further reading waived, passage and adoption recommended as follows:

RESOLUTION NO. 2014 - 62, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, CALIFORNIA, APPROVING CERTAIN DEMANDS FOR THE MONTH OF NOVEMBER, 2014.

b. Approval of minutes for regular City Council meeting of November 12, 2014, Study Session November 12, 2014.

c. Lot Line Adjustment 14-03 – DPRB No. 14-25, PP 14-01, CUP 14-05 and TRP 14-28
Request to adjust the property boundaries for 1042-1054 Gladstone Street – APN: 8383-009-077 & 078 (Parcel A) and 1024-1038 Gladstone Street – APN: 8383-009-079 & 080 (Parcel B)

END OF CONSENT CALENDAR

5. OTHER BUSINESS

- a. Request from Waste Management for Refuse Service Rate Increase
- b. Renewal of Public Access Channel Services Agreement with University of La Verne

6. ORAL COMMUNICATIONS

- a. Members of the Audience (*Speakers are limited to five (5) minutes or as may be determined by the Chair.*)
- b. City Manager

Establish daytime meeting to walk the downtown regarding the boardwalk replacement project.
Suggested dates and times:

- Thursday Dec 11, 2014 2:00 pm
 - Monday Dec 15, 2014 2:30 pm
- c. City Attorney
 - d. Members of the City Council
 - 1) Election for WQA Alternate Board Member representing cities without prescriptive pumping rights

**RESOLUTION NO. 2014-63, A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF SAN DIMAS, CALIFORNIA, CASTING ITS VOTE FOR
COUNCILMEMBER TO REPRESENT CITIES WITHOUT PRESCRIPTIVE
PUMPING RIGHTS ON THE BOARD OF THE SAN GABRIEL BASIN WATER
QUALITY AUTHORITY**

- 2) Report on tour of Gold Line stations by the San Dimas Station Design and Art Review committee – Verbal report from Councilmember Ebiner
- 3) Councilmembers' report on meetings attended at the expense of the local agency
- 4) Individual Members' comments and update

7. ADJOURNMENT

The next meeting will be Tuesday, December 9th, 2014 at 7:00 p.m.

AGENDA STAFF REPORTS: COPIES OF STAFF REPORTS AND/OR OTHER WRITTEN DOCUMENTATION PERTAINING TO THE ITEMS ON THE AGENDA ARE ON FILE IN THE OFFICE OF THE CITY CLERK AND ARE AVAILABLE FOR PUBLIC INSPECTION DURING THE HOURS OF 8:00 A.M. TO 5:00 P.M. MONDAY THROUGH FRIDAY. INFORMATION MAY BE OBTAINED BY CALLING (909) 394-6216. CITY COUNCIL MINUTES AND AGENDAS ARE ALSO AVAILABLE ON THE CITY'S HOME PAGE ON THE INTERNET:

<http://www.cityofsandimas.com/minutes.cfm>.

SUPPLEMENTAL REPORTS: AGENDA RELATED WRITINGS OR DOCUMENTS PROVIDED TO A MAJORITY OF THE SUBJECT BODY AFTER DISTRIBUTION OF THE AGENDA PACKET SHALL BE MADE AVAILABLE FOR PUBLIC INSPECTION AT THE CITY CLERK'S OFFICE DURING NORMAL BUSINESS HOURS. [PRIVILEGED AND CONFIDENTIAL DOCUMENTS EXEMPTED]

POSTING STATEMENT: ON NOVEMBER 21, 2014, A TRUE AND CORRECT COPY OF THIS AGENDA WAS POSTED ON THE BULLETIN BOARDS AT 245 EAST BONITA AVENUE (SAN DIMAS CITY HALL); 145 NORTH WALNUT AVENUE (LOS ANGELES COUNTY PUBLIC LIBRARY, SAN DIMAS BRANCH); AND 300 EAST BONITA AVENUE (UNITED STATES POST OFFICE); AT THE VONS SHOPPING CENTER (PUENTE/VIA VERDE) AND THE CITY'S WEBSITE AT WWW.CITYOFSANDIMAS.COM/MINUTES.CFM.

RESOLUTION NO. 2014-62

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF SAN DIMAS, CALIFORNIA, APPROVING
CERTAIN DEMANDS FOR THE MONTH OF NOVEMBER 2014**

WHEREAS, the following listed demands have been audited by the Director of Finance;
and

WHEREAS, the Director of Finance has certified as to the availability of funds for
payment thereto; and

WHEREAS, the register of audited demands have been submitted to the City Council for
approval.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of San
Dimas does hereby approve Warrant Register 11/28/14: (149668-149781) in the amount of
\$1,150,789.66.

PASSED, APPROVED AND ADOPTED THIS 25th, DAY OF NOVEMBER 2014.

Curtis W. Morris, Mayor of the City of San Dimas

ATTEST:

Debra Black, Deputy City Clerk

I HEREBY CERTIFY that the foregoing Resolution was adopted by vote of the City
Council of the City of San Dimas at its regular meeting of November 25th, 2014 by the following
vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Debra Black, Deputy City Clerk

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM INVOICE	PO#	F 9 S ACCOUNT
BANK OF AMERICA						
149668	11/28/14	ACT NOW! SIGNS	220.40	17809		N D 001.4342.020.001
149668	11/28/14	ACT NOW! SIGNS	318.50	17813		N D 001.4420.013.009
				*CHECK TOTAL		N D 001.4120.021.000
149669	11/28/14	ADVANCED ELECTRONICS	33.83	0145370-IN		N D 001.214.020
149670	11/28/14	AGUIRRE/GLORIA	22.50			N D 001.4311.029.000
149671	11/28/14	ALBERTSON'S	22.12	02122		N D 001.4311.029.000
149672	11/28/14	AMERINATIONAL COMM.	25.80	14-022		N D 001.4311.029.000
149673	11/28/14	AMERIIPRIDE UNIFORM	10.50	14009582440		N D 001.4342.031.000
149673	11/28/14	AMERIIPRIDE UNIFORM	31.55	14009632259		N D 001.4342.031.000
149673	11/28/14	AMERIIPRIDE UNIFORM	4.80	14009632264		N D 001.4342.031.000
149673	11/28/14	AMERIIPRIDE UNIFORM	10.50	14009632264		N D 001.4342.031.000
149673	11/28/14	AMERIIPRIDE UNIFORM	10.50	14009632264		N D 001.4342.031.000
149673	11/28/14	AMERIIPRIDE UNIFORM	4.80	14009632264		N D 001.4342.031.000
149673	11/28/14	AMERIIPRIDE UNIFORM	31.55	14009632264		N D 001.4342.031.000
149673	11/28/14	AMERIIPRIDE UNIFORM	33.80	14009632264		N D 001.4342.031.000
149673	11/28/14	AMERIIPRIDE UNIFORM	17.48	14009632264		N D 001.4342.031.000
149673	11/28/14	AMERIIPRIDE UNIFORM	31.55	14009632264		N D 001.4342.031.000
149673	11/28/14	AMERIIPRIDE UNIFORM	33.80	14009632264		N D 001.4342.031.000
149673	11/28/14	AMERIIPRIDE UNIFORM	17.48	14009632264		N D 001.4342.031.000
149673	11/28/14	AMERIIPRIDE UNIFORM	17.48	14009632264		N D 001.4342.031.000
149673	11/28/14	AMERIIPRIDE UNIFORM	296.75	14009632264		N D 001.4342.031.000
				*CHECK TOTAL		N D 001.4415.029.000
149674	11/28/14	ARCHITERRA DESIGN GR	22.50	18858		N D 001.4415.029.000
149674	11/28/14	ARCHITERRA DESIGN GR	260.00	18859		N D 001.4415.029.000
				*CHECK TOTAL		N D 001.4415.029.000
149675	11/28/14	BALTAZAR/JOSE	500.00	591867		N D 001.4415.029.000
149676	11/28/14	BEE REMOVERS	99.00			N D 001.4415.029.000
149677	11/28/14	BIRCH COMMUNICATIONS	1,176.20	17022258		N D 001.4415.029.000
149677	11/28/14	BIRCH COMMUNICATIONS	1,731.49	17034294		N D 001.4415.029.000
				*CHECK TOTAL		N D 001.4415.029.000
149678	11/28/14	BOOMERANG BLUEPRINT	155.04	278802		N D 001.4415.029.000
149679	11/28/14	BOYS & GIRLS CLUB	700.00	2684		N D 001.4415.029.000
149679	11/28/14	BOYS & GIRLS CLUB	575.00	2685		N D 001.4415.029.000
				*CHECK TOTAL		N D 001.4415.029.000
149680	11/28/14	BRYANT/ARIEL	112.18			N D 001.4415.029.000

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
149681	11/28/14	BANK OF AMERICA						
149682	11/28/14	BUSINESS	CC/PLANNING MEAL 10/1	148.24				D 001.4110.021.000
149683	11/28/14	BUSINESS	CLUBS CONF REGISTRATION	167.00				D 001.4420.021.000
149684	11/28/14	BUSINESS	FAVORS HOLIDAY LNCH 12	149.28				D 001.4420.033.000
149685	11/28/14	BUSINESS	DESK MABLELLATE	17.43				D 001.4110.015.000
149686	11/28/14	BUSINESS	2204 MABLELLATE	44.88				D 001.4110.030.000
149687	11/28/14	BUSINESS	HEBBER TONER	38.60				D 001.4110.030.000
149688	11/28/14	BUSINESS	HEBBER TONER HARD DRIVE S	10.00				D 001.4110.030.000
149689	11/28/14	BUSINESS	DEER CREEK 2 WAY ROAD	41.08				D 001.4110.030.000
149690	11/28/14	BUSINESS	LONGLINE PIA 19/29-31	42.94				D 001.4110.030.000
149691	11/28/14	BUSINESS	LONGLINE PIA 19/29-31	42.94				D 001.4110.030.000
149692	11/28/14	BUSINESS	LEBANON REGISTRATION	22.70				D 001.4110.030.000
149693	11/28/14	BUSINESS	LEBANON REGISTRATION	22.70				D 001.4110.030.000
149694	11/28/14	BUSINESS	LEBANON REGISTRATION	427.94				D 001.4110.030.000
149695	11/28/14	BUSINESS	LEBANON REGISTRATION	350.90				D 001.4110.030.000
149696	11/28/14	BUSINESS	LEBANON REGISTRATION	263.38				D 001.4110.030.000
149697	11/28/14	BUSINESS	J LEE ERROR- REC. #62635	2,925.45				D 001.4110.020.000
149682	11/28/14	CALIF CONTRACT CITIE	11385 CITY MANAGER MTG 10/23	17.00		1645		N D 001.4120.021.000
149683	11/28/14	CASHIER, DEPARTMENT	11033 D. CHANG LICENSE RENEW	60.00				N D 001.4414.016.000
149684	11/28/14	CASTRO/ANA	00011 RFND VALLEY VIEW CASINO	7.50				N D 001.367.002
149685	11/28/14	CENTER ICE	11519 ICE SKATING 10/18-11/	112.20				N D 001.4420.020.000
149686	11/28/14	CHARTER OAK MOBILE H	11850 DEC.RENT RESCHKE SP#1	245.00				N D 034.341.034
149687	11/28/14	CLARK SECURITY PRODU	11651 SHOE FUSIBLE LINK	28.31		19K-35729		N D 001.4411.033.000
149688	11/28/14	COAST FITNESS REPAIR	11649 SERVICE FITNESS EQUIP	196.60		59022		N D 001.4430.015.000
149689	11/28/14	COELHO/BECKY	10613 INSTR. PILATES/YOGA N	726.24				M D 001.4420.020.000
149690	11/28/14	COLLEY AUTO CARS INC	12086 CREDIT INV. #168625	118.58		CM168625		N D 001.4311.033.000
149691	11/28/14	COLLEY AUTO CARS INC	12087 CREDIT INV. #168626	118.58		CM168626		N D 001.4311.033.000
149692	11/28/14	COLLEY AUTO CARS INC	12096 COVER ASY #52 & #53	252.92		168630		N D 001.4311.033.000
149691	11/28/14	CORODATA	10678 OCT/14 RECORD STORAGE	90.75		RS4122580		N D 001.4190.019.000
149692	11/28/14	COSTCO WHOLESALE	12205 NOV 3 STUDY SESSION	67.94		11-03-14		N D 001.4120.021.000
149693	11/28/14	COUNTRY ESTATE FENCE	10183 FENCE REPAIR & PART	2,764.32		21859		N D 012.4410.929.002
149693	11/28/14	COUNTRY ESTATE FENCE	10183 FENCE REPAIR & PART	4,477.57		21859		N D 012.4410.929.002
149694	11/28/14	CSG CONSULTANTS INC	10871 BLDG PLAN REVIEW SE	3,485.00		B140508		N D 001.4311.020.001
149695	11/28/14	D.H. MAINTENANCE SER	11950 NOV - WALKER HOUSE	85.00		17117		N D 003.4410.023.001
149695	11/28/14	D.H. MAINTENANCE SER	11950 NOV- LADDER/MAINT	81.00		17117		N D 003.4410.023.001
149695	11/28/14	D.H. MAINTENANCE SER	11950 NOV- CH COMM BLD MA	527.00		17117		N D 003.4410.023.001
149695	11/28/14	D.H. MAINTENANCE SER	11950 NOV- SG CTR/COMM C	1,541.00		17117		N D 003.4410.023.001
149695	11/28/14	D.H. MAINTENANCE SER	11950 NOV - S & R CLUB	1,128.00		17117		N D 003.4410.023.001

*CHECK TOTAL

*CHECK TOTAL

*CHECK TOTAL

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM INVOICE	PO#	F 9 S ACCOUNT
149712	BANK OF AMERICA	STATE WATER	415.87			D 008.4414.022.004
149713	GOLDEN	STATE WATER	3,399.71			N D 008.4414.022.004
149714	GOLDEN	STATE WATER	41.55			N D 001.4415.022.004
149715	GOLDEN	STATE WATER	331.42			N D 001.4415.022.004
149716	GOLDEN	STATE WATER	144.25			N D 001.4415.022.004
149717	GOLDEN	STATE WATER	379.50			N D 001.4415.022.004
149718	GOLDEN	STATE WATER	31,572.74	*CHECK TOTAL		N D 053.4410.022.004
149719	GRAINGER	TRUCK STEPS	188.35	9588192261		N D 001.4342.033.000
149720	GRAINGER	WARDROBE	1,526.00	9592688932		N D 001.4414.033.000
149721	HARRINGTON	AUTOMOTIV	109.00	42625		M D 001.4342.011.000
149722	HARRINGTON	AUTOMOTIV	120.00	42625		M D 001.4342.020.000
149723	HARRINGTON	AUTOMOTIV	135.16	42633		M D 001.4342.011.000
149724	HARRINGTON	AUTOMOTIV	140.00	42633		M D 001.4342.020.000
149725	HARRINGTON	AUTOMOTIV	175.49	42650		M D 001.4342.011.000
149726	HARRINGTON	AUTOMOTIV	250.00	42650		M D 001.4342.020.000
149727	HDL	PROP TAX	3,375.00	20991-IN		N D 001.4190.020.007
149728	HI-SHEEN	NOV/JANITORIAL	476.50	318		M D 001.4342.020.003
149729	HOLY NAME OF MARY SC	RENTAL DEP REFND	100.00			N D 001.341.002
149730	ICE MAN/THE	SNOW FOR HOLIDAY	2,602.92	14026		M D 001.4420.034.010
149731	IMSA	IMSA RENEWAL/G BISHOP	75.00			N D 001.4341.016.000
149732	INLAND OFFICE	PRODUC	53.77	859060		N D 001.4190.030.000
149733	INLAND OFFICE	PRODUC	150.94	859192		N D 001.4190.030.000
149734	INLAND OFFICE	PRODUC	438.73	859248		N D 001.4190.030.000
149735	INLAND OFFICE	PRODUC	666.09	859310		N D 001.4190.030.000
149736	INLAND VALLEY	HUMANE	10,746.83			N D 001.4210.413.000
149737	IRWINDALE	INDUSTRIAL	50.00	104393		N D 001.4150.433.000
149738	JOLLY JUMPS	TRACKLESS TRAIN	497.50			N D 001.4420.019.000
149739	KEYSER MARSTON ASSOC	NOV.AFFORD.HOUSING	19,880.00	0027765		N D 034.4802.865.512
149740	KUYANOV/BILL	RFND TIME & SPACE	39.00			N D 001.367.002

Disbursement Journal

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
149727	BANK OF AMERICA	11/28/14 KUYANOV/JOYCELYNN	15.00				N D 001.367.002
149728	L.A. CO. AGRICULTURA	11/28/14 SEPT PEST CONTROL	2,394.26		757K		N D 001.4341.024.020
149729	L.A. COUNTY SHERIFF	11/28/14 CONTRACT SEE 359	900.04		151379NH		N D 001.4210.020.006
149730	L.A. COUNTY SHERIFF	11/28/14 CONTRACT SEE 19	475.08		151379NH		N D 001.4210.020.012
149731	L.A. COUNTY SHERIFF	11/28/14 CONTRACT SEE 4	172.00		151379NH		N D 001.4210.020.008
149732	L.A. COUNTY SHERIFF	11/28/14 CONTRACT SEE 7	070.58		151379NH		N D 001.4210.020.009
149733	L.A. COUNTY SHERIFF	11/28/14 CONTRACT SEE 17	080.50		151379NH		N D 001.4210.020.016
149734	L.A. COUNTY SHERIFF	11/28/14 4% LIABILITY	464,392.67		*CHECK TOTAL		N D 001.4210.020.014
149730	LA OPINION	11/28/14 LEGAL ADVERTISING	744.54		2222779		N D 001.4120.020.001
149731	LEPE/MAURO	11/28/14 OCT LANDSCAPE MAINTENA	65.00				M D 034.4802.015.000
149732	LIFT TEK	11/28/14 SAFETY GEAR	628.71		A12523		M D 001.4342.033.000
149733	LOWE'S HOME IMPROVEM	11/28/14 MEXICAN HEATHER, PANSY	35.71		20270		N D 008.4415.033.000
149733	LOWE'S HOME IMPROVEM	11/28/14 MISC. SUPPLIES	183.58		2968		N D 001.4342.033.000
149733	LOWE'S HOME IMPROVEM	11/28/14 BULBEX FENDER WASH	40.73		60137		N D 001.4430.023.000
149733	LOWE'S HOME IMPROVEM	11/28/14 SYL 580LM	15.47		60635		N D 001.4412.033.000
149733	LOWE'S HOME IMPROVEM	11/28/14 BLADDER 1 1/2 IN.	22.74		98605		N D 001.4410.041.000
149733	LOWE'S HOME IMPROVEM	11/28/14 PAINT	12.42		9864		N D 001.4412.033.000
149733	LOWE'S HOME IMPROVEM	11/28/14 MEASURING WHEEL	62.11		9937		N D 008.4415.033.000
149734	LUA/JESUS	11/28/14 REFND RENTAL DEP SR C	500.00				N D 001.341.002
149735	MAGIC JUMP RENTALS I	11/28/14 BOUNCER HOLIDAY EX 12	267.00		94635		N D 001.4420.019.000
149736	MARCELL/FRAN	11/28/14 REFND VALLEY VIEW CASIN	9.00				N D 001.367.002
149737	MARSAN TURF & IRRIGA	11/28/14 NIBCO BRASS BALLVALVE	17.65		386422		N D 008.4415.033.000
149737	MARSAN TURF & IRRIGA	11/28/14 RISER EXTENDER	103.06		386579		N D 008.4415.033.000
149738	MATHISEN OIL COMPANY	11/28/14 WELD-ON PRIMER, HUNTE	410.71		386621		N D 008.4414.020.016
149738	MATHISEN OIL COMPANY	11/28/14 GASOLINE REGULAR	2,330.10				N D 001.4342.011.001
149738	MATHISEN OIL COMPANY	11/28/14 DIESEL FUEL	3,810.71		11120747		N D 001.4342.011.001
149739	MC LAY SERVICES INC	11/28/14 A/C REPAIR - LADDER	349.00		45768		N D 001.4410.015.000
149739	MC LAY SERVICES INC	11/28/14 UNSATURATED SHOWER CAB	675.00		45859		N D 001.4342.041.001
149739	MC LAY SERVICES INC	11/28/14 NOV A/C MAINT - WALLCHA	622.00		45915		N D 003.4410.015.000
149739	MC LAY SERVICES INC	11/28/14 2ND OTR LADDER W/GRCHA	156.00		62255		N D 001.4410.015.000
149739	MC LAY SERVICES INC	11/28/14 2ND OTR PARTIN HOUSE	194.00		62255		N D 001.4410.015.000
149739	MC LAY SERVICES INC	11/28/14 2ND OTR SYCAMORE HOUSE	102.00		62255		N D 001.4410.015.922
149739	MC LAY SERVICES INC	11/28/14 PREV. MAINTENANCE AUG	1,640.00		62255		N D 053.4410.023.000
					*CHECK TOTAL		

Disbursement Journal

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
BANK OF AMERICA							
149740	11/28/14	MOBILE HOME IMPROVEM	14600	801 W. COVINA BLV #	3,000.00		M D 034.4802.851.040
149741	11/28/14	MORRISON/TAMI	500.00	DEPOSIT RFND SR CENTE	500.00		N D 001.341.002
149742	11/28/14	NICHOLS/MARIA	500.00	DEPOST RFND COMM BLDG	500.00		N D 001.341.002
149743	11/28/14	ONTARIO REFRIGERATIO	2,660.00	NOV/14 MAINT SERVIC	2,660.00	ONT13347M	N D 001.4411.015.000
149744	11/28/14	ONWARD ENGINEERING	3,116.00	CC 2014-02	3,116.00	2694	N D 002.210.003
149745	11/28/14	PACIFIC NATIONAL SEC	72.00	SECURITY 11/7/14	72.00	200001791	N D 110.213.148
149746	11/28/14	PARTIES UNLIMITED	801.15	DINNER 11/7 & 12/19	801.15		M D 001.4420.013.003
149747	11/28/14	PARTY PONIES & FRIEN	650.00	PETTING ZOO 12/6	650.00		M D 001.4420.019.000
149748	11/28/14	PLUMBING WHOLESALE O	379.06	MISC. PLUMBING SUPPLI	379.06	886188	N D 001.4430.015.000
149749	11/28/14	QUALITY INSTANT PRIN	57.77	BUSINESS CARDS	57.77	33831	N D 001.4190.018.000
149749	11/28/14	QUALITY INSTANT PRIN	59.42	THANK YOU CARDS	59.42	33996	N D 001.4190.033.000
							*CHECK TOTAL
149750	11/28/14	RADIANT WATER INC	39.00	SOFT WATER DEC/14	39.00		N D 001.4430.019.000
149751	11/28/14	REIMER/KATYA	189.00	INST SUNSHINE GEN NOV	189.00		M D 001.4420.020.000
149752	11/28/14	RESERVE ACCOUNT	1,500.00	POSTAGE BY PHONE DE	1,500.00		N D 001.4190.017.000
149753	11/28/14	RIGHT OF WAY INC	234.13	SAFETY VESTS	234.13	15326	N D 001.4341.033.000
149754	11/28/14	RKA CONSULTING GROUP	2,609.25	CITY ENG SERVICES S	2,609.25	22977	N D 001.4308.020.002
149754	11/28/14	RKA CONSULTING GROUP	5,162.25	SEPT PLAN CHK SERVI	5,162.25	23010	N D 001.4311.020.001
							*CHECK TOTAL
149755	11/28/14	RODRIGUEZ/BRICA	800.00	PETTY CASH EVENT 12/6	800.00		N D 001.4420.034.010
149756	11/28/14	SAN DIMAS CHAMBER OF	3,750.00	PROMOTIONAL SERV DE	3,750.00		N D 001.4190.010.003
149757	11/28/14	SAN DIMAS HARDWARE	34.79	STRIPING PAINT	34.79	3250165368	N D 001.4341.033.000
149757	11/28/14	SAN DIMAS HARDWARE	43.74	BIT DRILL	43.74	3250165387	N D 001.4341.033.000
149757	11/28/14	SAN DIMAS HARDWARE	3.05	CLOTH CLEANER	3.05	3250165401	N D 001.4341.033.000
149757	11/28/14	SAN DIMAS HARDWARE	15.86	GLASS CLEANER	15.86	3250165473	N D 001.4341.033.000
149757	11/28/14	SAN DIMAS HARDWARE	10.24	DIRTEX CLEANER	10.24	3250165507	N D 001.4342.033.000
149757	11/28/14	SAN DIMAS HARDWARE	2.55	SIMPLE GREEN CLEANER	2.55	3250165516	N D 001.4341.033.000
149757	11/28/14	SAN DIMAS HARDWARE	0.75	WOOD SHIMS	0.75	3250165615	N D 001.4341.033.000
149757	11/28/14	SAN DIMAS HARDWARE	23.63	ULLIRA DAWN	23.63	3250165738	N D 001.4341.033.000
149757	11/28/14	SAN DIMAS HARDWARE	7.16	PUTTY KNIFE	7.16	3250165787	N D 001.4341.033.000
149757	11/28/14	SAN DIMAS HARDWARE	32.75	CUTOFF WHEEL	32.75	3250165795	N D 001.4341.033.000
149757	11/28/14	SAN DIMAS HARDWARE		CREDIT INV3250165787		3250165798	N D 001.4341.033.000
149757	11/28/14	SAN DIMAS HARDWARE		BULBS			N D 001.4341.033.000

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM INVOICE	PO#	F 9 S ACCOUNT
BANK OF AMERICA						
149757	11/28/14	SAN DIMAS HARDWARE	8.20	3250165882		N D 001.4341.033.000
149757	11/28/14	SAN DIMAS HARDWARE	43.02	3250165884		N D 001.4341.033.000
149757	11/28/14	SAN DIMAS HARDWARE	18.19	3250165892		N D 001.4341.033.000
149757	11/28/14	SAN DIMAS HARDWARE	3.55	3250165901		N D 001.4341.033.000
149757	11/28/14	SAN DIMAS HARDWARE	1.35	3250165922		N D 001.4341.033.000
		WHEEL GRIN	250.98	*CHECK TOTAL		
149758	11/28/14	SAN GABRIEL VALLEY Y	17435			N D 001.4420.013.003
149759	11/28/14	SANDERS LOCK & KEY	8.18	SC00009658		N D 001.4342.033.000
149760	11/28/14	SATCOM GLOBAL INC	1,191.19	AI11140517		N D 001.4212.033.000
149761	11/28/14	SMART & FINAL	174.37	152856		N D 110.213.735
149762	11/28/14	SO CAL GROUPS	1,608.00	6228		N D 001.4420.034.002
149763	11/28/14	SOUTHERN CALIF EDISSO	59.55			N D 034.4802.865.512
149763	11/28/14	SOUTHERN CALIF EDISSO	380.22			N D 034.4802.865.512
149763	11/28/14	SOUTHERN CALIF EDISSO	18.63			N D 034.4802.865.512
149763	11/28/14	SOUTHERN CALIF EDISSO	19.95			N D 034.4802.865.512
149763	11/28/14	SOUTHERN CALIF EDISSO	325.86			N D 007.4341.022.001
149763	11/28/14	SOUTHERN CALIF EDISSO	164.14			N D 007.4341.022.001
149763	11/28/14	SOUTHERN CALIF EDISSO	35.34			N D 007.4341.022.001
149763	11/28/14	SOUTHERN CALIF EDISSO	55.78			N D 008.4414.022.001
149763	11/28/14	SOUTHERN CALIF EDISSO	474.09			N D 007.4341.022.001
149763	11/28/14	SOUTHERN CALIF EDISSO	43.00			N D 007.4341.022.001
149763	11/28/14	SOUTHERN CALIF EDISSO	76.30			N D 008.4414.022.001
149763	11/28/14	SOUTHERN CALIF EDISSO	56.57			N D 001.4415.022.001
149763	11/28/14	SOUTHERN CALIF EDISSO	824.47			N D 001.4415.022.001
149763	11/28/14	SOUTHERN CALIF EDISSO	46,061.40	*CHECK TOTAL		N D 007.4341.022.001
149764	11/28/14	SOUTHWEST WEAR PARTS	448.18	140469		N D 001.4341.033.000
149764	11/28/14	SOUTHWEST WEAR PARTS	482.30	40523		N D 012.4841.813.000
		WTR TRUCK PARTS & LAB	930.48	*CHECK TOTAL		
149765	11/28/14	SUPERIOR PAVEMENT MA	763.96	5579		N D 001.4345.020.000
149766	11/28/14	SUPERIOR PRESSURE SY	265.92	6685		M D 001.4342.020.003
149767	11/28/14	SYCAMORE CANYON EQU	850.00			M D 001.4420.019.000
149768	11/28/14	T-ZIGNS ETC	341.09	20141033		M D 001.4341.029.000
149768	11/28/14	T-ZIGNS ETC	174.70	20141033		M D 001.4341.029.000
149768	11/28/14	T-ZIGNS ETC	177.09	20141033		M D 001.4410.029.000

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM INVOICE	PO#	F 9 S ACCOUNT
BANK OF AMERICA						
149769	11/28/14	TIME WARNER CABLE	732.88	*CHECK TOTAL		N D 001.4190.020.034
149770	11/28/14	TUFF SKIN	72.11	1503		M D 070.4314.039.018
149771	11/28/14	U.S. TOURS, INC.	450.00			N D 001.4420.034.002
149772	11/28/14	UNITED ROTARY BRUSH	550.00	282307		N D 001.4342.011.002
149772	11/28/14	UNITED ROTARY BRUSH	228.11	282414		N D 001.4342.011.002
149773	11/28/14	VERIZON	886.14	*CHECK TOTAL		N D 001.4190.020.034
149774	11/28/14	VERIZON CALIFORNIA	49.99			N D 001.4190.020.034
149774	11/28/14	VERIZON CALIFORNIA	51.24			N D 008.4414.022.003
149774	11/28/14	VERIZON CALIFORNIA	178.86			N D 001.4430.022.003
149774	11/28/14	VERIZON CALIFORNIA	46.26			N D 001.4410.022.003
149774	11/28/14	VERIZON CALIFORNIA	46.46			N D 001.4412.022.003
149774	11/28/14	VERIZON CALIFORNIA	44.85			N D 001.4410.022.003
149774	11/28/14	VERIZON CALIFORNIA	103.43			N D 001.4411.022.003
149774	11/28/14	VERIZON CALIFORNIA	471.10	*CHECK TOTAL		N D 001.4411.022.003
149775	11/28/14	VISTA PAINT CORPORAT	33.99	744803		N D 001.4341.033.000
149776	11/28/14	WALCZAK/BEVERLY	785.46			M D 001.4420.020.000
149777	11/28/14	WALCZAK/JEROME	785.46			M D 001.4420.020.000
149778	11/28/14	WATERLINE TECHNOLOGI	178.76	5288910		N D 001.4430.033.000
149778	11/28/14	WATERLINE TECHNOLOGI	539.20	5289598		N D 001.4430.033.000
149779	11/28/14	WEST COAST ARBORISTS	100671			N D 008.4415.020.008
149779	11/28/14	WEST COAST ARBORISTS	100671			N D 012.4841.650.001
149779	11/28/14	WEST COAST ARBORISTS	855.00			N D 008.4415.020.008
149779	11/28/14	WEST COAST ARBORISTS	651.55			N D 008.4415.020.008
149779	11/28/14	WEST COAST ARBORISTS	412.00			N D 012.4841.650.001
149779	11/28/14	WEST COAST ARBORISTS	40,438.25	*CHECK TOTAL		N D 012.4841.650.001
149780	11/28/14	WESTERN ENVIRONMENTA	400.00	19939		N D 001.4341.028.000
149781	11/28/14	ZAILO/ROBERT W	114.24			M D 001.4420.020.000
BANK OF AMERICA						
			TOTAL	1,150,789.66		

DESCRIPTION	Disbursement Journal	CLAIM	INVOICE	PO#
	AMOUNT			
	1,150,789.66			

RECORDS PRINTED - 000308

Disbursement Journal

FUND RECAP:		
FUND	DESCRIPTION	DISBURSEMENTS
001	GENERAL FUND	561,690.94
002	STATE GAS TAX	6,919.00
003	WALKER HOUSE LLC FUND	1,327.78
007	CITY WIDE LIGHTING DISTRICT	218,105.22
008	LANDSCAPE PARCEL TAX	56,178.67
022	INFRAStructure REPLACEMENT	5,942.47
027	OPEN SPACE #2 PARKING DIST	5,474.78
024	CIVIC CENTER PARKING DIST	23,220.87
023	HOUSING AUTHORITY 2-1	22,279.67
070	EQUIPMENT REPLACEMENT & OPERATIO	26,280.82
072	PROP A LOCAL TRANSPORTATION	1,231.43
073	PROP C LOCAL TRANSPORTATION	204,208.73
074	MEASURE R TRANSIT FUND	10,506.57
110	TRUST AND AGENCY	
	TOTAL ALL FUNDS	1,150,789.66

BANK RECAP:		
BANK	NAME	DISBURSEMENTS
	CHEK BANK OF AMERICA	1,150,789.66
	TOTAL ALL BANKS	1,150,789.66



MINUTES
SPECIAL CITY COUNCIL/ PLANNING COMMISSION
MEETING
MONDAY, NOVEMBER 3, 2014, 5:00 P. M.
SAN DIMAS COUNCIL CHAMBERS
CONFERENCE ROOM
245 E. BONITA AVENUE

PRESENT:

Mayor Curtis W. Morris
Mayor Pro Tem John Ebner
Councilmember Emmett Badar
Councilmember Denis Bertone
Councilmember Jeff Templeman

Planning Commission Chair Jim Schoonover
Planning Commissioner David Bratt
Planning Commissioner John Davis

City Manager Blaine Michaelis
Assistant City Manager Ken Duran
City Attorney Mark Steres
Assistant City Manager for Community Development Larry Stevens
Director of Public Works Krishna Patel
Landscape Manager Steve Farmer

ABSENT:

Planning Commissioner Stephen Ensberg
Planning Commissioner M. Yunus Rahi

1. CALL TO ORDER

Mayor Morris called the Special City Council Meeting to order at 5:00 p.m.

2. JOINT DISCUSSION WITH PLANNING COMMISSION – RECEIVE REPORT ON THE DEVELOPMENT OF GENERAL CRITERIA FOR PROJECTS DESIRING GREATER RESIDENTIAL DENSITY

Mr. Stevens reported that this item is a follow-up from the prior study session where the Council and Commission discussed reinstating study sessions to discuss projects that are requesting a change in zoning. At that meeting there was a desire to establish more detailed criteria to be used in considering zone changes, particularly changes in residential density. He reviewed some of the criteria categories as outlined in his staff report.

In response to a question regarding the criteria that there should be a demonstrated need for any changes to increase density, Mr. Stevens gave examples of a need such as to provide affordable housing, need for additional open space or to eliminate blight. To add clarification Mr. Stevens stated that the City does not have to make any changes to increase density to comply with the Housing Element of RHNA requirements

Mayor Morris commented that he does not feel that the City needs to proactively look at all properties for potential rezoning opportunities but only undertake review if presented to the Council. He added they should take the position that everything is appropriately zoned and only consider those requests that come forward. He also added that having criteria in place for when those requests come forward is a good idea.

Commissioner Davis commented that it seems that the proposed criteria seems like a very high hurdle for an applicant to overcome. Mayor Morris responded that he believes it should be a high hurdle in requesting a zone change.

Mr. Stevens reviewed the proposed generalized criteria/overriding principals as outlined in his staff report but suggested that these need to be flushed out more.

Mayor Morris commented that the criteria of demonstrating community support for the change should be expanded to mean the overall community and not just the adjacent neighborhood.

Councilmember Bertone commented that he believes establishing and following generalized criteria is an excellent approach.

Mr. Stevens presented that staff is suggesting identifying specific standards and creating a matrix identifying those standards for each likely housing type by density category. He described some of those standards as density or lot size; lot coverage; building height; setbacks; additional buffer needs; on-site open space; parking; architectural style; unit sizes; street widths and affordability. He reviewed the standards and a sample matrix from his staff report.

In response to question on how this matrix approach would be applied, Mr. Stevens commented that the applicant would have to describe the general type of housing project they desired and the matrix would tell what the standards for that type of project might be.

Councilmember Badar asked how this process would work for proposed projects that are currently being presented to the City. Mr. Stevens responded that for those projects that are proposing study sessions staff would try and put preliminary numbers for the standards. He added that they would have to be decided on a case by case basis until the review and analysis of the full standards are complete.

Councilmember Ebner commented that the low density category in the example matrix seems more like medium density in his opinion.

Commissioner Davis commented that some projects have some area unusable but is used in calculating the overall project area. Mr. Stevens responded that staff would need to distinguish those areas but the lot coverage criteria would factor out that number.

Councilmember Ebner commented that he likes this type of matrix because it lets people know what to expect if they are planning to propose a project.

Mr. Stevens commented that it seems that the Council and Commission are supportive of this type of specific standards and matrix process and that staff will flush out more on the general principals and finalize the matrix chart. Mayor Morris suggested adding minimum lot size to the

matrix. Mr. Stevens added that until finalized and adopted by the Commission and Council staff will use this process as only guidelines.

(Commissioners Bratt and Schoonover left the meeting)

3. REVIEW THE STATUS AND ISSUES TO CONSIDER CHANGES TO THE DOWNTOWN BOARDWALK

Mr. Patel reviewed his staff report and stated that in 2012 the City retained an architect who developed four concept plans for new sidewalk and streetscapes on Bonita Ave in the downtown. He reminded the Council that at that time, due to the dissolution of the Redevelopment Agency and the funding source for that project, the project was put on hold. He explained some of the differences in the four options.

Mr. Duran offered that the first question to be answered should be is there a consensus of the Council to remove the wooden sidewalks and replace with a different material. After discussion, Mayor Morris summarized that it was the unanimous consensus of the Council to remove the wooden sidewalks.

Mayor Pro Tem Ebner commented that he feels that just concrete is best and that adding other materials make it too busy and is incongruent with the building designs. Mayor Morris commented that he concurred and that mixing materials could cause different heights.

Councilmember Bertone commented that he prefers pavers but it may be too pricey.

Councilmember Templeman commented that with a lot concrete there needs to be something to break it up like planters or planter bowls.

Commissioner Davis commented that the concept plans show a very wide sidewalk and the Council should ask themselves what are the objectives for the use of the area and develop designs to meet those objectives. There was some discussion on how the space could be utilized.

Mr. Patel commented that due to a recent legal decision cities may now be required to provide disabled parking spaces for on street parking and this could have some impact on some of the design. There was some discussion on how disabled parking spaces may be accommodated.

There was further discussion on the various elements of the concept plans and the width of the sidewalk in the plans.

Mr. Michaelis suggested that staff bring back some cost estimates during next year's budget discussion. Mayor Morris commented that he would like to get the project done sooner rather than later. Mr. Michaelis suggested that the Council could allocate some money from reserves to get a new concept plan done now. The Council agreed to bring back a request at the next meeting to allocate funds from reserves for a new concept plan.

Commissioner Davis commented that he feels the Council should use this opportunity to think about looking at a different way to configure the downtown, maybe eliminating some parking and making it more user friendly. There was some discussion on parking.

Mr. Michaelis commented that staff will work on ideas for the concept plan to bring back to the Council.

4. PROJECT UPDATES

Mr. Stevens reported that the City has been awarded a SCAG grant to complete the Downtown Specific Plan that was started in 2006. He added that the process will begin next month.

Mr. Michaelis reported that the electrical design for the lighting of the trees in downtown is complete and the installation will begin next week.

Mr. Stevens reported that staff has been developing the elements of a loan program for more downtown façade and related improvements. There was discussion about the program and it was the consensus that in light of the sidewalk project, hold off on the façade program and coordinate potential improvements with the project.

Mr. Michaelis reported that plans are in place to begin the process to sell the Housing Authority owned Grove station units using an outside agency. Mayor Morris commented that the Authority should decide what to do with the house it owns on the corner of Monte Vista and 1st St. Mr. Michaelis responded that staff will bring back some suggestions for the Authority to consider.

Mr. Stevens reported that the consultant is working on the environmental review for the Walnut Creek Open Space project and the public comment period should begin in January. Mr. Bertone commented that he is concerned about the demand for parking for the area and understands the neighborhoods desire not to have a parking lot. Mr. Stevens responded that parking would be evaluated as part of the environmental review process.

Mr. Patel reviewed his staff report regarding recent complaints with the Metrolink train horns. He added that Metrolink has stated that they are testing a new horn technology that will end in November and that could account for the increased complaints. The Council discussed the impracticality of Quiet Zones due to the cost of improvements and additional insurance.

Mr. Patel reported on the results of a street light study to test the illumination of the nostalgic street lights. He said staff is recommending a pilot program to replace the lamps to a higher wattage and then retest the lumens. The Council agreed with the recommendation.

Mr. Duran reported that the City has been selected to be one of a few cities in a pilot ADA compliance program through the California Joint Powers Insurance Authority. He added that the CJPIA will pay for a consultant to assist the City in evaluating its ADA compliance.

Mr. Duran reported that staff has been working with the software vendor developing the scope of work for the new permit software included in this year's budget. He added that unfortunately the scope of work keeps changing and the cost will exceed the budgeted amount. He stated that once the scope of work is finalized staff will request a budget adjustment from the Council.

5. COUNCIL COMMENTS

Councilmember Bertone commented on the trash on the on and off ramps of the freeway. Mr. Patel responded that Cal Trans has been pretty responsive when areas are reported to them.

Councilmember Bertone asked about the status of the Village Court sign removal. Mr. Stevens responded that staff is starting the nuisance abatement process.

Councilmember Ebner asked for a report on what is being done to protect the public art. Mr. Michaelis responded that staff is putting together an enhanced security plan and will report back to the Council.

6. AJOURNMENT

There being no further business the meeting was adjourned at 7:55 p.m.



MINUTES
SPECIAL CITY COUNCIL MEETING
WEDNESDAY, NOVEMBER 12, 2014, 5:30 P. M.
SAN DIMAS COUNCIL CHAMBERS
CONFERENCE ROOM
245 E. BONITA AVENUE

PRESENT:

Mayor Curtis W. Morris
Mayor Pro Tem John Ebner
Councilmember Emmett Badar
Councilmember Denis Bertone
Councilmember Jeff Templeman

City Manager Blaine Michaelis
Assistant City Manager Ken Duran
City Attorney Mark Steres
Assistant City Manager for Community Development Larry Stevens
Director of Public Works Krishna Patel
Facilities Manager Karon Deleon
Capt. Duane Harris, Los Angeles County Sheriff's Department

1. CALL TO ORDER

Mayor Morris called the Special City Council Meeting to order at 5:30 p.m.

2. ORAL COMMUNICATIONS

- a. Members of the Audience

None.

3. STUDY SESSION – Report on 2013-14 Fiscal Year End

Mr. Duran reviewed his staff report on the audited financials for the 2013 -14 fiscal year end. He reviewed the General Fund revenues for the year discussing the actual revenues for the major revenue categories and answered questions.

Mr. Duran reviewed the General Fund expenditures for year from his staff report.

Mr. Duran reviewed the Schedule 1 Summary of Actual Ending Balances for all Funds from the staff report. He explained that staff is preparing five year capital improvement and equipment projections that we be presented to the City Council at their February budget meeting. In response to a question he stated that the Housing Authority Fund does not include revenue or expenses for Charter Oak Mobile Home Park since it is accounted for separately. Councilmember Templeman suggested that a financial report for the mobile home park be presented in the future.

Mr. Duran reviewed the ending General Fund Balance section of the staff report indicating that the ending fund balance was \$16,897,351.

Mr. Michaelis made a presentation on the ending fund balance. He presented that in keeping with the previous policy of maintaining 78% of general fund operating expenses in reserves there is \$1,750,000 in additional reserve funds available for reallocation to other projects or funds. He added that staff is recommending to allocate \$430,000 to Fund 20 to utilize towards the major Marchant Park project; \$300,000 to Fund 70 for future equipment and vehicle replacements and \$1,020,000 to Fund 12 for infrastructure and capital improvement. He further recommended that of the \$1,020,000 to Fund 12, funds be allocated for \$25,000 for the downtown sidewalk concept design; \$35,000 for civic center security measures and \$25,000 for consultant assistance to complete an MTA Call for Projects Grant Request for the Bonita/Cataract parking project.

In response to questions by Councilmember Templeman, Facilities Manager Deleon explained that she has been working with the security system design company that designed the City Hall security system to design additional security features.

In response to a question from Councilmember Ebner Mr. Michaelis explained that the balance of the funds going to Fund 12 are not needed for current projects but are to build reserves for future projects.

Mr. Michaelis further explained that after the recommended transfers the General Fund reserves would have a \$15,057,357 balance. He added that the plan is to use some of this reserve fund balance for the downtown sidewalk project and for additional funds for Marchant Park if needed, which would still leave a fund balance of \$13,750, which would be 71% of the annual operating budget.

Councilmember Templeman commented that he would hope that there is consideration for outside improvements to the Swim and Racquet Club in the near future. Mr. Michaelis responded that there are improvements being considered in the five year capital plans that are being prepared.

Mr. Michaelis recommended that if the City Council agrees with staff's recommendations that they make a motion to increase the FY 14 – 15 budget by \$1,750,000 and transfer the reserve funds to the various funds as described in the staff report.

Councilmember Bertone made a motion to increase the FY 14-15 General Fund budget by \$1,750,000 and transfer \$430,000 to Fund 20 to be used towards the Marchant Park project; \$300,000 to Fund 70 and \$1,020,000 to Fund 12 with \$25,000 for downtown sidewalk design, \$35,000 for civic center security measures and \$25,000 for assistance in preparing the MTA Call for Projects grant application. The motion was seconded by Councilmember Badar and passed unanimously.

There was some discussion on the next steps in the concept design process for the downtown sidewalk.

There being no further business the meeting was adjourned at 6:40 to the 7:00 regular City Council meeting.



MINUTES
REGULAR CITY COUNCIL
SUCCESSOR AGENCY MEETING
WEDNESDAY, NOVEMBER 12, 2014, 7:00 P. M.
SAN DIMAS COUNCIL CHAMBERS
245 E. BONITA AVENUE

CITY COUNCIL:

Mayor Curtis W. Morris
Mayor Pro Tem John Ebner
Councilmember Emmett Badar
Councilmember Denis Bertone
Councilmember Jeff Templeman

STAFF:

City Manager Blaine Michaelis
Assistant City Manager Development Services Larry Stevens
Assistant City Manager Administrative Services Ken Duran
Director of Parks and Recreation Theresa Bruns
Director of Public Works Krishna Patel
Associate Planner Luis Torrico
Deputy City Clerk Debra Black

1. CALL TO ORDER AND FLAG SALUTE

- 2. ORAL COMMUNICATIONS** (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or asked to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

a. Members of the Audience

- 1) Jennifer Solis, Executive Board Vice President announced student activities at San Dimas High School.

3. CONSENT CALENDAR

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council requests separate discussion.)

MOTION: It was moved by Councilmember Ebner and seconded by Councilmember Bertone and carried to accept and approve and act upon the consent calendar as follows:

a. Resolutions read by title, further reading waived, passage and adoption recommended as follows:

RESOLUTION NO. 2014 - 59, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, CALIFORNIA, APPROVING CERTAIN DEMANDS FOR THE MONTHS OF OCTOBER AND NOVEMBER, 2014.

b. Approval of minutes for regular City Council meetings of October 14, 2014, October 28, 2014

- c. Tax Sharing Resolutions approving and accepting negotiated exchange of property tax revenues resulting from annexation to County Sanitation District No. 22 (Annexation No. 420) one existing single-family home, and 15 proposed single-family homes on Walnut Ave.
- d. Claim Rejection for Brian Valencia
- e. Approve Change Order Number 2 in the amount of \$591,655.08 for the San Dimas High School Parking Lot and Saints Court Improvements in conjunction with Performing Arts Center

Approve Change Order Number 3 for an amount not to exceed \$100,000
- f. September and October SGVCOG Updates

END OF CONSENT CALENDAR

4. PUBLIC HEARINGS

- a. The following applications are for the property located at 1022-1048 West Gladstone Street within Specific Plan No. 24 Area 1 Zone – Regional Commercial (SP-24).
(APN's 8383-009-077, 8383-009-080)
These applications were approved by the Planning Commission on October 2, 2014 by a vote of **(4-0-1)**. Commissioner Davis was absent.

1) Conditional Use Permit 14-05:

A request to allow the operation of two eating establishments with drive-through service within the Citrus Station (Costco) commercial center

RESOLUTION NO. 2014-60, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS APPROVING CONDITIONAL USE PERMIT NO. 14-05, A REQUEST TO ALLOW THE OPERATION OF TWO EATING ESTABLISHMENTS WITH DRIVE THROUGH SERVICE LOCATED AT 1022-1048 WEST GLADSTONE STREET WITHIN SPECIFIC PLAN NO. 24 – AREA 1 (SP-24) (APN's 8383-009-077, - 080)

2) Development Plan Review Board 14-25 & Precise Plan 14-01:

A request to construct an 11, 234 square foot and a 6,296 square foot multi-tenant commercial building within the Citrus Station (Costco) commercial center

RESOLUTION NO. 2014-61, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS APPROVING DEVELOPMENT PLAN REVIEW BOARD CASE NO. 14-25, PRECISE PLAN 14-01 AND TREE REMOVAL PERMIT 14-28, A REQUEST TO ALLOW THE CONSTRUCTION OF TWO MULTI-TENANT COMMERCIAL BUILDINGS AT 1022-1048 WEST GLADSTONE STREET WITHIN SPECIFIC PLAN NO. 24 – AREA 1 (SP-24) (APN'S: 8383-009-077, - 080)

3) Tree Removal Permit 14-28:

A request to remove one mature oak tree from the subject site and replace with four (4) replacement oak trees

Associate Planner Luis Torrico presented staff's report on this item with recommendations to approve Conditional Use Permit 14-05 with conditions of approval, Development Review Board No. 14-25, Precise Plan 14-01 and Tree Removal Permit 14-28 with conditions of approval.

Councilmember Ebiner asked if there would be accommodations for bicyclists.

Associate Planner Torrico answered that there would be two locations for bicyclists.

Councilmember Templeman asked if there would be a monument sign somewhere on Gladstone.

Associate Planner Torrico answered that staff is working with the developer on signage.

Councilmember Badar asked about trash enclosures.

Associate Planner Torrico answered there are two enclosures being proposed one for each building.

Councilmember Badar asked Mr. Torrico to explain about the eastern driveway.

Associate Planner Torrico explained that there will be seven more spaces added to the existing five spaces.

Councilmember Ebiner asked if there would be any compact spaces.

Associate Planner Torrico replied there were none proposed.

Mayor Morris open the public hearing and invited the developer to speak.

Alex Gonzalez with Evergreen Development shared that monument signage was looked at but with so many satellite owners it seemed impractical.

With no other persons coming forward to speak Mayor Morris closed the public hearing.

MOTION: A motion to waive further reading and approve Resolution 2014-60 and Resolution 2014-61 was made by Councilmember Ebiner and seconded by Councilmember Badar. The motion passed by vote of five to zero. **(5-0)**

Councilmember Templeman asked if it be possible to share with the public what business might be coming.

Mr. Gonzalez answered that Panera has an executed lease, Café Rio a draft lease and Jimmy John's is at lease. In talks with Krispy Krème Donuts.

5. SUCCESSOR AGENCY

- a. Recommendation to authorize the Executive Director to sign a letter on behalf of Evergreen Development Company regarding requirements to complete their development project.

City Manager Blaine Michaelis presented staff's report on this item recommending authorization of the Executive Director to sign letter on behalf of Evergreen Development Company and approve Resolution No. 2014-01.

MOTION: A motion was made by Councilmember Bertone and seconded by Councilmember Templeman to authorize the Executive Director to sign letter on behalf of Evergreen Development. Motion passed by vote of five to zero. **(5-0)**

- b. **RESOLUTION NO. 14-01, A RESOLUTION OF THE SAN DIMAS SUCCESSOR AGENCY TO THE FORMER SAN DIMAS REDEVELOPMENT AGENCY APPROVING AN UPDATED SITE PLAN AND FINDING THAT THE UPDATED SITE PLAN IS IN CONFORMANCE AND IN COMPLIANCE WITH THE AMENDED AND RESTATED DISPOSITION AND DEVELOPMENT AGREEMENT BETWEEN THE FORMER SAN DIMAS REDEVELOPMENT AGENCY AND COSTCO WHOLESALE CORPORATION**

MOTION: A motion was made by Councilmember Badar and seconded by Councilmember Bertone to approve Resolution No. 14-01. The motion passed by vote of five to zero. **(5-0)**

- c. Verbal Update on other Successor Agency/Oversight Board Matters

The Department of Finance wants the city to address the disposition of the three properties that were denied as government use properties. Two are portions of municipal parking lots and the DOF has stated that if there are portions of parking lots which are part of a parking district with an assessment being paid, it would not be fair to the property owner to have the property sold to a private entity and the city could make a case to keep those properties. This will be presented to the Oversight Board at their next meeting as an amendment to the Long Range Property Plan.

The third property is parking spaces behind the hardware store purchased by the city for the use of the residents of the senior apartments above the hardware store. The city will make the argument that that property should be transferred to the Housing Authority because of the benefit to the assets of the authority. A resolution will be presented to the Oversight Board to amend our housing asset list to include that property.

6. ORAL COMMUNICATIONS

- a. Members of the Audience (*Speakers are limited to five (5) minutes or as may be determined by the Chair.*)

No one came forward.

- b. City Manager

Mayor's call in show November 13, 7:00 p.m.

- c. City Attorney

Nothing to report.

- d. Members of the City Council

- 1) Recommend appointment of Susan Davis as new Parks and Recreation Commissioner

MOTION: A motion was made by Councilmember Ebner and seconded by Councilmember Bertone to appoint Susan Davis to the Parks and Recreation Commission. The motion carried by vote of five to zero. **(5-0)**

2) Appointment to San Gabriel Valley Mosquito & Vector Control District Board

MOTION: A motion was made by Councilmember Bertone and seconded by Councilmember Badar to appoint Councilmember Templeman to the San Gabriel Valley Mosquito & Vector Control District Board. The motion carried by vote of five to zero. **(5-0)**

3) Recommend appointment of Kevin Burke and Josh Hibbard to the Public Safety Commission

MOTION: A motion was made by Councilmember Badar and seconded by Mayor Morris to appoint Kevin Burke and Josh Hibbard to the Public Safety Commission. The motion passed by vote of five to zero. **(5-0)**

4) Councilmembers' report on meetings attended at the expense of the local agency.

Nothing to report.

5) Individual Members' comments and updates.

Nothing to report.

7. ADJOURNMENT

The meeting adjourned at 7:58 p.m. to closed session.

8. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

(Recess to closed session pursuant to Government code Section 54956.8)

Property: Assessor Parcel Number 8665-001-005

Negotiating Parties:

For City: Blaine Michaelis, City Manager; Larry Stevens, Assistant City Manager for Community Development; and Mark Steres, City Attorney

For Seller: NJD Limited; Agent: Travis W. Gillmore, Phelps-Tointon, Inc.

Under Negotiation: Potential property acquisition and the conditions under which the transaction would take place

Closed session adjourned with no reportable action at 8:55 p.m.

Respectfully submitted,

Debra Black, Deputy City Clerk



Agenda Item Staff Report

TO: Honorable Mayor and Members of City Council
For the Meeting of November 25, 2014

FROM: Blaine Michaelis, City Manager

INITIATED BY: Luis Torrico, Associate Planner

SUBJECT: Lot Line Adjustment 14-03
Associated Cases: Development Plan Review Board Case No. 14-25, Precise Plan 14-01, Conditional Use Permit 14-05 and Tree Removal Permit 14-28
A request to adjust the property boundaries for 1042-1054 Gladstone Street – APN: 8383-009-077 & -078 (Parcel A) and 1024-1038 Gladstone Street - APN: 8383-009-079 & -080 (Parcel B)

SUMMARY

The proposed Lot Line Adjustment will adjust the boundaries for 1042-1054 Gladstone Street (Parcel A) and 1024-1038 Gladstone Street (Parcel B) to reconfigure the parcels in association with the following applications, Development Plan Review Board 14-25, Precise Plan 14-01, Conditional Use Permit 14-05 and Tree Removal Permit 14-28; a request to construct two multi-tenant commercial buildings to include two restaurants with drive-through service.

Staff recommends approval of Lot Line Adjustment 14-03

BACKGROUND

Parcels A & B are located within the existing Citrus Station (Costco) center within Specific Plan 24 (SP-24), Area I – Regional Commercial. The subject site is comprised of two legal parcels; however, there are four tax parcels for Assessor's office taxing purposes. The parcels are the last vacant parcels in the center and will be developed with two multi-tenant commercial buildings. The associated project applications were approved by the City Council at its November 12, 2014 meeting.

The proposed Lot Line Adjustment application, which will not create new parcels, will adjust the property lines of the two subject parcels. The current property line

EXHIBIT A

Aerial of Subject Site

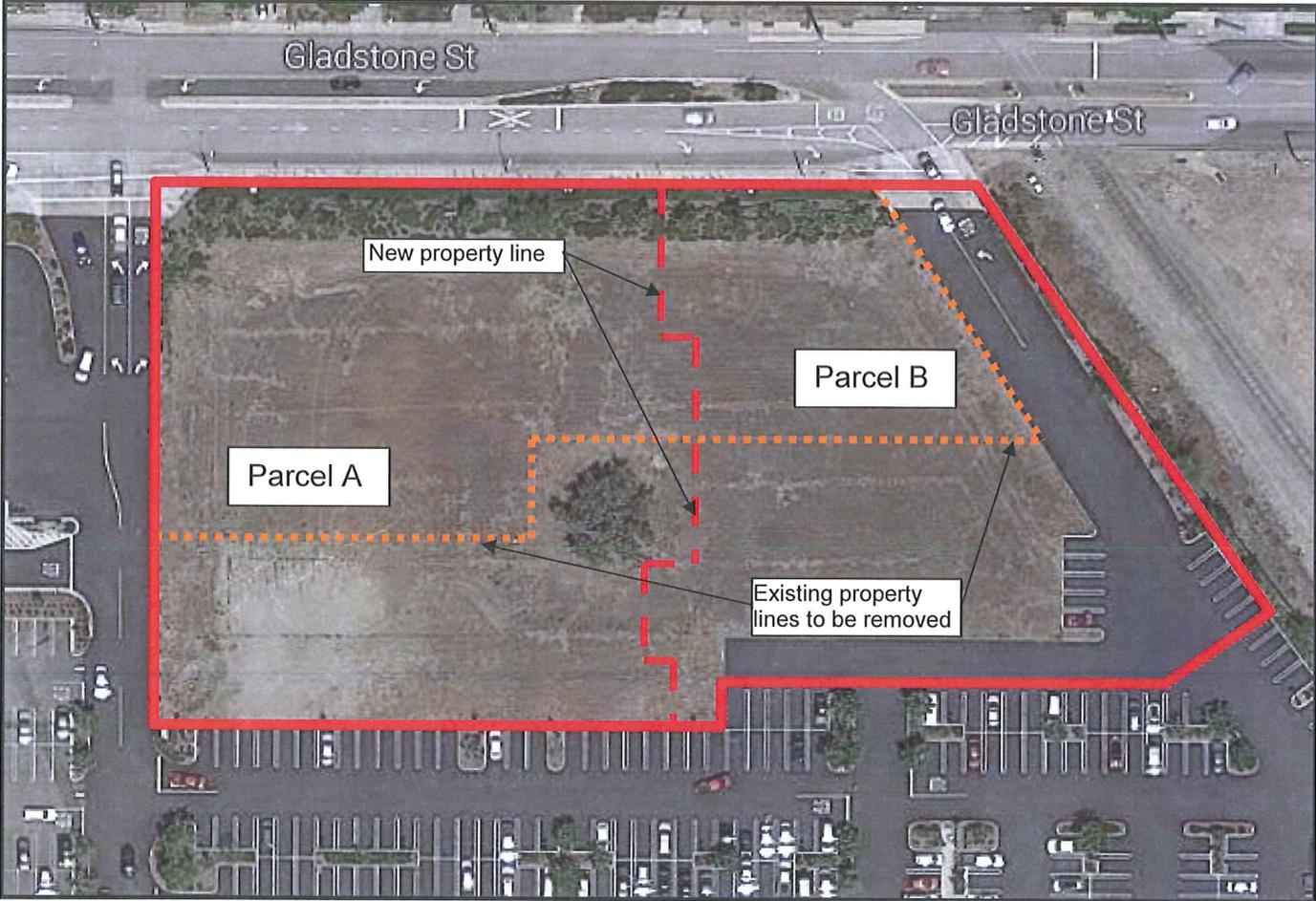
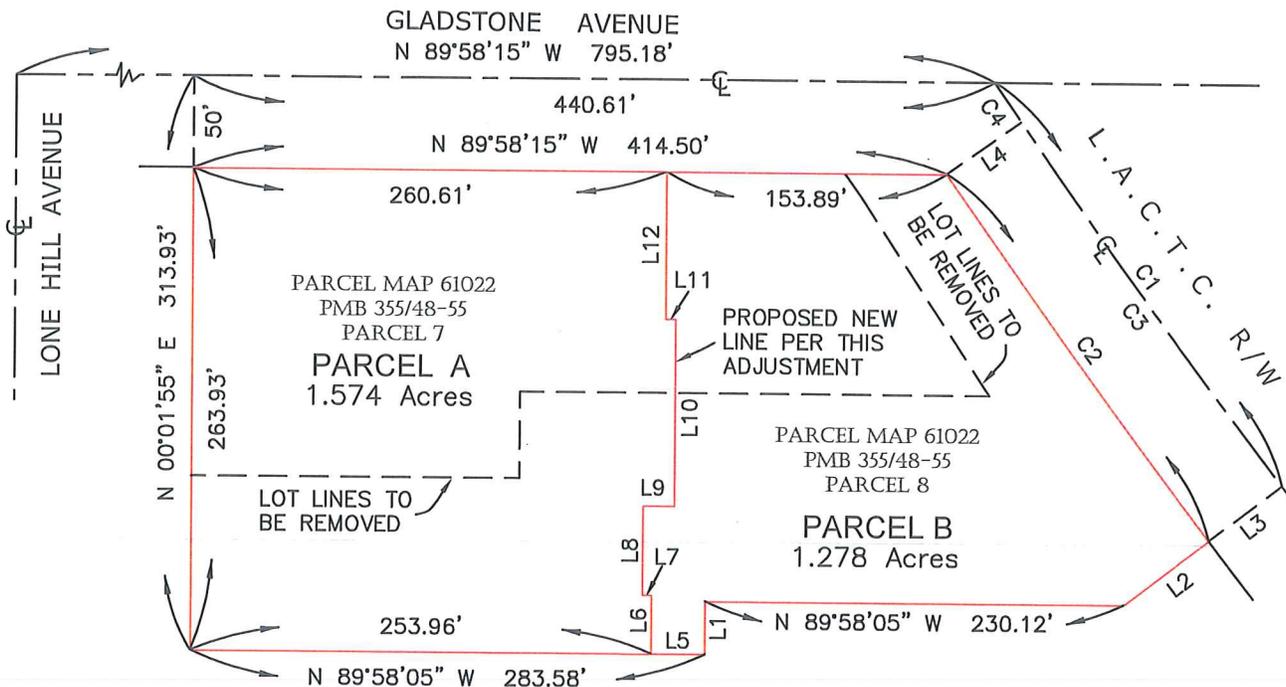


EXHIBIT B

CERTIFICATE OF COMPLIANCE LOT LINE ADJUSTMENT

SHEET 1 OF 1

#-----
EXHIBIT "B"
PLAT



LINE TABLE		
LINE	BEARING	DISTANCE
L1	N 00°01'55" E	29.17'
L2	N 52°36'27" E	58.63'
L3	N 52°36'27" E	50.00'
L4	N 55°03'16" E	50.00'
L5	N 89°58'05" W	29.62'
L6	N 00°01'55" E	32.14'
L7	N 89°58'05" W	5.00'
L8	N 00°01'55" E	49.00'
L9	N 89°58'05" W	17.30'
L10	N 00°01'55" E	102.40'
L11	N 89°58'05" W	5.65'
L12	N 00°01'55" E	80.40'

CURVE TABLE			
CURVE	RADIUS	DELTA	LENGTH
C1	5729.65'	2°42'24"	270.68'
C2	5779.65'	2°26'49"	246.83'
C3	5729.65'	2°26'48"	244.68'
C4	5729.65'	0°15'36"	26.00'



Atanacio Payan
ATANACIO PAYAN
P.L.S. 7796
EXP. 12/31/2015



SCALE 1"=100'

EXHIBIT B

LEGEND

- INDICATES BOUNDARY AND PROPOSED LOT LINE
- INDICATES EXISTING LOT LINE TO REMAIN
- - - INDICATES EXISTING LOT LINE TO BE REMOVED



PREPARED BY:
SALEM ENGINEERING GROUP, INC.
11650 MISSION PARK DRIVE, SUITE 108
RANCHO CUCAMONGA, CA 91730
TEL 951.666.5733

OCT. 01, 2014

CERTIFICATE OF COMPLIANCE
LOT LINE ADJUSTMENT

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EXHIBIT "A"
LEGAL DESCRIPTION

LEGAL DESCRIPTION OF PROPOSED PARCELS

PARCEL "A" (PORTION OF APN 8383-009-077, 078, AND 079)

PARCELS 7 AND 8 OF PARCEL MAP 61022, IN THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP FILED IN BOOK 355, PAGES 48 TO 55, INCLUSIVE, OF PARCEL MAPS IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

EXCEPT THAT PORTION LYING EAST OF THE FOLLOWING DESCRIBED LINE.

BEGINNING AT A POINT ON THE SOUTH LINE OF SAID PARCEL 8 EAST 253.96 FEET FROM THE SOUTH WEST CORNER THEREOF; THENCE NORTH 0° 01' 55" EAST 32.14 FEET; THENCE NORTH 89° 58' 05" WEST 5.00 FEET; THENCE NORTH 0° 01' 55" EAST 49.00 FEET; THENCE SOUTH 89° 58' 05" EAST 17.30 FEET; THENCE NORTH 0° 01' 55" EAST 102.40 FEET; THENCE NORTH 89° 58' 05" WEST 5.65 FEET; THENCE NORTH 0° 01' 55" EAST 80.40 FEET TO A POINT ON THE NORTH LINE OF SAID PARCEL 7, SAID POINT BEING EAST 260.61 FEET FROM THE NORTHWEST CORNER THEREOF.

AREA IS APPROXIMATELY 1.574 ACRES.

Atanacio Payan

ATANACIO PAYAN
P.L.S. 7796
EXP 12/31/2015



CERTIFICATE OF COMPLIANCE
LOT LINE ADJUSTMENT

#-----

EXHIBIT "A"
LEGAL DESCRIPTION

LEGAL DESCRIPTION OF PROPOSED PARCELS

PARCEL "B" (PORTION OF APN 8383-009-078, 079, AND 080)

PARCELS 7 AND 8 OF PARCEL MAP 61022, IN THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP FILED IN BOOK 355, PAGES 48 TO 55, INCLUSIVE, OF PARCEL MAPS IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

EXCEPT THAT PORTION LYING WEST OF THE FOLLOWING DESCRIBED LINE.

BEGINNING AT A POINT ON THE SOUTH LINE OF SAID PARCEL 8 EAST 253.96 FEET FROM THE SOUTH WEST CORNER THEREOF; THENCE NORTH 0° 01' 55" EAST 32.14 FEET; THENCE NORTH 89° 58' 05" WEST 5.00 FEET; THENCE NORTH 0° 01' 55" EAST 49.00 FEET; THENCE SOUTH 89° 58' 05" EAST 17.30 FEET; THENCE NORTH 0° 01' 55" EAST 102.40 FEET; THENCE NORTH 89° 58' 05" WEST 5.65 FEET; THENCE NORTH 0° 01' 55" EAST 80.40 FEET TO A POINT ON THE NORTH LINE OF SAID PARCEL 7, SAID POINT BEING EAST 260.61 FEET FROM THE NORTHWEST CORNER THEREOF.

AREA IS APPROXIMATELY 1.278 ACRES.

Atanacio Payan

ATANACIO PAYAN
P.L.S. 7796
EXP 12/31/2015



EXHIBIT B



Agenda Item Staff Report

TO: Honorable Mayor and Members of City Council
For the Meeting of November 25, 2014

FROM: Blaine Michaelis, City Manager

INITIATED BY: Ken Duran, Assistant City Manager

SUBJECT: Request from Waste Management for Refuse Service Rate Increase

SUMMARY

The City's franchise agreement with Waste Management allows for an annual rate adjustment based upon a formula factoring in changes to the Consumer Price Index (CPI), fuel cost index and landfill and disposal costs. The formula for 2015 calculates to a 0.63% increase. In 2014, Waste Management opted to defer the increase for residential customers and is requesting the deferred rate increase of 0.30% to be applied in addition to the 2015 0.63% increase, totaling a 0.93% rate increase for residential customers. The amount of increase for commercial customers would be 0.63%. It is recommended that the Council approve Waste Management's request for the rate increase pursuant to the terms of the agreement.

BACKGROUND

The existing solid waste franchise agreement with Waste Management (WM) went into effect in February 2008. The adoption of the Agreement at that time included an 8% increase to rates for all services.

The Agreement also included a second automatic increase that was scheduled to become effective January 2009. As Council will recall when Council discussed the January increase there was also a discrepancy over the elimination of the commercial additional container discount. The action taken by the Council in November 2008 was to approve the 8% increase effective January 2009 and revisit an additional 4% increase upon WM's completion of a commercial

recycling audit. WM completed the audit in April 2009 and the Council approved the additional 4% increase effective June 2009.

The Agreement also has a rate adjustment formula for annual rate adjustments beginning January 2010. The formula is based upon three weighted components; a service component based upon the annual Consumer Price Index (CPI), fuel component based upon a fuel cost index and disposal component based upon landfill and disposal costs. Each component is weighted and makes up a percentage of the overall rate adjustment formula.

In 2010 the formula calculation resulted in a rate increase of less than 1%, at which time Waste Management decided to forgo requesting an increase for that year. In 2011 the increase was 1.33%, in 2012 the increase was 3.4%, in 2013 the increase was 1.35% and in 2014 the increase was a modest 0.30% all based upon the formula.

During the 2014 annual rate review Waste Management opted to defer the 0.30% rate increase to residential rates until the annual rate review for 2015. Residential customers will see that the new rate for 2015 will include the 0.30% deferred rate and the new 0.63% rate totaling a 0.93% residential rate increase effective January 1, 2015. The rate increase of 0.30% was imposed on commercial customers last year; therefore, the proposed rate increase for them is 0.63%

The formula for this year's adjustment request is as follows:

Rate Component Annual Change Assumptions:

	Sep-2013	Sep-2014	Index Change	Percent of Change
CPI - Service Component	239.61	243.62	4.01	1.67%
DOE On Highway Diesel - Fuel Component	4.21	4.05	(0.15)	-3.68%
Disposal				0%

Rate Component	Adjustment due to change in indices/change in disposal fees	Relative Weight of Rate	Weighted Rate Adjustment Percentage
Service Component (75% of CPI)	1.26%	65%	0.82%
Fuel Component	-3.68%	5%	-0.18%
Disposal Component	0.000%	30%	0.00%
Total		100%	0.63%

Using Current Rate of \$26.62

Current Rate	\$26.62
Rate Increase% 0.63% + 0.30%	0.93%
Rate \$ Increase	\$0.25
Adjusted Rate	\$26.87

Based on 64-gallon

As is illustrated in the chart the Service Component change is 1.67% which is the September year to year Cost of Living Index increase. The Fuel component decreased by -3.68% based upon the year to year changes in the California No 2 Diesel Retail Sales Index. The Disposal Component is based upon the actual increase or decrease in disposal costs for each of the disposal or transfer facilities used and weighted based upon the percentage of waste disposed at each facility. The following chart illustrates the volume of waste taken to each disposal facility:

Grand Total							
	Puente Hills MSW	Puente Hills ADC	Valley Vista	Grand Central Green Waste	Azusa MSW	Azusa GW	Total
Tons	105.02	365.05	1530.52	217.99	22,851.60	4,668.56	29,738.74
Percent of Total Tons	0.35%	1.23%	5.15%	0.73%	76.84%	15.70%	100.00%

There was not an increase at any of the facilities utilized so the percentage change is 0% for the disposal component.

Factoring in all three of those weighted components results in the rate increase of 0.63% for 2015. As indicated in the request letter WM has requested to apply the 2014 deferred increase of 0.30% in addition to the 0.63% Service Component change for a total residential rate increase of 0.93% and thereby the average residential customer with a 64 gallon container would be \$0.25 per month.

The rate increase for commercial/industrial customers would only be the 0.63%. A commercial customer with a 3 yd. container serviced once per week would experience a \$1.02 per month increase and customer with a 3 yd. bin serviced five days a week would experience a \$3.58 per month increase.

ANALYSIS

Staff has reviewed the indices data and formula methodology and finds them in compliance with the Agreement. The weighted formula appears to be a fair methodology to allow the rates to reflect the actual increases and decreases in the cost for providing the solid waste services. The Consumer Price Index did increase by 1.67% from September 2013 to 2014. The fuel index did decrease during this period. The disposal component is based upon the actual increase or decrease in the disposal costs for each of the disposal or transfer facilities used

and weighted based upon the percentage of waste disposed at each facility. Rates for Puente Hills MSW, Puente Hills alternative daily cover, Grand Central Valley Vista, Grand Central Green Waste, Azusa MSW, and Azusa Green Waste had no increases in overall disposal.

Therefore, the resulting 0.63% increase appears to meet the requirements of the rate increase formula identified in the Agreement.

Staff has reviewed the request by Waste Management to apply the deferred 0.30% rate increase from 2014 in addition to the 0.63% increase thereby raising the residential rate by 0.93% effective January 1, 2015.

RECOMMENDATION

Since the requested increase of 0.63% conforms to the formula allowed for in the franchise agreement, staff recommends that the City Council approve the 0.63% rate increase for the commercial services, and the 0.93% rate increase for residential services as requested by Waste Management effective January 1, 2015.

Attachments: Waste Management Request Letter, Rate Adjustment Formula



WASTE MANAGEMENT

13940 East Live Oak Ave.
Baldwin Park, CA 91706
(626) 960-7551
(626) 814-1955 Fax

November 18, 2014

Mr. Ken Duran
Assistant City Manager
City of San Dimas
245 W. Bonita Avenue
San Dimas, CA 91750

Dear Mr. Duran:

Pursuant to our franchise agreement, Section 22.6, Waste Management respectfully requests an adjustment of the service rates to be effective January 1, 2015.

The rate increase formula and calculations based on service at 65%, fuel at 5% and disposal at 30% is attached. You will see that only one (1) of the three weighted components of the rate have risen and will increase the San Dimas 2015 rates by 0.63%.

During the annual rate review conducted for 2014, the rate increase formula and calculations resulted in a modest increase of 0.30%, and we asked to hold the residential customer increase at that time. However, Waste Management requests that the 2014 increase of 0.30% be added to the 2015 calculation of 0.63% for all San Dimas residential customers, thereby increasing residential rates by 0.93%, effective January 1, 2015.

All commercial/industrial customers will see rate increase by 0.63% effective January 1, 2015.

Waste Management is honored to serve the City of San Dimas and looks forward to continue providing the highest level of environmental services. Should you need additional information or have any questions please contact me at my cell phone number of 626 831 0588 or by email at canderso@wm.com.

Sincerely,

A handwritten signature in cursive script that reads 'Carolyn Corrao'.

Carolyn Corrao
Representative to the City of San Dimas
Waste Management San Gabriel/Pomona Valley

Attachment: Rate component work sheet

**2014 - 2015 Rate Adjustment
San Dimas**

Rate Component Annual Change Assumptions:

	Sep-13	Sep-14	Index Change	Percent of Change
CPI - Service Component	239.61	243.62	4.01	1.67%
DOE On Highway Deisel - Fuel Component	4.21	4.05	(0.15)	-3.68%
Disposal				0.00%

Rate Component	Adjustment due to change in indicies/change in disposal fees	Relative Weight of Rate	Weighted Rate Adjustment Percentage
Service Component (75% of CPI)	1.26%	65%	0.82%
Fuel Component	-3.68%	5%	-0.18%
Disposal Component	0.00%	30%	0.00%
Total		100%	0.63%

Using Current Rate of \$26.62

Current Rate	\$26.62
Rate Increase%	0.63%
Rate \$ Increase	\$0.17
Adjusted Rate	\$26.79

Based on 64-gallon



Agenda Item Staff Report

TO: Honorable Mayor and Members of City Council
For the Meeting of November 25, 2014

FROM: Blaine Michaelis, City Manager

INITIATED BY: Ken Duran, Assistant City Manager

SUBJECT: Renewal of the Agreement with the University of La Verne for the Management of the City's Government/Education Access Channel

BACKGROUND

Since January 2009 the City has contracted with the University of La Verne (ULV) to manage the City's government access channel, KWST. ULV took over the management of the channel in January 2009 under a one year Agreement. Since that time the Agreement has been extended or renewed each year. The annual cost for services has been: 2009 - \$57,226, 2010 - \$66,526, 2011 - \$70,000, 2012 - \$75,000, 2013 - \$75,000

The Agreement with ULV provides for them to manage the complete operations of the City's Government/Education Access channel, KWST. This includes producing programming, providing support, technical expertise and general oversight necessary to operate and maintain the channel. The Agreement requires ULV to provide the staff necessary to manage the channel and produce a specified number of programs. The staffing includes part-time staff including Station Manager, Production Coordinator, Assistant Programmer and Video Production Specialist. In total the level of paid staffing equates to 65 hours per week. In addition, ULV utilizes a number of volunteers to assist with productions, many of whom are ULV students. ULV also provides an office and production studio housed at the University. Non-personnel costs associated with the operations that are included in the Agreement include the office and studio rent, small equipment purchases, equipment maintenance, incidental supplies and music license fees. Major equipment purchases are the responsibility of the City outside of the Agreement. The terms of the Agreement and services provided have changed very little since inception.

ANALYSIS

At the October 2013 City Council Retreat the City Council had a discussion regarding the City's access channel, content and management. The Council consensus was to keep the channel as government/education and not expand it

to public access programming. The Council also directed staff to review the current program content of the channel and also to analyze the management options. As staff continued with this review, it was recommended and Council approved a one year extension with ULV for the management of the channel for 2014 at the same amount as the prior year.

Over the past year staff has focused on two areas regarding the access channel. One was to evaluate the current management arrangement, utilizing ULV. The other was to work with ULV to fine tune the operation of the channel.

In evaluating the management arrangement options staff surveyed a number of other cities to determine how they manage their channels. Surprisingly we found that there are many variations on the amount and content of programming that is produced for access channels and how that content is produced and managed. First off there are a number of cities that no longer operate access channels. Some cities have government access channels whose only content is City Council meetings. Only a few have a similar mix of programming as us and there are a few, mostly larger cities that have full public access content.

As far as management options, some utilize in-house staff and some utilize contract management. For those that have operations similar in size as us there costs are greater whether they contract or utilize in house staff.

Staff then evaluated the potential cost of providing the same level of service as provided with our contract and determined that costs could be equal if not greater than the current amount of the contract. Staff concluded that the most efficient and cost effective option is with a contract arrangement.

The second focus was to work with the ULV staff to fine tune the operations and also to upgrade outdated equipment. Over the past year improvements have been made in better monitoring and utilization of the community bulletin board and program line-up. Staff has reviewed the schedule of required programs and made adjustments, eliminating some programs that did not appear to have much viewership interest. We have also added more school related programming of junior and high school events. A partial list of programs produced this year included; City Council meetings, Ask the Mayor programs, State of the City Address, Festival of Art shows, Music in the Park, Sheriff's Candidates Forum, Western Days Parade, Rodeo, Little Miss San Dimas Pageant, San Dimas Day at the Fair, high school athletic events and school musical performances. In addition ULV acquires programming from other sources such as the School District, the University and the City of La Verne.

Recently, the City invested over \$35,000 to replace three of the original cameras in the Council Chambers, mixing board, monitor and computer. All of this will further improve the production quality of the Council meetings.

Staff recommends continuing with the management relationship with ULV. They provide a cost effective management of the access channel. With ULV we also gain the benefit of utilization of the students for some production assistance, utilization of their studios and production capabilities, and access to program content from the University and City of La Verne.

The proposed Agreement has very few changes from the prior Agreement. In order for both parties to anticipate future costs it is a proposed three year Agreement with a 90 day cancellation clause. The annual amount is \$77,250 the first year, a 3% increase over last year, with 3% adjustments for years 2 and 3.

The City collects a PEG fee from all cable subscribers in the City to support the access channel. It is anticipated that the total amount collected this year will be \$85,000. This fee is used to offset a portion of the contract amount with ULV as well as for the purchase of equipment to support the channel. The balance of the contract amount for ULV comes from the General Fund.

RECOMMENDATION

Staff recommends the approval of the Agreement with ULV for the management of the City's Government/Education Access channel for the initial amount of \$77,250 for a three year term.

AGREEMENT

AN AGREEMENT BETWEEN THE CITY OF SAN DIMAS AND THE UNIVERSITY OF LA VERNE REGARDING OPERATION OF THE SAN DIMAS CABLE TELEVISION COMMUNITY ACCESS CHANNEL, KWST

THIS AGREEMENT is entered into by and between the City of San Dimas, hereinafter referred to as "City" and the University of La Verne, hereinafter referred to as "University".

RECITALS

WHEREAS, a cable television community access channel, known as KWST, is available for educational and governmental programming; and

WHEREAS, the operation of a community access channel entails considerable television production and promotion activity which requires specialized technical expertise, human resources and equipment; and

WHEREAS, the University possesses the necessary specialized technical expertise and human resources for the operation of an active television production program; and

WHEREAS, it is in the best interests of the City and the University to continue to pool resources to maximize public utilization of the community access channel and cable television related educational opportunities;

NOW, THEREFORE, the City and the University desire to enter into a partnership through this renewal agreement setting forth the terms and conditions for the operation of San Dimas' cable television community access channel.

I. STATEMENT OF PURPOSE

KWST is a cable television community access channel for dissemination of educational and governmental programming.

II. OBLIGATIONS OF THE UNIVERSITY OF LA VERNE

University is obligated to provide the necessary specialized technical expertise and human resources for the operation of the community access channel, known as KWST, in accordance with the Scope of Work detailed in exhibit "A".

At the beginning of each year of the contract, a budget shall be submitted by the University to the City to be included as exhibit " B".

III. OBLIGATIONS OF THE CITY OF SAN DIMAS

1. The City shall pay the University a sum of \$77,250 during the first year of this Agreement. This amount will be adjusted annually during the term of this Agreement with an increase of three percent (3%). Payments will be made to the University in two equal installments: one in January and the other in July of each contract year.

2. Payments should be mailed to:

University of La Verne
Attn: Department of Treasury, Management and Budget
1950 Third Street
La Verne, CA 91750

The City will maintain, and replace if needed, the computer system and server system used to operate KWST Channel 3 and its community message board.

IV. INDEMNIFICATION: Mutual Hold Harmless between the parties of this agreement:

University agrees to indemnify, defend, and hold harmless City, its officers, agents and employees against any claim, liability, loss, injury or damage imposed on City arising out of the University's performance on this Agreement, except for liability resulting from the negligent or willful misconduct of City, its officers, agents and employees. University shall reimburse City for costs, attorney's fees, expenses and liabilities associated with this agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or willful misconduct of University, its officers, employees or agents. University shall seek City approval of any settlement that could adversely affect the City, its officers, agents or employees.

City agrees to indemnify, defend, and hold harmless University, its officers, agents and employees against any claim, liability, loss, injury or damage imposed on University arising out of City's performance on this Agreement, except for liability resulting from the negligent or willful misconduct of University, its officers, agents and employees. City shall reimburse University for costs, attorney's fees, expenses and liabilities associated with this agreement but only in proportion to and to the extent such liability, loss,

expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or willful misconduct of City, its officers, employees or agents. City shall seek University's approval of any settlement that could adversely affect University, its officers, agents or employees.

V. INSURANCE

The University will, during the life of this Agreement, maintain a comprehensive policy of combined single limit general liability insurance with minimum coverage limits of \$1,000,000 per occurrence for bodily injury, personal injury, property damage and automobile liability. The University will annually provide the City with a certificate or insurance naming the City, its elected or appointed officials, employees and volunteers as additional insureds.

The University also agrees to maintain, at its own cost and expense Workers' Compensation insurance in amounts required by State law.

VI. NOTICE

Any notice, demand, request, consent, approval designation, or other communication which either party is required to, desires to give or make or communicate to the other party, shall be in writing and shall be personally delivered or sent by registered or certified mail, postage prepaid, return receipt requested, at the following addresses:

CITY: City of San Dimas
Attn: City Manager
245 E. Bonita Ave.
San Dimas, CA 91773

UNIVERSITY: University of La Verne
Attn: Office of the President
1950 Third Street
La Verne, CA 91750

VII. DISPUTE RESOLUTION

- A. If, from time to time, disputes arise which are not resolved through the efforts of the University's and City's representatives, then it is the intent of the parties to this agreement, to provide the following procedure to resolve disputes relative to items of interpretation of the provisions of this agreement. In the event of such a dispute, the City Manager and the University President, or their designee, shall meet to discuss the issues in an effort to resolve the dispute.

B. All unresolved disputes, claims, or other matters in question arising out of or relating to this agreement or breach thereof may ultimately be decided by means of legal action provided by California State law. Any attorney's fees and associated costs arising from such legal action shall be paid in accordance with the legal ruling.

VII. TERM

This agreement shall be in effect for a period of one year through December 31, 2015 with an additional two year extension through December 31, 2017, unless notice of termination is served by either party prior to the extension. This Agreement may be terminated during the term of the Agreement upon ninety (90) days written notice from either party, with or without cause. This Agreement may only be altered, amended, or modified by written instrument executed by both Parties. The Parties agree to waive any right to claim, contest, or assert that this Agreement was modified, canceled, superseded, or altered by oral agreement, course of conduct, waiver, or estoppel.

VIII. SUCCESSORS AND ASSIGNS

All representations, covenants, and warranties set forth by, on behalf of, or for the benefit of either Party herein shall be binding upon and inure to the benefit of such Party and its successors and assigns.

IX. SEVERABILITY

If any one or more of the provisions of this Agreement is held to be invalid, illegal, or unenforceable, then such provision or provisions shall be severed from the Agreement, and the remaining provisions of the Agreement shall continue in full force and effect and shall not be affected, impaired, or invalidated in any way.

X. FORCE MAJEURE

University shall not be liable for any failure to perform as required by this Agreement, to the extent such failure to perform is caused by any of the following to a substantial degree: labor disturbances, accidents, failures of any required governmental approval, civil disorders, acts of aggression, acts of God, energy or other conservation measures, failure of utilities, mechanical breakdown, material shortages, disease, or similar occurrences.

XI. AUTHORITY

The Parties warrant and represent that they have the authority to enter into this Agreement in the names, titles, and capacities stated herein and on behalf of the entities, persons, or firms named herein and that all legal requirements to enter into this Agreement have been fulfilled.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date hereof

CITY OF SAN DIMAS

UNIVERSITY OF LA VERNE

Date: _____

Date: _____

By: _____
City Manager

By: _____
Provost

ATTEST:

City Clerk

Exhibit A – Scope of Work

University of La Verne (University) will employ a Community Access Coordinator/Producer who will

- purchase store and maintain security of community access equipment and supplies inventory;
- produce governmental programs as requested or authorized by the City (a list of the minimum annual programs is listed below); and
- provide KWST Channel 3 information on the Internet with links to the City's web site that provides easy access to programming schedules, community access resources and other community information of interest to residents.

In addition to the above listed duties to be performed by the Community Access Coordinator/Producer, the University shall perform the following functions:

1. Perform daily cable casting playout function between the hours of 2:00 p.m. and 10:00 p.m., throughout the year;
2. Operate and maintain the KWST Channel 3 community message board;
3. Develop and distribute the KWST Channel 3 programming schedule on the community message board and on the KWST website;
4. Maintain an up-to-date inventory listing of all publicly owned KWST equipment and supplies to be submitted to the City Finance office annually by August 15th;
5. Prepare quarterly reports of KWST operations;
6. Acquire technical equipment for the operation of the community access channel, with prior approval of the City Manager or designee; and
7. Maintain the KWST website.

Minimum Annual Programs

(The list of programs and events may be adjusted, eliminating and adding like program for like program, at the mutual agreement of both parties)

- City Council Meetings – Live broadcast on the second and fourth Tuesdays of each month at 7:00 p.m. for a duration of approximately 1.5 to 4 hours
- Ask the Mayor – Live call-in show on the second and fourth Thursdays of each month, 7:00 p.m. – 8:00 p.m.

As well as the following events:

- San Dimas Rodeo on the first weekend in October, time to be announced
- Western Days Parade on the first Saturday in October, time to be announced
- Little Miss San Dimas Pageant
- Festival of Arts Western Arts Show on the last Saturday in April.
- Wildlife Art Show
- Smudgepot Football
- Mayor's Annual State of the City Address Luncheon in January, date and time to be announced
- San Dimas Day at the Fair

In addition, other events of community interest and import will be filmed/broadcast as time and funding allows, possibly including, but not limited to, the following:

- Elementary School Choral Concerts, Winter and Spring
- Music in the Park Concerts
- Select High School Music/Theater Events
- Select High School Sporting Events

Other Services

The University may provide additional services, including the recording and broadcast of other programs or events, upon the written request of the City Manager's office, providing an agreement is established for a fee to compensate for the additional services.

Budget Information

Personnel Costs

Funds will support supplemental salary for the Station Manager (8 hours per week), as well as hourly wages for the Community Access Coordinator/Producer (24 hours per week), an Assistant Programmer (15 hours per week), and a part-time Project/Production Assistant (18 hours per week), and related fringe benefits for these positions.

Rates of pay and fringe benefits are budgeted in accordance with University of La Verne policy.

Non-personnel costs

These costs may include the following:

- Videotape costs
- DVDs
- DVD cases
- Stationary/postage/office supplies

- Video supplies
- Music license fee
- Crew food
- Small equipment purchase
- Equipment maintenance
- Membership dues
- Regional conference travel



Agenda Item Staff Report

TO: Honorable Mayor and Members of City Council
For the Meeting of November 25, 2014

FROM: Blaine Michaelis, City Manager *BM*

SUBJECT: Request for a Study Session meeting to tour the Downtown to become more acquainted with some of the issues and decision points of the project to replace the wooden boardwalk.

SUMMARY

Staff has met and determined some preliminary decision points and recommendations regarding various issues associated with the project to replace the wooden boardwalk in the Downtown. To confirm we are moving forward with a consensus on the preliminary design and scope of the project, and to see first-hand some of the issues related to this project. Staff sees merit in the city council walking the Downtown area with staff to confirm consensus on some key issues and design concepts.

The session needs to be in daylight – we have selected two weekday dates and times – but we are flexible for other dates. We anticipate the need for about 1 ½ hours for this meeting/activity.

RECOMMENDATION

Select a date and time – recommended:

- Thursday Dec 11th at 2 pm
- Monday Dec 15th at 2:30 pm
- Or, another date that works for everyone



Agenda Item Staff Report

TO: Honorable Mayor and Members of City Council
For the Meeting of November 25, 2014

FROM: Blaine Michaelis, City Manager *Bm*

SUBJECT: Election for WQA Alternate Board Member representing cities
without prescriptive pumping rights

SUMMARY

It is time for the election of a Board Member to represent our interests on the Water Quality Board. There are two nominees for the position – Incumbent Luis Aguinaga of South El Monte and Margaret Clark of Rosemead. The city's task is to vote for one candidate. The process uses a weighted vote based on population – our vote for one candidate equals 3 votes – we can not divide our vote between candidates.

BACKGROUND

Voting information is attached. The voting resolution will be completed, signed and submitted after receiving council direction.

RECOMMENDATION

Council pleasure

RESOLUTION NO. 2014-63

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF SAN DIMAS, CALIFORNIA, CASTING ITS VOTE(S) FOR
COUNCILMEMBER TO REPRESENT CITIES WITHOUT
PRESCRIPTIVE PUMPING RIGHTS ON THE BOARD OF
THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY**

WHEREAS, on September 22, 1992, Senate Bill 1679 was signed into law by Governor Pete Wilson authorizing the creation of the San Gabriel Basin Water Quality Authority; and

WHEREAS, the Board of the San Gabriel Basin Water Quality Authority is composed of seven members with three appointed members from each of the three municipal water districts, one elected city council person from cities in the San Gabriel Basin with prescriptive pumping rights, and one elected city council person from cities in the San Gabriel Basin without prescriptive pumping rights, and two appointed members representing water producers; and

WHEREAS, the City of San Dimas is one of the cities in the San Gabriel Basin without prescriptive pumping rights;

WHEREAS, the City of San Dimas may cast its vote(s) for a representative by resolution and deliver to the San Gabriel Basin Water Quality Authority no later than December 16, 2014 at 12:00 p.m.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of San Dimas does hereby find, determine and resolve as follows:

Section 1. The City Council of the City of San Dimas casts its full vote for Councilmember Margaret Clark as the representative for cities in the San Gabriel Basin without prescriptive pumping rights.

PASSED, APPROVED AND ADOPTED THIS 25th, DAY OF NOVEMBER 2014.

Curtis W. Morris, Mayor of the City of San Dimas

ATTEST:

Debra Black, Deputy City Clerk

Resolution No. 2014-63

I HEREBY CERTIFY that the foregoing Resolution was adopted by vote of the City Council of the City of San Dimas at its regular meeting of November 25th, 2014 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Debra Black, Deputy City Clerk