



**City of San Dimas**  
**Public Works Department**  
**Traffic Safety Committee**

**MEETING MINUTES**

**WEDNESDAY, MAY 18, 2016 at 9:30 A.M.**  
**COUNCIL CHAMBERS CONFERENCE ROOM, CITY HALL**  
**245 East Bonita Avenue, San Dimas**

Committee Members Present: Krishna Patel (Director, Public Works Dept.), Shari Garwick (Senior Engineer, Public Works Dept.), Terry Gregory (Street Maintenance Supervisor, Public Works Dept.), Steven Barragan (Associate Engineer), Mark Miller (Traffic Engineer), Deputy David Timberlake (San Dimas Sheriff's Dept.), Debbie Grenier, (Principal/BUSD), Paul Thomas (BUSD), Rhonda Abangan (Administrative Secretary, Public Works Dept.)

\* \* \* \* \*

Chair Patel called to order at 9:43 a.m.

**#05-16-01 LONE HILL AVE & CYPRESS**

REQUEST FROM RESIDENT, to review and consider installation of No U-turn signage on Lone Hill near middle school to prevent vehicles v pedestrian accidents. Resident also requests review of mph speed limit on Cypress east of Lone Hill which is currently 40pmh due to March 8<sup>th</sup> accident with a pedestrian within crosswalk.

**DISCUSSION:**

- Item reviewed on GIS; item brought to staff's attention as a result of March accident with pedestrian (student) within the crosswalk
- Resident advised she has lived near Lone Hill Middle school for many years. Resident believes very dangerous intersection and especially more so now as kids on cell phones that don't pay attention to cars and cars not paying attention as they are in a rush.
- Resident provided pictures of parking situations she has witnessed. She observed that the PM is much worse with cars making u-turns in front of busses, parents parking in red zone, east side of waiting for their kids, cutting off kids within the crosswalk. She stated she knows No U-turn signage will not work because parents are doing it now. Believes something needs to be done.
- Resident also stated that the critical hours of the craziness that goes on is at 8:40AM and 3:20PM
- Resident believes many drivers do not see the 40mph sign when making left turn from Lone Hill onto Cypress. Doesn't understand why speed limit is 40mph to begin with as it's a residential street.
- Chair Patel asked resident if there is line of site/visibility issues pulling out of Dumaine onto Cypress.
- Supervisor Gregory confirmed red curb added to south side of Cypress at Dumaine a few months back as part of previous TSC request/item.
- Resident 2 stated she lives west of Lone Hill intersection and believes parents disregard the signage completely. Remarked that it is chaos during those peak times. A driver must really watch out for the kids, parents and other drivers of this intersection.
- Chair Patel remarked there is a lack of respect between parents and drivers; we have done as much as can in terms of engineering; however lets have Traffic Engineer review speeding and review this area during peak hours.
- Resident 2 stated she has seen enforcement (Sheriff's Department) out at this intersection.
- Traffic Engineer suggested that school district should remind students thru newsletter etc. to not use cell phones during peak hours in school crosswalks. Also suggested school district could encourage students to use the PED SAFE app which shuts phone off while crossing a crosswalk.
- Deputy Timberlake will notify the office about enforcement at this intersection.

**RECOMMENDATION:**

1. Traffic Engineer to review peak hours (8:20AM and 3:20PM) on Lone Hill (north and south) and review speeds on Cypress east of Lone Hill.

Note: on June 15, 2016 – Traffic Engineer providing the following recommendations (full report available for review):

- a. *Install additional red curb at the northeast, northwest, and southwest corners of the intersection to deter parents from parking close to and in the school cross walks (refer to TE report/stripping plan).*
- b. *Request selective enforcement from the sheriff for these areas.*
- c. *Remove red curb on the east and west side of Lone Hill Ave north on Cypress Street (refer to TE report/stripping plan).*
- d. *The in-pavement flashing crosswalk lights are working, but the lenses need to be cleaned.*
- e. *Recommend that the “sharks teeth” limit line and R1-5 “Yield Here To Pedestrians” signs be installed approximately 50 feet in advance of the crosswalk for both northbound/southbound directions (refer to TE report/stripping plan and TE to provide sign number and size).*
- f. *Change the 40mph sign on Cypress Street east of Lone Hill Ave to 35mph (refer to TE report/stripping plan).*
- g. *Changes to be completed during school summer recess.*

#### **#05-16-02 VALLEY CENTER AVE & GAINSBOROUGH RD**

REQUEST FROM RESIDENT, to review perceived line of site concern created by parked vehicles on Gainsborough Rd east of St James Ct. Resident requesting red curb installed on north side of Gainsborough Rd from Valley Ctr to St James Ct.

#### **DISCUSSION:**

- *Item reviewed during field inspection. No vehicles parked during field inspection.*
- *Committee noted vegetation could be problematic at 1054 St James. Will suggest trimming back. Committee also noted Gainsborough narrow in the event vehicles were parked.*
- *Resident commented it’s difficult to exit St James when the utility trucks come out and are parked on Gainsborough. Also noted that the creek trails are becoming more popular for walkers.*
- *Chair Patel suggested perhaps striping and going lines would assist on Gainsborough.*
- *Traffic Engineer noted that Valley Center should be reviewed for striping as well as there is no stop bar or stop sign on Gainsborough/Valley Center and the 2 lanes dead end at trail entrance.*
- *Chair Patel requested a review of the entire area.*

#### **RECOMMENDATION:**

1. *TE to review striping, red curb, signage for: Gainsborough, Valley Center, St James Ct, Bishop Ln*

*Note: on May 25, 2016 – Traffic Engineer providing the following recommendations (full report available for review):*

- a. *Install approximately 100’ of red curb on the north side of Gainsborough between St. James Ct and Valley Center Ave. (refer to TE report/stripping plan).*
- b. *Install a southbound STOP control bar on Valley Center at Gainsborough, essentially making this a 3-way STOP control, with the northbound driveway being the 3<sup>rd</sup> leg at this location. This will also involve striping the southbound curb lane as a right turn pocket for about 200 feet, installing a “Stop Ahead” sign for the southbound traffic, removing both the “Road Ends 400 Feet” and the “End” signs located on the guard rail (refer to TE report/stripping plan).*

#### **#05-16-03 BASELINE RD (BETWEEN SAN DIMAS AVE & SAN DIMAS CANYON RD)**

REQUEST FROM RESIDENT, to review perceived vehicle speeding issue on Baseline Road between San Dimas Ave and San Dimas Canyon Rd.

#### **DISCUSSION:**

- *Item reviewed on GIS; Chair Patel advised that several calls for speeding on this street were received in the last month or so. Staff has asked Sheriff’s Dept. for history of traffic collisions and citations which revealed 9 collisions and 15 citations within a 24-month period. Of the 15 citations, one was for speeding and the remainder for various moving violations.*
- *Resident lives on Baseline near Amelia (not originator of Traffic Investigation Request form). He stated during the morning vehicles are speeding through this area at freeway speeds. He further stated he believes it is being used by people who are detouring to the 210 Fwy. He also has noted that the car dealerships also use this area for a test drive area. Cars pass the Baseline residents as they turn into their driveways. Resident also stated he walks every morning and can only see one (traffic enforcement) car occasionally. And was almost run down by a pickup truck last Friday.*

- Resident asked to ask the Captain to put additional cars out.
- Deputy Timberlake confirmed Sheriff’s Department has just one reserve motor in service.
- SE Garwick commented is there some sort of signage to alert drivers of the average cost of a citation? It could possibly encourage them to slow down.
- TE Miller confirmed he could research to see what is available (if anything).
- Resident asked for flashing crosswalk, lights, stop signs for Baseline at San Dimas Ave (as street is large / wide to cross for the pedestrian), or something similar to downtown Bonita Ave to warn the driver of the pedestrians.
- Chair Patel confirmed enhancements were made sometime last year for this intersection as a result of a previous TSC item. Painted ladders in the crosswalk were added; also confirmed this intersection did not meet the stop sign or traffic signal warrants.

**RECOMMENDATION:**

1. TE to review the streets for speed and signage.

Note: on June 8, 2016 – Traffic Engineer provided the following observations/recommendations:

- a. Traffic counts completed for three segments on Baseline Road (with a posted speed limit 35mph) on June 2, 2016:

	<u>EB 85%</u>	<u>WB 85%</u>	<u>Combined 85%</u>	<u>24 hour Volume</u>
<u>Amelia to San Dimas Av</u> 93 vehicles (6%) traveling between 45-50mph from 4-6pm	39mph	41mph	40mph	1616vpd
<u>San Dimas Av to Walnut Av</u> 95 vehicles (5%) traveling between 40-50mph from 4-6pm	34mph	36mph	35mph	2083vpd
<u>Walnut Av to San Dimas Cyn</u> 28 vehicles (2%) traveling between 45-50mph throughout the day	38mph	37mph	38mph	1345vpd

- b. Observation is that there is not a heavy speeding problem at any of the segments surveyed; however the counters determined the PM peak hours speed tend to pick up.
- c. Recommends requesting selective enforcement for PM peak hours.
- d. Staff to request tree trimming near all 35 mph signs.
- e. Installation of “Speeds Enforced By Radar” (R48) signage at each of the three segments represented above.

**#05-16-04 CABALLO RANCH RD @ SAN DIMAS CANYON RD**

REQUEST FROM RESIDENT, to review and consider installation of No Outlet signage at entrance of cul de sac to discourage unnecessary traffic. Concern is excessive, non-residential traffic mistaking Caballo Ranch Rd as a thru road to La Verne.

**DISCUSSION:**

- Item reviewed during field inspection.
- With Golden Hills Road closed to thru traffic Committee consensus was this cul de sac warranted a No Outlet sign installed on Caballo Ranch Road.

**RECOMMENDATION:**

1. Install No Outlet signage (W14-10).

**#05-16-05 CABALLO RANCH RD, BELLA COLINA @ SAN DIMAS CANYON RD**

REQUEST FROM STAFF, to review all markers, signage, etc. when exiting both the streets.

**DISCUSSION:**

- Item reviewed during field inspection.
- Committee consensus is to install the “double arrow” across both the cul de sac (north side) on San Dimas Canyon Road directly across from Caballo Ranch Rd and Bella Colina to advise vehicular traffic of the xxxxxx that they must turn left or right at the “T” intersection.

**RECOMMENDATION:**

1. *Install Double Arrow (W1-7) signage at Caballo Ranch Rd and Bella Colina.*

**#05-16-06 ARROW HWY (AT INGLETON and BUCKINGHAM)**

REQUEST FROM STAFF, to review and consider installation of One Way signage in the Arrow Hwy median at the two intersections.

**DISCUSSION:**

- *Item reviewed on GIS*
- *Committee agreed One Way signage would assist vehicles exiting both Ingleton and Buckingham on Arrow Highway.*

**RECOMMENDATION:**

1. *To install One Way signage within the medians at both Ingleton and Buckingham intersections.*

**#05-16-07 CLIFFSIDE DR**

REQUEST FROM RESIDENT/BUSINESS OWNER, to review and consider installation of crosswalks and flashing signs along Cliffside Dr.

**DISCUSSION:**

- *Chair Patel advised the request to install crosswalks and flashing signs on Cliffside Drive. He commented this is a unique section of the city and the primary users of this street are Gilead and its employees.*
- *Gilead Rep Petlick confirmed that Gilead has 630 employees and is a 24 hours operation. Since buildings are split, there is constant crossing on Cliffside between different buildings. The blind curve off of Covina Blvd is the #1 hazard/concern reported by the employees as they are almost struck by cars as they cross Cliffside Dr. Their request is can the city install and/or can Gilead (with City's permission) install crosswalks and flashing signs.*
- *TE Miller stated the purpose of the crosswalk is to guide the pedestrian in the path of travel and to demark where pedestrians are to cross. We have to be very clear where the need is and should get together discuss the proposed locations. Additionally, should this request move forward, a new sidewalk would also need to be installed (south side of Cliffside) and the crosswalks would need to be ADA compliant (wheelchair ramps etc). If crosswalks are installed, the pedestrians will need a sidewalk to get to.*
- *Chair Patel also reported for the record the current sidewalk on north side of Cliffside Dr was installed and Gilead paid for the improvements. He also stated that the City could work with Gilead to determine the feasibility of the new improvements being requested. A public hearing is also required as well as Council approval.*
- *TE Miller confirmed committee is amenable to discuss further and work with Gilead for a resolution. He also said the flashers that are proposed, ultimately turn into the furniture on the street and eventually are ignored. He proposes they considered the flashers similar to Bonita Ave in downtown.*

**RECOMMENDATION:**

1. *TE Miller and AE Barragan met with representatives of Gilead and discussed the location of the crosswalks and rectangular beacons. Gilead will hire an engineer to prepare plans and will submit to the City for review and approval.*

**#05-16-08 325 CANNON DR**

REQUEST FROM RESIDENT, to review and consider installation of guard railing across at the Cannon Dr property line, across from Rebecca Dr.

**DISCUSSION:**

- *Item reviewed on GIS*
- *New home owner is concerned with traffic possibly when leaving Rebecca Drive and crossing across Cannon Avenue and running down the slope into their property and thus the request for a guard rail.*
- *Chair Patel provided there are certain city standards that allow city to install guard rails in certain areas. Unfortunately, we are unable to install for personal properties. However this is nothing preventing the property owner from installing them in their own property.*
- *TE Miller suggests city can install signage to assist this area (double arrow).*
- *Resident is thankful, but suggests the signs really will not work to stop a vehicle from driving into the side of property.*

- Chair Patel confirmed there is no history of accidents in this location. City can recommend several contractors for resident to work with. It was suggested they consider installation of a decorative wall or additional trees if they are concerned about vehicles coming down the slope on south side of their property. He also suggested that a particular area of their property be trimmed back to assist the resident's line of site when exiting the property.

**RECOMMENDATION:**

1. City policy does not allow installation of guard rails or any other improvements on private property.

**#05-16-09 BONITA AVE AND 1<sup>ST</sup> STREET (SHERRIFS BOOSTER CLUB CAR SHOW)**

REQUEST FROM STAFF, to review the site and traffic control plans for the Sheriff's Booster Club's Car Show event scheduled for Sunday, July 31, 2016. This event will close portions of Bonita, 1<sup>st</sup> Street, Iglesia and will follow certain portions of the approved traffic control plans for Farmer's Market and Western Days 5am to 5pm. This is a new temporary location for an annual city sponsored event due to the anticipated reconstruction project on Bonita Ave during the summer 2016.

**DISCUSSION:**

- Car Show has been a regular city event for several years; but this year's location is changed due to the Bonita Avenue Renovation project. TSC needs to review the proposed new location and will need to keep the ingress/egress open at Albertsons.
- Car Show confirms they have been in communication with Albertsons manager; they are supportive of event and will partner with them; they have approval to close easterly entrance (keeping Iglesia entrance open).
- Car Show has determined each show car needs approximately 10'.
- Chair Patel is ok closing Bonita Ave but only if Albertsons is in agreement. We will need copy of Albertsons' approval.
- Chair Patel said closing Bonita Ave the traffic could be detoured up Walnut.
- Chair Patel asked for the day of the event, what are the plans for new registrations? Car Show indicated they would like to use the community center and senior center.
- Chair Patel advised Car Show would need to work with Facilities Manager (Karon De Leon) regarding the buildings and provide a draft traffic control plan as soon as possible. To continue the review process for this new location. The traffic control plan would need to come back to July TSC meeting for final review/approval.
- Site plan is also required as soon as possible. Where is the location of beer garden? Per Car Show, they are considering the entrance to City Hall parking lot on Bonita nearest Senior Center.

**RECOMMENDATION:**

1. Traffic control plan approved as to concept; subject to minor changes and final review/approval (July 20<sup>th</sup> TSC meeting).
2. Final approval also dependent on Albertson's approval of closing easterly parking lot entrance.
3. Site plan also required in order to receive Special Event Permit approval.

**#05-16-10 LYFORD DR AND ALLEN AVE (ALLEN AVE ELEMENTARY SCHOOL)**

REQUEST FROM RESIDENT, to review and consider installation of No School Parking signs and a crossing guard on Lyford Drive at Allen Ave.

**DISCUSSION:**

- TSC reviewed item on-site and in the field
- Chair Patel commented about 2 years ago the concerned raised was on Bayfield / Allen / Lyford regarding the parking situation surrounding Allen Avenue Elementary. At that time City Council asked Staff to provide an overall comprehensive review of the entire school area. The analysis encouraged people to park on San Dimas Canyon Road and the report also included parking restriction times. Since then the school as grown and Lyford resident is bringing up the issues they are experiencing (approximately 200+ students).
- They have requested No School Parking signage however those are not enforceable. Chair Patel stated further that on Bayfield red curb was added to either side of the drive approach and this could be done on Lyford as well to aid in the cars parking in front of the Lyford resident's driveways and/or red curb in between mailboxes. He does understand/hear that parents are getting more disrespectful.
- Chair Patel noted that the school and city has done as much it possibly can in terms of traffic engineering. It is time to look for more on-site parking on the campus.

- Resident stated they were promised a safe zone drop off and they are still waiting. Parents are parking into the cross walk it's a very narrow street and you cannot get out of Lyford. Parents are moving trashcans in order to park that is how bold they are getting. Resident provided pictures for TSC review.
- Resident also stated they have no crossing guard and there are Sheriff's out there and everyone will behave for a little while and then they go back to behaving badly.
- SE Garwick concurred that the parking situation has definitely become worse in the last 2 years as she drives this area daily. She remarked that the answers are now with the BUSD to take care of the issue.
- Chair Patel commented that funding is the key part to this issue.
- Principal Grenier stated they have been working with city to take the pressure off the Allen Ave.
- TE Miller indicated that the California Vehicle Code manages the traffic in this area. He further stated that it is against the law to have volunteers as crossing guards. We have to follow the processes and every intersection must meet certain warrants (requirements) for approval of crossing guards, stop signs, etc. At this particular location, you have everything (traffic engineering wise) but the crossing guard and this intersection did not meet with the warrants for a crossing guard.
- Chair Patel provided we can ask the Lyford residents about the red curbs near the mailboxes and/or drive approaches. But residents can contact the district to consider more on-site parking. The school can also encourage the teachers, staff, and volunteers to park on San Dimas Canyon Road.

**RECOMMENDATION:**

1. Staff to contact BUSD to revisit parking and circulation for Allen Ave Elementary and consider previously suggested San Dimas Canyon Road drop off/pick up zone.
2. Staff to poll Lyford residents of interest in installation of red curbs near the mailboxes and driveways; similar to letters previously sent to Bayfield residents for same issue.

**OFF AGENDA ITEM:**

**MUNICIPAL PARKING DURING BONITA AVE RENOVATION PROJECT**

**DISCUSSION:**

- November 2015 TSC item approved parking restrictions for municipal lot behind Feed & Grain store (about 12 stalls) for time limit parking. This item was put on hold until the Bonita Ave Renovation is completed
- Since the current issue surrounds the parking spaces, TSC will remind business owners to consider an employee parking plan in place during the 6 months of construction. Studies show there is ample parking available, but with the construction, there will be an inconvenience for everyone. TSC suggests they create a plan that will encourage their employees to park as far as possible.

**RECOMMENDATION:**

1. TSC to advise downtown Bonita business owners to create a parking plan that encourages their employees to park as far as it is possible during the Bonita Avenue Renovation construction period.

Meeting adjourned at 11:26 a.m.