



**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**TUESDAY JULY 26, 2016 7:00 P. M.**  
**SAN DIMAS COUNCIL CHAMBERS**  
**245 E. BONITA AVENUE**

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**CITY COUNCIL:**

Mayor Curtis W. Morris  
Mayor Pro Tem Emmett Badar  
Councilmember Denis Bertone  
Councilmember John Ebiner  
Councilmember Jeff Templeman

**1. CALL TO ORDER AND FLAG SALUTE**

**2. ORAL COMMUNICATIONS** (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or asked to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

a. Members of the Audience

**3. CONSENT CALENDAR**

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council requests separate discussion.)

a. Resolutions read by title, further reading waived, passage and adoption recommended as follows:

**RESOLUTION 2016-39, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS APPROVING CERTAIN DEMANDS FOR THE MONTHS OF JUNE AND JULY 2016.**

b. Approval of minutes for regular City Council meeting of June 28<sup>th</sup>, 2016 and July 12, 2016.

c. Renewal Public Works Contracts:

- 1) Cash Contact No. 2011-05, Asphalt Maintenance Project-Variou Citywide Locations Contract to Pavco Construction, Inc. in the amount up to \$122,000. Approve title change to Maintenance Contract 2016-04 for ease of document tracking
- 2) Two-year Traffic Signal Maintenance Contract with Computer Services Company, Inc., in the amount of \$114,500. Approve title change to Maintenance Contract 2016-03 for ease of document tracking.

- 3) Cash Contract 2011-04, Concrete Maintenance Project-various Citywide Locations to Grigolla & Sons Concrete in the amount up to \$106,000. Approve title change to Maintenance Contract 2016-02 for ease of document tracking.
  - 4) Cash Contract 2011-07, Annual striping Maintenance Contract to Superior Pavement Markings, Inc. in the amount of &95,000. Approve title change to Maintenance Contract 2016-01 for ease of document tracking.
- d. Claim rejection Ramirez vs. City of San Dimas
  - e. Claim rejection SCE vs. City of San Dimas
  - f. Claim rejection City of Covina vs. City of San Dimas
  - g. Approve a Resolution Authorizing Application for Grant Funding from the California State Parks Habitat Conservation Fund for the San Dimas Northern Foothills Trails Project connecting trails to Horsethief Canyon Park

**RESOLUTION 2016-40, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE HABITAT CONSERVATION FUND PROGRAM**

END OF CONSENT CALENDAR

#### **4. OTHER BUSINESS**

- a. Consider Adoption of an Ordinance Amending Chapter 13 of the San Dimas Municipal Code to include electronic smoking devices in the definition and prohibition of smoking in all city parks and facilities.

**ORDINANCE 1246, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES AMENDING CHAPTER 13 OF THE SAN DIMAS MUNICIPAL CODE BY AMENDING SECTION 13.16.340 TO INCLUDE ELECTRONIC SMOKING DEVICES IN THE DEFINITION AND PROHIBITION OF SMOKING IN ALL CITY PARKS AND FACILITIES (FIRST READING AND INTRODUCTION)**

**RECOMMENDED ACTION: Read ordinance by title and introduce.**

- b. Consider Adoption of an Ordinance Amending Chapter 13 of the San Dimas Municipal Code by adding a section to prohibit commercial activity in all city parks and facilities.

**ORDINANCE 1247, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES AMENDING CHAPTER 13 OF THE SAN DIMAS MUNICIPAL CODE BY ADDING A SECTION PROHIBITING COMMERCIAL ACTIVITY IN PUBLIC PARKS AND FACILITIES OWNED OR OPERATED BY THE CITY OF SAN DIMAS (FIRST READING AND INTRODUCTION)**

**RECOMMENDED ACTION:** Read ordinance by title and introduce.

- c. Consider changing the name of the Swim & Racquetball Club to the San Dimas Recreation Center

**RECOMMENDED ACTION:** Approve re-naming the Swim and Racquet Club to San Dimas Recreation Center

- d. Authorizing the City Council the ability to extend the term of a commissioner or committee member whose term has expired due to extenuating circumstances

**RESOLUTION 2016-41, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, AUTHORIZING THE CITY COUNCIL THE ABILITY TO EXTEND THE TERM OF A COMMISSIONER OR COMMITTEE MEMBER WHOSE TERM HAS EXPIRED DUE TO EXTENUATING CIRCUMSTANCES**

**RECOMMENDED ACTION:** Approve Resolution 2016-41. Consider extending the terms of Equestrian Commissioners Marca DeMonaco and Yvette Piconni for a period as determined by the Council.

- e. Update on Downtown Renovation Project. Approve a change order for curb replacement.

**RECOMMENDED ACTION:** Approve the proposed Change Order 3 to reconstruct the northern curb and gutter from 535 W. Bonita Avenue to San Dimas Avenue and authorize staff to negotiate the change order amount not to exceed \$60,000.00

## 5. ORAL COMMUNICATIONS

- a. Members of the Audience (Speakers are limited to five minutes or as may be determined by the Chair.)
- b. City Manager
- c. City Attorney
- d. Members of the City Council
  - 1) Reappointments to the Planning Commission
  - 2) General Discussions of Public Wi-Fi in the Downtown Corridor
  - 3) Councilmembers' report on meetings attended at the expense of the local agency
  - 4) Individual Members' comments and updates.

## 6. ADJOURNMENT

The next meeting is on August 9<sup>th</sup>, 2016, 7:00 p.m.



**Notice Regarding American with Disabilities Act:** In compliance with the ADA, if you need assistance to participate in a city meeting, please contact the City Clerk's Office at (909) 394-6216. Early notification before the meeting you wish to attend will make it possible for the City to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II].

Copies of documents distributed for the meeting are available in alternative formats upon request. Any writings or documents provided to the City Council regarding any item on this agenda will be made available for public inspection at the Administration Counter at City Hall and at the San Dimas Library during normal business hours. In addition most documents are posted on the City's website at [cityofsandimas.com](http://cityofsandimas.com).

**Posting Statement:** On July 22<sup>nd</sup>, 2016 a true and correct copy of this agenda was posted on the bulletin board at 245 East Bonita Avenue (San Dimas City Hall), 145 North Walnut Avenue (Los Angeles County Library), 300 East Bonita Avenue (United States Post Office), Von's Shopping Center (Puente/Via Verde Avenue) and the City's website [www.cityofsandimas.com/minutes.cfm](http://www.cityofsandimas.com/minutes.cfm)

**RESOLUTION 2016-39**

**A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF SAN DIMAS, CALIFORNIA, APPROVING  
CERTAIN DEMANDS FOR THE MONTHS OF  
JUNE AND JULY 2016**

**WHEREAS**, the following listed demands have been audited by the Director of Finance;  
and

**WHEREAS**, the Director of Finance has certified as to the availability of funds for  
payment thereto; and

**WHEREAS**, the register of audited demands have been submitted to the City Council for  
approval.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of San  
Dimas does hereby approve Pre-paid Warrant Register 06/30/2016 in the amount of  
\$1,774,936.79(25676-25728); and Warrant Register 07/29/2016 in the amount of \$1,095,798.08  
(155875-156037).

**PASSED, APPROVED AND ADOPTED** this 26<sup>th</sup>, day of July 2016.

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Curtis W. Morris, Mayor City of San Dimas

**ATTEST:**

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Debra Black, Assistant City Clerk

**I, DEBRA BLACK, ASSISTANT CITY CLERK, HEREBY CERTIFY** that  
Resolution 2016-39 was approved by vote of the City Council of the City of San Dimas at its  
regular meeting of July 26<sup>th</sup>, 2016 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

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Debra Black, Assistant City Clerk

06/30/2016

PREPAID

WARRANT REGISTER

Ck#'s 25676 - 25728

Total: \$1,774,936.79

| WARRANT DATE | VENDOR               | DESCRIPTION                      | AMOUNT | CLAIM        | INVOICE | PO# | F 9 S ACCOUNT        |
|--------------|----------------------|----------------------------------|--------|--------------|---------|-----|----------------------|
| 25676        | BANK OF AMERICA      | INSTR.BOWLING 3/15-5/ 261.80     |        |              |         |     | N M 001.4420.020.000 |
| 25677        | CHAPARRAL LANES      | REFUND, OVERPAYMENT              | 60.00  |              |         |     | N M 001.367.001      |
| 25678        | CARILLO/LILY         | L.A.I.F. INVESTM 1,200,000.00    |        |              |         |     | N M 001.111.018      |
| 25679        | LOCAL AGENCY INVESTM | P/E 6/04/2016 161,601.02         |        |              |         |     | N M 001.110.004      |
| 25680        | SAN DIMAS PAYROLL/CI | BI-WKLY SUPPORT P/E 6 567.69     |        |              |         |     | N M 001.210.004      |
| 25681        | CA-STATE DISBURSEMEN | SIT P/E 6/4/16 8,407.90          |        |              |         |     | N M 001.210.004      |
| 25682        | EMPLOYMENT DEVELOPME | EMP DED P/E 6/4/16 1,165.00      |        |              |         |     | N M 001.210.004      |
| 25682        | LINCOLN NATIONAL LIF | CITY PORTION P/E 6/4/16 1,969.16 |        | *CHECK TOTAL |         |     | N M 001.212.001      |
| 25683        | LINCOLN NATIONAL LIF | EMP DED P/E 6/4/16 7,694.82      |        |              |         |     | N M 001.210.004      |
| 25683        | NATIONWIDE RETIREMNT | CITY PORTION P/E 6/15,347.15     |        | *CHECK TOTAL |         |     | N M 001.212.001      |
| 25684        | NATIONWIDE RETIREMNT | EMP PORTION P/E 6/12,299.14      |        |              |         |     | N M 001.210.004      |
| 25684        | PERS RETIREMENT CONT | CITY PORTION P/E 6/14,061.39     |        |              |         |     | N M 001.212.001      |
| 25684        | PERS RETIREMENT CONT | SURVIVOR BENE P/E 6/04,56.73     |        |              |         |     | N M 001.210.004      |
| 25684        | PERS RETIREMENT CONT | OPTIONAL BENE P/E 6/04,0.02      |        |              |         |     | N M 001.4190.200.002 |
| 25684        | PERS RETIREMENT CONT | EMP CONTRL P/E 6/04,1,702.66     |        |              |         |     | N M 001.210.004      |
| 25684        | PERS RETIREMENT CONT | CITY PORTION P/E 6/1,702.66      |        |              |         |     | N M 001.210.004      |
| 25684        | PERS RETIREMENT CONT | SURVIVOR BENE P/E 6/04,12.09     |        |              |         |     | N M 001.210.004      |
| 25684        | PERS RETIREMENT CONT | OPTIONAL BENE P/E 6/04,0.03      |        | *CHECK TOTAL |         |     | N M 001.4190.200.002 |
| 25685        | SAN DIMAS EMPLOYEES  | DUES FOR JUNE 2016 413.00        |        |              |         |     | N M 001.210.004      |
| 25686        | U.S. BANK            | EMP DED P/E 6/04/16 881.56       |        |              |         |     | N M 001.210.014      |
| 25686        | U.S. BANK            | CITY PORTION P/E 6/04,1,066.40   |        | *CHECK TOTAL |         |     | N M 001.212.014      |
| 25687        | VANTAGEPOINT TRANSF  | EMP DED P/E 6/04/16 2,405.00     |        |              |         |     | N M 001.210.004      |
| 25687        | VANTAGEPOINT TRANSF  | CITY PORTION P/E 6/04,2,655.00   |        | *CHECK TOTAL |         |     | N M 001.212.001      |
| 25688        | WAGE WORKS INC       | INREIMB.MEDICAL P/E 6 877.08     |        |              |         |     | N M 001.210.004      |
| 25689        | MICHAELIS/BLAINE     | REIMB.CELL PH.CITY US 195.00     |        |              |         |     | N M 001.4190.022.003 |
| 25690        | ARELLANO/CONNIE      | REIMB.FREETH CARD SORT 10.56     |        |              |         |     | N M 001.4420.013.003 |
| 25690        | ARELLANO/CONNIE      | REIMB.PROGRAM SUPPLIES 16.04     |        |              |         |     | N M 001.4420.013.000 |
| 25690        | ARELLANO/CONNIE      | S&R CLUB SUPPLIES 10.86          |        |              |         |     | N M 001.4420.033.000 |
| 25690        | ARELLANO/CONNIE      | REIMB.PARKIN J.FREETH 23.90      |        |              |         |     | N M 001.4420.021.000 |
| 25690        | ARELLANO/CONNIE      | SPRING RECTAL SUPPLIES 8.71      |        |              |         |     | N M 001.4420.034.001 |
| 25690        | ARELLANO/CONNIE      | REIMB.PARKIN B.STEWART 166.17    |        | *CHECK TOTAL |         |     | N M 001.4410.033.000 |

04/13/2016  
02/05/2016  
02/11/2016  
\*CHECK TOTAL

WARRANT DATE VENDOR  
BANK OF AMERICA

Disbursement Journal

| WARRANT DATE   | VENDOR                | DESCRIPTION                        | AMOUNT     | CLAIM | INVOICE        | PO# | F 9 S ACCOUNT        |
|----------------|-----------------------|------------------------------------|------------|-------|----------------|-----|----------------------|
| 25691 06/30/16 | STEVENS/LARRY         | 10307 REIMB.MTG MEAL/TAC.MET       | 50.69      |       | 06/01/2016     |     | N M 001.4308.021.000 |
| 25692 06/30/16 | CHARLES ABBOTT ASSOC  | 11523 WEBINAR B&S EMPLOYEE'S       | 90.00      |       | 06/15/2016     |     | N M 001.4311.021.000 |
| 25693 06/30/16 | VALDIVIA/STEVEN       | 12134 K. NEUSTICE, REGISTR. ICC    | 35.00      |       | 05/09/2016     |     | N M 001.4311.021.000 |
| 25693 06/30/16 | VALDIVIA/STEVEN       | 12134 PARK N. PMT. MACH. REFUND    | 37.00      |       | 4/28-5/5/2016  |     | N M 001.4190.020.000 |
| 25693 06/30/16 | VALDIVIA/STEVEN       | 12134 L. STEVENS, SEMINARS         | 107.47     |       | 4/29, 5/3, 5/4 |     | N M 001.4308.021.000 |
|                |                       |                                    | 179.47     |       | *CHECK TOTAL   |     |                      |
| 25694 06/30/16 | ARELLANO/CONSUELO     | 11271 REIMB.OVERDRAFT FEE          | 34.00      |       |                |     | N M 001.4190.020.000 |
| 25695 06/30/16 | WARD/LATOYIA          | 12039 REIMB.OVERDRAFT FEE          | 105.00     |       |                |     | N M 001.4190.020.000 |
| 25696 06/30/16 | JOHNNY ALLEN TENNIS   | 11772 INSTR.TENNIS 5/3-5/ 2,366.40 |            |       |                |     | M M 001.4420.020.000 |
| 25697 06/30/16 | PARTIES UNLIMITED     | 15032 SCCC LUAW DINNER 6/17        | 839.04     |       |                |     | M M 001.4420.013.003 |
| 25698 06/30/16 | CHIOVARE/CARI         | 10846 COMPUTER LOAN PROGR          | 1,419.99   |       |                |     | N M 001.117.199      |
| 25699 06/30/16 | SAN DIMAS PAYROLL/CI  | 16050 P/E 6/18/16                  | 177,503.57 |       |                |     | N M 001.110.004      |
| 25700 06/30/16 | AFLAC BENEFIT SERVICE | 11077 CANCER INS. JUNE2016         | 632.24     |       |                |     | N M 001.210.004      |
| 25700 06/30/16 | AFLAC BENEFIT SERVICE | 11077 SPEC. BEN. INS. JUNE20       | 200.60     |       |                |     | N M 001.210.004      |
| 25700 06/30/16 | AFLAC BENEFIT SERVICE | 11077 ACCIDENT INS. JUNE2016       | 345.28     |       |                |     | N M 001.210.004      |
| 25700 06/30/16 | AFLAC BENEFIT SERVICE | 11077 HOSPITAL INS. JUNE2016       | 277.26     |       |                |     | N M 001.210.004      |
| 25700 06/30/16 | AFLAC BENEFIT SERVICE | 11077 VISITATION INS. JUNE2016     | 112.40     |       |                |     | N M 001.210.004      |
| 25700 06/30/16 | AFLAC BENEFIT SERVICE | 11077 DENTAL INS. JUNE2016         | 24.06      |       |                |     | N M 001.210.004      |
| 25700 06/30/16 | AFLAC BENEFIT SERVICE | 11077 OPTIONAL BENE. JUNE2016      | 1,591.80   |       |                |     | N M 001.4190.200.002 |
|                |                       |                                    |            |       | *CHECK TOTAL   |     |                      |
| 25701 06/30/16 | CA-STATE DISBURSEMEN  | 11611 BI-WKLY SUPPORT P/B6/        | 567.69     |       |                |     | N M 001.210.004      |
| 25702 06/30/16 | CALIF PERS RETIREMEN  | 15048 EMP DED JUNE FOR JUN         | 5,790.11   |       |                |     | N M 001.210.004      |
| 25702 06/30/16 | CALIF PERS RETIREMEN  | 15048 CITY PORTION JUN FOR         | 53,109.53  |       |                |     | N M 001.212.001      |
| 25702 06/30/16 | CALIF PERS RETIREMEN  | 15048 CALIF REB.FEES JUN FOR       | 50.00      |       |                |     | N M 001.4190.200.005 |
| 25702 06/30/16 | CALIF PERS RETIREMEN  | 15048 ADMIN.FEES JUN FOR           | 274.96     |       |                |     | N M 001.4190.200.002 |
|                |                       |                                    | 62,874.30  |       | *CHECK TOTAL   |     |                      |
| 25703 06/30/16 | DELTA DENTAL INSURAN  | 15140 CITY PORTION JUN FOR         | 878.43     |       |                |     | N M 001.212.001      |
| 25704 06/30/16 | DELTA DENTAL OF CALI  | 11973 EMP DED UNE FOR JULY20       | 89.09      |       |                |     | N M 001.210.004      |
| 25704 06/30/16 | DELTA DENTAL OF CALI  | 11973 CITY PORTION JUN FOR         | 683.92     |       |                |     | N M 001.212.001      |
| 25704 06/30/16 | DELTA DENTAL OF CALI  | 11973 EMP PYMT JUNE FOR JUL        | 2,842.91   |       |                |     | N M 001.4190.200.002 |
|                |                       |                                    |            |       | *CHECK TOTAL   |     |                      |
| 25705 06/30/16 | EMPLOYMENT DEVELOPME  | 12343 SIT P/E 6/18/16              | 8,510.46   |       |                |     | N M 001.210.004      |
| 25706 06/30/16 | GUARDIAN - APPLETON   | 12986 EMP DED JUNE FOR JULY        | 606.26     |       |                |     | N M 001.210.004      |
| 25706 06/30/16 | GUARDIAN - APPLETON   | 12986 CITY PORTION JUN FOR         | 8,077.24   |       |                |     | N M 001.4190.200.018 |
|                |                       |                                    |            |       | *CHECK TOTAL   |     |                      |

| WARRANT | DATE     | VENDOR               | DESCRIPTION               | AMOUNT    | CLAIM  | INVOICE | PO# | F 9 S ACCOUNT        |
|---------|----------|----------------------|---------------------------|-----------|--------|---------|-----|----------------------|
| 25707   | 06/30/16 | BANK OF AMERICA      | EMP DED JUNE 2016         | 270.00    |        |         |     | N M 001.210.004      |
| 25708   | 06/30/16 | INLAND EMPIRE UNITED | EMP DED P/E 6/18          | 1,165.00  |        |         |     | N M 001.210.004      |
| 25708   | 06/30/16 | LINCOLN NATIONAL LIF | CITY PORTION P/E 6/18     | 1,804.16  |        |         |     | N M 001.212.001      |
|         |          |                      |                           |           | *CHECK | TOTAL   |     |                      |
| 25709   | 06/30/16 | NATIONWIDE RETIREMNT | EMP DED P/E 6/18          | 7,694.82  |        |         |     | N M 001.210.004      |
| 25709   | 06/30/16 | NATIONWIDE RETIREMNT | CITY PORTION P/E 6/18     | 15,347.15 |        |         |     | N M 001.212.001      |
|         |          |                      |                           |           | *CHECK | TOTAL   |     |                      |
| 25710   | 06/30/16 | PERS RETIREMENT CONT | EMP PORTION P/E 6/18      | 12,255.59 |        |         |     | N M 001.210.004      |
| 25710   | 06/30/16 | PERS RETIREMENT CONT | CITY PORTION P/E 6/18     | 14,011.59 |        |         |     | N M 001.212.001      |
| 25710   | 06/30/16 | PERS RETIREMENT CONT | SURVIVOR BENE. P/E 6/18   | 56,185.73 |        |         |     | N M 001.210.004      |
| 25710   | 06/30/16 | PERS RETIREMENT CONT | OPTIONAL BENE. P/E 6/18   | 0.02      |        |         |     | N M 001.4190.200.002 |
| 25710   | 06/30/16 | PERS RETIREMENT CONT | EMP CONT. P/E 6/18        | 1,790.27  |        |         |     | N M 001.210.004      |
| 25710   | 06/30/16 | PERS RETIREMENT CONT | CITY PORTION P/E 6/18     | 13,995.00 |        |         |     | N M 001.212.001      |
| 25710   | 06/30/16 | PERS RETIREMENT CONT | SURVIVOR BENE. P/E 6/18   | 13,995.00 |        |         |     | N M 001.210.004      |
| 25710   | 06/30/16 | PERS RETIREMENT CONT | OPTIONAL BENE. P/E 6/18   | 29,918.40 |        |         |     | N M 001.4190.200.002 |
| 25711   | 06/30/16 | LEGAL SHIELD         | P/E 6/18/16               | 308.08    |        |         |     | N M 001.210.004      |
| 25712   | 06/30/16 | U.S. BANK            | EMP DED P/E 6/18          | 1,904.86  |        |         |     | N M 001.210.014      |
| 25712   | 06/30/16 | U.S. BANK            | CITY PORTION P/E 6/18     | 2,304.32  |        |         |     | N M 001.212.014      |
|         |          |                      |                           |           | *CHECK | TOTAL   |     |                      |
| 25713   | 06/30/16 | VANTAGEPOINT TRANSFE | EMP DED P/E 6/18          | 2,405.00  |        |         |     | N M 001.210.004      |
| 25713   | 06/30/16 | VANTAGEPOINT TRANSFE | CITY PORTION P/E 6/18     | 2,250.00  |        |         |     | N M 001.212.001      |
|         |          |                      |                           |           | *CHECK | TOTAL   |     |                      |
| 25714   | 06/30/16 | WAGE WORKS INC       | UNREIMB. MEDICAL P/E 6/18 | 877.08    |        |         |     | N M 001.210.004      |
| 25715   | 06/30/16 | WAGE WORKS INC       | ADMIN. FEE JUNE 2016      | 84.00     |        |         |     | N M 001.210.004      |
| 25715   | 06/30/16 | WAGE WORKS INC       | ADMIN. FEE/OPT. BENE JUN  | 41.00     |        |         |     | N M 001.4190.200.002 |
| 25715   | 06/30/16 | WAGE WORKS INC       | ADMIN. FEE/OPT. BENE JUN  | 50.00     |        |         |     | N M 001.4190.200.002 |
|         |          |                      |                           |           | *CHECK | TOTAL   |     |                      |
| 25716   | 06/30/16 | MACKENZIE/CHRIS      | NATIONAL NIGHT OUT SI     | 175.00    |        |         |     | N M 001.4210.428.000 |
| 25717   | 06/30/16 | ABELLIANO/CONNIE     | BUS DRV TIPS 5/18         | 125.00    |        |         |     | N M 072.4125.434.000 |
| 25717   | 06/30/16 | ABELLIANO/CONNIE     | BUS BINGO PRIZES 5/18     | 139.58    |        |         |     | N M 001.4420.034.002 |
|         |          |                      |                           |           | *CHECK | TOTAL   |     |                      |
| 25718   | 06/30/16 | ICC WESTERN REGIONAL | ICC CERT. RENEW. G. MYSK  | 475.00    |        |         |     | N M 001.4311.016.000 |
| 25719   | 06/30/16 | MEZA/CARLOS ADRIAN   | PAYROLL ENDING 6/18/2     | 365.52    |        |         |     | N M 001.110.004      |
| 25720   | 06/30/16 | VISION SERVICE PLAN  | EMP DED JUN FOR JULY      | 34.00     |        |         |     | N M 001.210.004      |
| 25720   | 06/30/16 | VISION SERVICE PLAN  | VISITATION INS. CITY      | 929.58    |        |         |     | N M 001.210.004      |
| 25720   | 06/30/16 | VISION SERVICE PLAN  | EMP PMT JUN FOR JULY      | 1,097.72  |        |         |     | N M 001.4190.200.002 |
|         |          |                      |                           |           | *CHECK | TOTAL   |     |                      |

| WARRANT DATE | VENDOR   | DESCRIPTION          | AMOUNT                  | CLAIM | INVOICE      | PO# | F 9 S ACCOUNT        |
|--------------|----------|----------------------|-------------------------|-------|--------------|-----|----------------------|
| 25721        | 06/30/16 | BANK OF AMERICA      |                         |       |              |     |                      |
| 25722        | 06/30/16 | INTERNATIONAL CODE C | 10605                   |       |              |     |                      |
| 25722        | 06/30/16 | ARELLANO/CONNIE      | REINSTATE.E.BEILSTINE   |       | 475.00       |     | N M 001.4311.016.000 |
| 25722        | 06/30/16 | ARELLANO/CONNIE      | REIMB.GAS PURCHASE 6/7  |       | 10.00        |     | N M 001.4410.033.000 |
| 25722        | 06/30/16 | ARELLANO/CONNIE      | REIMB.MILFS.WKSHOP 6/2  |       | 19.98        |     | N M 001.4420.012.000 |
| 25722        | 06/30/16 | ARELLANO/CONNIE      | SWIM EXP.SLJAU SUPPLIE  |       | 84.52        |     | N M 001.4420.033.000 |
| 25722        | 06/30/16 | ARELLANO/CONNIE      | MUSIC N' PARK GIFT CARD |       | 40.00        |     | N M 110.213.774      |
| 25722        | 06/30/16 | ARELLANO/CONNIE      | BUS DRIVER TIP 6/23     |       | 20.00        |     | N M 072.4125.434.000 |
|              |          |                      |                         |       | 174.50       |     | *CHECK TOTAL         |
| 25723        | 06/30/16 | CHARLES ABBOTT ASSOC | NPDES FACILITY INSP.M   |       | 468.00       |     | N M 001.210.001      |
| 25724        | 06/30/16 | FISHER ASSOCIATES/RI | DESIGN SVC.MARCHANT F   |       | 614.07       |     | N M 022.210.001      |
| 25724        | 06/30/16 | FISHER ASSOCIATES/RI | DESIGN SVC.MARCHANT     |       | 1,927.66     |     | N M 022.210.001      |
|              |          |                      |                         |       | 2,541.73     |     | *CHECK TOTAL         |
| 25725        | 06/30/16 | WILLIAMS SIGN CO     | DEP 50%, MOUNMENT S     |       | 21,699.55    |     | N M 020.4430.430.003 |
| 25726        | 06/30/16 | DEPARTMENT OF CONSER | SMI FEES APR-JUNE/1     |       | 1,585.51     |     | N M 001.210.002      |
| 25726        | 06/30/16 | DEPARTMENT OF CONSER | LESS SEISMIC EDU CREDI  |       | 79.28        |     | N M 001.321.103      |
|              |          |                      |                         |       | 1,506.23     |     | *CHECK TOTAL         |
| 25727        | 06/30/16 | CALIFORNIA BUILDING  | ADMIN FEES APR-JUNE/1   |       | 312.30       |     | N M 001.4311.020.003 |
| 25728        | 06/30/16 | ARELLANO/CONNIE      | MILEAGE REIMB 6/29      |       | 11.88        |     | N M 001.4420.012.000 |
| 25728        | 06/30/16 | ARELLANO/CONNIE      | T. BRUNS REIMB/MTG 6/2  |       | 28.80        |     | N M 001.4420.021.000 |
| 25728        | 06/30/16 | ARELLANO/CONNIE      | J. FREETH REIMB SUPPLIE |       | 8.65         |     | N M 001.4420.013.003 |
| 25728        | 06/30/16 | ARELLANO/CONNIE      | J. FREETH REIMB/CAMPOUT |       | 55.66        |     | N M 001.4420.034.003 |
| 25728        | 06/30/16 | ARELLANO/CONNIE      | DRIVER TIP/GAME 6/29/1  |       | 20.00        |     | N M 072.4125.434.000 |
|              |          |                      |                         |       | 124.99       |     | *CHECK TOTAL         |
| 154946       | 06/30/16 | CHAPARRAL LANES      | WR #154946 VOID         |       | 261.80       |     | N M 001.4420.020.000 |
| 155109       | 06/30/16 | MEREDITH/LILY        | WR #155109 VOID         |       | 60.00        |     | N M 001.367.001      |
| 155549       | 06/30/16 | FREETH/JEFFREY       | WR #155549 VOID/NOT US  |       | 80.00        |     | N M 072.4125.434.000 |
|              |          | BANK OF AMERICA      | TOTAL                   |       | 1,774,936.79 |     |                      |

ACS FINANCIAL SYSTEM  
07/11/2016 07:59:29  
WARRANT DATE VENDOR  
REPORT TOTALS:

GL540R-V07.27 PAGE 5  
CITY OF SAN DIMAS  
F 9 S ACCOUNT

| DESCRIPTION | Disbursement Journal | CLAIM INVOICE | PO# |
|-------------|----------------------|---------------|-----|
|             | AMOUNT               |               |     |
|             | 1,774,936.79         |               |     |

RECORDS PRINTED - 000112

ACS FINANCIAL SYSTEM  
07/11/2016 07:59:29

Disbursement Journal

GL0608 CITY OF SAN DIMAS  
GL540R -V07.27 RECAPPAGE

FUND RECAP:  
-----  
FUND DESCRIPTION  
-----  
001 GENERAL FUND  
020 COMMUNITY PARK DEVELOPMENT  
022 OPEN SPACE #2 (EAST)  
072 PROF A LOCAL TRANSPORTATION  
110 TRUST AND AGENCY  
TOTAL ALL FUNDS

DISBURSEMENTS  
1,750,570.51  
21,699.55  
2,541.73  
85.00  
40.00  
1,774,936.79

BANK RECAP:  
-----  
BANK NAME  
-----  
CHEK BANK OF AMERICA  
TOTAL ALL BANKS

DISBURSEMENTS  
1,774,936.79  
1,774,936.79  
1,774,936.79

07/29/2016

WARRANT REGISTER

Ck#'s 155875-156037

Total: \$1,095,798.08

| WARRANT DATE    | VENDOR   | DESCRIPTION          | AMOUNT   | CLAIM | INVOICE      | PO# | F 9 S ACCOUNT        |
|-----------------|----------|----------------------|----------|-------|--------------|-----|----------------------|
| BANK OF AMERICA |          |                      |          |       |              |     |                      |
| 155875          | 07/29/16 | A & I REPROGRAPHICS  | 589.14   |       | RC00051474   |     | N D 001.210.001      |
| 155876          | 07/29/16 | ABOU-AZIZ/MAREINE    | 500.00   |       |              |     | N D 001.210.001      |
| 155877          | 07/29/16 | ACCO ENGINEERED SYST | 2,034.00 |       | 665139       |     | N D 001.4411.015.000 |
| 155877          | 07/29/16 | ACCO ENGINEERED SYST | 2,708.27 |       | 665139       |     | N D 001.4412.015.000 |
| 155878          | 07/29/16 | ACT NOW! SIGNS       | 92.65    |       | 19034        |     | N D 001.210.991      |
| 155878          | 07/29/16 | ACT NOW! SIGNS       | 49.05    |       | 19049        |     | N D 110.213.774      |
| 155879          | 07/29/16 | ACTIVE NETWORK, INC. | 1,275.30 |       | 11079730     |     | N D 001.210.001      |
| 155879          | 07/29/16 | ACTIVE NETWORK, INC. | 1,318.82 |       | 11079731     |     | N D 001.210.001      |
| 155880          | 07/29/16 | ALBERTSON'S          | 20.00    |       | 014187       |     | N D 001.4420.013.003 |
| 155881          | 07/29/16 | ALSHIRE & WYNDEK, L  | 5,967.50 |       | 38204        |     | N D 001.210.001      |
| 155881          | 07/29/16 | ALSHIRE & WYNDEK, L  | 247.50   |       | 38205        |     | N D 001.210.001      |
| 155881          | 07/29/16 | ALSHIRE & WYNDEK, L  | 770.00   |       | 38206        |     | N D 001.210.001      |
| 155881          | 07/29/16 | ALSHIRE & WYNDEK, L  | 1,738.00 |       | 38207        |     | N D 001.210.001      |
| 155881          | 07/29/16 | ALSHIRE & WYNDEK, L  | 67.50    |       | 38208        |     | N D 038.210.001      |
| 155882          | 07/29/16 | AMERINATIONAL COMM.  | 23.65    |       | 16-01235     |     | N D 001.210.001      |
| 155882          | 07/29/16 | AMERIPRIDE           | 54.20    |       | 1401345351   |     | N D 001.210.001      |
| 155882          | 07/29/16 | AMERIPRIDE           | 9.56     |       | 1401389543   |     | N D 001.210.001      |
| 155882          | 07/29/16 | AMERIPRIDE           | 9.56     |       | 1401394372   |     | N D 001.210.001      |
| 155882          | 07/29/16 | AMERIPRIDE           | 135.56   |       | 14011393471  |     | N D 001.210.001      |
| 155882          | 07/29/16 | AMERIPRIDE           | 55.70    |       | 14011404313  |     | N D 001.210.001      |
| 155882          | 07/29/16 | AMERIPRIDE           | 38.90    |       | 140114092881 |     | N D 001.4342.031.000 |
| 155882          | 07/29/16 | AMERIPRIDE           | 38.90    |       | 140114092883 |     | N D 001.4341.029.000 |
| 155882          | 07/29/16 | AMERIPRIDE           | 48.90    |       | 140114103218 |     | N D 001.4414.029.000 |
| 155882          | 07/29/16 | AMERIPRIDE           | 38.90    |       | 140114114218 |     | N D 001.4414.029.000 |
| 155882          | 07/29/16 | AMERIPRIDE           | 434.94   |       | 14011414223  |     | N D 001.4341.029.000 |
| 155884          | 07/29/16 | ANSWERBAND, INC/THE  | 800.00   |       | 08/03/2016   |     | M D 110.213.774      |
| 155885          | 07/29/16 | ARCHITERRA DESIGN GR | 940.05   |       | 21551        |     | N D 012.210.001      |
| 155886          | 07/29/16 | ASCAP                | 344.71   |       |              |     | N D 001.4190.016.000 |
| 155887          | 07/29/16 | BAGUES/ALFREDO       | 500.00   |       |              |     | N D 001.210.001      |



| WARRANT | DATE     | VENDOR               | DESCRIPTION           | AMOUNT   | CLAIM | INVOICE   | PO# | F 9 S ACCOUNT        |
|---------|----------|----------------------|-----------------------|----------|-------|-----------|-----|----------------------|
| 155897  | 07/29/16 | BANK OF AMERICA      | BUSINESS CARD         | 100.38   |       |           |     | D 001.4411.022.003   |
| 155897  | 07/29/16 | BANK OF AMERICA      | BUSINESS CARD         | 148.03   |       |           |     | D 001.4412.022.003   |
| 155897  | 07/29/16 | BANK OF AMERICA      | BUSINESS CARD         | 86.53    |       |           |     | N 001.4430.022.003   |
| 155897  | 07/29/16 | BANK OF AMERICA      | BUSINESS CARD         | 167.33   |       |           |     | N 001.4430.022.003   |
| 155897  | 07/29/16 | BANK OF AMERICA      | BUSINESS CARD         | 33.46    |       |           |     | N 001.4342.020.003   |
| 155897  | 07/29/16 | BANK OF AMERICA      | BUSINESS CARD         | 200.00   |       |           |     | N 001.210.001        |
| 155897  | 07/29/16 | BANK OF AMERICA      | BUSINESS CARD         | 200.00   |       |           |     | N 053.210.001        |
| 155897  | 07/29/16 | BANK OF AMERICA      | BUSINESS CARD         | 1,600.00 |       |           |     | N 072.210.001        |
| 155897  | 07/29/16 | BANK OF AMERICA      | BUSINESS CARD         | 1,035.52 |       |           |     | N 001.4190.020.034   |
| 155897  | 07/29/16 | BANK OF AMERICA      | BUSINESS CARD         | 1,399.99 |       |           |     | N 001.4190.020.034   |
| 155897  | 07/29/16 | BANK OF AMERICA      | BUSINESS CARD         | 1,044.87 |       |           |     | N 001.4190.020.034   |
|         |          |                      | *CHECK TOTAL          |          |       |           |     |                      |
| 10311   | 07/29/16 | C.A.C.E.O.           | COPY OF 4TH AMENDMENT | 50.00    |       | 200002820 |     | N D 001.4150.016.000 |
| 11859   | 07/29/16 | CALBO                | BUILDING OFFICALS R   | 1,560.00 |       | 10108     |     | N D 001.4311.021.000 |
| 11385   | 07/29/16 | CALIF CONTRACT CITIE | ANNUAL MEMBER DUES    | 4,069.00 |       | 1863      |     | N D 001.4120.016.000 |
| 11519   | 07/29/16 | CENTER ICE           | INSTR.ICE SKATE JUN-J | 411.40   |       |           |     | N D 001.4420.020.000 |
| 10829   | 07/29/16 | CHAPARRAL LANES      | ADMISSION&SHOE RENTS  | 280.00   |       | 1617-036  |     | N D 001.4420.034.002 |
| 11523   | 07/29/16 | CHARLES ABBOTT ASSOC | NPDES FACILITY INSP   | 1,509.00 |       | 55881     |     | N D 001.210.001      |
| 11525   | 07/29/16 | CHARTER OAK GYMNASI  | INSTR.GYMNASTICS      | 1,640.16 |       |           |     | N D 001.4420.020.000 |
| 11850   | 07/29/16 | CHARTER OAK MOBILE H | AUG SUDDHPHAYAK #70   | 85.00    |       |           |     | N D 034.341.034      |
| 11850   | 07/29/16 | CHARTER OAK MOBILE H | AUG RESCHKE #142      | 296.00   |       |           |     | N D 034.341.034      |
|         |          |                      | *CHECK TOTAL          |          |       |           |     |                      |
| 10647   | 07/29/16 | CLAREMONT/CITY OF    | MWH STORM WATER COM   | 3,036.70 |       | 41622     |     | N D 001.210.001      |
| 10613   | 07/29/16 | COELHO/BECKY         | INSTR.PILATES&YOGA JU | 651.44   |       |           |     | M D 001.4420.020.000 |
| 11688   | 07/29/16 | COMMUNITY ACTION-EAP | AUG'16 EMP.ASSIST     | 350.00   |       |           |     | N D 001.4150.435.000 |
| 10620   | 07/29/16 | COMMUNITY SENIOR SER | CONTRI.SR.SVCS CASE   | 1,500.00 |       | 1617-013  |     | N D 001.4420.013.003 |
| 10620   | 07/29/16 | COMMUNITY SENIOR SER | GET ABOUT TICKETS     | 600.00   |       |           |     | N D 072.210.001      |
| 10620   | 07/29/16 | COMMUNITY SENIOR SER | GET ABOUT TICKETS     | 400.00   |       |           |     | N D 072.210.001      |
|         |          |                      | *CHECK TOTAL          |          |       |           |     |                      |
| 10379   | 07/29/16 | COMPTON/RON          | HEARING OFFICER SERVI | 300.00   |       |           |     | M D 001.210.001      |
| 11690   | 07/29/16 | COMPUTER SERVICE COM | JUNE INV#3864-220 SIG | 415.80   |       | 3864-220  |     | N D 007.210.001      |
| 11690   | 07/29/16 | COMPUTER SERVICE COM | JUNE INV#3864-220 S   | 303.25   |       | 3864-220  |     | N D 007.210.001      |
|         |          |                      | *CHECK TOTAL          |          |       |           |     |                      |
| 10183   | 07/29/16 | COUNTRY ESTATE FENCE | FENCE REPAIR          | 384.60   |       | 22456     |     | N D 012.4410.929.002 |

| WARRANT DATE | VENDOR   | DESCRIPTION          | AMOUNT    | CLAIM  | INVOICE    | PO# |
|--------------|----------|----------------------|-----------|--------|------------|-----|
| 155914       | 07/29/16 | BANK OF AMERICA      |           |        |            |     |
| 155914       | 07/29/16 | CS LEGACY CONSTRUCTI | 13,340.85 |        | 6          |     |
| 155915       | 07/29/16 | CSG CONSULTANTS INC  | 2,805.00  |        | B160382    |     |
| 155915       | 07/29/16 | CSG CONSULTANTS INC  | 2,465.00  | *CHECK | B160466    |     |
| 155916       | 07/29/16 | D.H. MAINTENANCE SER | 85.43     |        | 18758      |     |
| 155916       | 07/29/16 | D.H. MAINTENANCE SER | 885.41    |        | 18758      |     |
| 155916       | 07/29/16 | D.H. MAINTENANCE SER | 554.69    |        | 18758      |     |
| 155916       | 07/29/16 | D.H. MAINTENANCE SER | 1,548.71  |        | 18758      |     |
| 155916       | 07/29/16 | D.H. MAINTENANCE SER | 1,133.64  |        | 18758      |     |
| 155916       | 07/29/16 | D.H. MAINTENANCE SER | 7,207.88  | *CHECK | TOTAL      |     |
| 155917       | 07/29/16 | DAILY BULLETIN       | 632.16    |        | 0000277566 |     |
| 155918       | 07/29/16 | DAPEER,ROSENBLIT & L | 4,127.07  |        | 11460      |     |
| 155919       | 07/29/16 | DAVYS/JOHN           | 100.00    |        |            |     |
| 155919       | 07/29/16 | DAVYS/JOHN           | 150.00    | *CHECK | TOTAL      |     |
| 155920       | 07/29/16 | DEPARTMENT OF JUSTIC | 128.00    |        | 175891     |     |
| 155921       | 07/29/16 | DEPARTMENT OF PUBLIC | 910.00    |        | FA0031732  |     |
| 155921       | 07/29/16 | DEPARTMENT OF PUBLIC | 1,150.00  | *CHECK | FA0139761  |     |
| 155922       | 07/29/16 | DEPARTMENT TRANSPORT | 2,000.00  |        |            |     |
| 155922       | 07/29/16 | DEPARTMENT TRANSPORT | 2,938.62  |        | SL161095   |     |
| 155922       | 07/29/16 | DEPARTMENT TRANSPORT | 7,206.58  | *CHECK | TOTAL      |     |
| 155923       | 07/29/16 | DIAMOND DANCEWEAR    | 2,253.04  |        |            |     |
| 155924       | 07/29/16 | DIAZ/JOSEPHINE       | 500.00    |        |            |     |
| 155925       | 07/29/16 | DUP ENGINEERING INC  | 3,600.00  |        | 15021COC-1 |     |
| 155925       | 07/29/16 | DUP ENGINEERING INC  | 8,050.00  | *CHECK | 15013-1    |     |
| 155926       | 07/29/16 | DMS CONSULTANTS, INC | 23,250.00 |        | SD-031-1   |     |
| 155927       | 07/29/16 | DONNELLY/FRANCIS     | 45.00     |        |            |     |
| 155928       | 07/29/16 | E & E SPORTS PHOTOGR | 439.56    |        | 2287       |     |
| 155929       | 07/28/16 | ED'S AUTO PARTS      | 54.28     |        | 148877     |     |
| 155929       | 07/28/16 | ED'S AUTO PARTS      | 190.97    | *CHECK | TOTAL      |     |
| 155930       | 07/29/16 | ENDLICH/MARY         | 18.00     |        |            |     |

| WARRANT DATE    | VENDOR   | DESCRIPTION          | AMOUNT   | CLAIM        | INVOICE     | PO# | F 9 S ACCOUNT        |
|-----------------|----------|----------------------|----------|--------------|-------------|-----|----------------------|
| BANK OF AMERICA |          |                      |          |              |             |     |                      |
| 155931          | 07/29/16 | ERICKSON, MAI/THOMAS | 3,500.00 |              | 1713        |     | M D 001.4308.020.018 |
| 155932          | 07/29/16 | ESRI                 | 6,770.78 |              | 93156470    |     | N D 001.4190.020.002 |
| 155933          | 07/29/16 | EWING IRRIGATION PRO | 991.30   |              | 1745787     |     | N D 001.210.001      |
| 155933          | 07/29/16 | EWING IRRIGATION PRO | 1,063.36 |              | 1745788     |     | N D 001.210.001      |
| 155933          | 07/29/16 | EWING IRRIGATION PRO | 1,161.82 |              | 1745789     |     | N D 001.210.001      |
| 155933          | 07/29/16 | EWING IRRIGATION PRO | 117.72   |              | 1771299     |     | N D 008.4415.033.000 |
| 155933          | 07/29/16 | EWING IRRIGATION PRO | 601.82   |              | 1788785     |     | N D 008.4415.020.016 |
| 155933          | 07/29/16 | EWING IRRIGATION PRO | 90.83    |              | 1800995     |     | N D 001.4415.020.009 |
| 155933          | 07/29/16 | EWING IRRIGATION PRO | 154.61   |              | 1836077     |     | N D 001.4415.020.016 |
| 155933          | 07/29/16 | EWING IRRIGATION PRO | 540.61   |              | 1836078     |     | N D 001.4415.020.016 |
|                 |          |                      | 4,314.41 | *CHECK TOTAL |             |     |                      |
| 155934          | 07/29/16 | F & H TIRE CO        | 110.00   |              | IN00727325  |     | N D 001.4342.011.000 |
| 155935          | 07/29/16 | FEDERAL EXPRESS CORP | 155.57   |              | 5-474-13126 |     | N D 001.210.001      |
| 155936          | 07/29/16 | FLEETSERV            | 960.00   |              | 08-1605-207 |     | N D 001.210.001      |
| 155937          | 07/29/16 | FREEMAN/MARA         | 10.00    |              |             |     | N D 001.210.001      |
| 155938          | 07/29/16 | FREETH/JEFFREY       | 328.00   |              |             |     | N D 001.4420.034.003 |
| 155939          | 07/29/16 | FRIESS/AURELIE       | 65.00    |              |             |     | N D 001.210.001      |
| 155940          | 07/29/16 | FUN SERVICES         | 2,152.50 |              |             |     | N D 001.4420.033.000 |
| 155941          | 07/29/16 | FURIANI/DOMINIC      | 300.00   |              |             |     | M D 001.4420.033.000 |
| 155942          | 07/29/16 | GALVEZ/VICTORIA      | 170.00   |              |             |     | M D 001.4420.020.000 |
| 155943          | 07/29/16 | GAS COMPANY/THE      | 56.76    |              |             |     | N D 001.4412.022.002 |
| 155943          | 07/29/16 | GAS COMPANY/THE      | 336.99   |              |             |     | N D 001.4411.022.002 |
| 155943          | 07/29/16 | GAS COMPANY/THE      | 19.97    |              |             |     | N D 001.4410.022.002 |
| 155943          | 07/29/16 | GAS COMPANY/THE      | 480.05   |              |             |     | N D 001.4342.022.002 |
|                 |          |                      |          | *CHECK TOTAL |             |     |                      |
| 155944          | 07/29/16 | GLOBAL SWEEPING SOLU | 1,116.74 |              | 632856      |     | N D 001.4342.011.002 |
| 155944          | 07/29/16 | GLOBAL SWEEPING SOLU | 2,189.64 |              | 632857      |     | N D 001.4342.011.002 |
| 155945          | 07/29/16 | GOLDEN STATE WATER   | 40.47    |              |             |     | N D 001.4411.022.004 |
| 155945          | 07/29/16 | GOLDEN STATE WATER   | 83.63    |              |             |     | N D 001.4411.022.004 |
| 155945          | 07/29/16 | GOLDEN STATE WATER   | 183.63   |              |             |     | N D 001.4411.022.004 |
| 155945          | 07/29/16 | GOLDEN STATE WATER   | 405.11   |              |             |     | N D 001.4411.022.004 |
| 155945          | 07/29/16 | GOLDEN STATE WATER   | 57.01    |              |             |     | N D 001.4411.022.004 |





| WARRANT         | DATE     | VENDOR               | DESCRIPTION                   | AMOUNT    | CLAIM | INVOICE       | PO# | F 9 S ACCOUNT        |
|-----------------|----------|----------------------|-------------------------------|-----------|-------|---------------|-----|----------------------|
| BANK OF AMERICA |          |                      |                               |           |       |               |     |                      |
| 155960          | 07/29/16 | IRONWOOD UNLIMITED,  | 12195 ANIGOZANTHOS,SENECIO    | 275.77    |       | SI-67391      |     | N D 008.210.001      |
| 155961          | 07/29/16 | IRWINDALE INDUSTRIAL | 11919 EMPLOYEE EXAM           | 50.00     |       | 104393-675835 |     | N D 001.210.001      |
| 155962          | 07/29/16 | JENSEN/ERIC          | .00019 UMPIRE FORFEIT FEES    | 40.00     |       |               |     | N D 001.367.003      |
| 155963          | 07/29/16 | JOHNNY ALLEN TENNIS  | 11772 INSTR.TENNIS JUN-JU     | 2,670.36  |       |               |     | M D 001.4420.020.000 |
| 155964          | 07/29/16 | JOHNSON/BARBARA      | 12574 CONSIGNMENT SALE        | 28.35     |       |               |     | M D 001.210.001      |
| 155965          | 07/29/16 | JONG/MARK            | .00016 REFUND,CUSTOMER W/DRE  | 130.00    |       |               |     | N D 001.210.001      |
| 155965          | 07/29/16 | JONG/MARK            | .00016 REFUND,CUSTOMER W/DREW | 30.00     |       |               |     | N D 001.210.001      |
| *CHECK TOTAL    |          |                      |                               |           |       |               |     |                      |
| 155966          | 07/29/16 | KEENAN FINANCIAL SER | 10665 SERP PREMIUM INSTALLM   | 627.00    |       | 190107        |     | N D 001.4190.200.001 |
| 155967          | 07/29/16 | KIRBY EXCAVATION, IN | 10438 EQUIP. RENTAL SVCS      | 3,760.00  |       | 00016470      |     | N D 012.210.001      |
| 155968          | 07/29/16 | KNOTTS BERRY FARM    | 10211 TEEN CITY TRIP TO K     | 1,198.00  |       | 3706240       |     | N D 001.210.001      |
| 155969          | 07/29/16 | L.A. CO. AGRICULTURA | 10143 PEST CONTROL/MATERI     | 2,311.47  |       | 2126M         |     | N D 008.210.001      |
| 155969          | 07/29/16 | L.A. CO. AGRICULTURA | 10143 PEST CONTROL/MATERI     | 1,322.54  |       | 2127M         |     | N D 001.210.001      |
| *CHECK TOTAL    |          |                      |                               |           |       |               |     |                      |
| 155970          | 07/29/16 | L.A. CO. AUDITOR-CON | 10144 LAFCO NET OPERATION C   | 756.92    |       | F.Y.2016-2017 |     | N D 001.311.059      |
| 155971          | 07/29/16 | L.A. COUNTY SHERIFF  | 14307 S.T.A.R.DEPUTY SVC. JU  | 255.38    |       | 1648899JU     |     | N D 001.210.001      |
| 155971          | 07/29/16 | L.A. COUNTY SHERIFF  | 14307 JUNE CONTRACT SERV.3    | 68.14     |       | 1648888NH     |     | N D 001.210.001      |
| 155971          | 07/29/16 | L.A. COUNTY SHERIFF  | 14307 JUNE CONTRACT SERV.     | 19.95     |       | 1648888NH     |     | N D 001.210.001      |
| 155971          | 07/29/16 | L.A. COUNTY SHERIFF  | 14307 JUNE CONTRACT SERV.     | 39.51     |       | 1648888NH     |     | N D 001.210.001      |
| 155971          | 07/29/16 | L.A. COUNTY SHERIFF  | 14307 JUNE CONTRACT SERV.     | 4.26      |       | 1648888NH     |     | N D 001.210.001      |
| 155971          | 07/29/16 | L.A. COUNTY SHERIFF  | 14307 JUNE CONTRACT SERV.     | 17.42     |       | 1648888NH     |     | N D 001.210.001      |
| 155971          | 07/29/16 | L.A. COUNTY SHERIFF  | 14307 JUNE CONTRACT SERV.     | 26.45     |       | 1648888NH     |     | N D 001.210.001      |
| *CHECK TOTAL    |          |                      |                               |           |       |               |     |                      |
| 155972          | 07/29/16 | LA VERNE POWER EQUIP | 11666 LAWNMOWER REPAIR        | 228.61    |       | 92392         |     | M D 001.4414.015.000 |
| 155973          | 07/29/16 | LEAD TECH ENVIRONMEN | 12447 315 ELEVA AVE           | 185.00    |       | 9410          |     | N D 040.210.001      |
| 155974          | 07/29/16 | LEPE/MAURO           | 14068 JUNE LANDSCAPE SERVICE  | 65.00     |       |               |     | M D 034.210.001      |
| 155975          | 07/29/16 | LOS ANGELES FREIGHTL | 11038 WATER PUMP              | 158.37    |       | FP1591239     |     | N D 001.4342.011.000 |
| 155976          | 07/29/16 | LOS ANGELES SUPERIOR | 15370 APRIL CITATIONS         | 4,992.00  |       |               |     | N D 001.210.001      |
| 155976          | 07/29/16 | LOS ANGELES SUPERIOR | 15370 APRIL CITATIONS         | 1,248.00  |       |               |     | N D 001.210.001      |
| 155976          | 07/29/16 | LOS ANGELES SUPERIOR | 15370 MAY 16 CITATIONS        | 5,106.00  |       |               |     | N D 001.210.001      |
| 155976          | 07/29/16 | LOS ANGELES SUPERIOR | 15370 MAY 16 CITATIONS        | 1,216.00  |       |               |     | N D 001.210.001      |
| 155976          | 07/29/16 | LOS ANGELES SUPERIOR | 15370 JUNE 16 CITATIONS       | 1,692.00  |       |               |     | N D 001.210.001      |
| 155976          | 07/29/16 | LOS ANGELES SUPERIOR | 15370 JUNE 16 CITATIONS       | 19,084.50 |       |               |     | N D 001.210.001      |
| *CHECK TOTAL    |          |                      |                               |           |       |               |     |                      |











WARRANT DATE VENDOR  
BANK OF AMERICA

Disbursement Journal

F 9 S ACCOUNT

| WARRANT | DATE     | VENDOR               | DESCRIPTION                          | AMOUNT | CLAIM  | INVOICE         | PO# |
|---------|----------|----------------------|--------------------------------------|--------|--------|-----------------|-----|
| 156014  | 07/28/16 | SUNRUN INC.          | REND PERMIT #B1622683                | 9.90   |        |                 |     |
| 156014  | 07/28/16 | SUNRUN INC.          | REFUND PERMIT#B162268                | 119.60 |        |                 |     |
|         |          |                      |                                      | 129.50 | *CHECK | 519S.SHELLMAN   |     |
| 156015  | 07/28/16 | SUPERIOR PAVEMENT MA | 2016 ANN MAINT. STR 4,151.48         |        |        |                 |     |
| 156015  | 07/28/16 | SUPERIOR PAVEMENT MA | 2016 ANN MAINT. STRIP 4,896.37       |        |        |                 |     |
|         |          |                      |                                      |        | *CHECK | 7048            |     |
|         |          |                      |                                      |        | *CHECK | 7054            |     |
|         |          |                      |                                      |        |        | TOTAL           |     |
| 156016  | 07/29/16 | TAVAREZ/MARK         | 16550 INSTR. GUITAR JUNE-JUL 374.00  |        |        |                 |     |
| 156017  | 07/29/16 | THOMPSON PLUMBING SU | 11862 QUIET HAND DRYER 601.06        |        |        |                 |     |
| 156018  | 07/29/16 | THOMSON REUTERS - WE | 11656 SUBSCRIPTION PRODUCTS 252.92   |        |        |                 |     |
| 156019  | 07/29/16 | TIPPI TOES           | 10393 INSTR. DANCE JUNE-JU 1,064.88  |        |        |                 |     |
| 156020  | 07/29/16 | U.S. BANK            | 17044 TRUSTEE SVC FEE 201 2,600.00   |        |        |                 |     |
| 156021  | 07/29/16 | UNDERGROUND SERVICE  | 17056 SDI01 NEW TICKET CHARG 73.50   |        |        |                 |     |
| 156022  | 07/29/16 | UNITED OF OMAHA      | 10667 SERP RETIREMNT PRE 10,444.00   |        |        |                 |     |
| 156023  | 07/29/16 | UNITED ROTARY BRUSH  | 15805 WIRE 236.42                    |        |        |                 |     |
| 156024  | 07/29/16 | VALLEY TROPHY        | 17098 EMERGENCY SIGNS 81.75          |        |        |                 |     |
| 156025  | 07/28/16 | VERENGO SOLAR PLUS   | REND PRMT #B1521821                  | 42.52  |        |                 |     |
| 156025  | 07/28/16 | VERENGO SOLAR PLUS   | REND PRMT #B1521821                  | 9.90   |        |                 |     |
| 156025  | 07/28/16 | VERENGO SOLAR PLUS   | REFUND PERMIT#B1521821               | 0.50   |        |                 |     |
| 156025  | 07/28/16 | VERENGO SOLAR PLUS   | REFUND PERMIT#B152182                | 107.94 |        |                 |     |
|         |          |                      |                                      | 160.86 | *CHECK | 1036WELLILINGTO |     |
| 156026  | 07/28/16 | VERENGO SOLAR PLUS   | REND PERMIT #B1521867                | 9.90   |        |                 |     |
| 156026  | 07/28/16 | VERENGO SOLAR PLUS   | REFUND PERMIT#B152186                | 0.50   |        |                 |     |
| 156026  | 07/28/16 | VERENGO SOLAR PLUS   | REFUND PERMIT#B152186                | 129.50 | *CHECK | 1211STONEHENGE  |     |
|         |          |                      |                                      |        |        | TOTAL           |     |
| 156027  | 07/29/16 | VISTA PAINT CORPORAT | 17172 TRAFFIC PAINT 194.36           |        |        |                 |     |
| 156028  | 07/29/16 | WALCZAK/BEVERLY      | 17178 INSTR. KARATE JULY 820.80      |        |        |                 |     |
| 156029  | 07/29/16 | WALCZAK/JEROME       | 17180 INSTR. KARATE JULY 820.80      |        |        |                 |     |
| 156030  | 07/29/16 | WATERLINE TECHNOLOGI | 10242 HYPOCHLORITE SOLUTION 421.87   |        |        |                 |     |
| 156030  | 07/29/16 | WATERLINE TECHNOLOGI | 10243 HYPOCHLORITE SOLUTION 268.73   |        |        |                 |     |
| 156030  | 07/29/16 | WATERLINE TECHNOLOGI | 10243 SODIUM BICARBONATE 308.73      |        |        |                 |     |
| 156030  | 07/29/16 | WATERLINE TECHNOLOGI | 10242 HYPOCHLORITE SOLUTION 1,528.25 |        |        |                 |     |
|         |          |                      |                                      |        | *CHECK | 5344486         |     |
|         |          |                      |                                      |        |        | 3344959         |     |
|         |          |                      |                                      |        |        | 3345270         |     |
|         |          |                      |                                      |        |        | 5245603         |     |
|         |          |                      |                                      |        |        | TOTAL           |     |
| 156031  | 07/29/16 | WEST COAST ARBORISTS | 12070 15-16 TREE MAINTENA 4,136.95   |        |        |                 |     |
|         |          |                      |                                      |        |        | 117008          |     |

ACS FINANCIAL SYSTEM  
07/22/2016 07:35:52

WARRANT DATE VENDOR  
BANK OF AMERICA

156032 07/28/16 WEST COVINA NURSERY  
156032 07/29/16 WEST COVINA NURSERY

156033 07/29/16 WILKINSON/JO ANN

156034 07/29/16 WILMOT/ANDREW

156035 07/29/16 WKE INC

156036 07/29/16 YOUNG REMBRANDTS

156037 07/29/16 ZAILO/ROBERT W

BANK OF AMERICA

Disbursement Journal

DESCRIPTION AMOUNT CLAIM INVOICE

10708 ARBUTUS MARINA MULTI 49.05  
10708 MONTEVIDENSIS, PINK LA 626.31  
675.36

M D 001.210.001  
M D 001.210.001

396832  
397150  
\*CHECK TOTAL

.00018 REFUND, SCHEDULE CONFLI 74.50

11260 CITY BIRTHDAY PERFORM 200.00

10574 CONSULT. BRIDGE PRO 1,521.91

11441 INSTR.DRAWING JUNE- 1,142.40

12267 INSTR. TAI CHI JULY 146.88

TOTAL 1,095,798.08

30

PO# F 9 S ACCOUNT

GL540R-V07.27 PAGE 15  
CITY OF SAN DIMAS

ACS FINANCIAL SYSTEM  
07/22/2016 07:35:52  
WARRANT DATE VENDOR  
REPORT TOTALS:

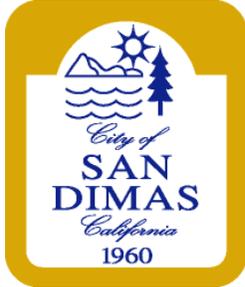
GL540R-V07.27 PAGE 16  
CITY OF SAN DIMAS  
F 9 S ACCOUNT

Disbursement Journal  
DESCRIPTION AMOUNT  
CLAIM INVOICE  
1,095,798.08

RECORDS PRINTED - 000513

| FUND RECAP: |                                  |               |
|-------------|----------------------------------|---------------|
| FUND        | DESCRIPTION                      | DISBURSEMENTS |
| 001         | GENERAL FUND                     | 714,845.72    |
| 002         | STATE GAS TAX                    | 42,951.47     |
| 003         | WALKER HOUSE LLC FUND            | 2,600.00      |
| 004         | CITY HALL/ COMBLD/ PLAZA FUND    | 50,239.78     |
| 007         | CITY WIDE LIGHTING DISTRICT      | 26,008.02     |
| 008         | LANDS CAPE PARCEL TAX            | 11,411.09     |
| 012         | INFRASTRUCTURE REPLACEMENT       | 3,187.80      |
| 020         | COMMUNITY PARK DEVELOPMENT       | 1,241.29      |
| 027         | COMMUNITY CENTER PARKING DIST    | 809.50        |
| 034         | HOUSING AUTHORITY CG 2-1-12      | 67.50         |
| 038         | SUCCESSOR AGENCY DEV BLOCK GRANT | 8,480.00      |
| 040         | COMMUNITY DEVELOPMENT & OPERATIO | 1,814.19      |
| 053         | GOLF COURSE MAINT                | 6,919.08      |
| 070         | EMPLOYMENT REPLACEMENT           | 118,357.44    |
| 072         | PROP A LOCAL TRANSPORTATION      | 3,600.00      |
| 073         | PROP C LOCAL TRANSPORTATION,     | 3,577.78      |
| 110         | TRUST AND AGENCY                 |               |
|             | TOTAL ALL FUNDS                  | 1,095,798.08  |

| BANK RECAP: |                 |               |
|-------------|-----------------|---------------|
| BANK        | NAME            | DISBURSEMENTS |
| CHEK        | BANK OF AMERICA | 1,095,798.08  |
|             | TOTAL ALL BANKS | 1,095,798.08  |



**MINUTES**  
**REGULAR CITY COUNCIL MEETING**  
**TUESDAY JUNE 28, 2016, 7:00 P. M.**  
**SAN DIMAS COUNCIL CHAMBERS**  
**245 E. BONITA AVE., SAN DIMAS, CA**

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**CITY COUNCIL:**

Mayor Curtis W. Morris  
Mayor Pro Tem Emmett Badar (absent)  
Councilmember Denis Bertone  
Councilmember John Ebner  
Councilmember Jeff Templeman

**STAFF:**

City Manager Blaine Michaelis  
Assistant City Attorney Adrian Guerra  
Assistant City Manager Development Services Larry Stevens  
Director of Parks and Recreation Theresa Bruns  
Director of Public Works Krishna Patel  
Associate Engineer Steven Barragan  
Assistant City Clerk Debra black

**CALL TO ORDER AND FLAG SALUTE** – Mayor Morris called the meeting to order and led the flag salute at 7:00 p.m.

**RECOGNITIONS/PROCLAMATIONS**

- Recognize Los Angeles County Sheriff's Department Public Safety Employee of the Year

Captain Duane Harris provided the bio on Deputy Ojeda and Mayor Morris made the presentation of a plaque from the city to Deputy Ojeda.

Deputy Ojeda thanked the city for the recognition and spoke about his commitment and values for his career.

- Recognize Los Angeles County Fire Department Public Safety Employee of the Year

Acting Assistant Fire Chief Jim Enriquez provided the bio on Paramedic Herbert Johnson and Mayor Morris made the presentation of a plaque from the city to Paramedic Herbert.

Paramedic Herbert thanked the city for the recognition and stated that he considers it an honor to serve in his position.

**ORAL COMMUNICATIONS** (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted

agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or asked to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

**a. Members of the Audience**

**Michael Huff** resident spoke regarding an Oak Tree to be removed as part of the project on Golden Hills Road.

**CONSENT CALENDAR**

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council requests separate discussion.)

**a. Resolutions read by title, further reading waived, passage and adoption recommended as follows:**

**RESOLUTION 2016-37, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS APPROVING CERTAIN DEMANDS FOR THE MONTH OF JUNE, 2016.**

**b. Approval of minutes for City Council Study Session of June 14, 2016 and regular City Council meeting of June 14<sup>th</sup>, 2016.**

**c. Salary Resolution Revision**

**Councilmember Templeman** recused himself from the approval of the warrant register (item 155760, page 10). There being no further considerations or requests the following action was taken to approve the consent calendar:

**MOTION:** Bertone  
**SECOND:** Ebner  
**AYES:** Ebner, Bertone, Morris  
**NOES:** None

The motion carried by vote of three to zero. **(3-0)**

END OF CONSENT CALENDAR

**OTHER MATTERS**

**a. Authorize the Mayor to sign a letter providing comments to the Federal Railroad Authority regarding train horns**

**RECOMMENDED ACTION:** Authorize the Mayor to sign letter to the Federal Railroad Authority.

**Director of Public Works Krishna Patel** presented staff's report on this item.

**City Manager Blaine Michaelis** explained that the presentation tonight was due to the small window of opportunity for comments to be presented to the FRA and to receive approval to send the letter. Staff will bring a full report on what constitutes a quiet zone to council at a later date.

**Councilmember Templeman** stated he favored the letter but felt that the element of the relationship between the horn that alerts people at the intersection and the speed of the train was missing. He also stated that the city would have a better chance at getting money from Metro than the Federal Government for the Quiet Zones.

There being no further discussion the following action was taken to authorize the Mayor to sign a letter to be sent to the Federal Railroad Authority.

**MOTION:** Councilmember Bertone  
**SECOND:** Councilmember Templeman  
**AYES:** Bertone, Ebner, Templeman, Morris  
**NOES:** None

The motion carried by vote of four to zero. **(4-0)**

**Gil Gonzalez** resident expressed concern with providing false hope to residents with taking these actions.

**b. Approval of the Final Mitigated Negative Declaration as Required to Obtain Los Angeles County Flood Control Easements for the Re-alignment and Reconstruction of Golden Hills Road through the San Dimas Debris Placement Site (a Flood Control Property)**

**RECOMMENDED ACTION:** Approve the Final Mitigated Negative Declaration.

**Associate Engineer Steven Barragan** presented staff's report on this item continued from the meeting June 14, 2016.

Council and staff discussed possible options to keeping the tree as well as possible liability to the city if the tree does not survive after the project is completed. The consensus was to have an arborist examine the tree.

There being no further discussion the following action was taken to approve the Final Mitigated Negative Declaration:

**MOTION:** Councilmember Templeman  
**SECOND:** Councilmember Bertone  
**AYES:** Bertone, Ebner, Templeman, Morris  
**NOES:** None

The motion carried by vote of four to zero. **(4-0)**

**c. Approval of Transfer of Development Agreement from NJD, Ltd. to Brasada Home Land, LLC and Transfer of Agreement to Modify Development Rights and Obligations for the Northern Foothills Project for 65 lot residential development project at the northerly terminus of Cataract Avenue**

**RECOMMENDED ACTION:** Based upon information provided at the June 27, 2016 meeting between the city, NJD and BLH, staff may recommend granting consent or delaying consent until the next Council meeting to secure additional information.

**Assistant City Manager Development Service Larry Stevens** presented staff's report on this item.

**Stan Stringfellow** provided a brief overview of the latest developments with the project.

**Lawrence Wang** of Grandway Asset Management, Inc. provided the council with a narrative of the company and the goals of the project and asked for the council's approval of the request of transfer.

**Gil Gonzalez** resident asked that the project protect the environment of the foothills.

**Mr. Wang** responded that they would be mindful and sensitive of the foothills.

**Councilmember Bertone** asked if the company had read the EIR.

**Mr. Wang** responded that they have read the report.

There being no further discussion the following action was taken to authorize the City Manager to execute all necessary documents approving the requested transfer of the NJD Development Agreement to Brasada Homes Land LLC as approved by the City Attorney once escrow has closed:

**MOTION:** Councilmember Bertone  
**SECOND:** Councilmember Templeman  
**AYES:** Bertone, Ebner, Templeman, Morris  
**NOES:** None

The motion carried by a vote of four to zero. **(4-0)**

**d. Verbal report providing an update of the Downtown Wooden Sidewalk Replacement project. Request to reconsider the removal of the Sycamore and London Plane trees on the north side of the 100 West Bonita Avenue Block as part of the project.**

**City Manager Blaine Michaelis** advised council that staff would be providing a verbal report on the project at every council meeting as well as providing the information on the city's website.

**Mr. Patel** provided the report/update on the project.

**Councilmember Ebner** provided suggestions/ideas to keep the trees or provide some other decorative feature to soften the starkness of what the downtown will look like when the trees are gone.

In response to Councilmember Ebner's question regarding the sloping walkway in some sections Mr. Patel stated that people would be able to walk on them.

## **ORAL COMMUNICATIONS**

### **a. Members of the Audience (Speakers are limited to five-minutes or as may be determined by the Chair.)**

**Gil Gonzalez** shared suggestions for the Golden Hills Road Project.

**Jim Enriquez** with the Los Angeles County Fire Department gave an update on recent training activities and announcements on the prohibition of fireworks.

### **b. City Manager**

Mayor's call in show will feature Chris McKenzie from the Sherriff's Department.

### **c. City Attorney**

Nothing reported.

### **d. Members of the City Council**

- 1) Councilmembers' report on meetings attended at the expense of the local agency.

Nothing reported.

- 2) Individual Members' comments and updates.

**Councilmember Templeman** attended a meeting with local merchants and the Chamber of Commerce Installation Luncheon. He expressed concern with a member of the Design Plan Review Board as project manager for a project in the downtown area.

**Assistant City Manager of Community Development Larry Stevens** answered that this was reviewed with the City Attorney and there are specific rules that the FPPC has for Architects serving on Architectural Review Boards that differ from the Conflict of Interests standards for City Council or Planning Commission.

**Councilmember Bertone** thanked staff for going out of their way in trying to preserve the tree at Golden Hills Road.

**Mayor Morris** also thanked staff for their time spent on the tree.

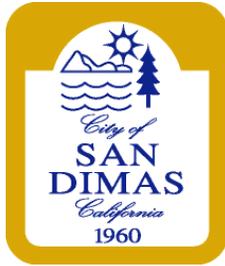
The meeting was adjourned at 9:16 p.m. in memory of Frank Basile – long time Public Works Director for the City of San Dimas. Frank passed away June 12, 2016. The next meeting is July 12<sup>th</sup>, 2016, 7:00 p.m.

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Debra Black, Assistant City Clerk

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Curtis W. Morris, Mayor



**REGULAR CITY COUNCIL  
SUCCESSOR AGENCY MEETING MINUTES  
TUESDAY JULY 12, 2016 7:00 P. M.  
SAN DIMAS COUNCIL CHAMBERS  
245 E. BONITA AVENUE**

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**CITY COUNCIL:**

Mayor Curtis W. Morris  
Mayor Pro Tem Emmett Badar  
Councilmember Denis Bertone  
Councilmember John Ebiner  
Councilmember Jeff Templeman

**STAFF:**

City Manager Blaine Michaelis  
Assistant City Manager/City Clerk Ken Duran  
Assistant City Manager for Community Development Larry Stevens  
City Attorney Mark Steres  
Director of Parks and Recreation Theresa Bruns  
Director of Public Works Krishna Patel

**1. CALL TO ORDER AND FLAG SALUTE**

**2. RECOGNITION**

➤ Bonita Unified School District Superintendent Introduction

Jim Eliot, Chairman of the Bonita Unified School District, introduced newly appointed Superintendent of Schools Christy Goennier.

➤ Recognition of San Dimas High School 4x50 Freestyle Relay Team and SGV Tribune Female Athlete of the Year

Mayor Morris recognized San Dimas High School swimmers Robbie Simpson, James Hull, Seth Ireland and Jared Caldarone for their accomplishments as the 4 x 50 Freestyle Relay Team in the CIF Finals. Mayor Morris also recognized San Dimas High School athlete Hannah Nance as the 2016 CIF high jump champion and being named SGV Tribune Female Athlete of the Year.

➤ Recognition of City Track and Field participants who represented San Dimas at the Southern California Track and Field Championships in Downey, California

Mayor Morris recognized Jaden Acosta, Estrella Calvillo, Mia Catalano, Dakota Crandall, Lucas Graaf III, Hannah Duong, Michael Flores, Skylar Fredieu, Derek Galeazzi, Faith Hovhanessian, Michael Melodia, Michael Parris, Hailey Peterson, Hunter Peterson, Kiyoumi Sunada, Julia Torres, Isabella Valdivia, Aster Walker, Noah Walter and Solia Waters for their participation in the Southern California Municipal Athletic Federation Track and Field Championship.

➤ Proclaim July as Parks Make Life Better Month!

Mayor Morris presented to Recreation Coordinator Jeff Freeth a proclamation proclaiming July 2016 as Parks Make Life Better month.

- 3. ORAL COMMUNICATIONS** (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or asked to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

a. Members of the Audience

- 1) **Nora Chen** San Dimas Library announcements
- 2) **Gary Enderle** San Dimas resident made the following announcements:
  - He distributed copies of the new Sheriff's Booster magazine.
  - National Night Out event at Via Verde Park on August 2.

**4. CONSENT CALENDAR**

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council requests separate discussion.)

**a. Resolutions read by title, further reading waived, passage and adoption recommended as follows:**

**RESOLUTION 2016-38, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS APPROVING CERTAIN DEMANDS FOR THE MONTHS OF JUNE AND JULY 2016.**

The following action was taken:

**MOTION:** Templeman  
**SECOND:** Badar  
**AYES:** Templeman, Badar, Morris, Bertone, Ebner  
**NOES:** None

**5. OTHER BUSINESS**

- a.** Receive report from staff regarding the establishment of a Retirement Health Savings Program for use by city employees. Approve the necessary documents and procedures associated with the program.

**RESOLUTION 2016-39, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, AUTHORIZING THE ADOPTION OF THE VINTAGE CARE RETIREMENT HEALTH SAVINGS (RHS) PROGRAM**

**RECOMMENDED ACTION:** Adopt Resolution 2016-39 approving the necessary documents and procedures associated with the establishment of a Retirement Health Savings Program for city employees

City Manager Blaine Michaelis presented staff's report explaining the proposed Retirement Health Savings Program for city employees.

From a question on clarifying the amount of the administrative fees for the program from Councilmember Templeman, Mr. Michaelis explained that the administrative fees paid by the employees are \$25 a year and 44 basis points.

Councilmember Templeman expressed concern that 25% of employees did not support the program and would still have to pay into it. Mr. Michaelis explained the employee voting process and clarified that 12% of employees were opposed to the program.

Councilmember Templeman also expressed concern that though it may be a good program but he has concerns that the program was initiated by management and not the employees.

In response to a question by Councilmember Badar, Mr. Michaelis confirmed that the employees would be asked to reconfirm the program in two years and that even though the Agreement with the plan administrator is five years the program can be modified or discontinued at any time.

There being no further discussion the following action was taken:

**MOTION:** Bertone  
**SECOND:** Ebner  
**AYES:** Bertone, Ebner, Morris, Badar  
**NOES:** Templeman

The motion carried to adopt Resolution 2016-39 approving the necessary documents and procedures associated with the establishment of a Retirement Health Savings program for city employees.

- b. Mandatory Commercial Organic Recycling Update and Approval of Waste Management Organic Recycling Rates

**RECOMMENDED ACTION:** Approve proposed organic recycling rates for Waste Management.

Assistant City Manager Duran presented staff's report updating the Council on the implementation of the statewide commercial business mandatory organic recycling requirement and the proposed fees from Waste Management to provide organic recycling services.

After some questions and discussion to clarify the definitions of organic waste and identifying the businesses that the requirement applies to, the following action was taken:

**MOTION:** Templeman  
**SECOND:** Badar  
**AYES:** Templeman, Badar, Morris, Bertone, Ebner  
**NOES:** None

The motion carried to approve the proposed organic recycling rates for Waste Management.

Mayor Morris recessed the meeting of the City Council and convened the meeting of the San Dimas Successor Agency at 8:09 p.m.

## 6. SUCCESSOR AGENCY

- a. Receive report from staff regarding the process to solicit Developer Qualifications for a hotel project on the Successor Agency's property at Bonita and Cataract. Authorize staff to enter into negotiations to prepare an Exclusive Negotiation Agreement and an appraisal of the property.

**RECOMMENDED ACTION:** Authorize staff to secure an appraisal for the Bonita, Cataract property and authorize staff to work on an Exclusive Negotiation Agreement with Excel Hotel Group for the development of the Bonita Cataract property.

Board member Ebner recused himself from this item and left the room because he has a conflict of interest because he owns property near the property under consideration.

Executive Director Michaelis presented the report from staff regarding the review of proposals from developers for the development of the property on Bonita and Cataract.

In response to a question from Board member Templeman, Mr. Michaelis commented that the proposed developer would be the owner/operator of the hotel and that the proposal is to develop the entire site.

In response to a question from Board member Badar, Mr. Michaelis commented that the site that staff visited of the proposer's property was a hotel only site; however, they do have projects that are combination of hotel and other retail development.

In response to a question from Board member Badar, Mr. Michaelis commented that the value of the property has not been evaluated for a number of years and that is why the recommendation is a for an appraisal. He also commented that he will provide a list of locations of other projects from the proposed developer.

There being no further discussion the following action was taken:

**MOTION:** Badar  
**SECOND:** Templeman  
**AYES:** Badar, Templeman, Morris, Bertone  
**NOES:** None  
**ABSTAIN:** Ebner

The motion carried to authorize staff to work on an exclusive negotiating agreement with Excel Hotel Group for the development of the Bonita Cataract property and to secure an appraisal for the property.

Chairman Morris adjourned the meeting of the Successor Agency and reconvened the meeting of the City Council at 8:21 p.m.

## 7. ORAL COMMUNICATIONS

- a. Members of the Audience (Speakers are limited to five minutes or as may be determined by the Chair.)

No one came forward.

- b. City Manager

Mr. Michaelis announced that there will be not Ask the Mayor show on July 14<sup>th</sup>.

- c. City Attorney

No report.

- d. Members of the City Council

- 1) Councilmembers' report on meetings attended at the expense of the local agency

None to report.

- 2) Individual Members' comments and updates.

- Councilmember Templeman explained that there is a situation with the Equestrian Commission that they may not have a quorum to review an upcoming development proposal because of some members having conflicts and some whose terms expire. He added that he has asked staff to look at the possibility for the Council to extend the terms of expiring Commissioners under extraordinary circumstances. He also commented that there are a lot of misconceptions in the community on the downtown renovation project and asked if plans are available on-line. Mr. Patel responded plans for the project are on the City website and a number of businesses in the downtown have agreed to display copies of the plan in their businesses.
- Councilmember Ebner commented that it is nice to see people walking around in the downtown playing the new Pokémon Go game.
- Councilmember Badar commented that it was nice to meet the new BUSD Superintendent and wished her luck.
- Councilmember Bertone inquired about how the new trees in the downtown will be planted. Mr. Patel responded that they will be planted in the ground and surrounded by tree grates.

## 8. ADJOURNMENT

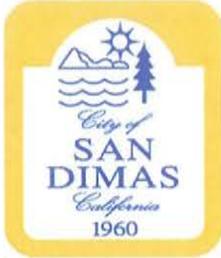
The meeting adjourned at 8:35 p.m. The next meeting is on July 26, 2016, 7:00 p.m.

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Ken Duran, City Clerk

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Curtis w. Morris, Mayor



## Agenda Item Staff Report

**Date:** July 20, 2016

**To:** Honorable Mayor and Members of City Council  
*For the Meeting of June 28, 2016*

**From:** Blaine Michaelis, City Manager

**Initiated by:** Krishna Patel, Director of Public Works *KP*

**Subject:** 1) Renewal of Cash Contract No. 2011-05, Asphalt Maintenance Project– Various Citywide Locations Contract to Paveco Construction, Inc. in the amount up to \$122,000  
2) Approval of title change to “Maintenance Contract 2016-04” for ease of document tracking

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### BACKGROUND

The City Council awarded Cash Contract 2011-05, Asphalt Maintenance Project –Various Citywide Locations Contract to Paveco Construction, Inc. on July 12, 2011. The contract was renewed on July 24, 2012, June 25, 2013, July 8, 2014 and July 14, 2015. A variety of asphalt repairs have been completed throughout the City addressing routine maintenance, pavement preservation projects as well as emergency repairs.

### DISCUSSION

This contract provides competitive prices, well-defined operational and procedural specifications. Paveco Construction is a well-equipped asphalt contractor with over 35 years of experience working in the San Gabriel Valley, eastern San Bernardino County as well as throughout the Los Angeles County area. The City of San Dimas is served well by this type of maintenance contract that allows for medium & small-scale asphalt repair projects to be done promptly in a cost-effective manner, including pavement repairs of streets prior to application of a slurry seal or other pavement preservation processes.

The following are some provisions of this contract:

- Upon notification from the City of San Dimas a 5-day response-time to perform repair work is required.
- Emergency repairs are to begin within 2 days of notice or less (emergency repairs are determined by City staff).

- Most types of asphalt repairs are covered as part of this contract.
- 1 year contract, with annual cost of living allowance (based on April C.P.I.).
- Contract cancellation for poor performance or insolvency.

In June, 2016 Paveco Construction, Inc. requested renewing the Asphalt Maintenance Project – Various Citywide Locations Contract for the 2016-17 fiscal year with a 1.7% cost of living increase. The funds for the asphalt maintenance project are funded by Fund 01, General Funds and Fund 02, Gas Tax for fiscal year 2016-17.

If the contract were to be renewed, the project budget \$122,000 would be as follows:

- |  |             |
|--|-------------|
| • Citywide Pavement Repair – Various Locations | \$85,000.00 |
| • Pavement Preservation                        | \$30,000.00 |
| • Vehicle Parking District                     | \$ 7,000.00 |

Staff confirmed the Contractor's License (#515002 A is current & active) and Division of Industrial Relations (DIR) registration (#10000012272) is current. Both were confirmed through the State Contractor's License Board.

#### Title Change

In 2016, Staff chose to rename the Cash Contracts to a more relatable title of Construction Contracts for all capital improvements. With this decision it was also decided to separate the City's Maintenance Contracts from the Cash Contracts for the ease of distinguishing between the two types of contracts we maintain. Henceforth, all Maintenance Contracts will be given a 2016-xx number for tracking purposes.

#### RECOMMENDATION

1. Staff recommends the Council considering renewing Cash Contract 2011-05, Asphalt Maintenance Contract with Paveco Construction, Inc. for a one year period at current contract rates for an amount not to exceed \$122,000.
2. Approval of title change for the Cash Contract 2011-05, Asphalt Maintenance Contract to "Maintenance Contract 2016-04".

Respectfully submitted,



John G. Campbell  
Maintenance Superintendent

Attachment: June 30, 2016 - Paveco letter

5049 Bleecker Street  
Baldwin Park, CA 91706  
E-mail: [paveco@pavecoinc.com](mailto:paveco@pavecoinc.com)



**PAVECO**  
**CONSTRUCTION, INC.**  
Lic. No. 515002  
Union Contractor  
CPUC Certified WBE #90AS3014



Phone (626) 337-5589  
Phone (818) 242-1733  
Fax (626) 337-0549

City of San Dimas  
245 East Bonita Avenue  
San Dimas, CA 91773-3002  
Attn: John Campbell

RE: Renewal Letter for 2016 – 2017 Cash Contract 2011-05, Asphalt Maintenance Project  
Various Locations.

Please accept this letter as our intent to renew this cash contract for the next year with the following conditions;

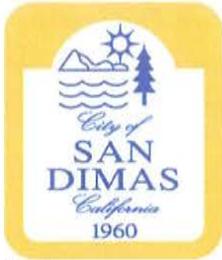
- 1) We would like to renew our contract with a moderate increase of 1.7% increase to our unit rates to account for increase in labor and material costs
- 2) Adjust any Time and Material projects per current Caltrans rates and adjusted Labor Rates

We appreciate the opportunity to continue servicing this contract over the course of the next fiscal year. We hope you accept this moderate increase as we look forward to another year of service in the city of San Dimas. If you have any questions or need additional information please contact me at your earliest convenience.

Sincerely,

A handwritten signature in blue ink, appearing to read "Gregory Fleming".

Gregory Fleming  
Vice President  
6/30/2016



## Agenda Item Staff Report

**Date:** July 20, 2016

**To:** Honorable Mayor and Members of City Council  
*For the Meeting of July 26, 2016*

**From:** Blaine Michaelis, City Manager

**Initiated by:** Krishna Patel, Director of Public Works 

**Subject:** 1) Renewal of a Two-Year Traffic Signal Maintenance Contract with Computer Services Company, Inc. in the amount of \$114,500  
2) Approval of title change to "Maintenance Contract 2016-03" for ease of document tracking

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### **BACKGROUND**

The City of San Dimas entered into a two-year maintenance contract with Computer Services Company, Inc. (C.S.C.) in June of 1998. The maintenance contract was renewed in July 2000, June 2002, June 2004, June 2006, July 2008, July 2010, July 2012 & July 2014. Revisions to the maintenance contract occurred in June 2003 and June 2007 to include the maintenance of all city-maintained street light systems. The 2007 revision replaced the bi-annual re-lamping service with a provision to annually inspect and clean all signal indications as part of the routine maintenance process.

### **DISCUSSION**

This contract provides competitive prices and well-defined minimum levels of service. The City of San Dimas has been served well by prompt response time for ordinary and emergency repairs, as well as receiving professional traffic signal and street lighting systems repairs and maintenance.

The following are some provisions of this contract:

#### **Traffic Signal Maintenance**

- Monthly inspections and cleaning of traffic signal cabinets and equipment.
- Quarterly evaluation of traffic signal systems operation.
- Annual traffic signal indication cleaning and inspection.

- Monthly night inspections of traffic highway lighting systems.
- Two-year renewal, with annual cost of living allowance.
- Contract cancellation for poor performance or insolvency.

**Street Light Maintenance**

- Once a month night inspection of all city-maintained lights.
- Routine signal lens cleaning and extraordinary repairs are done according to the terms of the existing Traffic Signal Maintenance Contract.
- Compliance with all applicable provisions of the “Traffic Signal Maintenance Contract” in affect.

The budget for this contract is in Fund 07, Citywide Lighting District. Allocations for traffic signal maintenance are \$75,000.00. Street light maintenance allocations are \$39,500.00.

Computer Service Company has requested a two-year contract extension including a rate increase of 1.7% for labor and equipment rates. The 2014 contract renewal was the last cost of living rate adjustment for this contract. CSC continues to install & remove, as needed all military banners throughout the City at no cost to the City.

| <b>Quantity</b> | <b>Item</b>  |  | <b>Current Price</b> | <b>Proposed Price</b> |
|-----------------|--|--|----------------------|-----------------------|
| 36              | Routine Preventive Maintenance of Traffic Signal and Safety Lighting System per Intersection (Per Month) |  | \$62.25              | <b>\$63.31</b>        |
| 297             | Routine Preventive Maintenance of Streetlight locations  |  | \$1.40               | <b>\$1.42</b>         |

**Title Change**

In 2016, Staff chose to rename the Cash Contracts to a more relatable title of Construction Contracts for all capital improvements. With this decision it was also decided to separate the City’s Maintenance Contracts from the Cash Contracts for the ease of distinguishing between the two types of contracts we maintain. Henceforth, all Maintenance Contracts will be given a 2016-xx number for tracking purposes.

**RECOMMENDATION**

Staff recommends the City Council approve the following:

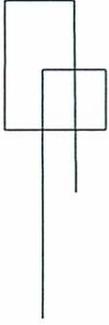
1. Approve the 2-year contract extension of the "Traffic Signal Maintenance Contract" with Computer Services Company, Inc. including the proposed price increases for routine and extraordinary service work in the amount of \$114, 500.
2. Approval of title for the Traffic Signal Maintenance Contract to "Maintenance Contract 2016-03".

Respectfully submitted,



John G. Campbell  
Maintenance Superintendent

Attachments: Computer Service Company letter dated July 18, 2016



# CSC

Computer Service Company  
12907 E. Garvey Ave.  
Baldwin Park, CA 91706-0993  
951-738-1444

July 18, 2016

Mr. John Campbell  
City of San Dimas  
245 East Bonita Ave.  
San Dimas, CA 91773

Subject: Extension of the Traffic Signal Maintenance Agreement for The City of San Dimas

Dear Mr. Campbell,

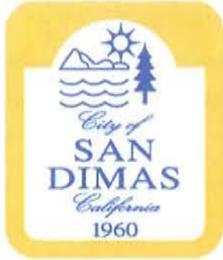
Pursuant to the terms of our current agreement, Computer Service Company would to request a renewal of the contract for the year 2017 with a 1.7% CPI rate increase.

CSC has enjoyed and appreciated our long term working relationship with The City of San Dimas over the years and we hope to continue that relationship for many years to come.

If you should have any questions please feel free to contact me directly.

Best Regards,

Jerry Davis  
Director of Operations  
Computer Service Company  
Phone: (951) 738-1444  
Email: [jdavis@computerservco.com](mailto:jdavis@computerservco.com)



## Agenda Item Staff Report

**Date:** July 20, 2016

**To:** Honorable Mayor and Members of City Council  
*For the Meeting of June 28, 2016*

**From:** Blaine Michaelis, City Manager

**Initiated by:** Krishna Patel, Director of Public Works *WP*

**Subject:** 1) Renewal of Cash Contract 2011-04, Concrete Maintenance Project–Various Citywide Locations to Grigolla & Sons Concrete in the amount up to \$106,000.00  
2) Approval of title change to “Maintenance Contract 2016-02” for ease of document tracking

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### BACKGROUND

The original Contract was awarded by the City Council July 12, 2011 to Grigolla & Sons, Inc. then renewed in July, 2012, June, 2013, June, 2014 & July, 2015. Since that time the Contractor has performed a variety of concrete repairs throughout the City including the installation and repair of concrete sidewalks, curbs, gutters, wheel chair access ramps along with tree root preservation operations throughout the City.

The original bid prices for repairs were very competitive as compared to the other 9 bids received in June, 2011. The following table is the current and proposed Unit Prices for the Concrete Maintenance Project –Various Citywide Locations. Grigolla & Sons, Inc. has requested an increase in some bid items which reflects the increase in material cost as well as some increases in labor cost. The increases are up 7%. Recently implemented AB-219, as well as labor rate increases per Division of Industrial Relations (DIR) is affecting the concrete and masonry contractors throughout California. These regulations are also increasing the cost of services for the concrete suppliers & delivery drivers.

The table below reflects the current prices, proposed changes as well as two additional charges from the effect of AB-219. The additional charges are listed separately below.

| <b>Grigolla &amp; Sons, Inc.</b> |                                   |                           |  |
|----------------------------------|-----------------------------------|---------------------------|--|
| <i>Bid Item</i>                  | <i>Item</i>                       | <i>Current Unit Price</i> | <i>Proposed Unit Price<br/>(increases in bold)</i> |
| 1                                | Per ton-Pea Gravel                | \$36.75 / ton.            | <b>\$39.32 / ton.</b>                              |
| 2                                | 4" concrete walks                 | \$6.30 / sq. ft.          | <b>\$6.74 / sq. ft.</b>                            |
| 3                                | 6 " concrete drive approach       | \$7.19 / sq. ft.          | <b>\$7.69 / sq. ft.</b>                            |
| 4                                | Concrete curb / gutter            | \$39.90 / l.f.            | <b>\$42.69 / l.f.</b>                              |
| 5                                | Concrete curb                     | \$19.95 / l.f.            | <b>\$21.35 / l.f.</b>                              |
| 6                                | Concrete gutter                   | \$19.95                   | <b>\$21.35</b>                                     |
| 7                                | Reinforcement                     | \$2.10 / sq. ft.          | <b>\$2.25 / sq. ft.</b>                            |
| 8                                | Access Ramps - 5 specific designs | \$2,320 per ramp          | <b>\$2,471 per ramp</b>                            |

Additional Charges per AB-219

- One time charge from concrete supplier      \$2,850
- Additional cost per cu. yd. of concrete      \$25 / cu. yd.

The proposed unit price increase was compared to like items listed on projects recently bid and awarded (Bid Items 2, 3, 4 & 8). The findings indicated the proposed unit prices were below the rates listed on current projects. The proposed unit price offers a competitive cost for each bid item.

The funds for this maintenance project have been allocated in Funds 01, General Funds and in 02, Gas Tax Funds as well as Fund 12, Infrastructure Maintenance, for the fiscal year 20115-16.

**DISCUSSION**

Included are contract provisions intended to provide cost-effective & responsive repairs along with requirements for advanced notification to residents & businesses intended to allow for coordination of repair activities with the needs of those affected residents & businesses. Other provisions of the contract include cancellation provisions for non-compliance or poor performance along with an annual option for contract renewal with a cost-of-living process clearly outlined.

The contract includes bid items for most concrete facilities maintained by the City. These bid items will allow for prompt, cost-effective response to a wide variety of concrete repairs & maintenance throughout the City. Also, the contract includes a minimum of five (5) move-ins during the course of the annual contract period. Using well planned project scheduling methods the work required throughout the year is intended to be completed during these five move-in opportunities, therefore avoiding possible extra work charges.

If the contract were to be renewed, the project budget \$106,000 would be as follows:

- |   |                   |
|---|-------------------|
| • Hazardous Sidewalk Repair – Various Locations | \$65,000.00       |
| • Town Core Sidewalk Repair                     | \$10,000.00       |
| • Citywide Pavement Maintenance                 | up to \$10,000.00 |
| • Vehicle Parking District                      | up to \$6,000.00  |
| • Storm Drain Maintenance                       | \$15,000.00       |

Staff confirmed the Contractor's License (#514132, A license is current and active), and Division of Industrial Relations (DIR) registration (#1000001346) is current. Both were confirmed through the State Contractor's License Board.

#### Title Change

In 2016, Staff chose to rename the Cash Contracts to a more relatable title of Construction Contracts for all capital improvements. With this decision it was also decided to separate the City's Maintenance Contracts from the Cash Contracts for the ease of distinguishing between the two types of contracts we maintain. Henceforth, all Maintenance Contracts will be given a 2016-xx number for tracking purposes.

#### RECOMMENDATION

1. Staff recommends that Council consider renewing Cash Contract 2011-04, Concrete Maintenance Project – Various Citywide Locations to Grigolla & Sons Construction Co., Inc. for a one year period in an amount not to exceed \$106,000.00.
2. Approval of title change for the Cash Contract 2011-04, Concrete Maintenance Project – Various Citywide Locations to “Maintenance Contract 2016-02”.

Respectfully submitted,



John G. Campbell  
Street Maintenance Superintendent

Attachment: July 8, 2016 – Grigolla letter

# *Grigolla & Sons Construction Co., Inc.*

627 W. Allen Ave. San Dimas, CA 91773

Ph# (909) 447-8530 - Fax# (909) 447-8548

License # 514132-A

Email: david@grigollaandsons.com

City of San Dimas  
245 E. Bonita Ave.  
San Dimas, CA 91773

July 8th, 2016

Subject: Renewal for Cash Contract Concrete Maintenance Project Various Locations

Dear Mr. Campbell,

It has been a pleasure once again having another successful year as your project maintenance contractor. We formally request that our contract be renewed for another year. Grigolla & Sons has completed the following items for your review. A new law AB-219 was passed into law starting July 1, 2016. This law is basically stating that Ready mix drivers delivering concrete to the project need to be at prevailing rates too. **We have increased our cost 7 % for cost of living, new prevailing wage laws per DIR, approximately 2-3% labor & masons, insurance, and the new AB-219 law, which requires additional administration & recording costs.** We would like to request that a new item be added for the concrete cost as to only keep control of ready mix costs. Concrete tickets will be turned in with billings. Please review and let me know if you have any concerns or comments. We respectfully request to serve another year of providing the City of San Dimas with our services.

## Item # per unit prices

- 1 Pea Gravel Back Fill @ \$ 39.32
- 2 4"sidewalk/residential driveway @ \$ 6.74
- 3 6"driveways @ \$ 7.69
- 4 6"-8"curb & 24" gutter @ \$ 42.69
- 5 24" gutter @ \$ 21.35
- 6 6"-8"curb only @ \$ 21.35
- 7 Reinforcement for walks/curbs per square foot @ \$ 2.25
- 8 A)Construct handicap access ramp 111-3 Case B type1 or 2 @ \$ 2,471.00
- 9 B)Construct handicap access ramp 111-3 Case A type 3,5, or 6 @ \$ 2,471.00

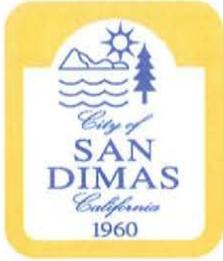
## Additional cost due to AB-219

- One time cost to set up project with Robertson's Ready-mix concrete \$2,850.00
- \$25.00 additional per yard of concrete for the entire year of the project.
- Typically we average 185 yards in the annual contract. Approximately \$4,625.00.
- Total approximate add is \$7,125.00 plus tax.

Best regards,

*David Grigolla*

David Grigolla; Project Manager  
Grigolla & Sons Const., Co., Inc.



## Agenda Item Staff Report

**Date:** July 20, 2016

**To:** Honorable Mayor and Members of City Council  
*For the Meeting of June 28, 2016*

**From:** Blaine Michaelis, City Manager

**Initiated by:** Krishna Patel, Director of Public Works *KRP*

**Subject:** 1) Renewal of Cash Contract 2011-07, Annual Striping Maintenance Contract to Superior Pavement Markings, Inc. in the amount of \$95,000  
2) Approval of title change to "Maintenance Contract 2016-01" for ease of document tracking

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### **BACKGROUND**

The City Council awarded Cash Contract 2011-07, Annual Striping Maintenance Contract to Superior Pavement Markings, Inc. on September 13, 2011 in the amount of \$50,000. The Contract was renewed in July, 2012 with no increase in cost, June 25, 2013 with a 2.5% cost of living increase then again July 8, 2014 and July 15, 2015 with no increase in cost. The contract consists of painting, repainting, removal & layout of traffic markings and striping throughout the City.

Since the initial award of this contract in September, 2011 the City has been served well by Superior Pavement Markings, Inc. which has resulted in an increase in the amount of work done annually reflected by the deliberate increases in the contract amount. Citywide striping & pavement marking operations are done in a professional manner resulting in the ability to maintain a higher level of maintenance with work done promptly and safely. The flexible scheduling allows some work to be done after-hours which minimizes the inconvenience on motorist and residents.

### **DISCUSSION**

Superior Pavement Markings, Inc. has performed a variety of pavement striping and marking maintenance projects consisting of a variety of smaller projects as well as larger projects including striping in Pavement Preservation Maintenance Zones as well as striping & marking projects identified as necessary by the Traffic Committee.

The following are some provisions of this contract:

- Upon notification from the City of San Dimas the Contractor is required to meet a 7-day response-time to perform striping or marking work.
- Most types of traffic striping, markings & parking lot striping are covered as part of this contract.
- 1 year contract, with annual cost of living allowance (based on April C.P.I.).
- Contract cancellation for poor performance or insolvency.

The contract also allows for modifications or additions to traffic striping and markings that occur as part of normal traffic engineering activities.

At this time Superior Pavement Markings, Inc. is holding prices with no cost of living adjustments to the Annual Striping Maintenance Contract for the fiscal year 2015-16.

If the contract were renewed, the project budget \$90,000 would be as follows:

- |   |             |
|---|-------------|
| • Citywide Striping & Marking Maintenance | \$55,000.00 |
| • Vehicle Parking District                | \$10,000.00 |
| • Pavement Preservation Zone Striping     | \$30,000.00 |

During the past 4 years Superior Pavement Markings, Inc. has worked well with staff coordinating and performing all aspects of municipal pavement striping and marking maintenance activities. Work included small-scale maintenance and repairs as well as large-scale striping, markings after slurry and paving projects. Response time has been very good as well as maintaining the high standards set forth in the contract specifications. Based on current and past performance staff is confident the City will continue to be served well by increasing the annual project limits for Superior Pavement Markings, Inc.

Staff confirmed the Contractor's License (#776306, C-31 & C-32 is current & active) and Division of Industrial Relations (DIR) registration (#1000005134) is current. Both were confirmed through the State Contractor's License Board.

#### Title Change

In 2016, Staff chose to rename the Cash Contracts to a more relatable title of Construction Contracts for all capital improvements. With this decision it was also decided to separate the City's Maintenance Contracts from the Cash Contracts for the ease of distinguishing between the two types of contracts we maintain. Henceforth, all Maintenance Contracts will be given a 2016-xx number for tracking purposes.

#### RECOMMENDATION

1. Staff recommends the Council consider renewing Cash Contract 2011-07, Annual Striping Maintenance Contract to Superior Pavement Markings, Inc. at the current rates for a one year period according to the terms and rates of the original contract with the increase in the project budget amount to \$95,000.

2. Approval of title change for the Cash Contract 2011-07 Annual Striping Maintenance Contract to "Maintenance Contract 2016-01".

Respectfully submitted,



John G. Campbell  
Street Maintenance Superintendent

Attachment: June 17, 2016 Renewal letter – Superior Pavement Markings

07-16-17 jc



6/17/2016

John G Campbell  
City Of San Dimas Public Works  
301 S. Walnut Avenue  
San Dimas, Ca 91773

Subject: Citywide Traffic Striping Contract

Dear John Campbell,

Superior Pavement Markings would like to renew our contract with the City Of San Dimas for the next fiscal year.

Sincerely,

A handwritten signature in blue ink that reads 'D. Veltz'.

Darren Veltz  
Superior Pavement Markings



**CARL WARREN & COMPANY**  
Claims Management and Solutions

June 8, 2016

TO: City of San Dimas

ATTENTION: Ken Duran

RE: Claim : Ramirez vs. San Dimas  
Claimant : Julian & Eleanor Ramirez  
Member : City of San Dimas  
Date Rec'd by Mbr : 6/2/16  
Date of Event : 5/28/16  
CW File Number : 1937813 TVQ

Please allow this correspondence to acknowledge receipt of the captioned claim. Please take the following action:

- **CLAIM REJECTION: Send a standard rejection letter to the claimant.**

Please include a Proof of Mailing with your rejection notice to the claimant. An exemplar copy of a Proof of Mailing is attached. Please provide us with a copy of the Notice of Rejection and copy of the Proof of Mailing. If you have any questions feel free to contact the assigned adjuster or the undersigned claims specialist.

Very Truly Yours,

CARL WARREN & CO.

*Timothy M. Varon*

Timothy M. Varon  
Claims Specialist

AN EMPLOYEE-OWNED COMPANY

770 S. Placentia Avenue | Placentia, CA 92870

P. O. Box 25180 | Santa Ana, CA 92799-5180

www.carlwarren.com | Tel: 714-572-5200 | 800-572-6900 | Fax: 866-254-4423

CA License No. 2607296

3d

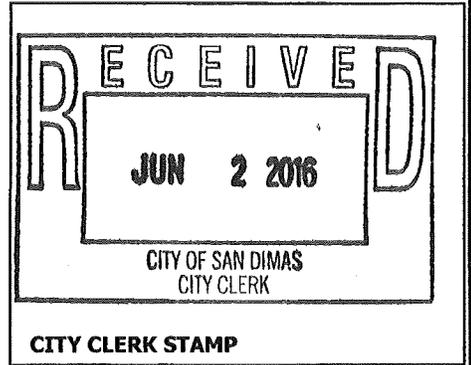


**CLAIM AGAINST THE CITY OF SAN DIMAS  
(For damages to Persons or Personal Property)**

Received by RB initials

Via

- U S Mail
- Inter-Office Mail
- Over the Counter



**A claim must be filed with the City Clerk of the City of San Dimas within six (6) months after which the incident or event occurred. Be sure your claim is against the City of San Dimas, not another public entity. Where space is insufficient, please use additional paper and identify information by paragraph number. Completed claims must be mailed or delivered to the City Clerk, the City of San Dimas, 245 E. Bonita Avenue, San Dimas CA 91773-3002.**

***TO THE HONORABLE MAYOR & CITY COUNCIL, THE CITY OF SAN DIMAS, CALIFORNIA.***

The undersigned respectfully submits the following claim and information relative to damage to persons and/or personal property:

1. Name of Claimant Julian & Eleanor Ramirez
  - a. Address \_\_\_\_\_
  - b. City \_\_\_\_\_
  - c. Telephone \_\_\_\_\_
  - e. Date of \_\_\_\_\_
  - g. e-mail: \_\_\_\_\_
2. Name, telephone and post office address to which claimant desires notices to be sent if other than above:
 

N/A
3. Event or occurrence from which the claim arises:
  - a. Date 05/28/2016 b. Time 3:00pm a.m./p.m.
  - c. Place (exact & specific location) \_\_\_\_\_  
Sewer line from front of house to main sewer line in street.
  - d. How and under what circumstances did damage or injury occur? Specify the particular occurrence, event, act or omission you claim caused the injury or damage. (Use additional paper if necessary)  
Roots from oak tree planted by city has seeped into sewer line creating blockage and weakening the integrity of the pipe.
  - e. What particular action by the City, or its employees, caused the alleged damage or injury?  
Planting a tree that is not compatible with easement between curb and property line. Tree and root system is too large. Sidewalk has been replaced twice from root damage.
4. Give a description of the injury, property damage or loss, so far as is known at the time to this claim. If there were no injuries, state "no injuries".  
No injuries yet. Pipe cracking or breaking from root system.

5. Give the name(s) of the City employee(s) causing the damage or injury:

N/A

6. Name and address of any other person injured:

N/A

7. Name and address of the owner of any damaged property:

Julian & Eleanor Ramirez



8. Damages claims:

- a. Amount claimed as of this date: \$ 12,065
- b. Estimated amount of future costs: \$ 0
- c. Total amount claimed: \$ 12,065
- d. Basis for computation of amounts claimed (attach copies of all bills, invoices, estimates, etc.)

9. Names and addresses of all witnesses, hospitals, doctors, etc.

- a. Wise Choice Plumbing & Rooter Ca Lic #998536
- b.
- c.
- d.

10. Any additional information that might be helpful in considering this claim:

Daughter, Viola Ramirez, emailed James Robertson on February 23 regarding the hazards of the tree at 510 Payson Street. He said he would look into the matter and call back. She never received a response, so she emailed him again on March 17. Again, she did not receive a response. This tree is too big for the location. It should be in a park, not in a residential curb. It is messy, hazardous, and has invasive roots.

**WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM!  
(Penal Code §72: Insurance Code §556.1)**

I have read the matters and statements made in the above claim and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief as to such matters I believe the same to be true. I certify under penalty of perjury that the foregoing is TRUE and CORRECT.

Signed this 01 day of June, 2016  
at 12:00 pm.

*Eleanor A. Ramirez*  
Claimant's signature

**Print Form**      **Clear Form**



**CARL WARREN & COMPANY**  
Claims Management and Solutions

July 12, 2016

To: The City of San Dimas

Attn: Ken Duran, Risk Management

RE: Claim : SCE vs. City of San Dimas  
Claimant : SCE  
D/Event : 2/4/16  
Date Filed : 6/27/16  
Our File : 1940065 DBQ

We have reviewed the above captioned claim and request that you take the action indicated below:

- CLAIM REJECTION: *Send a standard rejection letter to the claimant.*

Please provide us with a copy of the notice sent, as requested above. If you have any questions please contact the undersigned.

Very truly yours,  
CARL WARREN & COMPANY

*Deborah Been*  
Deborah Been

**Our File No. 201601922**

**CLAIM AGAINST A GOVERNMENTAL AGENCY**

The Southern California Edison Company, a corporation, is hereby presenting its claim for damage/loss to City Of San Dimas

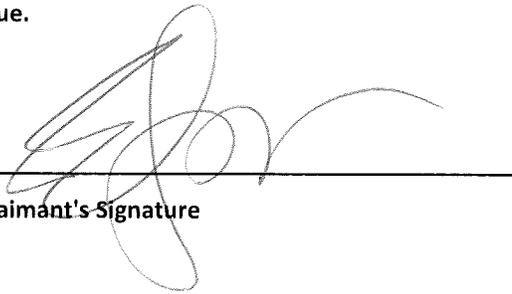
- |   |   |
|---|---|
| <b>1. Date of occurrence/discovery</b>  | February 04, 2016   |
| <b>2. Location of occurrence</b>  | Via Verde, San Dimas, CA  |
| <b>3. Cause of damage/loss</b>  | C S Legacy Construction Inc., working for and at the direction of the City of San Dimas, struck and damaged Edison's underground electrical facilities. |
| <b>4. Amount or estimate of damage/loss</b>                                       | <b>\$10,000.00</b>  |
| <b>5. Name and address (if known) of public employee or agency causing damage</b> | N/A   |

**All correspondence in regard to this claim should be addressed to: Southern California Edison Company (Claims Department), P.O. Box 900, Rosemead, California 91770, Attention: Elaine Tan**

**VERIFICATION AND CERTIFICATION**

State of California, County of Los Angeles (ss.) Elaine Tan, being by me duly sworn, deposes and says: that he/she is a Claims Representative 2 for Southern California Edison Company, a corporation, claimant; that he/she has read the foregoing

claim and knows the contents thereof; and that the same is true and correct of his/her own knowledge, except as to the matters which are therein stated upon his/her information or belief, and as to those matters that he/she believes to be true.

  
\_\_\_\_\_  
Claimant's Signature



**CARL WARREN & COMPANY**  
Claims Management and Solutions

July 18, 2016

TO: City of San Dimas

ATTENTION: Ken Duran

RE: Claim : Covina vs. San Dimas  
Claimant : City of Covina  
Member : City of San Dimas  
Date Rec'd by Mbr : 7/15/16  
Date of Event : 3/14/15  
CW File Number : 1904642

Please allow this correspondence to acknowledge receipt of the captioned claim. Please take the following action:

- **CLAIM REJECTION: Send a standard rejection letter to the claimant.**

Please include a Proof of Mailing with your rejection notice to the claimant. An exemplar copy of a Proof of Mailing is attached. Please provide us with a copy of the Notice of Rejection and copy of the Proof of Mailing. If you have any questions feel free to contact the assigned adjuster or the undersigned claims specialist.

Very Truly Yours,

CARL WARREN & CO.

*Timothy M. Varon*

Timothy M. Varon  
Claims Specialist

AN EMPLOYEE-OWNED COMPANY

770 S. Placentia Avenue | Placentia, CA 92870

P. O. Box 25180 | Santa Ana, CA 92799-5180

www.carlwarren.com | Tel: 714-572-5200 | 800-572-6900 | Fax: 866-254-4423

CA License No. 2607296



**CLAIM AGAINST THE CITY OF SAN DIMAS  
(For damages to Persons or Personal Property)**

Received by \_\_\_\_\_ initials

Via

- U S Mail
- Inter-Office Mail
- Over the Counter

CITY CLERK STAMP

**A claim must be filed with the City Clerk of the City of San Dimas within six (6) months after which the incident or event occurred. Be sure your claim is against the City of San Dimas, not another public entity. Where space is insufficient, please use additional paper and identify information by paragraph number. Completed claims must be mailed or delivered to the City Clerk, the City of San Dimas, 245 E. Bonita Avenue, San Dimas CA 91773-3002.**

***TO THE HONORABLE MAYOR & CITY COUNCIL, THE CITY OF SAN DIMAS, CALIFORNIA.***

The undersigned respectfully submits the following claim and information relative to damage to persons and/or personal property:

1. Name of Claimant City of Covina c/o Law Offices of Robert J. Gokoo
    - a. Address \_\_\_\_\_
    - b. City \_\_\_\_\_
    - c. Telephone \_\_\_\_\_
    - e. Date of \_\_\_\_\_
    - g. e-mail: \_\_\_\_\_
  
  2. Name, telephone and post office address to which claimant desires notices to be sent if other than above:
 

\_\_\_\_\_

\_\_\_\_\_
  
  3. Event or occurrence from which the claim arises:
    - a. Date 3/14/15 Complaint served on city: 5/9/16    b. Time \_\_\_\_\_ a.m./p.m.
    - c. Place (exact & specific location) \_\_\_\_\_  
Northeast corner of Badillo Street and Cypress Street, City of San Dimas
  
  - d. How and under what circumstances did damage or injury occur? Specify the particular occurrence, event, act or omission you claim caused the injury or damage. (Use additional paper if necessary) \_\_\_\_\_  
City of Covina was served with Summons and Complaint on 5/9/16 alleging the wrongful death of Violet Margaret Lopez Prieto who was killed at the subject intersection. Covina is submitting this claim for indemnity and defense inasmuch as the incident occurred in San Dimas and San Dimas owns, controls and maintains the intersection and traffic signals.
  - e. What particular action by the City, or its employees, caused the alleged damage or injury?  
The complaint that is the basis for this claim of indemnity and defense is attached hereto. Covina's knowledge concerning the specific acts or omissions that occurred giving rise to the complaint and this claim for indemnity and defense are set forth in the complaint. discovery is incomplete as of the submission of this claim for indemnity and defense. Covina cannot be any more specific at this time. Investigation and discovery is underway.
- 
4. Give a description of the injury, property damage or loss, so far as is known at the time to this claim. If there were no injuries, state "no injuries".  
City of Covina is seeking indemnity and defense from City of San Dimas. The damage or loss cannot be stated with any exactitude or certainty at this time. City of Covina has an agreement with San Dimas for the complete maintenance of the traffic signals at this intersection.

5. Give the name(s) of the City employee(s) causing the damage or injury:

Unknown at this time.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Name and address of any other person injured:

The names of the plaintiffs who have filed suit are set forth in the attached complaint.

\_\_\_\_\_

7. Name and address of the owner of any damaged property:

The plaintiffs can be contacted through their attorney whose contact information is set forth on the complaint.

\_\_\_\_\_  
\_\_\_\_\_

8. Damages claims:

- a. Amount claimed as of this date: \$ Undetermined
- b. Estimated amount of future costs: \$ Undetermined
- c. Total amount claimed: \$ Undetermined
- d. Basis for computation of amounts claimed  
(attach copies of all bills, invoices, estimates, etc.)

9. Names and addresses of all witnesses, hospitals, doctors, etc.

a. James Gregory Schniep, address unknown

b. \_\_\_\_\_  
c. \_\_\_\_\_  
d. \_\_\_\_\_

10. Any additional information that might be helpful in considering this claim:

This is a claim for indemnity and defense by City of Covina to City of San Dimas. City of Covina demands City of San Dimas undertake the City of Covina's defense and indemnify the City of Covina to the fullest extent of the law and contract with City of San Dimas. A copy of the contract is attached to this claim.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM!  
(Penal Code §72: Insurance Code §556.1)**

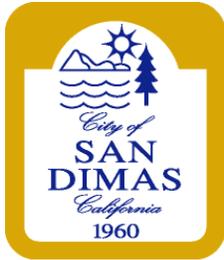
I have read the matters and statements made in the above claim and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief as to such matters I believe the same to be true. I certify under penalty of perjury that the foregoing is TRUE and CORRECT.

Signed this 8 day of July, 2016  
at Santa Ana, California 92705

**Print Form**

**Clear Form**

  
\_\_\_\_\_  
Claimant's signature



## Agenda Item Staff Report

**To:** Honorable Mayor and Members of City Council  
*For the meeting of July 26, 2016*

**From:** Blaine Michaelis, City Manager

**Initiated by:** Theresa Bruns, Director of Parks and Recreation

**Subject:** Approve a Resolution Authorizing Application for Grant Funding from the California State Parks Habitat Conservation Fund for the San Dimas Northern Foothills Trails Project connecting trails to Horsethief Canyon Park.

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### SUMMARY

A City Council resolution approving the application for competitive grant funds for the San Dimas Northern Foothills Trails Project is required by the California State Parks Habitat Conservation Fund Program.

### BACKGROUND

Protecting, restoring, and enhancing wildlife habitat and fisheries are vital to maintain California's quality of life. The impacts of the increase in the state's human population results in an urgent need to fund projects that protect rapidly disappearing wildlife habitats that support California's unique and varied wildlife resources. The California Wildlife Protection Act of 1990, Chapter 9, Fish and Game Code (FGC) 2780 through 2799.6 was enacted in response to the need, and defines the Habitat Conservation Fund (HCF) Program.

For 2016, the Habitat Conservation Fund has a funding pool of \$2 million. In order for the City to compete for this funding, an application must be submitted to the State of California Department of Parks and Recreation. The application process requires a resolution of the City Council approving application for these funds. A draft resolution format is attached for review (Exhibit A). Eligible projects include trails which bring urban residents into park and/or wildlife areas. The Habitat Conservation Fund allows for a maximum match of 50% of the total project cost, with the applicant responsible for the remaining 50%.

With cooperation from the County of Los Angeles Parks and Recreation Department, the City of San Dimas will facilitate the Northern Foothills Trails Project in conjunction with the NJD Trail Development project. This project will include a multi-purpose trail loop with connectivity and linkages to three existing trails to provide greater trail access in the Northern Foothills. The NJD Development agreement requires their participation in the development of the trails on the parcels currently known as the “North 40” and “South 40”. Grant funding from the Habitat Conservation Fund will apply toward the completion of the trail linkages from the “South 40” trails to two existing Horsethief Canyon Park trails – the Strawberry Trail and the upper plateau picnic area – and an additional linkage from the “North 40” to the existing Poison Oak Trail. The NJD trail Development on the “North 40” and “South 40” will satisfy the HCF grant match requirement.

The resulting project will provide approximately 1.2 miles of new multi-purpose recreational trails, as outlined on Exhibit B, the Northern Foothill Trails Project site map.

The City submitted an application for this grant in 2015, however that project application was not selected for funding as the land tenure requirements could not be met by the required deadline. Subsequently, the NJD Development Agreement has been fully executed and the land tenure requirement is fully addressed within that Agreement.

### **RECOMMENDATION**

Staff recommends approval of a Resolution approving the application for grant funds from the Habitat Conservation Fund Program of the Northern Foothill Trails Project.

Respectfully submitted,



Theresa Bruns  
Director of Parks and Recreation

#### Attachments:

Exhibit A – Resolution 2016-40

Exhibit B – Northern Foothill Trails Project site map

## EXHIBIT A

### RESOLUTION 2016-40

#### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE HABITAT CONSERVATION FUND PROGRAM**

**WHEREAS**, the people of the State of California have enacted the California Wildlife Protection Act of 1990, which provides funds to the State of California for grants to local agencies to acquire, enhance, restore or develop facilities for public recreation and fish and wildlife habitat protection purposes; and

**WHEREAS**, the State Department of Parks and Recreation has been delegated the responsibility for the administration of the HCF Program, setting up necessary procedures governing project application under the HCF Program; and

**WHEREAS**, said procedures established by the State Department of Parks and Recreation require the applicant to certify by resolution the approval of application before submission of said application(s) to the State; and

**WHEREAS**, the applicant will enter into a contract with the State of California to complete the project(s);

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of San Dimas does hereby resolve that:

1. Approves the filing of an application for the Habitat Conservation Fund Program; and
2. Certifies that said applicant has or will have available, prior to commencement of any work on the project included in this application, the required match and sufficient funds to complete the project; and
3. Certifies that the applicant has or will have sufficient funds to operate and maintain the project(s); and
4. Certifies that the applicant has reviewed, understands, and agrees to the provisions contained in the contract shown in the Grant Administration Guide; and
5. Delegates the authority to the Director of Parks and Recreation to conduct all negotiations, execute and submit all documents, including, but not limited to applications, agreements, amendments, payment requests and so on, which may be necessary for the completion of the project.
6. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

**PASSED, APPROVED AND ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2016

\_\_\_\_\_  
Curtis W. Morris, Mayor City of San Dimas

**ATTEST:**

\_\_\_\_\_  
Debra Black, Assistant City Clerk

I, Debra Black, Assistant City Clerk, hereby certify that Resolution Number \_\_\_\_ was adopted by the City Council of San Dimas at its regular meeting of \_\_\_\_, July 2016 by the following vote:

**AYES:**

**NOES:**

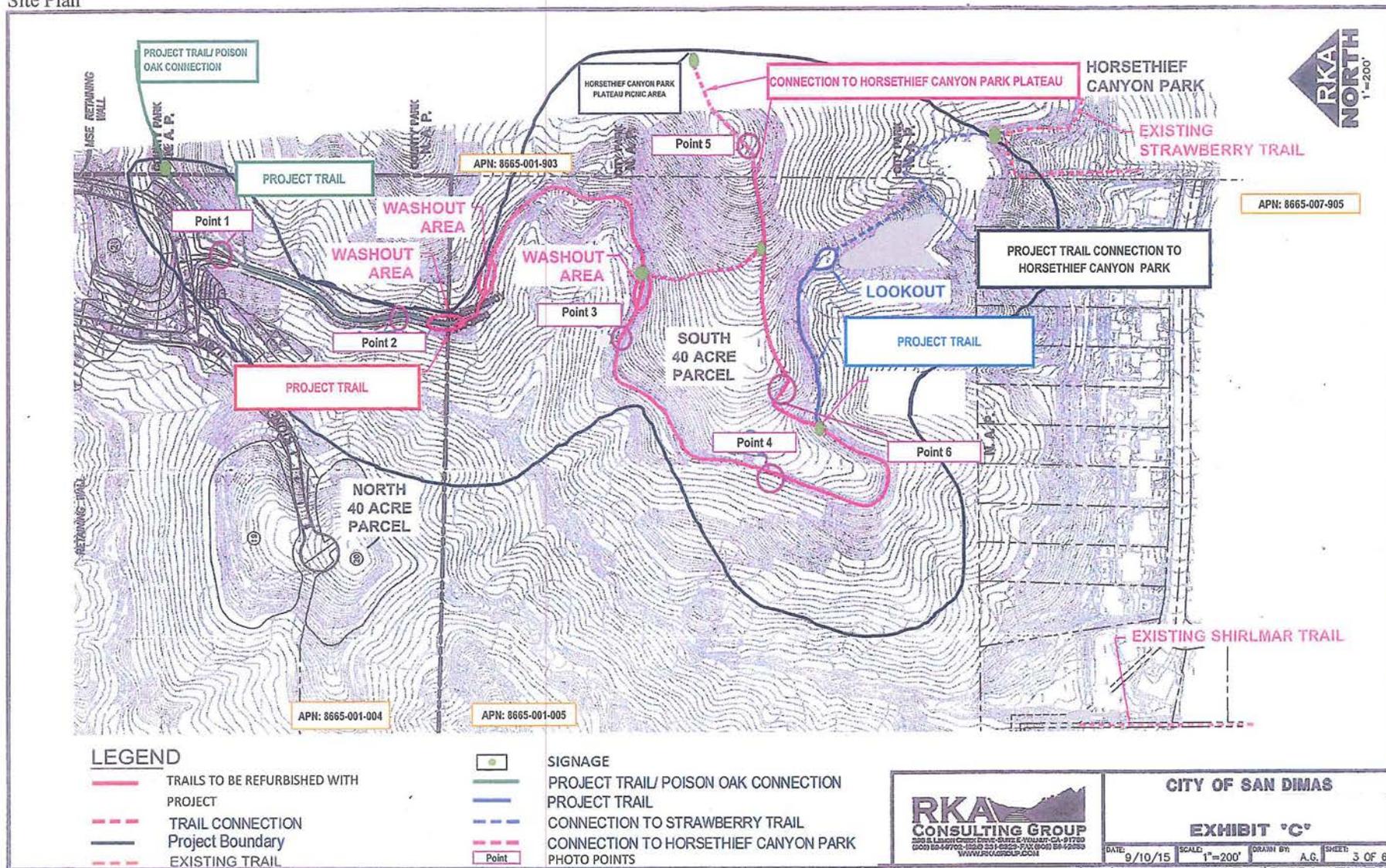
**ABSTAIN**

**ABSENT:**

\_\_\_\_\_  
Debra Black, Assistant City Clerk

The San Dimas Northern Foothills Trails Project  
Site Plan

EXHIBIT B



**CITY OF SAN DIMAS**

**EXHIBIT 'C'**

DATE: 9/10/15    SCALE: 1"=200'    DRAWN BY: A.G.    SHEET: 3 OF 6

X:\ACAD\165585 - EQUESTRIAN TRAILS\EXHIBIT C-ALTERNATE.DWG



## Agenda Item Staff Report

**To:** Honorable Mayor and Members of City Council  
*For the meeting of July 26, 2016*

**From:** Blaine Michaelis, City Manager

**Initiated by:** Theresa Bruns, Director of Parks and Recreation

**Subject:** Ordinance Amending Chapter 13 of the San Dimas Municipal Code by amending Section 13.16.340 in the definition of smoking.

---

### SUMMARY

The Parks and Recreation Commission recommend the adoption of an Ordinance Amending Chapter 13 of the San Dimas Municipal Code by amending Section 13.16.340 to include electronic smoking devices in the definition and prohibition of smoking in all city parks and facilities.

### BACKGROUND

Currently the City has in place Ordinance No. 1171, adopted August 20, 2007, prohibiting smoking in all public parks and facilities owned or operated by the City of San Dimas (Exhibit A). Chapter 13.16 of the San Dimas Municipal Code establishes rules and regulations for Parks and more specifically Section 13.16.340 pertains to the definition and prohibition of smoking in all city parks and facilities.

The State of California recently passed a new smoking bill<sup>①</sup> prohibiting e-cigarettes and vaping in workplaces and many public places. This bill took effect on June 9, 2016 and broadens the ban of e-cigarette use in no-smoking areas in all of California. As of January 2016, more than 200 California cities and counties have also taken steps to protect their communities from e-cigarettes through regulation of smoke laws (Exhibit B). Many cities have included e-cigarettes in their existing smoke-free laws. This move is a good step toward further protecting public health, and a step that the City is considering to take as well, as the use of electronic smoking devices in smoke-free locations threatens to undermine compliance with existing smoking regulations, and

reverse the progress made in establishing a social norm that smoking is not permitted in city parks and facilities.

### ANALYSIS

The California Department of Public Health has deemed vaping a public health concern. Contrary to excessive marketing that suggests vaping is a safer alternative to smoking tobacco, vape and e-cigarettes are not FDA-approved cessation aids. The World Medical Association has also determined that electronic cigarettes “are not comparable to scientifically-proven methods of smoking cessation,” and that “neither their value as therapeutic aids for smoking cessation nor their safety as cigarette replacements is established.” While cigarette smoking has been declining nationwide, e-cigarette use has escalated, appealing to a younger consumer market. Dr. Jonathan Fielding, Director of the Los Angeles County Department of Public Health, told the City of Los Angeles Council, that “Safer does not mean safe.”

Commonly known as “Vaping”, e-cigarette smoking has emerged in the past 10 years as an alternative to tobacco smoking. Electronic smoking devices, commonly known as e-cigarettes, e-cigars, e-cigarillos, e-pipes, and e-hookahs, are battery operated devices that are designed to deliver nicotine, flavor, and/or other substances through a vapor inhaled by the user. Electronic cigarettes often mimic conventional cigarettes in shape, size, and color with the user exhaling a smoke-like vapor similar in appearance to the exhaled smoke from cigarettes. Some claim e-cigarettes are a more healthful alternative to traditional cigarettes, but others say more study is needed on the chemicals in the vaporized liquid, which include propylene (a preservative used in food, tobacco products and personal care products), ethylene (a coolant in antifreeze) and diethylene (a component in brake fluid, lubricants, skin cream and deodorant).

Unlike conventional tobacco products, electronic cigarettes are not currently regulated by the United States Food and Drug Administration (FDA). Users can be unaware of the contents which can include nicotine and other harmful chemicals. Liquid refills are often cleverly marketed as “e-juice” which can mislead consumers into believing that these products are harmless. A senior local policy manager<sup>②</sup> at the American Heart Association is concerned that e-cigarettes can draw children into tobacco use, considering there are flavors such as bubble gum, and with vape shops offering hundreds of flavors ranging from simulated tobacco or menthol flavors.

California’s Public Health Director Dr. Ron Chapman is also concerned about the vapors released by e-cigarettes, which do not emit a harmless water vapor, “but an aerosol that has been found to contain at least 10 chemicals that are on California’s Proposition 65 list of chemicals known to cause cancer, birth defects or other reproductive harm.”<sup>③</sup> “Water vapor” also contains propylene glycol or vegetable glycerin, liquid carriers for the nicotine. They are classified as safe to eat by the FDA, but breathing them is a different story, which can effect airways and cause asthma attacks. The risk of second-hand vapor is increased because the residue of nicotine in vapor lands and sticks. Even bystanders get a dose of nicotine via the vaper’s aerosol cloud.<sup>④</sup>

E-cigarettes, introduced in the United States in 2007, were projected to be a \$1.2 billion industry with 4 million customers last year, according to the Tobacco Vapor Electronic Cigarette Association. Young people are getting their hands on and using these addictive devices. Teens

who use electronic cigarettes are more likely than others to later smoke conventional cigarettes and other tobacco products, a study at ten Los Angeles high schools suggests. The study is the strongest evidence to date that e-cigarettes might pose a health hazard by encouraging adolescents to start smoking conventional tobacco products.<sup>①</sup> The use of vaping devices or electronic cigarettes among middle and high school students tripled from 2013 to 2014 according to federal data, bringing the statistic of high school students who use them to 13%, which is more than smoking traditional cigarettes.<sup>②</sup> About 25% of all high school students and 8% of middle school students (4.6 million young people altogether) used tobacco in some form in 2014.

While public health officials grapple with limited knowledge about the effects of electronic cigarettes, governments across the country have been passing laws limiting the devices. As previously referenced, Exhibit B shows a list of 208 California cities that have regulated the use of vaping and e-cigarettes in the strongest possible way via secondhand smoke laws. Furthermore, the American Lung Association in California supports including e-cigarettes or vaping in smoke-free laws and ordinances (Exhibit C).

Over the past several months, staff has reviewed and continued to evaluate regulatory options that would address the issue of vaping in public parks. Due to the potential health risks that electronic smoking devices pose to the general public, staff concludes that these devices should be included under the City's prohibition of smoking in public parks and facilities. A vape-free environment will further protect and promote public health by reducing exposure to secondhand smoke, encouraging smokers to quit, and deterring non-smokers, especially youth, from starting. This could be best accomplished through implementing an ordinance to amend and expand the existing Municipal Code, specifically Chapter 13.16.340 entitled "Smoking."

The proposed ordinance will include electronic smoking devices in the definition and prohibition of smoking in any public park, facility, playground, dog park, skate park, recreation center, trail, bikeway, or any other area, building or structure owned or operated by the City for the purpose of providing park and recreation activities, programs, services or facilities to the public. The ordinance shall not include parking lots and roadways at or near such public parks or facilities. Also exempt from the ordinance is the outdoor area at San Dimas Canyon Golf Course. A draft ordinance format is attached for review with specific revisions in red-letter (Exhibit D).

Once the Ordinance is approved, a campaign to educate the public will take place through park signage, press releases, and public information distribution. The ordinance shall go into effect and be in full force and operate from and after fifteen days after its final passage of adoption. It is expected that social compliance will result once there is general awareness of the ordinance, as occurred similarly with the initial no smoking ordinance. However, the provisions of this Ordinance shall be enforced by the Los Angeles County Sheriff Department. Violation by any person within the city falls under General Penalty of Municipal Code 1.12.030, which is classified as an infraction and shall be punishable by a fine defined therein.

<sup>①</sup> McGreevy, P. (2016, May 4). California's Smoking Age Raised from 18 to 21 under Bills Signed by Gov. Brown. Retrieved from [www.latimes.com](http://www.latimes.com)

<sup>②</sup> National Institute on Drugs Abuse (2015, August 18). Teens using e-cigarettes may be more likely to start smoking tobacco. Retrieved from [www.drugabuse.gov](http://www.drugabuse.gov)

③ Abram, S. (2015, January 28). Why California declared vaping – e-cigarettes – a public health threat. Retrieved from [www.dailynews.com](http://www.dailynews.com)

④ Secondhand Vapor. Retrieved from [www.stillblowingsmoke.org](http://www.stillblowingsmoke.org)

⑤ Terry, L. (2015, August 19). E-cigarettes a Gateway to Traditional Smoking, Study Finds. Retrieved from [www.oregonlive.com](http://www.oregonlive.com)

⑥ Tavernise, S. (2016, April 16) Use of E-Cigarettes Rises Sharply Among Teenagers, Report Says. Retrieved from [www.nytimes.com](http://www.nytimes.com)

## **RECOMMENDATION**

The Parks and Recreation Commission recommend that the City Council adopt an Ordinance amending Chapter 13 of the San Dimas Municipal Code by amending Section 13.16.340 to include electronic smoking devices in the definition and prohibition of smoking in all city parks and facilities owned or operated by the City of San Dimas.

Respectfully submitted,



Theresa Bruns  
Director of Parks and Recreation

### Attachments:

- Exhibit A No Smoking Ordinance #1171
- Exhibit B Local Policies on the Use & Sales of Electronic Cigarettes (1/16)
- Exhibit C American Lung Association Position on E-Cigarettes
- Exhibit D Draft Ordinance

**ORDINANCE NO. 1171**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS AMENDING CHAPTER 13 OF THE SAN DIMAS MUNICIPAL CODE BY ADDING SECTION 13.16.340 PROHIBITING SMOKING IN PUBLIC PARKS AND FACILITIES OWNED OR OPERATED BY THE CITY OF SAN DIMAS.

The City Council of San Dimas hereby ordains as follows:

**SECTION 1. ADDITION TO CODE:** Title 13 of the San Dimas Municipal Code is hereby amended by adding thereto a new Chapter 13.16.340 to read as follows:

Chapter 13.16.340  
Smoking

13.16.340: Smoking Defined  
13.16.350: Prohibition of Smoking in Public Parks and Facilities

13.16.340: Smoking Defined

As used in this chapter, the term “smoking” means possessing a lighted tobacco product, lighted tobacco paraphernalia, or any other lighted weed or plant including a pipe, cigar, hookah pipe, or cigarette of any kind.

13.16.350: Prohibition of Smoking in Public Parks and Facilities

Smoking shall be prohibited within the boundaries of all public parks and facilities owned or operated by the City of San Dimas. This shall not include parking lots or roadways. San Dimas Canyon Golf Course Clubhouse facility is included in this restriction, but the golf course and parking lot shall be exempt.

**SECTION 2. SIGNS:** The Parks and Recreation Department shall cause signs to be posted at all public parks and facilities.

**SECTION 3. PUBLICATION:** Within fifteen (15) days after its final passage, the City Clerk shall cause this ordinance to be published in the Daily Bulletin.

**SECTION 4. EFFECTIVE DATE:** This ordinance shall go into effect and be in full force and operate from and after thirty (30) days after its final passage of adoption.

PASSED, APPROVED AND ADOPTED by this 28th day of AUGUST, 2007.

  
Curtis W. Morris, Mayor of the City of San Dimas

I, INA RIOS, CITY CLERK of the City of San Dimas, do hereby certify that Ordinance No. 1171 was regularly introduced at the regular meeting of the City Council on August 14, 2007 and was thereafter adopted and passed at the regular meeting of the City Council held on August 28, 2007 by the following vote:

AYES: Councilmembers Badar, Bertone, Ebiner, Templeman, Morris  
NOES: None  
ABSENT: None  
ABSTAIN: None

I DO FURTHER CERTIFY that within 15 days of the date of its passage, I caused a copy of Ordinance No. 1171 to be published in the Inland Valley Daily Bulletin.

  
Ina Rios, CMC, City Clerk

# Local Policies on the Use and Sales of Electronic Cigarettes



## January 1, 2016

Cities and counties across California are taking steps to protect their communities from electronic cigarettes, or e-cigarettes, which have seen a recent increase in use and advertising. According to the US Food and Drug Administration (FDA), an e-cigarette is a battery powered device that allows users to inhale an aerosol spray containing nicotine or other substances. The safety of these devices is still unknown, and initial studies have found carcinogens and toxic chemicals in the aerosol, including ingredients used to make antifreeze. Furthermore, the FDA has not approved e-cigarettes as safe and effective in helping smokers quit and has [proposed regulations](#) that will extend basic regulatory authority found in the Tobacco Control Act to e-cigarettes. The California Department of Public Health and state health officer also issued a [Health Advisory and report](#) warning Californians of the toxicity of electronic cigarettes.

In California, the sale of e-cigarettes to minors has been prohibited since 2011, but their use is still largely unregulated. There are more than 470 e-cigarette brands for sale today offered in over 7,700 flavors including Captain Crunch, gummy bear, cotton candy, Atomic Fireball and Fruit Loops. Youth are clearly the targets, and it's working – there has been a rapid increase in e-cigarette usage among middle and high school-aged children. Evidence shows that youth usage rates for electronic cigarettes have tripled, with more teens using electronic cigarettes than traditional, tobacco cigarettes or any other tobacco product. As a result, advocates throughout California have taken steps to ensure that e-cigarettes are regulated and monitored in their communities.

The majority of the cities and counties have regulated e-cigarettes by having a strong definition of smoke, smoking or tobacco product that includes electronic cigarettes within this definition. Doing so is considered the gold standard in terms of broadly capturing nonconventional tobacco and nicotine products, ensuring e-cigarettes are not placed in a special category separate from traditional tobacco products - particularly as emerging products evolve and change.

Below is the list of 208 cities and counties in California that have regulated the use and/or sales of e-cigarettes in the strongest possible way. When a policy is noted with an asterisk (\*), it means that a city or county has regulated electronic cigarettes in their community, but does not define them as tobacco products or include within the smoke or smoking definitions and is therefore not counted in the totals.

For details on how to include electronic cigarettes, go to [Changelab Solutions' model ordinance on electronic cigarettes](#).

For specific questions about a city or county policy, please contact the [Center](#).

# Local Policies on the Use and Sales of Electronic Cigarettes



SHS = Use of e-cigarettes are regulated via secondhand smoke laws

TRL = Sales of e-cigarettes are regulated via tobacco retailer license laws

\* = Community does not include e-cigarettes within smoke, smoking, or tobacco product definition

| City                  | County  | SHS       | TRL      |
|-----------------------|---------|-----------|----------|
| Albany                | Alameda |           | 1        |
| Berkeley              | Alameda | 1         | 1        |
| Dublin                | Alameda | 1         | 1        |
| Emeryville            | Alameda | 1         |          |
| Fremont               | Alameda | 1         | 1        |
| Hayward               | Alameda | 1         | 1        |
| Livermore             | Alameda | 1         |          |
| Oakland               | Alameda |           | 1        |
| Piedmont              | Alameda | 1         |          |
| Pleasanton            | Alameda | 1         |          |
| San Leandro           | Alameda | 1         |          |
| Union City            | Alameda | 1         | 1        |
| <b>Alameda Total:</b> |         | <b>10</b> | <b>7</b> |

|                      |        |          |          |
|----------------------|--------|----------|----------|
| Alpine County        | Alpine | 1        |          |
| <b>Alpine Total:</b> |        | <b>1</b> | <b>0</b> |

|                      |        |          |          |
|----------------------|--------|----------|----------|
| Jackson              | Amador | 1        |          |
| <b>Amador Total:</b> |        | <b>1</b> | <b>0</b> |

|                     |       |          |          |
|---------------------|-------|----------|----------|
| Oroville            | Butte | 1        | 1        |
| Paradise            | Butte | 1        |          |
| Chico               | Butte | 1        |          |
| Butte County        | Butte | 1        |          |
| <b>Butte Total:</b> |       | <b>4</b> | <b>1</b> |

| City                       | County       | SHS      | TRL      |
|----------------------------|--------------|----------|----------|
| Concord                    | Contra Costa | 1        | 1        |
| Danville                   | Contra Costa | 1        |          |
| Contra Costa County        | Contra Costa | 1        | 1        |
| El Cerrito                 | Contra Costa | 1        | 1        |
| Martinez                   | Contra Costa | *        |          |
| Oakley                     | Contra Costa | 1        |          |
| Pittsburg                  | Contra Costa | 1        |          |
| Pleasant Hill              | Contra Costa | 1        | 1        |
| Richmond                   | Contra Costa | *        | 1        |
| Walnut Creek               | Contra Costa | 1        |          |
| <b>Contra Costa Total:</b> |              | <b>8</b> | <b>5</b> |

|                         |           |          |          |
|-------------------------|-----------|----------|----------|
| Crescent City           | Del Norte | 1        | 1        |
| <b>Del Norte Total:</b> |           | <b>1</b> | <b>1</b> |

|                      |        |          |          |
|----------------------|--------|----------|----------|
| Parlier              | Fresno |          |          |
| Firebaugh            | Fresno |          | 1        |
| Selma                | Fresno | *        |          |
| <b>Fresno Total:</b> |        | <b>0</b> | <b>1</b> |

|                     |       |          |          |
|---------------------|-------|----------|----------|
| Orland              | Glenn | 1        |          |
| <b>Glenn Total:</b> |       | <b>1</b> | <b>0</b> |

|                        |          |          |          |
|------------------------|----------|----------|----------|
| Arcata                 | Humboldt | 1        |          |
| Eureka                 | Humboldt | 1        |          |
| <b>Humboldt Total:</b> |          | <b>2</b> | <b>0</b> |

|                        |          |          |          |
|------------------------|----------|----------|----------|
| Calexico               | Imperial | 1        |          |
| <b>Imperial Total:</b> |          | <b>1</b> | <b>0</b> |

# Local Policies on the Use and Sales of Electronic Cigarettes



| City               | County | SHS      | TRL      |
|--------------------|--------|----------|----------|
| Arvin              | Kern   | 1        |          |
| California City    | Kern   |          | 1        |
| Delano             | Kern   |          | 1        |
| Kern County        | Kern   |          | 1        |
| Tehachapi          | Kern   |          | 1        |
| Wasco              | Kern   |          | 1        |
| <b>Kern Total:</b> |        | <b>1</b> | <b>5</b> |

|                      |        |          |          |
|----------------------|--------|----------|----------|
| Susanville           | Lassen | 1        |          |
| <b>Lassen Total:</b> |        | <b>1</b> | <b>0</b> |

|                      |             |   |   |
|----------------------|-------------|---|---|
| Agoura Hills         | Los Angeles | 1 |   |
| Alhambra             | Los Angeles | 1 |   |
| Arcadia              | Los Angeles | 1 |   |
| Artesia              | Los Angeles | 1 |   |
| Baldwin Park         | Los Angeles | 1 | 1 |
| Bellflower           | Los Angeles | * |   |
| Beverly Hills        | Los Angeles | 1 | 1 |
| Burbank              | Los Angeles |   | 1 |
| Calabasas            | Los Angeles | 1 | 1 |
| Carson               | Los Angeles | 1 | * |
| Cerritos             | Los Angeles | 1 |   |
| Compton              | Los Angeles | 1 | 1 |
| Culver City          | Los Angeles |   | 1 |
| Duarte               | Los Angeles |   | 1 |
| El Monte             | Los Angeles | 1 | 1 |
| Gardena              | Los Angeles | 1 | 1 |
| Glendale             | Los Angeles | 1 | 1 |
| Hawaiian Gardens     | Los Angeles | 1 | 1 |
| Hawthorne            | Los Angeles | * |   |
| Huntington Park      | Los Angeles | 1 | 1 |
| Inglewood            | Los Angeles |   | 1 |
| La Canada Flintridge | Los Angeles | 1 | * |
| Lakewood             | Los Angeles | 1 |   |

| City                      | County      | SHS       | TRL       |
|---------------------------|-------------|-----------|-----------|
| Lancaster                 | Los Angeles |           | 1         |
| Lomita                    | Los Angeles |           | 1         |
| Long Beach                | Los Angeles | *         | *         |
| Los Angeles               | Los Angeles | 1         | 1         |
| Lynwood                   | Los Angeles |           | 1         |
| Malibu                    | Los Angeles |           | 1         |
| Manhattan Beach           | Los Angeles | 1         |           |
| Montebello                | Los Angeles |           | 1         |
| Monterey Park             | Los Angeles | 1         | *         |
| Norwalk                   | Los Angeles | 1         |           |
| Palmdale                  | Los Angeles | 1         | 1         |
| Pico Rivera               | Los Angeles | 1         |           |
| Pomona                    | Los Angeles | 1         |           |
| San Fernando              | Los Angeles | 1         |           |
| Santa Clarita             | Los Angeles | 1         |           |
| Santa Monica              | Los Angeles | 1         | 1         |
| South Pasadena            | Los Angeles | 1         | 1         |
| <b>Los Angeles Total:</b> |             | <b>28</b> | <b>22</b> |

|                     |       |          |          |
|---------------------|-------|----------|----------|
| Corte Madera        | Marin | 1        |          |
| Fairfax             | Marin | 1        |          |
| Marin County        | Marin | 1        |          |
| Mill Valley         | Marin | 1        | 1        |
| Novato              | Marin | 1        |          |
| San Anselmo         | Marin | 1        |          |
| Sausalito           | Marin | 1        |          |
| Tiburon             | Marin | 1        |          |
| <b>Marin Total:</b> |       | <b>8</b> | <b>1</b> |

|                        |          |          |          |
|------------------------|----------|----------|----------|
| Mariposa County        | Mariposa | 1        |          |
| <b>Mariposa Total:</b> |          | <b>1</b> | <b>0</b> |

|                     |       |          |          |
|---------------------|-------|----------|----------|
| Alturas             | Modoc | 1        |          |
| Modoc County        | Modoc | 1        |          |
| <b>Modoc Total:</b> |       | <b>2</b> | <b>0</b> |

# Local Policies on the Use and Sales of Electronic Cigarettes



| City               | County | SHS      | TRL      |
|--------------------|--------|----------|----------|
| Mammoth Lakes      | Mono   | 1        |          |
| <b>Mono Total:</b> |        | <b>1</b> | <b>0</b> |

|                        |          |          |          |
|------------------------|----------|----------|----------|
| Seaside                | Monterey | 1        | 1        |
| Gonzales               | Monterey | 1        |          |
| Carmel-By-The-Sea      | Monterey |          | 1        |
| Salinas                | Monterey |          | 1        |
| Monterey               | Monterey | 1        | 1        |
| Monterey County        | Monterey |          | 1        |
| <b>Monterey Total:</b> |          | <b>3</b> | <b>5</b> |

|                    |      |          |          |
|--------------------|------|----------|----------|
| American Canyon    | Napa | 1        |          |
| Napa County        | Napa | 1        |          |
| <b>Napa Total:</b> |      | <b>2</b> | <b>0</b> |

|                      |        |          |          |
|----------------------|--------|----------|----------|
| Grass Valley         | Nevada | 1        | 1        |
| Nevada City          | Nevada | 1        | 1        |
| <b>Nevada Total:</b> |        | <b>2</b> | <b>2</b> |

|                      |        |          |          |
|----------------------|--------|----------|----------|
| Anaheim              | Orange | 1        |          |
| Buena Park           | Orange | 1        |          |
| Costa Mesa           | Orange | 1        |          |
| Garden Grove         | Orange | *        |          |
| Laguna Hills         | Orange | 1        |          |
| Laguna Niguel        | Orange | 1        |          |
| Santa Ana            | Orange |          | 1        |
| Seal Beach           | Orange |          | 1        |
| Westminster          | Orange | 1        | 1        |
| <b>Orange Total:</b> |        | <b>6</b> | <b>3</b> |

|                     |        |          |          |
|---------------------|--------|----------|----------|
| Rocklin             | Placer |          | 1        |
| Placer County       | Placer | *        |          |
| <b>Placer Total</b> |        | <b>0</b> | <b>1</b> |

| City                    | County    | SHS      | TRL       |
|-------------------------|-----------|----------|-----------|
| Banning                 | Riverside |          | 1         |
| Beaumont                | Riverside |          | 1         |
| Calimesa                | Riverside | 1        |           |
| Coachella               | Riverside |          | 1         |
| Corona                  | Riverside |          | 1         |
| Desert Hot Springs      | Riverside |          | 1         |
| Eastvale                | Riverside |          | 1         |
| Hemet                   | Riverside | 1        | 1         |
| Lake Elsinore           | Riverside |          | 1         |
| Menifee                 | Riverside |          | 1         |
| Moreno Valley           | Riverside |          | 1         |
| Murrieta                | Riverside |          | 1         |
| Norco                   | Riverside |          | 1         |
| Perris                  | Riverside |          | 1         |
| Riverside               | Riverside |          | 1         |
| San Jacinto             | Riverside |          | 1         |
| Temecula                | Riverside | 1        | 1         |
| Wildomar                | Riverside |          | 1         |
| <b>Riverside Total:</b> |           | <b>3</b> | <b>17</b> |

|                          |            |          |          |
|--------------------------|------------|----------|----------|
| Galt                     | Sacramento | 1        |          |
| Folsom                   | Sacramento | 1        |          |
| Rancho Cordova           | Sacramento | 1        | 1        |
| <b>Sacramento Total:</b> |            | <b>3</b> | <b>1</b> |

|                          |            |          |          |
|--------------------------|------------|----------|----------|
| Hollister                | San Benito |          | 1        |
| <b>San Benito Total:</b> |            | <b>0</b> | <b>1</b> |

|                              |                |          |          |
|------------------------------|----------------|----------|----------|
| Apple Valley                 | San Bernardino | 1        |          |
| Grand Terrace                | San Bernardino | 1        |          |
| San Bernardino County        | San Bernardino | 1        |          |
| Victorville                  | San Bernardino | 1        |          |
| <b>San Bernardino Total:</b> |                | <b>4</b> | <b>0</b> |

# Local Policies on the Use and Sales of Electronic Cigarettes



| City                          | County          | SHS       | TRL      |
|-------------------------------|-----------------|-----------|----------|
| Carlsbad                      | San Diego       | 1         |          |
| Del Mar                       | San Diego       | 1         |          |
| El Cajon                      | San Diego       | 1         | 1        |
| Encinitas                     | San Diego       | 1         |          |
| La Mesa                       | San Diego       | 1         |          |
| Lemon Grove                   | San Diego       | 1         |          |
| Oceanside                     | San Diego       | 1         |          |
| Poway                         | San Diego       | 1         |          |
| San Diego                     | San Diego       | *         | *        |
| San Diego County              | San Diego       | 1         |          |
| San Marcos                    | San Diego       | 1         |          |
| Solana Beach                  | San Diego       | 1         | 1        |
| Vista                         | San Diego       | 1         | 1        |
| <b>San Diego Total:</b>       |                 | <b>12</b> | <b>3</b> |
|                               |                 |           |          |
| San Francisco                 | San Francisco   | 1         | 1        |
| <b>San Francisco Total:</b>   |                 | <b>1</b>  | <b>1</b> |
|                               |                 |           |          |
| Arroyo Grande                 | San Luis Obispo |           | 1        |
| Grover Beach                  | San Luis Obispo |           | 1        |
| San Luis Obispo               | San Luis Obispo | 1         | 1        |
| San Luis Obispo County        | San Luis Obispo |           | 1        |
| <b>San Luis Obispo Total:</b> |                 | <b>1</b>  | <b>4</b> |
|                               |                 |           |          |
| Brisbane                      | San Mateo       | 1         | 1        |
| Daly City                     | San Mateo       | 1         | 1        |
| Foster City                   | San Mateo       | 1         |          |
| Hillsborough                  | San Mateo       | 1         |          |
| Pacifica                      | San Mateo       |           | 1        |
| San Mateo                     | San Mateo       | 1         | 1        |
| San Mateo County              | San Mateo       | 1         | 1        |
| South San Francisco           | San Mateo       | *         | 1        |
| <b>San Mateo Total:</b>       |                 | <b>6</b>  | <b>6</b> |

| City                        | County        | SHS       | TRL      |
|-----------------------------|---------------|-----------|----------|
| Buellton                    | Santa Barbara | 1         |          |
| Carpinteria                 | Santa Barbara |           | 1        |
| Goleta                      | Santa Barbara | 1         | 1        |
| Lompoc                      | Santa Barbara | 1         |          |
| Santa Maria                 | Santa Barbara | 1         |          |
| Svang                       | Santa Barbara | 1         |          |
| Santa Barbara County        | Santa Barbara | 1         | 1        |
| <b>Santa Barbara Total:</b> |               | <b>6</b>  | <b>3</b> |
|                             |               |           |          |
| Cupertino                   | Santa Clara   | 1         |          |
| Gilroy                      | Santa Clara   |           | 1        |
| Los Altos                   | Santa Clara   | 1         |          |
| Los Gatos                   | Santa Clara   | 1         |          |
| Milpitas                    | Santa Clara   | 1         |          |
| Morgan Hill                 | Santa Clara   | 1         | 1        |
| Mountain View               | Santa Clara   | 1         |          |
| San Jose                    | Santa Clara   |           | 1        |
| Santa Clara                 | Santa Clara   | 1         | 1        |
| Santa Clara County          | Santa Clara   | 1         | 1        |
| Saratoga                    | Santa Clara   | 1         | 1        |
| Sunnyvale                   | Santa Clara   | 1         |          |
| Campbell                    | Santa Clara   |           | 1        |
| <b>Santa Clara Total:</b>   |               | <b>10</b> | <b>7</b> |
|                             |               |           |          |
| Capitola                    | Santa Cruz    | 1         | 1        |
| Santa Cruz County           | Santa Cruz    |           | 1        |
| Santa Cruz                  | Santa Cruz    | 1         | 1        |
| Scotts Valley               | Santa Cruz    | 1         | 1        |
| Watsonville                 | Santa Cruz    | 1         | 1        |
| <b>Santa Cruz Total:</b>    |               | <b>4</b>  | <b>5</b> |

# Local Policies on the Use and Sales of Electronic Cigarettes



| City                | County | SHS      | TRL      |
|---------------------|--------|----------|----------|
| Anderson            | Shasta | 1        |          |
| Redding             | Shasta | 1        |          |
| Shasta County       | Shasta | 1        |          |
| <b>Shasta Total</b> |        | <b>3</b> | <b>0</b> |

|                      |        |          |          |
|----------------------|--------|----------|----------|
| Suisun               | Solano | *        |          |
| Dixon                | Solano | *        |          |
| Benicia              | Solano | 1        |          |
| Solano County        | Solano | 1        |          |
| <b>Solano Total:</b> |        | <b>2</b> | <b>0</b> |

|                      |        |          |          |
|----------------------|--------|----------|----------|
| Healdsburg           | Sonoma | 1        | 1        |
| Cotati               | Sonoma | 1        |          |
| Petaluma             | Sonoma | 1        |          |
| Windsor              | Sonoma | 1        |          |
| Santa Rosa           | Sonoma | 1        |          |
| Sebastopol           | Sonoma | 1        |          |
| Sonoma               | Sonoma |          | 1        |
| Sonoma County        | Sonoma | 1        |          |
| <b>Sonoma Total:</b> |        | <b>7</b> | <b>2</b> |

|                          |            |          |          |
|--------------------------|------------|----------|----------|
| Hughson                  | Stanislaus | 1        |          |
| Modesto                  | Stanislaus | 1        |          |
| Turlock                  | Stanislaus | 1        |          |
| <b>Stanislaus Total:</b> |            | <b>3</b> | <b>0</b> |

|                      |        |          |          |
|----------------------|--------|----------|----------|
| Yuba City            | Sutter | *        |          |
| <b>Sutter Total:</b> |        | <b>0</b> | <b>0</b> |

|                       |         |          |          |
|-----------------------|---------|----------|----------|
| Trinity County        | Trinity | 1        |          |
| <b>Trinity Total:</b> |         | <b>1</b> | <b>0</b> |

|                      |        |          |          |
|----------------------|--------|----------|----------|
| Tulare County        | Tulare | *        |          |
| <b>Tulare Total:</b> |        | <b>0</b> | <b>0</b> |

| City                 | County  | SHS      | TRL      |
|----------------------|---------|----------|----------|
| Camarillo            | Ventura | 1        |          |
| Ventura              | Ventura | 1        |          |
| Oxnard               | Ventura |          | 1        |
| <b>Ventura Total</b> |         | <b>2</b> | <b>1</b> |

|                    |      |          |          |
|--------------------|------|----------|----------|
| Davis              | Yolo | 1        | 1        |
| Woodland           | Yolo | 1        | 1        |
| Yolo County        | Yolo | 1        | 1        |
| <b>Yolo Total:</b> |      | <b>3</b> | <b>3</b> |

|              |            |            |
|--------------|------------|------------|
| <b>TOTAL</b> | <b>155</b> | <b>108</b> |
|--------------|------------|------------|



## E-Cigarettes

### July 2014

#### POSITION:

The American Lung Association:

- Supports including e-cigarettes in smokefree laws and ordinances.
- Supports state laws that would prohibit the sale of any flavored e-cigarette product.
- Supports taxing e-cigarettes at a rate equivalent with all tobacco products, including cigarettes.
- Supports eliminating e-cigarette sales to youth, otherwise restricting youth access to e-cigarettes and requiring e-cigarette retailers to be licensed. E-cigarettes should be defined as tobacco products.
- Opposes creating new definitions for “vapor products” and/or “alternative nicotine products” in state laws. This tactic, which the tobacco industry is promoting in numerous states, has the potential to undermine existing tobacco control laws including smokefree laws and tobacco taxes.

#### BACKGROUND:

- On April 24, 2014, the U.S. Food and Drug Administration (FDA) issued its proposal to begin oversight over e-cigarettes as tobacco products. Comments are due to FDA by August 8, 2014. The American Lung Association has urged FDA to finalize this regulation by the end of 2014.
- According to the FDA, electronic cigarettes, or e-cigarettes, are devices that allow users to inhale a vapor containing nicotine or other substances.<sup>1</sup>
- Unlike traditional cigarettes, e-cigarettes are generally battery-operated and use an atomizer to heat liquid from a cartridge until it becomes a chemical-filled aerosol.
- E-cigarettes are often available in flavors that may appeal to children and teens, including cotton candy, bubble gum, chocolate, strawberry and mint.<sup>2</sup>
- There are almost 470 different brands of e-cigarettes on the market today, including 7,700 flavors.<sup>3</sup>
- The class of e-cigarettes also includes e-hookahs, e-pens, e-cigars and other electronic products, all of which would be subject to FDA oversight.

#### Who Uses E-Cigarettes?

- An increasing number of youth: According to CDC, the number of students in grades 6-12 reporting having ever used an e-cigarette doubled from 3.3 percent to 6.8 percent from 2011 to 2012. Recent use of e-cigarettes among students grades 6-12 increased from 1.1 percent to 2.1 percent.<sup>4</sup>
- Former and current smokers: According to CDC, during 2010 to 2011, adults reporting that they have used an e-cigarette increased among both sexes, those aged 45-54 years old, non-Hispanic Whites, those living in the South, and current and former smokers. One in five current cigarette smokers has used an e-cigarette, with their use higher than that of former or never-smokers.<sup>5</sup>
- Additional and on-going research is needed to understand the full public health impact of e-cigarettes, including their impact on youth initiation, and whether current smokers are switching to these products instead of quitting or are using them in conjunction with regular cigarettes.

### What are the Health Effects of E-Cigarettes?

- The health consequences of the use of e-cigarettes and exposure to secondhand e-cigarette emissions are unknown. There is currently no scientific evidence establishing the safety of e-cigarettes.
- In initial lab tests conducted in 2009, FDA found detectable levels of toxic cancer-causing chemicals, including an ingredient used in anti-freeze, in two leading brands of e-cigarettes and 18 various cartridges.<sup>6</sup> The lab tests also found that cartridges labeled as nicotine-free had traceable levels of nicotine.
- There is no evidence that shows the aerosol emitted by e-cigarettes is safe for non-users to inhale. The use of e-cigarettes in public places and workplaces may also complicate efforts to enforce and comply with smokefree laws. Because e-cigarettes have not been thoroughly evaluated, the American Lung Association supports including the use of e-cigarettes in worksites and public places under smokefree laws.

### Can E-Cigarettes Help Someone Quit Smoking?

- The FDA has not approved any e-cigarettes as a safe or effective method to help smokers quit. The U.S. Public Health Service has found that the seven therapies approved by the U.S. Food and Drug Administration in combination with individual, group or phone cessation counseling is the most effective way to help smokers quit. Until and unless the FDA approves a specific e-cigarette for use as a tobacco cessation aid, the American Lung Association does not support any direct or implied claims that e-cigarettes help smokers quit.

### Why Are E-cigarettes Tobacco Products?

- In 2010, the U.S. Court of Appeals for the District of Columbia determined that e-cigarettes should be regulated as tobacco products except when a product makes a therapeutic (quit smoking) claim. The American Lung Association has urged FDA to finalize its proposed regulation by the end of 2014 so that it can begin its oversight over e-cigarettes and other unregulated tobacco products.
- E-cigarette companies sued FDA to be regulated as tobacco products.
- The nicotine used in e-cigarettes is most often derived from tobacco.
- E-cigarette marketing mirrors strategies used by cigarette companies in the past, which they are no longer allowed to use because they appeal to youth.
- FDA has not found e-cigarettes safe and effective in helping smokers quit.
- According to the Centers for Disease Control and Prevention, youth use of e-cigarettes doubled in just one year.

**For More Information Please Contact:  
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<sup>1</sup> U.S. Food and Drug Administration. "E-Cigarettes: Questions and Answers." September 9, 2010. Available at: <http://www.fda.gov/ForConsumers/ConsumerUpdates/ucm225210.htm>.

<sup>2</sup> U.S. Food and Drug Administration. "FDA Warns of Health Risks Posed by E-Cigarettes." July 23, 2009. Available at: <http://www.fda.gov/ForConsumers/ConsumerUpdates/ucm173401.htm>.

<sup>3</sup> Zhu SH et al. "Four hundred and sixty brands of e-cigarettes and counting: implications for product regulation." *Tobacco Control*. July 2014; 23 Suppl 3:ii3-ii9.

<sup>4</sup> Centers for Disease Control and Prevention. "Electronic Cigarette Use Among Middle and High School Students — United States, 2011–2012." *Morbidity and Mortality Weekly Report*. September 6, 2013; 62(35):729-30.

<sup>5</sup> King BA, Alam S, Promoff G, Arrazola R, Dube SR. "Awareness and Ever Use of Electronic Cigarettes Among U.S. Adults, 2010–2011." *Nicotine & Tobacco Research*. February 2013; 15:1623-7.

<sup>6</sup> U.S. Food and Drug Administration. "Summary of Results: Laboratory Analysis of Electronic Cigarettes Conducted by FDA." July 22, 2009. Available at: <http://www.fda.gov/NewsEvents/PublicHealthFocus/ucm173146.htm>.

**ORDINANCE 1246**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS,  
COUNTY OF LOS ANGELES AMENDING CHAPTER 13 OF THE SAN DIMAS  
MUNICIPAL CODE BY AMENDING SECTION 13.16.340 TO INCLUDE  
ELECTRONIC SMOKING DEVICES IN THE DEFINITION AND  
PROHIBITION OF SMOKING**

The City Council of the City of San Dimas, County of Los Angeles does hereby ordain as follows:

**SECTION 1. ADDITION TO CODE:** Title 13 of the San Dimas Municipal Code is hereby amended by amending Section 13.16.340 to read as follows:

13.16.340 Smoking defined

As used in this chapter, the term “smoking” means **inhaling, exhaling, burning, carrying or possessing any lighted, heated or ignited pipe, cigar, cigarette, cigarillo, hookah, electronic smoking or vape device, lighted tobacco paraphernalia, any plant and product intended for human inhalation, or any other similar combustible substance in any manner or in any form.**

**SECTION 2. SIGNS:** The Parks and Recreation Department shall cause signs to be posted at all public parks and facilities.

**SECTION 3. PUBLICATION:** Within fifteen (15) days after its final passage, the City Clerk shall cause this ordinance to be published in the Daily Bulletin.

**SECTION 4. EFFECTIVE DATE:** This ordinance shall go into effect and be in full force and operate from and after thirty (30) days after its final passage of adoption.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of San Dimas this \_\_ day of \_\_\_\_\_, 2016.

---

Curtis W. Morris, Mayor City of San Dimas

**ATTEST:**

**APPROVED AS TO FORM:**

---

Debra Black, Assistant City Clerk

---

Mark Steres, City Attorney

I, DEBRA BLACK, ASSISTANT CITY CLERK of the City of San Dimas, do hereby certify that Ordinance was introduced at a regular meeting of the City Council of the City of San Dimas on the \_\_\_<sup>th</sup> day of \_\_\_\_, 2016, and thereafter passed, approved and adopted at a regular meeting of said City Council held on the \_\_\_th day of \_\_\_\_ 2016, by the following vote:

**AYES:**

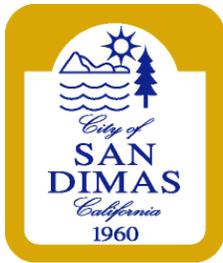
**NOES:**

**ABSENT:**

**ABSTAIN:**

---

Debra Black, Assistant City Clerk



## Agenda Item Staff Report

**To:** Honorable Mayor and Members of City Council  
*For the meeting of July 26, 2016*

**From:** Blaine Michaelis, City Manager

**Initiated by:** Theresa Bruns, Director of Parks and Recreation

**Subject:** Ordinance Amending Chapter 13 of the San Dimas Municipal Code by adding a section prohibiting commercial activity in all city parks and facilities.

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### SUMMARY

The Parks and Recreation Commission recommend the adoption of an Ordinance Amending Chapter 13 of the San Dimas Municipal Code by adding a section prohibiting commercial activity in all city parks and facilities owned or operated by the City of San Dimas.

### BACKGROUND

Over the past several years there have been various incidents of private business entities found to be conducting for profit business activities in a variety of public spaces, such as parks, parking lots, tennis courts and the community equestrian arena. While the public space is open and available for public use, it is not intended as a forum for commercial enterprise. Potential conflicts arise with the types of activities being conducted in inappropriate spaces, as well as safety and liability issues as a result of such unauthorized use.

Currently chapter 13.16 of the San Dimas Municipal Code establishes rules and regulations for Parks including three sections which have aided in the deterrence of these unauthorized activities, but does not fully address the restriction of conducting business in public space:

- Section 13.16.070 addresses disturbances and prohibits the disruption of peace and quiet in any park.
- Section 13.16.190 is specific to park hours.

- Section 13.16.160 addresses and prohibits solicitation in parks for any purpose to sell or offer for sale any goods, wares, or merchandise or distribute or pass out any handbills, advertising matter or literature.

Staff recommendation is to add all commercial activity to this prohibition and adopt an ordinance to amend the municipal code that will specifically restrict the conducting of business in all city parks without a permit issued by the Director of Parks and Recreation.

### **ANALYSIS**

In terms of use, City parks were created for recreational activity to be enjoyed by residents and visitors of San Dimas. The growing number of commercial businesses offering programs and for profit activities in city parks raises concerns for the safety of the public and program participants, facility management and availability of facilities to the public, liability from unauthorized activities, and other concerns. Some businesses are operating without business licenses, insurance and without proper permits from the City.

Unauthorized activities that have been reported or observed include:

- Paid tennis lessons on public courts located in City parks.
- Boot camp or exercise programs conducted at various times of the day in public park space, sports fields and parking lot areas.
- Dog Obedience classes conducted in public parks and parking lot areas.
- Paid softball and baseball training conducted at sports fields.
- Equestrian training held in the community equestrian arena.

Each time that we learn about an incident of unauthorized activity or a complaint is reported, we make an effort to approach the business and encourage them to become a contractor of the Parks and Recreation Department or to discontinue their unauthorized use. We make every effort to create a partnership opportunity if possible, but are typically met with resistance. Exhibit A is a sample document that is distributed in an effort to authorize the activity.

Entities conducting business in the City typically operate with a business license, appropriate insurance and have a rented space. Using public space free of charge with no insurance or license, poses a risk to the public and raises a liability issue.

The following factors were considered:

- Parks usage is intended for optimum public access, use and enjoyment by all users.
- Implement operational guidelines and enforcement that promote park patrons' safety.
- Reasonable accommodation of the growing demand for organized, privately-run outdoor vendors and promote successful partnerships of such entities and park patrons.
- To minimize impacts to the public use and ensure safety, any person wishing to conduct commercial activity in public parks in the City shall be required to obtain a permit along with any required fees, which will be issued at the discretion of the Director of Parks and Recreation.

Staff has conducted research on the ordinances and resolutions of many cities throughout California that restrict or prohibit conducting commercial activities in public parks or facilities. See Exhibit B for a list of local cities prohibiting commercial activity in their public parks.

The proposed ordinance will restrict the conducting of commercial activities in all public parks owned or operated by the City for the purpose of providing park and recreation activities, programs, services or facilities to the public and shall include the parking lots at such public parks. A draft ordinance format is attached for review in Exhibit C. Staff will work to develop policies, procedures and fees for permitting approved use of public space for properly licensed and insured operators.

Once the Ordinance is approved, a campaign to educate the public will take place through park signage, press releases, and public information distribution. The ordinance shall go into effect and be in full force and operate from and after fifteen days after its final passage of adoption. The provisions of this Ordinance shall be enforced by Parks and Recreation staff, with the assistance from the City's Code Enforcement staff as needed, and by the Los Angeles County Sheriff Department for the most difficult cases. Violation by any person within the city falls under General Penalty of Municipal Code 1.12.030, which is classified as an infraction and shall be punishable by a fine defined therein. Even though violation of a City Ordinance is punishable by fine, staff believes that the public will cooperate once they are aware, as occurs with other park rules.

### **RECOMMENDATION**

The Parks and Recreation Commission recommend that City Council adopt an Ordinance amending Chapter 13 of the San Dimas Municipal Code by adding a section prohibiting commercial activities in public parks and facilities owned or operated by the City of San Dimas without a permit or agreement with the City.

Respectfully submitted,



Theresa Bruns  
Director of Parks and Recreation

#### Attachments:

- Exhibit A Notice to Park User Regarding Unauthorized Activity/Business in a Public Park
- Exhibit B List of Cities with Policy or Municipal Code prohibiting commercial activity in public parks
- Exhibit C Draft Ordinance



**CITY OF SAN DIMAS PARKS AND RECREATION DEPARTMENT  
NOTICE TO PARK USER REGARDING UNAUTHORIZED  
ACTIVITY/BUSINESS IN A PUBLIC PARK**

The City of San Dimas Parks and Recreation Department is charged with the responsibility and authority to monitor and regulate use of public park space. Your activity/business is not authorized. All persons, groups or organizations using a public facility must abide by all Municipal laws and codes.

*"The Director of Parks and Recreation Department is authorized by the City Manager to act in his stead in the case of a park owned, managed or controlled by the city.*

*"Park" includes every park, roadside rest, golf course, reservoir, riding and hiking trail and every other recreation facility owned, managed or controlled by the city and under the jurisdiction of the director.*

*Permission to be within the limits of any park or park waters as defined by or to use any facilities, is conditioned on the person present in said park or park waters complying with all applicable provisions of this title or any other applicable laws, ordinances, rules and regulations. A violation of any provision of this title or of any order, rule or regulation authorized by this title or of any other applicable law, ordinance, rule or regulation shall result in the person so violating being a trespasser ab initio, and whether in incorporated or unincorporated territory, and the sheriff or director may eject any such person from a park."*

In order to be authorized to operate your activity/business in a public park, you must either become an independent contractor with the City or obtain the necessary permits. An activity/business can only operate during park hours and with authorization. Please contact Recreation Coordinator Dominique Borba at 909-394-6231 or [dborba@ci.san-dimas.ca.us](mailto:dborba@ci.san-dimas.ca.us) regarding becoming an independent contract instructor or obtaining a permit for your business/activity.

Thank you in advance for your cooperation.

A handwritten signature in cursive script that reads "Theresa Bruns".

Theresa Bruns  
Director of Parks and Recreation

| City             | Policy or Municipal Code   |
|------------------|--|
|                  |  |
| Brea             | Prohibited commercial use of parks                                   |
| Brentwood        | Prohibits use of park for conducting commercial business             |
| Chino Hills      | Prohibit the conduct of any business, profession or service in parks |
| Claremont        | No commercial activity in parks                                      |
| Diamond Bar      | Prohibit the conduct of any business, profession or service in parks |
| Glendora         | Prohibit the conduct of any business, profession or service in parks |
| Monterey         | Prohibits for-profit business in parks                               |
| Ontario          | Prohibits for-profit businesss in parks                              |
| Placentia        | Prohibits for-profit business in parks                               |
| Rancho Cucamonga | Businesses allowed only with permit                                  |
| Riverside        | No commercial activity in parks                                      |
| San Clemente     | No commercial activity in parks                                      |
| Santa Clara      | Prohibits for-profit business in parks without permission            |
| Temecula         | Prohibits for-profit business in parks                               |
| Victorville      | No commercial uses unless part of Parks & Recreation Program         |
| Walnut           | No person shall conduct business or profession in parks              |
| West Covina      | Prohibits commercial solicitation and sales in public parks          |
| Westminster      | No for-profit activities without agreement with the City             |
| Yorba Linda      | Prohibits for-profit business in parks                               |

**ORDINANCE 1247**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS,  
COUNTY OF LOS ANGELES AMENDING CHAPTER 13 OF THE SAN DIMAS  
MUNICIPAL CODE BY ADDING A SECTION PROHIBITING COMMERCIAL  
ACTIVITY IN PUBLIC PARKS AND FACILITIES OWNED OR OPERATED  
BY THE CITY OF SAN DIMAS**

The City Council of the City of San Dimas, County of Los Angeles does hereby ordain as follows:

**SECTION 1. ADDITION TO CODE:** Title 13 of the San Dimas Municipal Code is hereby amended by adding Section 13.16.xxx to Chapter 13.16 to read as follows:

**13.16.xxx: Prohibition of Commercial Activity in Public Parks and Facilities**

No person shall practice, carry on, or conduct any trade, occupation, business or profession in public parks and facilities owned or operated by the City of San Dimas, except upon application to and as may be permitted by the Director of Parks and Recreation.

**SECTION 2. SIGNS:** The Parks and Recreation Department shall cause signs to be posted at all public parks and facilities.

**SECTION 3. PUBLICATION:** Within fifteen (15) days after its final passage, the City Clerk shall cause this ordinance to be published in the Daily Bulletin.

**SECTION 4. EFFECTIVE DATE:** This ordinance shall go into effect and be in full force and operate from and after thirty (30) days after its final passage of adoption.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of San Dimas this \_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Curtis W. Morris, Mayor City of San Dimas

**ATTEST:**

**APPROVED AS TO FORM:**

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Debra Black, Assistant City Clerk

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Mark Steres, City Attorney

I, DEBRA BLACK, ASSISTANT CITY CLERK of the City of San Dimas, do hereby certify that Ordinance was introduced at a regular meeting of the City Council of the City of San Dimas on the \_\_\_<sup>th</sup> day of \_\_\_\_, 2016, and thereafter passed, approved and adopted at a regular meeting of said City Council held on the \_\_\_<sup>th</sup> day of \_\_\_\_ 2016, by the following vote:

**AYES:**

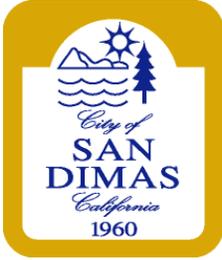
**NOES:**

**ABSENT:**

**ABSTAIN:**

---

Debra Black, Assistant City Clerk



## Agenda Item Staff Report

**To:** Honorable Mayor and Members of City Council  
*For the meeting of July 26, 2016*

**From:** Blaine Michaelis, City Manager

**Initiated by:** Theresa Bruns, Director of Parks and Recreation

**Subject:** Consider changing the name of the San Dimas Swim and Racquet Club to San Dimas Recreation Center

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### SUMMARY

Staff is recommending that the name of the San Dimas Swim and Racquet Club be changed to San Dimas Recreation Center.

### BACKGROUND

The San Dimas Swim and Racquet Club, located at 990 W. Covina Blvd., is a facility that is owned by the City of San Dimas and operated by the Parks and Recreation Department. The facility was opened in 1981 for the primary purpose of providing a public swimming pool and activities associated with that, as well as a fitness facility which included a weight room and four racquetball courts.

### DISCUSSION/ANALYSIS

In an effort to more closely represent the current use and operations of the facility, as well as anticipated uses, staff believes that a change in the name of the facility is warranted.

Over time, use and operation of the facility has evolved with fitness trends and community recreation program needs. In 1989 a room addition was added to the facility for the purpose of providing space for group aerobics and exercise classes. In 2000, the weight room was transitioned into a multi-purpose space to be utilized for conducting a teen program, and one of the racquetball courts was converted into a weight and cardio room.

Throughout the history of the facility, staff has frequently received comments and feedback from the public regarding their not knowing or being aware that the Swim and Racquet Club is a public facility operated by the City, and expressing that the word “Club” implies private or membership required.

At the September 2012 Parks and Recreation Commission meeting, staff discussed operational changes including the idea of a name change, and a “re-branding” of the programs offered at the site. Since that time, fee schedules have been adjusted by standardizing and simplifying rates, and offering annual, monthly and daily rates, as well as rates for specific program or class participation. More recreation, single interest classes have been added to the schedule and emphasis is added to all publications to focus on the public aspect of the programs in an effort to dispel the private club connotation.

At that meeting, the Parks and Recreation Commission discussed the re-naming of the facility. Three options were identified which included: “Family Fitness and Aquatic Center,” “Community Fitness and Aquatic Center,” and “Community Recreation Center.” The Commission also felt that the City logo and the title “City of San Dimas” should always be annotated with the name.

As operational adjustments were in progress then, staff delayed in advancing the name change until additional evaluation of program offerings, function and use of the facility could be undertaken.

Currently the facility is the home to all aquatic programs offered by the City, including two swimming pools and a jacuzzi spa; the location for the Student Union afterschool Teen Program and summer Teen City day camp; includes a weight and cardio room located within the converted racquetball court; three racquetball courts; an aerobics/group exercise room; shower and locker rooms; saunas and steam rooms. Within the last few years, the Parks and Recreation Department has added a variety of recreation classes to the schedule as well.

In addition to operational and program changes, an overall facility assessment is currently underway for the purpose of determining the extent of building upgrades or remodel required for modernization.

A digital marquee reader board and monument sign has been ordered is currently being manufactured, to replace the existing manually lettered sign which is no longer visually appealing. Now is the opportune time to consider re-naming the facility so that the new sign will display the new name.

Because the facility is home to many recreational programs, staff feels that “Recreation Center” is most inclusive of fitness, swim, racquetball, teens, and other recreation classes and programs that are currently offered there, as well as recreational opportunities which may develop in the future.

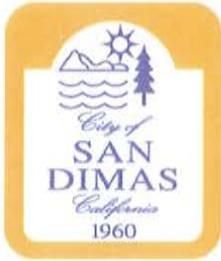
**RECOMMENDATION**

Staff recommends approval of re-naming the San Dimas Swim and Racquet Club to San Dimas Recreation Center.

Respectfully submitted,

A handwritten signature in cursive script that reads "Theresa Bruns".

Theresa Bruns  
Director of Parks and Recreation



## Agenda Item Staff Report

**To:** Honorable Mayor and Members of City Council  
*July 26, 2016*

**From:** Blaine Michaelis, City Manager

**Initiated by:** Ken Duran, Assistant City Manager

**Subject:** Authorizing the City Council the ability to extend the term of a commissioner or committee member whose term has expired due to extenuating circumstances

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### **SUMMARY**

Current Council policy is that all Commissions, except the Planning Commission, have a term limit of three two year terms. A situation has arisen with the Equestrian Commission that due to unusual circumstances the Council may want the ability to consider extending the terms of two Commissioners, however, current policy does not allow for that consideration. It is recommended that the Council adopt a Resolution allowing them the ability to extend Commission terms due to extenuating circumstances.

### **BACKGROUND**

In 1986 the City Council established a policy that all Commissions, except the Planning Commission, shall have two year terms and Commissioners shall be reappointed for a maximum of three terms. To effectuate this policy of term limits the enabling Resolution for each of the Commissions was amended to add the term limit language. Since that time any new Commissions that have been established and the Golf Course Advisory Committee, have also included the term limit provision.

The Equestrian Commission is faced with an unusual circumstance due to two Commissioners term expiring. The Commission has five members, two members Marca DeMonaco and Yvette Picconi, terms expired in July and both have termed out. At their next meeting, in September, the Commission is scheduled to review and comment on the Walburn housing project on San Dimas Ave. Two of the remaining Commissioners have potential conflicts of interest with that project and may not participate in the review. This scenario means that if new Commissioners are not able to be appointed prior to that meeting, the Commission may not have a quorum to hear that project. Even if new Commissioners are appointed this would be their first meeting, and they would not have any background or experience as a Commissioner.

Councilmember Templeman inquired about the possibility of considering extending the terms of Commissioners DeMonaco and Picconi. There currently isn't a provision to allow the Council to extend Commissioners terms. The proposed Resolution would grant the authority to the Council to extend terms of Commissioners due to extenuating circumstances.

### **DISCUSSION/ANALYSIS**

Whether it is the current circumstance with the Equestrian Commission or a circumstance with another Commission in the future, it may be beneficial for the Council to have the authority to extend a Commissioners term. The Resolution grants the Council the authority, at their discretion, to extend any Commissioners term for up to a period of 12 months or until a successor is appointed. The actual length of the extension can be determined by the Council on a case by case basis.

If the Council approves the Resolution granting the extension authority, you will want to then consider whether the current circumstance with the Equestrian Commission warrants consideration for extending the terms for Commissioners DeMonaco and Picconi and to take that action

### **RECOMMENDATION**

1. Staff recommends approval of a Resolution authorizing the City Council the ability to extend the term of a commissioner or committee member whose term has expired due to extenuating circumstances.
2. Consider extending the terms of Equestrian Commissioners Marca DeMonaco and Yvette Picconi for a period as determined by the Council.

Respectfully submitted,



Ken Duran  
Assistant City Manager

**RESOLUTION 2016-41**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS,  
COUNTY OF LOS ANGELES, AUTHORIZING THE CITY COUNCIL THE  
ABILITY TO EXTEND THE TERM OF A COMMISSIONER OR COMMITTEE  
MEMBER WHOSE TERM HAS EXPIRED DUE TO EXTENUATING  
CIRCUMSTANCES**

**WHEREAS**, in 1986 the City Council established a policy that all Commissions, except the Planning Commission, shall have two year terms and Commissioners shall be reappointed for a maximum of three terms, and

**WHEREAS**, to effectuate the policy of term limits the enabling Resolution for each of the Commissions was amended to add the term limit language, and

**WHEREAS**, subsequent to the adoption of the Commissioner term limit policy all new Commissions that have been added and the Golf Course Advisory Committee, have also established the term limit provision, and

**WHEREAS**, the City Council realizes that there may be extraordinary circumstances that may arise where in order to carry out the business of a Commission there may be a need to extend the term of a Commissioner who has reached their term limit

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the City Council of the City of San Dimas does hereby resolve that:

**SECTION 1.** The City Council, in its sole discretion, shall be authorized to approve an extension of an expired term of any Commissioner or Committee member beyond the maximum of three terms, for a period of up to 12 months or until a successor is appointed, whichever occurs first.

**PASSED, APPROVED AND ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Curtis W. Morris, Mayor

**ATTEST:**

\_\_\_\_\_  
Debra Black, Assistant City Clerk

I, Debra Black, Assistant City Clerk, hereby certify that Resolution 20XX-XX was adopted by the City Council of San Dimas at its regular meeting of \_\_\_\_\_, \_\_\_\_\_, 20XX by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

---

Debra Black, Assistant City Clerk

DRAFT



## Agenda Item Staff Report

**Date:** July 21, 2016

**To:** Honorable Mayor and Members of City Council  
*For the Meeting of June 28, 2016*

**From:** Blaine Michaelis, City Manager

**Initiated by:** Krishna Patel, Director of Public Works *KP*

**Subject:** Bonita Avenue Streetscape Replacement and Renovation Project:  
1) Project update  
2) Approval of Change Order No 3 – Reconstruction of Northern Curb and Gutter on Bonita Avenue and to authorize Staff to negotiate up to \$60,000 for the desired work

### SUMMARY

Staff is requesting that City Council consider approving a change order that would remove and reconstruct the northern curb and gutter of Bonita Avenue in its entirety (approximately 1,200 feet) with the exception of the bow outs, or the traffic calming features, at both of the intersections at Monte Vista and Exchange Place. The removal and reconstruction of this curb and gutter will provide a consistent and aesthetically pleasing new curb and gutter that will match the newly installed southern curb and gutter as well as the newly installed concrete improvements. The additional change order will reduce future maintenance on this aging and damaged northern curb and gutter, allow the City to complete the work with the same contractor and prevent damaging the newly installed concrete work when the curb is replaced in the near future. Staff is also seeking Council approval to negotiate up to \$60,000 for the cost of this change order.

### BACKGROUND

#### Project Update

Bonita Avenue Streetscape Replacement and Renovation Project, CC2016-01, was approved and awarded by the City Council to Act 1 Construction Inc. on June 14, 2016 and construction started on June 27<sup>th</sup>. Below is a brief construction and project update:

- All trees, landscaping and hardscaping, merchant signage and fencing has been removed from Downtown Bonita, including all plants and trees.

- Contractor has removed all remaining tree roots (less than 1 inch) as they opened a trench to install electrical and irrigation conduits along the north side of Bonita, from the western project limits to Exchange Place.
- With no electrical power, as the electrical conduits are being installed, the street lighting is being provided by temporary balloon lights to ensure downtown is visible and safe during the night.
- The contractor has worked diligently to ensure the walkways on both sides of Bonita Avenue remain clean and debris free during the first phase of the project
- Staff has worked with the business owners to install temporary signage to notify the public that businesses are still open. To date, the City has received no complaints from residents regarding the cleanliness of the downtown construction.
- Staff has provided bi-weekly updates of the project on the City website.

## **DISCUSSION**

### *Change Order #3 Reconstruction of the Northern Curb and Gutter on Bonita Avenue*

During the initial planning and the design phase of the project, the intent was always to retain the existing curb and gutter along both sides of Bonita Avenue between the project limits. However, during the design stage, it became evident that the southern curb would require reconstruction to meet current ADA standards. In addition to ADA compliance, it was determined that the current southern curb and gutter was far too flat. The flatness of the new side walk would make it incredibly difficult to meet construction tolerances, which would lead to higher future maintenance costs. Therefore, for ADA compliance, for positive drainage flows and for ease of construction, the southern curb and gutter height on Bonita Avenue was changed from 8" to 6" curbs face.

During phase 1 of the Construction and upon completing the demolition of the 16 inch wide concrete banding behind the existing northern curb and gutter of Bonita Avenue, it became obvious the backside of the existing curb was badly chipped, spalled and cracked. While there are concrete epoxy products available to repair the amount and variation of damages to the backside of the curb and gutter, it is reasonably possible that the patch over may crack/loosen up with time and appear aesthetically displeasing against the newly installed concrete sidewalks (see attached photos).

Since the aging curb and gutter (constructed in 1977) had cracked and settled in multiple places as well being a weathered tan color, and with the Bonita Avenue being almost 90% new construction, it is undoubtedly evident that the northern curb's defects will stand out when construction is complete. Therefore, due to the flaws found during phase one of the construction, Staff would like to reconstruct this aging curb and gutter now.

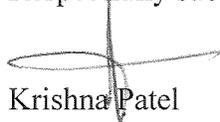
The removal and reconstruction of this curb and gutter will provide a consistent and aesthetically pleasing new curb and gutter that will match the newly installed southern curb and gutter.

The funding for the proposed reconstructed curb and gutter (Change Order 3) will come from the construction project's contingency fund. The amount of the change order will be negotiated with the Contractor to not exceed \$60,000.00.

**RECOMMENDATION**

1. Staff recommends the Council consider approving the proposed Change Order 3 to reconstruct the northern curb and gutter from 235 W. Bonita to San Dimas Avenue and authorize Staff to negotiate the change order amount not to exceed \$60,000.00.

Respectfully submitted,



Krishna Patel  
Director of Public Works

Attachments: Pictures #1, #2, #3

Picture #1

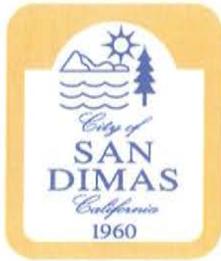


Picture #2



Picture #3





## Agenda Item Staff Report

**To:** Honorable Mayor and Members of City Council  
*For the Meeting of July 26, 2016*

**From:** Blaine Michaelis, City Manager *Bm*

**Initiated by:** Larry Stevens, Assistant City Manager Community Development

**Subject:** REAPPOINTMENTS TO PLANNING COMMISSION

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### SUMMARY

Request to reappoint Planning Commissioners  
whose terms are expiring in August 2016

### BACKGROUND

Planning Commissioners serve two year terms; however, there are no term limits for the Planning Commission. These Commissioners have served on the Commission as noted:

|              |  |
|--------------|--|
| John Davis   | Since May 2007   |
| Tomas Molina | Since August 2015 (filling unexpired term of Jim Schoonover) |

Both Commissioners have indicated their desire to be reappointed.

### RECOMMENDATION

Pleasure of the City Council.

Respectfully submitted,

Larry Stevens  
Assistant City Manager Community Development

5d(1)