

MINUTES  
OVERSIGHT BOARD TO THE  
CITY OF SAN DIMAS SUCCESSOR AGENCY

DECEMBER 13, 2012 4:00 P.M.  
SAN DIMAS COUNCIL CHAMBERS CONFERENCE ROOM  
245 E. BONITA AVENUE  
SAN DIMAS, CA 91773

**PRESENT:** Chairman Curt Morris, Board Members Bonnie Bowman, A.F. Feldbush, David Hall, Ann Sparks, Larry Stevens, Brian Stiger

Successor Agency Staff: City Manager Blaine Michaelis, Assistant City Manager Ken Duran, Finance Manager Barbara Bishop, Senior Accountant Steven Valdivia, City Attorney J. Kenneth Brown

**CALL TO ORDER**

Chairman Morris called the meeting to order at 4:00 p.m.

**REPORTS FROM STAFF**

Mr. Duran provided a memo to the Board updating recent Successor Agency activities including the status of the Low Moderate Housing Fund Due Diligence Review, ROPS III appeal, Housing Asset List appeal, City Council update and future meeting dates. Board member Feldbush asked about the significance of not being able to keep the money for the Grove Station Low Mod project. Mr. Brown responded to the details of the Agreement. Mr. Michaelis also responded that the City does not have an obligation to provide the financial assistance if the low mod funds are not made available.

**PUBLIC COMMENT SESSION ON DUE DILEGENCE REVIEW OF THE OTHER REDEVELOPMENT AGENCY FUNDS**

Mr. Duran summarized his staff report on this item. He stated that the requirement to conduct a Due Diligence Review (DDR) of non-housing Agency assets is similar to the requirement of the housing assets review that the Board previously approved. He highlighted that the bottom line of the review is that the amount of cash available for redistribution to other Agencies is a negative \$1.6 million dollars and therefore no funds are available for redistribution. He introduced Brain Gruber from the audit firm of Lance, Soll & Lungard.

Mr. Gruber provided a review of each of the sections of the DDR. He highlighted that Procedure 10 is to identify excess monies of the Agency. He added that there are no

excess funds and therefore none available for redistribution. He further added that the DDR is subject to Department of Finance review.

Board member Feldbush asked Mr. xxx if he identified any inappropriate handling of assets. Mr. Gruber responded that if he had they would have been identified in the report. He added that all the documentation that they reviewed supported that the timing of all transactions were proper.

Board member Feldbush asked Mr. Gruber if his firm was involved in the development of the procedures for the reviews. Mr. Gruber responded that his firm was part of an auditors committee that advised the State on developing the procedures.

Board member Hall asked Mr. Gruber if from his review of Agencies having a negative balance was unusual. Mr. Gruber responded that they performed review of about 50 Agencies and they found the results to range widely, from having \$50 million in cash to having negative cash like San Dimas.

Chair Morris stated that the purpose of today's meeting was to provide public comment on the Due Diligence Review. He asked for members of the public to comment. There were no public comments.

Mr. Duran stated that the Board will be scheduled to consider and approve the DDR at their January 10, 2013 meeting. He encouraged Board members to contact him prior to that meeting if they have any further questions regarding the DDR.

#### **REPORTS OF BOARD MEMBERS**

Chair Morris asked when decisions on property disposition will be before the Board. Mr. Duran provided a summary of the Long Range Property Management Plan (LRPMP) process. He added that once the Department of Finance issues a Finding of Completion to the Agency, sometime in April, the timeline for developing the LRPMP begins. There was some discussion on what would be included in the LRPMP.

#### **ADJOURNEMENT**

There being no further business the meeting was adjourned at 4:40 p.m. until the next regular scheduled meeting on January 10, 2013 at 4:00 p.m.