



AGENDA
SPECIAL CITY COUNCIL MEETING
TUESDAY, FEBRUARY 24, 2015, 5:00 P. M.
SAN DIMAS COUNCIL CONFERENCE ROOM
245 E. BONITA AVE.

CITY COUNCIL:

Mayor Curtis W. Morris
Mayor Pro Tem John Ebner
Councilmember Emmett Badar
Councilmember Denis Bertone
Councilmember Jeff Templeman

1. CALL TO ORDER

2. ORAL COMMUNICATIONS

(For anyone wishing to address the City Council on an item on this agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda.)

- a. Members of the Audience

3. STUDY SESSION

- a. Mid-year 2014-15 budget review and Preliminary Report on 2014-15 City of San Dimas Budget.

4. ADJOURNMENT

The next meeting is on Tuesday, March 10, 2015, 7:00 p.m.



Notice Regarding American with Disabilities Act: In compliance with the ADA, if you need assistance to participate in a city meeting, please contact the City Clerk's Office at (909) 394-6216. Early notification before the meeting you wish to attend will make it possible for the City to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II].

Copies of documents distributed for the meeting are available in alternative formats upon request.

Any writings or documents provided to the City Council regarding any item on this agenda will be made available for public inspection at the Administration Counter at City Hall and at the San Dimas Library during normal business hours. In addition most documents are posted on the City's website at cityofsandimas.com.

Posting Statement: On February 20, 2015, a true and correct copy of this agenda was posted on the bulletin board at 245 East Bonita Avenue (San Dimas City Hall), 145 North Walnut Avenue (Los Angeles County Library), 300 East Bonita Avenue (United States Post Office), Von's Shopping Center (Puente/Via Verde Avenue) and the City's website www.cityofsandimas.com/minutes.cfm



Agenda Item Staff Report

To: Honorable Mayor and Members of the City Council
For the meeting of February 24, 2015 Study Session

From: Blaine Michaelis, City Manager

Initiated By: Ken Duran, Assistant City Manager

Subject: Mid-Year FY 14 - 15 Budget Update

At the study session the City Council will receive the mid-year budget review. Staff will present a summarized report at the regular meeting.

MID-YEAR FY 2014-15 BUDGET REVIEW

OVERVIEW

In June 2014 the City Council adopted the FY 2014-15 budget. The adopted General Fund budget was balanced with anticipated revenues of \$19,923,257 and expenditures of \$19,320,327. Total expenditures for all Funds were budgeted at \$34,500,988.

In October the City's auditors had finalized the year end audit for FY 2013-14 and the City Council received a report on year-end revenues and expenditures and ending fund balance. The audited year end General Fund fund balance was \$16,807,351. At that time the Council approved the transfer of a portion of the reserves to Special Funds:

- Fund 12 – Infrastructure Fund - \$1,020,000 - \$25,000 dedicated for downtown boardwalk concept plan, \$35,000 dedicated for civic center security upgrades, \$25,000 for consultant to assist MTA call for projects application, \$935,000 for future projects
- Fund 20 – Park Development \$430,000 dedicated to the Marchant Park project
- Fund 70 – Equipment Replacement - \$300,000 for future equipment replacement

After the transfers the remaining fund balance was \$15,057,357, 71% of general fund expenditures.

As has become practice, staff and the City Council take the opportunity this time in the fiscal year to review the revenues and expenditures of the current fiscal year and make any adjustments if necessary. We also take this opportunity to review the status of budgeted capital improvement projects. We have completed 7 months of the fiscal year so the following analysis is based upon revenues and expenditures to date.

REVENUE

Staff anticipates overall General Fund revenue to meet or exceed the budget at the end of the year. A detailed review of the significant revenue sources follows.

General Fund

Property Tax - Property tax revenue was budgeted at \$2.5 million. Based upon remittance to date and in consultation with our property tax consult we estimate it may end the year up slightly, to \$2.65. In addition, with the dissolution of the Redevelopment Agency the City began to receive residual property tax distributions. This is a difficult source of revenue to estimate because of the fluctuations in ROPS obligations. This year that amount was budgeted at \$289,000. We estimate it may be closer to \$250,000.

Sales Tax - Sales Tax projections were budgeted at \$5.8 million. In general, the overall sales tax generated by all business in the City has increased and the budgeted amount anticipated that. We anticipate the actual sales tax collected for the year to be right at about budget.

Franchise Taxes – Collectively franchise taxes were budgeted at \$2.226 million. All utility franchises are tracking to meet budget.

Transient Occupancy Tax – (TOT) – TOT was budgeted at \$1,264 million. Last year's revenues were up due to the increase in the tax rate and overall increases in occupancy. We budgeted a bit less this year assuming there may not be continued growth. Remittance to date reflects a continued increase in occupancy for each of the 6 hotels/campgrounds, which should result in an overall increase in revenues collected over budget.

Business License – Budget for business license was \$423,000. Revenue is expected to be approximately \$411,000.

Document Stamp Tax – The document stamp tax is a fee collected by the County on property transactions. In prior years the amount had decreased due to the fewer number of property sales. The amount of property sales have increased in the past year so the amount of revenue was increasing. The budgeted amount of \$165,000 may have been a bit aggressive with the revised estimate at \$135,000.

Building Permits and Plan Check Fees – With building activity very unpredictable, we also budget very conservatively. The budget amount was \$392,550, even though the actual amount collected for the last fiscal year was \$904,000. However, year to date we have already met budget. Obviously, this amount will continue to increase for the remainder of the fiscal year and we will be well above budget. How much is difficult to predict, but at a minimum it could be over \$200,000.

Vehicle License Fees – The projected budget for Vehicle License Fees is \$3.088 million. We anticipate collections to be about \$3.190 an approximate \$100,000 increase.

Planning Fees – Like building fees, planning fees which include DPRB, zoning, subdivision and environmental review fees, were budgeted conservatively at \$43,500. It appears we are on pace to be at budget.

Recreation and Swim & Racquet Club Fees – Recreation revenue was budgeted at \$529,525 and Swim and Racquet Club revenue at 260,390. Recreation revenue comes from program participation fees. The revenue fluctuates based on the costs for various programs. As such, associated expenses for those programs also fluctuate. It appears that overall revenues for both general recreation and the swim and racquet club will be close to budget in most program areas.

Parking Permits / Local Violation and Vehicle Fines – Overnight parking fines, budgeted at \$258,000 are projected to be slightly up. Local violations and vehicle code violation have both been down dramatically over the past few years. The budget reflected these reductions. Local violations were budgeted at \$129,000 and are estimated to be about \$100,000. Vehicle violations were budgeted at \$78,000 and estimated to be about budget.

Administrative Cost Reimbursements – With the dissolution of the Redevelopment Agency the amount of administrative cost reimbursement to the General Fund is capped at \$250,000 including reimbursement for Successor Agency staff costs. The amount budgeted for staff reimbursement was \$139,500. It is anticipated the amount will be higher. This year the budget also included a reimbursement from the Housing Authority fund of \$50,000 for general fund staff costs.

Restricted Funds

Gas Tax (02) – The Gas Tax is an excise tax on various transportation fuels. In 2010 as one of the State budget fixes, the State imposed, one of their tax swaps or triple flips, to take away gas tax and backfill the amount. The backfill is based upon formulas and estimates. The result being that there may be times when estimates may be off which is occurring again this year. Based upon estimates from the State we budgeted \$1.1 million. We have recently been informed that the revised estimate is \$1.06 million a reduction of \$40,000. What's worse is that next year's estimate is another \$250,000 less than this year. Even with this reduction, there is still enough in the Gas Tax fund to fund the projects in this year's budget.

Sewer Fund (06) – Budgeted revenue of \$52,829. Year to date revenues are \$33,324. It is projected we will exceed budget.

City Wide Lighting District (07) – Budgeted property tax revenue of \$968,000 is estimated to be met. In addition, the Lighting District is the recipient of residual tax increment revenue from the dissolved Redevelopment Agency. The District/Fund is estimated to receive \$114,000 this year.

Landscape Parcel Tax (08) – Budgeted assessment revenue was \$808,000, actual collections are estimated at \$814,000.

Infrastructure Fund (12) – The General Fund budget did not include a transfer of any additional funds to the Infrastructure Fund. However, in November 2014 with the City Council authorized the transfer of \$1,020,000 from the General Fund to Fund 12.

Park Development - Community-Wide (20) – Two unbudgeted transfers from the General Fund were authorized by Council. \$50,000 for the Walnut Creek Open Space environmental review and \$430,000 dedicated for the Marchant Park project.

Open Space District #2 (East) (22) – The budget included \$618,000 in Quimby fees for the Avalon Bay project, which has been received. However, an additional \$104,000 in fees has been paid for the housing project on San Dimas Ave. and Commercial.

Housing Authority (34) – The budget included the resumption of repayment of the SERAF loan from the former Redevelopment Agency through the ROPS process. The budgeted amount of \$283,184 has been paid. Next year's budget will include an estimated payment of \$235,000.

Golf Course (53) – Golf Course lease revenues are on pace to meet or slightly lower than the budget of \$485,000, but are on pace with last year.

COPS Grant (41) – The City received \$100,000 from the State COPS Grant.

Equipment Replacement Fund (70) – The General Fund budget did not include a transfer of any additional funds to the Equipment Replacement Fund. However, in November 2014 the City Council authorized the transfer of \$300,000 from the General Fund to Fund 70. This transfer increased the funds available to \$735,000 with budgeted expenditures for this year of \$321,000.

Prop A, Prop C and Measure R (72, 73, 74) – Revenue for all of these Funds, which comes from County-wide sales tax, are estimated be at budget.

EXPENDITURES

Collectively General Fund operating expenses appear to be on track to remain within budget. There are some specific line items expenses that may be slightly above budget but there are others that will be below budget. Through January total General Fund expenditures are \$10,043,686, 52% of the yearly budgeted expenditures of \$19,320,686. Keep in mind that not expenses are paid proportionally throughout the year.

Overall expenses in the Special Funds also appear to be on track to remain within budget and the funds available in the specific funds.

There is only two expense that staff is recommending consideration for a budget adjustment.

ACCELA AUTOMATION PROJECT

Included within the budget was \$300,000 for new land management software which would among other things replacing the existing obsolete permit software. Staff presented to the Council an overview of the software and its capabilities last year as a part of the budget process. The budgeted amount of \$300,000 was primarily comprised of estimated costs for the customization, migration and training of the new software and purchase of upgrades to existing software and equipment necessary for the new program. Over the past six months staff has been working with the Accela vendor to refine the scope of work for the program development and migration of data. Through this process the costs have increased as details for the process and needs for existing upgrades have been refined. We now have a more

detailed proposal. The cost of the refined project includes \$360,000 for the program development, conversion and training, \$95,000 for existing system upgrades and additional hardware and \$40,000 for the addition of a business license module to integrate with the new program that was not a part of the original project. The total cost is \$495,000.

Staff still feels that the program will be extremely beneficially to the management and coordination of land use functions including building and engineering permits, planning submittals and applications, code enforcement case management and business licenses. The program integrates all of these areas into a GIS interfaced and cloud hosted system.

Recommendation

Staff recommends that the City Council amend the budget from \$300,000 to \$500,000 for this project. Additional permit revenue in the current fiscal year can cover the additional expense.

DOWNTOWN BOARDWALK CONCEPT PLAN

Previously the Council allocated \$25,000 for concept plan development for the downtown boardwalk project. Staff feels the need to add additional work to the initial concept plan phase to include some engineering analysis of the grade differentials. This additional scope of work has added approximately \$12,000 to the concept planning.

Recommendation

Staff recommends increasing the budget in Fund 12 for the concept plan from \$25,000 to \$40,000. There are additional funds available in the Fund to cover this increase.

MID-YEAR BUDGET REVIEW POSITION RECLASSIFICATIONS

Background

Due to some recent and upcoming position vacancies staff has evaluated the staffing needs in a couple of divisions impacted and is recommending consideration for several mid-year position reclassifications. In addition as a part of the FY 15-16 budget development, staff will be evaluating the appropriate staffing levels and position classifications for all Department s and Divisions.

ADMINISTRATIVE SERVICES DIVISION

One of the three Accounting Technicians retired in June 2014 and was replaced with a new hire. In March the Finance Manager is retiring and in June one of two Senior Accounting Technicians is also retiring. With these changes staff has evaluated the current staffing structure and assignments in light of the current and future needs of the department. Several changes to the organizational structure and division of responsibilities are recommended with the net result being retaining the same number of employees in the division, at an overall lower cost.

Finance Manager

The Finance Manager is currently responsible for the management and supervision of the Finance Division and Information Technology. The position will be reclassified to Administrative Services Manager. Significant changes in responsibilities will include the

elimination of supervision of Information Technology and consolidation of some supervision of Human Resources. The salary range for the new position will be changed from Range 90 to 89, a 2 1/2 % decrease. We have begun the recruitment for this position.

Accounting Supervisor

One of the Senior Accounting Technicians will be reclassified to Accounting Supervisor to assume more responsibility and direct supervision over the Accounting Technicians. The salary range will be reclassified from Range 65 to 71, a 15% increase. Once the Finance Manager position has been filed we will begin the process to fill this position.

Accounting Technicians

The vacancy created by the retirement of the incumbent Senior Accounting Technician is being filled by an Accounting Technician. The salary range difference between the Senior Technician and Accounting Technician is from range 65 to range 57, a 20% reduction. We had an eligibility list from the recruitment for this position last year. To take advantage of the ability to train a new employee prior to the retiring of the two positions we were able to hire a candidate from the list and she has started.

IS Applications Specialist

The IS Application Specialist will be reclassified as Information Technology Administrator since he will be assuming the full administration of information technology. The salary range will be reclassified from range 69 to 73, a 10% increase. This reclassification will occur at the time of the retirement of the Finance Manager

The total number of employees in the division and department as a whole remains unchanged. However, as described above a number of positions have shifts in responsibilities and are being reclassified. For the remainder of this year there will be a net combined increase in salary and benefits of approximately \$3,000 for all the adjustments. This is due to a combination of salary reductions, increases and overlap of positions. The reclassifications will result in a total overall cost savings in FY 16-17 of approximately \$75,000. The savings are the result of the new salary ranges and replacing retiring employees at lower starting steps.

PUBLIC WORKS ENGINEERING

Office Assistant to Administrative Aide

The Public Works Engineering Division has one 28 hour part-time Office Assistant and three 20 hour per week Interns. The incumbent Office Assistant was selected through an open recruitment to fill a vacant full-time Departmental Assistant position in Development Services, leaving the Office Assistant position vacant. With this vacancy staff has evaluated the current and future needs of the division. The feeling is that there is a greater need for an entry level analyst position for the division. The recommendation is to eliminate the part-time Office Assistant and over time through attrition, eliminate 2 of the 3 Intern positions and replace them with a Public Works Administrative Aide position.

The process would be to recruit for and fill the position this fiscal year and in the interim supplement with a temporary position. Since there are currently three incumbent Interns, those positions would continue to be funded and two positions phased out through attrition. The total cost for the remainder of this fiscal year would be cost neutral. The annual cost difference would be an approximate \$9,000 cost increase.

Recommendation

As mentioned previously the need to address these changes at this time is because of the current and near future vacancies and need to fill those vacancies. The action required by the City Council to effectuate these changes is to amend the Pay Plan and Reimbursement Schedule for City Employees to add the classifications and pay ranges for:

- Administrative Services Manager – Range 89
- Accounting Supervisor – Range 71
- IT Administrator – Range 73

The other impacted positions of Accounting Technician and Administrative Aide already exist in the current Resolution and therefore, do not require an amendment.

The second action is to amend the FY 14 – 15 budget for the remainder of the year to add the positions of Administrative Services Manager, Accounting Supervisor, IT Administrator to the Administrative Services account 001-4150 and Public Works Administrative Aide to Public Works Engineering account 001-4310.

In addition to these changes staff will be presenting additional personnel changes to address staffing issues and interests of all Departments and Divisions as a part of the FY 15 – 16 budget process.

FY 14 – 15 CAPITAL PROJECT UPDATE

The attached spreadsheets provide a status update of capital projects funded in the FY 14 – 15 budget.

FY 2015 – 16 BUDGET PREPARATION

The following is an outline of the general strategy staff proposes to take in approaching the preparation of this year's budget.

Overall Goals for FY 15 – 16 Budget

- Prepare a balanced General Fund budget utilizing conservative revenue projections and “live within our means” expenditures.
- Looking towards future capital needs continue to rebuild capital improvement and equipment Funds.

Approaches to Building the Budget

- Assume minimal growth in on-going revenue sources.
- Anticipate multi-year expenditure increases in some specific areas such as PERS contributions, Sheriff's contract rates, Liability Trust Fund contributions.
- Continue to develop succession planning and career development paths for employees.

- Continue to develop strategies to rebuild capital improvement and equipment Funds (Funds 12, 20 and 70)
- Continue with the concept of multi-year planning for “super” public works projects.
- Fit capital projects within available staffing/funds.
- Preliminary Budget Presentation and Public Hearing scheduled for May 12th. Budget adoption scheduled for June 9th.

Department Directors will provide an oral presentation on some of their departments preliminary ideas for their respective budgets.

In addition staff is seeking direction from the City Council regarding items to include in the budget review process. Staff will then include an analysis of these items and include them in the budget decision making process.

PARKS AND RECREATION DEPARTMENT
 CAPITAL IMPROVEMENT PROJECTS UPDATE
 FISCAL YEAR 2014-2015
 Mid-Year Report

Via Verde Park	Fund 20	\$10,000	
<ul style="list-style-type: none"> Playground/Park Redesign to accommodate two play areas for ADA accessibility 			In Progress \$8,525
Refurbish Park Marker Signs	Fund 20	\$15,000	
			In Progress
Park Furniture	Fund 20	\$10,000	
<ul style="list-style-type: none"> Tables, benches, BBQ's - Inventory in progress 			In Progress
Civic Center Park BBQ Pit Repair	Fund 20	\$4,000	
			Completed
Walnut Creek CEQA	Fund 20	\$50,000	
			In Progress \$45,300
Walnut Creek Park Development	Fund 20	\$850,000	
			Awaiting CEQA
Martin House Porch Repair	Fund 20	\$21,000	
<ul style="list-style-type: none"> Preparing estimates, plans and specs – complete replacement rather than repair Budget will need to be significantly increased, as much as possibly \$40,000 			In Progress \$+?
Swim and Racquet Club Marquee Sign	Fund 20	\$50,000	
<ul style="list-style-type: none"> Soliciting proposals 			In Progress
Swim and Racquet Club Improvements	Fund 21	\$93,700	\$+?
<ul style="list-style-type: none"> Flooring throughout – obtaining quotes, may need additional budget Pool covers and reel Pool Plaster Repair – over budget \$3,400 Racquetball Court Floor Maint. – out to bid 		\$64,500 \$23,257 \$5,400 \$3,900	In Progress Completed Scheduled In Progress
Marchant Park Project	Fund 22	\$800,000	
<ul style="list-style-type: none"> Replace Restroom Building and Playground Equipment, Expand and Redesign Recreation Building, Renovate Park, access assessment throughout. Architectural Design in progress \$250, 000 Prop A Grant awarded, \$722,685 Quimby fees to date Total Project Budget approximately \$1.5 million across fys 2014-15/15-16 			In Progress

PW-Infrastructure Maintenance & Capital Improvement Projects <i>FY2015-2016 Schedule - Updated February 19, 2015</i>							
Project	Amount	NIB Public.	Bid Date	Start Construction	Complete Construction	COMMENTS	
CIP CONSTRUCTION PROJECTS							
1	Lone Hill Rehab Arrow/Cienega Lone Hill - Arrow Hwy Light Median Modification Gladstone - San Dimas Ave to Monte Vista	\$ 1,700,000.00	Mar 2014	Apr 2014	May 2014	Jan 2015	Construction project extended by almost 3 months due to the addition of Golden States Water main project
2	San Dimas High School (Cooperative project with BUSD)	\$ 600,000.00	n/a	n/a	Jun 2014	Aug 2014	Construction on Saints Court and high school parking lot work under a change order
3	Foothill Blvd @ San Dimas Wash Construction	\$ 2,259,529.00	May 2014	Jun 2014	Mar 2015	Dec 2015	Contract awarded by CC on February 11th, anticipated start date 3/1
4A	Pavement Preservation - Streets	\$ 150,000.00	n/a	Apr 2015	May 2015	Jun 2015	Rehabilitate Sierra View and San Dimas Ave between Puddingstone Dr and 57 fwy underpass
4B	Pavement Preservation - Street, Seal Coat - Muncipal and Park Parking lots Design - In House	\$ 250,000.00	Dec 2014	Apr 2015	May 2015	Jun 2015	Prep narrower streets within condominium and town homes, parking lots and ensure compliance for ADA parking; prepare CC award report
5	Downtown Decorative Lighting 3rd & 4th Street, Eucla to west	\$ 120,000.00			May 2015	Jun 2015	Awaiting Edison to complete electrical re-design to install 100W lamp versus 70W previously installed
6	Alley N/O 2nd, Cataract to Acacia Design - RKA	\$ 120,000.00	Apr 2015	May 2015	Jun 2015	Jul 2015	Design being finalized by RKA
7	Foothill Blvd - San Dimas Cyn Left Turn Signal Phase (Cooperative project with County)	\$ 241,000.00	Jun 2015	Jul 2015	Aug 2015	Nov 2015	Intersection shared with County with 75% being in City. <u>Construction schedule depends on County's completion of design (est. \$20,000)</u> ; County construction share is \$60,000
Grand Total		\$ 5,440,529.00					

PW-Engineering Design Capital Improvement Projects <i>FY2015-2016 Schedule - Updated February 19, 2015</i>							
DESIGN PROJECTS/MISCELLANEOUS							
1	Cienega Ave Design (Super Project) Design - DMS	\$ 75,000.00	n/a	n/a	n/a	Jul 2015	Complete 100% design; start coordinating of any utility upgrades or relocation work as necessary; possible start in spring 2016
2	Cienega Ave Design, left turn signal phase for north/south traffic Design - DJP	\$ 15,000.00				Jul 2015	Goal is to merge with street Cienega Avenue project
3	Badillo - Valley Center to Covina Blvd	\$ 20,000.00				Jul 2015	Goal is to merge with street Cienega Avenue project
4	San Dimas Ave to 57fwy/Via Verde to 57fwy Design - RKA (Super Project)	\$ 85,000.00	n/a	n/a	n/a	Jul 2015	Complete 100% design; start coordination of any utility upgrades or relocation work as necessary; possible start date spring 2016
5	Via Verde - Puente to Covina Hills Road Design - DMS (Super Project)		n/a	n/a	n/a	Jul 2015	Complete 100% design; start coordinating of any utility upgrades or relocation work as necessary; Possible cooperative project with County to extend repairs on Covina Hills from Via Verde to Calle Francesca; possible start in spring 2016
6	San Dimas Sewer Master Plan Design - RKA, in house	\$ 80,000.00	on-going project			Jul 2015	Staff and consultant team updating and checking various anomalies between sewer plan data and sewer management software to achieve more modelling accuracy
7	Golden Hills Road Realignment (Cooperative project with La Verne) Design - Land Design Consultants	\$ 210,000.00	Aug 2014	Oct 2014	Dec 2014	Sep 2015	Schedule for design completion depends on County approval for R.O.W. & permits; coordinate utility relocation prior to construction scheduled in April 2016
8	Bonita Avenue Downtown Boardwalk Design - Architerra	\$ 35,000.00	Mar 2015		May 2015	Sep 2015	<ul style="list-style-type: none"> • Approval of conceptual design – Mar 2015 • Design development – May 2015 • Complete construction plans – Sep 2015 • Fall construction may impact merchants/businesses from Thanksgiving to Christmas as project will take 4 to 6 months to complete including reconstruction of Bonita Avenue • Recommend construction commence in Spring 2016 Spring start also allows time to resolve private property issues like fixed canopies, facade improvements, etc.
Grand Total		\$ 520,000.00					

PW-Miscellaneous Maintenance Projects *FY2015-2016 Schedule - Updated February 19, 2015***MS4 - NPDES PERMIT**

	Amount		Start	Complete	Comments
MS4 / NPDES Permit Implementation		On going as of December 28, 2012			<ul style="list-style-type: none"> • Annual NPDES Report - submit directly to RB December 15, 2014 - completed • Watershed Management Plan - submitted to RB on June 28th - awaiting RB approvals • LID Ordinance - final copy submitted to RB - June 28, 2014 - completed • Green Streets Policy - final copy submitted to RB - June 28, 2014 - completed • Initial inspection of all commercial facilities complete by October 2015 (2nd Inspection w/in 6 months of 1st inspection)
Monitoring (Annually)	\$ 150,000.00		Jul 2015	Jul 2018	<ul style="list-style-type: none"> • Final cost sharing agreement with Claremont, La Verne and Pomona; estimate cost \$1,600,000 - includes an optimal 2nd monitoring station in San Dimas • Begin monitoring and data collection in accordance with CIMP by July 2015 over 3 year period • With 4 monitoring locations at \$400k each, divided proportionately by 4 cities.
Catch Basin Categorization		Change in frequency to be included in new service order request (SOR) - FEB 2015			<ul style="list-style-type: none"> • Identify areas of high, medium, and low traffic volumes • Re-classify catch basins based on traffic classification as Priority A, B, or C
Grand Total	\$ 150,000.00				

CITY YARD MAINTENANCE PROJECTS

Downtown Boardwalk Maintenance	\$ 25,000.00	programmed and planned	Monthly inspections and repairs - New batch of boardwalk (100) delivery by next week
Municipal Parking District Maintenance	\$ 30,000.00	as needed basis	Minor pavement repairs and start seal coat
City-wide Pavement Maintenance	\$ 85,000.00	as needed basis	
Town Core Sidewalk Repair	\$ 10,000.00	as needed basis	Sidewalk repair program underway in the town core
Wheelchair Ramps Various Locations	\$ 25,000.00	as needed basis	
Guard Rail Repairs	\$ 6,000.00	as needed basis	
Speed Hump Installation	\$ 10,000.00	as needed basis	
Traffic System Maintenance	\$ 85,000.00	as needed basis	
Hazardous Sidewalk Repair	\$ 60,000.00	as needed basis	Contractor location mobilized for City wide repairs/grind
Comprehensive Sidewalk Evaluation	\$ 35,000.00	as needed basis	After 6 year City wide evaluation and repairs returning to Zone A, where evaluation program commenced
Grand Total	\$371,000.00		