

CITY OF SAN DIMAS
PARKS AND RECREATION COMMISSION
MEETING MINUTES OF
January 20, 2015
City Council Conference Room – City Hall

CALL TO ORDER

The regular meeting of the Parks and Recreation Commission was called to order by Chairperson Kenny at 6:00 p.m.

ROLL CALL

Present: Kevin Kenny, Chairperson
Kathryn Perkins, Vice Chairperson
Susan Davis
Jose Martinez
Frank Neal
Baylee Smith

Karon De Leon, Facilities Manager
Leon Raya, Recreation Services Manager
Dominique Borba, Recreation Coordinator
John Ebner, City Councilmember

Absent: Tom Diaz, excused

APPROVAL OF THE DECEMBER 16, 2014 MEETING MINUTES

COMMISSIONER PERKINS MOVED TO APPROVE THE MINUTES OF DECEMBER 16, 2014 MEETING, SECONDED BY COMMISSIONER MARTINEZ AND APPROVED UNANIMOUSLY.

ITEMS OF BUSINESS

A. Commission Input Regarding Recreation Program Ideas and Capital Improvement Projects

Manager De Leon introduced the Parks and Recreation Project Budget and explained to the Commission that this a working document with items from past and future projects. She reviewed the projects included on the 2014-15 list. The list includes the Marchant Park Rehabilitation Project, which includes: the recreation building renovation; demolition and replacement of the public restroom; landscaping improvements and improvements to Little League facilities. The Via Verde Park Project includes the design work for new playground equipment to be installed in another area of the park due to ADA compliance issues. Manager De Leon went on to mention that a major project being considered for fiscal year 2015-16 is the exterior renovation to the Swim and Racquet Club. She asked the Commission for their input or suggestions regarding the project list. There were no project additions from the Commission at this time. There were no program additions at this time.

Commissioner Kenny asked if the items on the project list come from Commission meetings. Manager De Leon responded that they do come from Park and Recreation Commission input as well as staff recommendations and community input.

Commissioner Kenny inquired about the varsity baseball field at San Dimas High School and its status of being made a baseball-only facility. Manager Raya responded that the Department is awaiting follow-up action from the school district. Councilmember Ebner reminded the Commission that the Walnut Creek Open Space project is moving along. He added it will include an open space park with trails.

B. Review of Criteria and Nomination Process for Distinguished Service to Youth Awards

Manager Raya presented a draft of the Distinguished Service to Youth Awards criteria and nomination form. Manager Raya asked the Commission for feedback or suggested modifications to either document. He noted that the deadline for nominations is March 6.

Commissioner Neal recommended a change in the language of one sentence to read “Recipients and their Nominators.” Manager Raya asked the Commission to add the Distinguished Service to Youth Awards reception and awards to their calendars on April 14, 2015 at 6:30 prior to the City Council meeting. Manager Raya discussed the purpose of the award and how it is important to recognize those in the community who contribute to San Dimas youth.

ORAL COMMUNICATIONS

A. Director of Parks and Recreation

1. Update on Projects

Manager De Leon reported that the Development Plan Review Board approved the public restroom building design for Marchant Park. The Walnut Creek Open Space Project is in CEQA review with the draft report scheduled to be provided in late January. The Via Verde Park playground relocation preliminary plans are expected to be completed the end of February or the beginning of March.

2. Calendar of Upcoming Events

Manager Raya reviewed the recreation activity and event calendar and highlighted the Youth Basketball Program. Manager Raya mentioned that participation has increased from last year and invited the Commission to attend a game. Manager Raya also mentioned that Opening Day for both San Dimas Youth Softball Association and San Dimas Little League will be on the same day for the first time. San Dimas Little League will take place in the morning and the San Dimas Youth Softball Association will take place in the afternoon.

B. Members of the Audience

Manager Raya introduced Recreation Coordinator Dominique Borba.

C. Members of the Commission

Commissioner Martinez – No additions

Commissioner Smith – No additions

Commissioner Neal – No additions

Commissioner Kenny mentioned that he has noticed personal trainers at Via Verde Park and asked if this is allowed and about the process one would need complete to offer a class in a public park. Commissioner Kenny asked if it was a frequent occurrence. He also mentioned that he has noticed excessive realtor signs on medians during the weekends. Manager Raya replied there are a couple of different options to have a class at a park. One is to become a contract instructor with the Department and the other is to rent out the space which requires insurance, business license and a fee for park use. He added that the City is aware of the personal training class at Via Verde Park and Code Enforcement has been notified. A citation can result if after contact by Code Enforcement, any prohibited activity continues. Manager De Leon replied Code Enforcement would be the contact for realtor sign issues and if given the information such as the company name and contact number they can follow up.

Commissioner Perkins asked about the process of renting a park for an event. Manager Raya responded that park shelters are on a first-come, first-serve basis. He stated there is a “no jumper/bounce house” policy. Manager Raya also added that if a company or group wanted to use a park for a large event than that needs to be reviewed and approved by the Parks and Recreation Director.

Commissioner Davis mentioned that LucaBella Restaurant will be opening soon at the Walker House and the community is very excited.

D. City Council Liaison

Councilmember Ebiner shared that LucaBella’s ABC license has been approved and they should be opening the beginning of February at the Walker House. Councilmember Ebiner added the statue in the City Hall Plaza of the frog and boys will be replaced. He mentioned that the City was able to contact the original artist to recreate the statue. The City plans on improving security. Councilmember Ebiner added the City Municipal Election will take place on March 3 and currently five individuals are running for City Council, and the Mayor is running unopposed.

ADJOURNMENT

The meeting was adjourned at 6:38pm



Dominique Borba, Recreation Coordinator