

AGENDA
REGULAR CITY COUNCIL
HOUSING AUTHORITY MEETING
TUESDAY SEPTEMBER 27, 2016, 7:00 P. M.
SAN DIMAS COUNCIL CHAMBERS
245 E. BONITA AVE.

CITY COUNCIL:

Mayor Curtis W. Morris
Mayor Pro Tem Emmett Badar
Councilmember Jeff Templeman
Councilmember Denis Bertone
Councilmember John Ebiner

1. CALL TO ORDER AND FLAG SALUTE

2. ORAL COMMUNICATIONS (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or asked to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

a. Members of the Audience

3. CONSENT CALENDAR

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council requests separate discussion.)

a. Resolutions read by title, further reading waived, passage and adoption recommended as follows:

RESOLUTION 2016-46 , A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS APPROVING CERTAIN DEMANDS FOR THE MONTH OF SEPTEMBER 2016

b. Approval of minutes for regular City Council meeting of September 13, 2016.

c. Denial of claim Mercury Insurance vs. City of San Dimas

d. Denial of Claim Mendoza vs. City of San Dimas

e. Approve Resolution 2016-47, Authorizing Application for Grant Funding from CalRecycle for the Tire-Derived Product Grant Program.

f. A request to adjust the property boundaries for 1042-1054 Gladstone Street – APN: 8383-009-106 & -108 (Parcel A) and 1024-1036 Gladstone Street - APN: 8383-009-107 & -105 (Parcel B)

END OF CONSENT CALENDAR

4. OTHER BUSINESS

- a. Letter of Agreement between the City and San Dimas Chamber of Commerce for 2016-17

Recommended Action: Authorize the Mayor to sign the agreement.

- b. Adjustment in the Health Insurance Benefit Program for City Employees

RESOLUTION 2016-48, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, ADOPTING AND EXTENDING THE PAY PLAN AND REIMBURSEMENT SCHEDULE FOR CITY EMPLOYEES

Recommended Action: Approve Resolution 2016-48 implementing a \$50.00 per month increase for full-time employees and \$25.00 per month increase for regular part-time employees toward health insurance premiums in December 2016; and effective with pay period July 1, 2017 \$50.00 per month increase for full time employees and \$25.00 per month for regular part time employees for Cafeteria Benefit.

- c. Verbal Update on Downtown Renovation Project

6. ORAL COMMUNICATIONS

- a. Members of the Audience (Speakers are limited to five (5) minutes or as may be determined by the Chair.)
- b. City Manager
- c. City Attorney
- d. Members of the City Council
 - 1) Councilmembers' report on meetings attended at the expense of the local agency.
 - 2) Individual Members' comments and updates.

8. ADJOURNMENT

The next meeting will be on October 13, 2015 at 7:00 p.m.



Notice Regarding American with Disabilities Act: In compliance with the ADA, if you need assistance to participate in a city meeting, please contact the City Clerk's Office at (909) 394-6216. Early notification before the meeting you wish to attend will make it possible for the City to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II].

Copies of documents distributed for the meeting are available in alternative formats upon request. Any writings or documents provided to the City Council regarding any item on this agenda will be made available for public inspection at the Administration Counter at City Hall and at the San Dimas Library during normal business hours. In addition most documents are posted on the City's website at cityofsandimas.com.

Posting Statement: On September 23rd, 2016 a true and correct copy of this agenda was posted on the bulletin board at 245 East Bonita Avenue (San Dimas City Hall), 145 North Walnut Avenue (Los Angeles County Library), 300 East Bonita Avenue (United States Post Office), Von's Shopping Center (Puente/Via Verde Avenue) and the City's website www.cityofsandimas.com/minutes.cfm

RESOLUTION 2016-46

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF SAN DIMAS, CALIFORNIA, APPROVING
CERTAIN DEMANDS FOR THE MONTH SEPTEMBER 2016**

WHEREAS, the following listed demands have been audited by the Director of Finance;
and

WHEREAS, the Director of Finance has certified as to the availability of funds for
payment thereto; and

WHEREAS, the register of audited demands have been submitted to the City Council for
approval.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of San
Dimas does hereby approve Warrant Register 09/30/16 in the amount of \$1,080,652.19 checks
(156387-156520).

PASSED, APPROVED AND ADOPTED this 27th, day of September 2016.

Curtis W. Morris, Mayor City of San Dimas

ATTEST:

Debra Black, Assistant City Clerk

I, DEBRA BLACK, ASSISTANT CITY CLERK, HEREBY CERTIFY that
Resolution 2016-46 was approved by vote of the City Council of the City of San Dimas at its
regular meeting of September 27th, 2016 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Debra Black, Assistant City Clerk

09/30/2016

WARRANT REGISTER

Ck#'s 156387-156520

Total: \$1,080,652.19

WARRANT DATE VENDOR
BANK OF AMERICA

Disbursement Journal

| DESCRIPTION | AMOUNT |
|------------------------------|-----------|
| 10219 ENTERTAIN. HALLOWEEN | 250.00 |
| 10613 INSTR.PILATES SEPT 20 | 726.24 |
| 11688 OCT'16 EMP. ASSIST | 350.00 |
| 11690 AUG PREV.MAINT.ST.LIG | 415.80 |
| 11690 AUG PREV.MAINT.SIGN | 203.25 |
| 11690 AUG INV#4268-4301SI | 3,500.90 |
| 11690 AUG INV#4268-4301WA | 3,600.24 |
| 11690 AUG INV#4268-4301LL | 7,850.00 |
| | 17,693.20 |
| 12284 AUXILIARY HARDWARE | 187.57 |
| .00001 REFUND CITE#133125697 | 45.00 |
| 10781 INVERTER LONEHILL/C | 5,721.41 |
| 10781 INVERTER SANDIMAS/F | 11,442.82 |
| 11350 SEPT '16 WALKER HOUSE | 85.43 |
| 11350 SEPT '16 LADERA/MARCHA | 885.41 |
| 11350 SEPT '16 CITY/COMM/M | 3,534.69 |
| 11350 SEPT '16 SNR CENT/CO | 1,548.71 |
| 11350 SEPT '16 S&R | 7,207.88 |
| 10209 SOMETHINGS AFOOT LUNC | 768.56 |
| 11279 AUTOCAD RENEW 1 YEA | 1,950.06 |
| 12210 BADILLO STREET FT P | 3,200.00 |
| 12210 PAVEMENT PRESERVATI | 3,600.00 |
| 12210 COVINA & 57 FWY & A | 14,840.00 |
| 10869 HAZARDOUS MATERIAL FE | 150.00 |
| 12145 IRRIGATION REPAIR&LA | 1,540.00 |
| 12145 IRRIGATION REPAIR&LA | 1,540.00 |
| 12145 DEMO,RMV PLANTS&DEBR | 3,965.00 |
| 10569 REIMB. EXPENSE MAY 12 | 226.68 |
| 12188 FUEL TANK CAP | 11.94 |
| 12340 RAINBIRD SUPPLIES&PAR | 115.42 |
| 12340 IRRIGATION SUPPLIES | 7.58 |

| CLAIM | INVOICE | PO# | F 9 S ACCOUNT |
|-------|--------------|-----|----------------------|
| | | | M D 001.4420.013.003 |
| | | | M D 001.4420.020.000 |
| | | | N D 001.4150.435.000 |
| | 3864-223 | | N D 007.4341.020.003 |
| | 3864-223 | | N D 007.4345.020.002 |
| | 4268-4301 | | N D 007.4345.020.002 |
| | 4268-4301 | | N D 007.4345.020.003 |
| | 4268-4301 | | N D 007.4341.020.003 |
| | *CHECK TOTAL | | |
| | 90930 | | N D 001.4411.023.000 |
| | | | N D 001.332.001 |
| | 1921 | | N D 007.4345.601.003 |
| | 1922 | | N D 007.4345.661.001 |
| | *CHECK TOTAL | | |
| | 18930 | | N D 003.4410.023.001 |
| | 18930 | | N D 001.4410.023.000 |
| | 18930 | | N D 001.4411.023.000 |
| | 18930 | | N D 001.4412.023.000 |
| | 18930 | | N D 001.4430.023.000 |
| | *CHECK TOTAL | | |
| | 90930 | | N D 001.4420.034.002 |
| | | | N D 001.4190.020.002 |
| | S1333556 | | N D 012.4841.639.000 |
| | SD-037-3 | | N D 012.4841.554.007 |
| | SD-037-1 | | N D 012.4841.702.001 |
| | *CHECK TOTAL | | |
| | VQ#201652323 | | N D 001.4341.028.000 |
| | 160 | | M D 001.4415.020.009 |
| | 161 | | M D 001.4415.020.009 |
| | 162 | | M D 001.4414.033.000 |
| | *CHECK TOTAL | | |
| | 152172 | | N D 001.4110.021.000 |
| | | | M D 001.4342.011.000 |
| | 2036737 | | N D 008.4414.020.016 |
| | 2113845 | | N D 008.4414.020.016 |

WARRANT DATE VENDOR
BANK OF AMERICA

Disbursement Journal

F 9 S ACCOUNT PO# CLAIM INVOICE

AMOUNT DESCRIPTION

| WARRANT | DATE | VENDOR | DESCRIPTION | AMOUNT | CLAIM | INVOICE | PO# | F 9 S ACCOUNT |
|---------|----------|----------------------|------------------------------|----------|-------|----------------|-----|----------------------|
| 156421 | 09/30/16 | EWING IRRIGATION PRO | OPERIND 6GPH XERI BUG | 115.38 | | 2121340 | | N D 001.4415.020.009 |
| 156421 | 09/30/16 | EWING IRRIGATION PRO | PVC UNION PVC SCH 80 | 35.68 | | 2128501 | | N D 001.4411.023.000 |
| 156421 | 09/30/16 | EWING IRRIGATION PRO | 2 SCH 80 PVC 90 ELL SS | 6.92 | | 2135797 | | N D 001.4411.023.000 |
| 156421 | 09/30/16 | EWING IRRIGATION PRO | RP FEBCO W/BALL | 424.09 | | 2143010 | | N D 008.4415.033.000 |
| 156421 | 09/30/16 | EWING IRRIGATION PRO | TEFLON TAPES,ALUM.ORCH | 850.78 | | 2157382 | | N D 008.4415.033.000 |
| | | | *CHECK TOTAL | | | | | |
| 156422 | 09/30/16 | F & H TIRE CO | WHEEL BALANCE SVC, LAB | 177.53 | | INN00727203 | | N D 001.4342.011.000 |
| 156422 | 09/30/16 | F & H TIRE CO | RETYREAD SVC,LABOR | 585.50 | | INN00727344 | | N D 001.4342.011.000 |
| 156422 | 09/30/16 | F & H TIRE CO | DISPOSAL FEE-TIRE | 12.50 | | INN00727902 | | N D 001.4342.011.000 |
| | | | *CHECK TOTAL | | | | | |
| 156423 | 09/30/16 | FAITH FIRE EXTINGUIS | ANNUAL MAINT. & SERVIC | 134.10 | | 7276 | | M D 001.4410.015.000 |
| 156423 | 09/30/16 | FAITH FIRE EXTINGUIS | ANNUAL MAINT. & SERVIC | 223.50 | | 7276 | | M D 001.4411.015.000 |
| 156423 | 09/30/16 | FAITH FIRE EXTINGUIS | ANNUAL MAINT. & SERVIC | 53.64 | | 7276 | | M D 001.4412.015.000 |
| 156423 | 09/30/16 | FAITH FIRE EXTINGUIS | ANNUAL MAINT. & SERVIC | 53.64 | | 7276 | | M D 001.4430.015.000 |
| 156423 | 09/30/16 | FAITH FIRE EXTINGUIS | ANNUAL MAINT. & SERVIC | 71.16 | | 7276 | | M D 003.4410.015.000 |
| | | | *CHECK TOTAL | | | | | |
| 156424 | 09/30/16 | FALCON SIGNS | 10432 INSTALLATION & DELIVE | 150.00 | | #XDS3UJ | | M D 001.4309.033.001 |
| 156425 | 09/30/16 | FEDERAL EXPRESS CORP | 12358 1 SHIPMENT | 20.72 | | 5-540-78601 | | N D 001.4190.017.000 |
| 156426 | 09/30/16 | FENCE CRAFT OF UPLAN | 12361 RMW & REPLACE LINE | 1,176.30 | | 179261 | | N D 008.4414.033.000 |
| 156427 | 09/30/16 | FRANCHISE TAX BOARD | 12421 ADD'L LLC FEES-WALKER | 112.50 | | 20083581026800 | | N D 003.4410.020.001 |
| 156428 | 09/30/16 | FRECHETTE/GENEVIEVE | 12440 SENIOR GIFT BOUTIQUE | 10.03 | | | | M D 001.4420.013.009 |
| 156429 | 09/30/16 | GALVEZ/VICTORIA | 11985 INSTR. ZUMBA SEPT 201 | 114.75 | | | | M D 001.4420.020.000 |
| 156430 | 09/30/16 | GARCIA/ANN FRANCES | 11926 REIMB.MILES JULY-AUG20 | 97.20 | | | | N D 001.4308.021.000 |
| 156430 | 09/30/16 | GARCIA/ANN FRANCES | 11926 REIMB.MILES AUG-SEPI20 | 168.48 | | | | N D 001.4308.021.000 |
| | | | *CHECK TOTAL | | | | | |
| 156431 | 09/30/16 | GAS COMPANY/THE | 16323 134 517 3300 | 18.58 | | | | N D 001.4411.022.002 |
| 156431 | 09/30/16 | GAS COMPANY/THE | 16323 138 417 3300 | 13.64 | | | | N D 001.4410.022.002 |
| 156431 | 09/30/16 | GAS COMPANY/THE | 16323 132 417 3300 | 122.48 | | | | N D 001.4412.022.002 |
| | | | *CHECK TOTAL | | | | | |
| 156432 | 09/30/16 | GEO-ADVANTEC INC. | 10932 SOIL TECHNICIAN | 512.50 | | 658 | | N D 012.4841.692.007 |
| 156432 | 09/30/16 | GEO-ADVANTEC INC. | 10932 SOIL TECHNICIAN | 1,025.00 | | 658 | | N D 007.4841.041.003 |
| | | | *CHECK TOTAL | | | | | |
| 156433 | 09/30/16 | GLENDALE CENTRE THEA | 10212 SOMETHINGS AFOOT EX 1, | 104.02 | | | | N D 001.4420.034.002 |
| 156434 | 09/30/16 | GOLDEN STATE WATER C | 16324 40195108655 | 167.57 | | | | N D 001.4415.022.004 |
| 156434 | 09/30/16 | GOLDEN STATE WATER C | 16324 98832000000 | 20.33 | | | | N D 001.4415.022.004 |
| 156434 | 09/30/16 | GOLDEN STATE WATER C | 16324 98812200000 | 20.14 | | | | N D 008.4415.022.004 |
| 156434 | 09/30/16 | GOLDEN STATE WATER C | 16324 98812300000 | 171.37 | | | | N D 008.4415.022.004 |
| 156434 | 09/30/16 | GOLDEN STATE WATER C | 16324 26341400000 | 20.23 | | | | N D 003.4410.022.004 |

WARRANT DATE VENDOR BANK OF AMERICA PO# CLAIM INVOICE AMOUNT

| WARRANT | DATE | VENDOR | BANK OF AMERICA | PO# | CLAIM | INVOICE | AMOUNT | DESCRIPTION | DESCRIPTION | AMOUNT |
|---------|----------|----------------------|-----------------|-----|-------|---------|-----------|-------------|-------------------|--------|
| 156434 | 09/30/16 | GOLDEN STATE | STATE | | | | 30.35 | 09320000007 | 001.4342.022.004 | |
| 156434 | 09/30/16 | GOLDEN STATE | STATE | | | | 118.137 | 09320000006 | 008.44115.022.004 | |
| 156434 | 09/30/16 | GOLDEN STATE | STATE | | | | 145.49.72 | 09320000004 | 001.44115.022.004 | |
| 156434 | 09/30/16 | GOLDEN STATE | STATE | | | | 34.20 | 09320000003 | 008.44115.022.004 | |
| 156434 | 09/30/16 | GOLDEN STATE | STATE | | | | 114.324 | 09320000005 | 001.44115.022.004 | |
| 156434 | 09/30/16 | GOLDEN STATE | STATE | | | | 883.811 | 09320000000 | 008.44115.022.004 | |
| 156434 | 09/30/16 | GOLDEN STATE | STATE | | | | 501.011 | 09320000008 | 001.44115.022.004 | |
| 156434 | 09/30/16 | GOLDEN STATE | STATE | | | | 57.015 | 09320000007 | 008.44115.022.004 | |
| 156434 | 09/30/16 | GOLDEN STATE | STATE | | | | 68.099 | 09320000006 | 001.44115.022.004 | |
| 156434 | 09/30/16 | GOLDEN STATE | STATE | | | | 365.033 | 09320000007 | 008.44115.022.004 | |
| 156434 | 09/30/16 | GOLDEN STATE | STATE | | | | 44.337 | 09320000005 | 001.44115.022.004 | |
| 156434 | 09/30/16 | GOLDEN STATE | STATE | | | | 73.25 | 09320000002 | 008.44115.022.004 | |
| 156434 | 09/30/16 | GOLDEN STATE | STATE | | | | 87.160 | 09320000006 | 001.44115.022.004 | |
| 156434 | 09/30/16 | GOLDEN STATE | STATE | | | | 273.79 | 09320000008 | 008.44115.022.004 | |
| 156434 | 09/30/16 | GOLDEN STATE | STATE | | | | 144.79 | 09320000004 | 001.44115.022.004 | |
| 156434 | 09/30/16 | GOLDEN STATE | STATE | | | | 250.73 | 09320000008 | 008.44115.022.004 | |
| 156434 | 09/30/16 | GOLDEN STATE | STATE | | | | 311.73 | 09320000006 | 001.44115.022.004 | |
| | | | | | | | 39,833.86 | | *CHECK TOTAL | |
| 156435 | 09/30/16 | GOLDEN STATE | STATE | | | | 27,114.56 | | | |
| 156436 | 09/30/16 | GRIFFIN STRUCTURES I | STRUCTURES I | | | | | | GSI-SDSRC-04 | |
| 156437 | 09/30/16 | GROVER & ASSOCIATES/ | ASSOCIATES/ | | | | | | 16436-IN | |
| 156438 | 09/30/16 | GUZMAN/CHRISTIAN | CHRISTIAN | | | | | | | |
| 156439 | 09/30/16 | HARTMAN BALDWIN | BALDWIN | | | | | | 7539-F | |
| 156440 | 09/30/16 | HI-SHEEN | SHEEN | | | | | | 455 | |
| 156441 | 09/30/16 | HOLLIDAY ROCK COMPAN | COMPAN | | | | | | 832647 | |
| 156442 | 09/30/16 | HOME DEPOT CREDIT SE | CREDIT SE | | | | | | | |
| 156443 | 09/30/16 | HOYNES/HEATHER | HEATHER | | | | | | | |
| 156444 | 09/30/16 | INLAND VALLEY HUMANE | HUMANE | | | | | | 104393-686495 | |
| 156445 | 09/30/16 | IRWINDALE INDUSTRIAL | INDUSTRIAL | | | | | | 120800 | |
| 156446 | 09/30/16 | IT'S A GAS, INC | GAS, INC | | | | | | 73343 | |
| 156447 | 09/30/16 | JMG SECURITY SYSTEMS | SYSTEMS | | | | | | | |
| 156448 | 09/30/16 | JOHNSON/BARBARA | BARBARA | | | | | | | |

| WARRANT DATE | VENDOR | DESCRIPTION | AMOUNT | PO# | CLAIM | INVOICE | F 9 S ACCOUNT |
|--------------|----------|----------------------|------------|-----|-------|--------------|----------------------|
| 156449 | 09/30/16 | JOHNSON/PAMELA | 34.00 | | | | N D 001.367.002 |
| 156450 | 09/30/16 | KHAFTAR/NAGY | 25.00 | | | | N D 001.4210.428.000 |
| 156451 | 09/30/16 | KNOWLES/SANDRA | 24.00 | | | | N D 001.367.002 |
| 156452 | 09/30/16 | KOSMONT COMPANIES | 889.20 | | | 0008 | N D 038.4120.020.522 |
| 156453 | 09/30/16 | L.A. COUNTY SHERIFF | 382.446.00 | | | 170360NH | N D 001.4210.020.006 |
| 156453 | 09/30/16 | L.A. COUNTY SHERIFF | 41.390.16 | | | 170360NH | N D 001.4210.020.012 |
| 156453 | 09/30/16 | L.A. COUNTY SHERIFF | 20.695.08 | | | 170360NH | N D 001.4210.020.021 |
| 156453 | 09/30/16 | L.A. COUNTY SHERIFF | 4.980.17 | | | 170360NH | N D 001.4210.020.008 |
| 156453 | 09/30/16 | L.A. COUNTY SHERIFF | 7.591.00 | | | 170360NH | N D 001.4210.020.009 |
| 156453 | 09/30/16 | L.A. COUNTY SHERIFF | 422.64 | | | 170360NH | N D 001.4210.020.017 |
| 156453 | 09/30/16 | L.A. COUNTY SHERIFF | 17.966.58 | | | 170360NH | N D 001.4210.020.016 |
| 156453 | 09/30/16 | L.A. COUNTY SHERIFF | 518.956.51 | | | *CHECK TOTAL | N D 001.4210.020.014 |
| 156454 | 09/30/16 | LANE, SOLL, & LUNGH | 17,458.00 | | | 19085 | M D 001.4190.020.000 |
| 156454 | 09/30/16 | LANE, SOLL, & LUNGH | 7,859.00 | | | 19085 | M D 038.4120.020.521 |
| 156454 | 09/30/16 | LANE, SOLL, & LUNGH | 2,000.00 | | | 19085 | M D 034.4120.020.001 |
| 156454 | 09/30/16 | LANE, SOLL, & LUNGH | 29,126.00 | | | *CHECK TOTAL | M D 001.4190.020.000 |
| 156455 | 09/30/16 | LAND DESIGN CONSULTA | 376.21 | | | 1608013 | N D 012.4841.616.001 |
| 156456 | 09/30/16 | LEGG/RUTH | 48.50 | | | | N D 001.367.002 |
| 156457 | 09/30/16 | LEPE/MAURO | 65.00 | | | | M D 034.4802.015.000 |
| 156458 | 09/30/16 | LGE*CTS MOTORSPORTS | 4,694.42 | | | 1243 | N D 001.4342.020.001 |
| 156459 | 09/30/16 | LIBERT CASSIDY WHIT | 594.00 | | | 1426974 | N D 001.4170.020.000 |
| 156460 | 09/30/16 | LIFEGUARD STORE, INC | 77.45 | | | INV431269 | N D 001.4430.033.000 |
| 156461 | 09/30/16 | LOWE'S HOME IMPROVEM | 15.67 | | | 09605 | N D 008.4415.033.000 |
| 156462 | 09/30/16 | MACKENZIE/CHRIS | 200.00 | | | | N D 001.4210.428.000 |
| 156463 | 09/30/16 | MALDONADO/MICHELLE | 500.00 | | | | N D 001.341.002 |
| 156464 | 09/30/16 | MAR-CO EQUIPMENT CO | 332.60 | | | 136309 | N D 001.4342.011.002 |
| 156464 | 09/30/16 | MAR-CO EQUIPMENT CO | 1,473.63 | | | *CHECK TOTAL | N D 001.4342.011.002 |
| 156465 | 09/30/16 | MARIPOSA LANDSCAPES | 2,574.91 | | | 73951 | N D 001.4414.020.004 |
| 156465 | 09/30/16 | MARIPOSA LANDSCAPES | 4,250.44 | | | 73951 | N D 001.4414.020.002 |
| 156465 | 09/30/16 | MARIPOSA LANDSCAPES | 10,741.02 | | | 73951 | N D 008.4414.020.001 |
| 156465 | 09/30/16 | MARIPOSA LANDSCAPES | 3,084.24 | | | 73951 | N D 008.4414.020.011 |
| 156465 | 09/30/16 | MARIPOSA LANDSCAPES | 992.96 | | | 73951 | N D 008.4414.020.005 |

WARRANT DATE VENDOR
BANK OF AMERICA

Disbursement Journal

| DESCRIPTION | AMOUNT |
|------------------------------|-----------|
| 12108 AUG PLANTER AREAS | 3,441.52 |
| 12108 AUG TRASH CANS&PARW | 1,016.44 |
| 12108 AUG PARK & RIDE | 1,323.28 |
| 12108 AUG BUS TRASH CANS | 93.09 |
| | 27,321.91 |
| 14540 H-NODE-100-LS HUNTER I | 80.66 |
| 14565 REGULAR GASOLINE | 1,779.87 |
| 14565 DIESEL FUEL | 2,460.49 |
| 14568 TRAFFIC SIGNAL POLE | 7,263.56 |
| 14568 TRAFFIC SIGNAL POL | 1,182.25 |
| 14568 TRAFFIC SIGNAL POLES | 974.48 |
| | 18,420.39 |
| 14580 INSTALL NEW CONDITI | 5,685.00 |
| .00012 UMPIRE FORFEIT FEE | 9/1 20.00 |
| 10361 SENIOR GIFT BOUTIQUE | 19.80 |
| .00013 REFUND S&R ANNUAL PAS | 135.00 |
| 12278 SERVICE & LABOR UNIT# | 131.63 |
| 10885 OFFICE SUPPLIES | 9.15 |
| 10885 OFFICE SUPPLIES | 545.63 |
| 10885 OFFICE SUPPLIES | 218.61 |
| 10885 OFFICE SUPPLIES | 171.40 |
| | 944.79 |
| 11050 JULY PARS ARS FEES | 416.00 |
| 15032 HALLOWEEN DINNER | 784.80 |
| 11815 PAVEMENT REPAIRS | 1,847.69 |
| 11176 BLACK GRANITE SIGN | 285.00 |
| 11176 BLACK GRANITE SIGN | 575.00 |
| | 860.00 |
| 12381 AUG ADMIN CITATIONS | 7.12 |
| 12381 AUG REGULAR CITATIO | 1,266.55 |
| | 1,273.67 |
| 15095 RENT CHARGE 10/1-12/3 | 258.33 |
| 15093 PLUMBING SUPPLIES | 22.26 |

| CLAIM | INVOICE | PO# | F 9 S ACCOUNT |
|-------|----------------|-----|------------------------|
| | 73951 | | N D 008.4415.020.015 |
| | 73951 | | N D 008.4415.020.019 |
| | 73951 | | N N D 072.4125.453.002 |
| | 73951 | | N D 072.4125.455.000 |
| | *CHECK TOTAL | | |
| | 417491 | | N D 008.4414.020.016 |
| | 9132241 | | N D 001.4342.011.001 |
| | 9132242 | | N D 001.4342.011.001 |
| | *CHECK TOTAL | | |
| | INV0212237 | | N D 012.4841.690.013 |
| | INV0212237 | | N N D 007.4345.601.003 |
| | INV0212239 | | N D 012.4841.690.013 |
| | *CHECK TOTAL | | |
| | INV7252 | | N D 034.4802.864.506 |
| | | | N D 001.367.003 |
| | | | M D 001.4420.013.009 |
| | | | N D 001.368.006 |
| | 654113 | | N D 001.4342.020.001 |
| | I-01020218 | | N D 001.4190.030.000 |
| | I-01020388 | | N D 001.4190.030.000 |
| | I-010206877 | | N D 001.4190.030.000 |
| | I-0120663 | | N D 001.4190.030.000 |
| | *CHECK TOTAL | | |
| | 35284 | | N D 001.4190.200.003 |
| | | | M D 001.4420.013.003 |
| | | | N D 002.4841.559.001 |
| | SANDIMAS1991 | | N D 012.4841.662.000 |
| | 124250 | | N D 012.4841.662.000 |
| | 512154 | | N D 012.4841.662.000 |
| | *CHECK TOTAL | | |
| | 082016188 | | N D 001.4309.020.000 |
| | 082016188 | | N D 001.4210.411.000 |
| | *CHECK TOTAL | | |
| | 1001818745 | | N D 001.4190.019.000 |
| | S100114958.001 | | N D 053.4410.023.000 |

| WARRANT DATE | VENDOR | DESCRIPTION | AMOUNT | CLAIM INVOICE | PO# | F 9 S ACCOUNT |
|-----------------|----------------------|--------------------------------|-----------|-----------------|-----|----------------------|
| BANK OF AMERICA | | | | | | |
| 156502 09/30/16 | STATE WIDE MECHANICA | 10565 SVC AGREEMENT CONTR | 1,725.00 | 60998 | | N D 001.4430.015.000 |
| 156502 09/30/16 | STATE WIDE MECHANICA | 10565 ADD'L REPAIRS, PREV.MA | 453.80 | 61001 | | N D 001.4430.015.000 |
| | | | 2,178.80 | * CHECK TOTAL | | |
| 156503 09/30/16 | STATEWIDE SECURITY S | 10875 FIRE MONITOR, OCT-DEC | 135.00 | 7767 | | N D 034.4802.015.000 |
| 156503 09/30/16 | STATEWIDE SECURITY S | 10875 MEDICAL MONITOR OCT-D | 235.00 | 7768 | | N D 034.4802.015.000 |
| | | | 270.00 | * CHECK TOTAL | | |
| 156504 09/30/16 | STEWART/JANE | .00007 REFUND, CUSTOMER W/DREW | 57.50 | | | N D 001.367.001 |
| 156505 09/30/16 | SUAVE/FRANCISCO | .00003 REFUND CITATION #190 | 50.00 | ADMIN. CITATION | | N D 001.332.015 |
| 156506 09/30/16 | SUPERIOR PAVEMENT MA | 10243 PAVEMENT MARKINGS | 5,169.63 | 7239 | | N D 001.4345.020.000 |
| 156506 09/30/16 | SUPERIOR PAVEMENT MA | 10243 PAVEMENT MARKINGS | 2,831.44 | 7240 | | N D 001.4345.020.000 |
| | | | 9,001.07 | * CHECK TOTAL | | |
| 156507 09/30/16 | TOLLY INC | 12319 AUG LANDSCAPE | 1,236.95 | 19548 | | N D 003.4410.023.000 |
| 156508 09/30/16 | TUCKER & SON INC/ J | 16700 FACILITY SUPPLIES | 607.29 | 3441 | | N D 001.4415.033.000 |
| 156508 09/30/16 | TUCKER & SON INC/ J | 16700 WIPING COLOR KNIT RAGS | 881.42 | 3493 | | N D 001.4410.031.000 |
| | | | 688.71 | * CHECK TOTAL | | |
| 156509 09/30/16 | UNDERGROUND SERVICE | 17056 NEW TICKET CHARGES | 136.50 | 820160639 | | N D 001.4310.016.000 |
| 156510 09/30/16 | UNITED ROTARY BRUSH | 15805 WIRE MATERIAL KIT, REC | 228.07 | 292141 | | N D 001.4342.011.002 |
| 156511 09/30/16 | US ARCHITECTURAL LIG | 11333 LIGHT POLES AND FI | 28,689.35 | 145702 | | N D 012.4841.692.007 |
| 156512 09/30/16 | VALLEY TROPHY | 17098 FITNESS FEST RIBBONS | 359.70 | 21441 | | M D 001.4420.034.010 |
| 156513 09/30/16 | WALCZAK/BEVERLY | 17178 INSTR. KARATE SEPT 2 | 1,008.90 | | | N D 001.4420.020.000 |
| 156514 09/30/16 | WALCZAK/JEROME | 17180 INSTR. KARATE SEPT 2 | 1,008.90 | | | M D 001.4420.020.000 |
| 156515 09/30/16 | WALMART COMMUNITY | 11267 LADERA CRAFT ITEMS | 49.69 | 011308 | | N D 001.4420.034.011 |
| 156515 09/30/16 | WALMART COMMUNITY | 11267 LADERA CRAFT ITEMS | 99.90 | 011395 | | N D 001.4420.034.011 |
| | | | | * CHECK TOTAL | | |
| 156516 09/30/16 | WALTERS WHOLESAL | 10860 ACV DETECTOR | 23.64 | 510622 | 001 | N D 001.4342.033.000 |
| 156516 09/30/16 | WALTERS WHOLESAL | 10860 DISTRIBUTOR KIT | 236.81 | 510622 | 001 | N D 001.4342.033.000 |
| 156516 09/30/16 | WALTERS WHOLESAL | 10860 CRAFT SUPPLIES | 153.98 | 510622 | 001 | N D 001.4342.033.000 |
| 156516 09/30/16 | WALTERS WHOLESAL | 10860 WIDGET FIBER | 139.48 | 510622 | 001 | N D 001.4342.033.000 |
| 156516 09/30/16 | WALTERS WHOLESAL | 10860 WIDGET FIBER | 1,131.62 | 510622 | 001 | N D 001.4342.033.000 |
| 156516 09/30/16 | WALTERS WHOLESAL | 10860 FACILITY SUPPLIES | 122.72 | 510622 | 001 | N D 001.4342.033.000 |
| 156516 09/30/16 | WALTERS WHOLESAL | 10860 PARTS & SUPPLIES | 1,919.75 | 510622 | 001 | N D 001.4342.033.000 |
| | | | | * CHECK TOTAL | | |
| 156517 09/30/16 | WATERLINE TECHNOLOGI | 10242 HYPOCHLORITE SOLUTION | 180.55 | 5352068 | | N D 001.4430.033.000 |
| 156517 09/30/16 | WATERLINE TECHNOLOGI | 10242 HYPOCHLORITE SOLUTION | 282.57 | 5352916 | | N D 001.4430.033.000 |
| | | | 466.57 | * CHECK TOTAL | | |

ACS FINANCIAL SYSTEM
09/21/2016 13:35:37

WARRANT DATE VENDOR
BANK OF AMERICA

156518 09/30/16 WONDER VALLEY RANCH R
156519 09/30/16 YALE-CHASE EQUIPMENT
156520 09/30/16 ZAILO/ROBERT W
BANK OF AMERICA

Disbursement Journal
DESCRIPTION AMOUNT

11289 DEP. WONDER VALLEY RA 500.00
10182 AIR PURIFIER,FUEL FIL 113.14
12267 INSTR. TAI CHI SEPT 2 179.52
TOTAL 1,080,652.19

CLAIM INVOICE
SI141877

PO#

N D 001.4420.034.002
N D 001.4342.011.000
M D 001.4420.020.000

GL540R-V07.27 PAGE 12
CITY OF SAN DIMAS

F 9 S ACCOUNT

Disbursement Journal
CLAIM INVOICE
PO#

DESCRIPTION AMOUNT
1,080,652.19

RECORDS PRINTED - 000387

FUND RECAP :

FUND DESCRIPTION

001 GENERAL FUND
002 STATE GAS TAX
003 WALKER HOUSE LLC FUND
007 CITY WIDE LIGHTING DISTRICT
008 LANDSCAPE PARCEL TAX
010 INFRASTRUCTURE REPLACEMENT
012 COMMUNITY PARK DEVELOPMENT
020 OPEN SPACE #1 (N & W)
021 CIVIC CENTER PARKING, DIST
027 HOUSING AUTHORITY 2-1-12
034 SUCCESSOR AGENCY CG 2-1-12
038 SOLIF COURSE MAINT & OPERATIO
053 PROF A LOCAL TRANSPORTATION
072 TRUST AND AGENCY
110

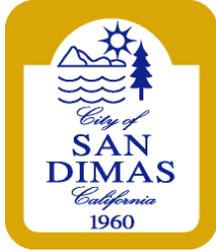
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56,508.16
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5,040.00
5,238.99
40,846.52
8,748.20
27,264.07
2,432.41
1,827.67
1,080,652.19

TOTAL ALL FUNDS
BANK RECAP :

BANK NAME

CHEK BANK OF AMERICA
TOTAL ALL BANKS

DISBURSEMENTS
1,080,652.19
1,080,652.19



**CITY COUNCIL MEETING MINUTES
TUESDAY SEPTEMBER 13, 2016, 7:00 P. M.
SAN DIMAS COUNCIL CHAMBERS
245 E. BONITA AVENUE**

CITY COUNCIL:

Mayor Curtis W. Morris
Mayor Pro Tem Emmett Badar
Councilmember Denis Bertone
Councilmember John Ebner
Councilmember Jeff Templeman

STAFF:

City Manager Blaine Michaelis
Assistant City Manager Ken Duran
Assistant City Manager Community Development Larry Stevens
Director of Parks and Recreation Theresa Bruns
Director of Public Works Krishna Patel
Senior Planner Marco Espinoza
Assistant City Clerk Debra Black

CALL TO ORDER AND FLAG SALUTE

Mayor Morris called the meeting to order and led the flag salute at 7:00 p.m.

RECOGNITIONS AND ANNOUNCEMENTS

San Dimas Fitness Festival featuring the Annual 5K Run, 1 Mile Fun Run and Family Bicycle Day, September 24, 2016.

Dominique Borba Recreation Coordinator announced the timelines of events for the day.

Recognition of City Swim Team members who represented San Dimas at the Southern California Swimming Championships in La Mirada, California

Mayor Morris read the proclamation presented to the swimmers and assisted Recreation Supervisor Joseph Jones with handing them out to the swimmers.

Los Angeles County Department of Public Health – General Overview of Programs and Services

Alyssa Rasmussen Community Liaison Public Health Nurse provided an overview on Public Health and how they work.

ORAL COMMUNICATIONS (Members of the audience are invited to address the City Council on any item not on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from taking or engaging in discussion on any item not appearing on the

posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. If you desire to address the City Council on an item on this agenda, other than a scheduled public hearing item you may do so at this time or asked to be heard when that agenda item is considered. Comments on public hearing items will be considered when that item is scheduled for discussion. The Public Comment period is limited to 30 minutes. Each speaker shall be limited to three (3) minutes.)

Members of the Audience:

Nora Chen Los Angeles County Library Manager announcements and activities.

CONSENT CALENDAR

(All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or audience requests removal for separate discussion.)

Resolutions read by title, further reading waived, passage and adoption recommended as follows:

RESOLUTION 2016- 45, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS, CALIFORNIA, APPROVING CERTAIN DEMANDS FOR THE MONTHS OF AUGUST AND SEPTEMBER 2016

Approval of minutes for regular City Council meeting of August 23, 2016

Approval of minutes for Study Session meeting of August 23, 2016.

San Gabriel Valley Council of Governments Newsletter

END OF CONSENT CALENDAR

The following action was taken to approve the consent calendar:

MOTION: Bertone
SECOND: Ebner
YES: Badar, Bertone, Ebner, Templeman, Morris
NOES: None

The motion carried by vote of five to one. (5-0)

PLANNING MATTERS

Appeal of DPRB Case 16-16D

An appeal to City Council of the Development Plan Review Board's (DPRB) decision, which was an appeal of a Director's approval of a 119-square foot expansion to an existing 196-square foot second-story deck attached to the rear elevation of a single-family residence located at 1315 Paseo Placita (APN: 8395-004-024).

Recommended Action: Receive staff report and render decision to approve or deny appeal.

Councilmember Bertone left the dais and did not participate in the hearing because he filed the appeal.

Senior Planner Marco Espinoza announced that two letters submitted from neighbors were provided to the council, he then presented staff's report on this item.

Councilmember Templeman asked if the action to be taken would be to deny the appeal of the Martinez' family.

Espinoza answered yes.

Councilmember Ebiner asked if staff had any type of compromise in mind.

Mr. Espinoza answered that the board's decision wasn't a compromise but a solution that they thought would work based on the facts that were presented.

Mayor Morris added that the council is limited with the action to be taken, the decision can be reviewed and only upheld or denied. He provided an example of a similar appeal from a past meeting where the council tried to come up with a solution.

Councilmember Ebiner asked for clarification of what the appellant was requesting.

City Attorney Mark Steres clarified the status of each approval as follows:

The original application was to add (extend) the deck to the north and south, this was approved by the Planning Department. That decision was appealed to DPRB who approved the north expansion and denied the south and that decision is what is before the council.

To address the concerns of the Council having prior acquaintances with Mr. Meredith each Councilmember gave a brief statement describing either not knowing or having only had brief interaction with him at a prior community meetings. They also indicated that their decision would be based on the material and testimony presented at this meeting. Mayor Morris then invited Mrs. Martinez to speak.

Mrs. Martinez gave her overview of the case, in which she described the circumstances of building the original deck without permits, stated that there are other two story homes in the surrounding neighborhood, and detailed her compromise attempts with Mr. Meredith on privacy issues of which she also has concerns.

There was discussion as to whether or not council could suggest any compromise on elements that was not part of the DPRB decision.

City Attorney Steres explained that adding conditions to an appeal would be different than changing the approval. The decision tonight would be to deny the appeal or overturn the DPRB decision and approve the plan with conditions; that would be a condition on the application as opposed to changing the application. Consideration on moving the distance would mean sending the case back to DPRB.

Assistant City Manager of Community Development Larry Stevens pointed out that several alternatives were considered and discussed at DPRB. The board offered to continue the matter and meet with the parties to find an acceptable alternative but based on comments from the parties staff did not feel that further discussions would result in a different outcome.

Mrs. Martinez concluded with they have gone through all of the proper channels, informed the neighbors of their plans for the deck and received approval. She spoke to the privacy concern for Mr. Meredith, which is why the matter was brought before council. She indicated that this is also a concern for her family as well and that is why they offered the alternatives they did to address this issue. Ms. Martinez explained that it is their desire as a homeowner to improve their home with the expansion of the deck.

Mayor Morris invited Mr. Meredith to speak.

Mr. Meredith stated that he has no personal relationship with any of city staff, commissioners or councilmembers. He talked about the approach taken that brought the appeal to council, the nature of the initial compromise he made and now feels has back fired.

Elvia Montanez a neighbor of both Mrs. Martinez and Mr. Meredith also shared input from her perspective on a possible compromise solution that would help both neighbors get what they need and allow the neighborly atmosphere to continue.

Mrs. Martinez addressed Mr. Meredith's statements regarding privacy and described what she witnessed at the DPRB site visits that led her to believe some of the individuals knew each other.

Mayor Morris closed the oral testimony of the hearing and brought the matter back to council for discussion.

Councilmember Templeman stated that a design change should go back to the review board for further investigation and did not feel that the council should make changes to the DPRB decision.

Councilmember Badar asked if council has to grant the appeal in order for it to go back to the DPRB.

Mr. Stevens replied that council did not have to make a determination tonight and could refer the case back to DPRB to consider council comments and determine if they want to make a different decision.

Council and staff discussed a number of scenarios that could happen depending on what direction is given by council.

Councilmember Badar asked what his role would be as a member of DPRB if this is referred back to them.

Mr. Steres replied that he could not participate because it would be coming back to him at the council level.

The council was hopeful that in light of the discussions from tonight's meeting staff can meet with the parties and come to an agreement instead of sending back to DPRB.

The following motion was made to defer a decision and continue the item to an unspecified date to allow staff time to meet with the parties and report back to council before taking further action.

MOTION: Badar
SECOND: Templeman
YES: Badar, Ebner, Morris, Templeman
NOES: None
ABSTAIN: Bertone

The motion carried by vote of four to zero **(4-0)**.

OTHER BUSINESS

Review of planting material for the pots in the downtown renovation project.

City Manager Blaine Michaelis presented staff's report on this item.

Recommended Action: Provide direction to staff.

Mr. Michaelis responded to Councilmember Templeman's question that a change order to the contract would incur a cost that is unknown at this time.

Council discussed the look of the plants and other accessories to be added to the downtown.

The following action was taken to stay with the existing plan.

MOTION: Morris
SECOND: Badar
YES: Badar, Morris, Templeman
NOES: Bertone, Ebner

The motion carried by a vote of three to two **(3-2)**

ORAL COMMUNICATIONS

Members of the Audience (*Speakers are limited to five (5) minutes or as may be determined by the Chair.*)

There were no comments.

City Manager

Mayor's call in show this Thursday.

City Attorney

Nothing to report.

Members of the City Council

1) Councilmembers' report on meetings attended at the expense of the local agency.

Mayor Morris attended a Contract Cities Annual Conference

2) Individual Members' comments and updates.

Councilmember Templeman – Ad Hoc meeting with school district, West Nile found in San Dimas

Councilmember Badar – Report of mail theft on the Next Door website

Mayor Morris recessed the meeting to closed session at 9:36 p.m.

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54945.9.

Name of Case: City of Gardena v. Regional Water Quality Control Board, et al.,
Orange County Superior Court, Case No. 30-2016-00833722

**CONFERENCE WITH LABOR NEGOTIATOR – Government Code Section
54957.6**

City Representative: Blaine Michaelis, City Manager
Employee Group: San Dimas Employees' Association

The City Council met in closed session and discussed both items. No actions were taken to be reported.” The closed session adjourned at 9:55 p.m. The next meeting will be September 27, 2016 at 7:00 p.m.

Debra Black, Assistant City Clerk

Curtis W. Morris, Mayor



CARL WARREN & COMPANY
Claims Management and Solutions

September 16, 2016

To: The City of San Dimas

Attn: Ken Duran, Risk Management

RE: Claim : Mercury Insurance vs. City of San Dimas
Claimant : Mercury Ins/Garcia, Auturo
D/Event : 7/16/16
Date Filed : 9/8/16
Our File : 1948317 DBQ

We have reviewed the above captioned claim and request that you take the action indicated below:

- CLAIM REJECTION: *Send a standard rejection letter to the claimant.*

Please provide us with a copy of the notice sent, as requested above. If you have any questions please contact the undersigned.

Very truly yours,
CARL WARREN & COMPANY

Deborah Been
Deborah Been

AN EMPLOYEE-OWNED COMPANY

770 S. Placentia Avenue | Placentia, CA 92870

P. O. Box 25180 | Santa Ana, CA 92799-5180

www.carlwarren.com | Tel: 714-572-5200 | 800-572-6900 | Fax: 866-254-4423

CA License No. 2607296



**CLAIM AGAINST THE CITY OF SAN DIMAS
(For damages to Persons or Personal Property)**

Received by AB initials

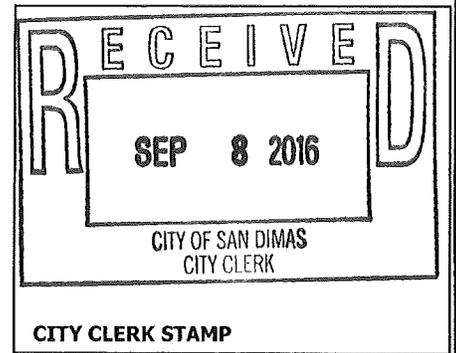
Via

- U S Mail
- Inter-Office Mail
- Over the Counter

ALETHA NIVENS

AUG 26 2016

CLAIMS

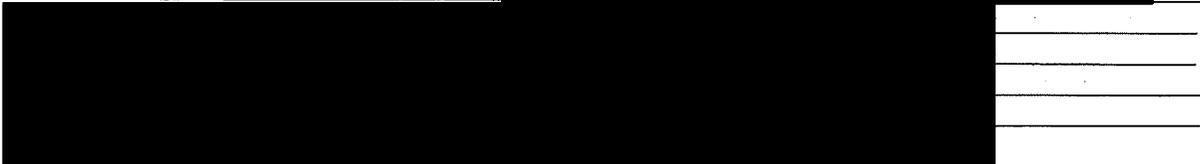


A claim must be filed with the City Clerk of the City of San Dimas within six (6) months after which the incident or event occurred. Be sure your claim is against the City of San Dimas, not another public entity. Where space is insufficient, please use additional paper and identify information by paragraph number. Completed claims must be mailed or delivered to the City Clerk, the City of San Dimas, 245 E. Bonita Avenue, San Dimas CA 91773-3002.

TO THE HONORABLE MAYOR & CITY COUNCIL, THE CITY OF SAN DIMAS, CALIFORNIA.

The undersigned respectfully submits the following claim and information relative to damage to persons and/or personal property:

1. Name of Claimant AUTURO GARCIA



2. Name, telephone and post office address to which claimant desires notices to be sent if other than above:

3. Event or occurrence from which the claim arises:

a. Date 07/16/2016 b. Time 2:00PM a.m./p.m.

c. Place (exact & specific location) LOS ANGELES COUNTY RECREATIONAL PARK

d. How and under what circumstances did damage or injury occur? Specify the particular occurrence, event, act or omission you claim caused the injury or damage. (Use additional paper if necessary)
INSURED DRIVER STOPPED IN PARKING LOT OF PARK WAITING FOR OTHER VEHICLE TO CLEAR WHEN CL/
VEHICLE OF FRANK G BONELLI PARK REAR ENDED OUR INSURED VEHICLE.

e. What particular action by the City, or its employees, caused the alleged damage or injury?
PARK LIFEGUARD WERE DRIVER OF PARK AND RECREATION VEHICLE.

4. Give a description of the injury, property damage or loss, so far as is known at the time to this claim. If there were no injuries, state "no injuries".

5. Give the name(s) of the City employee(s) causing the damage or injury:

UNKNOWN

6. Name and address of any other person injured:

7. Name and address of the owner of any damaged property:

8. Damages claims:

- a. Amount claimed as of this date: \$ 596.52
- b. Estimated amount of future costs: \$
- c. Total amount claimed: \$ 596.52
- d. Basis for computation of amounts claimed
(attach copies of all bills, invoices, estimates, etc.)

9. Names and addresses of all witnesses, hospitals, doctors, etc.

- a. NONE
- b.
- c.
- d.

10. Any additional information that might be helpful in considering this claim:

NONE

**WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM!
(Penal Code §72: Insurance Code §556.1)**

I have read the matters and statements made in the above claim and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief as to such matters I believe the same to be true. I certify under penalty of perjury that the foregoing is TRUE and CORRECT.

Signed this 26TH day of AUGUST, 2016
at 7:52AM

Althea News

Claimant's signature

Print Form

Clear Form



CARL WARREN & COMPANY
Claims Management and Solutions

September 15, 2016

TO: City of San Dimas

ATTENTION: Ken Duran, Assistant City Manager

RE: Claim : Mendoza v. San Dimas
Claimant : Robert Mendoza
Member : City of San Dimas
Date Rec'd by Mbr : 8/26/16
Date of Event : 6/27/16
CW File Number : 1948252

Please allow this correspondence to acknowledge receipt of the captioned claim. Please take the following action:

- **CLAIM REJECTION: Send a standard rejection letter to the claimant's attorney, The Lawyers Group Inc., 902 N. Grand Avenue, Suite 201, Santa Ana, Ca 92701.**

Please include a Proof of Mailing with your rejection notice to the claimant. An exemplar copy of a Proof of Mailing is attached. Please provide us with a copy of the Notice of Rejection and copy of the Proof of Mailing. If you have any questions feel free to contact the assigned adjuster or the undersigned supervisor.

Very truly yours

CARL WARREN & COMPANY

Richard D. Marque

Richard D. Marque
Supervisor

AN EMPLOYEE-OWNED COMPANY

770 S. Placentia Avenue | Placentia, CA 92870

P. O. Box 25180 | Santa Ana, CA 92799-5180

www.carlwarren.com | Tel: 714-572-5200 | 800-572-6900 | Fax: 866-254-4423

CA License No. 2607296

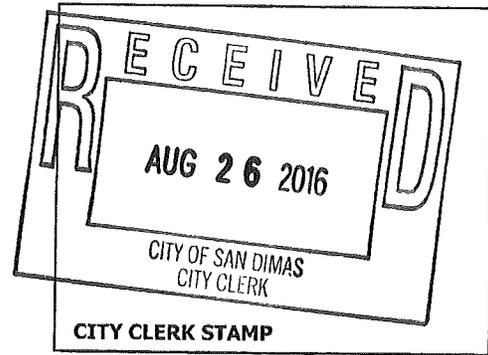
3d



**CLAIM AGAINST THE CITY OF SAN DIMAS
(For damages to Persons or Personal Property)**

Received by DB initials

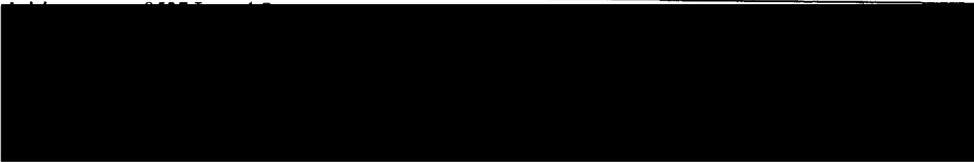
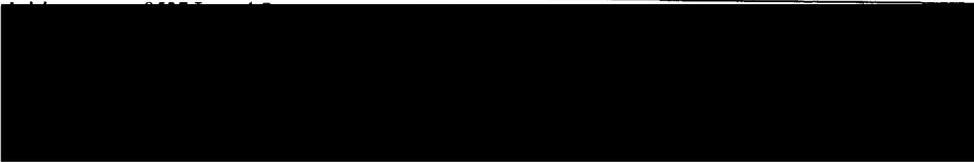
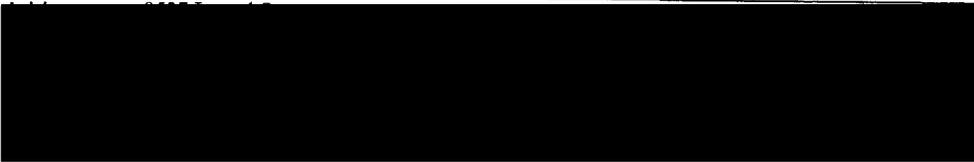
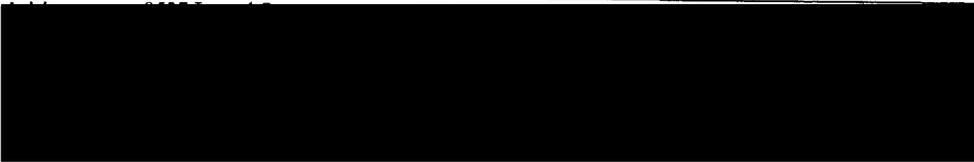
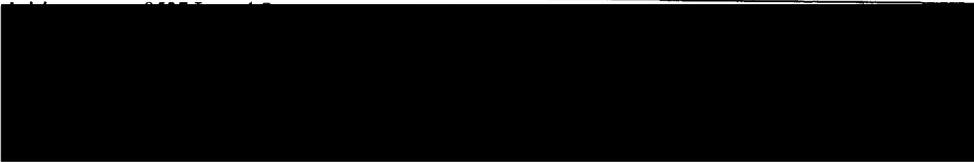
- Via U S Mail
- Inter-Office Mail
- Over the Counter



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TO THE HONORABLE MAYOR & CITY COUNCIL, THE CITY OF SAN DIMAS, CALIFORNIA.

The undersigned respectfully submits the following claim and information relative to damage to persons and/or personal property:

1. Name of Claimant Robert Mendoza
 - a. 
 - b. 
 - c. 
 - e. 
 - g. 
2. Name, telephone and post office address to which claimant desires notices to be sent if other than above:


3. Event or occurrence from which the claim arises:
 - a. Date 06/27/2016 b. Time 4:45PM a.m./p.m.
 - c. Place (exact & specific location) SR-210 FWY E/B 30 FEET EAST OF LONE HILL AVE
 - d. How and under what circumstances did damage or injury occur? Specify the particular occurrence, event, act or omission you claim caused the injury or damage. (Use additional paper if necessary)

Mr. Mendoza was traveling E/B on SR-210 fwy in the HOV lane when an unknown vehicle suddenly entered the HOV lane from the #1 lane directly in to his path of travel. Mr. Mendoza attempted to avoid collision by swerving his motorcycle to the left and right and his motorcycle drove over a bump or black top like substance causing him to fall on to the roadway.
 - e. What particular action by the City, or its employees, caused the alleged damage or injury?

Caltrans failed to maintain HOV lane, double yellow lines on that part of freeway is missing and black top like substance was over poured causing bumps and became slippery do to the the heat as well.
4. Give a description of the injury, property damage or loss, so far as is known at the time to this claim. If there were no injuries, state "no injuries".

Mr. Mendoza has several broken ribs, broken clavicle, broken scapula, collapsed right side of lung and scrapes and bruises through his body

5. Give the name(s) of the City employee(s) causing the damage or injury:

Caltrans

6. Name and address of any other person injured:

N/A

7. Name and address of the owner of any damaged property:

8. Damages claims:

- a. Amount claimed as of this date: \$ Pending
- b. Estimated amount of future costs: \$ Pending
- c. Total amount claimed: \$ Pending
- d. Basis for computation of amounts claimed
(attach copies of all bills, invoices, estimates, etc.)

9. Names and addresses of all witnesses, hospitals, doctors, etc.

a. LAC+USC MEDICAL CENTER

b.

c.

d.

10. Any additional information that might be helpful in considering this claim:

**WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM!
(Penal Code §72: Insurance Code §556.1)**

I have read the matters and statements made in the above claim and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief as to such matters I believe the same to be true. I certify under penalty of perjury that the foregoing is TRUE and CORRECT.

Signed this 23 day of August, 2016
at San Juan Ana

[Signature]
Claimant's signature [Signature] Attorney

Print Form

Clear Form



Agenda Item Staff Report

To: Honorable Mayor and Members of City Council
For the meeting of September 27, 2016

From: Blaine Michaelis, City Manager

Initiated by: Theresa Bruns, Director of Parks and Recreation

Subject: Approve a Resolution Authorizing Application for Grant Funding from CalRecycle for the Tire-Derived Product Grant Program.

SUMMARY

A City Council Resolution authorizing the submittal of application for grant funds for the CalRecycle Tire-Derived Product Grant Program.

BACKGROUND

The Department of Resources Recycling and Recovery (CalRecycle) is authorized by Public Resources Code sections 48000 et seq. to administer various grant programs to further the efforts of the State of California to reduce, recycle and reuse solid waste generated in the state.

CalRecycle is required to establish procedures governing the application, awarding, and management of the grants. The grant application procedures require, among other things, that the applicant's governing body declare by resolution certain authorizations related to the administration of CalRecycle grants. The application process requires a resolution of the City Council approving application for the grant funds and identifying a specific employee authorized to execute grant documents.

The Parks and Recreation Department will be applying for Tire-Derived Product Grant funds for poured in place playground and walking pathway surfacing. The playgrounds at several parks, including Marchant, Pioneer, Via Verde, Ladera Serra, and Loma Vista Parks are scheduled for replacement and the walking path at Via Verde Park is due for repair. Staff will further define

which park projects shall be included in the application based upon further evaluation of the particulars of each project, such as square footage, reimbursable quantities and budget, and how the requirements of the grant may best be achieved.

Successful application and award of grant funds will provide for surfacing costs, further contribute to park upgrades and rehabilitation, advance environmentally preferable purchase efforts of the City, as well as reduce the number of California generated waste tires.

RECOMMENDATION

Staff recommends approval of a Resolution authorizing submittal of application for CalRecycle Tire-Derived Product Grant funds for playground and walking pathway surfacing.

Respectfully submitted,



Theresa Bruns
Director of Parks and Recreation

Attachments: Resolution 2016-__

RESOLUTION 2016-47

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS,
COUNTY OF LOS ANGELES, AUTHORIZING SUBMITTAL OF APPLICATION
FOR CALRECYCLE TIRE-DERIVED PRODUCT GRANT PROGRAM**

WHEREAS, Public Resources Code sections 48000 et seq. authorize the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant programs (grants) in furtherance of the State of California's (state) efforts to reduce, recycle and reuse solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment; and

WHEREAS, in furtherance of this authority CalRecycle is required to establish procedures governing the application, awarding, and management of the grants; and

WHEREAS, CalRecycle grant application procedures require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of CalRecycle grants.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of San Dimas, does hereby authorize the submittal of application to CalRecycle for Tire-Derived Product Grant Program.

BE IT FURTHER RESOLVED that the Director of Parks and Recreation, or her designee is hereby authorized and empowered to execute in the name of the City of San Dimas all grant documents, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure grant funds and implement the approved grant project; and

BE IT FURTHER RESOLVED that these authorizations are effective for five (5) years from the date of adoption of this resolution.

PASSED, APPROVED AND ADOPTED this 27th day of September, 2016

Curtis W. Morris, Mayor City of San Dimas

ATTEST:

Debra Black, Assistant City Clerk

I, Debra Black, Assistant City Clerk, hereby certify that Resolution 2016- 47 was adopted by the City Council of San Dimas at its regular meeting of September 27th, 2016 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Debra Black, Assistant City Clerk



Agenda Item Staff Report

TO: Honorable Mayor and Members of City Council
For the Meeting of September 27, 2016

FROM: Blaine Michaelis, City Manager

INITIATED BY: Luis Torrico, Associate Planner

SUBJECT: Lot Line Adjustment 16-01

A request to adjust the property boundaries for 1042-1054 Gladstone Street – APN: 8383-009-106 & -108 (Parcel A) and 1024-1036 Gladstone Street - APN: 8383-009-107 & -105 (Parcel B)

SUMMARY

The proposed Lot Line Adjustment will adjust the boundaries for 1042-1054 Gladstone Street (Parcel A) and 1024-1036 Gladstone Street (Parcel B) to reconfigure the parcels to accommodate the construction of a new trash enclosure.

Staff recommends approval of Lot Line Adjustment 16-01

BACKGROUND

Parcels A & B are located within the existing Citrus Station (Costco) center within Specific Plan 24 (SP-24), Area I – Regional Commercial. The subject site is comprised of two legal parcels which were recently developed with two commercial buildings, which are both owned by the applicant, Evergreen Development Company. Per section 66412(d) of the Subdivision Map Act, a lot line adjustment between two or more existing adjacent parcels, where the land taken from one parcel is added to an adjacent parcel, and where a greater number of parcels than originally existed is not thereby created, provided the lot line adjustment is approved by City Council, shall not be subject to the requirements of the Subdivision Map Act.

The commercial buildings are comprised of nine tenant spaces which include six restaurants, one café/donut shop, a juice bar and one service use. As a result, the

EXHIBIT A

Aerial of Subject Site

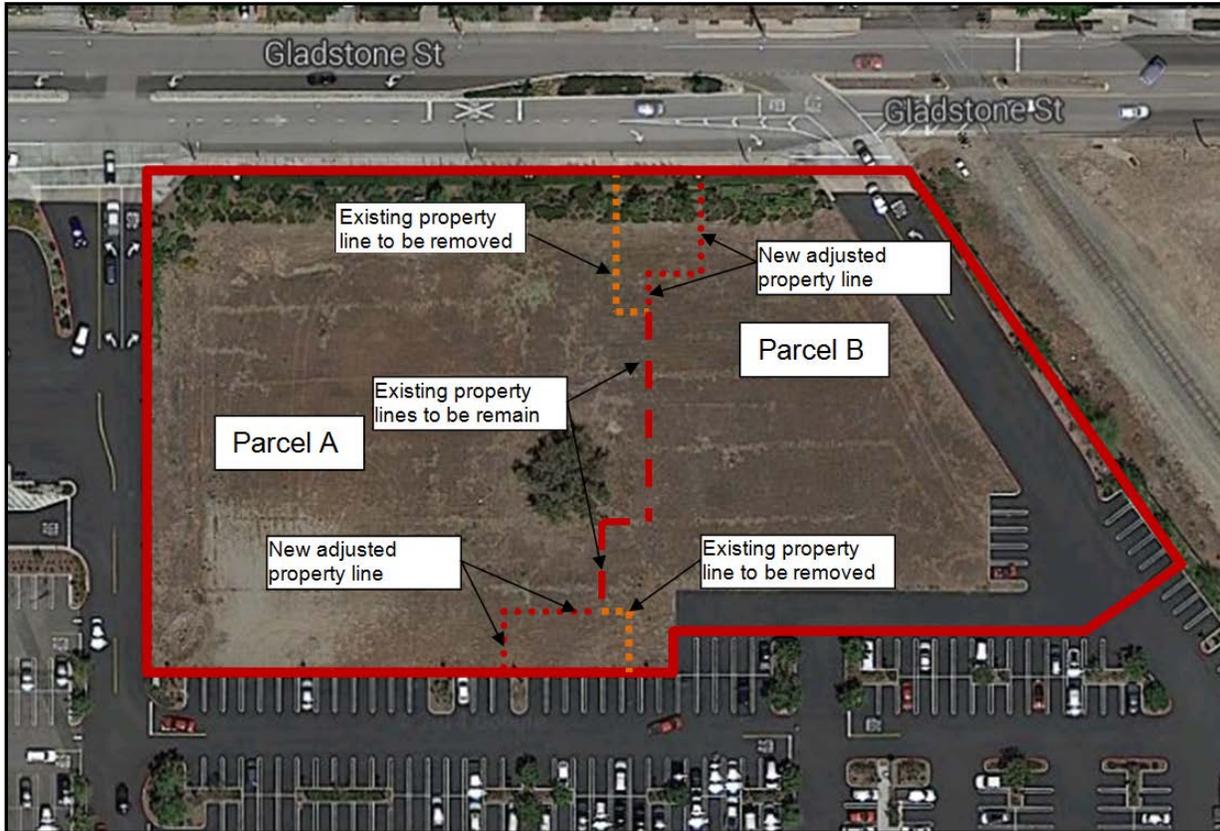


EXHIBIT B

Draft Lot Line Adjustment

EXHIBIT B

PAGE 1 OF 2

EXHIBIT "A" LEGAL DESCRIPTION CERTIFICATE OF COMPLIANCE LOT LINE ADJUSTMENT NO.

PROPOSED PARCEL A:

PARCEL A AND THAT PORTION OF PARCEL B, AS SHOWN ON CERTIFICATE OF COMPLIANCE LOT LINE ADJUSTMENT #14-03, AS EVIDENCED BY DOCUMENT RECORDED MARCH 02, 2015 AS INSTRUMENT NO. 20150223489, OFFICIAL RECORDS OF THE LOS ANGELES COUNTY RECORDER, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

PARCELS 7 AND 8 OF PARCEL MAP 61022, IN THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP FILED IN BOOK 355, PAGES 48 TO 55, INCLUSIVE, OF PARCEL MAPS IN OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

EXCEPT THAT PORTION LYING EAST OF THE FOLLOWING DESCRIBED LINE:

BEGINNING AT A POINT ON THE SOUTH LINE OF SAID PARCEL 8 DISTANT SOUTH 89°58'05" EAST 176.82 FEET FROM THE SOUTHWEST CORNER THEREOF; THENCE, NORTH 00°01'55" EAST 32.14 FEET; THENCE, SOUTH 89°58'05" EAST 72.14 FEET; THENCE, NORTH 00°01'55" EAST 49.00 FEET; THENCE, SOUTH 89°58'05" EAST 17.30 FEET; THENCE, NORTH 00°01'55" EAST 125.99 FEET; THENCE, SOUTH 89°58'05" EAST 39.23 FEET; THENCE, NORTH 00°01'55" EAST 56.81 FEET TO A POINT ON THE NORTH LINE OF SAID PARCEL 7, SAID POINT BEING DISTANT SOUTH 89°58'15" EAST 305.49 FEET FROM THE NORTHWEST CORNER THEREOF AND **TERMINUS** OF SAID LINE.



AUG 15 2016

EXHIBIT B

PAGE 2 OF 2

EXHIBIT "A" LEGAL DESCRIPTION CERTIFICATE OF COMPLIANCE LOT LINE ADJUSTMENT NO.

PROPOSED PARCEL B:

THAT PORTION OF PARCEL B, AS SHOWN ON CERTIFICATE OF COMPLIANCE LOT LINE ADJUSTMENT #14-03, AS EVIDENCED BY DOCUMENT RECORDED MARCH 02, 2015 AS INSTRUMENT NO. 20150223489, OFFICIAL RECORDS OF THE LOS ANGELES COUNTY RECORDER, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

PARCELS 7 AND 8 OF PARCEL MAP 61022, IN THE CITY OF SAN DIMAS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP FILED IN BOOK 355, PAGES 48 TO 55, INCLUSIVE, OF PARCEL MAPS IN OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

EXCEPT THAT PORTION LYING WEST OF THE FOLLOWING DESCRIBED LINE:

BEGINNING AT A POINT ON THE SOUTH LINE OF SAID PARCEL 8 DISTANT SOUTH 89°58'05" EAST 176.82 FEET FROM THE SOUTHWEST CORNER THEREOF; THENCE, NORTH 00°01'55" EAST 32.14 FEET; THENCE, SOUTH 89°58'05" EAST 72.14 FEET; THENCE, NORTH 00°01'55" EAST 49.00 FEET; THENCE, SOUTH 89°58'05" EAST 17.30 FEET; THENCE, NORTH 00°01'55" EAST 125.99 FEET; THENCE, SOUTH 89°58'05" EAST 39.23 FEET; THENCE, NORTH 00°01'55" EAST 56.81 FEET TO A POINT ON THE NORTH LINE OF SAID PARCEL 7, SAID POINT BEING DISTANT SOUTH 89°58'15" EAST 305.49 FEET FROM THE NORTHWEST CORNER THEREOF AND **TERMINUS** OF SAID LINE.

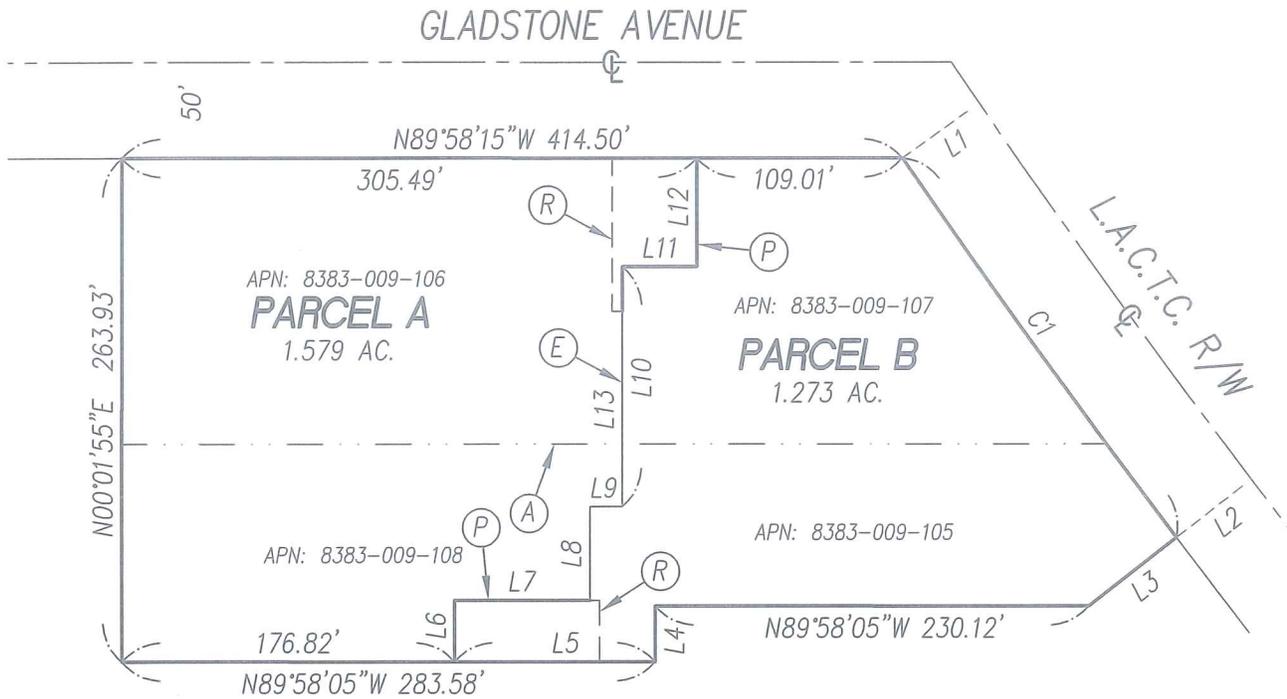


AUG 15 2016

EXHIBIT B

SHEET 1 OF 1

EXHIBIT "B" PLAT CERTIFICATE OF COMPLIANCE LOT LINE ADJUSTMENT NO.

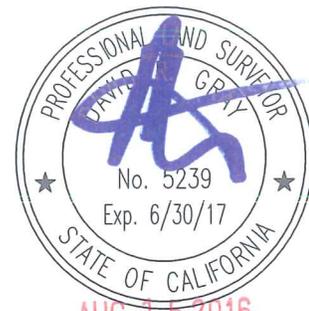


| LINE TABLE | | |
|------------|-------------|---------|
| LINE | BEARING | LENGTH |
| L1 | N55°03'16"E | RADIAL |
| L2 | N52°36'27"E | RADIAL |
| L3 | N52°36'27"E | 58.63' |
| L4 | N00°01'55"E | 29.17' |
| L5 | N89°58'05"W | 106.76' |
| L6 | N00°01'55"E | 32.14' |
| L7 | S89°58'05"E | 72.14' |
| L8 | N00°01'55"E | 49.00' |
| L9 | S89°58'05"E | 17.30' |
| L10 | N00°01'55"E | 125.99' |
| L11 | S89°58'05"E | 39.23' |
| L12 | N00°01'55"E | 56.81' |
| L13 | N00°01'55"E | 102.40' |

| CURVE TABLE | | | |
|-------------|-----------|----------|---------|
| CURVE | DELTA | RADIUS | LENGTH |
| C1 | 02°26'49" | 5779.65' | 246.83' |



SCALE: 1"=100'



AUG 15 2016

08-15-2016

LEGEND:

- (P) ——— INDICATES BOUNDARY & PROPOSED LOT LINE
- (E) ——— INDICATES EXISTING LOT LINE TO REMAIN
- (R) - - - - - INDICATES EXISTING LOT LINE TO BE REMOVED
- (A) - - - - - INDICATES EXISTING ASSESSOR'S PARCEL LINE

PREPARED BY:

DAVID R. GRAY, INC.

621 VIA ALONDRA, SUITE 609

CAMARILLO, CA 93012

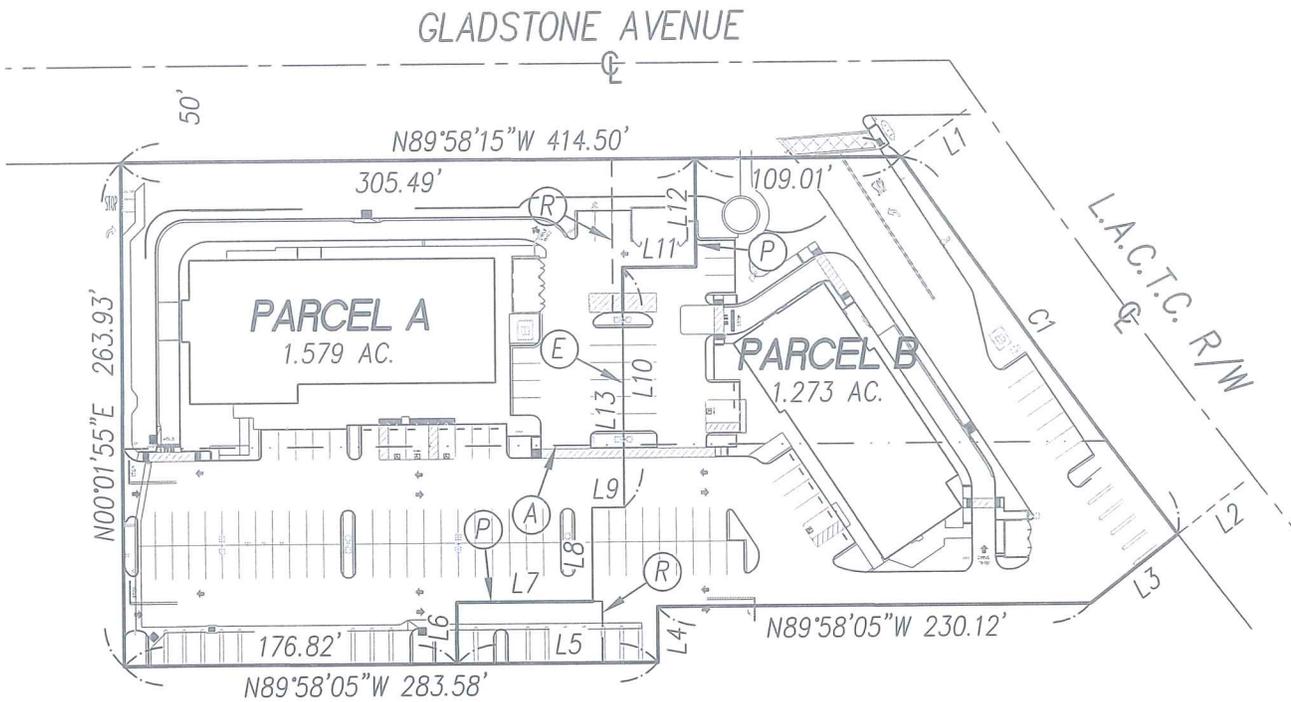
805-987-3945 FAX: 805-987-1655

JOB NO. 1637 JULY 2016

EXHIBIT B

SHEET 1 OF 1

PLOT PLAN CERTIFICATE OF COMPLIANCE LOT LINE ADJUSTMENT NO.

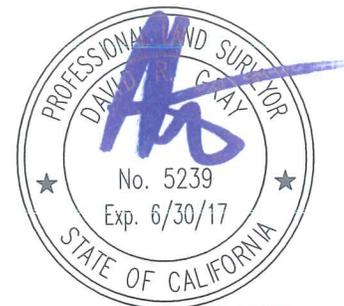


| LINE TABLE | | |
|------------|-------------|---------|
| LINE | BEARING | LENGTH |
| L1 | N55°03'16"E | RADIAL |
| L2 | N52°36'27"E | RADIAL |
| L3 | N52°36'27"E | 58.63' |
| L4 | N00°01'55"E | 29.17' |
| L5 | N89°58'05"W | 106.74' |
| L6 | N00°01'55"E | 32.14' |
| L7 | S89°58'05"E | 72.14' |
| L8 | N00°01'55"E | 49.00' |
| L9 | S89°58'05"E | 17.30' |
| L10 | N00°01'55"E | 125.99' |
| L11 | S89°58'05"E | 39.23' |
| L12 | N00°01'55"E | 56.81' |
| L13 | N00°01'55"E | 102.40' |

| CURVE TABLE | | | |
|-------------|-----------|----------|---------|
| CURVE | DELTA | RADIUS | LENGTH |
| C1 | 02°26'49" | 5779.65' | 246.83' |



SCALE: 1"=100'



AUG 15 2016

08-15-2016

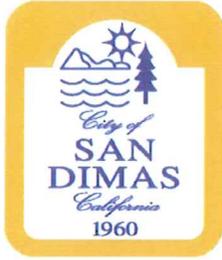
LEGEND:

- (P) ——— INDICATES BOUNDARY & PROPOSED LOT LINE
- (E) ——— INDICATES EXISTING LOT LINE TO REMAIN
- (R) - - - - - INDICATES EXISTING LOT LINE TO BE REMOVED
- (A) - - - - - INDICATES EXISTING ASSESSOR'S PARCEL LINE

PREPARED BY:

DAVID R. GRAY, INC.

621 VIA ALONDRA, SUITE 609
CAMARILLO, CA 93012
805-987-3945 FAX: 805-987-1655
JOB NO. 1637 JULY 2016



Agenda Item Staff Report

To: Honorable Mayor and Members of City Council
For the meeting of September 13, 2016

From: Blaine Michaelis, City Manager 

Subject: Letter of Agreement between the City and San Dimas Chamber of Commerce for 2016-17

SUMMARY

The City and Chamber have had an informal financial relationship for the services performed by the Chamber for some time. Mayor Morris and Councilmember Badar and Staff have met with representatives of the Chamber to initiate a change in this relationship. The discussions have resulted in a modification of the services provided by the Chamber and a more formal means of establishing the City's payment to the Chamber to perform those services.

The recommended changes are embodied in the proposed Letter of Agreement for 2016-17 attached for your consideration. The proposed agreement institutes several changes to what has been done in the past. Therefore both sides see this 2016-17 agreement as an interim agreement – a means to transition, evaluate and potentially make further adjustments as we move into the future. The agreement sets forth a means for the City and Chamber to meet at the end of this agreement to consider mutually beneficial adjustments for the future.

Some recent discussions have centered on how to best administer the Teacher of the Year event. The Chamber has coordinated and administered this event from the beginning. They were interested in exploring a different arrangement/sponsor for the event. However at the September 20th Chamber Board meeting it became clear that there is a need for the Chamber to continue to coordinate and administer this event in 2017. The event is usually a financial break even, but I did offer that in order for the 2017 event to proceed the city could offer to address any net financial cost as part of our Letter of Agreement to ensure that the event would occur in 2017.

RECOMMENDATION

1. Receive report from staff summarizing the process and recommended Letter of Agreement.
2. Receive comments from city representatives working on this project as desired.
3. Authorize the Mayor to sign the recommended 2016-17 Letter of Agreement between the City and the San Dimas Chamber of Commerce.

Attachments:

Recommended Letter of Agreement

2016-17
LETTER OF AGREEMENT
BETWEEN THE
CITY OF SAN DIMAS AND THE SAN DIMAS CHAMBER OF COMMERCE

PURPOSE

To confirm the services to be performed by the San Dimas Chamber of Commerce on behalf of the City of San Dimas and to establish the amount of compensation the city will pay the Chamber to provide those services for the fiscal year 2016-17.

| Compensation/ Payment | Services to be provided by the Chamber |
|--------------------------|---|
| \$2,000 | Tools for business on chamber website |
| \$1,500 | Coordinate shop local campaigns |
| \$1,000 | Business walks and outreach |
| \$2,000 | Business resource guide |
| \$1,000 | San Dimas business start-up guide |
| \$1,000 | State of the City |
| \$2,000 | Candidate forum for the city election |
| \$1,000 | Developer information packet |
| \$2,500 | Promote business opportunities |
| \$500 | Workshops and seminars |
| \$2,000 | Lunch and learn monthly luncheons |
| \$2,500 | Networking opportunities – mixers and coffee hours |
| \$1,000 | Welcome to new residents |
| TBD | Birthday BBQ – reimburse the net deficit for the event |
| TBD | Teacher of the Year Event – reimburse net deficit for the event |
| TBD | Other services – with mutual agreement prior to the service being performed |
| \$20,000 | Total |

The city will distribute \$20,000 in equal monthly payments to the Chamber starting in September 2016. Reimbursements for the 2016 Birthday BBQ net deficit will be paid by the City at the time of invoice from the Chamber – same arrangement for the 2017 Teacher of the Year event.

Toward the end of the 2016-17 Fiscal Year a subcommittee of the City and representatives from the Chamber of Commerce will meet to conduct a review of the services provided under this letter of agreement. The objective of this review will be to evaluate the success, value or potential adjustment of the services provided. The evaluation will also include a discussion to mutually confirm that adequate compensation for the provided services has been made.

It is anticipated that another Letter of Agreement or Memorandum of Understanding will be prepared for 2017-18 to confirm the services the Chamber of Commerce will provide on behalf of the City and the compensation/payment to the Chamber by the City for those services.

Both parties agree to meet as often as mutually desired during the term of this letter of agreement to address any items of concern or mutual interest.

City of San Dimas
Date:

San Dimas Chamber of Commerce
Date:



Agenda Item Staff Report

To: Honorable Mayor and Members of City Council
For the meeting of September 27, 2016

From: Blaine Michaelis, City Manager 

Subject: **Adjustment in the Health Insurance Benefit Program for city employees**

SUMMARY

Health Dental and Vision Insurance Premium rates have been announced for 2017. The premium rate increases range between 5.54% and 19.32%. The average premium increase for all employees is about \$93 per month. The city currently provides a 'Cafeteria Benefit' contribution of \$1,310 per month for full-time employees and \$644 per month for regular part time employees for use toward health insurance benefits. Employees can choose from 10 different health insurance plans with a Delta Dental and Vision Service Plan also being available.

With the 2017 Health Insurance Premium increases, the total cost for employee family coverage will be between \$1,560 and \$1,820 per month in premiums compared to the current Cafeteria Benefit amount of \$1,310 per month.

It is recommended that the City make the following adjustments in the Cafeteria Benefit contribution amount:
Effective with the pay period that includes December 1, 2016 the Cafeteria benefit will be increased \$50 per month for full time employees (total \$1,360 per month) and \$25 per month for regular part time employees (total \$680 per month); and effective with the pay period that includes July 1, 2017 increase the Cafeteria benefit by \$50 per month for full time employees (total \$1,420 per month) and \$25 per month for regular part time employees (total \$705 per month).

RECOMMENDATION

Receive presentation from staff – approve the attached Resolution as recommended.

Attachments:

Resolution making an adjustment in the City's Health Insurance Contribution Plan – Cafeteria Benefit.

RESOLUTION 2016-48

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS,
COUNTY OF LOS ANGELES, ADOPTING AND EXTENDING THE PAY PLAN
AND REIMBURSEMENT SCHEDULE FOR CITY EMPLOYEES**

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of San Dimas does hereby resolve that:

SECTION 1. Resolution No. 2016-35 is hereby amended, and the following salary plan supersedes all previous plans, effective November 20, 2016 to read as follows:

| <u>FULL TIME CLASSIFICATIONS</u> | <u>RANGE</u> | <u>MONTHLY SALARY</u> |
|---|--------------|-----------------------|
| <u>Executive Staff</u> | | |
| City Manager | 110 | 18,283 |
| Assistant C. M. for Community Development | 104 | 14,839 |
| Assistant C. M. /Director of Admin. Serv./Treasurer | 100 | 11,098-13,490 |
| Director of Parks & Recreation | 97 | 10,306-12,527 |
| Director of Public Works | 97 | 10,306-12,527 |
| <u>Administrative Services</u> | | |
| Administrative Services Manager | 89 | 8,396-10,206 |
| IS Administrator | 73 | 5,726-6,960 |
| Accounting Supervisor | 71 | 5,449-6,594 |
| Human Resource Specialist | 63 | 4,512-5,449 |
| Accounting Technician | 57 | 3,911-4,727 |
| Assistant City Clerk | 61 | 4,311-5,240 |
| <u>Development Services</u> | | |
| Planning Manager | 89 | 8,396-10,206 |
| Building & Safety Superintendent | 89 | 8,396-10,206 |
| Senior Planner | 80 | 6,763-8,191 |
| Associate Planner | 73 | 5,726-6,960 |
| Building Inspector/Plans Examiner | 75 | 6,017-7,314 |
| Building Inspector I | 71 | 5,449-6,594 |
| Assistant Planner | 67 | 4,970-6,041 |
| Code Compliance Officer | 63 | 4,512-5,449 |
| Building Permit Technician II | 63 | 4,512-5,449 |
| <u>Public Works</u> | | |
| Senior Engineer | 89 | 8,396-10,206 |
| Public Works Maintenance Superintendent | 83 | 7,275-8,843 |

| | | |
|-------------------------------------|----|-------------|
| Associate Engineer | 80 | 6,763-8,191 |
| Public Works Inspector | 71 | 5,449-6,594 |
| Public Works Maintenance Supervisor | 71 | 5,449-6,594 |
| Environmental Services Coordinator | 64 | 4,626-5,622 |
| Public Works Lead Worker | 61 | 4,311-5,240 |
| Equipment Mechanic | 58 | 4,009-4,848 |
| Equipment Operator | 59 | 4,105-4,961 |
| Street Maintenance Worker II | 59 | 4,105-4,961 |
| Street Maintenance Worker I | 55 | 3,732-4,512 |

Parks and Recreation

| | | |
|-----------------------------------|----|-------------|
| Recreation Manager | 85 | 7,643-9,290 |
| Facilities Manager | 85 | 7,643-9,290 |
| Landscape Maintenance Manager | 83 | 7,275-8,843 |
| Municipal Arborist | 71 | 5,449-6,594 |
| Facilities Maintenance Supervisor | 71 | 5,449-6,594 |
| Landscape Maintenance Supervisor | 71 | 5,449-6,594 |
| Recreation Supervisor | 71 | 5,449-6,594 |
| Recreation Coordinator | 63 | 4,512-5,449 |
| Facilities Maintenance Worker II | 59 | 4,105-4,961 |
| Facilities Maintenance Worker I | 55 | 3,732-4,511 |
| Landscape Maintenance Worker II | 59 | 4,105-4,961 |
| Landscape Maintenance Worker I | 55 | 3,732-4,512 |

Interdepartmental

| | | |
|--------------------------|----|-------------|
| Administrative Analyst | 67 | 4,970-6,041 |
| Administrative Aide | 63 | 4,512-5,449 |
| Administrative Secretary | 57 | 3,911-4,727 |
| Departmental Assistant | 52 | 3,504-4,259 |
| Senior Office Assistant | 46 | 3,022-3,647 |
| Office Assistant | 44 | 2,891-3,481 |

HOURLY CLASSIFICATIONS

RANGE

**HOURLY
 RATE**

Administration Services

| | | |
|-----------------------------|-----|-------------|
| Parking Enforcement Officer | 173 | 19.31-23.49 |
| Senior Office Assistant | 153 | 15.82-19.23 |
| Administrative Intern | 149 | 15.19-18.50 |
| Office Assistant | 148 | 15.06-18.30 |
| Receptionist | 116 | 10.95-13.34 |

Parks and Recreation

| | | |
|-----------------------------|-----|-------------|
| Fitness Instructor | 192 | 23.39-28.46 |
| Recreation Coordinator | 182 | 21.11-25.70 |
| Aquatics Coordinator | 182 | 21.11-25.70 |
| Administrative Aide | 182 | 21.11-25.70 |
| Maintenance Worker | 173 | 19.31-23.49 |
| Pool Maintenance Operator | 173 | 19.31-23.49 |
| Supervising Lifeguard | 158 | 16.65-20.22 |
| Recreation Intern | 149 | 15.19-18.50 |
| Shooting Stars Director | 148 | 15.06-18.30 |
| Senior Lifeguard/Instructor | 141 | 14.04-17.07 |
| Program Specialist | 131 | 12.71-15.48 |
| Swim Instructor | 131 | 12.71-15.48 |
| Lifeguard | 126 | 12.08-14.73 |
| Senior Recreation Leader | 126 | 12.08-14.73 |
| Cashier | 122 | 11.63-14.14 |
| Recreation Leader | 116 | 10.95-13.34 |

| | | |
|-----------------------------|-----|-------------|
| Building Maintenance Aide | 115 | 10.85-13.19 |
| Locker Room Attendant | 103 | 9.64-11.70 |
| Building Maintenance Intern | 103 | 9.64-11.70 |

Development Services

| | | |
|-----------------|-----|-------------|
| Planning Intern | 149 | 15.19-18.50 |
| Housing Intern | 149 | 15.19-18.50 |

Public Works

| | | |
|--------------------|-----|-------------|
| Engineering Intern | 149 | 15.19-18.50 |
|--------------------|-----|-------------|

SECTION 2. LONGEVITY PAY

Upon the recommendation of the appropriate department head and approval by the City Manager, a merit longevity pay increase may be granted. In the case of an eligible Department Head the City Manager will recommend and approve. Upon implementation, an employee may receive less than the plan specifies.

The increase is not automatic upon the completion of 5, 10, 15, 20 years of full time service, but is awarded on merit as listed in the table below.

| | | | |
|---------------------------------------|---|------|-------------|
| 5 years continuous full time service | = | 2 ½% | Of "E" Step |
| 10 years continuous full time service | = | 5% | Of "E" Step |

| | | | |
|---------------------------------------|---|------|-------------|
| 15 years continuous full time service | = | 7 ½% | Of "E" Step |
| 20 years continuous full time service | = | 10% | Of "E" Step |

If an employee is eligible for longevity increase and due to a promotion is on a step other than E step, the longevity pay shall be calculated on the employee's present salary.

SECTION 3. HEALTH INSURANCE AND OPTIONAL BENEFITS PLAN

Every eligible full-time or regular part time employee who receives City benefits must be covered by a health insurance plan approved by the City. The City will contribute \$100 per month, as of July 1, 1996, per eligible employee for the approved health care plan of the employee's choice. The City shall contribute an additional \$1,260 per month per eligible full-time employee and \$580 per month per eligible regular part time employee, to an Optional Benefit Plan which the employee may receive as cash or may elect to use for medical, dental, vision insurance, or other such benefits as may be approved by the City Manager, as of June 19, 2016. Effective with the pay period that includes July 1, 2017 the City shall increase the additional contribution to \$1,310 per month per eligible full-time employee and \$605 per month per eligible regular part time employee, to an Optional Benefit Plan which the employee may receive as cash or may elect to use for medical, dental, vision insurance, or other such benefits as may be approved by the City Manager, as of June 19, 2016. Full time and regular part time employees who are covered by a health plan not sponsored by the City and who; therefore, do not use the City's \$100 contribution for health care coverage shall have that \$100 added to their Optional Benefits Plan. This plan is maintained for the exclusive benefit of employees and their dependents and is established with the intention of being maintained for an indefinite period of time.

SECTION 4. LIFE INSURANCE AND LONG-TERM DISABILITY INSURANCE

The City shall provide, at no cost to the employee, term life insurance in the amount of \$25,000 to all full-time employees and eligible regular part-time employees.

Additionally, in lieu of the employees participating in the State Disability Insurance Program, the City shall provide long-term disability insurance for all full-time and eligible regular part-time employees, which benefits are equal to or exceed those provided under State Disability Insurance.

These insurance plans are maintained for the exclusive benefit of full-time and eligible regular part-time employees, and are established with the intention of being maintained for an indefinite period of time. The specific terms and conditions of said insurance plans should be determined and approved by the City Manager.

SECTION 5. DEFERRED COMPENSATION

To encourage employees to participate in the optional deferred compensation program offered by the City, the City shall provide a matching contribution up to a maximum amount. For full time employees the City shall match the employee's contribution on a dollar for dollar basis to a maximum of \$100.00 (one hundred and dollars) per month. For regular part time employees the City shall match the employee's contribution on a dollar for dollar basis to a maximum of \$50.00 (fifty dollars) per month. The deferred compensation matching program is maintained for the exclusive benefit of full time and regular part time employees and is established with the intention of being maintained for an indefinite period of time. The specific terms and conditions of the program shall be determined and approved by the City Manager. Effective June 22, 2014 the City Council took action to re-instate the deferred compensation match program which had previously been suspended since August 14, 2012.

SECTION 6. ADMINISTRATIVE LEAVE

Administrative Leave shall be granted to certain management personnel that are exempt from overtime compensation under Fair Labor Standards Act guidelines. The specific terms and conditions of the program shall be determined and approved by the City Manager.

SECTION 7. CAR ALLOWANCES

The following positions shall receive a monthly allowance for car expenses:

| <u>Title</u> | <u>Monthly Allowance</u> |
|--|--------------------------|
| City Manager | \$400.00 |
| Assistant City Manager for Community Dev. | \$250.00 |
| Assistant City Manager/Dir Administrative Services | \$250.00 |
| Director of Parks & Recreation | \$250.00 |
| Director of Public Works | \$250.00 |
| Building & Safety Superintendent | \$250.00 |
| Recreation Manager | \$200.00 |
| Senior Engineer | \$200.00 |
| Associate Engineer | \$200.00 |
| Facilities Manager | \$200.00 |
| Planning Manager | \$200.00 |
| Senior Planner | \$200.00 |
| Associate Planner | \$200.00 |
| Assistant Planner | \$200.00 |
| Recreation Supervisor | \$200.00 |

SECTION 8. CELL PHONE/DATA ALLOWANCES

The following positions shall be eligible to receive a monthly allowance for personal cell phone expenses and data charges as listed pursuant to the provisions of the City Cell Phone Policy:

| <u>Title</u> | <u>Cell Phone – Data Charges</u> | |
|--|----------------------------------|---------|
| City Manager | \$40.00 | \$45.00 |
| Assistant City Manager for Community Dev. | \$40.00 | \$45.00 |
| Assistant City Manager/Dir Administrative Services | \$40.00 | \$45.00 |
| Director of Parks & Recreation | \$40.00 | \$45.00 |
| Director of Public Works | \$40.00 | \$45.00 |
| Information Systems Applications Analyst | \$40.00 | \$45.00 |
| Building & Safety Superintendent | \$30.00 | N/A |
| Recreation Manager | \$30.00 | N/A |
| Senior Engineer | \$30.00 | N/A |
| Facilities Manager | \$30.00 | N/A |
| Senior Planner | \$30.00 | N/A |
| Recreation Supervisor | \$30.00 | N/A |
| Recreation Coordinator | \$30.00 | N/A |
| Planning Manager | \$30.00 | N/A |

SECTION 9. NOTARY PUBLIC PAY

The City has needs of the service of a certified Notary Public to notarize City documents. An employee who has been designated by the City Manager to utilize their Notary Public Commission for this purpose shall receive a monthly stipend of \$75.00 per month.

SECTION 10. PUBLIC EMPLOYEES RETIREMENT SYSTEM

In August 1999 the City amended the PERS contract to the 2% @ 55 formula with the provision that if the Employer's rate is re-instated at some future time the employees would contribute a portion of their gross salary towards the cost of the enhanced retirement plan. On July 24, 2012, the City Council took action to further increase the employee's contribution over three consecutive years, beginning August 14, 2012. On June 11, 2013 the City Council adopted Resolution No. 2013-38 deferring further increases in employee contributions to June 22, 2014. Therefore, employee contributions rates shall be as follows:

- As of June 22, 2014 employees contribute the full 7% employee portion for PERS contribution.

In September 2012 the Governor signed into law AB340 which among other things created a new PERS pension formula for all new employees hired after January 1, 2013. New employees are enrolled in the 2% at 62 formula. New employees are all responsible for paying 50% of the "normal cost" of the plan as annually calculated by PERS.

PASSED, APPROVED AND ADOPTED this 27th, day of September 2016.

Curtis W. Morris, Mayor City of San Dimas

ATTEST:

Debra Black, Assistant City Clerk

I, Debra Black, Assistant City Clerk, hereby certify that Resolution 2016-48 was adopted by the City Council of San Dimas at its regular meeting of September 27th, 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Debra Black, Assistant City Clerk