



MINUTES
SPECIAL CITY COUNCIL MEETING
TUESDAY, MAY 12, 2015, 5:00 P.M.
SAN DIMAS COUNCIL CHAMBERS
CONFERENCE ROOM
245 E. BONITA AVENUE

PRESENT:

Mayor Curtis W. Morris
Mayor Pro Tem Jeff Templeman
Councilmember Emmett Badar
Councilmember Denis Bertone
Councilmember John Ebiner

City Manager Blaine Michaelis
Assistant City Manager Ken Duran
Assistant City Attorney Mark Steres
Assistant City Manager for Community Development Larry Stevens
Director of Public Works Krishna Patel
Director of Parks and Recreation Theresa Bruns
Captain Duane Harris

1. CALL TO ORDER

Mayor Morris called the Special City Council Meeting to order at 5:00 p.m.

2. ORAL COMMUNICATIONS

None.

3. Staff Presentation of 2015-16 Budget

Mr. Duran explained that the format of the meeting will be that he will provide a general overview of the proposed budget and then each department will provide a few highlights from their department budgets. He referenced the line item budget and detailed narrative notes that were provided in the agenda packet.

Mr. Duran went over the schedule which breaks down the beginning fund balance, overall revenue and expenditures and ending fund balance for the general fund and each of the special funds.

Mr. Duran presented some of the significant items from the Administrative Services budget. In response to a question he commented that the funds for additional security features at the Civic Center are included in the current year's budget. He also commented that the budget includes a replacement vehicle for the Volunteers on Patrol and the Captain in working on identifying the vehicle for the LET, which is included in the contract with the Sheriff's Department.

Mr. Stevens presented some of the significant items within the Community Development and Development Services budget as described in the Budget Notes. He noted that the City has obtained a SCAG grant for an update of the downtown specific plan but due to an expanded scope of work the City may need to allocate some funds to the project that are not yet included in the budget.

Mr. Stevens also commented that not included in the proposed budget are funds for the initiation of a General Plan amendment. He added that though there is not a statutory requirement for an update at a specific interval the last update was in 1992 and suggested the City should begin to

budget for a phased project. The Council discussed the potential process for a phased project. There was some discussion and concern on having a tight scope of work for the project. There was some discussion on allocating some money to have a consultant develop a scope of work for an RFQ process. Mr. Stevens commented that if staff was going to invest time to develop and RFQ the Council should be committed to going forward with a project. There was some support to include \$15,000 - \$20,000 to develop a scope of work for an RFQ process.

Mr. Patel presented some of the significant projects included in the Public Works budget. In response to a question Mr. Michaelis explained the process for bidding a contract for street sweeping. There was some discussion on the bid process and Mr. Michaelis commented that staff will bring to the Council a further discussion on the bid specifications and bid process.

Mr. Patel discussed the program to begin to implement the requirements of the MS4 storm water permit this year and the significant costs associated with it.

Mr. Patel commented that the on-going project to replace the street lights in the town core has been moved from this year to next year because staff is still investigating with Edison the opportunities to change the lamps to increase the lumens.

Ms. Bruns reviewed the revenue projections for recreation and Swim and Racquet Club for next year noting that facility rental income has increased due to greater demand for rental of the community building.

Ms. Bruns provided the highlights of the Parks and Recreation budget and projects for next year. She highlighted the significant number of park improvement projects next year. She also described some of the landscape projects.

Mr. Stevens explained that the Council previously approved the annual program budget for the CDBG funds and that the Housing Authority budget includes the continuation of the mobile home rehab assistance program.

In response to a question Mr. Michaelis explained the expense in the Successor Agency fund for the Costco parking lot lease as being an obligation of the former Redevelopment Agency and paid for as an enforceable obligation.

In response to a question Mr. Michaelis explained that the bond payment for the city hall renovation is paid for from the General Fund and that there is a 10 year call provision on the bonds.

Councilmember Ebner suggested that he has heard that there may be a need for an extra bench at the dog park.

Councilmember Templeman commented that there may be a need for additional rattlesnake warning signs at Horsethief Canyon Park.

4. Adjournment

The meeting adjourned at 6:45 p.m.



Ken Duran City Clerk