



TEEN CITY

At the Student Union

The San Dimas Student Union—a safe, supportive and fun teen center where teens can discover positive experiences and build lasting friendships.

Summer 2015

June 8 – August 14



City of San **Dimas**
Parks & Recreation Department
(909) 394-6230

"TEEN CITY"

Teen City is a Day Club for youth in grades 6 through 9.

For the 2015 Summer Session, Teen City will be conducted at:

Student Union
990 W. Covina Blvd.
San Dimas
909-592-6675
Located within the San Dimas Swim and Racquet Club

The program hours are Monday through Friday 7:00 a.m. - 12:00 p.m. on the following dates:

June 8– August 14

The Student Union FREE drop-in program hours are 12:00 – 6:00 p.m. for the same dates.

The Teen City enrollment fee is \$35.00 per week plus a \$10.00 fee per club shirt. One shirt is required, but additional shirts may be ordered.

A selection of field trips are available at an additional charge for each trip. Club shirts must be worn on all field trips.

Enrollment in Teen City begins on **May 5 for residents and May 6 for non-residents** at San Dimas City Hall, 245 E. Bonita Ave., beginning at **7:30 a.m.** The following forms **must be completed** in order for enrollment to be complete:

1. Program Registration Form
2. Family Identification Form
3. Payment Agreement Form
4. Identification and Emergency Information Form
5. Student Union Behavioral Contract
6. Consent for Medical Treatment
7. Permission Slips for optional excursions
8. Movie & TV Consent Form
9. Sign Out Waiver Form (optional)
10. Consent to Administer Medication (optional)

ACTIVITIES

Teen City is supervised by trained Recreation Leaders who will provide activities including crafts, games, and sports. The room, games, and program supplies belong to all program participants. Proper care and clean up are part of our program. Cooperation is needed for clean up; putting things away, returning games, supplies and equipment when finished and before leaving.

FIELD TRIPS

There will be many field trips offered over the course of the Summer Break. A parent signature is required on a permission slip specific for each trip. Field trip transportation is provided by chartered bus or City van. A fee will be charged for the trip. See Program Registration Form for the list of trips offered.

MEALS

A morning snack will be provided. Club members may bring their lunch if staying for the afternoon program. Please plan nutritious lunches and limit the use of candy.

DROP OFF/PICK UP POLICY

All youth must be signed in and out of Teen City by an authorized person. Participants will be released only to persons indicated on the Identification and Emergency form. All youth must be picked up by closing time (6:00 p.m.).

Parents will be charged \$5.00 for every five minutes past closing (\$60.00 per hour), unless you have waived the sign-out procedure (please see Sign-Out Waiver Form). If you know you will be late, make arrangements for one of the authorized persons to pick up your child and then contact the staff to inform them.

When participants arrive, it is expected that he/she will be rested, clean and appropriately dressed for the weather and daily activities.

If your child is absent from the program, please contact the Teen City staff or the Parks and Recreation staff at City Hall. It is important that infectious diseases, such as strep throat, chicken pox, etc. be reported to staff so that others may be notified of their exposure.

HEALTH AND ILLNESS

- A. Do not send your child to Teen City if there is evidence of any type of illness, or infectious or communicable disease.
- B. If a child should become ill while at Teen City, the staff will contact the parents or others authorized on the emergency form. It is expected that the child will be picked up immediately. The child will be excluded from activities with other children until he/she is picked up. The child will rest in a "quiet area".
- C. Children with an infectious or communicable disease will be excluded from the program. They may return to the program with written proof from a doctor that they no longer pose a health hazard
- D. It is the responsibility of parents to inform Teen City staff in writing of special medical conditions, including allergies, relative to any child participating in the program. **Please notify us in advance of any special needs and any reasonable accommodations that are requested.**
- E. Suspected cases of child abuse or neglect will be reported to the appropriate authorities by staff. Reportable cases include a parent who is intoxicated when picking up a child from Teen City.

MEDICATION

If a child is prescribed oral or surface medication which must be taken during Teen City hours, parents must notify the staff in writing on the Consent to Administer Medication Form. The medication must be in the original container, properly labeled with the child's name, date, amount and frequency of dosage. Written permission must be given even to administer such medicine as cough syrup or aspirin (see form).

PERSONAL BELONGINGS

The San Dimas Parks and Recreation Department is not responsible for **lost or stolen items**. Space will be provided for your child's coat or sweater. It is advised that children **do not bring valuables** to the program. If they do, it is at their own risk. All items and belongings should be labeled with child's name.

DISCIPLINE

Staff will provide and maintain clear, reasonable limits for children's behavior. Positive behaviors will be reinforced and negative behaviors identified and redirected.

Children will be helped to recognize and identify their feelings as valid and acceptable. Staff members will intercede if a child's behavior is harmful to him/herself or others. Staff will plan ahead to try and prevent problems.

Your child(ren) will be free from corporal or unusual punishment, infliction of pain, humiliation, intimidation, ridicule, coercion, threat, mental abuse, or other actions of a punitive nature.

The Teen City program is a quality experience for most children. We reserve the right to ask any child to leave the program for his or her own betterment or the welfare of the group. The following are steps that will be taken as a result of abusive behavior:

Abusive behavior is defined as:

- A. Physical abuse - That which does harm to another's person or possession (i.e. hitting, biting, kicking, pushing, spitting), includes also victimless and disruptive behavior.
- B. Verbal abuse - that which is offensive and/or degrading to another individual (i.e. name calling, swearing).

The following steps will be taken as a result of abusive behavior:

1. Time Out - Child is placed in the designated "quiet corner" for a period of no longer than ten minutes. Child is not allowed to communicate with other children or staff. They must remain quiet.
2. Parent is called - Staff will explain the situation and the steps taken prior to the call. Parents will be asked to speak with their child and calm them down.
3. The parent is called and must remove the child from the program immediately.

TERMINATION POLICY

NOTE: No money will be refunded upon suspension or dismissal by Recreation Department.

Participation in Teen City may be terminated for the following reasons:

1. The Recreation Coordinator and/or Recreation Services Manager decides that the program is not able to effectively serve the needs of a child or cope with a child's behavior patterns.
2. Chronic late pick up of child by parents or other persons given such responsibility.
3. Failure to provide current information.
4. Failure to keep registration fees current.

TEEN CITY PAYMENT SCHEDULE

Summer 2015

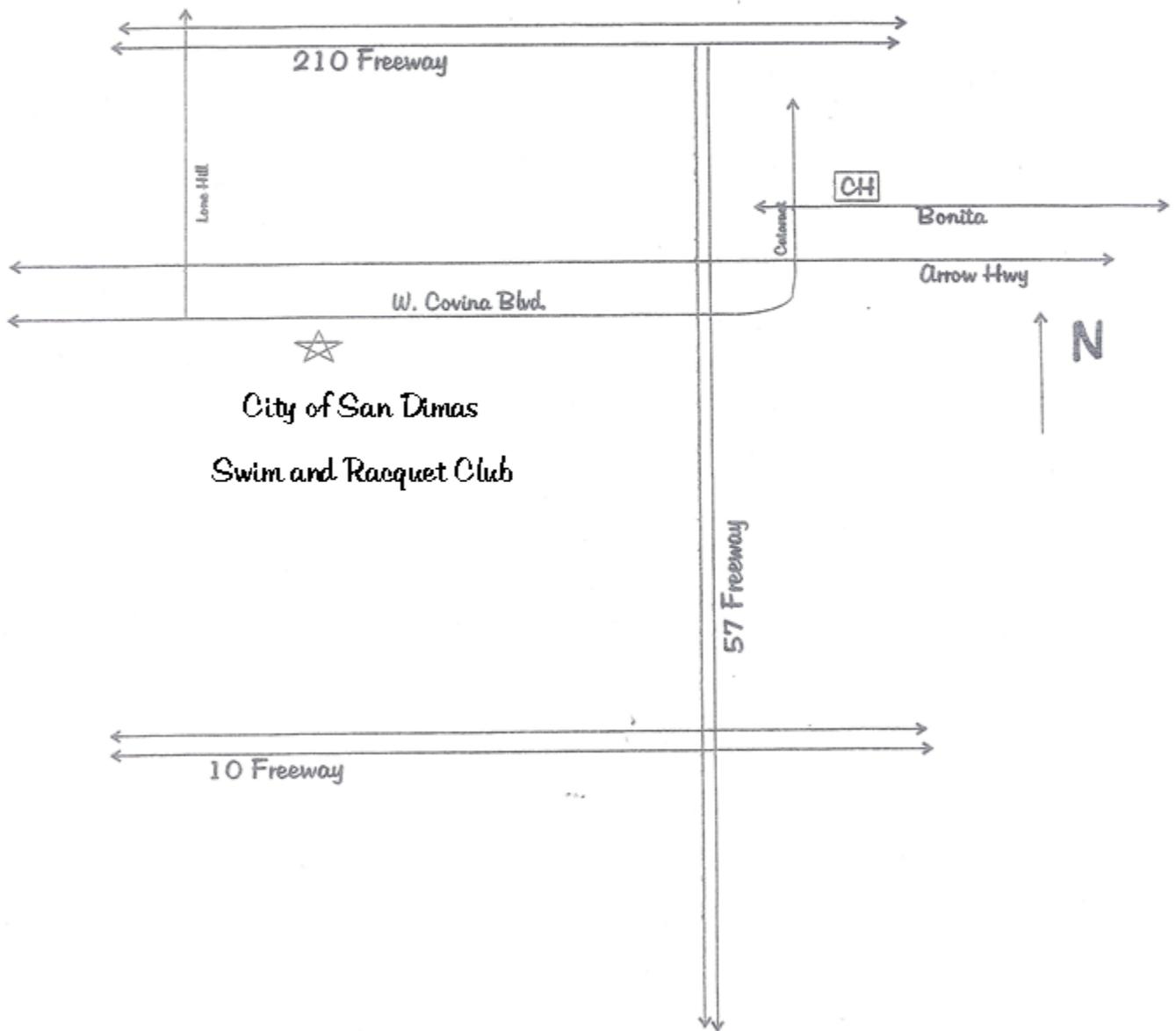
TC Week #:	Date:	Payment Due at Rec. Dept:
1	June 8- June 12	Due at Registration
2	June 15-June 19	Due at Registration
3	June 22- June 26	5:00 p.m. on June 8
4	June 29-July 3	5:00 p.m. on June 15
5	July 6-July 10	5:00 p.m. on June 22
6	July 13-July 17	5:00 p.m. on June 29
7	July 20-July 24	5:00 p.m. on July 6
8	July 27-July 31	5:00 p.m. on July 13
9	August 3-August 7	5:00 p.m. on July 20
10	August 10-August 14	5:00 p.m. on July 27

Fees for the first two weeks of Teen City reserved are due at the time of registration.

A non-refundable reservation fee of \$10.00 (per week of camp reserved) is due at the time of registration. The reservation fee will be applied to camp fee.

1. Fees are based on **enrollment** not attendance. There will be no refund for absences, vacation or illness.
2. Fees must be paid at least two weeks in advance. Registrations not paid in full by due date will be released to children on the waiting list.
3. Failure on the part of the parent to keep payments current will lead to the termination of Teen City services.
4. Any bank service charge for returned checks will be due and payable by the parents within one week of notification. All further payments must be made by cash or money order.
5. Parents will be charged \$5.00 for every 5 minutes past 6:00 pm. A child will not be allowed to return to the program until the fee has been paid.
6. No money will be refunded upon suspension or dismissal from the Teen City by the Recreation Department.
7. **Please keep your receipts for tax purposes. The City of San Dimas Tax I.D. No. is 95-2104508.**
8. Parents must provide a sack lunch or money to purchase lunch from the snack bar for their child daily, if they are remaining after 12:00 p.m., except for special events and excursions that include lunch. Failure to do so will result in a \$10.00 penalty.

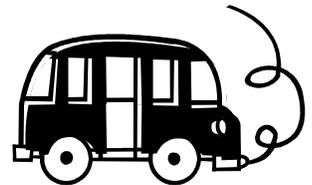
The Student Union is located in the
City of San Dimas Swim & Racquet Club
990 W. Covina Blvd.



PARENTS PLEASE NOTE ...

ABOUT OUR EXCURSIONS

- **Would you like to attend a family excursion with your child?** You are always welcome to do so. It's best to sign-up as early as possible to guarantee that you will have a space. We can take your registration for excursions at the same time that you reserve for your child (see registration form attached). **Please note, however, Teen trips are for ages 12-17 only.**
- **All Kids Fun Club and Teen City participants are eligible to go on the excursions, regardless of age.** All Kids Fun Club participants are supervised by a trained Recreation Leader on all excursions.
- **As a participant in Kids Fun Club and Teen City, your child is given first priority for excursions at the time of Kids Fun Club/Teen City Registration.** If you do not enroll your child for an excursion at registration, space is not guaranteed if you decide to enroll them at a later date.
- **Excursion Money Procedure**
 - Lunch arrangements vary with each trip. When campers are required to buy lunch, the following protocol will be followed.
 - At check in, Recreation Leaders and parents will verify the amount of money being sent with each participant.
 - **All teen city participants will be responsible for carrying their own money, making their purchases and keeping their receipts. Program leaders will provide assistance on an as needed basis.**
- **All Teen City teens are eligible to go to Teen Recreation Swim.** Teen Recreation Swim is a recreation swim program at the San Dimas Swim & Racquet Club. The program is held every day from 1:30pm – 3:45pm. Teens are supervised at all times by trained Recreation Leaders and Lifeguards. Participants can return to the Student Union when Teen Recreation Swim has ended.
- If you need to withdraw your child from an excursion, **refunds must be requested 7 days prior to the excursion.** There will be a \$10.00 service charge for withdrawal from each excursion.
- **Completed permission slips are required for each excursion.**
- **Please be sure your child is at the camp site at least 30 minutes before scheduled departure.**



CITY OF SAN DIMAS
 PARKS AND RECREATION DEPARTMENT - 909-394-6230
 PERMISSION SLIP FOR EXCURSIONS AND SPECIAL EVENTS 2015

Teen City

Excursion	Initials	Excursion	Initials
Bowling-6/10 11:30-2:30		Teen-Student Union Sleepover-7/17-7/18 6:00pm-8:00am	
Teen-Laser Island-6/11 11:30-4:00		Pirates Dinner Adventure 7/21 9:30- 2:00	
Skate Express- 6/17 11:30-4:30		Teen-Balboa Beach-7/23 10:00-6:00	
Teen-Knott's Berry Farm- 6/18 9:00-5:30		Ringling Brothers, Barnum & Bailey Circus-7/29 11:00-4:30	
Angels vs. Indians 6/24 11:00~5:00		Teen-Santa Monica Pier-7/30 9:30-6:00	
Teen-Golf n' Stuff- 6/25 9:30-4:00		Sports Spectacular-8/4 1:00-3:00	
Medieval Times- 7/1 10:00-2:15		Aquarium of the Pacific- 8/5 9:00-2:45	
4 th of July BBQ-7/2 1:30-4:00		Teen- Skate Express- 8/6 11:30-5:30	
Merlin's Magic Show at the Rib Trader- 7/15 10:45-3:00		Raging Waters-8/12 11:00-4:00	
Balboa Beach – 7/8 9:30-4:30		Teen- Hollywood Adventure- 8/13 10:00- 6:00	
Teen-Speed Zone-7/9 11:30-5:00		Teen Recreation Swim Mon-Fri June 8 – Aug 14 1:30-3:45	

Name: _____ Birth date _____ Age _____ Activity: **As Indicated Above**

Parent or Guardian _____ Home Phone _____

Address _____ Work Phone _____

City _____ Zip _____ Cell Phone _____

Patient medical history (epilepsy, diabetes, allergies, etc.) _____

Emergency numbers 1. Name _____ Phone _____
 (other than parents)

2. Name _____ Phone _____

Liability Waiver (must be signed by participant or by parent/guardian):

I fully understand that my participation, or that of the minor in my custody as registered, in the above-mentioned activity, presents exposure to the risk of personal injury, death or property damage. I hereby acknowledge that participation in this event/class is voluntary and agree to assume any such risks. I hereby release, discharge and agree not to sue the City of San Dimas, its officers, agents, employees or volunteers for any injury, death or damage to or loss of personal property arising out of, or in connection with, participation in the event/class from whatever cause, including the active or passive negligence of the City of San Dimas, its officers, agents, employees or volunteers or any other participants in the event/class. In consideration for being permitted to participate in the event/class, I hereby agree, for myself, my heirs, administrators, executors and assigns, that I shall indemnify and hold harmless the City of San Dimas from any and all claims, demands, actions or suits arising out of or in connection with my participation in the event/class. I also agree and acknowledge that participant may be photographed while participating, and release use of the photographs for reproduction in City sponsored publications.

I have carefully read this release, hold harmless and agreement not to sue, and fully understand its contents. I am aware that it is a full release of all liability and sign it on my own free will.

 Participant Signature or Parent/Guardian if under age 18

 Date

____ I would like my child to remain with a Recreation Leader throughout the entire excursion.

TEEN CITY

Summer 2015

PROGRAM REGISTRATION FORM

Participant's Name _____

Age _____ Date _____

Address _____

Date of Birth _____

Home Phone _____ Work
Ph _____ Cell _____

Parents Name _____ Email _____

No. of T-Shirts: _____ T-Shirt Size: Youth S M L or Adult S M L XL
(\$10.00 each) (circle one)

Please check the desired weeks of attendance in order to reserve your child's space in the program. Fees for the first two (2) weeks of camp reserved are due at the time of registration. A non-refundable registration fee of \$10.00 per week of camp reserved is due at the time of registration and will be applied to enrollment fees. **All appropriate fees are due at least two weeks in advance of attendance.** Please see attached Payment Schedule. Choose the excursions that will be most suitable for your child. Each of these excursions will be supervised by the appropriate Staff members. If your child chooses NOT to go on the excursion there will be a Staff member available at the Teen City site to conduct activities for them. Please check ONLY the excursions you want us to reserve in your child's name. Each excursion has a limited number of spaces and **MUST** be paid at the time of registration to guarantee the reservation. Please be aware that our FREE off-site Special Events are considered a part of the regular activity schedule and attendance is not optional. All children are expected to attend these free events and transportation is provided.

TEEN CITY

PROGRAM
(\$35.00 per week)

_____ **Week 1 (June 8 – June 12)**

_____ **Wed. 6/10**

_____ **Thur. 6/11**

FIELD TRIPS
(Price quoted per trip)

Bowling
11:00am-2:30pm
\$16.00 per person
(Pizza lunch included)

Teen Travel Club~
Laser Island
11:30am- 4:00pm
\$20 per person (Includes 2
rounds of laser tag, mini golf
and lunch)

_____	Week 2 (June 15-June 19)	_____	Wed.	6/17	Skate Express 11:30am – 4:30pm \$20.00 per person (Lunch included)
		_____	Thur.	6/18	Teen Travel Club~ Knott's Berry Farm 9am-5:30pm \$30 ages 11 & under \$35 ages 12 & up (Bring \$ for lunch)
_____	Week 3 (June 22 – June 26)	_____	Wed.	6/24	Angels vs Indians 11:00am – til end of the game (approx. 5:00pm) \$40.00 per person (200 level shaded seats, hot dog, soda and backpack)
		_____	Thur.	6/25	Teen Travel Club~ Golf n' Stuff 9:30am-4:00pm \$27 per person (includes mini golf, unlimited rides and lunch)
_____	Week 4 (June 29– July 3)	_____	Wed.	7/1	Medieval Times 10:00am-2:15pm \$25.00 per person (Lunch included)
		_____	Thur.	7/2	4th of July BBQ at the Student Union 1:30-4:00pm \$5 per person (Includes lunch & swimming)
_____	Week 5 (July 6 - 10)	_____	Wed.	7/8	Balboa Beach 9:30am-4:30pm \$10.00 per person (Bring your lunch or extra money)
		_____	Thur.	7/9	Teen Travel Club- Speed Zone 11:30am-5:00pm \$35 per person (includes admission, unlimited racing, video games, 1 round of mini golf and lunch)

_____	Week 6 (July 13 – July 17)	_____	Wed.	7/15	Merlin’s Magic Show at the Rib Trader 10:45am-3:00pm \$25.00 ages 3-17 \$33.00 ages 18 and older (Lunch included)
		_____	Fri.- Sat.	7/17- 7/18	Teen Travel Club~ Student Union Sleepover Downtown Disney 6:00pm Friday- 8:00am Saturday \$30 (Bring \$\$ for dinner and souvenirs)
_____	Week 7 (July 20-July 24)	_____	Tues.	7/21	Pirates Dinner Adventure 9:30am-2:00pm \$27.00 per person (Chicken nugget lunch included)
		_____	Thur.	7/23	Teen Travel Club- Balboa Beach 10:00am-6:00pm \$10 per person (bring your lunch or \$\$ for lunch)
_____	Week 8 (July 27 – July 31)	_____	Wed.	7/29	Ringling Brothers, Barnum & Bailey Circus 11:00am-4:30pm \$30.00 per person (Lunch is included)
		_____	Thur.	7/30	Teen Travel Club- Santa Monica Pier 9:30am-6:00pm \$35 per person (Includes admission, unlimited ride wristband and lunch)
_____	Week 9 (August 3 - 7)	_____	Tues.	8/4	Sports Spectacular 1:00pm-3:00pm \$10 per person (Includes lunch and activities)
		_____	Wed.	8/5	Aquarium of the Pacific 9:00am-2:45pm \$13.00 ages 3-11 years \$22.00 ages 12 and older (Bring your lunch or extra money)

	_____	Thur.	8/6	Teen Travel Club~ Skate Express 11:30am-5:30pm \$15 per person (includes skate rental and lunch)	
_____	Week 10 (August 10 - 14)	_____	Wed.	8/12	Raging Waters 11:00am-4:00pm \$25.00 per person (Bring your lunch)
		_____	Thur.	8/13	Teen Travel Club- Hollywood Adventure: Ripley's Believe it or Not, The Hollywood Wax Museum & Guinness World Records 9:30am-6:00pm \$25 per person (Bring \$ for lunch)

Liability Waiver (must be signed by participant or by parent/guardian):

I fully understand that my participation, or that of the minor in my custody as registered, in the above-mentioned activity, presents exposure to the risk of personal injury, death or property damage. I hereby acknowledge that participation in this event/class is voluntary and agree to assume any such risks. I hereby release, discharge and agree not to sue the City of San Dimas, its officers, agents, employees or volunteers for any injury, death or damage to or loss of personal property arising out of, or in connection with, participation in the event/class from whatever cause, including the active or passive negligence of the City of San Dimas, its officers, agents, employees or volunteers or any other participants in the event/class. In consideration for being permitted to participate in the event/class, I hereby agree, for myself, my heirs, administrators, executors and assigns, that I shall indemnify and hold harmless the City of San Dimas from any and all claims, demands, actions or suits arising out of or in connection with my participation in the event/class. I also agree and acknowledge that participant may be photographed while participating, and release use of the photographs for reproduction in City sponsored publications.

I have carefully read this release, hold harmless and agreement not to sue, and fully understand its contents. I am aware that it is a full release of all liability and sign it on my own free will.

Participant Signature or Parent/Guardian if under age 18

Date

CITY OF SAN DIMAS
PARKS AND RECREATION DEPARTMENT

TEEN CITY

FAMILY IDENTIFICATION FORM

A. Name(s) of child(ren) enrolling in Teen City:

_____	_____	_____	_____	_____
Last	First	Middle	School Attending	Grade

_____	_____	_____	_____	_____
Last	First	Middle	School Attending	Grade

_____	_____	_____	_____	_____
Last	First	Middle	School Attending	Grade

B. Name(s) of Parent(s) or Guardian(s):

Phone	_____	/	_____	_____
	Last	First	Middle	Home Work

Phone	_____	/	_____	_____
	Last	First	Middle	Home Work

Address:

Street	City	Zip Code

C. Name(s) of child(ren) in household:

_____	_____	_____	_____	_____
Last	First	Middle	Age	Birth date

_____	_____	_____	_____	_____
Last	First	Middle	Age	Birth date

_____	_____	_____	_____	_____
Last	First	Middle	Age	Birth date

D. Name(s) of other household member(s):

City of San Dimas
Parks and Recreation Department

“TEEN CITY”

Parent Signature Sheet

PAYMENT AGREEMENT FORM

This will acknowledge that I/we, the parent(s)/guardian(s) of _____
(Name of Child)

have legal authority to sign agreements for the above-named child, and have received a copy of the Teen City Payment Agreement form, and the Teen City Packet. I have read and understand the Payment Agreement Form and the Teen City Packet, and will be responsible for compliance with all policies and procedures.

Signature of Parent(s)/Guardian(s)

Date

PARENT PERMISSION FORM

I have legal authority to sign agreement for and as parent or legal guardian of

_____, age _____,
(Name of Child)

and I permit my child(ren) to participate in walking field trips to be held as part of the Teen City Program.

In consideration of the above participation, I hereby release and hold harmless the City of San Dimas, their employees, any volunteers who may assist in said direction, from any and all liability which may occur by reason of their participation.

I understand that the Teen City program has certain risks and hazards inherent with the mode of travel and the places to which my child will travel. I certify that, to the best of my knowledge, my child is physically, mentally, and emotionally capable to participate in this program. I further agree to direct my child to conform to the fullest with the instructions of the recreation leaders in charge.

Signed: _____
(Parent /Guardian)

(Date)



City of San Dimas Parks and Recreation Department
San Dimas Student Union
BEHAVIORAL CONTRACT

Name: _____ Age: _____

School: _____ Grade: _____

The Teen Center and its activities are a PRIVILEGE and the rules of conduct must be observed by all participants. Rules and regulations are as follows:

- Teen Center sign in is required to enter the facility
- Participants must be in grades 6th-12th
- Follow the same dress code rules that are expected at school(no gang attire, no mid drift showing etc)
- Weapons, drugs, alcohol and tobacco products will not be allowed in or around the Teen Center
- Harassment of any kind will not be tolerated
- Participant is responsible for his/her own property
- Food and drinks are allowed in designated areas Only!
- Fighting is prohibited
- Profanity is prohibited
- Equipment must be used properly
- Participants must keep their hands and feet to themselves
- Defacing facility or equipment is prohibited
- Respect the personal property of others
- Disrespect of any staff member will result in disciplinary action
- No skateboarding, scooter or bike riding is allowed in or in front of the center

I have read and understand the above rules and I am aware that any violation of these rules may result in suspension and/or expulsion from any current and/or future Teen Center privileges.

Participants Signature: _____ Date: _____

Parents Signature: _____ Date: _____

Staff Signature: _____ Date: _____

City of San Dimas
Parks and Recreation Department

“TEEN CITY”

SIGN-OUT WAIVER FORM

***PARENTS: SIGN THIS FORM ONLY IF YOU WISH TO WAIVE
THE SIGN-OUT PROCEDURE***

All youth must be signed in and out of Teen City by an authorized person. Participants will be released only to persons indicated on the Identification and Emergency form. All youth must be picked up by closing time (6:00 p.m.). Parents will be charged \$5.00 for every 5 minutes past 6:00 p.m. The participant will not be allowed to return to the program until the fee has been paid.

In some cases, parents may wish to permit their teens to leave Teen City during the drop-in afternoon hours. ***If you wish your teen to be able to leave Teen City without being signed out by an authorized person, please sign below.***

I have legal authority to sign agreements for and as parent or legal guardian of

_____, age _____,
(Name of Child)

and I waive the sign-out procedure and permit my child(ren) to leave Teen City without the signature of an authorized person. I hereby release and hold harmless the City of San Dimas, their employees and any volunteers who may assist, from any and all liability which may occur as a result of their release.

Signed: _____
(Parent/Guardian)

Date: _____



City of San Dimas Parks and Recreation Department
San Dimas Student Union
Movie & Television Consent Form

The City of San Dimas provides its participants with an opportunity to view movies during various programs held at the Teen Lounge. Due to the content of some of the movies, the ratings may range from PG to PG-13. The movies viewed may include mature themes, strong language, mild violence or comedic violence. Staff will attempt to avoid any movies that contain inappropriate material, such as excessive profane language, graphic violence and explicit sexual content.

Participants may also be given the opportunity to view television programs on local stations or basic cable channels, but not premium or pay-per-view channels. Staff will try to avoid the viewing of inappropriate programming whenever possible.

I have read this document, and I hereby grant consent for my child to participate in the following activities checked below during various programs held at the Teen Center:

- View movies selected by Student Union staff, which are rated G, PG or PG-13
- View television programs aired over basic cable channels, and not including premium or pay-per-view channels.

Parent Signature: _____ Date:

IDENTIFICATION AND EMERGENCY INFORMATION CHILD CARE CENTERS/FAMILY CHILD CARE HOMES

To Be Completed by Parent or Authorized Representative

CHILD'S NAME	LAST	MIDDLE	FIRST	SEX	TELEPHONE ()
ADDRESS	NUMBER	STREET	CITY	STATE	ZIP
					BIRTHDATE
FATHER'S/GUARDIAN'S/FATHER'S DOMESTIC PARTNER'S NAME	LAST	MIDDLE	FIRST	BUSINESS TELEPHONE ()	
HOME ADDRESS	NUMBER	STREET	CITY	STATE	ZIP
					HOME TELEPHONE ()
MOTHER'S/GUARDIAN'S/MOTHER'S DOMESTIC PARTNER'S NAME	LAST	MIDDLE	FIRST	BUSINESS TELEPHONE ()	
HOME ADDRESS	NUMBER	STREET	CITY	STATE	ZIP
					HOME TELEPHONE ()
PERSON RESPONSIBLE FOR CHILD	LAST NAME	MIDDLE	FIRST	HOME TELEPHONE ()	BUSINESS TELEPHONE ()

ADDITIONAL PERSONS WHO MAY BE CALLED IN AN EMERGENCY

NAME	ADDRESS	TELEPHONE	RELATIONSHIP

PHYSICIAN OR DENTIST TO BE CALLED IN AN EMERGENCY

PHYSICIAN	ADDRESS	MEDICAL PLAN AND NUMBER	TELEPHONE ()
DENTIST	ADDRESS	MEDICAL PLAN AND NUMBER	TELEPHONE ()

IF PHYSICIAN CANNOT BE REACHED, WHAT ACTION SHOULD BE TAKEN?

CALL EMERGENCY HOSPITAL OTHER EXPLAIN: _____

NAMES OF PERSONS AUTHORIZED TO TAKE CHILD FROM THE FACILITY

(CHILD WILL NOT BE ALLOWED TO LEAVE WITH ANY OTHER PERSON WITHOUT WRITTEN AUTHORIZATION FROM PARENT OR AUTHORIZED REPRESENTATIVE)

NAME	RELATIONSHIP

TIME CHILD WILL BE CALLED FOR

SIGNATURE OF PARENT/GUARDIAN OR AUTHORIZED REPRESENTATIVE	DATE
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TO BE COMPLETED BY FACILITY DIRECTOR/ADMINISTRATOR/FAMILY CHILD CARE HOMES LICENSEE

DATE OF ADMISSION	DATE LEFT
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CONSENT FOR EMERGENCY MEDICAL TREATMENT- Children's Residential Facilities

AS THE PARENT OR AUTHORIZED REPRESENTATIVE, I HEREBY GIVE CONSENT TO

City of San Dimas-Teen City _____ TO PROVIDE ALL EMERGENCY MEDICAL OR DENTAL CARE
FACILITY NAME

PRESCRIBED BY A DULY LICENSED PHYSICIAN (M.D.) OSTEOPATH (D.O.) OR DENTIST (D.D.S.) FOR

_____. THIS CARE MAY BE GIVEN UNDER WHATEVER
NAME

CONDITIONS ARE NECESSARY TO PRESERVE THE LIFE, LIMB OR WELL BEING OF THE CHILD NAMED

ABOVE.

CHILD HAS THE FOLLOWING MEDICATION ALLERGIES:

DATE

PARENT OR AUTHORIZED REPRESENTATIVE SIGNATURE

HOME ADDRESS

HOME PHONE
()

WORK PHONE
()

CITY OF SAN DIMAS PARKS & RECREATION DEPARTMENT

909-394-6230

www.cityofsandimas.com



KIDS FUN CLUB/TEEN CITY
MEDICATION AUTHORIZATION FORM

This form must be filled out for every child attending Kids Fun Club and/or Teen City and anytime medication is added or changed. Parent or legal guardian must complete and sign this form. City of San Dimas staff are not allowed to administer medication unless: it is in its original container with all original labels attached. A doctor's prescription is required for any medication. Children in the Kids Fun Club/Teen City Day Camp program may not keep medications on them at any time. All medications must be given directly to the City of San Dimas staff to keep. City of San Dimas staff will keep a record of the administration of this medication and parents have access to these records upon request.

Name of medication(s) taken

(1) _____ (2) _____

Time medication is taken: (1) _____; (2) _____

Special instructions in regard to taking this medication (including dosage):

I, _____, give City of San Dimas staff permission to administer the above mentioned medications to my child at the designated time. I understand that if anything changes in regard to this medication, I am responsible for informing the City of San Dimas staff at every camp of these changes.

Parent Signature

Date

Child's Name Printed