



**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**TUESDAY, MAY 26, 2015, 7:00 P. M.**  
**SAN DIMAS COUNCIL CHAMBERS**  
**245 E. BONITA AVENUE**

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**COUNCIL:**

Mayor Curtis W. Morris  
Mayor Pro Tem Jeff Templeman  
Councilmember Emmett Badar  
Councilmember Denis Bertone  
Councilmember John Ebner

**1. CALL TO ORDER AND FLAG SALUTE**

**2. ORAL COMMUNICATIONS** (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or asked to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

a. Members of the Audience

**3. CONSENT CALENDAR**

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)

a. Resolutions read by title, further reading waived, passage and adoption recommended as follows:

**RESOLUTION NO. 2015-26, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS APPROVING CERTAIN DEMANDS FOR THE MONTH OF MAY 2015.**

b. Approval of minutes for regular meeting of May 12, 2015.

c. Approval of City's Statement of Investment Policy: This investment statement outlines the policies for maximizing the efficiency of the City's cash management system.

d. Award Cash Contract 2015-03 Pavement Preservation: Sierra View Drive et al Project

1. Award Construction Contract to low bidder, Gentry Brothers, Inc. for the amount of \$166,075
2. Approval of Change Order 1 not to exceed \$75,000
3. Approval of total project budget of \$266,075

END OF CONSENT CALENDAR

**4. PUBLIC HEARINGS**

*(The following item has been advertised and/or posted. The meeting will be opened to receive public testimony.)*

a. A request to change the name of the public street north of Foothill Boulevard, and any extension thereof, from Cataract Avenue to Brasada Lane – **Request Has Been Withdrawn**

**RECOMMENDED ACTION:** None

- b. Recommending the Assessment Rate be confirmed for District 1 (Boulevard, Tract 32818) and District 1, Annexation No. 3 (Northwoods, Tract 32841), pursuant to the Landscape and Lighting Act of 1972 and subject to the procedures and approval process of Section 4 of Article XIID of the California Constitution.

**RECOMMENDED ACTION:** Adopt Resolution 2015-27 and 2015-28 confirming the diagram assessment rate for Open Space Maintenance District 1 (Boulevard 32818) and Annexation No. 3 (Northwoods, Tract 32841).

- 1) **RESOLUTION NO. 2015-27**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, CONFIRMING THE DIAGRAM AND ASSESSMENT FOR FISCAL YEAR 2015-2016 FOR OPEN SPACE DISTRICT NO. 1 (TRACT 32818, BOULEVARD DEVELOPMENT.)
- 2) **RESOLUTION NO. 2015-28**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, CONFIRMING THE DIAGRAM AND ASSESSMENT FOR FISCAL YEAR 2015-2016 FOR OPEN SPACE DISTRICT NO. 1, ANNEXATION NO. 3 (TRACT 32841, NORTHWOODS.)

- c. Setting the Special City-wide parcel tax for Fiscal Year 2015-2016

**RECOMMENDED ACTION:** Adopt Resolution 2015-29 setting the City-Wide Landscape Parcel Tax for Fiscal Year 2015-16 including the 0.5% Cost of living increase (Option 2)

**RESOLUTION NO. 2015-29**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, SETTING THE SPECIAL CITYWIDE PARCEL TAX FOR FISCAL YEAR 2015-2016 TO BE USED FOR LANDSCAPE MAINTENANCE PURPOSES

## 5. OTHER MATTERS

- a. Inland Valley Humane Society Getting to Zero Presentation

**RESOLUTION NO. 2015-30** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS ESTABLISHING THE CITY'S COMMITMENT TO THE GOALS AND OBJECTIVES TO ELIMINATE THE EUTHANASIA OF ADOPTABLE DOGS AND FINDING THIS ACTION IS EXEMPT FROM REVIEW UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

**RECOMMENDED ACTION:** Adopt Resolution 2015-30 Getting 2 Zero and supporting the IVHS implementation program on the city's behalf.

- b. Consider increase to Business License Fees.

**RECOMMENDED ACTION:** Adopt Resolution 2015-31 setting business license fees rates for Fiscal Year 2015-16

**RESOLUTION NO. 2015-31**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, SETTING THE BUSINESS LICENSE FEES RATES FOR FISCAL YEAR 2015-16

- c. Consider continuation of the 1% Public, Educational and Government (PEG) fee for public access support.

**RECOMMENDED ACTION:** Adopt Resolution 2015-32 setting the Public Access Fee for Fiscal Year 2015-16

**RESOLUTION NO. 2015-32, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, SETTING THE PUBLIC ACCESS FEE FOR FISCAL YEAR 2015-2016 TO BE USED FOR PEG PURPOSES.**

**6. PLANNING MATTERS**

- a. Request for Study Session – Walbern Development

**RECOMMENDED ACTION:** Grant study session and set date.

**7. ORAL COMMUNICATIONS**

- a. Members of the Audience (Speakers are limited to five (5) minutes or as may be determined by the Chair.)
- b. City Manager
- c. City Attorney
- d. Members of the City Council
  - 1) Appointments and Re-appointment Commissions: Equestrian and Parks and Recreation
  - 2) Councilmembers' report on meetings attended at the expense of the local agency.
  - 3) Individual Members' comments and updates.

**8. ADJOURNMENT**

The next meeting is 7:00 p.m. on June 9, 2015.



**Notice Regarding American with Disabilities Act:** In compliance with the ADA, if you need assistance to participate in a city meeting, please contact the City Clerk's Office at (909) 394-6216. Early notification before the meeting you wish to attend will make it possible for the City to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II].

Copies of documents distributed for the meeting are available in alternative formats upon request. Any writings or documents provided to the City Council regarding any item on this agenda will be made available for public inspection at the Administration Counter at City Hall and at the San Dimas Library during normal business hours. In addition most documents are posted on the City's website at [cityofsandimas.com](http://cityofsandimas.com).

**Posting Statement:** On May 22<sup>nd</sup>, 2015, a true and correct copy of this agenda was posted on the bulletin board at 245 East Bonita Avenue (San Dimas City Hall), 145 North Walnut Avenue (Los Angeles County Library), 300 East Bonita Avenue (United States Post Office), Von's Shopping Center (Puente/Via Verde Avenue) and the City's website [www.cityofsandimas.com/minutes.cfm](http://www.cityofsandimas.com/minutes.cfm)

**RESOLUTION NO. 2015-26**

A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF SAN DIMAS, CALIFORNIA, APPROVING  
CERTAIN DEMANDS FOR THE MONTH OF  
MAY 2015

**WHEREAS**, the following listed demands have been audited by the Director of Finance;  
and

**WHEREAS**, the Director of Finance has certified as to the availability of funds for  
payment thereto; and

**WHEREAS**, the register of audited demands have been submitted to the City Council for  
approval.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of San  
Dimas does hereby approve Warrant Register 05/29/2015 (151617-151725) in the amount of  
\$712,326.22.

**PASSED, APPROVED AND ADOPTED THIS 26<sup>th</sup> DAY OF MAY 2015.**

\_\_\_\_\_  
Curtis W. Morris, Mayor of the City of San Dimas

**ATTEST:**

\_\_\_\_\_  
Debra Black, Deputy City Clerk

**I HEREBY CERTIFY** that the foregoing Resolution was adopted by vote of the City  
Council of the City of San Dimas at its regular meeting of May 26<sup>th</sup>, 2015 by the following vote:

**AYES:**  
**NOES:**  
**ABSTAIN:**  
**ABSENT:**

\_\_\_\_\_  
Debra Black, Deputy City Clerk

WARRANT DATE VENDOR

BANK OF AMERICA

Disbursement Journal

DESCRIPTION AMOUNT

151617 05/29/15 ACCELA, INC.  
151618 05/29/15 ACOSTA/TINA-OMAR  
151619 05/29/15 AGI ACADEMY  
151620 05/29/15 AIRGAS USA  
151621 05/29/15 ALBERTSON'S  
151621 05/29/15 ALBERTSON'S  
151622 05/29/15 AMERINATIONAL COMM.  
151623 05/29/15 AMERIIPRIDE UNIFORM SSSSSSSS  
151623 05/29/15 AMERIIPRIDE UNIFORM  
151623 05/29/15 AMERIIPRIDE UNIFORM

151624 05/29/15 ARAMARK REFRESHMENT  
151625 05/29/15 ARCHITERRA DESIGN GR  
151625 05/29/15 ARCHITERRA DESIGN GR  
151625 05/29/15 ARCHITERRA DESIGN GR  
151625 05/29/15 ARCHITERRA DESIGN GR

151626 05/29/15 ARENA INDOOR SPORTS  
151627 05/29/15 BENOIT CONSTRUCTION  
151628 05/29/15 BERGQUIST-DEVOE/CARL  
151629 05/29/15 BIRCH COMMUNICATIONS  
151629 05/29/15 BIRCH COMMUNICATIONS

151630 05/29/15 BMI  
151631 05/29/15 BOYS & GIRLS CLUB  
151632 05/29/15 BSN SPORTS INC

151633 05/29/15 BUSINESS CARD  
151633 05/29/15 BUSINESS CARD  
151633 05/29/15 BUSINESS CARD  
151633 05/29/15 BUSINESS CARD  
151633 05/29/15 BUSINESS CARD

10129 ACCELA 3/31-3/30/2 27,821.13  
.00002 REFUND, EVENT CANCELE 354.00  
11932 INSTR.AGI CLASS MAR-M 268.60  
10165 SLV ELAS,MSK RESPY,GL 244.35  
10488 SAFETY LUNCHEON SUPPLI 51.58  
10488 SPRING SHOW GIFTS 200.00  
10488 SPRING SHOW GIFTS 251.58

12314 APR DEFERRED W/MONITOR 25.80  
10505 UNIFORMS 10.50  
10505 TOWELS 4.80  
10505 UNIFORMS 52.95  
10505 UNIFORMS 32.70  
10505 TOWELS 4.80  
10505 UNIFORMS 52.95  
10505 UNIFORMS 64.10  
10505 UNIFORMS 221.00

10288 COFFEE SUPPLIES 322.28  
11914 CITY PLAN CK SVS 1ST 354.75  
11914 VIA VERDE PARK TOT LO 232.50  
11914 APRIL RLC MILEAGE 46.01  
11914 CONCEPTUAL DESIGN 5,437.50  
11914 CONCEPTUAL DESIGN 6,070.76

10431 INSTR.SOCCER 4/2-5/23 514.08  
10971 225 W. NUBIA ST. 1,400.00  
12441 INSTR.PIANO MAY 15 360.40  
10474 7231783 5/8-6/7/15 872.42  
10474 6955627 5/8-6/7/15 525.52  
1,467.95

10374 MUSIC LIC 5/1-4/30/16 335.00  
11215 GRAFFITI RMVL APRIL 1,290.00  
10715 DUMBELL RACK PKG 581.80

11930 MEAL CC STUDY SSSS-4// 122.63  
11930 CONF EXP CACG 4/21-4// 809.93  
11930 MEAL CC STUDY SSSS-4// 192.00  
11930 REPLAC CELEATER SELEMAN 122.00  
11930 REGIST-LA COUNTY PARKS 66.00

PO# F 9 S ACCOUNT

N D 001.4190.020.035  
N D 001.368.007  
N D 001.4420.020.000  
N D 001.4342.033.000  
N D 001.4150.431.000  
N D 001.4420.034.001

N D 001.214.020  
N D 001.4311.029.000  
N D 001.4342.031.000  
N D 001.4341.029.000  
N D 001.4341.029.000  
N D 001.4342.031.000  
N D 001.4341.029.000  
N D 001.4414.029.000

N D 001.4190.033.000  
N D 110.211.850  
N D 022.4410.262.007  
N D 012.4841.692.007

N D 001.4420.020.000  
M D 040.4112.820.821  
M D 001.4420.020.000  
N D 001.4190.020.034  
N D 001.4190.020.034

N D 001.4190.016.000  
N D 001.4341.020.003  
N D 001.4430.041.001

N D 001.4110.021.000  
N D 001.4110.434.000  
N D 001.4110.434.000  
N D 001.4430.041.000  
N D 001.4420.021.000

CLAIM INVOICE

SS101103  
9038988184  
005361  
013287  
\*CHECK TOTAL

15-00774  
1401097216  
1401102356  
1401102356  
1401102359  
1401107403  
1401107403  
1401107406  
\*CHECK TOTAL

1303681  
18652  
18663  
18695  
\*CHECK TOTAL

CHANGE ORDER#1  
18391136  
183918844  
\*CHECK TOTAL

26435086  
2705  
0003156980

WARRANT DATE VENDOR

DESCRIPTION AMOUNT

CLAIM INVOICE PO# F 9 S ACCOUNT

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	ACCOUNT
BANK OF AMERICA										
151633	05/29/15	BUSINESS	CARD							
151633	05/29/15	BUSINESS	CARD							
151633	05/29/15	BUSINESS	CARD							
151633	05/29/15	BUSINESS	CARD							
151633	05/29/15	BUSINESS	CARD							
151633	05/29/15	BUSINESS	CARD							
151633	05/29/15	BUSINESS	CARD							
151633	05/29/15	BUSINESS	CARD							
151633	05/29/15	BUSINESS	CARD							
151633	05/29/15	BUSINESS	CARD							
151633	05/29/15	BUSINESS	CARD							
151633	05/29/15	BUSINESS	CARD							
151633	05/29/15	BUSINESS	CARD							
151633	05/29/15	BUSINESS	CARD							
151634	05/29/15	CA RAGE	.00004 REFUND,PRACTICE CANCEL	68.50						
151635	05/29/15	CASTILLO/JULIE N.	.00006 REFUND DEPOSIT 5/16	500.00						
151636	05/29/15	CHARLES ABBOTT ASSOC	11523 FACILITY INSPECTION 1,092.00		54588					
151637	05/29/15	CHARTER OAK GYMNASI	11525 INSTR.GYMNASTICS APR-	793.50						
151638	05/29/15	CHARTER OAK MOBILE H	11850 RESCKE RENT JUNE SP#	267.00						
151639	05/29/15	CLIMATEC, LLC	11078 REPLACE THERMOSTAT	678.70		LV28514				
151640	05/29/15	COAST FITNESS REPAIR	11649 SVS CALL VISION FIT B	125.00		60403				
151640	05/29/15	COAST FITNESS REPAIR	11649 VISION E3700BIKE CONS	499.37		60429				
151640	05/29/15	COAST FITNESS REPAIR	11649 SVS FITNESS EQUP.MAY	175.00		60478				
				799.37		*CHECK TOTAL				
151641	05/29/15	COELHO/BECKY	10613 INSTR.PILATES MAY 15	563.04						
151642	05/29/15	COLBERT ENVIRONMENTA	10806 APR NPDES SUPPORT SVS	240.00		SND-04-15				
151643	05/29/15	COMMUNICATION STRATE	11061 CONSULT'N SVS CITYWID	487.50		378				
151644	05/29/15	COMMUNITY SENIOR SER	10620 GETABOUT TIX##77029-77	600.00		GATIX415				
151644	05/29/15	COMMUNITY SENIOR SER	10620 GETABOUT TIX##77029-77	400.00		GATIX415				
				1,000.00		*CHECK TOTAL				
151645	05/29/15	COMPUTER SERVICE COM	11690 PREVENTIVE MAINT.APR.2	241.00		3864-211				
151645	05/29/15	COMPUTER SERVICE COM	11690 PREVENTIVE MAINT.APR.1	415.80		3864-211				
151646	05/29/15	COMPUTER VILLAGE	11695 SONIC WALL/POINT,SET	800.00		135021				

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
151647	05/29/15	BANK OF AMERICA	SAFETY LUNCH, GIFT CAR	273.54		5/05/2015		N D 001.4150.424.000
151648	05/29/15	COSTCO WHOLESALE	RIBBED RAIL, POST, CA	1,452.30		22022		N D 012.4410.929.002
151649	05/29/15	COUNTRY ESTATE FENCE	ANALYSIS&GRADING FEB-	585.00		05/01/15		N D 001.4190.020.000
151650	05/29/15	CREATIVE MANAGEMENT	KLEENUP, ACTIVATOR	620.98		26906436		N D 001.4414.020.006
151651	05/29/15	CROP PRODUCTION SERV	INSTR. TINY TOTS APR	1,036.80				M D 001.4420.020.000
151652	05/29/15	CUEVAS/SANDRA	MAY WALKER HOUSE	85.00		17607		N D 003.4410.023.001
151653	05/29/15	D.H. MAINTENANCE SER	MAY CADENA & MARCHANT	881.00		17607		N D 001.4410.023.000
151654	05/29/15	D.H. MAINTENANCE SER	MAY CITY HALL COMM	3,337.00		17607		N D 001.4411.023.000
151655	05/29/15	D.H. MAINTENANCE SER	MAY SWIFT, COMM CNT	1,541.00		17607		N D 001.4411.023.000
151656	05/29/15	D.H. MAINTENANCE SER	MAY SWIFT, RACQUET	1,178.00		17607		N D 001.4411.023.000
151657	05/29/15	D.H. MAINTENANCE SER	SUPPLY REQUEST, CLEAR	11.97		17609		N D 001.4411.031.000
				7,183.97		*CHECK TOTAL		
151653	05/29/15	DAILY BULLETIN	APR CLASSIFIED ADVE	3,201.64		224551		N D 001.4120.010.000
151654	05/29/15	DEPARTMENT OF JUSTIC	FINGERPRINT APPS X1	74.00		097728		N D 001.4150.020.000
151655	05/29/15	DINGLASAN/CARLOMAGNO	REFUND CITATION#42761	98.00				N D 001.332.001
151656	05/29/15	EWING IRRIGATION PRO	STAKING FLAGS	9.29		9630587		N D 008.4414.020.012
151657	05/29/15	FALCON SIGNS	COMMERCIAL SIGNS	250.00		6Y7STY		M D 001.4309.033.001
151658	05/29/15	GALVEZ/VICTORIA	INSTR. ZUMBA MAY 15	170.00				M D 001.4420.020.000
151659	05/29/15	GARCIA/GUADALUPE	REFUND DEPOSIT 5/16	462.50				N D 001.341.002
151660	05/29/15	GAS COMPANY/THE	111 417 2800 3	25.42				N D 001.4410.022.002
151660	05/29/15	GAS COMPANY/THE	111 417 3300 0	372.11				N D 053.4410.022.002
151660	05/29/15	GAS COMPANY/THE	111 417 3300 0	26.83				N D 001.4411.022.002
151660	05/29/15	GAS COMPANY/THE	111 417 3300 0	28.83				N D 001.4411.022.002
151660	05/29/15	GAS COMPANY/THE	111 417 3300 0	481.54				N D 001.4411.022.002
				3,487.54		*CHECK TOTAL		
151661	05/29/15	GOLDEN STATE WATER	6414050000006	40.67				N D 001.4411.022.004
151661	05/29/15	GOLDEN STATE WATER	6014050000006	1,121.70				N D 008.4411.022.004
151661	05/29/15	GOLDEN STATE WATER	0175000000003	974.89				N D 001.4411.022.004
151661	05/29/15	GOLDEN STATE WATER	1118400000008	927.09				N D 008.4411.022.004
151661	05/29/15	GOLDEN STATE WATER	1118900000008	986.77				N D 008.4411.022.004
151661	05/29/15	GOLDEN STATE WATER	1119300000001	986.77				N D 008.4411.022.004
151661	05/29/15	GOLDEN STATE WATER	1119700000000	207.88				N D 001.4411.022.004
151661	05/29/15	GOLDEN STATE WATER	1119700000000	307.93				N D 008.4411.022.004
151661	05/29/15	GOLDEN STATE WATER	1119700000000	107.97				N D 008.4411.022.004

WARRANT DATE VENDOR  
BANK OF AMERICA

Disbursement Journal

CLAIM INVOICE

PO#

F 9 S ACCOUNT

WARRANT	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#
151166611	05/29/15	GOLDEN STATE	316.71	DD	ZZ	44415
151166611	05/29/15	GOLDEN STATE	350.43	DD	ZZ	44415
151166611	05/29/15	GOLDEN STATE	57.30	DD	ZZ	44415
151166611	05/29/15	GOLDEN STATE	37.84	DD	ZZ	44415
151166611	05/29/15	GOLDEN STATE	49.57	DD	ZZ	44415
151166611	05/29/15	GOLDEN STATE	78.28	DD	ZZ	44415
151166611	05/29/15	GOLDEN STATE	41.78	DD	ZZ	44415
151166611	05/29/15	GOLDEN STATE	29.55	DD	ZZ	44415
151166611	05/29/15	GOLDEN STATE	16.73	DD	ZZ	44415
151166611	05/29/15	GOLDEN STATE	22.57	DD	ZZ	44415
151166611	05/29/15	GOLDEN STATE	15.70	DD	ZZ	44415
151166611	05/29/15	GOLDEN STATE	47.48	DD	ZZ	44415
151166611	05/29/15	GOLDEN STATE	15.33	DD	ZZ	44415
151166611	05/29/15	GOLDEN STATE	20.33	DD	ZZ	44415
151166611	05/29/15	GOLDEN STATE	15.89	DD	ZZ	44415
151166611	05/29/15	GOLDEN STATE	17.48	DD	ZZ	44415
151166611	05/29/15	GOLDEN STATE	42.88	DD	ZZ	44415
151166611	05/29/15	GOLDEN STATE	20.27	DD	ZZ	44415
151166611	05/29/15	GOLDEN STATE	50.88	DD	ZZ	44415
151166611	05/29/15	GOLDEN STATE	39.45	DD	ZZ	44415
151166611	05/29/15	GOLDEN STATE	38.15	DD	ZZ	44415
151166611	05/29/15	GOLDEN STATE	8.15	DD	ZZ	44415

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
151661	05/29/15	BANK OF AMERICA						
151661	05/29/15	GOLDEN STATE WATER	STATE WATER	67.78				D 001.4415.022.004
151661	05/29/15	GOLDEN STATE WATER	STATE WATER	78.37				D 001.4415.022.004
151661	05/29/15	GOLDEN STATE WATER	STATE WATER	185.23				D 001.4415.022.004
151661	05/29/15	GOLDEN STATE WATER	STATE WATER	88.25				D 001.4415.022.004
151661	05/29/15	GOLDEN STATE WATER	STATE WATER	224.25				D 001.4415.022.004
151661	05/29/15	GOLDEN STATE WATER	STATE WATER	1,032.05				D 001.4415.022.004
151661	05/29/15	GOLDEN STATE WATER	STATE WATER	292.52				D 001.4415.022.004
151661	05/29/15	GOLDEN STATE WATER	STATE WATER	26,592.46				D 001.4415.022.004
151662	05/29/15	GOLDEN STATE WATER	STATE WATER	18,562.20				D 053.4410.022.004
151663	05/29/15	GRAINGER	CONVEX DOOR STOP WALL	7.36		9733655048		D 001.4411.033.000
151664	05/29/15	GUESS/WENDY	REIMB.TROPHIES&AWARDS	348.55		345113		D 110.213.148
151665	05/29/15	HI-SHEEN	MAY JANITORIAL SERVIC	476.50		355		M D 001.4342.020.003
151666	05/29/15	HOME DEPOT CREDIT SE	THRESHOLDS	79.17		6074990		N D 001.4430.023.000
151666	05/29/15	HOME DEPOT CREDIT SE	PLUMBING BAG	114.32		2028029		N D 001.4410.033.000
151667	05/29/15	HOYNES/HEATHER	INSTR.BAKING MAY 15	587.52				M D 001.4420.020.000
151668	05/29/15	INLAND EMPIRE	DAY@CARLSBAD	2,134.55		45049		N D 001.4420.034.002
151668	05/29/15	INLAND EMPIRE	DAY@CARLSBAD	2,681.75		45049		N D 072.4125.434.000
151669	05/29/15	INLAND OFFICE PRODUC	OFFICE SUPPLY PTN/CREDI	5.34		866070		N D 001.4190.030.000
151669	05/29/15	INLAND OFFICE PRODUC	OFFICE SUPPLIES	29.21		866071		N D 001.4190.030.000
151669	05/29/15	INLAND OFFICE PRODUC	OFFICE SUPPLIES	322.21		866092		N D 001.4190.030.000
151669	05/29/15	INLAND OFFICE PRODUC	OFFICE SUPPLIES	698.55		866246		N D 001.4190.030.000
151670	05/29/15	INLAND VALLEY HUMANE	HUMANE SOCIETY JUN 10,	746.83				N D 001.4210.413.000
151671	05/29/15	IT'S A GAS, INC	CO HELIUM UNI046	194.02		120294		N D 001.4420.033.000
151672	05/29/15	JOHNNY ALLEN TENNIS	INSTR.TENNIS 4/28-5/2	552.84				M D 001.4420.020.000
151673	05/29/15	KASON/CECILIA	REFUND CUSTOMER CANCE	400.00				N D 001.341.002
151674	05/29/15	KELLY PAPER CO	SR.VOL.RECOG.ENVELOPES	76.99		7252720		N D 001.4420.013.003
151675	05/29/15	KNORR SYSTEMS INC	BECS CHEMICAL CTRL, 8,	905.04		S/168325		N D 001.4430.015.000
151676	05/29/15	L.A. CO. AGRICULTURA	MAT & EQUIP.W-PBST	1,162.73		1538K		N D 001.4341.020.000

\*CHECK TOTAL

\*CHECK TOTAL

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\*CHECK TOTAL

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
BANK OF AMERICA								
151677	05/29/15	L.A. COUNTY SHERIFF	APRIL CONTRACT SER	359,900.04	N	154139NH		D 001.42110.020.006
151677	05/29/15	L.A. COUNTY SHERIFF	APRIL CONTRACT SER	19,475.98	N	154139NH		D 001.42110.020.021
151677	05/29/15	L.A. COUNTY SHERIFF	APRIL CONTRACT SER	38,950.16	N	154139NH		D 001.42110.020.012
151677	05/29/15	L.A. COUNTY SHERIFF	APRIL CONTRACT SER	4,172.00	N	154139NH		D 001.42110.020.008
151677	05/29/15	L.A. COUNTY SHERIFF	APRIL CONTRACT SER	7,070.58	N	154139NH		D 001.42110.020.002
151677	05/29/15	L.A. COUNTY SHERIFF	APRIL CONTRACT SER	17,080.59	N	154139NH		D 001.42110.020.016
151677	05/29/15	L.A. COUNTY SHERIFF	5% LIABILITY INSUR	21,500.29	N	154139NH		D 001.42110.020.014
151677	05/29/15	L.A. COUNTY SHERIFF	STAR DUPUTY SVS APRIL	468,962.27	N	154281JJ		D 001.42110.020.019
*CHECK TOTAL								
151678	05/29/15	LAND DESIGN CONSULTA	ENGINEER CONSULT S	10,420.00	N	1503035		D 012.4841.616.001
151679	05/29/15	LEGASPI/JENNIFER	REIMB.TUTION ASSIST	2,147.04	N	001.4190.020.005		D 001.4190.020.005
151680	05/29/15	LEPE/MAURO	APR LANDSCAPE SERVICE	65.00	M	034.4802.015.000		D 034.4802.015.000
151681	05/29/15	LIGHTHOUSE OF FAITH	REFUND DEPOSIT 5/9	375.00	N	001.341.002		D 001.341.002
151682	05/29/15	LOWE'S HOME IMPROVEM	CUSTODIAL SUPPLIES	32.31	N	001.4411.031.000		D 001.4411.031.000
151682	05/29/15	LOWE'S HOME IMPROVEM	CHARCOAL	188.74	N	001.4411.033.000		D 001.4411.033.000
151682	05/29/15	LOWE'S HOME IMPROVEM	RIN ITEMS/CR./THRESHOL	45.29	N	001.4411.033.000		D 001.4411.033.000
151682	05/29/15	LOWE'S HOME IMPROVEM	ROSE BUSH CLX ACTIVE	93.25	N	001.4411.033.000		D 001.4411.033.000
151682	05/29/15	LOWE'S HOME IMPROVEM	WELDING SUPPLIES	158.57	N	001.4411.033.000		D 001.4411.033.000
151682	05/29/15	LOWE'S HOME IMPROVEM	MISC HARDWARE	153.15	N	001.4411.033.000		D 001.4411.033.000
151682	05/29/15	LOWE'S HOME IMPROVEM	THRESHOLDS	320.73	N	001.4411.033.000		D 001.4411.033.000
*CHECK TOTAL								
151683	05/29/15	MARSAN TURF & IRRIGA	SUPERIOR PT 950 DIA K	119.90	N	400863		D 008.4414.020.016
151684	05/29/15	MYFLEETCENTER.COM	OIL FILTER, LABOR	46.51	N	1712267536BAY4		D 001.4342.020.001
151684	05/29/15	MYFLEETCENTER.COM	OIL FILTER, LABOR	72.50	N	1712267536BAY2		D 001.4342.020.001
*CHECK TOTAL								
151685	05/29/15	ONTARIO REFRIGERATIO	MAY MAINTENANCE SVS	2,660.00	N	ONT15406M		D 001.4411.015.000
151686	05/29/15	ORR/TIM	REFUND BUS.LIC.OVRBYM	131.00	N	LIC.#5193		D 001.315.001
151686	05/29/15	ORR/TIM	REFUND BUS.LIC.OVRPMT	132.00	N	LIC.#5193		D 110.214.725
*CHECK TOTAL								
151687	05/29/15	PACIFIC NATIONAL SEC	SECURITY GUARD SVS 8/2	72.00	N	200001676		D 110.213.148
151688	05/29/15	PARS	PARS ARS	400.00	N	31535		D 001.4190.200.003
151689	05/29/15	PROSOURCE FACILITY S	FACILITY SUPPLIES	69.38	N	4548-1		D 001.4430.033.000
151690	05/29/15	QUALITY CODE PUBLISH	ONGOING CODIFICATIO	1,873.03	M	2015-160		D 001.4120.016.000
151691	05/29/15	QUALITY INSTANT PRIN	BUS.LIC CARDS P & R DE	46.87	N	35456		D 001.4190.018.000
151692	05/29/15	QUALITY MOBILE HOME	801W.COVIDA BLVD#20	2,969.00	N	1142		D 034.4802.851.040

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM INVOICE	PO#	F 9 S ACCOUNT
BANK OF AMERICA						
151693	05/29/15	RADIANT WATER INC	39.00			N D 001.4430.019.000
151694	05/29/15	REIMER/KATYA	252.00			M D 001.4420.020.000
151695	05/29/15	RESERVE ACCOUNT	1,500.00			N D 001.4190.017.000
151696	05/29/15	RIGHT OF WAY INC	55.43	17565		N D 001.4345.033.000
151697	05/29/15	RIVERSIDE WINNELSON	261.40	335626	00	N D 001.4412.015.000
151698	05/29/15	RJM DESIGN GROUP INC	870.09	30406		N D 110.211.849
151698	05/29/15	RJM DESIGN GROUP INC	1,045.55	30407		N D 110.211.851
			1,915.64	*CHECK TOTAL		
151699	05/29/15	RKA CONSULTING GROUP	2,117.00	23450		N D 001.4341.020.001
151699	05/29/15	RKA CONSULTING GROUP	851.50	23450		N D 001.4341.024.002
151699	05/29/15	RKA CONSULTING GROUP	727.50	23522		N D 001.4308.020.002
151699	05/29/15	RKA CONSULTING GROUP	486.50	23522		N D 001.4410.041.001
151699	05/29/15	RKA CONSULTING GROUP	1,647.50	23546		N D 001.4311.020.001
151699	05/29/15	RKA CONSULTING GROUP	588.00	23547		N D 001.4341.024.002
151699	05/29/15	RKA CONSULTING GROUP	352.00	23547		N D 001.4341.020.001
151699	05/29/15	RKA CONSULTING GROUP	12,191.50	23548		N D 001.4308.020.002
			53,199	*CHECK TOTAL		
151700	05/29/15	ROYAL CORPORATION	19.62	1472359		N D 001.4430.031.000
151700	05/29/15	ROYAL CORPORATION	19.62	4516633		N D 001.4430.031.000
			19.62	4521071		
			911.20	*CHECK TOTAL		
151701	05/29/15	RTC MEMORIAL MARKERS	911.20	15/4353		N D 008.4414.033.000
151702	05/29/15	SAN DIMAS CHAMBER OF	3,750.00			N D 001.4190.010.003
151703	05/29/15	SAN DIMAS HARDWARE	12.37	5016899	44	N D 001.4341.011.000
151703	05/29/15	SAN DIMAS HARDWARE	29.30	5016899	44	N D 001.4341.013.000
151703	05/29/15	SAN DIMAS HARDWARE	21.52	5016899	44	N D 001.4341.013.000
151703	05/29/15	SAN DIMAS HARDWARE	12.28	5016899	44	N D 001.4341.033.000
151703	05/29/15	SAN DIMAS HARDWARE	27.48	5016899	44	N D 001.4341.033.000
151703	05/29/15	SAN DIMAS HARDWARE	34.82	5016899	44	N D 001.4341.033.000
151703	05/29/15	SAN DIMAS HARDWARE	14.73	5016899	44	N D 001.4341.033.000
151703	05/29/15	SAN DIMAS HARDWARE	62.16	5016899	44	N D 001.4341.033.000
151703	05/29/15	SAN DIMAS HARDWARE	17.58	5016899	44	N D 001.4341.033.000

DESCRIPTION	AMOUNT	INVOICE	CLAIM
HANDLE EXTEND SQUEEG	26.63	32501169516	N
TRF ST REACH	9.83	32521169040	D
GRATE ROUND 6"GREEN	1.04	32521169046	D
BATTERY 9V	30.08	32521169111	D
CELSEWOOD SCREWDRIE	4.65	32521169171	D
DRILL BIT	21.76	32521169223	D
GRATE DRILL RMVL SUPPLIES	21.70	32521169241	D
BALL MOUNT	10.88	32521169244	D
CORNER BRACE, DRILL BIT	37.82	32521169245	D
COGNER BRACE, SPRAY	4.14	32521168974	D
ACE BAG FLAP, SPRAY	1.45	32521168977	D
PAST HING NUT/BOLT	13.19	32521168978	D
TAPE MASKING PAPER	10.81	32521169047	D
ADHESIVE, EZ-SHM, CAULK	10.88	32521169066	D
ANT ROACH RAID	10.67	32521169077	D
CAP END ECONOMY	4.13	32521169077	D
MOB S PONGE HOMEPUS	6.86	32521169099	D
LINE OUT EXTRA STEELWO	15.50	32521169101	D
MASKING TAPE PAINTERS TA	52.29	32521169103	D
CK EXT PPI PAINTERS RUSH	24.56	32521169112	D
ANCHOR CLAMP PAN PHIL	16.83	32521169119	D
PLUGS	110.42	32521169162	D
C&K SEMI MASKING TAPE	23.42	32521169182	D
MISC HARDWARE CLIP,NUT	26.71	32521169204	D
BATTERY AAA 8PK	30.02	32521169224	D
MOTOR 220V TIMER SWCH	10.34	32521169242	D
GRATE ROUND FIT CAP	36.19	32521169365	D
CANE BOLT	4.48	32521169381	D
STRIPPER BLADE MARKER	6.81	32521169444	D
LEAD SAFE FILTER	27.16	32521169474	D
CALK PAINTER TAP	4.67	32521169504	D
THREADLOCKER CONNECTOR	3.57	32521169507	D
DUAL THREAD AERATOR	1,074.18	32521169512	D
BLANKCOVER, SCREWS		*CHECK TOTAL	
INTERVALE SR.SVS MAY1	520.00	N D 001.4420.013.003	N
INSTR.TINY TOTS 4/2 1,	267.20	M D 001.4420.020.000	M
TRACK&FIELD MEET 2015	675.00	N D 001.4420.034.003	N
COMM.POOL DIVING BOAR	123.17	N D 001.4430.023.000	N
246.34		*CHECK TOTAL	

TF2015SANDIMAS  
31586959  
31587008

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#
151708	05/29/15 SIMO/NICHOLAS	REUND CITATION#35584	30.00			
151709	05/29/15 SMART & FINAL	HAND SANITIZER SOAP	47.02		171202	
151709	05/29/15 SMART & FINAL	ICE CREAM SOCIAL	26.47		173227	
151709	05/29/15 SMART & FINAL	STUDENT UNION SNACKS	184.47		176623	
			257.96	*CHECK TOTAL		
151710	05/29/15 SOUTHEAST CONSTR PRO	MODULAR SOLID PAVER RE	60.50		970222-1	
151710	05/29/15 SOUTHEAST CONSTR PRO	ROTARY HEX DEMO TOOLS	22.35		971836-1	
			82.85	*CHECK TOTAL		
151711	05/29/15 SOUTHERN CALIF EDIISO	2-23-735-83754	40.15			
151711	05/29/15 SOUTHERN CALIF EDIISO	2-23-735-83754	44.77			
151711	05/29/15 SOUTHERN CALIF EDIISO	2-01-992-4752	42			
151711	05/29/15 SOUTHERN CALIF EDIISO	2-31-194-3784	105.35			
151711	05/29/15 SOUTHERN CALIF EDIISO	2-31-229-3104	159.79			
151711	05/29/15 SOUTHERN CALIF EDIISO	2-31-248-3104	75.49			
151711	05/29/15 SOUTHERN CALIF EDIISO	2-30-838-1011	54.86			
151711	05/29/15 SOUTHERN CALIF EDIISO	2-30-838-10997	25.08			
151711	05/29/15 SOUTHERN CALIF EDIISO	2-23-155-8768	76.14			
			43,174.45	*CHECK TOTAL		
151712	05/29/15 TIME WARNER CABLE	909 394-6214 INTERNET	72.11			
151713	05/29/15 TIPPI TOES	INSTR.DANCE 4/14-5/ 1,970.64				
151714	05/29/15 UNIVERSAL PROTECTION	SVS 1/9 SPECIAL GUARD	72.00		1392636	
151715	05/29/15 VALLEY TROPHY	MEDALS & RIBBONS	51.78		20657	
151716	05/29/15 VERIZON	1127771672 INTERNET	54.99			
151717	05/29/15 VERIZON CALIFORNIA	909 592-0732	105.27			
151718	05/29/15 WALCZAK/BEVERLY	INSTR.KARATE MAY 15	741.00			
151719	05/29/15 WALCZAK/JEROME	INSTR.KARATE MAY 15	741.00			
151720	05/29/15 WALTERS WHOLESale EL	RACO5045,LEV16352,LEV	113.85		2306147-00	
151721	05/29/15 WATERLINE TECHNOLOGI	SODIUM BICARBONATE	107.91		5302487	
151721	05/29/15 WATERLINE TECHNOLOGI	HYPOCHLORITE SOLUTION	554.11		5302490	
			662.02	*CHECK TOTAL		
151722	05/29/15 WEST COAST ARBORISTS	PLANT LABOR, VARIOUS	300.00		105273	
151722	05/29/15 WEST COAST ARBORISTS	14-15 TREE MAINTENANC	492.80		105437	
			792.80	*CHECK TOTAL		
151723	05/29/15 WESTERN ENVIRONMENTA	10319 PACK,POLY DRUMS	390.50		20350	

ACS FINANCIAL SYSTEM  
05/20/2015 13:31:31

WARRANT DATE VENDOR

BANK OF AMERICA

151724 05/29/15 YOUNG REMBRANDTS

151725 05/29/15 ZALLO/ROBERT W

BANK OF AMERICA

Disbursement Journal

DESCRIPTION AMOUNT

11441 INSTR.DRAWING MAY 15 224.40

12267 INSTR.TAI CHI MAY 15 130.56

TOTAL 712,326.22

GL540R-V07.27 PAGE 10

F 9 S ACCOUNT

CLAIM INVOICE

PO#

M D 001.4420.020.000

M D 001.4420.020.000

CITY OF SAN DIMAS

ACS FINANCIAL SYSTEM  
05/20/2015 13:31:31  
WARRANT DATE VENDOR  
REPORT TOTALS:

GL540R-V07.27 PAGE 11  
CITY OF SAN DIMAS  
F 9 S ACCOUNT

Disbursement Journal  
DESCRIPTION AMOUNT CLAIM INVOICE PO#  
712,326.22

RECORDS PRINTED - 000326

ACS FINANCIAL SYSTEM  
05/20/2015 13:31:31

Disbursement Journal

CITY OF SAN DIMAS  
GL060S-V07.27 RECAPPAGE  
GL540R

FUND RECAP:  
-----  
FUND DESCRIPTION  
-----  
001 GENERAL FUND  
003 WALKER HOUSE LIGHTING DISTRICT  
007 CITY WIDE LIGHTING DISTRICT  
008 LANDSCAPE PARCEL TAX  
012 INFRASTRUCTURE REPLACEMENT  
020 COMMUNITY PARK DEVELOPMENT  
034 HOUSING AUTHORITY 2-1-12  
040 COMMUNITY DEV BLOCK GRANT  
053 GOLF COURSE MAINT & OPERATIO  
072 EQUIPMENT REPLACEMENT  
110 PROP A LOCAL TRANSPORTATION  
TRUST AND AGENCY  
TOTAL ALL FUNDS

DISBURSEMENTS  
601,035.56  
45,599.68  
18,384.19  
17,232.50  
3,301.00  
1,400.00  
18,935.31  
1,587.59  
2,948.41  
712,326.22

BANK RECAP:  
-----  
BANK NAME  
-----  
CHEK BANK OF AMERICA  
TOTAL ALL BANKS

DISBURSEMENTS  
712,326.22  
712,326.22



**MINUTES**  
**REGULAR CITY COUNCIL**  
**SUCCESSOR AGENCY MEETING**  
**TUESDAY MAY 12, 2015, 7:00 P. M.**  
**SAN DIMAS COUNCIL CHAMBERS**  
**245 E. BONITA AVE.**

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**CITY COUNCIL:**

Mayor Curtis W. Morris  
Mayor Pro Tem Jeff Templeman  
Councilmember Emmett Badar  
Councilmember Denis Bertone  
Councilmember John Ebner

**STAFF**

City Manager Blaine Michaelis  
Assistant City Manager of Community Development Larry Stevens  
Assistant City Manager Administrative Services Ken Duran  
City Attorney Mark Steres  
Director of Park and Recreation Theresa Bruns  
Director of Public Works Krishna Patel  
Associate Planner Jennifer Williams  
Deputy City Clerk Debra Black

**1. CALL TO ORDER AND FLAG SALUTE**

Mayor Morris called the meeting to order and led the flag salute at 7:05 p.m.

**2. RECOGNITIONS**

➤ **Ehlers Danlos Syndrome Month – Donna Acosta**

Mayor Morris presented Donna Acosta with the city resolution.

➤ **Every 15 Minutes Program**

Mayor Morris read the city resolution after which Councilmember Templeman made comments on the program and participants. Assistant Principal San Dimas High School Rita Kear and Mayor Morris presented the participants with city resolutions.

➤ **San Dimas High School CIF Wrestling Champions**

Mayor Morris presented Daishea Jaime, Julian Moreli, David Gonzalez and Haley Valdez with city resolutions.

**3. REORDERING OF AND ADDITIONS TO THE AGENDA**

Director of Parks and Recreation Theresa Bruns announced a community meeting for a presentation of the Walnut Creek Habitat and Open Space Conceptual Plan.

Chamber of Commerce President Karen Gaffney, current Chairperson Scott Hay and upcoming Chairperson Cheryl Panzer presented the Chamber's annual report.

**4. ORAL COMMUNICATIONS** (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time and ask to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

a. Members of the Audience

- 1) Student Body President San Dimas High School – updates and announcements
- 2) Principal San Dimas High School Mike Kelly introduced next year's Student Body President Evan Celaya and commented on the baseball team's undefeated record of 27-0.
- 3) Margie Green announced the McKinley Children's Center upcoming fundraiser.

**5. CONSENT CALENDAR**

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council requests separate discussion.)

a. Resolutions read by title, further reading waived, passage and adoption recommended as follows:

**RESOLUTION NO. 2015 - 25, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, CALIFORNIA, APPROVING CERTAIN DEMANDS FOR THE MONTHS OF APRIL AND MAY 2015**

- b. Approval of minutes for the March 30, 2015 Study Session, April 14, 2015 Staff Retreat and Regular City Council Meeting of April 28, 2015.
- c. Award Cash Contract 2015-01 Martin House Project to New Millennium Construction Services in the amount of \$49,980.00.
- d. Award Cash Contract 2015-02 Alley M Reconstruction to Carvajal Trucking & Tractor Inc. in the amount of \$74,704.00 and approve total project budget of \$110, 704.00

**MOTION:** Councilmember Ebner/second by Councilmember Bertone  
Yes: Badar, Morris, Templeman **(5-0)**

**END OF CONSENT CALENDAR**

## 6. PUBLIC HEARINGS

- a. Presentation of 2015-16 Preliminary Budget – Receive Public Comment

Staff report presented by Assistant City Manager Ken Duran

Mayor Morris opened the public hearing for public comment at 8:08 p.m.

- 1) Casey Higgins resident - asked for improvements at Via Verde and Marchant Park to be considered

Mayor Morris closed the public hearing at 8:09 p.m.

## 7. PLANNING MATTERS

- a. Request from Planning Commission to consider revising the San Dimas Zoning Code to change the membership of the Development Plan Review Board

**RECOMMENDATION:** Direction to staff.

Assistant City Manager Community Development Larry Stevens presented staff report.

City Attorney Mark Steres added that there were no legal issues involved and this would be considered a policy issue.

Consensus of the Council was that the current format is working no need to make any changes.

**ACTION:** None required

- b. Initiation of a Municipal Code Text Amendment to Permit BrewPub Restaurants in Commercial Zones

**RECOMMENDATION:** Direction to staff.

Associate Planner Jennifer Williams presented staff's report.

After discussions on the hearing process for approval, zoning and Alcohol Beverage and Control (ABC) a motion by Councilmember Bertone was made to direct staff to initiate Municipal Code Text Amendment to conditionally permit brewpub restaurants in appropriate commercial zones.

**MOTION:** Councilmember Bertone/second Councilmember Badar

Yes: Ebiner, Morris, Templeman **(5-0)**

## 8. OTHER MATTERS

- a. Adoption of Agency Report of Public Official Appointments – FPPC Form 806

**RECOMMENDATION:** Adopt Fair Political Practice Commission Form 806 form posting on City's website with mandated information.

City Manager Blaine Michaelis presented staff's report.

**MOTION:** Councilmember Bertone/second Councilmember Badar with corrections and added clarification that alternate members receive no compensation unless they attend meetings as the alternate.

Yes: Ebner, Morris, Templeman **(5-0)**

## 9. SUCCESSOR AGENCY

- a. Direct Staff to Secure the Services of a Consultant to Complete a Feasibility Study for a Potential Hotel/Hospitality Development on the Successor Agency Property

**RECOMMENDATION:** Authorize staff to initiate contract with Pinnacle Advisory Group and authorize \$20,000 from Fund 38 to complete work.

Councilmember Ebner left the dais at 8:51 p.m. citing ownership of property near the area in discussion.

Mr. Michaelis presented staff's report.

**MOTION:** Councilmember Badar/second Councilmember Bertone

Yes: Morris, Templeman **(4-0)**

Noes: None

Abstain: Ebner

Councilmember Ebner returned to the dais at 8:58 p.m.

## 10. ORAL COMMUNICATIONS

- a. Members of the Audience (Speakers are limited to five (5) minutes or as may be determined by the Chair.)

1) Robert Macoski Masonic Temple and Rotary Club announcements

2) Casey Higgins commended council's decision to review Brewpubs, but expressed concern for the potential of a hotel development

- b. City Manager

Mayor's Call in Show cancelled

- c. City Attorney

Nothing to report

- d. Members of the City Council

1) Councilmembers' report on meetings attended at the expense of the local agency.

Nothing to report

2) Individual Members' comments and updates

Councilmember Badar attended annual Ed Jones Golf Tournament. He asked that the meeting be adjourned in memory of San Dimas resident Judy Feldbush.

## **11. CLOSED SESSION**

Mayor Morris recessed the City Council meeting at 9:08 p.m. to consider the following item:

CONFERENCE WITH LABOR NEGOTIATOR – G.C. Section 54957.6

City Representative: Blaine Michaelis, City Manager  
Employee Group: San Dimas Employees' Association

**ACTION:** None

The meeting adjourned at 10:10 p.m. with no reportable action.

## **12. ADJOURNMENT**

The next meeting is May 26, 2015, 5:30 p.m. Study Session with Saxon and Company followed by regular City Council meeting at 7:00 p.m.

Respectfully submitted

---

Debra Black, Deputy City Clerk



# Agenda Item Staff Report

**TO:** Honorable Mayor and Council Members  
for the meeting of May 26, 2015

**FROM:** Blaine Michaelis, City Manager

**INITIATED BY:** Michael O'Brien, Administrative Services Manager

**SUBJECT:** Statement of Investment Policy

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## **SUMMARY**

*Annual approval of Statement of Investment Policy*

## **BACKGROUND**

The City is required each year to have our Statement of Investment Policy approved by City Council. Attached is a copy of the policy (no change from previous year) that needs to be added to the May 26, 2015 Consent Calendar for approval by the City Council.

The attached Statement of Investment Policy is prepared in compliance with California Government Code Section 53646. All the investments contained within the portfolio are in full compliance with this Investment Policy.

## **RECOMMENDATION**

It is therefore recommended that the City Council receive, approve and file the attached Statement of Investment Policy.



# **CITY OF SAN DIMAS**

## **STATEMENT OF INVESTMENT POLICY**

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### **PURPOSE – OBJECTIVE**

This Annual Statement of Investment Policy is submitted pursuant to City practices and along the guidelines developed by the California Municipal Treasurers Association, the California County Treasurers Association, and the California Society of Municipal Finance Officers to be presented to the Chief Executive Officer and to the Legislative Body. This investment statement outlines the policies for maximizing the efficiency of the City's cash management system.

Procedures have been established to facilitate the monitoring and forecasting of revenues and expenditures, thus enabling the investment of funds to the fullest possible extent.

### **POLICY**

The City of San Dimas operates its temporary pooled idle cash investments under prudent person rule (Civil Code Sect. 2261, et seq.)\* This affords the City a broad spectrum of investment opportunities provided the investment is deemed prudent and is allowable under current legislation of the State of California ( Government Code Section 53600 et seq.). Investment transactions are the responsibility of the City Treasurer. Investments may be made in the following media:

- ◆ Securities of the U.S. Government, or its agencies
- ◆ Certificates of Deposit (or Time Deposits) placed with commercial banks and/or savings and loan companies
- ◆ Negotiable Certificates of Deposit
- ◆ Local Agency Investment Fund (State Pool) Demand Deposits
- ◆ Repurchase Agreements (Repos)
- ◆ Passbook Savings Account Demand Deposits

Criteria for selecting investments and the order of priority are:

1. Safety
2. Liquidity (No Security shall be purchased for a term longer than can be reasonably held and which would subject the City to market risk on an investment)
3. Yield

\* The prudent person rules states, in essence, that "in investing...property for the benefit of another, a trustee shall exercise the judgment and care, under the circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs..."

Statement of Investment Policy (Continued)

**Safekeeping.** Securities purchased from brokers/dealers shall be held in third party safekeeping by the trust department of the local agency's bank or other designated third party trust, in the local agency's name and control, whenever possible.

**Investment Limitations.** Security purchases and holdings shall be maintained within statutory limits imposed by the California Government Code. Current limits are: Banker's Acceptances – 40%, Section 53601(f); Commercial Paper – 30%, Section 53601 (g), and Negotiable Certificates of Deposit 30%, Section 53601(h).

The basic premise underlying the City's investment philosophy is, and will continue to be, to insure that money is always safe and available when needed.



# Agenda Item Staff Report

**To:** Honorable Mayor and Members of the City Council  
*For the Meeting of May 27, 2015*

**From:** Blaine Michaelis, City Manager

**Initiated by:** Public Works Department *MB*

**Subject:** **Cash Contract No. 2015-03 Pavement Preservation: Sierra View Drive et al Project**

- 1) **Award of Construction Contract to the low bidder, Gentry Brothers, Incorporated for the amount bid of \$166,075.00.**
- 2) **Approval of Change Order 1 not to exceed \$75,000.**
- 3) **Approval of total project budget of \$266,075 which includes the construction bid (\$166,075.00), contingency (\$15,000) soils testing (\$10,000) and Change order 1 (not to exceed \$75,000).**

## Summary

This project is a pavement preservation project for removal and replacement of Asphalt Concrete on 3 streets that were showing excessive wear. The streets are Sierra View Drive, portions of Horse Thief Canyon Park Road, and a section of Allen Avenue from Delancey Avenue westerly to just before Calavares Road.

Funds for this project were budgeted in FY2014/2015 in pavement preservation monies. The pavement preservation monies include funds for slurry and seal coat as well as other smaller pavement repair locations that are repaired through the City's asphalt maintenance contractor. As the repair areas on these streets were larger and more localized, combining these streets into one project and taking it out to bid provides a better price point.

The City did receive a very favorable bid from the low bidder Gentry Brothers Incorporated. As such Staff is requesting that Council approve a change order not to exceed \$75,000 to extend the paving on Allen Avenue and Horse Thief Canyon Park Road. Staff would negotiate with the contractor to do the work at bid unit pricing. Additionally, as with larger street repair contracts, Staff is requesting that Council approve an amount for contingency items (\$15,000), and soil testing (\$10,000) in additional to the Change Order.

Should Council approve the project and Change Order, the project budget would be \$266,075.

## BACKGROUND

Sealed bids for Cash Contract No. 2015-03 Pavement Preservation: Sierra View Drive et al Project were received by the Deputy City Clerk on Tuesday, May 19th, 2015, and publicly opened. The project consists of reconstruction of asphalt pavement on Sierra View Drive (Charford St to Foothill Frontage Road), sections of Horse Thief Canyon Park Road, and a section of Allen Avenue from Delancey Avenue to approximately Calaveras Road .

The bid results are as follows:

Gentry Brothers, Inc	\$166,075.00
GM Sager	\$194,914.00

CT&T	\$202,000.00
Terra Pave	\$204,070.00

For Fiscal year 2014/2015 the City has monies allocated in Pavement Preservation for pavement repair work to include asphalt removal/replacement, slurry seal, and Sealcoating. This project was designed to be within the monies allocated to Pavement Preservation with estimated pricing. However, with the extremely favorable bid, there are now additional funds available to extend some of the paving areas on Allen Avenue and Horse Thief Canyon Park Road.

Staff is requesting that Council consider approving Change Order 1 for an amount not to exceed \$75,000. Staff would negotiate with the contractor for additional removals using bid item pricing.

Should Council choose to award to the apparent low bidder, the project budget would also include in addition to the construction costs, funds for contingencies and soil testing. The proposed project budget including Change Order 1 would be as follows:

Proposed Project Costs:

Construction	\$166,075.00
Change Order 1	\$ 75,000.00
Contingency	\$ 15,000.00
Compaction Testing	\$ 10,000.00
<b>Total Project Costs:</b>	<b>\$266,075.00</b>

The project contingency funds are used in the event the contractor encounters unexpected conditions during construction. For instance if a small section of underlying subgrade is failing, City Staff would use the contingency funds to pay for removal of the failed area. Soils/Compaction Testing is part of quality assurance process that is important to ensure the long life of the improvements.

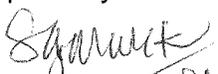
Staff reviewed the bid proposal provided by the lowest responsible bidder, Gentry Brothers, Incorporated and verified that the contractor's bid bond is issued by an admitted surety, as required by Public Contract Code 20170. It was confirmed through the State Contractor's License Board that the contractor's license 397682, Class A is current and active and expires on 7/01/2015. The contractor is registered through the Department of Industrial Relations as required by law. Gentry Brothers has successfully completed numerous projects in the City, and is a reputable contractor.

**RECOMMENDATION**

Staff recommends that for Cash Contract No: 2015-03 Pavement Preservation: Sierra View Drive et al Project, Council consider:

- 1) Award of Construction Contract to the low bidder, Gentry Brothers, Incorporated for the amount bid of \$166,075.00.**
- 2) Approval of Change Order 1 not to exceed \$75,000.**
- 3) Approval of total project budget of \$266,075 which includes the construction bid (\$166,075.00), contingency (\$15,000) soils testing (\$10,000) and Change order 1 (not to exceed \$75,000).**

Respectfully submitted,



Shari Garwick *PK*  
 Senior Engineer  
 05-15-23sg

## Debra Black

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**From:** Larry Stevens  
**Sent:** Thursday, May 21, 2015 10:53 AM  
**To:** Debra Black  
**Subject:** FW: Cataract Name Change

**From:** Stan Stringfellow [mailto:stan@dev1group.com]  
**Sent:** Thursday, May 21, 2015 9:00 AM  
**To:** Larry Stevens  
**Cc:** Kim Scott; Blaine Michaelis  
**Subject:** Re: Cataract Name Change

Dear Larry,

Please accept this email as NJD's formal request to withdraw its request to change the name of Cataract Ave to Brasada Lane. It is apparent that the residents along Cataract are not willing to support the request.

Sent from my iPhone  
Stan Stringfellow  
Development 1 Group, Inc.  
2011 E. Financial Way  
Suite 203  
Glendora, Ca. 91741  
  
(626) 914-7800 office

On May 19, 2015, at 11:09 AM, Larry Stevens <[lstevens@ci.san-dimas.ca.us](mailto:lstevens@ci.san-dimas.ca.us)> wrote:

Last week it was indicated that you would withdraw the request. To date I have not received the withdrawal request in writing. To facilitate agenda preparation I need the request by the end of tomorrow.



# Agenda Item Staff Report

**TO:** Honorable Mayor and Members of City Council  
*For the Meeting of April 28, 2015*

**FROM:** Blaine Michaelis, City Manager

**INITIATED BY:** Community Development Department

**SUBJECT:** Request to Change Street Name of Cataract Avenue north of Foothill Blvd. to Brasada Lane. APPLICANT: NJD Ltd.

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## **BACKGROUND**

On April 14, 2015 this matter was continued at the request of the Applicant. Several area residents did present testimony in opposition to the street name change.

On January 11, 2011 the City Council adopted Resolution No. 2010-69 approving Tentative Tract No. 70583 allowing 61 residential lots on 270 acres in the Northern Foothills extending from the terminus of existing Cataract Avenue. As part of the approval, street names were established for the private streets within the project boundaries. Brasada Lane is the street name approved for the main backbone street through the project and it begins at the existing northerly terminus of Cataract Avenue.

The California Streets & Highways Code specifies that the City Council may change street names by adopting a resolution and it further provides that various public agencies be notified of any approved change.

The San Dimas Municipal Code has no provisions or procedures for consideration of a street name change.

Staff has determined that a noticed public hearing is the most appropriate procedure to consider the request from NJD. The property has been posted with a standard public hearing notice sign and notices were mailed to surrounding property owners and published in the newspaper.

## **ANALYSIS**

The subject request applies only to that portion of Cataract Avenue extending north of Foothill Boulevard to the project entry road. This portion of Cataract

Avenue services the subject property; residents of Dalepark (a private cul-de-sac) and several Glendora residents (fronting on Country Club Drive but taking secondary access and the new condominium project on Foothill). Of these properties there are five existing residences with Cataract Avenue addresses as follows:

- 1340 Cataract Avenue - Alexander Weston
- 1412 Cataract Avenue - Roger Pike
- 1348 Cataract Avenue - Gustavo Garcia
- 1332 Cataract Avenue - Daniel Busser
- 1550 Cataract Avenue - Engwald

These four residences would be directly affected and incur both costs and inconveniences if the request is approved.

There is no established precedent or criteria to measure the appropriateness of the street name change request. Staff is not aware that the City has ever considered a street name change.

The Applicant's request does not state a specific reason for the change but presumably it is intended to give a better identity at the entry into the project off of Foothill Boulevard.

While the City has a protocol for naming new streets, the protocol was not followed in the street names approved for the Brasada Project. The City has not typically allowed project names to be the basis for a street name in the past. However, there have been very few new streets created in the last twenty years.

Available options include:

1. Deny the request [NOTE: Brasada Lane would then begin at the existing terminus of Cataract Avenue.]
2. Approve the request. If approved, conditions should be considered regarding the timing of the street name change, costs incurred for the change (i.e. street sign changes, public agency notifications).
3. Continue the request for additional information.

## **RECOMMENDATION**

If approved, Staff recommends the following conditions:

1. The street name change from Cataract Avenue (north of Foothill Boulevard) to Brasada Lane shall not take effect until the first phase of Tract Map No. 70583 is recorded or the first phase street improvements are accepted as final, whichever occurs last.

2. Applicant shall be responsible for all costs, including street signs, their installation and standard City overhead, of changing street signs.
3. Applicant shall be responsible for all costs associated with required notifications to public agencies of the street name change and the address changes for 1332, 1340, 1348 and 1412 Cataract Avenue.
4. Applicant shall be required to notify owners of 1332, 1340, 1348 and 1412 Cataract Avenue by certified mail, return receipt a minimum of 60 days prior to the change taking effect.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Larry Stevens".

Larry Stevens,  
Assistant City Manager for Community Development

Attachments:

1. Area Map
2. Resolution No. 2015-21



**RESOLUTION NO. 2015-21**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN  
DIMAS APPROVING STREET NAME CHANGE FROM  
CATARACT AVENUE, NORTH OF FOOTHILL BOULEVARD TO  
BRASADA LANE**

WHEREAS, an application for a Street Name Change has been duly filed  
by:

NJD, Ltd

WHEREAS, notice was duly given of the public hearing on the matter and  
that public hearing was held by City Council on April 14, 2015 at the hour of 7:00  
p.m., with all testimony received being made a part of the public record; and

NOW, THEREFORE, in consideration of the evidence received at the  
hearing, and for the reasons discussed by the City Council at the hearing, and  
subject to the following Conditions, the City Council approves the requested  
Street Name Change:

1. The street name change from Cataract Avenue (north of Foothill  
Boulevard) to Brasada Lane shall not take effect until the first phase of  
Tract Map No. 70583 is recorded or the first phase street improvements  
are accepted as final, whichever occurs last.
2. Applicant shall be responsible for all costs, including street signs, their  
installation and standard City overhead, of changing street signs.
3. Applicant shall be responsible for all costs associated with required  
notifications to public agencies of the street name change and the address  
changes for 1332, 1340, 1348 and 1412 Cataract Avenue.
4. Applicant shall be required to notify owners of 1332, 1340, 1348 and 1412  
Cataract Avenue by certified mail, return receipt a minimum of 60 days  
prior to the change taking effect.

A copy of this Resolution shall be mailed to the applicant.

**PASSED, APPROVED AND ADOPTED THIS 14th DAY OF April, 2015.**

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Curt Morris, Mayor of the City of San Dimas

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Debra Black, Deputy City Clerk

I, DEBRA BLACK, DEPUTY CITY CLERK of the City of San Dimas, do hereby certify that Resolution No. 2015-21 was passed at the regular meeting of the City Council held on April 14, 2015 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:



# Agenda Item Staff Report

**To:** Honorable Mayor and Members of the City Council  
*For the meeting of May 26, 2015*

**From:** Blaine Michaelis, City Manager

**Initiated By:** Theresa Bruns, Director of Parks and Recreation

**Subject:** Public Hearing regarding Open Space Maintenance District No. 1 (Tract 32818, Boulevard) and the Adoption of Resolution No. 2015-27

## Summary

Conduct a Public Hearing and consider adopting Resolution No. 2015-27, confirming the assessment for fiscal year 2015-2016 for Open Space Maintenance District No. 1 (Tract No. 32818, Boulevard).

## BACKGROUND

On April 28, 2015 the City Council adopted Resolution No. 2015-23 approving the Engineer's Report and declaring its intention to levy and collect an assessment for fiscal year 2015-2016 for Open Space Maintenance District No. 1 (Tract No. 32818 - Boulevard) and set a Public Hearing for May 26, 2015.

The Engineer's Report was prepared with the scope of work to include general landscape maintenance, tree trimming, water, and electricity. No increase is proposed in the Assessment rate. The 2014-2015 assessment rate was \$532.58 per parcel and the rate proposed for 2015-2016 will remain at \$532.58. The last increase was adopted for fiscal year 2013-14 at 1.3%, or \$6.83.

A notice of the public hearing was published and mailed to each property owner within the district.

## RECOMMENDATION

Staff recommends that the City Council conduct a public hearing on the proposed assessment rate for Open Space Maintenance District No. 1 (Tract No. 32818, Boulevard). At the conclusion of the public hearing the City Council may adopt Resolution 2015-27 confirming the diagram and assessment for fiscal year 2015-2016 for Open Space Maintenance District No. 1 (Tract 32818, Boulevard).

## Attachments:

- Resolution No. 2015-27
- 2015-2016 Engineer's Report for Boulevard Open Space Maintenance District

RESOLUTION NO. 2015-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS,  
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, CONFIRMING THE DIAGRAM  
AND ASSESSMENT FOR FISCAL YEAR 2015-2016 FOR OPEN SPACE DISTRICT NO. 1  
(TRACT NO. 32818-BOULEVARD)

WHEREAS, the City Council of the City of San Dimas, County of Los Angeles, State of California, formed Landscape Maintenance District No. 1, pursuant to the Landscaping and Lighting Act of 1972, by adopting Resolution No. 77-57; and

WHEREAS, by Resolution No. 2015-23, adopted on April 28, 2015, the City Council approved the Engineer's Report which indicates the amount of the proposed assessments for the fiscal year 2015-2016, the district boundary, the assessment zones, and detailed description of improvements; and

WHEREAS, in said Resolution No. 2015-23, City Council did declare its intention to levy and collect an assessment within Open Space District 1, for fiscal year 2015-2016, and fixed the 26<sup>th</sup> day of May, 2015, at 7:00 p.m., as the date and time, and the San Dimas Council Chamber as the place for hearing any objections to the levy of the proposed assessment; and

WHEREAS, notice of said hearing has been posted and published in accordance with law; and

WHEREAS, the said City Council has held said hearing, has afforded all interested persons the opportunity to hear and be heard, and has considered all oral statements and all written protests made or filed by any interested person.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAN DIMAS AS FOLLOWS:

1. The assessments, as shown in the Engineer's Report, a copy of which is attached hereto, are approved, and the adoption of this resolution constitutes the levy of said assessments for the 2015-2016 fiscal year.
2. The City Clerk of the City of San Dimas is hereby authorized and directed to file a certified copy of the diagram and assessments with the County Auditor of the County of Los Angeles no later than the 1<sup>st</sup> day of August, 2015.
3. The City Council hereby orders the annual maintenance program work as set forth in said resolution of intention to be done.

APPROVED AND ADOPTED this 26th day of May 2015.

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MAYOR

ATTEST:

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CITY CLERK

I HEREBY CERTIFY that the foregoing Resolution No. 2015-27 was adopted by vote of the City Council of the City of San Dimas at its regular meeting of May 26, 2015 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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CITY CLERK

CITY OF SAN DIMAS  
OPEN SPACE MAINTENANCE DISTRICT NO. 1  
(TRACT 32818, BOULEVARD DEVELOPMENT)

**ENGINEER'S REPORT  
FISCAL YEAR 2015-2016**

SECTION 1. AUTHORITY FOR REPORT

This report is prepared pursuant to the order of the City Council of the City of San Dimas, and in compliance with the requirements of Article 4, Chapter 1, Landscaping and Lighting Act of 1972, and Article XIII D of the California Constitution.

SECTION 2. THE IMPROVEMENTS

The improvements consist of an irrigation system and landscaping within Lot 20 of Tract No. 32818, which was required to be installed by the developer and accepted for maintenance by the City. The plans and specifications for the landscaping are in conformance with the requirements of the conditions of approval of said Tract No. 32818, and City Standards. Reference is hereby made to the said plans and specifications for the exact location and nature of the landscape improvements. Said plans and specifications by reference are hereby made a part of this report, and are on file in the office of the City Engineer.

SECTION 3. DIAGRAM FOR THE ASSESSMENT DISTRICT

A copy of the assessment diagram is on file in the office of the City Engineer.

SECTION 4. ESTIMATE OF COSTS OF THE IMPROVEMENTS

The cost of the initial landscaping of Lot 20 of Tract 32818 was borne by the subdivider; therefore, all assessments relate to maintenance only.

Direct Maintenance Costs:

General Maintenance (by Contract)	\$	3,860
Tree Trimming	\$	600
Utilities - Electrical	\$	320
Utilities - Water	\$	3,500
Irrigation Repair	\$	-
Total of Direct Maintenance Costs	\$	8,280

CURRENT ASSESSMENT:	\$	10,119	(\$532.58/parcel)
2015-16 ANNUAL ASSESSMENT:	\$	10,119	(\$532.58/parcel)

2015-16 Fund Balance	\$1,840
Prior Fund Balance	\$5,650
Ending Fund Balance	\$7,490

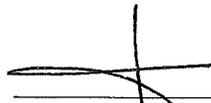
The City has funded an unrealized balance over time based upon the approval of an annual adjustment to reflect changes in the Consumer Price Index to eventually recuperate this balance over time, and to then begin to develop a fund balance for future extraordinary expenses.

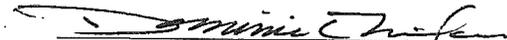
SECTION 5. ASSESSMENT

The following information regarding assessments to individual lots for the 2015-2016 Fiscal Year is contained herein and is to be levied on July 1, 2015. The net amount estimated to be assessed upon the assessable lands within the district is \$10,119 which is apportioned to all assessable lots shown on the attached Assessment Roll.

The landscape district was developed for the benefit and enjoyment of all properties included within the assessment district boundaries, and all parcels benefit equally from the improvements.

Respectfully submitted,

  
\_\_\_\_\_  
KRISHNA PATEL  
DIRECTOR OF PUBLIC WORKS

  
\_\_\_\_\_  
C 27172 P.E.  
CITY ENGINEER  
DOMINIC C MILANO

**CITY OF SAN DIMAS ASSESSMENT ROLL FOR  
OPEN SPACE MAINTENANCE DISTRICT NO. 1**

**Boulevard**

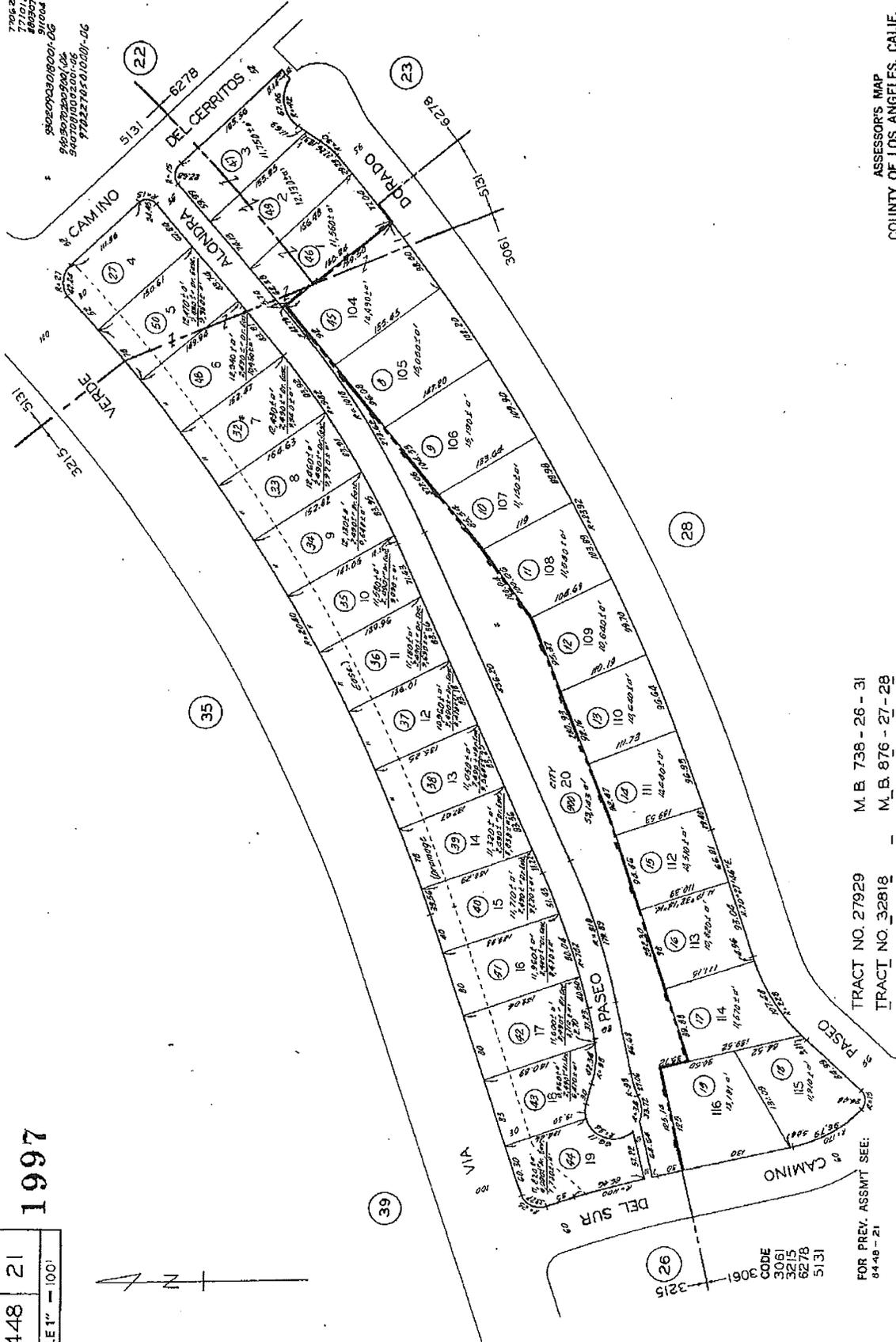
ADDRESS	TRACT 32818, LOT NO.	ASSESSOR'S REFERENCE	2014-2015 ASSESSMENT	2015-2016 ASSESSMENT INCREASE	<b>TOTAL 2015-2016 ASSESSMENT</b>
1204 Via Verde	4	8448-021-027	532.58	0.00	532.58
1228 Via Verde	7	8448-021-032	532.58	0.00	532.58
1236 Via Verde	8	8448-021-033	532.58	0.00	532.58
1244 Via Verde	9	8448-021-034	532.58	0.00	532.58
1252 Via Verde	10	8448-021-035	532.58	0.00	532.58
1260 Via Verde	11	8448-021-036	532.58	0.00	532.58
1306 Via Verde	12	8448-021-037	532.58	0.00	532.58
1318 Via Verde	13	8448-021-038	532.58	0.00	532.58
1322 Via Verde	14	8448-021-039	532.58	0.00	532.58
1330 Via Verde	15	8448-021-040	532.58	0.00	532.58
1338 Via Verde	16	8448-021-041	532.58	0.00	532.58
1346 Via Verde	17	8448-021-042	532.58	0.00	532.58
1354 Via Verde	18	8448-021-043	532.58	0.00	532.58
1362 Via Verde	19	8448-021-044	532.58	0.00	532.58
1219 Paseo Dorado	1	8448-021-046	532.58	0.00	532.58
1203 Paseo Dorado	3	8448-021-047	532.58	0.00	532.58
1220 Via Verde	6	8448-021-048	532.58	0.00	532.58
1211 Paseo Dorado	2	8448-021-049	532.58	0.00	532.58
1212 Via Verde	5	8448-021-050	532.58	0.00	532.58
			10119.02	0.00	10119.02

County of Los Angeles: Rick Auerbach, Assessor

8448 21  
SCALE 1" = 100'

1997

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9782278270102001-06



TRACT NO. 27929 M. B. 738 - 26 - 31  
TRACT NO. 32818 M. B. 876 - 27 - 29

FOR PREV. ASSMIT SEE:  
8448 - 21

ASSESSOR'S MAP  
COUNTY OF LOS ANGELES, CALIF.



# Agenda Item Staff Report

**To:** Honorable Mayor and Members of the City Council  
*For the meeting of May 26, 2015*

**From:** Blaine Michaelis, City Manager

**Initiated By:** Theresa Bruns, Director of Parks and Recreation

**Subject:** Public Hearing regarding Open Space Maintenance District No. 1, Annexation No. 3 (Tract 32841, Northwoods) and the Adoption of Resolution No. 2015-28

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## Summary

Conduct a Public Hearing and consider adopting Resolution No. 2015-28, confirming the assessment for fiscal year 2015-2016 for Open Space Maintenance District No. 1, Annexation No. 3 (Tract 32841, Northwoods).

## BACKGROUND

On April 28, 2015 the City Council adopted Resolution No. 2015-24 approving the Engineer's Report and declaring its intention to levy and collect an assessment for fiscal year 2015-2016 for Open Space Maintenance District No.1, Annexation No.3 (Tract 32841, Northwoods) and set a Public Hearing for May 26, 2015.

The Engineer's Report was prepared with the scope of work to include general landscape maintenance, tree trimming, water, electricity, and irrigation repair. No increase is proposed in the assessment rate. The 2014-2015 assessment rate was \$898.42 per parcel and the rate proposed for 2015-2016 will remain at \$898.42 per parcel.

A notice of the public hearing was published and mailed to each property owner within the district.

## RECOMMENDATION

Staff recommends that the City Council conduct a public hearing on the proposed assessment rate for Open Space Maintenance District No.1, Annexation No.3 (Tract 32841, Northwoods). At the conclusion of the Public Hearing the City Council may adopt Resolution No. 2015-28 confirming the diagram and assessment for fiscal year 2015-2016 for Open Space Maintenance District No.1, Annexation No.3 (Tract 32841, Northwoods).

## Attachments:

- Resolution No. 2015-28
- 2015-2016 Engineer's Report for Northwoods Open Space Maintenance District

RESOLUTION NO. 2015-28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, CONFIRMING THE DIAGRAM AND ASSESSMENT FOR FISCAL YEAR 2015-2016 FOR OPEN SPACE MAINTENANCE DISTRICT NO. 1, ANNEXATION NO. 3 (TRACT NO. 32841-NORTHWOODS)

WHEREAS, the City Council of the City of San Dimas, County of Los Angeles, State of California, formed Open Space Maintenance District No. 1, Annexation No. 3, pursuant to the terms and provisions of the Landscaping and Lighting Act of 1972, by adopting Resolution No. 78-38; and

WHEREAS, by Resolution No. 2015-24, adopted on April 28, 2015, the City Council approved the Engineer's Report which indicates the amount of the proposed assessment for the fiscal year 2015-2016, the district boundary, the assessment zones, and detailed description of improvements; and

WHEREAS, in said Resolution No. 2015-24, City Council did declare its intention to levy and collect assessments within Open Space Maintenance District No. 1, Annexation No. 3 for fiscal year 2015-2016, and fixed the 26<sup>th</sup> day of May, 2015, at 7:00 p.m., as the date and time, and the San Dimas Council Chamber as the place for hearing any objections to the levy of the proposed assessment; and

WHEREAS, notice of said hearing has been posted and published in accordance with law; and

WHEREAS, the said City Council has held said hearing, has afforded all interested persons the opportunity to hear and be heard, and has considered all oral statements and all written protests made or filed by any interested person.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAN DIMAS AS FOLLOWS:

1. The assessments, as shown in the Engineer's Report, a copy of which is attached hereto, are approved, and the adoption of this resolution constitutes the levy of said assessments for the 2015-2016 fiscal year.
2. The City Clerk of the City of San Dimas is hereby authorized and directed to file a certified copy of the diagram and assessments with the County Auditor of the County of Los Angeles no later than the 1<sup>st</sup> day of August, 2015.
3. The City Council hereby orders the annual maintenance program work as set forth in said resolution of intention to be done.

APPROVED AND ADOPTED this 26<sup>th</sup> day of May 2015.

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MAYOR

ATTEST:

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CITY CLERK

I HEREBY CERTIFY that the foregoing Resolution No. 2015-28 was adopted by vote of the City Council of the City of San Dimas at its regular meeting of May 26, 2015 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

CITY CLERK

CITY OF SAN DIMAS  
OPEN SPACE MAINTENANCE DISTRICT NO.1, ANNEXATION NO. 3  
(TRACT 32841, NORTHWOODS DEVELOPMENT)

**ENGINEER'S REPORT  
FISCAL YEAR 2015-2016**

SECTION 1 AUTHORITY FOR REPORT

This report is prepared pursuant to the order of the City Council of the City of San Dimas, and in compliance with the requirements of Article 4, Chapter 1, Landscaping and Lighting Act of 1972, and Article XIII D of the California Constitution.

SECTION 2 THE IMPROVEMENTS

The improvements consist of an irrigation system and landscaping of easements within Tract No. 32841, which was required to be installed by the developer and accepted for maintenance by the City. The plans and specifications for the landscaping are in conformance with the requirements of the conditions of approval of said Tract No. 32841, and City Standards. Reference is hereby made to the said plans and specifications for the exact location and nature of the landscape improvements. Said plans and specifications by reference are hereby made a part of this report, and are on file in the office of the City Engineer.

SECTION 3 DIAGRAM FOR THE ASSESSMENT DISTRICT

A copy of the assessment diagram is on file in the office of the City Engineer.

SECTION 4 ESTIMATE OF COSTS OF THE IMPROVEMENTS

The cost of the initial landscaping of Tract 32841 was borne by the subdivider; therefore, all assessments relate to maintenance only.

Direct Maintenance Costs:

General Maintenance (by Contract)	\$16,900
Utilities – Electrical	\$ 950
Utilities – Water	\$15,500
Tree Trimming	\$ 2,500
New Planting	\$ 0
Irrigation Repairs or Upgrades	\$ 3,000
Total of Direct Maintenance Costs:	\$38,850

CURRENT ASSESSMENT:	\$34,140 (\$898.42/parcel)
2015-16 ANNUAL ASSESSMENT:	\$34,140 (\$898.42/parcel)

2015-16 Fund Balance	<\$4,710>
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Prior Fund Balance	\$14,555
Ending Fund Balance	\$ 9,845

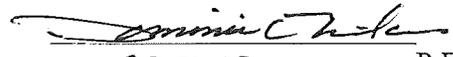
SECTION 5 ASSESSMENT

The following information regarding assessments to individual lots for the 2015-2016 Fiscal Year is contained herein and is to be levied on July 1, 2015. The net amount estimated to be assessed upon the assessable lands within the district is \$34,140, which is apportioned to all assessable lots shown on the attached Assessment Roll.

The landscape district was developed for the benefit and enjoyment of all properties included within the assessment district boundaries, and all parcels benefit equally from the improvements.

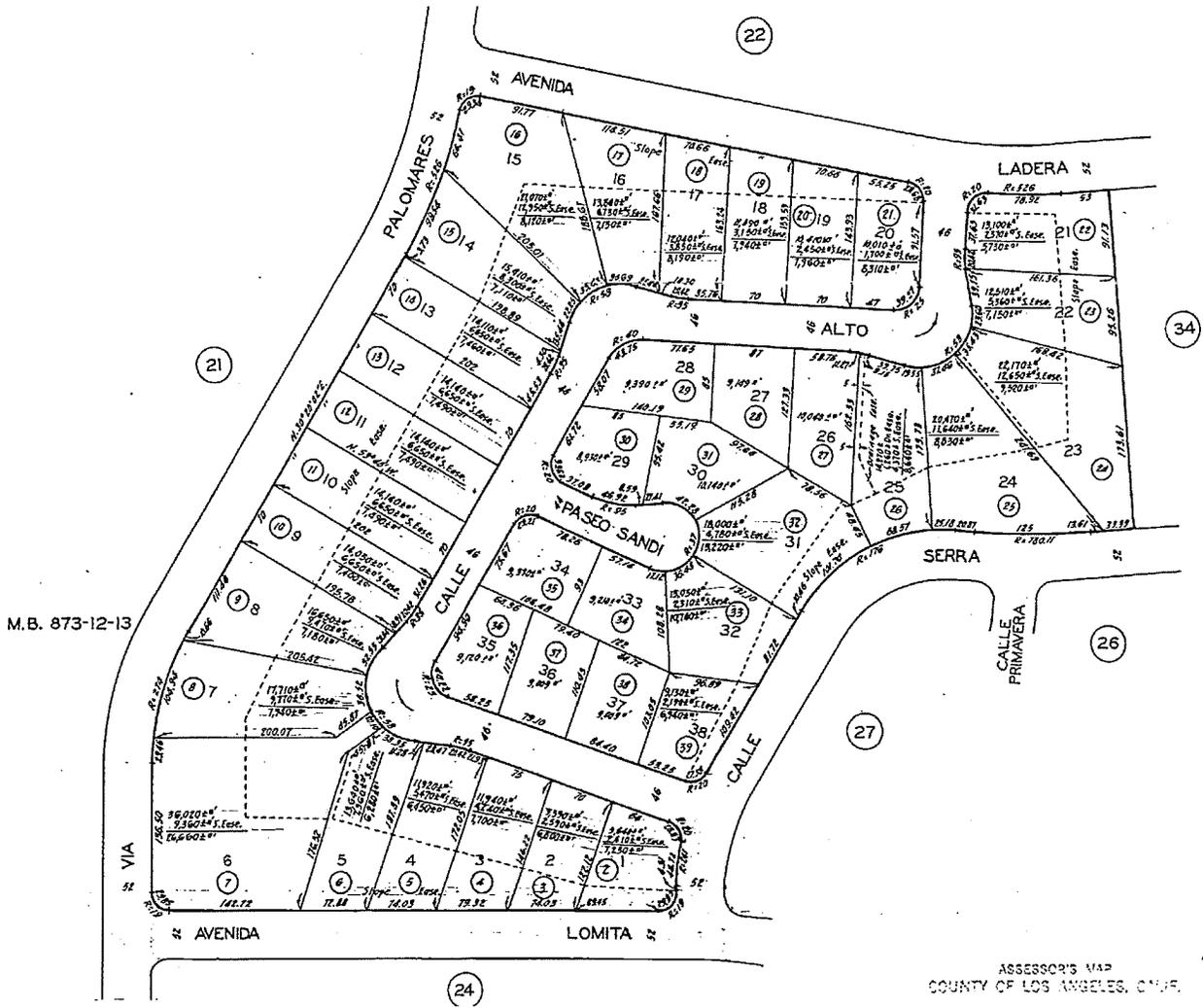
Respectfully submitted,

  
\_\_\_\_\_  
KRISHNA PATEL  
DIRECTOR OF PUBLIC WORKS

  
\_\_\_\_\_  
C27172 P.E.  
CITY ENGINEER  
DOMINIC C MILANO

<b>CITY OF SAN DIMAS ASSESSMENT ROLL FOR</b>			
<b>OPEN SPACE MAINTENANCE DISTRICT NO. 1, ANNEXATION No. 3</b>			
<b>Northwoods</b>			
<b>ADDRESS</b>	<b>TRACT 32841, LOT NO.</b>	<b>ASSESSOR'S REFERENCE</b>	<b>2015-2016 ASSESSMENT</b>
1793 Calle Alto	1	8395-023-002	898.42
1789 Calle Alto	2	8395-023-003	898.42
1785 Calle Alto	3	8395-023-004	898.42
1781 Calle Alto	4	8395-023-005	898.42
1777 Calle Alto	5	8395-023-006	898.42
1773 Calle Alto	6	8395-023-007	898.42
1767 Calle Alto	7	8395-023-008	898.42
1765 Calle Alto	8	8395-023-009	898.42
1761 Calle Alto	9	8395-023-010	898.42
1757 Calle Alto	10	8395-023-011	898.42
1753 Calle Alto	11	8395-023-012	898.42
1749 Calle Alto	12	8395-023-013	898.42
1745 Calle Alto	13	8395-023-014	898.42
1741 Calle Alto	14	8395-023-015	898.42
1737 Calle Alto	15	8395-023-016	898.42
1733 Calle Alto	16	8395-023-017	898.42
1729 Calle Alto	17	8395-023-018	898.42
1725 Calle Alto	18	8395-023-019	898.42
1721 Calle Alto	19	8395-023-020	898.42
1719 Calle Alto	20	8395-023-021	898.42
1702 Calle Alto	21	8395-023-022	898.42
1706 Calle Alto	22	8395-023-023	898.42
1710 Calle Alto	23	8395-023-024	898.42
1714 Calle Alto	24	8395-023-025	898.42
1718 Calle Alto	25	8395-023-026	898.42
1722 Calle Alto	26	8395-023-027	898.42
1726 Calle Alto	27	8395-023-028	898.42
1730 Calle Alto	28	8395-023-029	898.42
1121 Paseo Sandi	29	8395-023-030	898.42
1113 Paseo Sandi	30	8395-023-031	898.42
1105 Paseo Sandi	21	8395-023-032	898.42
1102 Paseo Sandi	32	8395-023-033	898.42
1110 Paseo Sandi	33	8395-023-034	898.42
1118 Paseo Sandi	34	8395-023-035	898.42
1780 Calle Alto	35	8395-023-036	898.42
1784 Calle Alto	36	8395-023-037	898.42
1788 Calle Alto	37	8395-023-038	898.42
1792 Calle Alto	38	8395-023-039	898.42
			34,139.96

OPEN SPACE MAINTENANCE DISTRICT NO. 1, ANNEXATION NO. 3  
(TRACT 32841, NORTHWOODS DEVELOPMENT)





# Agenda Item Staff Report

**TO:** Honorable Mayor and Members of City Council  
*For the Meeting of May 26, 2015*

**FROM:** Blaine Michaelis, City Manager

**INITIATED BY:** Theresa Bruns, Director of Parks and Recreation

**SUBJECT:** Adoption of Resolution No. 2015-29  
City Wide Landscape Parcel Tax for Fiscal Year 2015-2016

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## **SUMMARY**

Ordinance No. 1086 requires that the voter approved City Wide Landscape Parcel Tax shall be set annually by the City Council following a public hearing. Resolution 2015-29 is presented for Council consideration and adoption.

## **BACKGROUND**

In November 1997 the voters of the City of San Dimas by a 71% affirmative vote, approved Ordinance No. 1086 adopting a special parcel tax to be levied against properties in the city. The revenues collected from the tax are exclusively used to improve and maintain landscaping and trees in parkways, parks and other public areas.

Ordinance No. 1086 requires that commencing with FY 1999–2000; the special tax shall be set annually by the City Council following a public hearing. The rate of the tax was established by Ordinance No. 1086 but can be adjusted annually to reflect changes in the Consumer Price Index by an amount equal to the increase in the CPI for the period extending from April 1 of the previous year through March 31 of the current year, which was 0.5% for this year.

Staff requests that the City Council review two options for the City Wide Landscape Parcel Tax rates for FY 2015–2016.

**Option 1** - Maintain the landscape parcel tax at the same rate without adjustment for FY 2015-2016.

**Option 2** - Adjust the tax by increasing the rate to reflect the change in the Consumer Price Index of 0.5% for March 2015. Rates based on property classification are indicated in the following chart:

<u>Property Classification</u>	<u>Option 1</u> Tax Amount	<u>Option 2</u> Tax Amount	<u>Increase</u>
Single Family Residential	\$55.83	\$56.11	\$0.28/home
Commercial/Industrial, per front foot	\$ 1.68	\$ 1.69	\$0.01/foot
Non-Profit/Tax Exempt Parcels, per front foot	\$ 0.35	\$ 0.35	\$0.00/foot
Multi-Family Residential, per unit	\$40.88	\$41.08	\$0.20/unit
Mobile home Parks, per front foot	\$ 1.30	\$ 1.31	\$0.01/foot

Option 1: The current estimated revenue for Option 1 is approximately \$808,000. This amount is the same as the adopted budget for FY 2014-15.

Option 2: The revenue estimated for Option 2 is approximately \$812,000, for a total increase of \$4,000.

Even with the proposed increased rate with Option 2, the parcel tax collections do not cover the total cost for city-wide landscape maintenance. The additional cost is borne by the general fund.

The city-wide landscape parcel tax revenue and expense is reflected in Fund 8 of the City budget. In addition to the assessment revenue, other revenue in Fund 8 includes reimbursement from the Bonita Unified School District for a share of the SportsPlex maintenance costs. Total revenue in Fund 8 for FY 2015-2016, with the Option 2 increase in the assessment tax, is projected at \$830,060. The total estimated expenditures in Fund 8 for FY 2015-2016 are \$879,665. Expenditures will exceed revenues even with the proposed increase. An estimated \$49,605 transfer from the general fund will be necessary to cover the difference in expense to revenue. Should no increase be approved (Option 1) the transfer from the general fund will be \$53,605.

Concluding the Public Hearing, City Council may adopt Resolution 2015-29 maintaining the landscape parcel tax for FY 2015-2016 at the same rate as FY 2014–2015, (Option 1), or with a 0.5% Cost of Living adjustment (Option 2).

### **RECOMMENDATION**

Staff recommends adoption of Resolution 2015–29 setting the City Wide Landscape Parcel Tax for FY 2015–2016 including the 0.5% Cost of Living increase (Option 2).

**RESOLUTION NO. 2015-29**

(Option 1)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, SETTING THE SPECIAL CITY WIDE PARCEL TAX FOR FISCAL YEAR 2015-2016 TO BE USED FOR LANDSCAPE MAINTENANCE PURPOSE**

WHEREAS, at the November 1997 City election, the voters of the City of San Dimas approved Ordinance No. 1086 adopting a special parcel tax to be levied against the properties in the City, with the revenues to be used to improve and maintain parkway trees, landscaping, public parks and other public areas;

WHEREAS, Ordinance No. 1086 requires that commencing with fiscal year 1999-2000, the special tax shall be set annually by the San Dimas City Council following a public hearing; and

WHEREAS, the public hearing to set the annual special tax has been properly noticed for the City Council meeting of May 26, 2015; and

WHEREAS, the public hearing was held and testimony received, if any at the May 26, 2015 City Council meeting; and

WHEREAS, the City Council desires to levy the special parcel tax at the same rates for fiscal year 2014-2015.

NOW, THEREFORE, the City Council of the City of San Dimas does hereby resolve as follows:

For fiscal year 2015-2016 the following special parcel tax shall be levied against property in the City of San Dimas:

<b>PROPERTY CLASSIFICATION</b>	<b>AMOUNT OF TAX</b>
Single Family Residential	\$55.83
Commercial/ Industrial, per front foot	\$ 1.68
Non-Profit/Tax Exempt Parcels, per front foot	\$ 0.35
Multi-Family Residential, per unit	\$40.88
Mobil Home Parks, per front foot	\$ 1.30

APPROVED AND ADOPTED this 26<sup>TH</sup> day of May, 2015.

\_\_\_\_\_  
Mayor

ATTEST:

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Debra Black, Deputy City Clerk

I HEREBY CERTIFY that the forgoing Resolution No. 2015-29 was adopted by vote of the City Council of the City of San Dimas at its regular meeting of May 26, 2015 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Debra Black, Deputy City Clerk

**RESOLUTION NO. 2015-29**

(Option 2)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, SETTING THE SPECIAL CITY WIDE PARCEL TAX FOR FISCAL YEAR 2015-2016 TO BE USED FOR LANDSCAPE MAINTENANCE PURPOSE**

WHEREAS, at the November 1997 City election, the voters of the City of San Dimas approved Ordinance No. 1086 adopting a special parcel tax to be levied against the properties in the City, with the revenues to be used to improve and maintain parkway trees, landscaping, public parks and other public areas;

WHEREAS, Ordinance No. 1086 requires that commencing with fiscal year 1999-2000, the special tax shall be set annually by the San Dimas City Council following a public hearing; and

WHEREAS, Ordinance No. 1086 provides that annually, without further voter approval, the amount of the tax may be adjusted by the City Council to reflect changes in the Consumer Price Index for all Urban Consumers for the Los Angeles-Anaheim-Riverside Area, as published by the United States Department of Labor, Bureau of Labor Statistics, and

WHEREAS, the Consumer Price Index for the period of April 1, 2014 to March 31, 2015 was 0.5%, and

WHEREAS, the public hearing to set the annual special tax has been properly noticed for the City Council meeting of May 26, 2015; and

WHEREAS, the public hearing was held and testimony received, if any at the May 26, 2015 City Council meeting; and

WHEREAS, the City Council desires to increase the rate of the special parcel tax at the Consumer Price Index rate of 0.5% for fiscal year 2015-2016 as authorized by the provisions of Ordinance No. 1086.

NOW, THEREFORE, the City Council of the City of San Dimas does hereby resolve as follows:

For fiscal year 2015-2016 the following special parcel tax shall be levied against property in the City of San Dimas:

<b>PROPERTY CLASSIFICATION</b>	<b>AMOUNT OF TAX</b>
Single Family Residential	\$56.11
Commercial/ Industrial, per front foot	\$ 1.69
Non-Profit/Tax Exempt Parcels, per front foot	\$ 0.35
Multi-Family Residential, per unit	\$41.08
Mobil Home Parks, per front foot	\$ 1.31

APPROVED AND ADOPTED this 26<sup>TH</sup> day of May, 2015.

\_\_\_\_\_  
Curtis W. Morris, Mayor of the City of San Dimas

ATTEST:

\_\_\_\_\_  
Debra Black, Deputy City Clerk

I HEREBY CERTIFY that the forgoing Resolution No. 2015-29 was adopted by vote of the City Council of the City of San Dimas at its regular meeting of May 26, 2015 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Debra Black, Deputy City Clerk



# Agenda Item Staff Report

**To:** Honorable Mayor and Members of the City Council  
*For the meeting of May 26, 2015*

**From:** Blaine Michaelis, City Manager

**Initiated By:** Ken Duran, Assistant City Manager

**Subject:** Inland Valley Humane Society – Getting 2 Zero Program

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## Summary

The Inland Valley Humane Society has adopted a model, Getting 2 Zero, to end the euthanizing of healthy dogs and cats. Staff recommends that the City Council adopt a Resolution also adopting the model and supporting the IVHS in implementing the program.

## BACKGROUND

The Inland Valley Humane Society has adopted a new strategy to end the euthanasia of healthy and treatable animals within their care. The model they are using is known as “Getting 2 Zero” (G2Z) in reference to the goal of eliminating the need to euthanize any healthy, treatable and adoptable animal. In 2014, the IVHS humanely euthanized 63 dogs and 115 cats from the City of San Dimas. Of those, 53 were healthy and/or treatable. The goal is to make that number “0” by 2020.

The model is based on proactive programs such as low cost-spaying and neutering, aggressive microchipping services, strong community education programs and promoting responsible pet ownership. Bill Harford, Executive Director of IVHS, will provide a more detailed overview of the program at the City Council Meeting. The IVHS is asking each of their contract cities to support the G2Z program.

## RECOMMENDATION

Staff recommends that the City Council adopt Resolution 2015-30 adopting the Getting 2 Zero strategic model and supporting the IVHS in implementing the program on the City’s behalf.

# A Whole Community Change Model

Developed by IVHS & SPCA and their Community Partners



ZERO

This model provides the key elements for Getting 2 Zero and ending the euthanizing of healthy and treatable abandoned cats and dogs in YOUR community. It has been developed and trialed successfully over the last few years in Australia. The Inland Valley Humane Society & SPCA and it's Community Partners have adopted this model.

PREVENT  
ABANDONMENT



SAVE EXISTING  
LIVES

ZERO

## Principles of Getting 2 Zero

### Community Responsibility

Each community takes responsibility for saving its own abandoned animals.

Shelters inform the community of the number of animals who are abandoned and euthanized each year in their community and involve them in the solutions. Animal owners, breeders, pet shops, vets, dog trainers, animal shelters, rescue groups, wildlife groups, teachers, students and community groups all contribute to prevent abandonment and save existing lives

### 90% Savable

Saving at least 90% of all incoming animals in a given community (i.e. all healthy and treatable cats and dogs) is achievable.

The Management and Staff at IVHS & SPCA believe it and want to achieve it. They continually identify and improve strategies to get closer to zero euthanasia every year

### Save Healthy and Treatable Animals

All cats and dogs are equally deserving of our utmost efforts to preserve and enhance their lives.

This includes the stray and un-owned animals, the mix breeds, the boisterous untrained adolescent dogs, the timid cats, the treatable sick, the young, the old, and those lacking the "cute" factor.

Only those animals that are irremediably suffering, or with behavioral problems that have a poor prognosis for rehabilitation should be humanely euthanized



# A Whole Community Change Model

Developed by IVHS & SPCA and their Community Partners



ZERO

## ① SHELTER VET CLINIC

A Shelter Vet Clinic offers full veterinary services for all shelter animals on site. For smaller shelters/rescue groups, shelter vet clinic services can be provided by the Community Vet Clinic.

Services:

- Spaying/neutering, microchipping, health checking, deworming and providing flea treatment to every adopted animal
- Early age spaying/neutering from 8 weeks of age and 2lbs in weight for kittens; puppies approx 6lbs. for average size breeds

- Daily health checks for all animals
- Treatment of sick/injured shelter animals
- Free veterinary support for shelter foster animals
- Follow up care for adopted animals
- Training of veterinary students in early age spaying/neutering (when possible)
- Veterinary support for Community Cat programs

## ② ADOPTION CENTER

An Adoption Center saves all healthy and treatable stray and surrendered animals in each community (i.e. at least 90% of the community's animals)

Services:

- Capacity of kennels in relation to the number of incoming stray and abandoned animals
- Efficient movement through the system for animals to be adopted as quickly as possible
- Substantial fostering program
- Large network of volunteers
- Size and structure of kennels allows animals comfort and ability to express normal behavior
- Enrichment and socialization to reduce stress
- Training of animals to increase adoptability
- Rehabilitation for treatable animals with behavioral issues

Services:

- Focus on increasing redemption rates each year
- An easily accessible location
- Open when the public is available – late in the afternoon, weekends, public holidays
- Positive communication, promotion and marketing of animals
- Bright, inviting environment
- Pre-adoption interviews to find the best match
- Off-site adoption events
- Adoption follow-up support
- Involve the Community in the Getting 2 Zero goal
- Involve Community networks to adopt more animals
- Gather data that assesses adoption progress

# A Whole Community Change Model

Developed by IVHS & SPCA and their Community Partners



ZERO

## ③ COMMUNITY EDUCATION, LEGISLATION & SUPPORT

Community Education, Legislation & Support provides knowledge and sets the standards for all of the stakeholders to prevent animals from being abandoned.

### A Whole Community Change Model

Services:

- A coalition of stakeholders, including state and local governments, breeders, vets, pet shops, wildlife groups, and shelter & rescue groups, to develop cooperative involvement in solutions
- Education of the whole community on euthanasia rates in their own community and how they can help get to zero

### A Legislation

Services:

- Responsible breeding legislation to include:
  - Spaying/neutering of kittens by breeders prior to sale or transfer (unless being sold to another person with a breeder permit)
  - Publishing of Breeder Permit Numbers for consumers to recognize responsible breeders
  - Microchipping of all cats and dogs, including all kittens and puppies prior to sale or transfer with the information of the breeder, breeders address and breeder's phone number
- Research and development to implement best solutions for the responsible care of Community Cats

Services:

- Humane Officers return animals to their homes rather than impounding, provide advice/support to owners to prevent straying, and efficient systems for matching lost and found animals
- Pre-surrender interviews to educate and offer alternatives to surrender e.g. training courses, advice
- Comprehensive information and support for new and inexperienced owners
- Post adoption support – phone calls, and problem-specific information and training
- Pet friendly accommodation support
- Early age spay/neuter education

### A Veterinary Student Community

Services:

- Presentations to schools, Pre-School – 12<sup>th</sup> grade both online and in the classroom. Teacher support to develop awareness of the numbers of abandoned animals and commitment to responsible animal care: SPAY/NEUTER, IDENTIFY, TRAIN, KEEP SAFE
- Hands-on programs working with shelter animals for primary & secondary students
- Teachers visit shelters and are well-informed of the problems and solutions for inclusion in their teaching
- All veterinary student courses to include a shelter medicine component, work experience in shelters, benefits and hands-on training in early age spaying/neutering for private practice

# A Whole Community Change Model

Developed by IVHS & SPCA and their Community Partners



ZERO

## ④ COMMUNITY VET CLINIC

### Preventing Unplanned Litters from Stray Animals

A Community Vet Clinic is owned/managed by an individual or group with a strong commitment to saving all healthy and treatable animals in their community. It provides access to affordable veterinary care to ensure that no animal has to lose its life because of an owner's financial disadvantage. It also allows access to spay/neuter services to prevent unplanned litters and reduced cost licensing.

Services:

- Low cost spaying/neutering and microchipping as a standard practice
- Early age spaying/neutering from 8 weeks of age and 2lbs in weight for kittens; puppies approx 6lbs. for average size breeds
- Spay/neuter campaigns and regular promotion
- Other veterinary services at reduced rates (when possible)
- Ongoing subsidies/free services to end the cycle of unwanted litters through:
  - Last Litter Fund – Spay the mother cat/dog of a surrendered litter
  - Shelter Fund – Spay/Neuter redeemed animals at time of redemption
- Wholesale spaying/neutering prices prior to sale or transfer for pet shops, breeders or rescue groups



## Working Together

Through implementing and sustaining these services, every community can Get 2 Zero.

To get involved, for more information or to make a donation, please visit [www.IVHSSPCA.org](http://www.IVHSSPCA.org)

## **RESOLUTION 2015-30**

**A RESOLUTION OF THE CITY COUNCIL OF  
THE CITY OF SAN DIMAS  
ESTABLISHING THE CITY'S COMMITMENT  
TO THE GOALS AND OBJECTIVES TO ELIMINATE THE  
EUTHANASIA OF ADOPTABLE DOGS AND FINDING THIS  
ACTION IS EXEMPT FROM REVIEW UNDER THE  
CALIFORNIA ENVIRONMENTAL QUALITY ACT**

**WHEREAS**, the City of City of San Dimas recognizes the importance of animals in thriving communities; and

**WHEREAS**, the City of City of San Dimas recognizes animal welfare, education, and stewardship is the whole community's responsibility; and

**WHEREAS**, the City of City of San Dimas strives to increase the number of lost animals being returned to their homes by increasing licensing, microchip identification, care, responsibility, education, and other animal programs; and

**WHEREAS**, the City of City of San Dimas strives to decrease the euthanasia of animals through spay and neuter programs; and

**WHEREAS**, the City of City of San Dimas strives to decrease the euthanasia of animals except when necessary due to illness, injury or behavior; and

**WHEREAS**, the City of City of San Dimas acknowledges the guiding principles and standardized definitions for tracking shelter populations as established by the Asilomar Accords; and

**WHEREAS**, the City of City of San Dimas recognizes the definition of the term "Adoptable Dog" as a dog that enters the shelter from City of San Dimas and is determined to be healthy and treatable as defined by the Asilomar Accords; and

**WHEREAS**, the City of City of San Dimas recognizes the hard work, compassion, and commitment displayed by the animal welfare employees and volunteers throughout the community as they continually seek new and innovative ways to serve the needs of our animal companions; and

**WHEREAS**, an essential component in reaching our goal of eliminating the euthanasia of adoptable dogs is cooperation, coordination, and communication with shelters, rescue groups, adoption organizations, and other interested parties to solicit, advertise and promote, volunteer or host events, programs, and other efforts to increase adoption of eligible animals.

**WHEREAS**, the Inland Valley Humane Society and S.P.C.A. has identified the Getting 2 Zero model as a strategic and sustainable framework for achieving the City's goal of eliminating euthanasia of Adoptable Dogs.

**NOW, THEREFORE, BE IT RESOLVED**, the City Council of the City of San Dimas DOES RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. Hereby adopt the Getting 2 Zero strategic model to save healthy and treatable City of San Dimas animals.

SECTION 2. Call upon animal shelter, rescue groups, welfare advocates, veterinarians, and individuals to broaden their work and collaboration in support of the Getting 2 Zero program.

SECTION 3. Support the Inland Valley Humane Society & S.P.C.A. in implementing the Getting 2 Zero program on behalf of City of San Dimas.

SECTION 4. Achieve an Adoptable Dog live release rate of at least ninety percent (90%) in pursuit of becoming a G2Z community by January 1, 2020.

SECTION 5. City Clerk shall certify as to the adoption of this Resolution.

**PASSED, APPROVED, AND ADOPTED** this 26<sup>th</sup> Day of May, 2015.

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Curtis W. Morris Mayor City of San Dimas

**ATTEST:**

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Debra Black Deputy City Clerk

**I, Debra Black, Deputy City Clerk, hereby certify** that the foregoing Resolution No. 2015-33 was adopted by vote of the City Council of the City of San Dimas at its regular meeting of May 26, 2015 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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Debra Black Deputy City Clerk



# Agenda Item Staff Report

**TO:** Honorable Mayor and Members of City Council  
For the meeting of *May 26, 2015*

**FROM:** Blaine Michaelis, City Manager

**INITIATED BY:** Ken Duran, Assistant City Manager

**SUBJECT:** Increase to Business License Fees

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## **SUMMARY**

*Ordinance No. 956, provides that basic business license fees may be increased by an amount equal to the increase in the Consumer Price Index of the period extending from April 1<sup>st</sup> of the previous year through March 31<sup>st</sup> of the current year. At the May 26, 2015 City Council Special Session, the Council agreed to consider an increase to Business License Fees. Per the request of the City Council, Resolution 2015-31 is presented for Council consideration and review.*

## **BACKGROUND**

The current business license fees were established by Ordinance No. 956 adopted in 1991. The ordinance established the fees for the various categories of business licenses and built in automatic increases up through 1993. The ordinance then allowed for an annual increase in business license fees in the amount of the annual Consumer Price Index (CPI) beginning the 1994. The fees were adjusted by CPI in 1991, but were not adjusted from 1995-2002. They were adjusted the pasted four years.

Ordinance No. 956 provides the basic business license fees may be increased by an amount equal to the increase in the Consumer Price Index of the period extending from April 1<sup>st</sup> of the previous year through March 31<sup>st</sup> of the current year. The Consumer Price Index for the period of April 1, 2014 to March 31, 2015 was 1.5%.

Staff would like Council to review the two options for the business license fees:

**Options 1** maintain the business license fees at the same rate without adjustment for fiscal year 2015-2016.

**Options 2** would adjust the fees by increasing the rate to reflect the change of the Consumer Price Index of 1%, April 1, 2014 to March 31, 2015.

May 26, 2015  
Consideration of Business License Fee Increase

Exhibit "A" reflects Current, or Option 1, and Proposed, Option 2. Business License Fees

Staff would like City Council to review the Options for the Business License Fees for fiscal year 2015-2016. The total net increase in revenue to the city if the license is increased would be approximately \$6,300. Staff recommends Option 2, to increase the business license fees by the 1.5% CPI as permitted by Ordinance 956. The most commonly utilized business license fee category is C03 General Business with employees. The base fee would increase from \$124.10 to \$125.40 and the per employee fee would increase from \$9.20 to \$9.30.

If City Council concurs with the staff recommendation, they should adopt resolution 2015-31 setting the business license fee rates for fiscal year 2015-2016 with the 1.5% CPI increase.

City of San Dimas  
Business License Fee Comparison  
Current and Proposed Rates

EXHIBIT A

			<b>OPTION 1</b>	<b>OPTION 2</b>
<b>Rate</b>	<b>Description</b>		<b>Current 2014-2015 Fees</b>	<b>Proposed Increase @ 1.5% CPI 2015- 2016 Fees*</b>
<b>C01</b>	Billiard & Pool Hall	for 1st table	\$ 89.90	\$90.80
		for each additional table	\$ 11.30	\$11.50
<b>C02</b>	Bowling Alley	for 1st 5 lanes	\$ 124.10	\$125.40
		for each additional lane over 5	\$ 18.60	\$18.80
<b>C03</b>	Business with employees	business fee	\$ 124.10	\$125.40
		per employee or partner	\$ 9.20	\$9.30
<b>C04</b>	Apartment & Business Rentals	business fee	\$ 124.10	\$125.40
		for each unit over 2	\$ 11.30	\$11.50
<b>C05</b>	Mini Storage	for each 100 sq ft of storage space	\$ 2.40	\$2.50
<b>C06</b>	Hotels, Motels, Hospitals, and Retirement Care Homes	business fee	\$ 82.90	\$83.80
		for each bed	\$ 8.50	\$8.60
<b>C07</b>	Movie Filming	per day	\$ 345.40	\$348.90
<b>C08</b>	Recreational Vehicle Park	per space	\$ 8.60	\$8.70
<b>C09</b>	Solicitors	principal solicitor	\$ 206.70	\$208.80
		each additional solicitor permit	\$ 137.80	\$139.20
<b>C10</b>	Mobile Home Park	per space	\$ 10.60	\$10.80
<b>C11</b>	RV Parking Space at Storage Lots	per space	\$ 5.80	\$5.90
<b>C12</b>	Deliveries	per vehicle	\$ 103.40	\$104.50
<b>C13</b>	Rubbish, Waste, Garage Collection	not permitted unless license is in effect	\$ -	\$0.00
<b>C14</b>	Non-Profit Public Marketplace	per space	\$ 53.80	\$54.40
<b>C15</b>	Communication Sites	business fee	\$ 124.10	\$125.40
	cell towers, antenna sites, pay phones	per site or unit	\$ 9.30	\$9.40
<b>F01</b>	Contractors	flat fee	\$ 131.00	\$132.40
<b>F02</b>	Bar & Lounge	flat fee	\$ 252.30	\$254.90
<b>F03</b>	Dance Hall	flat fee	\$ 247.90	\$250.40
<b>F04</b>	Theatres	flat fee	\$ 275.40	\$278.20
<b>F05</b>	Home Occupation	flat fee	\$ 124.10	\$125.40
<b>F06</b>	Exempt or Non-Profit	flat fee	\$ 1.00	\$1.00
<b>F07</b>	Consignment businesses	flat fee	\$ 275.40	\$278.20
<b>F08</b>	Entertainment	flat fee	\$ 20.40	\$20.70

\* Rounding up to the nearest tenth

City of San Dimas  
 Business License Fee Comparison  
 Current and Proposed Rates

EXHIBIT A

			<b>OPTION 1</b>	<b>OPTION 2</b>
<b>Rate</b>	<b>Description</b>		<b>Current 2014-2015 Fees</b>	<b>Proposed Increase @ 1.5% CPI 2015- 2016 Fees*</b>
<b>F09</b>	Secondhand Dealer	flat fee	\$ 137.80	\$139.20
<b>F10</b>	Special Permit Fee	flat fee	\$ 20.40	\$20.70
<b>G01</b>	Gross Receipts	\$0-\$15,999	\$ 83.00	\$83.90
		\$16,000-\$30,999	\$ 96.70	\$97.70
		\$31,000-\$50,999	\$ 110.50	\$111.70
		\$51,000-\$75,999	\$ 124.10	\$125.40
		\$76,000-\$100,999	\$ 137.90	\$139.30
		\$101,000-\$200,999	\$ 151.80	\$153.40
		\$201,000-\$300,999	\$ 168.40	\$170.10
		\$301,000-\$400,999	\$ 179.10	\$180.90
		\$401,000-\$500,999	\$ 192.90	\$194.90
		\$501,000-\$600,999	\$ 206.70	\$208.80

\* Rounding up to the nearest tenth

**RESOLUTION 2015-31**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS,  
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, SETTING THE CITY BUSINESS  
LICENSE FEES RATES FOR FISCAL YEAR 2015-2016**

**WHEREAS**, Section A of the San Dimas Municipal Code Section 5.24.060 relating to business license fees provides that basic fees may be increased by an amount equal to the increase in the Consumer Price Index for the period extending from April 1<sup>st</sup> of the previous year through March 31<sup>st</sup> of the current year; and

**WHEREAS**, the Consumer Price Index for the period of April 1, 2014 to March 31, 2015 was 1.5%;

**WHEREAS**, the City Council of the City of San Dimas did review the rate options for business license fees;

**NOW, THEREFORE**, the City Council of the City of San Dimas does hereby resolve as follows:

SECTION 1. For fiscal year 2015-2016 the City of San Dimas hereby adopts the following fee schedule, adjusted to reflect the 1.5% Consumer Price Index from April 1, 2014 to March 31, 2015, as shown in the following exhibit:

A. Exhibit "A" Proposed Business License Fee Rates

**APPROVED AND ADOPTED this 26<sup>th</sup> day of May 2015.**

\_\_\_\_\_  
Curtis W. Morris Mayor City of San Dimas

**ATTEST:**

\_\_\_\_\_  
Debra Black Deputy City Clerk

**I, Debra Black, Deputy City Clerk, hereby certify** that the foregoing Resolution No. 2015-31 was adopted by vote of the City Council of the City of San Dimas at its regular meeting of May 26, 2015 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Debra Black Deputy City Clerk



# Agenda Item Staff Report

**TO:** Honorable Mayor and Members of City Council  
*For the Meeting of May 26, 2015*

**FROM:** Blaine Michaelis, City Manager

**INITIATED BY:** Ken Duran, Assistant City Manager

**SUBJECT:** Resolution Setting the Amount of the Public Access Fee for Fiscal Year 2015-16

## **BACKGROUND**

In September 2006, the Digital Infrastructure and Video Competition Act of 2006 (DIVCA) law went in to effect which allowed video service providers to obtain a state issued franchise to provide video services in a local community. DIVCA establishes the California Public Utilities Commission (CPUC) as the sole franchising authority for video service providers' state wide; however it delegated certain limited rights to local authorities. Those rights needed to be established by a local ordinance to be enforceable on state video franchise holders. In October 2008 the City Council adopted Ordinance 1183 establishing San Dimas rights under DIVCA.

Among other things DIVCA allowed the city to adopt an up to 1% PEG fee to be paid by all video subscribers to fund public access. The fee requires customers to pay up to 1% of the cable portion of their bill. The fee can only be used for capital expenses associated with public access and not operating expenses, such as personnel. The fee is only imposed on video subscribers who have the PEG channel available to them. Residents who do not subscribe to Verizon or Time Warner and therefore, do not have the channel available to them are not impacted by the fee.

The 1% public access fee was adopted by the City Council and became effective in 2009. The enabling Ordinance requires the City Council to set the amount of the fee annually. The Council has the option of imposing the full 1%, something less than 1% or not imposing the fee in any given year. It is estimated that a 1% fee would generate approximately \$86,000 in FY 2015-16.

The City currently has a contract with the University of La Verne for the management of the City's public access channel. The current annual contract expires in December of 2015. This includes expenses for personnel costs, rent, equipment and supplies. All of these expenses with the exception of the personnel costs are eligible for use of the public access fee. In addition, funds

collected from the fee are used for equipment associated with the operations of access channel and filming of City Council meetings.

### **RECOMMENDATION**

The City will be incurring ongoing expenses for the management and operation of the City's public access channel as well as the need to replace aging equipment. Therefore, staff recommends that the City Council approve the public access fee in the amount of 1% for fiscal year 2015-2016 by adoption of Resolution 2015-32.

**RESOLUTION NO. 2015-32**

**A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF SAN DIMAS, CALIFORNIA, SETTING THE PUBLIC ACCESS FEE FOR  
FISCAL YEAR 2015-2016 TO BE USED FOR PEG PURPOSES**

**WHEREAS**, the City Council approved Ordinance No. 1183 adding Section 5.60.380 to the San Dimas Municipal Code establishing franchise and PEG fees and customer service penalties for state franchise holders providing video service within the City of San Dimas, and

**WHEREAS**, Ordinance No. 1183 states that for any state video franchise holder operating within the boundaries of the City of San Dimas, there shall be a fee paid to the City equal to up to one percent of the gross revenue of the state video franchise holder, which fee shall be used by the City for PEG purposes consistent with state or federal law, and

**WHEREAS**, Ordinance No. 1183 requires the percentage amount of the fee to be set annually by the City Council, and

**NOW, THEREFORE, BE IT RESOLVED** the City Council of the City of San Dimas does hereby resolve that for Fiscal Year 2015-2016 the percentage amount of the PEG fee shall be 1%.

**PASSED, APPROVED AND ADOPTED** this 26<sup>th</sup> day of May, 2015.

\_\_\_\_\_  
Curtis W. Morris, Mayor of the City of San Dimas

**ATTEST:**

\_\_\_\_\_  
Debra Black, Deputy City Clerk

**I, Debra Black, Deputy City Clerk hereby certify** that the foregoing Resolution No. 2015- 31 was adopted by vote of the City Council of the City of San Dimas at its regular meeting of May 26, 2014 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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Debra Black, Deputy City Clerk



## MEMORANDUM

**DATE:** May 21, 2015  
**TO:** Mayor and City Council  
**FROM:** Community Development Department  
**SUBJECT:** Request for Study Session from Walbern Development

Walbern Development has requested the opportunity to have a Study Session as soon as possible for a 7500 lot residential subdivision located on the west side of San Dimas Avenue south of Allen Avenue. The City Council considered a request for a Study Session at their March 10, 2015 City Council meeting; however after discussing the conceptual layout, the Council did not feel that the applicant had adequately addressed all of the Council's concerns from the January 27, 2015 Study Session.

Therefore, the Council denied the request and directed the applicant to work with Staff to address setbacks along San Dimas Avenue, conflicts between conceptual plan and existing utilities, identify approaches to address conflicts between proposed layout and horse keeping opportunities for properties adjacent to the project and access to the project.

The applicant has revised the plans to address the concerns (see attached conceptual layout). Staff has performed a preliminary review of the revised submittal and believes that the revised layout has adequately addressed the Council's concerns. Staff has some concerns relating to grading and retaining walls along San Dimas Avenue and at the south side of the project site; however, Staff believes that these can be addressed at application submittal and plan check process.

### Possible Meeting Dates:

#### City Council Meeting Dates

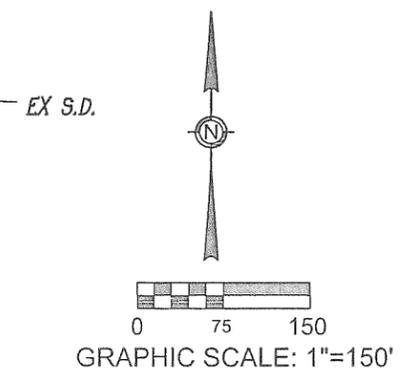
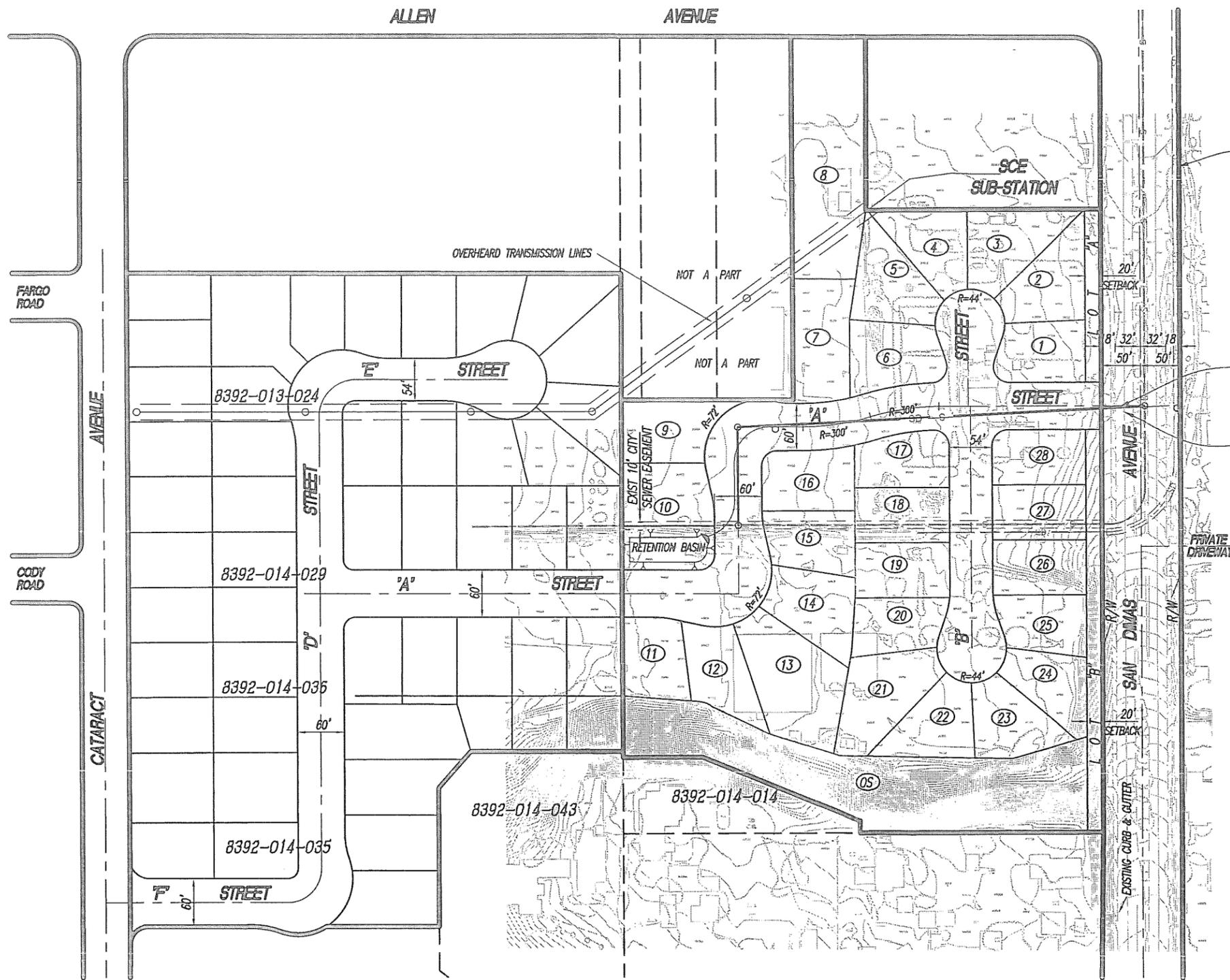
June 9, 2015  
June 23, 2015 (Tentatively reserved for downtown sidewalk presentation)  
July 14, 2015

#### Planning Commission Meeting Dates

June 4, 2015  
June 18, 2015  
July 9, 2015

#### Attachments:

1. Conceptual Layout
2. Conceptual San Dimas Avenue Setback Section



EX S.D.

RELOCATED CITY SEWER (115" RCP)

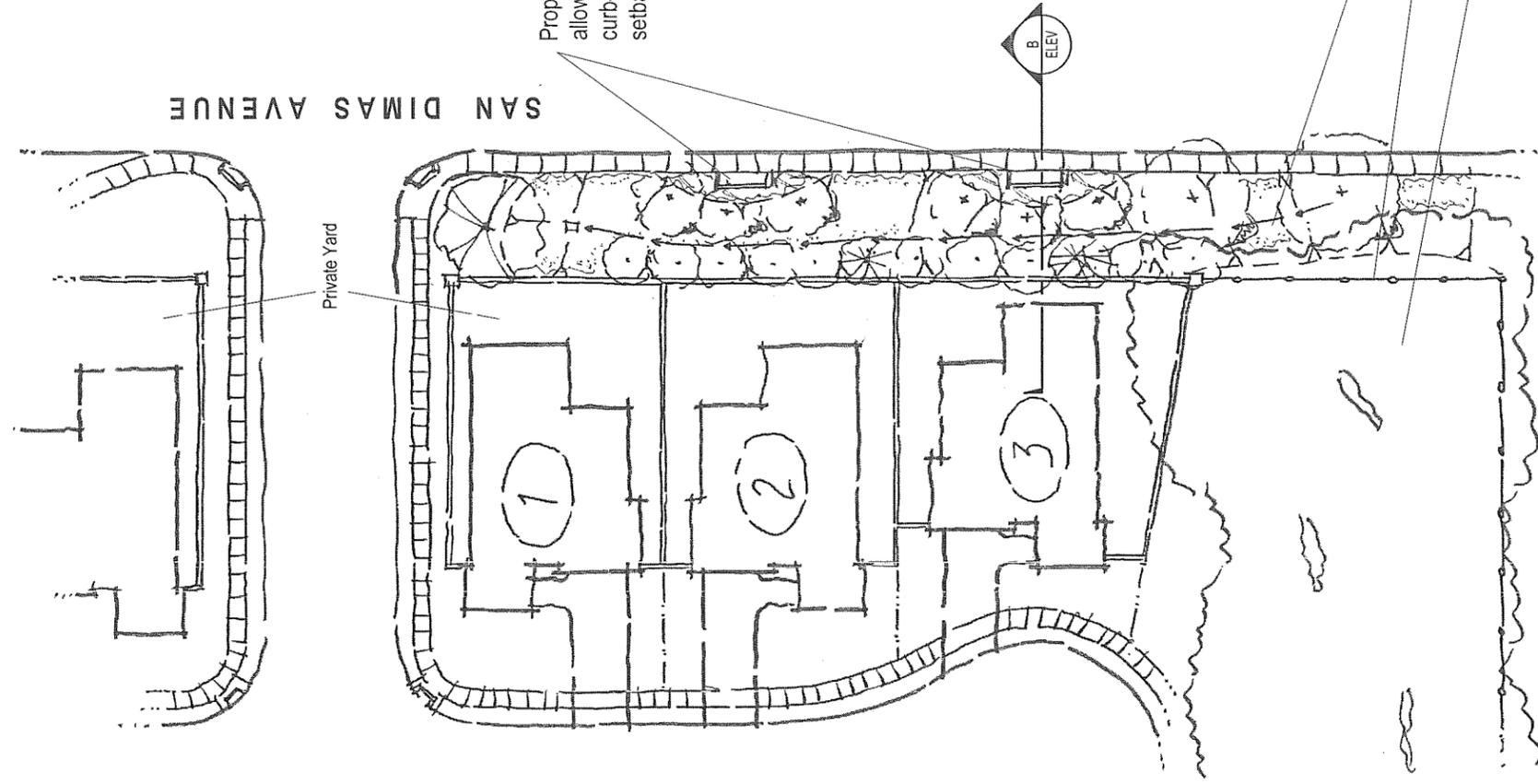
RELOCATED CITY STORM DRAIN (115" RCP)

PREPARED FOR:  
 WALBERN DEVELOPMENTS USA, INC.  
 MJW INVESTMENTS, LLC  
 MW INVESTMENT GROUP, LLC  
 1278 GLENNEYRE STREET, SUITE 439  
 LAGUNA BEACH, CA 92651  
 (949)276-7570 OFFICE

PREPARED BY:

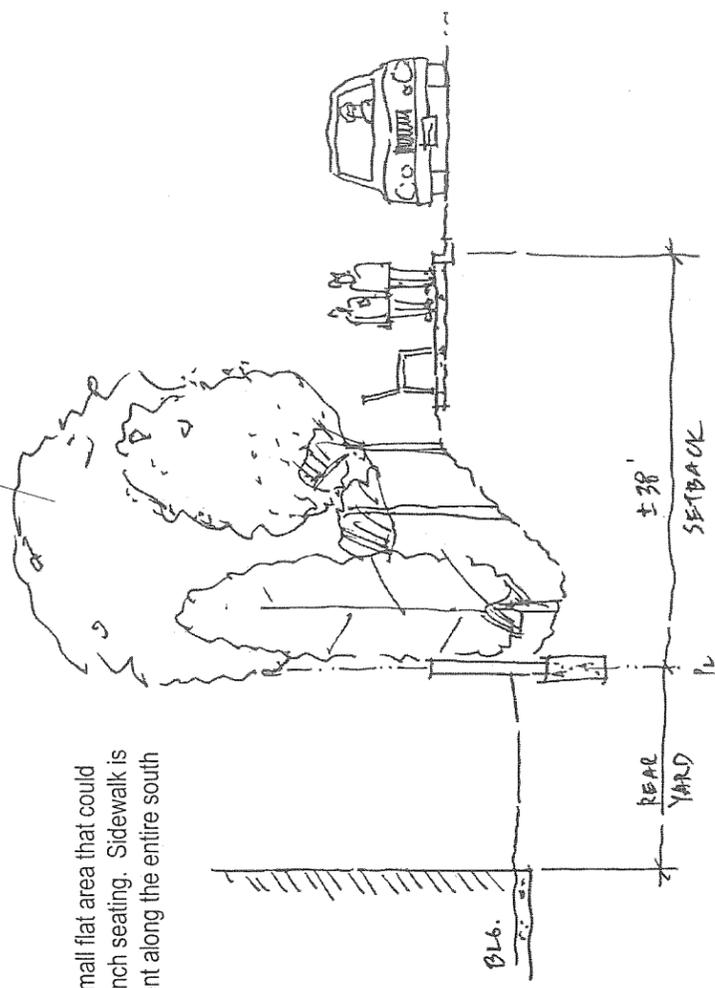
**ANDREASEN ENGINEERING, INC.**  
 Civil Engineering • Land Surveying • Municipal Engineering  
 580 North Park Avenue, Pomona, California 91768  
 (909) 623-1595 Fax (909) 620-0016  
 WWW.AEICIVIL.COM

Date: May 5, 2015



Proposed PAD elevations are kept lower with existing grades - may allow for more existing trees to remain.

Proposed small flat area that could allow for bench seating. Sidewalk is curb-adjacent along the entire south setback.



**Alternative 'A' - Elevation**

Scale: 1/4" = 1'-0"

- Existing higher slope above street elevation with low-water plant massing for visual enhancing.
- Proposed wood or metal fencing to minimize existing tree root zones.
- Existing Oak Tree Grove - to remain.

**Alternative 'A' - Plan View**

Scale: 1" = 10'-0"

In this alternative, proposed PAD elevations are kept lower and more in-line with existing elevations (pending further studies and coordination with Civil Engineer).

**San Dimas Avenue**  
**South Entry Alternative 'A'**  
 Scale: 1"=10'-0"  
 March 25, 2015



## Agenda Item Staff Report

**To:** Honorable Mayor and Members of City Council  
*For the meeting of May 26, 2015*

**From:** Blaine Michaelis, City Manager

**Initiated by:** Debra Black, Deputy City Clerk

**Subject:** Commission Appointments and Reappointments for June and July 2015

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### **BACKGROUND**

Equestrian Commissioner Rebecca Pike has completed three terms and is no longer eligible for reappointment. Equestrian Commissioner Sonya Sevier's second term expires July 2015, she is eligible for reappointment.

Parks and Recreation Commissioner Jose Martinez has completed three terms and is no longer eligible for reappointment.

### **RECOMMENDATION**

Staff recommends that the City Council reappoint Sonya Sevier for a third term as Equestrian Commissioner and direct staff to advertise vacancies and schedule interviews for both the Equestrian Commission and Parks & Recreation Commission.

Respectfully submitted,

Debra Black  
Deputy City Clerk