



AGENDA
REGULAR CITY COUNCIL
TUESDAY, JUNE 14, 2016, 7:00 P. M.
SAN DIMAS COUNCIL CHAMBERS
245 EAST BONITA AVENUE

CITY COUNCIL:

Mayor Curtis W. Morris
Mayor Pro Tem Emmett Badar
Councilmember John Ebiner
Councilmember Denis Bertone
Councilmember Jeff Templeman

1. CALL TO ORDER AND FLAG SALUTE

2. ORAL COMMUNICATIONS (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or ask to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

a. Members of the Audience

3. CONSENT CALENDAR

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council requests separate discussion.)

a. Resolutions read by title, further reading waived, passage and adoption recommended as follows:

RESOLUTION 2016-33, A Resolution of the City Council of the City of San Dimas Approving Certain Demands for the Months of May and June 2016.

b. Approval of minutes for the special meetings of May 24, 2016, June 2, 2016 and the regular meeting of May 24, 2016, 7:00 pm.

c. RESOLUTION 2016-36, A Resolution of the City Council of the City of San Dimas Authorizing Submittal of Application for Payment Programs and Related Authorizations

d. Claim Denial Merritt v. City of San Dimas (1937812) TVQ

END OF CONSENT CALENDAR

4. OTHER MATTERS

a. **Verbal report from Staff – Metrolink Horn Noise – Quiet Zone Designation**

Recommended Action: Receive and file

b. **CC 2016-01 Bonita Avenue Boardwalk Streetscape Replacement & Renovation Project Renovation Project**

Recommended Action:

- Grant low bidder Yakar's request to withdraw bid due to clerical error in calculating bid amount.
- Award Construction Contract 2016-01 to the second low bidder Act 1 for the base bid amount of \$2,553,348.50.
- Approve Change Order No. 1 that reduces the project cost by \$115,035 by deleting bid items that could be completed collectively by City forces or by another City contractor.
- Approve Change Order No. 2 that reduces the project cost by \$335,619 by allowing a different construction method or approved equal substitution.
- Award of Soils Engineering and Construction Surveying and other Contractors associated with the contract.
- Appropriate \$2,065,000 from General Fund and Fund 07: City Wide Lighting District.
- Approve revised total construction project budget of \$2,595,683.90.

c. **Approval of the Final Mitigated Negative Declaration as Required to Obtain Los Angeles County Flood Control Easements for the Re-alignment and Reconstruction of Golden Hills Road through the San Dimas Debris Placement Site (a Flood Control Property)**

Recommended Action: Approve the Final Mitigated Negative Declaration

d. **2015 Annual Housing Element Progress Report**

Recommended Action: Receive and file

e. **Inland Valley Humane Society Service Agreement**

Recommended Action: Approve the proposed two-year Service Agreement with IVHS.

f. **Adoption of 2016-2017 Annual Capital and Operating Budget**

Recommended Action: Adopt 2016-2017 Annual Capital and Operating Budget

g. **RESOLUTION 2016-34**, A Resolution of the City Council of the City of San Dimas, County of Los Angeles, State of California, Adopting Appropriations Limit for Fiscal Year 2016-17 and Appropriate Excess Revenues.

Recommended Action: Adopt Resolution 2016-34, Appropriation Limit for FY 2016-2017

h. **RESOLUTION 2016-35**, A Resolution of the City Council of the City of San Dimas Adopting and Extending the Pay Plan and Reimbursement Schedule for City Employees

Recommended Action: Adopt Resolution 2016-35, Adopting and Extending the Pay Plan and Reimbursement schedule for City Employees

5. ORAL COMMUNICATIONS

- a. **Members of the Audience (Speakers are limited to five-minutes or as may be determined by the Chair.)**
- b. **City Manager**
- c. **City Attorney**
- d. **Members of the City Council**
 - 1) Designation of Voting Delegates and Alternate for League of California Cities Meeting October 5, 2016 in Long Beach.
 - 2) Councilmembers' report on meetings attended at the expense of the local agency.
 - 3) Individual Members' comments and updates.

6. ADJOURNMENT

The next meeting will be on June 28, 2016, 7:00 p.m.



Notice Regarding American with Disabilities Act: In compliance with the ADA, if you need assistance to participate in a city meeting, please contact the City Clerk's Office at (909) 394-6216. Early notification before the meeting you wish to attend will make it possible for the City to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II].

Copies of documents distributed for the meeting are available in alternative formats upon request. Any writings or documents provided to the City Council regarding any item on this agenda will be made available for public inspection at the Administration Counter at City Hall and at the San Dimas Library during normal business hours. In addition most documents are posted on the City's website at cityofsandimas.com.

Posting Statement: On June 10th, 2016 a true and correct copy of this agenda was posted on the bulletin board at 245 East Bonita Avenue (San Dimas City Hall), 145 North Walnut Avenue (Los Angeles County Library), 300 East Bonita Avenue (United States Post Office), Von's Shopping Center (Puente/Via Verde Avenue) and the City's website www.cityofsandimas.com/minutes.cfm

RESOLUTION 2016-33

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF SAN DIMAS, CALIFORNIA, APPROVING
CERTAIN DEMANDS FOR THE MONTHS OF MAY
AND JUNE 2016**

WHEREAS, the following listed demands have been audited by the Director of Finance;
and

WHEREAS, the Director of Finance has certified as to the availability of funds for
payment thereto; and

WHEREAS, the register of audited demands have been submitted to the City Council for
approval.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of San
Dimas does hereby approve a) Prepaid Warrant Register 05/31/2016 in the amount of
\$1,537,656.40; b) Prepaid Warrant Register 06/15/2016 in the amount of \$410,193.66.

PASSED, APPROVED AND ADOPTED this 14th, day of June 2016.

Curtis W. Morris, Mayor City of San Dimas

ATTEST:

Debra Black, Assistant City Clerk

I, DEBRA BLACK, ASSISTANT CITY CLERK, HEREBY CERTIFY that
Resolution 2016-33 was approved by vote of the City Council of the City of San Dimas at its
regular meeting of June 14th, 2016 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Debra Black, Assistant City Clerk

05/31/2016

PREPAID

WARRANT REGISTER

Ck#'s 25635 - 25675

Total: \$1,537,656.40

WARRANT DATE VENDOR
BANK OF AMERICA

Disbursement Journal

DESCRIPTION AMOUNT CLAIM INVOICE

PO# F 9 S ACCOUNT

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE
25635	05/31/16	DOPEROY/DAMIEN	.00001 REIMB. FINGERPRINTING	19.00	N M	001.4150.020.000
25636	05/31/16	SALINAS/VIRGINIA	.00002 REFUND/PARKING PERMIT	40.00	N M	001.322.002
25637	05/31/16	BICCOH USA, INC	10812 APR IMAGES #33330331	28.14	N M	001.4190.015.000
25637	05/31/16	BICCOH USA, INC	10812 APR IMAGES #33330331	430.73	N M	001.4190.015.000
25637	05/31/16	BICCOH USA, INC	10812 APR IMAGES #33330331	432.70	N M	001.4190.015.000
25637	05/31/16	BICCOH USA, INC	10812 APR IMAGES #33330331	232.74	N M	001.4190.015.000
25637	05/31/16	BICCOH USA, INC	10812 APR IMAGES #33330331	659.07	N M	001.4190.015.000
25637	05/31/16	BICCOH USA, INC	10812 APR IMAGES #33330331	262.14	N M	001.4190.015.000
25637	05/31/16	BICCOH USA, INC	10812 APR IMAGES #33330331	2,790.48	N M	001.4190.015.000
25638	05/31/16	SAN DIMAS PAYROLL/CI	16050 P/E 5/7/16	160,282.16	N M	001.110.004
25639	05/31/16	CA-STATE DISBURSEMEN	11611 P/E 5/7/16	567.69	N M	001.210.004
25640	05/31/16	EMPLOYMENT DEVELOPME	12343 SIT P/E 5/7/16	8,261.92	N M	001.210.004
25641	05/31/16	LINCOLN NATIONAL LIFE	14286 EMP DED 5/7/16	1,165.00	N M	001.210.004
25641	05/31/16	LINCOLN NATIONAL LIFE	14286 CITY PORT P/E 5/7/16	1,802.16	N M	001.212.001
25642	05/31/16	NATIONWIDE RETIREMNT	14735 EMP DED 5/7/16	8,094.82	N M	001.210.004
25642	05/31/16	NATIONWIDE RETIREMNT	14735 CITY PORT 5/7/16	15,647.15	N M	001.212.001
25643	05/31/16	PERS RETIREMENT	15639 EMP 7% P/E 5/7/16	13,192.12	N M	001.210.004
25643	05/31/16	PERS RETIREMENT	15639 SURVIVOR P/E 5/7/16	13,522.73	N M	001.210.004
25643	05/31/16	PERS RETIREMENT	15639 EMP 6 2 3% P/E 5/7/16	1,571.55	N M	001.210.004
25643	05/31/16	PERS RETIREMENT	15639 SURVIVOR P/E 5/7/16	1,033.33	N M	001.210.004
25643	05/31/16	PERS RETIREMENT	15639 OPTIONAL P/E 5/7/16	29,342.14	N M	001.4190.200.002
25644	05/31/16	SAN DIMAS EMPLOYEES	15995 SDEA DUES MAY/16	406.00	N M	001.210.004
25645	05/31/16	U.S. BANK	10590 EMP DED 5/7/16	982.57	N M	001.210.014
25645	05/31/16	U.S. BANK	10590 CITY PORT 5/7/16	206.06	N M	001.212.014
25646	05/31/16	VANTAGEPOINT TRANSFE	17090 EMP DED P/E 5/7/16	2,405.00	N M	001.210.004
25646	05/31/16	VANTAGEPOINT TRANSFE	17090 CITY PORT P/E 5/7/16	2,655.00	N M	001.212.001
25647	05/31/16	WAGE WORKS INC	10677 UNREIMB MED P/E 5/7/16	877.08	N M	001.210.004

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WARRANT DATE VENDOR
BANK OF AMERICA

Disbursement Journal
DESCRIPTION AMOUNT

PO# F 9 S ACCOUNT

CLAIM INVOICE

DESCRIPTION AMOUNT

25648	05/31/16	WILLIAMS/JENNIFER	11137	COMPUTER LOAN PROGRAM	875.99	N M	001.117.199
25649	05/31/16	REFRIGERATION SUPPLI	11222	CO2 WALL SENSOR FOR C	270.33	N M	001.4411.033.000
25650	05/31/16	ARELLANO/CONSUELO	11271	APRIL BINGO PRIZES	20.00	N M	001.4420.013.003
25650	05/31/16	ARELLANO/CONSUELO	11271	DRIVER LICENSE 4/27 & 5/1	50.00	N M	072.4125.434.000
25650	05/31/16	ARELLANO/CONSUELO	11271	BINGO PRIZES-FANT & SPRIN	9.94	N M	001.4420.034.002
25650	05/31/16	ARELLANO/CONSUELO	11271	SENIOR BOUTIQUE-BRADY	13.50	N M	001.4420.013.009
				*CHECK TOTAL			
25651	05/31/16	L.A. CO. CLERK/REGIS	10540	FISH&GAME FEE WALNU 2,	285.25	N M	020.4410.937.021
25652	05/31/16	NATIONAL STORMWATER	11228	REGIST.STORM WATER CL	824.00	N M	001.4310.021.000
25653	05/31/16	LVTY-3	12592	DANCE SHOW PRODUCTION	218.00	N M	110.213.148
25654	05/31/16	LOCAL AGENCY INVESTM	14289	L.A.I.F. 05/23/ 1,000,	000.00	N M	001.111.018
25655	05/31/16	REIMER/KATYA	10154	INSTR.SUNSHINE GEN MA	397.80	M M	001.4420.020.000
25656	05/31/16	SAN DIMAS PAYROLL/CI	16050	P/E 5/21/2016	159,250.26	N M	001.110.004
25657	05/31/16	AFLAC BENEFIT SERVIC	11077	CANCER INS. MAY 2016	632.24	N M	001.210.004
25657	05/31/16	AFLAC BENEFIT SERVIC	11077	SPEC.EVENT INS. MAY20	200.60	N M	001.210.004
25657	05/31/16	AFLAC BENEFIT SERVIC	11077	ACCIDENT INS.MAY2016	343.28	N M	001.210.004
25657	05/31/16	AFLAC BENEFIT SERVIC	11077	POST INS. MAY2016	172.26	N M	001.210.004
25657	05/31/16	AFLAC BENEFIT SERVIC	11077	VISITON INS. MAY2016	142.40	N M	001.210.004
25657	05/31/16	AFLAC BENEFIT SERVIC	11077	DENTAL INS. MAY2016	24.06	N M	001.210.004
25657	05/31/16	AFLAC BENEFIT SERVIC	11077	OPTIONAL BENE.MAY2016	1,591.80	N M	001.4190.200.002
25658	05/31/16	CA-STATE DISBURSEMEN	11611	BI-WKLY SUPP.P/E 5/21	567.69	N M	001.210.004
25659	05/31/16	CALLF PERS RETIREMEN	15048	EMP DED MAY FOR JUN 5,	635.92	N M	001.210.004
25659	05/31/16	CALLF PERS RETIREMEN	15048	CITY PORTION MAY FOR	276.00	N M	001.4190.200.002
25659	05/31/16	CALLF PERS RETIREMEN	15048	ADMIN.FEE MAY FOR JUN	59,918.91	N M	001.4190.200.002
25660	05/31/16	DELTA DENTAL INSURAN	15140	CITY PORTION MAY FOR	878.43	N M	001.210.001
25661	05/31/16	DELTA DENTAL OF CALI	11973	EMP DED MAY FOR JUNE16	89.09	N M	001.210.001
25661	05/31/16	DELTA DENTAL OF CALI	11973	CITY PORTION MAY FOR	688.30	N M	001.4190.200.002
25661	05/31/16	DELTA DENTAL OF CALI	11973	EMP PYMT MAY FOR JUNE1	2,842.91	N M	001.4190.200.002
25662	05/31/16	EMPLOYMENT DEVELOPME	12343	SIT P/E 5/21/2016	8,235.74	N M	001.210.004
25663	05/31/16	GUARDIAN - APPLETON	12986	EMP DED MAY FOR JUNE	440.51	N M	001.210.004
25663	05/31/16	GUARDIAN - APPLETON	12986	CITY PORTION MAY FO	7,208.67	N M	001.4190.200.018

ACS FINANCIAL SYSTEM
06/01/2016 10:30:01

WARRANT DATE VENDOR
BANK OF AMERICA

153151 05/31/16 ROBINSON/LUCILLE MAY
153176 05/31/16 THOMAS/LISA
154410 05/31/16 SO CAL JYNX
BANK OF AMERICA

Disbursement Journal
DESCRIPTION AMOUNT

.00010 WR #153151 VOID 8.00CR
.00009 WR #153176 VOID 23.00CR
.00003 WR #154410 VOID 100.00CR
TOTAL 1,537,656.40

GL540R-V07.27 PAGE 5
CITY OF SAN DIMAS
F 9 S ACCOUNT

CLAIM INVOICE

PO#

N M 001.367.002
N M 001.367.002
N M 001.367.020

ACS FINANCIAL SYSTEM
06/01/2016 10:30:01
WARRANT DATE VENDOR
REPORT TOTALS:

GL540R-V07.27 PAGE 6
CITY OF SAN DIMAS
F 9 S ACCOUNT
PO#

Disbursement Journal
DESCRIPTION AMOUNT
CLAIM INVOICE
1,537,656.40

RECORDS PRINTED - 000141

Disbursement Journal

FUND RECAP:

FUND	DESCRIPTION
001	GENERAL FUND
007	CITY WIDE LIGHTING DISTRICT
008	LANDSCAPE PARK DEVELOPMENT
020	COMMUNITY PARK DEVELOPMENT
053	GOLF COURSE MAINT OPERATIO
072	PROP A LOCAL TRANSPORTATION
075	LANDSCAPE MAINTENANCE DIST
110	TRUST AND AGENCY
TOTAL	ALL FUNDS

DISBURSEMENTS

1,522,098.70
53.31
9,778.65
4,001.66
388.61
833.12
282.15
218.00
1,537,656.40

BANK RECAP:

BANK	NAME
CHEK	BANK OF AMERICA
TOTAL	ALL BANKS

DISBURSEMENTS

1,537,656.40
1,537,656.40

06/15/2016

WARRANT REGISTER

Ck#'s 155501-155648

Ck#'s 155158-155500

Used for Prepaids

Total: \$410,193.66

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	DISBURSEMENT JOURNAL	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
BANK OF AMERICA								
155501	06/15/16	A & J WELDING INC	57.77	DIAMOND LOCKS, HANDLES	10350	5171		N D 001.4342.011.000
155502	06/15/16	ALBERTSON'S	18.93	INTERVIEW PANEL SNACKS	10488	001871		N D 001.4190.033.000
155503	06/15/16	ALESHIRE & WYNDER, L	50	GENERAL	10913	37337		N D 001.4170.020.000
155503	06/15/16	ALESHIRE & WYNDER, L	40	PLANNING	10913	37338		N D 001.4170.020.000
155503	06/15/16	ALESHIRE & WYNDER, L	50	PUBLIC WORKS/ENGINEER	10913	37339		N D 001.4170.020.000
155503	06/15/16	ALESHIRE & WYNDER, L	00	POLICE	10913	37340		N D 001.4170.020.000
155503	06/15/16	ALESHIRE & WYNDER, L	00	SUCCESSOR AGENCY	10913	37341		N D 038.4120.020.502
			8,120.40	*CHECK TOTAL				
155504	06/15/16	AMERINATIONAL COMM.	23.65	APRIL DEFERRED/MONITO	12314	16-00807		N D 001.214.020
155505	06/15/16	AMERITERRIDA UNIFORM	4.80	TOWELS	10505	1401374797		N D 001.4342.031.000
155505	06/15/16	AMERITERRIDA UNIFORM	39.80	UNIFORMS	10505	1401374797		N D 001.4342.029.000
155505	06/15/16	AMERITERRIDA UNIFORM	23.90	UNIFORMS	10505	1401379575		N D 001.4410.031.000
155505	06/15/16	AMERITERRIDA UNIFORM	40.80	TOWELS	10505	1401379575		N D 001.4342.029.000
155505	06/15/16	AMERITERRIDA UNIFORM	40.70	UNIFORMS	10505	1401379575		N D 001.4410.029.000
155505	06/15/16	AMERITERRIDA UNIFORM	39.85	UNIFORMS	10505	1401379588		N D 001.4414.029.000
155505	06/15/16	AMERITERRIDA UNIFORM	40.80	TOWELS	10505	1401384590		N D 001.4342.031.000
155505	06/15/16	AMERITERRIDA UNIFORM	40.70	UNIFORMS	10505	1401384590		N D 001.4410.029.000
155505	06/15/16	AMERITERRIDA UNIFORM	39.85	UNIFORMS	10505	1401384596		N D 001.4414.029.000
155505	06/15/16	AMERITERRIDA UNIFORM	69.39	UNIFORMS	10505	1410047518		N D 001.4431.029.000
155505	06/15/16	AMERITERRIDA UNIFORM	212.18	W/EMBROIDERY	10505	1410047547		N D 001.4150.033.000
155506	06/15/16	ARAMARK REFRESHMENT	309.53	COFFEE	10288	1376606		N D 001.4190.033.000
155507	06/15/16	ARCHITERRA DESIGN GR	593.75	CITY PLAN CK SVC 2ND	11914	21503		N D 110.211.846
155507	06/15/16	ARCHITERRA DESIGN GR	736.25	CITY PLAN CK SVC 2ND	11914	21504		N D 110.211.848
			1,330.00	*CHECK TOTAL				
155508	06/15/16	ARPAD INC.	175.00	HAWAIIAN LUAU DINNER	11139	MAY 12-14, 2016		N D 001.4420.013.003
155509	06/15/16	BADAR/EMMETT	109.08	REIMB.ANNUAL SEMINAR	11800	30311156		N D 001.4110.021.000
155510	06/15/16	BAKER COMMODITIES, I	250.00	TRAP SERVICES CALL IN	10439	13021119		N D 001.4411.020.000
155511	06/15/16	BAY ALARM COMPANY	95.00	SENIOR CENTER ALARM	10629			N D 001.4411.023.000
155512	06/15/16	BEILSTEIN/ERIC	170.49	REIMB.CORE TEAM MEAL&	10161	2/29-3/3/2016		N D 001.4311.021.000
155512	06/15/16	BEILSTEIN/ERIC	372.45	REIMB.BLDG CONFERENCE	10161	3/13-17/2016		N D 001.4311.021.000
				*CHECK TOTAL				
155513	06/15/16	BLUE EMBER TECHNOLOG	4,371.00	MAXI FORCE, GAVANIZA	11218	011990		N D 012.4841.692.007
155514	06/15/16	BRADFORD/SANGREN PAM	20.00	CANCELLED DUE LOW ENRO	.00005			N D 001.367.001

WARRANT DATE VENDOR
BANK OF AMERICA

Disbursement Journal

DESCRIPTION AMOUNT

PO#

F 9 S ACCOUNT

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
155534 06/15/16	D.H. MAINTENANCE	JUNE WALKER HOUSE	85.43		18678		N D 003.4410.023.001
155534 06/15/16	D.H. MAINTENANCE	JUNE LADDER & MARE CHAN	85.43		18678		N D 001.4410.023.000
155534 06/15/16	D.H. MAINTENANCE	JUNE LIGHT COMM, MAINT	54.71		18678		N D 001.4411.023.000
155534 06/15/16	D.H. MAINTENANCE	JUNE CITY CNT & COM	1,133.64		18678		N D 001.4412.023.000
155534 06/15/16	D.H. MAINTENANCE	JUNE S&R CLUB	7,207.88	*CHECK TOTAL			N D 001.4430.023.000
155535 06/15/16	DAILY BULLETIN	11961 CLASSIFIED ADVERTIS	1,211.44	000027403			N D 001.4120.010.000
155536 06/15/16	DAVIS/JOHN	11847 DAVIS MTG 5/19/16	50.00				M D 001.4309.021.001
155537 06/15/16	DUP ENGINEERING INC	12379 BONITA REHAB PROJEC	2,800.00	15021COR-1			N D 074.4841.660.000
155537 06/15/16	DUP ENGINEERING INC	12379 MONTE VISTA REHAB.P	8,160.00	15021COR-2			N D 073.4841.660.001
155538 06/15/16	DMS CONSULTANTS, INC	12210 ST.DESIGN CIENEGA&L	3,550.00	SD-035-1			N D 012.4841.638.002
155538 06/15/16	DMS CONSULTANTS, INC	12210 ST.DESIGN PUENTE&VI	3,320.00	SD-035-1			N D 074.4841.557.002
155539 06/15/16	DUKETT/LAURIE	.00020 REFUND WATER AEROBICS	65.00	*CHECK TOTAL			N D 001.368.011
155540 06/15/16	E & E SPORTS PHOTOGR	12142 2016MIGHTY MITES PICT	356.40	2286			M D 001.4420.034.003
155541 06/15/16	ED'S AUTO PARTS	12188 PREMIUM WIPER BLADES	41.20	146597			M D 001.4342.011.000
155541 06/15/16	ED'S AUTO PARTS	12188 HALOGEN LIGHT HI/LO	86.28	146649			M D 001.4342.011.000
155542 06/15/16	EMPLOYMENT DEVELOPME	12343 LIABILITY 1/1-3/31/20	116.52	L1068600000			N D 001.4190.200.016
155543 06/15/16	ENTERPRISE RENT A CA	11402 CAR RENTAL C.URREA 5/	126.84	4GKPOB			N D 001.4342.011.003
155543 06/15/16	ENTERPRISE RENT A CA	11402 CAR RENTAL C.URREA 6/	253.68	4LVG74			N D 001.4342.011.003
155544 06/15/16	ESPARZA/OFELIA	.00003 REFUND DEP. 5/27/16	500.00	*CHECK TOTAL			N D 001.341.002
155545 06/15/16	EWING IRRIGATION PRO	12340 IRRIGATION PARTS&SUPP	882.80	1462027			N D 008.4414.033.000
155545 06/15/16	EWING IRRIGATION PRO	12340 PRO-P BURLAP TRASH	171.52	1462028			N D 008.4414.033.000
155545 06/15/16	EWING IRRIGATION PRO	12340 GM PLANT TABS	64.92	1470085			N D 001.4415.020.002
155545 06/15/16	EWING IRRIGATION PRO	12340 FULL PORT PVC RED SWIV	33.63	1470086			N D 001.4415.020.002
155545 06/15/16	EWING IRRIGATION PRO	12340 HUNTERS DRAIN VALVE	314.01	1477872			N D 008.4415.020.002
155545 06/15/16	EWING IRRIGATION PRO	12340 PVC FEMALE ADAPTER,EL	32.60	1477873			N D 001.4415.020.002
155546 06/15/16	F & H TIRE CO	10701 DISPOSAL FEE, TIRE	25.00	IN00727007			N D 001.4342.011.000
155546 06/15/16	F & H TIRE CO	10701 TIRES	160.32	IN00727088			N D 001.4342.011.000
155547 06/15/16	FAITH FIRE EXTINGUIS	10246 CITY HALL FIRE ALAR	1,476.47	3127			M D 001.4411.015.000
155548 06/15/16	FALCON SIGNS	10432 COMMERCIAL SIGN,DELIV	150.00	#FGHRUT			M D 001.4309.033.001

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
BANK OF AMERICA								
155549	06/15/16	FREETH/JEFFREY	11059 PARKING/TIPS FOR BUSES	80.00				N D 072.4125.434.000
155550	06/15/16	GARVEY EQUIPMENT COM	10109 CYLINDER PISTON GASKE	209.28		92832		N D 001.4341.033.000
155550	06/15/16	GARVEY EQUIPMENT COM	10109 NEEDLE CAGE, CUT SAW	817.45		92832		N D 001.4342.020.001
						TOTAL		
155551	06/15/16	GAS COMPANY/THE	16323 134 517 3300 3	36.31				N D 001.4411.022.002
155551	06/15/16	GAS COMPANY/THE	16323 132 417 3300 8	571.73				N D 001.4411.022.002
155551	06/15/16	GAS COMPANY/THE	16323 128 417 3300 3	65.31				N D 001.4411.022.002
155551	06/15/16	GAS COMPANY/THE	16323 111 617 2800 0	2				N D 001.4410.022.002
155551	06/15/16	GAS COMPANY/THE	16323 105 017 4200 0	0.93				N D 001.4410.022.002
155551	06/15/16	GAS COMPANY/THE	16323 1105 017 4500 0	311.95				N D 053.4410.022.002
155551	06/15/16	GAS COMPANY/THE	16323 163 717 4800 0	1,894.78				N D 001.4430.022.002
155551	06/15/16	GAS COMPANY/THE	16323 151 317 3300 6	2,945.22				N D 001.4344.022.002
						TOTAL		
155552	06/15/16	GLOBAL SWEEPING SOLU	10520 ELEVATOR BEARING	141.90		632195		N D 001.4342.011.002
155552	06/15/16	GLOBAL SWEEPING SOLU	10520 ELEVATOR BEARING	273.04		632197		N D 001.4342.011.002
						TOTAL		
155553	06/15/16	GOLDEN STATE WATER C	16324 126830000009	125.76				N D 001.4415.022.004
155553	06/15/16	GOLDEN STATE WATER C	16324 387040000009	479.45				N D 075.4443.022.004
155553	06/15/16	GOLDEN STATE WATER C	16324 757040000001	639.56				N D 008.4414.022.004
155553	06/15/16	GOLDEN STATE WATER C	16324 867040000008	182.11				N D 075.4443.022.004
155553	06/15/16	GOLDEN STATE WATER C	16324 377040000001	269.79				N D 075.4443.022.004
						TOTAL		
155554	06/15/16	GRAINGER	12944 SAFETY GLASSES	153.53		9109387425		N D 001.4342.033.000
155554	06/15/16	GRAINGER	12944 MIXING NOZZLE	73.65		9121890314		N D 001.4341.033.000
155554	06/15/16	GRAINGER	12944 PORTABLE CLIPBOARD	79.37		9122066120		N D 001.4342.033.000
155554	06/15/16	GRAINGER	12944 CORDLESS GRINDER	50.06		9123740814		N D 001.4342.033.000
155554	06/15/16	GRAINGER	12944 CORDLESS GRINDER	128.63		9124222028		N D 001.4342.033.000
						TOTAL		
155555	06/15/16	GRAND OPENINGS DOORS	12458 801 W. COVINA BLVD# 2,418.77	15914				M D 034.4802.851.040
155556	06/15/16	GRANT/ANN-MARIE	.00021 REFUND KIDS FUN CLUB	290.00				N D 001.367.011
155557	06/15/16	GREEN/MARGIE	12496 GREEN MTG 5/19/16	50.00				M D 001.4309.021.001
155558	06/15/16	HARRINGTON AUTOMOTIV	13607 REPLACE BRAKES UNIT#1	274.08		045382		M D 001.4342.020.001
155558	06/15/16	HARRINGTON AUTOMOTIV	13607 REPLACE BRAKES UNIT#1	574.08		045382		M D 001.4342.020.001
						TOTAL		
155559	06/15/16	HARTNEY/TRINH NGUYEN	.00007 REFUND, CUSTOMER W/DREW	15.00				N D 001.367.010
155560	06/15/16	HINDERLITER DE LLAMA	13146 2ND QTR TAX,AUDIT S 2,416.14	0025482-IN				N D 001.4190.020.007
155561	06/15/16	HOLLIDAY ROCK COMPAN	13195 SS-1H EMULSIONM,FOB M 529.47	805751				N D 001.4341.033.000
155561	06/15/16	HOLLIDAY ROCK COMPAN	13195 FOB 3/8" MAX PG 64-10 534.33	806757				N D 001.4341.033.000
						TOTAL		

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
155562 06/15/16	HOMETOWN RENTALS	13184 TILLER REAR TINE	116.00		173194-1		N D 008.4415.033.009
155562 06/15/16	HOMETOWN RENTALS	13194 DIE PIPE	115.00		173767-1		N D 001.4415.020.009
			131.00	*CHECK TOTAL			
155563 06/15/16	HOUSTON ENGINEERING,	11234 MS4FRONT SET UP 201 5,000.00	5,000.00		0030033		N D 001.4341.024.020
155564 06/15/16	IBARRIA/JOSE	.00016 REFUND CITE#11124015	181.00				N D 001.332.001
155565 06/15/16	INLAND EMPIRE	13575 DAY@EDGEWATE HOTELS 1,860.00	1,860.00		46717		N D 072.4125.434.000
155565 06/15/16	INLAND EMPIRE	13575 DAY@EDGEWATE HOTELS 2,985.00	2,985.00		46717		N D 001.4420.034.002
155565 06/15/16	INLAND EMPIRE	13575 DAY@LA CHOCOLATE TO 1,038.00	1,038.00		47246		N D 072.4125.434.000
155565 06/15/16	INLAND EMPIRE	13575 DAY@LA CHOCOLATE TO 2,658.00	2,658.00		47246		N D 001.4420.034.002
			8,538.00	*CHECK TOTAL			
155566 06/15/16	INNOVATIVE PRINTING	13500 #9ENVELOPES ADMIN. CIT	368.44		20419		N D 001.4210.018.000
155567 06/15/16	JMG SECURITY SYSTEMS	10821 MONITORING 7/1-9/30/1	271.20		69555		N D 001.4342.020.003
155568 06/15/16	JONESCAPE CONSTRUCTI	13636 FOUNTAIN STATUE WOR 1,	860.00		6216		M D 001.4190.041.003
155569 06/15/16	KISTEWANN/ELISA C.	.00022 REFUND DEP FACILITY R	500.00				N D 001.341.002
155570 06/15/16	KNOX/JAMES	11014 GIS CONSULTING SERV 1,	480.00		19		M D 001.4310.020.007
155571 06/15/16	KOLBACH/JAMES	.00015 REFUND CITE#122126266	10.00				N D 001.332.001
155572 06/15/16	KURTH/TIMOTHY	.00002 REFUND DEP. 5/22	500.00				N D 001.341.002
155573 06/15/16	L.A. CO. AGRICULTURA	10143 W-PEST CTRL, MATERI 2,	052.03		1821M		N D 001.4341.024.020
155574 06/15/16	L.A. CO. DEPT OF PUB	14297 GOLDEN HILLS RD PROJ 1,	592.90		PW-16050311667		N D 012.210.001
155574 06/15/16	L.A. CO. DEPT OF PUB	14297 GOLDEN HILLS RD PROJ 2,	088.01		PW-16050311667		N D 012.4841.616.001
			1,080.91	*CHECK TOTAL			
155575 06/15/16	LA VERNE POWER EQUIP	11666 FUEL TANK, FILTER, LINE,	51.72		89771		M D 001.4414.015.000
155576 06/15/16	LEE/JOHN	10659 REIMB.EMP.TRAIN'N LUNC	54.23		05/19/2016		N D 001.4150.434.000
155577 06/15/16	LIFT TEK	10249 COFFEE SUPPLIES	462.63		A13101		M D 001.4342.033.000
155578 06/15/16	LINCOLN AQUATICS	10973 MER-MADE REPLAC. PART	274.13		SI290944		N D 001.4430.015.000
155579 06/15/16	LLITERAS/JAMES	.00008 REFUND,CANCEL LOW ENR	380.00				N D 001.367.003
155580 06/15/16	LOS ANGELES COUNTY R	.00004 REFUND DEP. 5/29/16	100.00				N D 001.341.001
155581 06/15/16	LOWE'S HOME IMPROVEM	10479 QUAD 4 PIN CFL REPLACE	28.95		01393		N D 001.4341.033.000
155581 06/15/16	LOWE'S HOME IMPROVEM	10479 METROLINK SETUP	16.94		01739		N D 001.4411.033.000
155581 06/15/16	LOWE'S HOME IMPROVEM	10479 FACILITY REPAIRS/TOOLS	85.89		02290		N D 001.4411.033.000
155581 06/15/16	LOWE'S HOME IMPROVEM	10479 TOOL CHEST, RECESD LGT	68.62		02605		N D 001.4342.033.000

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	DISBURSEMENT JOURNAL	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
BANK OF AMERICA								
155581	06/15/16	LOWE'S HOME IMPROVEM						
155581	06/15/16	LOWE'S HOME IMPROVEM	7.23	POS GROUND BAR FOR LC		10030		N D 001.4410.023.922
155581	06/15/16	LOWE'S HOME IMPROVEM	16.22	CLEANING SUPPLIES		20798		N D 008.4414.033.000
155581	06/15/16	LOWE'S HOME IMPROVEM	583.14	FASCIA BOARD		86432		N D 001.4342.041.011
			806.99			*CHECK TOTAL		
155582	06/15/16	MACHADO/AURA	500.00	DEP. REFUND FACILITY				N D 001.341.002
155583	06/15/16	MACKENZIE/CHRIS	300.00	VOLUNTEER SUMMER BBQ				N D 001.4210.428.000
155584	06/15/16	MACKLIN/RIKKI	45.00	REFUND CITE#11123508				N D 001.332.001
155585	06/15/16	MADSEN/MICHAEL	75.00	REFUND CITE#122125937				N D 001.332.001
155586	06/15/16	MARIPOSA LANDSCAPES	2,531.87	MAY-EQUIES SYCAMORE		72978		N D 001.4414.020.004
155586	06/15/16	MARIPOSA LANDSCAPES	1,175.44	MAY-MEDIA VIDEOS		72978		N D 001.4415.020.002
155586	06/15/16	MARIPOSA LANDSCAPES	7,650.69	MAY-VIA VERDE MEDIA		72978		N D 001.4414.020.001
155586	06/15/16	MARIPOSA LANDSCAPES	3,010.07	MAY-PARKS & GROUNDS		72978		N D 008.4414.020.011
155586	06/15/16	MARIPOSA LANDSCAPES	881.09	MAY-SPORTS FLEX		72978		N D 008.4414.020.002
155586	06/15/16	MARIPOSA LANDSCAPES	975.97	MAY-PLANTERS & DOWNTOWN		72978		N D 008.4415.020.005
155586	06/15/16	MARIPOSA LANDSCAPES	399.45	MAY-MISC PLANTS		72978		N D 008.4415.020.015
155586	06/15/16	MARIPOSA LANDSCAPES	945.28	MAY-TRASH CANS		72978		N D 008.4415.020.013
155586	06/15/16	MARIPOSA LANDSCAPES	317.87	MAY-HORSEFEED CYN		72978		N D 020.4410.927.003
155586	06/15/16	MARIPOSA LANDSCAPES	91.53	MAY-PARK & RIDE		72978		N D 072.4125.455.000
			27,618.11	MAY-BUS TRASH CANS		*CHECK TOTAL		
155587	06/15/16	MARISCAL PAINTING, I	18,050.00	EXT. PAINT FOR SNR		650		N D 001.4412.023.000
155588	06/15/16	MARSAN TURE & IRRIGA	351.93	RAINBIRD PARTS & SUPPL		412345		N D 008.4414.033.000
155588	06/15/16	MARSAN TURE & IRRIGA	14.50	RAINBIRD PARTS & SUPPL		4123562		N D 008.4414.033.000
155588	06/15/16	MARSAN TURE & IRRIGA	77.82	RAINBIRD PARTS & SUPPL		412539		N D 008.4415.033.000
155588	06/15/16	MARSAN TURE & IRRIGA	116.19	RAINBIRD PARTS & SUPPL		412704		N D 008.4414.020.009
			1,341.10	IRRIG. ITEMS		*CHECK TOTAL		
155589	06/15/16	MATHISEN OIL COMPANY	2,086.60	GASOLINE REGULAR		5130127		N D 001.4342.011.001
			3,045.46	DIESEL FUEL		5130128		N D 001.4342.011.001
						*CHECK TOTAL		
155590	06/15/16	MC LAY SERVICES INC	600.00	S&R AIR UNITS MAINT.		INV500073		N D 001.4430.015.000
155590	06/15/16	MC LAY SERVICES INC	1,000.00	GOLF COURSE UNITS M		INV50161		N D 053.4410.023.000
155590	06/15/16	MC LAY SERVICES INC	883.00	PREV MAINT. MAY-2016		INV50258		N D 003.4410.015.000
			3,533.00	HYDROJETT LINE@ PIO		INV7089		N D 001.4410.023.000
						*CHECK TOTAL		
155591	06/15/16	MIRANDA/NERYZA	32.00	REFUND OVER PMT				N D 110.213.014
155592	06/15/16	MOLINA/TOMAS E.	50.00	MOLINA MTG 5/19/16				M D 001.4309.021.001

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#
155593	06/15/16 MYFLEETCENTER.COM	12278 SVC, LABOR, REPAIR UNIT# 51.77	51.77		6651185	N D 001.4342.020.001
155594	06/15/16 O'MALLEYS FLOWERS OF	14865 PIN ON CORSAGE	24.53		008321	M D 001.4420.013.003
155595	06/15/16 OFFICE SOLUTIONS	10885 OFFICE SUPPLIES	376.01		I-00959533	N D 001.4190.030.000
155596	06/15/16 OFFICE SOLUTIONS	10886 OFFICE SUPPLIES	578.15		I-00963374	N D 001.4190.030.000
155597	06/15/16 OFFICE SOLUTIONS	10887 OFFICE SUPPLIES	158.14		I-00967264	N D 001.4190.030.000
155598	06/15/16 OFFICE SOLUTIONS	10888 OFFICE SUPPLIES	2.83		I-00968488	N D 001.4190.030.000
155599	06/15/16 OFFICE SOLUTIONS	10889 OFFICE SUPPLIES	69.31		I-00968667	N D 001.4190.030.000
155600	06/15/16 OFFICE SOLUTIONS	10890 OFFICE SUPPLIES	231.70		I-00970225	N D 001.4190.030.000
		1,447.14		*CHECK TOTAL		
155596	06/15/16 P. H. ROOFING	10660 1205 W. CYPRESS#193	3,000.00		PO1516-483	N D 034.4802.851.040
155597	06/15/16 PACIFIC COAST TOOL &	10223 SWITCH ON/OFF	145.43		01593333-00	N D 001.4342.011.000
155598	06/15/16 PAVECO CONSTRUCTION	11815 PAVEMENT MATERIAL	823.04		1381	N D 001.4341.033.000
155599	06/15/16 PAVECO CONSTRUCTION	11816 PAVEMENT MATERIAL	371.08		1381	N D 002.4841.559.005
155600	06/15/16 PAVECO CONSTRUCTION	11817 PAVEMENT MATERIAL	3,284.80		1511	N D 001.4341.020.000
155601	06/15/16 PAVECO CONSTRUCTION	11818 PAVEMENT MATERIAL	3,465.34		1511	N D 002.4841.559.005
155602	06/15/16 PAVECO CONSTRUCTION	11819 PAVEMENT MATERIAL	1,078.86		1511	N D 001.4341.033.000
		17,423.12		*CHECK TOTAL		
155599	06/15/16 PDES OF CHINO HILLS,	11205 MOLD REMOVAL-W. BEHRN	642.00		1078	N D 034.4802.851.040
155600	06/15/16 PEREZ/ASHLEY	00009 REFUND, CUSTOMER W/DREW	20.00			N D 001.367.001
155601	06/15/16 PHOENIX GROUP INFORM	12381 ADMINISTRATION CITATIO	11.06		0420161188	N D 001.4309.020.000
155602	06/15/16 PLUMBING WHOLESALE O	15093 PLUMBING SUPPLIES	72.26		0420161188	N D 001.4210.411.000
155603	06/15/16 POMONA VALLEY HOSPIT	10920 INSTR.SAFESITTER 5/21-	68.00		S100098587.001	N D 001.4411.023.000
155604	06/15/16 POOL & ELECTRICAL PR	11151 FOUNTAIN TEST STRIPS K	12.02		07380548	N D 001.4420.020.000
155605	06/15/16 PORTER BOILER SERVIC	15390 ANNUAL INSP. MAINT.	990.00		49598	N D 001.4410.033.000
155606	06/15/16 PROSOURCE FACILITY S	10139 CAN LINERS	39.13		11005-1	N D 001.4430.015.000
155607	06/15/16 PRUDENTIAL OVERALL S	15632 MATS	22.93		22235265	N D 001.4410.031.000
155608	06/15/16 PRUDENTIAL OVERALL S	15633 MATS	22.93		22238799	N D 001.4430.019.000
155609	06/15/16 PRUDENTIAL OVERALL S	15634 MATS	22.93		22242344	N D 001.4430.019.000
155610	06/15/16 PRUDENTIAL OVERALL S	15635 MATS	91.72		22245847	N D 001.4430.019.000
				*CHECK TOTAL		
155608	06/15/16 QUALITY CODE PUBLISH	11995 MUNICIPAL SUPPLEMEN	1,775.11		2016-176	M D 001.4120.016.000
155609	06/15/16 QUALITY INSTANT PRIN	15661 BUSINESS CARDS	147.15		39214	N D 001.4190.018.000

BANK OF AMERICA

Disbursement Journal

F 9 S ACCOUNT

PO#

CLAIM INVOICE

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
155623	06/15/16	SCHWEITZER/DORA	INSTR.TINY TOTS 4/2	1,320.00				M D 001.4420.020.000
155624	06/15/16	SCMAF-SAN GABRIEL VA	TEAM REGISTRATIONS	432.00		4019		N D 001.4420.034.003
155625	06/15/16	SHARMA/ARACELY	REFUND DEPOSIT	100.00				N D 001.341.002
155626	06/15/16	SMART & FINAL	SR.CENTER COFFEE SUPP	134.86		180370		D 001.4420.013.003
155626	06/15/16	SMART & FINAL	LUNCH SOCIAL	194.90		180374		D 001.4420.013.003
155626	06/15/16	SMART & FINAL	HAPPY HOUR SNACKS	194.57		180376		D 001.4420.013.003
155626	06/15/16	SMART & FINAL	SR.TRIP SUPPLIES	168.93		184034		D 001.4420.034.002
155626	06/15/16	SMART & FINAL	SAT. STROLL/FIT CLUBS/	20.20		186262		D 001.4420.034.002
155626	06/15/16	SMART & FINAL	TAC. ICE CREAM SOCIAL	29.19		186264		D 001.4420.033.003
155626	06/15/16	SMART & FINAL	SR.VOLUNTEER RECEPTION	190.96		190398		D 001.4420.013.003
155626	06/15/16	SMART & FINAL	SU SNACK BAR	150.96		195843		D 001.4420.013.003
155626	06/15/16	SMART & FINAL	STAFF TRAINING REFRESH	33.37		195596		D 001.4420.033.000
155627	06/15/16	SORCINELLI ARCHITECT	FACADE DESIGN BONIT	2,409.95		311-2		N D 001.4308.020.018
155627	06/15/16	SORCINELLI ARCHITECT	FACADE DESIGN W.BONIT	1,484.37		311-3		N D 001.4308.041.563
155627	06/15/16	SORCINELLI ARCHITECT	CONSTRUCTION DOCS.B	3,894.32		315-1	RETAINER	N D 001.4308.041.563
155628	06/15/16	SOUTHERN CALIF	2-18-370-8817	185.77		071.4190.015.004		N D 001.4342.020.001
155628	06/15/16	SOUTHERN CALIF	2-09-990-2637	2,432.83		001.4410.022.001		N D 001.4345.020.000
155628	06/15/16	SOUTHERN CALIF	2-09-990-2637	1,987.24		001.4410.022.001		N D 001.4345.020.000
155628	06/15/16	SOUTHERN CALIF	2-09-990-2637	1,986.24		001.4410.022.001		N D 001.4345.020.000
155628	06/15/16	SOUTHERN CALIF	2-09-990-2637	1,475.19		001.4410.022.001		N D 001.4345.020.000
155628	06/15/16	SOUTHERN CALIF	2-09-990-2637	1,420.74		001.4410.022.001		N D 001.4345.020.000
155628	06/15/16	SOUTHERN CALIF	2-09-989-8306	569.19		001.4410.022.001		N D 001.4345.020.000
155628	06/15/16	SOUTHERN CALIF	2-09-989-8306	569.19		001.4410.022.001		N D 001.4345.020.000
155628	06/15/16	SOUTHERN CALIF	2-12-250-3478	2,266.57		008.44115.022.001		N D 001.4345.020.000
155628	06/15/16	SOUTHERN CALIF	2-09-990-3469	1,355.08		008.44115.022.001		N D 001.4345.020.000
155628	06/15/16	SOUTHERN CALIF	2-03-702-4430	66.70		007.4301.022.001		N D 001.4345.020.000
155628	06/15/16	SOUTHERN CALIF	2-25-116-4430	66.70		007.4301.022.001		N D 001.4345.020.000
155628	06/15/16	SOUTHERN CALIF	2-09-985-6338	2,104.02		007.4301.022.001		N D 001.4345.020.000
155628	06/15/16	SOUTHERN CALIF	2-31-209-6886	65.58		003.4345.022.001		N D 001.4345.020.000
155628	06/15/16	SOUTHERN CALIF	2-03-878-5381	31.02		001.4410.022.001		N D 001.4345.020.000
155628	06/15/16	SOUTHERN CALIF	21,844.74	21,844.74		*CHECK TOTAL		N D 001.4342.020.001
155629	06/15/16	SOUTHWEST WEAR PARTS	STREET SWEEPER REPA	5,110.81		160323		N D 001.4345.020.000
155630	06/15/16	SUPERIOR PAVEMENT MA	2016ANN.MAINT.STRIPTN	115.84		6887		N D 001.4345.020.000
155630	06/15/16	SUPERIOR PAVEMENT MA	2016ANN.MAINT.STRIPTN	9,938.00		6961		N D 001.4345.020.000
155631	06/15/16	TOLLY INC	MAY LANDSC. MAINT.	1,236.95		19136		N D 003.4410.023.000

WARRANT DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#
155632	06/15/16	TRAN/AN				
155633	06/15/16	TRIMBLE/BOB	405.41			
155634	06/15/16	TUCKER & SON INC/ J	121.92		2548	
155635	06/15/16	TUSTIN/CITY OF	275.00			
155636	06/15/16	UNITED ROTARY BRUSH	435.37		290224	
155636	06/15/16	UNITED ROTARY BRUSH	346.28		290462	
155636	06/15/16	UNITED ROTARY BRUSH	435.37		290545	
		UNITED ROTARY BRUSH	1,217.02	*CHECK	TOTAL	
155637	06/15/16	VARIABLE SPEED SOLUT	680.00	*CHECK	0000013905	
155637	06/15/16	VARIABLE SPEED SOLUT	585.00	*CHECK	0000013911	
		VARIABLE SPEED SOLUT	1,265.00	*CHECK	TOTAL	
155638	06/15/16	VAZQUEZ/CECILIA	20.00			
155639	06/15/16	VISTA PAINT CORPORAT	20.40		2016-722307-00	
155639	06/15/16	VISTA PAINT CORPORAT	45.43	*CHECK	2016-780935-00	
		VISTA PAINT CORPORAT	45.43	*CHECK	TOTAL	
155640	06/15/16	WALTERS WHOLESALE EL	98.07		2326317-00	
155641	06/15/16	WATERLINE TECHNOLOGI	408.44		5338187	
155641	06/15/16	WATERLINE TECHNOLOGI	436.17		5338859	
155641	06/15/16	WATERLINE TECHNOLOGI	215.35		5339011	
155641	06/15/16	WATERLINE TECHNOLOGI	143.01		5339400	
155641	06/15/16	WATERLINE TECHNOLOGI	214.51	*CHECK	5340067	
		WATERLINE TECHNOLOGI	1,417.48	*CHECK	TOTAL	
155642	06/15/16	WEST COAST ARBORISTS	943.55		115603	
155643	06/15/16	WEST COAST MOBILE HO	3,000.00		PO1516-442	
155644	06/15/16	WEST COVINA NURSERY	66.49		132876	
155644	06/15/16	WEST COVINA NURSERY	359.70	*CHECK	133167	
		WEST COVINA NURSERY	426.19	*CHECK	TOTAL	
155645	06/15/16	WESTERN ENVIRONMENTA	400.00		21303	
155646	06/15/16	WIRELESS TELEMATICS	389.76		20160069	
155646	06/15/16	WIRELESS TELEMATICS	1,008.00	*CHECK	20160131	
		WIRELESS TELEMATICS	1,397.76	*CHECK	TOTAL	
155647	06/15/16	XEROX CORPORATION	38.00		701975096	
155647	06/15/16	XEROX CORPORATION	257.80	*CHECK	701975096	
		XEROX CORPORATION	295.80	*CHECK	TOTAL	

Disbursement Journal

ACS FINANCIAL SYSTEM
06/09/2016 07:43:24

F 9 S ACCOUNT

CLAIM INVOICE

DESCRIPTION

WARRANT DATE VENDOR

AMOUNT

PO#

DESCRIPTION	AMOUNT	CLAIM INVOICE	PO#
.00018 REFUND CITE#111123651	98.00		
TOTAL	410,193.66		

BANK OF AMERICA

155648 06/15/16 ZIBA/DERRICK

BANK OF AMERICA

N D 001.332.001

ACS FINANCIAL SYSTEM
06/09/2016 07:43:24
WARRANT DATE VENDOR
REPORT TOTALS:

DESCRIPTION Disbursement Journal
AMOUNT
410,193.66

CITY OF SAN DIMAS
GL540R-V07.27 PAGE 13
F 9 S ACCOUNT
PO#

CLAIM INVOICE

RECORDS PRINTED - 000361

Disbursement Journal

ACS FINANCIAL SYSTEM
 06/09/2016 07:43:24

FUND	DESCRIPTION	DISBURSEMENTS
001	GENERAL FUND	157,718.32
002	STATE GAS TAX	6,828.47
003	WALKER HOUSE LLC FUND	20,611.38
007	CITY WIDE LIGHTING DISTRICT	159,822.25
008	LANDSCAPE PARCE REPLACEMENT	10,388.95
012	INFRASTRUCTURE DEVELOPMENT	2,170.00
020	COMMUNITY PARK DEVELOPMENT	3,288.78
027	CIVIC CENTER PARKING DIST	6,387.40
034	HOUSING AUTHORITY 2-1-1-12	12,120.00
038	SUCCESSOR AGENCY CG 2-1-12	2,052.38
040	COMMUNITY DEV BLOCK GRANT	3,189.78
053	GOLF COURSE MAINT & OPERATIO	188.40
071	AIR QUALITY MANAGEMENT DIST	6,387.40
072	PROP A LOCAL TRANSPORTATION	12,120.00
073	PROP C LOCAL TRANSPORTATION	12,120.00
074	MEASUREMENT TRANSIT FUND	2,052.38
075	LANDSCAPE MAINTENANCE DIST	10,388.95
110	TRUST AND AGENCY	10,388.95
	TOTAL ALL FUNDS	410,193.66

BANK	NAME	DISBURSEMENTS
CHEK	BANK OF AMERICA	410,193.66
	TOTAL ALL BANKS	410,193.66



MINUTES
SPECIAL CITY COUNCIL MEETING
TUESDAY, MAY 24, 2016, 5:00 P.M.
SAN DIMAS COUNCIL CHAMBERS
CONFERENCE ROOM
245 E. BONITA AVENUE

PRESENT:

Mayor Curtis W. Morris
Mayor Pro Tem Emmett Badar
Councilmember Denis Bertone
Councilmember John Ebner
Councilmember Jeff Templeman

City Manager Blaine Michaelis
Assistant City Manager Ken Duran
City Attorney Mark Steres
Assistant City Manager for Community Development Larry Stevens
Director of Public Works Krishna Patel
Director of Parks and Recreation Theresa Bruns
Lt. Andy Berg

1. CALL TO ORDER

Mayor Morris called the Special City Council Meeting to order at 5:00 p.m.

2. ORAL COMMUNICATIONS

None.

3. Staff Presentation of FY 2016-17 Budget

Mr. Duran explained that the format of the meeting will be that he will provide a general overview of the proposed budget and then each department will provide a few highlights from their department budgets. He referenced the line item budget and detailed narrative notes that were provided in the agenda packet.

Mr. Duran went over the schedule which breaks down the beginning fund balance, overall revenue and expenditures and ending fund balance for the general fund and each of the special funds. In response to a question he provided an explanation on the City's cash flow as it relates to when revenues are received.

Mr. Duran provided a list of capital projects planned for next year. He pointed out that the total budget amount of the 15 projects is \$14.5 million, utilizing various Special Funds and General Fund reserves.

Mr. Duran presented some of the significant items from the Administrative Services budget. Councilmember Ebner commented that maybe the Council would like to provide input into the web site upgrades. Mayor Morris commented that the true cost of the Sheriff's Department Liability Trust Fund is 11.2% and there is discussion of raising the rate to 11.2% mid-year. Mr. Michaelis suggested adding a contingency to the budget in anticipation of an additional increase.

Councilmember Templeman asked who pays for the electricity for the vehicle charging stations in public lots. Mr. Patel responded that some are not metered and the ones that are metered are paid for by the City.

Ms. Bruns provided the highlights of the Parks and Recreation budget and projects for next year. She highlighted the significant number of park improvement projects next year. She also described some of the landscape projects.

Councilmember Templeman asked if installation of Wi-Fi at the senior center was included in the budget. Ms. Bruns responded that it was not. Councilmember Ebner suggested that adding public Wi-Fi to the senior center and community building should be considered.

In response to a question Ms. Bruns reported that a facility and program assessment of the Swim and Racquet Club is being completed this year and next year's budget includes funds for design of potential upgrades.

Mr. Patel presented some of the significant projects included in the Public Works budget. He reported that the budget anticipates phasing in contract street sweeping beginning in October. He explained that the main reason for contracting is due to the high cost of sweeper replacement due to alternative fuel. Mr. Michaelis added that no staff will be laid off due to the contract because staffing is being reduced through attrition. Councilmember Templeman commented that he feels that there is a benefit to having one contractor providing trash and sweeping services.

Mr. Patel commented that the NPDES budget could increase by up to an additional \$1 million if the City receives a green streets grant and also has to implement the required monitoring stations.

Mr. Patel described the budgeted project to reconstruct San Dimas Ave. from Puddingstone Dr. to Via Verde. He described two proposed options to conduct the project. One option would be for a full closure of the street which would shorten the overall time of the project and the other would be for leaving some access open during construction for a longer period of time. The consensus of the City Council was to allow for the full closure option, emphasizing the importance of public outreach.

Mr. Patel also, presented construction options on the portion of the project on Via Verde Ave, east of San Dimas Ave, to the freeway bridge. One option would be to allow for night work to shorten the overall project timeframe. The consensus of the City Council was to allow for night work for that portion of the project.

Mr. Stevens presented some of the significant items within the Community Development and Development Services budget as described in the Budget Notes.

Mr. Stevens commented that he continues to recommend that money be included in the budget to begin the process of updating the General Plan. He added that it would probably be a three year project and suggested \$200,000 be included this year to start the process. There was discussion on having a very clear and narrow scope of work. Mr. Michaelis added that a few years back the City Council had designated \$250,000 in reserves for the project and that money could be moved

from reserves into General Fund expenditures this year. The consensus of the Council was to move the money from reserves to a General Fund expenditure.

Mr. Stevens reviewed the mobile home rehab budget in the Housing Authority Fund and the request to increase the amount due to demand for services. He also commented that staff may propose some changes to the CDBG home rehab program next year to provide loans instead of grants to stretch the dollars further.

Councilmember Templeman asked for a report on LucaBella at the Walker House. Mr. Duran responded that he will prepare a report for the Council

Councilmember Templeman asked about the status of City entry signs. Mr. Michaelis responded that there is no money in the budget for signs but staff will revisit the project and provide an update for the Council.

Mr. Michaelis reported that he met with Mrs. Kranzer regarding her idea of street pole banners on Bonita Ave. and though there are still issues regarding the idea that need to be flushed out the budget includes \$10,000 for a pilot program.

4. Adjournment

The meeting adjourned at 6:55 p.m.

Respectfully Submitted,

Ken Duran, City Clerk



**CITY COUNCIL MEETING MINUTES
TUESDAY, MAY 24, 2016, 7:00 P. M.
SAN DIMAS COUNCIL CHAMBERS
245 E. BONITA AVENUE**

COUNCIL:

Mayor Curtis W. Morris
Mayor Pro Tem Emmett Badar
Councilmember Denis Bertone
Councilmember John Ebner
Councilmember Jeff Templeman

STAFF:

City Manager Blaine Michaelis
Assistant City Manager Ken Duran
Assistant City Manager Community Development Larry Stevens
Director of Parks & Recreation Theresa Bruns
Director of Public Works Krishna Patel
Assistant City Clerk Debra Black

1. CALL TO ORDER AND FLAG SALUTE

Mayor Morris called the meeting to order at 7:05 p.m. and led the flag salute.

2. RECOGNITIONS/PRESENTATIONS

➤ **Mary Miller Girl Scouts Gold Award - Presentation on Human Trafficking**

Cheryl Panzer of the San Dimas Soroptimist Club introduced Mary Miller who played a video on human trafficking as part of her presentation.

➤ **City to Present Proclamation to the San Dimas Historical Society for 50th Anniversary**

Mayor Morris presented a proclamation from the city to David Bratt President of the Historical Society.

➤ **Matt Kozlo – Food Drive Coordinator San Dimas Post Office to Give Update on the Food Drive**

Mr. Kozlo a letter carrier for 25 years with the San Dimas Post Office reported that 24 years ago postal workers nationwide choose collecting food as a way to give back to their communities. Over the last 24 years postal workers have collected over one billion pounds of food across the country. San Dimas Postal Workers have collected over 365,000 pounds of food in 23 years. This year they collected 29,000 pounds in one day.

A representative from Sowing Seeds for Life, who is the recipient of the food collection, announced that the next distribution will be on Thursday June 1, 2016 at 1350 Arrow Highway, La Verne. It will be open to all residents in Los Angeles County.

3. ORAL COMMUNICATIONS (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or asked to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

a. Members of the Audience

1. Richard Hopkins, Jim Gardner and Marie with the East San Gabriel Valley Coalition for the Homeless requested that the Council consider providing some type of assistance to the coalition.
2. Margie Green representing Mc Kinley Children's Center announcement for the 2016 Annual Duck Race

4. CONSENT CALENDAR

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)

a. Resolutions and ordinances read by title, further reading waived, passage and adoption recommended as follows:

- 1) **RESOLUTION 2016-27**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS APPROVING CERTAIN DEMANDS FOR THE MONTH OF MAY 2015.
- 2) **ORDINANCE 1245**, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES REPEALING SECTION 13.16.040 FIREWORKS-EXPLOSIVES AND ADDING SECTION 9.27 – FIREWORKS PROHIBITED

b. Approval of minutes for regular meeting of May 10, 2016.

c. Approval of City's Statement of Investment Policy-This investment statement outlines the policies for maximizing the efficiency of the City's cash management system.

MOTION: Motion/second by Councilmember Bertone/Ebiner to approve the consent calendar as presented. The motion passed by unanimous vote. (5-0)

Yes: Badar, Bertone, Ebiner, Templeman, Morris
Noes: None
Absent: None
Abstain: None

END OF CONSENT CALENDAR

5. PUBLIC HEARINGS

(The following item has been advertised and/or posted. The meeting will be opened to receive public testimony.)

a. Public Hearing regarding Open Space Maintenance District No. 1 (Tract 32818, Boulevard) and the Adoption of the Resolution confirming the assessment.

RESOLUTION 2016-28, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, CONFIRMING THE DIAGRAM AND ASSESSMENT FOR FISCAL YEAR 2016-2017 FOR OPEN SPACE MAINTENANCE DISTRICT NO. 1 (TRACT 32818, BOULEVARD)

RECOMMENDED ACTION: Adopt Resolution 2016-28, confirming the diagram and assessment district for fiscal year 2016-2017 for Open Space Maintenance District No. 1 (Tract 32818, Boulevard)

Theresa Bruns Director of Parks & Recreation presented staff's report on this item.

Mayor Morris opened the public hearing for public comment on this item. Seeing no one come forward the Mayor closed the public hearing

MOTION: Motion/second by Councilmembers Bertone/Templeman to waive further reading and adopt Resolution 2016-28 confirming the diagram and assessment for Open Space Maintenance District 1 (Boulevard 32818). The motion carried by unanimous vote. (5-0)

Yes: Badar, Bertone, Ebner, Templeman, Morris
Noes: None
Absent: None
Abstain: None

b. Public Hearing regarding Open Space Maintenance District No. 1 Annexation No. 3 (Tract 32841, Northwoods) and the Adoption of a Resolution confirming the assessment.

RESOLUTION 2016-29, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, CONFIRMING THE DIAGRAM AND ASSESSMENT FOR FISCAL YEAR 2016-2017 FOR OPEN SPACE MAINTENANCE DISTRICT NO. 1 ANNEXATION NO. 3 (TRACT 32841, NORTHWOODS.)

Theresa Bruns Director of Parks & Recreation presented staff's report on this item.

Mayor Morris opened the public hearing for public comment. Seeing no one come forward the Mayor the closed public hearing.

RECOMMENDED ACTION: Adopt Resolution 2016-29 confirming the diagram and assessment rate for Open Space Maintenance District No. 1 Annexation No. 3 (Northwoods, Tract 32841).

MOTION: Motion/second by Councilmembers Ebner/Badar to waive further reading and adopt Resolution 2016-29 confirming the diagram and assessment rate for Open Space Maintenance District No. 1 Annexation No. 3 (Northwoods, Tract 32841). The motion carried unanimously. (5-0)

Yes: Badar, Bertone, Ebner, Templeman, Morris
Noes: None
Absent: None
Abstain: None

c. Adoption of a Resolution Setting the Special City Wide Parcel Tax for Fiscal Year 2016-2017

RESOLUTION 2016-30, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, SETTING THE SPECIAL CITY WIDE PARCEL TAX FOR FISCAL YEAR 2016-2017 TO BE USED FOR LANDSCAPE MAINTENANCE PURPOSE

RECOMMENDED ACTION: Adopt Resolution 2016-30 setting the City Wide Landscape Parcel Tax for FY 2016–2017 including the 1.7% consumer price index adjustment (Option 2).

Theresa Bruns Director of Parks & Recreation presented staff’s report on this item.

Councilmember Templeman inquired if staff renegotiates contract fees with service providers for the reduction of maintenance services as the city continues to change landscaping within the city.

Ms. Bruns replied that staff has adjusted the contract rates as the contract scope of work has adjusted.

Councilmember Ebner asked Ms. Bruns to clarify what the \$21,041 collected from the school district was for.

Ms. Bruns answered that this amount represents the school district’s share of the maintenance at the Sportsplex, which is a community joint use facility.

Mayor Morris opened the public hearing for public comment. Seeing no one come forward the Mayor closed the public hearing and brought the item back to council for discussion on the two options.

Councilmember Badar remarked that he was unclear on why staff is asking for increase when we are reducing water and maintenance.

Ms. Bruns answered that the reduction in labor involved is only on the median islands with turf and that while we are no longer watering or mowing maintenance is still needed. She further explained that there was some loss of funds that has resulted in overall expenses exceeding revenue.

MOTION: Motion/second by Councilmembers Bertone/Ebner to waive further reading and adopt Resolution 2016-30 setting the City Wide Landscape Parcel Tax for FY 2016–2017 including the 1.7% consumer price index adjustment (Option 2). The motion carried by unanimous vote. (5-0)

Yes: Badar, Bertone, Ebner, Templeman, Morris

Noes: None

Absent: None

Abstain: None

6. OTHER MATTERS

a. Consider Increase to Business License Fees.

RESOLUTION 2016-31, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, SETTING THE BUSINESS LICENSE FEES RATES FOR FISCAL YEAR 2016-17

Ken Duran Assistant City Manager presented staff’s report on this item.

RECOMMENDED ACTION: Adopt Resolution 2016-31 setting business license fees rates for Fiscal Year 2016-17 (Option B) fee increase of 1.7% cost of living adjustment.

Councilmember Badar expressed concern about the goodwill between the business owners and the city and did not believe that the \$7,100 increase was worth affecting that relationship.

MOTION: Motion/second by Councilmembers Bertone/Templeman to waive further reading and adopt Resolution 2016-31 setting business license fees rates for Fiscal Year 2016-17 (Option B) fee increase of 1.7% cost of living adjustment. The motion carried by vote of four to one, with Councilmember Badar voting no. (4-1)

Yes: Bertone, Ebner, Templeman, Morris

Noes: Badar

Absent: None

Abstain: None

c. Consider Continuation of the 1% Public, Educational and Government (PEG) Fee for Public Access Support.

RESOLUTION 2016-32, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, SETTING THE PUBLIC ACCESS FEE FOR FISCAL YEAR 2016-2017 TO BE USED FOR PEG PURPOSES.

Ken Duran Assistant City Manager presented staff's report on this item.

RECOMMENDED ACTION: Adopt Resolution 2016-32 setting the Public Access Fee for Fiscal Year 2016-17.

Councilmember Templeman asked if a council member who has cable be able to vote on the item.

Mr. Duran replied that this vote would be similar to the landscape assessment tax in that they are citywide assessed fees.

MOTION: Motion/second by Councilmembers Ebner/Badar to waive further reading and adopt Resolution 2016-32 setting the Public Access Fee for Fiscal Year 2016-17. The motion carried by unanimous vote. (5-0)

Yes: Badar, Bertone, Ebner, Templeman, Morris

Noes: None

Absent: None

Abstain: None

7. PLANNING MATTERS

a. Consideration of Letters of Opposition Regarding Various Pending Housing Related Bills

Larry Stevens Assistant City Manager Community Development presented staff's report on this item.

Councilmember Ebner inquired about the public entities referenced in AB2697.

Mr. Stevens responded that those would be school districts and the county.

Councilmember Ebner highlighted the floor area ratio element mentioned in AB1934 and suggested that the city should include a floor area ratio as a standard in the city zoning as a tool for staff to control the density and shape of projects.

Mr. Stevens explained that the existing combination of setbacks and parking requirements for commercial projects does give the projects a floor area ratio; however that could vary based on the project.

Councilmember Badar suggested that these bills be discussed with Assembly Member Holden at their upcoming meeting.

RECOMMENDED ACTION: Direct Staff as deemed appropriate regarding letters of opposition and/or other actions.

MOTION: Motion/second by Councilmembers Bertone/Badar to authorize staff to prepare and send opposition letters as recommend by the League of California Cities. The motion carried by unanimous vote. (5-0)

YES: Badar, Bertone, Ebner, Templeman, Morris
NOES: None
ABSTAIN: None
ABSENT: None

b. 2015 Annual Housing Element Progress Report

Councilmember Templeman suggested that this item be brought back at the next meeting to give the Council and the public a chance to review it.

RECOMMENDED ACTION: Receive and file report.

ACTION: The Consensus was to table the review and discussion of the report until the next meeting.

8. ORAL COMMUNICATIONS

- a.** Members of the Audience (Speakers are limited to five (5) minutes or as may be determined by the Chair.)

No one presented.

b. City Manager

- Metrolink meeting on June 2, 2016 7:00 pm in the Plummer Building.
- Mayor's Call In show – Raging Waters Manager
- Adjournment to June 2, 2016 9:30 am City Council Touring of Gold Line.
- Study Session on June 14, 2016 6:00 pm – Downtown Renovation Project – Bidding Process

c. City Attorney - Absent

d. Members of the City Council

- 1) Appointments to the Parks and Recreation and Senior Citizens Commission

MOTION: Motion/second by Councilmembers Bertone/Badar to appoint Lorraine Mora Perez and Kathryn Smith to the Parks and Recreation Commission and Paul Brosche and Veronica Saucedo to the Senior Citizen Commission. The motion carried by unanimous vote (5-0)

- 2) Councilmembers' report on meetings attended at the expense of the local agency.

Councilmember Templeman reported on his attendance at the Contract Cities Annual Conference where the Councilmembers completed their AB1234 Training and heard a presentation on MTA's sales tax measure.

Councilmember Ebiner reported on his attendance at the Contract Cities Annual Conference and highlighted sessions by the LA County Libraries and the future of parking structures.

Councilmember Badar reported on his attendance at the Contract Cities Annual Conference and highlighted a session on AB47 and Prop109.

Councilmember Bertone reported on his attendance at the Contract Cities Annual Conference and highlighted a session on AB47 and its negativity on communities.

3) Individual Members' comments and updates

Councilmember Templeman asked staff to send a letter of thanks to Caltrans on the improved maintenance along freeways and overpasses.

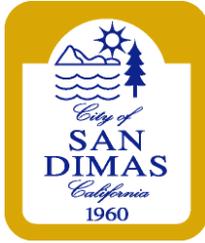
Councilmember Ebiner reported on items from a Metro Transit Authority meeting he attended.

The meeting adjourned at 9:17 p.m. to the next meeting of 9:30 a.m. on June 2nd, 2016.

Respectfully submitted,

Debra Black, Assistant City Clerk

Curtis W. Morris, Mayor



MINUTES
SPECIAL CITY COUNCIL MEETING
THURSDAY, JUNE 2, 2016, 9:30 A.M.
CITY HALL PARKING LOT
245 E. BONITA AVENUE

PRESENT:

Mayor Curt Morris
Mayor Pro Emmett Badar
Councilmember Denis Bertone
Councilmember John Ebner (met at the Arcadia Station)
Councilmember Jeff Templeman

City Manager Blaine Michaelis
Assistant City Manager Ken Duran
Assistant City Manager for Community Development Larry Stevens
Director of Public Works Krishna Patel
Director of Parks and Recreation Theresa Bruns (met at the Arcadia Station)
Lt. Andrew Berg, Los Angeles County Sheriff's Department

Planning Commissioner Margie Green
Planning Commissioner David Bratt
Planning Commissioner John Davis
Alen Chen

1. CALL TO ORDER

Mayor Morris called the Special City Council Meeting to order at 9:30 a.m.

2. ORAL COMMUNICATIONS

None.

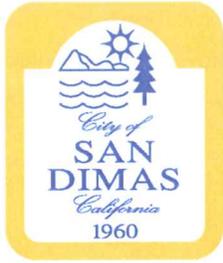
2. GOLD LINE SITE VISIT

The City Council, staff and members of the public traveled to the Arcadia Gold Line Station. At the Arcadia station the group boarded the Gold Line train and traveled east to the Azusa-Citrus station disembarking at each of the stations along the way. Mr. Michaelis provided a handout which described each of the stations and parking structures and he provided an overview at each station.

The group traveled back from the Azusa-Citrus station to the Arcadia station and then drove back to City Hall.

4. Adjournment

The meeting adjourned at 12:45 p.m. upon arrival back at City Hall.



Agenda Item Staff Report

Date: June 8, 2016

To: Honorable Mayor and Members of City Council
For the Meeting of June 14, 2016

From: Blaine Michaelis, City Manager

Initiated by: Public Works Department *MP*

Subject: APPROVAL OF RESOLUTION 2016-XX PAYMENT PROGRAM
APPLICATION AND RELATED AUTHORIZATIONS FOR BEVERAGE
CONTAINER RECYCLING CITY/COUNTY PAYMENT PROGRAM

SUMMARY

The Department of Resources Recycling and Recovery (CalRecycle) administers a payment program to provide opportunities for beverage container recycling and litter cleanup activities. Resolution 2016-XX will allow staff to continue beverage container recycling efforts, and apply for future payments through the program.

BACKGROUND

The Beverage Container Recycling City/County Payment Program funds are used to support a multitude of outreach materials and support for beverage container recycling efforts. Recycling bins at City Hall, other City facilities, and local schools, as well as support to the California Product Stewardship Council are just some of the materials and services purchased with these funds throughout the years of the City's participation in the program.

DISCUSSION/ANALYSIS

As part of the administration of the grant (program), a signature authority must be assigned for contract documents. Additionally, this authority may be delegated to another staff member. As in previous years, the Signature Authority is the Assistant City Manager. The Environmental Coordinator is responsible for work on the Beverage

Container Recycling City/County Payment Program. In order to apply for the newest cycle of funds, and to continue the City's participation in the program, the resolution authorizing the program must be initiated. The resolution will allow staff to continue work on this program in perpetuity, until rescinded.

The new resolution is a result of audit findings and an approved Corrective Action Plan by the California State Auditor. CalRecycle is implementing changes to the program in order to address the lack of oversight and fiscal accountability starting with fiscal year 2015-16. All of the changes, including the required resolution, are detailed below:

1. Implement an approximate two year term for recipients to expend Program funds.
2. Allow jurisdictions to submit a regional application (Funding Request).
- 3. Require all recipients to submit an approved resolution.**
4. Require authorized signatures with submittal of Funding Request and Expenditure Reporting.
5. Implement a proportionate cost policy for all eligible projects.
6. Remove Recycled Content Products as an eligible expenditure.
7. Require all recipients to submit an expenditure report with supporting documentation for funds expended.

RECOMMENDATION

Staff recommends that Council approve Resolution 2016-XX that authorizes the continued annual submittal of a Beverage Container Recycling City/County Payment Program to CalRecycle.

Respectfully submitted,



Sasha Geschwind
Environmental Service Coordinator

Attachments:

Resolution 2016-XX

sng 06-04-16

RESOLUTION 2016-36

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS
AUTHORIZING SUBMITTAL OF APPLICATION FOR PAYMENT PROGRAMS
AND RELATED AUTHORIZATIONS**

WHEREAS, pursuant to Public Resources Code sections 48000 et seq., 14581, and 42023.1(g), the Department of Resources Recycling and Recovery (CalRecycle) has established various payment programs to make payments to qualifying jurisdictions; and

WHEREAS, in furtherance of this authority CalRecycle is required to establish procedures governing the administration of the payment programs; and

WHEREAS, CalRecycle's procedures for administering payment programs require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of the payment program.

NOW, THEREFORE, BE IT RESOLVED that the City of San Dimas is authorized to submit an application to CalRecycle for any and all payment programs offered; and

BE IT FURTHER RESOLVED that the Assistant City Manager, or his/her designee, is hereby authorized as Signature Authority to execute all documents necessary to implement and secure payment; and

BE IT FURTHER RESOLVED that this authorization is effective until rescinded by the Signature Authority or this governing body.

PASSED, APPROVED AND ADOPTED this 14th, day of June, 2016.

Curtis W. Morris, Mayor City of San Dimas

ATTEST:

Debra Black, Assistant City Clerk

I, Debra Black, Assistant City Clerk, hereby certify that Resolution 2016-36 was adopted by the City Council of San Dimas at its regular meeting of June 14th, 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Debra Black, Assistant City Clerk



CARL WARREN & COMPANY
Claims Management and Solutions

June 8, 2016

TO: City of San Dimas

ATTENTION: Ken Duran

RE: Claim : Merritt vs. San Dimas
Claimant : Mallice F. Merritt
Member : City of San Dimas
Date Rec'd by Mbr : 5/27/16
Date of Event : 12/11/15
CW File Number : 1937812 TVQ

Please allow this correspondence to acknowledge receipt of the captioned claim. Please take the following action:

- **CLAIM REJECTION: Send a standard rejection letter to the claimant.**

Please include a Proof of Mailing with your rejection notice to the claimant. An exemplar copy of a Proof of Mailing is attached. Please provide us with a copy of the Notice of Rejection and copy of the Proof of Mailing. If you have any questions feel free to contact the assigned adjuster or the undersigned claims specialist.

Very Truly Yours,

CARL WARREN & CO.

Timothy M. Varon

Timothy M. Varon
Claims Specialist

AN EMPLOYEE-OWNED COMPANY

770 S. Placentia Avenue | Placentia, CA 92870

P. O. Box 25180 | Santa Ana, CA 92799-5180

www.carlwarren.com | Tel: 714-572-5200 | 800-572-6900 | Fax: 866-254-4423

CA License No. 2607296

3d



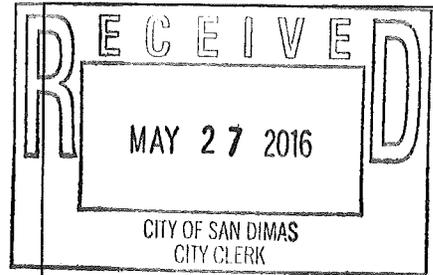
**CLAIM AGAINST THE CITY OF SAN DIMAS
(For damages to Persons or Personal Property)**

Received by JB initials

Via

- U S Mail
- Inter-Office Mail
- Over the Counter

USPS TRACKING # **9114 9999 4431 4025 0325 55**
& CUSTOMER RECEIPT
For Tracking or inquiries go to USPS.com
or call 1-800-222-1811.



CITY CLERK STAMP

A claim must be filed with the City Clerk of the City of San Dimas within six (6) months after which the incident or event occurred. Be sure your claim is against the City of San Dimas, not another public entity. Where space is insufficient, please use additional paper and identify information by paragraph number. Completed claims must be mailed or delivered to the City Clerk, the City of San Dimas, 245 E. Bonita Avenue, San Dimas CA 91773-3002.

TO THE HONORABLE MAYOR & CITY COUNCIL, THE CITY OF SAN DIMAS, CALIFORNIA.

The undersigned respectfully submits the following claim and information relative to damage to persons and/or personal property:

1. Name of Claimant Mallice F. Merritt
 - a. Address [REDACTED]
 - b. City [REDACTED]
 - c. Telephone [REDACTED]
 - e. Date of Birth [REDACTED]
 - g. e-mail: [REDACTED]

2. Name, telephone and post office address to which claimant desires notices to be sent if other than above:

Law Offices of Eliot B. Guterson Telephone - (310) 443-4197
10940 Wilshire Blvd. #1600 Los Angeles, California 90024

3. Event or occurrence from which the claim arises:
 - a. Date 11 December 2015 b. Time 7:00 am a.m./p.m.
 - c. Place (exact & specific location) Uneven grade in walkway/pavement immediately in front of entrance at building located at 180 Via Verde San Dimas California 91773
 - d. How and under what circumstances did damage or injury occur? Specify the particular occurrence, event, act or omission you claim caused the injury or damage. (Use additional paper if necessary)

Unlevel walkway which caused Claimant to fall striking her body including but not limited to right knee which struck the pavement.
 - e. What particular action by the City, or its employees, caused the alleged damage or injury?

Negligently designing, maintaining, permitting to exist the defective walkway and thereafter failing to warn of this dangerous condition (uneven grade in pavement).

4. Give a description of the injury, property damage or loss, so far as is known at the time to this claim. If there were no injuries, state "no injuries".

Torn miniscus in right knee, which required physical therapy, acupuncture and subsequent surgery.
Date of surgery : 16 May 2016; Continued Back pain

5. Give the name(s) of the City employee(s) causing the damage or injury:

Unknown at the present time.

6. Name and address of any other person injured:

Mallice F. Merritt

7. Name and address of the owner of any damaged property:

Mallice F. Merritt

1132 N. Stoneman Ave. #14, Calif. 91801

8. Damages claims:

a. Amount claimed as of this date: \$ Believed to exceed \$15,00.000

b. Estimated amount of future costs: \$ Believed to exceed \$15,00.000

c. Total amount claimed: \$ Believed to exceed \$30,00.000

d. Basis for computation of amounts claimed
(attach copies of all bills, invoices, estimates, etc.)

9. Names and addresses of all witnesses, hospitals, doctors, etc.

a. Delilah Terrazas Orrego c/o Emergency Groups Office 180 Villa Verde Suite 100 San Dimas California 91773

b. Huntington Memorial Hospital 100 W. California Pasadena, Calif. 91105

c. Dr. Zapanta/ US Healthworks 6520 N. Erwindale Ave. #100 Irwindale, Calif. 91702

d.

10. Any additional information that might be helpful in considering this claim:

**WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM!
(Penal Code §72: Insurance Code §556.1)**

I have read the matters and statements made in the above claim and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief as to such matters I believe the same to be true. I certify under penalty of perjury that the foregoing is TRUE and CORRECT.

Signed this 23rd day of May, 2016
at ALHAMBRA

Mallice F. Merritt
Claimant's signature

Print Form

Clear Form



Agenda Item Staff Report

To: Honorable Mayor and Members of City Council
Meeting of June 14, 2016

From: Blaine Michaelis, City Manager *BM*

Subject: Verbal report from Staff – Metrolink Horn Noise – Quiet Zone designation

SUMMARY

This agenda topic is to provide a verbal report regarding recent activity and information regarding the Metrolink train horn noise issue.

BACKGROUND

Recent actions:

- Community Meeting conducted by Metrolink June 2, 2016 in the Plummer Building. Metrolink made a general presentation and overview information regarding the train horn issue. A question and answer session was conducted. Information not available at the meeting or yet to be available was to be subsequently provided by Metrolink to residents that provided contact information. Attached follow up information.
 - June 6, 2016 communication from Sherita Coffelt Metrolink Director of Public Affairs regarding the configuration of train sets.
 - June 9, 2016 letter from the City Manager regarding June 2, 2016 meeting follow up items.
- Double Track project. This was mentioned briefly at the Community Meeting June 2, 2016. Staff participated in a briefing on the project Tuesday June 7th. The project is in the very beginning stages with the initial design contract awarded in early May. The hope is to complete the planning phase of this project by June 2017. They will then start looking for grant funds to complete the rest of the project design. Once design is complete Metrolink will seek funding for construction which would be several years in the future. Staff will continue to

monitor and represent the city's interest in this project. Some initial comments have suggested the expectation of city financial participation.

- The Metro Board requested a preliminary analysis/study on train horn with an initial report due back in August. We will receive the commensurate reports at that time and will follow the discussion and deliberation of Metro.
- The Executive Team provided a referral to a Quiet Zone Engineering Firm in Minnesota. The firm has had quiet zone experience in the upper mid-west and a project in Texas and 2 on the east coast. Staff has made contact with the Firm to become familiar with their firm and experience.
- The cost of achieving and maintaining a quiet zone designation is a fundamental and significant issue – especially when it involves a large number of commuter train crossings. Some will offer that it is not a significant cost – that some of the needed improvements are already in place – and that the ongoing requirements and costs are represented to be insignificant. There is reason to be deliberate and cautious to not underestimate the requirements and costs of quiet zones. The process involves safety deficiency assessments and designing safety improvements to address those issues. That design must work its way through a review and approval process that is lengthy, cumbersome, and involves multiple regulatory agencies. The largest Southern California example of quiet zone installations comes from the Orange County effort where voters agreed to pay higher taxes to generate \$85 million to install 52 quiet zone crossings – and it took years.

Summary

We anticipate additional information coming from Metrolink shortly – we will continue to keep in contact with them, and make sure that information is distributed. We will continue to monitor the double track project – providing city input and interest. We will continue to work with Metrolink and Metro with information that may come from the August horn noise study, and we will be very open in working with our residents and the San Dimas Quiet Zone Executive Team.

Executive Team members may be in attendance at the meeting and desire to speak.

Attachments as described above:

From: Community Relations [<mailto:communityrelations@scrra.net>]

Sent: Monday, June 06, 2016 9:31 AM

To: Community Relations

Subject: Early Morning Metrolink Trains in the San Dimas area

Dear San Dimas Community Members:

Good morning. As I committed to you on Thursday night, I am following up on the issue of whether we can reduce the freight horn usage in the earliest hours of the morning.

Our operations staff has adjusted the configuration of the train sets so that Metrolink equipment will be powering the first three trains of the morning. This means that, in most cases, the louder freight horns will not be blown in your community before *approximately* 6 a.m. instead of 4:30 a.m. There may be times when we have equipment failures or other issues that require us to use another train set, but this will be a rare exception. Our operations staff will be reporting on our morning call to ensure this commitment is being followed. Please let us know if you experience otherwise and we will look into it immediately. We realize that this will not take away the inconvenience that these louder horns are causing, but we hope that this adjustment provides some relief as we continue to work toward additional solutions to provide your community relief.

Additionally, we are meeting with operations staff this week to explore some ways to monitor and address your concern about certain engineers and their horn blowing practices. Our board member and many of you have followed up with me after the meeting on this issue. I will report back to you soon on this and other questions raised in the meeting.

Please know that we are working to make this situation better for you.

I'll be in touch soon.

Best regards,

Sherita Coffelt



METROLINK.

Sherita Coffelt

Director, Public Affairs

213-452-0318 office | 213-494-8396 mobile



City Council
CURTIS W. MORRIS, Mayor
EMMETT BADAR, Mayor Pro Tem
DENIS BERTONE
JEFF TEMPLEMAN
JOHN EBINER

City Manager
BLAINE M. MICHAELIS

Assistant City Manager
Treasurer/City Clerk
KENNETH J. DURAN



Assistant City Manager of
Community Development
LAWRENCE STEVENS

Director of Public Works
KRISHNA PATEL

Director of Parks
and Recreation
THERESA BRUNS

City Attorney
MARK W. STERES

June 9, 2016

Sherita Coffelt
Director, Public Affairs
Metrolink
One Gateway Plaza Floor 12
Los Angeles, CA 90012

Dear Sherita Coffelt:

We express our appreciation for Metrolink's San Dimas Community Meeting the evening of June 2, 2016. Metrolink's preparation and staff work during the meeting was helpful in providing information to a concerned public. We particularly appreciate the attendance and interest of Metrolink Board members.

Please accept our interest in the following points for follow-up from the meeting:

- Metrolink's summary of resident questions at the meeting and Metrolink's answers to those questions. Metrolink's offer to communicate this information to those attending the meeting that provided contact information. Please forward these communications to us and we will post them on our web site for the public's access and interest.
- Metrolink's offer to provide a timetable regarding BNSF engine use within 2 weeks.
- Metrolink's recent Board action to ask staff to prepare a report regarding train horn noise with a report due in August. We request that we be provided information regarding this matter and the staff's analysis and recommendations.
- Metro will soon begin contact with affected public agencies related to an upcoming project to build a second track for the San Bernardino alignment. We will be ready to participate in this process as information comes forward.

We all recognize the negative impact of the horn blowing along the Metrolink corridor. The affected residents are clearly concerned and desire a meaningful solution. We believe that solution is a Metrolink responsibility.

If there are possibilities for crossing upgrades and quiet zones to be completed and paid for as part of the double track project, please confirm this as soon as possible. If the double track project completed quiet zone improvements and designations; it would be an effective way for Metrolink to address the horn noise impacts that are affecting residents.

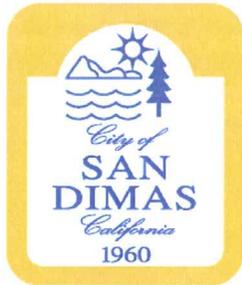
Again, please accept our appreciation for Metrolink's efforts to be responsive to this issue. We look forward to hearing from you.

Sincerely,

A handwritten signature in cursive script that reads "Blaine Michaelis".

Blaine Michaelis
City Manager

C: City Council; Metrolink CEO Art Leahy; Metrolink Board Member Ara Najarian



Agenda Item Staff Report

Date: June 9, 2016

To: Honorable Mayor and Members of City Council
For the City Council Meeting of June 14, 2016

From: Blaine Michaelis, City Manager

Initiated by: Krishna Patel, Director of Public Works *KP*

Subject: CC 2016-01 Bonita Avenue Boardwalk Streetscape Replacement & Renovation Project Renovation Project –

- Grant low bidder Yakar's request to withdraw bid due to clerical error in calculating bid amount.
- Award Construction Contract 2016-01 to the second low bidder Act 1 for the base bid amount of \$2,553,348.50.
- Approve Change Order No. 1 that reduces the project cost by \$115,035 by deleting bid items that could be completed collectively by City forces or by another City contractor.
- Approve Change Order No. 2 that reduces the project cost by \$335,619 by allowing a different construction method or approved equal substitution.
- Award of Soils Engineering and Construction Surveying and other Contractors associated with the contract.
- Appropriate \$2,065,000 from General Fund and Fund 07: City Wide Lighting District.
- Approve revised total project budget of \$2,595,683.90.

BACKGROUND

The Bonita Avenue Boardwalk Streetscape Replacement & Renovation Project ("Renovation Project") is a massive endeavor that will completely make over and revitalize the City's downtown area. Due to its large invasive project scope and size, Staff has determined to phase the construction into seven geographical segments to lessen the potential impact to the business community and expedite timely construction. Pursuant to this phasing approach, the Renovation Project's contractor and sub-contractor(s) will be required to complete 80-95% of the work on each geographic segment before they will be permitted to move onto the next project area.

Concrete Flatwork Specialty contractor

As a reminder, besides the enormity of this project, it is also unique in respect of the specialty contractor element. If you will recall, Council agreed it would be beneficial to qualify a Concrete

Flatwork Specialty contractor to provide the utmost highest-quality flatwork finished product for our downtown core. Therefore, rather than taking a chance on the capability of a concrete contractor who could deliver the quality and texture of sidewalk finished that the Council desires (and the community expects), Staff elected to pre-qualify a concrete specialty contractor to ensure the probability of higher quality of workmanship. In January Council approved the following 3 contractors as the concrete specialty contractors for the Renovation Project:

- J&M Contractors
- Act1
- C.S. Legacy

As previously reported, this highly anticipated Renovation Project has moved into the Bid Process phase. Additionally, as required by this contract, a mandatory Pre Bid meeting was scheduled on April 12th and 15 general and sub-contractors attended. The Pre Bid meeting allowed Staff to walk the entire specified job site with the potential bidding contractors and address any questions.

DISCUSSION

On April 27, 2016, the City Clerk publicly opened bids for Construction Contract 2016-01, Bonita Avenue Boardwalk Streetscape Replacement & Renovation Project. The preliminary bid results are as follows:

	Contractor	Base Bid	Additive Alternative Bid (Exchange Place)
1	Yakar	\$1,987,621.75	\$238,632.00
2	Act 1	\$2,553,348.50	\$253,063.00
3	CS Legacy	\$2,776,635.00	\$209,595.00
4	J&M Concrete	\$3,149,997.00	\$186,922.40

It should be pointed out that bids 2, 3 and 4 are the pre-qualified specialty concrete contractors and their bid was significantly higher than the apparent low bidder at this time. The apparent low bid 1 had listed bidder 4 as his subcontractor for concrete specialty work. Additionally the Engineer's Estimate for the Renovation project was \$1,526,000. The bid is awarded on the Base Bid as the Additive Alternative Bid was optional.

Bid Review

On April 27, 2016, the City received written notification from Yakar requesting the withdrawal of their bid stating that due to a clerical mathematical error in preparing their bid, the total bid was \$500,500 less than what they had intended it to be. In the letter requesting relief from the bid, Yakar indicated that "...The mistake was made in filling out the bid and not due to an error in judgement, carelessness of inspecting the site of work, or in reading the plans and specifications..." The bid item the error was made related to the concrete flatwork work – being the most significant and critical item for the project. An item that was intended to be completed by the City's "pre-approved" specialty contractor. Per Yakar's letter, the inadvertent clerical error made the bid materially different than what they had intended.

Both Staff and City Attorney have received the letter and subsequent documentation submitted by Yakar and has confirmed that the clerical error was made and that the clerical error resulted in a significant bid difference of \$500,500.

For Council's information, this is somewhat similar to what had happened when the Foothill Bridge project was initially bid. For that project, the low bidder made a mathematical error of \$494,000 and second bidder was approximately \$567,000 higher than the engineer's estimate of \$2,112,000. In the best interest of project, all bids were rejected and additional State/Federal funds were sought. The project was rebid upon State providing additional funds and the bids received were similar in range to what the second bidder had submitted at previous the bid.

Options Available to the City Council

There are several options open to the City which will be listed and then explained in detail:

1. Reject all bids and re-bid the project.

The disadvantage of this option is twofold. This would cause a delay in beginning the downtown project. Rebid would take approximately 45-60 days, so construction would not start until soonest September or October. This would put the end of construction in the winter or Christmas season which impacts the business. Another disadvantage of this is that concrete prices are anticipated to go up by as much as 30% by July 1st. So cost of concrete would likely go up.

While the cost of concrete is expected to go up, there is a benefit in that Staff could take a second look at the project and do additional value engineering to try to effect an overall cost savings. In discussion with the contractors, one of the biggest cost impacts of this project was the construction phasing, the intent of which was to lessen the impact of construction on the businesses. Another option would be to look at opening up the specialty contractor qualification process again to provide for more concrete bidders.

2. Grant Yakar's request for relief of bid due to clerical error and award to the second low bidder.

In order to grant Yakar's request for relief, Council must find that their circumstance is consistent with the requirements of the Public Contract Code section 5103 which requires substantial evidence that:

- a. The Contractor made a mistake.
- b. The Contractor notified the City in writing within 5 working days after the opening of bids of the mistake and specified how the mistake occurred.
- c. The mistake made the bid materially different than Yakar intended.
- d. The mistake was made in filling out the bid and not due to the error in judgment or to carelessness in inspecting the site of the work, or in reading the plans or specifications.

Staff and the City Attorney have reviewed the documentation and find that the above elements have been met by Yakar. The letters submitted by Yakar contain this information and are included in Attachment A. As Yakar's bid had a significant error, Staff recommends that the City grant Yakar's request for relief per the requirements specified in the Public Contract Code section 5103 and accept and allow Yakar's bid withdrawal without any penalty.

With the low bidder's bid no longer under consideration, the City Council has two further options to move forward: 1) re-bid the project or 2) award the project to the second low bidder.

Alternate 1:

City to reject all the bids, re-advertise and expand the pool of specialty concrete contractors. More contractors may result in lower bids. However under this alternative this project gets delayed another 4 months and with a possibility of starting in October and thereby effecting the downtown's holiday season business. It's also quite likely that the re-bid and potential costs savings through the re-bidding will be offset by rising construction costs, costs of re-bidding and future additional impacts due to the winter/rain delays. It is quite likely that the real costs for renovation may be above \$2,500,000.

As previously stated above, the contractors agreed the prime reason for the bid disparity lay with the construction phasing portion of the project. Yet most said they recognized the importance of project to the City and balance needed to sustain the businesses as work progressed. In another words, this is not a typical project or sidewalk project where production can be increased that may translate to lower bids.

Alternate 2:

After carefully reviewing the bids received, withdrawal request, discussion with the contractors, it appears that adequate justification exists and it may be in the City's best interest to award the contract to the second bidder, even though it's almost \$1,000,000 higher than the engineer's estimate. Given the extended period necessary to increase the pool of specialty contractors, as well as the time to competitively re-bid the project, and the need to begin work on this project before construction costs continue to increase, all provide a solid base to move towards awarding the contract to the second bidder. The fact that both the number 2 and 3 bidders are within a couple of hundred thousand dollars off from each other, appears to mean that the cost of renovating the downtown core may well be above \$2.5 million.

The primary disadvantage of awarding the contractor to the second low bidder is cost. The second low bidder, Act 1 Construction, is approximately \$600,000 above Yakar's bid, and almost \$1.1 million more than the engineer's estimate. Since receipt of Yakar's withdrawal request and in closely analyzing bids received and the options above, the realization has set in that the realistic costs are much higher than originally anticipated. Whether Council's direction will be to reject all bids and begin at step 1 (with possible construction start date in October) or continue and move forward with the awarding of the contract to the second lowest bidder (possible start date June), the realistic cost of the downtown renovation is now in the range of \$2.0 to \$2.5 million (even after re-bidding, upon identifying the project phasing constraints and the amount of extra-ordinary detailed work to be done in a short amount of time to keep the businesses open with the least amount of disruption).

Staff Recommendation

Of these two alternatives, Staff recommends the City Council award the Construction Contract 2016-01, Bonita Avenue Boardwalk Streetscape Replacement & Renovation Project to Act 1 Construction as the second low bidder. Staff reviewed the bid proposal provided by Act 1 Construction, Inc. and verified that the contractor's bid bond is issued by an admitted surety, as

required by Public Contract Code 20170. It was confirmed through the State Contractor's License Board that the contractor's license 657517, Class A is current and active and expires on 4/30/18. The contractor is registered through the Department of Industrial Relations as required by law. Act 1 Construction Inc. has successfully completed numerous projects in the City, and is a reputable contractor. Notably, they successfully completed the exterior hardscape for the Walker House project.

As with any public works contract approved by the City, the approved contract shall provide the right of the City to issue change orders to make modifications to the project scope. In this case, Staff is already looking at ways to reduce the project costs through change orders. To that end, Staff is recommending two Change Orders to reduce the overall project cost if the City Council awards the contract to Act 1 Construction:

- Change Order No. 1 – Deletions from the Project. Staff has identified bid items that could be deleted from the contract and completed collectively by City forces or by another City contractor. As shown in Attachment B, the deletion of the specified bid items will reduce the cost by \$115,035 from \$2,553,348.50 to \$2,438,313.50.¹ Staff has approached Act 1 to inform them of this possible change order. After several discussions, Act 1 has confirmed that the project cost may be reduced by \$115,035 through the identified deleted items. Act 1 has further stated that it is agreeable to that Change Order.
- Change Order No. 2 – Modifications to the Project. In addition to items that the City can delete, staff has identified other bid items that can be modified to allow for a different construction method or approved equal substitution. These modifications provide a significant costs savings, but do not significantly impact the aesthetics or longevity of the improvements. These proposed modifications, outlined in Attachment C, will reduce the overall project cost by an additional \$353,619. Act 1 has also agreed to the terms of this Change Order.
- Exchange Place. Act 1's base bid was higher than the Engineer's Estimate. Including the Additive Alternate Bid for Exchange Place which was \$253,063 or almost \$150,000 higher than the engineer's estimate. The bids were broken down in a manner to provide the flexibility to proceed with the addition of or not to complete the Exchange Place improvements concurrently with the Bonita Renovation Project. In light of both bids being higher, Staff recommends not to proceed with any improvements at Exchange Place at this time.

If the City Council accepts the recommendation of staff, the revised project budget would be as follows:

¹ Note, for purposes of comparison, if the same bid items are deleted from C.S. Legacy' bid (i.e. the third bidder), its bid amount is \$2,722,887, which is still higher than Act 1 Construction Inc. In fact, the spread between the two bids would increase with the deductions. Without the deductions, C.S. Legacy's bid is \$223,286.50 greater than Act 1 Construction's bid. With the deductions, the difference increases to \$276,838.50. Thus, whether or not the proposed deductions are included, C.S. Legacy' bid remains significantly higher than Act 1 Construction Inc.

Awarded Base Bid Amount	\$2,553,348.50
Change Order No. 1: Deletions to Project	-\$115,035.00
Change Order No. 2: Modifications to Project	- \$353,619.00
<i>Revised/Modified Bid Sub Total</i>	\$2,084,694.50
Approximately 12% Contingency	\$251,000.00
Soils Engineering	\$35,000.00
Construction Survey and Engineering	\$25,000.00
Fixed Canopies/Façade	\$100,000.00
Miscellaneous Contract Work	\$50,000.00
Merchant Directional Signage	\$50,000.00
Renovation Project Total	\$2,595,694.50

In reviewing the above revised project budget, besides the costs for soils engineering required for compaction testing and construction survey, as a placeholder Staff has also included an estimated \$200,000 for removals of the existing fixed canopies, portions of façade improvements, merchant directional signage and miscellaneous work to be done by City Contractors for some of the items to be done under deleted items under Change Order 1.

The following is a summary of the work to be done prior to contractor commencing working and/or removals of boardwalk:

- a) \$100,000. For the removals of fixed canopies and portions of façade renovation at:
- 120 West Bonita Ave (Mercantile Building) removal of two fixed canopies or roof overhang
 - 138 West Bonita Ave (Mercantile Building) removal of fixed canopies and cutting back of the existing roof rafter to provide the three foot overhang, addition of a rain gutter/downspouts
 - 233 – 235 West Bonita Ave removal of fixed canopies, removal of portion of existing façade, construction of foundation (for future façade). Including construction of the stairs, landing, railings and short CMU wall to support the new façade to be constructed in the public right of way. The programmed improvements will accommodate both the new façade and planned relocation of the existing doorway.

All three above items are under plan check review. Staff anticipates coming back to City Council in the near future for allocation of additional funding for completion of this necessary façade work for 233 – 235 West Bonita Ave. It's likely that the financial arrangements with the property owners will be similar to the previous façade renovation program.

- b) \$50,000. For the work required to be completed by City or specialty contractor that were deleted by Change Order 1. Some of these items are:
- Relocation of 6kv line on San Dimas Avenue from west to east side of street, demolition existing street light, coordination with Edison.
 - Removal of existing street signage, installation of new signage and miscellaneous work.

- c) \$50,000. For the installation of 5 merchant directional signage in the downtown core.

Appropriation of additional funding from General Fund and City Wide Lighting fund

To proceed with the Bonita Avenue Renovation project as outlined above, Staff requests appropriation of additional funds from the General Fund into Fund 12, Infrastructure Fund and appropriation of additional funds from Fund 07, City Wide Lighting District. Fund 07 is reserved for street lighting, traffic signal and other traffic related expenses. The funds requested from this account would be allocated to all street light work.

To accomplish this, Staff requests Council consider appropriating \$1,440,000.00 from the General Fund into Infrastructure Funds and \$625,000.00 from the City Wide Lighting funds to cover the necessary related expenses required for the project.

RECOMMENDATION

Staff requests that Council consider and approve the following:

1. The City Council grant Yakar's request for relief per the requirements specified in the Public Contract Code section 5103 and accept and allow Yakar's bid withdrawal without any penalty.
2. The City Council award the Construction Contract 2016-01, Bonita Avenue Boardwalk streetscape Replacement & Renovation Project to Act 1 Construction as the second low bidder at the base bid amount of \$2,553,348.50, subject to any change orders requested by the City.
3. Approve Change Order No. 1, reducing the contract amount by \$115,035 for project deletions.
4. Approve Change Order No. 2, reducing the contract amount by \$353,619 for project modifications.
5. Appropriate \$2,065,000 from General Fund and Fund 07: City Wide Lighting District.
6. Approval to retain the necessary Soils Engineering, Construction Surveying, and other contractors associated with the construction contract.
7. Approval of total project budget of \$2,595,694.50.

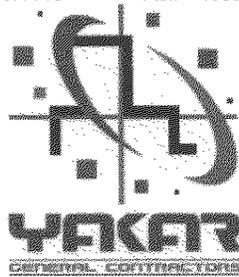
Respectfully submitted,



Krishna Patel
Director of Public Works

Attachments:

- A – Yakar's withdrawal notification
- B – Proposed Change Order No. 1 - Deletions of Specified Bid Items
- C – Proposed Change Order No. 2 – Modified Construction Costs



Attachment - A

April 27, 2016

City of San Dimas
Department of Public Works
245 East Bonita Ave
San Dimas, CA 91773-3002

**Subject: Bonita Avenue Boardwalk Streetscape Replacement and Renovation Project
Construction Contract No.2016-01 – Withdraw/Relief of Bid**

Dear Mr. Patel,

YAKAR is requesting relief from the submitted bid for the above listed project on Wednesday April 27,2016 at 10am. We have reviewed our bid and it is found that we have made an inadvertent clerical error in our bid, which made our bid materially different than we had intended. The mistake was made in filling out the bid and not due to an error in judgement, carelessness of inspecting the site of work, or in reading the plans and specifications. The error occurred in writing down the unit price by our office assistant and mistakenly inputted inaccurate information for the following item:

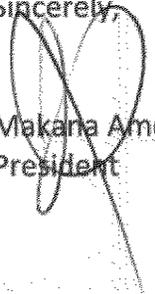
Bid item 33 – should read \$18.25/sqft not \$8.25/sqft

Bid item 34 - should have read \$16.50/sqft not \$6.50/sqft

Bid item 35 – should have read \$36.50/sqft not \$6.50/sqft

This clerical mistake resulted in the bid being materially different than what it was intended to be. Please accept this letter as our formal request to withdraw our bid from consideration. If you have any questions, please feel free to contact me.

Sincerely,


Makana Amer
President

CC2016-01 Bonita Avenue Boardwalk Streetscape Replacement and Renovation Project

Change Order #1

Attachment - B

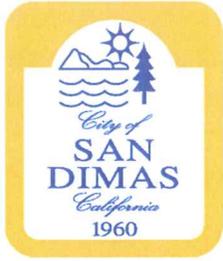
Bid Item	Description of Item	Quantity	ACT 1 Bid Item Total	CS Legacy Bid Item Total
16	Modify existing landing and access ramp behind 150 W. Bonita	1	\$ 4,500	\$3,171
18	Remove and salvage Ex. Traffic Signs.	1	\$ 11,300	\$2,882
19	Transport and Install New Traffic Signs. Including foundations and provide striping per Plan.	1	\$ 38,000	\$33,803
20	Remove existing flag poles, flag pole foundations, and remove raised planter.	1	\$ 6,000	\$1,168
22	Remove existing business signage in right-of-way	5	\$ 7,500	\$775
23	Remove existing irrigation valve	1	\$ 2,500	\$181
24	Remove existing wooden equestrian fencing	1	\$ 6,000	\$1,735
27	Remove low CMU slump block planter	23 LF	\$ 1,725	\$1,265
29	Remove and salvage ex. Irrigation backflow protection device	1	\$ 2,000	\$363
30	Remove ex. Wood stairs and handrails at EZ Step and Country Village Antiques	1	\$ 5,000	\$1,010
48	Provide and construct low CMU slump block wall	23 LF	\$ 2,760	\$16,928
52	Relocate MWD 6' air vent	1	\$ 5,000	\$2,484
90	Remove existing cobra head street lighting	1	\$ 10,000	\$3,430
100	Provide and install new underground concrete pull box - 6KV street lighting	1	\$ 1,250	\$7,432
101	Provide and install 50 lft of 2" conduit for 6 KV lighting	50 lf	\$ 10,000	\$1,429
114	Landing adjustments at back of Public Right-of-Way at 215 Bonita	1	\$ 1,500	\$1,680
Total			\$ 115,035	\$ 79,736

CC2016-01 Bonita Avenue Boardwalk Streetscape Replacement and Renovation Project

Change Order #2

Attachment #1

Item No.	Unit	Quantity	ACT 1 Original Bid		Act 1 Modified Bid			Difference Between Original and Modified Bid
			Unit Price	Amount	Qty	Unit Price	Bid Item Total	
1	LS	1	\$342,025.00	\$342,025.00	1	\$291,102.00	\$291,102.00	-\$50,923.00
2	LS	1	\$70,000.00	\$70,000.00	1	\$57,000.00	\$57,000.00	-\$13,000.00
3	LS	1	\$110,000.00	\$110,000.00	1	\$75,500.00	\$75,500.00	-\$34,500.00
4	LF	735	\$60.00	\$44,100.00	735	\$54.55	\$40,094.25	-\$4,005.75
9	LF	121	\$175.00	\$21,175.00	121	\$145.00	\$17,545.00	-\$3,630.00
32	CY	703	\$120.00	\$84,360.00	703	\$90.00	\$63,270.00	-\$21,090.00
33	SF	5600	\$8.43	\$47,208.00	5,600	\$6.28	\$35,168.00	-\$12,040.00
35	SF	5650	\$21.43	\$121,079.50	3,250	\$21.43	\$69,647.50	-\$51,432.00
35a					2,400	\$6.43	\$15,432.00	\$15,432.00
36	TONS	2210	\$40.00	\$88,400.00	140	\$40.00	\$5,600.00	-\$82,800.00
36A	LS			\$0.00	1	\$38,012.00	\$38,012.00	\$38,012.00
39	EA	25	\$500.00	\$12,500.00	25	\$250.00	\$6,250.00	-\$6,250.00
40	EA	19	\$300.00	\$5,700.00	19	\$200.00	\$3,800.00	-\$1,900.00
41	EA	8	\$500.00	\$4,000.00	8	\$250.00	\$2,000.00	-\$2,000.00
55	LS	1	\$21,000.00	\$21,000.00	1	\$21,000.00	\$21,000.00	\$0.00
65	LS	1	\$20,000.00	\$20,000.00	1	\$12,000.00	\$12,000.00	-\$8,000.00
66	LS	1	\$20,000.00	\$20,000.00	1	\$12,000.00	\$12,000.00	-\$8,000.00
68	EA	39	\$1,400.00	\$54,600.00	39	\$989.75	\$38,600.25	-\$15,999.75
78	EA	57	\$1,500.00	\$85,500.00	44	\$1,500.00	\$66,000.00	-\$19,500.00
83	EA	51	\$2,100.00	\$107,100.00	51	\$1,374.50	\$70,099.50	-\$37,000.50
89	LF	1150	\$20.00	\$23,000.00	1,150	\$17.12	\$19,688.00	-\$3,312.00
91	LF	7000	\$17.50	\$122,500.00	7,000	\$14.62	\$102,340.00	-\$20,160.00
92	LF	3600	\$10.00	\$36,000.00	3,600	\$7.12	\$25,632.00	-\$10,368.00
93	LF	400	\$10.00	\$4,000.00	400	\$7.12	\$2,848.00	-\$1,152.00
Total								Total Change
				\$ 1,444,247.50	Total	\$1,090,628.50		-\$353,619.00



Agenda Item Staff Report

Date: June 9, 2016

To: Honorable Mayor and Members of City Council
For the meeting of June 14, 2016

From: Blaine Michaelis, City Manager

Initiated by: Public Works Department *MP*

Subject: **Approval of the Final Mitigated Negative Declaration as Required to Obtain Los Angeles County Flood Control Easements for the re-alignment and reconstruction of Golden Hills Road through the San Dimas Debris Placement Site (a Flood Control Property)**

Summary

Formal approval of the final Mitigated Negative Declaration (MND) prepared by the City's Environmental Consultant for the Golden Hills Road Reconstruction Project. The initial process of having the City's Environmental Subdivision Committee review and approve the MND was understood to be in accordance with the California Environmental Quality Act (CEQA). However, since Staff is working to acquire real property (easement) rights from the Los Angeles County Flood Control District (District) for the subject project, their internal process requires a formal Council approval of the MND.

BACKGROUND

For the past couple of years the City of San Dimas has been working closely with the City of La Verne and Los Angeles County on the coordination of the realignment and construction of Golden Hills Road between San Dimas Canyon Road in San Dimas and Linda Lane in La Verne. This collaborative project has been undertaken due to the existing road conditions of Golden Hills Road. It has been closed to through traffic since December 2010 and is opened for emergency vehicles only. This narrow low volume winding roadway with steep vertical slopes has experienced severe erosion and slides during storms and therefore for public safety has remained closed. In May 2014, the City and County came to an agreement where the County will allow the new roadway to be constructed through the San Dimas Debris Placement Site (SDDPS). This roadway would serve to restore alternate access for the residents of La Verne and San Dimas, as well as the County for access to their major flood control facilities in the canyons above.

Approval of the Final Mitigated Negative Declaration for the Golden Hills Road Reconstruction For the Council Meeting of June 14, 2016

In exchange for allowing the City to build a roadway thru the SDDPS, the County has stipulated that the remaining northern portion of the SDDPS property lying north of the new roadway shall be maintained by the City (as shown on the attachment). In addition, the County did not waive any permit fees (plan check and inspection for the roadway) or the Staff time for review and preparation of any legal description and maps for approval of acceptance by the Board of Supervisors.

Environmental Review/Approval Process

The draft of the Initial Study Mitigated Negative Declaration (draft IS-MND) was presented to the City's Environmental Committee for review at the November 3, 2015 meeting. At that time, it was requested to have the document return for the committee's review after the consultation was completed per Assemble Bill 52 of 2014.

At the November 12, 2015 Development Plan Review Board meeting, the board reviewed and approved Tree Permit Number 15-54 which allows for the removal of up to 70 trees with a reduced tree replacement of a 1:1 ratio for trees located in San Dimas and a ratio of 2:1 for trees in La Verne.

The draft IS-MND document was revised based on comments received by the Los Angeles County Department of Public Works. Comments were also received by a City of La Verne resident and the responses to her comments are included in the document. In addition, per AB 52, the City consulted with the Gabrieleno Band of Mission Indians – Kizh Nation. Based on evaluation, the City believes the project will have zero to very low impact to cultural resources, but in a good faith effort, the City agreed to retain one Native American monitor during the grading construction activities related to this project.

The revised Initial Study Mitigated Negative Declaration (IS-MND) was presented to the City's Environmental Committee for review at the April 27, 2016 meeting. The committee made no additional comments to address regarding the document.

The IS-MND was released for public and agency review on April 29, 2016, and the 30-day review and comment period ran through May 31, 2016. Over one hundred and twenty (120) property owners which included the property owners within a 300-foot radius of the project location and others the City of La Verne requested to be included were notified via US Mail of the public hearing process and public review period. Though there was an opportunity for public comment, no questions or comments were received regarding the content of the IS-MND. According to our Environmental Consultant, nothing in the content of comments received or the response to comments triggered the need to recirculate the Draft MND, nor is the preparation of an environmental impact report (EIR) necessary. The Final MND contains a copy of the comments, as well as responses to those comments. Since the Final MND document is comprised of approximately 320 pages (to conserve paper), a copy of the entire document is available for review at the Public Works Department counter at City Hall. Attached is the Mitigation Monitoring and Reporting Program (MMRP) which lists the mitigation measures identified in the IS-MND.

In addition, consideration to file a Notice of Determination (NOD) and pay fees (approximately \$2,500) to the Department of Fish and Wildlife was deemed necessary in the professional opinion of the Environmental Consultant due to the mature tree removals. This shall be filed within five (5) days following the Councils approval of the IS-MND.

Approval of the Final Mitigated Negative Declaration for the Golden Hills Road Reconstruction
For the Council Meeting of June 14, 2016

ANALYSIS

On May 3, 2016, Staff attended a meeting with the County's staff to discuss requirements to proceed with the District's Board of Supervisors (Board) approval of the easements necessary for this project. It was brought to Staff's attention that as part of the Board's approval and adoption requirements they needed a formal approval of the Mitigated Negative Declaration (MND) from Council.

The County's internal process to reduce liability requires formal approval of the MND and payment of associated fees. Not having an approved MND prohibits the City from entering into contracts, including but not limited to acquiring real property rights.

RECOMMENDATION

Staff recommends that City Council approve the final Mitigated Negative Declaration (MND) as required to move forward with obtaining easements from the Los Angeles County Flood Control District (District) for the road construction of Golden Hills Road through the county property.

Respectfully Submitted,


Steven Barragan
Associate Engineer

06-16-10 sb

Attachment: Easement Area to be Maintained by City of San Dimas Exhibit
Mitigation Monitoring and Reporting Program (MMRP)

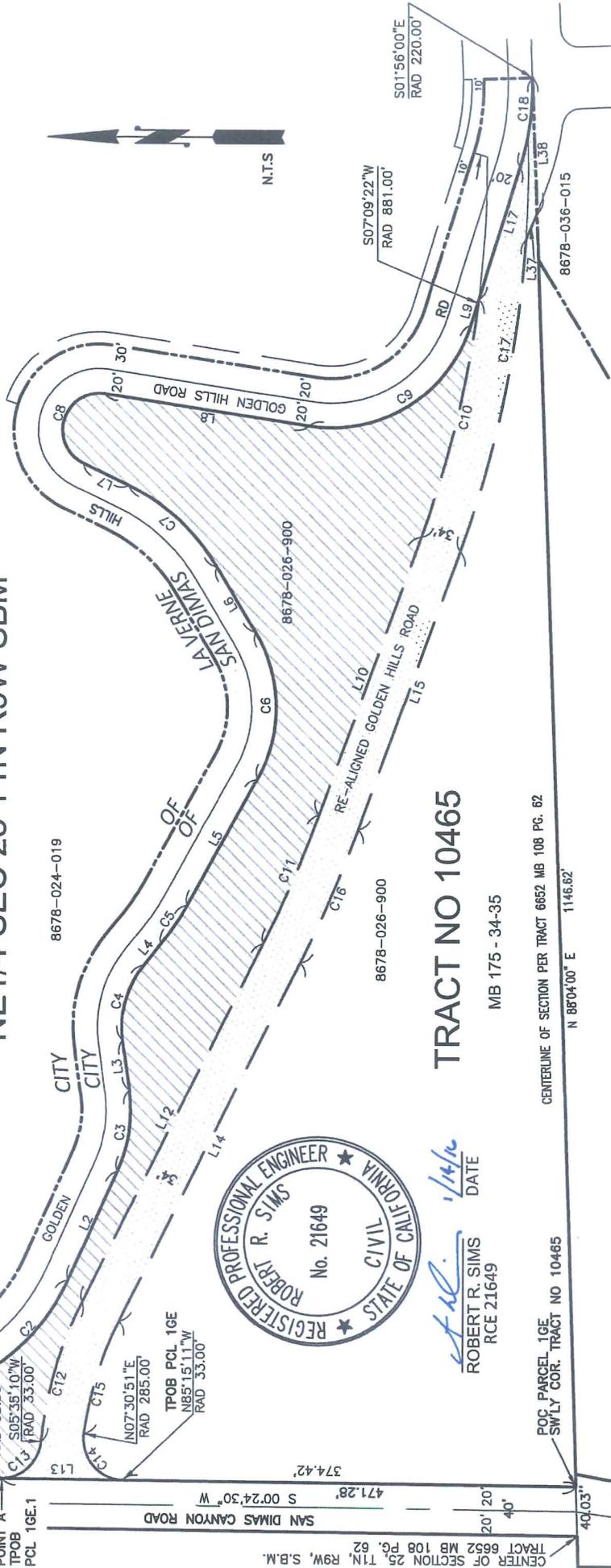
LINE	BEARING	DISTANCE
L1	S 30°58'20" E	105.12'
L2	S 65°34'10" E	97.26'
L3	N 82°11'30" E	41.48'
L4	S 50°48'30" E	22.14'
L5	S 60°48'30" E	117.95'
L6	N 59°01'30" E	61.99'
L7	N 25°31'30" E	41.46'
L8	S 08°41'30" W	169.90'
L9	S 72°29'30" E	22.06'
L10	N 69°51'22" W	242.03'
L11	N 63°10'10" W	327.71'
L12	N 63°10'10" W	96.86'
L13	S 00°24'30" W	96.86'
L14	S 63°10'10" E	327.71'
L15	S 69°51'22" E	242.03'
L16	N 72°29'30" W	112.58'
L17	N 00°24'30" E	95.83'
L18	S 68°40'47" E	24.28'
L19	N 88°04'00" E	109.78'

CURVE	RADIUS	ARC LENGTH	DELTA ANGLE
C1	16.54'	42.90'	148°37'10"
C2	170.00'	102.64'	34°35'50"
C3	120.00'	67.52'	32°14'20"
C4	80.00'	65.62'	47°00'00"
C5	220.00'	38.40'	10°00'00"
C6	120.00'	126.01'	60°10'00"
C7	170.00'	99.40'	33°30'00"
C8	30.00'	85.43'	163°10'00"
C9	120.00'	170.03'	81°11'00"
C10	881.00'	199.71'	12°59'18"
C11	981.00'	114.49'	6°41'12"
C12	319.00'	118.95'	21°21'55"
C13	33.00'	47.67'	82°46'08"
C14	33.00'	55.58'	93°01'39"
C15	285.00'	96.08'	19°18'59"
C16	1015.00'	118.46'	6°41'12"
C17	915.00'	260.53'	161°8'51"
C18	220.00'	74.65'	19°26'30"

PARCEL NO. 1GE
EASEMENT FOR
ROAD PURPOSES
AREA: 38,546± SQ FT./0.88± ACS

PARCEL NO. 1GE.1
EASEMENT FOR
SLOPE PURPOSES
AREA: 83,625± SQ FT./1.92± ACS
**AREA TO BE MAINTAINED
BY CITY OF SAN DIMAS**

NE1/4 SEC 25 T1N R9W SBM

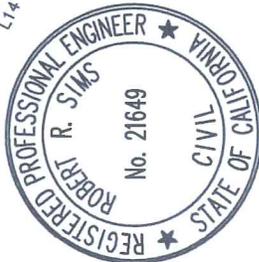


TRACT NO 10465

MB 175 - 34-35

CENTERLINE OF SECTION PER TRACT 6652 MB 108 PG. 62

N 88°04'00" E 1146.62'



DATE 1/14/16
ROBERT R. SIMS
RCE 21649

POC PARCEL 1GE
SW1/4 COR. TRACT NO 10465

POC = POINT OF COMMENCEMENT
TPOB = POINT OF BEGINNING
--- BOUNDARY BETWEEN CITY
OF LA VERNE AND CITY OF
SAN DIMAS

Prepared by:
LAND DESIGN CONSULTANTS, INC.
Land Planning, Civil Engineering, Surveying and Environmental Services

2700 E. Foothill Blvd. STE. 200
Pasadena, California 91107
(626) 578-7000 Fax: (626) 578-7373

EXHIBIT B

EASEMENTS TO
CITY OF SAN DIMAS

PROJECT NO: 14023-001

SHEET 1 OF 1

Mitigation Monitoring and Reporting Program

This document is the Mitigation Monitoring and Reporting Program (MMRP) for the Golden Hills Road Reconstruction Project, proposed in the City of San Dimas, California. Public Resources Code Section 21081.6(a)(1) requires that a Lead Agency adopt an MMRP before approving a project in order to mitigate or avoid significant impacts that have been identified in Mitigated Negative Declaration (IS-MND). The purpose of the MMRP is to ensure that the required mitigation measures identified in the IS-MND are implemented as part of the overall project implementation. In addition to ensuring implementation of mitigation measures, the MMRP provides feedback to agency staff and decision-makers during project implementation, and identifies the need for enforcement action before irreversible environmental damage occurs.

The following table summarizes the mitigation measures for each issue area identified in the IS-MND for the project. The table identifies each mitigation measure; the action required for the measure to be implemented; the time at which the monitoring is to occur; the monitoring frequency; and the agency or party responsible for ensuring that the monitoring is performed. In addition, the table includes columns for compliance verification. Where an impact was identified to be less than significant, no mitigation measures were required.



Golden Hills Road Reconstruction Project Initial Study - Mitigated Negative Declaration
 Mitigation Monitoring and Reporting Program

Mitigation Measure/Condition of Approval	Action Required	When Monitoring to Occur	Monitoring Frequency	Responsible Agency or Party	Compliance Verification	
					Initial	Date
BIOLOGICAL RESOURCES						
BIO-1 Pre-Construction Sensitive Wildlife Survey and Impact Avoidance. No more than seven days prior to the start of construction, a City-approved biologist shall conduct general wildlife surveys of the development footprint and habitat within a 50-foot buffer. If any special status species are found in this area, avoidance measures would be developed in coordination with the biologist and appropriate agencies, if necessary. No work shall be authorized until these surveys have been conducted. A summary report of the survey shall be provided to the City within 30 days of completion of the survey. Prior to the issuance of a grading permit, the Applicant shall provide a signed contract with a City-approved biologist that guarantees that a preconstruction wildlife survey will be conducted within seven days of any land disturbing (e.g., grading and vegetation clearance) activities.	Complete pre-construction wildlife survey	Prior to the commencement of grading.	One time activity	City of San Dimas Public Works Department		
BIO-2 Nesting Bird Surveys and Nest Avoidance. To the extent feasible, vegetation clearing or tree removal shall be scheduled prior to the start of bird breeding season. However, if vegetation clearing or tree removal is to be initiated during the bird breeding season (February 1 through August 31), then pre-construction/grading surveys shall be conducted by a City-approved biologist. Surveys shall begin at least 7 days prior to the initial disturbance. If a nesting bird is located, consultation with the local CDFW representative shall occur to determine what avoidance actions may be taken. If any active non-raptor bird nests are found, a suitable buffer area (varying from 25-300	Complete pre-construction nesting bird survey	Prior to commencement of any brush clearing or grading activities.	Once prior to issuance of grading permits. If nesting birds are found, periodic consultation with on-site biologist shall occur to ensure compliance.	City of San Dimas Public Works Department		

Golden Hills Road Reconstruction Project Initial Study - Mitigated Negative Declaration
Mitigation Monitoring and Reporting Program

Mitigation Measure/Condition of Approval	Action Required	When Monitoring to Occur	Monitoring Frequency	Responsible Agency or Party	Compliance Verification	
					Initial	Date
<p>feet), depending on the particular species found, shall be established from the nest, and that area shall be avoided until the nest becomes inactive (vacated). If any active raptor bird nests are found, a suitable buffer area of typically 250-500 feet from the nest shall be established, and that area shall be avoided until the nest becomes inactive (vacated). Limits of construction to avoid a nest shall be established in the field with flagging and stakes or construction fencing. Construction personnel shall be instructed on the sensitivity of the area. Encroachment into buffers around active nests may be conducted with monitoring by a City-approved biologist. If construction activities are delayed after the survey has been conducted, then an additional nesting bird survey must be conducted such that no more than 7 days have elapsed between the last survey and the commencement of construction activities. The Applicant shall document the results of the recommended protective measures described above to document compliance with applicable state and federal laws pertaining to the protection of nesting birds. Prior to the issuance of a grading permit, the Applicant shall provide a signed contract with a City-approved biologist that guarantees that a nesting bird survey will be conducted 7 days prior to any tree or vegetation removal during the breeding season.</p>						
<p>BIO-3 Bat Pre-Construction Surveys and Impact Avoidance. To the extent feasible, tree removal shall be scheduled during the non-maternity season for the western mastiff bat (<i>Eumops perotis</i>)</p>	<p>Complete pre-construction bat survey</p>	<p>Prior to commencement of any tree removal or grading activities</p>	<p>Once prior to issuance of grading permits If nesting birds</p>	<p>City of San Dimas Public Works Department</p>		

Golden Hills Road Reconstruction Project Initial Study - Mitigated Negative Declaration
Mitigation Monitoring and Reporting Program

Mitigation Measure/Condition of Approval	Action Required	When Monitoring to Occur	Monitoring Frequency	Responsible Agency or Party	Compliance Verification		
					Initial	Date	Comments
<p>californicus) and Yuma Myotis (<i>Myotis yumanensis</i>) (typically August 1 through May 15 for these species).</p> <p>If tree removal is required during the maternity roosting season (typically May 15 through July 30), bat surveys shall be conducted by a qualified bat specialist no more than seven days prior to the removal of any trees or work on project site. Surveys shall be conducted using acoustic detectors and by searching suitable habitat areas including tree cavities, peeling bark, crevices, and other areas where the western mastiff bat and Yuma Myotis maternity roosts may be present. If no maternity roosts are detected, then no further surveys are required provided the tree removal is conducted within seven days. If removal is delayed more than 7 days, additional surveys shall be conducted no more than 7 days prior to tree removal to ensure that no bats have moved into the area during the maternity roosting season.</p> <p>If bats are found maternally roosting in tree branches within the study area, then the following measures shall be implemented to reduce the potential for disturbance:</p> <p>Non-breeding bats shall be safely evicted under the direction of a bat specialist and under consultation with the CDFW. No tree demolition shall be conducted until bats have been safely evicted from the tree. The bat specialist shall monitor and document all tree demolition, bridge work, and implementation of avoidance measures, and shall prepare a summary report upon completion of these activities. This report</p>			<p>are found, periodic consultation with on-site biologist shall occur to ensure compliance</p>				

Golden Hills Road Reconstruction Project Initial Study - Mitigated Negative Declaration
 Mitigation Monitoring and Reporting Program

Mitigation Measure/Condition of Approval	Action Required	When Monitoring to Occur	Monitoring Frequency	Responsible Agency or Party	Compliance Verification	
					Initial	Date
<p>shall be submitted to the City and CDFW.</p> <ul style="list-style-type: none"> Exclusionary measures are anticipated to prevent maternal colonies from becoming established in the project site. However, if a maternal colony of bats is found in the construction area, no work shall be conducted within 100 feet of the roosting site until the maternal season is over or the bats have left the site. The site shall be designated as a sensitive area, and shall be protected as such until the bats have left the site. No clearing and grubbing shall occur adjacent to the site. Combustion equipment, such as generators, pumps, and vehicles, shall not to be parked nor operated under or adjacent to the roosting site. Construction personnel shall not enter into areas beneath the colony, especially during the evening exodus. <p>Prior to the issuance of a grading permit, the Applicant shall provide a signed contract with a City-approved biologist that guarantees that at least one pre-construction maternity bat roost survey will be conducted within seven days of any land disturbing activities during the maternity roosting period. A report of survey efforts shall be submitted to the City within 30 days of completion of the surveys to document compliance. The report shall include the dates, times, weather conditions, and personnel involved in the surveys, and if maternity roosts are observed and avoided.</p>						

Golden Hills Road Reconstruction Project Initial Study - Mitigated Negative Declaration
 Mitigation Monitoring and Reporting Program

Mitigation Measure/Condition of Approval	Action Required	When Monitoring to Occur	Monitoring Frequency	Responsible Agency or Party	Compliance Verification	
					Initial	Date
<p>BIO-4 Riparian Habitat Protection Setback. To avoid impacts to the sensitive and riparian communities in San Dimas Canyon Creek, all development, ground disturbances, construction staging, and vegetation removal shall be prohibited within 60 feet of San Dimas Canyon Creek's top-of-bank or the edge of the riparian vegetation (whichever is greater). The Contractor shall install temporary fencing (e.g., orange construction fencing) at western edge of San Dimas Canyon Road, adjacent to San Dimas Canyon Creek. The City of San Dimas, as the project proponent, or the City's consulting engineer shall illustrate the riparian habitat area and required fencing on all grading and site plans. The City's consulting engineer shall submit the grading and site plans depicting the riparian setback and fencing location to the City of San Dimas for review and approval prior to the issuance of a grading permit. The Contractor shall install the fencing prior to any vegetation removal, ground disturbance activities, or construction activities (whichever occurs first). The Contractor shall maintain the fencing in place until construction is complete. The City of San Dimas has the authority to inspect the site to confirm that the fencing stays in place in accordance with the approved plans.</p>	<p>Locate construction staging outside of San Dimas Creek</p> <p>Prepare construction drawings identifying creek setback area</p> <p>Install fencing to establish 60 foot creek buffer</p>	<p>Prior to issuance of a grading permit and during construction</p>	<p>Once prior to approval of grading permits and ongoing during construction</p>	<p>City of San Dimas Public Works Department; project general contractor</p>		
<p>BIO-5 Washout Areas Near Sensitive Habitat. The purpose of this mitigation measure is to avoid impacts to off-site San Dimas Canyon Creek's sensitive and riparian communities from the washing of construction equipment. During construction, the Contractor may wash concrete trucks, paint, equipment, or conduct similar activities only in areas where polluted water and</p>	<p>Establish concrete wash out area at least 100 feet away from San Dimas Creek</p>	<p>Prior to issuance of a grading permit and during construction.</p>	<p>Once prior to approval of grading permits and ongoing during construction</p>	<p>City of San Dimas Public Works Department; project general contractor</p>		

Golden Hills Road Reconstruction Project Initial Study - Mitigated Negative Declaration
 Mitigation Monitoring and Reporting Program

Mitigation Measure/Condition of Approval	Action Required	When Monitoring to Occur	Monitoring Frequency	Responsible Agency or Party	Compliance Verification	
					Initial	Date
<p>materials can be contained for subsequent removal from the site. Washing is not allowed near native or non-native specimen tree designated. The Contractor shall not discharge any wash water to storm drains, streets, drainage ditches, or San Dimas Canyon Creek. The Contractor shall ensure that areas designated for washing functions shall be at least 100 feet from any storm drain or San Dimas Canyon Creek. The Contractor shall clearly designate location(s) of the washout area(s) at the construction site with signs. The City of San Dimas, as the project proponent, or the City's consulting engineer shall designate an acceptable washout area and this area shall be shown on the site and grading plans. The Contractor shall establish the washout area(s) prior to, and maintain the washout area(s) throughout, grading and construction. Prior to issuance of a grading permit, the City's consulting engineer shall submit the site and grading depicting the wash-out areas plans to the City of San Dimas for review and approval. The City of San Dimas has the authority to conduct periodic site inspections to ensure compliance throughout the construction period.</p>	<p>Prepare Tree Protection Plan</p>	<p>Prior to issuance of a grading permit</p>	<p>Once prior to approval of grading permits and ongoing during construction</p>	<p>City of San Dimas Public Works Department, project general contractor</p>		
<p>BIO-6 Tree Protection Plan. For any mature significant tree not permitted for removal, protection against encroachment for the length of the project shall be implemented. The City of San Dimas, as the project proponent, shall review and approve a Tree Protection Plan that at a minimum contains the following measures for protecting mature significant trees (not removed by construction activities) but within the within areas of grading or ground</p>						

Golden Hills Road Reconstruction Project Initial Study - Mitigated Negative Declaration
Mitigation Monitoring and Reporting Program

Mitigation Measure/Condition of Approval	Action Required	When Monitoring to Occur	Monitoring Frequency	Responsible Agency or Party	Compliance Verification		
					Initial	Date	Comments
<p>disturbance:</p> <ol style="list-style-type: none"> All trees to be saved shall be enclosed by an appropriate construction barrier, such as chain link fence or other means acceptable to the director of development services, prior to the issuance of any grading or building permit and prior to commencement of work. Fences are to remain in place during all phases of construction and may not be removed without the written consent of the director of development services, until construction is complete (City Municipal Code § 18.162.110); Where grading or any other similar activity is to occur within an oak tree Tree Protection Zone (TPZ), a qualified arborist shall supervise all excavation or grading proposed within the TPZ to document compliance of all conditions imposed in connection with the Tree Removal Permit. A tree's TPZ is defined as a minimum distance of fifteen feet (15') from the trunk of the tree or five feet (5') outside the dripline of the tree, whichever distance is greater; Trees on the project site not within the development footprint shall be protected with chain link fencing thus restricting storage, machinery storage or access during construction; Corrective measures for trees requiring remedial action shall be taken, including pest control, pruning, fertilizing and similar actions; and Prior to issuance of a grading permit, the City's consulting engineer in consultation with a qualified biologist and/or certified arborist shall prepare and submit a Tree 							

Golden Hills Road Reconstruction Project Initial Study - Mitigated Negative Declaration
Mitigation Monitoring and Reporting Program

Mitigation Measure/Condition of Approval	Action Required	When Monitoring to Occur	Monitoring Frequency	Responsible Agency or Party	Compliance Verification	
					Initial	Date
Protection Plan that incorporates the above protection measures to the City for review and approval.						
<p>BIO-7: Tree Replacement Plan. Prior to the issuance of grading permits, the City of San Dimas shall approve a tree replacement plan that replaces the 28 mature significant trees removed within the City of San Dimas at a 1:1 ratio. Any mature trees that are removed within the City of La Verne shall be replaced at a 2:1 ratio. The tree replacement plan shall be reviewed and approved by the Development Plan Review Board prior to implementation. All replacement trees shall be planted outside of the Los Angeles County Flood Control District's property boundaries for SDSPS and shall not be planted with any features that increase the LACFCD's regulatory burden for the maintenance, repair, or rehabilitation of the SDSPS. All replacement trees shall be at least 15-gallons in size. Oak tree replacement shall be from locally indigenous plan material. Invasive (e.g., Cal-IPC listed) replacement trees are prohibited. After installation of the replacement trees and for a period of two years after planting, the City shall require maintenance and monitoring by a qualified arborist to ensure long-term survivorship of the mitigation plantings. If mortality of the planted trees occurs within the two year monitoring period, replacement trees shall be immediately installed.</p> <p>CULTURAL RESOURCES</p> <p>CR-1 Cultural Resources. If inadvertent discoveries of cultural resources are encountered at any time during construction,</p>	<p>Approve Tree Replacement Plan</p> <p>Monitor and approve tree replacement during construction</p>	<p>Prior to issuance of significant tree removal</p>	<p>Once prior to approval of grading permits and once prior to completion of construction</p>	<p>City of San Dimas Public Works Department;</p>		
	Verify that construction contractor stops work, notifies Public Works	During grading activities and site construction	Ongoing during site grading and construction	City of San Dimas Public Works		

Golden Hills Road Reconstruction Project Initial Study - Mitigated Negative Declaration
 Mitigation Monitoring and Reporting Program

Mitigation Measure/Condition of Approval	Action Required	When Monitoring to Occur	Monitoring Frequency	Responsible Agency or Party	Compliance Verification	
					Initial	Date
these materials and their context shall be avoided until a qualified archeologist and a representative from the Gabrieleño Band of Mission Indians-Kizh Nation have consulted with the City of San Dimas regarding appropriate avoidance and mitigation measures for the newly discovered resource. Construction personnel shall not collect or retain pre-historic resources. Prehistoric resources include, but are not limited to: lithic flakes; projectile points; mortars and pestles; dark, friable soil containing shell or bone; dietary debris; heat-affected rock; or human burials. Pursuant to California Public Resources Code §21083.2(b), avoidance is the preferred method for preservation for archeological resources.	Department, and complies with all other applicable provisions of this mitigation measure if any archaeological resources are uncovered during grading and construction			Department		
CR-2 Cultural Resources. All sacred sites, should they be encountered, shall be avoided and preserved to the maximum extent feasible.	Avoid any sacred sites, should they be encountered	During grading activities and site construction	Ongoing during site grading and construction	City of San Dimas Public Works Department		
CR-3 Cultural Resources. The City of San Dimas, in consultation with the qualified archeologist, will consult with the Gabrieleño Band of Mission Indians – Kizh Nation regarding the treatment and disposition of all Native American or prehistoric cultural resources that are found within the project alignment.	Complete consultations with Gabrieleño Band of Mission Indians – Kizh Nation if prehistoric cultural resources are identified during construction	During grading activities and site construction	Ongoing during site grading and construction	City of San Dimas Public Works Department		
CR-4 Paleontological Resources. If any paleontological resource (i.e. plant or animal fossils) are encountered before or during grading, the developer will retain a qualified paleontologist to monitor construction activities, to take appropriate measures to protect or preserve them for study. The paleontologist shall submit a report of findings that will also provide specific recommendations regarding	Retain qualified paleontologist if fossils are identified and take steps identified in mitigation measure	During grading activities and site construction	Ongoing during site grading and construction	City of San Dimas Public Works Department		

Golden Hills Road Reconstruction Project Initial Study - Mitigated Negative Declaration
 Mitigation Monitoring and Reporting Program

Mitigation Measure/Condition of Approval	Action Required	When Monitoring to Occur	Monitoring Frequency	Responsible Agency or Party	Compliance Verification		
					Initial	Date	Comments
<p>further mitigation measures (i.e., paleontological monitoring) that may be appropriate. Where mitigation monitoring is appropriate, the program must include, but not be limited to, the following measures:</p> <ul style="list-style-type: none"> Assign a paleontological monitor, trained and equipped to allow the rapid removal of fossils with minimal construction delay, to the site full-time during the interval of earth-disturbing activities. Should fossils be found within an area being cleared or graded, divert earth-disturbing activities elsewhere until the monitor has completed salvage. If construction personnel make the discovery, the grading contractor should immediately divert construction and notify the monitor of the find. Prepare, identify, and curate all recovered fossils for documentation in the summary report and transfer to an appropriate depository (i.e., Los Angeles County Museum of Art (LACMA)). Submit summary report to City of San Dimas. Transfer collected specimens with a copy of the report to the Los Angeles County Museum of Art (LACMA). 							
<p>HYDROLOGY AND WATER QUALITY HWQ-1 Stormwater Pollution Prevention. The City's consulting engineer shall prepare a Storm Water Pollution Prevention Plan (SWPPP) for review and approval by the City Engineer prior to the issuance of grading permits. This SWPPP shall identify Best</p>	<p>Prepare SWPPP and file Notice of Intent with SWRCB</p>	<p>Prior to issuance of grading permits</p>	<p>Once prior to issuance of grading permits</p>	<p>City of San Dimas Public Works Department</p>			

Golden Hills Road Reconstruction Project Initial Study - Mitigated Negative Declaration
 Mitigation Monitoring and Reporting Program

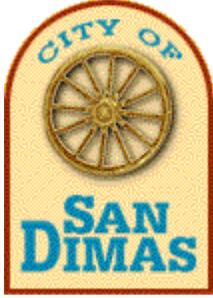
Mitigation Measure/Condition of Approval	Action Required	When Monitoring to Occur	Monitoring Frequency	Responsible Agency or Party	Compliance Verification		
					Initial	Date	Comments
<p>Management Practices (BMPs) that shall be used on-site to reduce pollutants during construction activities entering the storm drain system to the maximum extent practicable. If construction activity will disturb a ground surface area of one-acre or the project results in the disturbance of less than one-acre of soil but is part of a larger common plan of development or site that exceeds one-acre, then the project is subject to the requirements of the California General Permit for Storm Water Discharges Associated with Construction Activity. A Notice of Intent (NOI) is required to be filed with the State Water Resources Control Board (SWRCB) and a SWPPP is required to be prepared, implemented and available at the job site for review and verification at all times for such projects.</p>	<p>Prepare erosion control plan</p>	<p>Prior to issuance of grading permits</p>	<p>Once prior to issuance of grading permits</p>	<p>City of San Dimas Public Works Department</p>			
<p>HWQ-2 Erosion Control. City's consulting engineer shall prepare an erosion control plan as part of the grading plan for review and approval by the City Engineer prior to the issuance of grading permits. The plan shall identify specific measures to control on-site and off-site erosion from the time ground disturbing activities are initiated through completion of grading. This erosion control plan shall include the following measures at a minimum: a) Specify the timing of grading and construction to minimize soil exposure to rainy periods experienced in southern California, and b) An inspection and maintenance program shall be included to ensure that any erosion which does occur either on-site or off-site as a result of this project will be corrected through a remediation or restoration program within a specified time frame.</p>							

Golden Hills Road Reconstruction Project Initial Study - Mitigated Negative Declaration
 Mitigation Monitoring and Reporting Program

Mitigation Measure/Condition of Approval	Action Required	When Monitoring to Occur	Monitoring Frequency	Responsible Agency or Party	Compliance Verification		
					Initial	Date	Comments
HWQ-3 Erosion Control. During construction, temporary berms such as sandbags or gravel dikes must be used to prevent discharge of debris or sediment from the site when there is rainfall or other runoff.	Install temporary berms, sandbags and other BMPs to control debris or sediment runoff	Prior to issuance of grading permits	Once prior to issuance of grading permits and ongoing during construction	City of San Dimas Public Works Department			
HWQ-4 Sediment Control. During construction, to remove pollutants, street cleaning will be performed prior to storm events and the use of water trucks after storm events to control dust in order to prevent discharge of debris or sediment from the site.	Perform street cleaning as necessary	During construction	Ongoing during construction	City of San Dimas Public Works Department			
HWQ-5 Water Quality Management. Prior to issuance of building permits, the City's consulting engineer shall submit to the City Engineer for approval of a Water Quality Management Plan (WQMP), including a project description and identifying Best Management Practices (BMPs) that will be used on-site to reduce pollutants into the storm drain system to the maximum extent practicable. The WQMP shall identify the structural and non-structural measures.	Prepare a Water Quality Management Plan	Prior to issuance of grading permits	Once prior to issuance of grading permits	City of San Dimas Public Works Department			
HWQ-6 NPDES Compliance. Prior to issuance of grading or paving permits, the City of San Dimas, as the project proponent, shall obtain a Notice of Intent (NOI) to comply with obtaining coverage under the National Pollutant Discharge Elimination System (NPDES) General Construction Storm Water Permit from the State Water Resources Control Board. Evidence that this has been obtained (i.e., a copy of the Waste Discharger's Identification Number) shall be submitted to the Los Angeles County Department of Public Works since the activity will occur with the SDSPS property, as well as the City Building Official for	Obtain General Construction Stormwater Permit from SWRCB	Prior to issuance of grading permits	Once prior to issuance of grading permits	City of San Dimas Public Works Department			

Golden Hills Road Reconstruction Project Initial Study - Mitigated Negative Declaration
Mitigation Monitoring and Reporting Program

Mitigation Measure/Condition of Approval	Action Required	When Monitoring to Occur	Monitoring Frequency	Responsible Agency or Party	Compliance Verification		
					Initial	Date	Comments
coverage under the NPDES General Construction Permit. NOISE							
N-1 Construction Timing. Construction or grading shall not take place between the hours of dusk and 7:00 a.m. on weekdays, including Saturday, nor shall take place at any time on Sunday or a city observed holiday.	Monitor construction activities and prohibit construction as specified	During construction	Periodically during construction	City of San Dimas Public Works Department			
N-2 Construction Noise. Construction or grading noise levels shall not exceed the standards specified in Municipal Code Chapter 8.36. If noise levels exceed the above standards, then construction activities shall be reduced in intensity to a level of compliance with above noise standards or halted.	Perform site inspection to confirm compliance with this mitigation measure	During construction	Periodically during construction	City of San Dimas Public Works Department			
N-3 Haul Routes. Haul truck deliveries shall not take place between the hours of dusk and 7:00 a.m. on weekdays, including Saturday, nor shall take place at any time on Sunday or a city observed holiday. Additionally, if heavy trucks used for hauling would exceed 100 daily trips (counting both to and from the construction site), then the City of San Dimas, as the project proponent, or the City's consulting engineer shall prepare a noise mitigation plan denoting any construction traffic haul routes. To the extent feasible, the plan shall denote haul routes that do not pass sensitive land uses or residential dwellings.	Confirm and field verify compliance with this mitigation measure	During construction.	Periodically during construction	City of San Dimas Public Works Department			



MEMORANDUM

DATE: June 14, 2016
TO: Mayor and City Council
FROM: Community Development
SUBJECT: 2015 Annual Housing Element Progress Report

The Annual Report is attached.

In summary it shows little new residential construction (seven new homes) permitted in 2015 and no income restricted housing.

The Housing Element Program Updates include the following highlights:

1. Housing rehab assistance grants to 11 households (4 extremely low & 7 low)
2. Mobile home rehab grants to 31 mobile homes (13 extremely low, 9 low & 9 moderate)
3. Mobile home rental assistance to ??????
4. No action on second unit modifications due to pending legislative changes.
5. Downtown Specific Plan project underway (community meetings held).
6. Other programs are continuing generally consisting of referrals.

Public or Council comments are welcome.

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction SAN DIMAS

Reporting Period 01/01/2015 - 12/31/2015

Pursuant to GC 65400 local governments must provide by April 1 of each year the annual report for the previous calendar year to the legislative body, the Office of Planning and Research (OPR), and the Department of Housing and Community Development (HCD). By checking the “Final” button and clicking the “Submit” button, you have submitted the housing portion of your annual report to HCD only. Once finalized, the report will no longer be available for editing.

The report must be printed and submitted along with your general plan report directly to OPR at the address listed below:

Governor’s Office of Planning and Research
P.O. Box 3044
Sacramento, CA 95812-3044

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
 (CCR Title 25 §6202)

Jurisdiction SAN DIMAS
 Reporting Period 01/01/2015 - 12/31/2015

Table A

Annual Building Activity Report Summary - New Construction
Very Low-, Low-, and Mixed-Income Multifamily Projects

Housing Development Information						Housing with Financial Assistance and/or Deed Restrictions		Housing without Financial Assistance or Deed Restrictions			
1	2	3	4				5	5a	6	7	8
Project Identifier (may be APN No., project name or address)	Unit Category	Tenure R=Renter O=Owner	Affordability by Household Incomes				Total Units per Project	Est. # Infill Units*	Assistance Programs for Each Development	Deed Restricted Units	Note below the number of units determined to be affordable without financial or deed restrictions and attach an explanation how the jurisdiction determined the units were affordable. Refer to instructions.
			Very Low- Income	Low- Income	Moderate- Income	Above Moderate- Income			See Instructions	See Instructions	
(9) Total of Moderate and Above Moderate from Table A3				0		7					
(10) Total by Income Table A/A3			0	0	0	7					
(11) Total Extremely Low-Income Units*			0								

* Note: These fields are voluntary

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
 (CCR Title 25 §6202)

Jurisdiction SAN DIMAS

Reporting Period 01/01/2015 - 12/31/2015

Table A2
Annual Building Activity Report Summary - Units Rehabilitated, Preserved and Acquired pursuant to GC Section 65583.1(c)(1)

Please note: Units may only be credited to the table below when a jurisdiction has included a program in its housing element to rehabilitate, preserve or acquire units to accommodate a portion of its RHNA which meet the specific criteria as outlined in GC Section 65583.1(c)(1)

Activity Type	Affordability by Household Incomes				(4) The Description should adequately document how each unit complies with subsection (c)(7) of Government Code Section 65583.1
	Extremely Low-Income*	Very Low-Income	Low-Income	TOTAL UNITS	
(1) Rehabilitation Activity	0	0	0	0	
(2) Preservation of Units At-Risk	0	0	0	0	
(3) Acquisition of Units	0	0	0	0	
(5) Total Units by Income	0	0	0	0	

* Note: This field is voluntary

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
 (CCR Title 25 §6202)

Jurisdiction SAN DIMAS
 Reporting Period 01/01/2015 - 12/31/2015

Table A3
Annual building Activity Report Summary for Above Moderate-Income Units
(not including those units reported on Table A)

	1. Single Family	2. 2 - 4 Units	3. 5+ Units	4. Second Unit	5. Mobile Homes	6. Total	7. Number of infill units*
No. of Units Permitted for Moderate	0	0	0	0	0	0	0
No. of Units Permitted for Above Moderate	7	0	0	0	0	7	7

* Note: This field is voluntary

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction SAN DIMAS

Reporting Period 01/01/2015 - 12/31/2015

Table B
Regional Housing Needs Allocation Progress
Permitted Units Issued by Affordability

Enter Calendar Year starting with the first year of the RHNA allocation period. See Example.												Total Units to Date (all years)	Total Remaining RHNA by Income Level
Income Level		RHNA Allocation by Income Level	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9		
Very Low	Deed Restricted	121	0	0	0	0	0	0	0	0	0	0	121
	Non-Restricted		0	0	0	0	0	0	0	0	0		
Low	Deed Restricted	72	0	0	0	0	0	0	0	0	0	0	72
	Non-Restricted		0	0	0	0	0	0	0	0	0		
Moderate		77	0	0	0	0	0	0	0	0	0	0	77
Above Moderate		193	0	3	7	0	0	0	0	0	-	10	183
Total RHNA by COG. Enter allocation number:		463											
Total Units ▶ ▶ ▶			0	3	7	0	0	0	0	0	0	10	453
Remaining Need for RHNA Period ▶ ▶ ▶ ▶ ▶													

Note: units serving extremely low-income households are included in the very low-income permitted units totals.

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
 (CCR Title 25 §6202)

Jurisdiction SAN DIMAS

Reporting Period 01/01/2015 - 12/31/2015

Table C

Program Implementation Status

Program Description (By Housing Element Program Names)	Housing Programs Progress Report - Government Code Section 65583. Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.		
Name of Program	Objective	Timeframe in H.E.	Status of Program Implementation
Housing Code Enforcement and Abatement	Conduct 50 inspections of potentially substandard residences to provide minimum requirements for [protection of health safety and welfare of general public as part of city's ongoing program. in form violators of available rehabilitation assistance to correct code deficiencies	2014-21	Through its code enforcement program the city identifies substandard housing conditions and works with property owners to identify deficiencies and provide information on possible assistance for eligible homeowners.
Neighborhood Beautification	Re-establish the Neighborhood Beautification Program using CDBG funds in 2013/14 within targeted neighborhoods, and coordinate the program with Code Enforcement and Housing rehabilitation.	2014-21	The reduction in available CDBG funds and housing staffing has prevented establishing the program. The City is monitoring other funding options.
Single Family Rehabilitation	Assist 10 lower income households with grants on an annual basis, with a projected income mix of half extremely low and very low income households and half low income households, for a total assistance goal of 80 households.	2014-21	11 single family households were assisted: Extremely Low : 4 Low: 7 Moderate: 0

			<p>31 grants were provided to mobile homes using non-CDBG funds:</p> <p>Extremely Low: 13 Low: 9 Moderate: 9</p>
Mobile Home Park Preservation and Affordability	<p>Retain affordability at the Charter Oaks Mobile Home Park; continue the new space rental credit program at Charter Oaks, assisting at least 10 lower income residents annually; and evaluate the effectiveness of the program annually.</p> <p>Renew the Mobile Home Accord to maintain rent stability. Continue to implement the conversion ordinance.</p>	2014-21	
Preservation of Assisted Housing	<p>Contact property owners of at-risk projects to initiate preservation discussions. Based on the outcome of these discussions, the City will: 1) identify preservation incentives; 2) work with priority purchasers; 3) coordinate technical assistance and education for affected tenants.</p>	2014-21	Villa San Dimas has given notice to terminate and has declined City assistance.
Section 8 Rental assistance	<p>Continue to participate in the Section 8 program administered by HACoLA and advertise to income eligible residents; encourage landlords to register units with the Housing Authority and undergo education in the Section 8 program.</p>	2014-21	City offers referrals to the County Section 8 Program.
Residential and Mixed Use Sites Inventory	<p>Maintain a current inventory of vacant residential sites and potential mixed use infill sites and provide to interested developers in conjunction with information on available development incentives.</p>	2014-21	Inventory is maintained and updated as necessary.
Second Units	<p>Review and refine the City's second unit ordinance to facilitate housing opportunities for seniors, persons with disabilities, caregivers, and other lower and extremely low income households. educate residents on the availability of second units.</p>	2014-21	Ordinance review initiated but on hold pending multiple legislative proposals to significantly revise second units standards.

Downtown Specific Plan	Pursue funding and re-initiate specific plan for Downtown upon successful award of funds. Provide expanded areas for residential mixed use, develop incentives for consolidation of smaller parcels and plan for TOD around the future Gold Line Station.	2014-21	Project underway with SCAG Compass Blueprint funding with supplemental City funds also being added. Completed tasks include Project Coordination (Task 1); Discovery (Task 2); and, Visioning (Task 3). Community meeting and focus group meetings completed. Consultant prepared Draft of Specific Plan (Task 4). Separate discussions with Gold Line Staff ongoing regarding Station planning and 2016 ballot measure needed for Gold Line funding.
Affordable Housing Development Assistance	Provide regulatory incentives and available financial assistance for the developers of affordable and mixed income housing. Provide information on incentives during individual dealings with property owners through creation and dissemination of an affordable housing brochure.	2014-21	Ongoing. No affordable developers have expressed interest or made inquiries in 2015.
Energy Conservation Through Green Building	Provide outreach and education to developers, residents and architects on the new CALGREEN Code and ways to incorporate sustainability in project design and in existing structures. Advertise availability of the HERO program to residents.	2014-21	Ongoing. HERO Program has been active for solar and other energy conservation improvements.
Affordable Housing Density Bonus	Maintain a local density bonus ordinance consistent with State requirements and advertise through dissemination of the Affordable Housing Brochure at the public counter and on the City's website.	2014-21	Ongoing. Local ordinance updated in 2013.
CEQA Exemption for Infill Projects	Continue to utilize Categorical Exemptions under CEQA on a case by case basis as appropriate based on the facts and circumstances of individual residential and mixed use infill development projects.	2014-21	Ongoing. No eligible projects submitted in 2015.
Fair Housing	Continue to promote fair housing practices referring residents to agencies for fair housing services.	2014-21	Ongoing.
Senior Housing Opportunities	Continue to actively pursue opportunities	2014-21	Ongoing.

	to provide a range of housing options to address the diverse needs of the growing number of senior citizens.		
Housing Opportunities for Persons Living with Disabilities.	Continue to support a variety of housing types to help address the diverse needs of persons with disabilities, and work with the SGPRC to publicize information on available resources for housing and services. Evaluate the use of State and Federal funds for supportive housing and services in future affordable housing projects. Discuss with affordable housing providers their ability to provide for persons living with disabilities in housing projects.	2014-21	Ongoing

ANNUAL ELEMENT PROGRESS REPORT

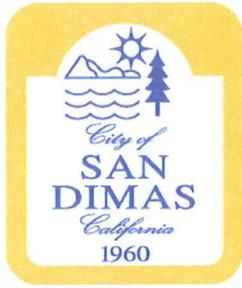
Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction SAN DIMAS

Reporting Period 01/01/2015 - 12/31/2015

General Comments:



Agenda Item Staff Report

To: Honorable Mayor and Members of City Council
June 14, 2016

From: Blaine Michaelis, City Manager

Initiated by: Ken Duran, Assistant City Manager

Subject: Inland Valley Humane Society Animal Control Services Agreement
Renewal

SUMMARY

The existing agreement with the Inland Valley Humane Society (IVHS) for providing animal control services to the City expires June 30, 2016. The proposed new agreement is for a new two-year term with an initial annual contribution amount of \$135,944.

BACKGROUND

The existing agreement with the Inland Valley Humane Society (IVHS) expires June 30, 2016. IVHS has proposed a new two year agreement. The scope of services outlined in the agreement remains the same. The initial annual contribution amount for FY 2016-17 is \$135,944. As with the prior Agreement the amount of contribution may be adjusted in the 2nd year by the CPI. The current year's contribution is \$131,484; the new amount is only a slight increase. The cost of the contribution is minimized by the recently adopted license fee schedule.

As way of background it may help to understand how the compensation amount of the Agreement is determined. The IVHS attributes a percentage of service for each of its contract cities, in addition to a population factor. San Dimas represents approximately 4.75% of IVHS service. Each city is then allocated their proportionate share of operating cost based upon their percentage of service. IVHS overall animal control cost is \$6,125,100, therefore San Dimas proportionate share is \$290,940. Revenues that are collected through license fees, late fees, impound fees and other related fees are kept by IVHS and are offset against our share of operating cost. The remaining balance of the operating costs is the amount of compensation due from the City to IVHS per the agreement.

On May 10, 2016 the City Council approved a Resolution increasing the amount of annual dog license fees, which had not been increased for several years. This increase will allow the fees to cover more of the cost of providing services and help to minimize the amount of the general fund contribution.

The term of the Agreement is for two years, with an additional two year option, at the discretion of both parties.

Recently, the City Council discussed options for encouraging dog owners to have their dogs micro-chipped for easier identification and reunification. The Council agreed to have the IVHS provide an incentive to dog owners for micro-chipping their dog, by waiving initial intake fees for any dog from San Dimas that taking to the shelter and is micro-chipped. That incentive language is included in the description of Miscellaneous Services in Exhibit 1.

The City maintains a good working relationship with the IVHS. At the encouragement of the IVHS, in 2014 the City adopting the "Getting to Zero" initiative to take steps to reduce the number of healthy dogs that are euthanized at the shelter. Education and program efforts have been successful so far with a reduction in the number healthy dogs euthanized in 2015 compared to prior years.

RECOMMENDATION

Staff feels that the IVHS provides the best and most cost-effective option for animal control services to the residents of San Dimas. Therefore, staff recommends approval of the proposed two-year Service Agreement with the IVHS.



Animal Control Cost Breakdown

City	Service Activities	%	Population	%	Service %	Animal Control Cost
San Dimas	2,552	5.00%	33,840	4.50%	4.75%	\$290,940
				Total Budget		\$6,125,100

ANIMAL SHELTER AND ANIMAL CONTROL SERVICES AGREEMENT

THIS ANIMAL SHELTER AND ANIMAL CONTROL SERVICES AGREEMENT (“Agreement”) is made and entered into this ___ day of _____, 20___, by and between the CITY OF SAN DIMAS, a municipal corporation (hereinafter referred to as “City”), and THE HUMANE SOCIETY OF POMONA VALLEY INC. dba INLAND VALLEY HUMANE SOCIETY & S.P.C.A., a nonprofit corporation (hereinafter referred to as “Humane Society”).

WHEREAS, the purpose of entering into this Agreement is to contract for public animal shelter and animal control services with Humane Society under the terms and conditions as provided herein;

NOW, THEREFORE, in consideration of the mutual promises, covenants and conditions contained herein, it is mutually agreed by and between City and Humane Society (hereinafter “Party,” individually, or “Parties,” collectively), as follows:

1. **Humane Society Services:**

(a) **Generally:**

The services to be performed by Humane Society pursuant to this Agreement include the maintenance and operation of an animal shelter in compliance with California law, enforcement of the statutes enumerated in California Food and Agriculture Code section 30501, implementation of Food and Agriculture Code sections that apply to animal control, licensing, rabies control and investigation/prosecution regarding animal cruelty and potentially dangerous/vicious dogs, enforcement of all City ordinances related to animals and the services set forth in Exhibit 1 attached to this Agreement.

(b) **Administrative Citations: Issue and Collection:**

In addition to the services listed above and in Exhibit 1, on behalf of City, Humane Society will issue and collect payment from administrative citations for violation of statutes, regulations or ordinances related to animals and animal control. **However, before Humane Society can issue and collect payment for administrative citations, City must adopt an ordinance authorizing Humane Society to issue administrative citations for the purpose of enforcing City code pertaining to animals and to facilitate the collection of associated fines and/or fees.**

2. **Non-Discrimination:**

Humane Society is an equal opportunity employer and subject to, and in compliance with, applicable State and Federal Anti-Discrimination laws. Humane Society does not discriminate on the basis of race, color, religion, marital status, ancestry, national origin, handicap, gender, gender identity, sexual orientation, military status, disability, or any other classification protected by law.

3. **Cooperation with Health Department:**

Humane Society agrees to cooperate with the California Department of Health Services and the health departments of all governing counties in matters pertaining to rabies and animal quarantine. In cooperation with the state and local health departments, Humane Society will conduct animal inoculation programs as required.

4. **Cooperation with Humane Society:**

City agrees that its departments and employees will cooperate with Humane Society in the performance of the services to be performed by Humane Society under this Agreement. City agrees that its employees will not interfere with Humane Society's performance of the services set forth in this Agreement.

5. **Compensation Paid to Humane Society:**

Humane Society agrees to perform and discharge, at its own cost and expense, all animal shelter and animal control services included in Paragraph 1. City agrees to compensate Humane Society for services described in Paragraph 1 in the following manner:

- (a) Humane Society shall receive and retain all payments received for dog and cat licenses and related late fees, impound fees, kennel care fees and court fines collected on behalf of City as a result of City's animal control program. Any fees collected by City in connection with City's animal control program shall be automatically remitted to Humane Society.
- (b) In addition to the revenues identified in Paragraph 5(a) above, City shall pay to Humane Society for the fiscal year of July 1, 2016 to June 30, 2017, the sum of one hundred thirty five thousand nine hundred forty four dollars (\$135,944.00) payable in equal monthly installments of eleven thousand three hundred twenty eight dollars and sixty seven cents (\$ 11,328.67) **commencing on July 1, 2016** and continuing each month thereafter on or before the first day of the month.
 - (i) Humane Society and City agree the Gross Animal Care and Control Cost ("Gross") for the initial year of the Agreement is two hundred ninety thousand nine hundred forty dollars (\$290,940.00). The Gross includes the \$135,944.00 payable by City to Humane Society and the anticipated revenue received from the activities described in Paragraph 5(a).
- (c) The annual compensation paid to Humane Society shall increase effective July 1, 2016 and each July 1 of each subsequent year during the term of this Agreement by an amount equal to the annual percentage increase in the Consumer Price Index for All Urban Consumers for the Los Angeles – Riverside – Orange County, California region ("CPI-U-LA"). The percentage increase is determined by comparing the published monthly index for December to the prior year index for December, up to the maximum of five percent (5%) of the previous year's Gross. There shall be no reduction should the CPI-U-LA be negative.

- (d) City designates as the sole representative of City, its city manager or the person designated by the city manager to work with Humane Society in all matters involving the implementation of this Agreement, including, but not limited to, the determination of the annual supplemental amount based on the CPI to be paid to Humane Society.
- (e) City and Humane Society may negotiate adjustments to the revenue set out in Paragraphs 5(a) through (c) above at any time during the term of this Agreement set forth in Paragraph 9 below. The adjustments to the revenue anticipated by this provision include, but are not limited to, licensing and ancillary fees charged by Humane Society on City's behalf.

6. Availability of Service:

(a) Office Hours and Telephone Line:

- 8:00 a.m. to 5:30 p.m. Monday, Tuesday, Thursday, Friday and Saturday
- 8:00 a.m. to 7:00 p.m. Wednesday

(b) Animal Shelter Hours:

- 10:00 a.m. to 5:30 p.m. Monday, Tuesday, Thursday, Friday and Saturday
- 10:00 a.m. to 7:00 p.m. Wednesday

(c) Humane Society is closed Sunday and most major holidays.

7. Indemnification and Hold Harmless:

- (a) Humane Society represents that it possesses the necessary qualifications to perform the services and duties set forth in this Agreement and shall perform the services and duties consistent with the standards generally recognized as being employed by others performing similar services in the State of California.
- (b) Humane Society is an independent contractor and shall have no authority to bind City or to create or incur any obligation on behalf of, or liability against, City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City. Humane Society, its employees, agents and subcontractors are not employees of City.
- (c) Humane Society shall indemnify, defend and hold harmless, City, its elected and appointed officials, officers, agents and employees (collectively "Indemnitee") from and against any and all liabilities, losses, claims, demands, actions, causes of action, proceedings, suits, damages, judgments, costs and expenses of litigation, including reasonable attorneys' fees, which Indemnitee may suffer or incur or which Indemnitee may become subject to by reason of or arising out of any injury

to or death of any person(s), damage to property, or loss of use of property, allegedly caused by the negligent or willful acts or omissions of Humane Society, its agents, officers, directors or employees, acting within the scope of their employment or affiliation with Humane Society while performing the services set forth in this Agreement.

- (d) In the event that any action or proceeding is brought against Indemnatee by reason of any of the matters against which Humane Society has agreed to indemnify Indemnatee, Humane Society, upon notice from City, shall agree to defend Indemnatee at Humane Society's expense by competent legal counsel. City agrees to notify Humane Society within five (5) days of its receipt of service of legal process by a third party in a lawsuit naming City as a defendant and claiming injury to or death of any person(s), damage to property or loss of use of property, allegedly caused by the negligent or willful acts or omissions of Humane Society, its agents, officers, directors or employees, acting within the scope of their employment or affiliation with Humane Society while performing the services set forth in this Agreement.
- (e) Humane Society's indemnification under this Agreement does not extend to liabilities, losses, claims, demands, actions, causes of action, proceedings, suits, damages, judgments, costs and expenses of litigation, including attorney's fees, which Indemnatee may suffer or incur or which Indemnatee may become subject to by reason of or arising out of any injury to or death of any person(s), damage to property, or loss of use of property caused by the active or passive negligence or willful acts or omissions of City, its elected and appointed officials, officers, agents, employees, volunteers or representatives.
- (f) The insurance required to be maintained by Humane Society under Paragraph 8 shall ensure Humane Society's obligations under Paragraph 7, but the limits of such insurance shall not limit the liability of Humane Society hereunder. The provisions of Paragraph 7 shall survive the expiration or earlier termination of this Agreement.

8. Insurance:

- (a) Humane Society shall, at its expense, procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the services set forth in this Agreement by Humane Society or its agents, representatives or employees acting within the scope of their agency, employment or representation. Insurance is to be placed with insurers with a current A.M. Best's rating no less than A:VII.

(b) Minimum Scope and Limits of Insurance:

(i) Minimum Scope of Insurance:

Coverage shall be at least as broad as the latest version of:

- * *General Liability:*
Insurance Services Office Commercial General Liability Coverage (form CG 0001).
- * *Automobile Liability:*
Insurance Services Office Business Auto Coverage (form CA 001, code 1 (any auto)).
- * *Workers' Compensation and Employers' Liability:*
Workers' Compensation insurance as required by the State of California and Employers' Liability Insurance.
- * *Errors and Omissions Liability:*
Insurance appropriate to Humane Society's profession.

(ii) Minimum Limits of Insurance:

Limits no less than:

- * *General Liability:*
\$1,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the activities associated with this Agreement or the general aggregate limit shall be twice the required occurrence limit.
- * *Automobile Liability:*
\$1,000,000 per accident for bodily injury and property damage.
- * *Workers' Compensation and Employers' Liability:*
Workers' Compensation limits as required by the Labor Code of the State of California. Employers' Liability limits of \$1,000,000 per accident for bodily injury or disease.
- * *Errors and Omissions Liability:*
\$1,000,000 per claim.

(c) Other Provisions:

(i) All Policies:

- * Each insurance policy required by Paragraph 8 shall be endorsed and state that the coverage shall not be suspended, voided, cancelled by the insurer or either Party to this Agreement, reduced in coverage or in limits, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to City.

- * Any failure to comply with the reporting or other provisions of the policies, including breaches of warranties, shall not affect coverage provided to City, its officers, officials, employees or volunteers.
- * Any deductibles or self-insured retentions must be declared to and approved by City.

(ii) General Liability and Automobile Liability Insurance:

- * City, its directors, officials, officers, employees, agents and volunteers shall be covered as additional insureds for liability arising out of the services provided by Humane Society as set forth in this Agreement; premises owned, occupied or used by Humane Society; or automobiles owned, leased, hired or borrowed by Humane Society. The coverage shall contain no special limitations on the scope of protection afforded to City, its officers, officials or employees.
- * Humane Society insurance shall be primary insurance with respect to City, its officers, employees and volunteers. Any insurance or self-insurance maintained by City, its officers, employees or volunteers shall apply in excess of, and not contribute with, Humane Society's insurance.
- * Humane Society's insurance shall apply separately to each insured against whom a claim is made or suit is brought, except with respect to the limits of insurer's liability.

(iii) Workers' Compensation Insurance:

Unless the City Manager otherwise agrees in writing, the insurer shall agree to waive all rights of subrogation against City, its officers, officials, employees and agents for losses arising from the services performed by Humane Society as set forth in this Agreement.

(iv) Certificates of Insurance:

Humane Society agrees to deposit with City, at or before the effective date of this Agreement, certificates of insurance sufficient to satisfy City that the insurance provisions of Paragraph 8 of this Agreement have been complied with. The City attorney may require that Humane Society furnish City with copies of original endorsements effecting coverage as required by Paragraph 8 of this Agreement. The certificates or endorsements must be signed by a person authorized by that insurer to bind coverage on its behalf. City reserves the right to inspect complete, certified copies of all required insurance policies at any time.

9. **Term:**

This Agreement shall commence on July 1, 2016, shall be effective for an initial term of two (2) years and shall expire on June 30, 2018.

10. **Term Renewal:**

Unless either Party gives express written notice of its intent to terminate this Agreement at least ninety (90) days prior to the scheduled expiration date of this Agreement, this Agreement shall automatically renew for successive two (2) years/twenty four (24) month periods until terminated by one of the Parties as provided herein.

11. **Termination:**

After the completion of the first year of the Agreement term, either Party, at any time, may terminate this Agreement without cause upon the giving of no less than three hundred sixty (360) days prior written notice to the other Party of the intent to terminate. This notice shall include the date of termination which shall be no less than three hundred sixty (360) days following the date of the notice. In the event of such a termination, Humane Society shall be paid for all work performed under the Agreement through the date of termination. In the event that the Agreement is terminated by City as provided in this Paragraph, City shall compensate Humane Society for all additional expenses incurred in transferring the animal shelter and animal control services to any other consultant or provider chosen by City to perform the animal shelter and animal control services. These additional expenses include, but are not limited to, the identification and relocation of animals, transfer of records, including medical records, and other costs related to the transfer of the responsibility for animal sheltering and animal care services from Humane Society.

12. **Renegotiation Upon Occurrence of Certain Events:**

(a) **Mandatory Spay and Neuter Legislation:**

Notwithstanding Paragraphs 5, 9, 10 and 11 above, City agrees to renegotiate the terms of this Agreement if a City, County, State or other governmental agency adopts a statute, code, regulation, ordinance or other law requiring the mandatory spay and neuter of dogs and/or cats within City's limits. City also agrees to renegotiate the terms of this Agreement if mandatory spay and neuter is added as a requirement for the licensing of dogs and/or cats within City limits. City agrees to this renegotiation notwithstanding the specific terms of the municipal code section, statute, regulation or ordinance regarding the age of the animal and any exceptions or exemptions to the municipal code section, statute, regulation or ordinance. This renegotiation is justified because of the increased cost to Humane Society to enforce the new municipal code section, statute, regulation or ordinance. The renegotiation contemplated in this Paragraph will commence within fifteen (15) days of the final approval of the municipal code section, statute, regulation or ordinance and will result in revisions to Paragraphs 5 and 9 above.

(b) Renegotiation Following Passage of Other State or Local Legislation with Fiscal Impact on Animal Control Services:

In addition to Paragraph 12(a) above, the Parties agree to renegotiate this Agreement upon the passage of any state or local legislation that has a fiscal impact on animal control services.

13. Opportunity to Cure:

In the event of an alleged breach of this Agreement by either Party, express written notification of an intent to terminate this Agreement, containing an explanation of the alleged breach, must be provided to the allegedly breaching Party within ten (10) days of the alleged breach. The allegedly breaching Party must be given a reasonable time to cure, no less than thirty (30) days following the written notification. In the event that the Parties can not agree regarding whether the breach has been cured, the Parties must meet and negotiate a reasonable compromise. In no case will this Agreement terminate automatically based on the allegations of breach by one of the Parties.

14. Merger and Integration Clause:

This Agreement and Exhibit 1 attached hereto contain the entire agreement of the Parties with respect to the subject matter of this Agreement, and supersede all prior negotiations, agreements and understandings with respect thereto.

15. Severability Clause:

If any provision of this Agreement is held unenforceable, then such provision will be modified to reflect the Parties' intention. All remaining provisions of this Agreement shall remain in full force and effect.

16. Prohibition Against Transfers:

Neither Party may assign or otherwise transfer or delegate any right or duty under this Agreement without the express written consent of the other Party. Any attempt to do so without the express written consent of both Parties shall be null and void and any assignee or transferee shall acquire no right or interest by reason of such attempted assignment or transfer.

17. Attorneys' Fees:

In any litigation, arbitration or other proceeding by which one Party either seeks to enforce its rights under this Agreement (whether in contract, tort, or both) or seeks a declaration of any rights or obligations under this Agreement, the prevailing Party shall be awarded its reasonable attorneys' fees, costs and expenses incurred.

18. Force Majeure:

Neither Party will be considered to be in default of this Agreement as a result of events beyond their reasonable control. For purposes of this Agreement, such events shall include, but are not limited to, acts of God, terrorism, war, catastrophe, or other “force majeure” events beyond the Parties’ reasonable control.

19. Authorized Parties:

Each Party to this Agreement has the authority to enter into and form the Agreement. The individuals signing the Agreement have the authority to act as agents of their respective organizations. Each Party acknowledges that they have read this Agreement and will abide by it.

20. Choice of Law:

This Agreement shall be governed by and construed in all respects in accordance with the laws of California. The place for any action initiated to enforce any obligation under this Agreement shall be California. City hereby submits to the jurisdiction of the state and federal courts in California and waives any objection to venue in California.

21. Notices:

A notice required or desired to be given pursuant to this Agreement shall be given in writing and sent by certified mail, return receipt requested, addressed as follows:

For City:

City Manager
245 E. Bonita Ave.
San Dimas, CA 91773

For Humane Society:

President/CEO
500 Humane Way
Pomona, CA 91766
(909) 623-9777

Any notice so given shall be considered served on the other Party three (3) days after the date of mailing. The address for the notice may be changed by giving written notice of such change pursuant to this Paragraph.

IN WITNESS WHEREOF, the Parties hereto have accepted, made and executed this Agreement upon the terms, conditions and provisions above stated the day and year first above written.

CITY, a Municipal Corporation:

**THE HUMANE SOCIETY OF
POMONA VALLEY, INC. dba INLAND
VALLEY HUMANE SOCIETY &
S.P.C.A., a California Non-Profit
Corporation:**

By: City Manager

By: President/CEO

Date

Date

By: City Clerk

By: Secretary

Date

Date

APPROVED AS TO FORM:

By: City Attorney

By: General Counsel

Date

Date

EXHIBIT 1

Additional Services Provided by Humane Society

1. Humane Officer Availability:
 - (a) Humane Officers are available 8:00 a.m. to 9:00 p.m. Monday through Sunday.
 - (b) One Humane Officer is available for emergencies 9:00 p.m. to 8:00 a.m. Monday through Sunday and major holidays.

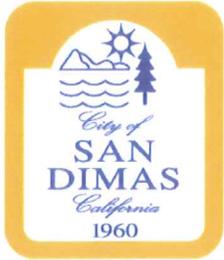
2. Canvassing:
 - (a) Humane Society will canvass for dog and cat license compliance, door to door, at regular intervals.

3. Rabies Control:
 - (a) Humane Society will provide:
 - (i) Low cost rabies vaccinations.
 - (ii) License renewals.
 - (iii) License delinquent notifications.
 - (iv) Rabies Certificates.

4. Website:
 - (a) Humane Society will maintain a website available to City's constituents.

5. Owned Animal Services/Fee for Service:
 - (a) Humane Society will provide and may charge a fee for:
 - (i) Deceased animal pick-up.
 - (ii) Euthanasia for owner-relinquished sick and/or injured animals.
 - (iii) Adoption of owner-relinquished animals.
 - (iv) Special circumstance ambulance service for transport to veterinary hospital.
 - (v) Assistance to owners for confinement and movement of animals.
 - (vi) Elective Spay/Neuter or other medical treatment for owned pets.

6. Miscellaneous Services Provided by Humane Society:
 - (a) Chemical capture and rescue for stray animals unable to be trapped.
 - (b) Education regarding wildlife, including co-existence with wildlife.
 - (c) Dedicated Humane Officer for cruelty investigations.
 - (d) One (1) time waiver of redemption fees with proof of current microchip.



Agenda Item Staff Report

To: Honorable Mayor and Members of City Council
June 14, 2106

From: Blaine Michaelis, City Manager

Initiated by: Ken Duran, Assistant City Manager

Subject: Fiscal Year 2016 – 17 Budget Adoption

SUMMARY

Adoption of the FY 2106 – 17 Annual Capital and
Operating Budget

BACKGROUND

Attached is the FY 2016 - 17 budget along with the narrative budget notes which describes the significant elements of the budget. The budget notes follow chronologically with the budget. Schedule 1 provides a summary of each of the Funds. The Schedule shows the estimated beginning fund balance, estimated revenues for the fund, any transfers in or out, the estimated expenditures for the fund, use of reserves and lastly the ending fund balance.

The City began this year's budget process in February with a City Council and Staff Study Session to establish preliminary budget priorities. City staff then developed departmental budgets including revising current year budget projections and making recommendations for the FY 2016 - 17 budget which were then compiled into a draft budget. On May 24th the City Council held a study session to review the draft budget. The budget that is presented to you this evening is essentially the same as the draft budget reviewed at your May 24th meeting with a few noted exceptions which are highlighted as follows:

GENERAL FUND

- Business License revenue – Increased the revenue budget by \$7,000 to reflect the increase in revenue from the Council approved 1.7% cost of living increase to license fees.
- General Fund revenue in general – Made a few minor adjustments to a few revenue projections based upon more current information. Net overall increase is \$10,000.
- Salary Adjustments - Per direction from the City Council the budget includes a salary increase for all employees. The City's practice has been to maintain salaries by adjusting to inflation using the March Consumer Price Index. The index this year was 1.7%. The budget includes an adjustment of 1.7% to all salaries.
- Public Wi-Fi for the Senior Center – \$10,000 has been included for the installation and operation of public Wi-Fi access for the Senior Center.
- Sheriff's Contract Contingency – \$50,000 has been included as a Sheriff's contract contingency in the event the rate for the Liability Trust Fund has a further increase during the year.
- General Plan Update – At the budget study session there was discussion on budgeting funds to define a scope of work for an RFQ for a General Plan update. The City Council had previously designated \$250,000 of reserve funds for the General Plan update. The reserve funds have been transferred from reserves and are included as a specific General Fund line item.

SPECIAL FUNDS

- There are a few projects or portions of projects that were carried over from this year to next year, most significantly the Annual Pavement Preservation Project, which is now combined with next year's annual project. The funding amount of those projects did not change.
- Housing Set-Aside Fund 34 – The Fund has been updated to include all of the maintenance and operation expenses for the Monte Vista Apartments and the proceeds and expenses for the operations and sale of the Grove Station housing units.

DISCUSSION/ANALYSIS

The budgeted revenue estimates were developed very cautiously and conservatively again this year. The total General Fund revenues, including Transfers In, as shown on Schedule 1, are **\$21,510,949**, an **\$86,900** increase over last year. Last year's revenue included **\$787,950** in one

time revenue; therefore, the increase in actual on-going revenue is slightly higher than it appears. There is an actual overall increase of approximately **3.4%**.

The budgeted General Fund expenditures are **\$20,384,646** a **\$234,197** decrease over last year. Last year's expenses also included **\$514,000** in one-time expenses. When that is factored out overall expenses are just about the same as last year.

The budget reflects **\$1,126,303** in General Fund revenue over expenditures.

The ending Fund Balance or reserves is projected at **\$16,130,974** or **79%** of general fund operating expenses, the same percentage as last year. This is after the directed transfer of reserve funds for specific projects totaling **\$3.9 million** over this year and next year. Those uses of reserves include:

- Fund 12 - Downtown Boardwalk Renovation and other infrastructure projects - \$3,354,985
- Fund 20 – Park Development - \$311,434
- Fund 21 – District #1 Park Development - \$240,649

The City's total budget including the General Fund and all City and Entity Funds includes **\$36,148,275** in revenue and **\$40,612,937** in expense. The projected ending cash fund balance of all Funds is **\$28,592,817**.

The budget includes a significant number of capital improvement projects next year as described on the chart on the following page. The 15 projects total budgeted amount is \$14.5 million. The funding source for the projects comes from various funds and General Fund reserves as described in the chart. All of the projects are currently fully funded in the budget based upon the estimates in the chart. Having an adequate reserve allows for the ability to allocate additional funds to any of these projects if needed based upon actual bid amounts.

RECOMMENDATION

1. Receive a summary presentation from staff on the budget. Accept public comment on the proposed budget.
2. Adopt the FY 2016 - 17 Annual Capital and Operating Budget.
3. Adoption a Resolution establishing the Appropriation Limit for FY 2016 - 2017 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, ADOPTING AN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2016 - 2017 AND APPROPRIATE EXCESS REVENUES.
4. Adoption of the new Salary Resolution - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, ADOPTING AND EXTENDING THE PAY PLAN AND REIMBURSEMENT SCHEDULE FOR CITY EMPLOYEES, implementing the 1.7% cost of living adjustment as described in the staff report.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ken Duran". The signature is fluid and cursive, with the first name "Ken" and last name "Duran" clearly distinguishable.

Ken Duran, Assistant City Manager

Attachments: Capital Projects Chart
Budget Notes
Annual Capital and Operating Budget
Appropriations Limit Resolution
Salary Resolution

FY 2016 – 17 Proposed Capital Projects

PROJECT DESCRIPTION	TOTAL PROJECT COST	FUNDING SOURCES	START TARGET
Golden Hills Road realignment	\$1,500,000	Fund 12, City of La Verne - \$1,010,00	Summer '16
Bonita Ave. Streetscape	\$3,490,000	Fund 12 (GF reserves), Fund 7	Spring '16
Bonita Ave. – SD Ave - Cataract	\$533,000	Fund 73, 74	Fall '16
Rhoads Park – path and sidewalk	\$55,000	Fund 12 (GF reserves)	Fall '16
S.D. Ave. – Puddingstone to Via Verde	\$1,800,000	Funds 2, 12, 73, 74	Spring '17
Cienega – Lone Hill to Arrow Hwy	\$1,300,000	Funds 2, 12, 73	Spring '17
Badillo St. – Valley Center Ave. to Cypress and Covina Hills Rd – Via Verde to City limits reconstruction	\$1,870,000	Funds 2, 12, 73, 74	Summer '16
Lone Hill and Cienega signal upgrade	\$129,000	Fund 7	Spring '17
Foothill Blvd. and S.D. Cyn signal	\$140,000	Fund 7	Summer '16
Covina and Badillo signal upgrade	\$105,000	Fund 7	Summer '16
Via Verde Park playground relocation/replacement and Park Rehab	\$480,000	Fund 20 (GF reserves)	Summer '16
Pioneer Park playground equipment replacement	\$160,000	Fund 22 (GF reserves), Grant	Fall '16
Marchant Park renovation	\$1,360,000	Fund 22 (Quimby, GF reserves, Grant)	Fall '16
Walnut Creek Open Space	\$850,000	Fund 20 (Grant)	Unknown Spring '17?
Annual Pavement Preservation	\$760,000	Funds 2, 12, 73, 74	Spring '17
TOTAL ALL PROJECTS	\$14,457,000		

**FISCAL YEAR 2016-17
BUDGET NOTES**

GENERAL FUND REVENUES

Total revenues including Transfers In are budgeted at **\$21,510,949**. Major revenue categories include:

PROPERTY TAX – (311) –

Base Property Tax - \$3,119,001 – 14.4% of total GF revenue

Motor Vehicle In Lieu - \$3,500,000 – 16.3% of total GF revenue

- Base Property Tax - \$2,759,000 - \$31,000 or 1% increase over this year's budget.
- Residual Tax Distribution and Pass Thru - \$395,000 - This is the City's share of the residual tax increment that is redistributed to taxing entities. This amount is an estimate since the actual amount is based on the amount left over after ROPS obligations are paid.
- Motor Vehicle In Lieu Triple Flip - \$3,500,000, a 9.5% increase over last year.

SALES TAX – (312) - \$6,445,000 – 30% of total GF revenue

Sales Tax - \$6,445,000 – Last year was the transition year of the “triple-flip” backfill formula. Starting in 2016-17 sales tax remittance will be back to normal distribution. Because of the accrual of payments in the last there was a one-time additional remittance of \$385,000. When this one-time payment is factored out base sales tax next year is projected up \$240,000, or 3.8%.

FRANCHISE TAX – (314) - \$2,264,500 – 10% of total GF revenue

Total of all Franchise Fees - \$2,264,500 – Essentially the same as last year.

OTHER TAXES – (315-317) - \$2,193,500 – 10% of total GF revenue

- Transit Occupancy Tax - \$1,530,000 – A \$130,000 or 9% increase which is due to an overall increase in occupancy from all hotels.
- Business License - \$430,000 – Includes a \$7,000 due to a 1.7% CPI increase in the license fee rates.
- Documentary Stamp Tax - \$150,000 - \$11,000 increase over last year. Tax is collected by the County on real estate transactions in the City.

BUILDING AND OTHER PERMITS – (321-322) - \$656,800 – 3% of GF revenue

Total Permits - \$656,800 – Budgeted at a \$39,000 increase over last year's

budget. However, the revised estimate for the current year is \$978,886, \$361,186 more than budget. This increase is due to increase in building and street permits activity. We consider this increase as one time revenue because we can't anticipate if this increased activity will continue and as always have budgeted conservatively for next year.

FINES/PENALTIES & CITATIONS – (331-332) - \$448,000 – 2% of GF revenue

Total Citations - \$448,000 – Decrease by \$19,000, mostly in local ordinance and motor vehicle violations. This is below levels from a few years ago, partially due to the fact that a larger portion for fines is going towards County court costs.

USE OF MONEY & PROPERTY – (341/397) - \$695,370 – 3.2% of GF revenue

Interest – \$200,000 – Increase by \$28,000 or 16%. Continued diversification of investments is producing higher interest earnings, however, still very modest considering the amount of money invested due to current market conditions.

Building Rentals - \$120,000 - Decrease of \$15,000 over the last year's budget, however facility rental for the Community Building and Senior Citizen/Community Center remain strong.

Golf Course Loans - \$344,100 – Excess revenue available for payment of prior loans from the golf course to the General Fund.

CHARGES FOR CURRENT SERVICES (360) - \$40,200 – 0.2% of GF revenue

Planning Related Fees - \$40,200 – About the same as last year. However, the revised estimate for the current year is \$89,350 under similar circumstances as permit fees, due to increased planning application activity.

CHARGES FOR ADMINISTRATIVE SERVICES – (360) - \$498,000 – 2.3% of GF revenue

Administration of Propositions A and C, Measure R, Walker House and Charter Oak Park remain roughly at the same amounts of reimbursement as last year.

RECREATION FEES – (367) - \$521,550 – 2.4% of GF revenue

Total Fees - \$521,550 – Total amount is roughly the same as last year.

SWIM & RACQUET CLUB FEES – (368) - \$268,268 – 1.2% of GF revenue

Total Fees - \$268,268 – Total amount is roughly the same as last year.

REFUNDS/REIMBURSEMENTS – (369-391-393-395) - \$450,711

Administration Costs from Successor Agency - \$100,000 – This is the amount of reimbursement for Successor Agency staff costs. There is a cap on the amount of total administrative costs, including staff costs of \$250,000 per year. The \$100,000 is down from prior years due to less staff time devoted to the dissolution process.

Administration Costs from Housing Authority - \$25,000 – Reimbursement to the City for staffing costs associated for operations of the Housing Authority programs. Prior to the dissolution of the redevelopment agency the Housing Set-aside Fund would reimburse the City for staff costs associated with the housing programs. This was eliminated with the elimination of the set-aside fund. The Housing Authority has assumed the housing assets, liabilities and programs of the former agency.

WC/General Liability Insurance Refund - \$131,494. Last year was \$395,389. This is a retrospective deposit refund through the CJPIA on insurance deposits. The amount fluctuates widely and can be a refund or an additional deposit. When we receive a refund like this year we consider it one-time revenue.

TRANSFERS IN FROM SPECIAL FUNDS – (500) - \$352,176

Lighting District Fund 7, Gas Tax Fund 2 and AQMD Fund 71 – The transfers reimburse the General Fund from these funds for personnel costs associated with eligible Fund expenditures. This year the amount of the transfers remains the same.

TOTAL GENERAL FUND REVENUE - \$21,510,949,949 – This represents an increase of \$86,990 from last year’s adopted budget.

GENERAL FUND EXPENDITURES

The expenditures are carefully planned and General Fund expenditures for 2016-17 are budgeted to be **\$20,384,646** approximately a **\$234,197** decrease over last year's budgeted expenditures. However, as described in the staff report there were some significant one-time expenses last year.

PERSONNEL COSTS

The budget includes a 1.7% cost of living increase for all employees, consistent with the March CPI.

CITY COUNCIL – (4110)

The City Council budget includes stipends and expenses pertaining to the City Council. The budget reflects no changes.

CITY MANAGER/CITY CLERK – (4120)

The City Manager/City Clerk budget includes salaries and expenses for the City Manager and Deputy City Clerk. Most expenses reflect no significant deviations except:

- Legal Advertising - \$20,000 - \$4,000 or 20% increase. The cost for placing legally required notices in the newspaper for bids and hearings continues to increase.
- Election Services - \$82,600 – This line item is for the expense for conducting the general municipal elections in 2017. The amount is \$11,000 or 15% increase over the last election.

ADMINISTRATIVE SERVICES – (4150)

The Administrative Services budget includes salaries and expenses for Administration, Finance, Parking Enforcement, Information Services and Human Resources. Line item expenses include items such as department personnel, professional services (auditors) and employee enhancement programs. Most of the expense items had no significant deviation from last year.

CITY ATTORNEY – (4170)

The City contracts for City Attorney and City Prosecutor services.

- City Attorney - \$110,000 – The budgeted amount is the same as last year. Legal services pertaining to the Successor Agency and Housing Authority are

budgeted in those respective Special Funds.

- City Prosecutor - \$20,000 – Decrease the budget is due to the decreased utilization of the prosecutor.

GENERAL SERVICES – (4190)

The General Services account provides for non-departmental general expenses such as insurance, office and computer supplies and maintenance, as well as, employee benefits. Budget highlights include:

- Chamber of Commerce - \$45,000 – The City’s existing Agreement with the San Dimas Chamber of Commerce is to provide certain services to the City and business community. The City and Chamber have been in discussions on a revised Agreement. This preliminary budget reflects the amount of the existing Agreement.
- Insurance – The City is self-insured as a member of a self-insurance risk pool, the California Joint Powers Insurance Authority. General Liability - \$325,215 – The annual contribution amount is \$63,389 more than last year. Property Insurance – We don’t have the new amount yet. The proposed budget includes last year’s amount. Workers Compensation - \$152,396 – This is a \$6,361 decrease from last year. Environmental Liability Insurance - \$0 – This is a three year policy so there is no expense this year.
- Computer Professional Services - \$100,000 – Includes an additional \$10,000, from \$8,500 to \$18,500, for additional consultant technical support for IT related issues. This account also includes \$10,000 for the installation of public Wi-Fi access at the Senior Center.
- City Web Page Host Services - \$18,000 – Includes \$12,000 for a redesign and migration to an updated platform for the City’s web page.
- Health Insurance and Optional Benefits – Budget amount \$1,179,000 – This is the budget for the City’s cafeteria contribution for employee health, dental and vision insurance for full-time and regular part time employees.
- Retiree Health Coverage - \$34,000 - The City provides \$122 per month per retiree for health insurance benefits for retirees that chose to continue to enroll in the City offered health plan. The amount is up slightly due to retirements the past few years. The City applies a “pay as you go” for this expense and budgets the annual cost as opposed to pre-funding the liability.
- PERS Retirement Contribution – Budget amount \$1,061,905 – This year’s budget amount reflects the employer paid amount, a \$62,800 increase over last year. Last year the City also paid an additional \$100,000 towards the City’s unfunded liability. In addition to the employer contribution the employees contribute 7% for the employer contribution.
- Deferred Comp Match - \$90,000 – Four years ago the City match to employee deferred comp was suspended. Two years ago the City began to contribute a portion of the prior match amount, \$100 per month for full-time and \$50 per month for regular part-time employees.

- Public Access Contract Assistance and Equipment – Total \$95,800. The expenses are for the operation of the City Government Access channel. The budgeted expenses are for the continued contract with the University of La Verne for the management of the channel and equipment purchases. A portion of these expenses are funded by a 1% PEG fee that was implemented in January 2009 and is projected to generate \$88,000 this year.
- ADA Transition Plan Consultant - \$2,000 – This current year the City was fortunate to be a part of a program offered by the CJPIA where they funded a large portion of cost of a consultant to perform a self-evaluation and update of the City's ADA Transition Plan. The City's contribution was \$34,000. The expense next year is for the license of Transition Plan software from the consultant. The cost of facility upgrades to meet ADA requirements will be budgeted in Fund 12.
- Accela Software Migration - \$0 – Two years ago the City began the process to migrate to a new land management software. The total cost of the project was \$520,000 spread over the last two budgets. There is no additional implementation expense next year. The annual software licensing expense is included in the Computer Professional Services account.
- Process Fees Credit Card Payments - \$19,000 – the expense is for fees for credit card payments made to the city. This past year the City changed credit card processing vendors, reducing the annual expense by almost 100%.

PUBLIC SAFETY – (4210)

The Public Safety budget includes expenditures for contract law enforcement services provided by the Los Angeles County Sheriff's Department and animal control services provided by contract with the Inland Valley Humane Society. Budget highlights include:

- The Sheriff's contract budget includes an overall contract rate increase of 3.7%, resulting in a \$203,000 increase. The contribution to the Liability Trust Fund has increased from 4% in July 2014 to 5% in January 2015 to 6% in 2016 to 9.5% next year resulting in a \$204,000 increase. Last year staff was a bit nervous of the potential of additional rate increases during the year so the budget included a line item Contract Increase Contingency - \$145,000. Those funds were not used since there was not a mid-year rate adjustment. Even given the significant increase in the Liability Trust Fund rate this year, it is feared that there may be an additional mid-year adjustment to this rate. The budget includes \$50,000 in Contingency in anticipation of this.
- The Bonita Unified School District contributes a portion of the funds necessary for the School Resource Officer (1/2) and the Probation Officer (GAAP) contract (1/4). In addition a portion of these positions are funded by the COPS grant (Fund 41).
- Animal Control Services – Budget amount \$137,000 – The contract with the Inland Valley Humane Society for animal control services is being renewed

for a three year term. The initial amount of \$137,000 is a \$5,516 increase. The amount of the increase in the contract is minimized due to the increase in dog license fees approved by the Council earlier this month.

RISK MANAGEMENT – (4211)

The Risk Management budget sets aside minimal funds to cover claims or liabilities not covered under the City’s self-insurance pool. In addition a portion of reserve funds are set-aside for this purpose.

EMERGENCY SERVICES – (4212)

The Emergency Services budget provides for emergency preparedness expenses and a contingency fund for expenses as a result of a disaster or emergency. Like the Risk Management budget a portion of reserve funds are also set aside for emergency or disaster purposes.

- Williams Fire Mitigation Measures – \$0 – The 5 Year permit to eradicate arrundo has expired, therefore there are no expenses this year.
- Emergency Supplies/Equipment - \$15,000 – Continue with upgrades to and supplies for the City’s Emergency Operations Center.

COMMUNITY DEVELOPMENT - 4308

The Community Development Department oversees the Development Services and Public Works Departments. Budget Highlights include:

- Engineering Services – City Engineer – Budget amount - \$45,000 – \$5,000 decrease. Contract engineering services to assist with development and to provide City engineer services.
- Professional Services - General - \$10,000. There are various necessary code updates that have been discussed. Last year’s budget included \$40,000 for a consultant to assist a comprehensive update of various land use codes. Staff is reevaluating the approach to the code updates. There is some money in the budget for consulting services for this or other projects.
- MND for Downtown Specific Plan - \$25,000 – SCAG awarded the City a grant of \$150,000 to complete a Downtown Specific Plan. Last year the City contributed \$5,000 towards the project. The \$25,000 budget is for consultants to assist with the preparation of the mitigated negative declaration for the project.
- The City last updated the General Plan in 1992. Many aspects are out of date. There is no requirement to update the General Plan (except for the Housing Element) but there is a letter that the State Attorney General sends out every year suggesting, based on a Northern California court

case, that a General Plan may be out of date after eight years. The cost of a General Plan for a City of our size (based on recent ListServ surveys) is \$600,000-800,000. General Plan updates typically require 2-3 years to complete. Several years ago the Council assigned \$250,000 in reserves for the General Plan update. The budget reflects the moving of the \$250,000 from designated reserves to a general fund line item.

- Reclassification of Administrative Aide to Administrative Analyst –It is recommended to reclassify the position of Administrative Aide in Community Development to Administrative Analyst to reflect the increase in more technical responsibilities of the position. The budget impact is \$4,500.

DEVELOPMENT SERVICES – (4309)

Development Services includes planning and code enforcement. The Planning Division is responsible for current and long-term planning of the community, development review, subdivision review, environmental review, and providing staff support for Development Plan Review Board and Planning Commission. The goal of the City's Code Compliance program is to promote and maintain a quality living environment for residents. The budget includes salaries and administrative expenses. Most of the expenditures in this account are budgeted at similar levels as prior years.

- Professional Services – Increase by \$6,000 to contract for scanning of development plans for electronic archives.

BUILDING & SAFETY – (4311)

The Building and Safety Division is responsible for administering and enforcing the California Building Codes and the construction section of the San Dimas Municipal Code to ensure minimum standards to protect life and property. The budget includes salaries and administrative expenses. Most of the expenditures in this account are budgeted at similar levels as prior years with the exception of the following:

- Contract Plan Check – \$55,000 – Contract plan checker to supplement staff plan checks. The budget is the same as last year and only used on an as needed basis.
- Special Project Plan Check and Inspections - \$40,000. It is anticipated that a special project, such as the Brasada project would require additional specialized contract plan checks and inspections. This budget was added last year to accommodate that. The revised estimate for last year is \$5,000 but additional funds may be needed this year. Costs would be off-set by an increase in plan check and permit fees.

PUBLIC WORKS

The Public Works Department is comprised of two divisions: Administration/Engineering and Street Maintenance. The department is responsible for engineering design, capital improvements, construction and maintenance of public works infrastructure: streets, traffic signals, sewers, storm drains, sidewalks, and other public works areas like utilities and managing the city's storm water pollution prevention program. The maintenance division budgets include street maintenance, vehicle/yard maintenance and traffic control. Budget highlights include:

Administration/Engineering – (4310)

- Engineering Intern – Last year the Intern positions were reduced from three to one, with overall hours reduced due to the hiring of additional full-time positions. This year's budget includes a slight increase of intern hours with a budget increase of \$3,800.
- Overtime - \$2,000 – Addition of overtime hours for inspections in anticipation of major projects such as the Bonita Streetscape project.
- Engineering Plan Check Services – Budget amount \$5,000 - Continue with some contract plan check services to assist staff in time of peak work load.
- Project Management Services – Budget amount \$55,000 – \$10,000 decrease. Continue with the practice to contract for consultant services for special projects, management and inspection services for staffing relief and support.

Street Maintenance – (4341)

- Professional Services - \$23,000 – A portion of the budget is for temporary contract labor during the transition from staff retirement vacancies to contract street sweeping.
- Contract Street Sweeping – \$115,000. As was discussed with Council last year staff is proposing to transition street sweeper to a contractor. The plan is to phase the transition by initially contracting out 65% of sweeping. It was originally anticipated the transition would occur last year. Due to workload the transition is being planned beginning the 2nd quarter of this year. The \$115,000 is the anticipated amount for 9 months of the fiscal year.
- NPDES (MS4 Permit) Programs – Collective Budget Amount - \$258,500 (total of all sub-categories) – The total expense in FY 12-13 was \$65,035, FY 13-14 was \$184,029, FY 14-15 \$115,982 and the revised estimate for FY 15-16 is \$156,500. Much of the cost in the past has been for planning. This year the cost of implementation really begins. The budget includes the minimum cost of implementation. It is anticipated that this amount could increase significantly this year, possibly by \$1,000,000, depending by many variables. Staff would present to Council budget adjustments at that time.

Vehicle/Yard Maintenance – (4342)

- Fuel & Oil – Budget amount - \$90,000 – This account is difficult to budget for due the volatility of fuel prices. The revised estimate for this year is \$70,000. With the contracting out for a portion of street sweeping next year there will be a fuel cost savings but the dollar amount is difficult to anticipate.
- Sweeper Parts & Supplies - \$20,000 – It is anticipated a \$15,000 reduction due to contract street sweeping.
- Yard Bldgs Upgrades/Repairs - \$23,000 – Repairs to the City Maintenance Yard including HVAC and façade repairs.

Traffic Control – (4345)

Most expenses are the same as last year except:

- Traffic Engineering Services - \$75,000 – The budget includes \$25,000 for the required city-wide speed survey in May 2017.
- General Professional Services - \$55,000 – Contract street striping and markers. \$5,000 increase due to more streets planned for next year.

PARKS AND RECREATION

The Parks and Recreation Department is comprised of three divisions: Facilities, Landscape Maintenance and Recreation. The Facilities division is responsible for the maintenance, repair and equipment replacement of all public buildings. The Landscape Maintenance division is responsible for the maintenance of and landscaping in parks, parkways and medians. The installation and maintenance of all playground and athletic field equipment is also the responsibility of this division. The Recreation division is responsible for planning, organizing and conducting a comprehensive community recreation program for residents of all ages. The Parks and Recreation department is also responsible for the design and construction of City parks and recreation facilities. Improvements to Facilities, Civic Center, Senior Center, Parks and Swim and Racquet Club are appropriated in Fund 20, 21 and 22. Budget highlights include:

Facilities – (4410)

The Facilities budget includes facilities maintenance personnel salaries, utilities and the maintenance and operations budgets for the following park and City facilities: Marchant, Ladera Serra, Pioneer, Via Verde, Horsethief, Lone Hill, the SportsPlex and Sycamore Ranch. There are no significant deviations in this budget except:

- Contract and General Maintenance - \$48,750 - \$18,750 increase over last year. Projects this year include painting of Lone Hill and Pioneer Park restroom buildings.

Civic Center – (4411)

The Civic Center budget includes the maintenance and operations budgets for City Hall, the Community Building and the Martin House. There are no significant deviations in this budget.

Senior Center – (4412)

The Senior Center maintenance budget includes the maintenance and operations budgets for the Senior Citizen/Community Center. There are no significant deviations in this account except:

- Contract and General Maintenance - \$39,100 – This account fluctuates each year depending on planned maintenance projects. Last year the most significant project was exterior painting, next year \$29,500 is budgeted for an AV system upgrade.

Park Maintenance – (4414)

The Park Maintenance budget includes landscape maintenance personnel salaries and maintenance and operations budgets for parks. The majority of park maintenance expense is reflected in Fund 8 funded by the landscape parcel assessment. There are no significant deviations in this account.

Median & Parkway Maintenance – (4415)

The Median and Parkway Maintenance budget includes landscape maintenance personnel salaries and maintenance and operations budgets for median and parkway maintenance. As with park maintenance, the majority of parkway maintenance expense is reflected in Fund 8.

- Contract Median Islands - \$80,000 – Changes in this account reflect adjustments to the contract with the maintenance contractor due to recent changes to landscape needs in median islands due to renovations and a cost of living adjustment to the contract amount.
- Water – \$118,000. It is extremely difficult to budget for water costs for landscape because of the uncertainty of the exact extent of water restrictions, renovations and rates. At this point we budgeted for a slight increase based upon historic usage and rates. Revised estimate for this year reflects a \$52,000 reduction over budget.

Recreation – (4420)

The Recreation budget includes recreation personnel salaries and maintenance and operations budgets for recreation and senior citizen programs. There are no significant deviations in this account except:

- Recreation Staff – The budget reflects some changes in Recreation staffing. The previous staffing structure included four full-time Recreation Coordinators and a part-time Intern. The new structure includes one full-time Recreation Supervisor, three full-time Recreation Coordinators and elimination of the Intern and addition of one part-time Administrative Aide. The budget amounts reflect the salary changes.

Swim & Racquet Club – 4430

The Swim and Racquet Club budget includes personnel salaries and maintenance and operations budgets for the Swim and Racquet Club facility and programs. There are no significant deviations in this account except:

- Elimination of the Locker Room Attendant positions and increase in Building Maintenance Aide budget as they assume those duties.
- Maintenance of Equipment - \$19,650 – This budget includes the funds for replacement of an aging spa heater in case it fails this year.

TRANSFERS OUT/LOANS

The budget includes transfers out from the General Fund to other Special Funds for specific projects as described below. There is a need to make additional transfers to those funds; however, as we have done the past few years we will make recommendations on transfer after the close of the fiscal year.

- Transfer to Fund 04 City Hall/Comm Bldg - \$742,270 – Transfer for debt payment on the Civic Center COP.
- Transfer to Landscape Maintenance Fund 08 - \$0. Last year's budget anticipated the need to transfer \$49,605 to the Landscape Maintenance Fund to make up the difference between expenses and revenue collected from the assessment. Due to the reduction in some expenditures that transfer was not necessary and a transfer is not anticipated this year either.
- Transfers to Infrastructure Fund 12 and Equipment Replacement Fund 70 – In November the Council authorized the transfer of \$1,089,500 to Fund 12 and \$300,000 to Fund 70.

USE OF RESERVES

This accounts for the use of reserve funds for specific projects. The reserve funds are transferred to the Special Funds for that project.

- Transfer to Infrastructure Fund 12 - Downtown Boardwalk Project – This year’s budget included a transfer of \$1,000,000 from reserves for the Bonita project. Based upon the bids, if awarded, the transfer will be \$2.7 million.
Other Infrastructure Projects – A transfer from reserves of \$574,985 is made to provide the additional funds necessary for the projects included in Fund 12.
- Transfer to Park Development Fund 20 – This year’s budget included a reserve transfer of \$291,471 to balance Fund 20, primarily for the Via Verde playground equipment project. That project is being carried over to next year and so is the transfer, which is \$311,734.
- Transfer to Open Space District #1 - This year’s budget included a reserve transfer of \$44,429 to balance Fund 21 primarily for the Swim and Racquet Club assessment. Due to some unanticipated Quimby fees collected in that Fund the amount of the necessary transfer was reduced to \$15,649. A transfer of \$225,000 is budgeted for next year to fund the design and plans for Swim and Racquet Club improvements.
- Assigned Fund Balance General Plan - \$250,000. Several years ago the City Council had designated \$250,000 in reserves for the start of the General Plan Update process. This year’s budget moves the reserve funds from reserves to a General Fund line item expense.

TOTAL GENERAL FUND EXPENDITURES - \$20,384,646 – This represents a decrease of \$234,197 from last years adopted budget.

SPECIAL FUNDS

Special Funds are established to provide expenditures for a specific purpose. Revenue obtained for these funds comes from a variety of sources and in most cases, by statute or policy, restricts the use of the money.

FUND 02 - STATE GAS TAX

Public Works capital improvement projects are primarily budgeted in Funds 2, 12, 73 and 74. There are a number of significant projects that are carry-over from this year or and have been planned for next year based upon the concept shared with the Council a few years ago to save up funds and schedule “super” projects. This is a “super” project year.

The revenue for this fund comes from State Gas Tax which is subject to a “triple-flip formula” and relies on State estimates. Because of this formula process and the significant reduction in gas consumption, revenues from gas tax have seen a significant decline over the past few years. Total gas tax revenue for the past few years is:

FY 13 – 14 - \$1,199,522
FY 14 – 15 - \$1,039,668
FY 15 – 16 - \$789,000 (estimate)
FY 16 – 17 - \$716,375 (projected)

State Gas Tax revenue is statutorily restricted and can only be used for street maintenance, repair and construction. Budget highlights include:

- Annual Pavement Preservation Program – Budget amount \$700,000 – Annual street program of slurry seal, pavement repairs and other pavement preservation techniques. The current year’s project and budget are being carried over to combine with next year’s project. Total project amount is \$1,510,000 with amounts also budgeted in Funds 12, 73 and 74.
- San Dimas Ave. – Puddingstone to Via Verde - \$300,000 – Total project is \$1,800,000 with amounts also budgeted in Funds 12, 73 and 74.
- Cienega Ave – Lone Hill to Arrow Hwy. - \$400,000 – Total project is \$1,300,000 with amounts also budgeted in Funds 12 and 73.
- Badillo et al - \$100,000 – Total project is \$1,870,000 with amounts also budgeted in Funds 12, 73 and 74
- Transfer to General Fund – Budget amount \$225,000 – The transfer reimburses the General Fund for personnel costs associated with eligible street improvement projects.
- Other Maintenance and Repair - \$166,000 – City-wide and town core sidewalk repairs.

FUND 03 – WALKER HOUSE LLC

This Fund was set up for the Walker House LLC that was established for the tax credit program. This fund received revenue from the tax credit distribution. Annually it receives revenue generated from uses of the house and repayment of the loan from the Redevelopment Agency. With the new Concessionaire Agreement the budget project rent revenue and utility expense off sets. The tax credit arrangement expired last year so the nominal expenses associated with that arrangement are no longer incurred. Expenses include insurance, maintenance and utilities for the house.

FUND 4 – CIVIC CENTER RENNOVATION

This Fund was created to show the expenses for the Civic Center renovation project. The fund received the \$5.5 million general fund reserves that were committed to the project and the \$7.5 million proceeds from the COP. Beginning in FY 11-12 the only ongoing expense is the annual COP debt service which is funded by a General Fund transfer.

FUND 06 - SEWER EXPANSION

The Sewer Expansion fund receives revenue from private property connections to the public sewer fees, sewer maintenance and industrial waste reimbursement from the County.

- Sewer Master Plan – Budget amount \$75,000 – This project is to complete Master Plan Study and is a carry-over project.

FUND 07 - CITY WIDE LIGHTING DISTRICT

The City Wide Lighting District receives revenue from a property tax assessment to be used exclusively for public lighting purposes. The money is used to maintain traffic signals and street lights, electricity, and special street light projects. Most of the expenditures are for ongoing maintenance and operations. Budget highlights include:

- Residual Tax Distribution – The Lighting District is a taxing entity that began to receive its share of the redistributed tax increment from the dissolved Redevelopment Agency last year. It is estimated that it will receive \$135,000 next year.
- Downtown Decorative Lighting – Budget amount \$120,000. This is a

carryover project. Budget also includes funds to commence surveying of existing facilities to aide in the planning to replace the street lights in the town core with nostalgic lights at the rate of six blocks every three years.

- Bonita Streetscape Street Lights – Budget amount this year of \$790,000 for the electrical and upgrade of additional street lighting as part of Boardwalk Replacement Project.
- Woodglen Lighting Review - \$25,000 – Analysis of possible upgrades to street lights in the Woodglen neighborhood.
- Covina/Badillo Signal Upgrade - \$105,000 – Upgrade of the traffic signal at Covina and Badillo as part of the Badillo street project.
- Foothill/San Dimas Canyon - \$140,000 – Cooperative project with the County to upgrade the signal phasing at that intersection.

FUND 08 - LANDSCAPE PARCEL TAX

This fund receives revenue from a voter approved property tax assessment. Per voter approval the money is used exclusively to maintain parks, parkways, medians, and trees. Annually the City Council has the authority to raise the amount of the assessment by the CPI. The revenue in the budget reflects a proposed 1.7% CPI increase. The revenue generated by the assessment does not fully cover the entire cost of the landscape maintenance. The expenses for the City personnel performing landscape maintenance functions are fully borne by the General Fund. This year the General Fund anticipated a transfer \$49,605 to the Fund to balance expenses. Due to a reduction in expenses, mostly through utilities, this transfer was not necessary, nor is a transfer necessary next year. Budget highlights include:

- Horsethief Canyon Park Maintenance – A portion of the cost of maintenance for Horsethief Canyon Park was offset by a County grant and reflected in Fund 20. The grant funding expired this year so the entire cost of maintenance and utilities is reflected in this Fund. There is no longer a need to have a separate line item for the Horsethief Canyon Park expenses. The maintenance cost for the park are now included in all of the park maintenance line items such as Contract Park Maintenance, Electricity and Water, which accounts for the some of the increases in those accounts.
- Sportsplex Maintenance – Budget amount \$36,750 – The School District reimburses the City for 50% of this expense.
- Contract Accounts – Budget amount \$200,000 – The contracts with the landscape and tree maintenance contractors include a cost of living adjustment. The amount of those contracts are increased by 1.7% and reflected in the budget.
- Water – As mentioned previously water expense is difficult to budget for not knowing water restrictions, revised rate structures and changes to median islands. The budget estimate is based upon best estimates taking all those factors into consideration.

FUND 12 - INFRASTRUCTURE

This fund provides for capital improvement projects for the City's varied infrastructure. Revenue sources for the Fund are General Fund transfers, grants for specific projects and private development requirements.

Revenue highlights include:

- Foothill Blvd./SD Wash - \$2,600,000 this year is the final reimbursement from the Federal grant for this project.
- Golden Hills Road - \$750,000 and \$260,000 for this year and next year – Contributions from the City of La Verne for their share of the Golden Hills Road realignment. When the project is bid if the costs are higher, the City of La Verne's proportionate share will increase.
- STPL - \$465,000 and \$705,000 – The County's share of the cooperative street improvement projects for Badillo and Cienega projects.
- RAC Grant - \$190,000 – Grant funds for use of chip seal process.
- Use of Reserves – Current year \$2,700,000 – Transfer of reserves for the Bonita Streetscape project. Next year - \$574,985 – Transfer of reserves for other projects.
- Transfer for General Fund – This year \$1,089,500 – In November the Council approved the transfer of \$1,089,500 for general infrastructure projects.

Budget highlights include:

- Annual Pavement Preservation - \$770,000 – Total amount of the project is \$1,510,000 with additional funds budgeted in Funds 2, 73 and 74.
- Golden Hills Road - \$1,425,000 over two years. Re-direct of Golden Hills Road. Cooperative project, with the City of La Verne contributing \$1,010,000.
- Downtown Boardwalk Project - \$2,700,000 this year based upon bids. A portion of the project is funded from Fund 7, and the balance is from reserve transfers.
- Rhoads Park Walkway - \$55,000 – Relocation of the walkway at Rhoads Park in conjunction with the street improvement project.
- San Dimas Ave. – Puddingstone to Via Verde - \$400,000 – Total project is \$1,800,000 with amounts also budgeted in Funds 2, 73 and 74.
- Cienega Ave – Lone Hill to Arrow Hwy. - \$500,000 – Total project is \$1,300,000 with amounts also budgeted in Funds 2 and 73.
- Badillo et al - \$1,265,000 – Total project is \$1,870,000 with amounts also budgeted in Funds 2, 73 and 74

FUND 20 - COMMUNITY PARKS AND FACILITIES DEVELOPMENT

The Community Parks and Facilities Development fund receives revenue from property development taxes, grants for specific projects and transfers from the General Fund. Revenue for next year is budgeted for the \$850,000 grant for the Walnut Creek project and \$311,734 transfer from General Fund reserves.

- Park Signage - \$10,000 – A carry over project to replace aged park signs in various parks.
- Via Verde Park Playground Equip and Park Rehab - \$500,300 (over two years) – Relocate and replace playground equipment and additional improvements associated with the relocation.
- Horsethief Canyon Park Maintenance - \$0. Previously the City received a grant to partially offset maintenance costs for Horsethief Canyon Park. The grant funds expired this year so next year all maintenance costs will be absorbed in Fund 8.
- Walnut Creek Park Development - \$850,000 – Development of Walnut Creek Open Space. The funds for the project are from a County project specific grant.

FUNDS 21, 22 AND 23 – OPEN SPACE DISTRICTS

The City is divided into three geographic areas for the purpose of the Open Space Districts. District #1, Fund 21, is the north and west area, District #2, Fund 22, is the east, and District # 3, Fund 23, is the south. Each District receives revenue from the development of property within their respective Districts in the form of Quimby fees. As it is uncertain when residential subdivisions may occur, no new revenue is projected.

- Fund 21 - Swim & Racquet Club Improvements - \$225,000 – There is a need for a significant rehab of the exterior and interior of the Club. This year the City retained a consultant to perform an assessment of the existing facility. The scope of work for next year is to evaluate the results of the assessment and develop a plan for improvements to the facility. The first phase of the plan will be to prepare plans and specifications for the improvements. A very preliminary estimated cost for this scope of work is \$225,000. Since there are no current available funds in this Fund the source of funds for this project will be transfers for General Fund reserves.
- Fund 22 – Marchant Park Improvement Project - \$1,360,000. This project is for the major renovation of Marchant Park including new restroom building, refurbishment or replacement of the recreation building, new playground equipment and other amenities and improvements. The

sources of funding include \$722,000 in Quimby fees from the Avalon apartment project, \$250,000 in a County grant and prior transfers from General Fund reserves.

- Pioneer Park Playground Equipment Replacement - \$160,000. The City was awarded an HCD grant for the replacement of the playground equipment at Pioneer Park. The amount of the grant is \$100,000 and the city's matching portion would be \$60,000.
- Freedom Park Monument Sign - \$10,000 – The budget includes funds for the previous City Council approved monument sign at Freedom Park.

FUND 27, 28 AND 29 - CIVIC CENTER PARKING DISTRICT

The Civic Center Parking District was formed in 1997. The District encompasses the common space of the Puddingstone Shopping Center. This group of funds is set up to cover the maintenance and operations and bond payments associated with the parking district. Revenue for this fund is derived from property assessments of property owners of the center. The bonds will be retired in September 2016 and at that time the Parking District will be dissolve. The Puddingstone Parking Lot will then revert to full private ownership and there will no longer be any City or Successor Agency involvement.

- Fund 27 - Maintenance and operations of common areas, i.e. parking lot and landscape areas, of the parking district.
- Fund 28 - Bond principal and interest payments due annually.
- Fund 29 - A reserve fund for the bonds associated with the parking district.

FUND 34 – HOUSING AUTHORITY FUND

With the passage of ABx1 26, the Housing Set-Aside fund was also dissolved as of January 31, 2012. The City adopted a Resolution declaring the San Dimas Housing Authority as the successor agency to the Housing programs. The Housing Authority assumed all of the housing assets, liabilities and responsibilities of the former Redevelopment Agency. The Authority continues to administer management and operations of the Authority owned housing developments. The Authority also administers two previous approved development agreements providing financial assistance for low and moderate income housing. The Fund includes encumbered and unencumbered assets from the previous Set-Aside fund. Staff is still working on the budget for this fund.

FUND 38 – SUCCESSOR AGENCY

FUND 39 – REDEVELOPMENT OBLIGATION RETIREMENT FUND

These two Funds account for the enforceable obligations of the former

Redevelopment Agency. Fund 39 is the Redevelopment Obligation Retirement Fund. With changes to the dissolution process this past year, the Successor Agency now submits a Recognized Obligation Payment Schedule (ROPS) annually instead of every six months, listing all of the enforceable obligations during that period. Once approved by the Oversight Board and Department of Finance, the County Auditor/Controller remits the requested amount to the Agency. The remittance from the County is deposited and held in Fund 39 until the obligation payment becomes due. The funds are transferred to Fund 38 to pay the expenditures.

Fund 38 contains the expenditures for the enforceable obligations of the Successor Agency as identified on the ROPS. Funds are received from Fund 39 to make the payment obligations.

FUND 40 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

This fund administers the City's CDBG programs. Revenue for this Fund is from Federal Block Grants administered through the County to fund the programs listed. Entitlement revenue is down again this year. The program budget is approved by the City Council in January of each year.

FUND 41 - CITIZEN'S OPTION FOR PUBLIC SAFETY (COPS)

This fund is for the administration of the State COPS grant. The program provides for supplemental money for law enforcement. The past several years the City has used the funds to fund a portion of the School Resource Office and the Probation Officer, directed patrol and miscellaneous equipment. The budget proposes continuing with those expense items again this year. This year the City received a small amount of additional funds, \$14,618 and not all of the funds in the Directed Patrol or Equipment line items were utilized so those funds have been carried over to next year.

FUND 53 - GOLF COURSE

The Golf Course fund receives revenue from the San Dimas Canyon Golf Course and club house leases. The ongoing expenditures are for utilities, audit services and incidental maintenance. The largest expense is for interest on prior loan payments to the City for the original acquisition of the golf course. In 2013 the City refinanced the loan changing the terms of the loan. The revenues and expenditures are consistent with last year with the exception of water. The City's contribution towards water expense is capped at \$95,000 per year. The lease operator contributes \$160,000 per year towards the expense. If the actual annual expense is less than those two contributions the excess will be carried over in a reserve to be used for future water expenses. The beginning fund

balance in water reserves \$349,954. Actual water expense in the current year is down and estimates for next are down as well due to conservation efforts. The estimated water expense next year is budgeted at \$185,000. However, because of the uncertainty of water restrictions and costs there is great uncertainty of the actual costs.

FUND 70 - EQUIPMENT REPLACEMENT

The primary source of ongoing revenue for this fund has been in the form of transfers from the General Fund. In November 2105 the City Council authorized a General Fund transfer of \$300,000. The estimated beginning fund balance for next year is \$691,025 and after budgeted expenditures the estimated ending fund balance would be \$182,025. Significant capital equipment purchases and budget changes include:

- Telephone Equipment - \$250,000 – The telephone system that serves City Hall, Senior Center and Maintenance Yard is aging. We have been put on notice that major components may no longer be available. Last year the City retained a consultant to evaluate of telephone system needs and provide a cost estimate for a new system. The preliminary estimate is the \$250,000. Staff is planning for a replacement in FY 2017 but has budgeted for replacement in case it is necessary this fiscal year.
- Computer Equipment - \$12,000 – There are no significant computer equipment replacements budgeted this year, however it is anticipated in the five-year projection that we will have significant replacement costs in the next 3 years.
- Vehicle and Equipment Replacements - \$222,000 – Replacement of various vehicles and field equipment.

FUND 71 - AIR QUALITY MANAGEMENT DISTRICT (AQMD)

The revenue for this fund comes from a portion of the vehicle license fees allocated to air quality programs. The funds are governed by guidelines established by the Southern California Air Quality Management District and can only be used on expenditures that have a direct effect on improving air quality. Many of the proposed expenditures are consistent with last year with one exception:

- AQMD Charging Stations - \$100,000 – The City was awarded a \$50,000 for the installation of additional electric vehicle charging stations. The City's match portion is \$50,000, from Fund 71.

FUND 72 - PROP A TRANSIT

Revenue received in this fund is from a portion of sales tax within L.A. County. The money can only be used for mass transit and Paratransit projects and services. Since Prop A taxes are a portion of the countywide sales tax, the amount of revenue had declined significantly but in the past two years has experienced growth.

- Dial-A-Cab – Budget amount \$245,000 – Expenditures for the City subsidized San Dimas Dial-A-Cab service. In May the Council approved a fare increase which will go into effect in July. The increase in fares reduces the amount of the increase in City contribution for next year.
- Get About Services – Budget amount \$178,000 – This service experienced some significant ridership growth as well as an increase in contract service cost that went into effect last year. The cost increase for next year is minimal, \$4,000.
- Recreational Transit – \$85,000 – Transit services for adult, family and teen Recreation excursions and is the same as last year.

FUND 73 - PROP C TRANSIT

This fund receives revenue from a portion of sales tax within L.A. County. The use of the funds are similar to Prop A guidelines with the exception that Prop C funds can be used for street improvements to streets that support mass transit. Similar to Prop A revenues are increased slightly. Budget highlights include:

- Pavement Preservation - \$20,000 – Annual street program of slurry seal, pavement repairs and other pavement preservation. Total project amount is \$1,510,000 with amounts budgeted in Fund 2, 12 and 74.
- Bonita Ave. Pavement Reconstruction - \$375,000 combined this year and next. Reconstruction of Bonita Ave. from San Dimas Ave. to Cataract following the streetscape project. Total project cost is \$553,000 with additional funds budgeted in Fund 74.
- San Dimas Ave. – Puddingstone to Via Verde - \$950,000 – Total project cost is \$1,800,000 with additional funds budgeted in Funds 2, 12, and 74.
- Badillo et al - \$100,000 – Total project cost is \$1,870,000 with additional funds budgeted in Funds 2, 12 and 74.
- Cienega Ave – Lone Hill to Arrow Hwy. - \$400,000 – Total project is \$1,300,000 with amounts also budgeted in Funds 2 and 12.

FUND 74 – MEASURE R TRANSIT

In November 2008 voters passed Measure R, a ½ cent sales tax increase in Los Angeles County to finance new transportation projects and programs and accelerate many of those already in the pipeline. The increase in sales tax became effective July 1, 2009. Similar to Prop A and C funds the city receives and annual local share. The funds are restricted to use on transportation related programs and projects including street improvements.

- Badillo et al - \$405,000 - Total project cost is \$1,870,000 with additional funds budgeted in Funds 2, 12 and 73.
- San Dimas Ave. – Puddingstone to Via Verde - \$150,000 – Total project cost is \$1,800,000 with additional funds budgeted in Funds 2, 12, and 73.
- Bonita Ave. Pavement Reconstruction - \$178,000 - Reconstruction of Bonita Ave. from San Dimas Ave. to Cataract following the streetscape project. Total project cost is \$553,000 with additional funds budgeted in Fund 73.

FUND 75 - LANDSCAPE MAINTENANCE ASSESSMENT DISTRICTS

The revenue in this fund comes from assessments of homeowners in the Boulevard and Northwoods tracts to fund for the maintenance and operations of common landscape areas.

CITY OF SAN DIMAS
SCHEDULE 1: SUMMARY OF ESTIMATED ENDING BALANCES
AND TRANSACTIONS FOR FISCAL YEAR 2016-17

FUNDS	ESTIMATED BEGINNING 7/1/2016	ESTIMATED REVENUES 2016-17	TRANSFER IN 2016-17	TRANSFER OUT 2016-17	ESTIMATED EXPENDITURES 2016-17	USE OF RESERVES 2016-17	ESTIMATED ENDING BAL 6/30/2017
01 General	16,003,956	21,158,773	352,176	742,620	19,642,026	999,285	16,130,974
02 Gas Tax	1,653,291	722,175	-	225,000	1,662,300	-	488,166
03 Walker House	277,540	175,770	-	-	136,800	-	316,510
04 City Hall/CB	-	-	742,620	-	742,620	-	-
06 Sewer	1,122,711	54,000	-	-	132,000	-	1,044,711
07 Lighting	1,379,051	1,122,500	-	125,000	1,252,825	-	1,123,726
08 L/S Parcel Tax	80,204	847,845	-	-	900,610	-	27,439
12 Infrastructure	898,310	2,390,000	654,985	-	3,943,295	-	-
20 Comm Park/Fac	-	850,000	119,300	-	969,300	-	-
21 Open Sp #1	-	-	225,000	-	225,000	-	-
22 Open Sp #2	588,123	350,000	-	-	905,000	-	33,123
23 Open Sp #3	-	-	-	-	-	-	-
27 CC Pkg Dist	-	5,176	781	-	5,957	-	-
28 CC Redemption	-	8,300	-	-	8,300	-	-
29 CC Reserve	781	-	-	781	-	-	-
40 CDBG	-	130,570	-	-	130,570	-	-
41 COPS	42,745	100,000	-	-	142,745	-	-
53 Golf Course	344,954	650,000	-	-	585,000	-	409,954
70 Equipment Replacement	691,025	-	-	-	509,000	-	182,025
71 AQMD	155,463	93,520	-	2,176	112,000	-	134,807
72 Prop A	362,751	651,400	-	-	703,300	-	310,851
73 Prop C	1,120,314	539,500	-	-	1,122,000	-	537,814
74 Measure R	993,595	403,500	-	-	1,156,500	-	240,595
75 Open Space Mnt	21,878	44,260	-	-	46,130	-	20,008
ALL CITY FUNDS TOTAL	25,736,692	30,297,289	2,094,862	1,095,577	35,033,278	999,285	21,000,703
34 HOUSING AUTHORITY SUCCESSOR TOTAL	2,436,020	549,995	-	-	637,928	-	2,348,087
113 Housing Authority	4,360,466	1,240,685	-	-	881,425	-	4,719,726
38 /39 SUCCESSOR AGENCY TOTAL	524,301	1,965,444	-	-	1,965,444	-	524,301
GRAND TOTAL CITY AND ENTITIES	33,057,479	34,053,413	2,094,862	1,095,577	38,518,075	999,285	28,592,817

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

GENERAL FUND 01	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
UNASSIGNED FUND BALANCE	11,942,151	12,047,773	12,824,228	11,275,912
ASSIGNED FUND BALANCE RISK/LAW	2,845,696	2,845,696	2,845,696	2,844,696
ASSIGNED FUND BALANCE EMERG SRV	511,923	420,023	394,167	375,767
ASSIGNED FUND BALANCE GEN PLAN	250,000	250,000	250,000	250,000
ASSIGNED FB CITY LOAN TO SA (281-003)	1,257,581	1,257,581	1,257,581	1,257,581
TOTAL GENERAL FUND BALANCE	16,807,351	16,821,073	17,571,672	16,003,956
GENERAL FUND DETAIL OF REVENUES				
PROPERTY TAX (311)				
Secured Property (001)	2,445,457	2,554,000	2,503,093	2,590,081
Unsecured Property (002)	96,546	104,000	114,267	107,920
Interest & Redemptions (004)	59,469	70,000	60,000	62,000
AB1389 Pass-through Oblig Frm Cnty (009)	89,528	89,000	89,000	90,000
Residual Tax Distribution Fr Cnty (011)	265,134	271,000	305,114	305,000
Motor Vehicle In Lieu Triple Flip (012)	3,191,036	3,191,000	3,377,948	3,500,000
Misc VDP Taxes # 1 (025)	409	-	-	-
Misc VDP Taxes # 2 (026)	11	-	-	-
Administrative Fees (059)	(35,008)	(35,000)	(36,313)	(36,000)
Sub-Total Property Tax	6,112,582	6,244,000	6,413,109	6,619,001
SALES TAX (312)				
Sales Tax (75%) General (001)	4,515,782	4,748,000	5,058,276	6,180,000
Sales Tax In-Lieu (25%) Triple Flip (002)	1,327,917	1,192,000	472,394	-
Triple Flip Adj. (003)	-	385,000	737,117	-
Sales Tax Prop 172 (103)	269,671	265,000	265,000	265,000
Sub-Total Sales Tax	6,113,370	6,590,000	6,532,787	6,445,000
FRANCHISE TAX (314)				
Franchise Tax/Disposal (001)	1,130,782	1,125,000	1,135,000	1,150,000
Franchise Tax/Electric (002)	404,344	405,000	405,000	413,000
Franchise Tax/Gas (003)	115,478	101,000	96,000	100,000
Franchise Tax/Cable Time Warner (004)	169,853	167,000	180,000	180,000
Franchise Tax/Water (005)	190,781	184,000	144,996	150,000
Franchise Tax/Cable Verizon (006)	266,448	266,000	260,000	260,000
Franchise Tax/Crown Castle USA(NextG) (007)	11,138	11,000	11,374	11,500
Sub-Total Franchise Tax	2,288,824	2,259,000	2,232,370	2,264,500
OTHER TAXES (315-317)				
Business License Fees (315-001)	421,399	422,000	423,000	430,000
Film Permits (315-002)	345	-	-	500
PEG Fee (315-003)	79,030	86,000	88,000	88,000
Transient Occupancy Tax (316-001/007)	1,425,666	1,400,000	1,520,000	1,530,000
Documentary Stamp (317-001)	152,948	139,000	145,000	150,000
Sub-Total Other Taxes	2,079,388	2,047,000	2,176,000	2,198,500
Total All Taxes	16,594,164	17,140,000	17,354,266	17,527,001
BUILDING & OTHER PERMITS (321)				
Building Permits (001)	289,257	200,000	330,000	200,000
Electrical Permits (002)	38,401	24,000	50,000	24,000
Mechanical Permits (003)	22,068	16,000	26,000	16,000
Plumbing Permits (004)	25,615	18,000	30,000	18,000
Grading Permits (005)	12,614	3,600	4,200	3,600
Sewer Permits (006)	1,779	1,100	1,500	2,000
Demolition Permits (007)	2,966	1,000	1,600	1,000
Pool Permits (009)	14,560	5,000	14,000	5,000
NPDES Plan Check (024)	2,645	-	636	500
Plan Checking Engineering (101-103)	5,177	-	5,000	1,250
Maintenance of Permit Plans (104/105)	9,616	7,000	8,500	7,000
PW Building Plan Checking (121/122)	223,547	125,000	250,000	125,000
Sub-Total Building Permits	648,245	400,700	721,436	403,350

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
GENERAL FUND DETAIL OF REVENUES (CONTINUED)				
OTHER PERMITS (322)				
Street Permit Fees Engineering (001)	57,010	25,000	37,000	25,000
Annual Parking Permits (002)	18,371	17,400	18,400	18,400
Bingo Permits (003)	75	100	50	50
Temporary Parking Permits (004)	172,124	153,000	185,000	185,000
Storm Water Inspection Permit (005)	-	21,500	17,000	25,000
Sub-Total Other Permits	247,580	217,000	257,450	253,450
Total Building/Other Permits	895,825	617,700	978,886	656,800
FINES/PENALTIES & CITATIONS (331-332)				
Local Ord Violations (331-001)	73,712	110,000	20,000	25,000
Motor Vehicle Code Violations (331-003)	93,954	68,000	130,000	132,000
Miscellaneous Offenses/Litter (331-005/006)	3,624	2,700	4,500	4,000
Parking Citations (332-001)	189,527	196,000	176,000	180,000
Parking Bail (332-011)	81,317	86,000	86,000	86,000
Administrative Citations (332-015)	5,277	5,000	5,000	5,000
Total Fines & Penalties	447,411	467,700	421,500	432,000
USE OF MONEY & PROPERTY (341)				
Interest (341-001)	189,806	171,964	200,000	200,000
Building Rentals (341-002)	117,673	135,000	120,000	120,000
Adair Lease (341-006)	35,429	35,992	35,992	36,350
Principal/Int Loan Repay Sycamore Proj (341-007)	-	-	-	14,880
Principal Pmt 1st Golf Course decr LTD 53 (115-053)	332,418	349,100	340,000	344,100
Total Use of Money & Property	675,326	692,056	695,992	715,330
INTERGOVERNMENTAL (353/355)				
MVL Misc Excess Fees (353-001)	15,167	-	14,006	-
Homeowners Exemption (355-001)	17,874	19,000	19,000	19,000
Total Intergovernmental	33,041	19,000	33,006	19,000
STATE/FEDERAL/COUNTY GRANTS (356-359)				
Oil Payment Program/UOBG (356-460)	9,593	9,613	9,613	9,613
Recycling Beverage Grant (358-028)	3,309	-	-	-
U.S.D.A. Summer Lunch Program (359-110)	9,785	10,500	10,000	10,500
Total State & Federal Grants	22,687	20,113	19,613	20,113
CHARGES FOR CURRENT SERVICES (360)				
Zoning/Subdivision/Environmental Fees (001/004)	21,259	20,000	58,000	20,000
DPRB Fees (005)	10,841	15,000	22,000	15,000
Miscellaneous Planning Fees (006/008)	3,266	2,500	3,000	2,500
Public Hearing Notice Signs (009)	1,980	1,200	4,500	1,500
Monument Inspection (010)	883	-	-	-
Misc/Overhead Chgs Dev Serv (360-011)	2,304	1,500	1,850	1,500
Total Charges for Current Services	40,533	40,200	89,350	40,500
CHARGES FOR ADMINISTRATIVE SERVICES (361)				
Administration of Prop A/C/Measure R (001)	145,229	168,803	150,000	170,000
Administration Fees for Staff fr WH 03 (003)	25,000	25,000	25,000	25,000
Administration of Charter Oak Park (034)	300,000	300,000	300,000	300,000
Admin. of Oil Payment Recycle/UOBG (361-460)	-	3,000	3,000	3,000
Total Charges for Administrative Services	470,229	496,803	478,000	498,000
CHARGES FOR SERVICES OTHER (363/364/365)				
Auto Impound Storage Fees (363-004)	12,648	8,000	8,000	8,000
Street/PW Serv Chgs/City Damages (364-001)	5,126	1,500	10,000	1,500
Processing Easement/Deed (364-003)	1,071	-	-	-
NPDES Charges (364-024)	13,796	-	12,000	25,000
Sale of Maps & Publications (365-001/006)	2,313	1,200	500	-
Total Charges for Services Other	34,954	10,700	30,500	34,500

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
GENERAL FUND DETAIL OF REVENUES (CONTINUED)				
RECREATION FEES & CHARGES (367)				
Fee & Charge Classes (001)	239,270	230,150	245,000	235,150
Excursion Fees (002)	76,459	77,500	80,000	82,000
Sports Fees (003)	51,762	69,300	55,000	52,000
Senior Programs (008)	17,796	15,800	17,600	15,800
Senior Boutique (009)	1,612	1,800	1,200	1,800
Special Events (010)	31,268	28,600	30,500	29,300
Kid's Fun Club (011)	73,012	75,000	77,000	75,000
Sports Field Use Fees (020)	30,937	32,400	25,000	30,500
Total Recreation Fees	522,116	530,550	531,300	521,550
SWIM & RACQUET CLUB FEES (368)				
Annual Membership Fees (006)	43,561	52,000	50,000	50,000
Rental Resale Items (007)	271	300	300	300
Fitness Services (008)	-	1,440	600	1,440
Contract Classes (011)	11,900	10,500	12,000	11,500
Silver Sneakers Program (013)	18,828	19,000	19,000	19,000
Daily Rate (016)	21,125	20,000	20,500	21,000
Monthly Pass (017)	6,914	13,000	7,000	11,000
Recreational Swim Fees (020)	17,944	9,200	14,000	14,000
Swimming Lesson Fees (021)	57,066	72,000	69,000	72,000
Junior Guard Program (028)	2,520	2,500	2,520	2,500
Summer Swim Team Fees (031)	9,880	10,000	10,000	10,000
Facility Rental Fees (040)	12,039	16,000	16,500	16,000
Vending Machine Commissions (041)	856	1,700	800	1,500
BUSD Contribution (100)	36,390	38,028	38,028	38,028
Total Swim & Racquet Club	239,294	265,668	260,248	268,268
REFUNDS/REIMBURSEMENTS/CONTRIBUTIONS (369/391/393/395)				
Property Insurance - Sculpture (369-001)	39,409	-	5,240	-
WC/Disability Sal Reimbursements (369-002/005)	7,527	5,000	5,700	6,000
WC/Gen Liab Insurance Retro Ref (369-004)	104,813	395,389	395,389	131,494
Investigation Reimb (369-011)	575	1,000	1,000	-
Mandated Costs (369-012)	238,144	-	96,294	-
Turf Removal Rebate (369-023)	-	-	10,500	-
Façade Project Reimb (369-563)	-	-	-	-
Admin Costs Successor Agency (370-002)	172,778	150,000	100,000	100,000
Admin Costs Housing Authority (370-034)	17,489	68,000	20,000	25,000
BUSD School Resource Officer (1/2) (393-005)	116,900	126,940	126,900	135,967
BUSD GAAP (1/4) (393-006)	17,675	19,000	19,000	20,250
Sr Citizen Club Bingo Contribution (393-133)	3,250	3,000	3,000	3,000
Miscellaneous (395-010)	9,396	3,000	4,000	4,000
Total ReflReimbursements	727,956	771,329	787,023	425,711
SUB-TOTAL GENERAL FUND REVENUE	20,703,535	21,071,819	21,679,684	21,158,773
TRANSFERS IN FROM SPECIAL FUNDS (500)				
From Gas Tax Fund 02 (002)	225,000	225,000	225,000	225,000
From Lighting District Fund 07 (007)	125,000	125,000	125,000	125,000
From Community Parks & Facility (020)	-	-	42,584	-
From AQMD Fund 71 (071)	2,140	2,140	2,137	2,176
Total Transfers	352,140	352,140	394,721	352,176
TOTAL GENERAL FUND REVENUE & TRFS	21,055,675	21,423,959	22,074,405	21,510,949
TOTAL AVAILABLE FUNDS	37,863,026	38,245,032	39,646,076	37,514,905

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
GENERAL FUND 01				
GENERAL FUND DETAIL OF EXPENDITURES				
01-4110 CITY COUNCIL				
0101 Councilmembers	39,457	39,720	39,720	39,720
0201 Travel & Meeting	14,672	16,000	16,000	16,000
Total City Council	54,129	55,720	55,720	55,720
01-4120 CITY MANAGER				
0101 City Manager (000)	227,535	231,908	231,908	235,850
0101 Assistant City Clerk (003)	55,508	61,182	61,182	64,446
0103 Overtime	590	300	300	500
01010 Legal Advertising	18,275	16,000	19,500	20,000
01012 Car Allowance (1)	4,800	4,800	4,800	4,800
01016 Publications & Dues	12,259	9,400	14,200	14,200
020 Election Services (001)	71,644	-	-	82,600
0201 Travel & Meetings	6,086	4,500	4,300	5,000
0303 Special Departmental Supplies	-	1,000	1,000	1,000
Total City Manager	396,697	329,090	337,190	428,396
01-4150 ADMINISTRATIVE SERVICES				
0101 Assistant City Manager/Dir Adm Serv (004)	174,220	175,091	175,091	178,068
0101 Administrative Services Manager (002)	21,896	107,858	107,858	115,161
0101 Accounting Supervisor (009)	17,463	78,915	78,915	81,210
0101 Finance/Information System Manager (005)	98,727	-	-	-
0101 Information System Administrator (007)	78,490	87,048	87,048	89,786
0101 Senior Accounting Technician (001)	124,382	-	-	-
0101 Accounting Technician (4) (003)	174,299	203,837	195,700	217,411
0101 Human Resources Specialist (008)	65,578	65,906	65,906	67,806
0101 Parking Code Enforcement Officer (016)	65,578	65,906	65,906	67,680
0102 Admin Intern PT (1) (010)	16,600	23,945	23,945	22,907
0102 Parking Enforcement Officer PT (5) (016)	60,684	55,778	61,800	62,851
0103 Overtime	449	100	1,000	1,000
01010 Advertising	3,563	5,000	4,000	4,000
01012 Car Allowance (1 + Misc Mileage)	3,586	4,000	4,000	4,000
01016 Publications & Dues	3,737	4,500	4,410	4,500
01018 Printing	1,781	3,200	2,428	3,050
020 Professional Services (IT serv to 4190)	2,361	9,300	11,500	9,500
020 Pole Banners (001)	-	-	-	5,000
0201 Travel & Meeting	3,946	7,500	6,000	7,500
0303 Special Departmental Supplies	1,048	700	500	500
0308 Equipment	-	500	150	3,250
408 Annual Awards / Program	3,264	5,200	4,562	6,000
424 Accident Prevention Program	2,936	5,100	5,100	5,200
430 Sick Leave Incentive Program	35,979	37,000	42,200	40,000
431 Productivity Program	1,962	5,000	3,000	5,000
433 Physical Examinations	690	700	700	700
434 Employee Training	3,421	6,000	6,000	6,000
435 Employee Assistance Program	4,200	4,200	4,200	4,200
Total Administrative Services	970,840	962,284	961,919	1,012,280
01-4170 CITY ATTORNEY				
020 Contract Legal Services (000)	98,755	110,000	117,000	110,000
020 Contract City Prosecutor (001)	58,866	36,000	15,000	20,000
Total City Attorney	157,621	146,000	132,000	130,000

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)				
01-4190 GENERAL SERVICES				
010 Chamber of Commerce (003)	45,000	45,000	45,000	45,000
010 Community Newsletter (004)	41,778	42,700	42,000	42,000
014 General Insurance (000)	281,619	261,826	263,091	325,215
014 Property Insurance (001)	90,599	92,411	94,611	96,000
014 Environmental Liability Insurance (002)	12,954	-	-	-
015 Equipment Maintenance (000)	46,086	32,600	47,267	50,310
015 Telephone Maintenance (003)	248	248	500	4,000
016 Publications & Dues	34,689	37,500	38,500	39,000
017 Postage	18,454	24,000	23,000	23,000
018 Printing & Duplication	3,553	5,200	2,800	5,400
019 Rent of Property & Equipment	2,284	2,900	2,800	2,800
020 Professional Services/Audit (000)	34,389	38,000	39,900	43,500
020 Computer Professional Services (002)	90,058	125,200	104,000	110,000
020 Collection Professional Services (003)	5,406	6,500	4,500	6,000
020 Tuition Assistance (005)	3,329	6,000	5,000	6,000
020 Public Access Contract Assistance (006)	76,125	79,300	78,500	80,800
020 Sales/Prop Tax Analysis (007)	28,313	25,000	29,000	31,000
020 Process Fees Credit Card Payments (019)	36,457	36,000	18,500	19,000
020 Spec Proj ADA Transition Plan Consultant (022)	-	50,000	50,000	2,000
020 GIS Annual Update/Licenses (026) fr Fund 70	61,048	22,750	23,630	30,000
020 Recycling Grant - Mrkt Sites (028)	8,377	-	-	-
020 City Web Page Host Services (033)	5,005	5,000	5,000	17,000
020 T1 Internet/ Wireless Cards (034)	23,598	22,900	24,500	24,500
020 Accela Software Migration (035)	69,143	434,000	434,000	-
022 City Cell Phones (003)	11,905	10,000	12,000	12,000
030 Office Supplies (000)	20,945	20,000	22,000	22,000
030 Computer Supplies (001)	6,691	3,560	6,200	6,000
033 Special Department Supplies	4,158	6,900	6,000	6,500
038 Public Access Equipment (001)	41,328	23,900	23,900	15,000
041 First Street Parking Lot 418 (002)	-	-	-	-
041 Catching Frog Sculpture Repl (003)	44,440	-	3,000	-
200 PERS Contribution (8.003%+Liability) (001)	801,653	999,105	1,095,105	1,059,486
200 Health Insurance & Optional Benefits (002)	1,044,930	1,193,520	1,130,500	1,147,560
200 PARS Part Time Emp (1.3%) (003)	8,146	6,768	8,000	8,387
200 Medicare Insurance (004)	78,137	81,586	85,000	89,126
200 Retiree Health Benefits (005)	23,437	29,208	32,000	34,000
200 Staff Retirement Vac/Sick Pay (006)	137,783	85,000	-	-
200 Workers Comp Insurance (014)	188,520	158,757	158,757	152,396
200 Unemployment Insurance (016)	2,859	15,000	5,000	10,000
200 Long Term Disability/Life Ins (018)	89,840	85,737	87,000	50,000
200 Deferred Comp Match Program (019)	80,968	91,200	89,000	87,600
200 Cell Phone Allowance (020)	9,285	9,360	9,360	9,360
200 Notary Public Commission Stipend (021)	1,163	900	900	900
460 Oil Payment Program/UOBG (041)	7,241	9,613	9,613	9,613
Total General Services	3,621,941	4,225,149	4,159,434	3,722,453
01-4210 PUBLIC SAFETY				
015 Maintenance of Equipment	75	500	500	500
018 Printing	1,016	1,200	1,200	1,200
Sub-Total M & O	1,091	1,700	1,700	1,700
020 District Attorney (003)	-	300	300	300
020 Helicopter Services (004)	-	500	500	500
020 General Law/Traffic/Enforcement-12 (006)	4,318,800	4,427,000	4,427,000	4,589,530
020 Community Services Officers-1 (008)	56,544	60,000	60,000	62,000

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
01-4210 PUBLIC SAFETY (CONTINUED)				
020 Law Enforcement Technician-1 (009)	84,847	88,000	88,000	90,500
020 Special Assignment Deputies-3 (012)	467,402	479,000	479,000	497,000
020 Liability Trust Fund (014)	232,262	318,000	318,000	521,300
020 Team Leader-0 (015)	-	-	-	-
020 Supplemental Sergeant (1) (016)	204,966	210,000	210,000	218,000
020 License Investigator (017)	91	500	900	500
020 Star Deputy (Holy Name of Mary) (019)	3,222	3,100	3,100	3,200
020 School Resource Officer (021) Portion Pd in Fund 41	193,701	200,000	200,000	200,000
020 GAAP Contract (022) Portion Pd in Fund 41	39,000	41,000	41,000	40,000
020 Code Red Notification System (026)	15,000	15,000	15,000	15,000
020 Contract Contingency (027)	-	145,000	-	50,000
Sub-Total Contract Law	5,615,835	5,987,400	5,842,800	6,287,830
021 Travel & Meeting	-	1,000	500	500
022 Telephone	41	-	-	-
038 Electronic Ticket Writers	2,367	4,900	-	-
411 Parking Administration	13,597	13,500	13,500	13,500
411 Parking Citation Adjudication (001)	945	1,500	1,000	1,000
412 Maintenance of Prisoners	666	500	1,200	1,000
413 Animal Control Services	128,962	131,484	131,500	137,000
428 Community Involvement Program Crime Prevention	4,739	5,000	5,500	5,500
Sub-Total Other Services	151,317	157,884	153,200	158,500
Total Public Safety	5,768,243	6,146,984	5,997,700	6,448,030
001-4211 RISK MANAGEMENT/LAW ENFORCEMENT				
014 Uninsured Claims (003)	-	1,000	1,000	1,000
Total Risk Management/Law Enforcement	-	1,000	1,000	1,000
001-4212 EMERGENCY SERVICES				
020 Emergency Services (001)	1,840	1,900	1,900	1,900
020 Radio Repairs (002)	-	500	500	500
033 Emergency Supplies/Equipment	3,822	10,000	16,000	15,000
078 Emer Srv/Williams Fire/Mitigation Measures (000)	6,845	3,000	-	-
078 Golden Hills Road (003)	80,000	-	-	-
Total Emergency Services	92,507	15,400	18,400	17,400
01-4308 COMMUNITY DEVELOPMENT				
101 Assistant City Manager of Comm Dev (000)	191,644	192,602	192,602	195,876
101 Administrative Analyst (1) (002)	66,894	65,906	65,906	77,552
102 Housing Intern (1) (001)	-	18,500	10,000	18,800
012 Car Allowance (1)	3,000	3,000	3,000	3,000
016 Publications & Dues	860	1,200	600	1,200
018 Printing	-	500	500	500
019 MND for Downtown Specific Plan	-	-	-	25,000
020 Engineering Services - City Engineer (002)	49,691	50,000	37,000	45,000
020 General Plan Update (004)	-	-	-	250,000
020 Accela Assistance (017)	-	15,000	-	-
020 Professional Services - General (018)	-	40,000	15,000	10,000
021 Travel & Meeting	7,136	8,500	13,000	10,000
033 Special Departmental Supplies	-	700	250	750
041 Downtown Façade Assistance (563)	350	-	14,700	-
Total Community Development	319,575	395,908	352,558	637,678

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)				
01-4309 DEVELOPMENT SERVICES				
101 Planning Manager (008)	-	101,543	53,000	111,488
101 Senior Planner (014)	98,575	99,796	99,796	103,209
101 Associate Planner (2) (017)	150,906	159,459	159,459	166,903
101 Code Compliance Officer (2) (016)	125,957	128,598	109,598	124,064
101 Administrative Secretary (009)	58,284	58,575	58,575	59,571
101 Departmental Assistant (018)	40,612	43,316	43,316	46,249
102 Planning Intern PT (001)	19,177	18,500	14,000	18,500
103 Overtime	1,061	1,000	750	1,000
012 Car Allowance (4)	7,635	9,600	9,600	9,600
016 Publications & Dues	1,394	4,000	3,500	4,000
018 Printing & Duplicating	110	500	100	500
020 Professional Services/Fees (000)	1,469	1,800	500	7,000
020 Filing & Environmental Fees (001)	2,256	3,000	-	1,000
020 Nuisance Abatement Officer (002)	-	1,000	500	1,000
020 Nuisance Abatement (003)	-	5,000	-	5,000
021 Travel & Meeting Staff/Comm (000/001)	13,977	9,000	13,000	12,000
033 Special Departmental Supplies	876	1,000	1,200	1,200
033 Spec Supp Public Hearing Notice Signs (001)	1,400	2,000	1,500	2,000
Total Development Services	523,689	647,687	568,394	674,284
01-4310 PUBLIC WORKS ADMIN/ENG				
101 Director of Public Works (004)	161,780	162,589	162,589	165,353
101 Senior Engineer (010)	125,815	126,444	126,444	128,988
101 Associate Engineer (006)	99,223	101,485	101,485	103,210
101 Environmental Services Coordinator (003)	57,844	65,714	55,000	58,677
101 Administrative Aide (008)	-	54,571	50,000	56,983
101 Administrative Secretary (009)	54,440	56,580	56,580	58,152
101 Public Works Inspector (012)	-	65,902	41,000	75,858
102 Engineering Intern PT 3 (000)	31,933	45,778	17,000	21,150
102 Office Assistant PT (005)	22,833	-	-	-
103 Overtime	-	-	-	2,000
012 Car Allowance (3)	7,800	7,800	7,800	7,800
016 Publication & Dues	3,303	4,000	4,000	4,000
020 Conversion Plans to Laserfic (000)	8,567	-	-	-
020 Engineering Plan Check Serv (003)	-	5,000	4,000	5,000
020 Engineering Services (004)	-	6,000	5,000	6,000
020 Project Management Services (006)	62,658	65,000	55,000	55,000
020 GIS ArcView Development/Training (007)	3,256	15,000	15,000	15,000
021 Travel & Meeting	2,893	7,000	6,000	7,000
033 Special Departmental Supplies	908	3,000	1,800	3,000
Total PW Admin/Eng	643,253	791,863	708,698	773,171
01-4311 BUILDING & SAFETY				
101 Building & Safety Superintendent (006)	131,805	132,464	132,464	134,716
101 Building Inspectors II & I (2) (008)	160,400	168,660	168,660	175,024
101 Building Permit Technician II (009)	61,156	65,960	65,960	68,780
103 Overtime	-	500	1,000	750
012 Car Allowance (1)	3,000	3,000	3,000	3,000
016 Publications & Dues	646	2,000	2,000	4,500
018 Printing	382	1,100	1,100	1,200
020 Contract Plan Check (001)	74,721	55,000	55,000	55,000
020 Contract Inspector (002)	-	2,400	500	4,000
020 Special Project Plan Check/Inspections (004)	-	40,000	5,000	40,000
021 Travel & Meeting	4,561	6,500	6,500	7,000
029 Uniforms	559	900	900	1,000
033 Special Departmental Supplies	3,154	1,800	600	1,800
Total Building & Safety	440,384	480,284	442,684	496,770

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)				
01-4341 STREET MAINTENANCE				
101 PW Maintenance Superintendent (000)	114,201	114,772	114,772	116,723
101 PW Maintenance Supervisor (002)	84,573	69,856	69,856	74,586
101 Equipment Operator (2) (003)	119,526	122,926	122,926	126,235
101 Public Works Leadworker (004)	67,668	68,006	68,006	69,162
101 Street Maintenance Worker I (2) (005)	96,367	104,251	103,000	104,404
103 Overtime (000)	5,871	7,000	7,000	7,000
103 Stand By Pay (002)	8,370	15,000	15,000	15,000
016 Publications & Dues	150	500	500	500
019 Equipment Rental Misc Projects (000)	3,920	4,000	4,000	4,500
020 Professional Services (000)	4,710	13,000	40,000	23,000
020 Graffiti Removal (003)	9,652	15,000	15,000	15,000
020 Downtown Boardwalk Maint (005)	6,591	10,000	10,000	10,000
020 Vehicle Parking District Maint (007)	21,176	20,000	20,000	20,000
020 Contract Street Sweeping (008)	-	75,000	-	115,000
021 Travel & Meeting	182	1,000	1,600	1,000
024 NPDES General (001)	18,211	20,000	20,000	20,000
024 NPDES SUSUMP Plan Checks (002)	2,854	15,000	3,000	15,000
024 NPDES Advertising (010)	7,760	8,000	8,000	8,000
024 NPDES Printing (018)	-	500	500	500
024 NPDES Professional Services (020)	87,103	672,000	120,000	210,000
024 NPDES Capital Outlay (041)	-	5,000	5,000	5,000
028 Hazardous Waste Disposal	7,002	10,000	10,000	10,000
029 Uniforms	3,103	4,000	4,000	4,000
033 Special Departmental Supplies (000)	56,691	55,000	55,000	57,000
Total Street Maintenance	725,681	1,429,811	817,160	1,031,610
01-4342 VEHICLE/YARD MAINTENANCE				
101 Equipment Mechanic (008)	59,764	60,063	60,063	62,116
103 Overtime	108	500	500	500
011 Vehicle/Equipment Parts & Supplies (000)	29,341	35,000	35,000	37,000
011 Vehicle/Equipment Fuel & Oil (001)	66,731	90,000	70,000	90,000
011 Sweeper Parts & Supplies (002)	34,277	20,000	35,000	20,000
011 Rental Program for Pool Vehicles (003)	689	2,000	2,000	2,000
016 Publication & Dues	-	200	200	200
020 Vehicle/Equipment Service & Repairs (001)	32,136	40,000	40,000	40,000
020 Yard Maintenance (003)	17,829	25,000	25,000	25,000
021 Travel & Meeting (000)	-	200	200	200
022 Electricity (001)	12,277	14,000	14,000	15,000
022 Gas (002)	679	1,200	1,200	1,200
022 Water (004)	4,149	4,000	4,000	4,000
029 Uniforms (000)	39	-	-	-
031 Janitorial Supplies	1,964	3,000	3,000	3,000
033 Special Departmental Supplies (000)	21,681	20,000	20,000	22,000
041 Yard Bldgs Upgrades/Repairs (011)	15,402	16,000	16,000	23,000
Total Vehicle/Yard Maintenance	297,066	331,163	326,163	345,216
01-4345 TRAFFIC CONTROL				
101 Public Works Leadworker (000)	67,668	68,006	68,006	69,162
101 Street Maintenance Worker II (005)	58,270	64,390	29,281	-
103 Overtime	570	3,000	3,000	3,000
016 Publication & Dues	75	300	300	300
020 General Professional Services (000)	41,733	50,000	50,000	55,000
020 Traffic Engineering Services (001)	37,217	50,000	55,000	75,000
021 Travel & Meeting	-	1,000	1,000	1,000
033 Special Departmental Supplies (000)	38,336	40,100	40,000	42,000
038 Traffic Sign Evaluation Program (001)	-	4,000	-	4,000
Total Traffic Control	243,869	280,796	246,587	249,462

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
01-4410 FACILITIES				
101 Director of Parks & Recreation (1/2) (000)	80,890	81,295	81,295	82,677
101 Facilities Manager (006)	119,981	120,584	120,584	122,634
101 Facilities Maintenance Supervisor (005)	85,166	85,592	76,567	67,987
101 Facilities Maintenance Worker II, & I (3) (004)	157,982	172,356	167,019	166,799
102 Building Maintenance Aides PT (000)	59,203	69,948	65,000	69,226
103 Overtime	270	2,000	1,000	2,000
012 Car Allowance	2,448	2,400	2,400	2,400
015 Maintenance of Equipment	5,162	6,000	6,000	6,500
016 Publications & Dues	150	150	150	275
021 Travel & Meeting	285	600	600	600
022 Electricity (001)	50,709	54,000	60,000	60,000
022 Gas (002)	561	1,000	900	1,000
022 Telephone (003)	2,165	1,800	1,800	1,800
023 Contract & General Maintenance (000)	15,618	30,000	20,000	48,750
023 Maintenance Syc Cyn Ranch/House (922)	8,279	7,500	7,500	7,500
029 Uniforms	1,468	2,200	1,500	2,000
031 Janitorial Supplies	3,763	4,000	4,000	4,000
033 Special Departmental Supplies	4,149	5,000	5,000	5,000
041 Capital Outlay/Decorations/Fac Tools	1,911	4,500	4,500	5,000
Total Facilities	600,160	650,925	625,815	656,148
01-4411 CIVIC CENTER				
015 Maintenance of Equipment	38,650	30,800	32,800	31,700
020 Professional Services	1,310	2,360	2,300	1,560
022 Electricity (001)	79,548	89,000	89,000	89,000
022 Gas (002)	6,463	10,000	10,000	10,000
022 Telephone (003)	1,250	1,300	1,300	1,300
022 Water (004)	487	500	500	500
023 Contract & General Maintenance (000)	54,323	52,000	52,000	55,000
031 Janitorial Supplies	3,607	4,000	4,000	4,000
033 Special Departmental Supplies	4,707	5,200	5,200	5,200
041 Capital Outlay	6,000	6,000	6,000	6,000
Total Civic Center	196,345	201,160	203,100	204,260
01-4412 SENIOR CENTER				
015 Maintenance of Equipment	6,205	12,400	12,400	29,600
022 Electricity (001)	25,123	28,500	28,800	28,500
022 Gas (002)	1,198	3,000	2,000	2,000
022 Telephone (003)	606	600	550	600
023 Contract & General Maintenance (000)	20,241	48,100	48,100	39,100
031 Janitorial Supplies	2,702	3,500	3,500	3,500
033 Special Departmental Supplies	1,246	3,000	3,000	3,000
041 Capital Outlay	6,978	7,000	7,000	7,000
Total Senior Center	64,299	106,100	105,350	113,300
01-4414 PARK MAINTENANCE				
101 Landscape Maint Manager (1/2) (000)	42,847	45,264	45,264	49,594
101 Landscape Maint Supervisor (1/2) (001)	36,549	38,582	38,582	41,194
101 Landscape Maintenance Worker I & I (2) (002)	104,781	113,842	113,842	112,417
101 Municipal Arborist (1/2) (004)	39,679	40,602	46,000	36,134
103 Overtime	1,449	1,400	800	1,400
015 Maintenance of Equipment	635	2,000	2,000	2,000
016 Publications & Dues	1,545	1,335	1,320	975
018 Printing	-	200	200	200
020 Contract Equestrian Trail Maint (004)	30,206	33,200	30,400	33,200
020 Contract Pest Control (006)	1,163	5,000	3,000	5,000

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
01-4414 PARK MAINTENANCE CONTINUED				
021 Travel & Meetings	669	800	800	800
029 Uniforms	885	1,500	1,500	1,500
033 Special Departmental Supplies	5,203	5,000	5,000	5,000
Total Park Maintenance	265,611	288,725	288,708	289,414
01-4415 MEDIAN & PARKWAY MAINTENANCE				
101 Landscape Maint Manager (1/2) (000)	42,847	45,264	45,264	49,594
101 Landscape Maint Supervisor (1/2) (001)	36,549	38,582	38,582	41,194
101 Landscape Maintenance Worker I (2) (003)	108,273	115,878	105,878	107,716
101 Municipal Arborist (1/2) (004)	39,679	40,602	46,000	36,134
101 Equipment Operator (006)	62,609	64,390	64,390	65,484
103 Overtime	157	3,000	1,000	3,000
016 Publications & Dues	862	460	440	1,672
020 Contract Median Islands (002)	74,753	75,700	68,700	80,000
020 Median Island Renovations (009)	8,880	10,000	18,000	10,000
021 Travel & Meetings	45	850	850	850
022 Electricity (001)	9,602	9,500	9,600	9,600
022 Water (004)	127,783	142,000	90,000	118,000
029 Uniforms	1,356	1,300	1,300	1,300
033 Special Departmental Supplies	1,986	4,000	4,000	4,000
Total Parkways & Median Island Maint	515,381	551,526	494,004	528,544
01-4420 RECREATION				
101 Director of Parks & Recreation (1/2) (000)	80,890	81,295	81,295	82,677
101 Recreation Services Manager (001)	112,747	115,110	115,110	117,066
101 Recreation Supervisor (002)	-	-	-	67,013
101 Recreation Coordinator (3) (004)	169,468	249,845	249,845	191,329
101 Departmental Assistant (2) (005)	101,191	103,677	103,677	106,081
101 Office Assistant Sr. Ctr (006)	30,503	42,134	36,000	32,611
102 Recreation Leaders PT (001)	56,727	50,441	50,000	51,310
102 Drill Team Instructor PT (003)	15,108	15,192	15,192	16,206
102 Recreation Coordinator P/T (0) (004)	53,546	-	-	-
102 Recreation Intern P/T (1) (005)	-	18,500	15,000	-
102 Admin Aide P/T (006)	-	-	-	38,425
102 Receptionist Senior Ctr. PT (013)	24,413	23,870	23,870	24,529
102 Student Union Staff (014)	64,277	64,384	64,384	71,465
102 Fee & Charge Personnel PT (020)	118,595	145,658	139,000	143,203
103 Overtime (000)	105	-	400	-
012 Car Allowance (2)	5,400	6,000	5,500	6,000
013 Senior Programs (003)	24,189	26,500	27,000	27,000
013 Senior Boutique (009)	1,379	1,500	1,300	1,500
016 Publications & Dues	1,320	1,450	1,500	1,615
018 Printing & Duplication	2,238	5,000	4,000	5,000
019 Rent of Property & Equipment	4,787	11,640	6,000	10,400
020 Instructor Services	161,066	153,200	169,500	151,800
021 Travel & Meeting	4,393	3,600	2,400	5,400
033 Special Departmental Supplies	19,481	22,700	22,700	22,700
034 Fee & Charge Programs (001-011)	88,908	103,150	98,900	110,200
034 Active Net Fees (020)	31,471	34,000	34,000	37,000
110 Summer Food Program	8,627	10,000	9,000	10,000
Total Recreation	1,180,829	1,288,846	1,275,573	1,330,530

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)				
01-4430 SWIM & RACQUET CLUB				
102 Maintenance Operator PT (001)	30,393	30,440	30,440	30,958
102 Supervising Lifeguard/Instr PT (002)	8,120	12,925	12,300	13,145
102 Senior Lifeguard PT (003)	5,889	7,564	6,400	7,692
102 Cashiers PT (004)	71,964	78,024	75,000	79,352
102 Lockerroom Attendants PT (005)	370	2,353	-	-
102 Lifeguards PT (006)	35,239	50,256	45,000	52,531
102 Building Maintenance Aide PT (009)	13,412	16,867	15,000	19,892
102 Instructors Personnel PT (020)	32,213	88,943	77,500	87,195
103 Overtime	-	-	-	-
010 Advertising	(316)	1,500	1,500	1,500
012 Car Allowance (1)	78	475	150	475
015 Maintenance of Equipment	24,195	13,000	21,600	19,650
016 Publications & Dues	220	250	270	270
018 Printing	354	1,000	800	1,000
019 Rent of Property & Equipment	1,697	1,800	1,800	1,800
020 Professional Services	44,527	10,300	14,000	12,300
021 Travel & Meeting	25	750	650	1,450
022 Electricity (001)	43,999	54,000	54,000	54,000
022 Gas (002)	23,054	28,000	26,000	28,000
022 Telephone (003)	2,384	2,200	1,300	1,200
022 Water (004)	12,080	13,800	12,500	13,800
023 Contract & General Maintenance (000)	21,425	26,900	26,900	23,300
029 Uniforms	2,143	2,400	2,400	2,600
031 Janitorial Supplies	2,776	3,200	3,200	3,200
033 Special Departmental Supplies	24,161	27,600	27,600	27,800
034 Fee & Charge Supplies	3,083	8,150	6,500	8,150
041 Capital Outlay (001)	582	17,400	17,000	5,100
Total Swim & Racquet Club	404,067	500,097	479,810	496,360
SUB-TOTAL GENERAL EXPENDITURES	17,482,186	19,826,518	18,597,967	19,642,026
01-5000 Transfers Out/Loans				
099 Transfer to City Hall/CB Plz Fund 04 (004)	742,830	742,720	746,570	742,620
099 Transfer to Landscape Maint Fund 08 (008)	21,338	49,605	-	-
099 Transfer to Infrastructure (012)	245,000	-	1,089,500	-
099 Transfer to Park Dev Fund 20 (CEQA) (020)	50,000	-	-	-
099 Transfer to Equip Replacement 70 (070)	-	-	300,000	-
Total Transfers Out/Loans	1,059,168	792,325	2,136,070	742,620
01-5000 Use of Reserves				
099 Reserves to Infrastructure (012)	1,020,000	1,000,000	2,700,000	654,985
099 Reserves to Park Dev Fund 20 (020)	-	291,471	192,434	119,300
099 Reserves to Open Space Dist. # 1 (021)	-	44,429	15,649	225,000
099 Reserves to Open Space Dist. # 2 (022)	430,000	-	-	-
099 Reserves to Equip Replacement 70 (070)	300,000	-	-	-
Total Use of Reserves	1,750,000	1,335,900	2,908,083	999,285
TOTAL GENERAL FUND EXP/TRFS	20,291,354	21,954,743	23,642,120	21,383,931
FUND BALANCE DETAIL				
UNASSIGNED FUND BALANCE (281-001)	12,824,228	11,533,389	11,275,912	11,671,330
ASSIGNED FB RISK MGT/LAW ENF (281-076)	2,845,696	2,844,696	2,844,696	2,843,696
ASSIGNED FB EMERG SERVICES (281-078)	394,167	404,623	375,767	358,367
ASSIGNED FB GENERAL PLAN (281-079)	250,000	250,000	250,000	-
ASSIGNED FB CITY LOAN TO SA (281-003)	1,257,581	1,257,581	1,257,581	1,257,581
TOTAL ENDING GENERAL FUND BALANCE	17,571,672	16,290,289	16,003,956	16,130,974
TOTAL EXP/TRFS/AND FUND BALANCE	37,863,026	38,245,032	39,646,076	37,514,905

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
STATE GAS TAX FUND 02				
RESTRICTED FUND BALANCE	664,350	1,237,574	1,257,763	1,653,291
REVENUE				
Interest (341-001)	2,598	2,000	5,600	5,800
Gas Tax Section 2103 (358-002)	391,616	168,000	161,879	81,875
Gas Tax Section 2106 (358-003)	134,138	114,000	107,322	110,625
Gas Tax Section 2107 (358-004)	282,522	289,000	291,692	301,069
Gas Tax Section 2107.5 (358-005)	12,000	6,000	6,000	6,000
Gas Tax Section 2105 (358-014)	219,392	212,000	210,293	216,806
CO LA Contribution Library (369-006)	-	-	-	-
Total Revenue	1,042,266	791,000	782,786	722,175
Total Available Funds	1,706,616	2,028,574	2,040,549	2,375,466
EXPENDITURES				
Professional Services (4841-020-000)	2,200	2,000	2,258	2,300
Annual Pavement Preservation Zn G (4841-554-007)	85,086	350,000	-	700,000
Hazardous Sidewalk Repair (4841-559-001)	59,561	65,000	65,000	65,000
City Wide Pavement Maintenance (4841-559-005)	66,167	85,000	85,000	85,000
Town Core Sidewalk Repair (4841-559-007)	7,985	10,000	10,000	10,000
Lonehill Ave Rehab Arrow/Cienega (4841-601-003)	2,854	-	-	-
S.D. Ave (V. V.-57fwy to SDA)(SDA-VV to Puddingstone (4841-601-004)	-	-	-	300,000
Cienega Ave - LH to Arrow Hwy (4841-601-005)	-	-	-	400,000
Badillo et al (4841-601-006)	-	-	-	100,000
Transfer to General Fund (5000-099-001)	225,000	225,000	225,000	225,000
Total Expenditures	448,853	737,000	387,258	1,887,300
RESTRICTED FUND BALANCE	1,257,763	1,291,574	1,653,291	488,166
Total Estimated Requirements and Restricted Fund Balance	1,706,616	2,028,574	2,040,549	2,375,466

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 PROPOSED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
WALKER HOUSE LLC FUND 03				
ASSIGNED FUND BALANCE	222,331	212,777	230,248	277,540
REVENUE				
Interest (341-001)	675	500	500	500
Rents/Concessions (341-002)	5,586	50,000	37,000	40,000
Historic Tax Credits (393-030)	428	-	-	-
Utilities Reimbursement (369-022)	-	5,000	2,700	2,800
Interest Fr 38 for Loan (341-038)	65,505	62,157	62,157	58,641
Principal Fr 38 for Loan (FB) (116-030)	66,965	70,313	70,313	73,829
Total Revenue	139,159	187,970	172,670	175,770
Total Available Funds	361,490	400,747	402,918	453,310
EXPENDITURES				
Property Insurance (4410-014-000)	39,096	39,878	39,378	40,000
Maint of Equipment (4410-015-000)	17,792	18,200	18,200	18,400
Professional Services/Fees/Taxes (4410-020-001)	10,997	10,200	-	-
Administration Fees - Staff Time to 01 (4410-020-003)	25,000	25,000	25,000	25,000
Professional Services/Facilities (4410-020-004)	-	5,500	2,000	2,000
Electricity (4410-022-001)	11,645	9,500	9,000	9,600
Gas (4410-022-002)	525	-	-	-
Telephone (4410-022-003)	1,908	2,400	2,300	2,400
Water (4410-022-004)	6,307	7,800	6,000	6,600
Maintenance of Grounds (4410-023-000)	15,653	16,000	14,500	16,000
Maintenance of Building (4410-023-001)	1,310	5,800	4,000	5,800
Exterior Painting (4410-023-002)	-	-	-	-
Janitorial Supplies (4410-031-000)	605	1,000	1,000	1,000
Spec Dept Supplies (4410-033-000)	404	5,000	2,000	5,000
Vandalism Expense (4410-036-000)	-	5,000	2,000	5,000
Total Expenditures	131,242	151,278	125,378	136,800
ASSIGNED FUND BALANCE	230,248	249,469	277,540	316,510
Total Estimated Requirements and Assigned Fund Balance	361,490	400,747	402,918	453,310

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
CITY HALL/COMM BLDG/PLAZA FUND 04				
ASSIGNED FUND BALANCE	-	-	-	-
REVENUE				
Transfer in From Fund 01 (500-001)	742,830	742,720	746,570	742,620
Total Revenue	742,830	742,720	746,570	742,620
Total Available Funds	742,830	742,720	746,570	742,620
EXPENDITURES (4411)				
Trustee Services (020-521)	2,600	2,250	6,100	2,600
Interest on COPS (049-026)	240,230	225,470	225,470	210,020
Principal on COPS (049-027)	500,000	515,000	515,000	530,000
Total Expenditures	742,830	742,720	746,570	742,620
ASSIGNED FUND BALANCE	-	-	-	-
Total Estimated Requirements and Assigned Fund Balance	742,830	742,720	746,570	742,620

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
SEWER EXPANSION FUND 06				
ASSIGNED FUND BALANCE	1,059,045	1,053,374	1,108,882	1,122,711
REVENUES				
Industrial Waste/Co Reimb. (364-002)	52,253	35,000	42,000	35,000
Miscellaneous Sewer Chrgs. (364-009)	500	200	500	500
Bonelli Sewer Maintenance (372-002)	7,442	7,829	7,829	8,500
Sewer Connection Fees (392-001)	23,871	10,000	20,000	10,000
Total Revenue	84,066	53,029	70,329	54,000
Total Available Funds	1,143,111	1,106,403	1,179,211	1,176,711
EXPENDITURES				
Industrial Waste Charges (4310-020-002)	26,296	40,000	40,000	40,000
Sewer Master Plan Study (4310-020-003)	2,368	75,000	-	75,000
Sewer Management System (4310-020-004)	-	2,000	1,500	2,000
Miscellaneous Sewer Projects (4841-604-000)	5,565	15,000	15,000	15,000
Total Expenditures	34,229	132,000	56,500	132,000
ASSIGNED FUND BALANCE	1,108,882	974,403	1,122,711	1,044,711
Total Estimated Requirements and Assigned Fund Balance	1,143,111	1,106,403	1,179,211	1,176,711

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
CITY WIDE LIGHTING DISTRICT FUND 07				
RESTRICTED FUND BALANCE	2,062,576	1,700,907	2,123,824	1,379,051
REVENUES				
Property Taxes (311/313)	1,047,646	967,807	967,807	980,000
Residual Tax Distribution (311-011)	112,882	112,000	132,980	135,000
Homeowners Exemption (355-001/358-001)	7,332	7,500	7,500	7,500
Misc Lighting Charges (364-010)	1,201	-	-	-
Reimbursements For Lighting (369-001)	5,226	-	-	-
Total Revenue	1,174,287	1,087,307	1,108,287	1,122,500
Total Available Funds	3,236,863	2,788,214	3,232,111	2,501,551
EXPENDITURES				
Prof Services Property Taxes (4341-020-002)	7,200	7,345	7,560	10,825
Street Lights Maintenance (4341-020-003)	29,072	30,000	30,000	35,000
Paint Street Light Poles (4341-020-004)	856	4,500	4,500	4,500
Street Light Electricity (4341-022-001)	433,588	560,000	545,000	560,000
Special Departmental Supplies (4341-033-000)	9,773	25,000	25,000	25,000
Downtown Decorative Lighting (4341-041-000)	5,143	145,000	25,000	120,000
Bonita Ave Decorative Lighting (4341-041-002)	39,433	-	-	-
Bonita Street Scape- Street Lights (4341-041-003)	-	100,000	790,000	-
Badillo et al (Covina/Badillo signal upgrade) (4341-041-004)	-	-	-	105,000
Foothill/SD Canyon Rd (Lt Phasing w/County)(4341-041-005)	-	-	-	140,000
Traffic Signal Painting (4345-020-000)	12,034	15,000	15,000	15,000
Traffic Signal Maintenance (4345-020-002)	100,711	90,000	85,000	90,000
Traffic Signal Upgrades (4345-020-003)	18,584	50,000	10,000	50,000
Accident Repair/Replacement (4345-020-006)	17,952	20,000	20,000	20,000
Speed Feedback Sign Maint (4345-020-007)	8,488	8,000	8,000	8,500
Woodglen Lighting Review (4345-020-008)	-	-	-	25,000
Traffic Signal Utilities (4345-022-001)	78,930	40,000	38,000	40,000
Traffic Signal Cameras/Battery (4345-041-002)	52,642	-	-	-
Lone Hill/Arrow St Light (4345-601-002)	173,633	-	-	-
Cienega/LH Phasing (4345-601-003)	-	125,000	125,000	4,000
Transfer to General Fund 01 (5000-099-001)	125,000	125,000	125,000	125,000
Total Expenditures	1,113,039	1,344,845	1,853,060	1,377,825
RESTRICTED FUND BALANCE	2,123,824	1,443,369	1,379,051	1,123,726
Total Estimated Requirements and Restricted Fund Balance	3,236,863	2,788,214	3,232,111	2,501,551

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
LANDSCAPE PARCEL TAX FUND 08				
RESTRICTED FUND BALANCE	86,970	-	52,824	80,204
REVENUES				
BUSD Sportsplex Maint Reimb (369-020)	17,971	18,060	18,060	22,041
Assessments (371-098)	804,603	812,000	812,000	825,804
Transfer in From 01 (500-001)	21,338	49,605	-	-
Total Revenue	843,912	879,665	830,060	847,845
Total Available Funds	930,882	879,665	882,884	928,049
EXPENDITURES				
PARK MAINTENANCE (4414)				
Eng Services/Consultant Assessments (020-000)	3,240	3,305	3,480	3,600
Contract Park Maintenance (020-001)	91,276	91,900	91,900	125,700
Sportsplex Maintenance (020-011)	36,851	36,200	36,200	36,750
Horsethief Canyon Park Maintenance (020-012)	114,255	62,000	62,000	-
Landscaping Improvements in Parks (020-015)	3,637	14,000	14,000	16,000
Irrigation Upgrades at Parks (020-016)	6,848	8,000	8,000	11,000
Electricity (022-001)	31,682	32,000	32,000	56,000
Telephone - Irrigation System (022-003)	688	660	600	600
Water (022-004)	233,324	255,000	184,000	272,000
Special Department Supplies (033-000)	23,712	24,000	24,000	24,700
Sub-Total Park Maintenance	545,513	527,065	456,180	546,350
PARKWAYS & TREES (4415)				
Contract Parkways (020-002)	10,511	10,600	10,600	10,760
Contract Pickup Areas/Miscellaneous (020-005)	11,881	11,800	11,800	11,950
Contract Pest Control (020-006)	198	5,000	4,000	5,000
Contract Tree Maintenance (020-008)	200,341	200,000	200,000	203,400
Tree Replacements (020-013)	8,974	10,000	10,000	10,000
Contract Weed Abatement (020-014)	12,040	14,000	14,000	14,000
Contract Planter Areas (020-015)	40,372	40,700	40,700	41,350
Trash Pick Up Parks & Parkways (020-019)	12,164	12,400	12,000	12,400
Electricity (022-001)	4,394	4,400	4,400	4,400
Water (022-004)	17,758	23,700	19,000	21,000
Special Department Supplies (033-000)	13,912	20,000	20,000	20,000
Sub-Total Parkways & Trees	332,545	352,600	346,500	354,260
Total Expenditures	878,058	879,665	802,680	900,610
RESTRICTED FUND BALANCE	52,824	-	80,204	27,439
Total Estimated Requirements and Restricted Fund Balance	930,882	879,665	882,884	928,049

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
INFRASTRUCTURE FUND 12				
ASSIGNED FUND BALANCE	1,673,407	1,906,865	1,205,810	898,310
REVENUES				
Bikeway TDA Grant/Interest (358-171)	17,560	20,000	20,000	20,000
HBRR - Foothill Blvd/SD Wash (359-004)	112,404	2,084,859	2,600,000	-
Misc. Refunds & Participation (369-006)	-	-	-	-
County Co-Op Fthl/SDC Signal (369-008)	54,800	-	-	-
Golden State Water Co-Op Fthl Proj (369-009) on dep card trf	280,500	-	-	-
BUSD Parking Lot (369-010)	535,891	-	-	-
Golden Hills/La Verne Contribution (369-011)	-	750,000	-	1,010,000
STPL - Badillo et al. (369-012)	-	-	-	465,000
RAC Grant (369-013)	-	-	-	190,000
STPL - County Co-op Badillo et al (369-014)	-	-	-	705,000
Use of Reserves Fund 01 for infrast. & Downtown Upgrades (500-001)	-	1,000,000	2,700,000	654,985
Transfer In from Fund 01 (500-001)	1,265,000	-	1,089,500	-
Total Revenue	2,266,155	3,854,859	6,409,500	3,044,985
Total Available Funds	3,939,562	5,761,724	7,615,310	3,943,295
EXPENDITURES (4410/4430/4841)				
Sycamore Cyn Eques Restroom/off proj (4410-922-002)	214,621	192,000	80,000	-
Horse Trail Fencing (4410-929-002)	11,626	12,000	9,000	10,000
HVAC Systems Various Facilities (4412-041-001)	(1,960)	-	-	-
Annual Pavement Presv (4841-554-007)	236,364	380,000	-	770,000
Various Parks Slurry Seal (4841-554-008)	25,898	30,000	-	60,000
Swim Center Parking Lot (4841-554-009)	609,108	-	-	-
Lonehill/Arrow Lt Phasing/Median (4841-601-002)	75,877	-	-	-
Civic Center Security Upgrades (4841-603-007)	-	50,000	35,000	-
Golden Hills Road Realignment (4841-616-001)	83,845	841,000	841,000	584,000
Guard Rail Repairs (4841-616-003)	4,997	6,000	6,000	6,000
Speed Hump Installation (4841-616-009)	-	10,000	-	10,000
Traffic Control Center Co Grant (4841-616-010)	-	15,000	-	15,000
San Dimas Ave Construction (May 2017)(4841-616-011)	-	-	-	400,000
Badillo et al w/co (4841-616-012)	-	-	-	1,265,000
Cienega Ae Construcion (May 2017)(4841-616-013)	-	-	-	500,000
San Dimas Canyon Rd/Dip Crossing (Design)(4841-616-014)	-	-	-	40,000
San Dimas-to 57/VV to 57 Design (4841-616-016)	(4,280)	25,000	-	10,000
Cienega Avenue Design (4841-638-002)	-	25,000	25,000	-
Tree Removal/Replacement (4841-650-001)	15,240	16,000	16,000	16,000
Meyer Tract Median (4841-650-002)	15,704	76,500	197,500	-
Via Verde Avenue Median Design (4841-650-003)	46,000	25,000	-	-
Via Verde Median (4841-650-003)	-	300,000	656,500	-
Alley Design (4841-658-000)	-	20,000	-	30,000
Alley Const n/o 2nd Acacia/Cat (4841-658-011)	102,751	-	-	-
Foothill Blvd @ SD Wash Env (4841-662-000)	1,156,129	2,410,295	2,000,000	-
Foothill/SD Cyn Signal Phasing w/Co (4841-690-013)	-	60,000	60,000	-
ADA Improvements/Compliance (4841-691-003)	-	10,000	-	-
Wheelchair Ramps Various Loc (4841-691-004)	20,915	20,000	20,000	20,000
Comprehensive Sidewalk Eval (4841-692-001)	34,740	40,000	40,000	45,000
Civic Center Sidewalk Repair (4841-692-004)	645	-	-	-
Downtown Boardwalk Upgrades (4841-692-007)	38,545	1,000,000	2,700,000	-
Rhoads Park Walkway (4841-692-008)	-	-	-	55,000
Cataract/Monte Vista Parking Lot (4841-696-003)	14,300	10,000	-	-
Covina Blvd (4841-702-001)	-	32,295	-	32,295
Miscellaneous Storm Drain Rep (4841-813-003)	24,339	30,000	31,000	60,000
Baseline/Cat Ave Storm Drain (4841-813-005)	482	-	-	-
Trf 4 Storm Drain Maint to Co (4841-814-000)	165	15,000	-	15,000
Transfer to Fund 27 M&O (5000-099-027)	7,701	6,680	-	-
Total Expenditures	2,733,752	5,657,770	6,717,000	3,943,295
ASSIGNED FUND BALANCE	1,205,810	103,954	898,310	-

Total Est Req and Assigned Fund Balance

3,939,562

5,761,724

7,615,310

3,943,295

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
COMMUNITY PARKS & FACILITIES DEVELOPMENT FUND 20				
ASSIGNED FUND BALANCE	339,129	267,529	274,470	-
REVENUES				
Development Tax (319-001)	3,871	-	17,500	-
Prop A (92) Maintenance Entitlement (358-023)	15,000	68,000	68,000	-
Prop 96 Poison Oak Trail (358-024)	20,804	-	21,780	-
Walnut Creek Park Grant (358-026)	-	850,000	-	850,000
Use of Reserves from Fund 01 (500-001)	-	291,471	192,434	119,300
Transfer In From Gen Fund 01 CEQA (500-001)	50,000	-	-	-
Total Revenue	89,675	1,209,471	299,714	969,300
Total Available Funds	428,804	1,477,000	574,184	969,300
EXPENDITURES (4410)				
Park Signage (All Parks) (549-000)	2,852	10,000	-	10,000
Via Verde Park Playground Eng/Equip (557-000)	8,525	-	-	-
Via Verde Park Playground Equip and Park Rehab (557-003)	-	400,000	400,000	100,300
Sportsplex Field Improvements (605-002)	2,975	4,000	4,000	4,000
Horse Thief Cyn Pk Maint (927-003)	14,336	68,000	68,000	-
Refurbish Park/SPX Marker Signs (937-015)	7,822	-	-	-
Sidewalk Repair/Replace in Parks (937-016)	3,472	5,000	5,000	5,000
Park Furniture - Tables/Benches/BBQ (937-019)	10,000	-	-	-
Civic Center Park BBQ Pit Repair (937-020)	4,000	-	-	-
Walnut Creek CEQA (937-021)	45,375	-	4,600	-
Walnut Creek Park Development (937-022)	-	850,000	-	850,000
Loma Vista Park Rehab (937-023)	-	90,000	-	-
Martin House Porch Repair (938-000)	54,977	-	-	-
Swim & Racquet Club Marquee Sign (4430-430-003)	-	50,000	50,000	-
Transfer Out to General Fund (001.500.020)	-	-	42,584	-
Total Expenditures	154,334	1,477,000	574,184	969,300
ASSIGNED FUND BALANCE	274,470	-	-	-
Total Estimated Expenditures and Assigned Fund Balance	428,804	1,477,000	574,184	969,300

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
OPEN SPACE DISTRICT #1 (NORTH & WEST) FUND 21				
ASSIGNED FUND BALANCE	114,471	16,571	17,926	-
REVENUES				
Reimbursements/Rebates (369-001)	-	-	6,150	-
Quimby Fees (319-002)	-	-	14,275	-
Use of Reserves From Gen Fund 01 (500-001)	-	44,429	15,649	225,000
Total Revenue	-	44,429	36,074	225,000
Total Available Funds	114,471	61,000	54,000	225,000
EXPENDITURES (4410/4430)				
Lonehill Pk Playground Equip/Surface (4410-601-003)	-	-	-	-
Swim & Racquet Club ADA Lifts/Spa (4430- 430-004)	-	5,000	-	-
Swim & Racquet Club Improvements (4430-430-005)	96,545	6,000	6,000	225,000
Swim & Racquet Club Facility Assessment/Evaluation (4430-430-006)	-	50,000	48,000	-
Total Expenditures	96,545	61,000	54,000	225,000
ASSIGNED FUND BALANCE	17,926	-	-	-
Total Estimated Requirements and Assigned Fund Balance	114,471	61,000	54,000	225,000

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
OPEN SPACE DISTRICT #2 (EAST) FUND 22				
ASSIGNED FUND BALANCE	384,175	706,861	1,213,123	588,123
REVENUE				
Prop A Dist 5 Excess Funds Grant (356-461)	-	250,000	-	250,000
HCD Housing Related Parks Grant (358-031)	-	100,000	-	100,000
Quimby Fees (319-002)	722,686	-	-	-
Use of Reserves Fund 01 (500-001)	430,000	-	-	-
Total Revenue	1,152,686	350,000	-	350,000
Total Available Funds	1,536,861	1,056,861	1,213,123	938,123
EXPENDITURES (4410)				
Rhoades Park Electrical Upgrades Holiday Tree (041)	-	-	-	-
Pioneer Park Playground Replacement (HCD Grant) (937-023)	-	160,000	-	160,000
Freedom Park Monument Sign (550-001)	-	-	-	10,000
Marchant Park Project (924-001)	323,738	625,000	625,000	735,000
Total Expenditures	323,738	785,000	625,000	905,000
ASSIGNED FUND BALANCE	1,213,123	271,861	588,123	33,123
Total Estimated Requirements and Assigned Fund Balance	1,536,861	1,056,861	1,213,123	938,123

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
OPEN SPACE DISTRICT #3 (SOUTH) FUND 23				
ASSIGNED FUND BALANCE	-	-	-	-
REVENUE				
Revenues	-	-	-	-
Total Revenue	-	-	-	-
Total Available Funds	-	-	-	-
EXPENDITURES				
Expenditures	-	-	-	-
Total Expenditures	-	-	-	-
ASSIGNED FUND BALANCE	-	-	-	-
Total Estimated Requirements and Assigned Fund Balance	-	-	-	-

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
CIVIC CENTER PARKING DISTRICT FUND 27				
RESTRICTED FUND BALANCE	(496)	-	-	-
REVENUE				
Maint & Admin Assessments (371-094)	15,832	16,321	16,321	5,176
Transfer in From 12 for M&O (500-012)	7,701	6,680	6,680	-
Trf In From 29 Res Avail for M&O (500-029)	827	827	827	781
Total Revenue	24,360	23,828	23,828	5,957
Total Available Funds	23,864	23,828	23,828	5,957
EXPENDITURES				
Overall Maintenance (4801-561-020)	17,648	17,648	17,648	4,412
Water & Electricity (4801-561-022)	6,216	6,180	6,180	1,545
Total Expenditures	23,864	23,828	23,828	5,957
RESTRICTED FUND BALANCE	-	-	-	-
Total Estimated Requirements and Restricted Fund Balance	23,864	23,828	23,828	5,957

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
CC PARKING DISTRICT REDEMPTION FUND 28				
RESTRICTED FUND BALANCE	-	-	-	-
REVENUE				
Assessments (371-094)	9,481	8,985	8,985	8,300
Total Revenue	9,481	8,985	8,985	8,300
Total Available Funds	9,481	8,985	8,985	8,300
EXPENDITURES				
Bond Payments Interest (4120-026-000)	1,214	718	718	470
Bond Payments Principal (4120-027-000)	8,267	8,267	8,267	7,830
Total Expenditures	9,481	8,985	8,985	8,300
RESTRICTED FUND BALANCE	-	-	-	-
Total Estimated Requirements and Restricted Fund Balance	9,481	8,985	8,985	8,300

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
CC PARKING DISTRICT RESERVE FUND 29				
RESTRICTED FUND BALANCE	2,435	1,608	1,608	781
REVENUE				
Total Revenue	-	-	-	-
Total Available Funds	2,435	1,608	1,608	781
EXPENDITURES				
Trf Res to 27 Avail for M&O (5000-099-027)	827	827	827	781
Total Expenditures	827	827	827	781
RESTRICTED FUND BALANCE	1,608	781	781	-
Total Estimated Requirements and Restricted Fund Balance	2,435	1,608	1,608	781

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
HOUSING AUTHORITY SUCCESSOR FUND 34 (02-01-12)				
RESTRICTED FUND BALANCE	920,801	1,119,135	917,152	1,840,936
RESTRICTED FB GROVE STATION L&M	692,120	-	632,084	595,084
TOTAL RESTRICTED FUND BALANCE	1,612,921	1,119,135	1,549,236	2,436,020
REVENUE				
SB68 SERAF Loan Repayment from SA (151-031)	283,154	235,048	235,048	435,448
Interest Revenue (341-001)	1,559	1,000	5,600	5,800
Rent Monte Vista Place (341-045/062)	99,474	100,221	100,000	100,000
Charter Oak Mobile Home Park Reimb (369-864)	27,999	8,747	8,747	8,747
Sale of Grove Station Low/Mod Units (034-118-050)	-	-	1,771,760	-
Total Revenue	412,186	345,016	2,121,155	549,995
Total Available Funds	2,025,107	1,464,151	3,670,391	2,986,015
EXPENDITURES (4120/4802/5000)				
Housing Compliance Audit (4120-020-001)	-	3,000	-	-
Admin Costs Staff Reimb. (4120-020-002)	17,489	68,000	20,000	25,000
Monte Vista Apt Prop Insurance (4802-014-000)	7,639	7,792	7,694	7,700
Monte Vista Apt Prop Maint (4802-015-000)	20,041	23,000	33,000	33,000
Monte Vista Apt Prop Management (4802-020-001)	5,650	6,780	6,780	6,780
Taylor House Demo (4802-020-010)	-	30,000	-	-
Monte Vista Apt Utilities (4802-022-001/006)	13,760	15,000	15,000	15,000
Monte Vista Apt Waste Wtr/Sewer (4802-022-007)	1,094	1,100	1,116	1,200
Monte Vista Apt Maint/Supplies (4802-033-001)	(290)	200	200	200
Mobile Home Rehab (4802-851-040)	35,549	50,000	85,000	75,000
Legal Fees (4802-851-502)	22,732	35,000	5,000	10,000
Monte Vista Roof Replacement	-	-	109,277	-
Charter Oak Mobile Home Pk Ins (4802-864-014)	8,575	8,747	8,309	8,600
M&O Improvement of Property (4802-864-506)	442	-	-	-
Reduction in due from SA for receipt of SB68 SERAF Loan (151-031)	283,154	-	235,048	435,448
Grove Station Low/Mod Proj (4802-865-512)	60,036	-	37,000	20,000
Grove Station Low/Mod Proj Subsidy on Sold Units (4802-865-513)	-	-	670,947	-
Total Expenditures	475,871	248,619	1,234,371	637,928
RESTRICTED FUND BALANCE	917,152	1,215,532	1,840,936	1,753,003
RESTRICTED FB GROVE STATION L&M	632,084	-	595,084	595,084
TOTAL ENDING FUND BALANCE	1,549,236	1,215,532	2,436,020	2,348,087
Total Est Req. & Restricted Fund Balance	2,025,107	1,464,151	3,670,391	2,986,015

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 PROPOSED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
SUCCESSOR AGENCY FUND 38				
ASSIGNED FUND BALANCE forward from Dissolved CRA		Negative FB carried		
	328,876	313,873	(1,027,881)	(1,027,881)
TOTAL RESTRICTED FUND BALANCE	328,876	313,873	(1,027,881)	(1,027,881)
REVENUE				
Transfer in fr Retirement Obligation Fund 39 (500-039)	520,681	1,790,265	1,749,068	1,965,444
Total Revenue	520,681	1,790,265	1,749,068	1,965,444
Total Available Funds	849,557	2,104,138	721,187	937,563
EXPENDITURES				
Admin Costs Staff/Misc (4120-020-002)	172,778	157,396	116,199	180,000
Admin Cost Consultants (4120-020-004)	-	35,000	35,000	30,000
Admin Cost Legal Fees (4120-020-502)	11,744	45,000	45,000	30,000
Admin Cost Audit/Trustee Fees (4120-020-521)	14,032	12,604	12,604	10,000
LRMP Consultant (4120-020-522)	14,140	-	-	20,000
SB68 SERAF Loan Repayment to 34 (251-031)	283,154	235,048	235,048	435,448
91 Taxable Bond Principal (251-091)	60,000	65,000	65,000	-
98 Taxable Bond Principal (251-098)	520,000	550,000	550,000	575,000
91/98 Taxable Bond Interest (4120-099-000)	49,012	49,419	49,419	14,375
Principal WH Loan to 03 (251-003)	66,965	70,313	70,313	73,829
Interest WH Loan to 03 (4120-500-028)	65,505	62,157	62,157	58,642
Puddingstone Pkg Assess to Fund 27 (4120-561-019)	1,532	1,578	1,578	1,625
Costco Parking Lot Lease SP565 (4120-565-509)	618,576	506,750	506,750	536,525
Total Expenditures	1,877,438	1,790,265	1,749,068	1,965,444
RESTRICTED FUND BALANCE	(1,027,881)	313,873	(1,027,881)	(1,027,881)
Total Estimated Requirements and Restricted Fund Balance	849,557	2,104,138	721,187	937,563

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 PROPOSED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
REDEVELOPMENT OBLIGATION RETIREMENT FUND 39				
RESTRICTED FUND BALANCE	-	-	1,403,777	1,552,182
REVENUE				
Retirement Obligation From County (370-001)	1,701,458	1,540,265	1,733,920	1,715,444
Administrative Cost Reimbursement (370-002)	223,000	250,000	163,553	250,000
Total Revenue	1,924,458	1,790,265	1,897,473	1,965,444
Total Available Funds	1,924,458	1,790,265	3,301,250	3,517,626
EXPENDITURES				
Transfer to Successor Agency ROPS (5000-099-038)	520,681	1,790,265	1,749,068	1,965,444
Total Expenditures	520,681	1,790,265	1,749,068	1,965,444
RESTRICTED FUND BALANCE	1,403,777	-	1,552,182	1,552,182
Total Estimated Requirements and Restricted Fund Balance	1,924,458	1,790,265	3,301,250	3,517,626

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
COMMUNITY DEVELOPMENT BLOCK GRANT FUND 40				
RESTRICTED FUND BALANCE	-	-	-	-
CARRY OVER PROGRAM INCOME	-	-	-	-
REVENUES				
Entitlements (359-047)	137,373	135,289	135,289	130,570
Total Revenue	137,373	135,289	135,289	130,570
Total Available Funds	137,373	135,289	135,289	130,570
EXPENDITURES				
Administration Professional Serv (4112-819-000)	17,700	18,793	18,793	18,086
Housing Rehabilitation (4112-820-821)	112,194	106,496	106,496	102,484
Youth Scholarship Program (4112-858-002)	7,479	10,000	10,000	10,000
Total Expenditures	137,373	135,289	135,289	130,570
RESTRICTED FUND BALANCE	-	-	-	-
Total Estimated Requirements and Restricted Fund Balance	137,373	135,289	135,289	130,570

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
CITIZEN'S OPTION FOR PUBLIC SAFETY FUND 41				
RESTRICTED FUND BALANCE	-	-	23,827	42,745
REVENUES				
Interest (341-001)	143	-	300	-
COPS State Grant (358-210)	106,230	100,000	114,618	100,000
BUSD Reimbursement (369-002)	-	-	-	-
Total Revenue	106,373	100,000	114,918	100,000
Total Available Funds	106,373	100,000	138,745	142,745
EXPENDITURES				
Directed Patrol (4210-020-005)	4,959	15,000	10,000	20,000
School Res Officer (4210-020-021)	40,000	40,000	40,000	49,000
Probation Cont. GAAP (4210-020-022)	35,000	35,000	36,000	40,000
Equipment (4210-038-002)	2,587	10,000	10,000	33,745
Total Expenditures	82,546	100,000	96,000	142,745
RESTRICTED FUND BALANCE	23,827	-	42,745	-
Total Estimated Requirements and Restricted Fund Balance	106,373	100,000	138,745	142,745

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
GOLF COURSE FUND 53				
ASSIGNED FB RESTRICTED FOR GC WATER/IMP	309,504	264,504	356,954	344,954
REVENUES				
Golf Course Lease (341-002)	325,928	350,000	335,000	340,000
Restaurant Franchise (341-093)	150,247	145,000	150,000	150,000
Water Reimb American Golf (369-001)	160,000	160,000	160,000	160,000
Total Revenue	636,175	655,000	645,000	650,000
Total Available Funds	945,679	919,504	1,001,954	994,954
EXPENDITURES (4410)				
Professional Services Audit (020-000)	1,600	1,600	1,600	1,600
Travel & Meeting (021-000)	-	400	200	400
Electricity (022-001)	29,815	35,000	35,000	35,000
Gas (022-002)	5,281	5,600	5,200	5,600
Water (022-004)	207,550	300,000	170,000	185,000
Maintenance of Building (023-000)	9,748	6,300	6,000	6,300
Maintenance of Grounds (023-001)	-	2,000	2,000	2,000
Principal Pd 1st LTD GC Liab (026-000)	332,418	349,100	345,000	349,100
Well Line & Potable Water Line (053.4410.041.001)	-	-	92,000	-
Total Expenditures	586,412	700,000	657,000	585,000
ASSIGNED FB for Rev over Exp and Adj. for Wtr FB	(2,313)	-	-	-
ASSIGNED FUND BALANCE	359,267	219,504	344,954	409,954
ASSIGNED FB RESTRICTED FOR GC WATER/IMP	356,954	219,504	344,954	409,954
Total Estimated Requirements and Assigned Fund Balance	945,679	919,504	1,001,954	994,954

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
EQUIPMENT REPLACEMENT FUND 70				
ASSIGNED FUND BALANCE	431,450	475,368	490,625	691,025
REVENUE				
Sale of Property (391-001)	5,508	1,500	13,000	-
Proposition A Fund 72 Equip Rental (394-013)	2,500	2,500	2,500	-
Use of Reserves From General Fund 01 (500-001)	-	-	-	-
Transfer In From General Fund 01 (500-001)	300,000	-	300,000	-
Total Revenue	308,008	4,000	315,500	-
Total Available Funds	739,458	479,368	806,125	691,025
EXPENDITURES (4314)				
Dump Truck Repl Unit 9 (039-013)	59,425	-	-	-
Utility Body Truck/Modif (039-018)	85,101	-	-	-
Code Enforcement Vehicle (039-025)	26,433	-	-	-
Traffic Advisory Boards (039-034)	10,000	-	-	-
Computer Equipment (041-003)	11,602	12,000	12,000	12,000
Computer Software & Licenses (041-014)	8,791	-	-	-
Cal Sense Irrigation Control Equipment (041-026)	23,569	25,000	25,000	25,000
Telephones/Cell Phones/Equipment (041-027)	4,975	190,000	-	250,000
Stage Lift ADA (041-036)	-	20,000	-	-
Toro Sand Pro Field Groomer (041-037)	18,937	-	-	-
Two Way Radio 4 trucks (041-038)	-	7,000	-	-
Pick up Truck (039-006)	-	42,000	48,600	-
Replace curent tilting trailer (039-36)	-	-	-	29,000
replace unit #4 - Fi50 (039-038)	-	-	-	29,000
Uplift Unit # 67 (039-041)	-	-	-	2,500
Code Compliance (Parking Enf) lease 2 - Escapes (4 yrs lease)(039-048)	-	-	-	13,000
Crime Prevention Vehicle(039-052)	-	25,000	25,000	-
Unit #5 Tility Body (039-053)	-	-	-	71,000
Dump Truck - Replace Unit # 11 (039-039)	-	-	-	64,000
Two Trailers (039-044)	-	4,500	4,500	-
Plate Compactor(041-008)	-	-	-	3,500
Battery Operated Sprayer(041-009)	-	-	-	3,500
Truck Mounted Capstan Winch(041-015)	-	-	-	6,500
Total Expenditures	248,833	325,500	115,100	509,000
ASSIGNED FUND BALANCE	490,625	153,868	691,025	182,025
Total Estimated Requirements and Assigned Fund Balance	739,458	479,368	806,125	691,025

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
AQMD FUND 71				
RESTRICTED FUND BALANCE	96,555	127,719	125,600	155,463
REVENUE				
Interest (341-001)	264	200	500	520
AB2766 Entitlements (358-401)	42,274	42,568	42,500	43,000
AQMD - Charging Station (358-402)	-	-	-	50,000
Total Revenue	42,538	42,768	43,000	93,520
Total Available Funds	139,093	170,487	168,600	248,983
EXPENDITURES (4190)				
AQMD Charging Stations (041-003)	-	-	-	100,000
Maintenance Charging Stations (015-004)	3,666	3,000	4,000	5,000
Carb Compliance Vehicles (041-005)	820	5,000	5,000	5,000
Code Enf/Bldg Insp Vehicles (041-006)	6,867	-	-	-
Yard Fuel Tank/ Fuel Vent AQMD (041-010)	-	2,000	2,000	2,000
Transfer to General Fund 01 (5000-099-001)	2,140	2,140	2,137	2,176
Total Expenditures	13,493	12,140	13,137	114,176
RESTRICTED FUND BALANCE	125,600	158,347	155,463	134,807
Total Estimated Requirements and Restricted Fund Balance	139,093	170,487	168,600	248,983

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
PROP A TRANSIT FUND 72				
RESTRICTED FUND BALANCE	520,684	414,687	463,851	362,751
REVENUE				
Prop A Taxes (312-002)	595,746	590,000	605,000	647,000
Interest (341-001)	1,253	1,200	1,200	1,200
Sale of Property (391-001)	-	-	-	-
Recreation Fees (395-034)	1,474	3,000	3,000	3,200
Total Revenue	598,473	594,200	609,200	651,400
Total Available Funds	1,119,157	1,008,887	1,073,051	1,014,151
EXPENDITURES				
Publications & Dues/SCVOG (4120-016-000)	3,384	3,500	3,500	3,500
Administration (4120-020-072)	99,120	119,187	100,000	110,000
Audit (4120-020-521)	2,200	2,200	2,200	2,200
Equipment Rental Fund 70 (4120-025-000)	2,500	2,500	2,500	2,500
Get About Vans (4125-041-001)	8,500	9,400	9,400	8,900
Get About Services (4125-433-000)	150,516	174,000	174,000	178,000
Recreational Transit (4125-434-000)	75,665	85,000	78,000	85,000
Sr. Handicap Bus Buy down (4125-442-000)	7,200	6,000	7,200	7,200
Dial A Cab (4125-445-000)	238,371	273,000	273,000	245,000
Park & Ride Maint/Coat/Stripe/ADA (4125-453-002)	32,374	18,500	18,500	19,000
Depot Maintenance (4125-454-001)	24,000	24,600	28,000	28,000
Bus Stop Maintenance (4125-455-000)	11,476	14,000	14,000	14,000
Total Expenditures	655,306	731,887	710,300	703,300
RESTRICTED FUND BALANCE	463,851	277,000	362,751	310,851
Total Estimated Requirements and Restricted Fund Balance	1,119,157	1,008,887	1,073,051	1,014,151

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
PROP C TRANSIT FUND 73				
RESTRICTED FUND BALANCE	1,691,923	1,090,927	1,103,014	1,120,314
REVENUE				
Prop C Taxes (312-003)	496,951	495,000	504,000	536,000
Interest (341-001)	3,152	3,300	3,300	3,500
Total Revenue	500,103	498,300	507,300	539,500
Total Available Funds	2,192,026	1,589,227	1,610,314	1,659,814
EXPENDITURES				
Administration of Prog (4120-020-073)	5,688	7,500	7,500	7,500
Gold Line Consultant Services (4120-020-074)	-	15,000	6,000	15,000
Metro Gold Line Dues (4125-016-000)	-	3,000	3,000	3,000
Pavement Management System (4841-041-001)	1,500	1,500	1,500	1,500
Pavement Preservation Zn B (4841-554-007)	133,094	10,000	-	20,000
Lonehill Ave Rehab Arrow/Cienega (4841-601-003)	625,513	-	-	-
Via Verde 57 fwy to SDA (4841-616-016)	-	-	-	950,000
Badillo et all (4841-616-017)	-	-	-	100,000
Bonita Ave. Pavement Reconstruction (4841-660-001)	-	350,000	350,000	25,000
Foothill Blvd @ SD Wash (4841-662-000)	56,105	55,000	122,000	-
Lonehill/Arrow Lt Phasing/Median (4841-690-011)	256,204	-	-	-
Lonehill/Cienega Lt Phasing Design (4841-690-012)	10,908	-	-	-
Total Expenditures	1,089,012	442,000	490,000	1,122,000
RESTRICTED FUND BALANCE	1,103,014	1,147,227	1,120,314	537,814
Total Estimated Requirements and Restricted Fund Balance	2,192,026	1,589,227	1,610,314	1,659,814

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
MEASURE R TRANSIT FUND 74				
RESTRICTED FUND BALANCE	675,944	781,460	790,669	993,595
REVENUE				
Measure R Taxes (312-004)	370,701	367,000	377,000	402,000
Interest (341-001)	2,142	1,500	1,500	1,500
Total Revenue	372,843	368,500	378,500	403,500
Total Available Funds	1,048,787	1,149,960	1,169,169	1,397,095
EXPENDITURES				
Administration of Prog (4120-020-074)	4,043	3,500	3,500	3,500
Pavement Preservation Zn G (4841-554-007)	149,075	10,000	-	20,000
Via Verde Street Design (4841-557-002)	-	45,000	45,000	-
Lonehill Ave Rehab Arrow/Cienega (4841-601-003)	105,000	-	110,000	-
Cienega/Repair (4841-638-000)	-	55,000	17,074	-
Badillo et al (4841-616-016)	-	-	-	405,000
San Dimas Ave (4841-616-018)	-	-	-	150,000
Cienega Ave (4841-616-019)	-	-	-	400,000
Bonita Ave - Pavement Reconstruction (4841-660-000)	-	150,000	-	178,000
Total Expenditures	258,118	263,500	175,574	1,156,500
RESTRICTED FUND BALANCE	790,669	886,460	993,595	240,595
Total Estimated Requirements and Restricted Fund Balance	1,048,787	1,149,960	1,169,169	1,397,095

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
OPEN SPACE MAINTENANCE FUND 75				
RESTRICTED FUND BALANCE BOULEVARD	4,410	5,650	6,980	9,820
RESTRICTED FUND BALANCE NORTHWOODS	16,665	14,555	15,268	12,058
TOTAL RESTRICTED FUND BALANCE	21,075	20,205	22,248	21,878
REVENUES				
Assessment Fee Blvd (371-001)	10,064	10,120	10,120	10,120
Assessment Fee Northwoods (371-003)	34,080	34,140	34,140	34,140
Total Revenue	44,144	44,260	44,260	44,260
Total Available Funds	65,219	64,465	66,508	66,138
EXPENDITURES				
BOULEVARD (4440)				
General Maintenance (020-000)	2,826	3,860	3,860	3,860
Tree Trimming (020-001)	884	600	600	600
Irrigation Repair (020-002)	-	-	-	-
Electricity (022-001)	317	320	320	320
Water (022-004)	3,467	3,500	2,500	3,000
Sub-total Boulevard	7,494	8,280	7,280	7,780
NORTHWOODS (4443)				
General Maintenance (020-000)	16,669	16,900	16,900	16,900
Irrigation Repair (020-001)	2,274	3,000	3,000	3,000
Tree Trimming (020-003)	-	2,500	2,500	2,500
Electricity (022-001)	950	950	950	950
Water (022-004)	15,584	15,500	14,000	15,000
Sub-total Northwoods	35,477	38,850	37,350	38,350
Total Expenditures	42,971	47,130	44,630	46,130
RESTRICTED FUND BALANCE BOULEVARD	6,980	7,490	9,820	12,160
RESTRICTED FUND BALANCE NORTHWOODS	15,268	9,845	12,058	7,848
TOTAL RESTRICTED FUND BALANCE	22,248	17,335	21,878	20,008
Total Estimated Requirements and Restricted Fund Balance	65,219	64,465	66,508	66,138

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2014-15 ACTUAL	2015-16 ADOPTED BUDGET	2015-16 REVISED ESTIMATE	2016-17 PROPOSED BUDGET
Housing Authority Trustee Administration Fund 113				
RESTRICTED FUND BALANCE	3,651,450	-	4,003,073	4,360,466
REVENUE				
Interest Revenue (113-341-001)	848		10,350	10,685
Rents Mobile Home Park (113.341-002)	1,228,790		1,229,000	1,230,000
Total Revenue	1,229,638	-	1,239,350	1,240,685
Total Available Funds	4,881,088	-	5,242,423	5,601,151
EXPENDITURES				
Interest Expense (113.4120-026)	316,635	-	301,958	286,425
Principal Payment (113-4120-027-001)	250,000	-	265,000	280,000
Reimb City for Operation of Property (113-4120-506)	311,380	-	315,000	315,000
Total Expenditures	878,015	-	881,958	881,425
RESTRICTED FUND BALANCE	4,003,073	-	4,360,466	4,719,726
Total Estimated Requirements and Restricted Fund Balance	4,881,088	-	5,242,423	5,601,151

RESOLUTION 2016-34

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS,
COUNTY OF LOS ANGELES, ADOPTING AN APPROPRIATIONS LIMIT FOR
FISCAL YEAR 2016-17 AND APPROPRIATE EXCESS REVENUES**

WHEREAS, the City Council of the City of San Dimas is authorized under the provisions of Article XIII B of the California Constitution to adopt an Appropriation Limit for fiscal year 2016-17; and

WHEREAS, implementation of Proposition 111 and SB88 (Chapter 60/90) modified the annual adjustment factors to be either the growth in California per capita personal income or the growth in nonresidential assessed valuation due to construction in the City; and

WHEREAS, the growth of the California's per capita personal income applicable to the fiscal year 2016-17 Limit is 5.37% or a factor of 1.0537 and is less than the growth of non-residential assessed valuation due to new construction in the City; and

WHEREAS, the population factor under Proposition 111 is the change in population in the City or in the County; and

WHEREAS, the City's change in population provided by the State Department of Finance applicable to the fiscal year 2016-17 Limit is .32% or a factor of 1.0032 and is less than the County growth which is 0.85% or a factor of 1.0085; and

WHEREAS, the fiscal year 2015-16 Appropriations Limit of \$67,020,102 shall be used as the base toward calculating the Limit for fiscal year 2016-17; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of San Dimas does hereby resolve that: the Appropriations Limit for fiscal year 2016-17 shall be \$71,219,314; and there is hereby appropriated assigned fund balances of all revenues subsequently received by City funds in excess of the 2016-17 appropriations up to the Appropriations Limit in the following funds: 1, 2, 4, 6-8, 12, 20-23, 27-29, 40-42, 53, 70-75.

Per Capita Personal Income Change:	5.37%	=	1.0537 ratio
City Population Change	.85%	=	1.0085 ratio
Ratio of Change	1.0537 x	=	1.062656
Appropriations Limit 2015-16		=	\$67,020,102
Ratio of Change		=	<u>x 1.062656</u>
Appropriations Limit 2016-17		=	\$71,219,314

PASSED, APPROVED AND ADOPTED this 14th, day of June, 2016.

Curtis W. Morris, Mayor City of San Dimas

ATTEST:

Debra Black, Assistant City Clerk

I, Debra Black, Assistant City Clerk, hereby certify that Resolution 2016-34 was adopted by the City Council of San Dimas at its regular meeting of June 14th, 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Debra Black, Assistant City Clerk

RESOLUTION 2016-35

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS,
COUNTY OF LOS ANGELES, ADOPTING AND EXTENDING THE PAY PLAN
AND REIMBURSEMENT SCHEDULE FOR CITY EMPLOYEES**

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of San Dimas does hereby resolve that:

SECTION 1. Resolution No. 2015-37 is hereby amended, and the following salary plan supersedes all previous plans, effective June 19, 2016 to read as follows:

<u>FULL TIME CLASSIFICATIONS</u>	<u>RANGE</u>	<u>MONTHLY SALARY</u>
<u>Executive Staff</u>		
City Manager	110	18,283
Assistant C. M. for Community Development	104	14,839
Assistant C. M. /Director of Admin. Serv./Treasurer	100	11,098-13,490
Director of Parks & Recreation	97	10,306-12,527
Director of Public Works	97	10,306-12,527
<u>Administrative Services</u>		
Administrative Services Manager	89	8,396-10,206
IS Administrator	73	5,726-6,960
Accounting Supervisor	71	5,449-6,594
Human Resource Specialist	63	4,512-5,449
Accounting Technician	57	3,911-4,727
Assistant City Clerk	61	4,311-5,240
<u>Development Services</u>		
Planning Manager	89	8,396-10,206
Building & Safety Superintendent	89	8,396-10,206
Senior Planner	80	6,763-8,191
Associate Planner	73	5,726-6,960
Building Inspector/Plans Examiner	75	6,017-7,314
Building Inspector I	71	5,449-6,594
Assistant Planner	67	4,970-6,041
Code Compliance Officer	63	4,512-5,449
Building Permit Technician II	63	4,512-5,449

<u>FULL TIME CLASSIFICATIONS</u>	<u>RANGE</u>	<u>SALARY</u>
<u>Public Works</u>		
Senior Engineer	89	8,396-10,206
Public Works Maintenance Superintendent	83	7,275-8,843
Associate Engineer	80	6,763-8,191
Public Works Inspector	71	5,449-6,594
Public Works Maintenance Supervisor	71	5,449-6,594
Environmental Services Coordinator	64	4,626-5,622
Public Works Lead Worker	61	4,311-5,240
Equipment Mechanic	58	4,009-4,848
Equipment Operator	59	4,105-4,961
Street Maintenance Worker II	59	4,105-4,961
Street Maintenance Worker I	55	3,732-4,512
<u>Parks and Recreation</u>		
Recreation Manager	85	7,643-9,290
Facilities Manager	85	7,643-9,290
Landscape Maintenance Manager	83	7,275-8,843
Municipal Arborist	71	5,449-6,594
Facilities Maintenance Supervisor	71	5,449-6,594
Landscape Maintenance Supervisor	71	5,449-6,594
Recreation Supervisor	71	5,449-6,594
Recreation Coordinator	63	4,512-5,449
Facilities Maintenance Worker II	59	4,105-4,961
Facilities Maintenance Worker I	55	3,732-4,511
Landscape Maintenance Worker II	59	4,105-4,961
Landscape Maintenance Worker I	55	3,732-4,512
<u>Interdepartmental</u>		
Administrative Analyst	67	4,970-6,041
Administrative Aide	63	4,512-5,449
Administrative Secretary	57	3,911-4,727
Departmental Assistant	52	3,504-4,259
Senior Office Assistant	46	3,022-3,647
Office Assistant	44	2,891-3,481

<u>HOURLY CLASSIFICATIONS</u>	<u>RANGE</u>	<u>HOURLY RATE</u>
<u>Administration Services</u>		
Parking Enforcement Officer	173	19.31-23.49
Senior Office Assistant	153	15.82-19.23
Administrative Intern	149	15.19-18.50
Office Assistant	148	15.06-18.30
Receptionist	116	10.95-13.34
<u>Parks and Recreation</u>		
Fitness Instructor	192	23.39-28.46
Recreation Coordinator	182	21.11-25.70
Aquatics Coordinator	182	21.11-25.70
Maintenance Worker	173	19.31-23.49
Pool Maintenance Operator	173	19.31-23.49
Recreation Intern	149	15.19-18.50
Shooting Stars Director	148	15.06-18.30
Senior Lifeguard/Instructor	141	14.04-17.07
Program Specialist	131	12.71-15.48
Swim Instructor	131	12.71-15.48
Lifeguard	126	12.08-14.73
Senior Recreation Leader	126	12.08-14.73
Cashier	122	11.63-14.14
Recreation Leader	116	10.95-13.34
Building Maintenance Aide	115	10.85-13.19
Locker Room Attendant	103	9.64-11.70
Building Maintenance Intern	103	9.64-11.70
<u>Development Services</u>		
Planning Intern	149	15.19-18.50
Housing Intern	149	15.19-18.50
<u>Public Works</u>		
Engineering Intern	149	15.19-18.50

SECTION 2. LONGEVITY PAY

Upon the recommendation of the appropriate department head and approval by the City Manager, a merit longevity pay increase may be granted. In the case of an eligible Department Head the City Manager will recommend and approve. Upon implementation, an employee may receive less than the plan specifies.

The increase is not automatic upon the completion of 5, 10, 15, 20 years of full time service, but is awarded on merit as listed in the table below.

5 years continuous full time service	=	2 ½%	Of "E" Step
10 years continuous full time service	=	5%	Of "E" Step
15 years continuous full time service	=	7 ½%	Of "E" Step
20 years continuous full time service	=	10%	Of "E" Step

If an employee is eligible for longevity increase and due to a promotion is on a step other than E step, the longevity pay shall be calculated on the employee's present salary.

SECTION 3. HEALTH INSURANCE AND OPTIONAL BENEFITS PLAN

Every eligible full-time or regular part time employee who receives City benefits must be covered by a health insurance plan approved by the City. The City will contribute \$100 per month, as of July 1, 1996, per eligible employee for the approved health care plan of the employee's choice. The City shall contribute an additional \$1,210 per month per eligible full-time employee and \$555 per month per eligible regular part time employee, to an Optional Benefit Plan which the employee may receive as cash or may elect to use for medical, dental, vision insurance, or other such benefits as may be approved by the City Manager, as of June 19, 2016. Full time and regular part time employees who are covered by a health plan not sponsored by the City and who; therefore, do not use the City's \$100 contribution for health care coverage shall have that \$100 added to their Optional Benefits Plan. This plan is maintained for the exclusive benefit of employees and their dependents and is established with the intention of being maintained for an indefinite period of time.

SECTION 4. LIFE INSURANCE AND LONG-TERM DISABILITY INSURANCE

The City shall provide, at no cost to the employee, term life insurance in the amount of \$25,000 to all full-time employees and eligible regular part-time employees.

Additionally, in lieu of the employees participating in the State Disability Insurance Program, the City shall provide long-term disability insurance for all full-time and eligible regular part-time employees, which benefits are equal to or exceed those provided under State Disability Insurance.

These insurance plans are maintained for the exclusive benefit of full-time and eligible regular part-time employees, and are established with the intention of being maintained for an indefinite period of time. The specific terms and conditions of said insurance plans should be determined and approved by the City Manager.

SECTION 5. DEFERRED COMPENSATION

To encourage employees to participate in the optional deferred compensation program offered by the City, the City shall provide a matching contribution up to a maximum amount. For full time employees the City shall match the employee's contribution on a dollar for dollar basis to a maximum of \$100.00 (one hundred and dollars) per month. For regular part time employees the City shall match the employee's contribution on a dollar for dollar basis to a maximum of \$50.00 (fifty dollars) per month. The deferred compensation matching program is maintained for the exclusive benefit of full time and regular part time employees and is established with the intention of being maintained for an indefinite period of time. The specific terms and conditions of the program shall be determined and approved by the City Manager. Effective June 22, 2014 the City Council took action to re-instate the deferred compensation match program which had previously been suspended since August 14, 2012.

SECTION 6. ADMINISTRATIVE LEAVE

Administrative Leave shall be granted to certain management personnel that are exempt from overtime compensation under Fair Labor Standards Act guidelines. The specific terms and conditions of the program shall be determined and approved by the City Manager.

SECTION 7. CAR ALLOWANCES

The following positions shall receive a monthly allowance for car expenses:

<u>Title</u>	<u>Monthly Allowance</u>
City Manager	\$400.00
Assistant City Manager for Community Dev.	\$250.00
Assistant City Manager/Dir Administrative Services	\$250.00
Director of Parks & Recreation	\$250.00
Director of Public Works	\$250.00
Building & Safety Superintendent	\$250.00
Recreation Manager	\$200.00
Senior Engineer	\$200.00
Associate Engineer	\$200.00
Facilities Manager	\$200.00
Planning Manager	\$200.00
Senior Planner	\$200.00
Associate Planner	\$200.00
Assistant Planner	\$200.00

SECTION 8. CELL PHONE/DATA ALLOWANCES

The following positions shall be eligible to receive a monthly allowance for personal cell phone expenses and data charges as listed pursuant to the provisions of the City Cell Phone Policy:

<u>Title</u>	<u>Cell Phone – Data Charges</u>	
City Manager	\$40.00	\$45.00
Assistant City Manager for Community Dev.	\$40.00	\$45.00
Assistant City Manager/Dir Administrative Services	\$40.00	\$45.00
Director of Parks & Recreation	\$40.00	\$45.00
Director of Public Works	\$40.00	\$45.00
Information Systems Applications Analyst	\$40.00	\$45.00
Building & Safety Superintendent	\$30.00	N/A
Recreation Manager	\$30.00	N/A
Senior Engineer	\$30.00	N/A
Facilities Manager	\$30.00	N/A
Senior Planner	\$30.00	N/A
Recreation Coordinator	\$30.00	N/A
Planning Manager	\$30.00	N/A

SECTION 9. NOTARY PUBLIC PAY

The City has needs of the service of a certified Notary Public to notarize City documents. An employee who has been designated by the City Manager to utilize their Notary Public Commission for this purpose shall receive a monthly stipend of \$75.00 per month.

SECTION 10. PUBLIC EMPLOYEES RETIREMENT SYSTEM

In August 1999 the City amended the PERS contract to the 2% @ 55 formula with the provision that if the Employer's rate is re-instated at some future time the employees would contribute a portion of their gross salary towards the cost of the enhanced retirement plan. On July 24, 2012, the City Council took action to further increase the employee's contribution over three consecutive years, beginning August 14, 2012. On June 11, 2013 the City Council adopted Resolution No. 2013-38 deferring further increases in employee contributions to June 22, 2014. Therefore, employee contributions rates shall be as follows:

- As of June 22, 2014 employees contribute the full 7% employee portion for PERS contribution.

In September 2012 the Governor signed into law AB340 which among other things created a new PERS pension formula for all new employees hired after January 1, 2013. New employees are enrolled in the 2% at 62 formula. New employees are all responsible for paying 50% of the "normal cost" of the plan as annually calculated by PERS.

PASSED, APPROVED AND ADOPTED this 14th, day of June, 2016.

Curtis W. Morris, Mayor City of San Dimas

ATTEST:

Debra Black, Assistant City Clerk

I, Debra Black, Assistant City Clerk, hereby certify that Resolution 2016-35 was adopted by the City Council of San Dimas at its regular meeting of 14th, June 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Debra Black, Assistant City Clerk