

City of San Dimas
Golf Course Advisory Committee
Meeting Minutes
Thursday, April 16, 2015
San Dimas Canyon Golf Course Clubhouse

CALL TO ORDER

The meeting was called to order at 7:35 a.m. by Emmett Badar

Present: Doug Shultz, San Dimas public member
Debbie Iketani, San Dimas public member
Emmett Badar, San Dimas Councilmember
Charles Rosales, La Verne Councilmember
Ron Ingels, La Verne alternate

Blaine Michaelis, City Manager
Theresa Bruns, Director of Parks and Recreation
Brian Bode, SDCGC General Manager
Trip Stevens, SDCGC Manager
Brent Boznanski, American Golf Regional Manager

Absent: Curt Morris, San Dimas Mayor, excused

APPROVAL OF JANUARY 28, 2015 MEETING MINUTES

The minutes of January 28, 2015 were unanimously approved as written.

REVIEW OF MONTHLY REVENUE REPORTS FOR JANUARY, FEBRUARY, AND MARCH

Trip Stevens reported that the first quarter of 2015 saw an increase of 3.5% in total revenue for the quarter compared to the same quarter in 2014. Food and beverage revenues saw an increase of 19.2%, and rounds were up by 0.7%. All inclusive golf rates were attributed to some of the increase.

MANAGER'S REPORT

A. General Update

Trip Stevens reported that course conditions are excellent and continue to improve as a result of attention to detail, and evidenced by an award from Greenskeeper.org for the "Best Golf Course for the Dollar" in all of Los Angeles County. Greens aerification was recently completed, and the new approach of doing one half of each green at a time was well received.

B. 2015 Clubhouse Capital Improvement Project Review and Update

Trip Stevens reported on the status of the following 2014 Clubhouse projects:

- Tournament Enhancement and Amenities Project \$7,000 approved budget
 Currently in progress, with an estimated completion date of May 30, 2015, at a
 final cost approximately \$870 over budget.

- Retrofit Coffee Shop Restrooms \$5,000 approved budget
Currently in progress, with an estimated completion date of March 30, 2015, with final cost at budget.
- Storage Area for Banquet Equipment \$2,000 approved budget
Currently in progress, with an estimated completion date of May 30, 2015, at a final cost approximately \$1,100 over budget.
- Softscape Clubhouse Entry \$8,000 approved budget
After discussion it was suggested that a mural or logo artwork be considered instead of landscape. Trip will investigate ideas.

Trip Stevens reported on the status of the following 2015 Clubhouse projects:

- Enclose Waite Staff Service Station – between the kitchen and banquet room
\$10,000 approved budget
Currently in design, to be approved and permitted by City prior to project start.
- Doors, Floors and Window Shutters – replace clubhouse entry doors and foyer tile floor, relocate banquet room entry doors to bar/coffee shop door area, install shutter window at bar service/garden room window \$10,000 approved budget
Currently in design, to be approved by City prior to project start.
- Outdoor Lighting - install bistro style lights at patio and ceremony site
\$5,600 approved budget
Currently in planning and product selection phase

C. 2015 Golf Course Capital Improvement Project Review and Update

Trip Stevens reported on the status of the following 2014 Golf Course projects:

- Parking Lot Lighting Project \$86,000 approved budget
Currently in design review with the City and Lighting Contractor. Project costs may increase.
- Bunker Sand Replenish and Bunker Renovation Project \$45,000 approved budget
Project Complete at \$9,220
- Course Signage and Trash Receptacle Project \$7,000 approved budget
Currently in progress, with an estimated completion date of May 30, 2015, at a final cost approximately \$1,000 over budget.

Trip Stevens reported on the status of the following 2015 Golf Course project:

- Maintenance Building Design and Plan Development \$80,000 approved budget
Currently in progress

ORAL COMMUNICATIONS

A. Update on Water Projects

1. Well Line Repair

Trip Stevens reported a failure in the well line that feeds the irrigation lakes. The line is temporarily patched, but potentially approximately 1100' of pipe may need to be replaced. Options are currently being explored.

2. Irrigation Conservation and Turf Reductions

Trip Stevens reported that he is working with the course maintenance staff to determine areas to shut down irrigation, as well as evaluating areas for turf reduction. Out of play areas will be shut off, such as along hole #9, between holes 2 and 17, the area left of the #7 tee box, and the area behind hole #5. Irrigation rates are being rolled back to use comparable to 2011.

Theresa Bruns distributed and reviewed information regarding water usage and expense.

3. Miscellaneous

Theresa Bruns reported that the Golf Course Capital Improvement Fund balance available is \$359,497, and the Clubhouse Capital Improvement Fund balance available is \$18,528.

ADJOURNMENT

The meeting was adjourned at 8:40 a.m. to July 16, 2015