



**City of San Dimas**  
Public Works Department  
Traffic Safety Committee

**MEETING MINUTES**

**WEDNESDAY, JULY 20, 2016 at 9:30 A.M.**  
**COUNCIL CHAMBERS CONFERENCE ROOM, CITY HALL**  
**245 East Bonita Avenue, San Dimas**

Committee Members Present: Krishna Patel (Director, Public Works Dept.), Shari Garwick (Senior Engineer, Public Works Dept.), John Campbell (Street Superintendent, Public Works Dept.), Mark Miller (Traffic Engineer), Deputy David Timberlake (San Dimas Sheriff's Dept.), Rhonda Abangan (Administrative Secretary, Public Works Dept.)

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Chair Patel called to order at 9:44 a.m.

**#07-16-01 CYPRESS STREET (SAN DIMAS SPORTSPLEX PARKING LOT)**

REQUEST FROM RESIDENT, to review and consider installation of speed humps within city parking lot to deter speeding.

**DISCUSSION:**

- Item reviewed on-site and on GIS
- Chair Patel stated request is for speed humps to be installed. Further stated Cypress is a former city street changed into a city parking lot and that it remains in the city right of way. Due to its designation as a parking lot, this area will not meet the requirements for speed humps as per the approved policy which was intended for residential streets only.
- As school is recess, it is recommended that a speed count and survey be conducted when school resumes. Traffic Engineer will take the data and analyze to advise what, if anything, can be done in terms signage, enforcement etc.

**RECOMMENDATION:**

1. TE to conduct speed count and survey when school resumes in August
2. TE to provide analysis and recommendation(s) at the September 21<sup>st</sup> TSC meeting

**#07-16-02 SAN DIMAS AVE/BASELINE & SAN DIMAS AVE/PENN ST**

REQUEST FROM RESIDENT, to review perceived line of sight concerns for both northbound traffic at both of the intersections. Consider installation of additional parking restrictions along San Dimas Ave.

**DISCUSSION:**

- Item reviewed during field review and on GIS
- Site concerns for these intersection appeared valid
- Penn Street – vehicles exiting Penn onto San Dimas Ave could not clearly see southbound San Dimas traffic due to the median vegetation. Staff to ask P&R to raise tree skirts and trim bushes to clear up the line of sight issues within median – maximum 24" clearance (drivers will be able to see thru the vegetation) measured from the gutter. Additionally, Committee's consensus to clear up sight concerns is to install an additional approximate 40' red curb next to Ranch Town Market (to the first post along Ranch Market, "ATM" sign). Staff to notify Ranch Town Market prior to installation of red curb.
- Baseline Rd – was recently reviewed (May TSC) for perceived speeding. Committee observed the overgrown tree/shrubs at the corner 101 E Baseline Rd residence is overgrown and also causing line of sight concern as the front property is approximately 24 to 30" higher than adjacent sidewalk. Staff will notify property/ homeowner at 101 E Baseline to trim tree back/raise tree skirt to 48" maximum and trim the bushes down to 12". The property should be encouraged to actively maintain both the shrubs and tree at this corner from BCR to BCR of this intersection.

**RECOMMENDATION:**

1. Penn Street – Staff to request Parks & Recreation/Landscape Division to raise tree skirts and trim bushes to maximum 24”
2. San Dimas – Staff to notify Ranch Town Market of red curb installation along the store up to first post
3. San Dimas – Staff to schedule installation of approximately 40’ of red curb
4. Baseline Rd – Staff to notify 101 E Baseline homeowner to trim back/raise tree skirt for vegetation on the corner of Baseline Rd and San Dimas Ave

**#07-16-03 FIRST STREET/IGLESIA (CITY BIRTHDAY BBQ)**

REQUEST FROM STAFF, to review traffic control plan for the Chamber of Commerce’s City Birthday BBQ scheduled for August 6, 2016 which closes a portion of First Street/Iglesia and utilizes a portion of the Civic Center parking areas.

**DISCUSSION:**

- Item reviewed on GIS
- No changes to this Special Event from last year

**RECOMMENDATION:**

1. TCP approved as submitted

**#07-16-04 AVENIDA LOMA VISTA (BETWEEN SAN DIMAS AVE AND PASEO GRACIA)**

REQUEST FROM HOA, to review and consider installation of red curb on Avenida Loma Vista (north curb) due to parking overflow from Atonovich Trail patrons.

**DISCUSSION:**

- Item reviewed on GIS; during field review
- Committee’s consensus is to install red curb within the limit lines of the turn pocket on north and south sides of Avenida Loma Linda, rather than the entire side to provide parking for at least 2 cars. If the entire curb is red, cars will park on Paseo Gracia.
- This will create safe parking

**RECOMMENDATION:**

1. Install red curb on north and south side Avenida Loma Vista length of the turn pockets

**CONTINUED ITEMS:**

**#03-16-04 CAMINO del CERRITOS & VIA VERDE**

REQUEST FROM STAFF, to review perceived line of sight concern due to the equestrian fencing at southbound Camino del Cerritos at the request of Parks & Recreation department. **To review the No Parking signage within the newly striped right turn pocket.**

**DISCUSSION:**

- Item reviewed on GIS and during field inspection to review existing signage
- In March, turn pocket was added on Via Verde at Camino del Cerritos
- Committee to review the No Stopping signage to confirm removals of or addition of signage is required
- With the addition of turn pocket, the No Stopping should be extended to Camino del Cerritos (bcr)
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**RECOMMENDATION:**

1. Extend No Stopping up to Camino del Cerritos
2. Add 1 double arrow No Stopping Anytime and relocate existing No Stopping Anytime sign west to bcr

**#05-16-09 BONITA AVE AND 1<sup>ST</sup> STREET (SHERIFFS BOOSTER CLUB CAR SHOW)**

REQUEST FROM STAFF, to review the site and traffic control plans for the Sheriff's Booster Club's Car Show event scheduled for Sunday, July 31, 2016. This event will close portions of Bonita, 1<sup>st</sup> Street, Iglesia and will follow certain portions of the approved traffic control plans for Farmer's Market and Western Days 5am to 5pm. This is a new temporary location for an annual city sponsored event due to the anticipated reconstruction project on Bonita Ave during the summer 2016. **To Review Final Traffic Control Plan and Site Plan from applicant.**

**DISCUSSION:**

- Item reviewed on GIS and draft traffic control plans.
- Chair Patel reminded committee the Car Show is being relocated from downtown to civic center park as a result of the Bonita Avenue Renovation project. He further stated that the traffic control plans were initially reviewed at the last TSC meeting and there were a few items on the revised traffic control plans that need to be clarified.
- TE Miller had no changes.
- Chair Patel noted that right now the traffic control plans show the thru traffic is being directed through a residential neighborhood. He would prefer a detour sign on San Dimas Ave.
- Both SE Garwick and SMS Campbell will mark up traffic control plans with the minor changes/comments and email to Car Show applicant to be finalized prior to event.

**RECOMMENDATION:**

1. Traffic control plan approved subject to minor changes

Meeting adjourned at 10:02 a.m.