

CITY OF SAN DIMAS
PARKS AND RECREATION COMMISSION
MEETING MINUTES OF
July 19, 2016
SENIOR CITIZEN/COMMUNITY CENTER MEETING ROOM

CALL TO ORDER

The regular meeting of the Parks and Recreation Commission was called to order by Vice-Chairperson Davis at 6:00 P.M.

ROLL CALL

Present:

Susan Davis, Vice Chairperson
Paolo Kespradit
Mayra Marrufo
Lorraine Perez
Katie Smith

Theresa Bruns, Director of Parks and Recreation
Leon Raya, Recreation Services Manager
Karon De Leon, Facilities Manager
Hilly Sebadja, Administrative Aide

Absent:

Kathryn Perkins, excused
Baylee Smith, unexcused

APPROVAL OF THE MARCH 15, 2016 MEETING MINUTES

COMMISSIONER KESPRADIT MOVED TO APPROVE THE MINUTES OF THE MARCH 15, 2016 MEETING SECONDED BY COMMISSIONER DAVIS AND APPROVED ON A 2-0-3 VOTE, WITH KESPRADIT AND DAVIS VOTING IN FAVOR AND MARRUFO, PEREZ AND SMITH OBSTAINING.

ITEMS OF BUSINESS

A. Elect Commission Chair and Vice Chair

COMMISSIONER KESPRADIT NOMINATED COMMISSIONER DAVIS AS CHAIR, AND COMMISSIONER DAVIS NOMINATED COMMISSIONER KESPRADIT AS VICE CHAIR AND APPROVED UNANIMOUSLY.

B. Review and Discuss Amending Chapter 13 of the San Dimas Municipal Code 13.16.340 to include electronic smoking devices in the definition and prohibition of smoking in all city parks and facilities.

Director Bruns provided a brief review of the current code section and discussed the history and background for this item. She informed the Commission the reason for addressing this item and reviewed provided material that supported the inclusion of the prohibition to the code. Director Bruns indicated that the public parking lots, public roads and the San Dimas Canyon Golf Course were not included in the text of the code to provide for a designated area for smokers attending activities or functions.

The Commission was informed that the mechanism that will be utilized, if the amendment passes, to inform the community/public will be through the City's website, newsletters, eblasts and other types of printed material. The goal of the City will be an education campaign to inform and that "social compliance" will be an enforcement tool. Although enforcement could be carried out by the Los Angeles County Sheriff Department through citations and fines.

COMMISSIONER KESPRADIT MOVED TO RECOMMEND TO THE CITY COUNCIL APPROVAL OF THE CHAPTER 13 AMENDMENT TO THE MUNICIPAL CODE AS PRESENTED, SECONDED BY COMMISSIONER PEREZ AND PASSED UNANIMOUSLY.

C. Review and Discuss Amending Chapter 13 of the San Dimas Municipal Code 13.16 by adding a section prohibiting commercial activity in public parks.

Director Bruns informed the Commission that the purpose for this section proposed to be added to the municipal code was due to non-authorized groups conducting private business in parks. She provided an example of private tennis lessons and fitness boot camps that have been occurring in parks. She stated that currently city staff encourage these groups to "join" the Parks and Recreation Department by becoming contracted classes, but that most of them do not want this option.

Director Bruns stated there is a concern for the participants and for any liability to the city when these non-authorized activities occur. This additional section to the code will provide a means to aid in preventing this type of activity.

Commissioner Perez inquired if the word "all" could be removed from the text of the code. After discussion, the Commissioners and Director Bruns felt that this was a good idea.

COMMISSIONER KESPRADIT MOVED TO RECOMMEND TO THE CITY COUNCIL APPROVAL OF THE CHAPTER 13 ADDITION TO THE MUNICIPAL CODE AS AMENDED BY COMMISSIONER PEREZ, SECONDED BY COMMISSIONER SMITH AND PASSED UNANIMOUSLY.

Director Bruns informed the Commission that these two items will appear before the City Council on July 26, 2016 for their consideration and the Commission was invited to attend that meeting.

ORAL COMMUNICATION

A. Director of Parks and Recreation

1. Update on Park Projects

Director Bruns informed the Commission that the Via Verde Park playground and the Marchant Park Rehabilitation projects are in the construction document creation phase. The next step will be for the projects to go out to bid and construction to begin sometime before the end of the year.

2. Update on Median Island Landscape Projects

Director Bruns stated that the Via Verde Avenue and the Foothill Boulevard median projects have been completed and are in the required ninety day maintenance period with the contractors.

3. Update on Freedom Park Sign

Director Bruns indicated that the installation of a monument sign for Freedom Park had been approved by the City Council, although design of the sign will be presented to the City Council for final approval.

4. Update Walnut Creek Open Space Project

Director Bruns supplied the current status of the process for the project. The Watershed Conservancy Authority and the City are moving forward with design and trail layout.

The first phase will include the demolition of the existing dilapidated buildings and a connection to the Antonovich Trail on the West side of the property.

Director Bruns informed the Commission that the monument sign at the Swim and Racquet Club has been budgeted to be replaced. The replacement will include a digital display panel and staff will be presenting to City Council a request to change the facility name to "San Dimas Recreation Center." Manager Raya explained the change in the name better describes the current activities at the facility and allows for future growth of programs.

5. Calendar of Upcoming Events

Manager Raya distributed a calendar of events for July through September; he highlighted the upcoming events such as the Family Campout, Music in the Park and the Annual City Birthday Barbeque.

B. Members of the Audience

None

C. Members of the Commission

Commissioner Davis invited everyone to attend the San Dimas Historical Society's Ice Cream Social at the Walker House on Sunday, August 28, 2016.

Commissioner Kespradit thanked the Parks and Recreation Department staff for a great summer Music in the Park season; he has enjoyed the bands so far this summer.

Commissioner Smith also indicated that she has enjoyed the Music in the Park season. Commissioner Marrufo stated that her children are attending and enjoying the summer day camps at Ladera Serra Park and the Teen City.

Commissioner Perez stated she is very much enjoying the Music in the Park bands.

D. City Council Liaison

None

ADJOURNMENT

THE MEETING WAS ADJOURNED AT 7:30 P.M. to September 20, 2016 at 6:00 P.M.



Karon DeLeon, Facilities Manager