

MINUTES
SPECIAL CITY COUNCIL MEETING
TUESDAY, MAY 24, 2016, 5:00 P.M.
SAN DIMAS COUNCIL CHAMBERS
CONFERENCE ROOM
245 E. BONITA AVENUE

PRESENT:

Mayor Curtis W. Morris
Mayor Pro Tem Emmett Badar
Councilmember Denis Bertone
Councilmember John Ebner
Councilmember Jeff Templeman

City Manager Blaine Michaelis
Assistant City Manager Ken Duran
Assistant City Manager for Community Development Larry Stevens
Director of Public Works Krishna Patel
Director of Parks and Recreation Theresa Bruns
Lt. Andy Berg

1. CALL TO ORDER

Mayor Morris called the Special City Council Meeting to order at 5:00 p.m.

2. ORAL COMMUNICATIONS

None.

3. Staff Presentation of FY 2016-17 Budget

Mr. Duran explained that the format of the meeting will be that he will provide a general overview of the proposed budget and then each department will provide a few highlights from their department budgets. He referenced the line item budget and detailed narrative notes that were provided in the agenda packet.

Mr. Duran went over the schedule which breaks down the beginning fund balance, overall revenue and expenditures and ending fund balance for the general fund and each of the special funds. In response to a question he provided an explanation on the City's cash flow as it relates to when revenues are received.

Mr. Duran provided a list of capital projects planned for next year. He pointed out that the total budget amount of the 15 projects is \$14.5 million, utilizing various Special Funds and General Fund reserves.

Mr. Duran presented some of the significant items from the Administrative Services budget. Councilmember Ebner commented that maybe the Council would like to provide input into the web site upgrades. Mayor Morris commented that the true cost of the Sheriff's Department Liability Trust Fund is 11.2% and there is discussion of raising the rate to 11.2% mid-year. Mr. Michaelis suggested adding a contingency to the budget in anticipation of an additional increase.

Councilmember Templeman asked who pays for the electricity for the vehicle charging stations in public lots. Mr. Patel responded that some are not metered and the ones that are metered are paid for by the City.

Ms. Bruns provided the highlights of the Parks and Recreation budget and projects for next year. She highlighted the significant number of park improvement projects next year. She also described some of the landscape projects.

Councilmember Templeman asked if installation of Wi-Fi at the senior center was included in the budget. Ms. Bruns responded that it was not. Councilmember Ebner suggested that adding public Wi-Fi to the senior center and community building should be considered.

In response to a question Ms. Bruns reported that a facility and program assessment of the Swim and Racquet Club is being completed this year and next year's budget includes funds for design of potential upgrades.

Mr. Patel presented some of the significant projects included in the Public Works budget. He reported that the budget anticipates phasing in contract street sweeping beginning in October. He explained that the main reason for contracting is due to the high cost of sweeper replacement due to alternative fuel. Mr. Michaelis added that no staff will be laid off due to the contract because staffing is being reduced through attrition. Councilmember Templeman commented that he feels that there is a benefit to having one contractor providing trash and sweeping services.

Mr. Patel commented that the NPDES budget could increase by up to an additional \$1 million if the City receives a green streets grant and also has to implement the required monitoring stations.

Mr. Patel described the budgeted project to reconstruct San Dimas Ave. from Puddingstone Dr. to Via Verde. He described two proposed options to conduct the project. One option would be for a full closure of the street which would shorten the overall time of the project and the other would be for leaving some access open during construction for a longer period of time. The consensus of the City Council was to allow for the full closure option, emphasizing the importance of public outreach.

Mr. Patel also, presented construction options on the portion of the project on Via Verde Ave, east of San Dimas Ave, to the freeway bridge. One option would be to allow for night work to shorten the overall project timeframe. The consensus of the City Council was to allow for night work for that portion of the project.

Mr. Stevens presented some of the significant items within the Community Development and Development Services budget as described in the Budget Notes.

Mr. Stevens commented that he continues to recommend that money be included in the budget to begin the process of updating the General Plan. He added that it would probably be a three year project and suggested \$200,000 be included this year to start the process. There was discussion on having a very clear and narrow scope of work. Mr. Michaelis added that a few years back the City Council had designated \$250,000 in reserves for the project and that money could be moved

from reserves into General Fund expenditures this year. The consensus of the Council was to move the money from reserves to a General Fund expenditure.

Mr. Stevens reviewed the mobile home rehab budget in the Housing Authority Fund and the request to increase the amount due to demand for services. He also commented that staff may propose some changes to the CDBG home rehab program next year to provide loans instead of grants to stretch the dollars further.

Councilmember Templeman asked for a report on LucaBella at the Walker House. Mr. Duran responded that he will prepare a report for the Council

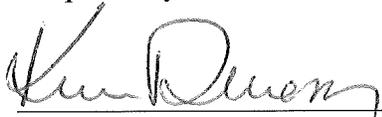
Councilmember Templeman asked about the status of City entry signs. Mr. Michaelis responded that there is no money in the budget for signs but staff will revisit the project and provide an update for the Council.

Mr. Michaelis reported that he met with Mrs. Kranzer regarding her idea of street pole banners on Bonita Ave. and though there are still issues regarding the idea that need to be flushed out the budget includes \$10,000 for a pilot program.

4. Adjournment

The meeting adjourned at 6:55 p.m.

Respectfully Submitted,



Ken Duran, City Clerk