

CITY OF SAN DIMAS
SENIOR CITIZEN COMMISSION
Thursday, July 7, 2016
San Dimas Senior Citizen/Community Center Meeting Room
201 East Bonita Avenue, San Dimas, CA

1. **CALL TO ORDER**

The meeting was called to order by Chairperson Kane at 6:02 pm

2. **ROLL CALL**

Present: Maurice Kane, Chairperson
Jim Rowe, Vice Chairperson
Paul Brosche
Jay Pace
Veronica Saucedo
Corazon Soriano
Wayne Tennille
Sue Welch

Denis Bertone, Councilmember
Theresa Bruns, Director of Parks and Recreation
Leon Raya, Recreation Services Manager
Orlando Soto, Recreation Specialist
Hilly Sebadja, Parks & Recreation Admin Aide

Absent: James Shirley, unexcused

All Commissioners and staff made introductions and welcomed the new commissioners to the Senior Citizen Commission. Director Bruns also reported that with the departure of Erica Rodriguez, the Parks and Recreation Department has hired a new Recreation Supervisor and will be introducing that person in the near future.

AUDIENCE COMMUNICATION

Former Senior Citizen Commissioner Chet Sasaki thanked the Commission for the opportunity to serve the past six years. He praised the great program at the Senior Center noting that staff is always taking care of seniors' basic needs; the managers are involved and staff have great outreach efforts.

APPROVAL OF MINUTES OF THE MAY 5, 2016 MEETING AS MAILED

COMMISSIONER SORIANO MOVED FOR THE APPROVAL OF THE MINUTES OF THE MEETING ON MAY 5, 2016, SECOND BY COMMISSIONER WELCH AND APPROVED ON A 6-0-2 VOTE WITH NEW COMMISSIONERS BROSCHÉ AND SAUCEDO ABSTAINING.

SENIOR CITIZEN/COMMUNITY CENTER UPDATE

A. Attendance/Participation

Staff reviewed the quarterly Senior Citizen/Community Center usage report.

Manager Raya reported that the following items will be reviewed to more accurately determine how attendance is going; Calls and Walk-Ins, Chuckwagon Social and Chuckwagon Lunch attendance. He explained that the Silver Times is a monthly newsletter produced by staff which lists the activities of the Senior Center. It is distributed to all attending the center and to senior housing facilities in San Dimas. Seniors can also subscribe to the Trekker Guide for excursion information.

B. Programs and Activities

Staff reviewed the following programs held in May and June:

May 7	90 Plus Birthday Celebration
May 11	Clifton Cafeteria trip was canceled
May 12	Happy Hour and Lunch Social
May 14	90 Plus Birthday Celebration
May 18-20	Adult Excursion – 3day Laughlin trip
June 1	Adult Excursion- LA Chocolate Tour
June 9	Happy Hour and Lunch Social
June 17	Monthly Dinner - Hawaiian Luau
June 23	Bunko Social
July 2	Adult Excursion -The Band Chicago at the Hollywood Bowl

Upcoming events and activities include:

July 13	Adult Excursion - Harrah's Rincon Casino
July 21	Mature Driving Program
July 22	Monthly Dinner – Passport to Paris
July 28	Adult Excursion - Pageant of the Masters, Laguna Beach
Aug 10	Adult Excursion – Brunch & Art Show
	Mature Driving Program
Aug 11	Happy Hour and Lunch Social
Aug 24	Adult Excursion – San Diego, USS Midway Museum
Aug 25	Monthly Dinner - Western Day
	End of Summer Bunko
Sept 8	Happy Hour and Lunch Social
Sept 28	Adult Excursion – Fall & Colonial Times at Riley's Farm in Oakglen, CA

C. Miscellaneous

Manager Raya stated that staff is working on a Healthy Brain conference for October 15, where neurologists will present information seminars. Staff is also working on a date for a Flu Shot clinic and informed the Commission that Blood Pressure Checks are offered the second Wednesday of every month, first-come, first-served and are sponsored by the American Red Cross. The Senior Law Clinic is offered pro bono by attorney Howard Hawkins.

Councilmen Bertone stated that one purpose of the Commission is to discuss if there are problems with any programs. Commissioner Welch reported feedback from June Luau dinner. The food was a bit dry and needed more sauce for the pulled pork dinner. Staff noted they have addressed the issue with the caterer.

SENIOR CITIZEN COMMISSION FOUNDATION

A. Quarterly Financial Report

Manager Raya reported that for the bank statement ending May 31, the Commission Foundation Checking Account balance is \$136.41, the Money Market Account balance is \$10,213.75, and the Savings Account balance is \$5.00 for a total balance of \$10,355.16. In June there were two disbursements, \$20.00 for reimbursing Manager Raya for the Secretary of State online filing, and \$400 for the filing fee to the IRS for form 8940 for a request to change the classification. The disbursements will be reflected in the September report.

B. Tax Status Update

Manager Raya gave a background report on the Senior Citizen Commission Foundation, which is a non-profit organization with its own set of bylaws. A copy of the by-laws will be brought to the next Commission meeting. Funds for the Foundation are raised through Donor Wall contributions. Staff will bring a Donor Wall pamphlet to the next meeting. This fund is under oversight of the Commission. Funds are currently held with F & A Credit Union. Periodically the Commission has directed staff to shop for institutions with the most generous rates. Manager Raya reviewed the recent tax status history with the Commission. Previously the Foundation was listed as a Public Charity but is now listed by the Internal Revenue Service as a Private Foundation. There is a significant difference in the amount of reporting required for Private Foundation versus Public Charity. The goal is for the Foundation to be classified as a public charity, as a Government affiliated organization.

Manager Raya reviewed that, on behalf of the Foundation, a request to change the Foundation status from Private Foundation back to Public Charity was previously submitted to the IRS. The IRS eventually responded that Form 8940 along with a \$400 filing fee needed to be submitted to complete any review. Upon further review and analysis of IRS information, staff determined that the Foundation should be considered a government affiliated organization and therefore be exempt from filing form 990.

Manager Raya submitted a request for exemption based on this analysis. This request was submitted along with the required forms, the filing fee, and a letter detailing the foundation history and supporting documents. Staff is awaiting a reply from the IRS.

ORAL COMMUNICATIONS

A. Staff

Director Bruns informed Commissioner Pace that her term is concluding and she is eligible for reappointment. Commissioner Pace confirmed that she is willing to serve another term and desires to be reappointed. Director Bruns announced that July has been proclaimed as Parks and Recreation month.

Manager Raya reported that August 6 is the City's 56th Birthday event. Flyers for the celebration will be out shortly. He also informed the Commission that the Senior Center Wi-Fi access request, as previously brought up by Commissioner Tennille, is now in the budget. Installation date is to be determined.

Director Bruns reminded the Commission that if there are ideas, suggestions or input that are budget-related, they can bring them up at a Commission Meeting or contact staff. Typically budget items are discussed at the January meeting. Commissioner Brosche suggested the Commission keep a “parking lot” or an issues list of items that are discussed but not on the agenda but that could be important in the future.

Manager Raya stated that staff has various ways of collecting input on senior issues. Staff took the lead on a Directors Exchange event where Senior Center Directors in the surrounding area discussed trends that work for their cities and with a Managers Exchange, a meeting where managers from senior living facilities in San Dimas discussed issues related to seniors and have the opportunity to network. He noted the Commission has also conducted Commission meetings at similar facilities in San Dimas in order to hear about potential senior issues. Staff and Commissioners have also hosted informational events at these locations. Commissioner Brosche expressed his interest in seeing the minutes from the Managers Exchange to see what ideas came out from that meeting. Specialist Soto indicated there are no formal minutes.

B. City Council Liaison

Councilmember Bertone reported that the Downtown Restoration Project includes; planting new trees, new planters, new gutters, decorative concrete sidewalk, brick in the front, and some shop façade upgrades. The western look is not being phased out however; the restoration project will update the buildings to a more historic theme of the 1910-1920 era. This project is extensive and will take place in several phases so merchants will not be negatively impacted all at the same time. It is projected to be complete by November 2016.

Councilmember Bertone reported the City is working with Metrolink regarding Metrolink train horns that are noisy. He stated that discussion with Metrolink will continue to seek a resolution.

Councilmember Bertone conveyed that there will be no Western Days event or Parade this year due to the downtown restoration project currently in progress.

Councilmember Bertone reported that with many new restaurants and establishments in the Costco Center, there had been many reports of parking issues. The City is working with Costco to work out a solution to the parking situation.

Councilmember Bertone reported that the City has proposed that the Via Verde shopping center improve and obtain new signs and painting for the shopping center.

Councilmember Bertone reported that the City is searching for a developer to build a hotel on the empty lot at Bonita Avenue and Cataract Avenue. Hotels provide revenue due to the Occupancy Tax.

Councilmember Bertone reported that Golden Hills Road which has been closed due to landslides is being rebuilt in conjunction with a new development. The City of San Dimas, City of La Verne and County of Los Angeles are completing the project together, and expect a completion within one year.

Commissioner Pace inquired if the Senior Club can still conduct Bingo during Western Day and Rodeo. Councilmember Bertone advised again that there is no Western Day event this year. The Rodeo is a separate event.

C. Members of the Commission

Commissioner Tennille expressed that staff is very responsive. He gave the example of Wi-Fi becoming available soon. He inquired about the possibility of having an author in his writer's group to sell her book with profits going to the San Dimas Senior Citizen Club or the Commission Foundation. The author is encouraged to contact Commissioner Pace of the Senior Citizen Club. Manager Raya added that donations can also be directed to sponsoring a workshop or seminar. He indicated the Senior Citizen Club is a separate non-profit entity, and runs the weekly Bingo, charges nominal dues and does not get direction from City staff.

Commissioner Welch noted that the Senior Citizen Club provides student scholarships and donates funds to many other non-profits and events, such as the Food Pantry, Veterans Memorial, and snow for the Holiday Extravaganza event.

Commissioner Pace inquired if more spaces in the Senior Center parking lot can be made available since there are many seniors who have problems walking. The Senior Center has many activities throughout the week with the most popular being Bingo with 100+ attendance. Director Bruns stated that full-time City employees have assigned designated parking spots and part time employees have been asked to park on streets instead of the Senior Center parking lot. There will be no changes to parking assignments.

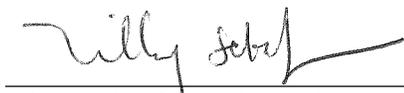
Commissioner Soriano acknowledged and thanked staff for being very responsive. She inquired about the possibility for the Mayor and/or City Council awarding a certificate for seniors who have reached 100 years or more in age. Staff replied that currently those who are over 90 years old receive flowers and certificate of recognition from the City at the annual 90 Plus recognition events.

Commissioner Brosche stated that he is pleased with the wonderful start of his Commission term and he is impressed with staff efforts.

ADJOURNMENT

COMMISSIONER TENILLE MOVED TO ADJOURN, SECOND BY COMMISSIONER ROWE.
APPROVED UNANIMOUSLY

The meeting was adjourned at 7:34 p.m. to September 1, 2016 at 6:00 p.m.



Hilly Sebadja, Parks and Recreation Administrative Aide